TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, November 12, 2024, at 5:00 PM

A. VETERAN'S DINNER

1. **Pledge of Allegiance**
2. **National Anthem sang by Lania Barber**

B. CALL TO ORDER REGULAR MEETING

1. **Roll Call**
2. **Agenda Review by Town Manager**
3. **Consent Calendar**

   The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

   a. **Pg 4 - 10.08.24 Minutes**
   b. **Pg 8 - September 2024 Payables**
   c. **Pg 12 - September 2024 Financial Statements**
   d. **Pg 63 - Resolution 2024-41R: Ratifying Clearview Library Board New Member Candidates**

4. **Approval of Agenda**
5. **Public Comment**

   The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

a. **Senator Byron Pelton-Upcoming Legislative Items**

b. **Representative Lori Garcia Sander**

6. **Council Member Comments**

7. **Reports**

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney
b. Pg 64 - Town Staff
c. Town Management
d. Council Members Liaisons
e. Mayor

C. TOWN COUNCIL

1. **Pg 87 - Ordinance 2024-17: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 10, "Weapons, " of the Chapter 10, "Offenses," of the Severance Municipal Code Permitting Individuals with a Valid Colorado Concealed Carry Permit to Carry a Concealed Handgun on Town Hall Property with Required Exceptions.**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

2. **Pg 100 - Ordinance 2024-18: Authorizing the Conveyance of the Town's Interest in Certain Real Property to the Cobb Lake Regional Water Treatment Authority**
   - Legislative
   - Staff Presentation: Nicholas Wharton, Town Manager

3. **Pg 113 - Ordinance 2024-19: Repealing and Reenacting Article 2, "Alcoholic Beverages," of Chapter 6, "Business Licenses and Regulations," of the Severance Municipal Code**
   - Legislative
   - Staff Presentation: Mary Lynn Macsalka, Town Attorney

4. **Pg 132 - 2025 Proposed Water/Wastewater/Stormwater/Transportation Rates**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

5. **Pg 138 - 2025 Proposed Fee Schedule**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

6. **Pg 147 - 2025 Proposed Operations Budget**
   - Discussion
   - Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

Town Council MEETING

Tuesday, November 12, 2024, 5:00 PM (MDT)

Registration URL
https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.

TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, October 8, 2024, at 6:00 PM

Present:

Mayor:	Matthew Fries
Mayor Pro-tem:	Brittany Vandermark
Council Members:	Dan Meyers David Bruen Craig Joseph - VIRTUAL Stephen Gagliardi Tad Borrett

Absent:

Audience: Bruce Florquist

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Shani Porter, Planning Director
Regina Olson, Planner
Leah Vanarsdall, Town Clerk
Mary Lynn Macsalka, Town Attorney
Zach Hahn, Police Sgt

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 - Council Member Petition: Community Gathering Place

- Discussion
- Staff Presentation: Dan Meyers, Council Member

  Council Member Meyers Presented - further discussion to be held

3. **Pg 11 - Council Member Petition: Council Chambers Safety Enhancements**
   - Discussion
   - Staff Presentation: Dan Meyers, Council Member

     Council Member Meyers presented - Staff will arrange basic training for Fire, Medical Tornado & Safety and more discussion to be held
4. **Pg 20 - Council Member Petition: Drone Discussion**
   - Discussion
   - Staff Presentation: Brittany Vandermark

     Council Member Vandermark presented - Town Counsel to review & put together an future Ordinance for review

B. CALL TO ORDER REGULAR MEETING

1. **Roll Call**

2. **Agenda Review by Town Manager**

3. **Consent Calendar**

   The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

   MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Consent Calendar. All Council Members present voting Yes.

   MOTION PASSED

   a. **Pg 22 - 9.10.24 Minutes**

   b. **Pg 26 - Home Based Business-275 Mt Harvard**

   c. **Pg 49 - Resolution 2024-38R: Amended Severance Storage DA - A Resolution of the Town Council of the Town of Severance, Colorado, approving an amendment to the Site Plan Development Agreement for Lot 1, Severance Storage Minor Subdivision.**

   d. **Pg 57 - August 2024 Payables**

   e. **Pg 63 - August 2024 Financial Statements**

4. **Approval of Agenda**

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen for Approval of the Agenda. All Council Members present voting Yes.

MOTION PASSED

5. **Public Comment**

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. **Council Member Comments**

7. **Reports**

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Pg 114 - Town Staff

c. Town Management
Multiple Terms are expiring for CAB & TB members, notices will be sent

d. Council Members Liaisons

e. Mayor

C. TOWN COUNCIL

1. **Public Hearing**
Pg 121 - Resolution 2024-39R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado

- Quasi-Judicial
- Staff Presentation: Shani Porter, Planning Director

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve **Resolution 2024-39R**: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado. All Council Members present voting Yes.

MOTION PASSED

Open: 7:57 pm Closed: 8:01 pm

2. **Pg 158 - Resolution 2024-40R: Supporting Ballot Issue 2A, “1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements"**

   • Legislative
   • Staff Presentation: Nicholas Wharton, Town Manager

   MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Approve **Resolution 2024-40R**: Supporting Ballot Issue 2A, “1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements". All Council Members present voting Yes.

   MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Adjourn to an executive session pursuant to C.R.S. § 24-6-402(4)(b) to confer with the Town attorney for the purposes of receiving legal advice on specific legal questions pertaining to economic incentive programs and development impact fees All Council Members present voting Yes.

MOTION PASSED

F. EXECUTIVE SESSION

1. **Adjourn to an executive session pursuant to C.R.S. § 24-6-402(4)(b) to confer with the Town attorney for the purposes of receiving legal advice on specific legal questions pertaining to economic incentive programs and development impact fees.**

   Open: 8:07 pm Closed: 9:14 pm.

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
9/1/24 - 9/30/24

Vendor Name	Invoice Number	Description	Amount Paid
Allegra Marketing Print	53853	Checks	$ 606.97
Allegra Marketing Print	53588	Municipal Court Envelope	$ 277.21
Aloha Apparel, LLC	WOO1231	Embroider Badge & Name	$ 78.00
Amazon Capital Service:	11PQ-YDXY-KFKR	Shipping & discount	$ 11.01
Amazon Capital Service:	1F7V-1J7R-NCGP	Screen Protector	$ 19.99
Amazon Capital Service:	1QHF-TMVH-K4F1	Trainer Dummy Rounds	$ 118.51
Amazon Capital Service:	11PQ-YDXY-KFKR	Meteric Thread Tap	$ 34.98
Amazon Capital Service:	11PQ-YDXY-KFKR	Adjustable Tap Wrench	$ 26.99
Amazon Capital Service:	11PQ-YDXY-KFKR	Carbon Steel Hex	$ 20.04
Amazon Capital Service:	11PQ-YDXY-KFKR	Stamp Replacement	$ 10.20
Amazon Capital Service:	11PQ-YDXY-KFKR	Picture Frames	$ 195.70
Amazon Capital Service:	1CD1-KLYC-MC4R	Credit memo - Picture Frames	$ (59.90)
Amazon Capital Service:	11PQ-YDXY-KFKR	Stickers & Notebooks	$ 61.43
Amazon Capital Service:	11PQ-YDXY-KFKR	Super glue & Push Pins	$ 13.48
Amazon Capital Service:	11PQ-YDXY-KFKR	Red Ink Cartridge	$ 20.98
Amazon Capital Service:	11PQ-YDXY-KFKR	batteries	$ 59.98
Amazon Capital Service:	11PQ-YDXY-KFKR	Batteries	$ 30.60
Amazon Capital Service:	11PQ-YDXY-KFKR	Bubble Wands	$ 23.99
Amazon Capital Service:	11PQ-YDXY-KFKR	Bar Stools	$ 417.98
Amazon Capital Service:	11PQ-YDXY-KFKR	Packing Tape & Sticky Notes	$ 45.81
Amazon Capital Service:	11PQ-YDXY-KFKR	Event Parking Signs & Feather Flag Banner	$ 145.58
Amazon Capital Service:	11PQ-YDXY-KFKR	Coffee Pods	$ 86.54
Amazon Capital Service:	11PQ-YDXY-KFKR	Hand Soap & Toilet Paper	$ 59.63
Amazon Capital Service:	11PQ-YDXY-KFKR	Scissors & Maksing Tape	$ 13.98
Ascent Broadband, LLC	148422	PW Internet Service	$ 190.00
Ausmus Law Firm PC	8966	Contract prosecution	$ 850.00
Ayres Associates Inc.	217679	General GIS Services	$ 5,110.50
Caselle, Inc.	135333	Caselle Software Support	$ 2,154.00
City of Loveland	11170394	Police Training	$ 2,100.00
Cobb Lake Regional Wa	101	Partner Contribution 2024	$ 68,923.25
Cobb Lake Regional Wa	101	Credit for BOC account opening	$ (200.00)
Colorado Civil Group Inc	0042.0000.00-91	General Services	$ 1,300.65
Colorado Civil Group Inc	0042.0000.01-01	General Services GIS	$ 702.00
Colorado Civil Group Inc	0042.0000.09-29	General Engineering Water Fund	$ 2,219.25
Colorado Civil Group Inc	0042.0000.10-31	Capital Improvement Projects	$ 3,084.80
Colorado Civil Group Inc	0042.0000.11-30	Pending Projects	$ 297.75
Colorado Civil Group Inc	0042.0001.08-45	#276 Tailholt Melody Homes	$ 1,779.68
Colorado Civil Group Inc	0042.0510.00-29	TR2201-Traffic Sign 19#E.Harmony	$ 3,100.00
Colorado Civil Group Inc	0042.0001.12-13	#286 Waterfowl Way Ext	$ 2,211.90
Colorado Civil Group Inc	0042.0009.03-45	#196 Severance South WinDance	$ 366.00
Colorado Civil Group Inc	0042.0014.03-17	#233 Northgate Lake Preliminary Moody Project	$ 11,111.41
Colorado Civil Group Inc	0042.0024.01-02	#307 Bower North Annex	$ 2,888.03
Colorado Civil Group Inc	0042.0506.05-19	W-2101 Water Tank	$ 13,679.85
Colorado Civil Group Inc	0042.0507.00-58	WW-2004 Waste Water Mster Plan	$ 2,413.00
D&D Concrete, LLC	1068	Remove & Replace Curb and Gutter	$ 1,800.00
Dept Public Health Envi	E240406	Monthly testing	$ 298.00
Direct Discharge Consul	2708	ORC Services	$ 1,500.00
DNAV Inc	2308	Outdoor Signage & Install	$ 7,375.00
ELAN Corporate Payme	8100 0824	SQ *SHEBREWS COFFEE & ICE-Finance Weekly Gam	$ 30.71
ELAN Corporate Payme	8100 0824	SQ *SHEBREWS COFFEE & ICE-Weekly Finance Gam	$ 35.84
ELAN Corporate Payme	8100 0824	WM SUPERCENTER #4599-Items for Matt Stell & fo	$ 359.93
Employers Council	0000517687	Travel Expense	$ 156.78
Esy Ray & Associates	08302024	Ballot content interpretation	$ 50.00
Fransen Pittman Genera	08312024	Project Severance PD PD-2301	$ 471,701.92
Freedom Mailing Servic	48599	Postcard Bill Processing	$ 1,776.85
Frontier Business Produ	930728	TH Color Copies	$ 128.91
Frontier Business Produ	930728	TH - Copy Machine 94244	$ 123.74
Frontier Business Produ	930728	PW Color Copies	$ 15.69
Frontier Business Produ	930728	PW - Copy Machine 94240	$ 123.74

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
9/1/24 - 9/30/24

Vendor Name	Invoice Number	Description	Amount Paid
Government Finance Of	0288739	Annual Membership	$ 150.00
Hayashi & Macsalka, LL(	814	CIP Projects Prog-Water2-NISP	$ 78.00
Hayashi & Macsalka, LL(	815	#265 BHS Solar Development	$ 107.50
Hayashi & Macsalka, LL(	822	General Legal Services	$ 11,739.00
iHeartMedia	8821717772	Radio Ads for Severance Days	$ 2,502.00
Integrity Tire	28414	Unit#011 Oil change	$ 60.00
Integrity Tire	28242	Unit #001 Oil Change, Remove & Replace Parts	$ 1,269.46
Integrity Tire	28852	#15 Remove & Replace Fuse	$ 215.27
Integrity Tire	28903	#15 Oil Change & Brake Job	$ 1,535.23
Integrity Tire	28947	Oil Change Unit #224	$ 68.00
Integrity Tire	28965	Oil Change Unit #223	$ 68.00
Integrity Tire	29066	Unit #14 Remove & Replace Battery	$ 323.32
Integrity Tire	29216	Unit #224 Remove and Replace Tid Rod & Steering I	$ 265.41
JR Engineering, LLC	85088	615 Ponderosa Drive Traffic Analysis	$ 3,627.50
JR Engineering, LLC	85089	233 Moody Project - Review Traffic Study & Prepare	$ 462.50
Ken Garff Ford Greeley	09092024	Vechile Repair	$ 3,813.05
Kinsco	0017728-0	Uniforms	$ 1,362.96
Kinsco	0019010-0	Uniforms	$ 1,486.91
La Salle Oil Co.	192384	Diesel Fuel	$ 2,325.40
La Salle Oil Co.	192289	Fuel	$ 1,844.92
La Salle Oil Co.	192535	Fuel	$ 1,118.27
Lands End Business Out	SIN12290070	Admin Uniforms	$ 330.08
Lands End Business Out	SIN12290070	Finance uniforms	$ 37.49
Language Line Services,	11382295	Interpretation	$ 8.20
LightGig Communicatio	462293	Internet/Backup Service	$ 120.00
MAC Equipment, Inc.	488239	Hydro Fan, Blade, Oil unit #558	$ 213.96
MAC Equipment, Inc.	488483	Blades for #550 & #552	$ 98.45
MAC Equipment, Inc.	488487	Cap Radiator Unit #557	$ 50.99
MAC Equipment, Inc.	483649	Smooth Soild Tire #552 deck	$ 181.20
MAC Equipment, Inc.	489814	Oil Filter/ for 557 & 558 stock	$ 82.16
Maxey Trailer Sales & T	248335	Trailer Maintenance trl # 792 DOT'S	$ 175.99
Mountain High Disposal	54822	Trash Services	$ 30.00
Mountain High Disposal	54822	Recycling Services	$ 15.00
Next Step Communicati	13568	Starlink Monthly Rental for Severance Community F	$ 250.00
Next Step Communicati	13568	Starlink Monthly Rental for Lakeview City Park	$ 250.00
Poudre Valley REA	135 824	36252 Evans St - Power Source	$ 42.58
Poudre Valley REA	135 824	CO RD 23 and Belmon Dr	$ 29.02
Poudre Valley REA	135 824	CO RD 80 and Rangeview Drive	$ 26.06
Poudre Valley REA	135 824	Streetlights, Casa Loma	$ 137.18
Poudre Valley REA	135 824	Streeltights, Belmont Farms	$ 240.20
Poudre Valley REA	135 824	Streetlights, Soaring Eagle	$ 194.85
Poudre Valley REA	135 824	75 Flat Iron Ln Power Source	$ 62.11
Poudre Valley REA	135 824	Streetlights, Hidden Valley Farms	$ 1,458.57
Poudre Valley REA	135 824	2880 Branding Iron Power	$ 68.38
Poudre Valley REA	135 824	Streelights, CO RD 74 & 19	$ 13.61
Poudre Valley REA	135 824	Bridle Ridge Cir - PS	$ 31.35
Poudre Valley REA	135 824	Streetlights, Saddler Arena	$ 176.00
Poudre Valley REA	135 824	Steetlights, Summit View	$ 426.03
Poudre Valley REA	135 824	Streetlights, Foxridge	$ 106.82
Poudre Valley REA	135 824	CO RD 21 and 76 1/2-water tank	$ 1,315.52
Poudre Valley REA	135 824	Streetlights, Sunset Ridge	$ 254.25
Poudre Valley REA	135 824	629 Shoreview Pkwy-Lift Station	$ 349.24
Poudre Valley REA	135 824	Streetlights, Severance Shores	$ 226.24
Psychological Dimensio	8132	PCOMP	$ 850.00
Psychological Dimensio	4277	PCOMP	$ 1,700.00
Psychological Dimensio	4349	PCOMP	$ 425.00
Psychological Dimensio	4506	PCOMP	$ 425.00
Republic Services, Inc	0642-001050585	Trash Services - Wastewater Plant Acct	$ 77.72
Retail Strategies, LLC	168-163C	Consulting Services	$ 12,500.00

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
9/1/24 - 9/30/24

Vendor Name	Invoice Number	Description	Amount Paid
Romero's Excavation LL	08232024	Hydrant Meter Refund	$ 3,500.00
SAFEbuilt Colorado, Inc.	587972	Building Inspections	$ 24,888.49
Severance FFA	SEP2024	Donation	$ 1,500.00
Sign Solutions USA	413839	Signs	$ 269.43
Sign Solutions USA	413866	Telespar, Flag & Flag Mount / Ponderosa project	$ 2,096.92
Sign Solutions USA	413871	Pedestrian Sign / Damaged signs	$ 467.03
Sign Solutions USA	413873	Signs / Cr19 signs from Hwy 14 to Cr90	$ 2,519.70
Tailored Technology Ser	19831	Managed Services	$ 6,887.02
Tailored Technology Ser	19839	Hardware	$ 1,088.99
Tailored Technology Ser	19875	Hardware	$ 1,789.00
Team Petroleum, LLC	629241	Mag 1 Brake Cleaner	$ 139.66
Thrasher Foundation Re	PR679706	Foundation Work	$ 97,071.39
Town of Windsor	015265-000 0824	Wastewater Treatment	$ 22,085.02
TransUnion Risk & Alter	5453941-202408-1	Background Checks	$ 75.00
Triple S Party Rental	49578	Deposit for Town Christmas Rental	$ 1,000.00
Tri-Tech Security, Inc.	35667	Quarterly Fire Alarm Monitoring Fee	$ 84.00
UMB Staff Credit Cards	0151 0824	Evident Inc--	$ 29.02
UMB Staff Credit Cards	0151 0824	Evident Inc--	$ 245.25
UMB Staff Credit Cards	0151 0824	The Home Depot #1544-Playground Patch Summit '	$ 44.90
UMB Staff Credit Cards	0151 0824	Sq *go Play, Inc.-Replacement Zipline Seats @ Comı	$ 649.98
UMB Staff Credit Cards	0151 0824	The Park Catalog-Bench replacement at Blue Spruce	$ 640.00
UMB Staff Credit Cards	0151 0824	Apwa Co Chpt- Snow and Ice conference-Education	$ 600.00
UMB Staff Credit Cards	0151 0824	Wm Of Co - North Weld-Dump removal of large iter	$ 95.74
UMB Staff Credit Cards	0151 0824	Royce Spa-10y Anniversary Appreciation	$ 150.00
UMB Staff Credit Cards	0151 0824	Harbor Freight Tools 62-Zip ties for fencing	$ 102.75
UMB Staff Credit Cards	0151 0824	Mail N Copy 2020-11-16-Tax initiative table tops	$ 120.00
UMB Staff Credit Cards	0151 0824	Bjs Restaurants 539-Communication Lunch	$ 133.39
UMB Staff Credit Cards	0151 0824	Usps Po 0781900320-Certified mail to USPS	$ 9.68
UMB Staff Credit Cards	0151 0824	Usps Po 0797560346-Certified mail for liquor applic	$ 9.96
UMB Staff Credit Cards	0151 0824	Signs365.Com--	$ 22.00
UMB Staff Credit Cards	0151 0824	Brunt Workwear-new work boots	$ 200.02
UMB Staff Credit Cards	0151 0824	Wm Of Co - North Weld-Dump removal of large iter	$ 95.74
UMB Staff Credit Cards	0151 0824	Ezcatercapital Tacos-8.13.24 Meeting Meal	$ 194.90
UMB Staff Credit Cards	0151 0824	In *pm Foods Llc-NFRMPO Annual Meting hosted b'	$ 540.00
UMB Staff Credit Cards	0151 0824	Ezcater*jasons Deli-8.27.24 TC Mtg Meal	$ 269.21
UMB Staff Credit Cards	0151 0824	Dougs Diner--	$ 62.65
UMB Staff Credit Cards	0151 0824	Dc Oakes Brewhouse & Eate-Mayor/Management D	$ 67.87
UMB Staff Credit Cards	0151 0824	Dropbox Fax Monthly-Monthly	$ 14.98
UMB Staff Credit Cards	0151 0824	Hoo*hootsuite Inc-Hootsuite annual subscription	$ 2,988.00
UMB Staff Credit Cards	0151 0824	Ascentbb Business-Internet service	$ 204.00
UMB Staff Credit Cards	0151 0824	Axon-Axon Taser Instructor Course fee	$ 495.00
UMB Staff Credit Cards	0151 0824	Indeed Jobs-Recruiting PD and PW	$ 441.22
UMB Staff Credit Cards	0151 0824	Indeed Jobs-PD/PW Recruiting	$ 500.26
UMB Staff Credit Cards	0151 0824	Tst*cables Pub And Grill-Lunch Meeting In greeley v	$ 71.47
UMB Staff Credit Cards	0151 0824	Issuu-Newsletter upgrade for website	$ 396.00
UMB Staff Credit Cards	0151 0824	Costco Whse #1178-Candy for parade and chips for	$ 974.41
UMB Staff Credit Cards	0151 0824	Cke*taqueria Mexicana Mi-Breakfast for staff on Se	$ 89.56
UMB Staff Credit Cards	0151 0824	Facebk *heqep7ug92-Ads for severance days	$ 250.00
UMB Staff Credit Cards	0151 0824	Sq *the Bigs Cheese-Band meal vouchers	$ 80.50
UMB Staff Credit Cards	0151 0824	Tst*yes Chef Trailer-Band meal vouchers	$ 144.90
UMB Staff Credit Cards	0151 0824	The Home Depot #1544-Solar motion light for unde	$ 54.97
UMB Staff Credit Cards	0151 0824	Tst* Wing Shack - Windso-Lunch for last day of the '	$ 172.01
UMB Staff Credit Cards	0151 0824	Conoco - 74 Xpress-Ice for the cooler to keep cold v	$ 25.02
UMB Staff Credit Cards	0151 0824	Windsor Ace Hdwe-hardware for street signs	$ 10.08
UMB Staff Credit Cards	0151 0824	Windsor Ace Hdwe-hardware for street signs	$ 21.74
UMB Staff Credit Cards	0151 0824	Facebk *vxzqg6ug92-July concert Facebook ads	$ 36.67
UMB Staff Credit Cards	0151 0824	Rivera De Chapala-10y Anniversary Luncheon	$ 82.00
UMB Staff Credit Cards	0151 0824	Sq *shebrews Coffee & Ice-Weekly Finance Gamepl	$ 38.81
UMB Staff Credit Cards	0151 0824	Sq *noco Tea-2-Go Llc-Birthday giftcard	$ 15.00

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
9/1/24 - 9/30/24

Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 0824	Snap On-Dean Pendleton-tap and die for hubs	$ 36.00
UMB Staff Credit Cards	0151 0824	Steelbuildingempirecom-Carport for fuel station 50'	$ 3,105.90
UMB Staff Credit Cards	0151 0824	Rivera De Chapala-Lunch	$ 40.00
United Rentals North Ar	237940985-001	Severance Days Golf Cart	$ 242.00
United Rentals North Ar	237963460-001	Severance Days Golf Cart	$ 216.00
Upper Case Printing Ink	2166	Utility Postcards	$ 47.19
Utility Notification Cent	224081444	RTL Transmissions	$ 288.96
Verizon Wireless	9971787009	Cell Phone - TH & PW	$ 2,539.08
Waste Management of	5276974-2534-8	Roll Off Trash Service	$ 1,332.20
Waste Management of	5271099-2534-9	PW Roll Off Trash Service	$ 190.35
WEX BANK	99347559	Offsite Fuel	$ 149.02
Williams Equipment, LL	22401	Set Com Head Set, Carrying Case, & Car Charger	$ 3,221.40
Windsor-Severance Fire	08312024	Fire plan review	$ 2,983.20
Xcel Energy	892607888	Street Lights	$ 3,835.47
Xcel Energy	89242956	301456912 - 336 1st St	$ 97.62
Xcel Energy	89242956	301443761 - 1020 Mahogany Dr Unit Pump	$ 610.51
Xcel Energy	89242956	300954583 - 20/15 2-6-67 Sewage Plant	$ 2,291.74
Xcel Energy	89242956	300942323 - 10822 County Road 74 Bldg Stoc	$ 23.71
Xcel Energy	89242956	301597386 - 400 Timber Ridge Pkwy Unit Spkl	$ 13.84
Xcel Energy	89242956	301709610 - 57/16 2-6-67 Pump	$ 12.24
Xcel Energy	89242956	304683265 - 410 Immigrant Trail - Settlers Landing	$ 14.27
Xcel Energy	89242956	304881524 - 145 3rd St	$ 757.73
Xcel Energy	89242956	304920983 - 100 Waterfall Way	$ 313.13
Xcel Energy	89242956	304920986 - 101 Waterfall Way	$ 122.10
Xcel Energy	89242956	304992152 - 145 W 3rd Ave Unit Outdoor Light	$ 13.13
Xcel Energy	89242956	312 1st St	$ 253.52
Xcel Energy	89242956	301748145 - 410 Timber Ridge Pkwy Unit Spkl	$ 13.42
Xcel Energy	89242956	301872364 - 513 1/2 Broadview Dr	$ 45.62
Xcel Energy	89242956	301894204 - 50 Timber Ridge Pkwy	$ 95.01
Xcel Energy	89242956	302039930 - 1236 1/2 Baldridge Dr Unit Lift	$ 553.92
Xcel Energy	89242956	303987355 - 3 S Timber Ridge Pkwy	$ 841.52
Xcel Energy	89242956	304182684 - 231 W 4th Ave Unit Pump	$ 401.86
		Total:	**$ 871,033.78**

Financial Statement Review

November 4th , 2024

Interim Financial Statements

The **September 2024** Town of Severance Interim Financial Statements have been reviewed and can be published as part of the **November 12th, 2024** Town Council Consent Agenda.

Efrain Lemus, MBA, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2024

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	1,841
01-101000	BANK OF CO- CHECKING ***1469	45,373
01-101500	BANK OF CO CREDIT CARD ***1481	16,560
01-101600	BANK OF CO CASH OUTLAY ***8205	(32,515)
01-102100	COLOTRUST - 8001	32,831,470
01-102110	COLOTRUST - 4001	1,026
01-102120	COLOTRUST - 8002	1,655,408
01-102180	UMB SAFEKEEPING	27,813,097
01-106000	XPRESS DEPOSIT ACCOUNT	85,035
	TOTAL COMBINED CASH	62,417,296
01-100000	CASH ALLOCATED TO OTHER FUNDS	(62,417,296)
	TOTAL UNALLOCATED CASH	

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	23,705,341
11	ALLOCATION TO CONSERVATION TRUST FUND	290,639
12	ALLOCATION TO TRANSPORTATION FUND	3,640,795
13	ALLOCATION TO PARKS FUND	449,938
14	ALLOCATION TO PUBLIC FACILITIES FUND	933,059
15	ALLOCATION TO PUBLIC SAFETY FUND	362,361
41	ALLOCATION TO FLEET FUND	511,362
51	ALLOCATION TO WATER FUND	17,238,319
52	ALLOCATION TO WASTEWATER FUND	13,600,124
53	ALLOCATION TO STORMWATER FUND	1,681,029
75	ALLOCATION TO CAPITAL PROJECTS	(2,599)
	TOTAL ALLOCATIONS TO OTHER FUNDS	62,410,366
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(62,410,366)
	ZERO PROOF IF ALLOCATIONS BALANCE	

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

GENERAL FUND

	ASSETS			
10-100000	CASH - COMBINED FUND		23,705,341	
10-105300	CASH W/ WELD COUNTY TREASURER		13,658	
10-115000	ACCOUNTS RECEIVABLE		(4,146)	
10-115010	FUEL INVENTORY		4,381	
10-115011	DIESEL INVENTORY		3,242	
10-120000	DEVELOPER RECEIVABLES		18,758	
10-131000	DUE FROM OTHER GOVERNMENTS		193,543	
	TOTAL ASSETS			23,934,779
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-202000	ACCOUNTS PAYABLE		149,744	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS		33,972	
10-203500	CUSTOMER DEPOSITS-RENTALS		1,500	
10-204000	OTHER ACCRUED EXPENSES		12,754	
10-206000	RESTITUTION PAYABLE		4,997	
10-211400	COLORADO UNEMPLOYMENT PAYABLE		1,939	
10-211650	AFLAC PAYABLE		962	
10-211700	HEALTH INSURANCE PAYABLE		(1,099)	
10-222000	DEFERRED REVENUE		1,632,265	
	TOTAL LIABILITIES			1,837,035
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
10-290000	FUND BALANCE	18,965,804		
	REVENUE OVER EXPENDITURES - YTD	3,131,940		
	BALANCE - CURRENT DATE		22,097,744	
	TOTAL FUND EQUITY			22,097,744
	TOTAL LIABILITIES AND EQUITY			23,934,779

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	TAXES					
10-31-1000	PROPERTY TAX	1,282	2,302,112	2,206,538	(95,574)	104.3
10-31-3000	SALES TAX	193,543	1,419,551	1,840,503	420,952	77.1
10-31-4000	USE TAX	94,812	2,652,093	813,200	(1,838,893)	326.1
10-31-8100	SEVERANCE TAX (OIL & GAS)		267,007	10,000	(257,007)	2670.1
10-31-8200	FRANCHISE	26,128	166,499	225,000	58,501	74.0
10-31-9000	INTEREST / DELINQUENT TAX	958	1,198	1,500	302	79.9
	TOTAL TAXES	316,724	6,808,461	5,096,741	(1,711,720)	133.6
	LICENSES & PERMITS					
10-32-1100	LIQUOR LICENSE		100	500	400	20.0
10-32-2000	HOME BASED BUSINESS FEES		250	500	250	50.0
10-32-2100	BUILDING PERMIT & LICENSE	47,384	635,079	400,000	(235,079)	158.8
10-32-2600	ANIMAL LICENSES	15	560	700	140	80.0
10-32-3100	PLANNING ADMINISTRATION FEE	5,535	24,248	40,000	15,752	60.6
10-32-3400	OFFICE ADMINISTRATION FEE	14,599	190,686	150,000	(40,686)	127.1
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	1,150	64,121	24,000	(40,121)	267.2
10-32-4150	SOLICITOR LICENSES		1,520	6,000	4,480	25.3
	TOTAL LICENSES & PERMITS	68,682	916,564	621,700	(294,864)	147.4
	INTERGOVERNMENTAL					
10-33-3000	CDOT-MPO GRANTS		184,345		(184,345)	.0
10-33-4000	STATE GRANTS		265,030		(265,030)	.0
10-33-5000	HIGHWAY USERS	35,504	252,115	295,000	42,885	85.5
10-33-5050	MINERAL LEASE		71,062	50,000	(21,062)	142.1
10-33-5100	MOTOR VEHICLE FEES	5,097	58,811	65,000	6,190	90.5
10-33-5200	COUNTY ROAD & BRIDGE	(633)	54,499	60,000	5,501	90.8
10-33-5300	SPECIFIC OWNERSHIP TAX	6,967	59,717	90,000	30,283	66.4
10-33-5600	CIGARETTE TAX	1,044	3,234	5,000	1,766	64.7
10-33-6000	SHARED REVENUE WINDSOR		230,910	350,000	119,090	66.0
	TOTAL INTERGOVERNMENTAL	47,978	1,179,723	915,000	(264,723)	128.9
	CHARGES FOR SERVICES					
10-34-1100	COURT COSTS		1,790	3,000	1,210	59.7
10-34-1200	POLICE REVENUE		645	50,000	49,355	1.3
10-34-1400	MAPS, PLANS, COPIES	96	2,246	4,000	1,754	56.2
	TOTAL CHARGES FOR SERVICES	96	4,681	57,000	52,319	8.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	FINES & FORFEITS					
10-35-1000	MUNICIPAL COURT FINES	3,055	35,904	60,000	24,096	59.8
10-35-1100	SURCHARGE	80	2,260	3,200	940	70.6
10-35-1300	RESTITUTION - TOWN		9,767		(9,767)	.0
	TOTAL FINES & FORFEITS	3,135	47,931	63,200	15,270	75.8
	MISCELLANEOUS					
10-36-1000	RETURN CHECK CHARGES	300	2,640	2,300	(340)	114.8
10-36-1500	INSURANCE CLAIM PAYMENTS		12,637	5,000	(7,637)	252.8
10-36-2000	OTHER MISCELLANEOUS REVENUE		4,192	8,400	4,208	49.9
10-36-3000	RENT	6,273	37,068	33,000	(4,068)	112.3
10-36-3500	INTEREST AND DIVIDENDS	107,195	693,633	350,000	(343,633)	198.2
10-36-3550	CHANGE IN MARKET VALUE	66,657	255,166		(255,166)	.0
10-36-3560	INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
10-36-3565	INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
10-36-4500	MATERIALS AND LABOR	54	5,391	9,000	3,609	59.9
10-36-5000	SPECIAL EVENT REVENUE	(6,339)	70,698	70,000	(698)	101.0
10-36-5100	SPECIAL EVENTS IN-KIND REVENUE		17,958		(17,958)	.0
10-36-6500	REIMBURSEMENTS/REFUNDS		776		(776)	.0
10-36-8050	OIL AND GAS ROYALTIES	275,526	279,666		(279,666)	.0
10-36-9900	OTHER REVENUES	400	35,400	20,051	(15,349)	176.6
	TOTAL MISCELLANEOUS	450,064	1,419,415	506,700	(912,715)	280.1
	TRANSFERS IN					
10-39-1000	TRANSFERS FROM OTHER FUNDS		(33,323)		33,323	.0
	TOTAL TRANSFERS IN		(33,323)		33,323	.0
	TOTAL FUND REVENUE	886,679	10,343,452	7,260,341	(3,083,111)	142.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	LEGISLATIVE					
10-41-1100	REGULAR STAFF WAGES	6,080	66,761	107,392	40,631	62.2
10-41-1102	OVERTIME			100	100	.0
10-41-1104	RETIREMENT 457	182	2,003	6,447	4,444	31.1
10-41-1105	BOARD OF TRUSTEE FEES	3,300	17,700	26,330	8,630	67.2
10-41-1130	FICA/MEDICARE	711	6,404	10,238	3,834	62.6
10-41-1140	WORKERS COMPENSATION		1,396	2,500	1,104	55.9
10-41-1150	UNEMPLOYMENT	12	134	403	269	33.1
10-41-1160	HEALTH INSURANCE	640	7,036	16,616	9,580	42.3
10-41-1161	DISABILITY INSURANCE	122	1,066	2,150	1,084	49.6
10-41-2100	LEGAL FEES	11,739	60,690	100,000	39,310	60.7
10-41-3150	TELEPHONE	190	924	1,200	276	77.0
10-41-3177	VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-41-3180	MILEAGE			1,500	1,500	.0
10-41-3210	INSURANCE AND BONDS		4,855	7,490	2,635	64.8
10-41-3320	PRINTING	28	168	30,000	29,832	.6
10-41-3330	PUBLISHING/RECORDING	176	2,036	1,000	(1,036)	203.6
10-41-3350	ORDINANCE CODIFICATION		2,560	6,000	3,440	42.7
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		4,004	5,000	996	80.1
10-41-3820	CONTINUING EDUCATION	1,115	5,799	9,250	3,451	62.7
10-41-3825	MEETING/MEALS	570	8,832	12,000	3,168	73.6
10-41-3990	MISCELLANEOUS	70	70	500	430	14.0
10-41-3992	COUNCIL SPECIAL EVENTS	2,502	2,502	10,000	7,498	25.0
10-41-4010	CORA REQUESTS			1,500	1,500	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL		3,131	5,000	1,869	62.6
10-41-4330	COMPUTER SUPPORT AND MAINT		13,185	24,500	11,315	53.8
10-41-4350	SAFETY	92	92	10,000	9,908	.9
10-41-4520	VEHICLE FUEL			1,980	1,980	.0
10-41-4530	VEHICLE & EQUIP AMORTIZATION	165	1,485	1,980	495	75.0
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES	40	1,171	1,000	(171)	117.1
10-41-5500	TOWN COUNCIL DISCRETIONARY	3,944	71,323	260,000	188,677	27.4
10-41-5560	TREE BOARD		220	2,000	1,780	11.0
10-41-5570	PLANNING COMMISSION			2,000	2,000	.0
10-41-8200	ALLOCATION TO WATER FUND	3,397	(21,128)	(37,785)	(16,657)	(55.9)
10-41-8300	ALLOCATION TO WASTEWATER FUND	2,936	(18,260)	(32,653)	(14,393)	(55.9)
10-41-8400	ALLOCATION TO STORMWATER FUND	629	(3,912)	(6,997)	(3,085)	(55.9)
	TOTAL LEGISLATIVE	38,638	242,247	591,906	349,659	40.9
	ELECTIONS					
10-42-3310	WELD CO COORDINATED ELECTION		50	11,000	10,950	.5
	TOTAL ELECTIONS		50	11,000	10,950	.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	JUDICIAL					
10-43-1100	REGULAR STAFF WAGES	5,027	41,754	57,198	15,444	73.0
10-43-1102	OVERTIME			100	100	.0
10-43-1104	RETIREMENT 457	151	1,253	3,435	2,182	36.5
10-43-1130	FICA/MEDICARE	382	3,175	4,384	1,209	72.4
10-43-1140	WORKERS COMPENSATION		838	1,500	662	55.9
10-43-1150	UNEMPLOYMENT	10	84	174	90	48.0
10-43-1160	HEALTH INSURANCE	640	4,904	11,496	6,592	42.7
10-43-1161	DISABILITY INSURANCE	102	683	1,150	467	59.4
10-43-2100	LEGAL FEES	850	9,525	13,000	3,475	73.3
10-43-2110	MUNICIPAL JUDGE	800	3,800	10,000	6,200	38.0
10-43-3150	TELEPHONE	63	319	250	(69)	127.6
10-43-3210	INSURANCE AND BONDS		2,913	3,500	587	83.2
10-43-3820	EDUCATION			500	500	.0
10-43-3830	TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310	COURT SUPPLIES	277	695	1,500	805	46.3
10-43-4330	COMPUTER SUPPORT AND MAINT			12,000	12,000	.0
10-43-4810	UNIFORMS		410	175	(235)	234.4
	TOTAL JUDICIAL	8,302	70,351	121,862	51,511	57.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
10-44-1100	REGULAR STAFF WAGES	23,841	246,423	322,246	75,823	76.5
10-44-1101	PART-TIME STAFF WAGES		4,185	15,000	10,815	27.9
10-44-1102	OVERTIME		259	2,000	1,741	12.9
10-44-1104	RETIREMENT	883	8,090	19,396	11,306	41.7
10-44-1130	FICA/MEDICARE	1,769	18,725	25,955	7,230	72.2
10-44-1140	WORKERS COMPENSATION		3,909	7,000	3,091	55.9
10-44-1150	UNEMPLOYMENT	48	516	1,022	506	50.4
10-44-1160	HEALTH & LIFE INSURANCE	2,914	25,804	39,975	14,171	64.6
10-44-1161	DISABILITY INSURANCE	456	3,428	5,470	2,042	62.7
10-44-2150	HR SERVICES	7,361	40,502	75,000	34,498	54.0
10-44-2990	OTHER PROFESSIONAL FEES	906	906	15,000	14,095	6.0
10-44-3110	UTILITIES	1,538	11,246	15,000	3,754	75.0
10-44-3150	TELEPHONE	1,520	4,869	5,000	131	97.4
10-44-3175	BUILDING REPAIRS & MAINTENANCE	381	7,723	15,000	7,277	51.5
10-44-3177	VEHICLE REPAIRS & MAINTENANCE		1,784	7,770	5,986	23.0
10-44-3210	INSURANCE AND BONDS		14,644	21,770	7,126	67.3
10-44-3220	CIRSA DEDUCTIBLES		1,500	6,000	4,500	25.0
10-44-3330	PUBLISHING			1,500	1,500	.0
10-44-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,800	2,500	700	72.0
10-44-3820	CONTINUING EDUCATION	406	6,786	20,000	13,214	33.9
10-44-3825	MEALS/MISCELLANEOUS	883	3,284	4,000	716	82.1
10-44-3990	MISCELLANEOUS SERVICES/COPIER	369	5,023	8,500	3,477	59.1
10-44-3992	SPECIAL EVENT EXPENDITURE	2,660	127,941	175,000	47,059	73.1
10-44-3993	SPECIAL EVENTS IN-KIND COST		17,958		(17,958)	.0
10-44-4000	ADVERTISING	1,938	14,857	10,000	(4,857)	148.6
10-44-4310	OFFICE SUPPLIES	(35)	4,388	6,000	1,612	73.1
10-44-4320	COMPUTER REPLACE./AUDIO VISUAL	1,789	9,664	11,000	1,336	87.9
10-44-4330	COMPUTER SUPPORT AND MAINT	1,122	19,918	27,000	7,082	73.8
10-44-4340	POSTAGE		2,537	5,000	2,463	50.8
10-44-4350	SAFETY	3,628	3,813	10,000	6,188	38.1
10-44-4390	OTHER OFFICE EXPENSE	419	1,685	3,000	1,315	56.2
10-44-4520	VEHICLE FUEL	24	358	5,540	5,182	6.5
10-44-4530	VEHICLE & EQUIP AMORTIZATION	295	2,655	3,540	885	75.0
10-44-4810	UNIFORMS	330	997	1,350	353	73.8
10-44-4850	UNANTICIPATED EXP/CONTINGENCY	48	8,239	50,000	41,761	16.5
10-44-4990	MISCELLANEOUS SUPPLIES	(1)	509	2,500	1,991	20.4
10-44-8000	LEASE PAYMENT		663	1,000	337	66.3
10-44-8200	ALLOCATION TO WATER FUND	(5,593)	(62,767)	(89,104)	(26,337)	(70.4)
10-44-8300	ALLOCATION TO WASTEWATER FUND	(4,833)	(54,240)	(77,003)	(22,763)	(70.4)
10-44-8400	ALLOCATION TO STORMWATER FUND	(1,036)	(11,621)	(16,501)	(4,880)	(70.4)
	TOTAL ADMINISTRATION	44,032	498,960	763,426	264,466	65.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FINANCE					
10-45-1100	REGULAR STAFF WAGES	13,817	142,244	256,779	114,535	55.4
10-45-1102	OVERTIME			200	200	.0
10-45-1104	RETIREMENT 457	415	3,794	15,411	11,617	24.6
10-45-1130	FICA/MEDICARE	995	10,374	19,654	9,280	52.8
10-45-1140	WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-45-1150	UNEMPLOYMENT	28	284	773	489	36.8
10-45-1160	HEALTH & LIFE INSURANCE	2,422	20,871	41,788	20,917	49.9
10-45-1161	DISABILITY INSURANCE	277	1,834	5,340	3,506	34.3
10-45-2200	AUDIT & ACCOUNTING FEES		22,850	30,000	7,150	76.2
10-45-3150	TELEPHONE	615	1,518	3,300	1,782	46.0
10-45-3210	INSURANCE AND BONDS		10,487	15,000	4,513	69.9
10-45-3315	WELD COUNTY TREASURER FEE	13	23,129	25,000	1,871	92.5
10-45-3340	BANK CHARGES	30	2,160	2,500	340	86.4
10-45-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	160	310	1,000	690	31.0
10-45-3820	CONTINUING EDUCATION		312	15,000	14,688	2.1
10-45-3825	MEALS/MISCELLANEOUS	68	502	500	(2)	100.4
10-45-4300	OFFICE FURNITURE			1,500	1,500	.0
10-45-4310	OFFICE SUPPLIES	622	1,336	1,800	464	74.2
10-45-4320	COMPUTER REPLACE./AUDIO VISUAL		8,992	9,000	8	99.9
10-45-4330	COMPUTER SUPPORT AND MAINT			18,000	18,000	.0
10-45-4350	SAFETY			10,000	10,000	.0
10-45-4810	UNIFORMS	37	162	850	688	19.0
10-45-8200	ALLOCATION TO WATER FUND	(1,900)	(25,843)	(10,951)	14,892	(236.0)
10-45-8300	ALLOCATION TO WASTEWATER FUND	(1,642)	(22,333)	(9,463)	12,870	(236.0)
10-45-8400	ALLOCATION TO STORMWATER FUND	(352)	(4,787)	(2,028)	2,759	(236.0)
	TOTAL FINANCE	15,606	201,212	456,953	255,741	44.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC SAFETY					
10-51-1100	REGULAR STAFF WAGES	93,707	782,751	1,218,035	435,284	64.3
10-51-1102	OVERTIME	15,064	125,054	20,000	(105,054)	625.3
10-51-1104	RETIREMENT	405	3,771	10,529	6,758	35.8
10-51-1107	CONTRACTED SECURITY SERVICES	2,727	3,996		(3,996)	.0
10-51-1130	FICA/MEDICARE	2,350	20,392	28,839	8,447	70.7
10-51-1140	WORKERS COMPENSATION		15,637	30,000	14,363	52.1
10-51-1150	UNEMPLOYMENT	223	1,853	3,721	1,868	49.8
10-51-1155	POLICE PENSION	7,695	61,557	104,261	42,704	59.0
10-51-1160	HEALTH INSURANCE	14,242	115,986	216,606	100,620	53.6
10-51-1161	DISABILITY INSURANCE	4,307	31,827	25,300	(6,527)	125.8
10-51-2300	MEDICAL		4,209	1,800	(2,409)	233.8
10-51-2310	PSYCHOLOGICAL	3,400	4,350	2,000	(2,350)	217.5
10-51-2900	CONTRACT POLICE SERVICES	279	51,188	50,000	(1,188)	102.4
10-51-2990	OTHER PROFESSIONAL FEES	90	15,007	24,000	8,993	62.5
10-51-3110	UTILITIES		2,545	8,000	5,455	31.8
10-51-3150	TELEPHONE/PAGERS	2,537	14,682	19,560	4,878	75.1
10-51-3173	REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-51-3175	BUILDING REPAIRS & MAINTENANCE		875	6,225	5,351	14.1
10-51-3177	VEHICLE REPAIRS & MAINTENANCE	3,624	42,528	28,000	(14,528)	151.9
10-51-3180	MILEAGE		26	50	24	51.2
10-51-3210	INSURANCE AND BONDS		54,376	73,000	18,624	74.5
10-51-3320	PRINTING/FORMS	160	1,038	1,500	462	69.2
10-51-3610	DISPATCH COMMUNICATIONS		62,115	56,000	(6,115)	110.9
10-51-3630	MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640	DRUG TASK FORCE		1,000	1,000		100.0
10-51-3650	DOG TAGS/IMPOUND FEES		1,472	500	(972)	294.4
10-51-3740	RADIO MAINTENANCE			1,000	1,000	.0
10-51-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	700	1,634	800	(834)	204.2
10-51-3820	CONTINUING EDUCATION & TRAIN	3,600	11,239	20,000	8,761	56.2
10-51-3825	MEALS/MISCELLANEOUS	307	1,621	500	(1,121)	324.2
10-51-3850	LAB TESTING FEES			500	500	.0
10-51-3950	TOWING		256		(256)	.0
10-51-3990	MISCELLANEOUS SERVICES		1,916	125	(1,791)	1532.8
10-51-4310	OFFICE SUPPLIES	2,462	3,609	2,000	(1,609)	180.5
10-51-4330	COMPUTER SUPPORT AND MAINT	3,742	43,043	52,000	8,957	82.8
10-51-4350	SAFETY			10,000	10,000	.0
10-51-4520	VEHICLE FUEL	2,594	20,776	35,200	14,424	59.0
10-51-4530	VEHICLE & EQUIP AMORTIZATION	1,775	15,975	37,610	21,635	42.5
10-51-4720	EQUIPMENT FOR PATROL	590	1,827	4,000	2,173	45.7
10-51-4730	EQUIPMENT FOR TRAINING		1,158	2,500	1,342	46.3
10-51-4740	EQUIPMENT FOR INVEST./EVIDENCE		176	1,500	1,324	11.8
10-51-4810	UNIFORMS	2,850	24,406	18,000	(6,406)	135.6
10-51-4850	UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990	MISCELLANEOUS SUPPLIES		2,195	5,000	2,805	43.9
10-51-7000	CAPITAL OUTLAY	(686)				.0
10-51-7990	OTHER SMALL EQUIPMENT	(75)				.0
	TOTAL PUBLIC SAFETY	168,669	1,548,064	2,155,161	607,097	71.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREETS / MAINTENANCE					
10-61-1100	REGULAR STAFF WAGES	14,615	122,192	116,407	(5,785)	105.0
10-61-1101	PART-TIME STAFF WAGES	1,435	16,146	30,000	13,855	53.8
10-61-1102	OVERTIME	84	1,122	3,000	1,878	37.4
10-61-1104	RETIREMENT	388	3,538	7,077	3,539	50.0
10-61-1130	FICA/MEDICARE	1,174	9,347	11,433	2,086	81.8
10-61-1140	WORKERS COMPENSATION		3,127	6,000	2,873	52.1
10-61-1150	UNEMPLOYMENT	32	258	451	193	57.2
10-61-1160	HEALTH & LIFE INSURANCE	3,161	26,663	42,720	16,057	62.4
10-61-1161	DISABILITY INSURANCE	271	1,975	3,860	1,885	51.2
10-61-2300	MEDICAL			400	400	.0
10-61-2990	OTHER PROFESSIONAL FEES	176	1,818	1,200	(618)	151.5
10-61-3110	UTILITIES	207	680		(680)	.0
10-61-3150	TELEPHONE	302	1,285	2,000	715	64.3
10-61-3161	STREET LIGHTING	10,910	65,751	92,000	26,249	71.5
10-61-3162	TRAFFIC LIGHTS		347		(347)	.0
10-61-3172	REPAIRS & MAINTENANCE - STREET	1,800	100,125	125,000	24,875	80.1
10-61-3173	REPAIRS & MAINTENANCE - EQUIPM	1,103	4,803	12,163	7,360	39.5
10-61-3175	BUILDING REPAIRS & MAINTENANCE	900	2,023	2,000	(23)	101.1
10-61-3177	VEHICLE REPAIRS & MAINTENANCE	2,090	4,362	8,080	3,718	54.0
10-61-3210	INSURANCE AND BONDS		10,875	17,375	6,500	62.6
10-61-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		19	500	481	3.8
10-61-3820	CONTINUING EDUCATION		2,549	1,500	(1,049)	169.9
10-61-3825	MEAL, MEETING, TRAVEL EXPENSE		32	250	218	13.0
10-61-4310	OFFICE SUPPLIES		31		(31)	.0
10-61-4311	STREET SUPPLIES	843	4,073	3,500	(573)	116.4
10-61-4330	COMPUTER SUPPORT & MAINTENANCE	1,182	16,125	13,755	(2,370)	117.2
10-61-4350	SAFETY	3,221	6,057	10,000	3,943	60.6
10-61-4520	VEHICLE FUEL	759	9,386	17,800	8,414	52.7
10-61-4530	VEHICLE & EQUIP AMORTIZATION	1,285	11,564	15,419	3,855	75.0
10-61-4810	UNIFORMS	144	833	825	(8)	101.0
10-61-4850	UNANTICIPATED EXP/CONTINGENCY	396	1,473	10,000	8,527	14.7
10-61-4990	MISCELLANEOUS SUPPLIES		673	5,000	4,327	13.5
10-61-5000	STREET SIGNS	5,353	15,866	15,000	(866)	105.8
10-61-7000	CAPITAL OUTLAY	(16,030)	42,468	475,073	432,605	8.9
	TOTAL STREETS / MAINTENANCE	35,804	487,586	1,049,788	562,201	46.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SNOW					
10-63-1100	REGULAR STAFF WAGES		9,413		(9,413)	.0
10-63-1102	OVERTIME		6,733	12,000	5,267	56.1
10-63-1104	RETIREMENT		437	360	(77)	121.4
10-63-1130	FICA/MEDICARE		1,174	918	(256)	127.9
10-63-1150	UNEMPLOYMENT		32	36	4	89.7
10-63-3173	REPAIRS & MAINTENANCE - EQUIPM		1,351	7,500	6,149	18.0
10-63-4110	SUPPLIES	(142)	24,783	60,000	35,217	41.3
10-63-4350	SAFETY			10,000	10,000	.0
10-63-4520	VEHICLE FUEL		693		(693)	.0
10-63-4530	VEHICLE & EQUIP AMORTIZATION	2,083	18,750	25,000	6,250	75.0
	TOTAL SNOW	1,941	63,367	115,814	52,447	54.7
	PUBLIC WORKS OVERHEAD					
10-64-3110	UTILITIES	1,717	18,255	22,000	3,745	83.0
10-64-3175	BUILDING REPAIRS & MAINTENANCE	1,480	20,914	15,000	(5,914)	139.4
10-64-3690	MOSQUITO CONTROL		30,000	30,000		100.0
10-64-3825	MEALS, MEETINGS AND TRAVEL	128	474	500	26	94.8
10-64-3990	MISCELLANEOUS SERVICES	132	1,425	2,200	775	64.8
10-64-4310	OFFICE SUPPLIES		2,054	1,500	(554)	137.0
10-64-4320	COMPUTER REPLACE./AUDIO VISUAL		1,089	5,000	3,911	21.8
10-64-4990	MISC SUPPLIES		1,911	2,500	589	76.5
10-64-5001	TORNADO SIRENS		840	2,500	1,660	33.6
	TOTAL PUBLIC WORKS OVERHEAD	3,457	76,962	81,200	4,238	94.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS / GREEN SPACE					
10-65-1100	REGULAR STAFF WAGES	13,774	121,572	105,811	(15,761)	114.9
10-65-1101	PART-TIME STAFF WAGES	1,435	16,146	30,000	13,855	53.8
10-65-1102	OVERTIME	84	1,197	3,000	1,803	39.9
10-65-1104	RETIREMENT	363	3,304	6,441	3,137	51.3
10-65-1130	FICA/MEDICARE	1,115	10,971	10,623	(348)	103.3
10-65-1140	WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-65-1150	UNEMPLOYMENT	31	299	419	120	71.3
10-65-1160	HEALTH & LIFE INSURANCE	3,012	25,320	40,935	15,615	61.9
10-65-1161	DISABILITY INSURANCE	255	1,848	3,640	1,792	50.8
10-65-2990	OTHER PROFESSIONAL FEES	(17)				.0
10-65-3110	UTILITIES	1,932	14,866	17,500	2,634	85.0
10-65-3150	TELEPHONE/PAGERS	305	1,605	2,200	595	73.0
10-65-3171	VANDALISM		892	5,000	4,108	17.8
10-65-3172	TREE & LANDSCAPE MAINTENANCE		2,900	2,500	(400)	116.0
10-65-3173	REPAIRS & MAINTENANCE - EQUIPM	2,831	14,603	15,163	559	96.3
10-65-3175	BUILDING REPAIRS & MAINTENANCE	930	9,443	5,000	(4,443)	188.9
10-65-3176	GROUNDS MAINTENANCE	1,405	9,690	10,000	310	96.9
10-65-3177	VEHICLE REPAIRS & MAINTENANCE	2,090	4,748	8,580	3,832	55.3
10-65-3210	INSURANCE AND BONDS		10,487	17,025	6,538	61.6
10-65-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	17	329	350	21	94.1
10-65-3820	CONTINUING EDUCATION		1,831	1,250	(581)	146.5
10-65-3990	SERVICES		1,446	2,000	554	72.3
10-65-4330	COMPUTER SUPPORT & MAINTENANCE	1,182	16,090	14,125	(1,965)	113.9
10-65-4350	SAFETY		1,156	10,000	8,844	11.6
10-65-4520	VEHICLE FUEL	706	7,845	16,800	8,955	46.7
10-65-4530	VEHICLE & EQUIP AMORTIZATION	243	2,189	2,919	730	75.0
10-65-4810	UNIFORMS	144	794	825	31	96.2
10-65-4850	UNANTICIPATED EXP/CONTIGENCY		15,000	10,000	(5,000)	150.0
10-65-4990	SUPPLIES		5,480	9,000	3,520	60.9
10-65-6000	TREE CITY USA		10,449	21,200	10,751	49.3
10-65-7990	OTHER SMALL EQUIPMENT		1,171	5,000	3,829	23.4
	TOTAL PARKS / GREEN SPACE	31,838	316,685	383,305	66,620	82.6

