



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, October 8, 2024, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Pg 4 - Council Member Petition: Community Gathering Place**
 - Discussion
 - Staff Presentation: Dan Meyers, Council Member
- 3. Pg 11 - Council Member Petition: Council Chambers Safety Enhancements**
 - Discussion
 - Staff Presentation: Dan Meyers, Council Member
- 4. Pg 20 - Council Member Petition: Drone Discussion**
 - Discussion
 - Staff Presentation: Brittany Vandermark

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 22 - 9.10.24 Minutes**
- b. Pg 26 - Home Based Business-275 Mt Harvard**
- c. Pg 49 - Resolution 2024-38R: Amended Severance Storage DA - A Resolution of the**

Town Council of the Town of Severance, Colorado, approving an amendment to the Site Plan Development Agreement for Lot 1, Severance Storage Minor Subdivision.

d. Pg 57 - August 2024 Payables

e. Pg 63 - August 2024 Financial Statements

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 114 - Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Public Hearing

Pg 121 - Resolution 2024-39R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado

- Quasi-Judicial
- Staff Presentation: Shani Porter, Planning Director

2. Pg 158 - Resolution 2024-40R: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements"

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

F. EXECUTIVE SESSION

1. Adjourn to an executive session pursuant to C.R.S. § 24-6-402(4)(b) to confer with the Town attorney for the purposes of receiving legal advice on specific legal questions pertaining to economic incentive programs and development impact fees.

Town Council MEETING
Tuesday, October 8, 2024, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 4 - Council Member Petition: Community Gathering Place	Dan Meyers, Council Member	Council Member Meyers
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed information on a Community Gathering Place in the Town of Severance and provide any comments or suggestions to Council Member Meyers they deem necessary.		<u>Discussion</u> <u>Presentation</u>
BRIEF SUMMARY		
This proposed work session item was a council member petition by Council Member Meyers.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management asks that the Town Council review and discuss the proposed information on a Community Gathering Place in the Town of Severance and provide any comments or suggestions to Council Member Meyers they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. CGP petition_council_09082024		

Proposal for Establishment of a Community Gathering Place (CGP)

Severance Council Work Session

Tuesday, October 8, 2024

Presented by: Dan Meyers



Following discussions with Mayor, Administration and the Citizens Advisory Board (Sept., 4th), the following suggestions are being forwarded to the Severance Town Council for future consideration:

Our present need is for a facility (Community Gathering Place – CGP) where community groups would be able to gather in a safe, indoor facility within Severance.

In addition, it was suggested that we continue background discussion of a Recreation Center (possible collaboration with Windsor Recreation).

Community Gathering Place (CGP)

Need: Limited availability of present meeting/gathering places. Recreational opportunities for all age groups (Children thru to Seniors).

Groups that may be interested in using our CGP: Scouting groups, Churches, Civic Organization (VFW, etc.), Family celebrations, Networking for Business purposes, etc,



Possible location #1

Platte Valley Veterinary building – many variables will have to be worked out to acquire and renovate this space into a CGP. Additional research as to renovations (removal of walls for larger rooms, restroom logistics, kitchen availability, handicap access, etc.)

Question:

1. Cost of Renovation, No hazardous material or structural evaluation done to recently.
2. Cost of acquiring property based on future discussions/negotiations.
3. Staffing of operation – reservation/electronic locks.

CAB considered Size (~2500 sq. ft.), cost of renovation and any future renovation costs

Possible location #2

Previous Town Hall/Severance Community Church – This would be a “historic” building of considerable age and would require some renovations (possibly significant renovations). Limited space.

CAB considered Size (~2500 sq. ft.), cost of renovation and any future renovation costs

Heritage Center: Town owned property, shaded property for outside use, conservation of “historic” building.

Possible location #3

Area around Tailholt Gardens (~ 2 Acre site)– This would be a newly constructed building. With projected space of ~5-10 K sq. ft. (Steel Frame, Levels, box container design)

Question: New Construction – Cost in the range of \$5-15 million, Staffing.

Advantage: Plan building construction to fit needs. Town owned property.

CAB was most in favor of new construction based on limitations of other available sites (cost and size considerations).
Quote of the evening – “Do it right, and do it once”.

With projections of a possible recreation center, this site would be available for prioritization as Senior Center or continue with ongoing uses.



Thank You – Questions??



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 11 - Council Member Petition: Council Chambers Safety Enhancements	Dan Meyers, Council Member	Council Member Meyers
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed information on Council Chambers Safety Enhancements and provide any comments or suggestions to Council Member Meyers they deem necessary.		<u>Discussion Presentation</u>
BRIEF SUMMARY		
This proposed work session item was a council member petition by Council Member Meyers.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management asks that the Town Council review and discuss the proposed information on Council Chambers Safety Enhancements and provide any comments or suggestions to Council Member Meyers they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Concealed Carry Issue_Council_10082024		

Proposal to enhance safety of all in-person participants within Council Chambers.

Severance Council Work Session

Tuesday, October 8, 2024

Presented by: Dan Meyers

Purpose of Petition: Secure Council chambers to enhance safety of all participants.

Summary of Ordinance: As a response to presence of firearms in sensitive areas, state legislatures have allowed Mayor/Council as well as Administration and Staff to pass a variance that would allow conceal carry weapons for personal protection within the Council chambers.

This variance (now an Ordinance 2024-12) -does not allow residents or other attendees doing business before Council to possess any type of firearms.

CAB and all involved in discussions agreed that the daily safety and security of our Administration, Staff and All having business within our Town Hall should be of paramount importance and continually reviewed. Discussions with Chief Chavez are ongoing.

Proposed are a list of actions that may be beneficial in protection of all (including non weapon carrying Council members, Administrators and Staff, as well as attendees and persons presenting before the Council).

Proposed modifications and procedures for enhanced safety within the Severance Council Chambers:

1. Encourage tactical weapons training for all members of Council, Admin and Staff regularly associated with Council Proceedings.
2. Police presence in Council Chambers at all times during meetings.
3. Locked Doors during Executive Sessions.
4. Panic buttons @ dais
5. Mylar/bullet proof material as part of dais.
6. Bullet proof glass at Council Chamber entrance with lockable (open for egress) doors.
7. Signage – No weapons permitted beyond this point.
8. Metal Detection – Stall or wand.

CAB members and comments for enhanced safety within the Severance Council Chambers:

Green: Positive response
Red: Negative Response
Blue: Citizens Advisory Board Comments

1. Encourage tactical weapons training (help our Liability) for all members of Council, Admin and Staff regularly associated with Council Proceedings. Tactical in-house training (situational) – Recommendations from CAB (advanced law enforcement rapid response training)
2. Police presence in Council Chambers at all times during meetings. All agreed that Police presence was essential and decrease our likely hood of being a target.
3. Locked Doors during Executive Sessions. All agreed.
4. Panic buttons @ dais. All agreed.
5. Mylar/bullet proof material as part of dais. Cost and effectiveness.
6. Bullet proof glass at Council Chamber entrance with lockable (open for egress) doors. A. Use of Ballistic Film on present glass (cost 25 % of bullet proof glass) and (B) explore lockable door(s) based on intrusion identified via video monitoring.
7. Signage – No weapons permitted beyond this point. Community messaging, we want our chamber to be inviting and signage might send a negative message and are not a deterrent. Commenters were adamant on stance.
8. Metal Detection – Stall or wand. Again, community messaging, was not preferred by the majority.

Thank You for your Attention!!

Questions/Comments???

Supplemental Slides

Preventing weapons in council chambers is essential for several reasons:

- 1.Safety:** The primary goal is to ensure the safety of council members, staff, and the public. Weapons increase the risk of violence, accidental injury, or intimidation.
 - 2.Maintaining Order:** Weapons can escalate conflicts and disrupt meetings. By prohibiting them, the focus remains on productive discussions and decision-making.
 - 3.Preventing Threats:** Ensuring no weapons are allowed helps deter potential threats from individuals who might use violence to influence or disrupt council proceedings.
 - 4.Protecting Public Access:** Council chambers often have open or public sessions. Ensuring weapons are banned helps protect attendees and maintains a secure environment for everyone.
 - 5.Legal and Ethical Standards:** Many jurisdictions have legal or ethical standards that prohibit weapons in government buildings. Adhering to these guidelines helps ensure compliance with laws and regulations.
 - 6.Preventing Intimidation:** The presence of weapons can intimidate participants, hinder open discussion, and affect the democratic process. Banning weapons helps create a more balanced and respectful atmosphere.
 - 7.Enhancing Focus:** Without the distraction and potential fear associated with weapons, participants can concentrate on the tasks at hand, leading to more effective and meaningful discussions.
 - 8.Avoiding Accidents:** Even with strict controls, accidents involving weapons can occur. By preventing weapons, the risk of such accidents is minimized.
 - 9.Creating a Safe Environment:** A weapon-free policy contributes to a safer, more professional environment where all participants can engage in council activities without fear.
- Overall, banning weapons in council chambers helps ensure that discussions and decisions are made in a secure and conducive environment, supporting the integrity and effectiveness of the governance process.

Ensuring security in council chambers is crucial for maintaining order and protecting everyone involved. Here are some key measures typically implemented:

- 1.Access Control:** Restrict entry to authorized personnel only. This often includes using ID badges, access cards, or biometric systems.
- 2.Surveillance:** Install security cameras both inside and outside the chamber to monitor activity and deter potential threats.
- 3.Screening Procedures:** Implement security checks for visitors, such as metal detectors or bag searches, to prevent prohibited items from being brought in.
- 4.Emergency Protocols:** Develop and regularly update emergency procedures for various scenarios, including evacuations and lockdowns. Ensure all staff are trained on these protocols.
- 5.On-site Security Personnel:** Employ security officers to monitor the chamber and respond to incidents. Their presence can help prevent disturbances and manage conflicts.
- 6.Communication Systems:** Maintain reliable communication channels for rapid coordination between security personnel and emergency responders.
- 7.Cybersecurity:** Protect digital systems and communications related to the council's operations from hacking and other cyber threats.
- 8.Training and Drills:** Regularly train council members and staff on security protocols and conduct drills to ensure preparedness.
- 9.Visitor Management:** Implement a system to track and manage visitor appointments and movements within the chamber.
- 10.Conflict Resolution:** Equip council members and staff with conflict resolution skills to handle disputes calmly and professionally.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 20 - Council Member Petition: Drone Discussion	Brittany Vandermark	Council Member Vandermark
ACTION REQUESTED		
Management asks that the Town Council discuss the material presented on drones and provide any comments or suggestions to Council Member Vandermark they deem necessary.		<u>Presentation Discussion</u>
BRIEF SUMMARY		
To fly a drone as a hobbyist in the state of Colorado (i.e. for fun / pleasure) you are required by the FAA to take The Recreational UAS Safety Test (TRUST). You are also required to follow the FAA's recreational model aircraft rules. One of those rules is that if your drone weighs more than 0.55 lbs (250g), you'll need to pay \$5 to get it registered. There are additional rules when it comes to airspace and altitude, keeping your drone within line-of-sight while you're flying, and more. <u>Local Drone Laws in Colorado</u> These drone laws apply only to certain regions, cities, or counties within Colorado, and were created by various authorities within the state. <u>Village of Cherry Hills – Municipal Law</u> This town ordinance requires that all drones be registered with the FAA and follow FAA guidelines. This ordinance also prohibits drones from flying over city property, including public streets, trails, parks, and public buildings. <u>Town of Telluride – Municipal Law</u> This town ordinance requires drone users to be approved by the town or private property owners before flying over private or city property. This ordinance also prohibits flying a drone in a way that endangers wildlife and people; in a reckless manner; or under the influence of alcohol, marijuana, or other controlled substances. <u>City of Denver – Municipal Law</u> This regulation from the Denver Department of Parks and Recreation bans flying objects, including drones, from operating in any Denver park facilities. However, drones may be flown in park facility areas designated by the DPR Executive Director for such flying objects, such as a designated model airplane or helicopter flying area, subject to compliance with rules and regulations that may be posted in or near the designated area. Exceptions can be made for drones flown at events or activities for which a permit has been issued or a contract with the City has been entered authorizing a drone in a particular location, so long as there is compliance with the terms, conditions, and restrictions of the permit or contract. <u>City of Boulder—Open Space and Mountain Parks (OSMP) Drone Policy</u> This city ordinance prohibits the operation of a drone within any OSMP park or managed property without a special permit. More information on obtaining a special permit can be found here.		

[City of Aurora—Parks, Recreation and Open Space Drone Policy // 2019](#)

This city ordinance prohibits the take-off or landing of a drone on any park property without authorization by the Director of Parks, Recreation and Open Space Department. from or on any City facility, park, or open space area without a permit, except in areas designated by the Director as “Unmanned Aircraft Flying Areas.”

[City of Lakewood—Municipal Law](#)

This city ordinance prohibits the take-off or landing of a drone.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Management asks that the Town Council discuss the material presented on drones and provide any comments or suggestions to Council Member Vandermark they deem necessary.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:
None



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar

Public Works Dept, 145 3rd Ave, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, September 10, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

David Bruen

Dan Meyers

Tad Borrett

Stephen Gagliardi

Craig Joseph

Absent:

Audience: Wade Willis, Town of Windsor

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Scott McHenry, Town Attorney

Ken Chavez, Police Chief

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 - Severance-Windsor Open Space Preservation Concept

- Discussion

- Staff Presentation: Nicholas Wharton, Town Manager
Wade Willis, Town of Windsor, Presented
Council gave direction to move forward with a Severance-Windsor Open Space
Preservation Concept to be brought back at a future Work Session

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. Pg 13 - 8.27.24 Minutes

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Approve the 8.27.24 Minutes. All Council Members present voting Yes

MOTION PASSED

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Pg 17 - Town Staff

c. Town Management

Little Libraries to be maintained by local subdivisions if they chose to do so. The Town will not provide maintenance.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve Town Management to proceed with a \$1,500.00 donation to the FFA Oyster Fry. All Council Members present voting Yes.

MOTION PASSED

d. Council Members Liaisons

e. Mayor

C. TOWN COUNCIL

1. Pg 36 - Resolution 2024-34R: Adopting the Windsor-Severance Fire Protection District's Updated Emergency Services Impact Fee Schedule, Effective January 1, 2025

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Approve **Resolution 2024-34R**: Adopting the Windsor-Severance Fire Protection District's Updated Emergency Services Impact Fee Schedule, Effective January 1, 2025. All Council Members present voting Yes.

MOTION PASSED

2. Pg 64 - Ordinance 2024-16: Amending Chapter 10, Offenses, of the Severance Municipal Code to Add a New Section 10-5-35 Regarding the Safe Use of Public Property to Limit Public Camping and Prohibit Temporary Structures on Public Property

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-Tem Gagliardi to Adopt **Ordinance 2024-16**: Amending Chapter 10, Offenses, of the Severance Municipal Code to Add a New Section 10-5-35 Regarding the Safe Use of Public Property to Limit Public Camping and Prohibit Temporary Structures on Public Property. All Council Members present voting Yes.

MOTION PASSED

3. Pg 69 - Resolution 2024-35R- Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the CR 80 Bridge Rehabilitation Project (CDOT Project Number: BRO M192-006)

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. **Pg 183 - Resolution 2024-36R- Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the Great Western Trail & Paving Project (CDOT Project Number: TAP M192-005)**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve **Resolution 2024-36R-** Approving an Intergovernmental Agreement Between the Town of Severance and the Colorado Department of Transportation Pertaining To Federal Aid Funding for the Design and Construction of the Great Western Trail & Paving Project (CDOT Project Number: TAP M192-005). All Council Members present voting Yes.

MOTION PASSED

5. **Pg 297 - Resolution 2024-37R- Approving the Intergovernmental Agreement of the Colorado Information Sharing Consortium and Authorizing the Town's Agreement to the Terms and Conditions Thereof**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Borrett to Approve **Resolution 2024-37R-** Approving the Intergovernmental Agreement of the Colorado Information Sharing Consortium and Authorizing the Town's Agreement to the Terms and Conditions Thereof. All Council Members present voting Yes.

MOTION PASSED

6. **Pg 314 - Saddler Ridge Exemption Request**

Direction given to Management to bring a Resolution to the October 8, 2024, Council Meeting for an Exemption

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

NONE

E. ADJOURN

7:46 pm



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 26 - Home Based Business- 275 Mt Harvard	Shani Porter, Planning Director	Shani Porter, Planning Director
ACTION REQUESTED		
The Planning Commission and Town Staff recommend approval of the Use by Special Review at 275 Mount Harvard and ask the Town Council to take action by approval of the consent calendar with the condition: 1. Provide proof of an approved building inspection of the home-based business shall be submitted before the issuance of the required Town of Severance Business License.		<u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
The owners of 275 Mount Harvard Avenue are requesting a Use by Special Review for a Home-Based Business (Type II) for a large home daycare to be named "Where the Wild Things Play LLC". The applicant has submitted all required application materials. The Planning Commission reviewed this application at their September 18th meeting and approved the Use by Special Review with conditions.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
The Planning Commission and Town Staff recommend approval of the Use by Special Review at 275 Mount Harvard and ask the Town Council to take action by approval of the consent calendar with the condition: 1. Provide proof of an approved building inspection of the home-based business shall be submitted before the issuance of the required Town of Severance Business License.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Application_Where the Wild Things Play LLC 2. HOA-Metro Approval_Where the Wild Things Play LLC 3. Affidavit of Sign Posting 4. SPO letter 5. SPO AFF_WHERE THE WILD THINGS PLAY 6. PC2024-03R- USR for HBB 275 Mount Harvard Ave 9.18.24		

TOWN OF SEVERANCE
3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

APPLICATION FOR HOME-BASED BUSINESS PERMIT

FEE: \$250

(TYPE OR PRINT CLEARLY)

Business Name: Where the Wild Things Play, LLC
Business Address: 275 Mt. Harvard Ave Severance CO 80550
Name of Property Owner(s): Paul and Natalie Pakiz Phone: 651-815-5025
Mailing Address: 275 Mt. Harvard Ave
City: Severance State: CO Zip: 80550 Email Address: wherethewildthingsplay1@gmail.com
Type of Business: Large Family Home Childcare

Description of Proposed Home-Based Business – include type of products sold and services provided:

Childcare

Will There Be Outdoor Activities? ☒ YES ☐ NO
If Yes, Please Describe: outside playtime

Hours of Operation: 7am - 5pm

Will Deliveries Be Made to This Location? ☒ YES ☐ NO If Yes, Please Describe: Amazon with deliveries of new equipment

I declare, under the penalty of perjury, that this application has been examined by me and to the best of my knowledge and belief, are true, correct and complete.

Signature of Applicant: Natalie Pakiz
Printed Name: Natalie Pakiz Title: Owner / Director
Date: 7/22/24

CHECKLIST FOR HOME-BASED BUSINESS PERMIT

Please fill out and return to the Community Development, PO Box 339,
Severance CO 80546

Business Name: Where the Wild Things Play, LLC
Name of Property Owner(s): Paul and Natalie Pakiz Phone: 651-815-5025
Location Address: 275 Mt Harvard Ave
City: Severance State: CO Zip: 80550 Email Address: wherethesthingsplay1@gmail.com

Circle Answer

1. How many employees will come to your residence? 1 ☒ Yes ☐ No
2. Do you have _____ HOA _____ Metro District Approval? ☒ Yes ☐ No
3. Does your business operation exceed 1,000 square feet or 30% of the floor area of the dwelling? 1st Floor _____ 2nd Floor _____ Basement _____ Business Area _____ ☒ Yes ☐ No
4. Is your business operation located in an accessory building? ☐ Yes ☒ No
If so, does it exceed 500 square feet? ☐ Yes ☒ No
5. Is your dwelling used primarily for business? ☐ Yes ☒ No
6. Does your business operation change the residential character of the dwelling? ☐ Yes ☒ No
7. Is there any change in the outside appearance of the building or premises or any visible sign of a home-based business? ☐ Yes ☒ No
8. Will you have an advertising sign-Must adhere to Sign Code? ☐ Yes ☒ No
9. Do you have any exterior storage on your property for equipment or materials for your business? ☐ Yes ☒ No
10. Does your business operation create any noise, glare, fumes, odors or other objectionable conditions detectable to the normal senses outside the dwelling? ☐ Yes ☒ No
11. How many customers per day will come to your residence? 12 or less ☒ Yes ☐ No

The following uses, because of their tendency to go beyond the limits permitted for home-business and thereby impair the use and value of the residential area, are NOT permitted as home-based businesses:

- ANY Medical Marijuana or Marijuana related Business
- Auto Repair, painting or motorized vehicles or Motorized Implement Repair
- Dance, Music or other types of instruction (if more than 4 students are instructed at one time)
- Welding Shops
- Nursing Homes
- Any retail or wholesale sales to consumers upon the premises not incidental to the home-based business

FOR ADMINISTRATIVE USE

Business Classification

☐ Home-Based Business Type I
☒ Home-Based Business Type II

Additional Home-Based Business Type II Required Documents

- ☒ Proof of Ownership
- ☒ Aerial Image
- ☒ Site Plan (Access & Exit Points Indicated)
- ☒ Mailing Labels & Stamped Envelopes (500 Ft. Radius) - Town will produce and send billing to you.
- ☒ HOA/Metro District Approval

TOWN USE ONLY BELOW THIS POINT

Public Hearing Date 1920 2020

Public Hearing Notification of Surrounding Property Owners within 500 feet (15 days prior to Hearing)

Decision _____

Date of Decision _____



Natalie Pakiz <pakizfamily4@gmail.com>

District Approval

Megan VanCamp <megan@frommco.us>
To: Natalie Pakiz <pakizfamily4@gmail.com>

Wed, Aug 7, 2024 at 1:07 PM

Hi Natalie:

I have spoken with the ARC, who has contacted the Town. The response that I have been requested to provide to you is as follows:

We differ to the Town of Severance's decision. If you are meeting all Town requirements and have all necessary permits, training, insurance, etc...and the Town issues a license, then you are good to proceed.

Thanks,

Megan VanCamp

Manager/Accountant

Fromm & Company LLC

contact@frommco.us

(970) 875-7047

8200 S. Quebec Street, Suite A3 – 305

Centennial, CO 80112

From: Natalie Pakiz <pakizfamily4@gmail.com>
Sent: Monday, July 22, 2024 12:00 PM
To: Megan VanCamp <megan@frommco.us>
Subject: District Approval

Megan,

[Quoted text hidden]

[Quoted text hidden]



Affidavit of Compliance Sign Posting

I confirm that the below site has been posted per the requirements of Section 16.2.40(b)3 of the Town of Severance Land Use Code.



Subject Property(ies): **275 Mt. Harvard, Severance**

Shani Porter
Signature: _____

Date: 9-6-24

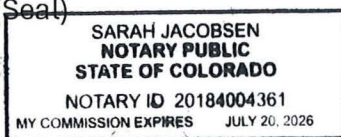
COLORADO NOTARY ACKNOWLEDGMENT

State of Colorado

County of Weld

The foregoing instrument was acknowledged before me on September 6, 20 24
by Shani Porter (name of person acknowledged).

(Seal)



(Notary's Official Signature)
My Commission Expires:
7/20/2026



RE: 275 Mt. Harvard Ave - Use by Special Review

Dear Resident/Property Owner:

The Town of Severance would like to invite you to a public meeting to discuss the property located at 275 Mt. Harvard Ave's Use by Special Review for a Home-Based Business Type II for a large in-home childcare center that may affect your property. The Planning Commission meeting will be held on **Wednesday, September 18th, 2024, at 6:00 P.M. at Clearview Library, located at 5 S. Timber Ridge Parkway, Severance, Colorado.**

Please note that the schedule is subject to change. To confirm the schedule, please visit our website at www.townofseverance.org or call 970-686-1218.

The Town of Severance considers your interest and input in this matter, as well as your neighbor's input, an important part of its consideration of this proposal. If you are unable to attend the meeting but would like to provide input, written comments are welcome. You may contact Regina Olson at rolson@townofseverance.org or 970-686-1218.

The list of affected property owners for this public notice is derived from official records of the Weld County Assessor by the applicant. Because of the lag time between occupancy and record keeping or because of rental situations, a few affected property owners may have been missed. Please feel free to notify your neighbor of these pending meetings so all neighbors may have the opportunity to attend.

