



**CITIZEN ADVISORY BOARD MEETING**  
Zoom Webinar and/or Town Council Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

---

**MEETING MINUTES**  
**Wednesday, November 5, 2025, at 6:00 PM**

**Chair:** Josh Green  
**Vice-Chair:** Chase Zajc  
**Board Members:** Dale Garland  
Felicia Jarrett  
Marissa Riopelle  
Richard Vandenberg  
Stephen Olt  
SarahMae Williams, Alternate Member  
**Audience:** Mayor Pro Tem Brittany Vandermark, Council Member Dave Bruen,  
Council Member Stephen Gagiliardi, Shelly Schumacher, Amy  
Gomes, Caleb Howard, Kraig Bergner, Casey Yahn  
**Staff:** Lindsay Radcliff-Coombes, Deputy Town Manager  
Sarah Jacobsen, Town Clerk  
Ken Chavez, Chief of Police

**A. CALL TO ORDER**

**1. Roll Call**

Members Present:  
Chair Josh Green, Vice Chair Chase Zajc, Member Dale Garland, Member Felicia Jarrett,  
Member Richard Vandenberg, Member Stephen Olt, Alternate Member SarahMae Williams  
Members Absent:  
Member Marissa Riopelle

**2. Pledge of Allegiance**

**3. Approval of Agenda**

A request was made to switch items one and two and the Safety Fair discussion will go first on the agenda.

**MOTION WAS MADE BY Member Garland**, seconded by Member Vandenberg to  
Approve the Agenda. All Members present voting Yes.

**MOTION PASSED**

**4. Approval of 9.3.25 Minutes**

**MOTION WAS MADE BY Member Jarrett**, seconded by Member Garland to approve the September 3, 2025 meeting minutes. All Members present voting Yes.

**MOTION PASSED**

**5. Public Comment**

*The purpose of the Public Comment is for members of the public to speak to the Citizen Advisory Board on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Chair. The Citizen Advisory Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Citizen Advisory Board, please state your name and address and sign-in.*

No public comment.

**B. REGULAR MEETING**

**2. Safety Fair Discussion**

- Discussion
- Staff Presentation: David Bruen, Council Member

Council Member Bruen presented the item with a PowerPoint presentation and answered the Boards questions. Several Members provided ideas and feedback to Council Member Bruen.

**1. School Resource Officer Discussion**

- Discussion
- Staff Presentation: Stephen Gagliardi, Council Member

Council Member Gagliardi introduced the discussion, and Severance High School (SHS) Safety and Security Director Kraig Bergner and SHS staff members were present to answer questions during the discussion, along with Severance Police Chief Ken Chavez.

**C. COMMUNICATIONS**

1. Town Staff
2. Board Members

**D. ADJOURN**

Meeting adjourned at 7:35 p.m.

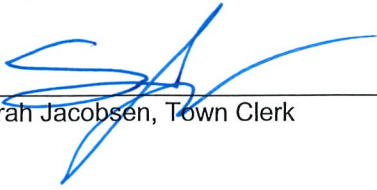
**TOWN OF SEVERANCE**



---

Josh Green, Chair

ATTEST:

  
\_\_\_\_\_  
Sarah Jacobsen, Town Clerk

