TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, November 12, 2024, at 6:00 PM

Present:

Mayor: Matthew Fries

Mayor Pro-tem: Brittany Vandermark

Council Members: Dan Meyers
David Bruen
Craig Joseph (Absent-Excused)
Stephen Gagliardi
Tad Borrett

Absent: Council Member Joseph

Audience: Patrick Ryan, Dan Kasson, & Daniel Hyatt

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Efrain Lemas, Finance Director
Leah Vanarsdall, Town Clerk
Mary Lynn Macsalka, Town Attorney
Ken Chavez, Chief of Police

A. VETERAN'S DINNER

1. **National Anthem sang by Lania Barber**

B. CALL TO ORDER REGULAR MEETING

1. **Pledge of Allegiance**

2. **Roll Call**

3. **Agenda Review by Town Manager**

4. **Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. **Pg 4 - 10.08.24 Minutes**

b. **Pg 8 - September 2024 Payables**

c. **Pg 12 - September 2024 Financial Statements**

d. **Pg 63 - Resolution 2024-41R: Ratifying Clearview Library Board New Member Candidates**

5. **Approval of Agenda**

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Agenda as presented. All Council Members present voting Yes.

MOTION PASSED

6. **Public Comment**

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

Opened: 6:05 pm Closed: 6:11 pm

a. **Senator Byron Pelton-Upcoming Legislative Items**

b. **Representative Lori Garcia Sander**

7. **Council Member Comments**

8. **Reports**

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Pg 64 - Town Staff

c. Town Management

d. Council Members Liaisons

e. Mayor

C. TOWN COUNCIL

1. **Pg 87 - Ordinance 2024-17: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 10, "Weapons, " of the Chapter 10, "Offenses," of the Severance Municipal Code Permitting Individuals with a Valid Colorado Concealed Carry Permit to Carry a Concealed Handgun on Town Hall Property with Required Exceptions.**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

   MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Adopt - **Ordinance 2024-17**: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 10, "Weapons, " of the Chapter 10, "Offenses," of the Severance Municipal Code Permitting Individuals with a Valid Colorado Concealed Carry Permit to Carry a Concealed Handgun on Town Hall Property with Required Exceptions. All Council Members present voting Yes.

   MOTION PASSED

   No Public Comment

2. **Pg 100 - Ordinance 2024-18: Authorizing the Conveyance of the Town's Interest in Certain Real Property to the Cobb Lake Regional Water Treatment Authority**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

   MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Gagliardi to Adopt - **Ordinance 2024-18**: Authorizing the Conveyance of the Town's Interest in Certain Real Property to the Cobb Lake Regional Water Treatment Authority. All Council Members present voting Yes.

   MOTION PASSED

   No Public Comment

3. **Pg 113 - Ordinance 2024-19: Repealing and Reenacting Article 2, "Alcoholic Beverages," of Chapter 6, "Business Licenses and Regulations," of the Severance Municipal Code**
   - Legislative
   - Staff Presentation: Mary Lynn Macsalka, Town Attorney

   MOTION WAS MADE BY Council Member Gagliardi, seconded by Mayor Pro-tem Vandermark to Adopt - **Ordinance 2024-19**: Repealing and Reenacting Article 2, "Alcoholic Beverages," of Chapter 6, "Business Licenses and Regulations," of the Severance Municipal Code. All Council Members present voting Yes.

   MOTION PASSED

   No Public Comment

4. **Pg 132 - 2025 Proposed Water/Wastewater/Stormwater/Transportation Rates**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

   Discussion Only

5. **Pg 138 - 2025 Proposed Fee Schedule**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

   Discussion Only

6. **Pg 147 - 2025 Proposed Operations Budget**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

   Discussion Only

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

Council Member Gagliardi - Future Executive Session for Property & Economic Development
Mayor Fries - Future Work Session & CAB Agenda Item Topic for Chair & Vice-Chair annual appointments

E. ADJOURN

7:51 pm

Town of Severance Town Seal
Incorporated 1920
Severance, Colorado

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Sarah Jacobsen, Town Clerk