Cordially,
TOWN OF SEVERANCE

Regina Olson
Town Planner

WELD COUNTY COLORADO LAND RECORDS
AFFIDAVIT OF INTERESTED LAND OWNERS
SURFACE ESTATE

8/22/2024
12:12:01 PM

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Signature

8-28-24

Date

Property Owners Within 500 Feet of Parcel # 080702407013

Account	Parcel	Owner	Mailing Address
R8949379	080702303011	MAHIN SANDRA M	
R8949379	080702303011	MAHIN JOHN M	930 MT ANDREW DR SEVERANCE, CO 805504865
R8949380	080702303012	HARTLEY NANCY K	
R8949380	080702303012	HAMMAN PHILLIP J	932 MT ANDREW DR SEVERANCE, CO 805504865
R8949398	080702304010	SPIEGEL JOSHUA R	
R8949398	080702304010	SPIEGEL MEGAN M	715 ELK MOUNTAIN DR SEVERANCE, CO 805504868
R8949399	080702304011		
R8949400	080702304012	BETHEL TONYA	
R8949400	080702304012	BURSIEK BROOKE	

Parcels: 68

Owner Records: 114

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Date

Property Owners Within 500 Feet of Parcel # 080702407013

Account	Parcel	Owner	Mailing Address
R8949357	080702301012	MOORE KELSEY R	468 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949358	080702301013	ELLSWORTH KACY L	
R8949358	080702301013	TESSELY ROBERT C	466 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949363	080702302005	WEBB BRENDA S	
R8949363	080702302005	WEBB RANDALL	931 MT ANDREW DR SEVERANCE, CO 805504865
R8949377	080702303009	OPPIE DEBRA MICHELLE	
R8949377	080702303009	OPPIE DANNY LEROY	837 SUNLIGHT PEAK DR SEVERANCE, CO 805504866
R8949378	080702303010	PARSHALL TAYLOR RAE	
R8949378	080702303010	MILLS CAMERON WAYNE	835 SUNLIGHT PEAK DR SEVERANCE, CO 805504866

Parcels: 68

Owner Records: 114

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Account	Parcel	Owner	Mailing Address
R8949400	080702304012	BURSIEK TIFFANY	838 SUNLIGHT PEAK DR SEVERANCE, CO 805504866
R8949430	080702306001	VEUCASOVIC ELIZABETH ANN	
R8949430	080702306001	VEUCASOVIC ANDREW FRANK	450 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949431	080702306002	MANZO MICHAEL ROBERT	452 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949432	080702306003	GOLDEN CAITLYN	
R8949432	080702306003	CONNER CODY	454 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949433	080702306004	MCGOLDRICK JAIME	456 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949434	080702306005	TOVAR JOSE EDUARDO	458 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949435	080702306006	PORTER KATHLEEN A LIVING TRUST	460 MT SHERMAN AVE SEVERANCE, CO 805504864

Parcels: 68

Owner Records: 114

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Property Owners Within 500 Feet of Parcel # 080702407013

Account	Parcel	Owner	Mailing Address
R8949436	080702306007	MANTELLI ELSA C	
R8949436	080702306007	MANTELLI DAVID M	462 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949437	080702306008	CUNNINGHAM CHAD	464 MT SHERMAN AVE SEVERANCE, CO 805504864
R8949438	080702306009	NACE JANA	
R8949438	080702306009	NACE RANDY	4049 BLACKBRUSH PL JOHNSTOWN, CO 805348244
R8949439	080702306010	PHILLIPS SAMANTHA	
R8949439	080702306010	PHILLIPS JUSTIN	381 MT BROSS AVE SEVERANCE, CO 805504862
R8949440	080702306011	ORTIVEZ-TENORIO KIANA M	
R8949440	080702306011	TENORIO DON WESLEY JR	379 MT BROSS AVE SEVERANCE, CO 805504862

Parcels: 68

Owner Records: 114

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Account	Parcel	Owner	Mailing Address
R8949441	080702306012	MORRIS MONICA E	377 MT BROSS AVE SEVERANCE, CO 805504862
R8949442	080702306013	HPA II BORROWER 2020-1 LLC	120 S RIVERSIDE PLZ STE 2000 CHICAGO, IL 606066995
R8949443	080702306014	CALLAHAN BRITTANY BAILEY	
R8949443	080702306014	CALLAHAN JOHN CALVIN	373 MT BROSS DR SEVERANCE, CO 805504862
R8949444	080702306015	PARKER ALICIA N	
R8949444	080702306015	OLSON MICHAEL T	371 MT BROSS AVE SEVERANCE, CO 805504862
R8949445	080702306016		
R8949447	080702307002	PORTERFIELD KIMBERLY	
R8949447	080702307002	PORTERFIELD DAVID	609 GORE RANGE DR SEVERANCE, CO 805504869

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Account	Parcel	Owner	Mailing Address
R8949448	080702307003	MEJIA DANEIL	607 GORE RANGE DR SEVERANCE, CO 805504869
R8949449	080702307004	WHEELER CHLOE E VASQUEZ	
R8949449	080702307004	VASQUEZ NICOLAS T	605 GORE RANGE DR SEVERANCE, CO 805504869
R8949450	080702307005	HALFORD ELIZABETH	
R8949450	080702307005	HALFORD JUSTIN	603 GORE RANGE DR SEVERANCE, CO 805504869
R8949451	080702307006	STRINGER ROBERT D	601 GORE RANGE DR SEVERANCE, CO 805504869
R8949452	080702307007	BARRERA KATHLEEN MARIE	
R8949452	080702307007	BARRERA JOSE ALFREDO JR	263 MT HARVARD AVE SEVERANCE, CO 805504861
R8949453	080702307008	FOSTER SARAH J M	

Parcels: 68

Owner Records: 114

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WELD COUNTY COLORADO LAND RECORDS
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Account	Parcel	Owner	Mailing Address
R8949453	080702307008	FOSTER BRENDON M	1281 E MAGNOLIA ST UNIT D203 FORT COLLINS, CO 805244796
R8949454	080702307009	QUINTANA ROYCE G	2565 CUB LAKE CT LOVELAND, CO 805388202
R8949455	080702307010	THOMAS SARA B	
R8949455	080702307010	THOMAS BRIAN M	269 MT HARVARD AVE SEVERANCE, CO 805504861
R8949456	080702307017	LINNEMANN JENNIFER L	
R8949456	080702307017	LINNEMANN JACOB A	384 MT BROSS AVE SEVERANCE, CO 805504862
R8949457	080702307018	SCHEER BRITTANY	
R8949457	080702307018	SCHEER TYLER	382 MT BROSS DR SEVERANCE, CO 805504862
R8949458	080702307019	MARTINEZ ANDREW	380 MT BROSS AVE SEVERANCE, CO 805504862

Parcels: 68

Owner Records: 114

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Account	Parcel	Owner	Mailing Address
R8949459	080702307020	STRATTON AMANDA	
R8949459	080702307020	STRATTON CODY	378 MT BROSS AVE SEVERANCE, CO 805504862
R8949460	080702307021	KENNEDY AMY MARIE	
R8949460	080702307021	KENNEDY HUGH ANTHONY	376 MT BROSS AVE SEVERANCE, CO 805504862
R8949461	080702307022	BASS DUSTIN	
R8949461	080702307022	WEY PAIGE	374 MT BROSS AVE SEVERANCE, CO 805504862
R8949462	080702307023	TERRY BRITTANY ALEXA BALLOU	
R8949462	080702307023	HADLEY EVAN EDWARD	372 MT BROSS AVE SEVERANCE, CO 805504862
R8949463	080702307024	AUTER DAVID E	PO BOX 771285 STEAMBOAT SPRINGS, CO 804771285

Parcels: 68

Owner Records: 114

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Account	Parcel	Owner	Mailing Address
R8949464	080702307025	SCHICK ASHLEY A	
R8949464	080702307025	SCHICK JARED A	368 MT. BROSS AVE SEVERANCE, CO 80550
R8949465	080702307026	WANG JUE	
R8949465	080702307026	CHU QI PENG	708 ELK MOUNTAIN DR SEVERANCE, CO 805504868
R8949466	080702307027	TRUMAN DINA	
R8949466	080702307027	TRUMAN SCOTT	710 ELK MOUNTAIN DR SEVERANCE, CO 805504868
R8949467	080702307028	STEPHENS TINA L	
R8949467	080702307028	STEPHENS DAVID L	712 ELK MOUNTAIN DR SEVERANCE, CO 805504868
R8949468	080702307029	WRIGHT ADRIENNE LEE LLOYD	

WELD COUNTY COLORADO LAND RECORDS
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Account	Parcel	Owner	Mailing Address
R8949468	080702307029	MILLER CORY TYLER	714 ELK MOUNTAIN DR SEVERANCE, CO 805504868
R8976912	080702400004	MCNANEY BRITTNEY	10625 COUNTY ROAD 72 WINDSOR, CO 805502929
R8949916	080702401014	STALLMANN NOAH	282 MT HARVARD DR SEVERANCE, CO 805504861
R8949917	080702401015	BANGHART KARIN J	
R8949917	080702401015	BANGHART TYE L	280 MT HARVARD DR SEVERANCE, CO 805504861
R8949918	080702401016	HARGITT JACEE	
R8949918	080702401016	HARGITT JORDON	278 MT HARVARD AVE SEVERANCE, CO 805504861
R8949919	080702401017	NEAL MISTY	
R8949919	080702401017	NEAL DALE	276 MT HARVARD AVE SEVERANCE, CO 805504861

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Property Owners Within 500 Feet of Parcel # 080702407013

Account	Parcel	Owner	Mailing Address
R8949920	080702401018	KOST DANIEL	274 MT HARVARD AVE SEVERANCE, CO 805504861
R8949921	080702401019	TRUJILLO PATRICIA L	
R8949921	080702401019	TRUJILLO GILBERT JR	272 MT HARVARD AVE SEVERANCE, CO 805504861
R8949922	080702401020	ANGELL SARAH ANNE	
R8949922	080702401020	ANGELL CORY	270 MT HARVARD AVE SEVERANCE, CO 805504861
R8949923	080702401021	GRUENENWALD CHRISTINE A	
R8949923	080702401021	GRUENENWALD BRUCE I	268 MT HARVARD DR SEVERANCE, CO 805504861
R8949924	080702401022	PILCHER KAYE L	
R8949924	080702401022	PILCHER KEVIN	266 MT HARVARD DR SEVERANCE, CO 805504861

Parcels: 68

Owner Records: 114

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Property Owners Within 500 Feet of Parcel # 080702407013

Account	Parcel	Owner	Mailing Address
R8949925	080702401023	INGALLS CAROLE A	
R8949925	080702401023	INGALLS MARK W	264 MT HARVARD DR SEVERANCE, CO 805504861
R8949926	080702401024	PARODI BETH E	
R8949926	080702401024	PARODI JAY	262 MT HARVARD DR SEVERANCE, CO 805504861
R8949927	080702401025	SMITH TABITHA	
R8949927	080702401025	SMITH NICHOLAS	260 MT HARVARD AVE SEVERANCE, CO 805504861
R8949928	080702401026	SEVERANCE OVERLOOK INVESTMENTS LLC	7251 W 20TH ST STE 200 GREELEY, CO 806344625
R8949929	080702407011	BRADFIELD ASHLEY	271 MT HARVARD AVE SEVERANCE, CO 805504861
R8949930	080702407012	LAND TRUST B3A7-A206-599B	PO BOX 66972 SCOTTS VALLEY, CA 950676972

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Account	Parcel	Owner	Mailing Address
R8949931	080702407013	PAKIZ PAUL	
R8949931	080702407013	PAKIZ NATALIE	275 MT HARVARD AVE SEVERANCE, CO 805504861
R8949932	080702407014	GARZA MARIA N	
R8949932	080702407014	GARZA JAIME A	277 MT HARVARD AVE SEVERANCE, CO 805504861
R8949933	080702407015	VERDUGO TRANSITO OTONIEL BATISTA	279 MT HARVARD AVE SEVERANCE, CO 805504861
R8949934	080702407016	JOHNSTON MICHAEL A	281 MT HARVARD AVE SEVERANCE, CO 805504861

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Property Owners Within 500 Feet of Parcel # 080702407013



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**TOWN OF SEVERANCE PLANNING COMMISSION
RESOLUTION NO. PC -2024-03R**

A RESOLUTION OF THE PLANNING COMMISSION OF THE TOWN OF SEVERANCE, COLORADO, APPROVING A USE BY SPECIAL REVIEW APPLICATION TO OPERATE A HOME-BASED BUSINESS (TYPE II) ON REAL PROPERTY LOCATED WITHIN THE TOWN OF SEVERANCE, COMMONLY KNOWN AS 275 MOUNT HARVARD AVENUE

WHEREAS, Paul and Natalie Pakiz (together, the “Applicant”) are the owners of certain real property located in the Town of Severance, legally described as Lot 13, Block 7, Overlook Filing No. 1, Town of Severance, County of Weld, State of Colorado (the “Property”), and have submitted an application for Use by Special Review to operate a large home daycare on the Property (the “Application”); and

WHEREAS, the Property is located within the Suburban Perimeter zoning district in the Town of Severance; and

WHEREAS, Applicant has also submitted a conceptual site plan relating to such special use review; and

WHEREAS, after considering all the testimony, evidence, and argument presented at the public hearing held before the Planning Commission on September 18, 2024, the Planning Commission finds and determines that the Application is complete, and that the Applicant has met the relevant standards and criteria for use by special review of a Home-Based Business (Type II) set forth in Sections 16.9.20 and 16.19.130 of the Severance Municipal Code.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

Section 1. The above recitals and findings of the Planning Commission are hereby incorporated into this resolution.

Section 2. Paul and Natalie Pakiz’s application for a Use by Special Review to operate a large home daycare as a Home-Based Business (Type II) on the Property, within the existing Suburban Perimeter zone district, is hereby approved, subject to and contingent upon compliance with the following conditions:

- (a) Such special use approval shall not authorize the use or conversion of the facility to a commercial use facility.
- (b) Approval of a use by special review shall lapse and be considered null and void:
 - (i) If the use itself, or if permanent construction in conjunction with such use, has not commenced within one (1) year of the approving action; or
 - (ii) If the use is no longer active or in operation for a period of twelve consecutive months; or
 - (iii) Upon a change of primary use of the Property.

- (c) Failure to use the Property for the uses authorized by this special use approval for a period of 12 consecutive months shall terminate the right to use the Property for the specified special use.
- (d) The applicant shall provide proof of an approved building inspection of the home-based business which shall be submitted prior to the issuance of the required Town Business License.

RESOLVED AND APPROVED this 18th day of September, 2024.

PLANNING COMMISSION
TOWN OF SEVERANCE, COLORADO



Julie Stout
Chair of the Planning Commission

ATTEST:

Leah Venable
Secretary - Town Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 49 - Resolution 2024-38R: Amended Severance Storage DA - A Resolution of the Town Council of the Town of Severance, Colorado, approving an amendment to the Site Plan Development Agreement for Lot 1, Severance Storage Minor Subdivision.	Shani Porter, Planning Director	Shani Porter, Planning Director
ACTION REQUESTED		
Town Staff recommends the Town Council take action of approval of the amended Development Agreement by approval of the consent calendar.		<u>Resolution</u>
BRIEF SUMMARY		
The Town and the Developer wish to amend certain terms and conditions of the Original agreement to address the Developer's obligation to construct or pay the Town cash-in-lieu of constructing the Great Western Trail/Severance Greenway Trail Segment adjacent to the property. The Developer and the Town have agreed on a new cost estimate provided by the Developer and to be cash-in-lieu for the construction of the Trail.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Town Staff recommends the Town Council take action of approval of the amended Development Agreement by approval of the consent calendar Resolution 2024-38R		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2024-38R - Amendment to Severance Storage Development Agreement 2. Amend to DA Severance Storage - GWT Cash-in-Lieu		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-38R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, APPROVING AN AMENDMENT TO THE SITE PLAN
DEVELOPMENT AGREEMENT FOR LOT 1, SEVERANCE STORAGE MINOR
SUBDIVISION**

WHEREAS, the Town of Severance (“Town”) and Severance Land, LLC (“Developer”), entered into that certain Site Plan Development Agreement dated July 12, 2024 (the “Original Agreement”), for the development of Lot 1, Severance Storage Minor Subdivision, known by street address as 10845 Co Rd 74, Severance, Colorado (the “Property”); and

WHEREAS, the Town and Developer now wish to amend certain terms and conditions of the Original Agreement to address the Developer’s obligation to construct or pay the Town cash-in-lieu of constructing the Great Western Trail / Severance Greenway Trail Segment adjacent to the Property.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO:**

The Amendment to Site Plan Development Agreement for Lot 1, Severance Storage Minor Subdivision (10845 Co Rd 74 – Severance Storage) between the Town of Severance and Severance Land, LLC, is approved in substantially the same form as the copy attached hereto and made a part of this resolution. The Mayor is authorized to execute the Amendment on behalf of the Town.

RESOLVED AND APPROVED this ____ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

AMENDMENT TO SITE PLAN DEVELOPMENT AGREEMENT

LOT 1, SEVERANCE STORAGE MINOR SUBDIVISION (10845 Co Rd 74 – Severance Storage)

THIS AMENDMENT TO SITE DEVELOPMENT AGREEMENT (the “Amendment”), is made and entered into on October 8, 2024, by and between the TOWN OF SEVERANCE, COLORADO, a Colorado home-rule municipality (“Town” or “Severance”), and SEVERANCE LAND, LLC, a Colorado limited liability company (“Owner” or “Developer”).

WHEREAS, the Town and Developer entered into that certain Site Development Agreement, dated July 12, 2024, and recorded on July 12, 2024, in the records of the Weld County Clerk and Recorder’s Office at Reception No. 4970662 (the “Original Agreement”), in furtherance of the development of certain real property within the Town, legally described as Lot 1 and Outlot A, Severance Storage Minor Subdivision, in the Town of Severance, County of Weld, State of Colorado (Lot 1 and Outlot A together referred to herein as the “Property”), in accordance with the Severance Storage Minor Subdivision plat (“Final Plat”) recorded on July 12, 2024, at Reception No. 4970861 in the real property records of the Weld County Clerk and Recorder’s Office; and

WHEREAS, the Town and Developer desire to enter into this Amendment to amend, modify, change, and alter certain provisions of the Original Agreement to address the Developer’s obligation to construct or pay the Town cash-in-lieu of constructing the Great Western Trail / Severance Greenway Trail Segment adjacent to the Property.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and in the Original Agreement unamended by this Amendment, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby amend the Original Agreement as follows:

1. Section 3.11 of the Original Agreement shall be deleted in its entirety and replaced with a new Section 3.11 to read as follows:

3.11 Great Western Trail/Severance Greenway Trail Segment.

3.11.1 Cash-in-Lieu of Construction of Trail Segment. Pursuant to section 16.12.150 of the Severance Municipal Code, Developer is obligated to pave the portion of the Great Western Trail/Severance Greenway Trail adjoining the Property (the “Trail Segment”) in accordance with the Site Plan and the Town’s

standards and specifications. Notwithstanding, the Town agrees to construct the required Trail Segment in exchange for the Developer paying \$79,043.18 to the Town, which payment shall be deemed cash-in-lieu of Developer's obligation to construct the Trail Segment and which amount Developer and Town agree is the reasonable cost to construct such Trail Segment, as set forth in the attached **Exhibit B**. Developer's cash-in-lieu payment shall be received by the Town prior to the issuance of any building permits for the Project.

2. **Exhibit B** to the Original Agreement shall be replaced and superseded in its entirety with a new **Exhibit B**, which is attached to this Amendment and which is hereby incorporated into the Original Agreement and this Amendment by this reference. All references to "**Exhibit B**" in the Original Agreement shall be to the **Exhibit B** attached hereto.

3. Except as expressly set forth herein, this Amendment shall not modify or amend the terms or provisions of the Original Agreement, and all other terms or provisions of the Original Agreement not otherwise modified or amended by this Amendment are hereby ratified and shall remain in full force and effect and constitute legal and binding obligations of the parties.

4. This Amendment may be executed in counterparts, and upon full execution thereof, such copies taken together shall be deemed to be a full and complete Amendment between the parties and form an integral and inseparable part of the Original Agreement.

5. This Amendment shall be recorded, at Developer's expense, in the office of the Weld County Clerk and Recorder.

EXHIBITS LIST

Exhibit B - Engineer's Cost Estimate for Public Improvements

[The remainder of this page is intentionally blank. Signatures begin on the following page.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

TOWN OF SEVERANCE, COLORADO,
a municipal corporation

By: _____
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

[Signatures continue on following page.]

OWNER:
SEVERANCE LAND, LLC

By: _____
Name: Justin Spaeth
Title: Manager

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____,
2024, by Justin Spaeth, as Manager of Severance Land, LLC.

Witness my hand and official seal.

(SEAL)

Notary Public
My commission expires: _____

[Signatures continue on following page.]

OWNER:
SEVERANCE LAND, LLC

By: _____
Name: Justin Morales
Title: Manager

[illegible]

The foregoing instrument was acknowledged before me this ____ day of _____, 2024, by Justin Morales, as Manager of Severance Land, LLC.

Witness my hand and official seal.

(SEAL)

Notary Public
My commission expires: _____

Exhibit B
Engineer's Cost Estimate for Public Improvements

7935 Mohawk Road
Colorado Springs, CO 80908

719 – 204 – 5157

<https://gysgeneralcontracting.com>



8/14/2024

To whom it may concern,

Below is a breakdown of the cost to construct approximately 700 LF of the Great Western Trail adjacent to the Severance Storage Site located at 10845 County Rd 74, Severance, CO if the scope is completed under the construction contract for the Severance Storage Expansion Project (Severance Permit #s 24SEV-00131, 24SEV-00241, 24SEV-00242).

<u>Add/Alts</u>	<u>GWT</u>
Subgrade Prep/6" sub-base	\$ 14,827.50
Concrete Scope	\$ 58,533.00
Native Seeding	\$ 958.50
Surveying	\$ 532.50
Subtotal	\$ 74,851.50
Insurance	\$ 449.11
Fee @ 5%	\$ 3,742.58
Total	\$ 79,043.18

Sincerely,

A handwritten signature in black ink, appearing to read 'Weston Buchanan', with a long horizontal flourish extending to the right.

Weston Buchanan
Sr. Project
Manager

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
2720 Touring Inc.	1214715	Matt Stell Concert - Severance Days	\$ 10,000.00
A & E Tire, Inc.	24-0584918-087	Unit #552 Mower Tires / Unit#552	\$ 235.00
A Just Doors, LLC	01510	Cut drywall, anchored thorough strike leg, remove h	\$ 240.00
Air Comfort, Inc.	2504	Replace mototr and verify system operations Parks	\$ 892.72
Allegra Marketing Print	53469	Court Order/Payment Slip Forms	\$ 99.05
Aloha Apparel, LLC	WOO1230	Severance Days Shirts	\$ 495.50
Amazon Capital Service:1MKM-WT7G-9HPD		Shipping & handling	\$ (2.99)
Amazon Capital Service:1MKM-WT7G-9HPD		Promos & discounts	\$ 15.53
Amazon Capital Service:1MKM-WT7G-9HPD		Badminton Net Set	\$ 59.12
Amazon Capital Service:1MKM-WT7G-9HPD		Under Desk Drawer	\$ 277.40
Amazon Capital Service:1MKM-WT7G-9HPD		Vacuum	\$ 59.99
Amazon Capital Service:1MKM-WT7G-9HPD		Febreze Plug In	\$ 38.91
Amazon Capital Service:1MKM-WT7G-9HPD		Febreze	\$ 10.56
Amazon Capital Service:1MKM-WT7G-9HPD		Mouse Traps	\$ 19.99
Amazon Capital Service:1MKM-WT7G-9HPD		Notebooks	\$ 30.71
Amazon Capital Service:1MKM-WT7G-9HPD		Cable Zip Ties	\$ 25.78
Amazon Capital Service:1MKM-WT7G-9HPD		Trash Can	\$ 43.96
Amazon Capital Service:1MKM-WT7G-9HPD		Otter Pops	\$ 10.73
Amazon Capital Service:1MKM-WT7G-9HPD		Shipping & discount	\$ (12.54)
Amazon Capital Service: 13JK-RPDK-7VY6		Smart Video Conference Camera	\$ 1,019.00
Amazon Capital Service: 13JK-RPDK-7VY6		Bulletin Board Letters	\$ 19.99
Amazon Capital Service: 13JK-RPDK-7VY6		Laminating Pouches	\$ 39.42
Amazon Capital Service: 13JK-RPDK-7VY6		Planner	\$ 4.89
Amazon Capital Service: 13JK-RPDK-7VY6		AAA Batteries	\$ 16.89
Amazon Capital Service: 13JK-RPDK-7VY6		Motion Sensor Lights	\$ 51.98
Amazon Capital Service: 13JK-RPDK-7VY6		Flash Drives	\$ 24.87
Amazon Capital Service: 13JK-RPDK-7VY6		Glow Sticks	\$ 107.96
Amazon Capital Service: 13JK-RPDK-7VY6		Computer Mouse	\$ 46.68
Amazon Capital Service: 13JK-RPDK-7VY6		Wireless Keyboard & Mouse	\$ 69.99
Amazon Capital Service: 13JK-RPDK-7VY6		Carbon Steel Hex	\$ 23.81
Ascent Broadband, LLC	147118	Internet Service	\$ 190.00
Ausmus Law Firm PC	8929	Contract prosecution month of August 2024	\$ 850.00
Bamboo HR LLC	07252024	Bamboo HR Pro	\$ 29,895.00
Bobcat of the Rockies	15283987	Coupler FF 50mm/ Unit #338	\$ 127.67
Carson Excavation, LLC	3773	Snow Plow Trucking / CD-2302	\$ 472.50
Carson Fabrication, LLC	1536	Annual Inspection Unit #234	\$ 327.88
Carson Fabrication, LLC	1537	Annual Inspection Unit #239	\$ 225.00
Carson Fabrication, LLC	1538	Annual Inspection Unit #208	\$ 225.00
Carson Fabrication, LLC	1539	Annual Inspection Unit #230	\$ 225.00
Carson Fabrication, LLC	1540	Annual Inspection Unit #240	\$ 225.00
Carson Fabrication, LLC	1541	Annual Inspection Unit #209	\$ 225.00
Carson Fabrication, LLC	1542	Annual Inspection Unit #223	\$ 225.00
Carson Fabrication, LLC	1553	Annual Inspection Unit #210	\$ 135.00
Carson Fabrication, LLC	1554	Annual Inspection Unit #211	\$ 135.00
Carson Fabrication, LLC	1555	Annual Inspection Unit #219	\$ 135.00
Carson Fabrication, LLC	1556	Annual Inspection Unit #221	\$ 135.00
Carson Fabrication, LLC	1557	Annual Inspection Unit #224	\$ 135.00
Carson Fabrication, LLC	1558	Annual Inspection Unit #225	\$ 135.00
Caselle, Inc.	134658	Caselle Software Support	\$ 2,154.00
CIRSA	241772	July 2024 Deductible	\$ 500.00
Colorado Civil Group Inc	0042.0000.00-90	General Services	\$ 2,898.16
Colorado Civil Group Inc	0042.0000.09-28	General Engineering Water Fund	\$ 2,353.50
Colorado Civil Group Inc	0042.0000.10-30	Capital Improvement Projects	\$ 1,223.25
Colorado Civil Group Inc	0042.0000.11-29	Pending Projects	\$ 1,238.90
Colorado Civil Group Inc	0042.0506.05-18	W-2101 Water Tank	\$ 6,889.40
Colorado Civil Group Inc	0042.0506.12-03	NWCWD Coordination	\$ 924.00
Colorado Civil Group Inc	0042.0507.00-57	WW-2004 Wastewater Master Plan	\$ 1,229.25
Colorado Civil Group Inc	0042.0510.00.28	TR2201-Traffic Sig 19 & Harmony	\$ 5,440.40
Colorado Civil Group Inc	0042.0511.01-14	TR-2101 SH392-WCR23II Support Services	\$ 38.25