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	COMMUNITY DEVELOPMENT					
10-70-1100	REGULAR STAFF WAGES	12,589	87,683	326,224	238,541	26.9
10-70-1104	RETIREMENT	378	2,631	19,575	16,944	13.4
10-70-1130	FICA/MEDICARE	958	6,675	24,957	18,282	26.8
10-70-1140	WORKERS COMPENSATION		3,351	8,000	4,649	41.9
10-70-1150	UNEMPLOYMENT	25	175	980	805	17.9
10-70-1160	HEALTH & LIFE INSURANCE	1,732	10,330	43,623	33,293	23.7
10-70-1161	DISABILITY INSURANCE	247	1,251	6,200	4,949	20.2
10-70-2100	LEGAL FEES	(129)				.0
10-70-2400	ENGINEERING	5,385	39,678	40,000	322	99.2
10-70-2600	PLANNING SERVICES	7,075	20,221	40,000	19,779	50.6
10-70-2980	BUILDING INSPECTIONS & LICENSE	30,776	413,826	400,000	(13,826)	103.5
10-70-2990	OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110	UTILITIES	68	568	1,000	432	56.8
10-70-3150	TELEPHONE	440	1,228	2,500	1,272	49.1
10-70-3173	REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3177	VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-70-3210	INSURANCE AND BONDS		11,652	18,490	6,838	63.0
10-70-3330	PUBLISHING/COMMUNICATIONS			500	500	.0
10-70-3810	DUES & MEMBERSHIPS			6,500	6,500	.0
10-70-3820	CONTINUING EDUCATION		1,185	3,000	1,815	39.5
10-70-4099	DEVELOPER EXP.TO BE REIMBURSED	5,719	21,024		(21,024)	.0
10-70-4310	OFFICE SUPPLIES	190	624	750	126	83.2
10-70-4330	COMPUTER SUPPORT			5,300	5,300	.0
10-70-4350	SAFETY			10,000	10,000	.0
10-70-4520	VEHICLE FUEL	55	189	3,780	3,591	5.0
10-70-4530	VEHICLE & EQUIP AMORTIZATION	165	1,485	1,980	495	75.0
10-70-4810	UNIFORMS		281	400	119	70.2
10-70-4987	ECONOMIC DEVELOPMENT	65,288	1,038,172	2,068,738	1,030,566	50.2
10-70-4989	TRAIL DEVELOPMENT		15,000	15,000		100.0
10-70-4990	SUPPLIES	(111)				.0
	TOTAL COMMUNITY DEVELOPMENT	130,850	1,677,227	3,051,487	1,374,260	55.0
	TRANSFERS TO OTHER FUNDS					
10-90-9011	TRANSFERS TO OTHER FUNDS		2,028,798	3,841,300	1,812,502	52.8
	TOTAL TRANSFERS TO OTHER FUNDS		2,028,798	3,841,300	1,812,502	52.8
	TOTAL FUND EXPENDITURES	479,137	7,211,511	12,623,202	5,411,690	57.1
	NET REVENUE OVER EXPENDITURES	407,543	3,131,940	(5,362,861)	(8,494,801)	58.4

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

CONSERVATION TRUST FUND

	ASSETS			
11-100000	CASH - COMBINED FUND		290,639	
	TOTAL ASSETS			290,639
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	193,776		
	REVENUE OVER EXPENDITURES - YTD	96,863		
	BALANCE - CURRENT DATE		290,639	
	TOTAL FUND EQUITY			290,639
	TOTAL LIABILITIES AND EQUITY			290,639

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	INTERGOVERNMENTAL					
11-33-5900	COLORADO LOTTERY	27,789	99,758		(99,758)	.0
	TOTAL INTERGOVERNMENTAL	27,789	99,758		(99,758)	.0
	MISCELLANEOUS					
11-36-3500	INTEREST AND DIVIDENDS	1,164	6,957		(6,957)	.0
11-36-3550	CHANGE IN MARKET VALUE	697	2,559		(2,559)	.0
	TOTAL MISCELLANEOUS	1,861	9,517		(9,517)	.0
	TOTAL FUND REVENUE	29,651	109,274		(109,274)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	TRANSFERS TO OTHER FUNDS					
11-90-9011	TRANSFERS TO OTHER FUNDS		12,412		(12,412)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		12,412		(12,412)	.0
	TOTAL FUND EXPENDITURES		12,412		(12,412)	.0
	NET REVENUE OVER EXPENDITURES	29,651	96,863		(96,863)	.0

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

TRANSPORTATION FUND

	ASSETS			
12-100000	CASH - COMBINED FUND		3,640,795	
12-115000	ACCOUNTS RECEIVABLE		62,197	
12-115300	CONTRACT RECEIVABLE		9	
	TOTAL ASSETS			3,703,001
	LIABILITIES AND EQUITY			
	LIABILITIES			
12-202000	ACCOUNTS PAYABLE		(575)	
	TOTAL LIABILITIES			(575)
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,283,630		
	REVENUE OVER EXPENDITURES - YTD	419,946		
	BALANCE - CURRENT DATE		3,703,575	
	TOTAL FUND EQUITY			3,703,575
	TOTAL LIABILITIES AND EQUITY			3,703,001

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	IMPACT FEES					
12-34-1000	TRANSPORTATION UTILITY FEE	62,016	493,703		(493,703)	.0
12-34-3000	TRANSPORTATION IMPACT FEE	78,975	491,126		(491,126)	.0
	TOTAL IMPACT FEES	140,991	984,829		(984,829)	.0
	MISCELLANEOUS					
12-36-3500	INTEREST AND DIVIDENDS	16,028	103,416		(103,416)	.0
12-36-3550	CHANGE IN MARKET VALUE	9,953	38,044		(38,044)	.0
	TOTAL MISCELLANEOUS	25,981	141,460		(141,460)	.0
	TRANSFERS FROM OTHER FUNDS					
12-39-1000	TRANSFERS FROM OTHER FUNDS		252,495		(252,495)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		252,495		(252,495)	.0
	TOTAL FUND REVENUE	166,972	1,378,783		(1,378,783)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	ADMINISTRATION					
12-81-4345	MAILING SERVICE		1,741		(1,741)	.0
	TOTAL ADMINISTRATION		1,741		(1,741)	.0
	CR 74 IMPROVEMENTS PROJECT					
12-83-2400	ENGINEERING		14,731		(14,731)	.0
12-83-7500	CONSTRUCTION	3,100	240,864	1,663,605	1,422,741	14.5
	TOTAL CR 74 IMPROVEMENTS PROJECT	3,100	255,595	1,663,605	1,408,010	15.4
	TRANSFERS TO OTHER FUNDS					
12-90-9010	TRANSFERS TO OTHER FUNDS		701,502		(701,502)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		701,502		(701,502)	.0
	TOTAL FUND EXPENDITURES	3,100	958,838	1,663,605	704,767	57.6
	NET REVENUE OVER EXPENDITURES	163,872	419,946	(1,663,605)	(2,083,551)	25.2

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

PARKS FUND

	ASSETS			
13-100000	CASH - COMBINED FUND		449,938	
	TOTAL ASSETS			449,938
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	340,635		
	REVENUE OVER EXPENDITURES - YTD	109,302		
	BALANCE - CURRENT DATE		449,938	
	TOTAL FUND EQUITY			449,938
	TOTAL LIABILITIES AND EQUITY			449,938

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	IMPACT FEES					
13-34-7400	PARK IMPACT FEE	19,905	99,881		(99,881)	.0
	TOTAL IMPACT FEES	19,905	99,881		(99,881)	.0
	MISCELLANEOUS					
13-36-3500	INTEREST AND DIVIDENDS	1,909	11,482		(11,482)	.0
13-36-3550	CHANGE IN MARKET VALUE	1,147	4,224		(4,224)	.0
	TOTAL MISCELLANEOUS	3,056	15,706		(15,706)	.0
	TOTAL FUND REVENUE	22,961	115,587		(115,587)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	TRANSFERS TO OTHER FUNDS					
13-90-9010	TRANSFERS TO OTHER FUNDS		6,285		(6,285)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		6,285		(6,285)	.0
	TOTAL FUND EXPENDITURES		6,285		(6,285)	.0
	NET REVENUE OVER EXPENDITURES	22,961	109,302		(109,302)	.0

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

PUBLIC FACILITIES FUND

	ASSETS			
14-100000	CASH – COMBINED FUND		933,059	
	TOTAL ASSETS			933,059
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	1,325,970		
	REVENUE OVER EXPENDITURES - YTD	(392,911)		
	BALANCE - CURRENT DATE		933,059	
	TOTAL FUND EQUITY			933,059
	TOTAL LIABILITIES AND EQUITY			933,059

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	IMPACT FEES					
14-32-3000	GENERAL GOVERNMENT IMPACT FEE	33,943	284,923		(284,923)	.0
	TOTAL IMPACT FEES	33,943	284,923		(284,923)	.0
	MISCELLANEOUS					
14-36-3500	INTEREST AND DIVIDENDS	4,672	38,159		(38,159)	.0
14-36-3550	CHANGE IN MARKET VALUE	3,273	14,037		(14,037)	.0
	TOTAL MISCELLANEOUS	7,945	52,196		(52,196)	.0
	TOTAL FUND REVENUE	41,888	337,119		(337,119)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	TRANSFERS TO OTHER FUNDS					
14-90-9010	TRANSFERS TO OTHER FUNDS		730,030		(730,030)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		730,030		(730,030)	.0
	TOTAL FUND EXPENDITURES		730,030		(730,030)	.0
	NET REVENUE OVER EXPENDITURES	41,888	(392,911)		392,911	.0

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

PUBLIC SAFETY FUND

	ASSETS			
15-100000	CASH – COMBINED FUND		362,361	
	TOTAL ASSETS			362,361
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	326,838		
	REVENUE OVER EXPENDITURES - YTD	35,523		
	BALANCE - CURRENT DATE		362,361	
	TOTAL FUND EQUITY			362,361
	TOTAL LIABILITIES AND EQUITY			362,361

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	IMPACT FEES					
15-32-3000	POLICE IMPACT FEE	9,737	169,410		(169,410)	.0
	TOTAL IMPACT FEES	9,737	169,410		(169,410)	.0
	MISCELLANEOUS					
15-36-3500	INTEREST AND DIVIDENDS	1,625	10,642		(10,642)	.0
15-36-3550	CHANGE IN MARKET VALUE	1,016	3,915		(3,915)	.0
	TOTAL MISCELLANEOUS	2,641	14,557		(14,557)	.0
	TOTAL FUND REVENUE	12,378	183,967		(183,967)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	TRANSFERS TO OTHER FUNDS					
15-90-9010	TRANSFERS TO OTHER FUNDS		148,444		(148,444)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		148,444		(148,444)	.0
	TOTAL FUND EXPENDITURES		148,444		(148,444)	.0
	NET REVENUE OVER EXPENDITURES	12,378	35,523		(35,523)	.0

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

FLEET FUND

	ASSETS			
41-100000	CASH - COMBINED FUND		511,362	
	TOTAL ASSETS			511,362
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	423,112		
	REVENUE OVER EXPENDITURES - YTD	88,250		
	BALANCE - CURRENT DATE		511,362	
	TOTAL FUND EQUITY			511,362
	TOTAL LIABILITIES AND EQUITY			511,362

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FLEET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	CHARGES FOR SERVICES					
41-34-2000	FLEET REPLACEMENT REVENUE	6,306	56,756		(56,756)	.0
	TOTAL CHARGES FOR SERVICES	6,306	56,756		(56,756)	.0
	MISCELLANEOUS					
41-36-1500	INSURANCE CLAIM PAYMENTS		12,300		(12,300)	.0
41-36-3500	INTEREST AND DIVIDENDS	2,269	14,031		(14,031)	.0
41-36-3550	CHANGE IN MARKET VALUE	1,381	5,162		(5,162)	.0
	TOTAL MISCELLANEOUS	3,649	31,493		(31,493)	.0
	TOTAL FUND REVENUE	9,956	88,250		(88,250)	.0
	NET REVENUE OVER EXPENDITURES	9,956	88,250		(88,250)	.0

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

WATER FUND

	ASSETS			
51-100000	CASH - COMBINED FUND		17,238,319	
51-115000	ACCOUNTS RECEIVABLE		315,190	
51-115002	MISCELLANEOUS WATER RECEIVABLE		982	
51-115005	PARTS INVENTORY		43,995	
51-115300	CONTRACT RECEIVABLE		113	
51-161000	LAND		294,759	
51-162100	ACCUMULATED DEPRECIATION		(1,718,205)	
51-163000	WATER SYSTEM		9,464,601	
51-164000	EQUIPMENT		181,884	
51-165000	CONSTRUCTION IN PROGRESS		4,596,673	
51-166000	WATER RIGHTS		35,151,374	
51-167000	WATER CAPACITY		4,880,334	
51-168000	BUILDINGS		1,010,077	
51-168500	NISP PROJECT		666,177	
	TOTAL ASSETS			72,126,271
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-202000	ACCOUNTS PAYABLE		95,081	
51-205000	RETAINAGE PAYABLE		238,267	
51-212000	ACCRUED COMPENSATED ABSENCES		16,617	
51-222000	HYDRANT METER DEPOSITS		3,500	
	TOTAL LIABILITIES			353,465
	FUND EQUITY			
51-273000	CONTRIBUTED CAPITAL - DEVELOPM		6,848,000	
	UNAPPROPRIATED FUND BALANCE:			
51-290000	RETAINED EARNINGS	65,802,137		
	REVENUE OVER EXPENDITURES - YTD	(877,331)		
	BALANCE - CURRENT DATE		64,924,806	
	TOTAL FUND EQUITY			71,772,806
	TOTAL LIABILITIES AND EQUITY			72,126,271

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	CHARGES FOR SERVICES					
51-34-1000	WATER UTILITY	317,540	2,244,811	2,651,353	406,542	84.7
	TOTAL CHARGES FOR SERVICES	317,540	2,244,811	2,651,353	406,542	84.7
	RESTRICTED					
51-35-6500	WATER ACQUISITION FEE	1,250	51,600		(51,600)	.0
51-35-7150	WATER UTILITY IMPACT FEE	50,925	67,900		(67,900)	.0
	TOTAL RESTRICTED	52,175	119,500		(119,500)	.0
	MISCELLANEOUS					
51-36-2000	WATER PIT/METER SET FEE	1,151	2,654	10,000	7,346	26.5
51-36-3500	INTEREST AND DIVIDENDS	52,478	337,264		(337,264)	.0
51-36-3550	CHANGE IN MARKET VALUE	32,525	124,069		(124,069)	.0
51-36-9900	OTHER REVENUES		720		(720)	.0
	TOTAL MISCELLANEOUS	86,155	464,707	10,000	(454,707)	4647.1
	TOTAL FUND REVENUE	455,870	2,829,018	2,661,353	(167,665)	106.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	ADMINISTRATION					
51-81-1100	REGULAR STAFF WAGES	2,539	24,116	33,003	8,887	73.1
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	76	712	1,987	1,275	35.8
51-81-1130	FICA/MEDICARE	184	1,759	2,542	783	69.2
51-81-1140	WORKERS COMPENSATION		670	1,000	330	67.0
51-81-1150	UNEMPLOYMENT	5	48	101	53	47.6
51-81-1160	HEALTH & LIFE INSURANCE	600	5,399	7,199	1,800	75.0
51-81-1161	DISABILITY INSURANCE	54	436	760	324	57.4
51-81-3162	CC FEES	2,431	19,184	25,000	5,816	76.7
51-81-3320	PRINTING		868	2,500	1,632	34.7
51-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
51-81-4345	MAILING SERVICE	893	11,078	18,000	6,922	61.5
51-81-7000	CAPITAL OUTLAY	(8,423)				.0
	TOTAL ADMINISTRATION	(1,642)	64,271	95,292	31,021	67.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WATER OPERATIONS					
51-82-1100	REGULAR STAFF WAGES	22,614	228,674	316,971	88,297	72.1
51-82-1102	OVERTIME	40	4,405	5,000	595	88.1
51-82-1104	RETIREMENT	804	7,364	19,175	11,811	38.4
51-82-1130	FICA/MEDICARE	1,660	17,246	24,637	7,391	70.0
51-82-1140	WORKERS COMPENSATION		3,853	6,000	2,147	64.2
51-82-1150	UNEMPLOYMENT	45	466	973	507	47.9
51-82-1160	HEALTH & LIFE INSURANCE	3,552	30,997	53,840	22,843	57.6
51-82-1161	DISABILITY INSURANCE	436	3,309	6,015	2,706	55.0
51-82-2100	LEGAL FEES		1,521	20,000	18,479	7.6
51-82-2400	ENGINEERING	2,219	18,948	10,000	(8,948)	189.5
51-82-2410	WATER SYSTEM IMPROVE. PERMIT		568	500	(68)	113.7
51-82-2900	OTHER PROFESSIONAL FEES	1,533	6,783	12,000	5,217	56.5
51-82-2990	OTHER PROFESSIONAL FEES	(33)				.0
51-82-3110	UTILITIES	1,745	11,839	17,500	5,661	67.7
51-82-3150	TELEPHONE	612	2,142	2,500	358	85.7
51-82-3173	REPAIRS & MAINTENANCE - EQUIPM	738	6,226	7,663	1,437	81.3
51-82-3175	BUILDING REPAIRS & MAINTENANCE		501	2,000	1,499	25.1
51-82-3177	VEHICLE REPAIRS & MAINTENANCE	17	3,842	6,330	2,488	60.7
51-82-3178	SYSTEM REPAIR & MAINTENANCE		13,204	30,000	16,796	44.0
51-82-3200	SAMPLING/TESTING	1,101	863	3,500	2,638	24.6
51-82-3210	INSURANCE AND BONDS		15,730	18,250	2,520	86.2
51-82-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	68,723	69,261	500	(68,761)	13852.
51-82-3820	CONTINUING EDUCATION		907	2,000	1,093	45.3
51-82-3990	OTHER SERVICES	216	1,832	12,000	10,168	15.3
51-82-4120	WATER SYSTEM SUPPLIES		451	8,000	7,549	5.6
51-82-4130	METER SET SUPPLIES	(3,340)	31,553	65,000	33,447	48.5
51-82-4310	OFFICE SUPPLIES	(45)				.0
51-82-4320	COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
51-82-4330	COMPUTER SUPPORT & MAINTENANCE	1,757	16,953	15,060	(1,893)	112.6
51-82-4350	SAFETY		184		(184)	.0
51-82-4520	VEHICLE FUEL	137	4,154	15,550	11,396	26.7
51-82-4530	VEHICLE & EQUIP AMORTIZATION	147	1,327	1,769	442	75.0
51-82-4810	UNIFORMS	(6)	620	750	130	82.7
51-82-4850	UNANTICIPATED EXP/CONTINGENCY		19,047	20,000	953	95.2
51-82-4990	MISCELLANEOUS SUPPLIES	45	4,115	1,000	(3,115)	411.6
51-82-4995	WATER TREATMENT & DISTRIBUTION	92,251	793,187	1,100,000	306,813	72.1
51-82-4997	WATER SHARE ASSESSMENTS	250	99,101	125,000	25,899	79.3
51-82-7000	CAPITAL OUTLAY		783		(783)	.0
51-82-7990	OTHER SMALL EQUIPMENT		1,158	2,500	1,343	46.3
51-82-8200	ADMIN OVERHEAD ALLOCATION	4,096	109,736	137,840	28,104	79.6
	TOTAL WATER OPERATIONS	201,314	1,534,141	2,073,822	539,681	74.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WATER CAPITAL					
51-83-2100	LEGAL FEES			5,000	5,000	.0
51-83-2400	ENGINEERING	8,423	46,791	75,000	28,209	62.4
51-83-7000	CAPITAL OUTLAY			130,000	130,000	.0
51-83-7500	CONSTRUCTION	14,519	662,325	1,538,400	876,075	43.1
51-83-7550	VEHICLES		33,428	34,000	573	98.3
	TOTAL WATER CAPITAL	22,942	742,544	1,782,400	1,039,856	41.7
	LOCAL PLANT INVESTMENT EXPENSE					
51-84-7540	NORTHERN INTEGRATED SUPPLY	78	1,365,078	1,673,500	308,422	81.6
	TOTAL LOCAL PLANT INVESTMENT EXPENS	78	1,365,078	1,673,500	308,422	81.6
	TRANSFERS TO OTHER FUNDS					
51-90-9010	TRANSFERS TO OTHER FUNDS		314		(314)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		314		(314)	.0
	TOTAL FUND EXPENDITURES	222,692	3,706,349	5,625,014	1,918,666	65.9
	NET REVENUE OVER EXPENDITURES	233,179	(877,331)	(2,963,661)	(2,086,331)	(29.6)

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

WASTEWATER FUND

	ASSETS			
52-100000	CASH - COMBINED FUND		13,600,124	
52-115000	ACCOUNTS RECEIVABLE		126,032	
52-115002	MISCELLANEOUS RECEIVABLE		161,718	
52-115300	CONTRACT RECEIVABLE		31	
52-162100	ACCUMULATED DEPRECIATION		(3,965,434)	
52-163000	SEWER SYSTEM		18,553,512	
52-164000	EQUIPMENT		173,233	
52-165000	CONSTRUCTION IN PROGRESS		111,005	
52-168000	BUILDINGS		653,477	
	TOTAL ASSETS			29,413,698
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-202000	ACCOUNTS PAYABLE		7,632	
52-212000	ACCRUED COMPENSATED ABSENCES		15,884	
	TOTAL LIABILITIES			23,516
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
52-290000	RETAINED EARNINGS	27,896,803		
	REVENUE OVER EXPENDITURES - YTD	1,493,379		
	BALANCE - CURRENT DATE		29,390,182	
	TOTAL FUND EQUITY			29,390,182
	TOTAL LIABILITIES AND EQUITY			29,413,698

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	CHARGES FOR SERVICES					
52-34-1000	WASTEWATER UTILITY	131,307	1,152,123	1,476,289	324,166	78.0
	TOTAL CHARGES FOR SERVICES	131,307	1,152,123	1,476,289	324,166	78.0
	RESTRICTED					
52-35-7100	WASTEWATER UTILITY IMPACT FEE	192,348	849,712		(849,712)	.0
	TOTAL RESTRICTED	192,348	849,712		(849,712)	.0
	MISCELLANEOUS					
52-36-3500	INTEREST AND DIVIDENDS	60,391	379,963		(379,963)	.0
52-36-3550	CHANGE IN MARKET VALUE	37,051	139,776		(139,776)	.0
	TOTAL MISCELLANEOUS	97,442	519,739		(519,739)	.0
	TOTAL FUND REVENUE	421,097	2,521,574	1,476,289	(1,045,285)	170.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	WASTEWATER ADMINISTRATION					
52-81-1100	REGULAR STAFF WAGES	1,485	14,107	19,305	5,198	73.1
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	45	417	1,163	746	35.8
52-81-1130	FICA/MEDICARE	109	1,036	1,488	452	69.7
52-81-1140	WORKERS COMPENSATION		391	500	109	78.2
52-81-1150	UNEMPLOYMENT	3	28	60	32	47.2
52-81-1160	HEALTH & LIFE INSURANCE	343	3,083	4,112	1,029	75.0
52-81-1161	DISABILITY INSURANCE	32	254	445	191	57.0
52-81-3162	CC FEES	2,431	19,184	25,000	5,816	76.7
52-81-3320	PRINTING		770	2,500	1,730	30.8
52-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
52-81-4345	MAILING SERVICE	893	8,261	12,000	3,739	68.8
	TOTAL WASTEWATER ADMINISTRATION	5,339	47,531	69,698	22,167	68.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WASTEWATER OPERATIONS					
52-82-1100	REGULAR STAFF WAGES	20,893	209,430	283,912	74,482	73.8
52-82-1102	OVERTIME	40	3,589	3,000	(589)	119.6
52-82-1104	RETIREMENT	753	6,855	17,131	10,276	40.0
52-82-1130	FICA/MEDICARE	1,534	15,768	21,955	6,187	71.8
52-82-1140	WORKERS COMPENSATION		3,518	6,000	2,482	58.6
52-82-1150	UNEMPLOYMENT	42	426	867	441	49.1
52-82-1160	HEALTH & LIFE INSURANCE	3,315	28,882	49,242	20,360	58.7
52-82-1161	DISABILITY INSURANCE	402	3,051	5,395	2,344	56.6
52-82-2100	LEGAL FEES			20,000	20,000	.0
52-82-2400	ENGINEERING	1,184	2,652	15,000	12,348	17.7
52-82-2410	DISCHARGE PERMIT FEES	2,000	2,976	2,000	(976)	148.8
52-82-2900	OTHER PROFESSIONAL FEES	1,500	8,168	10,000	1,832	81.7
52-82-3110	UTILITIES	2,917	29,180	60,000	30,820	48.6
52-82-3150	TELEPHONE	591	2,013	2,350	337	85.7
52-82-3173	REPAIRS & MAINTENANCE - EQUIPM	738	6,310	6,163	(148)	102.4
52-82-3177	VEHICLE REPAIRS & MAINTENANCE	17	2,819	5,430	2,611	51.9
52-82-3178	SYSTEM REPAIR & MAINTENANCE	78	5,174	50,000	44,826	10.4
52-82-3200	SAMPLING/TESTING	(429)	2,905	6,500	3,595	44.7
52-82-3210	INSURANCE AND BONDS		13,594	18,250	4,656	74.5
52-82-3290	OTHER TREATMENT COSTS	22,085	187,853	325,000	137,147	57.8
52-82-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,518	1,500	(18)	101.2
52-82-3820	CONTINUING EDUCATION		767	1,500	733	51.1
52-82-3990	OTHER SERVICES	216	1,712	8,000	6,288	21.4
52-82-4120	SYSTEM SUPPLIES			20,000	20,000	.0
52-82-4320	COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
52-82-4330	COMPUTER SUPPORT & MAINTENANCE	1,757	15,805	15,060	(745)	104.9
52-82-4520	VEHICLE FUEL	137	4,105	15,550	11,445	26.4
52-82-4530	VEHICLE & EQUIP AMORTIZATION	147	1,327	1,769	442	75.0
52-82-4810	UNIFORMS	(6)	620	750	130	82.7
52-82-4850	UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
52-82-4990	MISCELLANEOUS SUPPLIES	137	1,809	5,000	3,191	36.2
52-82-7000	CAPITAL OUTLAY	(205)				.0
52-82-8200	ADMIN OVERHEAD ALLOCATION	3,539	94,833	119,119	24,286	79.6
	TOTAL WASTEWATER OPERATIONS	63,383	658,950	1,120,442	461,492	58.8
	WASTEWATER CAPITAL					
52-83-7000	CAPITAL OUTLAY			5,000	5,000	.0
52-83-7500	CONSTRUCTION		98,659	238,995	140,336	41.3
52-83-7550	VEHICLES		33,428	34,000	573	98.3
	TOTAL WASTEWATER CAPITAL		132,086	277,995	145,909	47.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WASTEWATER INVESTMENT EXPENSE					
52-84-2100	LEGAL FEES			15,000	15,000	.0
52-84-7500	CONSTRUCTION		133,644	2,500,000	2,366,357	5.4
52-84-7530	PROFESSIONAL SERVICES	1,434	6,673	500,000	493,327	1.3
52-84-7550	SYSTEM IMPROVEMENTS		38,789	95,000	56,211	40.8
52-84-7580	EQUIPMENT		10,208	12,000	1,792	85.1
	TOTAL WASTEWATER INVESTMENT EXPEN	1,434	189,313	3,122,000	2,932,687	6.1
	OTHER PLANT INVESTMENT EXPENSE					
52-85-4996	OTHER PLANT INVESTMENT EXPENSE			5,000,000	5,000,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN			5,000,000	5,000,000	.0
	TRANSFERS TO OTHER FUNDS					
52-90-9010	TRANSFERS TO OTHER FUNDS		314		(314)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		314		(314)	.0
	TOTAL FUND EXPENDITURES	70,155	1,028,195	9,590,135	8,561,941	10.7
	NET REVENUE OVER EXPENDITURES	350,942	1,493,379	(8,113,846)	(9,607,226)	18.4

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

STORMWATER FUND

	ASSETS			
53-100000	CASH - COMBINED FUND		1,681,029	
53-115000	ACCOUNTS RECEIVABLE		23,859	
53-115300	CONTRACT RECEIVABLE		3	
53-162100	ACCUMULATED DEPRECIATION		(1,050,412)	
53-163000	STORM DRAINAGE SYSTEM		9,750,163	
53-164000	VEHICLES & EQUIPMENT		86,490	
	TOTAL ASSETS			10,491,131
	LIABILITIES AND EQUITY			
	LIABILITIES			
53-202000	ACCOUNTS PAYABLE		48	
53-212000	ACCRUED COMPENSATED ABSENCES		5,620	
	TOTAL LIABILITIES			5,668
	FUND EQUITY			
53-273000	CONTRIBUTED CAPITAL		4,113,680	
	UNAPPROPRIATED FUND BALANCE:			
53-290000	RETAINED EARNINGS	6,218,727		
	REVENUE OVER EXPENDITURES - YTD	153,057		
	BALANCE - CURRENT DATE		6,371,783	
	TOTAL FUND EQUITY			10,485,463
	TOTAL LIABILITIES AND EQUITY			10,491,131

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	CHARGES FOR SERVICES					
53-34-1000	STORMWATER UTILITY FEE	24,111	209,623	244,384	34,761	85.8
	TOTAL CHARGES FOR SERVICES	24,111	209,623	244,384	34,761	85.8
	RESTRICTED					
53-35-3000	STORMWATER UTILITY IMPACT FEE		3,000		(3,000)	.0
	TOTAL RESTRICTED		3,000		(3,000)	.0
	MISCELLANEOUS					
53-36-3500	INTEREST AND DIVIDENDS	7,595	48,760		(48,760)	.0
53-36-3550	CHANGE IN MARKET VALUE	4,705	17,937		(17,937)	.0
	TOTAL MISCELLANEOUS	12,301	66,698		(66,698)	.0
	TOTAL FUND REVENUE	36,411	279,321	244,384	(34,937)	114.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	ADMINISTRATION					
53-81-1100	REGULAR STAFF WAGES	647	6,145	8,410	2,265	73.1
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	19	182	508	326	35.8
53-81-1130	FICA/MEDICARE	49	470	650	180	72.3
53-81-1140	WORKERS COMPENSATION		168	500	332	33.5
53-81-1150	UNEMPLOYMENT	1	12	27	15	45.7
53-81-1160	HEALTH & LIFE INSURANCE	128	1,151	1,536	385	75.0
53-81-1161	DISABILITY INSURANCE	14	107	195	89	54.6
53-81-3320	PRINTING		469	2,000	1,531	23.4
53-81-4330	COMPUTER SUPPORT AND MAINT			1,100	1,100	.0
53-81-4345	MAILING SERVICE		1,272		(1,272)	.0
	TOTAL ADMINISTRATION	859	9,976	15,001	5,025	66.5
	STORMWATER OPERATIONS					
53-82-1100	REGULAR STAFF WAGES	3,688	35,964	48,391	12,427	74.3
53-82-1102	OVERTIME	20	1,238	800	(438)	154.7
53-82-1104	RETIREMENT	111	975	2,927	1,952	33.3
53-82-1130	FICA/MEDICARE	261	2,673	3,764	1,091	71.0
53-82-1140	WORKERS COMPENSATION		670	2,000	1,330	33.5
53-82-1150	UNEMPLOYMENT	7	74	148	74	50.2
53-82-1160	HEALTH & LIFE INSURANCE	793	6,930	9,756	2,826	71.0
53-82-1161	DISABILITY INSURANCE	73	499	980	481	51.0
53-82-2410	STORMWATER PERMITS			500	500	.0
53-82-3150	TELEPHONE	48	2,472	650	(1,822)	380.3
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM	113	3,125	6,000	2,875	52.1
53-82-3210	INSURANCE AND BONDS		2,913	6,500	3,587	44.8
53-82-4520	VEHICLE FUEL	66	1,008	1,000	(8)	100.8
53-82-4530	VEHICLE & EQUIP AMORTIZATION			12,500	12,500	.0
53-82-4810	UNIFORMS		133	100	(33)	133.0
53-82-8100	INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
53-82-8101	INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
53-82-8200	ADMIN OVERHEAD ALLOCATION	758	20,321	24,281	3,960	83.7
	TOTAL STORMWATER OPERATIONS	5,937	83,187	129,246	46,059	64.4
	STORMWATER CAPITAL					
53-83-7000	CAPITAL OUTLAY			2,500	2,500	.0
	TOTAL STORMWATER CAPITAL			2,500	2,500	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSFERS TO OTHER FUNDS					
53-90-9010	TRANSFERS TO OTHER FUNDS		33,102		(33,102)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		33,102		(33,102)	.0
	TOTAL FUND EXPENDITURES	6,796	126,264	146,747	20,483	86.0
	NET REVENUE OVER EXPENDITURES	29,615	153,057	97,637	(55,420)	156.8

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

CAPITAL PROJECTS

	ASSETS			
75-100000	CASH – COMBINED FUND		(2,599)	
	TOTAL ASSETS			(2,599)
	LIABILITIES AND EQUITY			
	LIABILITIES			
75-202000	ACCOUNTS PAYABLE		245,216	
75-205000	RETAINAGE PAYABLE		82,362	
	TOTAL LIABILITIES			327,578
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
75-290000	FUND BALANCE	15,212		
	REVENUE OVER EXPENDITURES - YTD	(345,390)		
	BALANCE - CURRENT DATE		(330,178)	
	TOTAL FUND EQUITY			(330,178)
	TOTAL LIABILITIES AND EQUITY			(2,599)

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	TRANSFERS FROM OTHER FUNDS					
75-39-1000	TRANSFERS FROM OTHER FUNDS		3,442,028	3,841,300	399,272	89.6
	TOTAL TRANSFERS FROM OTHER FUNDS		3,442,028	3,841,300	399,272	89.6
	TOTAL FUND REVENUE		3,442,028	3,841,300	399,272	89.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	LEGISLATIVE - CIP					
75-41-7000	CAPITAL OUTLY		60,670		(60,670)	.0
	TOTAL LEGISLATIVE - CIP		60,670		(60,670)	.0
	JUDICIAL - CIP					
75-43-7000	CAPITAL OUTLAY			20,000	20,000	.0
	TOTAL JUDICIAL - CIP			20,000	20,000	.0
	ADMINISTRATION - CIP					
75-44-7000	CAPITAL OUTLAY	261,387	317,972	354,517	36,545	89.7
75-44-7500	CONSTRUCTION			105,000	105,000	.0
75-44-7750	ROW	(934)		15,000	15,000	.0
	TOTAL ADMINISTRATION - CIP	260,453	317,972	474,517	156,545	67.0
	FINANCE - CIP					
75-45-7000	CAPITAL OUTLAY		113,504	250,000	136,496	45.4
	TOTAL FINANCE - CIP		113,504	250,000	136,496	45.4
	PUBLIC SAFETY - CIP					
75-51-2100	LEGAL FEES		2,418		(2,418)	.0
75-51-2400	ENGINEERING	686	66,570		(66,570)	.0
75-51-7500	CONSTRUCTION	3,286	1,707,518		(1,707,518)	.0
75-51-7550	VEHICLES	60,052	131,971	409,400	277,429	32.2
	TOTAL PUBLIC SAFETY - CIP	64,024	1,908,477	409,400	(1,499,077)	466.2
	STREETS/MAINTENANCE - CIP					
75-61-7000	CAPITAL OUTLAY	62	800,092	938,000	137,908	85.3
75-61-7500	CONSTRUCTIOIN			420,000	420,000	.0
75-61-7550	VEHICLES		296,632		(296,632)	.0
	TOTAL STREETS/MAINTENANCE - CIP	62	1,096,723	1,358,000	261,277	80.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SNOW - CIP					
75-63-7000	CAPITAL OUTLAY			25,000	25,000	.0
	TOTAL SNOW - CIP			25,000	25,000	.0
	PUBLIC WORKS OVERHEAD - CIP					
75-64-7000	CAPITAL OUTLAY	20,119	66,446	49,800	(16,646)	133.4
75-64-7500	CONSTRUCTION			75,000	75,000	.0
	TOTAL PUBLIC WORKS OVERHEAD - CIP	20,119	66,446	124,800	58,354	53.2
	PARKS/GREEN SPACE - CIP					
75-65-2100	LEGAL FEES		527		(527)	.0
75-65-7000	CAPITAL OUTLAY		221,953	73,200	(148,753)	303.2
75-65-7500	CONSTRUCTION	1,147	1,147	420,000	418,853	.3
	TOTAL PARKS/GREEN SPACE - CIP	1,147	223,626	493,200	269,574	45.3
	COMMUNITY DEVELOPMENT - CIP					
75-70-2400	ENGINEERING			50,000	50,000	.0
75-70-7500	CONSTRUCTIOIN			550,000	550,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			600,000	600,000	.0
	TOTAL FUND EXPENDITURES	345,805	3,787,418	3,754,917	(32,501)	100.9
	NET REVENUE OVER EXPENDITURES	(345,805)	(345,390)	86,383	431,773	(399.8)

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

GENERAL FIXED ASSET GROUP

	ASSETS		
80-160000	CONSTRUCTION IN PROGRESS	2,423,785	
80-161000	LAND	1,645,621	
80-162000	BUILDINGS	2,711,279	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	38,224,189	
80-164000	MACHINERY AND EQUIPMENT	1,548,340	
80-165000	VEHICLES	1,307,865	
80-169999	ACCUMULATED DEPRECIATION	(8,906,902)	
	TOTAL ASSETS		38,954,177
	LIABILITIES AND EQUITY		
	FUND EQUITY		
80-280000	INVESTMENTS IN FIXED ASSETS	38,954,177	
	TOTAL FUND EQUITY		38,954,177
	TOTAL LIABILITIES AND EQUITY		38,954,177

TOWN OF SEVERANCE
BALANCE SHEET
SEPTEMBER 30, 2024

GENERAL LONG-TERM DEBT GROUP

	ASSETS		
90-170000	AMOUNT TO BE PROVIDED	153,367	
	TOTAL ASSETS		153,367
	LIABILITIES AND EQUITY		
	LIABILITIES		
90-250000	ACCRUED LEAVE	152,484	
90-252000	CAPITAL LEASE PAYABLE	883	
	TOTAL LIABILITIES		153,367
	TOTAL LIABILITIES AND EQUITY		153,367

TOWN OF SEVERANCE
RESOLUTION NO. 2024-41R

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, RATIFYING THE APPOINTMENTS OF JEREMY BALDERRAMA AND LISA GAGLIARDI TO THE BOARD OF TRUSTEES OF THE CLEARVIEW LIBRARY DISTRICT FOR TERMS COMMENCING ON JANUARY 1, 2025

WHEREAS, the Clearview Library District was created by action of three "Establishing Bodies," namely the Town of Windsor, the Town of Severance and Weld County RE-4 School District, all of the State of Colorado; and

WHEREAS, the Clearview Library District Board of Trustees is comprised of five trustee seats, two of which have terms expiring at the end of 2024; and

WHEREAS, C.R.S. § 24-90-108(2)(c) provides that the Establishing Bodies have authority to ratify trustees recommended for appointment to the Clearview Library District Board of Trustees; and

WHEREAS, pursuant to C.R.S. § 24-90-108(c)(2), recommendation of replacement library trustees must be made by a committee held for that purpose; and

WHEREAS, pursuant to the Clearview Library District's by-laws, a trustee selection committee (the "Committee") met on October 19, 2024, to interview trustee candidates; and

WHEREAS, following the interviews, the Committee voted by majority vote to recommend Jeremy Balderrama and Lisa Gagliardi for appointment to the Clearview Library District Board of Trustees, each for a term of three years commencing on January 1, 2025; and

WHEREAS, Jeremy Balderrama and Lisa Gagliardi each appear to be qualified to serve as a member of the Clearview Library District and to represent the various interests within the Clearview Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

The appointments of Jeremy Balderrama and Lisa Gagliardi to serve as AT-LARGE trustees on the Clearview Library District Board of Trustees, each for a three-year term beginning on January 1, 2025, is hereby ratified.

