



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, October 8, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

Dan Meyers

David Bruen

Craig Joseph - VIRTUAL

Stephen Gagliardi

Tad Borrett

Absent:

Audience: Bruce Florquist

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Shani Porter, Planning Director

Regina Olson, Planner

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Zach Hahn, Police Sgt

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 - Council Member Petition: Community Gathering Place

- Discussion
- Staff Presentation: Dan Meyers, Council Member
Council Member Meyers Presented - further discussion to be held

3. Pg 11 - Council Member Petition: Council Chambers Safety Enhancements

- Discussion
- Staff Presentation: Dan Meyers, Council Member
Council Member Meyers presented - Staff will arrange basic training for Fire, Medical Tornado & Safety and more discussion to be held

4. Pg 20 - Council Member Petition: Drone Discussion

- Discussion
- Staff Presentation: Brittany Vandermark
Council Member Vandermark presented - Town Counsel to review & put together an future Ordinance for review

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. Pg 22 - 9.10.24 Minutes

b. Pg 26 - Home Based Business-275 Mt Harvard

c. Pg 49 - Resolution 2024-38R: Amended Severance Storage DA - A Resolution of the Town Council of the Town of Severance, Colorado, approving an amendment to the Site Plan Development Agreement for Lot 1, Severance Storage Minor Subdivision.

d. Pg 57 - August 2024 Payables

e. Pg 63 - August 2024 Financial Statements

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen for Approval of the Agenda. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 114 - Town Staff
- c. Town Management
Multiple Terms are expiring for CAB & TB members, notices will be sent
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Public Hearing

Pg 121 - Resolution 2024-39R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado

- Quasi-Judicial
- Staff Presentation: Shani Porter, Planning Director

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve **Resolution 2024-39R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado**. All Council Members present voting Yes.

MOTION PASSED

Open: 7:57 pm Closed: 8:01 pm

2. **Pg 158 - Resolution 2024-40R: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements"**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Approve **Resolution 2024-40R**: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements". All Council Members present voting Yes.

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Adjourn to an executive session pursuant to C.R.S. § 24-6-402(4)(b) to confer with the Town attorney for the purposes of receiving legal advice on specific legal questions pertaining to economic incentive programs and development impact fees All Council Members present voting Yes.

MOTION PASSED

F. EXECUTIVE SESSION

1. **Adjourn to an executive session pursuant to C.R.S. § 24-6-402(4)(b) to confer with the Town attorney for the purposes of receiving legal advice on specific legal questions pertaining to economic incentive programs and development impact fees.**

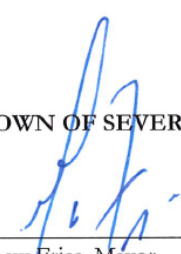
Open: 8:07 pm Closed: 9:14 pm.



ATTEST:


Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE


Matthew Fries, Mayor