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Colorado Civil Group Inc	0042.0001.08-44	Tailholt 4th Filing - Melody Homes #276	\$ 962.63
Colorado Civil Group Inc	0042.0001.11-14	Franklin Place #246	\$ 16.00
Colorado Civil Group Inc	0042.0001.12-12	Waterfowl Way Extension #286	\$ 965.79
Colorado Civil Group Inc	0042.0009.03-44	Severance South WinDance #193	\$ 2,648.20
Colorado Civil Group Inc	0042.0014.03-16	Moody Project #233	\$ 5,203.91
Colorado Civil Group Inc	0042.0015.01-18	Sunset Ridge Subdivison #235	\$ 114.75
Colorado Civil Group Inc	0042.0024.01-01	Bower North Annexation #307	\$ 1,668.01
Community Foundation	2401	NoCo Water Allicance 2024 Dues	\$ 1,500.00
Community Foundation	08142024	2024-2025 Water Literate Leaders	\$ 250.00
Concrete Conservation,	2024289	Spectrashield Liner- Baldrigde Lift Station Rehab Pro	\$ 29,368.75
Core & Main LP	V364116	Neptune Meter/ replacing non readers	\$ 7,320.00
Core & Main LP	V451277	Paint	\$ 630.48
D&D Concrete, LLC	1063	New sidewalk/ Severance Shores addition	\$ 34,680.00
D&D Concrete, LLC	1064	New sidewalk/ Parks shed portion to ditch.	\$ 16,030.00
DBC Irrigation Supply	S5613704.001	Rotor with Check Valve	\$ 139.92
DBC Irrigation Supply	S5599231.001	Coupling Expansion & Rotary Nozzle	\$ 372.26
Denali Water Solutions,	INV871452	Transport - Liquid Field / WW-2401 - ACT 140	\$ 70,980.00
DES Pipeline Maintenanc	2424	Bald Ridge Lift Station Vacuum	\$ 9,420.00
Direct Discharge Consul	2675	ORC Services	\$ 1,500.00
E-470 Public Highway A	2094018496	Express Toll - Unit #011	\$ 16.55
E-470 Public Highway A	2094018496	Express Toll - Unit#208	\$ 9.20
Eaton Grove Nursery Ltd	08122024	Trees	\$ 6,742.02
Employers Council	0000514229	Travel Expense	\$ 139.36
Employers Council	0000511758	Payroll Administration - On Demand	\$ 29.00
Employers Council	0000515087	HR Generalist Support	\$ 5,620.00
Fransen Pittman Genera	08072024	Project Severance PD PD-2301	\$ 336,677.22
Freedom Mailing Servic	48488	Severance Scoop	\$ 2,004.51
Freedom Mailing Servic	48357	Delinquent Notices	\$ 1,820.96
Front Range Compliance	9874	Consulting Services	\$ 56.25
Front Range Compliance	9901	Drug and Alcohol Testing Program	\$ 49.84
Frontier Business Produ	925754	PW - Copy Machine 94240	\$ 123.74
Frontier Business Produ	925754	PW Color Copies	\$ 18.32
Frontier Business Produ	925754	TH - Copy Machine 94244	\$ 123.74
Frontier Business Produ	925754	TH Color Copies	\$ 116.05
Frontier Business Produ	929233	96081 Copy Machine	\$ 74.30
Greeley Electric Repair,	279078	motor/ spare motor rebuilt for booster station	\$ 972.00
Hayashi & Macsalka, LLC	796	General Legal Services	\$ 3,841.50
Hayashi & Macsalka, LLC	797	CIP Projects Legal Services - NISP	\$ 312.00
Hayashi & Macsalka, LLC	798	CIP Projects #193	\$ 387.00
Hayashi & Macsalka, LLC	799	CIP Projects - #265	\$ 64.50
Hayashi & Macsalka, LLC	800	CIP Projects - #270	\$ 473.00
Highland Products Grou	310037521	Park Bench/ Parks improvements	\$ 4,338.65
Indigo Water Group, LLC	7410	Acess to Courses	\$ 448.00
Integrity Tire	26881	Unit #007 Oil Change, Suspension Control, Lateral L	\$ 1,070.20
Integrity Tire	27455	#223 Remove & Replace aire filte, shocks, steering i	\$ 678.53
JR Engineering, LLC	84946	Ponderosa Study Coordination	\$ 185.00
K & K Laser Creations, L	33961	Tree Board name plates	\$ 27.95
La Salle Oil Co.	191743	Fuel / Gasoline	\$ 2,563.72
Landmark Structures I, I	W-2101-12	Water Tower #22 W-2101	\$ 173,150.00
Landmark Structures I, I	W-2101-12	Water Tower Retainage	\$ (8,657.50)
Lands End Business Out	SIN12258719	Finance uniforms	\$ 62.66
Language Line Services,	11356779	Over-the-phone interpretation	\$ 0.82
LightGig Communicatio	460692	Internet/Backup Service	\$ 120.00
Li'L Flower Shop	018497	Fresh arrangement	\$ 96.95
Loco Country, LLC	08242024	Band Performance - Severance Days	\$ 600.00
Lumin8 Transportation	8427	Trouble call/ Harmony&Teller Traffic Lights	\$ 270.00
MAC Equipment, Inc.	487770	Hydro Jackshaft / Unit #552	\$ 391.93
MAC Equipment, Inc.	486430	Air cleaner cap/ Unit #552	\$ 59.79
MAIL'N COPY INC	682951	Printing Services - Post Cards	\$ 3,279.76

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Michelle Harte	07152024	Reimbursement	\$ 275.00
Mountain High Disposal	44978	Recycling Services	\$ (75.00)
Mountain High Disposal	45127	Recycling Services	\$ 95.00
Mountain High Disposal	46503	Recycling Services	\$ 45.00
Next Step Communicati	13335	Starlink Monthly Rental for Lakeview City Park	\$ 250.00
Next Step Communicati	13335	Starlink Monthly Rental for Severance Community F	\$ 250.00
Northern Engineering S	1136-0001/00102	Engineering Services - Cust# 265	\$ 1,247.50
Northern Engineering S	1136-0001/00102	Engineering Services - Cust# 270	\$ 325.00
Ottem Electronics, Inc.	5849	Wiring at Grader Station	\$ 2,334.00
PIONEER	S35-T35W1-16950	Redwood Mulch / New tree mulch	\$ 560.00
PIONEER	S35-T35W1-16866	Red Road Base/ Park shed walkway	\$ 316.76
PIONEER	S35-T35W1-16871	Red Road Base/PARK SHED WALKWAY	\$ 1,627.41
Pitner Homes LTD	07312024	July Work	\$ 3,880.16
Poudre Valley REA	135 0724	Streetlights, CO Rd 74 & 19	\$ 13.61
Poudre Valley REA	135 0724	Bridle Ridge Cir - PS	\$ 31.54
Poudre Valley REA	135 0724	36252 Evans St - Power Source	\$ 44.05
Poudre Valley REA	135 0724	CO RD 23 and Belmon Dr	\$ 29.10
Poudre Valley REA	135 0724	CO RD 80 and Rangeview Drive	\$ 26.06
Poudre Valley REA	135 0724	Streetlights, Casa Loma	\$ 137.18
Poudre Valley REA	135 0724	629 Shoreview Pkwy-Lift Station	\$ 347.37
Poudre Valley REA	135 0724	Streetlights, Severance Shores	\$ 226.24
Poudre Valley REA	135 0724	75 Flat Iron Ln Power Source	\$ 63.57
Poudre Valley REA	135 0724	Streetlights, Hidden Valley Farms	\$ 1,458.57
Poudre Valley REA	135 0724	2880 Branding Iron Power	\$ 71.94
Poudre Valley REA	135 0724	Streetlights, Saddler Arena	\$ 176.00
Poudre Valley REA	135 0724	Streeltights, Belmont Farms	\$ 240.20
Poudre Valley REA	135 0724	Streetlights, Soaring Eagle	\$ 194.85
Poudre Valley REA	135 0724	Steetlights, Summit View	\$ 426.03
Poudre Valley REA	135 0724	Streetlights, Foxridge	\$ 106.82
Poudre Valley REA	135 0724	CO RD 21 and 76 1/2-water tank	\$ 1,380.87
Poudre Valley REA	135 0724	Streetlights, Sunset Ridge	\$ 254.25
Precision Pavement Ma	351114	Traffic Control & Paint / Cr19 & Harmony south	\$ 2,350.00
Precision Pavement Ma	351102	Striping Maintenance 2024	\$ 52,747.25
Republic Services, Inc	0642-001019071	Trash Services - Wastewater Plant Acct	\$ 78.10
S&S Coating Services	0305	Certified Weld Inspection Services	\$ 36,000.00
SAFEbuilt Colorado, Inc.	539642	Permits and Plan Reviews	\$ 95,890.50
SBS Services Group LLC	08242024	One Time Cleaning Service	\$ 300.00
Sign Solutions USA	413261	Signs	\$ 1,398.03
Slate Communications,	3156	Strategic Communication Plans & Implementation	\$ 11,125.00
Slate Communications,	3161	August 2024 - Phase 4: Implementation	\$ 8,125.00
Spot On Sound Producti	2380	Half Day Stage Rental	\$ 625.00
Tailored Technology Ser	19740	Lenovo ThinkStation	\$ 1,274.99
Tailored Technology Ser	19685	Managed Services	\$ 6,708.97
Tailored Technology Ser	19714	Hardware	\$ 24.00
Terracon Consultants In	TM51606	Severance Elevated Water Tank	\$ 885.00
Town of Windsor	015265-000 0724	Wastewater Treatment	\$ 21,299.21
TransUnion Risk & Alter	5453941-202407-1	Background Checks	\$ 75.00
Uline, Inc	18813478	Supplies	\$ 740.10
UMB Staff Credit Cards	0151 0724	Usps Po 0797560346	\$ (0.73)
UMB Staff Credit Cards	0151 0724	Usps Po 0797560346 - Citizen water bill postage	\$ 0.73
UMB Staff Credit Cards	0151 0724	Signs365.Com -	\$ (606.00)
UMB Staff Credit Cards	0151 0724	Signs365.Com - Bill Back to CCG for Maps	\$ 54.00
UMB Staff Credit Cards	0151 0724	Signs365.Com - PW Maps	\$ 98.00
UMB Staff Credit Cards	0151 0724	Signs365.Com - Maps for Finance	\$ 124.00
UMB Staff Credit Cards	0151 0724	Windsor Ace Hdwe -	\$ 98.52
UMB Staff Credit Cards	0151 0724	Greeley Winnelson Co -	\$ 222.39
UMB Staff Credit Cards	0151 0724	Napa Auto Parts Vac Truck Radiator cap.	\$ 7.99
UMB Staff Credit Cards	0151 0724	Rivera De Chapala Management Working Lunch	\$ 42.30
UMB Staff Credit Cards	0151 0724	Vistaprint -	\$ 107.77

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 0724	Estes Park Lodging -	\$ 284.00
UMB Staff Credit Cards	0151 0724	Signs365.Com -	\$ 606.00
UMB Staff Credit Cards	0151 0724	Windsor Ace Hdwe -	\$ 69.94
UMB Staff Credit Cards	0151 0724	Dollar General #20448 -	\$ 4.82
UMB Staff Credit Cards	0151 0724	Staples 00114504 Chair from Staples	\$ (99.99)
UMB Staff Credit Cards	0151 0724	Usps Po 0797560346 -	\$ 0.73
UMB Staff Credit Cards	0151 0724	Mybestbuy Total Yearly Working Management Lun	\$ 179.99
UMB Staff Credit Cards	0151 0724	Other Credits - Adj-Mybestbuy Total Yearl -	\$ (179.99)
UMB Staff Credit Cards	0151 0724	Dropbox Fax Monthly Monthly Subscription	\$ 14.98
UMB Staff Credit Cards	0151 0724	Bjs Restaurants 539 Quarterly Management Team M	\$ 169.90
UMB Staff Credit Cards	0151 0724	King Soopers #0073 Water/Cookies for Town Hall M	\$ 45.41
UMB Staff Credit Cards	0151 0724	Staples 00114504 Charge for chair	\$ 99.99
UMB Staff Credit Cards	0151 0724	Staples 00114504 Chair - ordered to be delivered	\$ 99.99
UMB Staff Credit Cards	0151 0724	Staples 00114504 Refund because taxes were charg	\$ (108.85)
UMB Staff Credit Cards	0151 0724	Staples 00114504 Charge for chair-but later refund	\$ 108.85
UMB Staff Credit Cards	0151 0724	Staples Inc Refund for chair because it was unavaila	\$ (99.99)
UMB Staff Credit Cards	0151 0724	King Soopers #0104 NFRMPO - Hosted meeting TC	\$ 25.47
UMB Staff Credit Cards	0151 0724	Bakesy* Dream Dough Co Cookies for TC Meeting 7	\$ 55.00
UMB Staff Credit Cards	0151 0724	Www Costco Com Reimbursement for taxes charge	\$ (38.22)
UMB Staff Credit Cards	0151 0724	Ezcaterchicken Salad TC Mtg Meal 7.09.24	\$ 349.98
UMB Staff Credit Cards	0151 0724	King Soopers #0104 Supplies for TC Mtg	\$ 7.32
UMB Staff Credit Cards	0151 0724	Co Motor Veh Serv Emv New F-150 PD Plates	\$ 14.09
UMB Staff Credit Cards	0151 0724	Vecinos Mexican Grill -	\$ 20.68
UMB Staff Credit Cards	0151 0724	Ascent Broadband -	\$ 100.00
UMB Staff Credit Cards	0151 0724	Ascentbb Business -	\$ 204.00
UMB Staff Credit Cards	0151 0724	Vecinos Mexican Grill -	\$ 47.05
UMB Staff Credit Cards	0151 0724	Wyoming Bearing And Suppl Bearings and seals for	\$ 111.11
UMB Staff Credit Cards	0151 0724	Jimmy Johns - 3722 Management Working Luncheon	\$ 28.78
UMB Staff Credit Cards	0151 0724	Sq *wild Brats, Llc Meals for staff/band	\$ 216.20
UMB Staff Credit Cards	0151 0724	Las Catrinas Llc Meals for staff	\$ 29.90
UMB Staff Credit Cards	0151 0724	Templepubli Ad for PD employment	\$ 395.00
UMB Staff Credit Cards	0151 0724	Herc Rentals Golf cart rental	\$ 617.18
UMB Staff Credit Cards	0151 0724	Police Technical PIO class	\$ 250.00
UMB Staff Credit Cards	0151 0724	Eb Govco 2024 Communications conference	\$ 214.96
UMB Staff Credit Cards	0151 0724	Mail N Copy 2020-11-16 \$20 for a yard sign for the	\$ 20.00
UMB Staff Credit Cards	0151 0724	Mail N Copy 2020-11-16 \$20 for a yard sign for the	\$ 155.00
UMB Staff Credit Cards	0151 0724	Facebk *nbpsb3cg92 Event social media ad	\$ 5.86
UMB Staff Credit Cards	0151 0724	Facebk *7wwzu3qg92 Event social media ad	\$ 9.99
UMB Staff Credit Cards	0151 0724	Sq *brown Butter Bakeshop Meals for staff/band	\$ 11.50
UMB Staff Credit Cards	0151 0724	Sq *little Kusina Meals for staff/band	\$ 28.75
UMB Staff Credit Cards	0151 0724	Shell Oil 10014686009 NSRO	\$ 33.88
UMB Staff Credit Cards	0151 0724	Phx The Goods 6301542 NSRO	\$ 4.66
UMB Staff Credit Cards	0151 0724	Betos Mexican Fast Food NSRO	\$ 12.45
UMB Staff Credit Cards	0151 0724	Phx Los Taquitos S3 1386 NSRO	\$ 17.38
UMB Staff Credit Cards	0151 0724	Bjs Restaurants 447 NSRO	\$ 33.61
UMB Staff Credit Cards	0151 0724	Dd *sushiontatum -	\$ 8.20
UMB Staff Credit Cards	0151 0724	Chipotle 1595 NSRO	\$ 10.81
UMB Staff Credit Cards	0151 0724	Betos Mexican Fast Food NSRO	\$ 12.74
UMB Staff Credit Cards	0151 0724	Shell Oil 10014686009 NSRO	\$ 5.98
UMB Staff Credit Cards	0151 0724	Valle Luna Cave Creek NSRO	\$ 27.64
UMB Staff Credit Cards	0151 0724	Mimis Cafe- Off Premise NSRO	\$ 16.28
UMB Staff Credit Cards	0151 0724	In-N-Out Desert Ridge NSRO	\$ 11.95
UMB Staff Credit Cards	0151 0724	Exxon Bkz NSRO	\$ 1.99
UMB Staff Credit Cards	0151 0724	Betos Mexican Fast Food NSRO	\$ 10.44
UMB Staff Credit Cards	0151 0724	Poke Bar NSRO	\$ 15.15
UMB Staff Credit Cards	0151 0724	Outback #0313 NSRO	\$ 43.42
UMB Staff Credit Cards	0151 0724	Shell Oil 10014686009 NSRO	\$ 3.49
UMB Staff Credit Cards	0151 0724	Hello Vietnam NSRO	\$ 16.78
UMB Staff Credit Cards	0151 0724	Priceln*fox Rent A Car NSRO	\$ 178.55

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 0724	Airbnb Hmhak9pdhn NSRO	\$ 997.35
UMB Staff Credit Cards	0151 0724	Federicos Mexican Food #5 NSRO	\$ 27.07
UMB Staff Credit Cards	0151 0724	Circle K 06654 NSRO	\$ 1.75
UMB Staff Credit Cards	0151 0724	Marriott Jw Desert F&b NSRO	\$ 20.64
UMB Staff Credit Cards	0151 0724	Wm Supercenter #4232 NSRO	\$ 1.78
UMB Staff Credit Cards	0151 0724	Crowder Supply Co Grease for Post Pounder	\$ 104.78
UMB Staff Credit Cards	0151 0724	Sq *shebrews Coffee & Ice Finance Weekly Gamepl	\$ 30.58
UMB Staff Credit Cards	0151 0724	Sq *shebrews Coffee & Ice Finance Weekly Gamepl	\$ 31.27
UMB Staff Credit Cards	0151 0724	Sq *shebrews Coffee & Ice meeting	\$ 14.87
UMB Staff Credit Cards	0151 0724	Sq *shebrews Coffee & Ice Weekly Finance Gamepl	\$ 21.91
UMB Staff Credit Cards	0151 0724	Sq *shebrews Coffee & Ice Weekly Finance Gamepl	\$ 38.92
UMB Staff Credit Cards	0151 0724	The Home Depot #1544 Building targets for the ran	\$ 75.82
UMB Staff Credit Cards	0151 0724	On-Demand Concrete Concrete at Parks building.	\$ 2,365.51
UMB Staff Credit Cards	0151 0724	Greeley Lock And Key - 13 Spare keys for new techs	\$ 149.99
UMB Staff Credit Cards	0151 0724	Pw Athletic New Basketball nets plus extras	\$ 90.00
UMB Staff Credit Cards	0151 0724	Sq *cd Fasteners, Inc Street Sign Hardware, Security	\$ 41.51
UMB Staff Credit Cards	0151 0724	Sq *cd Fasteners, Inc Street Sign Hardware, Security	\$ 4.23
UMB Staff Credit Cards	0151 0724	Signs365.Com - Maps for Planning	\$ 330.00
UMB Staff Credit Cards	0151 0724	Windsor Ace Hdwe -	\$ 43.50
UMB Staff Credit Cards	0151 0724	Total Tool Supply - Gw Waste water socket to fix big	\$ 54.99
UMB Staff Credit Cards	0151 0724	Wal-Mart #4599 Peanut butter for mouse traps and	\$ 22.37
UMB Staff Credit Cards	0151 0724	Evident Inc Evidence Supplies	\$ 76.32
UMB Staff Credit Cards	0151 0724	Evident Inc Evidence supplies,	\$ 144.00
University Auto Parts, Inc	406899	Hydraulic Oil / Unit #200 hyd oil only	\$ 79.99
University Auto Parts, Inc	405700	Octane Booster	\$ 123.42
University Auto Parts, Inc	407729	3MO WTY BAT / Unit #552 Coupler was for Unit #75	\$ 103.48
UNUM Life Insurance Co	07.2024	Monthly Disability Insurance	\$ 4,157.95
Upper Case Printing Ink	2097	Window Envelopes	\$ 49.96
Upper Case Printing Ink	2105	Booklet	\$ 3,394.44
Utility Notification Cent	224071427	RTL Transmissions/ 52-82-3990 split cost	\$ 348.30
Utility Refunds	08162024	Utility Refund - 9014.01 & 9015.01	\$ 155.00
Utility Refunds	08162024	Utility Refund - 9014.01 & 9015.01	\$ 60.00
Vector Disease Control	PI-A00015004	2024 Mosquito Control Services	\$ 5,000.00
Verizon Wireless	9969378850	Cell Phone - TH & PW	\$ 3,361.10
Waste Management of	5263475-2534-1	Roll Off Trash Service	\$ 177.27
Waste Management of	5251881-2534-4	Trash Service - PW	\$ 191.35
WEX BANK	98841067	Offsite Fuel	\$ 10.47
Windsor Ace Hardware	176689/4	Tee funnypipe coupl	\$ 9.32
Windsor Ace Hardware	176358/4	Ball Vlv & Truckbedliner Coating	\$ 64.37
Windsor Ace Hardware	176397/4	Powder LD & Powr Hammr/ Town Hall Shelves	\$ 18.73
Windsor Ace Hardware	176439/4	Shovel & Flex Seal / PROG-PARK1	\$ 71.00
Windsor-Severance Fire	08202024	Fire Plan Review	\$ 57,423.04
Windsor-Severance Fire	24SEV-00212	Fire Plan Review - 24SEV-00212 Commercial Remoc	\$ 1,137.88
Xcel Energy	887927946	300942323 - 10822 County Road 74 Bldg Stoc	\$ 39.35
Xcel Energy	887927946	300954583 - 20/15 2-6-67 Sewage Plant	\$ 2,790.28
Xcel Energy	887927946	301443761 - 1020 Mahogany Dr Unit Pump	\$ 559.10
Xcel Energy	887927946	301456912 - 336 1st St	\$ 114.44
Xcel Energy	887927946	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 13.85
Xcel Energy	887927946	301709610 - 57/16 2-6-67 Pump	\$ 12.24
Xcel Energy	887927946	304683265 - 410 Immigrant Trail - Settlers Landing	\$ 14.46
Xcel Energy	887927946	304881524 - 145 3rd St	\$ 756.78
Xcel Energy	887927946	304920983 - 100 Waterfall Way	\$ 414.13
Xcel Energy	887927946	304920986 - 101 Waterfall Way	\$ 123.23
Xcel Energy	887927946	312 1st St	\$ 191.36
Xcel Energy	887927946	145 W 3rd Ave Unit Outdoor LI	\$ 12.02
Xcel Energy	887927946	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 13.27
Xcel Energy	887927946	301872364 - 513 1/2 Broadview Dr	\$ 54.80
Xcel Energy	887927946	301894204 - 50 Timber Ridge Pkwy	\$ 97.44
Xcel Energy	887927946	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 603.93

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
8/1/24 - 8/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Xcel Energy	887927946	303987355 - 3 S Timber Ridge Pkwy	\$ 873.90
Xcel Energy	887927946	304182684 - 231 W 4th Ave Unit Pump	\$ 594.27
Xcel Energy	888036499	Natural Gas	\$ 14.14
Xcel Energy	888159984	Street Lighting	\$ 3,802.09
Total:			\$ 1,147,421.57



Financial Statement Review

September 16th , 2024

Interim Financial Statements

The **August 2024** Town of Severance Interim Financial Statements have been reviewed and can be published as part of the **October 8th, 2024** Town Council Consent Agenda.

A handwritten signature in black ink, appearing to read "Efrain Lemus", is written over a faint, circular official stamp.