RESOLVED AND APPROVED this 12th day of November, 2024.

TOWN OF SEVERANCE, COLORADO

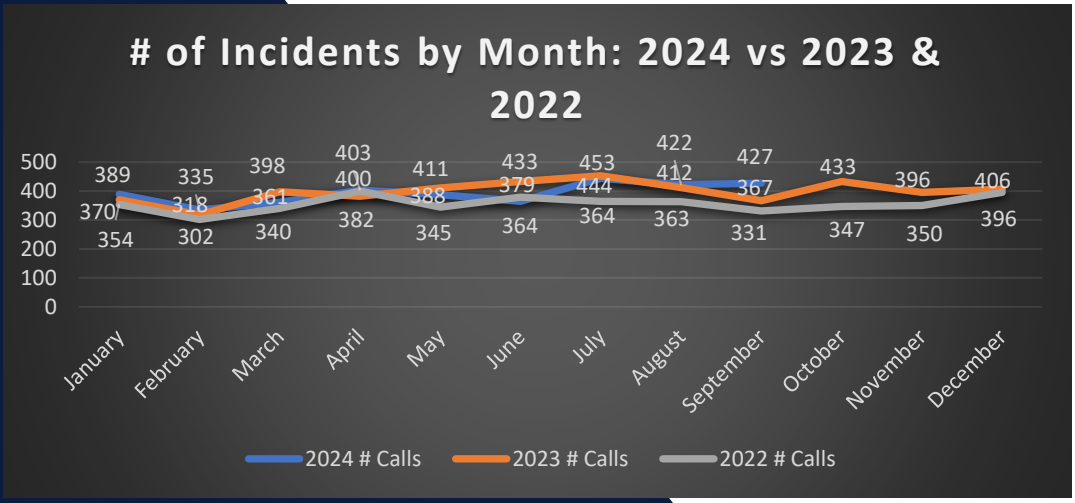
_____
Matthew Fries, Mayor

ATTEST:

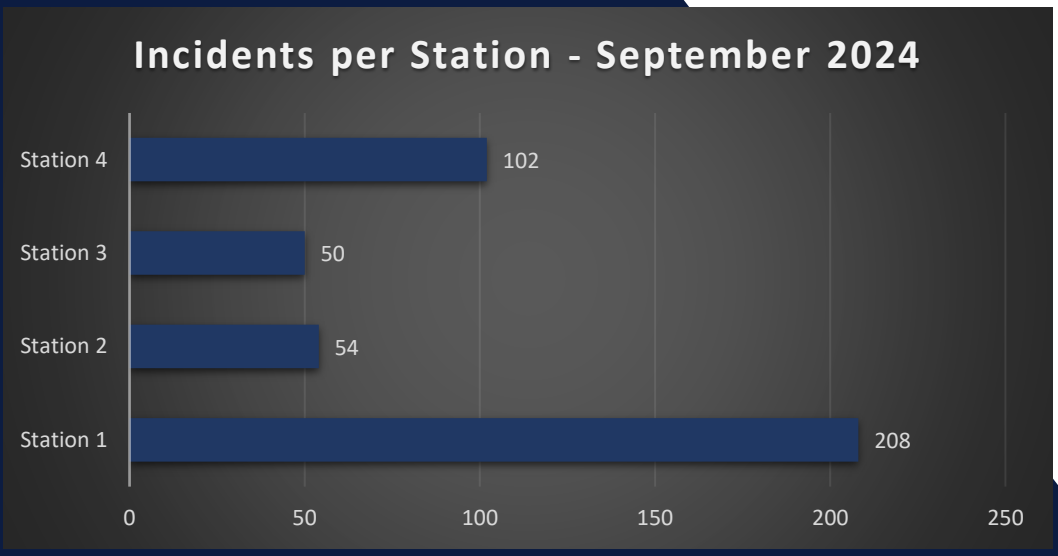
_____
Leah Vanarsdall, Town Clerk

MAJOR INCIDENT TYPE	# INCIDENTS											
	Jan	Feb	March	April	May	June	July	Aug	Sept	YTD 2024	YTD 2023	YTD 2022
Fires	5	5	2	9	7	6	8	9	6	57	59	70
Overpressure rupture, explosion, overheat - no fire	0	0	2	1	1	0	1	0	0	5	2	3
Rescue & Emergency Medical Service	231	227	238	262	268	215	260	239	271	2211	2130	2063
Hazardous Condition (No Fire)	11	6	8	7	7	6	11	13	11	80	88	65
Service Call	44	28	38	51	27	36	58	47	44	373	556	279
Good Intent Call	42	28	42	33	42	42	46	64	48	387	362	419
False Alarm & False Call	55	41	31	40	35	59	59	50	47	417	344	277
Severe Weather & Natural Disaster	0	0	0	0	1	0	1	0	0	2	1	0
Special Incidents	1	0	0	0	0	0	0	0	0	1	1	2
TOTAL	389	335	361	403	388	364	444	422	427	3533	3543	3178
Mutual Aid/Auto Aid Given	8	1	5	7	13	9	8	8	7	66	86	124
Mutual Aid/Auto Aid Received	2	4	1	2	3	1	3	5	8	29	42	44

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.

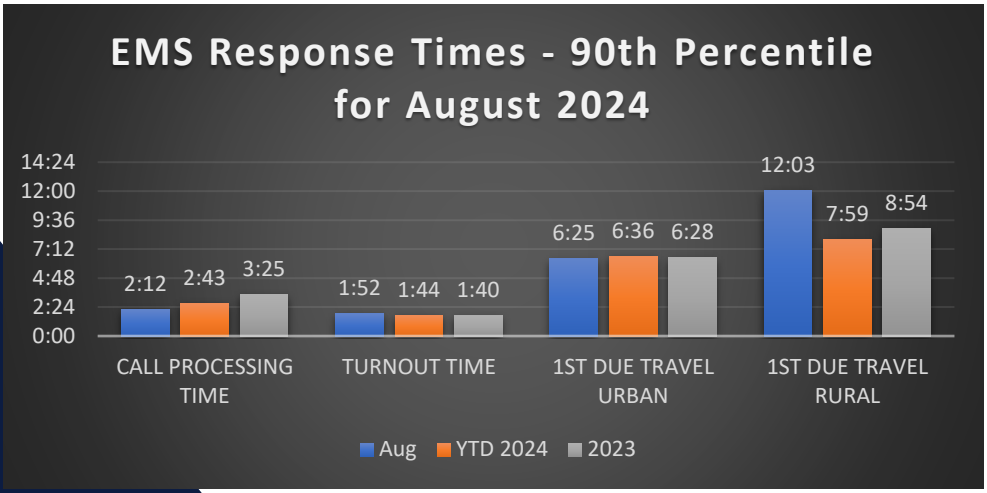


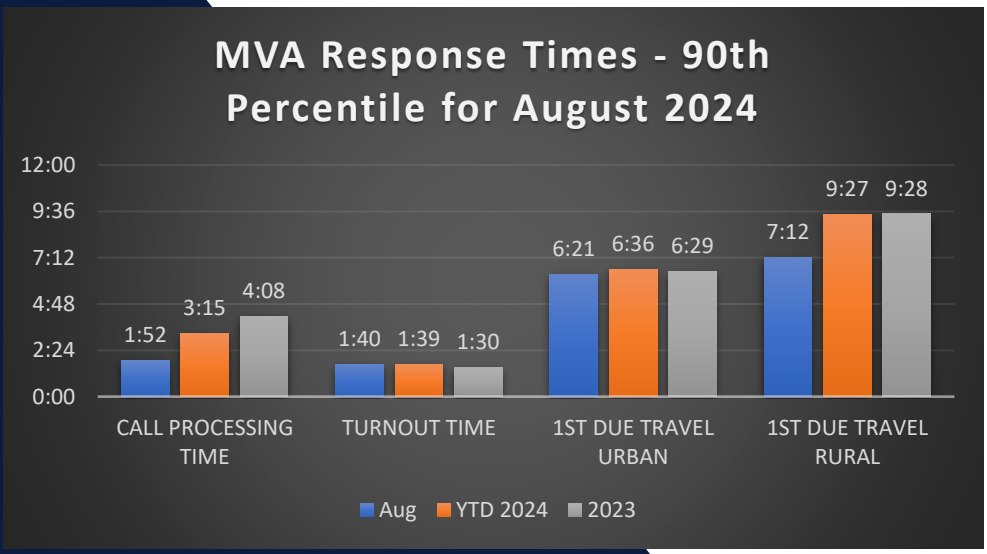
This chart illustrates the calls for service by month relative to the past years.

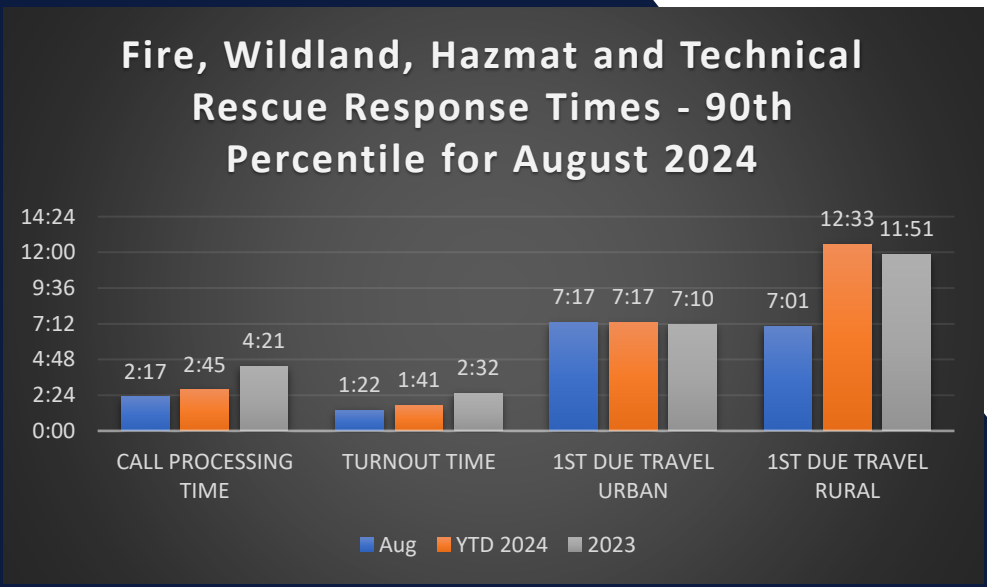


WSFR tracks incidents by the location of the incident based on which station is the closest.

WSFR Response Report: October 2024







These graphs are looking at the average (90th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

WSFR Response Report: October 2024

Revenue Type Summary

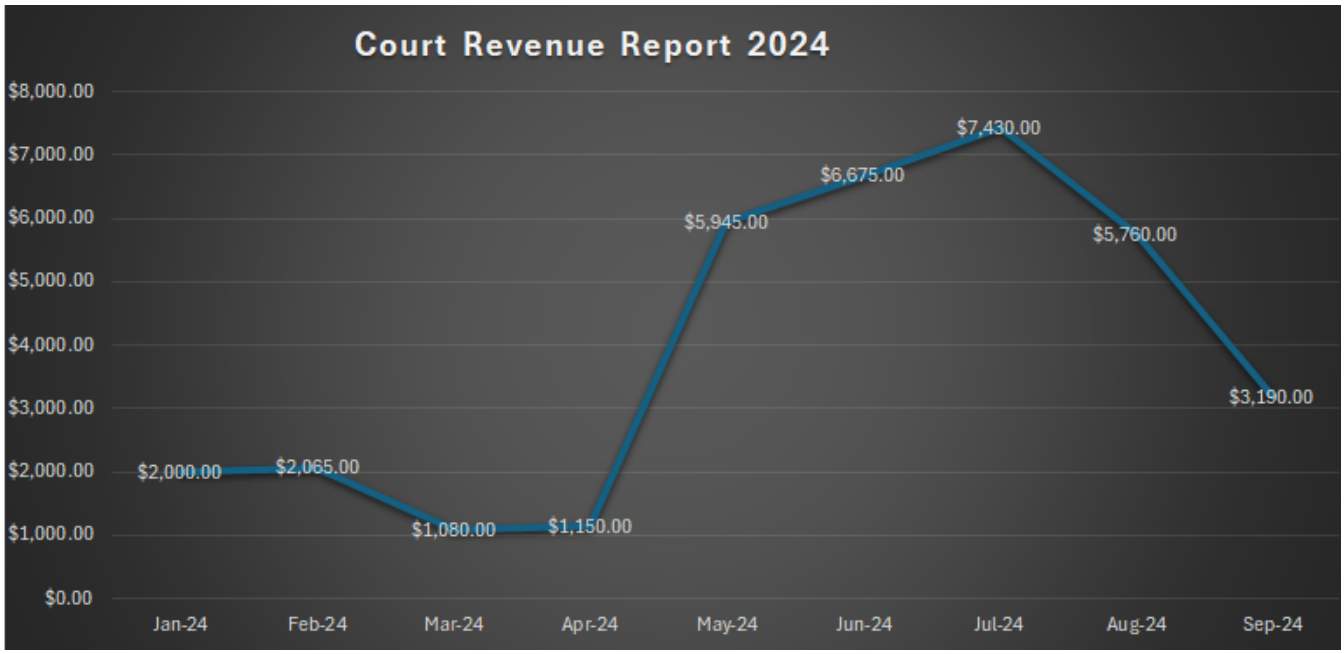
Period: 9/1/2024 - 9/30/2024
Created by: SARAH JACOBSEN on 10/10/2024 1:54:46 PM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Payment Amounts by Type

Type	Amount
COURT COSTS	$60.00
FINE	$1,500.00
FINES	$1,250.00
SUR-CHARGE	$380.00
Payments Total	**$3,190.00**

Payment Amounts by Subtype



Revenue Summary

Period: 9/1/2024 - 9/30/2024
Created by: SARAH JACOBSEN on 10/10/2024 1:58:01 PM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400225	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/16/2024	$170.00	CHECK (#222)	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400219	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/24/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400224	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/12/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400214	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/14/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400132	$170.00	$0.00	$150.00

Payment Details

Date	Amount	Type	Notes
9/30/2024	$150.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400226	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/12/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2937	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/4/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400205	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/30/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400218	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/13/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400227	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/20/2024	$170.00	CHECK (#1579)	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2929	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/13/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2927	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/20/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400221	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/10/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400228	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/18/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2379	$75.00	$0.00	$75.00

Payment Details

Date	Amount	Type	Notes
9/16/2024	$75.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	$30.00
FINES	$25.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400230	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/23/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINE	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400232	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/25/2024	$170.00	CHECK (#113)	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400210	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/20/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

[redacted]

Docket #	Total Fines	Restitution	Total Payments
D2400168	$170.00	$0.00	$170.00

Payment Details

Date	Amount	Type	Notes
9/4/2024	$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	$150.00
SUR-CHARGE	$20.00

Fines Paid by Description

Description	Amount
ADMINISTRATIVE FEE	$0.00
BENCH WARRANT	$0.00
COMMUNITY SERVICE	$0.00
CONTEMPT	$0.00
COURT COSTS	$30.00
DEFAULT FEE	$0.00
FINE	$1,500.00
FINES	$1,225.00
FTA/FTP FINE	$0.00
LATE FEE	$0.00
OJW	$0.00
OVERPAYMENT	$0.00
RESTITUTION	$0.00
RESTITUTION (LOCKED)	$0.00
RETURNED PAYMENT FEE	$0.00
STATE ASSESSMENT	$0.00
SUMMONS	$0.00
SUR-CHARGE	$360.00
WARNING LETTER	$0.00

Total Fees	**$3,115.00**
Over Charged Amount	**$0.00**
Total Paid	**$3,115.00**

Fines Paid by Pay Method

Description	Amount
CASH	$150.00
CHECK	$510.00
CREDIT CARD	$2,455.00

Overpaid Cases

Case	OverPaid

Public Work Director Report

John Zacklene
Oct 21, 2024

WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. We have received the permit from the state for the dewatering of the lagoon. The contractor completed the drilling of the 5 dewatering wells, and they seem to be working as needed. We installed a new sewer line at the parks shed and abandoned the old septic system. Our lead & copper information has been submitted to the state and we completed this with the state on the first try. The WWTP sludge has been 90% removed. We are waiting on a state permit to dewater from the wells into the John Law ditch.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 9 samples per month currently. All samplings have been going well with no town issues. Lead and Copper tests are up to 20 tests every 3 years.

Water Tanks- We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. The tower tank crew is scheduled to start up in the beginning of May. The South water tank has been inspected and no major issues or concerns. We will add new cathodic protection devices to the South tank this year.

Jetting- Jetting is on hold until the waste plant issue is taken care of. We have approximately 5 hot spots to watch for and 40 miles of pipe to clean. The Baldridge lift station coating project has been completed. New valves, pressure switches, contactors, and filters have been installed and are functioning correctly at this time. The new low and high alarm system has been installed within the lift station.

STORM WATER

- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldridge inlet and the box culvert under Ponderosa at Sunset Ridge.
- The drainage ditch between Ponderosa and the Overlook subdivision will be scheduled to be cleared after the WWTP project has been completed.
- Clearing and jetting ROW culverts throughout town.
- A 20' section of culvert has been added to the existing culvert across from the high school.
- A 20' section of 60" culvert was added to the existing culvert under Cr74 East of the parks shed to help accommodate the sidewalk extension to Baldridge which will be completed in the next couple weeks.

STREETS

- Asphalt projects on Cr23 and Blue Spruce have been completed.
- No parking signs along Cr21 have been installed.
- No Park signs have been installed along the entrance and park area within Severance Shores.
- 150 ton of ice slicer was ordered in August at a discounted rate.
- The fuel station awning has been completed.
- Crack Seal has been approved and should start in November throughout town.
- DOT inspections on our trucks and trailers have been completed.
- Town Hall asphalt has been completed.
- Ponderosa asphalt patching and striping has been completed.
- Turn lane into Doller General has been completed.
- Snow prep begins in October.
- ROW mowing for the last time this year has begun.
- The curb from Blue Spruce to Harmony along the East side of Timber Ridge has been painted red to help deter parking in that area.
- Plow truck prep will start at the end of October.
- New radios have been installed in all the plow trucks to help with the safe communication between the operators.

PARKS

- Playground equipment has been inspected and repaired for CIRSA standards.
- We are having a good amount of vandalism at our parks again this year.
- 4 new “smart clocks” have been installed in 4 parks for the 2024 season.
- 2nd pond fountain has been purchased for Blue Spruce Park and will be installed this year.
- The old sand pit was removed at Lakeview Park and was replace with sod and irrigation.
- Irrigation blow outs are scheduled for the week of 10-28-2024.
- Parks shed fence will be sealed to match Tailholts fence color this year.
- 10 new benches have been installed around Summit view park.
- Community Park trash cans were upgraded to covered ones this year.
- Trenching at Lakeview Park and the Dog Park for future cameras and poles to be done by the end of the year.

Issued Permits by Permit Type

Severance

10/01/2024 - 10/31/2024

Commercial New	Permits Issued	Valuation	Fees Paid
New Commercial (C/C)	1	$7,000.00	$229.76
Subtotals:	1	$7,000.00	$229.76

Residential Alteration	Permits Issued	Valuation	Fees Paid
Basement Finish	3	$76,587.42	$3,693.27
Detached Accessory Building (non-shed)	1	$3,500.00	$227.36
PV System (Residential Alteration)	3	$74,108.00	$3,733.15

Issued Permits by Permit Type

Severance

10/01/2024 - 10/31/2024

Residential Remodel	1	$3,300.00	$223.76
Subtotals:	8	$157,495.42	$7,877.54

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	13	$5,724,711.60	$516,174.34
Subtotals:	13	$5,724,711.60	$516,174.34

Issued Permits by Permit Type

Severance

10/01/2024 - 10/31/2024

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	3	$41,454.00	$1,256.17
Demolition - Residential	1	$1,500.00	$107.00
Electrical Service Change - Residential	1	$3,800.00	$213.40
Replacement Windows - Residential	2	$21,906.00	$594.31
Residential Roof - Asphalt	1	$15,949.00	$377.08
Water Heater - Residential	1	$2,400.00	$133.20
Subtotals:	9	$87,009.00	$2,681.16

Issued Permits by Permit Type

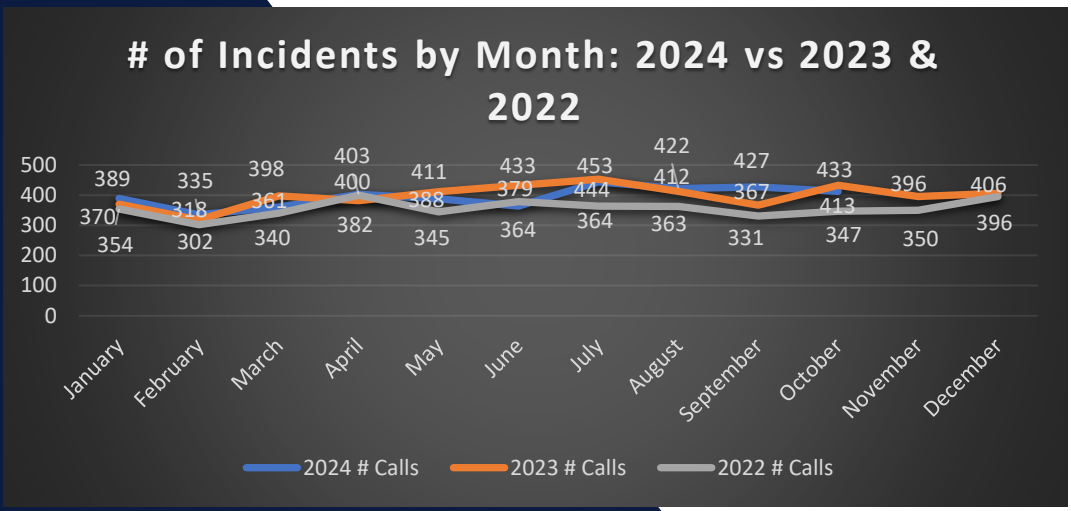
Severance

10/01/2024 - 10/31/2024

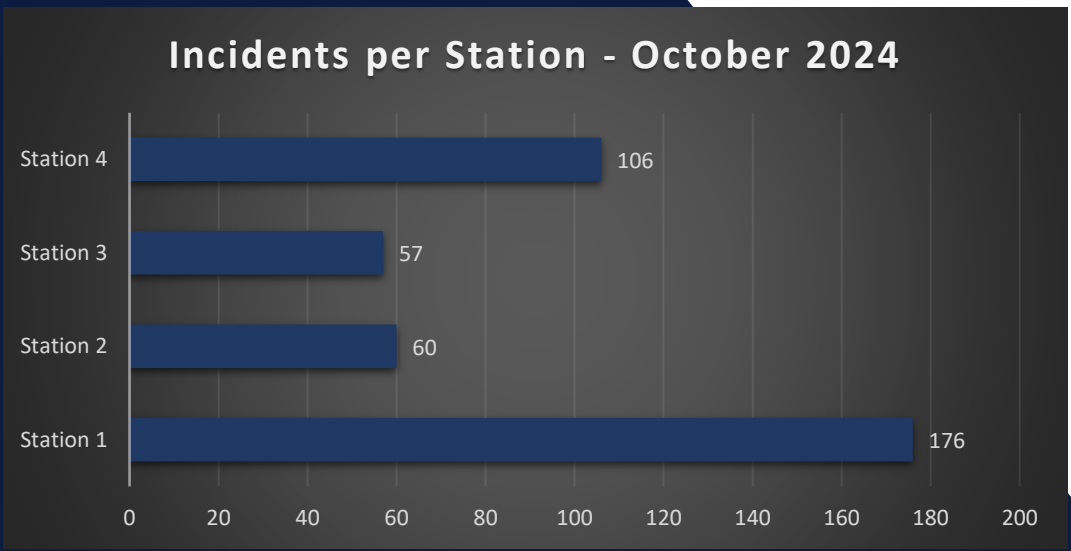
Totals:	31	$5,976,216.02	$526,962.80

MAJOR INCIDENT TYPE	# INCIDENTS												
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	YTD 2024	YTD 2023	YTD 2022
Fires	5	5	2	9	7	6	8	9	6	7	64	63	77
Overpressure rupture, explosion, overheat - no fire	0	0	2	1	1	0	1	0	0	0	5	3	4
Rescue & Emergency Medical Service	231	227	238	262	268	215	260	239	271	242	2453	2396	2294
Hazardous Condition (No Fire)	11	6	8	7	7	6	11	13	11	17	97	97	75
Service Call	44	28	38	51	27	36	58	47	45	56	430	611	310
Good Intent Call	42	28	42	33	42	42	46	64	47	43	429	413	452
False Alarm & False Call	55	41	31	40	35	59	59	50	47	48	465	391	311
Severe Weather & Natural Disaster	0	0	0	0	1	0	1	0	0	0	2	1	0
Special Incidents	1	0	0	0	0	0	0	0	0	0	1	1	2
TOTAL	389	335	361	403	388	364	444	422	427	413	3946	3976	3525
Mutual Aid/Auto Aid Given	8	1	5	7	13	9	8	8	7	12	78	99	136
Mutual Aid/Auto Aid Received	2	4	1	2	3	1	3	5	8	5	34	46	46

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.

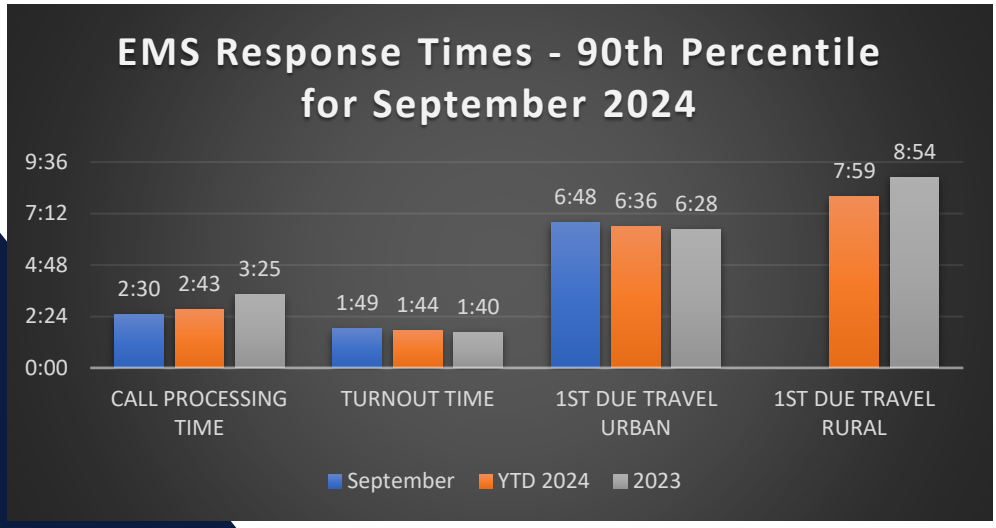


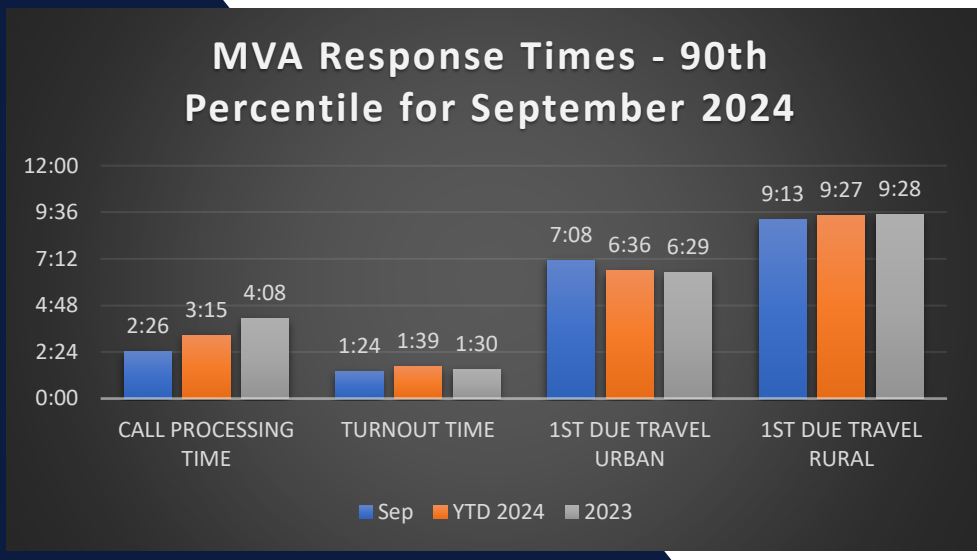
This chart illustrates the calls for service by month relative to the past years.

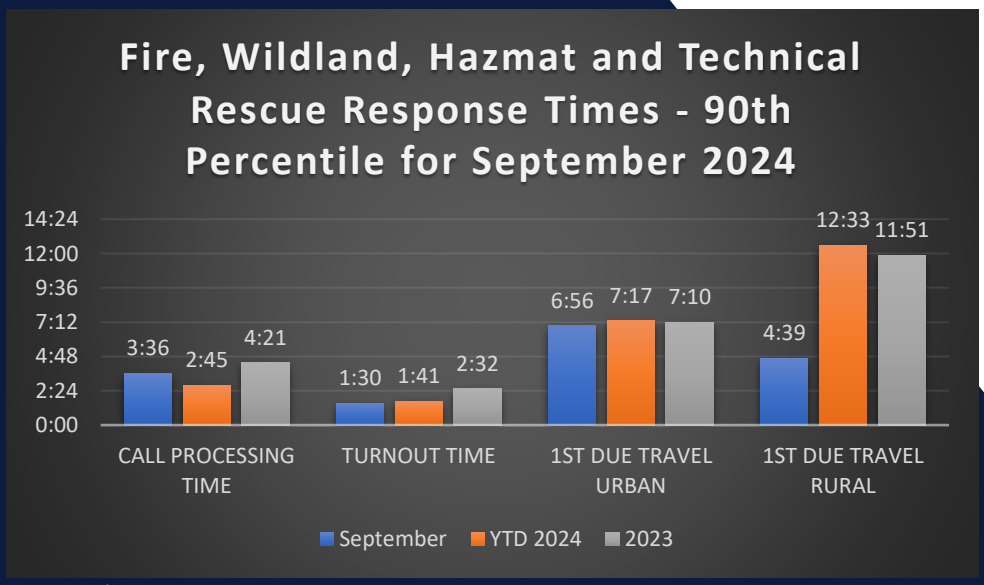


WSFR tracks incidents by the location of the incident based on which station is the closest.

WSFR Response Report: November 2024







These graphs are looking at the average (90th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

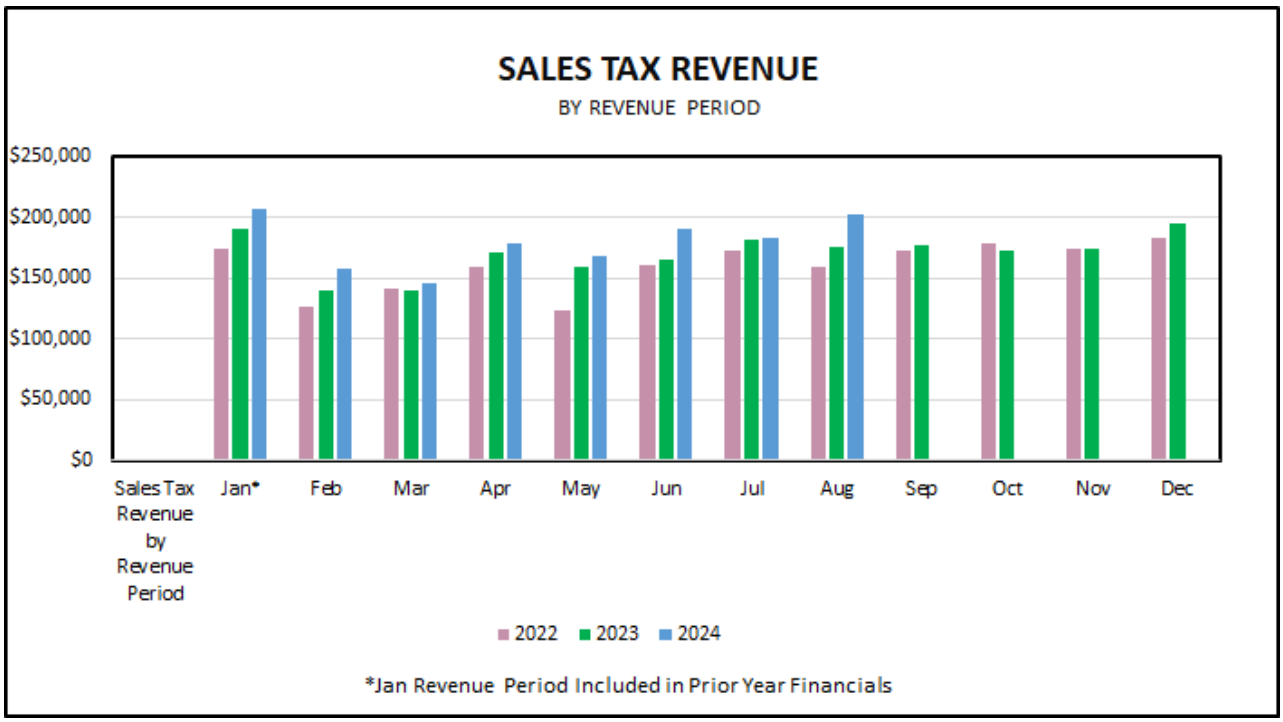
WSFR Response Report: November 2024

Finance Report
September 2024

Efrain Lemus, MBA, CPA
Finance Director

Sales Tax Revenue

Current Rate: **3.00%**
Sales Tax funds come from businesses that report goods sold within the Town's jurisdiction. The Town receives the disbursement from the State on the 10th day of the following month of the filing period; the filing period is a month following the sale and collection period.



Property Tax Revenue

Current Levy: **12.635**
Property Tax funds come from commercial, residential, and personal property within the Town's jurisdiction. They are calculated and collected by Weld County through an assessed valuation and a certified levy. The Town receives the disbursement from the County on the 10th day of the following month of the collection period.

	PROPERTY TAX COLLECTIONS									
	2020		2021		2022		2023		2024	
Month	$ YTD	% Budget	$ YTD	% Budget	$ YTD	% Budget	$ YTD	% Budget	$ Period	% Budget
Aug	1,174,516	81%	1,310,822	101%	1,788,606	99%	1,869,663	100%	26,296	1%

Police Chief Report

Kenneth Chavez, Chief of Police

October 2024

Projects Updates

- The Severance Police Department is staffed at ten Officers and three non-sworn personnel. Full staffing is thirteen Officers. Applications are being accepted for three additional Officers. Oral boards were held on October 28th at Town Hall. Four applicants are currently moving forward in the hiring process.

- Sergeant John Tucker attended the five-day Rocky Mountain Command College hosted by the Aurora Police Department, September 30th thru October 4th. Sgt Tucker received invaluable law enforcement leadership training from attending this prestigious course which will directly benefit the men and women of Severance Police Department to better serve the citizens of Severance.

- Chief Chavez and three Severance Police Officers attended the Bike to School Day and Coffee with a Cop at Overlook Park on October 2nd. School Resource Officer (SRO) Geraldine Yanke safely led kids to school on their bikes from Overlook Park. The remaining officers chatted with Severance citizens who showed up at the park for coffee and hot chocolate. A potential police applicant was spoken to by the Severance Officers at this event. He later applied and is moving forward in the hiring process.

- Officer Jason Ehrhardt attended a four-day Standardized Field Sobriety Testing (SFST) Course sponsored by the Larimer County Sheriff's Office, October 7th thru 10th. This training provided Officer Ehrhardt with the necessary skills to instruct and certify our officers in SFST procedures in the field. This training will improve the Severance Police Department in properly contacting, testing, and arresting individuals who drive intoxicated in our community.

- Severance Officers provided escort for the Severance High School Homecoming Parade on October 11th and then immediately afterwards, provided security at the Severance High School Homecoming Football Game.

- SRO Geraldine Yanke and Officer Connor Stecker provided security at the Severance High School Homecoming Dance on Saturday, October 12th

- Officer Robert Bosick attended a one-day Report Writing class, on October 15th. This class improved Officer Bosick's report writing skills. Properly written police reports ensures that proper documentation has taken place in the aftermath of a crime which aids in successful criminal prosecution.

- Chief Chavez, Sgt. Tucker, and SRO Yanke participated in the Severance Trick or Treat Parade at Town Hall on October 25th. Numerous children and their parents were contacted during this highly successful community engagement event.

- Sgt Tucker and SRO Yanke attended the Rangeview Elementary School Trunk or Treat event on October 25th. The kids really enjoyed getting candy from these two Severance Police Officers.

- Officers Connor Stecker and Jose Martinez Jr. provided security at the Severance High School Halloween Football game on October 31st.

- Chief Chavez attended several weekly meetings with representatives of Infusion Architects and Fransen Pittman Construction, along with other Town of Severance staff, to finalize plans and construction timelines for the new Severance Police Department building. Exterior walls, windows, and painting is completed, and interior work has started. Anticipated completion is planned for late November. A ribbon cutting ceremony is being planned for December 12th at 2pm by Town Management and Chief Chavez. Town Council, the public, and various regional law enforcement officials will be invited to this event to celebrate the opening of our new Severance Police Department Building.

Community Support and Relations

- Chief Chavez met with numerous key local government and law enforcement officials this month to include the following:

    - Attended the Town Management Director's meeting on October 1st
    - Attended the Town Management Director's meeting on October 15th
    - Attended the Weld County Chiefs of Police Association lunch meeting on October 16th.
    - Attended the Windsor Police Department 2024 Awards Ceremony on October 23rd.

POLICE DEPARTMENT-CODE ENFORCEMENT

CODE ENFORCEMENT CALLS FOR SERVICE

PLEASE NOTE THAT MONTHLY STATS MAY VARY DUE TO WHEN INFORMATION IS PROCESSED

October 2024

It is the mission of the Severance Police Department to serve our community through collaboration with our citizens to maximize public safety while providing ethical and equitable services.

IF YOU HAVE AN EMERGENCY OR NEED TO SPEAK WITH A SEVERANCE POLICE OFFICER, PLEASE CALL 911.

If you do not wish to call 911 and still need to speak with a Severance Police Officer, please call the Weld County Dispatch 970-350-9600.

Parking Violations 36

Snow Removal 0

Animal Complaints 18

Weed Violation/ Noxious Weeds 1

Animal Bites 0

Rubbish / Outdoor Storage 2

Warnings Issued	Total Citations	TOTAL CALLS FOR SERVICE
34	0	68

Town of Severance Police Dept.
3 Timber Ridge Pkwy
Severance, CO 80550

970 -686-1218
townofseverance.org/police-department

Police Department
CALLS FOR SERVICE

PLEASE NOTE THAT MONTHLY STATS MAY VARY DUE TO WHEN INFORMATION IS PROCESSED

October 2024

THIS MONTH'S TOTALS

Municipal Ordinance Citations	5
Traffic Tickets	15
Warnings Issued	83
TOTAL CALLS FOR SERVICE	524

YEAR TO DATE TOTALS

Municipal Ordinance Citations	55
Traffic Tickets	291
Warnings Issued	978
TOTAL CALLS FOR SERVICE	5759

Homicide	0	Burglary	0
Aggravated Assault	1	Motor Vehicle Theft	2
Sex Assault	1	Theft From Motor Vehicle	2
Domestic Violence	3	Fraud / ID Theft	5
Aggravated Robbery	0	Vandalism/ Graffiti	4
Strongarm Robbery	0	Shoplifting	0
Arrests	5	Traffic Accidents	6

IF YOU HAVE AN EMERGENCY OR NEED TO SPEAK WITH A SEVERANCE POLICE OFFICER, PLEASE CALL 911.

If you do not wish to call 911 and still need to speak with a Severance Police Officer, please call the Weld County Dispatch 970-350-9600.

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 87 - **Ordinance 2024-17**: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 10, "Weapons, " of the Chapter 10, "Offenses," of the Severance Municipal Code Permitting Individuals with a Valid Colorado Concealed Carry Permit to Carry a Concealed Handgun on Town Hall Property with Required Exceptions.	Nicholas Wharton, Town Manager	Nicholas J. Wharton

ACTION REQUESTED

Management asks that the Town Council review and discuss the proposed Ordinance 2024-17 and take action.

- Action that may be taken:
  1. Move to Approve Ordinance 2024-17
  2. Take No Action

Ordinance Attorney Approved Action Requested

BRIEF HISTORY OF ITEM

During the 2024 legislative session, the Colorado General Assembly enacted Senate Bill 24-131 ("SB24-131"), which expands the types of "sensitive places" where firearms are prohibited to include specific "places where children and other members of the public congregate," consistent with the Second Amendment and with the U.S. Supreme Court's decision in N.Y. State Rifle & Pistol Ass'n v. Bruen, 597 U.S. 1 (2022). The bill takes effect on July 1, 2024.

SB24-131 makes changes to statewide law to prohibit the carrying of firearms, openly or concealed, in state and local government buildings and courthouses, including adjacent parking areas; schools, colleges, universities, seminaries, and licensed childcare centers; and polling places, ballot drop boxes, and administrative ballot counting facilities. With respect to local governments, the bill prohibits the carrying of a firearm, openly or concealed and whether loaded or not loaded, on the property or within any building in which a local governing body holds meetings, or where the offices of elected officers and the chief executive officer of the local government are located. Finally, the bill provides exceptions for law enforcement carrying in their official capacity, members of the U.S. Armed Forces and National Guard while engaged in their official duties, security personnel while on duty, and a concealed carry permit holder while in a parking area adjacent to a government building or courthouse.

Importantly, SB24-131 has a limited "opt-out" provision that authorizes a local government to enact an ordinance permitting a person to carry a firearm in certain places. Specifically, the Severance Town Council may enact an ordinance to permit a person to carry a firearm on Town Hall property, in

the Town Hall building, or in any other building where the Town Council is holding a public meeting, except in any portion of Town Hall being used for municipal court proceedings or in the adjacent parking areas during municipal court proceedings. At the direction of Town Management, and after discussion of a draft ordinance at the June 11, 2024, Work Session, the Town Attorney has revised the draft ordinance, which, if enacted, would:

- Prohibit a person from carrying a firearm into any building or portion of a building, including adjacent parking areas, used for municipal court proceedings (i) while municipal court is in session, or (ii) while any law enforcement personnel, defense counsel personnel, or municipal court personnel are engaged in any activities in connection with a municipal court proceeding whether or not the court is in session;
- Adopt the exemptions in SB24-131 for law enforcement, military, and security personnel to carry a firearm on Town property, and for concealed carry permit holders to carry a concealed handgun in the parking areas adjacent to Town Hall or other places where a Council meetings is being held, except when such building is also being used for municipal court proceedings;
- Permit members of the Town Council and employees and officers of the Town who hold a valid concealed carry permit to carry a concealed handgun in Town Hall or other places where a Council meeting is being held, except in any portion of such building while in use for municipal court proceedings.

The first ordinance was presented as an emergency ordinance to ensure it took effect before SB24-131, which went into effect on July 1.

BRIEF SUMMARY

As directed by the Town Council at the October Retreat, Management has brought an amendment to Ordinance 2024-12.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Management recommends that the Town Council move to approve Ordinance 2024-17: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 10, "Weapons, " of the Chapter 10, "Offenses," of the Severance Municipal Code Permitting Individuals with a Valid Colorado Concealed Carry Permit to Carry a Concealed Handgun on Town Hall Property with Required Exceptions.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. Ord 2024-17 Ordinance re Concealed Carry of Firearms at Town Hall by All -Redline
2. Ord 2024-17 Conceal Carry on Town Prop - Clean Version

TOWN OF SEVERANCE
ORDINANCE NO. 2024-17

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AMENDING ARTICLE 10, "WEAPONS," OF CHAPTER 10, "OFFENSES," OF THE SEVERANCE MUNICIPAL CODE PERMITTING INDIVIDUALS WITH A VALID COLORADO CONCEALED CARRY PERMIT TO CARRY A CONCEALED HANDGUN ON TOWN HALL PROPERTY, WITH REQUIRED EXCEPTIONS

WHEREAS, pursuant to Section 6.04 of the Town of Severance Home Rule Charter ("Charter"), the Town Council may adopt an emergency ordinance if necessary for the immediate preservation of public property, health, welfare, peace, or safety; and

WHEREAS, in the most recent legislative session, the Colorado General Assembly enacted, and Governor Polis signed, Senate Bill 24-131 ("SB24-131"), which prohibits carrying a firearm in "sensitive spaces" recognized by the United States Supreme Court in the *N.Y. State Rifle & Pistol Ass'n v. Bruen* case, 597 U.S. 1 (2022), which bill took effect on July 1, 2024; and

WHEREAS, the sensitive spaces addressed in SB24-131, where the open and concealed carrying of a firearm will be prohibited as of July 1, 2024, include certain state and local government buildings and property; courthouses or buildings used for court proceedings; schools, colleges, universities, seminaries, and licensed childcare centers; and polling places, ballot drop boxes, and other places where ballot counting and related election activities are taking place; and

WHEREAS, SB24-131 includes an "opt-out" provision authorizing a local government to enact an ordinance, regulation, or other law that permits a person to carry a firearm at certain local government spaces specified in the bill; and

WHEREAS, the Town Council recognizes and affirms that the Second Amendment to the United States Constitution protects the right of persons to keep and bear arms, and the Supreme Court of the United States has held that states and local governments may, consistent with the Second Amendment, regulate the carrying firearms in sensitive places; and

WHEREAS, on June 25, 2024, the Town Council approved Ordinance No. 2024-11, which enacted amendments to Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code to permit Town officials and Town employees who hold a valid concealed carry permit issued pursuant to Colorado law, to carry a concealed handgun at Town Hall and on Town Hall property, in accordance with the "opt-out" provision in SB24-131; and

WHEREAS, the Town Council recognizes that allowing individuals with a valid Colorado concealed carry permit to carry a concealed handgun at Town Hall and on Town Hall property is essential to self-defense, enabling such individuals to protect themselves in case of an immediate danger to life and safety; and

WHEREAS, the Town Council desires to enact this ordinance, as authorized by SB24-131, to amend the Severance Municipal Code to permit individuals with a valid concealed carry permit to lawfully carry a concealed handgun at Town Hall and on Town Hall property, except at the times, in the places, and under the circumstances as proscribed by Colorado law and set forth below; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, pursuant to the Town of Severance's police powers, and pursuant to Section 6.04 of the Town's Charter in order to safeguard and preserve the public health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:[1]

Section 1. Section 10-10-40, titled "Unlawfully carrying a concealed weapon; unlawful possession of weapons," of Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code is hereby amended to read as follows:[2]

Sec. 10-10-40. Unlawfully carrying a concealed weapon; unlawful possession of weapons; exceptions.

