



**CITIZEN ADVISORY BOARD / COMPREHENSIVE PLAN ADVISORY COMMITTEE  
MEETING**

Zoom Webinar and/or Town Council Chamber  
3 S Timber Ridge Parkway, Severance, CO 80550

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**CITIZEN ADVISORY BOARD MEETING MINUTES  
Wednesday, May 6, 2026, at 6:00 PM**

**Chair:** Josh Green  
**Vice-Chair:** Chase Zajc  
**Board Members:** Dale Garland  
Richard Vandenberg  
Felicia Jarrett  
Stephen Olt  
SarahMae Williams  
Brittany Vandermark, Council Liaison

**Staff:** Nicholas Wharton, Town Manager  
Lindsay Radcliff-Coombes, Deputy Town Manager  
Sarah Jacobsen, Town Clerk  
Shani Porter, Planning Director  
Andrew Rogers, Town Attorney  
Josh Olhava, Planner

**A. CITIZEN ADVISORY BOARD CALL TO ORDER**

**1. Roll Call**

Present: Chair Josh Green, Vice-Chair Chase Zajc, Member Dale Garland, Member Richard Vandenberg, Member Felicia Jarrett, Member Stephen Olt, Member SarahMae Williams

**2. Pledge of Allegiance**

**3. Approval of Agenda**

Motion by Member Vandenberg to approve the agenda, seconded by Vice-Chair Zajc. All Members present voting yes. **MOTION PASSED**

**4. Approval of Minutes 4.1.26**

Motion by Member Olt to approve April 1, 2026, meeting minutes, seconded by Member Vandenberg. All Members present voting yes. **MOTION PASSED**

**5. Public Comment**

No public comment.

**B. REGULAR MEETING**

**1. Council Petition: Adopt a Street/Trail**

- Discussion, Legislative
- Staff Presentation: David Bruen, Council Member

The Board discussed the item, providing feedback, and would like to see organizations that wish to adopt a street or trail clean it at least four times a year. The Board had consensus to recommend this item to the Town Council and suggested that the item go to the Youth Council to gather feedback and gain interest in participation.

**2. Council Petition: E-Bike, E-Scooter & E-Moto**

- Discussion, Legislative
- Staff Presentation: Karen Hessler, Council Member

The Board discussed the item, with consensus that this is a serious issue and that they would like to see an Ordinance brought to the Town Council, including safety requirements, clarification on the types of electric recreation modes, and where they can and cannot be used within the Town. The Board had suggestions for the item going to the Youth Council and providing more education and training on electric bikes/motors.

**C. COMMUNICATIONS**

1. Town Staff
2. Board Members


**D. CITIZEN ADVISORY BOARD ADJOURN**

Motion was made by Chair Green and seconded by Member Jarrett to Adjourn the meeting at 6:47 p.m., all Members voting yes.

TOWN OF SEVERANCE

  
Chase Zajc, Vice-Chair

ATTEST

  
Sarah Jacobsen, Town Clerk