Efrain Lemus, MBA, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
AUGUST 31, 2024

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	397
01-101000	BANK OF CO- CHECKING ***1469	113,631
01-101500	BANK OF CO CREDIT CARD ***1481	15,565
01-101600	BANK OF CO CASH OUTLAY ***8205	1,000
01-102100	COLOTRUST - 8001	27,358,025
01-102110	COLOTRUST - 4001	1,021
01-102120	COLOTRUST - 8002	1,648,276
01-102180	UMB SAFEKEEPING	27,529,947
01-106000	XPRESS DEPOSIT ACCOUNT	41,592
01-107600	CASH CLEARING - A R	(7,750)
01-107700	CASH CLEARING - FIRE REVIEW	(2,983)
TOTAL COMBINED CASH		56,698,722
01-100000	CASH ALLOCATED TO OTHER FUNDS	(56,698,722)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	23,223,451
11	ALLOCATION TO CONSERVATION TRUST FUND	260,988
12	ALLOCATION TO TRANSPORTATION FUND	3,477,103
13	ALLOCATION TO PARKS FUND	426,977
14	ALLOCATION TO PUBLIC FACILITIES FUND	891,171
15	ALLOCATION TO PUBLIC SAFETY FUND	349,983
41	ALLOCATION TO FLEET FUND	501,406
51	ALLOCATION TO WATER FUND	11,404,605
52	ALLOCATION TO WASTEWATER FUND	13,248,730
53	ALLOCATION TO STORMWATER FUND	1,651,476
75	ALLOCATION TO CAPITAL PROJECTS	1,262,833
TOTAL ALLOCATIONS TO OTHER FUNDS		56,698,722
ALLOCATION FROM COMBINED CASH FUND - 01-100000		(56,698,722)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

AUGUST 31, 2024

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	23,223,451	
10-105300	CASH W/ WELD COUNTY TREASURER	26,296	
10-115000	ACCOUNTS RECEIVABLE	1,657	
10-115010	FUEL INVENTORY	3,536	
10-115011	DIESEL INVENTORY	1,019	
10-120000	DEVELOPER RECEIVABLES	20,076	
10-131000	DUE FROM OTHER GOVERNMENTS	202,595	
	TOTAL ASSETS		23,478,629

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	109,205	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	35,640	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,500	
10-204000	OTHER ACCRUED EXPENSES	10,180	
10-206000	RESTITUTION PAYABLE	4,997	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	1,427	
10-211650	AFLAC PAYABLE	962	
10-211700	HEALTH INSURANCE PAYABLE	1	
10-222000	DEFERRED REVENUE	1,632,265	
	TOTAL LIABILITIES		1,796,178

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	18,965,804	
	REVENUE OVER EXPENDITURES - YTD	2,716,647	
	BALANCE - CURRENT DATE	21,682,451	
	TOTAL FUND EQUITY		21,682,451
	TOTAL LIABILITIES AND EQUITY		23,478,629

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>TAXES</u>					
10-31-1000 GENERAL PROPERTY TAX	7,438	2,300,830	2,206,538	(94,292)	104.3
10-31-3000 SALES TAX	201,950	1,226,008	1,840,503	614,495	66.6
10-31-4000 USE TAX	74,430	2,557,282	813,200	(1,744,082)	314.5
10-31-8100 SEVERANCE TAX (OIL & GAS)	267,007	267,007	10,000	(257,007)	2670.1
10-31-8200 FRANCHISE	13,415	140,371	225,000	84,629	62.4
10-31-9000 INTEREST / DELINQUENT TAX		240	1,500	1,260	16.0
TOTAL TAXES	564,240	6,491,737	5,096,741	(1,394,996)	127.4
<u>LICENSES & PERMITS</u>					
10-32-1100 LIQUOR LICENSE		100	500	400	20.0
10-32-2000 HOME BASED BUSINESS FEES	250	250	500	250	50.0
10-32-2100 BUILDING PERMIT & LICENSE	38,232	587,695	400,000	(187,695)	146.9
10-32-2600 ANIMAL LICENSES	60	545	700	155	77.9
10-32-3100 PLANNING ADMINISTRATION FEE	3,762	18,714	40,000	21,286	46.8
10-32-3400 OFFICE ADMINISTRATION FEE	10,199	176,087	150,000	(26,087)	117.4
10-32-4100 ROW/HUNT/SIGN/DEVELOP. PERMITS	1,000	63,971	24,000	(39,971)	266.6
10-32-4150 SOLICITOR LICENSES		1,520	6,000	4,480	25.3
TOTAL LICENSES & PERMITS	53,503	848,881	621,700	(227,181)	136.5
<u>INTERGOVERNMENTAL</u>					
10-33-3000 CDOT-MPO GRANTS	184,345	184,345		(184,345)	.0
10-33-4000 STATE GRANTS	101,809	265,030		(265,030)	.0
10-33-5000 HIGHWAY USERS	33,472	216,611	295,000	78,389	73.4
10-33-5050 MINERAL LEASE	71,062	71,062	50,000	(21,062)	142.1
10-33-5100 MOTOR VEHICLE FEES	11,066	53,713	65,000	11,287	82.6
10-33-5200 COUNTY ROAD & BRIDGE	310	55,132	60,000	4,868	91.9
10-33-5300 SPECIFIC OWNERSHIP TAX	7,559	52,750	90,000	37,250	58.6
10-33-5600 CIGARETTE TAX		2,191	5,000	2,809	43.8
10-33-6000 SHARED REVENUE WINDSOR		230,910	350,000	119,090	66.0
TOTAL INTERGOVERNMENTAL	409,623	1,131,745	915,000	(216,745)	123.7
<u>CHARGES FOR SERVICES</u>					
10-34-1100 COURT COSTS		1,790	3,000	1,210	59.7
10-34-1200 POLICE REVENUE		645	50,000	49,355	1.3
10-34-1400 MAPS, PLANS, COPIES	301	2,151	4,000	1,849	53.8
TOTAL CHARGES FOR SERVICES	301	4,586	57,000	52,414	8.0

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	5,922	32,849	60,000	27,151	54.8
10-35-1100 SURCHARGE	160	2,180	3,200	1,020	68.1
10-35-1300 RESTITUTION - TOWN		9,767		(9,767)	.0
TOTAL FINES & FORFEITS	6,082	44,796	63,200	18,405	70.9
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	570	2,340	2,300	(40)	101.7
10-36-1500 INSURANCE CLAIM PAYMENTS		12,637	5,000	(7,637)	252.8
10-36-2000 OTHER MISCELLANEOUS REVENUE		4,192	8,400	4,208	49.9
10-36-3000 RENT	6,273	30,795	33,000	2,205	93.3
10-36-3500 INTEREST AND DIVIDENDS	58,567	586,439	350,000	(236,439)	167.6
10-36-3550 CHANGE IN MARKET VALUE	82,276	188,509		(188,509)	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
10-36-3565 INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
10-36-4500 MATERIALS AND LABOR		5,337	9,000	3,663	59.3
10-36-5000 SPECIAL EVENT REVENUE	3,050	68,287	70,000	1,713	97.6
10-36-5100 SPECIAL EVENTS IN-KIND REVENUE	17,958	17,958		(17,958)	.0
10-36-6500 REIMBURSEMENTS/REFUNDS	776	776		(776)	.0
10-36-8050 OIL AND GAS ROYALTIES	535	4,139		(4,139)	.0
10-36-9900 OTHER REVENUES	200	35,000	20,051	(14,949)	174.6
TOTAL MISCELLANEOUS	170,203	960,600	506,700	(453,900)	189.6
<u>TRANSFERS IN</u>					
10-39-1000 TRANSFERS FROM OTHER FUNDS		(33,323)		33,323	.0
TOTAL TRANSFERS IN		(33,323)		33,323	.0
TOTAL FUND REVENUE	1,203,953	9,449,022	7,260,341	(2,188,681)	130.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES					
LEGISLATIVE					
10-41-1100 REGULAR STAFF WAGES	9,120	60,681	107,392	46,711	56.5
10-41-1102 OVERTIME			100	100	.0
10-41-1104 RETIREMENT 457	274	1,820	6,447	4,627	28.2
10-41-1105 BOARD OF TRUSTEE FEES	1,500	14,400	26,330	11,930	54.7
10-41-1130 FICA/MEDICARE	806	5,693	10,238	4,545	55.6
10-41-1140 WORKERS COMPENSATION		1,396	2,500	1,104	55.9
10-41-1150 UNEMPLOYMENT	18	121	403	282	30.1
10-41-1160 HEALTH INSURANCE	640	6,396	16,616	10,220	38.5
10-41-1161 DISABILITY INSURANCE	122	944	2,150	1,206	43.9
10-41-2100 LEGAL FEES	3,842	48,951	100,000	51,049	49.0
10-41-3150 TELEPHONE	97	735	1,200	465	61.2
10-41-3177 VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-41-3180 MILEAGE			1,500	1,500	.0
10-41-3210 INSURANCE AND BONDS		4,855	7,490	2,635	64.8
10-41-3320 PRINTING		140	30,000	29,860	.5
10-41-3330 PUBLISHING/RECORDING	(1)	1,860	1,000 (	860)	186.0
10-41-3350 ORDINANCE CODIFICATION		2,560	6,000	3,440	42.7
10-41-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		4,004	5,000	996	80.1
10-41-3820 CONTINUING EDUCATION		4,684	9,250	4,566	50.6
10-41-3825 MEETING/MEALS	1,135	8,262	12,000	3,738	68.9
10-41-3990 MISCELLANEOUS			500	500	.0
10-41-3992 COUNCIL SPECIAL EVENTS			10,000	10,000	.0
10-41-4010 CORA REQUESTS			1,500	1,500	.0
10-41-4320 COMPUTER REPLACE./AUDIO VISUAL		3,131	5,000	1,869	62.6
10-41-4330 COMPUTER SUPPORT AND MAINT		13,185	24,500	11,315	53.8
10-41-4350 SAFETY			10,000	10,000	.0
10-41-4520 VEHICLE FUEL			1,980	1,980	.0
10-41-4530 VEHICLE & EQUIP AMORTIZATION	165	1,320	1,980	660	66.7
10-41-4810 UNIFORMS			2,275	2,275	.0
10-41-4990 SUPPLIES		1,131	1,000 (	131)	113.2
10-41-5500 TOWN COUNCIL DISCRETIONARY	50,104	67,379	260,000	192,621	25.9
10-41-5560 TREE BOARD	28	220	2,000	1,780	11.0
10-41-5570 PLANNING COMMISSION			2,000	2,000	.0
10-41-8200 ALLOCATION TO WATER FUND	(7,577)	(24,525)	(37,785)	(13,260)	(64.9)
10-41-8300 ALLOCATION TO WASTEWATER FUND	(6,548)	(21,196)	(32,653)	(11,457)	(64.9)
10-41-8400 ALLOCATION TO STORMWATER FUND	(1,403)	(4,541)	(6,997)	(2,456)	(64.9)
TOTAL LEGISLATIVE	52,320	203,608	591,906	388,298	34.4
ELECTIONS					
10-42-3310 WELD CO COORDINATED ELECTION	50	50	11,000	10,950	.5
TOTAL ELECTIONS	50	50	11,000	10,950	.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	7,540	36,727	57,198	20,471	64.2
10-43-1102 OVERTIME			100	100	.0
10-43-1104 RETIREMENT 457	226	1,102	3,435	2,333	32.1
10-43-1130 FICA/MEDICARE	575	2,793	4,384	1,591	63.7
10-43-1140 WORKERS COMPENSATION		838	1,500	662	55.9
10-43-1150 UNEMPLOYMENT	15	74	174	100	42.3
10-43-1160 HEALTH INSURANCE	640	4,264	11,496	7,232	37.1
10-43-1161 DISABILITY INSURANCE	102	581	1,150	569	50.5
10-43-2100 LEGAL FEES	850	8,675	13,000	4,325	66.7
10-43-2110 MUNICIPAL JUDGE		3,000	10,000	7,000	30.0
10-43-3150 TELEPHONE	32	256	250	(6)	102.3
10-43-3210 INSURANCE AND BONDS		2,913	3,500	587	83.2
10-43-3820 EDUCATION			500	500	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES	99	418	1,500	1,082	27.9
10-43-4330 COMPUTER SUPPORT AND MAINT			12,000	12,000	.0
10-43-4810 UNIFORMS		410	175	(235)	234.4
TOTAL JUDICIAL	10,079	62,050	121,862	59,812	50.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	64,811	222,582	322,246	99,664	69.1
10-44-1101 PART-TIME STAFF WAGES	1,179	4,185	15,000	10,815	27.9
10-44-1102 OVERTIME	259	259	2,000	1,741	12.9
10-44-1104 RETIREMENT	1,315	7,207	19,396	12,189	37.2
10-44-1130 FICA/MEDICARE	5,013	16,956	25,955	8,999	65.3
10-44-1140 WORKERS COMPENSATION		3,909	7,000	3,091	55.9
10-44-1150 UNEMPLOYMENT	132	468	1,022	554	45.8
10-44-1160 HEALTH & LIFE INSURANCE	2,914	22,889	39,975	17,086	57.3
10-44-1161 DISABILITY INSURANCE	456	2,972	5,470	2,498	54.3
10-44-2150 HR SERVICES	5,777	33,141	75,000	41,859	44.2
10-44-2990 OTHER PROFESSIONAL FEES			15,000	15,000	.0
10-44-3110 UTILITIES	1,709	9,707	15,000	5,293	64.7
10-44-3150 TELEPHONE	457	3,349	5,000	1,651	67.0
10-44-3175 BUILDING REPAIRS & MAINTENANCE	885	7,342	15,000	7,658	49.0
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		1,784	7,770	5,986	23.0
10-44-3210 INSURANCE AND BONDS		14,644	21,770	7,126	67.3
10-44-3220 CIRSA DEDUCTIBLES	500	1,500	6,000	4,500	25.0
10-44-3330 PUBLISHING			1,500	1,500	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	250	1,800	2,500	700	72.0
10-44-3820 CONTINUING EDUCATION	2,083	6,380	20,000	13,620	31.9
10-44-3825 MEALS/MISCELLANEOUS	(1,878)	2,402	4,000	1,598	60.0
10-44-3990 MISCELLANEOUS SERVICES/COPIER	253	4,654	8,500	3,846	54.8
10-44-3992 SPECIAL EVENT EXPENDITURE	21,907	125,281	175,000	49,719	71.6
10-44-3993 SPECIAL EVENTS IN-KIND COST	17,958	17,958		(17,958)	.0
10-44-4000 ADVERTISING	941	12,919	10,000	(2,919)	129.2
10-44-4310 OFFICE SUPPLIES	481	4,423	6,000	1,577	73.7
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	1,275	7,875	11,000	3,125	71.6
10-44-4330 COMPUTER SUPPORT AND MAINT	1,007	18,796	27,000	8,204	69.6
10-44-4340 POSTAGE	1,029	2,537	5,000	2,463	50.8
10-44-4350 SAFETY	185	185	10,000	9,815	1.9
10-44-4390 OTHER OFFICE EXPENSE	97	1,266	3,000	1,734	42.2
10-44-4520 VEHICLE FUEL	32	334	5,540	5,206	6.0
10-44-4530 VEHICLE & EQUIP AMORTIZATION	295	2,360	3,540	1,180	66.7
10-44-4810 UNIFORMS		667	1,350	683	49.4
10-44-4850 UNANTICIPATED EXP/CONTINGENCY	341	8,191	50,000	41,809	16.4
10-44-4990 MISCELLANEOUS SUPPLIES	110	510	2,500	1,990	20.4
10-44-8000 LEASE PAYMENT	221	663	1,000	337	66.3
10-44-8200 ALLOCATION TO WATER FUND	(11,912)	(57,174)	(89,104)	(31,930)	(64.2)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(10,294)	(49,407)	(77,003)	(27,596)	(64.2)
10-44-8400 ALLOCATION TO STORMWATER FUND	(2,206)	(10,585)	(16,501)	(5,916)	(64.2)
TOTAL ADMINISTRATION	107,582	454,928	763,426	308,498	59.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	22,408	128,427	256,779	128,352	50.0
10-45-1102 OVERTIME			200	200	.0
10-45-1104 RETIREMENT 457	620	3,380	15,411	12,031	21.9
10-45-1130 FICA/MEDICARE	1,652	9,379	19,654	10,275	47.7
10-45-1140 WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-45-1150 UNEMPLOYMENT	45	257	773	516	33.2
10-45-1160 HEALTH & LIFE INSURANCE	2,422	18,449	41,788	23,339	44.2
10-45-1161 DISABILITY INSURANCE	277	1,557	5,340	3,783	29.2
10-45-2200 AUDIT & ACCOUNTING FEES		22,850	30,000	7,150	76.2
10-45-3150 TELEPHONE	101	902	3,300	2,398	27.4
10-45-3210 INSURANCE AND BONDS		10,487	15,000	4,513	69.9
10-45-3315 WELD COUNTY TREASURER FEE	77	23,116	25,000	1,884	92.5
10-45-3340 BANK CHARGES	20	2,130	2,500	370	85.2
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	150	150	1,000	850	15.0
10-45-3820 CONTINUING EDUCATION		312	15,000	14,688	2.1
10-45-3825 MEALS/MISCELLANEOUS (	153)	434	500	66	86.8
10-45-4300 OFFICE FURNITURE			1,500	1,500	.0
10-45-4310 OFFICE SUPPLIES	309	714	1,800	1,086	39.7
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL		8,992	9,000	8	99.9
10-45-4330 COMPUTER SUPPORT AND MAINT			18,000	18,000	.0
10-45-4350 SAFETY			10,000	10,000	.0
10-45-4810 UNIFORMS	63	124	850	726	14.6
10-45-8200 ALLOCATION TO WATER FUND (	2,764)	(23,943)	(10,951)	12,992	(218.6)
10-45-8300 ALLOCATION TO WASTEWATER FUND (	2,389)	(20,691)	(9,463)	11,228	(218.7)
10-45-8400 ALLOCATION TO STORMWATER FUND (	512)	(4,435)	(2,028)	2,407	(218.7)
TOTAL FINANCE	22,326	185,606	456,953	271,347	40.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	140,660	689,044	1,218,035	528,991	56.6
10-51-1102 OVERTIME	20,190	109,990	20,000 (	89,990)	550.0
10-51-1104 RETIREMENT	607	3,366	10,529	7,163	32.0
10-51-1107 CONTRACTED SECURITY SERVICES	300	1,269	(	1,269)	.0
10-51-1130 FICA/MEDICARE	3,491	18,042	28,839	10,797	62.6
10-51-1140 WORKERS COMPENSATION		15,637	30,000	14,363	52.1
10-51-1150 UNEMPLOYMENT	322	1,630	3,721	2,091	43.8
10-51-1155 POLICE PENSION	11,543	53,862	104,261	50,399	51.7
10-51-1160 HEALTH INSURANCE	14,242	101,744	216,606	114,862	47.0
10-51-1161 DISABILITY INSURANCE	5,527	27,520	25,300 (	2,220)	108.8
10-51-2300 MEDICAL		4,209	1,800 (	2,409)	233.8
10-51-2310 PSYCHOLOGICAL		950	2,000	1,050	47.5
10-51-2900 CONTRACT POLICE SERVICES	84	50,909	50,000 (	909)	101.8
10-51-2990 OTHER PROFESSIONAL FEES		14,917	24,000	9,083	62.2
10-51-3110 UTILITIES	204	2,545	8,000	5,455	31.8
10-51-3150 TELEPHONE/PAGERS	1,149	12,146	19,560	7,414	62.1
10-51-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-51-3175 BUILDING REPAIRS & MAINTENANCE		875	6,225	5,351	14.1
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	1,329	38,904	28,000 (	10,904)	138.9
10-51-3180 MILEAGE		26	50	24	51.2
10-51-3210 INSURANCE AND BONDS		54,376	73,000	18,624	74.5
10-51-3320 PRINTING/FORMS	74	879	1,500	621	58.6
10-51-3610 DISPATCH COMMUNICATIONS	717	62,115	56,000 (	6,115)	110.9
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE		1,000	1,000		100.0
10-51-3650 DOG TAGS/IMPOUND FEES		1,472	500 (	972)	294.4
10-51-3740 RADIO MAINTENANCE			1,000	1,000	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		934	800 (	134)	116.7
10-51-3820 CONTINUING EDUCATION & TRAIN	889	7,639	20,000	12,361	38.2
10-51-3825 MEALS/MISCELLANEOUS		1,314	500 (	814)	262.8
10-51-3850 LAB TESTING FEES			500	500	.0
10-51-3950 TOWING		256	(	256)	.0
10-51-3990 MISCELLANEOUS SERVICES		1,916	125 (	1,791)	1532.8
10-51-4310 OFFICE SUPPLIES		1,148	2,000	852	57.4
10-51-4330 COMPUTER SUPPORT AND MAINT	2,528	39,301	52,000	12,699	75.6
10-51-4350 SAFETY			10,000	10,000	.0
10-51-4520 VEHICLE FUEL	2,980	18,182	35,200	17,018	51.7
10-51-4530 VEHICLE & EQUIP AMORTIZATION	1,775	14,200	37,610	23,410	37.8
10-51-4720 EQUIPMENT FOR PATROL		1,237	4,000	2,763	30.9
10-51-4730 EQUIPMENT FOR TRAINING	119	1,158	2,500	1,342	46.3
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE		176	1,500	1,324	11.8
10-51-4810 UNIFORMS	170	21,556	18,000 (	3,556)	119.8
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES		2,195	5,000	2,805	43.9
10-51-7000 CAPITAL OUTLAY		686	(	686)	.0
10-51-7990 OTHER SMALL EQUIPMENT		75	(	75)	.0
TOTAL PUBLIC SAFETY	208,901	1,379,395	2,155,161	775,766	64.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	22,857	107,577	116,407	8,830	92.4
10-61-1101 PART-TIME STAFF WAGES	4,126	14,711	30,000	15,290	49.0
10-61-1102 OVERTIME	56	1,038	3,000	1,962	34.6
10-61-1104 RETIREMENT	681	3,150	7,077	3,927	44.5
10-61-1130 FICA/MEDICARE	1,999	8,173	11,433	3,260	71.5
10-61-1140 WORKERS COMPENSATION		3,127	6,000	2,873	52.1
10-61-1150 UNEMPLOYMENT	54	226	451	225	50.0
10-61-1160 HEALTH & LIFE INSURANCE	3,588	23,501	42,720	19,219	55.0
10-61-1161 DISABILITY INSURANCE	318	1,704	3,860	2,156	44.1
10-61-2300 MEDICAL			400	400	.0
10-61-2990 OTHER PROFESSIONAL FEES	438	1,642	1,200	(442)	136.8
10-61-3110 UTILITIES		472		(472)	.0
10-61-3150 TELEPHONE	93	983	2,000	1,017	49.2
10-61-3161 STREET LIGHTING	3,442	54,841	92,000	37,159	59.6
10-61-3162 TRAFFIC LIGHTS		347		(347)	.0
10-61-3172 REPAIRS & MAINTENANCE - STREET	55,097	98,325	125,000	26,675	78.7
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	33	3,699	12,163	8,463	30.4
10-61-3175 BUILDING REPAIRS & MAINTENANCE	19	1,122	2,000	878	56.1
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	575	2,272	8,080	5,808	28.1
10-61-3210 INSURANCE AND BONDS		10,875	17,375	6,500	62.6
10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		19	500	481	3.8
10-61-3820 CONTINUING EDUCATION	660	2,549	1,500	(1,049)	169.9
10-61-3825 MEAL, MEETING, TRAVEL EXPENSE		32	250	218	13.0
10-61-4310 OFFICE SUPPLIES	31	31		(31)	.0
10-61-4311 STREET SUPPLIES	68	3,230	3,500	270	92.3
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	1,789	14,943	13,755	(1,188)	108.6
10-61-4350 SAFETY		2,836	10,000	7,164	28.4
10-61-4520 VEHICLE FUEL	1,680	8,628	17,800	9,172	48.5
10-61-4530 VEHICLE & EQUIP AMORTIZATION	1,285	10,279	15,419	5,140	66.7
10-61-4810 UNIFORMS	100	689	825	136	83.5
10-61-4850 UNANTICIPATED EXP/CONTINGENCY		1,076	10,000	8,924	10.8
10-61-4990 MISCELLANEOUS SUPPLIES		673	5,000	4,327	13.5
10-61-5000 STREET SIGNS	1,398	10,513	15,000	4,487	70.1
10-61-7000 CAPITAL OUTLAY	54,565	58,498	475,073	416,575	12.3
TOTAL STREETS / MAINTENANCE	154,951	451,782	1,049,788	598,005	43.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW</u>					
10-63-1100 REGULAR STAFF WAGES		9,413		(9,413)	.0
10-63-1102 OVERTIME		6,733	12,000	5,267	56.1
10-63-1104 RETIREMENT		437	360	(77)	121.4
10-63-1130 FICA/MEDICARE		1,174	918	(256)	127.9
10-63-1150 UNEMPLOYMENT		32	36	4	89.7
10-63-3173 REPAIRS & MAINTENANCE - EQUIPM		1,351	7,500	6,149	18.0
10-63-4110 SUPPLIES		24,925	60,000	35,075	41.5
10-63-4350 SAFETY			10,000	10,000	.0
10-63-4520 VEHICLE FUEL		693		(693)	.0
10-63-4530 VEHICLE & EQUIP AMORTIZATION	2,083	16,667	25,000	8,333	66.7
	<u>2,083</u>	<u>16,667</u>	<u>25,000</u>	<u>8,333</u>	<u>66.7</u>
TOTAL SNOW	2,083	61,426	115,814	54,388	53.0
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	1,727	16,539	22,000	5,461	75.2
10-64-3175 BUILDING REPAIRS & MAINTENANCE	59	19,434	15,000	(4,434)	129.6
10-64-3690 MOSQUITO CONTROL	5,000	30,000	30,000		100.0
10-64-3825 MEALS, MEETINGS AND TRAVEL	212	346	500	154	69.1
10-64-3990 MISCELLANEOUS SERVICES	139	1,293	2,200	907	58.8
10-64-4310 OFFICE SUPPLIES	299	2,054	1,500	(554)	137.0
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL	1,089	1,089	5,000	3,911	21.8
10-64-4990 MISC SUPPLIES	225	1,911	2,500	589	76.5
10-64-5001 TORNADO SIRENS		840	2,500	1,660	33.6
	<u>8,751</u>	<u>73,506</u>	<u>81,200</u>	<u>7,694</u>	<u>90.5</u>
TOTAL PUBLIC WORKS OVERHEAD	8,751	73,506	81,200	7,694	90.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	21,596	107,798	105,811	(1,987)	101.9
10-65-1101 PART-TIME STAFF WAGES	8,606	14,711	30,000	15,290	49.0
10-65-1102 OVERTIME	56	1,113	3,000	1,887	37.1
10-65-1104 RETIREMENT	644	2,941	6,441	3,500	45.7
10-65-1130 FICA/MEDICARE	2,251	9,856	10,623	767	92.8
10-65-1140 WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-65-1150 UNEMPLOYMENT	61	268	419	151	64.0
10-65-1160 HEALTH & LIFE INSURANCE	3,439	22,308	40,935	18,627	54.5
10-65-1161 DISABILITY INSURANCE	301	1,594	3,640	2,046	43.8
10-65-2990 OTHER PROFESSIONAL FEES	17	17		(17)	.0
10-65-3110 UTILITIES	1,850	12,933	17,500	4,567	73.9
10-65-3150 TELEPHONE/PAGERS	130	1,300	2,200	900	59.1
10-65-3171 VANDALISM	191	892	5,000	4,108	17.8
10-65-3172 TREE & LANDSCAPE MAINTENANCE		2,900	2,500	(400)	116.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	783	11,773	15,163	3,390	77.6
10-65-3175 BUILDING REPAIRS & MAINTENANCE	118	8,513	5,000	(3,513)	170.3
10-65-3176 GROUNDS MAINTENANCE	351	8,285	10,000	1,715	82.9
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	710	2,657	8,580	5,923	31.0
10-65-3210 INSURANCE AND BONDS		10,487	17,025	6,538	61.6
10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	19	313	350	37	89.4
10-65-3820 CONTINUING EDUCATION	60	1,831	1,250	(581)	146.5
10-65-3990 SERVICES		1,446	2,000	554	72.3
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	1,789	14,908	14,125	(783)	105.6
10-65-4350 SAFETY		1,156	10,000	8,844	11.6
10-65-4520 VEHICLE FUEL	1,187	7,139	16,800	9,661	42.5
10-65-4530 VEHICLE & EQUIP AMORTIZATION	243	1,946	2,919	973	66.7
10-65-4810 UNIFORMS	100	649	825	176	78.7
10-65-4850 UNANTICIPATED EXP/CONTIGENCY		15,000	10,000	(5,000)	150.0
10-65-4990 SUPPLIES	1,413	5,480	9,000	3,520	60.9
10-65-6000 TREE CITY USA	7,408	10,449	21,200	10,751	49.3
10-65-7990 OTHER SMALL EQUIPMENT		1,171	5,000	3,829	23.4
TOTAL PARKS / GREEN SPACE	53,321	284,848	383,305	98,457	74.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	18,883	75,094	326,224	251,130	23.0
10-70-1104 RETIREMENT	567	2,253	19,575	17,322	11.5
10-70-1130 FICA/MEDICARE	1,440	5,717	24,957	19,240	22.9
10-70-1140 WORKERS COMPENSATION		3,351	8,000	4,649	41.9
10-70-1150 UNEMPLOYMENT	38	150	980	830	15.3
10-70-1160 HEALTH & LIFE INSURANCE	1,732	8,598	43,623	35,025	19.7
10-70-1161 DISABILITY INSURANCE	247	1,004	6,200	5,196	16.2
10-70-2100 LEGAL FEES	65	129		(129)	.0
10-70-2400 ENGINEERING	5,045	34,292	40,000	5,708	85.7
10-70-2600 PLANNING SERVICES		13,147	40,000	26,853	32.9
10-70-2980 BUILDING INSPECTIONS & LICENSE	120,779	383,050	400,000	16,950	95.8
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	72	500	1,000	500	50.0
10-70-3150 TELEPHONE	64	788	2,500	1,712	31.5
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3177 VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-70-3210 INSURANCE AND BONDS		11,652	18,490	6,838	63.0
10-70-3330 PUBLISHING/COMMUNICATIONS			500	500	.0
10-70-3810 DUES & MEMBERSHIPS			6,500	6,500	.0
10-70-3820 CONTINUING EDUCATION		1,185	3,000	1,815	39.5
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	(3,277)	15,305		(15,305)	.0
10-70-4310 OFFICE SUPPLIES	(254)	434	750	316	57.9
10-70-4330 COMPUTER SUPPORT			5,300	5,300	.0
10-70-4350 SAFETY			10,000	10,000	.0
10-70-4520 VEHICLE FUEL	23	134	3,780	3,646	3.6
10-70-4530 VEHICLE & EQUIP AMORTIZATION	165	1,320	1,980	660	66.7
10-70-4810 UNIFORMS		281	400	119	70.2
10-70-4987 ECONOMIC DEVELOPMENT		972,884	2,068,738	1,095,854	47.0
10-70-4989 TRAIL DEVELOPMENT		15,000	15,000		100.0
10-70-4990 SUPPLIES		111		(111)	.0
TOTAL COMMUNITY DEVELOPMENT	145,588	1,546,378	3,051,487	1,505,109	50.7
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS	1,109,272	2,028,798	3,841,300	1,812,502	52.8
TOTAL TRANSFERS TO OTHER FUNDS	1,109,272	2,028,798	3,841,300	1,812,502	52.8
TOTAL FUND EXPENDITURES	1,875,225	6,732,375	12,623,202	5,890,827	53.3
NET REVENUE OVER EXPENDITURES	(671,272)	2,716,647	(5,362,861)	(8,079,508)	50.7

