



**TOWN COUNCIL WORK SESSION & MEETING**  
Zoom Webinar and/or Town Council Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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**AGENDA**  
**TOWN COUNCIL WORK SESSION & MEETING**  
**Tuesday, January 13, 2026, at 5:00 PM**

**A. COUNCIL SWEARING IN (4:30 pm)**

**B. CALL TO ORDER WORK SESSION (5:00 PM)**

*The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.*

**1. Pg. 4 - Raftelis Utility Rate Study Presentation**

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

**C. CALL TO ORDER REGULAR MEETING (6:00 PM)**

**1. Roll Call**

**2. Pledge of Allegiance**

**3. Agenda Review by Town Manager**

**4. Consent Calendar**

*The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.*

**a. Pg. 30 - Town Council Special Meeting Minutes 12.30.25**

**b. Pg. 33 - November 2025 Payables**

**c. Pg. 37 - November 2025 Financial Statements**

**5. Approval of Agenda**

**6. Public Comment**

*The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make*

*decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.*

**7. Council Member Comments**

**8. Reports**

*Council approval may be sought for administrative actions in association with staff reports.*

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

**D. TOWN COUNCIL**

**1. Pg. 118 - Planning Commissioner Appointment**

- Legislative, Discussion
- Staff Presentation: Shani Porter, Planning Director

**2. Pg. 123 - Water Efficiency Plan Presentation**

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

**3. Pg. 124 - Mayor Pro-Tem Appointment**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

**4. Pg. 125 - Town Council Liaison Appointments**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

**E. COUNCIL MEMBER PETITIONS**

*Council Members may ask for items to be added to future agendas.*

**F. EXECUTIVE SESSION**

- 1. Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, pursuant to C.R.S. 24-6-402(4)(a) and for conferences with the Town attorney for purposes of receiving legal advice on specific legal questions, pursuant to 24-6-402(4)(b), with regard to the Buffalo Creek Annexation**

**G. ADJOURN**

**Town Council MEETING**

*Tuesday, January 13, 2026, 5:00 PM (MDT)*

*The Town Council reserves the right to adjourn to a virtual-only meeting at their discretion should the need arise.*

*Registration URL*

<https://us02web.zoom.us/j/89354721574?pwd=2TJORo1yOgUN5NB28octprdXWugaLI.1>

*The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.*