(a) It shall be unlawful for any person to carry a concealed weapon or possess weapons. A person commits the crime of unlawfully carrying a concealed weapon or possessing a weapon, when a person knowingly:

(1) Carries a knife concealed on or about his or her person;

(2) Carries a firearm concealed on or about his or her person;

(3) Without legal authority, carries, brings, or has in such person's possession, a firearm, whether loaded or not loaded, or any explosive, incendiary, or other dangerous device, in any of the following locations, including ~~their~~ adjacent parking areas: (i) on the property of or within any building in which the chambers or offices of the Town Council are located, or (ii) in which a Town Council hearing or meeting is being or is to be conducted,

---

[1] Additions to existing Code provisions are shown by underlining; deletions from existing Code provisions are shown by ~~strikethrough~~.

[2] Sec. 10-10-40 of the Severance Municipal Code was previously amended by Ordinance No. 2024-12, passed by the Town Council on June 25, 2024. The amendments in Section 1 of this ordinance are to Sec. 10-10-40 of the Severance Municipal Code as amended by Ordinance No. 2024-12.

or (iii) in which the official office of any Town Council member, officer, or employee of the Town is located; or

(4) Carries, brings, or has in such person's possession, a firearm, whether loaded or not loaded, in a building or portion of a building, including adjacent parking areas, used for municipal court proceedings (i) while municipal court is in session, or (ii) while any law enforcement personnel, defense counsel personnel, or municipal court personnel are engaged in any activities in connection with a municipal court proceeding whether or not the court is in session.

(b) It shall not be an offense pursuant to this section if the defendant was:

(1) A person in his or her own dwelling or place of business or on property owned or under his or her control at the time of the act of carrying;

(2) A person in a private automobile or other private means of conveyance who carries a weapon for lawful protection of such person or another person or property while traveling;

(3) A person who, at the time of carrying a concealed handgun, held a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law, except that it shall be an offense under this section if the person was carrying a concealed handgun in violation of the provisions of C.R.S. § 18-12-214, as amended,[3] or in violation of paragraph (a)(4) of this section;

(4) A person who holds a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law who is carrying a concealed handgun in a location listed in paragraph (a)(3) of this section, or in the adjacent parking area of a location listed in paragraph (a)(3) of this section ~~of the Code~~, except that it shall be an offense under this section if the person was carrying a concealed handgun in such parking area in violation of paragraph (a)(4) of this section.~~; or~~

~~(5) A member of Town Council or an officer or employee of the Town who holds a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law who is carrying a concealed handgun in a location listed in paragraph (a)(3) of this section, except that it shall be an offense under this section if such person was carrying a concealed handgun in violation of the provisions of paragraph (a)(4) of this section.~~

[3] C.R.S. § 18-12-214 specifies several locations where a person with a valid concealed carry permit is not permitted to carry a concealed handgun under Colorado law.

(c) This section does not apply to:

(1) A peace officer carrying a firearm pursuant to the authority granted in C.R.S. § 16-2.5-101 (2);

(2) A member of the United States Armed Forces or Colorado National Guard when engaged in the lawful discharge of the member's official duties;

(3) Security personnel employed or retained by the Town while engaged in the security personnel's official duties;

(4) Law enforcement personnel, defense counsel personnel, and municipal court personnel carrying or possessing a firearm in the performance of their official duties as part of the lawful and common practices of a legal proceeding; and

(5) A person who holds a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law who is carrying a concealed handgun in the adjacent parking area of a location listed in paragraph (a)(3) of this section, except that it shall be an offense under this section if the person was carrying a concealed handgun in such parking area in violation of the provisions of paragraph (a)(4) of this section.

Section 2. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 5. In accordance with Section 6.04 of the Town of Severance Home Rule Charter, the Town Council finds this ordinance is necessary for the immediate preservation of public health, welfare, peace, and safety, and upon the affirmative vote of a majority of Town Council members present, it shall be adopted as an emergency ordinance and shall take effect immediately upon adoption.

Section 6. In accordance with Section 6.04 of the Town of Severance Home Rule Charter, the Town Clerk is directed to publish this emergency ordinance in full following adoption.

Section 7. Violations of this ordinance shall be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ___ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

_____
Matthew Fries, Mayor

ATTEST:

_____
Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

_____
Hayashi & Macsalka, LLC, Town Attorney

TOWN OF SEVERANCE
ORDINANCE NO. 2024-17

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AMENDING ARTICLE 10, "WEAPONS," OF CHAPTER 10, "OFFENSES," OF THE SEVERANCE MUNICIPAL CODE PERMITTING INDIVIDUALS WITH A VALID COLORADO CONCEALED CARRY PERMIT TO CARRY A CONCEALED HANDGUN ON TOWN HALL PROPERTY, WITH REQUIRED EXCEPTIONS

WHEREAS, pursuant to Section 6.04 of the Town of Severance Home Rule Charter ("Charter"), the Town Council may adopt an emergency ordinance if necessary for the immediate preservation of public property, health, welfare, peace, or safety; and

WHEREAS, in the most recent legislative session, the Colorado General Assembly enacted, and Governor Polis signed, Senate Bill 24-131 ("SB24-131"), which prohibits carrying a firearm in "sensitive spaces" recognized by the United States Supreme Court in the *N.Y. State Rifle & Pistol Ass'n v. Bruen* case, 597 U.S. 1 (2022), which bill took effect on July 1, 2024; and

WHEREAS, the sensitive spaces addressed in SB24-131, where the open and concealed carrying of a firearm will be prohibited as of July 1, 2024, include certain state and local government buildings and property; courthouses or buildings used for court proceedings; schools, colleges, universities, seminaries, and licensed childcare centers; and polling places, ballot drop boxes, and other places where ballot counting and related election activities are taking place; and

WHEREAS, SB24-131 includes an "opt-out" provision authorizing a local government to enact an ordinance, regulation, or other law that permits a person to carry a firearm at certain local government spaces specified in the bill; and

WHEREAS, the Town Council recognizes and affirms that the Second Amendment to the United States Constitution protects the right of persons to keep and bear arms, and the Supreme Court of the United States has held that states and local governments may, consistent with the Second Amendment, regulate the carrying firearms in sensitive places; and

WHEREAS, on June 25, 2024, the Town Council approved Ordinance No. 2024-11, which enacted amendments to Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code to permit Town officials and Town employees who hold a valid concealed carry permit issued pursuant to Colorado law, to carry a concealed handgun at Town Hall and on Town Hall property, in accordance with the "opt-out" provision in SB24-131; and

WHEREAS, the Town Council recognizes that allowing individuals with a valid Colorado concealed carry permit to carry a concealed handgun at Town Hall and on Town Hall property is essential to self-defense, enabling such individuals to protect themselves in case of an immediate danger to life and safety; and

WHEREAS, the Town Council desires to enact this ordinance, as authorized by SB24-131, to amend the Severance Municipal Code to permit individuals with a valid concealed carry permit to lawfully carry a concealed handgun at Town Hall and on Town Hall property, except at the times, in the places, and under the circumstances as proscribed by Colorado law and set forth below; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, pursuant to the Town of Severance's police powers, and pursuant to Section 6.04 of the Town's Charter in order to safeguard and preserve the public health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:[1]

Section 1. Section 10-10-40, titled "Unlawfully carrying a concealed weapon; unlawful possession of weapons," of Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code is hereby amended to read as follows:[2]

Sec. 10-10-40. Unlawfully carrying a concealed weapon; unlawful possession of weapons; exceptions.

(a) It shall be unlawful for any person to carry a concealed weapon or possess weapons. A person commits the crime of unlawfully carrying a concealed weapon or possessing a weapon, when a person knowingly:

(1) Carries a knife concealed on or about his or her person;

(2) Carries a firearm concealed on or about his or her person;

(3) Without legal authority, carries, brings, or has in such person's possession, a firearm, whether loaded or not loaded, or any explosive, incendiary, or other dangerous device, in any of the following locations, including adjacent parking areas: (i) on the property of or within any building in which the chambers or offices of the Town Council are located, or (ii) in which a Town Council hearing or meeting is being or is to be conducted,

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[1] Additions to existing Code provisions are shown by underlining; deletions from existing Code provisions are shown by ~~strikethrough~~.

[2] Sec. 10-10-40 of the Severance Municipal Code was previously amended by Ordinance No. 2024-12, passed by the Town Council on June 25, 2024. The amendments in Section 1 of this ordinance are to Sec. 10-10-40 of the Severance Municipal Code as amended by Ordinance No. 2024-12.

or (iii) in which the official office of any Town Council member, officer, or employee of the Town is located; or

(4) Carries, brings, or has in such person's possession, a firearm, whether loaded or not loaded, in a building or portion of a building, including adjacent parking areas, used for municipal court proceedings (i) while municipal court is in session, or (ii) while any law enforcement personnel, defense counsel personnel, or municipal court personnel are engaged in any activities in connection with a municipal court proceeding whether or not the court is in session.

(b) It shall not be an offense pursuant to this section if the defendant was:

(1) A person in his or her own dwelling or place of business or on property owned or under his or her control at the time of the act of carrying;

(2) A person in a private automobile or other private means of conveyance who carries a weapon for lawful protection of such person or another person or property while traveling;

(3) A person who, at the time of carrying a concealed handgun, held a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law, except that it shall be an offense under this section if the person was carrying a concealed handgun in violation of the provisions of C.R.S. § 18-12-214, as amended,[3] or in violation of paragraph (a)(4) of this section;

(4) A person who holds a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law who is carrying a concealed handgun in a location listed in paragraph (a)(3) of this section, or in the adjacent parking area of a location listed in paragraph (a)(3) of this section, except that it shall be an offense under this section if the person was carrying a concealed handgun in such parking area in violation of paragraph (a)(4) of this section.

(c) This section does not apply to:

(1) A peace officer carrying a firearm pursuant to the authority granted in C.R.S. § 16-2.5-101 (2);

(2) A member of the United States Armed Forces or Colorado National Guard when engaged in the lawful discharge of the member's official duties;

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[3] C.R.S. § 18-12-214 specifies several locations where a person with a valid concealed carry permit is not permitted to carry a concealed handgun under Colorado law.

(3) Security personnel employed or retained by the Town while engaged in the security personnel's official duties;

(4) Law enforcement personnel, defense counsel personnel, and municipal court personnel carrying or possessing a firearm in the performance of their official duties as part of the lawful and common practices of a legal proceeding; and

(5) A person who holds a valid permit to carry a concealed handgun or a temporary emergency permit issued pursuant to state law who is carrying a concealed handgun in the adjacent parking area of a location listed in paragraph (a)(3) of this section, except that it shall be an offense under this section if the person was carrying a concealed handgun in such parking area in violation of the provisions of paragraph (a)(4) of this section.

Section 2. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 5. In accordance with Section 6.04 of the Town of Severance Home Rule Charter, the Town Council finds this ordinance is necessary for the immediate preservation of public health, welfare, peace, and safety, and upon the affirmative vote of a majority of Town Council members present, it shall be adopted as an emergency ordinance and shall take effect immediately upon adoption.

Section 6. In accordance with Section 6.04 of the Town of Severance Home Rule Charter, the Town Clerk is directed to publish this emergency ordinance in full following adoption.

Section 7. Violations of this ordinance shall be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 12th day of November, 2024.

TOWN OF SEVERANCE, COLORADO

_____
Matthew Fries, Mayor

ATTEST:

_____
Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

_____
Hayashi & Macsalka, LLC, Town Attorney

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 100 - **Ordinance 2024-18**: Authorizing the Conveyance of the Town's Interest in Certain Real Property to the Cobb Lake Regional Water Treatment Authority	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA

ACTION REQUESTED

Management asks that the Town Council review and discuss the proposed Ordinance 2024-18 and take action.

- Action that may be taken:
  1. Move to Approve Ordinance 2024-18
  2. Take No Action

Ordinance
Action Requested
Attorney Approved

BRIEF HISTORY OF ITEM

The 144 acres located at the southeast intersection of WCR 13 and WCR 90 were purchased in 2020 by Severance, Windsor, Eaton, and Fort Collins Loveland Water District for the joint use of a regional water treatment plant. With the final creation of the Joint Water Authority (CLRWTA), these entities must now convey the land to the authority to construct the treatment plant.

BRIEF SUMMARY

In accordance with the Creation Agreement, the Parties have created the Cobb Lake Regional Water Treatment Authority ("Authority"), a water treatment authority pursuant to Article XIV, Section 18(2)(a) of the Constitution of the State of Colorado, Part 2, Article 1, Title 29, C.R.S., and Sections 29-1-204.2 and 31-35-402, C.R.S., to be used by the Parties to effect the development of water resources, systems, or facilities in whole or in part for the benefit of the inhabitants of the Parties or others. The Creation Agreement calls for all four Parties to convey, via quitclaim deed, title to the jointly owned Property to the Authority in accordance with proper legislative action by each of the Parties.

In accordance with Section 12.01 of the Town of Severance Home Rule Charter, the conveyance of real property owned by the Town shall be approved by ordinance and requires the affirmative vote of six (6) council members.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Management recommends that the Town Council move to approve Ordinance 2024-18: Authorizing the Conveyance of the Town's Interest in Certain Real Property to the Cobb Lake Regional Water Treatment Authority.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:
1. O-2024-18 and Exhibit A (Property Legal Description)
2. Exhibit B (Quitclaim Deed to CLRWTA)

TOWN OF SEVERANCE
ORDINANCE NO. 2024-18

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AUTHORIZING THE CONVEYANCE OF THE TOWN'S INTEREST IN CERTAIN REAL PROPERTY LEGALLY DESCRIBED HEREIN TO THE COBB LAKE REGIONAL WATER TREATMENT AUTHORITY

WHEREAS, the Town of Severance is a party to the "Cobb Lake Regional Water Treatment Authority Creation Agreement" dated January 16, 2024 ("Creation Agreement"), with the Towns of Eaton and Windsor, and the Fort Collins-Loveland Water District (Severance, Eaton, Windsor, and Fort Collins Loveland Water District are collectively referred to herein as the "Parties"); and

WHEREAS, in accordance with the Creation Agreement, the Parties have created the Cobb Lake Regional Water Treatment Authority ("Authority"), a water treatment authority pursuant to Article XIV, Section 18(2)(a) of the Constitution of the State of Colorado, Part 2, Article 1, Title 29, C.R.S., and Sections 29-1-204.2 and 31-35-402, C.R.S., to be used by the Parties to effect the development of water resources, systems, or facilities in whole or in part for the benefit of the inhabitants of the Parties or others; and

WHEREAS, the Parties jointly own real property consisting of approximately 144 acres located in Weld County, Colorado, as more particularly described in **Exhibit A** attached hereto and incorporated herein by reference ("Property"), and desire to convey the Property to the Cobb Lake Water Treatment Authority for the purposes of constructing, operating, and maintaining a water treatment facility to treat and deliver NISP and other sources of water to each of the Parties; and

WHEREAS, the Creation Agreement calls for all four Parties to convey, via quitclaim deed, title to the jointly owned Property to the Authority in accordance with proper legislative action by each of the Parties; and

WHEREAS, in accordance with Section 12.01 of the Town of Severance Home Rule Charter, the conveyance of real property owned by the Town shall be approved by ordinance and requires the affirmative vote of six (6) council members; and

WHEREAS, the Town Council desires to authorize the conveyance of the Town's ownership interest in the Property to the Authority for the purposes stated in the Creation Agreement, and to authorize the Mayor to execute the Quitclaim Deed attached hereto as **Exhibit B** and incorporated herein by this reference.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

Section 1. The Town Council authorizes the conveyance of the Town's interest in the jointly owned Property to the Cobb Lake Regional Water Treatment Authority for the purposes of constructing, operating, and maintaining a water treatment facility to treat and deliver NISP and other sources of water to each of the Parties.

Section 2. The Mayor is authorized to execute the Quitclaim Deed, in substantially the same form attached to this ordinance as **Exhibit B,** on behalf of the Town.

Section 3. The Town Manager is authorized to sign, execute, and deliver any and all documents necessary to complete the conveyance on behalf of the Town and to effectuate the conveyance of the Property to the Authority.

Section 4. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 5. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 12th day of November, 2024.

TOWN OF SEVERANCE, COLORADO

_____
Matthew Fries, Mayor

ATTEST:

_____
Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

_____
Hayashi & Macsalka, LLC, Town Attorney

Exhibit A

Legal Description of Real Property Jointly Owned by Towns of Severance, Eaton, and Windsor, and the Fort Collins-Loveland Water District

A PARCEL OF LAND BEING A PART OF SECTION THIRTY (30), TOWNSHIP EIGHT NORTH (T.08N.), RANGE SIXTY-SEVEN WEST (R.67W.) OF THE SIXTH PRINCIPAL MERIDIAN (6TH P.M.), COUNTY OF WELD, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SECTION 30 AND ASSUMING THE NORTH LINE OF SAID SECTION 30 AS BEARING NORTH 88°15'32" EAST BEING A GRID BEARING OF THE COLORADO STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NORTH AMERICAN DATUM 1983/2011, A DISTANCE OF 2569.53 FEET WITH ALL OTHER BEARINGS CONTAINED HEREIN RELATIVE THERETO;

THENCE NORTH 88°15'32" EAST A DISTANCE OF 1200.09 FEET;
THENCE SOUTH 05°17'52" EAST A DISTANCE OF 474.93 FEET;
THENCE SOUTH 33°00'46" EAST A DISTANCE OF 723.23 FEET;
THENCE SOUTH 66°53'27" EAST A DISTANCE OF 216.44 FEET;
THENCE SOUTH 15°04'48" EAST A DISTANCE OF 426.99 FEET;
THENCE SOUTH 50°44'20" EAST A DISTANCE OF 745.23 FEET TO THE NORTH-SOUTH ONE-QUARTER (1/4) LINE OF SAID SECTION 30;
THENCE CONTINUING ALONG SOUTH 50°44'20" EAST A DISTANCE OF 64.51 FEET;
THENCE SOUTH 30°10'54" EAST A DISTANCE OF 295.76 FEET;
THENCE SOUTH 36°41'29" EAST A DISTANCE OF 257.08 FEET;
THENCE SOUTH 13°49'16" EAST A DISTANCE OF 22.99 TO THE EAST-WEST ONE-QUARTER (1/4) LINE OF SAID SECTION 30;
THENCE CONTINUING ALONG SOUTH 13°49'16" EAST A DISTANCE OF 527.37 FEET;
THENCE SOUTH 30°04'10" EAST A DISTANCE OF 470.61 FEET;
THENCE SOUTH 10°17'00" EAST A DISTANCE OF 473.22 FEET;
THENCE SOUTH 60°52'42" EAST A DISTANCE OF 633.30 FEET;
THENCE SOUTH 01°48'15" EAST A DISTANCE OF 903.54 FEET TO THE SOUTH LINE OF THE SOUTHEAST ONE-QUARTER (1/4) OF SAID SECTION 30;
THENCE SOUTH 88°11'28" WEST ALONG SAID SOUTH LINE A DISTANCE OF 684.32 FEET TO THE EASTERLY EDGE OF A 30.00 FOOT WIDE STRIP OF LAND DEEDED TO THE CACTUS HILL DITCH COMPANY DITCH AS RECORDED IN BOOK 250, PAGE 95 OF THE RECORDS OF WELD COUNTY.

THE FOLLOWING 50 COURSES ARE ALONG THE EASTERLY EDGE OF SAID 30.00 FOOT PERMANENT EASEMENT.

THENCE NORTH 13°35'40" EAST A DISTANCE OF 31.26 FEET TO A POINT OF CURVATURE (PC);

THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 91.54 FEET, SAID CURVE HAS A RADIUS OF 95.00 FEET, A DELTA OF 55°12'42" AND IS SUBTENDED BY A CHORD BEARING NORTH 12°19'12" WEST A DISTANCE OF 88.04 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 39°55'33" WEST A DISTANCE OF 76.83 FEET;
THENCE NORTH 45°33'41" WEST A DISTANCE OF 245.28 FEET;
THENCE NORTH 37°41'11" WEST A DISTANCE OF 258.26 FEET;
THENCE NORTH 24°17'28" WEST A DISTANCE OF 76.83 FEET;
THENCE NORTH 14°37'12" WEST A DISTANCE OF 84.13 FEET;
THENCE NORTH 08°47'06" WEST A DISTANCE OF 133.60 FEET;
THENCE NORTH 21°12'03" WEST A DISTANCE OF 74.38 FEET;
THENCE NORTH 24°31'46" WEST A DISTANCE OF 201.79 FEET;
THENCE NORTH 02°16'31" WEST A DISTANCE OF 129.79 FEET;
THENCE NORTH 21°47'44" EAST A DISTANCE OF 177.10 FEET;
THENCE NORTH 28°18'06" EAST A DISTANCE OF 61.19 FEET;
THENCE NORTH 01°44'12" WEST A DISTANCE OF 133.97 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 84.03 FEET, SAID CURVE HAS A RADIUS OF 75.00 FEET, A DELTA OF 64°11'44" AND IS SUBTENDED BY A CHORD BEARING NORTH 33°50'04" WEST A DISTANCE OF 79.70 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 65°55'56" WEST A DISTANCE OF 100.22 FEET;
THENCE NORTH 32°08'17" WEST A DISTANCE OF 125.39 FEET;
THENCE NORTH 07°41'08" EAST A DISTANCE OF 137.47 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 148.92 FEET TO THE NORTH-SOUTH ONE-QUARTER (1/4) LINE OF SAID SECTION 30, SAID CURVE HAS A RADIUS OF 125.00 FEET, A DELTA OF 68°15'35" AND IS SUBTENDED BY A CHORD BEARING NORTH 26°26'40" WEST A DISTANCE OF 140.27 FEET;
THENCE CONTINUING ALONG THE ARC OF SAID CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 45.87 FEET, SAID CURVE HAS A RADIUS OF 125.00 FEET, A DELTA OF 21°01'32" AND IS SUBTENDED BY A CHORD BEARING NORTH 71°05'13" WEST A DISTANCE OF 45.61 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 81°36'00" WEST A DISTANCE OF 47.75 FEET;
THENCE NORTH 69°52'23" WEST A DISTANCE OF 92.25 FEET;
THENCE NORTH 50°46'29" WEST A DISTANCE OF 102.45 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE NORTHEAST A DISTANCE OF 103.58 FEET, SAID CURVE HAS A RADIUS OF 70.00 FEET, A DELTA OF 84°46'40" AND IS SUBTENDED BY A CHORD BEARING NORTH 05°22'27" WEST A DISTANCE OF 94.38 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 37°00'53" EAST A DISTANCE OF 58.05 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE NORTHWEST A DISTANCE OF 103.19 FEET, SAID CURVE HAS A RADIUS OF 80.00 FEET, A DELTA OF

73°54'26" AND IS SUBTENDED BY A CHORD BEARING NORTH 00°03'40" EAST A DISTANCE OF 96.19 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 36°53'33" WEST A DISTANCE OF 47.73 FEET;
THENCE NORTH 47°09'56" WEST A DISTANCE OF 100.34 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 102.67 FEET, SAID CURVE HAS A RADIUS OF 70.00 FEET, A DELTA OF 84°02'19" AND IS SUBTENDED BY A CHORD BEARING NORTH 89°11'06" WEST A DISTANCE OF 93.71 FEET TO A POINT OF TANGENCY (PT); THENCE SOUTH 48°47'45" WEST A DISTANCE OF 107.35 FEET;
THENCE SOUTH 61°11'58" WEST A DISTANCE OF 72.29 FEET;
THENCE SOUTH 83°35'49" WEST A DISTANCE OF 85.87 FEET;
THENCE NORTH 71°00'24" WEST A DISTANCE OF 145.09 FEET;
THENCE NORTH 68°27'36" WEST A DISTANCE OF 136.58 FEET;
THENCE NORTH 58°15'56" WEST A DISTANCE OF 90.41 FEET;
THENCE NORTH 52°49'03" WEST A DISTANCE OF 62.31 FEET TO THE EAST-WEST ONE-QUARTER (1/4) LINE OF SAID SECTION 30;
THENCE CONTINUING NORTH 52°49'03" WEST A DISTANCE OF 138.83 FEET;
THENCE NORTH 40°38'39" WEST A DISTANCE OF 99.66 FEET;
THENCE NORTH 33°15'51" WEST A DISTANCE OF 254.77 FEET TO A POINT OF CURVATURE (PC);
THENCE ALONG THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST A DISTANCE OF 68.68 FEET, SAID CURVE HAS A RADIUS OF 102.11 FEET, A DELTA OF 38°32'19" AND IS SUBTENDED BY A CHORD BEARING NORTH 46°21'05" WEST A DISTANCE OF 67.40 FEET TO A POINT OF TANGENCY (PT);
THENCE NORTH 72°41'01" WEST A DISTANCE OF 158.75 FEET;
THENCE NORTH 57°59'09" WEST A DISTANCE OF 74.67 FEET;
THENCE NORTH 47°07'44" WEST A DISTANCE OF 516.81 FEET;
THENCE NORTH 51°49'12" WEST A DISTANCE OF 76.06 FEET;
THENCE NORTH 57°13'20" WEST A DISTANCE OF 74.09 FEET;
THENCE NORTH 55°59'55" WEST A DISTANCE OF 73.53 FEET;
THENCE NORTH 42°31'15" WEST A DISTANCE OF 153.25 FEET;
THENCE NORTH 35°00'05" WEST A DISTANCE OF 113.98 FEET;
THENCE NORTH 25°50'52" WEST A DISTANCE OF 80.33 FEET;
THENCE NORTH 31°54'09" WEST A DISTANCE OF 197.45 FEET;
THENCE NORTH 00°23'30" EAST A DISTANCE OF 1147.85 FEET TO THE POINT OF BEGINNING.

DESCRIPTION PREPARED BY:

CHRISTOPHER A. DEPAULIS
COLORADO LICENSED PROFESSIONAL
LAND SURVEYOR #38105
KING SURVEYORS
650 EAST GARDEN DRIVE
WINDSOR, COLORADO 80550

Exhibit B

Quitclaim Deed

(See attachment.)

QUITCLAIM DEED

THIS DEED is made as of this 31st day of December, 2024, by and among THE TOWN OF WINDSOR, a Colorado home rule municipality, and THE TOWN OF EATON, a Colorado statutory town, and THE TOWN OF SEVERANCE, a Colorado home rule municipality, and THE FORT COLLINS-LOVELAND WATER DISTRICT, a Special District established pursuant to Title 32 of the Colorado Revised Statutes, as tenants in common (collectively, "Grantor") and COBB LAKE REGIONAL WATER TREATMENT AUTHORITY ("Grantee"), a political subdivision of the State of Colorado established pursuant to Section 29-1-204.2(4), C.R.S., whose address is 301 Walnut Street, Windsor, Colorado 80550.

WITNESSETH, that the Grantor, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, has remised, released, sold and quitclaimed, and by these presents does remise, release, sell and quitclaim unto the Grantee, its successors and assigns, forever, all the right, title, interest, claim and demand which the Grantor has in and to the real property, together with improvements, if any, situate, lying and being in the County of Weld and State of Colorado, as more particularly described in Exhibit A, attached hereto and incorporated herein by this reference.

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever, of the Grantor, either in law or equity, to the only proper use, benefit and behoof of the Grantee and its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has executed this Deed as of the date set forth above.

GRANTOR:

THE TOWN OF WINDSOR**,** a Colorado home rule municipality

By: _____
Julie Cline, Mayor

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The foregoing instrument was acknowledged before me this ___ day of _____, 2024, by Julie Cline as Mayor of THE TOWN OF WINDSOR, a Colorado home rule municipality.

Witness my hand and official seal.

My commission expires: _____

_____
Notary Public

[Grantor Signature Page – Quitclaim Deed]

GRANTOR:

THE TOWN OF EATON, a Colorado statutory town

By: _____
Scott E. Moser, Mayor

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The foregoing instrument was acknowledged before me this ___ day of _____, 2024, by Scott E. Moser as Mayor of THE TOWN OF EATON, a Colorado statutory town.

Witness my hand and official seal.

My commission expires: _____

_____
Notary Public

[Grantor Signature Page – Quitclaim Deed]

GRANTOR:

THE TOWN OF SEVERANCE, a Colorado home rule municipality

By: _____
Matthew Fries, Mayor

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The foregoing instrument was acknowledged before me this ___ day of _____, 2024, by Matthew Fries as Mayor of THE TOWN OF SEVERANCE, a Colorado home rule municipality.

Witness my hand and official seal.

My commission expires: _____

_____
Notary Public

[Grantor Signature Page – Quitclaim Deed]

GRANTOR:

THE FORT COLLINS-LOVELAND WATER DISTRICT**,** a Special District established pursuant to Title 32 of the Colorado Revised Statutes

By: _____
James Borland, Chairman

STATE OF COLORADO)
) ss.
COUNTY OF LARIMER)

The foregoing instrument was acknowledged before me this ___ day of _____, 2024, by James Borland as Chairman of THE FORT COLLINS-LOVELAND WATER DISTRICT, a Special District established pursuant to Title 32 of the Colorado Revised Statutes.

Witness my hand and official seal.

My commission expires: _____

_____
Notary Public

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 113 - **Ordinance 2024-19**: Repealing and Reenacting Article 2, "Alcoholic Beverages," of Chapter 6, "Business Licenses and Regulations," of the Severance Municipal Code	Mary Lynn Macsalka, Town Attorney	Mary Lynn Macsalka, Town Attorney

ACTION REQUESTED

Management asks that the Town Council review and discuss the proposed Ordinance 2024-19 and take action.

- Action that may be taken:
  1. Move to Approve Ordinance 2024-19
  2. Take No Action

Ordinance Attorney Approved Action Requested

BRIEF HISTORY OF ITEM

BRIEF SUMMARY

The Town of Severance last updated its Alcoholic Beverages licensing ordinance (Art. 2, Ch. 6 of the Severance Municipal Code) in 2007. Since 2007, the Colorado General Assembly has renumbered and relocated the Colorado Liquor Code (Article 3 of Title 44, C.R.S.), the Colorado Beer and Wine Code (Article 4 of Title 44, C.R.S.), and the Colorado Special Event Liquor Permits Code (Article 5 of Title 44, C.R.S.) in the Colorado Revised Statutes such that the references to those statutes in the Severance Municipal Code are now out of date. In addition, the General Assembly has enacted comprehensive changes to the Colorado Liquor, Beer and Wine, and Special Event Liquor Permits Codes. Because of these changes to state laws, it is necessary to comprehensively update the Town's Alcoholic Beverages ordinance to be consistent with changes in state law and to use terminology consistent with state law.

Further, Town Management recommends amending Article 2, Chapter 6, of the Severance Municipal Code to delegate certain alcohol beverage licensing and permitting functions to the Town Manager. This is a common practice in Colorado--many municipalities delegate, by ordinance, certain administrative alcohol beverage licensing functions to their city/town clerk or city/town manager. Allowing the Town Manager to process and approve certain permits and license modifications, the Town will increase administrative efficiencies for applicants, licensees, staff, and the Town Council as the Local Licensing Authority. These efficiencies will encourage economic development and promote the best interests of the Town and its residents and businesses.

If Council enacts Ord. No. 2024-19, the Town Manager or his designee will be permitted to process and approve the following application types:

- Special events permits pursuant to sections 44-5-101 et seq., C.R.S., provided that the applicant has no pending actions, is not the subject of any official investigation, or had any permit or liquor violations, adjudications or stipulations within the preceding year, and no written objections are received by the Town;
- License renewals, provided that the licensee has no pending actions, is not the subject of any official investigation, or had any adjudicated violations or stipulations within the preceding license period;
- Changes in shareholders, officers, directors, or trade names of a licensee, provided that any investigation conducted by the Town does not reveal information that may disqualify an applicant from holding the license;
- Changes in registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may disqualify the proposed manager;
- Temporary permits in connection with changes of ownership;
- Tastings permits; and
- Modifications of licensed premises.

For all of the above application types, the Town Manager may, in his discretion, refer the application to the Local Licensing Authority for action. Moreover, an applicant may appeal the Town Manager's decision on any of the above application types to the Local Licensing Authority.

The Town Council, as the Local Licensing Authority, would still be the final decision maker on new license applications, changes in location of a licensed business, any new license application or renewals contested by the Town, or disciplinary hearings regarding a license (such as show cause, suspension, and revocation hearings).

Because Ord. No. 2024-19 will repeal and reenact Art. 2, Ch. 6 of the Severance Municipal Code in its entirety, the ordinance does not show the changes being made to existing Code provisions by underlining and strikethrough. Therefore, the Town Attorney has included a "redline" version of Art. 2, Ch. 6 of the Code showing the changes Ord. No. 2024-19 will make to the Code if adopted by Council.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Town Management and the Town Attorney recommend approval of this ordinance.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. O-2024-19 Repealing and Reenacting Article 2, “Alcoholic Beverages,” of Chapter 6, “Business Licenses and Regulations,” of the Code
2. Town Attorney's Redline of Art 2 Ch 6 of SMC (Ord. No. 2024-19)

TOWN OF SEVERANCE
ORDINANCE NO. 2024-19

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, REPEALING AND REENACTING ARTICLE 2, "ALCOHOLIC BEVERAGES," OF CHAPTER 6, "BUSINESS LICENSES AND REGULATIONS," OF THE SEVERANCE MUNICIPAL CODE

WHEREAS, in accordance with the Colorado Liquor Code (Article 3 of Title 44, C.R.S.), the Colorado Beer and Wine Code (Article 4 of Title 44, C.R.S.), and the Colorado Special Event Liquor Permits Code (Article 5 of Title 44, C.R.S.), the Town Council of the Town of Severance serves as the Local Licensing Authority (the "Authority"); and

WHEREAS, the Town has not updated the Town's alcohol beverage licensing regulations since the enactment of Ordinance No. 2007-07 in 2007; and

WHEREAS, since 2007, the Colorado General Assembly has renumbered and relocated the Colorado Liquor, Beer and Wine, and Special Event Liquor Permits Codes in the Colorado Revised Statutes, and enacted comprehensive changes to such Codes, such that the Town Council desires to comprehensively update the Town's alcohol beverages ordinance in Article 2 of Chapter 6 of the Severance Municipal Code to conform with changes in state law; and

WHEREAS, the Town Council further desires to delegate to the Town Manager or Town Manager's designee certain licensing and permitting functions under the Colorado Liquor Code, Colorado Beer and Wine Code, and Colorado Special Event Liquor Permits Code, for the purpose of increasing administrative efficiencies, ensuring prompt processing of certain applications, and to promote the best interests of the Town and its residents and businesses; and

WHEREAS, the Town Council desires to repeal and reenact Article 2 of Chapter 6 of the Severance Municipal Code to address changes in state laws, to delegate certain licensing duties to the Town Manager or their designee, to specify certain duties of the Town Clerk and Town Attorney, and to update the Town's optional premises licensing regulations to conform with state law; and

WHEREAS, the Town Council also desires to update terminology in Article 2 of Chapter 6 to be consistent with terms used in the Colorado Liquor, Beer and Wine, and Special Event Liquor Permits Codes; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:[1]

Section 1. Article 2, "Alcoholic Beverages," of Chapter 6, "Business and Licensing Regulations," of the Severance Municipal Code is hereby repealed in its entirety and re-titled and reenacted to read as follows:

ARTICLE 2 Alcohol Beverages

Sec. 6-2-10 Definitions.

(a) As used in this Article, unless the context otherwise requires:

Retail license means a grant to a licensee to sell alcohol beverages pursuant to the Colorado Liquor Code (Article 3 of Title 44, C.R.S.) or the Colorado Beer and Wine Code (Article 4 of Title 44, C.R.S.).

Retail licensee or *licensee* means the holder of a license to sell alcohol beverages pursuant to the Colorado Liquor Code or Colorado Beer and Wine Code.

(b) All other terms shall be defined as set forth in the provisions of the Colorado Liquor Code, the Colorado Beer and Wine Code, and Colorado Special Liquor Event Permits Code, as the definitions presently exist or may hereafter be amended.

Sec. 6-2-20. Applicable state laws.

The Colorado Liquor Code (Article 3 of Title 44, C.R.S.), the Colorado Beer and Wine Code (Article 4 of Title 44, C.R.S.), and Colorado Special Event Liquor Permits Code (Article 5 of Title 44, C.R.S.), and related regulations adopted by the state licensing authority, as they presently exist or may hereafter be amended, shall apply to the sale of alcohol beverages in the Town.

Sec. 6-2-30. Applications; application fees.

(a) The Town Council finds and determines that it is empowered by Section 44-3-505, C.R.S., to fix and collect certain fees in connection with the application for issuance, transfer and renewal of alcohol beverage licenses. At the time of submitting an application, all applicants shall pay an application fee in an amount as set forth in the Colorado Liquor Code, Colorado Beer and Wine Code, or Colorado Special Event Liquor Permits Code), or as determined by resolution of the Town Council. Such fee shall be used to defray the expense incurred by the Town for the review, investigation, supplies, publication, and posting of premises and all other

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[1] Additions to existing Code provisions are shown by underlining; deletions from existing Code provisions are shown by ~~strikethrough~~.

services of personnel and expenses of the Town in connection with the handling of the application and license.

(b) All applications for alcohol beverage licenses shall be filed with the Town Clerk. Any person applying for a license shall file the state license application form, which shall be filled out and completed. The Town Clerk may reject an application if it is incomplete.

Sec. 6-2-40. Local Licensing Authority; duties and powers; delegation to Town Manager.

(a) *Local Licensing Authority*. The local licensing authority ("Authority" or "Local Licensing Authority") shall have all powers and duties granted to local licensing authorities as set forth in Articles 3, 4, and 5 of Title 44, C.R.S., as amended. The Authority shall have the duty and authority to grant or refuse licenses for the possession, sale, and offering for sale of alcohol beverages as provided by law, to conduct investigations as are required by law and to levy penalties against licensees in the manner provided by law.

(b) *Composition of Local Licensing Authority.* Subject to the delegation of authority to the Town Manager set forth in subsection (e) below, the Local Licensing Authority shall consist of the Town Council.

(c) *Rules of procedure; conduct of hearings.* In conformity with applicable statutes and the Severance Municipal Code, the Local Licensing Authority shall have the power to adopt rules of procedure and regulations concerning the matters and hearings that come before it and the presentation of evidence at such hearings. All such procedures, rules, and regulations shall be consistent with applicable state laws. All hearings before the Authority shall be public and shall be conducted in accordance with the rules and regulations concerning the procedures for hearings adopted by the Authority. In the conduct of any hearing, the Authority shall have the power to administer oaths, issue subpoenas, decide discovery issues, regulate the course of the hearing, grant continuances, decide motions, and exclude incompetent or unduly repetitious testimony or evidence.

(d) *Subpoena power; violations*. The Local Licensing Authority shall have the power to issue subpoenas to require the presence of persons and the production of documents, data compilations, and other evidence at any hearing before the Authority. A subpoena shall be served in the same manner as a subpoena issued by a district court of the State of Colorado. It shall be unlawful for any person to fail to comply with any subpoena or order to produce documents, data compilations, or other evidence issued by the Authority. The municipal court shall enforce the subpoenas of the Authority and, upon good cause shown, shall enter orders compelling witnesses to attend and testify or produce documents, data compilations, or other evidence, and shall impose penalties or punishment for contempt in case of failure to comply with such orders.

(e) *Delegation of authority to Town Manager.* Subject to the applicant's right of appeal to the Authority, the Town Manager or the Town Manager's designee is authorized to act as the Local Licensing Authority for the following licensing and permitting functions under the Colorado Liquor Code, Colorado Beer and Wine Code, and Colorado Special Event Liquor Permits Code (Articles 3, 4, and 5 of Title 44, C.R.S., as amended):

(1) Issuance of special events permits pursuant to sections 44-5-101 et seq., C.R.S., provided that the applicant has no pending actions, is not the subject of any official investigation, or had any permit or liquor violations, adjudications or stipulations within the preceding year, and there are no persons filing a written objection to said permit;

(2) Colorado Liquor Code and Colorado Beer and Wine Code license renewals, provided that the licensee has no pending actions, is not the subject of any official investigation, or had any adjudicated violations or stipulations within the preceding license period, concerning provisions of the Colorado Liquor or Beer and Wine Codes and associated regulations or local ordinances;

(3) Changes in shareholders, officers, directors, or trade names of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;

(4) Changes in registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the proposed manager is not qualified to hold the position;

(5) Issuance of temporary permits pursuant to and in compliance with the provisions of section 44-3-303, C.R.S.;

(6) Issuance, renewal, and denial of tastings permits as authorized by and pursuant to Article 3 of Title 44, C.R.S.; and

(7) Approval of modifications of licensed premises, pursuant Articles 3 and 4 of Title 44, C.R.S.

(f) *Town Manager discretion*. The Town Manager or Town Manager's designee may refer any licensing determination authorized under this section to the Local Licensing Authority if, in the Town Manager's sole discretion, the matter should be presented to the Local Licensing Authority.

Sec. 6-2-45. Town staff duties.

(a) *Town Clerk*. The Town Clerk or the Town Clerk's designee shall:

(1) Receive all license applications and issue those licenses granted by the Local Licensing Authority upon receipt of such license fees as are required by law;

(2) Attend all meetings of the Local Licensing Authority and serve as the secretary of the Authority;

(3) Prepare and publish all meeting notices for the Local Licensing Authority and prepare minutes of such meetings;

(4) Post and publish all required notices in conformance with Articles 3, 4, and 5 of Title 44, C.R.S., as amended, and the regulations that may from time to time be adopted by the state licensing authority; and

(5) For new alcohol beverage license applications or for changes of location of an alcohol beverage licensed establishment:

(i) Upon receipt by the Town Clerk of a complete application for a new license or for a change of location of a licensed establishment, the Town Clerk or Town Clerk's designee shall establish the boundaries of the neighborhood to be served by the proposed or relocated licensed establishment, and shall set the date and time for the public hearing on the application. The Town Clerk shall provide written notice to the applicant of the boundaries of the neighborhood and of the date and time of the public hearing.

(ii) If the applicant objects to the neighborhood boundaries set by the Town Clerk, the applicant shall file with the Town Clerk a written request that the Local Licensing Authority establish the boundaries of the neighborhood. The applicant shall file such request not more than ten (10) days after the date of the Town Clerk's notice to the applicant of the boundaries of the neighborhood. At its next meeting, the Local Licensing Authority shall set the boundaries of the neighborhood, and shall reschedule the date for the public hearing on the application.

(6) *Town Attorney*. The Town Attorney or the Town Attorney's designee shall represent the Town at hearings to show cause and at hearings on applications or renewals that are contested by the Town, and shall present matters into evidence before the Authority. The Town Attorney or the Town Attorney's designee shall also represent the Town and the Authority in the event of an appeal of any decision of the Authority.

Sec. 6-2-50. Suspension or revocation; fine.

(a) Whenever a decision of the Local Licensing Authority suspending a retail license for fourteen (14) days or less becomes final, whether by failure of the retail licensee to appeal the decision or by exhaustion of all appeals and judicial review, the retail licensee may, before the operative date of the suspension, petition the Authority for permission to pay a fine in lieu of having his or her retail license suspended for all or part of the suspension period. Upon the receipt of the petition, the Authority may, in its sole discretion, stay the proposed suspension and cause any investigation to be made which it deems desirable and may, in its sole discretion, grant the petition if it is satisfied:

(1) That the public welfare and morals would not be impaired by permitting the retail licensee to operate during the period set for suspension and that the payment of the fine will achieve the desired disciplinary purposes;

(2) That the books and records of the retail licensee are kept in such a manner that the loss of sales of alcoholic beverages which the retail licensee would have suffered had the suspension gone into effect can be determined with reasonable accuracy therefrom; and

(3) That the retail licensee has not had his or her license suspended or revoked, nor had any suspension stayed by payment of a fine, during the two (2) years immediately preceding the date of the motion or complaint which has resulted in a final decision to suspend the retail license.

(b) The fine accepted shall be equivalent to twenty percent (20%) of the retail licensee's estimated gross revenues from sales of alcoholic beverages during the period of the proposed suspension; except that the fine shall be not less than two hundred dollars ($200.00) nor more than five thousand dollars ($5,000.00).

(c) Payment of any fine pursuant to the provisions of this Section shall be in the form of cash, certified check or cashier's check made payable to the Town Clerk and shall be deposited in the general fund of the Town.

(d) Upon payment of the fine pursuant to this Section, the Authority shall enter its further order permanently staying the imposition of the suspension.

(e) In connection with any petition pursuant to this Section, the authority of the Authority is limited to the granting of such stays as are necessary for it to complete its investigation and make its findings and, if it makes such findings, to the granting of an order permanently staying the imposition of the entire suspension or that portion of the suspension not otherwise conditionally stayed.

(f) If the Authority does not make the findings required in Subsection (a) above and does not order the suspension permanently stayed, the suspension shall go into effect on the operative date finally set by the Authority.

Sec. 6-2-60. Optional premises.

(a) *Authority*. The Local Licensing Authority shall have the power to issue optional premises licenses and optional premises for hotel and restaurant licenses in accordance with the provisions of the Colorado Liquor Code, sections 44-3-301 et seq., and section 44-3-415, C.R.S., and the provisions of this section. The provisions of this section shall be considered in addition to all other standards applicable to the issuance of licenses under this article and under the Colorado Liquor Code.

(b) *Definitions*. In addition to the definitions set forth in Section 6-2-10 of this Article, the following definitions shall apply for the purposes of this Section.

(1) *Optional premises* means:

(i) The premises specified in an application for a hotel and restaurant license under this article with related outdoor sports and recreational facilities for the

convenience of its guests or the general public located on or adjacent to the hotel or restaurant within which the operator is authorized to sell or serve alcohol beverages, in accordance with the provisions of this article and at the discretion of the state and local licensing authorities; or

(ii) The premises specified in an application for an optional premises license located on an applicant's outdoor sports and recreational facility.

(iii) The optional premises license and the optional premises for hotel and restaurant license shall be collectively referred to as an "optional premises license" unless otherwise specified herein.

(2) *Outdoor sports and recreational facility* means a facility that charges a fee for the use of such facility.

(c) *Eligible facilities*. An optional premises license may only be considered for premises which are located upon an outdoor sports and recreational facility as defined herein.

(d) *Size of eligible facilities*. There shall be no minimum size requirement for the outdoor sports and recreational facilities which may be eligible for the approval of an optional premises license. However, the Authority may consider the size of the particular outdoor sports and recreational facility in relation to the number of optional premises requested for the facility.

(e) *Number of optional premises per facility*. There shall be no restrictions on the number of optional premises any one (1) licensee may have on an outdoor sports and recreational facility. However, any applicant requesting approval of more than one (1) optional premises on an outdoor sports and recreational facility shall demonstrate the need for each optional premises in relationship to the outdoor sports and recreational facility and its guests.

(f) *Information required on application*. When submitting a request for the approval of an optional premises license, an applicant shall pay the fee required by section 6-2-30 of this article. In addition, the applicant for an optional premises license shall submit the following information:

(1) A map or other drawing illustrating the outdoor sports and recreational facility boundaries and the approximate location of each optional premises requested;

(2) A description of the method which shall be used to identify the boundaries of the optional premises when in use; and

(3) A description of the provisions which have been made for storing alcohol beverages in a secured area on or off the optional premises for future use on the optional premises.

(g) *Processing of applications*. An application for a new optional premises license shall be processed in the same manner as any other new license application under this Article. An application for an optional premises license filed in connection with an existing hotel and

restaurant license shall be processed in the same manner as an application to modify or expand the licensed premises.

(h) *Discretion of Local Licensing Authority*. Any decision by the Local Licensing Authority to grant, deny or renew an optional premises license under this section shall be discretionary.

(i) *Notice of operation*. Pursuant to section 44-3-310, C.R.S., no alcohol beverages may be served on the optional premises unless the operator has provided written notice to the Local Licensing Authority and the state licensing authority forty-eight (48) hours prior to serving alcohol beverages on the optional premises. The notice must contain the specific days and hours on which the optional premises are to be used. There shall be no limitation on the number of days which an operator may specify in each notice; however, no notice may specify any date of use which is beyond the current license period.

(j) *Compliance with article required*. Nothing in this section shall be construed to permit the violation of any other provision of this article under circumstances not specified in this section.

Sec. 6-2-70. Alcohol beverage tastings authorized.

Pursuant to section 44-3-301(10), C.R.S., the Town authorizes alcohol beverage tastings for licensed retail liquor stores and liquor-licensed drug stores within the Town. The Town shall not require a further application prior to allowing retail liquor licensees to conduct alcohol beverage tastings, and elects not to impose additional limitations on such tastings beyond those limitations set forth in Article 3 of Title 44, C.R.S.

Sec. 6-2-80. Educational requirements.

Every hotel and restaurant licensee, registered manager, and licensee's employee is encouraged to obtain a certificate of completion from an educational program of training for intervention procedures for servers of alcohol. Those registered managers obtaining a certificate of completion may file a copy of the certificate of completion with the Authority with an application for renewal of a license.

Section 2. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 5. In accordance with Section 6.03(6) of the Town of Severance Home Rule Charter, this ordinance shall be effective thirty (30) days after publication.

Section 6. Violations of this ordinance shall be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ___ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

_____
Matthew Fries, Mayor

ATTEST:

_____
Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

_____
Hayashi & Macsalka, LLC, Town Attorney

Town Attorney's Redline of Amendments Proposed in Ord. No. 2024-19

SEVERANCE MUNICIPAL CODE

CHAPTER 6 – Business Licenses and Regulations

ARTICLE 2 – Alcohol~~ic~~ Beverages

Sec. 6-2-10 Definitions.

(a) As used in this Article, unless the context otherwise requires:

Retail license means a grant to a licensee to sell alcohol ~~fermented malt~~ beverages pursuant to the Colorado Liquor Code (Article 3 of Title 44, C.R.S.) or the Colorado Beer and Wine Code (Article ~~46~~ 4 of Title ~~12~~44, C.R.S.) ~~or a grant to a licensee to sell malt, vinous or spirituous liquors pursuant to the Colorado Liquor Code (Article 47 of Title 12, C.R.S.)~~.

Retail licensee or *licensee* means the holder of a license to sell ~~fermented malt~~ alcohol beverages pursuant to the Colorado Liquor Code or Colorado Beer and Wine Code ~~or the holder of a license to sell malt, vinous or spirituous liquors pursuant to the Colorado Liquor Code~~.

(b) All other terms shall be defined as set forth in the provisions of the Colorado Liquor Code, the Colorado Beer and Wine Code, and Colorado Special Liquor Event Permits Code ~~Colorado Beer Code, the Colorado Liquor Code and Special Event Permits~~, as the definitions presently exist or may hereafter be amended.

Sec. 6-2-20. ~~Application of state statutes~~Applicable state laws.

The ~~Colorado Beer Code, Section 12-46-101 et seq., C.R.S., the~~ Colorado Liquor Code (Article 3 of Title 44, C.R.S.), ~~Section 12-47-101 et seq., C.R.S.,~~ the Colorado Beer and Wine Code (Article 4 of Title 44, C.R.S.), and Colorado Special Event Liquor Permits Code~~, Section 12-48-101 et seq.,~~ (Article 5 of Title 44, C.R.S.), and related regulations adopted by the state licensing authority, as they presently exist or may hereafter be amended, shall apply to the sale of ~~fermented malt beverages, alcoholic beverages, special malt liquors, spirituous liquors and vinous liquors~~alcohol beverages in the Town.

Sec. 6-2-30. ~~Power and purpose~~Applications; application fees.

(a) The Town Council finds and determines that it is empowered by Section ~~12-47-505~~44-3-505, C.R.S., to fix and collect certain fees ~~as set forth in the current fee schedule~~ in connection with the application for issuance, transfer and renewal of alcohol beverage licenses. At the time of submitting an application, all applicants shall pay an application fee in an amount as set forth in the Colorado Liquor Code, Colorado Beer and Wine Code, or Colorado Special Event Liquor Permits Code), or as determined by resolution of the Town Council. Such fee shall be used to defray the expense incurred by the Town for the review, investigation, supplies, publication, and posting of premises and all other services of personnel and expenses of the Town in connection

with the handling of the application and license. ~~certain types of beer, wine and liquor licenses. The Town Council further finds that the fees established in this Article are reasonable and are in amounts sufficient to cover actual and necessary expenses incurred by the Town in connection with the handling of such licenses and applications therefor.~~

(b) All applications for alcohol beverage licenses shall be filed with the Town Clerk. Any person applying for a license shall file the state license application form, which shall be filled out and completed. The Town Clerk may reject an application if it is incomplete.

~~**Sec. 6-2-40. Licensing fees.**~~

~~The fees established in the current fee schedule to this Code shall be paid to the Town Clerk by the applicant at the time of filing the application or request.~~

Sec. 6-2-40. Local Licensing Authority; duties and powers; delegation to Town Manager.

(a) *Local Licensing Authority*. The local licensing authority ("Authority" or "Local Licensing Authority") shall have all powers and duties granted to local licensing authorities as set forth in Articles 3, 4, and 5 of Title 44, C.R.S., as amended. The Authority shall have the duty and authority to grant or refuse licenses for the possession, sale, and offering for sale of alcohol beverages as provided by law, to conduct investigations as are required by law and to levy penalties against licensees in the manner provided by law.

(b) *Composition of Local Licensing Authority.* Subject to the delegation of authority to the Town Manager set forth in subsection (e) below, the Local Licensing Authority shall consist of the Town Council.

(c) *Rules of procedure; conduct of hearings.* In conformity with applicable statutes and the Severance Municipal Code, the Local Licensing Authority shall have the power to adopt rules of procedure and regulations concerning the matters and hearings that come before it and the presentation of evidence at such hearings. All such procedures, rules, and regulations shall be consistent with applicable state laws. All hearings before the Authority shall be public and shall be conducted in accordance with the rules and regulations concerning the procedures for hearings adopted by the Authority. In the conduct of any hearing, the Authority shall have the power to administer oaths, issue subpoenas, decide discovery issues, regulate the course of the hearing, grant continuances, decide motions, and exclude incompetent or unduly repetitious testimony or evidence.

(d) *Subpoena power; violations*. The Local Licensing Authority shall have the power to issue subpoenas to require the presence of persons and the production of documents, data compilations, and other evidence at any hearing before the Authority. A subpoena shall be served in the same manner as a subpoena issued by a district court of the State of Colorado. It shall be unlawful for any person to fail to comply with any subpoena or order to produce documents, data compilations, or other evidence issued by the Authority. The municipal court shall enforce the subpoenas of the Authority and, upon good cause shown, shall enter orders compelling witnesses to attend and testify or produce documents, data compilations, or other evidence, and shall impose penalties or punishment for contempt in case of failure to comply with such orders.

(e) *Delegation of authority to Town Manager.* Subject to the applicant's right of appeal to the Authority, the Town Manager or the Town Manager's designee is authorized to act as the Local Licensing Authority for the following licensing and permitting functions under the Colorado Liquor Code, Colorado Beer and Wine Code, and Colorado Special Event Liquor Permits Code (Articles 3, 4, and 5 of Title 44, C.R.S., as amended):

(1) Issuance of special events permits pursuant to sections 44-5-101 et seq., C.R.S., provided that the applicant has no pending actions, is not the subject of any official investigation, or had any permit or liquor violations, adjudications or stipulations within the preceding year, and there are no persons filing a written objection to said permit;

(2) Colorado Liquor Code and Colorado Beer and Wine Code license renewals, provided that the licensee has no pending actions, is not the subject of any official investigation, or had any adjudicated violations or stipulations within the preceding license period, concerning provisions of the Colorado Liquor or Beer and Wine Codes and associated regulations or local ordinances;

(3) Changes in shareholders, officers, directors, or trade names of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;

(4) Changes in registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the proposed manager is not qualified to hold the position;

(5) Issuance of temporary permits pursuant to and in compliance with the provisions of section 44-3-303, C.R.S.;

(6) Issuance, renewal, and denial of tastings permits as authorized by and pursuant to Article 3 of Title 44, C.R.S.; and

(7) Approval of modifications of licensed premises, pursuant Articles 3 and 4 of Title 44, C.R.S.

(f) *Town Manager discretion*. The Town Manager or Town Manager's designee may refer any licensing determination authorized under this section to the Local Licensing Authority if, in the Town Manager's sole discretion, the matter should be presented to the Local Licensing Authority.

Sec. 6-2-45. Town staff duties.

(a) *Town Clerk*. The Town Clerk or the Town Clerk's designee shall:

(1) Receive all license applications and issue those licenses granted by the Local Licensing Authority upon receipt of such license fees as are required by law;

(2) Attend all meetings of the Local Licensing Authority and serve as the secretary of the Authority;

(3) Prepare and publish all meeting notices for the Local Licensing Authority and prepare minutes of such meetings;

(4) Post and publish all required notices in conformance with Articles 3, 4, and 5 of Title 44, C.R.S., as amended, and the regulations that may from time to time be adopted by the state licensing authority; and

(5) For new alcohol beverage license applications or for changes of location of an alcohol beverage licensed establishment:

(i) Upon receipt by the Town Clerk of a complete application for a new license or for a change of location of a licensed establishment, the Town Clerk or Town Clerk's designee shall establish the boundaries of the neighborhood to be served by the proposed or relocated licensed establishment, and shall set the date and time for the public hearing on the application. The Town Clerk shall provide written notice to the applicant of the boundaries of the neighborhood and of the date and time of the public hearing.

(ii) If the applicant objects to the neighborhood boundaries set by the Town Clerk, the applicant shall file with the Town Clerk a written request that the Local Licensing Authority establish the boundaries of the neighborhood. The applicant shall file such request not more than ten (10) days after the date of the Town Clerk's notice to the applicant of the boundaries of the neighborhood. At its next meeting, the Local Licensing Authority shall set the boundaries of the neighborhood, and shall reschedule the date for the public hearing on the application.

(6) *Town Attorney*. The Town Attorney or the Town Attorney's designee shall represent the Town at hearings to show cause and at hearings on applications or renewals that are contested by the Town, and shall present matters into evidence before the Authority. The Town Attorney or the Town Attorney's designee shall also represent the Town and the Authority in the event of an appeal of any decision of the Authority.

Sec. 6-2-50. Suspension or revocation; fine.

(a) Whenever a decision of the ~~Town Council, acting as the~~ Local Licensing Authority ~~(hereinafter "Authority"),~~ suspending a retail license for fourteen (14) days or less becomes final, whether by failure of the retail licensee to appeal the decision or by exhaustion of all appeals and judicial review, the retail licensee may, before the operative date of the suspension, petition the Authority for permission to pay a fine in lieu of having his or her retail license suspended for all or part of the suspension period. Upon the receipt of the petition, the Authority may, in its sole discretion, stay the proposed suspension and cause any investigation to be made which it deems desirable and may, in its sole discretion, grant the petition if it is satisfied:

(1) That the public welfare and morals would not be impaired by permitting the retail licensee to operate during the period set for suspension and that the payment of the fine will achieve the desired disciplinary purposes;

(2) That the books and records of the retail licensee are kept in such a manner that the loss of sales of alcoholic beverages which the retail licensee would have suffered had the suspension gone into effect can be determined with reasonable accuracy therefrom; and

(3) That the retail licensee has not had his or her license suspended or revoked, nor had any suspension stayed by payment of a fine, during the two (2) years immediately preceding the date of the motion or complaint which has resulted in a final decision to suspend the retail license.

(b) The fine accepted shall be equivalent to twenty percent (20%) of the retail licensee's estimated gross revenues from sales of alcoholic beverages during the period of the proposed suspension; except that the fine shall be not less than two hundred dollars ($200.00) nor more than five thousand dollars ($5,000.00).

(c) Payment of any fine pursuant to the provisions of this Section shall be in the form of cash, certified check or cashier's check made payable to the Town Clerk and shall be deposited in the general fund of the Town.

(d) Upon payment of the fine pursuant to this Section, the Authority shall enter its further order permanently staying the imposition of the suspension.

(e) In connection with any petition pursuant to this Section, the authority of the Authority is limited to the granting of such stays as are necessary for it to complete its investigation and make its findings and, if it makes such findings, to the granting of an order permanently staying the imposition of the entire suspension or that portion of the suspension not otherwise conditionally stayed.

(f) If the Authority does not make the findings required in Subsection (a) above and does not order the suspension permanently stayed, the suspension shall go into effect on the operative date finally set by the Authority.

Sec. 6-2-60. Optional premises.

(a) *Authority*. The Local Licensing Authority shall have the power to issue optional premises licenses and optional premises for hotel and restaurant licenses in accordance with the provisions of the Colorado Liquor Code, sections 44-3-301 et seq., and section 44-3-415, C.R.S., and the provisions of this section. The provisions of this section shall be considered in addition to all other standards applicable to the issuance of licenses under this article and under the Colorado Liquor Code.

(b) *Definitions*. In addition to the definitions set forth in Section 6-2-10 of this Article, the following definitions shall apply for the purposes of this Section.

(1) *Optional premises* means:

(i) The premises specified in an application for a hotel and restaurant license under this article with related outdoor sports and recreational facilities for the convenience of its guests or the general public located on or adjacent to the hotel or restaurant within which the operator is authorized to sell or serve alcohol beverages, in accordance with the provisions of this article and at the discretion of the state and local licensing authorities; or

(ii) The premises specified in an application for an optional premises license located on an applicant's outdoor sports and recreational facility.

The optional premises license and the optional premises for hotel and restaurant license shall be collectively referred to as an "optional premises license" unless otherwise specified herein.

(2) *Outdoor sports and recreational facility* means a facility that charges a fee for the use of such facility.

(c) *Eligible facilities*. An optional premises license may only be considered for premises which are located upon an outdoor sports and recreational facility as defined herein.

(d) *Size of eligible facilities*. There shall be no minimum size requirement for the outdoor sports and recreational facilities which may be eligible for the approval of an optional premises license. However, the Authority may consider the size of the particular outdoor sports and recreational facility in relation to the number of optional premises requested for the facility.

(e) *Number of optional premises per facility*. There shall be no restrictions on the number of optional premises any one (1) licensee may have on an outdoor sports and recreational facility. However, any applicant requesting approval of more than one (1) optional premises on an outdoor sports and recreational facility shall demonstrate the need for each optional premises in relationship to the outdoor sports and recreational facility and its guests.

(f) *Information required on application*. When submitting a request for the approval of an optional premises license, an applicant shall pay the fee required by section 6-2-30 of this article. In addition, the applicant for an optional premises license shall submit the following information:

(1) A map or other drawing illustrating the outdoor sports and recreational facility boundaries and the approximate location of each optional premises requested;

(2) A description of the method which shall be used to identify the boundaries of the optional premises when in use; and

(3) A description of the provisions which have been made for storing alcohol beverages in a secured area on or off the optional premises for future use on the optional premises.

(g) *Processing of applications*. An application for a new optional premises license shall be processed in the same manner as any other new license application under this Article. An

application for an optional premises license filed in connection with an existing hotel and restaurant license shall be processed in the same manner as an application to modify or expand the licensed premises.

(h) *Discretion of Local Licensing Authority*. Any decision by the Local Licensing Authority to grant, deny or renew an optional premises license under this section shall be discretionary.

(i) *Notice of operation*. Pursuant to section 44-3-310, C.R.S., no alcohol beverages may be served on the optional premises unless the operator has provided written notice to the Local Licensing Authority and the state licensing authority forty-eight (48) hours prior to serving alcohol beverages on the optional premises. The notice must contain the specific days and hours on which the optional premises are to be used. There shall be no limitation on the number of days which an operator may specify in each notice; however, no notice may specify any date of use which is beyond the current license period.

(j) *Compliance with article required*. Nothing in this section shall be construed to permit the violation of any other provision of this article under circumstances not specified in this section.

~~(a) An optional premises license and optional premises for a hotel and restaurant license may be issued by the Authority.~~

~~(b) The following standards shall be applicable to the issuance of a license under this Section, in addition to all other applicable standards set forth in the Colorado Liquor Code for the optional premises license and optional premises for a hotel and restaurant license.~~

~~(1) *Eligible facilities*. Outdoor sports and recreational facilities, as defined in Section 12-47-103(13.5), C.R.S., are eligible for licensing as an optional premises or an optional premises for a hotel and restaurant.~~

~~(2) *Number of optional premises*. There are no restrictions on the number of optional premises which any one (1) licensee may have on an outdoor sports or recreational facility.~~

~~(3) *Minimum size of facility*. There is no restriction on the minimum size of an outdoor sports or recreational facility which would be eligible for issuance of an optional premises license or optional premises for a hotel and restaurant license.~~

~~(c) The application for an optional premises license or optional premises for a hotel or restaurant license shall be accompanied by the following:~~

~~(1) A map or other drawing illustrating the outdoor sports or recreational facility boundaries and the approximate location of each optional premises requested;~~

~~(2) A description of the method which shall be used to identify the boundaries of the optional premises when it is in use; and~~

~~(3) A description of the provisions which have been made for storing malt, vinous and spirituous liquors in a secured area on or off the optional premises for the future use on the optional premises.~~

Sec. 6-2-70. Alcohol beverage tastings authorized.

Pursuant to ~~Section~~ section ~~12-47-301(10)~~44-3-301(10), C.R.S., the Town authorizes alcohol beverage tastings for licensed retail liquor stores and liquor-licensed drug stores within the Town. The Town shall not require a further application prior to allowing retail liquor licensees to conduct alcohol beverage tastings, and elects not to impose additional limitations on such tastings beyond those limitations set forth in ~~Chapter 47 of Title 12~~Article 3 of Title 44, C.R.S.

Sec. 6-2-80. Educational requirements.

Every hotel and restaurant licensee, registered manager, and licensee's employee is encouraged to obtain a certificate of completion from an educational program of training for intervention procedures for servers of alcohol. Those registered managers obtaining a certificate of completion may file a copy of the certificate of completion with the Authority with an application ~~of~~ for renewal of a ~~liquor~~ license.

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 132 - 2025 Proposed Water/Wastewater/Stormwater/Transportation Rates	Nicholas Wharton, Town Manager	Nicholas J. Wharton and Efrain Lemus

ACTION REQUESTED	
Management and Finance ask that the Town Council review and discuss the following information regarding proposed 2025 increases in water, wastewater, stormwater, and transportation rates.	**Discussion**

BRIEF HISTORY OF ITEM

BRIEF SUMMARY

This discussion item will present the proposed water, wastewater, stormwater, and transportation rates for 2025. This packet includes a proposed 5% increase in the water rate fee, a proposed 4% increase in the wastewater rate fee structure, a proposed $0.25 increase in the stormwater rate fee structure, and a proposed $0.75 increase in the transportation utility fee.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Management and Finance recommend that the Town Council consider the increases as proposed.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:
1. 2025 Proposed Water Rates
2. 2025 Proposed Wastewater Rates
3. 2025 Proposed Stormwater Rates
4. 2025 Proposed Transportation Rates

2025 Water Rates

Base Monthly Fees: The base fee is $36.14 and then $8.45 per 1,000 Gal (Kgal) used

A surcharge will be assessed when an account's year-to-date usage exceeds the Water Allotment. See Rates Below.

	Residential Monthly Rate		Annual Rate Structure per Kgal			
Usage Classification	**Base**	**Per Kgal**	61,500 (Tailholt)	68,333 (Dual System)	205,000	Exceeds Allotment
3/4" Tap	$36.14	$8.45 per Kgal	$8.45			$16.37 ($8.45 + $3.96 + $3.96)
3/4" Tap w/Dual System	$36.14	$8.45 per Kgal	$8.45			$16.37 ($8.45 + $3.96 + $3.96)
3/4" Tap w/Dual System (Tailholt)	$36.14	$8.45 per Kgal	$8.45			$16.37 ($8.45 + $3.96 + $3.96)

	Commercial Monthly Rate		Annual Rate Structure per Kgal	
Usage Classification	**Base**	**Per Kgal**	Allotment	Exceeds Allotment
3/4" Tap	$36.14	$8.45 per Kgal	205,000 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)
1" Tap	$90.33	$8.45 per Kgal	515,500 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)
1 1/2" Tap	$180.68	$8.45 per Kgal	1,025,000 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)
2" Tap	$289.03	$8.45 per Kgal	1,640,000 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)
3" Tap	$578.13	$8.45 per Kgal	3,280,000 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)
4" Tap	$1,081.66	$8.45 per Kgal	6,150,000 gallons per year	$16.37 ($8.45 + $3.96 + $3.96)

Service Year: The water service year is from the November billing period to the October billing period of the following year.

Allotment: The water allotment for a standard tap is 205,000 gallons per. The allotment on your account may vary due to the usage classification of your property. Please contact Town Hall to discuss your individual account.

Surcharge: A water surcharge will be assessed when an account's year-to-date usage exceeds the annual water allotment. Currently, the surcharge is $3.96 per Kgal in addition to the standard monthly usage fee. This fee is to recover the Town's cost to obtain additional water rights.

Plant Investment Surcharge: A plant investment surcharge will be assessed when an account's year-to-date usage exceeds the plant investment allotment. Currently, the surcharge is $3.96 per Kgal in addition to the standard monthly usage fee. This fee is to recover the Town's cost to treat and service the additional water.

Water
Restrictions

Residential Restrictions

Normal Tap	Single-Family Residential Units Detached or Attached
Dual Tap	Single-Family Residential Units Detached or Attached or Multi-Family Apartment Units (<800 sq. ft.) with a Dual Water System (Non-Potable Irrigation System with limited outdoor faucets)
Multi-Family	Strictly Multi-Family Apartment Units (>800 sq. ft. with 1 Bathroom) with a Dual Water System (Non-Potable Irrigation System with no outdoor faucets)

Commercial/Industrial Restrictions

All commercial and industrial water rates will be accessed on an individual basis based on water usage at the time of permit issuance

Basic Monthly Water Fee

The base water fee is $36.14 and then $8.45 per 1,000 Gal (Kgal) used

Additional Water Surcharge

$3.96 per Kgal for those accounts that exceed the residential and commercial water restriction allotment

Additional Plant Investment Surcharge

$3.96 per Kgal for those accounts that exceed the residential and commercial plant investment restriction allotment

Dedication of Water

Normal Tap	1 Unit of CBT (Equivalent to 1 Housing Unit) or 1 North Poudre Share (Equivalent to 3.5 Housing Units)
Dual Tap	1 Unit of CBT (Equivalent to 2 Housing Units) or 1 North Poudre Share (Equivalent to 7 Housing Units)
Multi-Family	1 Unit of CBT (Equivalent to 3 Housing Units) or 1 North Poudre Share (Equivalent to 10.5 Housing Units)

***All New Subdivisions are required to bring 100% of the required water**

***Other sources of water will be consider for dedication (i.e. Water Supply & Storage)**

***Individual vacant lots in completed subdivisions or individual commercial lots in platted locations may be allowed Cash-in-Lieu. This pricing is based on current market price of CBT and may vary on a month-to-month basis**

2025 Wastewater Rates

Base Monthly Fees: Base fee is $36.12 for the first 5000 gallons and then $4.01 per every 1,000 Gal (Kgal) used after 5000 gallons

	Monthly Rate	
Usage Classification	**Base (0-5000 Galllons)**	**Per Kgal (5000+)**
Per Wastewater Tap	$36.12	$4.01

Monthly Rate Structure per Kgal	
5000 Gallons per month Base	Per Kgal over 5000 Gallon Base
$36.12	$4.01 per Kgal

Service Year: The wastewater service year is based on the average monthly water usage used during Decemeber, January, and February. Each year, starting with the March sewer bill, monthly rates will reflect and be charged the three month average each month until the next assessment year.

Allotment: The base allotment for a standard wastewater tap is 5,000 gallons per month.

Surcharge: A wastewater surcharge will be assessed when an account's usage exceeds the three-month average allotment of 5,000 gallons per month. Currently, the surcharge is $4.01 per Kgal in addition to the standard monthly base fee.

2025 Stormwater Fee

Monthly Stormwater Fee: $6.25 per Month

	Monthly Rate	Monthly Rate Structure
Usage Classification	**Base**	Per month Base
Per Lot	$6.25	$6.25

2025 Transportation Utility Fee

Monthly Transportation Utility Fee: $15.50 per Month

	Monthly Rate
Usage Classification	**Base**
Per Lot	$16.25

Monthly Rate Structure
Per month Base
$16.25

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 138 - 2025 Proposed Fee Schedule	Nicholas Wharton, Town Manager	Nicholas J. Wharton and Efrain Lemus

ACTION REQUESTED

Management and Finance ask that the Town Council review and discuss the proposed 2025 Town of Severance Fee Schedule.	**Discussion**

BRIEF HISTORY OF ITEM

BRIEF SUMMARY

Management and Finance are recommending the following changes to the Fee Schedule for 2025:

- Water Rates (Proposed 5% Rate Increase)
- Sewer Rates (Proposed 4% Rate Increase)
- Stormwater Rates (Proposed $0.25 monthly Rate Increase)
- Transportation Rates (Proposed $0.75 monthly Rate Increase)
- Increase the Deposit and Staff Services Rate for Council Chambers Rentals
- Increase Street Cut/ROW Permit Costs and add and permit revision/extension
- Concept Plan Application Fee
- Addition of Concept Plan and Special Use Permit for Development Deposits
- Removal of General Government Impact Fee for Nonresidential
- Addition of Fee for Modification of Premises

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Management and Finance recommend that the Town Council consider accepting all proposed changes to the 2025 Fee Schedule, allowing staff to take this as an action item in December.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:
1. 2025 Fee Schedule

2025
Fee Schedule

GENERAL FEES			
RES./ORD./CODE	**DESCRIPTION**	**FEE**	**INFORMATION**
	WATER RATES		
Resolution 2024-**R	**$36.14** monthly base fee, plus **$8.45** per **1,000** gallons used. Additional water surcharges and plant investment fees will be assessed for accounts that exceed usage classification. All commercial and industrial water rates will be assessed on an individual basis at the time of permit issuance.		
	Finance Charge	3% per month	
	Reconnect Fee	$50.00	
	Red Tag Fee	$30.00	
	Late Charge Fee	$15.00	
	Hydrant Usage	$18.00	Per 1000 gallons
	Hydrant Meter	$3,500.00	Refundable Deposit
	WASTEWATER RATES		
Resolution 2024-**R	**$36.12** monthly base fee for the first **5,000** gallons, plus **$4.01** per **1,000** gallons used after **5,000** gallons. The wastewater service year is based on the average monthly water usage used during December, January, and February. Each year, starting with the March sewer bill, monthly rates will reflect and be charged the three-month average each month until the next assessment year.		
	Finance Charge	3% per month	
	Reconnect Fee	$50.00	
	Red Tag Fee	$30.00	
	Late Charge Fee	$15.00	
	STORMWATER FEE		
Resolution 2024-**R	**$6.25** monthly stormwater fee collected on the Town of Severance's Utility Bill or by separate bill collectively provides for the operation and maintenance of the stormwater service. The stormwater system is the collection of pipes, ditches, detention ponds, and other conveyances that carry outdoor water runoff untreated into local waterways.		
	Finance Charge	3% per month	
	Late Charge Fee	$15.00	
	TRANSPORTATION UTILITY FEE		
Resolution 2024-**R	**$16.25** monthly transportation utility fee collected on the Town of Severance's Utility Bill or by separate bill collectively provides for the maintenance of the transportation network system.		
	Finance Charge	3% per month	
	Late Charge Fee	$15.00	
	COUNCIL CHAMBERS MEETING RENTAL RATES (HOA/METRO/NON-PROFIT)		
UPDATE Resolution	Open & Close Fee	$15.00	
	Meeting Room	$50.00	Per 2 Hour Block
	Meeting Room w/Kitchen	$75.00	
	Deposit	$1,000.00	
	Audio/Video Staff Services	$100.00	Per Hour
	LICENSES AND PERMITS		
	Sales Tax License Administrative Fee	$0.00	Annual fee (January 1st)

	Business License Administrative Fee	$25.00	Annual fee (January 1st)
Ordinance 2022-06	Contractor License	$75.00	Every 3 Years (January 1st)
	Solicitors/Salespersons Registration	$500.00	Annual fee (January 1st) Additional $10 for in-state/$20 for out-of-state Background Checks per employee
	Special Event Permit Street Closure)	$50.00	Safety Signage & Barricades Provided
	STREET CUT/ROW CONSTRUCTION/ACCESS PERMIT		
	Permit Fee	$500.00	
	Major Excavation/Boring Permit Fee	$1,000.00	Additional deposit may be required
	Permit Extension or Revision	$50.00	Per Extension or Revision
	SINGLE TRIP & ANNUAL TRANSPORT PERMITS		
Resolution 2022-21R	Single Oversize Trip	$15.00	Only Permitted Between Sunrise & Sunset
	Single Overweight Trip	$15.00	Plus $5.00 Per Axel
	Annual Oversize Permit	$400.00	Per Vehicle
	Annual Overweight Permit	$250.00	Per Vehicle
	Annual Oversize & Overweight Permit	$400.00	Per Vehicle
	Annual Fleet Permit	$1,500.00	
	Oil & Gas Rig	$1,000.00	Per Move
	OIL & GAS ROAD ACCESS & ROW PERMIT		
	Drilling Road Access (Horizontal Well)	$10,000.00	Per Well
	Drilling Road Access (Vertical Well)	$3,500.00	Per Well
	Oil/Gas ROW Permit	$1,000.00	Additional deposit may be required
	ANIMAL LICENSE		
	Altered Dog or Cat (Spayed or Neutered)	$15.00	20 Year License
	Un-Altered Dog or Cat	$20.00	20 Year License
	Tag Replacement	$4.00	
	Postage Fee for Mailing Tags	$2.00	
	Impound Fee	Actual Cost +20%	
	Quarantine Fee	Actual Cost +20%	
	BACKYARD CHICKEN PERMIT		
Ordinance 2014-02	Six (6) Hens	$0.00	
	MISCELLANEOUS FEES		
	Mowing/Trimming	Current Market Price +20%	
	Trash Cleaning		
	Street Sweeping		
	Road Grading		
	Town Reinspection Fee	$100.00	Per Additional Inspection

ADMINISTRATIVE SERVICES FEES			
RES./ORD./CODE	**DESCRIPTION**	**FEE**	**INFORMATION**
	COPIER CHARGES		
	8 1/2 x 11	$0.50	Per Page
	11 x 14	$0.75	Per Page
	11 x 17	$1.00	Per Page
	Plat	Cost + 20% Administrative Fee	
	Municipal Code	$100.00	
	Land Use Code	$15.00	
	Budget	$25.00	
	Comprehensive Plan	$15.00	
	CREDIT CARD PROCESSING FEES		
	Utility Bills	No Additional Charge	
	Dog & Cat Tags		
	Court Fines	3% Service Fee	
	Development Deposit		
	Building Permit Fees		
	Water Dedication (Cash in Lieu)		
	EFT Return	$30.00	Plus Credit Card Service Fees
	Returned Check	$30.00	Plus Bank Fees
	CORA REQUEST		
	CORA Request/Research Fee	$41.00	per hour AFTER the first hour
	Paper Copies	See Copier Charges	
	Digital Copies	$5.00 Per every 100 MB	Cost + USB Drive Cost
	MISCELANEOUS FEES		
	Property Liens	Actual Cost ($250.00 minimum)	For collection on water, sewer or any other miscellaneous unpaid bills
	Sign Removal from Public ROW	$25.00	Per sign (Disposal in 30 days)
	COURT FEES		
	Fee Schedule Set by Court	See Attached	

POLICE DEPARTMENT FEES			
RES./ORD./CODE	**DESCRIPTION**	**FEE**	**INFORMATION**
	COPIER CHARGES		
	8 1/2 x 11	$0.50	Per Page
	11 x 14	$0.75	Per Page
	11 x 17	$1.00	Per Page
	RECORDS REQUEST		
	Police Research Fee	$45.00 p/hr.	$45.00/hour plus $5.00 for Reports & $0.25 per page
	Report Fee	$5.00	$5.00 for Reports plus $0.25 per page
	Certification Letter	$5.00	$5.00 plus cost of report
	Digital & Video Copies	$5.00 Per every 100 MB	Cost + USB Drive Cost
	MISCELANEOUS FEES		
	VIN Verification	No Charge	Resident
	Sex Offender Registration	$75.00	Re-Register $25.00

PLANNING FEES			
RES./ORD./CODE	**DESCRIPTION**	**FEE**	**INFORMATION**
	DEVELOPMENT APPLICATION FEES		
	Concept Plan	$1,000.00	
	Annexation	$2,000.00	
	Site Plan		
	Preliminary Plat		
	Final Plat		
	Review for Oil and Gas	$1,000.00	
	Temporary Sign Permit	$100.00	
	Request to Vacate	$350.00	Vacation of easement, ROW, or other portion of public property.
	Board of Adjustments	$500.00	Per Application
	Zoning/Rezoning Application	$500.00	
	Home Based Business Permit Type I	$250.00	
	Use by Special Review Application	$500.00	
	Recording or Publication		Cost + 20% Administrative Fee
	Special Council Meeting	$125.00	$600 Mayor/$400 per Council Member; $125.00 Administrative Fee
	DEVELOPMENT DEPOSITS		
	Major Development Deposit	$10,000.00	Annex, subdivide, develop, or site plan review of residential, commercial or industrial tracts of 5 acres or more, special use permit.
	Minor Development Deposit	$5,000.00	Annex, subdivide, develop, or site plan review of residential, commercial or industrial tracts of 5 acres or more, special use permit.
	Administrative/Staff Review	$1,000.00	Lot mergers, Lot adjustments, Concept Plan, etc.. not requiring Planning Commission review nor Public Hearings.
	Applicant must sign Agreement for Payment of Land Use Application Fees. Applicant shall be billed at cost for all legal, engineering and planning fees. Upon depletion of funds below 10% of deposit the Applicant shall put forth another deposit.		
TRANSPORTATION IMPACT FEES			
	RESIDENTIAL		
Ordinance 2024-01	Single Family (Per Unit)	$6,075.00	
	Multifamily (Per Unit)	$2,757.00	
	NONRESIDENTIAL		
Ordinance 2024-01	Industrial	$1,670.00	Per 1000 sq./ft.
	Commercial	$12,105.00	
	Office & Other Service	$5,372.00	
	Institutional	$11,195.00	
	Solar Arrays	$10.00	Per String
PARK IMPACT FEES			
	RESIDENTIAL		
Ordinance 2024-01	Single Family (Per Unit)	$1,645.00	
	Multifamily (Per Unit)	$932.00	

Ordinance 2024-01	Tailholt Subdivision	70% Fee	Based on Single Family (Per Unit)
	NONRESIDENTIAL		
Ordinance 2024-01	Industrial	$0.00	Per 1000 sq./ft.
	Commercial	$0.00	
	Office & Other Service	$0.00	
	Institutional	$0.00	
	Solar Arrays	$0.00	Per String
GENERAL GOVERNMENT IMPACT FEES			
	RESIDENTIAL		
Ordinance 2024-01	Single Family (Per Unit)	$2,611.00	
	Multifamily (Per Unit)	$1,526.00	
	NONRESIDENTIAL		
Ordinance 2024-01	Industrial	$0.00	Per 1000 sq./ft.
	Commercial	$0.00	
	Office & Other Service	$0.00	
	Institutional	$0.00	
	Solar Arrays	$10.00	Per String
POLICE IMPACT FEES			
	RESIDENTIAL		
Ordinance 2024-01	Single Family (Per Unit)	$749.00	
	Multifamily (Per Unit)	$438.00	
	NONRESIDENTIAL		
Ordinance 2024-01	Industrial	$784.00	Per 1000 sq./ft.
	Commercial	$5,680.00	Per 1000 sq./ft.
	Office & Other Service	$2,520.00	Per 1000 sq./ft.
	Institutional	$5,253.00	Per 1000 sq./ft.
	Solar Arrays	$10.00	Per String
UTILITIES IMPACT FEES			
	WATER		
Ordinance 2024-01	Water (3/4" Meter)	$16,975.00	
	Water (1" Meter)	$28,348.00	
	Water (1 1/2" Meter)	$56,527.00	
	Water (2" Meter)	$90,476.00	
	Water (3" Meter and Above)	Varies	Please See Ordinance
	Meter Set (Residential)	Cost + 20%	
	Raw Water Acquisition Fee	Market Price	Cash in lieu of Water (Call for Price)
	WASTEWATER		
Ordinance 2024-01	Wastewater (3/4" Meter)	$14,796.00	
	Wastewater (1" Meter)	$24,710.00	
	Wastewater (1 1/2" Meter)	$49,272.00	
	Wastewater (2" Meter)	$78,865.00	
	Wastewater (3" Meter and Above)	Varies	Please See Ordinance
SCHOOL IMPACT FEES			
	WELD RE-4		
	Single Family Unit (Detached)	$2,916.00	
	Single Family Unit (Attached)	$1,213.00	
	Multi-Family Unit	$1,304.00	

	Soaring Eagle Subdivision Unit	$607.00	
	WELD RE-2		
	Single Family Detached Unit	$2,253.00	
	Single Family Attached Unit	$1,149.00	
	Multi-Family Unit	$612.00	
	WELD RE-9		
	Single Family Unit	$1,099.00	
BUILDING PERMIT FEES			
	Use Tax		60% of total value of improvement as determined by SafeBuilt times 3%
	Administration Fee		30% of the total of the inspection fees or $30.00 (whichever is greater)
	Planning Review Fee		15% of the total of the inspection fees or $30.00 (whichever is greater)

LOCAL LIQUOR LICENSE FEES			
RES./ORD./CODE	**DESCRIPTION**	**FEE**	**INFORMATION**
	NEW/TRANSFER LICENSE FEES		
	New License	$1,000.00	
	New License with Concurrent Review	$1,000.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Transfer of Ownership/Location	$750.00	
	Art License	$41.25	
	Beer & Wine	$48.75	
	Brew Pub	$75.00	
	Club	$41.25	
	Hotel & Restaurant	$75.00	
	Liquor Licensed Drug Store	$22.50	
	Retail Liquor Store	$22.50	
	RELATED FEES AND PERMITS		
	Annual Renewal	$100.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Annual Late Renewal	$500.00	
	Annual Late Renewal (After 90 Days)	$500 + $25.00 p/day	
	Bed & Breakfast	$103.75	
	Change of Location	$750.00	
	Change of Trade Name	$0.00	
	Corp/LLC Change (Per Person)	$100.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Duplicate License	$0.00	
	Expansion to Hotel/Restaurant	$0.00	
	Hotel/Tavern Manager's Registration	$75.00	
	Mini Bar Permit	$325.00	
	Modification of Premises	$100.00	
	Retail Warehouse Storage	$0.00	
	Special Events Permit (Liquor)	$100.00	
	Special Events Permit (3.2%)	$100.00	
	Tasting Permit	$125.00	
	Temporary Permit	$100.00	
	3.2% BEER LICENSE FEES		
	Retail 3.2% On Premises	$3.75	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Retail 3.2% Off Premises	$3.75	
	Retail 3.2% On/Off Premises	$3.75	

AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 147 - 2025 Proposed Operations Budget	Nicholas Wharton, Town Manager	Nicholas J. Wharton and Efrain Lemus

ACTION REQUESTED	
Management and Finance ask that the Town Council review and discuss the attached proposed 2025 Operational Budget.	**Discussion**

BRIEF HISTORY OF ITEM

BRIEF SUMMARY

Management and the Finance Director request that the Town Council review the proposed 2025 Operational Budget. This operational budget can also be viewed at: https://town-severance-co-budget-book.cleargov.com/18987/budget-overview/executive-overview

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

If there is a consensus among the Town Council, Management and the Finance Director will move forward with making any requested changes to the 2025 Town of Severance Operational Budget and present the 2025 Budget at the December 10th Council Meeting.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:
1. Budget Changes
2. Budget Summary
3. 2025 Operational Budget

OPERATING BUDGET CHANGES TRACKING

CHANGES AFTER THE 2025 DRAFT OPERATING BUDGET PUBLISHED 10/15/24

GL ACCOUNT	ACCOUNT TITLE	CHANGE DESCRIPTION	AMOUNT OF CHANGE	NOTES
REVENUE				
10-33-3000	CDOT-MPO Grants	Removed from Operational added to CIP	**(1,792,041.00)**	
10-33-4000	State Grants	Removed from Operational added to CIP	**(280,000.00)**	
10-31-4000	Use Tax	Removed from General Fund	**(400,000.00)**	Reduction of projected Use Tax Collection
10-31-8100	Severance Tax	Removed from General Fund	**90,000.00**	Projected Increase
OTHER				
10-90-9011	Transfers to Other Funds	Removed from Operational added to CIP	**(2,072,041.00)**	
PERSONNEL				
10-51-****	Public Saftey	Remove Additional Employee Request	(127,638.49)	
10-65-****	Parks	Remove Additional Employee Request	(76,833.45)	
All Funds	Wages	Up to 4% Merit Only (No COLA)		
	Retirement Contributions	3% Contribution from Town	(124,736.06)	
ADMINISTRATION				
10-44-4810	Uniform	Amount Lowered	**(3,700)**	
FINANCE				
10-45-4300	Office Furniture	Amount Lowered	**(10,000)**	
PUBLIC SAFETY				
10-51-4850	Unanticipated Exp/Contingency	Removed Funds	**(20,000.00)**	
10-51-3992-0	PD Special Events	Addition Funds	5,000.00	Department Allocation for Miscellaneous.
10-51-4330-0	Computer Support and Maint	Addition Funds	**1,800.00**	New Caselle licenses.
STREETS				
10-61-4850	Unanticipated Exp/Contingency	Removed Funds	**(10,000.00)**	
PUBLIC WORKS				
10-64-3690	Mosquito Spraying	Additional Increase for Services	**13,435.00**	2025 Increase for Services
PARKS				
10-65-4850	Unanticipated Exp/Contingency	Removed Funds	**(10,000.00)**	
10-65-3825-0	Meeting/Meals/Travel	Addition Funds	**1,000.00**	Department Allocation for Miscellaneous.
COMMUNITY DEVELOPMENT/PLANNING				
10-70-4989	Economic Development	Addition Funds	**15,000**	
WATER FUND				
51-82-4995	Water Treatment & Distribution	Reduction from 7% to 5%	**(22,000)**	North Weld Rate increase is 5 %
CAPIITAL IMPROVEMENT PLAN				
CIP	Regional Water Treatment Plant	Addition of 2025 CLRWTR Contribution	125,000	
CIP	Master Plans & Studies	New and Revised Master Plans	300,000	Stromwater Master Plan, Updated Parks Master Plan, and Update Impact Fee Study

2025 OPERATING BUDGET SUMMARY

	2024	2025
GENERAL FUND		
TOTAL GENERAL FUND OPERATING REVENUE	**6,429,141**	**7,432,443**
GENERAL FUND OPERATING EXPENSES		
LEGISLATIVE	531,906	640,982
ELECTIONS	11,000	15,200
JUDICIAL	121,862	80,329
ADMINISTRATION	763,426	962,231
FINANCE	456,953	484,686
PUBLIC SAFETY	2,155,161	2,514,580
STREETS / MAINTENANCE	574,715	783,100
SNOW	115,814	104,800
PUBLIC WORKS OVERHEAD	81,200	108,434
PARKS / GREN SPACE	383,305	490,539
COMMUNITY DEVELOPMENT/PLANNING	997,749	1,043,432
GENERAL FUND OPERATING TOTAL	**6,193,091**	**7,228,313**
GENERAL FUND OPERATING REVENUES LESS EXPENSES	**236,050**	**204,130**
WATER FUND OPERATIONS		
TOTAL WATER OPERATING REVENUE	**2,661,353**	**3,130,781**
WATER FUND OPERATING TOTAL	**2,169,114**	**2,086,000**
WATER FUND OPERATING REVENUES LESS EXPENSES	**492,239**	**1,044,781**
WASTEWATER (SEWER) FUND OPERATIONS		
WASTEWATER TOTAL OPERATING REVENUE	**1,476,289**	**1,838,901**
WASTEWATER FUND OPERATING TOTAL	**1,190,140**	**938,102**
WASTEWATER FUND OPERATING REVENUES LESS EXPENSES	**286,149**	**900,799**
STORMWATER (DRAINAGE) FUND OPERATIONS		
STORMWATER TOTAL OPERATING REVENUES	**292,245**	**292,245**
STORMWATER OPERATIONS TOTAL	**114,247**	**65,016**
STORMWATER FUND OPERATING REVENUES LESS EXPENSES	**177,998**	**227,229**

Town of Severance
Digital Budget Book

Proposed Version - 10/15/2024

Last updated 11/06/24

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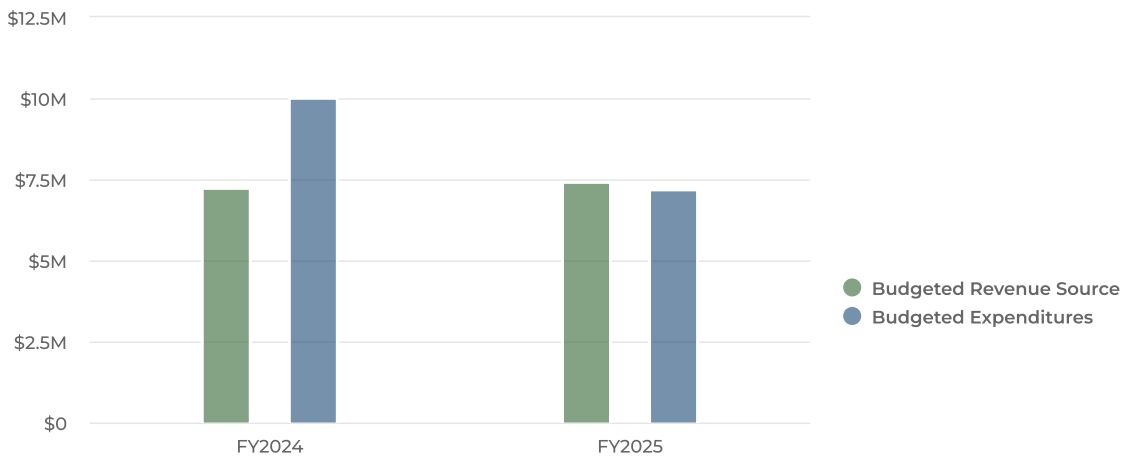
FUND SUMMARIES

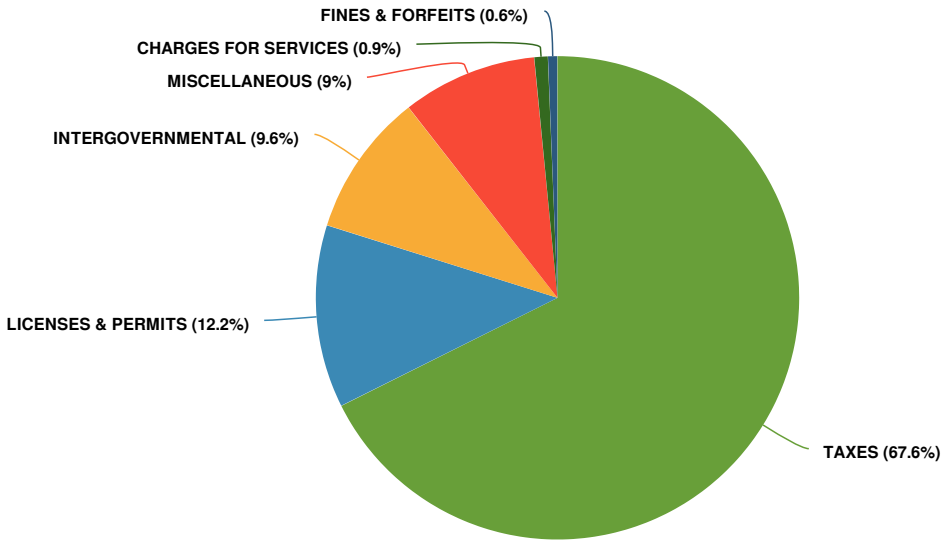
Summary

The Town of Severance is projecting $7.43M of revenue in FY2025, which represents a 2.4% increase over the prior year. Budgeted expenditures are projected to decrease by 28.0% or $2.81M to $7.23M in FY2025.



