



CITIZEN ADVISORY BOARD MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES

Wednesday, December 4, 2024, at 6:00 PM

Present:

Chair:

Josh Green

Vice-Chair:

Colin McManus

Board Members:

Karen Hessler

Marissa Riopelle

Richard Vandenberg

Dale Garland

Felicia Jarrett

Josephine Metoyer (alt)

Absent: Richard Vandenberg, Felicia Jarrett & Josephine Metoyer

Audience: Lisa Underhill

Staff:

Sarah Jacobsen, Asst to Town Manager

Tad Borrett, Council Liaison

Leah Vanarsdall, Town Clerk

A. CALL TO ORDER

1. Roll Call

2. Pledge of Allegiance

3. 10.02.24 Minutes

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Hessler to Approve the 10.02.24 Minutes. All Board Members present voting Yes.

MOTION PASSED

B. REGULAR MEETING

1. Windsor-Severance Historical Society Grant Request

- Discussion
- Staff Presentation: Sarah Jacobsen

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Riopelle to recommend approval to Severance Town Council for the Windsor-Severance Historical Society Grant Request of \$500.00. All Board Members present voting Yes.

MOTION PASSED

2. Business of the Year

- Legislative
- Staff Presentation: Sarah Jacobsen

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Hessler recommending Vecinos Mexican Grill & Cantina dba Vecinos move forward to Town Council as Business of the Year recipient. All Board Members present voting Yes.

MOTION PASSED

3. Citizen of the Year

- Legislative
- Staff Presentation: Sarah Jacobsen

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Riopelle recommending Hattie Fritch to move forward to Town Council as Citizen of the Year recipient. All Board Members present voting Yes.

MOTION PASSED

4. Youth of the Year

- Legislative
- Staff Presentation: Sarah Jacobsen

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Hessler recommending Kyson McEvoy to move forward to Town Council as Youth of the Year recipient. All Board Members present voting Yes.

MOTION PASSED

C. COMMUNICATIONS

Commission approval may be sought for administrative actions in association with staff reports.

1. Town Staff

Town Staff reminded CAB of upcoming Town Events:
12.10.24 - Appointments for Cab and Tree Board Members
12.12.24 - Police Department Ribbon Cutting
12.14.24 - Town Christmas Event at Community Park

2. Board Members

Board Members unanimously agreed not to have a meeting in January 2025 as there are no items for discussion.

D. ADJOURN

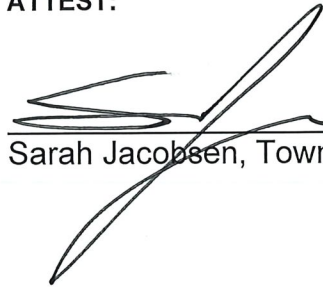
MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Hessler to ADJOURN. All Board Members present voting Yes.

MOTION PASSED

TOWN OF SEVERANCE


Josh Green, Chair

ATTEST:


Sarah Jacobsen, Town Clerk

