



CITIZEN ADVISORY BOARD MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES
Wednesday, June 3, 2026, at 6:00 PM

Chair: Josh Green
Vice-Chair: Chase Zajc
Board Dale Garland
Members: Felicia Jarrett
Richard Vandenberg
Stephen Olt
SarahMae Williams
Brittany Vandermark, Council Liaison
Audience: Mayor Matthew Fries
Staff: Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Sarah Jacobsen, Town Clerk

A. CALL TO ORDER

1. Roll Call

PRESENT

Vice-Chair Chase Zajc, Member Felicia Jarrett, Member Dale Garland, Member Richard Vandenberg

ABSENT

Chair Josh Green, Member Stephen Olt, Member SarahMae Williams

2. Pledge of Allegiance

3. Approval of Agenda

MOTION WAS MADE BY Member Garland, seconded by Member Jarrett to Approve the Agenda. All Members present voting Yes.

MOTION PASSED

4. Approval of May 4, 2026 Minutes

MOTION WAS MADE BY Member Jarrett, seconded by Member Vandenberg to Approve the May 4, 2026 Minutes. All Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Citizen Advisory Board on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Chair. The Citizen Advisory Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Citizen Advisory Board, please state your name and address and sign-in.

No public comment.

B. REGULAR MEETING

1. Council Petition: Outdoor Skate Rink Discussion

- Discussion
- Staff Presentation: Matthew Fries, Mayor

Mayor Fries presented the item that originated from a young resident, Joel, who petitioned the Mayor for the skating rink. The board discussed the item and recommended that the item move forward to the Town Council, and suggested a concrete skating rink at the Community Park.

2. Council Petition: Dog Treat & Toy Library

- Discussion
- Staff Presentation: Brittany Vandermark, Mayor Pro-tem

Mayor Pro-Tem Vandermark presented the item, which originated from a social media post that generated a lot of online interest. The Board discussed the possibility of the library having an annual sponsorship for the maintenance and upkeep, and recommended that the item be brought to the Town Council.

C. COMMUNICATIONS

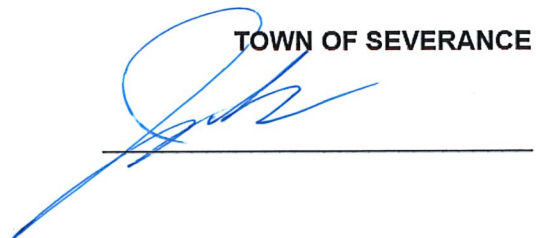
1. Town Staff
2. Board Members

D. ADJOURN

MOTION WAS MADE BY Member Garland, seconded by Member Jarrett to Adjourn the meeting at 6:56 p.m. All Members present voting Yes.

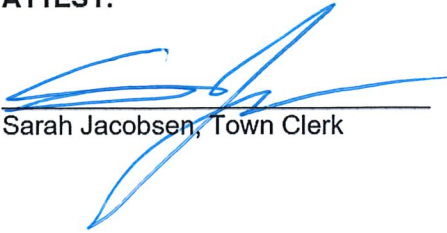
MOTION PASSED

TOWN OF SEVERANCE



Josh Green, Chair

ATTEST:



Sarah Jacobsen, Town Clerk

