



CITIZEN ADVISORY BOARD MEETING
Zoom Webinar and/or Clearview Library
5 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES

Wednesday, October 2, 2024, at 6:00 PM

Chair:

Josh Green ✓

Vice-Chair:

Colin McManus ✓

Board members:

Karen Hessler ✓

Dale Garland ✓

Marissa Riopelle ✓

Richard Vandenberg NP

Felicia Jarrett NP

Josephine Metoyer (alt)

Absent: Josh Green, Richard Vandenberg,
Felicia Jarrett, & Josephine Metoyer

Audience: James West

Staff:

Nicholas Wharton, Town Manager

Tad Borrett, Council Liaison

Leah Vanarsdall, Town Clerk

A. CALL TO ORDER

1. Roll Call

2. Pledge of Allegiance

3. 9.04.24 Minutes

MOTION WAS MADE BY CAB Member Garland, seconded by CAB Member Riopelle to

Approve the 9.04.24 Minutes. All Board Members present voting Yes,

MOTION PASSED

B. REGULAR MEETING

1. Capital Improvement Plan Discussion

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

Capital Improvement Project budget goals were discussed. CAB felt that the items were all very important but would like to see the Water and Sewer and Transportation Items to be a priority.

Asked Management to apply for as many grants that would be available for any projects in the upcoming years and to let Citizens know how much it saves everyone when we are awarded grants.

C. COMMUNICATIONS

Commission approval may be sought for administrative actions in association with staff reports.

1. Town Staff

Budget Open House is schedule for October 22, 2024, in the Council Chambers at Town Hall at 6:00 pm

Ballots for November 5th, 2024, Election will begin to be mailed out on October 11, 2024.

Reminder that we have a Ballot box at Town Hall with 24/7 surveillance.

2. Board Members

No Discussion

D. ADJOURN

MOTION WAS MADE BY CAB Member Hessler, seconded by Vice-Chair McManus to ADJOURN. All in Favor. Meeting ADJOURNED at 7:20 pm

MOTION PASSED



TOWN OF SEVERANCE

Colin McManus, Vice-Chair

ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk