



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES
Tuesday, December 30, 2025, at 5:00 PM

Mayor: Matthew Fries
Mayor Pro-tem: Brittany Vandermark
Council Members: David Bruen
Craig Joseph
Stephen Gagliardi
Tad Borrett
Karen Hessler
Audience:
Staff: Nicholas Wharton, Town Manager
Sarah Jacobsen, Town Clerk

A. CALL TO ORDER REGULAR MEETING

1. Roll Call

Present:

Mayor Matthew Fries, Mayor Pro Tem Brittany Vandermark, Council Member David Bruen, Council Member Craig Joseph, Council Member Tad Borrett, Council Member Karen Hessler

Absent:

Council Member Stephen Gagliardi

2. Pledge of Allegiance

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark, to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

- a. **Pg. 3 - Community Grant: Windsor Severance Historical Society**
- b. **Pg. 76 - Town Council Meeting Minutes 12.9.25**

5. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Hessler, to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

B. TOWN COUNCIL

1. **Pg. 83 - Resolution 2025-46R: A Resolution of the Town Council of the Town of Severance, Colorado, approving the amended and restated Water Service Agreement with the North Weld County Water District**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett, to Approve Resolution 2025-46R: A Resolution of the Town Council of the Town of Severance, Colorado, approving the amended and restated Water Service Agreement with the North Weld County Water District. All Council Members present voting Yes.

MOTION PASSED

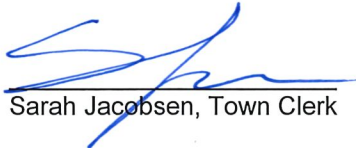
C. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

D. ADJOURN

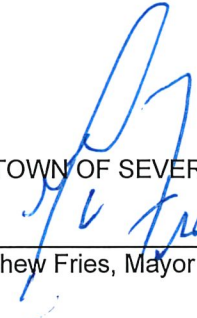
The meeting adjourned at 5:05 p.m.

ATTEST


Sarah Jacobsen, Town Clerk



TOWN OF SEVERANCE


Matthew Fries, Mayor