



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, March 11, 2025, at 6:00 PM

Present:

Mayor: Matthew Fries
Mayor Pro-tern: Brittany Vandermark
Council Members: Dan Meyers
David Bruen
Craig Joseph (Virtual)
Stephen Gagliardi
Tad Barrett

Absent:

Audience: Chris Angermuller, Fire Chief, Josh Olhava, Ayres, Scott McBride, Christine McDaniel

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Sarah Jacobsen, Town Clerk
Mary Lynn Macsalka, Town Attorney
Ken Chavez, Police Chief
Shani Porter, Planning Director

A. CALL TO ORDER WORK SESSION (5:00 PM)

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pg. 4 - Tornado Siren System

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Discussion occurred, and staff was directed to look into decommissioning tornado sirens and to utilize electronic emergency notification systems.

B. CALL TO ORDER REGULAR MEETING (6:00 PM)

1. Pledge of Allegiance

2. Roll Call

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. Pg. 54 - Community Grant Request: Severance High School After Prom

b. Pg. 63 - 1.28.25 Minutes

c. Pg. 66 - 2.11.25 Minutes

d. Pg. 70 - 2.25.25 Minutes

e. Pg. 73 - January Financials

f. Pg.119 - January Payables

MOTION WAS MADE BY Mayor Pro-Tern Vandermark, seconded by Council Member Gagliardi to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

5. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-Tern Vandermark, seconded by Council Member Bruen to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

Resident Christine McDaniel spoke in opposition of the Northgate development and would like to see more commercial business in the town. Ms. McDaniel expressed there is a need for recreational activities for residents.

Resident Scott McBride spoke about parking issues in the downtown area at County Road 23 and W 4th Avenue. Mr. McBride asked for an update on the parking concerns he brought to the Council last year.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg. 143 - Ordinance No. 2025-08: Repealing and Reenacting in its Entirety Article 5 Fire Code of Chapter 18 of the Severance Municipal Code Regarding the 2024 International Fire Code

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-Tern Vandermark, seconded by Council Member Gagliardi to Adopt Ordinance No. 2025-08: Repealing and Reenacting in its Entirety Article 5 Fire Code of Chapter 18 of the Severance Municipal Code Regarding the 2024 International Fire Code. All Council Members present voting Yes.

MOTION PASSED

2. Pg. 183 - Ordinance No. 2025-09: An Emergency Ordinance of the Severance Town Council Imposing a Temporary Moratorium on the Submission, Acceptance, Processing, and Approval of Applications for and the Establishment of Natural Medicine Healing Centers and Businesses within Town Limits

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Gagliardi, seconded by Council Member Bruen to Adopt Ordinance No. 2025-09: An Emergency Ordinance of the Severance Town Council Imposing a Temporary Moratorium on the Submission, Acceptance,

Processing, and Approval of Applications for and the Establishment of Natural Medicine Healing Centers and Businesses within Town Limits. All Council Members present voting Yes.

MOTION PASSED

3. Pg. 189 - Resolution No. 2025-0SR Adopting New Street Signs to Denote Town-Owned and Maintained Streets

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Barrett to Approve Resolution No. 2025-0BR Adopting New Street Signs to Denote Town-Owned and Maintained Streets with the goose logo and the bright green. All Council Members present voting Yes.

MOTION PASSED

4. Pg. 194 - Resolution No. 2025-09R: A Resolution of the Town Council of the Town of Severance expressing its support for free speech and condemning hateful and threatening behavior

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
The council agreed to update the wording within the resolution from hateful to hate crimes.

MOTION WAS MADE BY Mayor Pro-Tern Vandermark, seconded by Council Member Barrett to Approve Resolution No. 2025-09R: A Resolution of the Town Council of the Town of Severance expressing its support for free speech and condemning hateful and threatening behavior. All Council Members present voting Yes.

MOTION PASSED

5. Pg. 197 - Ordinance 2025-XX Text Amendments to the Land Use Code - Chapter 16 of the Severance Municipal Code for Purposes of Reorganizing Article 3 - Zoning

- Discussion
- Staff Presentation: Shani Porter, Planning Director

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. Executive Session Pursuant to C.R.S. § 24-6-402(4)(a) and (4)(e)(I) for purposes of discussing the potential lease, transfer, sale, or purchase of real property located at 320 First Street in the Town of Severance, and to determine positions relative to matters that may be subject to negotiations, develop strategy for negotiations, and instruct negotiators pertaining thereto.
2. Executive Session Pursuant to C.R.S. § 24-6-402(4)(a) and (4)(e)(I) for purposes of discussing the potential lease, transfer, sale, or purchase of real property located at 231 W. Fourth Street in the Town of Severance, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pertaining thereto.

3. Executive Session Pursuant to C.R.S. § 24-6-402(4)(a) and (4)(e)(I) for purposes of discussing the potential lease, transfer, sale, or purchase of real property generally located west of WCR 23, north of WCR 72, and near the Severance Community Park in the Town of Severance, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pertaining thereto.
4. Executive Session Pursuant to C.R.S. § 24-6-402(4)(a) and (4)(e)(I) for purposes of discussing the potential lease, transfer, sale, or purchase of real property generally located northwest of the intersection of WCR 19 and WCR 84 in Weld County, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pertaining thereto.

MOTION WAS MADE BY Mayor Pro-Tern Vandermark, seconded by Council Member Barrett to adjourn into EXECUTIVE SESSION Pursuant to C.R.S. § 24-6-402(4)(a) and (4)(e)(I) for purposes of discussing the potential lease, transfer, sale, or purchase of real property located at 320 First Street, 231 W Fourth Street, property generally located west of WCR 23, north of WCR 72, and property generally located northwest of WCR 19 and WCR 84, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pertaining thereto. All Council Members present voting Yes.

F. ADJOURN

The meeting adjourned at 7:33 p.m.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Sarah Jacobsen, Town Clerk

