**PLANNING COMMISSION REGULAR MEETING**
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

## REGULAR MEETING MINUTES

**Wednesday, January 15, 2025, at 6:00 PM**

**Present:**

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| **Chair:** | Julie Stout |
| **Vice-Chair:** | Derek Grimes |
| **Commissioners:** | Joe Pirrone |
| | David Rau |
| | Kris Quandt |
| | Kevin Udy |
| **Absent:** | Dan Spykstra |
| **Audience:** | Josh Olhava, Ayres |

**Staff:**
Shani Porter, Planning Director
Sarah Jacobsen, Town Clerk
Mary Lynn Macsalka, Town Attorney
Nicholas Wharton, Town Manager

### A. CALL TO ORDER

#### 1. Roll Call

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

Chair Stout requested that the appointments of the Chair and Vice-Chair be added to the agenda stating appointments are typically made at the beginning of the year.

**MOTION WAS MADE BY Commissioner Pirrone,** seconded by Commissioner Quandt to Approve the of Agenda with the addition of Chair and Vice-Chair appointments. All Commissioners present voting Yes.

**MOTION PASSED**

#### 4. Public Comment

*The purpose of the Public Comment is for members of the public to speak to the Planning Commission on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minute for those attending in person or an appropriate time as deemed by the Chair. The Planning Commission shall make no decisions or take action on comments, but may choose to schedule the matter for a decision later. Those addressing the Planning Commission, please state your name and address. and sign-in.*

5. **Approval of December 18, 2024 Minutes**

**MOTION WAS MADE BY Commissioner Pirrone,** seconded by Commissioner Rau to Approve the December 18, 2024, Minutes with the amendment of Commissioner Quandt being absent. Five Commissioners voted yes, and Commissioner Quandt abstained.

**MOTION PASSED**

## B. REGULAR MEETING

1. **PUBLIC HEARING**
**Resolution No. PC 2025-01R: Text Amendments to the Land Use Code - Chapter 16 of the Severance Municipal Code for purposes of reorganizing Articles 1**

- Legislative
- Staff Presentation: Shani Porter, Planning Director

The public hearing opened at 6:04 p.m., no public comment was made, and the public hearing closed at 6:25 p.m.

**MOTION WAS MADE BY Commissioner Pirrone,** seconded by Commissioner Grimes to Approve Resolution No. PC 2025-01R: Text Amendments to the Land Use Code - Chapter 16 of the Severance Municipal Code for purposes of reorganizing Articles 1. All Commissioners present voting Yes.

**MOTION PASSED**

2. **PUBLIC HEARING**
**Resolution No. PC 2025-02R: Text Amendments to the Land Use Code - Chapter 16 of the Severance Municipal Code for purposes of reorganizing Articles 2**

- Legislative
- Staff Presentation: Shani Porter, Planning Director

The public hearing opened at 6:26 p.m., no public comment was made, and the public hearing closed at 7:14 p.m.

**MOTION WAS MADE BY Commissioner Pirrone,** seconded by Commissioner Grimes to Approve Resolution No. PC 2025-02R: Text Amendments to the Land Use Code - Chapter 16 of the Severance Municipal Code for purposes of reorganizing Articles 2. All Commissioners present voting Yes.

**MOTION PASSED**

3. **PUBLIC HEARING**
**Resolution No. PC 2025-03R: Text Amendment to the Land Use Code requiring two points of vehicular access for a subdivision**

- Legislative
- Staff Presentation: Shani Porter, Planning Director

The public hearing opened at 7:15 p.m., no public comment was made, and the public hearing closed at 7:19 p.m.

**MOTION WAS MADE BY Commissioner Pirrone,** seconded by Commissioner Grimes to Approve Resolution No. PC 2025-03R: Text Amendment to the Land Use Code requiring two points of vehicular access for a subdivision. All Commissioners present voting Yes.

**MOTION PASSED**

## C. COMMUNICATIONS

*Commission approval may be sought for administrative actions in association with staff reports.*

1. Town Attorney

2. Town Staff

3. Town Management

   Town Manager Wharton discussed the option of Chair Stout stepping down and Vice-Chair Grimes running the next meeting for all members to be present for appointments of new positions. The Commission agreed and will discuss Chair and Vice-Chair appointments at the next meeting.

## D. ADJOURN

The meeting adjourned at 7:29 p.m.

PLANNING COMMISSION

Kris Quandt, Chair

ATTEST:

Sarah Jacobsen, Town Clerk

Town of Severance Town Seal
Incorporated 1920
Severance, Colorado