Revenues by Source

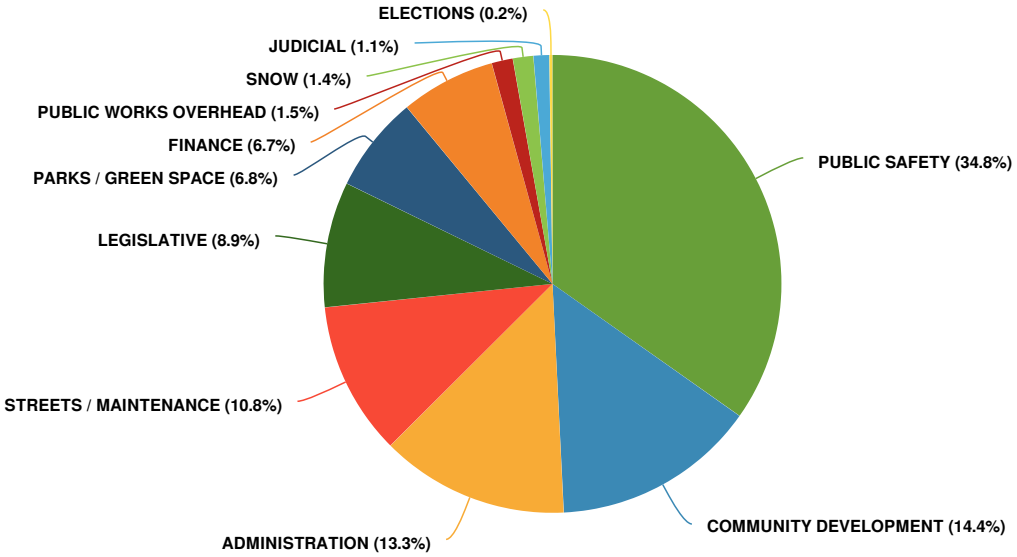
Projected 2025 Revenues by Source



Name	FY2024 Adopted	FY2025 Budgeted
Revenue Source		
TAXES	$5,096,741.00	$5,026,921.00
LICENSES & PERMITS	$621,700.00	$908,790.00
INTERGOVERNMENTAL	$915,000.00	$712,561.00
CHARGES FOR SERVICES	$57,000.00	$67,311.00
FINES & FORFEITS	$63,200.00	$46,920.00
MISCELLANEOUS	$506,700.00	$669,940.00
Total Revenue Source:	**$7,260,341.00**	**$7,432,443.00**

Expenditures by Function

Budgeted Expenditures by Function

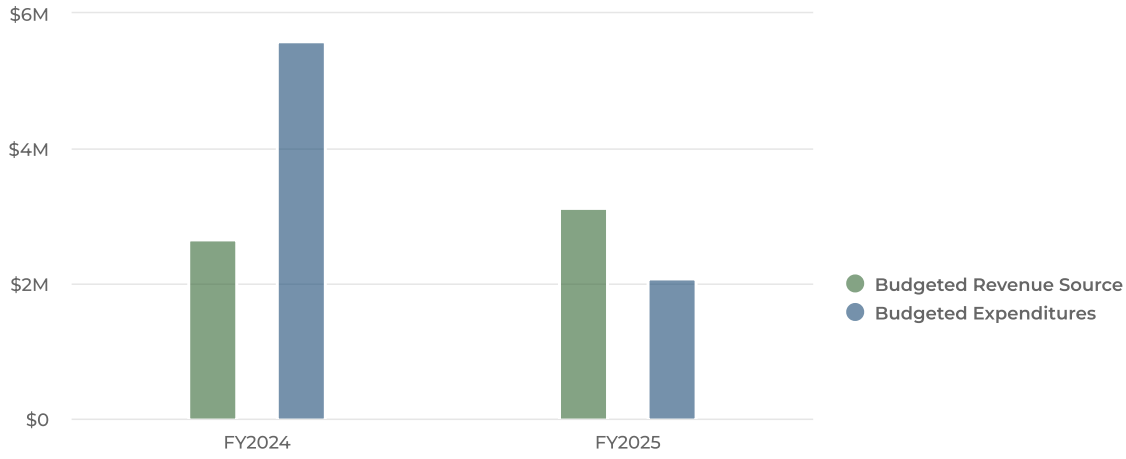


Name	FY2024 Adopted	FY2025 Budgeted
Expenditures		
LEGISLATIVE	$531,906.00	$640,982.31
ELECTIONS	$11,000.00	$15,200.00
JUDICIAL	$121,862.00	$80,328.83
ADMINISTRATION	$763,426.00	$962,231.14
FINANCE	$456,953.00	$484,685.54
PUBLIC SAFETY	$2,155,161.00	$2,514,580.34
STREETS / MAINTENANCE	$574,714.50	$783,100.49
SNOW	$115,814.00	$104,800.00
PUBLIC WORKS OVERHEAD	$81,200.00	$108,434.00
PARKS / GREEN SPACE	$383,305.25	$490,538.98
COMMUNITY DEVELOPMENT	$997,749.00	$1,043,432.15
TRANSFERS TO OTHER FUNDS	$3,841,300.00	$0.00

Name	FY2024 Adopted	FY2025 Budgeted
Total Expenditures:	**$10,034,390.75**	**$7,228,313.78**

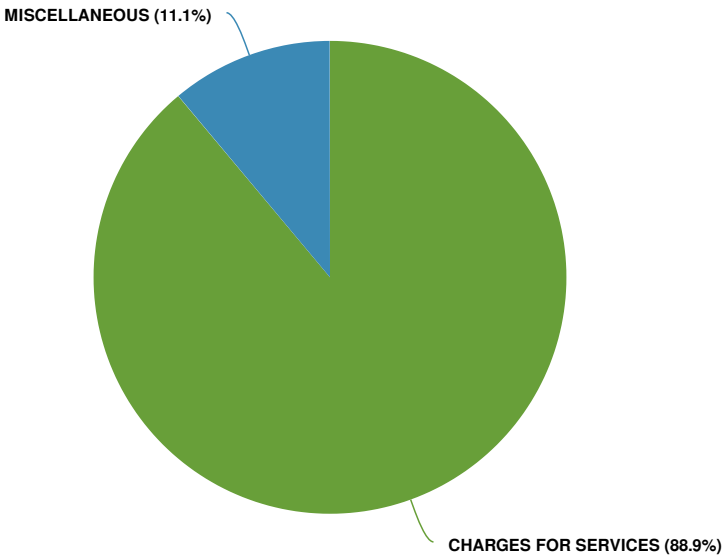
Summary

The Town of Severance is projecting $3.13M of revenue in FY2025, which represents a 17.6% increase over the prior year. Budgeted expenditures are projected to decrease by 62.7% or $3.51M to $2.09M in FY2025.



Revenues by Source

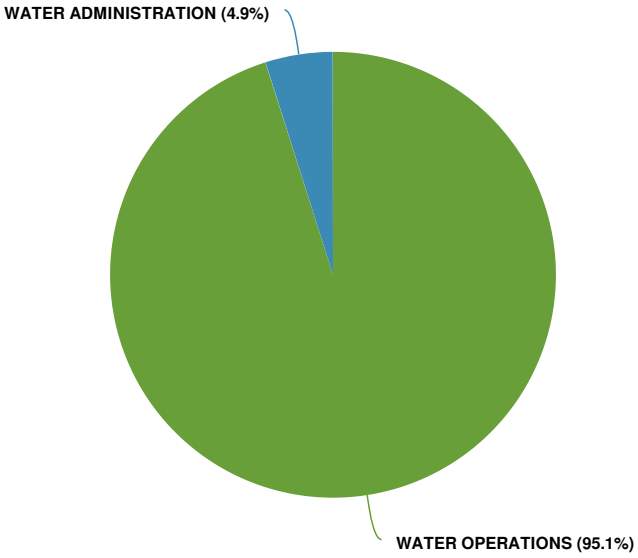
Projected 2025 Revenues by Source



Name	FY2024 Adopted	FY2025 Budgeted
Revenue Source		
CHARGES FOR SERVICES	$2,651,353.00	$2,783,920.65
MISCELLANEOUS	$10,000.00	$346,860.00
Total Revenue Source:	**$2,661,353.00**	**$3,130,780.65**

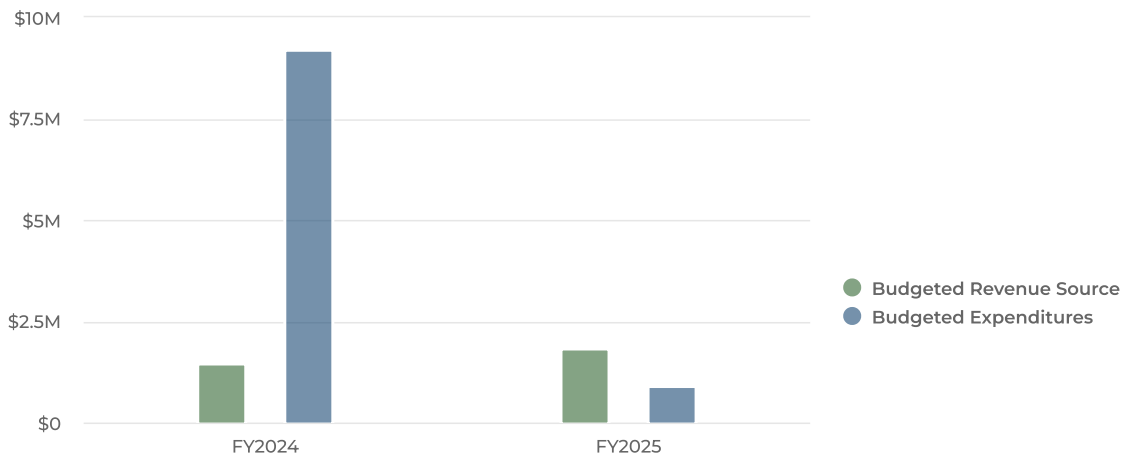
Expenditures by Function

Budgeted Expenditures by Function



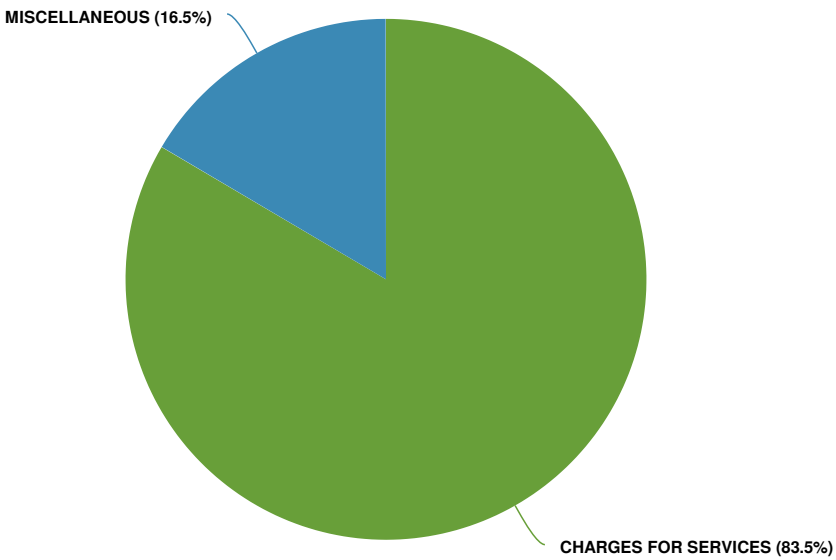
Summary

The Town of Severance is projecting $1.84M of revenue in FY2025, which represents a 24.6% increase over the prior year. Budgeted expenditures are projected to decrease by 89.8% or $8.27M to $938.1K in FY2025.



Revenues by Source

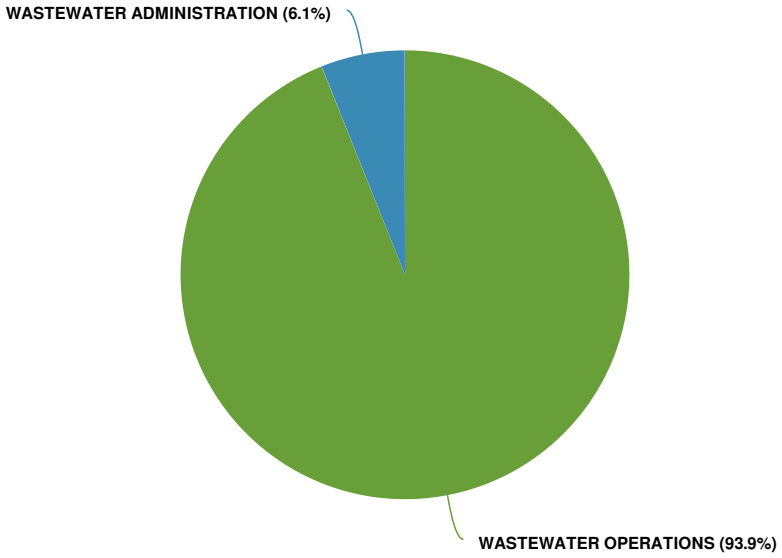
Projected 2025 Revenues by Source



Name	FY2024 Adopted	FY2025 Budgeted
Revenue Source		
CHARGES FOR SERVICES	$1,476,289.00	$1,535,341.00
MISCELLANEOUS		$303,560.00
Total Revenue Source:	**$1,476,289.00**	**$1,838,901.00**

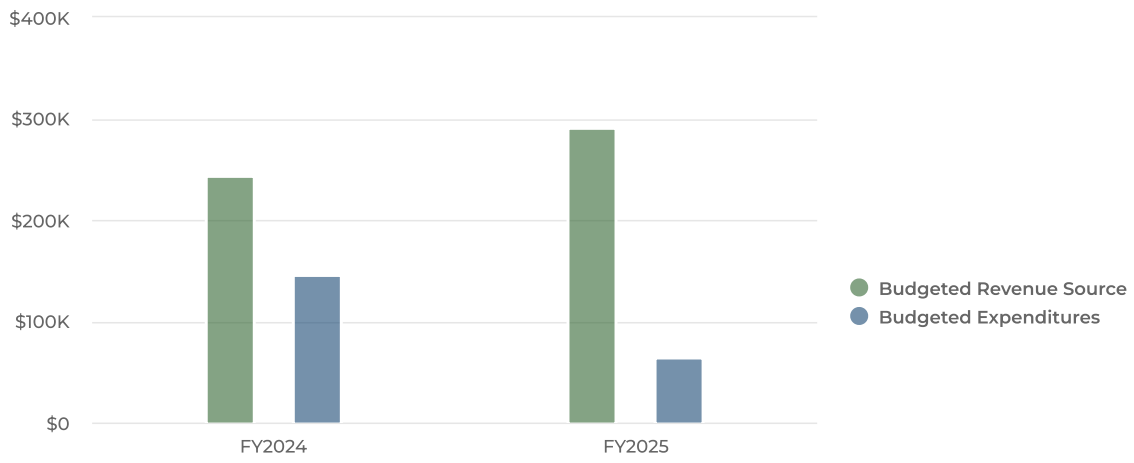
Expenditures by Function

Budgeted Expenditures by Function



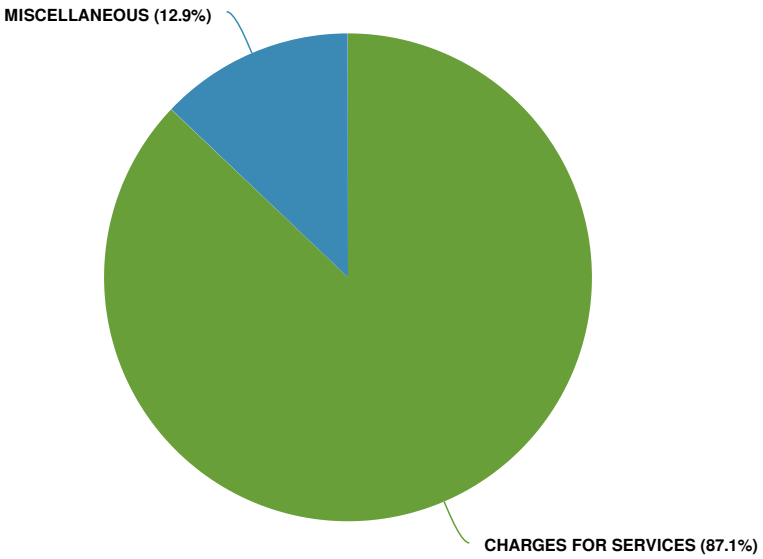
Summary

The Town of Severance is projecting $292.24K of revenue in FY2025, which represents a 19.6% increase over the prior year. Budgeted expenditures are projected to decrease by 55.7% or $81.73K to $65.02K in FY2025.



Revenues by Source

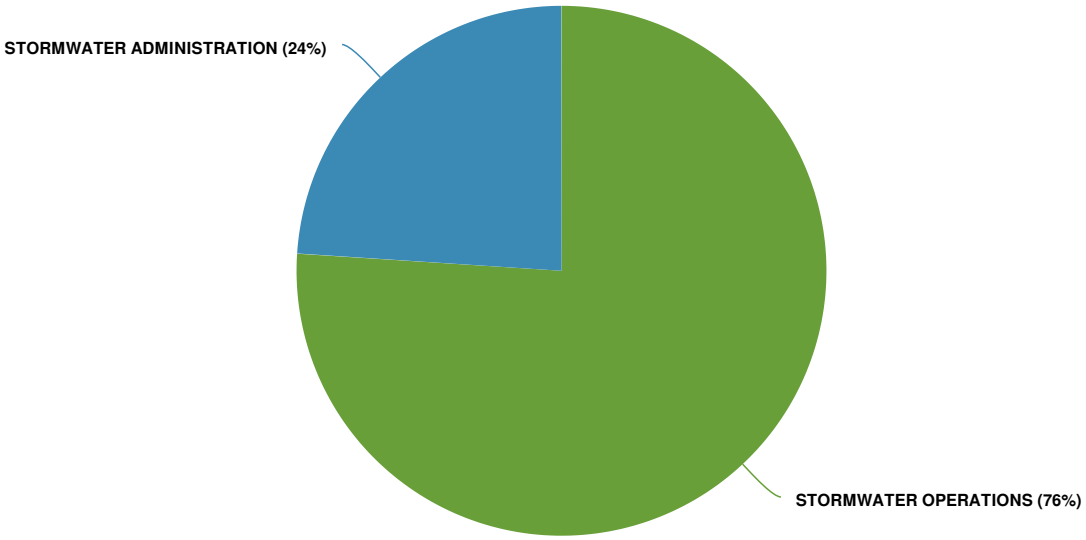
Projected 2025 Revenues by Source



Name	FY2024 Adopted	FY2025 Budgeted
Revenue Source		
CHARGES FOR SERVICES	$244,384.00	$254,574.81
MISCELLANEOUS		$37,670.00
Total Revenue Source:	**$244,384.00**	**$292,244.81**

Expenditures by Function

Budgeted Expenditures by Function



DEPARTMENTS

Legislative

Matthew Fries
Mayor

The Town of Severance's Legislative branch serves the residents of Severance. Town staff strives to provide the best service to the public and ensure transparency at the legislative level. The legislative branch ensures that all ordinances, resolutions, and elections are conducted according to state and federal legal standards.

The Town consists of four Legislative branches: Town Council, Planning Commission, Tree Board, and Citizen Advisory Board:

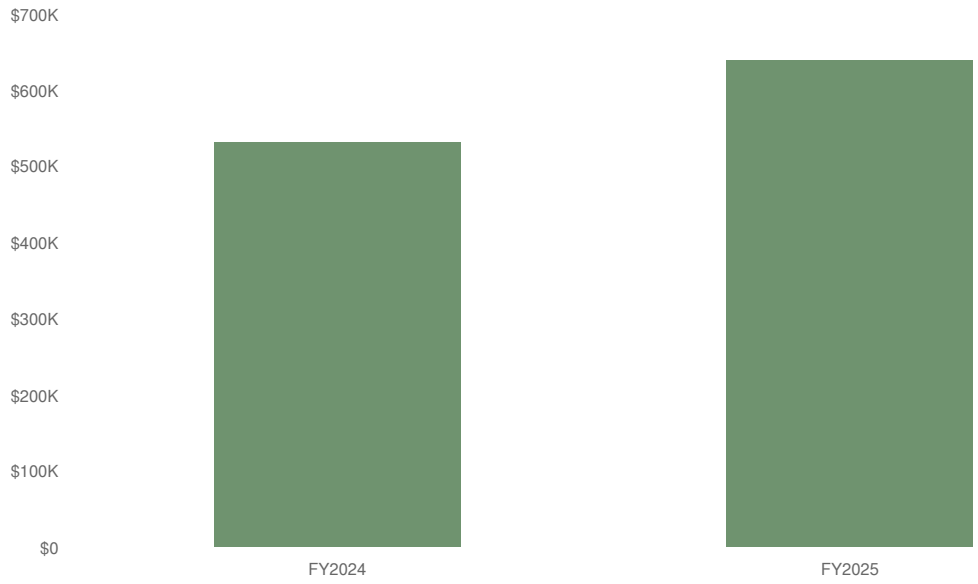
1. The Town Council for the Town consists of a Mayor and six (6) Council Members. Each member must be a registered elector and must reside within the Town limits for at least a year before the election. The residents elect each Council Member for a four (4) year overlapping term. Council Members may serve an unlimited number of terms in office so long as they are elected for such terms at each regular or special election. This governing body hears citizens' concerns and creates and approves Town Ordinances and Resolutions.
2. The Planning Commission consists of one Chairperson, four commissioners, and an alternate. It is appointed by the Town Council and acts as an advisory board on all planning projects, such as subdivisions, oil and gas projects, and commercial and residential developments.
3. The Tree Board provides management of the urban forest for the Town of Severance. This board consists of volunteer members appointed by the Town Council from the community. The Tree Board oversees all portions of the urban forest that is planted on Town property such as parks and the space between detached sidewalks and public streets. The Board also sets standards on development and recommends Municipal changes to the code as it relates to trees.
4. The Citizen Advisory Board, which consists of seven citizens of the Town of Severance, advocates for and informs the community by providing research and recommendations on local issues to the Town Council.

The Town Clerk's office focuses on transparency and direct service to the citizens. It is a first point of contact and liaison for citizens and their governing body. The clerk's office issues licensing, such as Business, Sales Tax, and Liquor Licenses. The Clerk's office maintains all public records, including the official Municipal Code. The Town's Website, Hybrid meetings, and YouTube uploads are also incorporated into this role.

Expenditures Summary

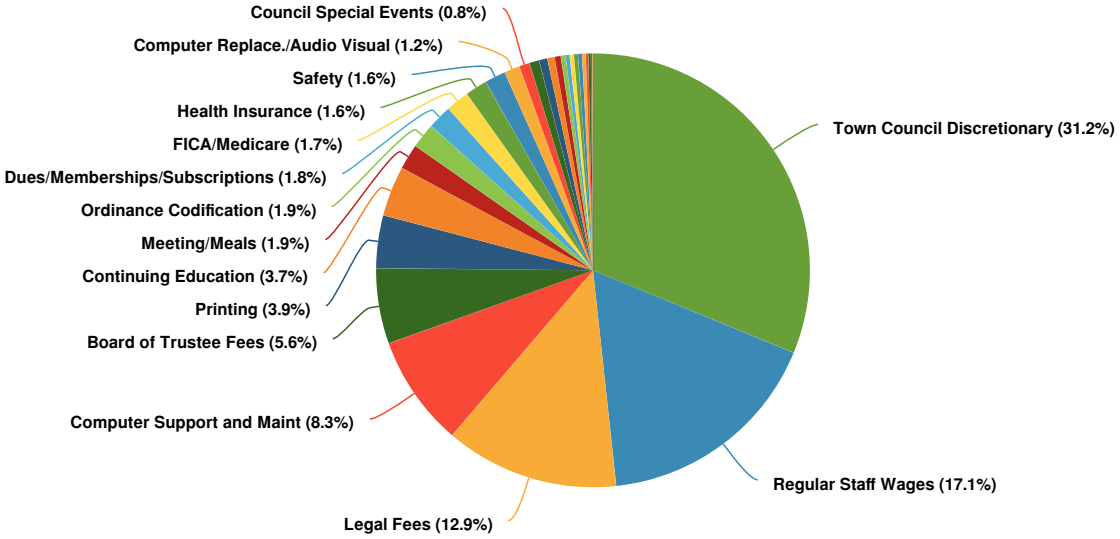
$640,982 **$109,076**
(20.51% vs. prior year)

Legislative Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-41-1100-0	$107,392.00	$109,604.79
Total Regular Staff Wages:		**$107,392.00**	**$109,604.79**
Retirement 457			
Retirement 457	10-41-1104-0	$6,447.00	$3,419.67
Total Retirement 457:		**$6,447.00**	**$3,419.67**
Board of Trustee Fees			
Board of Trustee Fees	10-41-1105-0	$26,330.00	$36,000.00
Total Board of Trustee Fees:		**$26,330.00**	**$36,000.00**
FICA/Medicare			
FICA/Medicare	10-41-1130-0	$10,238.00	$11,138.77
Total FICA/Medicare:		**$10,238.00**	**$11,138.77**
Workers Compensation			
Workers Compensation	10-41-1140-0	$2,500.00	$1,930.00
Total Workers Compensation:		**$2,500.00**	**$1,930.00**
Unemployment			
Unemployment	10-41-1150-0	$403.00	$272.01
Total Unemployment:		**$403.00**	**$272.01**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Health Insurance			
Health Insurance	10-41-1160-0	$16,616.00	$10,488.00
Total Health Insurance:		**$16,616.00**	**$10,488.00**
Disability Insurance			
Disability Insurance	10-41-1161-0	$2,150.00	$2,184.07
Total Disability Insurance:		**$2,150.00**	**$2,184.07**
Legal Fees			
Legal Fees	10-41-2100-0	$100,000.00	$83,000.00
Total Legal Fees:		**$100,000.00**	**$83,000.00**
Telephone			
Telephone	10-41-3150-0	$1,200.00	$1,219.00
Total Telephone:		**$1,200.00**	**$1,219.00**
Mileage			
Mileage	10-41-3180-0	$1,500.00	$50.00
Total Mileage:		**$1,500.00**	**$50.00**
Insurance and Bonds			
Insurance and Bonds	10-41-3210-0	$7,490.00	$4,753.00
Total Insurance and Bonds:		**$7,490.00**	**$4,753.00**
Printing			
Printing	10-41-3320-0	$30,000.00	$25,200.00
Total Printing:		**$30,000.00**	**$25,200.00**
Publishing/Recording			
Publishing/Recording	10-41-3330-0	$1,000.00	$3,000.00
Total Publishing/Recording:		**$1,000.00**	**$3,000.00**
Ordinance Codification			
Ordinance Codification	10-41-3350-0	$6,000.00	$12,000.00
Total Ordinance Codification:		**$6,000.00**	**$12,000.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-41-3810-0	$5,000.00	$11,500.00
Total Dues/Memberships/Subscriptions:		**$5,000.00**	**$11,500.00**
Continuing Education			
Continuing Education	10-41-3820-0	$9,250.00	$24,000.00
Total Continuing Education:		**$9,250.00**	**$24,000.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Meeting/Meals			
Meeting/Meals	10-41-3825-0	$12,000.00	$12,100.00
Total Meeting/Meals:		**$12,000.00**	**$12,100.00**
Miscellaneous			
Miscellaneous	10-41-3990-0	$500.00	$525.00
Total Miscellaneous:		**$500.00**	**$525.00**
Council Special Events			
Council Special Events	10-41-3992-0	$10,000.00	$5,000.00
Total Council Special Events:		**$10,000.00**	**$5,000.00**
CORA Requests			
CORA Requests	10-41-4010-0	$1,500.00	$1,260.00
Total CORA Requests:		**$1,500.00**	**$1,260.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	10-41-4320-0	$5,000.00	$7,400.00
Total Computer Replace./Audio Visual:		**$5,000.00**	**$7,400.00**
Computer Support and Maint			
Computer Support and Maint	10-41-4330-0	$24,500.00	$53,178.00
Total Computer Support and Maint:		**$24,500.00**	**$53,178.00**
Safety			
Safety	10-41-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-41-4810-0	$2,275.00	$4,000.00
Total Uniforms:		**$2,275.00**	**$4,000.00**
Supplies			
Supplies	10-41-4990-0	$1,000.00	$1,680.00
Total Supplies:		**$1,000.00**	**$1,680.00**
Tree Board			
Tree Board	10-41-5560-0	$2,000.00	$2,000.00
Total Tree Board:		**$2,000.00**	**$2,000.00**
Planning Commission			
Planning Commission	10-41-5570-0	$2,000.00	$2,000.00
Total Planning Commission:		**$2,000.00**	**$2,000.00**
Allocation to Water Fund			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Allocation to Water Fund	10-41-8200-0	-$37,785.00	$0.00
Total Allocation to Water Fund:		**-$37,785.00**	**$0.00**
Allocation to Wastewater Fund			
Allocation to Wastewater Fund	10-41-8300-0	-$32,653.00	$0.00
Total Allocation to Wastewater Fund:		**-$32,653.00**	**$0.00**
Allocation to Stormwater Fund			
Allocation to Stormwater Fund	10-41-8400-0	-$6,997.00	$0.00
Total Allocation to Stormwater Fund:		**-$6,997.00**	**$0.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-41-3177-0	$990.00	$0.00
Total Vehicle Repairs & Maintenance:		**$990.00**	**$0.00**
Vehicle Fuel			
Vehicle Fuel	10-41-4520-0	$1,980.00	$0.00
Total Vehicle Fuel:		**$1,980.00**	**$0.00**
Overtime			
Overtime	10-41-1102-0	$100.00	$100.00
Total Overtime:		**$100.00**	**$100.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-41-4530-0	$1,980.00	$1,980.00
Total Vehicle & Equip Amortization:		**$1,980.00**	**$1,980.00**
Town Council Discretionary			
Town Council Discretionary	10-41-5500-0		$200,000.00
Town Council Discretionary	10-41-5500-124	$200,000.00	$0.00
Total Town Council Discretionary:		**$200,000.00**	**$200,000.00**
Total Expense Objects:		**$531,906.00**	**$640,982.31**

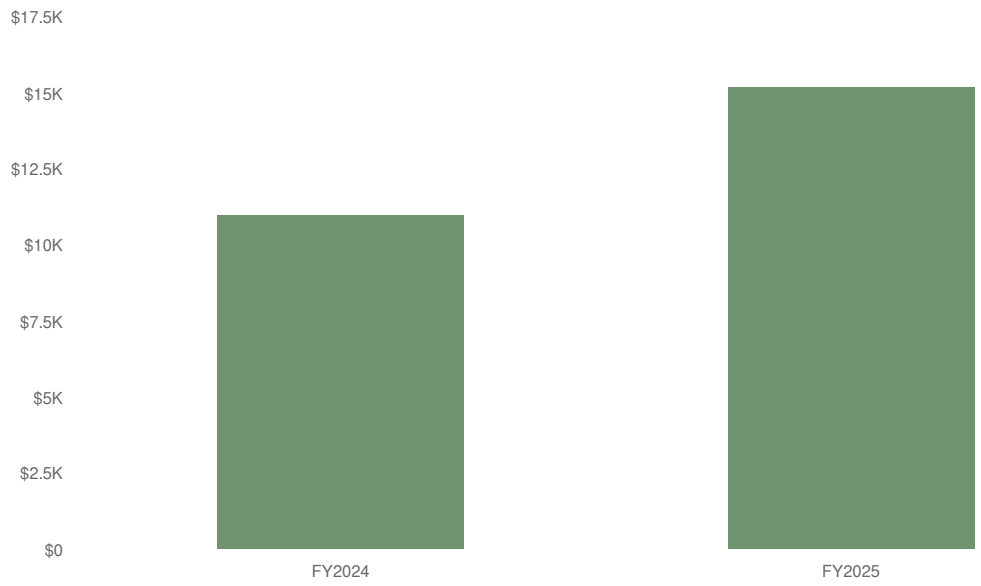
Elections

Leah Vanarsdall
Town Clerk

Expenditures Summary

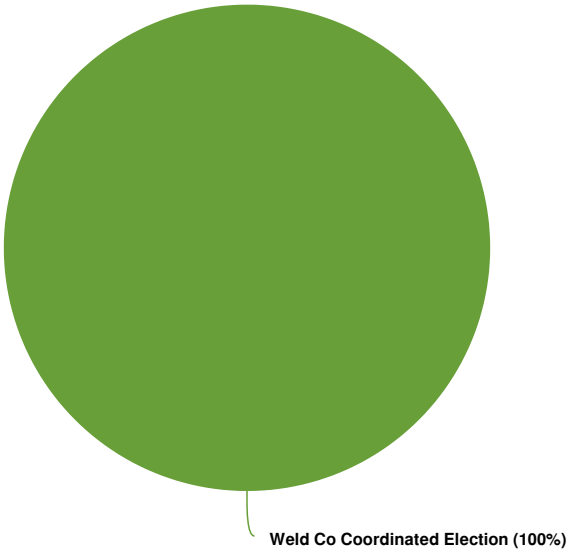
$15,200 **$4,200**
(38.18% vs. prior year)

Elections Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



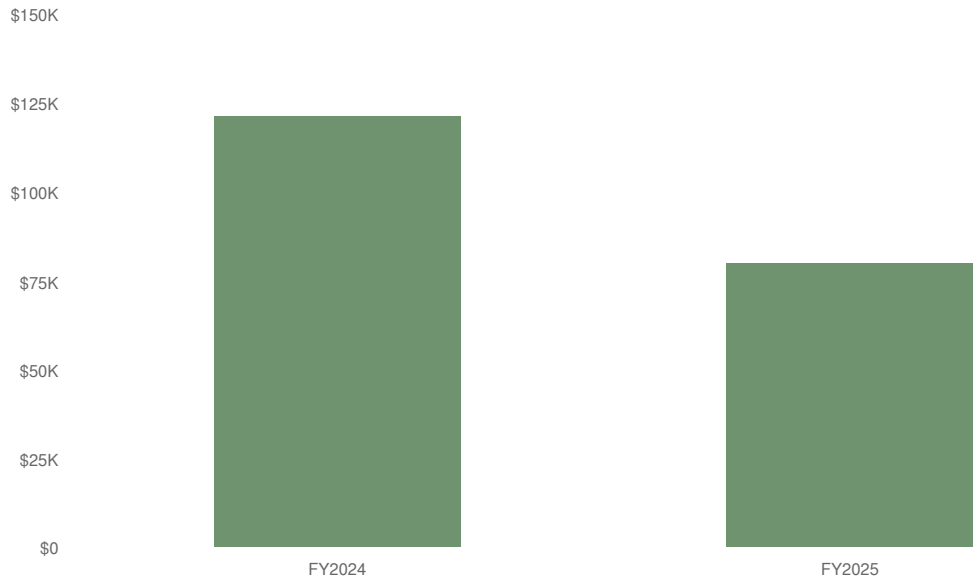
Name	Account ID	FY2024 Adopted	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Expense Objects				
Weld Co Coordinated Election				
Weld Co Coordinated Election	10-42-3310-0	$11,000.00	$15,200.00	38.2%
Total Weld Co Coordinated Election:		**$11,000.00**	**$15,200.00**	**38.2%**
Total Expense Objects:		**$11,000.00**	**$15,200.00**	**38.2%**

Judicial

Expenditures Summary

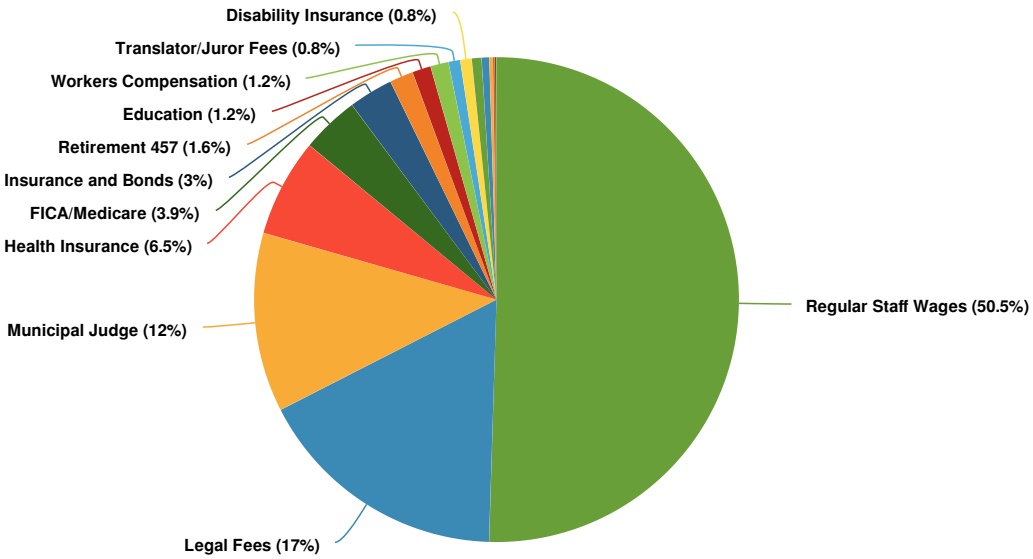
$80,329 -$41,533
(-34.08% vs. prior year)

Judicial Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-43-1100-0	$57,198.00	$40,560.00
Total Regular Staff Wages:		**$57,198.00**	**$40,560.00**
Retirement 457			
Retirement 457	10-43-1104-0	$3,435.00	$1,265.47
Total Retirement 457:		**$3,435.00**	**$1,265.47**
FICA/Medicare			
FICA/Medicare	10-43-1130-0	$4,384.00	$3,102.84
Total FICA/Medicare:		**$4,384.00**	**$3,102.84**
Workers Compensation			
Workers Compensation	10-43-1140-0	$1,500.00	$965.00
Total Workers Compensation:		**$1,500.00**	**$965.00**
Unemployment			
Unemployment	10-43-1150-0	$174.00	$81.12
Total Unemployment:		**$174.00**	**$81.12**
Health Insurance			
Health Insurance	10-43-1160-0	$11,496.00	$5,244.00
Total Health Insurance:		**$11,496.00**	**$5,244.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Disability Insurance			
Disability Insurance	10-43-1161-0	$1,150.00	$608.40
Total Disability Insurance:		**$1,150.00**	**$608.40**
Legal Fees			
Legal Fees	10-43-2100-0	$13,000.00	$13,663.00
Total Legal Fees:		**$13,000.00**	**$13,663.00**
Telephone			
Telephone	10-43-3150-0	$250.00	$407.00
Total Telephone:		**$250.00**	**$407.00**
Insurance and Bonds			
Insurance and Bonds	10-43-3210-0	$3,500.00	$2,377.00
Total Insurance and Bonds:		**$3,500.00**	**$2,377.00**
Computer Support and Maint			
Computer Support and Maint	10-43-4330-0	$12,000.00	$0.00
Total Computer Support and Maint:		**$12,000.00**	**$0.00**
Uniforms			
Uniforms	10-43-4810-0	$175.00	$200.00
Total Uniforms:		**$175.00**	**$200.00**
Municipal Judge			
Municipal Judge	10-43-2110-0	$10,000.00	$9,600.00
Total Municipal Judge:		**$10,000.00**	**$9,600.00**
Education			
Education	10-43-3820-0	$500.00	$1,000.00
Total Education:		**$500.00**	**$1,000.00**
Translator/Juror Fees			
Translator/Juror Fees	10-43-3830-0	$1,500.00	$630.00
Total Translator/Juror Fees:		**$1,500.00**	**$630.00**
Court Supplies			
Court Supplies	10-43-4310-0	$1,500.00	$525.00
Total Court Supplies:		**$1,500.00**	**$525.00**
Overtime			
Overtime	10-43-1102-0	$100.00	$100.00
Total Overtime:		**$100.00**	**$100.00**
Total Expense Objects:		**$121,862.00**	**$80,328.83**

Town Management

Nicholas J. Wharton, MPA, ICMA-CM
Town Manager

The Town Manager is appointed by the Town Council as the chief managing officer and is ultimately responsible for enforcing local laws and ensuring sound fiscal and operational practices. The Town Manager oversees various projects of the Town Government to ensure efficient, quality services are delivered to the community and facilitates the flow of information from staff to the Town Council as they review projects and questions brought before them.

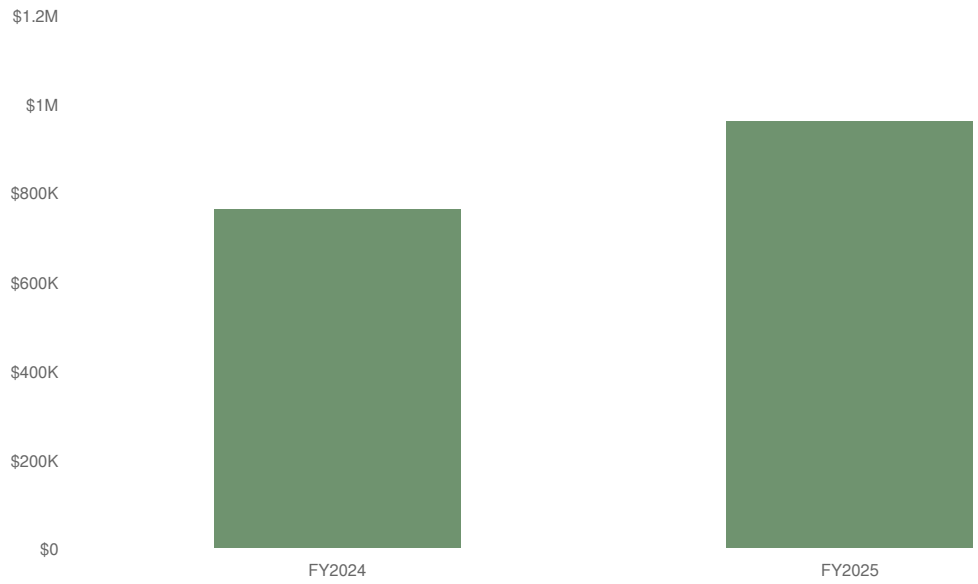
The Deputy Manager reports to the Town Manager and assists the Town Manager in overseeing the Town's day-to-day operations. They advise and support the Department Directors on operational activities, lead innovation, conduct research, and evaluate the performance of assigned personnel, programs, and services.

The Town Management collaborates with the Town Council and the Executive Leadership Team in achieving the town's strategic goals. It assists in the identification and development of policy options, including recommendations for improving the town's overall management and operation. It fosters cooperative relationships with civic and community groups, intergovernmental agencies, and Town staff.

