



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, August 26, 2025, at 5:00 PM

A. CALL TO ORDER WORK SESSION (5:00 PM)

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pg. 4 - 2024 International Building Code Adoption Review

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING (6:00 PM)

1. Roll Call

2. Pledge of Allegiance

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. Pg. 63 - Chamber Community Grant Request

b. Pg. 72 - Town Council Meeting Minutes 8.12.25

c. Pg. 78 - July Financials

d. Pg. 124 - July Payables

5. Approval of Agenda

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make

decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

- 1. Pg. 129 - Resolution 2025-31R: A Resolution of the Town Council of the Town of Severance, Colorado, approving an intergovernmental agreement between the Town of Severance and the Weld County School District RE-4 for the school resource officer program**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager
- 2. Pg. 147 - Ordinance 2025-18: An Ordinance of the town council of the Town of Severance, Colorado, calling an election on November 4, 2025, and submitting to the voters a ballot issue to authorize a three-percent (3%) lodging tax on the purchase of lodging services within the Town, and to approve the ballot title and text of the ballot issue to be submitted at such election**
 - Legislative, Public Comment
 - Staff Presentation: Geoff Wilson, Attorney, Nicholas Wharton, Town Manager
- 3. Pg. 153 - Resolution 2025-32R: A Resolution of the Town Council of the Town of Severance, Colorado, approving a public comment policy, a public hearing policy and a meeting code of conduct**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager
- 4. Pg. 161 - Ordinance 2025-19: An Ordinance of the Town Council of the Town of Severance, Colorado, repealing and reenacting Article 5 of Chapter 2 of the Town Code, concerning the Planning Commission, and amending Article 8 of Chapter 2, concerning the Citizens Advisory Board**
 - Legislative, Public Comment
 - Staff Presentation: Nicholas Wharton, Town Manager
- 5. Pg. 172 - Public Hearing Resolution 2025-33R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Cordero Subdivision Annexation, Located in Weld County, Colorado**
 - Quasi-Judicial, Public Comment
 - Staff Presentation: Shani Porter, Planning Director

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. Pursuant to C.R.S. 24-6-402(4)(a) concerning the acquisition of a real property interest, and C.R.S. 24-6-402(4)(b), for conferences with an attorney for the Town for the purpose of receiving advice on specific legal questions, concerning discussion of options for acquisition an interest or interests in certain real property.
2. For determining positions relative to matters that may be subject to negotiations; developing a strategy for negotiations; and instructing negotiators, pursuant to C.R.S. 24-6-402(4)(b), concerning the NISP, CLRWTR and VITA water projects.
3. For determining positions relative to matters that may be subject to negotiations; developing a strategy for negotiations; and instructing negotiators, pursuant to C.R.S. 24-6-402(4)(b and the acquisition of real property, pursuant to C.R.S. 24-6-402(4)(a), concerning certain extraterritorial property.

F. ADJOURN

Town Council MEETING

Tuesday, August 26, 2025, 5:00 PM (MDT)

The Town Council reserves the right to adjourn to a virtual-only meeting at their discretion should the need arise.

Registration URL

<https://us02web.zoom.us/j/89354721574?pwd=2TJORo1yOgUN5NB28octprdXWugaLI.1>

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.