TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, June 10, 2025, at 5:00 PM

A. CALL TO ORDER WORK SESSION (5:00 PM)

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. **Pg. 4 - Public Comment Policy**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager
2. **Pg. 7 - November Ballot Questions**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING (6:00 PM)

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Review by Town Manager**
4. **Consent Calendar**

   The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

   a. **Pg. 21 - Use by Special Review for a Home-Based Business - USR2025-02 Jack Russell Grooming**
   b. **Pg. 44 - Town Council Minutes, May 13, 2025**
   c. **Pg. 48 - April 2025 Payables**
   d. **Pg. 53 - April 2025 Financials**
5. **Approval of Agenda**

6. **Public Comment**

   The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. **Council Member Comments**

8. **Reports**

   Council approval may be sought for administrative actions in association with staff reports.

   a. Town Attorney
   b. Town Staff
   c. Town Management
   d. Council Members Liaisons
   e. Mayor

C. TOWN COUNCIL

1. **Pg. 114 - Planning Commission Member Appointments**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

2. **Pg. 148 - Tree Board Member Appointments**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

3. **Pg. 149 - Resolution 2025-18R - A Resolution of the Town Council of the Town of Severance, Colorado, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition in accordance with the Municipal Annexation Act of 1965 for property known as Cordero Subdivision Annexation No. 1-3**
   - Legislative
   - Staff Presentation: Shani Porter, Planning Director

4. **Pg. 166 - Resolution 2025-19R: A Resolution of the Town Council of the Town of Severance, Colorado, authorizing the acquisition of easements and a right-of-way from DEVCO Investors, LLC, and approving related agreements for public infrastructure improvements on Tract B, Tailholt Subdivision Fourth Filing.**
   - Legislative
   - Staff Presentation: Chris Messersmith, Town Engineer

5. **Pg. 206 - Resolution 2025-20R: approving the Intergovernmental Agreement between the Town of Severance and Weld County, regarding the use of the Weld County Oil and Gas Energy Department.**
   - Legislative
   - Staff Presentation: Shani Porter, Planning Director

6. **Pg. 214 - Resolution 2025-21R: Amended 2025 Fee Schedule**

- Legislative
- Staff Presentation: Efrain Lemus, Finance Director

7. **Pg. 227 - Ordinance 2025-10: Light Nuisance**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager
8. **Pg. 231 - Ordinance 2025-11: Business License**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. **ADJOURN TO EXECUTIVE SESSION**
   Pursuant to subsections (4)(b) and (4)(e)(I) of C.R.S. § 24-6-402 for purposes of conferring with the Town Attorney to receive legal advice on specific legal questions, and determining positions relative to matters that may be subject to negotiations and instructing negotiators concerning a Water Rights and Delivery Agreement.

2. **Adjourn into Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Manager's performance review.**

F. ADJOURN

Town Council MEETING
Tuesday, June 10, 2025, 5:00 PM (MDT)

The Town Council reserves the right to adjourn to a virtual-only meeting at their discretion should the need arise.

Registration URL
https://us02web.zoom.us/j/89354721574?pwd=2TJORo1yOgUN5NB28octprdXWugaLl.1

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.