Expenditures Summary

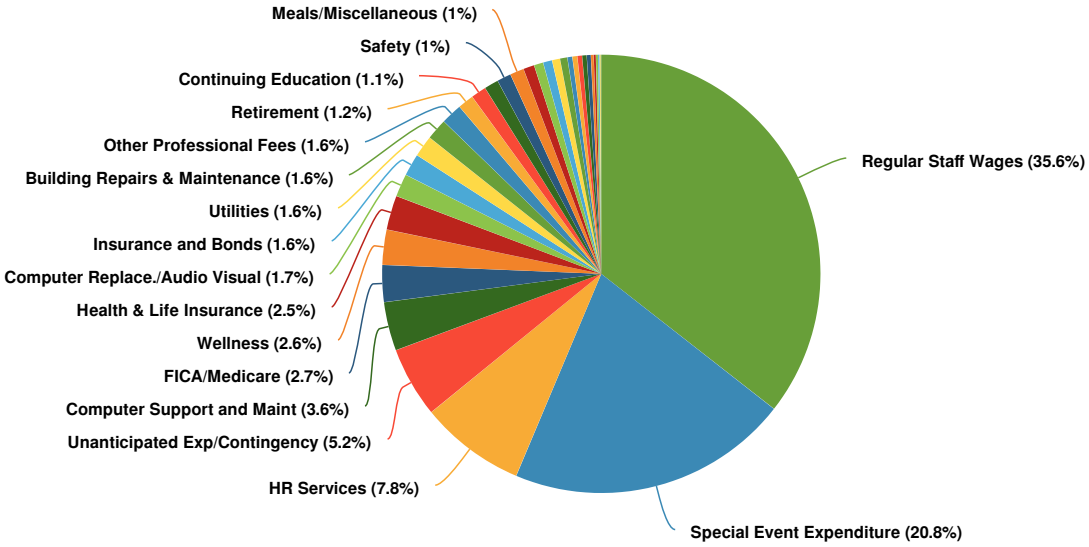
$962,231 **$198,805**
(26.04% vs. prior year)

Administration Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-44-1100-0	$322,246.00	$342,200.86
Total Regular Staff Wages:		**$322,246.00**	**$342,200.86**
FICA/Medicare			
FICA/Medicare	10-44-1130-0	$25,955.00	$26,178.37
Total FICA/Medicare:		**$25,955.00**	**$26,178.37**
Workers Compensation			
Workers Compensation	10-44-1140-0	$7,000.00	$6,369.00
Total Workers Compensation:		**$7,000.00**	**$6,369.00**
Unemployment			
Unemployment	10-44-1150-0	$1,022.00	$684.40
Total Unemployment:		**$1,022.00**	**$684.40**
Disability Insurance			
Disability Insurance	10-44-1161-0	$5,470.00	$5,133.01
Total Disability Insurance:		**$5,470.00**	**$5,133.01**
Telephone			
Telephone	10-44-3150-0	$5,000.00	$5,755.00
Total Telephone:		**$5,000.00**	**$5,755.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Insurance and Bonds			
Insurance and Bonds	10-44-3210-0	$21,770.00	$15,683.00
Total Insurance and Bonds:		**$21,770.00**	**$15,683.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-44-3810-0	$2,500.00	$3,400.00
Total Dues/Memberships/Subscriptions:		**$2,500.00**	**$3,400.00**
Continuing Education			
Continuing Education	10-44-3820-0	$20,000.00	$11,000.00
Total Continuing Education:		**$20,000.00**	**$11,000.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	10-44-4320-0	$11,000.00	$16,300.00
Total Computer Replace./Audio Visual:		**$11,000.00**	**$16,300.00**
Computer Support and Maint			
Computer Support and Maint	10-44-4330-0	$27,000.00	$34,647.00
Total Computer Support and Maint:		**$27,000.00**	**$34,647.00**
Safety			
Safety	10-44-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-44-4810-0	$1,350.00	$2,000.00
Total Uniforms:		**$1,350.00**	**$2,000.00**
Allocation to Water Fund			
Allocation to Water Fund	10-44-8200-0	-$89,104.00	$0.00
Total Allocation to Water Fund:		**-$89,104.00**	**$0.00**
Allocation to Wastewater Fund			
Allocation to Wastewater Fund	10-44-8300-0	-$77,003.00	$0.00
Total Allocation to Wastewater Fund:		**-$77,003.00**	**$0.00**
Allocation to Stormwater Fund			
Allocation to Stormwater Fund	10-44-8400-0	-$16,501.00	$0.00
Total Allocation to Stormwater Fund:		**-$16,501.00**	**$0.00**
Retirement			
Retirement	10-44-1104-0	$19,396.00	$11,216.50
Total Retirement:		**$19,396.00**	**$11,216.50**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Health & Life Insurance			
Health & Life Insurance	10-44-1160-0	$39,975.00	$24,267.00
Total Health & Life Insurance:		**$39,975.00**	**$24,267.00**
HR Services			
HR Services	10-44-2150-0	$75,000.00	$75,000.00
Total HR Services:		**$75,000.00**	**$75,000.00**
Utilities			
Utilities	10-44-3110-0	$15,000.00	$15,289.00
Total Utilities:		**$15,000.00**	**$15,289.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	10-44-3175-0	$15,000.00	$15,000.00
Total Building Repairs & Maintenance:		**$15,000.00**	**$15,000.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-44-3177-0	$7,770.00	$3,163.00
Total Vehicle Repairs & Maintenance:		**$7,770.00**	**$3,163.00**
CIRSA Deductibles			
CIRSA Deductibles	10-44-3220-0	$6,000.00	$1,575.00
Total CIRSA Deductibles:		**$6,000.00**	**$1,575.00**
Publishing			
Publishing	10-44-3330-0	$1,500.00	$0.00
Total Publishing:		**$1,500.00**	**$0.00**
Meals/Miscellaneous			
Meals/Miscellaneous	10-44-3825-0	$4,000.00	$10,000.00
Total Meals/Miscellaneous:		**$4,000.00**	**$10,000.00**
Miscellaneous Services/Copier			
Miscellaneous Services/Copier	10-44-3990-0	$8,500.00	$6,615.00
Total Miscellaneous Services/Copier:		**$8,500.00**	**$6,615.00**
Special Event Expenditure			
Special Event Expenditure	10-44-3992-0	$175,000.00	$200,000.00
Total Special Event Expenditure:		**$175,000.00**	**$200,000.00**
Advertising			
Advertising	10-44-4000-0	$10,000.00	$10,000.00
Total Advertising:		**$10,000.00**	**$10,000.00**
Office Supplies			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Office Supplies	10-44-4310-0	$6,000.00	$7,770.00
Total Office Supplies:		**$6,000.00**	**$7,770.00**
Postage			
Postage	10-44-4340-0	$5,000.00	$3,465.00
Total Postage:		**$5,000.00**	**$3,465.00**
Wellness			
Wellness	10-44-4360-0		$25,000.00
Total Wellness:			**$25,000.00**
Other Office Expense			
Other Office Expense	10-44-4390-0	$3,000.00	$3,000.00
Total Other Office Expense:		**$3,000.00**	**$3,000.00**
Vehicle Fuel			
Vehicle Fuel	10-44-4520-0	$5,540.00	$1,110.00
Total Vehicle Fuel:		**$5,540.00**	**$1,110.00**
Unanticipated Exp/Contingency			
Unanticipated Exp/Contingency	10-44-4850-0	$50,000.00	$50,000.00
Total Unanticipated Exp/Contingency:		**$50,000.00**	**$50,000.00**
Miscellaneous Supplies			
Miscellaneous Supplies	10-44-4990-0	$2,500.00	$1,470.00
Total Miscellaneous Supplies:		**$2,500.00**	**$1,470.00**
Lease Payment			
Lease Payment	10-44-8000-0	$1,000.00	$0.00
Total Lease Payment:		**$1,000.00**	**$0.00**
Overtime			
Overtime	10-44-1102-0	$2,000.00	$400.00
Total Overtime:		**$2,000.00**	**$400.00**
Other Professional Fees			
Other Professional Fees	10-44-2990-0	$15,000.00	$15,000.00
Total Other Professional Fees:		**$15,000.00**	**$15,000.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-44-4530-0	$3,540.00	$3,540.00
Total Vehicle & Equip Amortization:		**$3,540.00**	**$3,540.00**
Part-time Staff Wages			
Part-time Staff Wages	10-44-1101-0	$15,000.00	$0.00

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Total Part-time Staff Wages:		$15,000.00	$0.00
Total Expense Objects:		$763,426.00	$962,231.14

Finance

Efrain Lemus
Finance Director

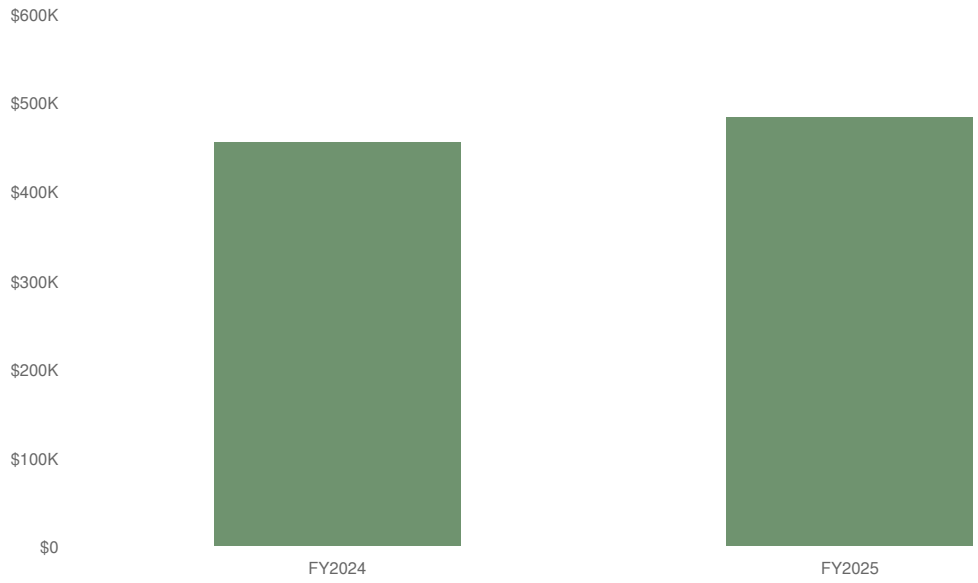
The Finance Department is responsible for planning, tracking, collecting, distributing, and reporting all revenues and expenditures for the Town of Severance. Each responsibility is performed ethically and in compliance with the Governmental Accounting Standards Board (GASB) and all applicable local, state, and federal requirements.

The town's finances are currently composed of six governmental funds and four proprietary funds, three of which are enterprise and one internal service fund. The department is structured into three functional areas of operation: accounting, budget, and utility billing. In addition, the finance department focuses on operational duties, strategic planning, investment management, internal reporting, and maximizing the town's resources.

Expenditures Summary

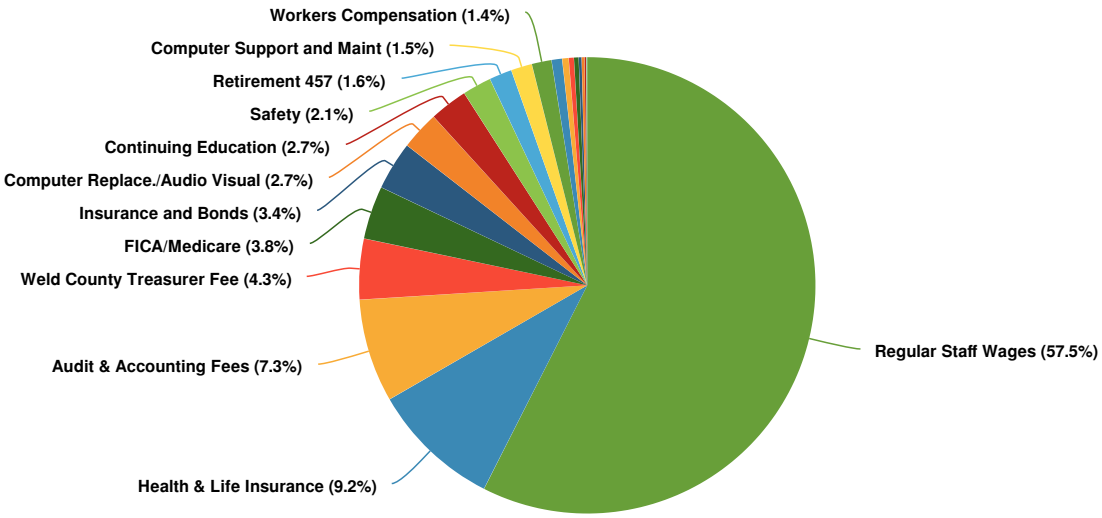
$484,686 **$27,733**
(6.07% vs. prior year)

Finance Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-45-1100-0	$256,779.00	$278,601.09
Total Regular Staff Wages:		**$256,779.00**	**$278,601.09**
Retirement 457			
Retirement 457	10-45-1104-0	$15,411.00	$7,790.84
Total Retirement 457:		**$15,411.00**	**$7,790.84**
FICA/Medicare			
FICA/Medicare	10-45-1130-0	$19,654.00	$18,314.69
Total FICA/Medicare:		**$19,654.00**	**$18,314.69**
Workers Compensation			
Workers Compensation	10-45-1140-0	$6,000.00	$6,755.00
Total Workers Compensation:		**$6,000.00**	**$6,755.00**
Unemployment			
Unemployment	10-45-1150-0	$773.00	$557.20
Total Unemployment:		**$773.00**	**$557.20**
Disability Insurance			
Disability Insurance	10-45-1161-0	$5,340.00	$3,591.11
Total Disability Insurance:		**$5,340.00**	**$3,591.11**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Telephone			
Telephone	10-45-3150-0	$3,300.00	$1,753.00
Total Telephone:		**$3,300.00**	**$1,753.00**
Insurance and Bonds			
Insurance and Bonds	10-45-3210-0	$15,000.00	$16,633.00
Total Insurance and Bonds:		**$15,000.00**	**$16,633.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-45-3810-0	$1,000.00	$210.00
Total Dues/Memberships/Subscriptions:		**$1,000.00**	**$210.00**
Continuing Education			
Continuing Education	10-45-3820-0	$15,000.00	$13,000.00
Total Continuing Education:		**$15,000.00**	**$13,000.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	10-45-4320-0	$9,000.00	$13,300.00
Total Computer Replace./Audio Visual:		**$9,000.00**	**$13,300.00**
Computer Support and Maint			
Computer Support and Maint	10-45-4330-0	$18,000.00	$7,259.00
Total Computer Support and Maint:		**$18,000.00**	**$7,259.00**
Safety			
Safety	10-45-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-45-4810-0	$850.00	$2,300.00
Total Uniforms:		**$850.00**	**$2,300.00**
Allocation to Water Fund			
Allocation to Water Fund	10-45-8200-0	-$10,951.00	$0.00
Total Allocation to Water Fund:		**-$10,951.00**	**$0.00**
Allocation to Wastewater Fund			
Allocation to Wastewater Fund	10-45-8300-0	-$9,463.00	$0.00
Total Allocation to Wastewater Fund:		**-$9,463.00**	**$0.00**
Allocation to Stormwater Fund			
Allocation to Stormwater Fund	10-45-8400-0	-$2,028.00	$0.00
Total Allocation to Stormwater Fund:		**-$2,028.00**	**$0.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Health & Life Insurance			
Health & Life Insurance	10-45-1160-0	$41,788.00	$44,595.60
Total Health & Life Insurance:		**$41,788.00**	**$44,595.60**
Meals/Miscellaneous			
Meals/Miscellaneous	10-45-3825-0	$500.00	$1,000.00
Total Meals/Miscellaneous:		**$500.00**	**$1,000.00**
Office Supplies			
Office Supplies	10-45-4310-0	$1,800.00	$1,575.00
Total Office Supplies:		**$1,800.00**	**$1,575.00**
Overtime			
Overtime	10-45-1102-0	$200.00	$100.00
Total Overtime:		**$200.00**	**$100.00**
Audit & Accounting Fees			
Audit & Accounting Fees	10-45-2200-0	$30,000.00	$35,500.00
Total Audit & Accounting Fees:		**$30,000.00**	**$35,500.00**
Weld County Treasurer Fee			
Weld County Treasurer Fee	10-45-3315-0	$25,000.00	$20,800.00
Total Weld County Treasurer Fee:		**$25,000.00**	**$20,800.00**
Bank Charges			
Bank Charges	10-45-3340-0	$2,500.00	$1,050.00
Total Bank Charges:		**$2,500.00**	**$1,050.00**
Office Furniture			
Office Furniture	10-45-4300-0	$1,500.00	$0.00
Total Office Furniture:		**$1,500.00**	**$0.00**
Total Expense Objects:		**$456,953.00**	**$484,685.54**

Public Safety

Kenneth Chavez
Chief of Police

The Severance Police Department is a full-service police agency that provides a wide range of law enforcement services to the community. These include uniformed patrol operations, a school resource officer, community policing, traffic safety, accident investigation, criminal investigations, community service response and enforcement, animal control, and cooperative partnerships with the community and businesses.

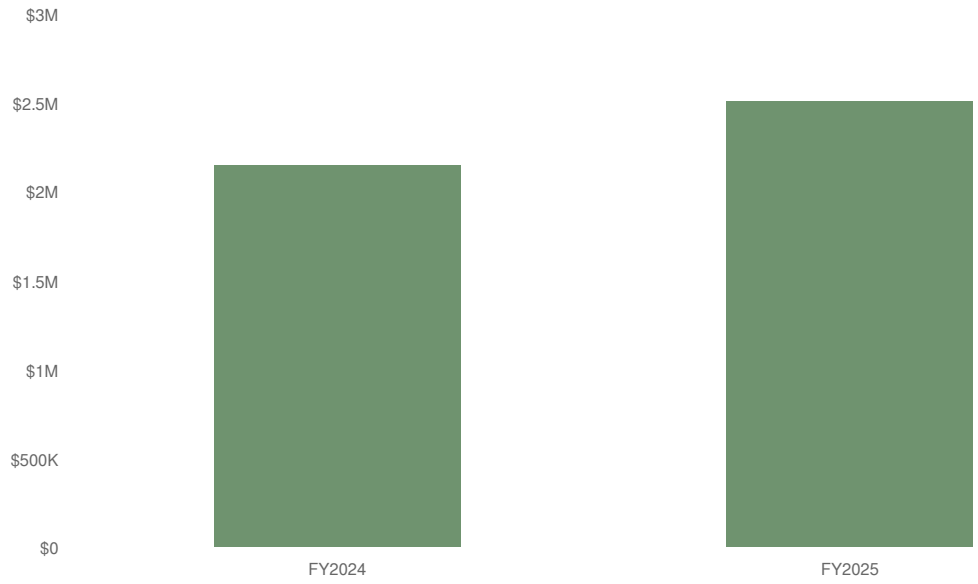
When fully staffed, the Severance Police Department consists of a Police Chief, two Sergeants, a School Resource Officer, and ten Patrol Officers. The department's mission is to serve our community by collaborating with our citizens to maximize public safety while providing ethical, respectful, and equitable services. The Department focuses on community-oriented policing as well as crime prevention and response, in order to provide the safest environment possible for the community.

The Town of Severance is one of the fastest-growing communities in northern Colorado. The growth has caused a diverse group of citizens with minimal or no knowledge of the Town's Ordinances or possibly Colorado Law. The Severance Police Department's primary purpose is the safety and security of the community, but we also have an obligation to educate citizens, people who work in Severance, and people who transit through Severance. Educating these individuals can significantly aid the Severance Police Department in deterring future violations by better understanding the community's needs, thereby creating a great town to live in, work in, and visit.

Expenditures Summary

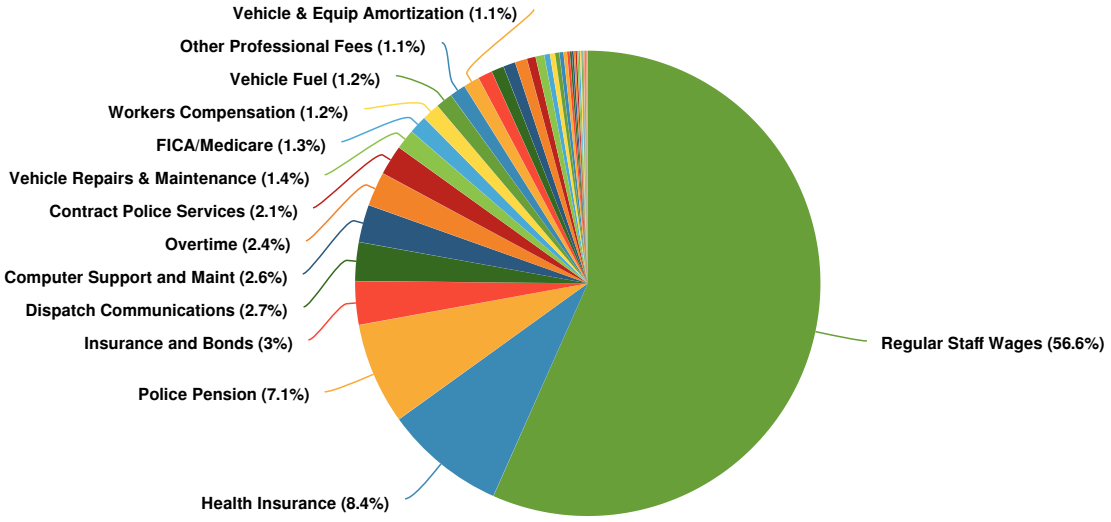
$2,514,580 **$359,419**
(16.68% vs. prior year)

Public Safety Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-51-1100-0	$1,218,035.00	$1,424,492.79
Total Regular Staff Wages:		**$1,218,035.00**	**$1,424,492.79**
FICA/Medicare			
FICA/Medicare	10-51-1130-0	$28,839.00	$31,969.21
Total FICA/Medicare:		**$28,839.00**	**$31,969.21**
Workers Compensation			
Workers Compensation	10-51-1140-0	$30,000.00	$30,879.00
Total Workers Compensation:		**$30,000.00**	**$30,879.00**
Unemployment			
Unemployment	10-51-1150-0	$3,721.00	$2,848.99
Total Unemployment:		**$3,721.00**	**$2,848.99**
Health Insurance			
Health Insurance	10-51-1160-0	$216,606.00	$212,046.00
Total Health Insurance:		**$216,606.00**	**$212,046.00**
Disability Insurance			
Disability Insurance	10-51-1161-0	$25,300.00	$21,367.39
Total Disability Insurance:		**$25,300.00**	**$21,367.39**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Mileage			
Mileage	10-51-3180-0	$50.00	$50.00
Total Mileage:		**$50.00**	**$50.00**
Insurance and Bonds			
Insurance and Bonds	10-51-3210-0	$73,000.00	$76,037.00
Total Insurance and Bonds:		**$73,000.00**	**$76,037.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-51-3810-0	$800.00	$1,000.00
Total Dues/Memberships/Subscriptions:		**$800.00**	**$1,000.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	10-51-4320-0		$7,500.00
Total Computer Replace./Audio Visual:			**$7,500.00**
Computer Support and Maint			
Computer Support and Maint	10-51-4330-0	$52,000.00	$65,634.00
Total Computer Support and Maint:		**$52,000.00**	**$65,634.00**
Safety			
Safety	10-51-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-51-4810-0	$18,000.00	$25,000.00
Total Uniforms:		**$18,000.00**	**$25,000.00**
Retirement			
Retirement	10-51-1104-0	$10,529.00	$8,975.84
Total Retirement:		**$10,529.00**	**$8,975.84**
Utilities			
Utilities	10-51-3110-0	$8,000.00	$5,796.00
Total Utilities:		**$8,000.00**	**$5,796.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	10-51-3175-0	$6,000.00	$5,000.00
Total Building Repairs & Maintenance:		**$6,000.00**	**$5,000.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-51-3177-0	$28,000.00	$34,686.00
Total Vehicle Repairs & Maintenance:		**$28,000.00**	**$34,686.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Meals/Miscellaneous			
Meals/Miscellaneous	10-51-3825-0	$500.00	$2,000.00
Total Meals/Miscellaneous:		**$500.00**	**$2,000.00**
Office Supplies			
Office Supplies	10-51-4310-0	$2,000.00	$2,625.00
Total Office Supplies:		**$2,000.00**	**$2,625.00**
Vehicle Fuel			
Vehicle Fuel	10-51-4520-0	$35,200.00	$29,350.00
Total Vehicle Fuel:		**$35,200.00**	**$29,350.00**
Unanticipated Exp/Contingency			
Unanticipated Exp/Contingency	10-51-4850-0	$20,000.00	$0.00
Total Unanticipated Exp/Contingency:		**$20,000.00**	**$0.00**
Miscellaneous Supplies			
Miscellaneous Supplies	10-51-4990-0	$5,000.00	$3,465.00
Total Miscellaneous Supplies:		**$5,000.00**	**$3,465.00**
Overtime			
Overtime	10-51-1102-0	$20,000.00	$60,000.00
Total Overtime:		**$20,000.00**	**$60,000.00**
Contracted Security Services			
Contracted Security Services	10-51-1107-0		$15,000.00
Total Contracted Security Services:			**$15,000.00**
Police Pension			
Police Pension	10-51-1155-0	$104,261.00	$177,607.12
Total Police Pension:		**$104,261.00**	**$177,607.12**
Medical			
Medical	10-51-2300-0	$1,800.00	$2,730.00
Total Medical:		**$1,800.00**	**$2,730.00**
Psychological			
Psychological	10-51-2310-0	$2,000.00	$1,680.00
Total Psychological:		**$2,000.00**	**$1,680.00**
Contract Police Services			
Contract Police Services	10-51-2900-0	$50,000.00	$52,500.00
Total Contract Police Services:		**$50,000.00**	**$52,500.00**
Other Professional Fees			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Other Professional Fees	10-51-2990-0	$24,000.00	$28,350.00
Total Other Professional Fees:		**$24,000.00**	**$28,350.00**
Telephone/pagers			
Telephone/pagers	10-51-3150-0	$19,560.00	$21,081.00
Total Telephone/pagers:		**$19,560.00**	**$21,081.00**
Printing/Forms			
Printing/Forms	10-51-3320-0	$1,500.00	$3,000.00
Total Printing/Forms:		**$1,500.00**	**$3,000.00**
Dispatch Communications			
Dispatch Communications	10-51-3610-0	$56,000.00	$67,700.00
Total Dispatch Communications:		**$56,000.00**	**$67,700.00**
Mental Health Co-Resp. Program			
Mental Health Co-Resp. Program	10-51-3630-0	$15,000.00	$15,400.00
Total Mental Health Co-Resp. Program:		**$15,000.00**	**$15,400.00**
Drug Task Force			
Drug Task Force	10-51-3640-0	$1,000.00	$1,000.00
Total Drug Task Force:		**$1,000.00**	**$1,000.00**
Dog Tags/Impound Fees			
Dog Tags/Impound Fees	10-51-3650-0	$500.00	$1,155.00
Total Dog Tags/Impound Fees:		**$500.00**	**$1,155.00**
Radio Maintenance			
Radio Maintenance	10-51-3740-0	$1,000.00	$1,000.00
Total Radio Maintenance:		**$1,000.00**	**$1,000.00**
Continuing Education & Train			
Continuing Education & Train	10-51-3820-0	$20,000.00	$22,000.00
Total Continuing Education & Train:		**$20,000.00**	**$22,000.00**
Lab Testing Fees			
Lab Testing Fees	10-51-3850-0	$500.00	$210.00
Total Lab Testing Fees:		**$500.00**	**$210.00**
Towing			
Towing	10-51-3950-0		$500.00
Total Towing:			**$500.00**
Miscellaneous Services			
Miscellaneous Services	10-51-3990-0	$350.00	$1,365.00

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Total Miscellaneous Services:		**$350.00**	**$1,365.00**
Office Furniture			
Office Furniture	10-51-4300-0		$1,140.00
Total Office Furniture:			**$1,140.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-51-4530-0	$37,610.00	$27,900.00
Total Vehicle & Equip Amortization:		**$37,610.00**	**$27,900.00**
Equipment for Patrol			
Equipment for Patrol	10-51-4720-0	$4,000.00	$7,500.00
Total Equipment for Patrol:		**$4,000.00**	**$7,500.00**
Equipment for Training			
Equipment for Training	10-51-4730-0	$2,500.00	$2,835.00
Total Equipment for Training:		**$2,500.00**	**$2,835.00**
Equipment for Invest./Evidence			
Equipment for Invest./Evidence	10-51-4740-0	$1,500.00	$2,205.00
Total Equipment for Invest./Evidence:		**$1,500.00**	**$2,205.00**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	10-51-3173-0	$500.00	$0.00
Total Repairs & Maintenance - Equipm:		**$500.00**	**$0.00**
Total Expense Objects:		**$2,155,161.00**	**$2,514,580.34**

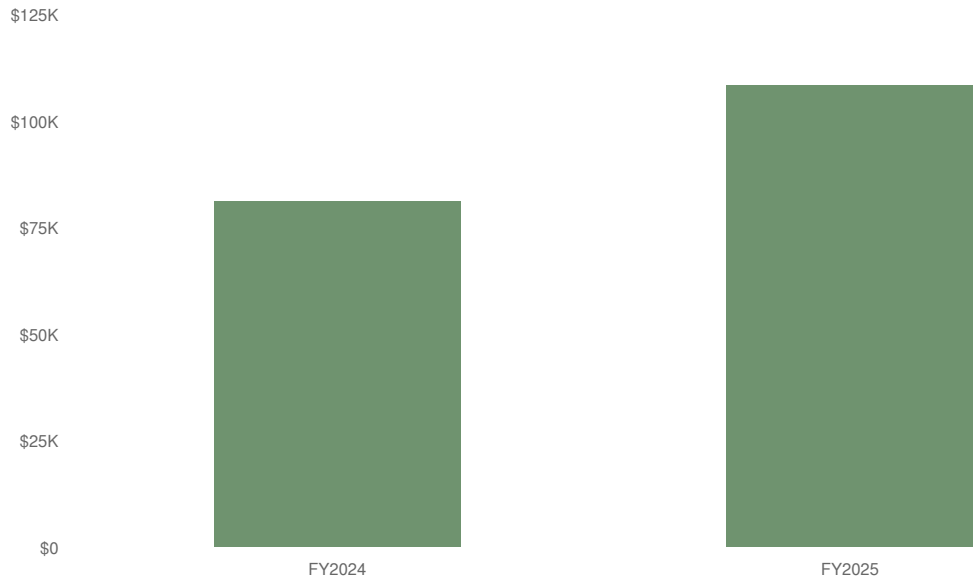
Public Works Overhead

John Zacklene
Public Works Director

Expenditures Summary

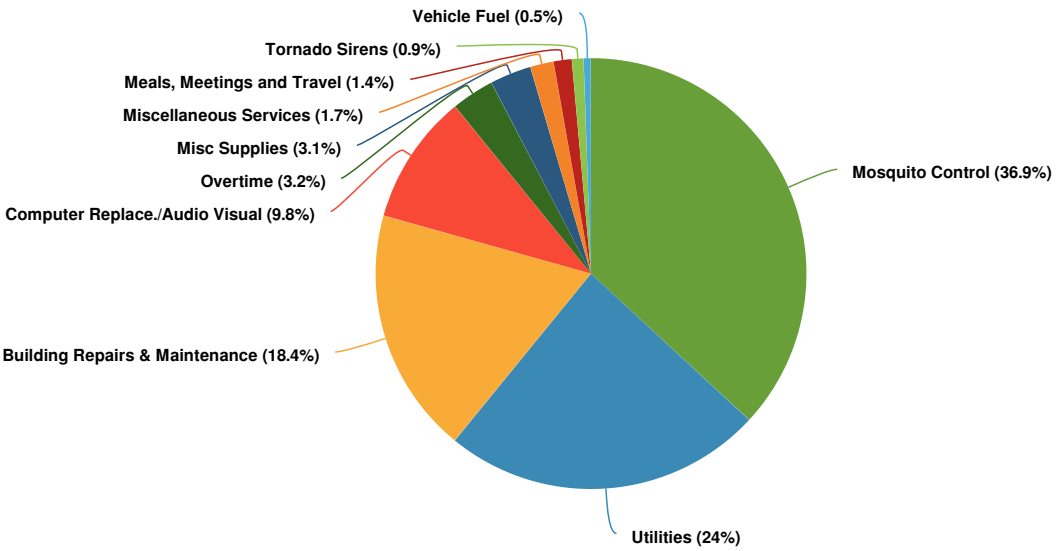
$108,434 **$27,234**
(33.54% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	10-64-4320-0	$5,000.00	$10,600.00
Total Computer Replace./Audio Visual:		**$5,000.00**	**$10,600.00**
Utilities			
Utilities	10-64-3110-0	$22,000.00	$26,049.00
Total Utilities:		**$22,000.00**	**$26,049.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	10-64-3175-0	$15,000.00	$20,000.00
Total Building Repairs & Maintenance:		**$15,000.00**	**$20,000.00**
Office Supplies			
Office Supplies	10-64-4310-0	$1,500.00	$0.00
Total Office Supplies:		**$1,500.00**	**$0.00**
Vehicle Fuel			
Vehicle Fuel	10-64-4520-0		$590.00
Total Vehicle Fuel:			**$590.00**
Overtime			
Overtime	10-64-1102-0		$3,500.00
Total Overtime:			**$3,500.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Miscellaneous Services			
Miscellaneous Services	10-64-3990-0	$2,200.00	$1,890.00
Total Miscellaneous Services:		**$2,200.00**	**$1,890.00**
Mosquito Control			
Mosquito Control	10-64-3690-0	$30,000.00	$40,000.00
Total Mosquito Control:		**$30,000.00**	**$40,000.00**
Meals, Meetings and Travel			
Meals, Meetings and Travel	10-64-3825-0	$500.00	$1,500.00
Total Meals, Meetings and Travel:		**$500.00**	**$1,500.00**
Misc Supplies			
Misc Supplies	10-64-4990-0	$2,500.00	$3,360.00
Total Misc Supplies:		**$2,500.00**	**$3,360.00**
Tornado Sirens			
Tornado Sirens	10-64-5001-0	$2,500.00	$945.00
Total Tornado Sirens:		**$2,500.00**	**$945.00**
Total Expense Objects:		**$81,200.00**	**$108,434.00**

Streets

Kyle Carter
Streets Supervisor

The Town of Severance maintains approximately 72 miles of the center lanes of the roadway. This includes major and minor arterial streets, collector streets, and local neighborhood streets. The Town of Severance Streets Department is responsible for periodic maintenance of the streets, pavement markings, and traffic control. The department patches potholes, paints pavement markings, replaces street signs, removes graffiti, maintains the graveled streets and alleys, manages vegetation, sweeps streets, and maintains stormwater.

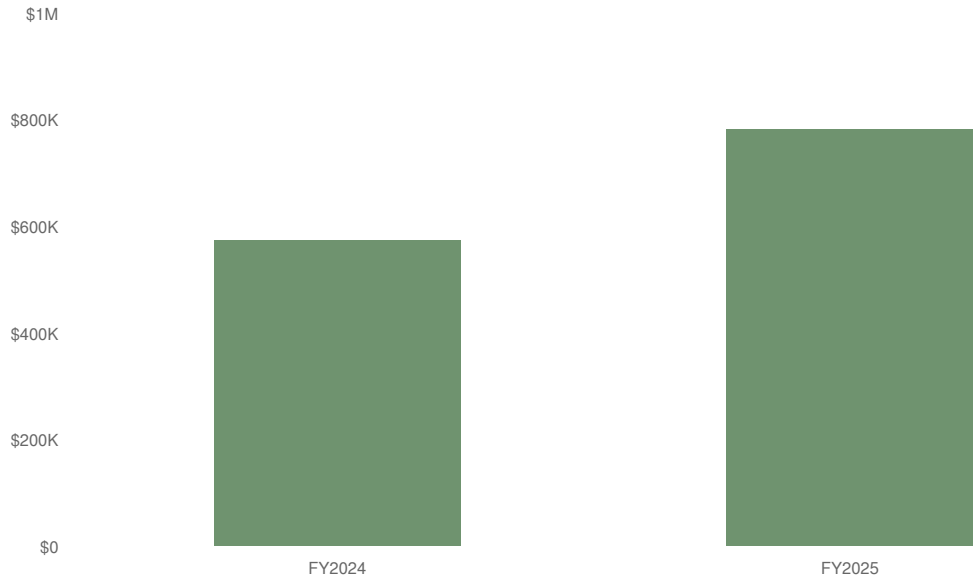
The Streets Department additionally provides snow maintenance to clear snow and ice from town streets on a prioritized basis driven by the amount of snow and the traffic impact of a particular street. The Department also removes snow from town property and town-owned trails.

- Department responsibilities include, but are not limited to:
- Repair and maintenance of streets
- Repair and maintenance of curbs, gutters, and sidewalks
- Repair and maintenance of traffic signs and pavement markings
- Small traffic control and flagging operations
- Grading of Town-owned dirt roads
- Right-of-way (ROW) mowing and maintenance
- Snow plowing and removal
- Street sweeping
- Drainage maintenance

Expenditures Summary

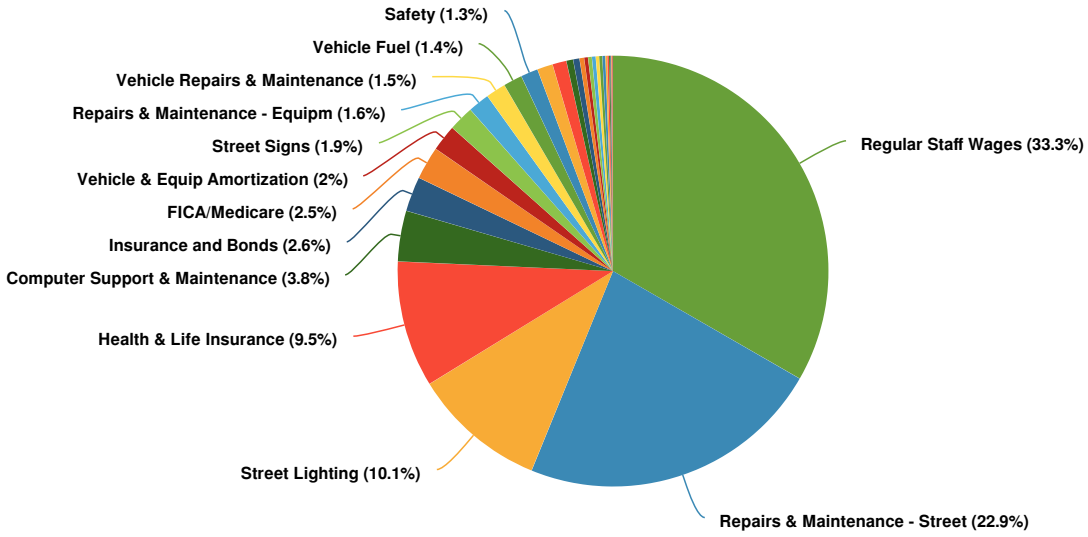
$783,100 **$208,386**
(36.26% vs. prior year)

Streets Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-61-1100-0	$116,407.00	$260,979.90
Total Regular Staff Wages:		**$116,407.00**	**$260,979.90**
FICA/Medicare			
FICA/Medicare	10-61-1130-0	$11,433.00	$19,492.42
Total FICA/Medicare:		**$11,433.00**	**$19,492.42**
Workers Compensation			
Workers Compensation	10-61-1140-0	$6,000.00	$8,299.00
Total Workers Compensation:		**$6,000.00**	**$8,299.00**
Unemployment			
Unemployment	10-61-1150-0	$451.00	$521.96
Total Unemployment:		**$451.00**	**$521.96**
Disability Insurance			
Disability Insurance	10-61-1161-0	$3,860.00	$2,248.27
Total Disability Insurance:		**$3,860.00**	**$2,248.27**
Telephone			
Telephone	10-61-3150-0	$2,000.00	$1,794.00
Total Telephone:		**$2,000.00**	**$1,794.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Insurance and Bonds			
Insurance and Bonds	10-61-3210-0	$17,375.00	$20,435.00
Total Insurance and Bonds:		**$17,375.00**	**$20,435.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-61-3810-0	$500.00	$500.00
Total Dues/Memberships/Subscriptions:		**$500.00**	**$500.00**
Continuing Education			
Continuing Education	10-61-3820-0	$1,500.00	$3,800.00
Total Continuing Education:		**$1,500.00**	**$3,800.00**
Safety			
Safety	10-61-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-61-4810-0	$825.00	$2,200.00
Total Uniforms:		**$825.00**	**$2,200.00**
Retirement			
Retirement	10-61-1104-0	$7,077.00	$9,269.77
Total Retirement:		**$7,077.00**	**$9,269.77**
Health & Life Insurance			
Health & Life Insurance	10-61-1160-0	$42,720.00	$74,224.17
Total Health & Life Insurance:		**$42,720.00**	**$74,224.17**
Utilities			
Utilities	10-61-3110-0		$744.00
Total Utilities:			**$744.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	10-61-3175-0	$2,000.00	$1,800.00
Total Building Repairs & Maintenance:		**$2,000.00**	**$1,800.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-61-3177-0	$8,080.00	$11,712.00
Total Vehicle Repairs & Maintenance:		**$8,080.00**	**$11,712.00**
Office Supplies			
Office Supplies	10-61-4310-0		$500.00
Total Office Supplies:			**$500.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Vehicle Fuel			
Vehicle Fuel	10-61-4520-0	$17,800.00	$11,160.00
Total Vehicle Fuel:		**$17,800.00**	**$11,160.00**
Unanticipated Exp/Contingency			
Unanticipated Exp/Contingency	10-61-4850-0	$10,000.00	$0.00
Total Unanticipated Exp/Contingency:		**$10,000.00**	**$0.00**
Miscellaneous Supplies			
Miscellaneous Supplies	10-61-4990-0	$5,000.00	$2,310.00
Total Miscellaneous Supplies:		**$5,000.00**	**$2,310.00**
Overtime			
Overtime	10-61-1102-0	$3,000.00	$2,700.00
Total Overtime:		**$3,000.00**	**$2,700.00**
Medical			
Medical	10-61-2300-0	$400.00	$0.00
Total Medical:		**$400.00**	**$0.00**
Other Professional Fees			
Other Professional Fees	10-61-2990-0	$1,200.00	$1,155.00
Total Other Professional Fees:		**$1,200.00**	**$1,155.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-61-4530-0	$15,419.00	$15,419.00
Total Vehicle & Equip Amortization:		**$15,419.00**	**$15,419.00**
Part-time Staff Wages			
Part-time Staff Wages	10-61-1101-0	$30,000.00	$0.00
Total Part-time Staff Wages:		**$30,000.00**	**$0.00**
Street Lighting			
Street Lighting	10-61-3161-0	$92,000.00	$78,750.00
Total Street Lighting:		**$92,000.00**	**$78,750.00**
Traffic Lights			
Traffic Lights	10-61-3162-0		$2,000.00
Total Traffic Lights:			**$2,000.00**
Repairs & Maintenance - Street			
Repairs & Maintenance - Street	10-61-3172-0	$125,000.00	$179,000.00
Total Repairs & Maintenance - Street:		**$125,000.00**	**$179,000.00**
Repairs & Maintenance - Equipm			

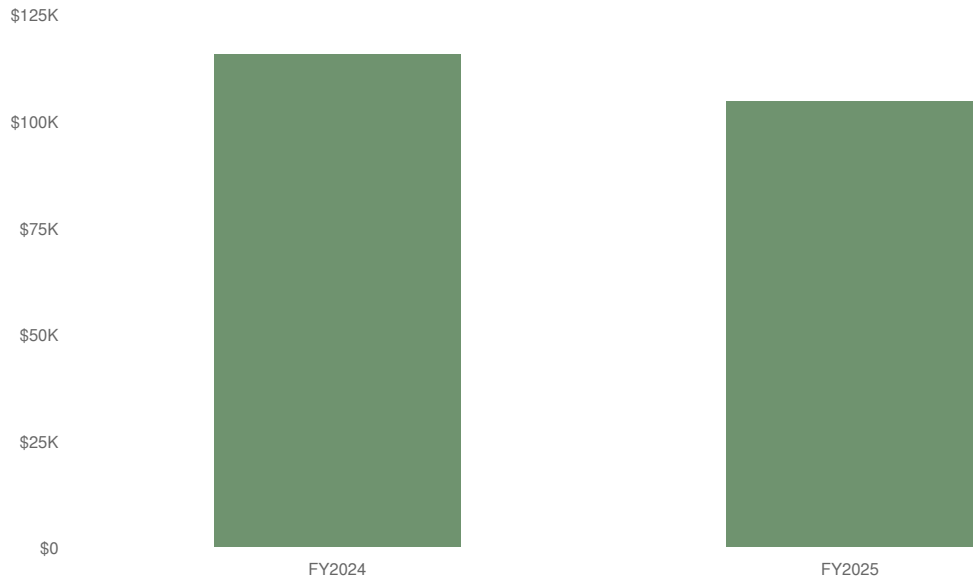
Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Repairs & Maintenance - Equipm	10-61-3173-0	$12,162.50	$12,500.00
Total Repairs & Maintenance - Equipm:		**$12,162.50**	**$12,500.00**
Meal, Meeting, Travel Expense			
Meal, Meeting, Travel Expense	10-61-3825-0	$250.00	$1,000.00
Total Meal, Meeting, Travel Expense:		**$250.00**	**$1,000.00**
Street Supplies			
Street Supplies	10-61-4311-0	$3,500.00	$3,885.00
Total Street Supplies:		**$3,500.00**	**$3,885.00**
Computer Support & Maintenance			
Computer Support & Maintenance	10-61-4330-0	$13,755.00	$29,791.00
Total Computer Support & Maintenance:		**$13,755.00**	**$29,791.00**
Street Signs			
Street Signs	10-61-5000-0	$15,000.00	$14,910.00
Total Street Signs:		**$15,000.00**	**$14,910.00**
Total Expense Objects:		**$574,714.50**	**$783,100.49**

Snow

Expenditures Summary

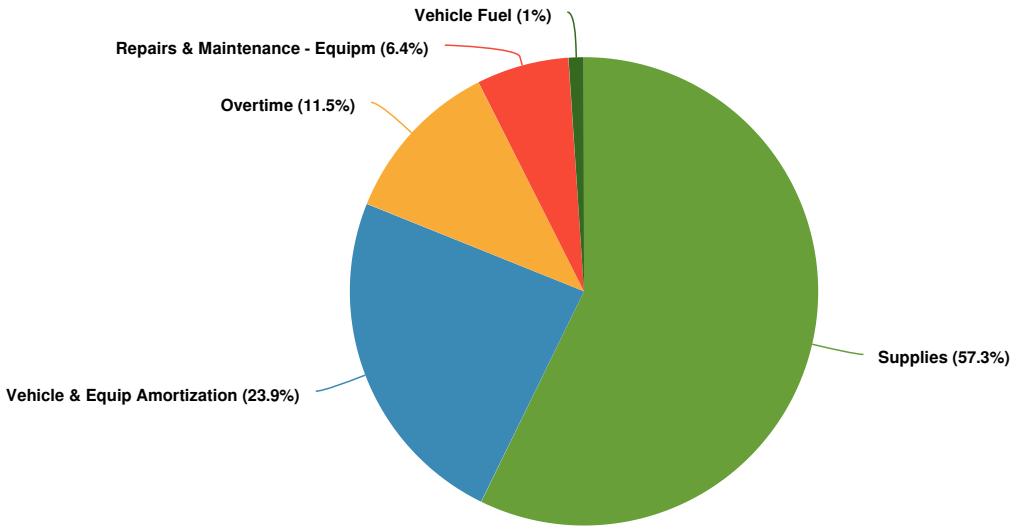
$104,800 -$11,014
(-9.51% vs. prior year)

Snow Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
FICA/Medicare			
FICA/Medicare	10-63-1130-0	$918.00	$0.00
Total FICA/Medicare:		**$918.00**	**$0.00**
Unemployment			
Unemployment	10-63-1150-0	$36.00	$0.00
Total Unemployment:		**$36.00**	**$0.00**
Safety			
Safety	10-63-4350-0	$10,000.00	$0.00
Total Safety:		**$10,000.00**	**$0.00**
Supplies			
Supplies	10-63-4110-0	$60,000.00	$60,000.00
Total Supplies:		**$60,000.00**	**$60,000.00**
Retirement			
Retirement	10-63-1104-0	$360.00	$0.00
Total Retirement:		**$360.00**	**$0.00**
Vehicle Fuel			
Vehicle Fuel	10-63-4520-0		$1,100.00
Total Vehicle Fuel:			**$1,100.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Overtime			
Overtime	10-63-1102-0	$12,000.00	$12,000.00
Total Overtime:		**$12,000.00**	**$12,000.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-63-4530-0	$25,000.00	$25,000.00
Total Vehicle & Equip Amortization:		**$25,000.00**	**$25,000.00**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	10-63-3173-0	$7,500.00	$6,700.00
Total Repairs & Maintenance - Equipm:		**$7,500.00**	**$6,700.00**
Total Expense Objects:		**$115,814.00**	**$104,800.00**

Parks

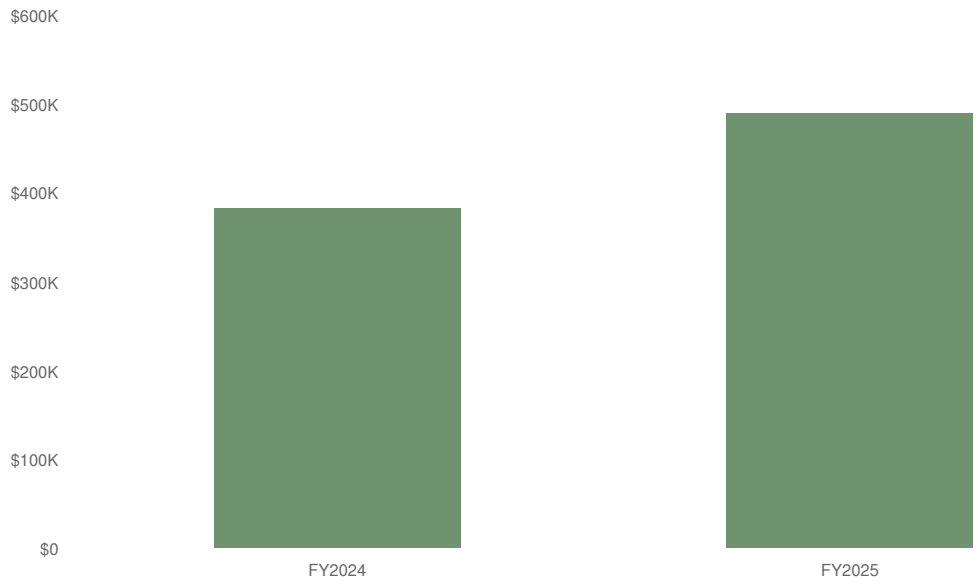
Brad Davison
Parks Supervisor

The Town of Severance Parks Department currently oversees seven parks and two community buildings, the Town Hall, and the Public Works Building. These areas account for approximately 27 acres of manicured parks. Not included in that total would be the additional hardscape, shelters, sidewalks, and parking lots throughout these parks that are also maintained by the department. Additionally, six parks in Severance are open to all residents but maintained by Metro Districts.

