



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, January 14, 2025, at 5:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Pg 4 - Town Resident Ordinance Proposal**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- 3. Pg 6 - Enclaves and Safe Passageways**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 7 - 12.10.24 Minutes**
- b. Pg 12 - Resolution 2025-01R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving the Professional Services Agreement for 2024 Audit Services Agreement for 2024 Audit Services with the Adams Group, LLC**
 - Legislative
 - Staff Presentation: Efrain Lemus, Finance Director
- c. Pg 23 - Resolution 2025-02R: A Resolution for the Town Council of the Town of Severance, Colorado, to appropriate and reappropriate funds for 2024 projects that**

were budgeted but not completed by December 31, 2024

- Legislative
- Staff Presentation: Efrain Lemus, Finance Director

d. Pg 28 - November 2024 Payables

e. Pg 31 - November 2024 Financial Statements

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg 95 - Resolution 2025-03R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving the Twenty-First Interim Agreement between the Northern Integrated Supply Project Water Activity Enterprise and the Town of Severance, Colorado Acting with and on behalf of the Severance Water Utility Enterprise for participation in the Northern Integrated Supply Project

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

2. Pg 108 - Resolution 2025-04: A Resolution of the Town Council of the Town of Severance, Colorado, approving 401 and 457 retirement plan participation agreements with the Colorado Retirement Association for town employee retirement plan administration services

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

3. PUBLIC HEARING

Pg 128 - Ordinance 2025-01: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Chapter 16 (land use code) of the Severance Municipal Code regarding accessory dwellings

- Legislative
- Staff Presentation: Shani Porter, Planning Director

4. PUBLIC HEARING

Pg 140 - Ordinance 2025-02: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Chapter 16 (land use code) of the Severance Municipal Code regarding Home-Based Business Regulations

- Legislative
- Staff Presentation: Shani Porter, Planning Director

5. Pg 153 - Mayor Pro-Tem Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

6. Pg 154 - Town Council Liaison Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. ADJOURN TO EXECUTIVE SESSION

Pursuant to subsections (4)(b) and (4)(e)(I) of C.R.S. § 24-6-402 for purposes of conferring with the Town Attorney to receive legal advice on specific legal questions, and determining positions relative to matters that may be subject to negotiations and instructing negotiators with respect to the Northern Integrated Supply Project.

F. ADJOURN

Town Council MEETING

Tuesday, January 14, 2025, 5:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.