



CITIZEN ADVISORY BOARD MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES
Wednesday, July 2, 2025, at 6:00 PM

Chair: Josh Green
Vice-Chair: Chase Zajc
Board Members: Dale Garland
Felicia Jarrett
Marissa Riopelle
Richard Vandenberg
Audience: Adam Jokerst WestWater Research, Cassidy White WestWater
Research, Kelsey Dudziak WestWater Research
Staff: Nicholas Wharton, Town Manager
Sarah Jacobsen, Town Clerk

A. CALL TO ORDER

1. Roll Call

PRESENT: Chair Josh Green, Vice-Chair Chase Zajc, Member Dale Garland, and Member
Melissa Riopelle
ABSENT: Member Felicia Jarrett, and Member Richard Vandenberg

2. Pledge of Allegiance

3. Approval of Agenda

MOTION WAS MADE BY Member Garland, seconded by Member Zajc to approve the
Agenda. All Members present voting Yes.

MOTION PASSED

4. Approval of Minutes

MOTION WAS MADE BY Vice-Chair Zajc, seconded by Member Riopelle to approve the
meeting minutes from June 4, 2025. All Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council

on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

No comment.

B. REGULAR MEETING

1. Water Master Plan

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager
Presentation from WestWater Research on the proposed phase one of the Town's Water Master Plan was presented by Adam Jokerst, Cassidy White and Kelsey Dudziak.

C. COMMUNICATIONS

1. Town Staff

CAB has two seat vacancies which Town Council will look to appoint at the July 8, 2025 Council Meeting. Town Manager Nicholas Wharton gave project and event updates to the board and invited everyone to the July 22, 2025 Town Hall open house.

2. Board Members

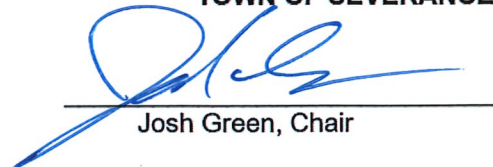
Member Garland let the board know he will be out of town for the next meeting (August 6th) but will try to participate remotely.

D. ADJOURN

MOTION WAS MADE BY Member Zajc, seconded by Member Garland to adjourn the meeting at 6:57 p.m. All Members present voting Yes.

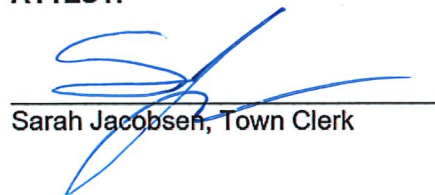
MOTION PASSED

TOWN OF SEVERANCE



Josh Green, Chair

ATTEST:



Sarah Jacobsen, Town Clerk