Expenditures Summary

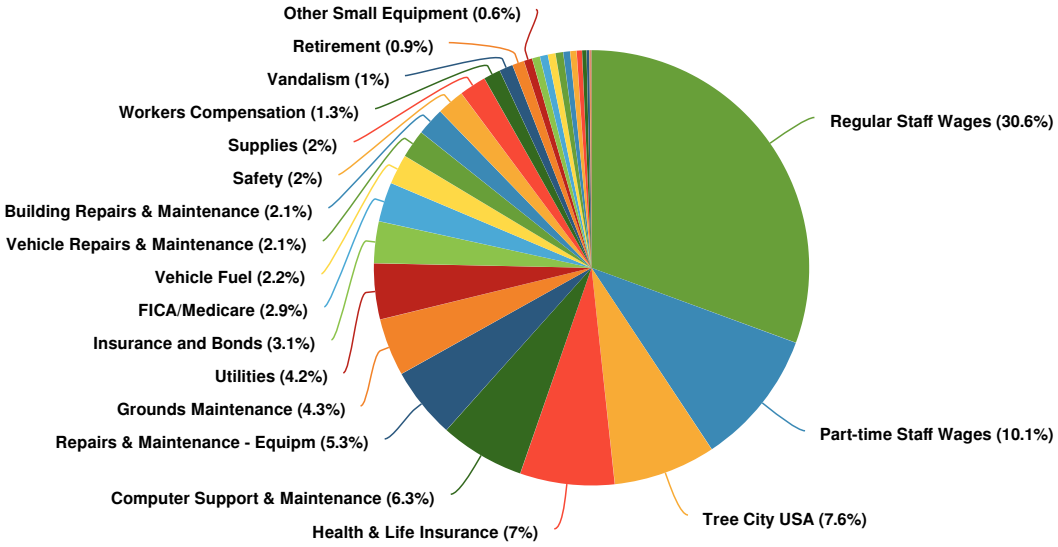
$490,539 **$107,234**
(27.98% vs. prior year)

Parks Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-65-1100-0	$105,811.00	$150,120.57
Total Regular Staff Wages:		**$105,811.00**	**$150,120.57**
FICA/Medicare			
FICA/Medicare	10-65-1130-0	$10,623.00	$14,385.33
Total FICA/Medicare:		**$10,623.00**	**$14,385.33**
Workers Compensation			
Workers Compensation	10-65-1140-0	$6,000.00	$6,176.00
Total Workers Compensation:		**$6,000.00**	**$6,176.00**
Unemployment			
Unemployment	10-65-1150-0	$419.00	$416.36
Total Unemployment:		**$419.00**	**$416.36**
Disability Insurance			
Disability Insurance	10-65-1161-0	$3,640.00	$2,820.65
Total Disability Insurance:		**$3,640.00**	**$2,820.65**
Insurance and Bonds			
Insurance and Bonds	10-65-3210-0	$17,025.00	$15,208.00
Total Insurance and Bonds:		**$17,025.00**	**$15,208.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	10-65-3810-0	$350.00	$350.00
Total Dues/Memberships/Subscriptions:		**$350.00**	**$350.00**
Continuing Education			
Continuing Education	10-65-3820-0	$1,250.00	$2,900.00
Total Continuing Education:		**$1,250.00**	**$2,900.00**
Safety			
Safety	10-65-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-65-4810-0	$825.00	$1,600.00
Total Uniforms:		**$825.00**	**$1,600.00**
Supplies			
Supplies	10-65-4990-0	$9,000.00	$9,870.00
Total Supplies:		**$9,000.00**	**$9,870.00**
Retirement			
Retirement	10-65-1104-0	$6,441.00	$4,321.92
Total Retirement:		**$6,441.00**	**$4,321.92**
Health & Life Insurance			
Health & Life Insurance	10-65-1160-0	$40,935.00	$34,392.60
Total Health & Life Insurance:		**$40,935.00**	**$34,392.60**
Utilities			
Utilities	10-65-3110-0	$17,500.00	$20,370.00
Total Utilities:		**$17,500.00**	**$20,370.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	10-65-3175-0	$5,000.00	$10,100.00
Total Building Repairs & Maintenance:		**$5,000.00**	**$10,100.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-65-3177-0	$8,580.00	$10,283.00
Total Vehicle Repairs & Maintenance:		**$8,580.00**	**$10,283.00**
Vehicle Fuel			
Vehicle Fuel	10-65-4520-0	$16,800.00	$10,960.00
Total Vehicle Fuel:		**$16,800.00**	**$10,960.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Overtime			
Overtime	10-65-1102-0	$3,000.00	$2,800.00
Total Overtime:		**$3,000.00**	**$2,800.00**
Telephone/pagers			
Telephone/pagers	10-65-3150-0	$2,200.00	$2,284.00
Total Telephone/pagers:		**$2,200.00**	**$2,284.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-65-4530-0	$2,918.75	$2,919.00
Total Vehicle & Equip Amortization:		**$2,918.75**	**$2,919.00**
Part-time Staff Wages			
Part-time Staff Wages	10-65-1101-0	$30,000.00	$49,520.55
Total Part-time Staff Wages:		**$30,000.00**	**$49,520.55**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	10-65-3173-0	$15,162.50	$25,900.00
Total Repairs & Maintenance - Equipm:		**$15,162.50**	**$25,900.00**
Computer Support & Maintenance			
Computer Support & Maintenance	10-65-4330-0	$14,125.00	$30,951.00
Total Computer Support & Maintenance:		**$14,125.00**	**$30,951.00**
Vandalism			
Vandalism	10-65-3171-0	$5,000.00	$5,000.00
Total Vandalism:		**$5,000.00**	**$5,000.00**
Tree & Landscape Maintenance			
Tree & Landscape Maintenance	10-65-3172-0	$2,500.00	$2,520.00
Total Tree & Landscape Maintenance:		**$2,500.00**	**$2,520.00**
Grounds Maintenance			
Grounds Maintenance	10-65-3176-0	$10,000.00	$21,025.00
Total Grounds Maintenance:		**$10,000.00**	**$21,025.00**
Meeting/Meals/Travel			
Meeting/Meals/Travel	10-65-3825-0		$1,000.00
Total Meeting/Meals/Travel:			**$1,000.00**
Services			
Services	10-65-3990-0	$2,000.00	$2,000.00
Total Services:		**$2,000.00**	**$2,000.00**
Unanticipated Exp/Contigency			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Unanticipated Exp/Contigency	10-65-4850-0	$10,000.00	$0.00
Total Unanticipated Exp/Contigency:		**$10,000.00**	**$0.00**
Tree City USA			
Tree City USA	10-65-6000-0	$21,200.00	$37,300.00
Total Tree City USA:		**$21,200.00**	**$37,300.00**
Other Small Equipment			
Other Small Equipment	10-65-7990-0	$5,000.00	$3,045.00
Total Other Small Equipment:		**$5,000.00**	**$3,045.00**
Total Expense Objects:		**$383,305.25**	**$490,538.98**

Planning

Shani Porter
Planning Director

The Planning Department consists of a director and town planner, and can be divided into the primary categories below:

- Land use regulations/planning
- Oversight of Town Engineering
- Economic Development

The land use and regulation portion of the planning department involves considerable staff time to process land use applications within the Town's Growth Management Area. This includes annexation of property, platting of property, entitlement, and construction of private development. Much of this portion of the department is paid for by private developers through the fee schedule. Processes such as the Comprehensive Plan require funds for resident notice and involvement.

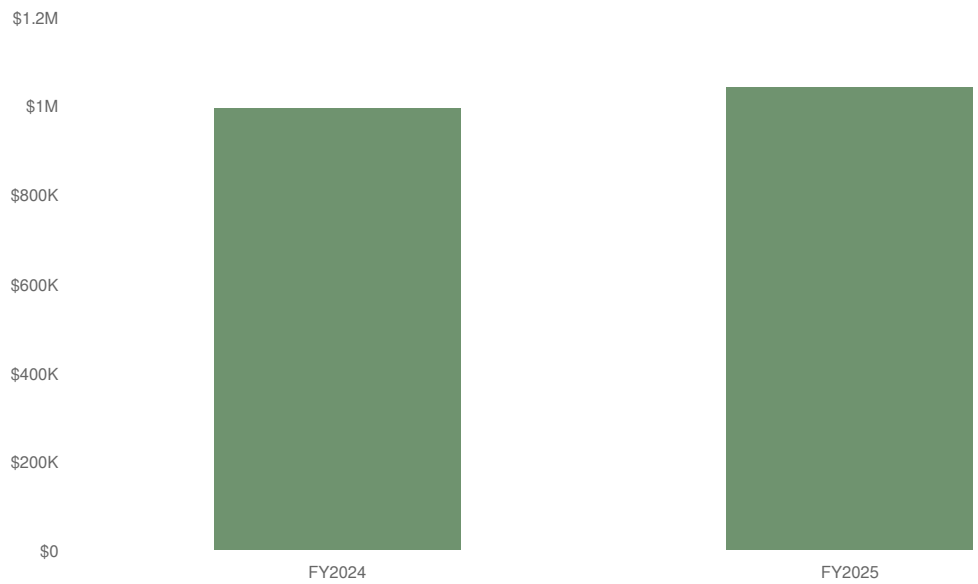
Additionally, following the completion of a land use process, the Planning Department ensures proper installation and warranty of public improvements such as water, storm, sewer, landscaping, and roads. This is a vital function in protecting the town's assets and ensuring sustainable future budgets.

The Planning Department is heavily involved in the town's economic development. This includes seeking out potential commercial development, working through the entitlement process, and attempting to use incentives, where appropriate, and with Town Council approval. Items in this portion of the budget such as improved signage and monies for potential incentives are integral to a successful economic future in the Town of Severance.

Expenditures Summary

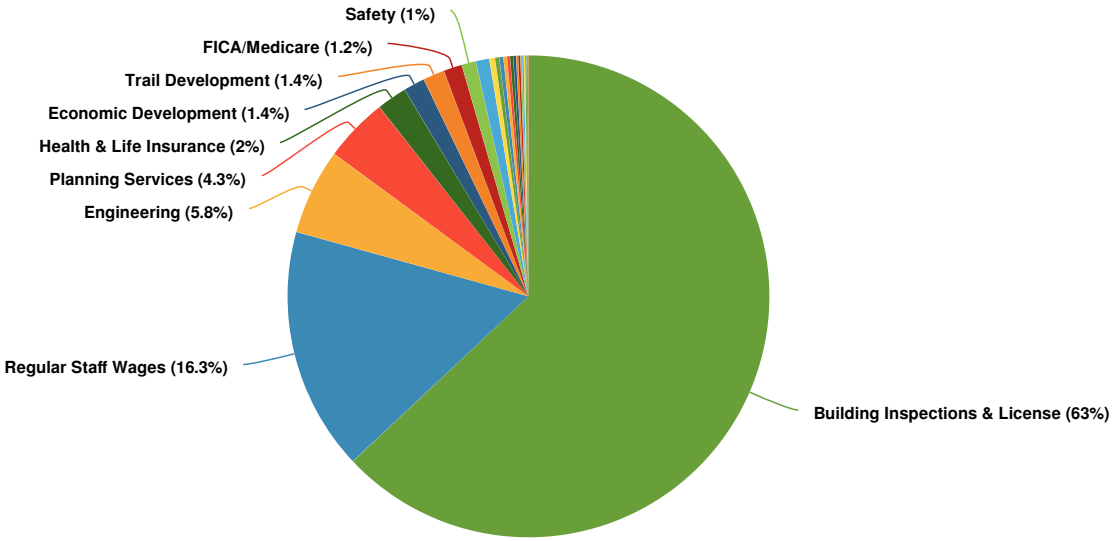
$1,043,432 **$45,683**
(4.58% vs. prior year)

Planning Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	10-70-1100-0	$326,224.00	$170,202.24
Total Regular Staff Wages:		**$326,224.00**	**$170,202.24**
FICA/Medicare			
FICA/Medicare	10-70-1130-0	$24,957.00	$13,020.47
Total FICA/Medicare:		**$24,957.00**	**$13,020.47**
Workers Compensation			
Workers Compensation	10-70-1140-0	$8,000.00	$3,860.00
Total Workers Compensation:		**$8,000.00**	**$3,860.00**
Unemployment			
Unemployment	10-70-1150-0	$980.00	$340.40
Total Unemployment:		**$980.00**	**$340.40**
Disability Insurance			
Disability Insurance	10-70-1161-0	$6,200.00	$2,553.03
Total Disability Insurance:		**$6,200.00**	**$2,553.03**
Telephone			
Telephone	10-70-3150-0	$2,500.00	$1,157.00
Total Telephone:		**$2,500.00**	**$1,157.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Insurance and Bonds			
Insurance and Bonds	10-70-3210-0	$18,490.00	$9,505.00
Total Insurance and Bonds:		**$18,490.00**	**$9,505.00**
Continuing Education			
Continuing Education	10-70-3820-0	$3,000.00	$3,000.00
Total Continuing Education:		**$3,000.00**	**$3,000.00**
Safety			
Safety	10-70-4350-0	$10,000.00	$10,000.00
Total Safety:		**$10,000.00**	**$10,000.00**
Uniforms			
Uniforms	10-70-4810-0	$400.00	$1,200.00
Total Uniforms:		**$400.00**	**$1,200.00**
Retirement			
Retirement	10-70-1104-0	$19,575.00	$2,028.00
Total Retirement:		**$19,575.00**	**$2,028.00**
Health & Life Insurance			
Health & Life Insurance	10-70-1160-0	$43,623.00	$21,144.00
Total Health & Life Insurance:		**$43,623.00**	**$21,144.00**
Utilities			
Utilities	10-70-3110-0	$1,000.00	$787.00
Total Utilities:		**$1,000.00**	**$787.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	10-70-3177-0	$990.00	$0.00
Total Vehicle Repairs & Maintenance:		**$990.00**	**$0.00**
Office Supplies			
Office Supplies	10-70-4310-0	$750.00	$1,500.00
Total Office Supplies:		**$750.00**	**$1,500.00**
Vehicle Fuel			
Vehicle Fuel	10-70-4520-0	$3,780.00	$2,190.00
Total Vehicle Fuel:		**$3,780.00**	**$2,190.00**
Overtime			
Overtime	10-70-1102-0		$100.00
Total Overtime:			**$100.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Other Professional Fees			
Other Professional Fees	10-70-2990-0	$2,500.00	$1,000.00
Total Other Professional Fees:		**$2,500.00**	**$1,000.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	10-70-4530-0	$1,980.00	$1,980.00
Total Vehicle & Equip Amortization:		**$1,980.00**	**$1,980.00**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	10-70-3173-0	$500.00	$0.00
Total Repairs & Maintenance - Equipm:		**$500.00**	**$0.00**
Engineering			
Engineering	10-70-2400-0	$40,000.00	$60,000.00
Total Engineering:		**$40,000.00**	**$60,000.00**
Planning Services			
Planning Services	10-70-2600-0	$40,000.00	$45,000.00
Total Planning Services:		**$40,000.00**	**$45,000.00**
Building Inspections & License			
Building Inspections & License	10-70-2980-0	$400,000.00	$657,500.00
Total Building Inspections & License:		**$400,000.00**	**$657,500.00**
Publishing/Communications			
Publishing/Communications	10-70-3330-0	$500.00	$0.00
Total Publishing/Communications:		**$500.00**	**$0.00**
Dues & Memberships			
Dues & Memberships	10-70-3810-0	$6,500.00	$2,835.00
Total Dues & Memberships:		**$6,500.00**	**$2,835.00**
Meals/Miscellaneous/Travel			
Meals/Miscellaneous/Travel	10-70-3825-0		$1,000.00
Total Meals/Miscellaneous/Travel:			**$1,000.00**
Computer Support			
Computer Support	10-70-4330-0	$5,300.00	$1,530.00
Total Computer Support:		**$5,300.00**	**$1,530.00**
Economic Development			
Economic Development	10-70-4987-0	$15,000.00	$15,000.00
Total Economic Development:		**$15,000.00**	**$15,000.00**
Trail Development			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Trail Development	10-70-4989-0	$15,000.00	$15,000.00
Total Trail Development:		**$15,000.00**	**$15,000.00**
Total Expense Objects:		**$997,749.00**	**$1,043,432.15**

Water

Adam Strauch
Water and Wastewater Supervisor

The Town of Severance's water assets can be divided into two different areas:

- Water rights, or the ownership of raw water
- The storage and distribution of potable water

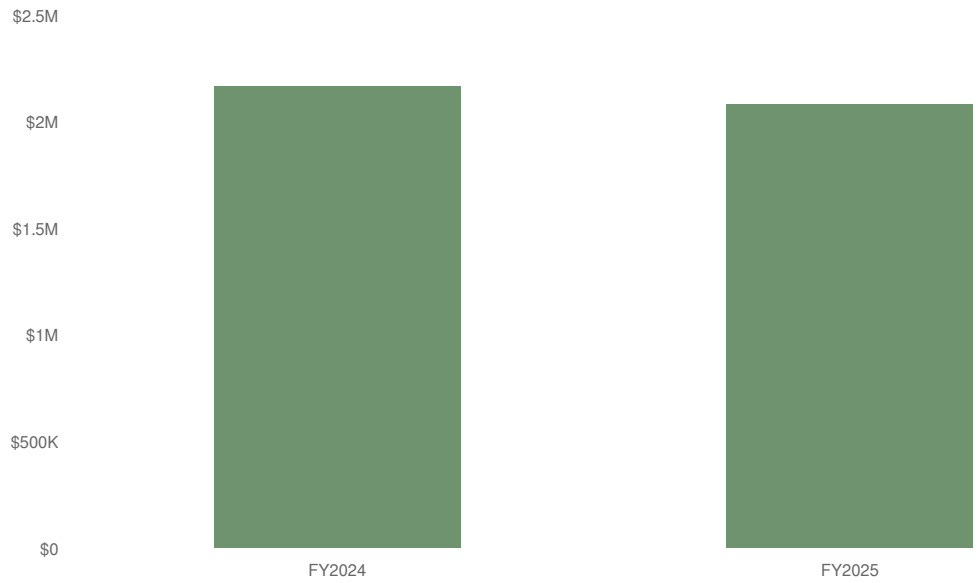
The Town primarily supplies its potable water system by acquiring Colorado-Big Thompson or North Poudre Irrigation Company raw water shares that provide a right to the water within those waterways. The North Poudre Irrigation and Colorado-Big Thompson raw water shares each provide their specific yields (gallons per year), corresponding to their usage for the town's residential, commercial, or industrial projects. The town maintains a water portfolio that is intended to be able to provide residents with adequate potable water in a drought scenario.

The Town of Severance receives its treated water from a single provider, North Weld County Water District (NWCWD). The Town of Severance is responsible for acquiring its own raw water supplies, which are transferred to NWCWD annually for treatment and delivery. Severance has two 500,000-gallon treated-water storage tanks with a total capacity of one million gallons (MG) and an additional 1.5 million elevated tank. These existing storage tanks provide water for fire protection, daily operating levels, and emergency water storage.

Expenditures Summary

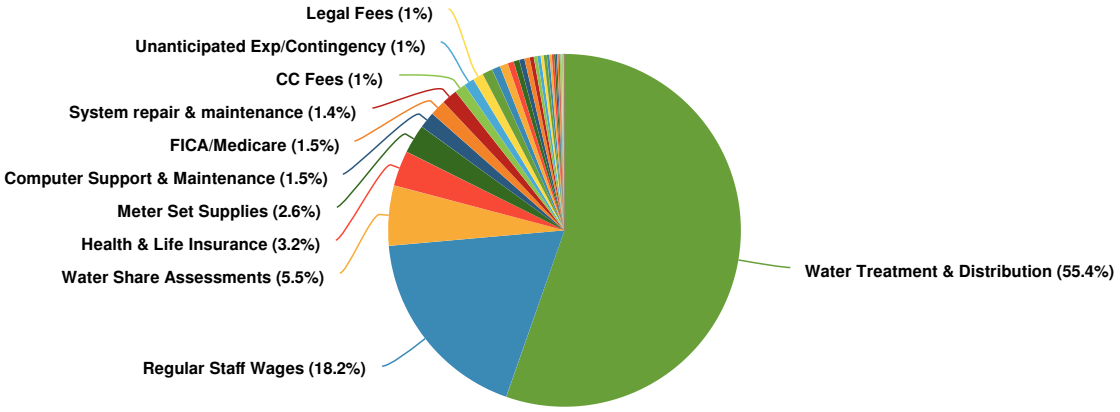
$2,086,000 **-$83,115**
(-3.83% vs. prior year)

Water Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	51-81-1100-0	$33,003.00	$47,570.44
Regular Staff Wages	51-82-1100-0	$316,971.00	$332,943.15
Total Regular Staff Wages:		**$349,974.00**	**$380,513.59**
FICA/Medicare			
FICA/Medicare	51-81-1130-0	$2,542.00	$3,705.89
FICA/Medicare	51-82-1130-0	$24,637.00	$26,582.90
Total FICA/Medicare:		**$27,179.00**	**$30,288.78**
Workers Compensation			
Workers Compensation	51-81-1140-0	$1,000.00	$772.00
Workers Compensation	51-82-1140-0	$6,000.00	$7,238.00
Total Workers Compensation:		**$7,000.00**	**$8,010.00**
Unemployment			
Unemployment	51-81-1150-0	$101.00	$158.13
Unemployment	51-82-1150-0	$973.00	$540.72
Total Unemployment:		**$1,074.00**	**$698.86**
Disability Insurance			
Disability Insurance	51-81-1161-0	$760.00	$1,159.03

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Disability Insurance	51-82-1161-0	$6,015.00	$5,212.33
Total Disability Insurance:		**$6,775.00**	**$6,371.37**
Legal Fees			
Legal Fees	51-82-2100-0	$20,000.00	$20,000.00
Total Legal Fees:		**$20,000.00**	**$20,000.00**
Telephone			
Telephone	51-82-3150-0	$2,500.00	$2,721.00
Total Telephone:		**$2,500.00**	**$2,721.00**
Insurance and Bonds			
Insurance and Bonds	51-82-3210-0	$18,250.00	$19,722.00
Total Insurance and Bonds:		**$18,250.00**	**$19,722.00**
Printing			
Printing	51-81-3320-0	$2,500.00	$1,500.00
Total Printing:		**$2,500.00**	**$1,500.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	51-82-3810-0	$500.00	$600.00
Total Dues/Memberships/Subscriptions:		**$500.00**	**$600.00**
Continuing Education			
Continuing Education	51-82-3820-0	$2,000.00	$3,300.00
Total Continuing Education:		**$2,000.00**	**$3,300.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	51-82-4320-0	$4,000.00	$4,300.00
Total Computer Replace./Audio Visual:		**$4,000.00**	**$4,300.00**
Computer Support and Maint			
Computer Support and Maint	51-81-4330-0	$3,000.00	$0.00
Total Computer Support and Maint:		**$3,000.00**	**$0.00**
Uniforms			
Uniforms	51-82-4810-0	$750.00	$1,850.00
Total Uniforms:		**$750.00**	**$1,850.00**
Retirement			
Retirement	51-81-1104-0	$1,987.00	$2,154.06
Retirement	51-82-1104-0	$19,175.00	$13,442.53
Total Retirement:		**$21,162.00**	**$15,596.59**
Health & Life Insurance			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Health & Life Insurance	51-81-1160-0	$7,199.00	$12,392.40
Health & Life Insurance	51-82-1160-0	$53,840.00	$55,235.10
Total Health & Life Insurance:		**$61,039.00**	**$67,627.50**
Utilities			
Utilities	51-82-3110-0	$17,500.00	$15,897.00
Total Utilities:		**$17,500.00**	**$15,897.00**
Building Repairs & Maintenance			
Building Repairs & Maintenance	51-82-3175-0	$2,000.00	$600.00
Total Building Repairs & Maintenance:		**$2,000.00**	**$600.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	51-82-3177-0	$6,330.00	$6,733.00
Total Vehicle Repairs & Maintenance:		**$6,330.00**	**$6,733.00**
Office Supplies			
Office Supplies	51-82-4310-0		$100.00
Total Office Supplies:			**$100.00**
Vehicle Fuel			
Vehicle Fuel	51-82-4520-0	$15,550.00	$11,020.00
Total Vehicle Fuel:		**$15,550.00**	**$11,020.00**
Unanticipated Exp/Contingency			
Unanticipated Exp/Contingency	51-82-4850-0	$20,000.00	$20,000.00
Total Unanticipated Exp/Contingency:		**$20,000.00**	**$20,000.00**
Miscellaneous Supplies			
Miscellaneous Supplies	51-82-4990-0	$1,000.00	$4,300.00
Total Miscellaneous Supplies:		**$1,000.00**	**$4,300.00**
Overtime			
Overtime	51-81-1102-0	$200.00	$100.00
Overtime	51-82-1102-0	$5,000.00	$5,000.00
Total Overtime:		**$5,200.00**	**$5,100.00**
Other Professional Fees			
Other Professional Fees	51-82-2900-0	$12,000.00	$10,000.00
Total Other Professional Fees:		**$12,000.00**	**$10,000.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	51-82-4530-0	$1,768.75	$1,769.00
Total Vehicle & Equip Amortization:		**$1,768.75**	**$1,769.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	51-82-3173-0	$7,662.50	$5,800.00
Total Repairs & Maintenance - Equipm:		**$7,662.50**	**$5,800.00**
Computer Support & Maintenance			
Computer Support & Maintenance	51-82-4330-0	$15,060.00	$31,621.00
Total Computer Support & Maintenance:		**$15,060.00**	**$31,621.00**
Meeting/Meals/Travel			
Meeting/Meals/Travel	51-82-3825-0		$250.00
Total Meeting/Meals/Travel:			**$250.00**
Other Small Equipment			
Other Small Equipment	51-82-7990-0	$2,500.00	$2,500.00
Total Other Small Equipment:		**$2,500.00**	**$2,500.00**
Engineering			
Engineering	51-82-2400-0	$10,000.00	$10,000.00
Total Engineering:		**$10,000.00**	**$10,000.00**
Utility Bill Adjustments			
Utility Bill Adjustments	51-81-5000-0		$10.00
Total Utility Bill Adjustments:			**$10.00**
CC Fees			
CC Fees	51-81-3162-0	$25,000.00	$21,000.00
Total CC Fees:		**$25,000.00**	**$21,000.00**
Mailing Service			
Mailing Service	51-81-4345-0	$18,000.00	$11,600.00
Total Mailing Service:		**$18,000.00**	**$11,600.00**
Water System Improve. Permit			
Water System Improve. Permit	51-82-2410-0	$500.00	$600.00
Total Water System Improve. Permit:		**$500.00**	**$600.00**
System repair & maintenance			
System repair & maintenance	51-82-3178-0	$30,000.00	$30,000.00
Total System repair & maintenance:		**$30,000.00**	**$30,000.00**
Sampling/Testing			
Sampling/Testing	51-82-3200-0	$3,500.00	$1,100.00
Total Sampling/Testing:		**$3,500.00**	**$1,100.00**
Other Services			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Other Services	51-82-3990-0	$12,000.00	$5,900.00
Total Other Services:		**$12,000.00**	**$5,900.00**
Water System Supplies			
Water System Supplies	51-82-4120-0	$8,000.00	$2,100.00
Total Water System Supplies:		**$8,000.00**	**$2,100.00**
Meter Set Supplies			
Meter Set Supplies	51-82-4130-0	$65,000.00	$55,000.00
Total Meter Set Supplies:		**$65,000.00**	**$55,000.00**
Water Treatment & Distribution			
Water Treatment & Distribution	51-82-4995-0	$1,100,000.00	$1,155,000.00
Total Water Treatment & Distribution:		**$1,100,000.00**	**$1,155,000.00**
Water Share Assessments			
Water Share Assessments	51-82-4997-0	$125,000.00	$114,900.00
Total Water Share Assessments:		**$125,000.00**	**$114,900.00**
Admin Overhead Allocation			
Admin Overhead Allocation	51-82-8200-0	$137,840.00	$0.00
Total Admin Overhead Allocation:		**$137,840.00**	**$0.00**
Total Expense Objects:		**$2,169,114.25**	**$2,085,999.69**

Wastewater

Adam Strauch
Water and Wastewater Supervisor

Our current wastewater system is a collection system of sanitary sewer lines that transport the sewage either to a lagoon-style wastewater treatment plant or down a trunk line to the regional treatment plant in Windsor.

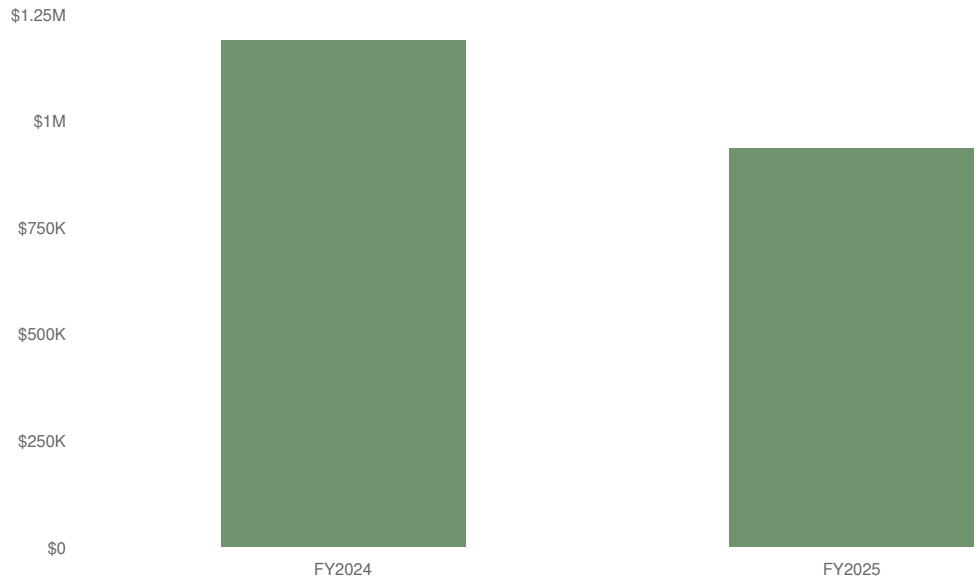
The State of Colorado and the Environmental Protection Agency require regular monitoring and testing of the discharged water, with strict standards that must be met. Regulations also dictate the inspection, maintenance, and repair of the system. Non-compliance could result in significant fines or the shutdown of the wastewater treatment system.
The system can be divided into two primary areas:

- The collection system is made up of sanitary sewer lines that transport sewage from homes and businesses to the treatment facility. For lines that are not gravity-fed, lift stations are used to pump the sewage.
- The wastewater treatment plant begins with screens removing trash. The sewage then enters the first of three lagoons that remove the sludge. Lastly, the water is chemically treated, meeting all water quality standards for recycled water, and discharged into the John Law.

Expenditures Summary

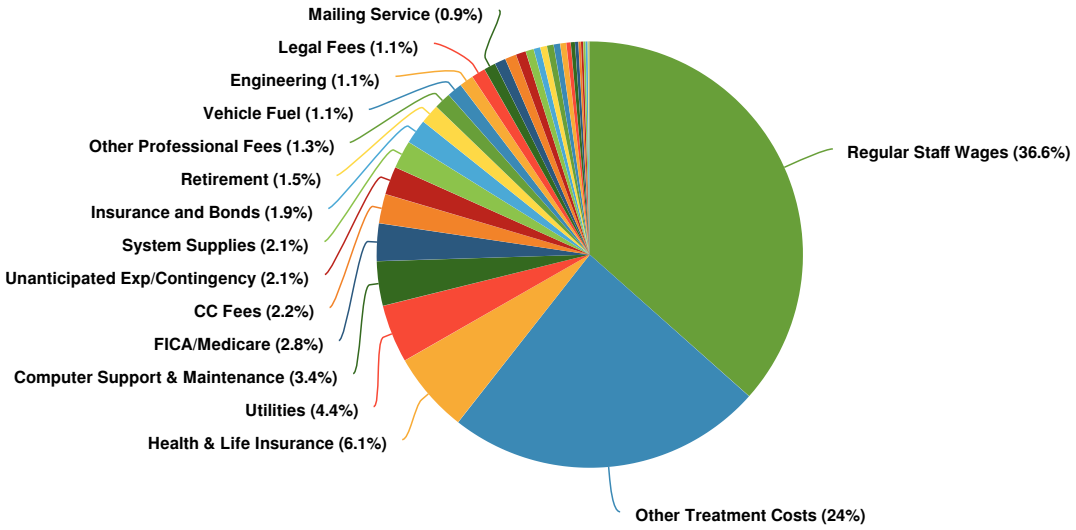
$938,102 **-$252,038**
(-21.18% vs. prior year)

Wastewater Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	52-81-1100-0	$19,305.00	$13,946.25
Regular Staff Wages	52-82-1100-0	$283,912.00	$329,179.81
Total Regular Staff Wages:		**$303,217.00**	**$343,126.06**
FICA/Medicare			
FICA/Medicare	52-81-1130-0	$1,488.00	$2,316.18
FICA/Medicare	52-82-1130-0	$21,955.00	$24,362.89
Total FICA/Medicare:		**$23,443.00**	**$26,679.06**
Workers Compensation			
Workers Compensation	52-81-1140-0	$500.00	$483.00
Workers Compensation	52-82-1140-0	$6,000.00	$6,659.00
Total Workers Compensation:		**$6,500.00**	**$7,142.00**
Unemployment			
Unemployment	52-81-1150-0	$60.00	$27.89
Unemployment	52-82-1150-0	$867.00	$596.19
Total Unemployment:		**$927.00**	**$624.08**
Disability Insurance			
Disability Insurance	52-81-1161-0	$445.00	$454.15

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Disability Insurance	52-82-1161-0	$5,395.00	$4,344.65
Total Disability Insurance:		**$5,840.00**	**$4,798.80**
Legal Fees			
Legal Fees	52-82-2100-0	$20,000.00	$10,000.00
Total Legal Fees:		**$20,000.00**	**$10,000.00**
Telephone			
Telephone	52-82-3150-0	$2,350.00	$2,455.00
Total Telephone:		**$2,350.00**	**$2,455.00**
Insurance and Bonds			
Insurance and Bonds	52-82-3210-0	$18,250.00	$17,584.00
Total Insurance and Bonds:		**$18,250.00**	**$17,584.00**
Printing			
Printing	52-81-3320-0	$2,500.00	$1,500.00
Total Printing:		**$2,500.00**	**$1,500.00**
Dues/Memberships/Subscriptions			
Dues/Memberships/Subscriptions	52-82-3810-0	$1,500.00	$1,600.00
Total Dues/Memberships/Subscriptions:		**$1,500.00**	**$1,600.00**
Continuing Education			
Continuing Education	52-82-3820-0	$1,500.00	$3,100.00
Total Continuing Education:		**$1,500.00**	**$3,100.00**
Computer Replace./Audio Visual			
Computer Replace./Audio Visual	52-82-4320-0	$4,000.00	$4,300.00
Total Computer Replace./Audio Visual:		**$4,000.00**	**$4,300.00**
Computer Support and Maint			
Computer Support and Maint	52-81-4330-0	$3,000.00	$0.00
Total Computer Support and Maint:		**$3,000.00**	**$0.00**
Uniforms			
Uniforms	52-82-4810-0	$750.00	$1,700.00
Total Uniforms:		**$750.00**	**$1,700.00**
Retirement			
Retirement	52-81-1104-0	$1,163.00	$1,346.29
Retirement	52-82-1104-0	$17,131.00	$12,537.11
Total Retirement:		**$18,294.00**	**$13,883.40**
Health & Life Insurance			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Health & Life Insurance	52-81-1160-0	$4,112.00	$7,206.00
Health & Life Insurance	52-82-1160-0	$49,242.00	$50,306.70
Total Health & Life Insurance:		**$53,354.00**	**$57,512.70**
Utilities			
Utilities	52-82-3110-0	$60,000.00	$41,365.00
Total Utilities:		**$60,000.00**	**$41,365.00**
Vehicle Repairs & Maintenance			
Vehicle Repairs & Maintenance	52-82-3177-0	$5,430.00	$4,612.00
Total Vehicle Repairs & Maintenance:		**$5,430.00**	**$4,612.00**
Vehicle Fuel			
Vehicle Fuel	52-82-4520-0	$15,550.00	$10,770.00
Total Vehicle Fuel:		**$15,550.00**	**$10,770.00**
Unanticipated Exp/Contingency			
Unanticipated Exp/Contingency	52-82-4850-0	$20,000.00	$20,000.00
Total Unanticipated Exp/Contingency:		**$20,000.00**	**$20,000.00**
Miscellaneous Supplies			
Miscellaneous Supplies	52-82-4990-0	$5,000.00	$3,000.00
Total Miscellaneous Supplies:		**$5,000.00**	**$3,000.00**
Overtime			
Overtime	52-81-1102-0	$125.00	$100.00
Overtime	52-82-1102-0	$3,000.00	$4,700.00
Total Overtime:		**$3,125.00**	**$4,800.00**
Other Professional Fees			
Other Professional Fees	52-82-2900-0	$10,000.00	$12,000.00
Total Other Professional Fees:		**$10,000.00**	**$12,000.00**
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	52-82-4530-0	$1,768.75	$1,769.00
Total Vehicle & Equip Amortization:		**$1,768.75**	**$1,769.00**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	52-82-3173-0	$6,162.50	$5,800.00
Total Repairs & Maintenance - Equipm:		**$6,162.50**	**$5,800.00**
Computer Support & Maintenance			
Computer Support & Maintenance	52-82-4330-0	$15,060.00	$31,621.00
Total Computer Support & Maintenance:		**$15,060.00**	**$31,621.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Engineering			
Engineering	52-82-2400-0	$15,000.00	$10,000.00
Total Engineering:		**$15,000.00**	**$10,000.00**
Meals/Miscellaneous/Travel			
Meals/Miscellaneous/Travel	52-82-3825-0		$250.00
Total Meals/Miscellaneous/Travel:			**$250.00**
Utility Bill Adjustments			
Utility Bill Adjustments	52-81-5000-0		$10.00
Total Utility Bill Adjustments:			**$10.00**
CC Fees			
CC Fees	52-81-3162-0	$25,000.00	$21,000.00
Total CC Fees:		**$25,000.00**	**$21,000.00**
Mailing Service			
Mailing Service	52-81-4345-0	$12,000.00	$8,400.00
Total Mailing Service:		**$12,000.00**	**$8,400.00**
System repair & maintenance			
System repair & maintenance	52-82-3178-0	$50,000.00	$8,000.00
Total System repair & maintenance:		**$50,000.00**	**$8,000.00**
Sampling/Testing			
Sampling/Testing	52-82-3200-0	$6,500.00	$4,800.00
Total Sampling/Testing:		**$6,500.00**	**$4,800.00**
Other Services			
Other Services	52-82-3990-0	$8,000.00	$8,000.00
Total Other Services:		**$8,000.00**	**$8,000.00**
Admin Overhead Allocation			
Admin Overhead Allocation	52-82-8200-0	$119,119.00	$0.00
Total Admin Overhead Allocation:		**$119,119.00**	**$0.00**
Discharge Permit Fees			
Discharge Permit Fees	52-82-2410-0	$2,000.00	$500.00
Total Discharge Permit Fees:		**$2,000.00**	**$500.00**
Other Treatment Costs			
Other Treatment Costs	52-82-3290-0	$325,000.00	$225,400.00
Total Other Treatment Costs:		**$325,000.00**	**$225,400.00**
System Supplies			

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
System Supplies	52-82-4120-0	$20,000.00	$20,000.00
Total System Supplies:		**$20,000.00**	**$20,000.00**
Total Expense Objects:		**$1,190,140.25**	**$938,102.11**

Stormwater

Adam Strauch
Water and Wastewater Supervisor

The stormwater conveyance system collects and transports urban runoff that may contain certain pollutants. Regularly maintaining catch basins, stormwater inlets, and other stormwater conveyance structures will remove pollutants, prevent clogging of the downstream drainage system, restore catch basins' sediment trapping capacity, and ensure the system functions properly to avoid flooding.

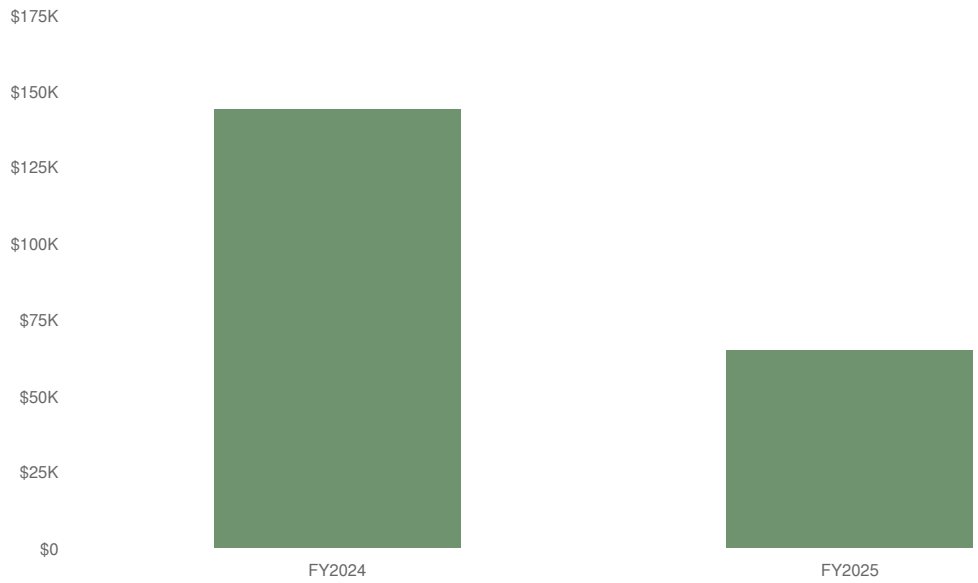
Responsibilities include:

- Inspect and clean the catch basins, culverts, inlets structures, drainage channels, and detention ponds throughout the Town on a regular basis
- Conduct quarterly routine maintenance and look for evidence of illegal discharges or illicit connections
- Conduct inspections more frequently during the wet season for recognized problem areas where sediment or trash accumulates more often
- Keep accurate records of the catch basins cleaned
- Develop a flushing schedule that keeps the storm drainpipes clear of excessive build up
- Perform immediate repair of any deterioration threatening structural integrity

Expenditures Summary

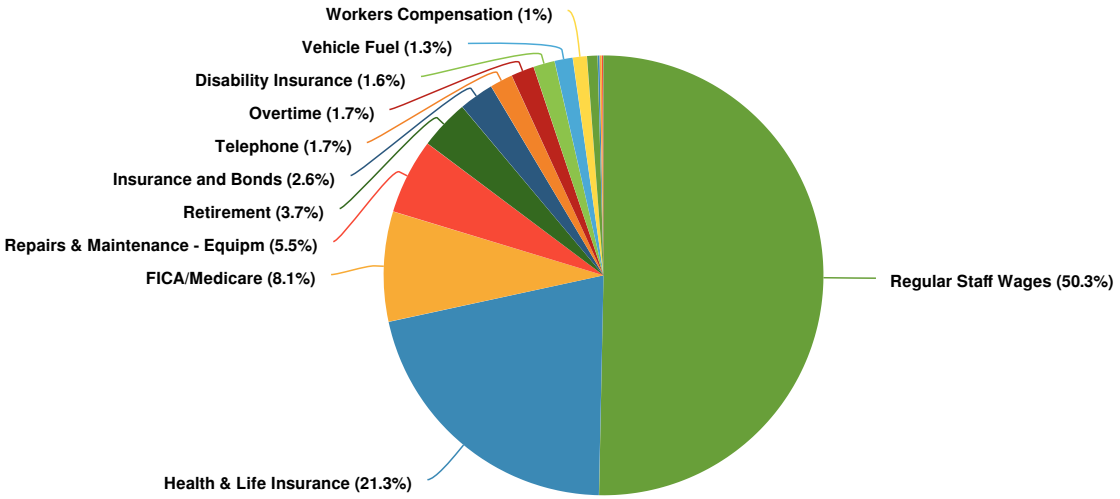
$65,016 **-$79,231**
(-54.93% vs. prior year)

Stormwater Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Expense Objects			
Regular Staff Wages			
Regular Staff Wages	53-81-1100-0	$8,410.00	$8,367.75
Regular Staff Wages	53-82-1100-0	$48,391.00	$24,361.83
Total Regular Staff Wages:		**$56,801.00**	**$32,729.58**
FICA/Medicare			
FICA/Medicare	53-81-1130-0	$650.00	$1,389.71
FICA/Medicare	53-82-1130-0	$3,764.00	$3,862.75
Total FICA/Medicare:		**$4,414.00**	**$5,252.45**
Workers Compensation			
Workers Compensation	53-81-1140-0	$500.00	$290.00
Workers Compensation	53-82-1140-0	$2,000.00	$386.00
Total Workers Compensation:		**$2,500.00**	**$676.00**
Unemployment			
Unemployment	53-81-1150-0	$27.00	$16.74
Unemployment	53-82-1150-0	$148.00	$48.72
Total Unemployment:		**$175.00**	**$65.46**
Disability Insurance			
Disability Insurance	53-81-1161-0	$195.00	$272.49

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Disability Insurance	53-82-1161-0	$980.00	$757.40
Total Disability Insurance:		**$1,175.00**	**$1,029.89**
Telephone			
Telephone	53-82-3150-0	$650.00	$1,101.00
Total Telephone:		**$650.00**	**$1,101.00**
Insurance and Bonds			
Insurance and Bonds	53-82-3210-0	$6,500.00	$1,664.00
Total Insurance and Bonds:		**$6,500.00**	**$1,664.00**
Printing			
Printing	53-81-3320-0	$2,000.00	$0.00
Total Printing:		**$2,000.00**	**$0.00**
Continuing Education			
Continuing Education	53-82-3820-0		$100.00
Total Continuing Education:			**$100.00**
Computer Support and Maint			
Computer Support and Maint	53-81-4330-0	$1,100.00	$0.00
Total Computer Support and Maint:		**$1,100.00**	**$0.00**
Uniforms			
Uniforms	53-82-4810-0	$100.00	$100.00
Total Uniforms:		**$100.00**	**$100.00**
Retirement			
Retirement	53-81-1104-0	$508.00	$807.77
Retirement	53-82-1104-0	$2,927.00	$1,575.40
Total Retirement:		**$3,435.00**	**$2,383.17**
Health & Life Insurance			
Health & Life Insurance	53-81-1160-0	$1,536.00	$4,323.60
Health & Life Insurance	53-82-1160-0	$9,756.00	$9,510.60
Total Health & Life Insurance:		**$11,292.00**	**$13,834.20**
Vehicle Fuel			
Vehicle Fuel	53-82-4520-0	$1,000.00	$870.00
Total Vehicle Fuel:		**$1,000.00**	**$870.00**
Overtime			
Overtime	53-81-1102-0	$75.00	$100.00
Overtime	53-82-1102-0	$800.00	$1,000.00
Total Overtime:		**$875.00**	**$1,100.00**

Name	Account ID	FY2024 Adopted	FY2025 Budgeted
Vehicle & Equip Amortization			
Vehicle & Equip Amortization	53-82-4530-0	$12,500.00	$0.00
Total Vehicle & Equip Amortization:		**$12,500.00**	**$0.00**
Repairs & Maintenance - Equipm			
Repairs & Maintenance - Equipm	53-82-3173-0	$6,000.00	$3,600.00
Total Repairs & Maintenance - Equipm:		**$6,000.00**	**$3,600.00**
Utility Bill Adjustments			
Utility Bill Adjustments	53-81-5000-0		$10.00
Total Utility Bill Adjustments:			**$10.00**
Admin Overhead Allocation			
Admin Overhead Allocation	53-82-8200-0	$24,281.00	$0.00
Total Admin Overhead Allocation:		**$24,281.00**	**$0.00**
Stormwater Permits			
Stormwater Permits	53-82-2410-0	$500.00	$500.00
Total Stormwater Permits:		**$500.00**	**$500.00**
Interfund Loan - Principal			
Interfund Loan - Principal	53-82-8100-0	$7,605.00	$0.00
Total Interfund Loan - Principal:		**$7,605.00**	**$0.00**
Interfund Loan - Interest			
Interfund Loan - Interest	53-82-8101-0	$1,344.00	$0.00
Total Interfund Loan - Interest:		**$1,344.00**	**$0.00**
Total Expense Objects:		**$144,247.00**	**$65,015.76**