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

CONSERVATION TRUST FUND

ASSETS			
11-100000	CASH - COMBINED FUND	260,988	
	TOTAL ASSETS		260,988
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	193,776	
	REVENUE OVER EXPENDITURES - YTD	67,212	
	BALANCE - CURRENT DATE	260,988	
	TOTAL FUND EQUITY		260,988
	TOTAL LIABILITIES AND EQUITY		260,988

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY		71,968		(71,968)	.0
	TOTAL INTERGOVERNMENTAL		71,968		(71,968)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	686	5,793		(5,793)	.0
11-36-3550	CHANGE IN MARKET VALUE	834	1,862		(1,862)	.0
	TOTAL MISCELLANEOUS	1,520	7,655		(7,655)	.0
	TOTAL FUND REVENUE	1,520	79,623		(79,623)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
11-90-9011	TRANSFERS TO OTHER FUNDS	(97,167)	12,412		(12,412)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	(97,167)	12,412		(12,412)	.0
	TOTAL FUND EXPENDITURES	(97,167)	12,412		(12,412)	.0
	NET REVENUE OVER EXPENDITURES	98,687	67,212		(67,212)	.0

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

TRANSPORTATION FUND

ASSETS

12-100000	CASH - COMBINED FUND	3,477,103	
12-115000	ACCOUNTS RECEIVABLE	62,010	
12-115300	CONTRACT RECEIVABLE	16	
	TOTAL ASSETS		3,539,129

LIABILITIES AND EQUITY

LIABILITIES

12-202000	ACCOUNTS PAYABLE	(575)	
	TOTAL LIABILITIES	(575)	

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
12-290000	FUND BALANCE	3,283,630	
	REVENUE OVER EXPENDITURES - YTD	256,074	
	BALANCE - CURRENT DATE	3,539,704	
	TOTAL FUND EQUITY		3,539,704
	TOTAL LIABILITIES AND EQUITY		3,539,129

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-1000	TRANSPORTATION UTILITY FEE	61,862	431,687		(431,687)	.0
12-34-3000	TRANSPORTATION IMPACT FEE	42,525	412,151		(412,151)	.0
	TOTAL IMPACT FEES	104,387	843,838		(843,838)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	8,870	87,388		(87,388)	.0
12-36-3550	CHANGE IN MARKET VALUE	12,289	28,091		(28,091)	.0
	TOTAL MISCELLANEOUS	21,159	115,478		(115,478)	.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
12-39-1000	TRANSFERS FROM OTHER FUNDS	71,422	252,495		(252,495)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS	71,422	252,495		(252,495)	.0
	TOTAL FUND REVENUE	196,968	1,211,811		(1,211,811)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		TRANSPORTATION FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
12-81-4345	MAILING SERVICE		1,741		(1,741)	.0
	TOTAL ADMINISTRATION		1,741		(1,741)	.0
<u>CR 74 IMPROVEMENTS PROJECT</u>						
12-83-2400	ENGINEERING		14,731		(14,731)	.0
12-83-7500	CONSTRUCTION	5,479	237,764	1,663,605	1,425,841	14.3
	TOTAL CR 74 IMPROVEMENTS PROJECT	5,479	252,495	1,663,605	1,411,110	15.2
<u>TRANSFERS TO OTHER FUNDS</u>						
12-90-9010	TRANSFERS TO OTHER FUNDS	700,620	701,502		(701,502)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	700,620	701,502		(701,502)	.0
	TOTAL FUND EXPENDITURES	706,099	955,738	1,663,605	707,867	57.5
	NET REVENUE OVER EXPENDITURES	(509,131)	256,074	(1,663,605)	(1,919,679)	15.4

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

PARKS FUND

ASSETS			
13-100000	CASH - COMBINED FUND	426,977	
	TOTAL ASSETS		426,977
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	340,635	
	REVENUE OVER EXPENDITURES - YTD	86,342	
	BALANCE - CURRENT DATE	426,977	
	TOTAL FUND EQUITY		426,977
	TOTAL LIABILITIES AND EQUITY		426,977

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
13-34-7400	PARK IMPACT FEE	11,515	79,977		(79,977)	.0
	TOTAL IMPACT FEES	11,515	79,977		(79,977)	.0
	<u>MISCELLANEOUS</u>					
13-36-3500	INTEREST AND DIVIDENDS	1,121	9,573		(9,573)	.0
13-36-3550	CHANGE IN MARKET VALUE	1,376	3,077		(3,077)	.0
	TOTAL MISCELLANEOUS	2,497	12,650		(12,650)	.0
	TOTAL FUND REVENUE	14,012	92,627		(92,627)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
13-90-9010	TRANSFERS TO OTHER FUNDS	(49,204)	6,285		(6,285)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	(49,204)	6,285		(6,285)	.0
	TOTAL FUND EXPENDITURES	(49,204)	6,285		(6,285)	.0
	NET REVENUE OVER EXPENDITURES	63,215	86,342		(86,342)	.0

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	891,171	
	TOTAL ASSETS		891,171
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	1,325,970	
	REVENUE OVER EXPENDITURES - YTD	(434,799)	
	BALANCE - CURRENT DATE	891,171	
	TOTAL FUND EQUITY		891,171
	TOTAL LIABILITIES AND EQUITY		891,171

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	GENERAL GOVERNMENT IMPACT FEE	18,277	250,980		(250,980)	.0
	TOTAL IMPACT FEES	18,277	250,980		(250,980)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	1,966	33,487		(33,487)	.0
14-36-3550	CHANGE IN MARKET VALUE	4,421	10,764		(10,764)	.0
	TOTAL MISCELLANEOUS	6,387	44,251		(44,251)	.0
	TOTAL FUND REVENUE	24,664	295,231		(295,231)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
14-90-9010	TRANSFERS TO OTHER FUNDS	620,877	730,030		(730,030)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	620,877	730,030		(730,030)	.0
	TOTAL FUND EXPENDITURES	620,877	730,030		(730,030)	.0
	NET REVENUE OVER EXPENDITURES	(596,213)	(434,799)		434,799	.0

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

PUBLIC SAFETY FUND

<u>ASSETS</u>			
15-100000	CASH – COMBINED FUND	349,983	
	TOTAL ASSETS		349,983
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	326,838	
	REVENUE OVER EXPENDITURES - YTD	23,145	
	BALANCE - CURRENT DATE	349,983	
	TOTAL FUND EQUITY		349,983
	TOTAL LIABILITIES AND EQUITY		349,983

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
15-32-3000	POLICE IMPACT FEE	5,243	159,673		(159,673)	.0
	TOTAL IMPACT FEES	5,243	159,673		(159,673)	.0
	<u>MISCELLANEOUS</u>					
15-36-3500	INTEREST AND DIVIDENDS	887	9,018		(9,018)	.0
15-36-3550	CHANGE IN MARKET VALUE	1,262	2,899		(2,899)	.0
	TOTAL MISCELLANEOUS	2,150	11,916		(11,916)	.0
	TOTAL FUND REVENUE	7,393	171,589		(171,589)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
15-90-9010	TRANSFERS TO OTHER FUNDS	126,249	148,444		(148,444)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	126,249	148,444		(148,444)	.0
	TOTAL FUND EXPENDITURES	126,249	148,444		(148,444)	.0
	NET REVENUE OVER EXPENDITURES	(118,856)	23,145		(23,145)	.0

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

FLEET FUND

ASSETS			
41-100000	CASH - COMBINED FUND	501,406	
	TOTAL ASSETS		501,406
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	423,112	
	REVENUE OVER EXPENDITURES - YTD	78,294	
	BALANCE - CURRENT DATE	501,406	
	TOTAL FUND EQUITY		501,406
	TOTAL LIABILITIES AND EQUITY		501,406

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
CHARGES FOR SERVICES						
41-34-2000	FLEET REPLACEMENT REVENUE	6,306	50,450		(50,450)	.0
	TOTAL CHARGES FOR SERVICES	6,306	50,450		(50,450)	.0
MISCELLANEOUS						
41-36-1500	INSURANCE CLAIM PAYMENTS		12,300		(12,300)	.0
41-36-3500	INTEREST AND DIVIDENDS	1,302	11,763		(11,763)	.0
41-36-3550	CHANGE IN MARKET VALUE	1,676	3,781		(3,781)	.0
	TOTAL MISCELLANEOUS	2,978	27,844		(27,844)	.0
	TOTAL FUND REVENUE	9,284	78,294		(78,294)	.0
	NET REVENUE OVER EXPENDITURES	9,284	78,294		(78,294)	.0

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	11,404,605	
51-115000	ACCOUNTS RECEIVABLE	306,462	
51-115002	MISCELLANEOUS WATER RECEIVABLE	982	
51-115005	PARTS INVENTORY	40,655	
51-115300	CONTRACT RECEIVABLE	233	
51-161000	LAND	294,759	
51-162100	ACCUMULATED DEPRECIATION	(1,718,205)	
51-163000	WATER SYSTEM	9,464,601	
51-164000	EQUIPMENT	181,884	
51-165000	CONSTRUCTION IN PROGRESS	4,596,673	
51-166000	WATER RIGHTS	35,151,374	
51-167000	WATER CAPACITY	4,880,334	
51-168000	BUILDINGS	1,010,077	
51-168500	NISP PROJECT	6,478,677	
TOTAL ASSETS			72,093,110

LIABILITIES AND EQUITY

LIABILITIES

51-202000	ACCOUNTS PAYABLE	295,098	
51-205000	RETAINAGE PAYABLE	238,267	
51-212000	ACCRUED COMPENSATED ABSENCES	16,617	
51-222000	HYDRANT METER DEPOSITS	3,500	
TOTAL LIABILITIES			553,482

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
UNAPPROPRIATED FUND BALANCE:			
51-290000	RETAINED EARNINGS	65,802,137	
	REVENUE OVER EXPENDITURES - YTD	(1,110,509)	
BALANCE - CURRENT DATE		64,691,628	
TOTAL FUND EQUITY			71,539,628
TOTAL LIABILITIES AND EQUITY			72,093,110

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
CHARGES FOR SERVICES						
51-34-1000	WATER UTILITY	304,449	1,927,271	2,651,353	724,082	72.7
	TOTAL CHARGES FOR SERVICES	304,449	1,927,271	2,651,353	724,082	72.7
MISCELLANEOUS						
51-36-2000	WATER PIT/METER SET FEE		1,503	10,000	8,497	15.0
51-36-3500	INTEREST AND DIVIDENDS	29,128	284,785		(284,785)	.0
51-36-3550	CHANGE IN MARKET VALUE	40,093	91,543		(91,543)	.0
51-36-6500	WATER ACQUISITION FEE	12,050	50,350		(50,350)	.0
51-36-9900	OTHER REVENUES		720		(720)	.0
	TOTAL MISCELLANEOUS	81,270	428,902	10,000	(418,902)	4289.0
LOCAL PLANT INVESTMENT FEES						
51-37-7150	WATER UTILITY IMPACT FEE		16,975		(16,975)	.0
	TOTAL LOCAL PLANT INVESTMENT FEES		16,975		(16,975)	.0
	TOTAL FUND REVENUE	385,719	2,373,148	2,661,353	288,205	89.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
51-81-1100	REGULAR STAFF WAGES	3,808	21,578	33,003	11,425	65.4
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	110	636	1,987	1,351	32.0
51-81-1130	FICA/MEDICARE	281	1,575	2,542	967	62.0
51-81-1140	WORKERS COMPENSATION		670	1,000	330	67.0
51-81-1150	UNEMPLOYMENT	8	43	101	58	42.6
51-81-1160	HEALTH & LIFE INSURANCE	600	4,799	7,199	2,400	66.7
51-81-1161	DISABILITY INSURANCE	54	382	760	378	50.3
51-81-3162	CC FEES	2,957	16,753	25,000	8,247	67.0
51-81-3320	PRINTING		868	2,500	1,632	34.7
51-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
51-81-4345	MAILING SERVICE	889	10,185	18,000	7,815	56.6
51-81-7000	CAPITAL OUTLAY		8,423		(8,423)	.0
TOTAL ADMINISTRATION		8,707	65,913	95,292	29,379	69.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	47,019	206,060	316,971	110,911	65.0
51-82-1102 OVERTIME	1,519	4,366	5,000	635	87.3
51-82-1104 RETIREMENT	1,205	6,560	19,175	12,615	34.2
51-82-1130 FICA/MEDICARE	3,646	15,586	24,637	9,051	63.3
51-82-1140 WORKERS COMPENSATION		3,853	6,000	2,147	64.2
51-82-1150 UNEMPLOYMENT	97	421	973	552	43.3
51-82-1160 HEALTH & LIFE INSURANCE	3,552	27,445	53,840	26,395	51.0
51-82-1161 DISABILITY INSURANCE	436	2,873	6,015	3,142	47.8
51-82-2100 LEGAL FEES	527	1,521	20,000	18,479	7.6
51-82-2400 ENGINEERING	2,354	16,729	10,000	(6,729)	167.3
51-82-2410 WATER SYSTEM IMPROVE. PERMIT		568	500	(68)	113.7
51-82-2900 OTHER PROFESSIONAL FEES		5,250	12,000	6,750	43.8
51-82-2990 OTHER PROFESSIONAL FEES	33	33		(33)	.0
51-82-3110 UTILITIES	1,381	10,093	17,500	7,407	57.7
51-82-3150 TELEPHONE	202	1,530	2,500	970	61.2
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	498	5,488	7,663	2,175	71.6
51-82-3175 BUILDING REPAIRS & MAINTENANCE		501	2,000	1,499	25.1
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	440	3,825	6,330	2,505	60.4
51-82-3178 SYSTEM REPAIR & MAINTENANCE		13,204	30,000	16,796	44.0
51-82-3200 SAMPLING/TESTING	(	238)	3,500	3,738	(6.8)
51-82-3210 INSURANCE AND BONDS		15,730	18,250	2,520	86.2
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	19	538	500	(38)	107.6
51-82-3820 CONTINUING EDUCATION	77	907	2,000	1,093	45.3
51-82-3990 OTHER SERVICES	144	1,616	12,000	10,384	13.5
51-82-4120 WATER SYSTEM SUPPLIES		451	8,000	7,549	5.6
51-82-4130 METER SET SUPPLIES	7,570	34,893	65,000	30,107	53.7
51-82-4310 OFFICE SUPPLIES		45		(45)	.0
51-82-4320 COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
51-82-4330 COMPUTER SUPPORT & MAINTENANCE	2,306	15,196	15,060	(136)	100.9
51-82-4350 SAFETY		184		(184)	.0
51-82-4520 VEHICLE FUEL	492	4,017	15,550	11,533	25.8
51-82-4530 VEHICLE & EQUIP AMORTIZATION	147	1,179	1,769	590	66.7
51-82-4810 UNIFORMS	55	626	750	124	83.5
51-82-4850 UNANTICIPATED EXP/CONTINGENCY		19,047	20,000	953	95.2
51-82-4990 MISCELLANEOUS SUPPLIES	814	4,071	1,000	(3,071)	407.1
51-82-4995 WATER TREATMENT & DISTRIBUTION	117,398	700,936	1,100,000	399,064	63.7
51-82-4997 WATER SHARE ASSESSMENTS	72,962	98,851	125,000	26,149	79.1
51-82-7000 CAPITAL OUTLAY		783		(783)	.0
51-82-7990 OTHER SMALL EQUIPMENT	972	1,158	2,500	1,343	46.3
51-82-8200 ADMIN OVERHEAD ALLOCATION	22,253	105,640	137,840	32,200	76.6
TOTAL WATER OPERATIONS	288,115	1,332,827	2,073,822	740,995	64.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>WATER CAPITAL</u>					
51-83-2100	LEGAL FEES			5,000	5,000	.0
51-83-2400	ENGINEERING		38,368	75,000	36,632	51.2
51-83-7000	CAPITAL OUTLAY			130,000	130,000	.0
51-83-7500	CONSTRUCTION	152,274	647,807	1,538,400	890,593	42.1
51-83-7550	VEHICLES		33,428	34,000	573	98.3
	TOTAL WATER CAPITAL	152,274	719,602	1,782,400	1,062,798	40.4
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7540	NORTHERN INTEGRATED SUPPLY		1,365,000	1,673,500	308,500	81.6
	TOTAL LOCAL PLANT INVESTMENT EXPENS		1,365,000	1,673,500	308,500	81.6
	<u>TRANSFERS TO OTHER FUNDS</u>					
51-90-9010	TRANSFERS TO OTHER FUNDS	32	314		(314)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	32	314		(314)	.0
	TOTAL FUND EXPENDITURES	449,129	3,483,657	5,625,014	2,141,357	61.9
	NET REVENUE OVER EXPENDITURES	(63,410)	(1,110,509)	(2,963,661)	(1,853,152)	(37.5)

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	13,248,730	
52-115000	ACCOUNTS RECEIVABLE	125,805	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-115300	CONTRACT RECEIVABLE	26	
52-162100	ACCUMULATED DEPRECIATION	(3,965,434)	
52-163000	SEWER SYSTEM	18,553,512	
52-164000	EQUIPMENT	173,233	
52-165000	CONSTRUCTION IN PROGRESS	111,005	
52-168000	BUILDINGS	653,477	
TOTAL ASSETS			29,062,071

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	6,947	
52-212000	ACCRUED COMPENSATED ABSENCES	15,884	
TOTAL LIABILITIES			22,831

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-290000	RETAINED EARNINGS	27,896,803	
	REVENUE OVER EXPENDITURES - YTD	1,142,437	
BALANCE - CURRENT DATE		29,039,240	
TOTAL FUND EQUITY			29,039,240
TOTAL LIABILITIES AND EQUITY			29,062,071

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
52-34-1000	WASTEWATER UTILITY	130,266	1,020,816	1,476,289	455,473	69.2
	TOTAL CHARGES FOR SERVICES	130,266	1,020,816	1,476,289	455,473	69.2
<u>MISCELLANEOUS</u>						
52-36-3500	INTEREST AND DIVIDENDS	34,155	319,571		(319,571)	.0
52-36-3550	CHANGE IN MARKET VALUE	45,286	102,725		(102,725)	.0
	TOTAL MISCELLANEOUS	79,440	422,296		(422,296)	.0
<u>WASTEWATER PLANT INVEST. FEE</u>						
52-38-7100	WASTEWATER UTILITY IMPACT FEE	88,776	657,364		(657,364)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	88,776	657,364		(657,364)	.0
	TOTAL FUND REVENUE	298,482	2,100,476	1,476,289	(624,187)	142.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
WASTEWATER ADMINISTRATION						
52-81-1100	REGULAR STAFF WAGES	2,227	12,622	19,305	6,683	65.4
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	65	372	1,163	791	32.0
52-81-1130	FICA/MEDICARE	165	928	1,488	560	62.4
52-81-1140	WORKERS COMPENSATION		391	500	109	78.2
52-81-1150	UNEMPLOYMENT	4	25	60	35	42.2
52-81-1160	HEALTH & LIFE INSURANCE	343	2,741	4,112	1,371	66.7
52-81-1161	DISABILITY INSURANCE	32	222	445	223	49.9
52-81-3162	CC FEES	2,957	16,753	25,000	8,247	67.0
52-81-3320	PRINTING		770	2,500	1,730	30.8
52-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
52-81-4345	MAILING SERVICE	888	7,368	12,000	4,632	61.4
TOTAL WASTEWATER ADMINISTRATION		6,682	42,192	69,698	27,506	60.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	44,017	188,537	283,912	95,375	66.4
52-82-1102 OVERTIME	975	3,549	3,000	(549)	118.3
52-82-1104 RETIREMENT	1,114	6,102	17,131	11,029	35.6
52-82-1130 FICA/MEDICARE	3,381	14,234	21,955	7,721	64.8
52-82-1140 WORKERS COMPENSATION		3,518	6,000	2,482	58.6
52-82-1150 UNEMPLOYMENT	90	384	867	483	44.3
52-82-1160 HEALTH & LIFE INSURANCE	3,315	25,567	49,242	23,675	51.9
52-82-1161 DISABILITY INSURANCE	402	2,649	5,395	2,746	49.1
52-82-2100 LEGAL FEES			20,000	20,000	.0
52-82-2400 ENGINEERING	1,229	1,468	15,000	13,532	9.8
52-82-2410 DISCHARGE PERMIT FEES	976	976	2,000	1,024	48.8
52-82-2900 OTHER PROFESSIONAL FEES		6,668	10,000	3,332	66.7
52-82-3110 UTILITIES	3,549	26,263	60,000	33,737	43.8
52-82-3150 TELEPHONE	181	1,422	2,350	928	60.5
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	498	5,572	6,163	590	90.4
52-82-3177 VEHICLE REPAIRS & MAINTENANCE	440	2,802	5,430	2,628	51.6
52-82-3178 SYSTEM REPAIR & MAINTENANCE	78	5,096	50,000	44,904	10.2
52-82-3200 SAMPLING/TESTING	298	3,334	6,500	3,167	51.3
52-82-3210 INSURANCE AND BONDS		13,594	18,250	4,656	74.5
52-82-3290 OTHER TREATMENT COSTS		165,768	325,000	159,232	51.0
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	19	1,518	1,500	(18)	101.2
52-82-3820 CONTINUING EDUCATION	77	767	1,500	733	51.1
52-82-3990 OTHER SERVICES	144	1,496	8,000	6,504	18.7
52-82-4120 SYSTEM SUPPLIES			20,000	20,000	.0
52-82-4320 COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
52-82-4330 COMPUTER SUPPORT & MAINTENANCE	2,306	14,048	15,060	1,012	93.3
52-82-4520 VEHICLE FUEL	492	3,968	15,550	11,582	25.5
52-82-4530 VEHICLE & EQUIP AMORTIZATION	147	1,179	1,769	590	66.7
52-82-4810 UNIFORMS	55	626	750	124	83.5
52-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
52-82-4990 MISCELLANEOUS SUPPLIES	394	1,672	5,000	3,328	33.4
52-82-7000 CAPITAL OUTLAY		205		(205)	.0
52-82-8200 ADMIN OVERHEAD ALLOCATION	19,231	91,294	119,119	27,825	76.6
TOTAL WASTEWATER OPERATIONS	83,407	595,568	1,120,442	524,875	53.2
<u>WASTEWATER CAPITAL</u>					
52-83-7000 CAPITAL OUTLAY			5,000	5,000	.0
52-83-7500 CONSTRUCTION		98,659	238,995	140,336	41.3
52-83-7550 VEHICLES		33,428	34,000	573	98.3
TOTAL WASTEWATER CAPITAL		132,086	277,995	145,909	47.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-2100	LEGAL FEES			15,000	15,000	.0
52-84-7500	CONSTRUCTION		133,644	2,500,000	2,366,357	5.4
52-84-7530	PROFESSIONAL SERVICES		5,239	500,000	494,761	1.1
52-84-7550	SYSTEM IMPROVEMENTS	9,420	38,789	95,000	56,211	40.8
52-84-7580	EQUIPMENT		10,208	12,000	1,792	85.1
	TOTAL WASTEWATER INVESTMENT EXPEN	9,420	187,879	3,122,000	2,934,121	6.0
	<u>OTHER PLANT INVESTMENT EXPENSE</u>					
52-85-4996	OTHER PLANT INVESTMENT EXPENSE			5,000,000	5,000,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN			5,000,000	5,000,000	.0
	<u>TRANSFERS TO OTHER FUNDS</u>					
52-90-9010	TRANSFERS TO OTHER FUNDS	32	314		(314)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	32	314		(314)	.0
	TOTAL FUND EXPENDITURES	99,541	958,039	9,590,135	8,632,096	10.0
	NET REVENUE OVER EXPENDITURES	198,941	1,142,437	(8,113,846)	(9,256,284)	14.1

