



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar

Public Works Dept, 145 3rd Ave, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, August 27, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

David Bruen

Dan Meyers

Stephen Gagliardi

Tad Borrett

Craig Joseph

Absent:

Audience:

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Shani Porter, Planning Director

Ken Chavez, Police Chief

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Council Member Petition: Proposed Letter to Governor

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

Presented by Council Member Gagliardi

3. Council Member Petition: Short-Term Rental

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager
Presented by Mayor Pro-tem Vandermark

4. Council Member Petition: Safe Passageways and Enclaves

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager
Presented by Council Member Bruen

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. Pg 36- 8.13.24 Minutes

b. Pg 41 - Resolution 2024-31R: A Resolution of the Town Council of the Town of Severance, Colorado, providing for an amendment to appropriations in fiscal year 2024 for the de-appropriation of the identified projects and expenditures and to modify fund balances pertaining to the same

c. Pg 44 - Resolution 2024-32R: A Resolution of the Town Council of the Town of Severance, Colorado, providing for an amendment to appropriations in the fiscal year 2024 for the appropriation of the identified expenditures and to modify fund balances pertaining to the same

d. Pg 47 - July 2024 Payables

e. Pg 53 - July 2024 Financial Statements

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the Agenda as presented. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

6. Council Member Comments

Great Severance Days - commended Staff on a job well done.

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Town Staff

c. Town Management

d. Council Members Liaisons

Council Member Bruen to attend the next Library Board Meeting for Council Member Joseph on August 29th.

e. Mayor

C. TOWN COUNCIL

1. **Pg 152 - Resolution 2024-33R: A Resolution of the Town Council of the Town of Severance, Colorado, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition in accordance with the Municipal Annexation Act of 1965 for property known as the Bower North Annexation**

- Legislative
- Staff Presentation: Shani Porter, Planning Director

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Vandermark to Approve **Resolution 2024-33R: A Resolution of the Town Council of the Town of Severance, Colorado, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition in accordance with the Municipal Annexation Act of 1965 for property known as the Bower**

North Annexation. All Council Members present voting Yes.

MOTION PASSED

2. **Pg 164 - Ordinance 2024-14: An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 5, 2024, and Submitting to the Voters a Ballot Issue to Authorize a One Percent Sales and Use Tax Increase for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at Such Election; and Amending Chapter 4 (Revenue and Finance) of the Severance Municipal Code to Implement Such Tax Increase and to Create a Fund Therefor, Conditioned upon Voter Approval of the Ballot Issue**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager, Mary Lynn Macsalka, Town Attorney

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Adopt **Ordinance 2024-14: An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 5, 2024, and Submitting to the Voters a Ballot Issue to Authorize a One Percent Sales and Use Tax Increase for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at Such Election; and Amending Chapter 4 (Revenue and Finance) of the Severance Municipal Code to Implement Such Tax Increase and to Create a Fund Therefor, Conditioned upon Voter Approval of the Ballot Issue.** All Council Members present voting Yes.

MOTION PASSED

3. **Pg 173 - Ordinance 2024-15: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 1 (Utility Services) of Chapter 13 (Municipal Utilities) to Repeal the Transportation Utility Fee, Contingent Upon Voter Approval of the Ballot Issue Referred to the Town's Voters in Ordinance No. 2024-14**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager, Mary Lynn Macsalka, Town Attorney

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Adopt **Ordinance 2024-15: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 1 (Utility Services) of Chapter 13 (Municipal Utilities) to Repeal the Transportation Utility Fee, Contingent Upon Voter Approval of the Ballot Issue Referred to the Town's Voters in Ordinance No. 2024-14.** All Council Members present voting Yes.

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

8:24 pm



ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

Matthew Fries

Matthew Fries, Mayor