



CITIZEN ADVISORY BOARD MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES
Wednesday, April 1, 2026, at 6:00 PM

Chair: Josh Green
Vice-Chair: Karen Hessler
Board Members: Dale Garland
Felicia Jarrett
Marissa Riopelle
Richard Vandenberg
Chase Zajc
Audience:
Staff: Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Sarah Jacobsen, Town Clerk

A. CALL TO ORDER

1. Roll Call

PRESENT

Chair Josh Green, Member Felicia Jarrett, Member Stephen Olt, Member Dale Garland,
Member Richard Vandenberg

ABSENT

Vice-Chair Chase Zajc, Member Melissa Riopelle, Alternate Member SarahMae Williams

2. Pledge of Allegiance

3. Approval of Agenda

MOTION WAS MADE BY Member Garland, seconded by Member Jarrett to Approve the
Agenda. All Members present voting Yes.

MOTION PASSED

4. Approval of Meeting Minutes 2.4.26

MOTION WAS MADE BY Member Vandenberg, seconded by Member Olt to Approve
Approval of Meeting Minutes 2.4.26. All Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Citizen Advisory Board on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Chair. The Citizen Advisory Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Citizen Advisory Board, please state your name and address and sign-in.

No public comment.

B. REGULAR MEETING

1. Council Petitions & CAB Review Process

- Discussion
- Staff Presentation: Brittany Vandermark, Mayor Pro-tem
 Mayor Pro-Tem Vandermark discussed Council Petitions that come to the board, asking what information CAB would like in their packet, to help them discuss the items.

2. Comprehensive Plan Advisory Committee

Town Manager Nicholas Wharton discussed the timeframe, and overview of the Comprehensive Plan Advisory Committee (CPAC). The CPAC will meet on Wednesday evenings.

C. COMMUNICATIONS

1. Town Staff
2. Board Members

D. ADJOURN

MOTION WAS MADE BY Member Garland, seconded by Member Vandenberg to ADJOURN. All Members present voting Yes, and the meeting adjourned at 6:37 p.m.

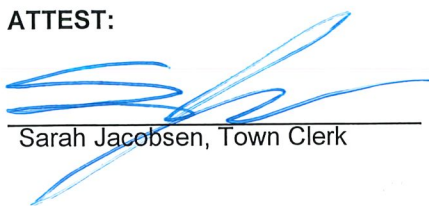
MOTION PASSED

TOWN OF SEVERANCE





 Josh Green, Chair

ATTEST:


 Sarah Jacobsen, Town Clerk