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,651,476	
53-115000	ACCOUNTS RECEIVABLE	23,779	
53-115300	CONTRACT RECEIVABLE	6	
53-162100	ACCUMULATED DEPRECIATION	(1,050,412)	
53-163000	STORM DRAINAGE SYSTEM	9,750,163	
53-164000	VEHICLES & EQUIPMENT	86,490	
	TOTAL ASSETS		10,461,501

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	33	
53-212000	ACCRUED COMPENSATED ABSENCES	5,620	
	TOTAL LIABILITIES		5,653

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	6,218,727	
	REVENUE OVER EXPENDITURES - YTD	123,442	
	BALANCE - CURRENT DATE	6,342,168	
	TOTAL FUND EQUITY		10,455,848
	TOTAL LIABILITIES AND EQUITY		10,461,501

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>STORMWATER SYSTEM INVEST. FEE</u>						
53-32-3000	STORMWATER UTILITY IMPACT FEE		3,000		(3,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE		3,000		(3,000)	.0
<u>CHARGES FOR SERVICES</u>						
53-34-1000	STORMWATER UTILITY FEE	24,052	185,512	244,384	58,872	75.9
	TOTAL CHARGES FOR SERVICES	24,052	185,512	244,384	58,872	75.9
<u>MISCELLANEOUS</u>						
53-36-3500	INTEREST AND DIVIDENDS	4,221	41,165		(41,165)	.0
53-36-3550	CHANGE IN MARKET VALUE	5,797	13,232		(13,232)	.0
	TOTAL MISCELLANEOUS	10,018	54,397		(54,397)	.0
	TOTAL FUND REVENUE	34,070	242,909	244,384	1,475	99.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
53-81-1100	REGULAR STAFF WAGES	970	5,498	8,410	2,912	65.4
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	28	163	508	346	32.0
53-81-1130	FICA/MEDICARE	74	421	650	229	64.7
53-81-1140	WORKERS COMPENSATION		168	500	332	33.5
53-81-1150	UNEMPLOYMENT	2	11	27	16	40.9
53-81-1160	HEALTH & LIFE INSURANCE	128	1,023	1,536	513	66.6
53-81-1161	DISABILITY INSURANCE	14	93	195	102	47.6
53-81-3320	PRINTING		469	2,000	1,531	23.4
53-81-4330	COMPUTER SUPPORT AND MAINT			1,100	1,100	.0
53-81-4345	MAILING SERVICE		1,272		(1,272)	.0
TOTAL ADMINISTRATION		1,216	9,117	15,001	5,884	60.8
<u>STORMWATER OPERATIONS</u>						
53-82-1100	REGULAR STAFF WAGES	5,924	32,277	48,391	16,114	66.7
53-82-1102	OVERTIME	295	1,218	800	(418)	152.3
53-82-1104	RETIREMENT	161	864	2,927	2,063	29.5
53-82-1130	FICA/MEDICARE	456	2,412	3,764	1,352	64.1
53-82-1140	WORKERS COMPENSATION		670	2,000	1,330	33.5
53-82-1150	UNEMPLOYMENT	12	67	148	81	45.2
53-82-1160	HEALTH & LIFE INSURANCE	793	6,137	9,756	3,619	62.9
53-82-1161	DISABILITY INSURANCE	73	426	980	554	43.5
53-82-2410	STORMWATER PERMITS			500	500	.0
53-82-3150	TELEPHONE	33	2,424	650	(1,774)	372.9
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM	40	3,012	6,000	2,988	50.2
53-82-3210	INSURANCE AND BONDS		2,913	6,500	3,587	44.8
53-82-4520	VEHICLE FUEL	179	942	1,000	58	94.2
53-82-4530	VEHICLE & EQUIP AMORTIZATION			12,500	12,500	.0
53-82-4810	UNIFORMS		133	100	(33)	133.0
53-82-8100	INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
53-82-8101	INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
53-82-8200	ADMIN OVERHEAD ALLOCATION	4,121	19,563	24,281	4,718	80.6
TOTAL STORMWATER OPERATIONS		12,089	77,249	129,246	51,997	59.8
<u>STORMWATER CAPITAL</u>						
53-83-7000	CAPITAL OUTLAY			2,500	2,500	.0
TOTAL STORMWATER CAPITAL				2,500	2,500	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS TO OTHER FUNDS</u>					
53-90-9010 TRANSFERS TO OTHER FUNDS	56,256	33,102		(33,102)	.0
TOTAL TRANSFERS TO OTHER FUNDS	56,256	33,102		(33,102)	.0
TOTAL FUND EXPENDITURES	69,561	119,468	146,747	27,279	81.4
NET REVENUE OVER EXPENDITURES	(35,491)	123,442	97,637	(25,805)	126.4

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

CAPITAL PROJECTS

<u>ASSETS</u>			
75-100000	CASH – COMBINED FUND	1,262,833	
	TOTAL ASSETS		1,262,833
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
75-202000	ACCOUNTS PAYABLE	1,164,843	
75-205000	RETAINAGE PAYABLE	82,362	
	TOTAL LIABILITIES		1,247,205
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
75-290000	FUND BALANCE	15,212	
	REVENUE OVER EXPENDITURES - YTD	416	
	BALANCE - CURRENT DATE	15,628	
	TOTAL FUND EQUITY		15,628
	TOTAL LIABILITIES AND EQUITY		1,262,833

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
TRANSFERS FROM OTHER FUNDS						
75-39-1000	TRANSFERS FROM OTHER FUNDS	2,395,547	3,442,028	3,841,300	399,272	89.6
	TOTAL TRANSFERS FROM OTHER FUNDS	2,395,547	3,442,028	3,841,300	399,272	89.6
	TOTAL FUND REVENUE	2,395,547	3,442,028	3,841,300	399,272	89.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>LEGISLATIVE - CIP</u>						
75-41-7000	CAPITAL OUTLY		60,670		(60,670)	.0
	TOTAL LEGISLATIVE - CIP		60,670		(60,670)	.0
<u>JUDICIAL - CIP</u>						
75-43-7000	CAPITAL OUTLAY			20,000	20,000	.0
	TOTAL JUDICIAL - CIP			20,000	20,000	.0
<u>ADMINISTRATION - CIP</u>						
75-44-7000	CAPITAL OUTLAY	5,704	56,585	354,517	297,932	16.0
75-44-7500	CONSTRUCTION			105,000	105,000	.0
75-44-7750	ROW		934	15,000	14,066	6.2
	TOTAL ADMINISTRATION - CIP	5,704	57,519	474,517	416,998	12.1
<u>FINANCE - CIP</u>						
75-45-7000	CAPITAL OUTLAY		113,504	250,000	136,496	45.4
	TOTAL FINANCE - CIP		113,504	250,000	136,496	45.4
<u>PUBLIC SAFETY - CIP</u>						
75-51-2100	LEGAL FEES	(215)	2,418		(2,418)	.0
75-51-2400	ENGINEERING		65,884		(65,884)	.0
75-51-7500	CONSTRUCTION	854,201	1,704,232		(1,704,232)	.0
75-51-7550	VEHICLES		71,919	409,400	337,481	17.6
	TOTAL PUBLIC SAFETY - CIP	853,986	1,844,453	409,400	(1,435,053)	450.5
<u>STREETS/MAINTENANCE - CIP</u>						
75-61-7000	CAPITAL OUTLAY	684,566	800,029	938,000	137,971	85.3
75-61-7500	CONSTRUCTION			420,000	420,000	.0
75-61-7550	VEHICLES	473	296,632		(296,632)	.0
	TOTAL STREETS/MAINTENANCE - CIP	685,039	1,096,661	1,358,000	261,339	80.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW - CIP</u>						
75-63-7000	CAPITAL OUTLAY			25,000	25,000	.0
	TOTAL SNOW - CIP			25,000	25,000	.0
<u>PUBLIC WORKS OVERHEAD - CIP</u>						
75-64-7000	CAPITAL OUTLAY	3,189	46,326	49,800	3,474	93.0
75-64-7500	CONSTRUCTION			75,000	75,000	.0
	TOTAL PUBLIC WORKS OVERHEAD - CIP	3,189	46,326	124,800	78,474	37.1
<u>PARKS/GREEN SPACE - CIP</u>						
75-65-2100	LEGAL FEES		527		(527)	.0
75-65-7000	CAPITAL OUTLAY	4,410	221,953	73,200	(148,753)	303.2
75-65-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL PARKS/GREEN SPACE - CIP	4,410	222,479	493,200	270,721	45.1
<u>COMMUNITY DEVELOPMENT - CIP</u>						
75-70-2400	ENGINEERING			50,000	50,000	.0
75-70-7500	CONSTRUCTION			550,000	550,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			600,000	600,000	.0
	TOTAL FUND EXPENDITURES	1,552,328	3,441,613	3,754,917	313,304	91.7
	NET REVENUE OVER EXPENDITURES	843,220	416	86,383	85,967	.5

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	2,423,785	
80-161000	LAND	1,645,621	
80-162000	BUILDINGS	2,711,279	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	38,224,189	
80-164000	MACHINERY AND EQUIPMENT	1,548,340	
80-165000	VEHICLES	1,307,865	
80-169999	ACCUMULATED DEPRECIATION	(8,906,902)	
TOTAL ASSETS			38,954,177

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	38,954,177	
TOTAL FUND EQUITY			38,954,177
TOTAL LIABILITIES AND EQUITY			38,954,177

TOWN OF SEVERANCE
BALANCE SHEET
AUGUST 31, 2024

GENERAL LONG-TERM DEBT GROUP

ASSETS			
90-170000	AMOUNT TO BE PROVIDED	153,367	
	TOTAL ASSETS		153,367
LIABILITIES AND EQUITY			
LIABILITIES			
90-250000	ACCRUED LEAVE	152,484	
90-252000	CAPITAL LEASE PAYABLE	883	
	TOTAL LIABILITIES		153,367
	TOTAL LIABILITIES AND EQUITY		153,367

Issued Permits by Permit Type

Severance

08/01/2024 - 08/31/2024

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	6	\$2,415,729.70	\$228,294.32
Subtotals:	6	\$2,415,729.70	\$228,294.32

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	2	\$24,249.50	\$800.49
Air Conditioner - Residential	2	\$11,285.70	\$403.14
Electrical Service Change - Residential	2	\$2,056.00	\$331.51

Issued Permits by Permit Type

Severance

08/01/2024 - 08/31/2024

Misc. Mechanical, Plumbing or Electrical - Residential	1	\$3,929.75	\$215.74
Replacement Windows - Residential	2	\$51,328.36	\$1,123.91
Residential Roof - Asphalt	4	\$50,350.00	\$1,266.30
Water Heater - Residential	1	\$2,030.00	\$126.54
Subtotals:	14	\$145,229.31	\$4,267.63

Totals:	20	\$2,560,959.01	\$232,561.95
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Issued Permits by Permit Type

Severance

09/01/2024 - 09/30/2024

Commercial One Stop	Permits Issued	Valuation	Fees Paid
Misc. Mechanical, Plumbing or Electrical - Commercial	1	\$2,500.00	\$190.00
Subtotals:	1	\$2,500.00	\$190.00

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	14	\$5,645,576.50	\$572,657.47
Subtotals:	14	\$5,645,576.50	\$572,657.47

Issued Permits by Permit Type

Severance

09/01/2024 - 09/30/2024

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	1	\$7,000.00	\$296.00
Air Conditioner - Residential	3	\$18,626.27	\$635.27
Furnace Replacement - Residential	1	\$5,010.00	\$190.18
Replacement Windows - Residential	1	\$17,020.00	\$406.36
Residential Exterior Flatwork	1	\$11,500.00	\$307.00
Residential Roof - Asphalt	3	\$27,450.00	\$764.10
Water Heater - Residential	3	\$6,394.73	\$385.11
Subtotals:	13	\$93,001.00	\$2,984.02

Issued Permits by Permit Type

Severance

09/01/2024 - 09/30/2024

Totals:	28	\$5,741,077.50	\$575,831.49
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Public Work Director Report

John Zacklene

SEP 16 ,2024



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. We have received the permit from the state for the dewatering of the lagoon. The contractor completed the drilling of the 5 dewatering wells, and they seem to be working as needed. We have the results back and will be proceeding with hauling from WWTP on 6-19-24. We installed a new sewer line at the parks shed and abandoned the old septic system. Our lead & copper information has been submitted to the state and we completed this with the state on the first try. The water service tie ins on Cr21 have been completed with curb stops installed at each location so we can isolate the water shut offs with a minimum effect on others. The WWTP sludge has been 90% removed. We are waiting on a state permit to dewater from the wells into the John Law ditch.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 9 samples per month currently. All samplings have been going well with no town issues. Lead and Copper tests are up to 20 tests every 3 years.

Water Tanks- We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. The North water tank rehab has been completed. The tower tank crew is scheduled to start up in the beginning of May. The new tower tank has been hoisted and is sitting as it should. The South water tank has been inspected and no major issues or concerns. We will add new cathodic protection devices to the South tank this year.

Jetting- Sewer main jetting of the entire town has begun in 2023. There is approximately 40 miles of main line to be cleaned. Jetting is on hold until the waste plant issue is taken care of. We have approximately 5 hot spots to watch for. The Baldridge lift station coating project has been completed. New valves, pressure switches, contactors, and filters have been installed and are functioning correctly at this time. We are waiting on a date for the new alarm system for levels to be installed.

STORM WATER

- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldridge inlet and the box culvert under Ponderosa at Sunset Ridge.
- The drainage ditch between Ponderosa and the Overlook subdivision will be scheduled to be cleared after the WWTP project has been completed.

- Clearing and jetting ROW culverts throughout town.
- A 20' section of culvert has been added to the existing culvert across from the high school.

STREETS

- Asphalt projects on Cr23 and Blue Spruce have been completed.
- No parking signs along Cr21 have been installed.
- No Park signs have been installed along the entrance and park within Severance Shores.
- 150 ton of ice slicer was ordered in August at a discounted rate.
- Sidewalk connections will be quoted for different areas within town this year. Severance Shores to the empty lot west of the Dollar general has been completed as well as the West side of the parks shed East of town that will connect Baldrige.
- The fuel station awning has been completed.
- Crack Seal has been approved and should start in October throughout town.
- DOT inspections on our trucks and trailers have been completed.
- Town Hall asphalt has been completed.
- The culvert extension between the parks shed and Baldrige has been completed. We can now get the sidewalk connected through that section to Baldrige.
- Ponderosa asphalt patching to start by the end of this week and then striping will follow.
- Turn lane into Dollar General is scheduled to be done by the end of September.
- Snow prep begins in October.

PARKS

- Playground equipment has been inspected and repaired for CIRSAs standards.
- We are having a good amount of vandalism at our parks again this year.
- 4 new "smart clocks" have been installed in 4 parks for the 2024 season.
- 2nd pond fountain has been purchased for Blue Spruce Park and will be installed this year.
- The old sand pit was removed at Lakeview Park and was replaced with sod and irrigation.
- Irrigation blow outs will be done in October.
- Parks shed fence will be sealed to match Tailholt's fence color this year.
- The curb along Blue Spruce park (west side) will be painted red before winter.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Public Hearing Pg 121 - Resolution 2024-39R: Making Certain Findings of Fact Regarding the Proposed Annexation of Property Known as the Bower North Annexation, Located in Weld County, Colorado	Shani Porter, Planning Director	Shani Porter, Planning Director
ACTION REQUESTED		
Town Planning Staff asks that the Severance Town Council review and discuss the Bowers Annexation Petition and Resolution 2024-39R and take action if they so choose. - Action that may be taken: - Approve Resolution 2024-39R - Take No Action		<u>Resolution</u> <u>Annexation</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
On August 27, 2024, the Town Council approved Resolution No. 2024-33R, finding that the Annexation Petition for property in Weld County, to be known as the Bower North Annexation, substantially complies with the petition requirements in the Colorado Municipal Annexation Act of 1965 (C.R.S. §§ 31-12-101 et seq.) (the "Act"). As required by the Act, the Town Council is required to hold a public hearing to make findings and fact and to determine whether the Bower North Annexation is eligible for annexation based on the requirements in C.R.S. §§ 31-12-104 and 31-12-105 of the Act. Specifically, the purpose of the public hearing is for the Town Council to determine: - Whether the proposed annexation property is contiguous with the existing boundaries of the Town and, thus, because of such contiguity, a community of interest exists between the territory proposed to be annexed and the Town; - Whether the territory proposed to be annexed is urban or will be urbanized in the near future; - Whether the territory proposed to be annexed is integrated or is capable of being integrated with the Town; - That no land held in identical ownership has been divided or included without the written consent of the owner thereof; - That no annexation proceedings have been commenced by another municipality; - That the annexation will not result in the detachment of an area from a school district; - That the annexation will not result in the extension of a municipal boundary more than three miles; - That the Town has a plan for said three-mile area; and - That in establishing the boundaries of the area to be annexed, the entire width of any street or		

alley is included within the area to be annexed.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

The Planning Department recommends that the Town Council Approve Resolution 2024-39R to be in substantial compliance with the requirements of C.R. S. 31-12-107(a) and in compliance with Article II, Section 30 of C.R.S. 31-12-104 and 31-12-105, to establish eligibility for annexation.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. Resolution 2024-39R - Bower North Annexation Eligibility
2. PH Notice for Petition of Annex for 10.08.24
3. PH Affidavit of Noticing for 10.08.24
4. Items Sent to Special District
5. Bowers North Annexation Petition
6. Bower North_Impact Report 6.21.24

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-39R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, MAKING CERTAIN FINDINGS OF FACT REGARDING THE
PROPOSED ANNEXATION OF PROPERTY KNOWN AS THE BOWER NORTH
ANNEXATION, LOCATED IN WELD COUNTY, COLORADO**

WHEREAS, the Town Council of the Town of Severance, Colorado, has found a written petition requesting the annexation of certain real property described below, to be known as the Bower North Annexation (the "Petition"), to be in substantial compliance with the requirements of C.R.S. § 31-12-107(a), by duly adopted Resolution No. 2024-33R on August 27, 2024; and

WHEREAS, the Town Clerk has provided notice of public hearing on the proposed annexation by publication once per week for four successive weeks, and by registered mail to the Clerk of the Board of County Commissioners for Weld County, the County Attorney for Weld County, the school district, and to any special district having territory in the area to be annexed; and

WHEREAS, the Town Council has completed a public hearing on October 8, 2024, to determine if the proposed annexation complies with Article II, Section 30 of the Colorado Constitution and C.R.S. §§ 31-12-104 and 31-12-105, to establish eligibility for annexation.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. The Town Council hereby finds and concludes with regard to the annexation of the territory described in **Exhibit A**, attached hereto and incorporated herein, that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town and, thus, because of such contiguity, a community of interest exists between the territory proposed to be annexed and the Town; the territory proposed to be annexed is urban or will be urbanized in the near future; and that the territory proposed to be annexed is integrated or is capable of being integrated with the Town.

Section 2. The Town Council further finds and determines that no land held in identical ownership has been divided or included without written consent of the owner thereof; that no annexation proceedings have been commenced by another municipality; that the annexation will not result in the detachment of area from a school district; that the annexation will not result in the extension of a municipal boundary more than three miles; that the Town has a plan for said three mile area; and that in establishing the boundaries of the area to be annexed the entire width of any street or alley is included within the area to be annexed.

Section 3. An election is not required, and additional terms or conditions are to be imposed upon the area to be annexed, which terms and conditions shall be memorialized in an annexation agreement and/or development agreement subject to approval by the Town Council.

Section 4. Based on the foregoing finding and conclusions, the Town Council finds that the proposed annexation complies with C.R.S. §§ 31-12-104 and 31-12-105, and that the

subject property is eligible for annexation to the Town of Severance.

RESOLVED AND APPROVED this 8th day of October, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

Exhibit A

**BOWER NORTH ANNEXATION
LEGAL DESCRIPTION**

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN BEING MONUMENTED AT THE CENTER QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098", AND AT THE SOUTH QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098" ASSUMED TO BEAR S00°43'02"E A DISTANCE OF 2569.96 FEET.

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 3,

THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, N86°11'12"E A DISTANCE OF 1970.99 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN PLAT OF THE MIKELSON ANNEXATION RECORDED UNDER RECEPTION NO. 2859664;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE AS ANNEXED IN SAID PLAT OF THE MIKELSON ANNEXATION AND THE OVERLOOK ANNEXATION AND ZONING MAP RECORDED UNDER RECEPTION NO. 4282922, S00°20'51"E A DISTANCE OF 2606.37 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN THE RESERVE ANNEXATION NO. 1, 2, 3, 4, AND 5 RECORDED UNDER RECEPTION NO. 3479091;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, S89°41'32"W A DISTANCE OF 2570.32 FEET, TO A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3;

THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

TOWN OF SEVERANCE, COLORADO
NOTICE OF PUBLIC HEARING

TO ALL PERSONS INTERESTED:

PLEASE TAKE NOTICE that the Town Council of the Town of Severance has adopted Resolution No. 2024-33R initiating annexation proceedings for the Bower North Annexation, consisting of approximately 149.59 acres and generally located northwest of the intersection of Teller Street (WCR 21) and Tinsman Avenue, in the East 1/2 of Section 3, Township 6 North, Range 67 West of the 6th Principal Meridian; County of Weld, State of Colorado, said Annexation being more particularly described in Resolution No. 2024-33R.

That, on October 8, 2024, at the hour of 6:00 P.M., or as soon thereafter as the matter may be called, at the Council Chambers in Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550, the Severance Town Council will hold a Public Hearing upon the annexation petition for the purpose of finding and determining whether the real property for which a petition for annexation to the Town of Severance has been filed with the Town, to be known as the Bower North Annexation, meets the applicable requirements of Sections 31-12-104 and 31-12-105 of the statutes of the State of Colorado, and the Severance Municipal Code, and is eligible for annexation to the Town.

The Public Hearing shall be conducted in-person. All submitted materials and instructions for participation will be posted at <https://www.townofseverance.org>, and available upon appointment at Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550 or by calling 970-686-1218 no later than three days prior to the meeting. Submittal of any materials to the Town Council for review are due no later than five (5) days before the meeting and written comments must be submitted no later than 5:00 P.M. on the day of the meeting. All submittals of materials and written comments must be sent to planning@townofseverance.org.

Any person may appear at the Public Hearing and be heard regarding the matters under consideration. The Petition for Annexation is on file with the Town of Severance. For questions or comments contact: Shani Porter, Director of Planning, 970-686-1218, planning@townofseverance.org.

TOWN OF SEVERANCE, COLORADO
Leah Vanarsdall
Town Clerk

Please publish in the Greeley Tribune once a week for four consecutive weeks on:
September 4, 2024; September 11, 2024; September 18, 2024; and September 25, 2024.

Please send the affidavit of publication and billing to:
Town Clerk
Town of Severance
3 S. Timber Ridge Parkway
Severance, CO 80550

TOWN OF SEVERANCE, COLORADO
NOTICE OF PUBLIC HEARING

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TOWN OF SEVERANCE, COLORADO
Leah Vanarsdall
Town Clerk

Published: Greeley Tribune September 4, 11, 18, 25, 2024-2071569

Prairie Mountain Media, LLC

PUBLISHER'S AFFIDAVIT

County of Weld
State of Colorado

The undersigned, Agent, being first duly sworn under oath, states and affirms as follows:

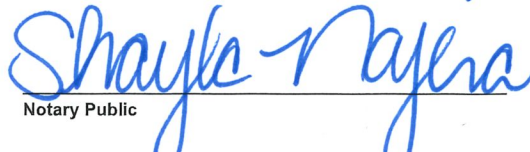
1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the *Greeley Tribune*.
2. The *Greeley Tribune* is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Weld County and meets the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in the *Greeley Tribune* in Weld County on the following date(s):

Sep 4, 11, 18, 25, 2024


Signature

Subscribed and sworn to me before me this

25th day of September, 2024.


