



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES
Tuesday, June 9, 2026, at 6:00 PM

Mayor: Matthew Fries
Mayor Pro-tem: Brittany Vandermark
Council Members: David Bruen
Craig Joseph
Stephen Gagliardi
Karen Hessler
Josh Ochs

Audience:
Staff: Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Sarah Jacobsen, Town Clerk
Andrew Rogers, Town Attorney
John Tucker, Police Sergeant

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pg. 4- E-Bike Safety Regulations - Council Petition

- Discussion
- Staff Presentation: Karen Hessler

Council Member Hessler presented the item. Discussion focused on public safety, definitions of electric vehicles, where the vehicles should be allowed, and whether there should be age restrictions. This item will return to the Town Council for possible adoption of an Ordinance.

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

Present:
Mayor Matthew Fries, Council Member David Bruen, Council Member Craig Joseph,
Council Member Stephen Gagliardi, Council Member Karen Hessler, Council Member Josh Ochs
Absent:

Mayor Pro Tem Brittany Vandermark

2. Pledge of Allegiance

3. Pg. 22- Proclamation: National Workplace Safety Month

4. Agenda Review by Town Manager

5. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Hessler to Approve the Consent Calendar with changes to Resolution 2026-16R. All Council Members present voting Yes.

MOTION PASSED

a. Pg. 23- Town Council Minutes 5.12.26

b. Pg. 27- Resolution 2026-15R: A Resolution for the Town Council of the Town of Severance, Colorado, Amending the Fiscal Year 2025 Budget to Authorize Transfers Between Funds

c. Pg. 29- Resolution 2026-16R: A Resolution of the Town Council of the Town of Severance, Colorado, Supporting S. 4505

- Legislative
- Staff Presentation: Lindsay Radcliff-Coombes, Deputy Town Manager

d. Pg. 31- April 2026 Financial Statements

e. Pg. 73- April 2026 Payables

6. Approval of Agenda

7. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate

time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

No public comment.

8. Council Member Comments

9. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg. 89- Veteran and Military Recognition Area

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

The Town Council discussed placing this stone monument on the north side of the Community Park. The celebration monument will encompass military branches, veterans, and first responders.

2. Pg. 91- Great Western Railway Caboose Allocation

- Legislative
- Staff Presentation: Lindsay Radcliff-Coombes, Deputy Town Manager, Nicholas Wharton, Town Manager

The Town Council discussed the costs of purchasing, relocating, and restoring the caboose. The costs are high, and the Town Council will not move forward at this time in purchasing the caboose. Councilmember Gagliardi will talk with the Great Western Trail Authority and see if they are interested in partnering and fundraising for the caboose.

3. Pg. 95- Ordinance 2026-04: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Article 6 of Chapter 7 of the Severance Municipal Code to reduce the term of dog and cat licenses, to establish a December 31 expiration date, and to require owners to provide an owner identification tag for the animal

- Legislative, Public Comment
 - Staff Presentation: Andrew Rogers, Town Attorney
- No one present wished to speak for public comment.

MOTION WAS MADE BY Council Member Ochs, seconded by Council Member Gagliardi to Adopt Ordinance 2026-04: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Article 6 of Chapter 7 of the Severance Municipal Code to reduce the term of dog and cat licenses, to establish a December 31 expiration date, and to require owners to provide an owner identification tag for the animal. All Council Members present voting Yes.

MOTION PASSED

4. Pg. 100- Finch Drive & Ptarmigan Street Traffic Request

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Management received two email complaints about vehicles driving the wrong way and speeding along Ptarmigan Street and Finch Drive by Range View Elementary. The Police Department patrolled the location for two weeks and found four vehicles going the wrong way and placed a speed trailer in the location from May 11-21, which resulted in 168 vehicles and/or e-vehicles going the wrong direction. The Town Council directed staff to reach out to the traffic consultants to see what options we have for the traffic control and enhanced traffic safety.

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. Considering the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, pursuant to §24-6-402(4)(a), C.R.S., with regard to certain property in downtown Severance.

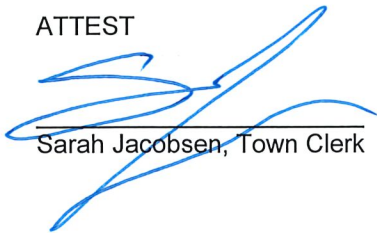
MOTION WAS MADE BY Council Member Gagliardi, seconded by Council Member Bruen to ADJOURN INTO the executive session to consider the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, pursuant to §24-6-402(4)(a), C.R.S., with regard to certain property in downtown Severance. All Council Members present voting Yes.

MOTION PASSED

F. ADJOURN

The meeting adjourned at 7:49 p.m.

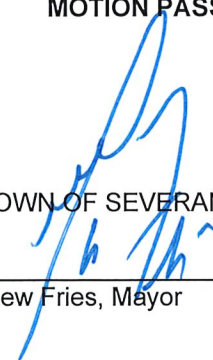
ATTEST



Sarah Jacobsen, Town Clerk



TOWN OF SEVERANCE



Matthew Fries, Mayor