



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar

Public Works Dept, 145 3rd Ave, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, September 10, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

David Bruen

Dan Meyers

Tad Borrett

Stephen Gagliardi

Craig Joseph

Absent:

Audience: Wade Willis, Town of Windsor

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Scott McHenry, Town Attorney

Ken Chavez, Police Chief

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Severance-Windsor Open Space Preservation Concept

- Discussion

- Staff Presentation: Nicholas Wharton, Town Manager
Wade Willis, Town of Windsor, Presented
Council gave direction to move forward with a Severance-Windsor Open Space
Preservation Concept to be brought back at a future Work Session

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. 8.27.24 Minutes

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Approve the 8.27.24 Minutes. All Council Members present voting Yes

MOTION PASSED

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Pg 17 - Town Staff

c. Town Management

Little Libraries to be maintained by local subdivisions if they chose to do so. The Town will not provide maintenance.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve Town Management to proceed with a \$1,500.00 donation to the FFA Oyster Fry. All Council Members present voting Yes.

MOTION PASSED

d. Council Members Liaisons

e. Mayor

C. TOWN COUNCIL

1. Resolution 2024-34R: Adopting the Windsor-Severance Fire Protection District's Updated Emergency Services Impact Fee Schedule, Effective January 1, 2025

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Approve **Resolution 2024-34R**: Adopting the Windsor-Severance Fire Protection District's Updated Emergency Services Impact Fee Schedule, Effective January 1, 2025. All Council Members present voting Yes.

MOTION PASSED

2. Ordinance 2024-16: Amending Chapter 10, Offenses, of the Severance Municipal Code to Add a New Section 10-5-35 Regarding the Safe Use of Public Property to Limit Public Camping and Prohibit Temporary Structures on Public Property

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-Tem Gagliardi to Adopt **Ordinance 2024-16**: Amending Chapter 10, Offenses, of the Severance Municipal Code to Add a New Section 10-5-35 Regarding the Safe Use of Public Property to Limit Public Camping and Prohibit Temporary Structures on Public Property. All Council Members present voting Yes.

MOTION PASSED

3. Resolution 2024-35R- Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the CR 80 Bridge Rehabilitation Project (CDOT Project Number: BRO M192-006)

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. Resolution 2024-36R- Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the Great Western Trail & Paving Project (CDOT Project Number: TAP M192-005)

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve **Resolution 2024-36R-** Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the Great Western Trail & Paving Project (CDOT Project Number: TAP M192-005). All Council Members present voting Yes.

MOTION PASSED

5. Resolution 2024-37R- Approving the Intergovernmental Agreement of the Colorado Information Sharing Consortium and Authorizing the Town's Agreement to the Terms and Conditions Thereof

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Borrett to Approve **Resolution 2024-37R-** Approving the Intergovernmental Agreement of the Colorado Information Sharing Consortium and Authorizing the Town's Agreement to the Terms and Conditions Thereof. All Council Members present voting Yes.

MOTION PASSED

6. Saddler Ridge Exemption Request

Direction given to Management to bring a Resolution to the October 8, 2024, Council Meeting for an Exemption

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

NONE

E. ADJOURN

7:46 pm



Incorporated 1920
Severance, Colorado

ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".

Matthew Fries, Mayor