Notary Public

(SEAL)

SHAYLA NAJERA
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20174031965
MY COMMISSION EXPIRES July 31, 2025

Account: 1098103
Ad Number: 2071569
Fee: \$176.00



September 6, 2024

RE: Bowers North Annexation

To Whom It May Concern:

Per C.R.S. 31-12-108(2), the purpose of this letter is to provide a copy of the published notice, together with a copy of the resolution, and petition for annexation, as filed, to the Board of County Commissioners, the County Attorney, and any Special Districts within the proposed area to be annexed.

Within this packet, you will find the following items:

- Petition for Annexation
- Resolution Finding Petition for Annexation to be in Substantial Compliance
- Public Notice Published in the Greeley Tribune
- Annexation Maps
- Vicinity Map
- Impact Report

If you have any questions, you may contact Shani Porter, sporter@townofseverance.org or by phone at 970-686-1218

Cordially,
TOWN OF SEVERANCE

A handwritten signature in blue ink, appearing to read "Shani Porter", is written over the printed name.

Shani Porter
Planning Director

PETITION FOR ANNEXATION TO THE TOWN OF SEVERANCE, COLORADO

The undersigned, in accordance with the Municipal Annexation Act of 1965 as set forth Title 31, Article 12, Chapters 101 et. Seq., Colorado Revised Statutes ("Annexation Act"), hereby petition the Mayor and Councilors of the Town of Severance, Colorado ("Town"), for annexation into the Town the unincorporated territory located in Weld County, Colorado, which is more particularly described and depicted on the map designated as "Bower North Annexation Map" attached hereto as **Exhibit A** and incorporated herein by reference.

In support of this petition, the petitioner(s) allege(s) that:

1. The legal description of the land owned by Petitioner and hereby petitioned for annexation into the Town ("Property") is set forth on **Exhibit A**, attached hereto and incorporated herein by this reference.
2. It is desirable and necessary that the Property be annexed to the Town of Severance, Colorado.
3. The requirements of C.R.S. §§ 31-12-104 and 31-12-105 exist or have been met in that:
 - a. Not less than one-sixth of the perimeter of the Property is contiguous with the Town of Severance or will be contiguous with the Town of Severance within such time as required by C.R.S. § 31-12-104;
 - b. A community of interest exists between the Property and the Town of Severance;
 - c. No land within Property which is held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels or real estate, has been divided into separate parts or parcel without the written consent of the landowner or landowners thereof, except and unless such tracts or parcels are separated by a dedicated street, road or other public way;
 - d. No land within the boundary of the Property which is held in identical ownership, comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has an assessed value in excess of Two Hundred Thousand Dollars (\$200,000.00) for ad valorem tax purposes for the year preceding the annexation, has been included within the territory proposed to be annexed without the written consent of the landowner or landowners;
 - e. The Property is not part of any incorporated city, city and county, or town; nor have any annexation or incorporation proceedings been commenced in an area that is part of all of the Property; nor has any election for annexation of the Property or substantially the same territory to the Town been held within the twelve (12) months immediately preceding the filing of this Petition;

- f. The annexation of the Property will not result in the detachment of area from any school district or attachment of same to another school district;
 - g. The annexation of the Property will not have the effect of extending the boundary of the Town of Severance more than three miles in any direction from any point of the boundary of the Town of Severance in any one year;
 - h. The proposed annexation will not result in the denial of reasonable access to any landowner, easement holder, or owner of a franchise adjoining a platted street or alley which has been annexed by the Town but is not bounded on both sides by the Town; and
 - i. In establishing the boundary of the territory proposed to be annexed, if a portion of a platted street or alley is to be annexed, the entire width of the street or alley has been included within the territory to be annexed.
- 4. Petitioner is the owner of one hundred percent (100%) of the Property, and Petitioner hereby consents to the establishment of the boundaries of the territory to be annexed as shown in the annexation maps submitted herewith.
- 5. The affidavit of the circulator of this Petition certifying that the signature on this Petition is the signature of each person whose name it purports to be certifying -the accuracy of the date of such signatures is attached hereto as Exhibit B and is incorporated herein by this reference.
- 6. Petitioner and the Town specifically acknowledge an Annexation Agreement has been or will be executed by Petitioner and the Town relating to this annexation shortly after the execution of this Petition.
- 7. Upon the annexation of the Property becoming effective, and subject to the conditions to be set forth in the Annexation Agreement, the Property shall become subject to all ordinances, resolutions, rules and regulations of the Town, except for general property taxes of the Town, which shall become effective on January 1 of the next succeeding year following adoption of the annexation ordinance.
- 8. Except for the terms and conditions of this Petition and of the Annexation Agreement, which terms and conditions Petitioner expressly approves and therefore do not constitute an imposition of additional terms and conditions within the meaning of Section 31- 12-107 (l)(g) of the Annexation Act, Petitioner requests that no additional terms and conditions be imposed upon annexation of the Property to the Town.
- 9. Accompanying this petition are four copies of an annexation map containing the following information:

- a. A written legal description of the boundaries of the area proposed to be annexed;
- b. A map showing the boundary of the area proposed to be annexed, said map prepared by and containing the seal of a registered engineer;
- c. Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks;
- d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town of Severance and the contiguous boundary of any other municipality abutting the area proposed to be annexed, and a showing of the dimensions of such contiguous boundaries.

10. Petitioner hereby reserves the sole, exclusive and unilateral right to withdraw this Petition by so notifying the Town Clerk in writing at any time prior to: (i) the effective date of the ordinances annexing and zoning the Property; or (ii) the satisfaction of the conditions precedent to the annexation effectiveness to be set forth in the Annexation Agreement.

THEREFORE, the undersigned respectfully petition the Town Council of the Town of Severance to annex the territory described and referenced in Bower North Annexation Map to the Town of Severance in accordance with and pursuant to the Annexation Act.

Respectfully submitted this ____ day of _____, 2024. By this acknowledgment, the undersigned hereby certify that the above information is complete and true.

[Remainder of page intentionally left blank-Signature page to follow]



J.R. ENGINEERING

Bower North Annexation Petition

Signatures of Petitioners

PLATTE LAND AND WATER LLC

STATE OF Illinois)

) ss.

COUNTY OF Lake)

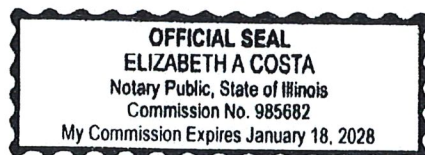
The foregoing instrument was acknowledged before me this 30 day of July,
2021, by NAME(s).

Witness my hand and official seal.

(Notary Public Official Signature)

Elizabeth A. Costa
(Printed Name of Notary)

01-18-2028
(Commission Expiration)





JR ENGINEERING

ANNEXATION LEGAL

PROPERTY DESCRIPTION

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

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THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

EXHIBIT ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

PROPERTY DESCRIPTION STATEMENT

I, JARROD ADAMS, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE THAT THE ABOVE PROPERTY DESCRIPTION AND ATTACHED EXHIBIT WERE PREPARED UNDER MY RESPONSIBLE CHARGE, AND ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF, ARE CORRECT.

JARROD ADAMS, PROFESSIONAL LAND SURVEYOR
COLORADO NO. 38252
FOR AND ON BEHALF OF JR ENGINEERING, LLC



Affidavit of Circulator

The undersigned, being of lawful age, who being first duly sworn upon oath deposes and says:

That (s)he was the circulator of the foregoing Petition for Annexation of lands to the Town of Severance, Colorado, consisting of 5 pages, excluding the page(s) of this affidavit, and that the signatures of the petitioners thereon were witnessed by the circulator and are the true and original signatures of the persons whose names they purport to be, and that the dates of such signatures are correct.

7-11

Circulator: _____

STATE OF Illinois)

) SS.

COUNTY OF Lake

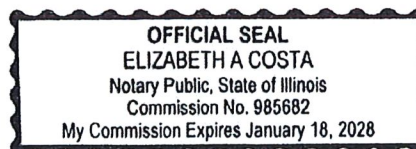
The forgoing AFFIDAVIT OF CIRCULATOR was subscribed and sworn to before me this 30 day of, July 2024, by Timothy Walsh.

Witness my hand and official seal:

Elizabeth A. Costa

Notary Public Commission

Expires: 01-18-2028



**TOWN OF SEVERANCE
RESOLUTION NO. 2024-33R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, FINDING SUBSTANTIAL COMPLIANCE OF AN ANNEXATION
PETITION, INITIATING ANNEXATION PROCEEDINGS, AND SETTING A
PUBLIC HEARING ON THE PETITION IN ACCORDANCE WITH THE
MUNICIPAL ANNEXATION ACT OF 1965 FOR PROPERTY KNOWN AS THE
BOWER NORTH ANNEXATION**

WHEREAS, a written Petition for Annexation to the Town of Severance, Colorado (“Petition”), has been filed with the Town Clerk requesting the annexation of a certain unincorporated tract of land comprised of approximately 149.59 acres located in the County of Weld, State of Colorado (the “Property”), and being more particularly described on Exhibit A, attached hereto and incorporated herein by this reference; and

WHEREAS, the Petition has been referred to the Town Council for the Town of Severance, for a determination of substantial compliance with the requirements of the Colorado Municipal Annexation Act of 1965, Section 31-12-107(1), C.R.S.; and

WHEREAS, the Town Council has been advised by the staff, and has taken official notice of all maps, records, and other information and materials on file with the Town of Severance, Colorado, regarding the Petition; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. The Town Council hereby finds and determines:

- a. That a Petition for Annexation to the Town of Severance, Colorado, has been filed with the Town Clerk by Platte Land and Water LLC (“Petitioner”);
- b. That Petitioner is the owner of one hundred percent (100%) of the Property proposed to be annexed, described on Exhibit A, exclusive of public streets and alleys; and
- c. That said Petition substantially complies with Section 31-12-107(1), C.R.S.

Section 2. The Town Council of the Town of Severance, Colorado, will hold a hearing upon the Petition for the purpose of determining and finding whether the area proposed to be annexed meets the applicable requirements of Sections 31-12-104 and 31-12-105, C.R.S., and the Severance Municipal Code, all as amended, and is considered eligible for annexation. The hearing will be held on **October 8, 2024**, commencing at the hour of 6:00 P.M., or as soon as possible thereafter, at Severance Town Hall in the Town Council Chambers, 3 S. Timber Ridge Parkway, Severance, Colorado 80550. Any person may appear at such hearing and present evidence upon any matter to be determined by the Town Council of the Town of Severance, Colorado.

Section 3. The Town Clerk shall publish a Notice of Public Hearing, in substantially the form attached as Exhibit B, once a week for four successive weeks in a newspaper of general circulation in the area proposed to be annexed, with the first publication of such notice to be at least thirty days prior to the date of the hearing. The Town Clerk shall further provide notice to the Clerk of the Board of County Commissioners of Weld County, the Weld County Attorney, and to any special district or school district having territory within the area proposed to be annexed, in the manner and within the time provided in Section 31-12-108(2), C.R.S.

RESOLVED AND APPROVED this 27th day of August, 2024.

TOWN OF SEVERANCE, COLORADO



Matthew Fries
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall
Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

DocuSigned by:
Hayashi & Macsalka
B066CCFFD0540A...
Hayashi & Macsalka, LLC, Town Attorney

Exhibit A

**BOWER NORTH ANNEXATION
LEGAL DESCRIPTION**

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN BEING MONUMENTED AT THE CENTER QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098", AND AT THE SOUTH QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098" ASSUMED TO BEAR S00°43'02"E A DISTANCE OF 2569.96 FEET.

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 3,

THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, N86°11'12"E A DISTANCE OF 1970.99 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN PLAT OF THE MIKELSON ANNEXATION RECORDED UNDER RECEPTION NO. 2859664;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE AS ANNEXED IN SAID PLAT OF THE MIKELSON ANNEXATION AND THE OVERLOOK ANNEXATION AND ZONING MAP RECORDED UNDER RECEPTION NO. 4282922, S00°20'51"E A DISTANCE OF 2606.37 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN THE RESERVE ANNEXATION NO. 1, 2, 3, 4, AND 5 RECORDED UNDER RECEPTION NO. 3479091;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, S89°41'32"W A DISTANCE OF 2570.32 FEET, TO A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3;

THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

EXHIBIT B

**TOWN OF SEVERANCE, COLORADO
NOTICE OF PUBLIC HEARING**

TO ALL PERSONS INTERESTED:

PLEASE TAKE NOTICE that the Town Council of the Town of Severance has adopted Resolution No. 2024-33R initiating annexation proceedings for the Bower North Annexation, consisting of approximately 149.59 acres and generally located northwest of the intersection of Teller Street (WCR 21) and Tinsman Avenue, in the East 1/2 of Section 3, Township 6 North, Range 67 West of the 6th Principal Meridian; County of Weld, State of Colorado, said Annexation being more particularly described in Resolution No. 2024-33R.

That, on October 8, 2024, at the hour of 6:00 P.M., or as soon thereafter as the matter may be called, at the Council Chambers in Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550, the Severance Town Council will hold a Public Hearing upon the annexation petition for the purpose of finding and determining whether the real property for which a petition for annexation to the Town of Severance has been filed with the Town, to be known as the Bower North Annexation, meets the applicable requirements of Sections 31-12-104 and 31-12-105 of the statutes of the State of Colorado, and the Severance Municipal Code, and is eligible for annexation to the Town.

The Public Hearing shall be conducted in-person. All submitted materials and instructions for participation will be posted at <https://www.townofseverance.org>, and available upon appointment at Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550 or by calling 970-686-1218 no later than three days prior to the meeting. Submittal of any materials to the Town Council for review are due no later than five (5) days before the meeting and written comments must be submitted no later than 5:00 P.M. on the day of the meeting. All submittals of materials and written comments must be sent to planning@townofseverance.org.

Any person may appear at the Public Hearing and be heard regarding the matters under consideration. The Petition for Annexation is on file with the Town of Severance. For questions or comments contact: Shani Porter, Director of Planning, 970-686-1218, planning@townofseverance.org.

TOWN OF SEVERANCE, COLORADO
Leah Vanarsdall
Town Clerk

Please publish in the Greeley Tribune once a week for four consecutive weeks on:
September 3, 2024; September 10, 2024; September 17, 2024; and September 24, 2024.

Please send the affidavit of publication and billing to:

Town Clerk
Town of Severance
3 S. Timber Ridge Parkway
Severance, CO 80550



Notes



1: 20,117

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

3,352.8 Feet

1,676.39

9

8656

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

June 21, 2024

Town of Severance, Colorado
3 South Timber Ridge Parkway
Severance, Colorado 80546

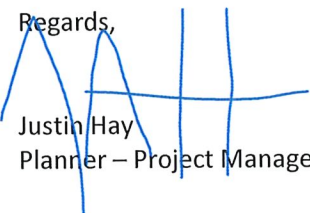
RE: Bower North – Annexation Impact Report

Dear Town Staff,

The Bower North Team is formally requesting the annexation and zoning of our project known as 'Bower North'. Our team has a mission to provide a well-designed, cohesive community with quality homes, connected open space, and streetscapes connecting adjacent communities and the Town. Bower North is comprised of approximately 153 acres and is planned to have a diverse mix of residential homes consisting of single family detached and attached products on both rural and suburban zoned planning areas.

The following report analyzes the proposed developments' impact with respect to the Town of Severance and Weld County's services and other factors.

We look forward to the Town's feedback on our project and are enthusiastic about the opportunity to be a part of Severance's vibrant, growing community.

Regards,

Justin Hay
Planner – Project Manager

Annexation Impact Report

For

Bower North

Severance, Colorado

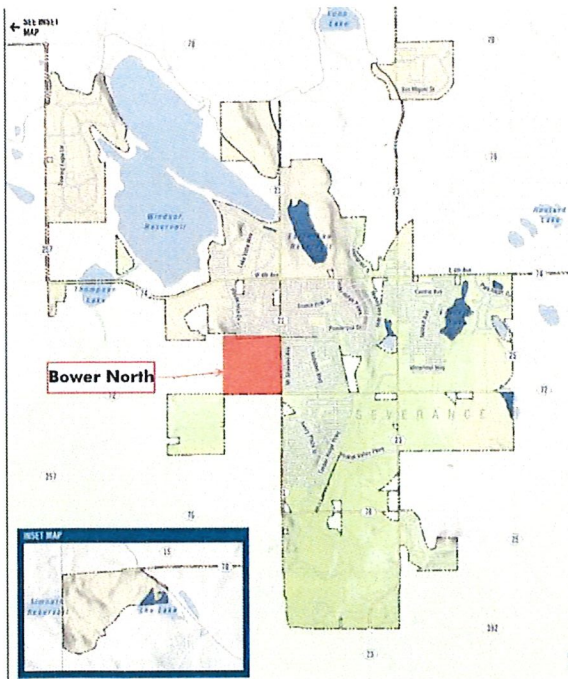
June 21, 2024

Project Location

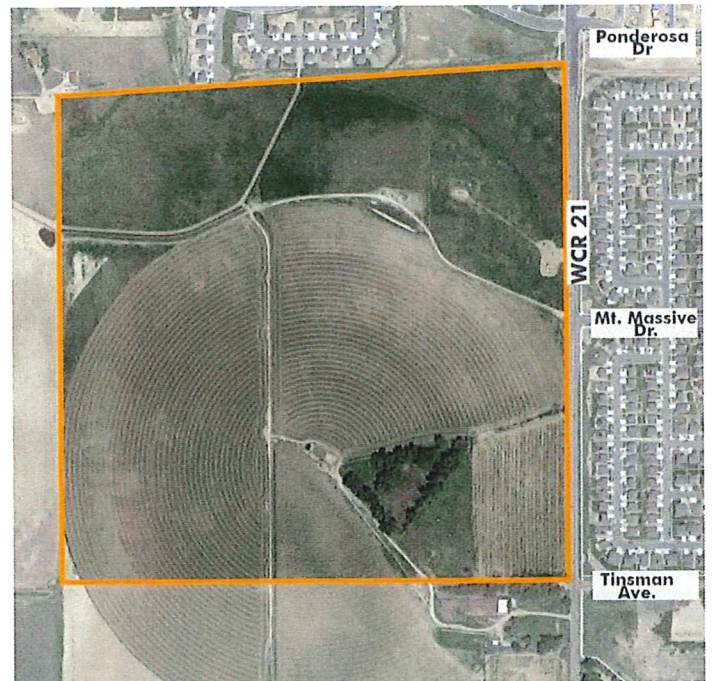
Bower North is approximately 153 acres located in Weld County, Colorado. The property's borders included:

- North: 'Severance Reserve', an existing single family residential community.
- East: Weld County Road 21 and 'The Overlook', an existing single family residential community.
- South: Undeveloped farmland
- West: Undeveloped farmland

The area to be developed is located within the Town of Severance Sub-Urban Perimeter zone as designated by the Comprehensive Plan.



> Context Exhibit



> Site Exhibit

Proposed Land Uses

Bower North has a diverse mix of residential homes consisting of single family detached and attached products on both rural and suburban zoned planning areas. The concept plan complies with the current, Town comprehensive plan. The community will be designed with an organization of streetscapes, detached walks, parks, open space, and connected trail systems. Our project will continue Severance's connection to existing and future neighborhoods and align with the Town's future growth strategies.

The theme of the development is to fit within Severance's design and community character, building on the contemporary farm, craftsman, and agrarian design vernacular of the region. The neighborhood planning areas will be comprised of a diverse mix of lot sizes and residential product types.

The following table outlines the site data and proposed density for Bower North:

Planning Area (PA)	Comp. Plan Zoning	PA Gross Acres	Square Feet	Lot Qty	Min. Lot Size
1	Rural	33.1	1,443,754	20	1.25 Acre
2	Rural	30.1	1,310,750	16	1.25 Acre
3	Suburban: SFD	30.9	1,344,295	85	6,000 SF
4	Suburban: SFA	10.4	452,352	127	4,000 / 1,400 SF
5	Suburban: SFA	9.7	421,819	68	4,000 / 1,400 SF
6	Suburban: SFD	30.1	1,312,376	126	6,000 SF
Totals		144.3	6,285,346	442	

Annexation Agreement

Per Colorado Revised Statutes 2013 134 Title 134, an agreement will be drafted between the property owner and municipality outlining the responsibilities of each party.

Domestic Water and Sanitary Sewer

The Site is located within the North Weld County Water District (NWCWD) which will provide domestic water and sanitary sewer treatment for the project.

- **Water**

There are existing NWCWD domestic waterlines adjacent to the Site, and it is anticipated that connections to the mains will be made to service the development in the future. Currently NWCWD has a moratorium on providing additional water taps for single-family residential units. This is due to a lack of infrastructure within the area for NWCWD to provide the quantity of water within their system to serve additional units in the Town of Severance and surrounding area.

Currently NWCWD is working on designs to increase their capacity and provide domestic water service to the Town of Severance. Timing for the completion of this project is currently unknown, and it may be a few years until domestic water taps are available in the Town.

The western half of the site is zoned for larger lots, and individual domestic wells may be utilized to service these lots. The option for a small domestic water system may be considered to serve these lots as well.

- **Sewer**

Existing sanitary sewer main lines are located in the vicinity of the Site, and it is anticipated that sanitary sewer flows will be conveyed to the northeast where they will tie into the existing sewer system. Based upon maps and information provided by NWCWD and the Town, the sanitary sewer mains have the capacity to service the development of the Site. However, the Town does not currently have a Wastewater Treatment Plant (WWTP) and flows are routed to the Windsor Treatment Facility which is currently at capacity. Currently Windsor is working on design to expand their WWTP. The Town of Severance is working directly with Windsor to acquire additional capacity within the WWTP to serve upcoming developments.

The western half of the site is zoned for larger lots, and based on the size of these lots that are developed individual septic systems may be utilized to service these lots.

Traffic Impacts

The proposed densities of the development have been accounted for in the Town's Comprehensive Plan as well as Master Transportation Planning. A Traffic Impact Study (TIS) has been prepared to analyze the traffic generated by the development and the impacts on the surrounding roadways. The Site is not anticipated to have a negative impact the Town's existing roadway system. Auxiliary and turn lanes will be constructed for the access points in and out of the Site along the main arterial roadways adjacent to the Site.

Municipal Services

The area to be annexed as described by the attached legal description will receive the following municipal services from the stated agencies:

- **Police:** Town of Severance Police. The Bower North neighborhood will not require additional, special security measures and can be patrolled as part of the Severance Police Department.
- **Fire & Emergency Services:** Windsor Severance Fire Rescue. Roadways and access will comply with Town standards. Construction methods and fire prevention will adhere to building codes.
- **Schools:** Weld County RE-4 District.
- **Library District:** Clearview Library District
- **Electric/Communication Service:** United Power

Economic Impact

A Metropolitan District is anticipated to be established as the authority to finance all public improvements within and adjacent to the property. The district will convey public infrastructure to the Town and will establish the means for ongoing maintenance. The district will also provide the administration and control services for the community such as establishing and enforcing the architectural standards and lot landscaping requirements. The details of the district's organization, obligations and financial structure will be provided in a formal Service Plan conforming to all legal standards.

The community is designed to attract a diverse base of residents that will value the community and appreciate the Town of Severance. Residents will be able to visit the town and surrounding communities through connected open spaces and streetscapes, adding to the economic growth and local spending within the area. Existing commercial and retail locations will be further supported by these community residents, and increased demand for services will attract additional businesses adding to the Town's tax base.

School District Impact

Bower North property is within the Weld County School District RE-4. The Bower team has initiated contact with the district and will work with the District and Town to determine student generation by new housing.

Environmental Impacts

Existing land use has been agriculture and farmland. There is an irrigation ditch and small irrigation pond in the central area of the property. Detention of storm water runoff will be accommodated in ponds incorporated into public open spaces and additional storage above the operational level of the reservoir. The stormwater design will be accomplished by identifying specific grading and drainage patterns relative to the site and applying standard practices for this region for conveyance and detention. The stormwater design will be based on the subdivision layout and existing topography. The internal street system will be used to convey stormwater runoff to the detention system within the open spaces. The runoff will be mitigated by the detention system and released at a historic rate.

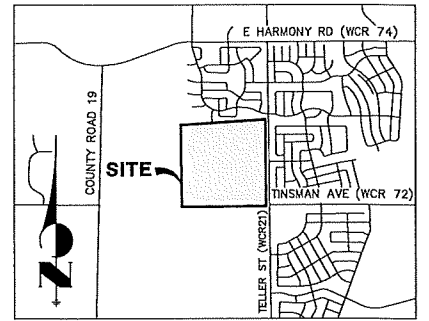
The drainage design and a final report will be completed and provided for review and approval. It is not anticipated that existing systems downstream of the subdivision will require modification to accommodate the development since historic rates will be maintained.

BOWER NORTH ANNEXATION

TO THE TOWN OF SEVERANCE, COLORADO

LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE SIXTH P.M.

COUNTY OF WELD, STATE OF COLORADO



VICINITY MAP
SCALE: 1" = 2000'

OWNERS APPROVAL AND DEDICATION

THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND DESCRIBED HEREIN, HAVE CAUSED SAID LAND TO BE LAID OUT AND ANNEXED UNDER THE NAME OF BOWER NORTH ANNEXATION.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS AND SEALS THIS ____ DAY OF _____, 20____.

OWNER: PLATTE LAND & WATER, LLC, A DELAWARE LIMITED LIABILITY COMPANY

BY: _____ AS _____ OF PLATTE LAND & WATER, LLC

STATE OF _____

COUNTY OF _____

SS

DESCRIPTION

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

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THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

GENERAL NOTES:

THIS SITE IS NOT WITHIN A DESIGNATED F.E.M.A. FLOODPLAIN. FLOODPLAIN INFORMATION WAS OBTAINED FROM F.E.M.A. FLOODPLAIN AS SHOWN ON THE FLOOD INSURANCE RATE MAP PANEL 08123C1200E, EFFECTIVE DATE JANUARY 20, 2016.

SURVEYORS CERTIFICATE:

I, JARROD ADAMS, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THE MAP HEREIN IS A CORRECT DELINEATION OF THE DESCRIBED PARCEL OF LAND AND THAT IT IS CONTIGUOUS TO THE TOWN OF SEVERANCE, COLORADO AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES 31-12-104-(1) (a) THAT ONE-SIXTH (1/6) OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS WITH THE ANNEXING MUNICIPALITY.

JARROD ADAMS, PROFESSIONAL LAND SURVEYOR
COLORADO NO. 38252
FOR AND ON BEHALF OF J.R. ENGINEERING, LLC
7200 S. ALTON WAY SUITE C400
CENTENNIAL CO, 80112



200 100 0 200
ORIGINAL SCALE: 1" = 200'

LEGEND
--- EXISTING TOWN BOUNDARY
--- EXISTING SECTION LINE
--- EXISTING RIGHT-OF-WAY LINE
--- EXISTING PROPERTY LINE

TOWN COUNCIL CERTIFICATE:

THIS IS TO CERTIFY THAT THE BOWER NORTH ANNEXATION WAS APPROVED ON THE ____ DAY OF _____, 20____, BY ORDINANCE NO. ____ PASSED AND ADOPTED AT THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, HELD ON THIS ____ DAY OF _____, 20____, AND MAY BE FILED WITH THE CLERK AND RECORDER OF WELD COUNTY. THE MAYOR OF THE TOWN OF SEVERANCE ON BEHALF OF THE TOWN OF SEVERANCE HEREBY ACKNOWLEDGES SAID ANNEXATION UPON WHICH THIS CERTIFICATE IS ENDORSED FOR ALL PURPOSES INDICATED THEREON.

MAYOR _____

TOWN CLERK _____

TOWN ENGINEER'S REVIEW:

REVIEWED THIS ____ DAY OF _____, 20____.

TOWN ENGINEER _____

TOWN PLANNER'S REVIEW:

REVIEWED THIS ____ DAY OF _____, 20____.

TOWN PLANNER _____

PLANNING COMMISSION REVIEW:

RECOMMENDED FOR APPROVAL THIS ____ DAY OF _____, 20____.

CHAIRMAN
SEVERANCE PLANNING COMMISSION

CONTIGUITY STATEMENT:

- TOTAL PERIMETER OF AREA CONSIDERED FOR ANNEXATION = 10,215.56 FEET.
 - ONE-SIXTH OF TOTAL PERIMETER OF AREA = 1,702.59 FEET.
 - PERIMETER OF THE AREA CONTIGUOUS WITH EXISTING CITY LIMITS = 7,147.68 FEET.
- THE TOTAL CONTIGUOUS PERIMETER IS 69.97%, WHICH EXCEEDS THE ONE-SIXTH (1/6) AREA REQUIRED.



J-R ENGINEERING
A Westrian Company

Centennial 303-740-6993 • Colorado Springs 719-593-2593
Fort Collins 970-491-9993 • www.jrengineering.com

PETITION FOR ANNEXATION TO THE TOWN OF SEVERANCE, COLORADO

The undersigned, in accordance with the Municipal Annexation Act of 1965 as set forth Title 31, Article 12, Chapters 101 et. Seq., Colorado Revised Statutes ("Annexation Act"), hereby petition the Mayor and Councilors of the Town of Severance, Colorado ("Town"), for annexation into the Town the unincorporated territory located in Weld County, Colorado, which is more particularly described and depicted on the map designated as "Bower North Annexation Map" attached hereto as **Exhibit A** and incorporated herein by reference.

In support of this petition, the petitioner(s) allege(s) that:

1. The legal description of the land owned by Petitioner and hereby petitioned for annexation into the Town ("Property") is set forth on **Exhibit A**, attached hereto and incorporated herein by this reference.
2. It is desirable and necessary that the Property be annexed to the Town of Severance, Colorado.
3. The requirements of C.R.S. §§ 31-12-104 and 31-12-105 exist or have been met in that:
 - a. Not less than one-sixth of the perimeter of the Property is contiguous with the Town of Severance or will be contiguous with the Town of Severance within such time as required by C.R.S. § 31-12-104;
 - b. A community of interest exists between the Property and the Town of Severance;
 - c. No land within Property which is held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcel without the written consent of the landowner or landowners thereof, except and unless such tracts or parcels are separated by a dedicated street, road or other public way;
 - d. No land within the boundary of the Property which is held in identical ownership, comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has an assessed value in excess of Two Hundred Thousand Dollars (\$200,000.00) for ad valorem tax purposes for the year preceding the annexation, has been included within the territory proposed to be annexed without the written consent of the landowner or landowners;
 - e. The Property is not part of any incorporated city, city and county, or town; nor have any annexation or incorporation proceedings been commenced in an area that is part of all of the Property; nor has any election for annexation of the Property or substantially the same territory to the Town been held within the twelve (12) months immediately preceding the filing of this Petition;

- f. The annexation of the Property will not result in the detachment of area from any school district or attachment of same to another school district;
 - g. The annexation of the Property will not have the effect of extending the boundary of the Town of Severance more than three miles in any direction from any point of the boundary of the Town of Severance in any one year;
 - h. The proposed annexation will not result in the denial of reasonable access to any landowner, easement holder, or owner of a franchise adjoining a platted street or alley which has been annexed by the Town but is not bounded on both sides by the Town; and
 - i. In establishing the boundary of the territory proposed to be annexed, if a portion of a platted street or alley is to be annexed, the entire width of the street or alley has been included within the territory to be annexed.
4. Petitioner is the owner of one hundred percent (100%) of the Property, and Petitioner hereby consents to the establishment of the boundaries of the territory to be annexed as shown in the annexation maps submitted herewith.
5. The affidavit of the circulator of this Petition certifying that the signature on this Petition is the signature of each person whose name it purports to be certifying -the accuracy of the date of such signatures is attached hereto as Exhibit B and is incorporated herein by this reference.
6. Petitioner and the Town specifically acknowledge an Annexation Agreement has been or will be executed by Petitioner and the Town relating to this annexation shortly after the execution of this Petition.
7. Upon the annexation of the Property becoming effective, and subject to the conditions to be set forth in the Annexation Agreement, the Property shall become subject to all ordinances, resolutions, rules and regulations of the Town, except for general property taxes of the Town, which shall become effective on January 1 of the next succeeding year following adoption of the annexation ordinance.
8. Except for the terms and conditions of this Petition and of the Annexation Agreement, which terms and conditions Petitioner expressly approves and therefore do not constitute an imposition of additional terms and conditions within the meaning of Section 31- 12-107 (l)(g) of the Annexation Act, Petitioner requests that no additional terms and conditions be imposed upon annexation of the Property to the Town.
9. Accompanying this petition are four copies of an annexation map containing the following information:

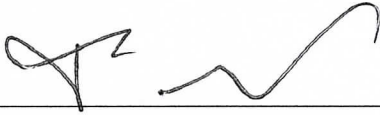
- a. A written legal description of the boundaries of the area proposed to be annexed;
 - b. A map showing the boundary of the area proposed to be annexed, said map prepared by and containing the seal of a registered engineer;
 - c. Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks;
 - d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town of Severance and the contiguous boundary of any other municipality abutting the area proposed to be annexed, and a showing of the dimensions of such contiguous boundaries.
10. Petitioner hereby reserves the sole, exclusive and unilateral right to withdraw this Petition by so notifying the Town Clerk in writing at any time prior to: (i) the effective date of the ordinances annexing and zoning the Property; or (ii) the satisfaction of the conditions precedent to the annexation effectiveness to be set forth in the Annexation Agreement.

THEREFORE, the undersigned respectfully petition the Town Council of the Town of Severance to annex the territory described and referenced in Bower North Annexation Map to the Town of Severance in accordance with and pursuant to the Annexation Act.

Respectfully submitted this ____ day of _____, 2024. By this acknowledgment, the undersigned hereby certify that the above information is complete and true.

[Remainder of page intentionally left blank-Signature page to follow]

Signatures of Petitioners



PLATTE LAND AND WATER LLC

STATE OF Illinois)

) ss.

COUNTY OF Lake)

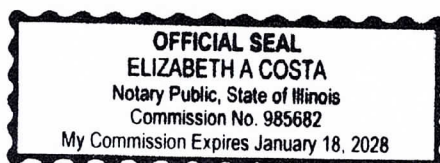
The foregoing instrument was acknowledged before me this 30 day of July,
2021, by NAME(s).

Witness my hand and official seal.


(Notary Public Official Signature)

Elizabeth A. Costa
(Printed Name of Notary)

01-18-2028
(Commission Expiration)



PROPERTY DESCRIPTION

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN BEING MONUMENTED AT THE CENTER QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098", AND AT THE SOUTH QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098" ASSUMED TO BEAR S00°43'02"E A DISTANCE OF 2569.96 FEET.

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 3,

THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, N86°11'12"E A DISTANCE OF 1970.99 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN PLAT OF THE MIKELSON ANNEXATION RECORDED UNDER RECEPTION NO. 2859664;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE AS ANNEXED IN SAID PLAT OF THE MIKELSON ANNEXATION AND THE OVERLOOK ANNEXATION AND ZONING MAP RECORDED UNDER RECEPTION NO. 4282922, S00°20'51"E A DISTANCE OF 2606.37 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN THE RESERVE ANNEXATION NO. 1, 2, 3, 4, AND 5 RECORDED UNDER RECEPTION NO. 3479091;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, S89°41'32"W A DISTANCE OF 2570.32 FEET, TO A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3;

THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

EXHIBIT ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

PROPERTY DESCRIPTION STATEMENT

I, JARROD ADAMS, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE THAT THE ABOVE PROPERTY DESCRIPTION AND ATTACHED EXHIBIT WERE PREPARED UNDER MY RESPONSIBLE CHARGE, AND ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF, ARE CORRECT.

JARROD ADAMS, PROFESSIONAL LAND SURVEYOR
COLORADO NO. 38252
FOR AND ON BEHALF OF JR ENGINEERING, LLC



Affidavit of Circulator

The undersigned, being of lawful age, who being first duly sworn upon oath deposes and says:

That (s)he was the circulator of the foregoing Petition for Annexation of lands to the Town of Severance, Colorado, consisting of 5 pages, excluding the page(s) of this affidavit, and that the signatures of the petitioners thereon were witnessed by the circulator and are the true and original signatures of the persons whose names they purport to be, and that the dates of such signatures are correct.

Timothy Walsh

Circulator: _____

STATE OF Illinois)
) SS.
COUNTY OF Lake)

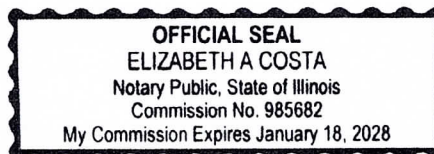
The forgoing AFFIDAVIT OF CIRCULATOR was subscribed and sworn to before me this 30 day of, July 2024, by Timothy Walsh.

Witness my hand and official seal:

Elizabeth A. Costa

Notary Public Commission

Expires: 01-18-2028



June 21, 2024

Town of Severance, Colorado
3 South Timber Ridge Parkway
Severance, Colorado 80546

RE: Bower North – Annexation Impact Report

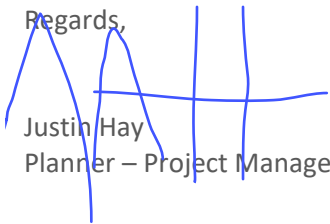
Dear Town Staff,

The Bower North Team is formally requesting the annexation and zoning of our project known as 'Bower North'. Our team has a mission to provide a well-designed, cohesive community with quality homes, connected open space, and streetscapes connecting adjacent communities and the Town. Bower North is comprised of approximately 153 acres and is planned to have a diverse mix of residential homes consisting of single family detached and attached products on both rural and suburban zoned planning areas.

The following report analyzes the proposed developments' impact with respect to the Town of Severance and Weld County's services and other factors.

We look forward to the Town's feedback on our project and are enthusiastic about the opportunity to be a part of Severance's vibrant, growing community.

Regards,


Justin Hay
Planner – Project Manager

Annexation Impact Report

For

Bower North

Severance, Colorado

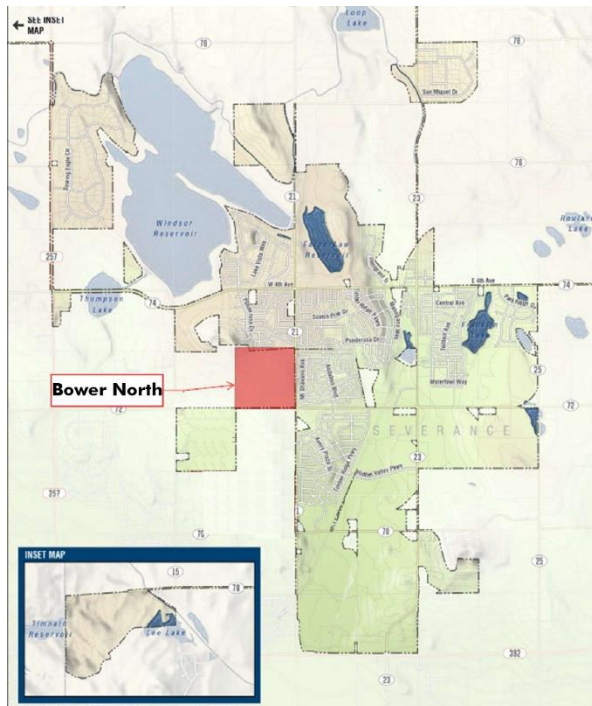
June 21, 2024

Project Location

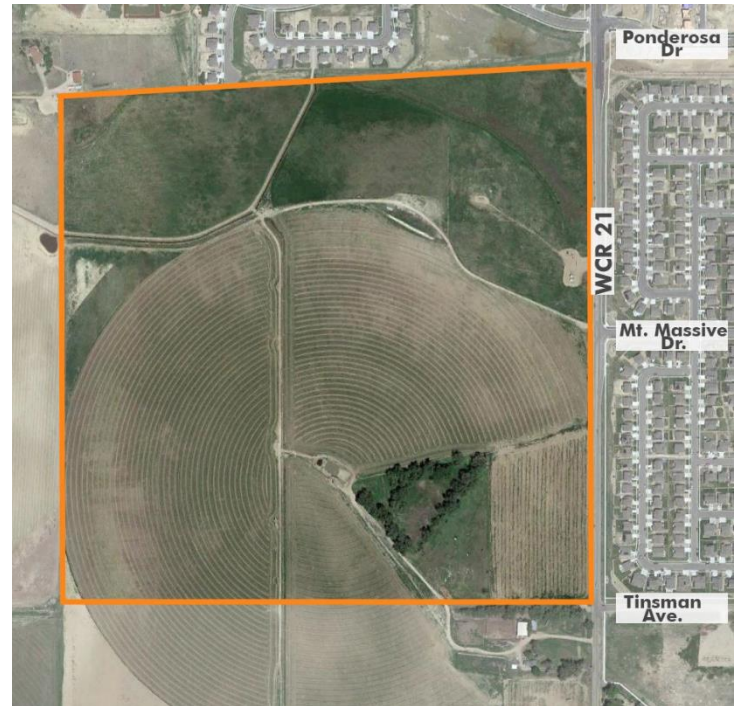
Bower North is approximately 153 acres located in Weld County, Colorado. The property's borders included:

- North: 'Severance Reserve', an existing single family residential community.
- East: Weld County Road 21 and 'The Overlook', an existing single family residential community.
- South: Undeveloped farmland
- West: Undeveloped farmland

The area to be developed is located within the Town of Severance Sub-Urban Perimeter zone as designated by the Comprehensive Plan.



> Context Exhibit



> Site Exhibit

Proposed Land Uses

Bower North has a diverse mix of residential homes consisting of single family detached and attached products on both rural and suburban zoned planning areas. The concept plan complies with the current, Town comprehensive plan. The community will be designed with an organization of streetscapes, detached walks, parks, open space, and connected trail systems. Our project will continue Severance's connection to existing and future neighborhoods and align with the Town's future growth strategies.

The theme of the development is to fit within Severance's design and community character, building on the contemporary farm, craftsman, and agrarian design vernacular of the region. The neighborhood planning areas will be comprised of a diverse mix of lot sizes and residential product types.

The following table outlines the site data and proposed density for Bower North:

Planning Area (PA)	Comp. Plan Zoning	PA Gross Acres	Square Feet	Lot Qty	Min. Lot Size
1	Rural	33.1	1,443,754	20	1.25 Acre
2	Rural	30.1	1,310,750	16	1.25 Acre
3	Suburban: SFD	30.9	1,344,295	85	6,000 SF
4	Suburban: SFA	10.4	452,352	127	4,000 / 1,400 SF
5	Suburban: SFA	9.7	421,819	68	4,000 / 1,400 SF
6	Suburban: SFD	30.1	1,312,376	126	6,000 SF
Totals		144.3	6,285,346	442	

Annexation Agreement

Per Colorado Revised Statutes 2013 134 Title 134, an agreement will be drafted between the property owner and municipality outlining the responsibilities of each party.

Domestic Water and Sanitary Sewer

The Site is located within the North Weld County Water District (NWCWD) which will provide domestic water and sanitary sewer treatment for the project.

• Water

There are existing NWCWD domestic waterlines adjacent to the Site, and it is anticipated that connections to the mains will be made to service the development in the future. Currently NWCWD has a moratorium on providing additional water taps for single-family residential units. This is due to a lack of infrastructure within the area for NWCWD to provide the quantity of water within their system to serve additional units in the Town of Severance and surrounding area.

Currently NWCWD is working on designs to increase their capacity and provide domestic water service to the Town of Severance. Timing for the completion of this project is currently unknown, and it may be a few years until domestic water taps are available in the Town.

The western half of the site is zoned for larger lots, and individual domestic wells may be utilized to service these lots. The option for a small domestic water system may be considered to serve these lots as well.

- **Sewer**

Existing sanitary sewer main lines are located in the vicinity of the Site, and it is anticipated that sanitary sewer flows will be conveyed to the northeast where they will tie into the existing sewer system. Based upon maps and information provided by NWCWD and the Town, the sanitary sewer mains have the capacity to service the development of the Site. However, the Town does not currently have a Wastewater Treatment Plant (WWTP) and flows are routed to the Windsor Treatment Facility which is currently at capacity. Currently Windsor is working on design to expand their WWTP. The Town of Severance is working directly with Windsor to acquire additional capacity within the WWTP to serve upcoming developments.

The western half of the site is zoned for larger lots, and based on the size of these lots that are developed individual septic systems may be utilized to service these lots.

Traffic Impacts

The proposed densities of the development have been accounted for in the Town's Comprehensive Plan as well as Master Transportation Planning. A Traffic Impact Study (TIS) has been prepared to analyze the traffic generated by the development and the impacts on the surrounding roadways. The Site is not anticipated to have a negative impact the Town's existing roadway system. Auxiliary and turn lanes with be constructed for the access points in and out of the Site along the main arterial roadways adjacent to the Site.

Municipal Services

The area to be annexed as described by the attached legal description will receive the following municipal services from the stated agencies:

- **Police:** Town of Severance Police. The Bower North neighborhood will not require additional, special security measures and can be patrolled as part of the Severance Police Department.
- **Fire & Emergency Services:** Windsor Severance Fire Rescue. Roadways and access will comply with Town standards. Construction methods and fire prevention will adhere to building codes.
- **Schools:** Weld County RE-4 District.
- **Library District:** Clearview Library District
- **Electric/Communication Service:** United Power

Economic Impact

A Metropolitan District is anticipated to be established as the authority to finance all public improvements within and adjacent to the property. The district will convey public infrastructure to the Town and will establish the means for ongoing maintenance. The district will also provide the administration and control services for the community such as establishing and enforcing the architectural standards and lot landscaping requirements. The details of the district's organization, obligations and financial structure will be provided in a formal Service Plan conforming to all legal standards.

The community is designed to attract a diverse base of residents that will value the community and appreciate the Town of Severance. Residents will be able to visit the town and surrounding communities through connected open spaces and streetscapes, adding to the economic growth and local spending within the area. Existing commercial and retail locations will be further supported by these community residents, and increased demand for services will attract additional businesses adding to the Town's tax base.

School District Impact

Bower North property is within the Weld County School District RE-4. The Bower team has initiated contact with the district and will work with the District and Town to determine student generation by new housing.

Environmental Impacts

Existing land use has been agriculture and farmland. There is an irrigation ditch and small irrigation pond in the central area of the property. Detention of storm water runoff will be accommodated in ponds incorporated into public open spaces and additional storage above the operational level of the reservoir. The stormwater design will be accomplished by identifying specific grading and drainage patterns relative to the site and applying standard practices for this region for conveyance and detention. The stormwater design will be based on the subdivision layout and existing topography. The internal street system will be used to convey stormwater runoff to the detention system within the open spaces. The runoff will be mitigated by the detention system and released at a historic rate.

The drainage design and a final report will be completed and provided for review and approval. It is not anticipated that existing systems downstream of the subdivision will require modification to accommodate the development since historic rates will be maintained.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 158 - Resolution 2024-40R: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements"	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management asks that the Town Council review and discuss Resolution 2024-40R: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements," and take action if they so choose. - Action that may be taken: - Approve Resolution 2024-40R - Take No Action		<u>Resolution</u> <u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
On August 27, 2024, the Town Council adopted Ordinance No. 2024-14, submitting Ballot Issue 2A to the Town's voters. Ballot Issue 2A would authorize a 1% increase to the Town's sales and use tax rate, with the revenues from the increase earmarked solely for preservation, maintenance, improvement, and expansion of the Town's transportation facilities and related infrastructure. While the Colorado Fair Campaign Practices Act generally prohibits the use of public resources by a Town to advocate for or against a ballot measure, the Act contains an exception which permits the Town Council to adopt a resolution expressing its support or opposition to a ballot measure. See Section 1-45-117(1)(b)(III)(A), C.R.S.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management recommends that the Town Council take action and approve Resolution 2024-40R: Supporting Ballot Issue 2A, "1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements."		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 2024-40R Support Ballot Issue 2A SUT Increase - Transp Infrastructure		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-40R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, SUPPORTING TOWN OF SEVERANCE BALLOT ISSUE 2A,
“1% SALES AND USE TAX INCREASE FOR TRANSPORTATION FACILITIES
MAINTENANCE AND IMPROVEMENTS”**

WHEREAS, the Town of Severance (“Town”) provides transportation facilities and related infrastructure improvements to the community to facilitate and promote the safe and efficient travel of vehicles and pedestrians; and

WHEREAS, the Town Council recognizes the importance and significance of maintaining a safe community through adequate funding for the preservation, maintenance, improvement, and expansion of the Town’s transportation facilities and related infrastructure; and

WHEREAS, the Town Council of the Town of Severance (“Town Council”) has determined there is a significant need, in the short-term and long-term, for additional revenues to preserve, maintain, improve, and expand the Town’s transportation facilities and related infrastructure improvements to protect, preserve, and promote the public health, safety, and welfare of the Town’s residents; and

WHEREAS, to address the Town’s need for such additional revenues, the Town Council adopted Resolution No. 2023-15R on December 12, 2023, establishing a monthly “transportation utility fee” charged to all occupied units of residential and nonresidential property in the Town, to defray the Town’s significant costs for administering the Town’s street maintenance program;¹ and

WHEREAS, the Town Council has continued to explore potential revenue sources that could replace the transportation utility fee and still raise the funds needed to provide adequate maintenance and improvements to the Town’s transportation facilities and related infrastructure to ensure the health, safety, and welfare of the community; and

WHEREAS, the Town Council has determined that a 1% increase to the Town’s sales and use tax rates would be an alternative way to raise the revenues needed for maintenance, improvement, preservation, acquisition, and expansion of the Town’s transportation facilities and related infrastructure, subject to voter approval of such increase; and

WHEREAS, by adoption of Ordinance No. 2024-14, the Town Council is submitting Town of Severance Ballot Issue 2A, “1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements,” to the Town’s registered electors for a vote at the November 5, 2024, election; and

¹ The Town Council codified the transportation utility fee and established the dedicated fund for the fee’s revenues in the Severance Municipal Code by adoption of Ordinance No. 2024-09 on April 23, 2024.

WHEREAS, Ballot Issue 2A, if approved by a majority of voters, will authorize an increase of 1.0% to the Town’s sales and use tax rates on purchases of tangible personal property and services at retail and on the storage, use, and consumption of construction and building materials in the Town, with the revenues from such increase dedicated to funding the maintenance, improvement, preservation, acquisition, and expansion of the Town's transportation facilities and related infrastructure, for the purposes of improving and enhancing the safety, security, and quality of life of the Town’s residents; and

WHEREAS, the Town Council has expressed its commitment to repeal the transportation utility fee if the Town’s voters approve Ballot Issue 2A, and has carried out that commitment by adopting Ordinance No. 2024-15 on August 27, 2024, which will repeal the transportation utility fee effective January 1, 2025, contingent upon the voters’ approval of Ballot Issue 2A at the election on November 5, 2024; and

WHEREAS, a “YES” vote on Town of Severance Ballot Issue 2A by the Town’s voters on November 5, 2024, would enable the Town to collect the additional revenue needed to preserve, maintain, improve, and expand the Town’s transportation facilities and related infrastructure, and such revenues would be solely dedicated for such purposes; and

WHEREAS, a “YES” vote on Town of Severance Ballot Issue 2A by the Town’s voters will facilitate and promote the safe and efficient travel of vehicles and pedestrians within and through the Town, and would improve and enhance the safety, security, and quality of the Town’s transportation infrastructure; and

WHEREAS, the Town Council of the Town of Severance supports the proposed measure.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

The Town Council of the Town of Severance, Colorado, supports and urges a YES vote on Town of Severance Ballot Issue 2A, “1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements,” which will appear on the November 5, 2024, election ballot.

RESOLVED AND APPROVED this 8th day of October, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk