



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar
Public Works Dept, 145 3rd Ave, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, August 27, 2024, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Council Member Petition: Proposed Letter to Governor**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- 3. Council Member Petition: Short-Term Rental**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- 4. Council Member Petition: Safe Passageways and Enclaves**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 36- 8.13.24 Minutes**
- b. Pg 41 - Resolution 2024-31R: A Resolution of the Town Council of the Town of Severance, Colorado, providing for an amendment to appropriations in fiscal year 2024 for the de-appropriation of the identified projects and expenditures and to modify**

fund balances pertaining to the same

- c. **Pg 44 - Resolution 2024-32R: A Resolution of the Town Council of the Town of Severance, Colorado, providing for an amendment to appropriations in the fiscal year 2024 for the appropriation of the identified expenditures and to modify fund balances pertaining to the same**
- d. **Pg 47 - July 2024 Payables**
- e. **Pg 53 - July 2024 Financial Statements**

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

- 1. **Pg 152 - Resolution 2024-33R: A Resolution of the Town Council of the Town of Severance, Colorado, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition in accordance with the Municipal Annexation Act of 1965 for property known as the Bower North Annexation**
 - Legislative
 - Staff Presentation: Shani Porter, Planning Director
- 2. **Pg 164 - Ordinance 2024-14: An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 5, 2024, and Submitting to the Voters a Ballot Issue to Authorize a One Percent Sales and Use Tax Increase for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at Such Election; and Amending Chapter 4 (Revenue and Finance) of the Severance Municipal Code to Implement Such Tax Increase and to Create a Fund Therefor, Conditioned upon Voter Approval of the Ballot Issue**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager, Mary Lynn Macsalka, Town Attorney
- 3. **Pg 173 - Ordinance 2024-15: An Ordinance of the Town Council of the Town of Severance,**

Colorado, Amending Article 1 (Utility Services) of Chapter 13 (Municipal Utilities) to Repeal the Transportation Utility Fee, Contingent Upon Voter Approval of the Ballot Issue Referred to the Town's Voters in Ordinance No. 2024-14

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager, Mary Lynn Macsalka, Town Attorney

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

Town Council MEETING

Tuesday, August 27, 2024, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LAxhfwNuw

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Council Member Petition: Proposed Letter to Governor	Nicholas Wharton, Town Manager	Council Member Gagliardi
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed Letter to the Governor and provide any comments or suggestions to Council Member Gagliardi they deem necessary.		<u>Action Requested</u> <u>Discussion</u>
BRIEF SUMMARY		
This proposed work session item was a council member petition by Council Member Gagliardi.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management asks that the Town Council review and discuss the proposed Letter to the Governor and provide any comments or suggestions to Council Member Gagliardi they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. LetterToTheGovenor240424		

The Honorable [Governor's Name]
Office of the Governor
136 State Capitol Building
Denver, CO 80203
Dear Governor [Governor's Last Name],

We, as elected and appointed officials representing the interests of our community, are writing to you with a shared concern regarding partisan issues that are impacting not only our state but also our town, Severance, Colorado.

Colorado's designation as a Sanctuary State and the fiscal responsibility of this designation have become pressing matters affecting our communities. We believe it is crucial to address these issues collectively to ensure the well-being and prosperity of all residents.

Recently, Severance was approached by the City of Denver with a request to accommodate undocumented migrants and refugees. While we empathize with the plight of these individuals, Severance lacks the necessary infrastructure and resources to support any significant influx of homelessness. Such a move would strain our community's resources and jeopardize the quality of life for our residents.

As an example of this strain, Denver Health provided more than \$130 million in uncompensated care last year. Leaders say about \$10 million of that was for migrant care. From October through December, migrants made up about 10% of emergency department visits. These statistics underscore the significant strain that the issue of migrant care places on our state's healthcare system, further emphasizing the need for a comprehensive and sustainable solution.

Additionally, the issue of undocumented migrants or refugees is a federal issue and not one that our state, which does not share a border with another country, should bear the burden of. It is our belief that once all undocumented people are properly processed and documented, they can then have the freedom to live wherever they want and enjoy the rights and freedoms of our great nation.

Colorado's long standing reputation as a politically "purple" state has been a source of pride for many of us. This designation signifies an electorate that is informed, engaged, and capable of making decisions based on a comprehensive understanding of the issues at hand. However, the current state of partisan politics and rhetoric in our country is impeding progress on critical matters.

We believe it is imperative to transcend partisan divides and work together in pursuit of practical solutions that benefit all Coloradans. By fostering an environment of collaboration and constructive dialogue, we can address the challenges facing our state and pave the way for meaningful progress.

Governor, we urge you to consider the concerns raised in this letter and to prioritize bipartisan cooperation in your administration's policies and initiatives. Together, we can uphold Colorado's legacy as a beacon of progress and unity.

Thank you for your attention to this matter. We look forward to your leadership in guiding our state towards a brighter and more prosperous future for all.

Sincerely,
[Your Name]
[Your Position/Title]
[Your Contact Information]



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Council Member Petition: Short-Term Rental	Nicholas Wharton, Town Manager	Council Member Vandermark
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed Short-Term Rental Information and provide any comments or suggestions to Council Member Vandermark they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
This proposed work session item was a council member petition by Council Member Vandermark.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management asks that the Town Council review and discuss the proposed Short-Term Rental Information and provide any comments or suggestions to Council Member Vandermark they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Short Term Rentals 2. Windsor STR		



Short-Term Rentals



What is a Short-Term Rental (STR)

- A short-term rental is typically defined as a rental of any residential home unit or accessory building for a short period of time. This generally includes stays of less than a month (30 days), but the maximum length can vary



New regulations in Larimer County

- Provide procedural requirements to seek a short-term rental license for, and to regulate an Owner who rents or advertises for, a short-term rental and to fix the fees, terms, and manner for issuing and revoking a license issued therefor
- Additionally, the Ordinance ensures that short-term rentals are operated in a manner that is compliant with all applicable rules, laws and regulations, as well as to ensure it is compatible with the surrounding neighborhood and protects the overall community character.
- Larimer County assumes no responsibility for the operation of the short-term rental and Owner agrees to hold Larimer County harmless for any injury or damage which may occur, of whatever type or nature, as the result of the operation of the short-term rental

What are other Municipalities doing??

Windsor

Business License and Short-Term Rental Permit Required

Short-Term Rental Permit Application Fee.

Compliance with Restrictive Covenants.

Compliance with State and Federal Laws.

Insurance Required

Owner or Property Management Information for Emergency Contact.

maximum occupancy of a Short-Term Rental

Inspection and Reinspection. Short-Term Rentals shall be inspected for initial licensure by the Town Building and the Windsor Severance Fire Rescue.

Fort Collins

Licenses are \$150 and are non-refundable and non-transferrable. Annual renewal is \$100.

License number must be included in all advertising.

Owner must complete and self-certify that dwelling meets required safety standards.

STR operators must obtain a Sales Tax and Lodging Tax License.

Sales and lodging tax collection and remittance.

Name, phone number, and email of local contact must be provided.

What can Severance do?

Now:

Set an ordinance with rules and regulations for safety.

- * Compliance with Restrictive Covenants.

- * Compliance with State and Federal Laws.

- * Insurance Required

- * Owner or Property Management Information for Emergency Contact.

- * Maximum occupancy of a Short-Term Rental

- * Inspection and Reinspection of fire code

Require Business License and Short-Term Rental Permit Required

Short-Term Rental Permit Application Fee of \$50 annually nontransferable

Fee for fire inspections

Not annually, every 2-3 years

In the Future :

Severance could propose a lodging tax and require STR to have a Lodging Tax License.

TOWN OF WINDSOR
ORDINANCE NO. 2024-1697

AN ORDINANCE AMENDING CHAPTER 16 OF THE WINDSOR MUNICIPAL CODE TO
ALLOW SHORT-TERM RENTALS AS A RESIDENTIAL USE

WHEREAS, the Town of Windsor ("Town") is a home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, the Town created and adopted the Windsor Municipal Code ("Code") Chapters 14, 15, 16 and 17, known as the Windsor Land Use Code ("Land Use Code"); and

WHEREAS, Short-Term Rental ("STR") properties are utilized by homeowners throughout the Town; and

WHEREAS, the Town has not yet adopted code requirements for the licensure and regulation of Short-Term Rentals; and

WHEREAS, for the purposes of health and safety of the inhabitants of Short-Term Rentals, the protection of surrounding neighboring properties and the protection of community character, the Town seeks to regulate this residential use; and

WHEREAS, the Town finds that the adoption of this Ordinance is necessary for the health, safety, and welfare of the residents.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. Chapter 16 of the Land Use Code is hereby amended to add regulations regarding Short-Term Rentals in Town limits. The new section shall read as follows:

Sec. 16-3-60.-Short-Term Rentals.

- (a) Intent. The intent of this article is to provide procedural requirements, regulations and fee schedule for a Short-Term Rental property. This article ensures that Short-Term Rentals, also known as STRs, are operated in a manner that is compliant with all applicable rules, laws, and regulations, as well as to ensure it is compatible with the surrounding neighborhood and protects the overall community character.
- (b) The provisions set forth in this article shall only apply to Short-Term Rental properties, as defined within the Land Use Code. This article shall not apply to the furnishing of lodging services in hotels, motels, resort lodge cottages, bed and breakfast establishments, timeshares/fractional ownership units within a building or to properties with leases that exceed thirty (30) days or more.
- (c) Definition. Short-Term Rental means a dwelling unit, within a residentially zoned property, that is rented for a period of twenty-nine (29) consecutive days or less.

- (1) Short-Term Rentals, that are owned in fee-simple by an individual property owner or corporate entity, shall be allowed in the following dwelling types (as defined by the Land Use Code), and are subject to fire and building code compliance: (a) single-family detached and attached residences; (b) multi-family condominiums; and (c) accessory dwelling units.

(d) General Provisions. Short-Term Rentals are only allowed in zone districts that allow residential uses in accordance with the requirements of the underlying residential zone and subject to the following conditions:

- (1) Business License and Short-Term Rental Permit Required. It shall be unlawful to offer, provide, or operate a Short-Term Rental in the Town of Windsor without obtaining a business license and a Short-Term Rental Permit from the Town, through the department(s) tasked with oversight and enforcement. A Short-Term Rental Permit shall only be issued to a natural person, whose name appears on the property deed or a corporate entity.
- (2) Application. Before any permit under this article is issued, an application for Business License and Short-Term Rental Permit shall be submitted to the Finance Department and Community Development Department – Planning. All applications shall be made upon forms provided by the Community Development Department. The Community Development Department may require additional documentation associated with the application as necessary to enforce the requirements of this article.
- (3) Short-Term Rental Permit Application Fee. Before any permit under this article is issued, an applicant for a Short-Term Rental Permit must pay a Short-Term Rental application fee which has been determined necessary by the Town to offset costs associated with Short-Term Rental regulation. This fee may be reasonably adjusted by the Director of Finance or their designee.
- (4) Compliance with Restrictive Covenants. If the parcel upon which a Short-Term Rental is proposed falls within the jurisdiction of a homeowners' association or similar covenant-based property owners' association, the requirements of this Section shall be considered minimum requirements. Any such association shall have the right to lawfully adopt more stringent standards for Short-Term Rentals, including the outright prohibition of Short-Term Rentals, for any parcel within the regulatory authority of such association.
- (5) Compliance with State and Federal Laws. All Short-Term Rentals must comply with applicable state and federal laws.
- (6) Insurance Required. It shall be unlawful to operate a Short-Term Rental without fire, hazard and liability insurance coverages, which limits are set by the Town. Proof of insurance will be required prior to issuance of the permit. The Town shall not be held liable.

- (7) Owner or Property Management Information for Emergency Contact. The owner or property manager shall have access and authority to assume management of the Short-Term Rental, take remedial measures, and to accept service on behalf of the owner. The owner or property manager shall be available twenty-four (24) hours per day, seven (7) days per week to respond to complaints, issues of concern, and violations related to this article. The owner or property manager must be able to affirmatively respond to complaints within an hour of notification of such complaint. Failure by the owner or property manager to affirmatively respond to a complaint shall be considered a violation of this article.

(e) Requirements.

- (1) Development Standards. All Short-Term Rentals must meet the applicable Town development standards, building, residential and fire codes adopted by the Town. These requirements include, but are not limited to, properly installed and functioning smoke detector(s), carbon monoxide detector(s) and fire extinguisher(s) on the properties.
- (2) The maximum occupancy of a Short-Term Rental unit shall be limited to four people more than twice the number of bedrooms listed in county records. A loft with an egress window or door may be treated as a bedroom. Example: two bedrooms equals two times two plus four, or eight people.
 - (a) A bedroom is any enclosed habitable space within a dwelling unit, which complies with the minimum room dimension requirements of the International Residential Code, as adopted, and amended from time to time. Living rooms, family rooms and other similar areas that are so situated and designed as so to clearly indicate these intended uses, shall not be interpreted as bedroom rooms.
- (3) Site plan depicting off-street parking stalls and trash facility locations.
 - (a) Parking. The Short-Term Rental shall provide at least one (1) off-street parking space.
 - (b) Trash Removal. Trash shall be contained in an appropriate manner to prevent litter dispersion to adjacent neighbors.
- (4) Application.
 - (a) Proof of property and liability insurance must be provided upon acceptance of application.
 - (b) Street side emergency address numbers are displayed in accordance with 911 regulations.
 - (c) Smoke alarms and carbon monoxide detectors are in correct working order and that the correct number of devices are installed per the International Residential Code. (Include date of device).

- (d) Working fire extinguishers are located at each cooking area and are in close proximity to each open flame source.
- (e) Trash containers are of sufficient size to accommodate the maximum occupancy allowed and that a collection plan is in place.
- (f) Notification to tenants of noise and parking regulations in accordance with the applicable Code.
- (g) Number bedrooms in the rental unit.
- (h) Number of full bathrooms in the rental unit.
- (i) Number of off-street parking spaces available.
- (j) Property complies with the Code.

- (5) The owner or property manager shall be responsible to provide their contact information to all neighbors adjacent to the Short-Term Rental, including those neighbors on the opposite side of the street. Proof of such shall be provided to the Town within ten (10) days of Community Development approval and/or following any change in information.
- (6) Existing Short-Term Rentals. Existing Short-Term Rentals will be required to submit a formal Short-Term Rental application in conjunction with each new business license application or, if submitting with a business license renewal application, a Short-Term Rental application will be required every two (2) years accompanying the renewal.
- (7) Renewal Application. Renewal application and fee payment is required biannually upon notification by the Town. Failure to complete and resubmit the renewal application form to the Town shall be cause for consideration or revocation of approval.
- (8) Change in Ownership. Any change in ownership shall require a new application, license, and permit. Business licenses and Short-Term Rental Permits are not transferable.
- (9) Inspection and Reinspection. Short-Term Rentals shall be inspected for initial licensure by the Town Building Official and the Windsor Severance Fire Rescue. Subsequent renewal applications shall be inspected by Windsor-Severance Fire Rescue every two (2) years accompanying the renewal every other year to ensure continued compliance with the applicable building and fire codes.
- (10) Advertising. Any advertising shall contain the Town permit number. (Ex.: STR24-001)

(f) Neighborhood Complaints.

- (l) Complaints concerning a Short-Term Rental shall first be directed to the owner or

property manager. The owner or property manager shall respond to the complaint, including visiting the site, if necessary, within one (1) hour of notification. Failure to affirmatively respond to a complaint and attempt to resolve such complaint shall be considered a violation of this article.

- (2) The Town may investigate any complaint received, to determine if it is a substantiated complaint that represents a documented violation of any provision(s) of this article.
- (3) Violations of this article shall be subject to the enforcement provisions set forth herein. If violation(s) are not corrected or if there are repeat offenses, the Town may pursue action as provided for herein.
- (4) If upon review at any time, the Town determines the owner has failed to comply with any of the requirements, performance standards, conditions or restrictions imposed by this article, the Town may take such action as is deemed necessary to remedy the non-compliance, including but not limited to, suspension or revocation of the approval as set forth in section (g) below.

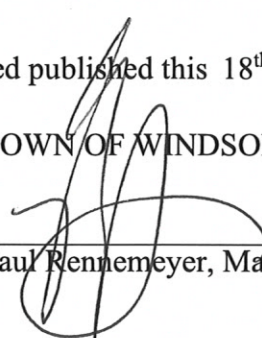
- (g) Any person who violates a provision of this Article may be guilty of a misdemeanor and, upon conviction thereof, shall be punished in accordance with the applicable provisions of this Code. Each day of operation of a Short-Term Rental in violation of this Article shall constitute a separate offense. In addition to the foregoing, the Town shall be entitled to seek all other available relief at law or in equity with regard to any violation of the provisions of this Article, including but not limited to injunctive relief.
- (h) This Ordinance will take effect January 1, 2025, to allow owners of Short-Term Rentals to come into compliance with the provisions of this Ordinance.

Section 2. Severability. The provisions of this Ordinance are hereby declared to be severable. If any section, paragraph, clause, or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable by a court of competent jurisdiction, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 3. Repealer. All orders, resolutions, or ordinances in conflict with this Ordinance are hereby repealed, only to the extent of such conflict. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

Introduced, passed on first reading and ordered published this 18th day of March, 2024.

TOWN OF WINDSOR, COLORADO


Paul Rennemeyer, Mayor

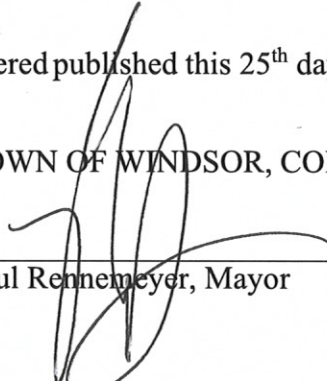
ATTEST:


Karen Frawley, Town Clerk

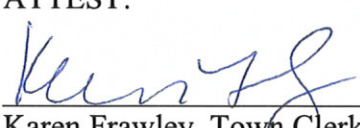


Introduced, passed on second reading, and ordered published this 25th day of March, 2024.

TOWN OF WINDSOR, COLORADO


Paul Rennemeyer, Mayor

ATTEST:


Karen Frawley, Town Clerk

[Seal]



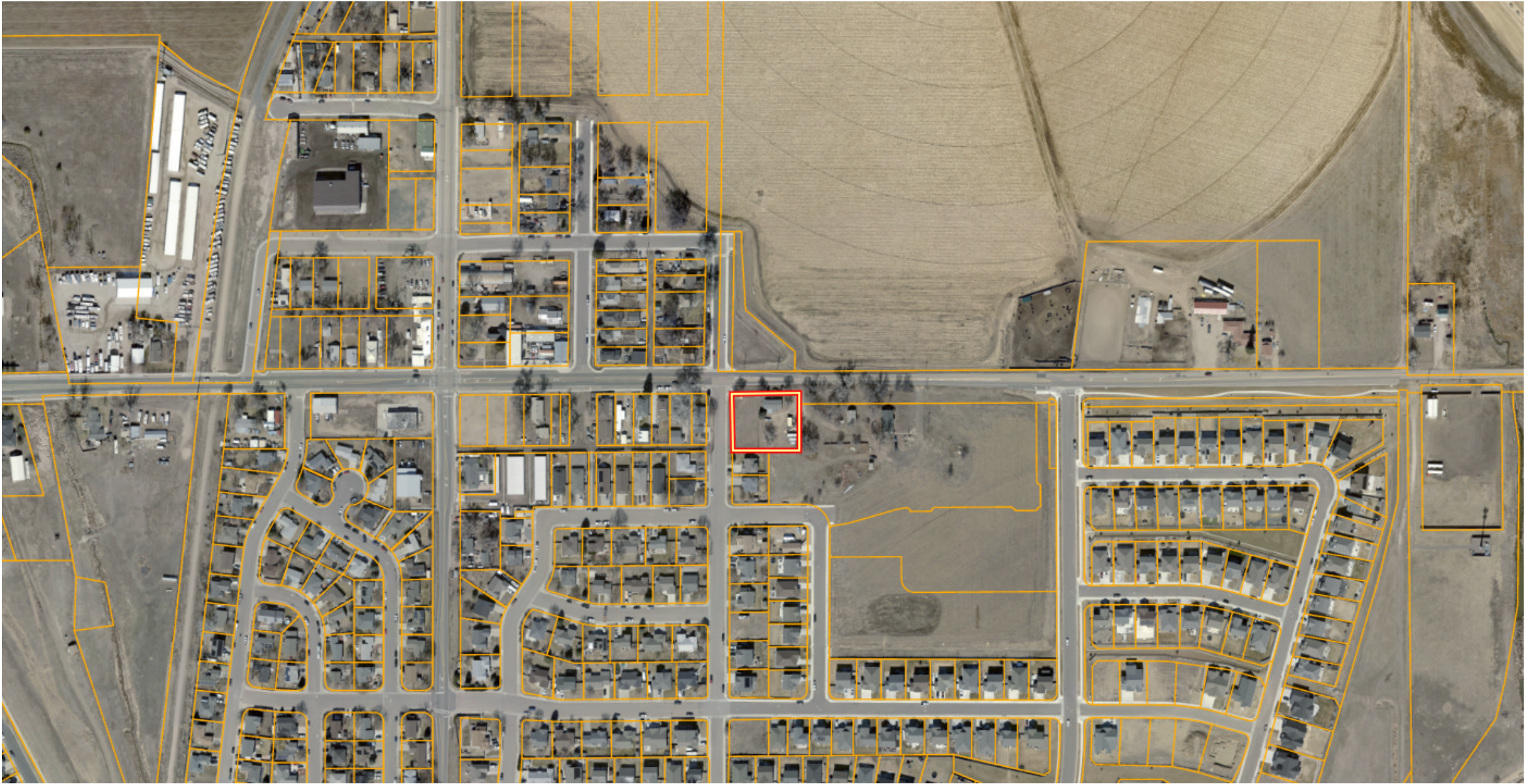


AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Council Member Petition: Safe Passageways and Enclaves	Nicholas Wharton, Town Manager	Council Member Bruen
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed Safe Passageways and Enclaves information and provide any comments or suggestions to Council Member Bruen they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
This proposed item was a council member petition by Council Member Bruen.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management asks that the Town Council review and discuss the proposed Safe Passageways and Enclaves information and provide any comments or suggestions to Council Member Bruen they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Safe Passageways		

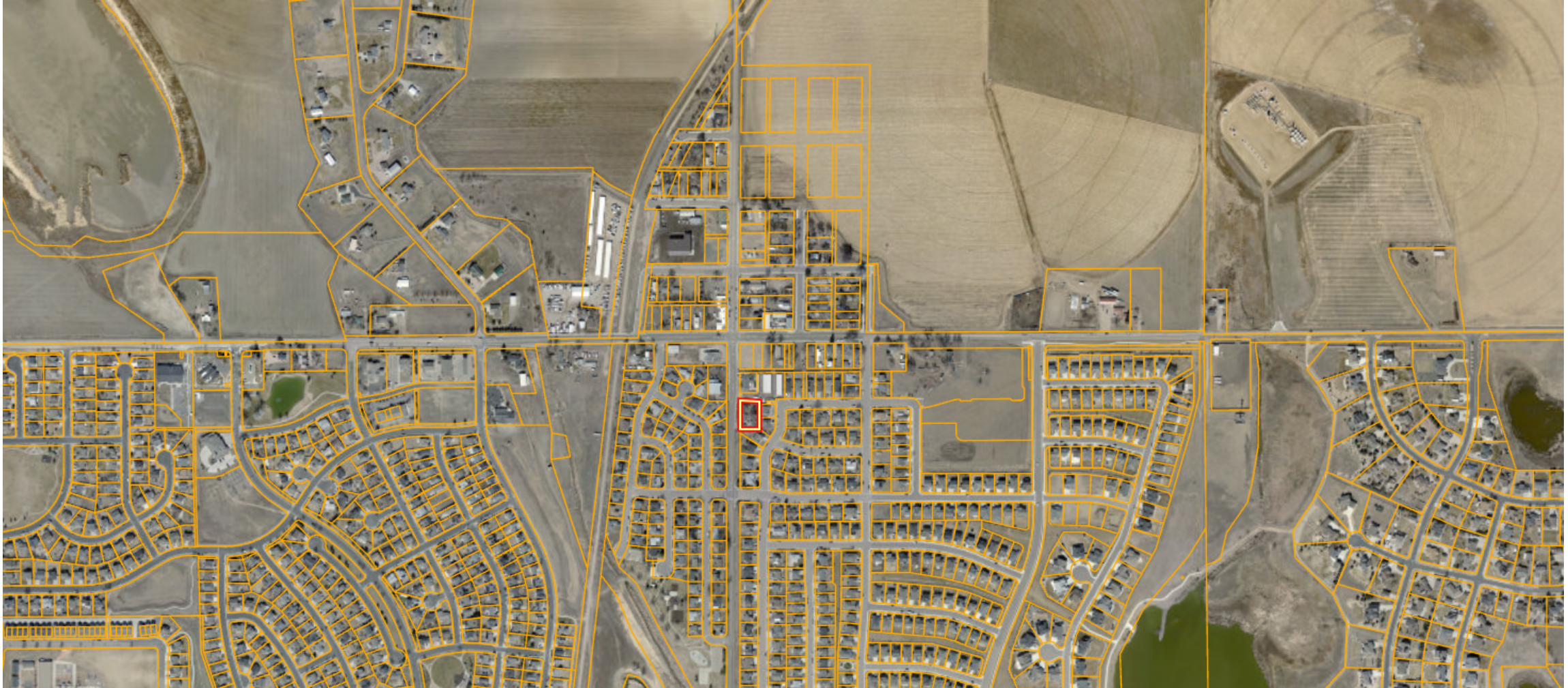
Safe Passageways and Enclaves



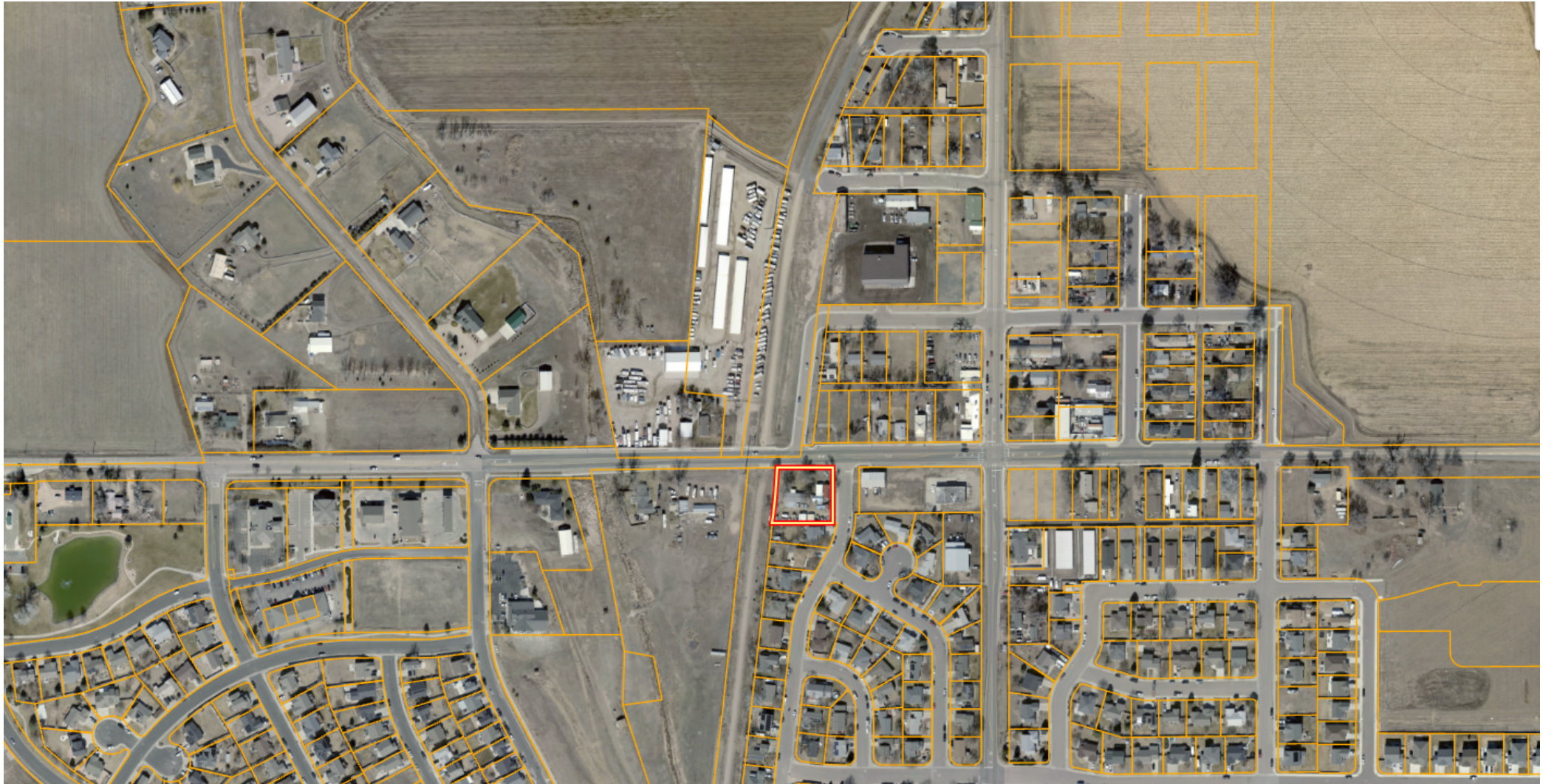
















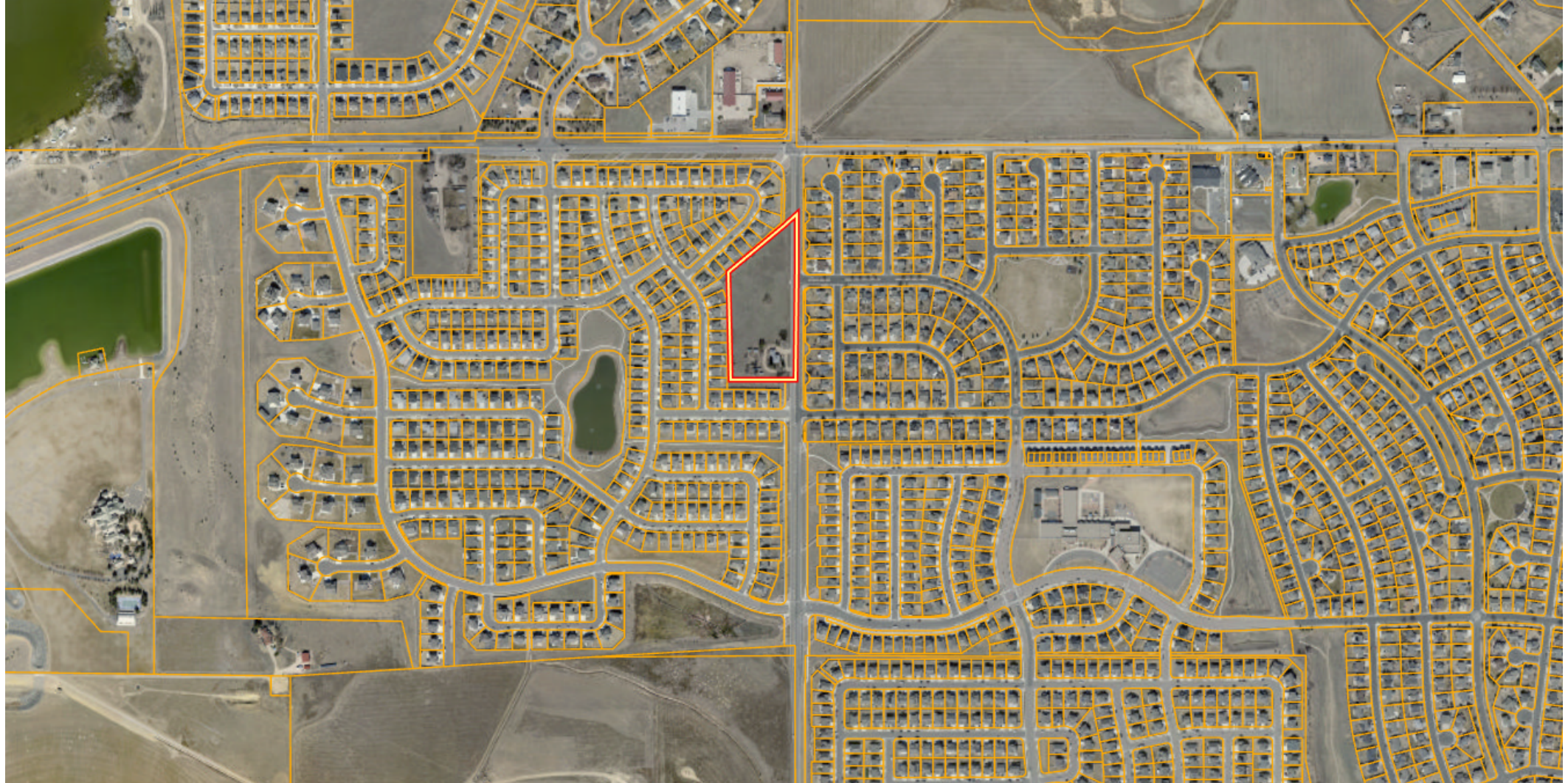












Questions or Comments



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar ONLY

Public Works Dept, 145 3rd Ave, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, August 13, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

David Bruen

Dan Meyers

Tad Borrett

Stephen Gagliardi

Craig Joseph (Virtually)

Audience:

Patrick Ryan, Gary Coulter, Lynn Meyers, Chase Zajc, Jackson Hessler, Kenna Van, Dan Kasson, Troy Winter

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Sarah Jacobsen, Assistant to the Town Manager

Mary Lynn Macsalka, Town Attorney (Virtually)

Shani Porter, Planning Director

Ken Chavez, Chief of Police

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 - VIA Mobility Discussion

- Discussion
- Staff Presentation: Shani Porter, Planning Director , Nicholas Wharton, Town Manager

3. Pg 11 - Resolution in Support of Removing the Transportation Utility Fee Upon Voter Approval of the Proposed Sales and Use Tax Increase

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Gagliardi to Approve Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. Pg 12 - 7.09.24 Minutes

b. Pg 15 - Resolution 2024-28R: Approving an Agreement to Transfer NISP Units to Fort Collins-Loveland Water District and Authorizing Submittal of Petition to Amend NISP Participation Agreements

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

c. Pg 30 - June 2024 Payables

d. Pg 37 - June 2024 Financials

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Borrett to Approve the Agenda Review by Town Manager with one amendment to flip-flop the two Executive Session items. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

Patrick Ryan spoke about updating the Town of Severance information on other websites.
Public comment closed at 6:53 p.m.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Gagliardi to Approve to produce a mailing paying no more than \$5,000 for the mailing and containing the items discussed at the meeting with the approval of the Mayor and Mayor Pro Tem. All Council Members present voting Yes.

MOTION PASSED

- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg 87 - Retail Strategies Presentation

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council member Gagliardi, seconded by Council Member Borrett to Approve the Retail Strategies contract of \$25,000 for purposes of economic development for retail training on October 22, 23 or December 4, 5, and for the Town to pay for three staff members and two Council Members to participate in the Retail Training. All present Council Members voting Yes. Council Member Bruen abstained.

MOTION PASSED

2. Pg 148 - Resolution 2024-29R: Approving an IGA with Weld County School District RE-4

for the School Resource Officer Program

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve **Resolution 2024-29R**: Approving an IGA with Weld County School District RE-4 for the School Resource Officer Program. All Council Members present voting Yes.

MOTION

3. Pg 166 - Resolution 2024-30R: A resolution of the Town Council of the Town of Severance, Colorado, regarding its website and information accessibility policy and plan

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Gagliardi, seconded by Mayor Pro-tem Vandermark to Approve **Resolution 2024-30R**: A resolution of the Town Council of the Town of Severance, Colorado, regarding its website and information accessibility policy and plan. All Council Members present voting Yes.

MOTION

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

Mayor Pro Tem Vandermark: Bring to the Citizen Advisory Board (CAB) to start the conversation about drones in Severance.

Council Member Borrett: Bring to the CAB the installation of some type of sunshade on the eastern side of the Community Park playground.

E. ADJOURN

8:20 p.m.

F. EXECUTIVE SESSION

2. Adjourn into Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to ADJOURN INTO Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property. All Council Members present voting Yes.

MOTION PASSED

1. Adjourn into Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Manager's performance review.

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem

Vandermark to ADJOURN INTO Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Manager's performance review. All Council Members present voting Yes.

MOTION PASSED

RESOLUTION NO. 2024-31R

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, PROVIDING FOR AN AMENDMENT TO APPROPRIATIONS IN FISCAL
YEAR 2024 FOR THE DE-APPROPRIATION OF THE IDENTIFIED PROJECTS AND
EXPENDITURES AND TO MODIFY FUND BALANCES PERTAINING TO THE SAME**

WHEREAS, the Town has identified several projects that will not occur in the 2024 fiscal year; and

WHEREAS, the Town would like to de-appropriate the funds for these projects;
and

WHEREAS, the funds from the projects will be returned to the fund balances; and

WHEREAS, in accordance with Section 8.10 of the Town of Severance Home Rule Charter, the Town Council may modify appropriations by resolution during the fiscal year for unanticipated budgetary issues so long as such modified appropriations do not cause total expenditures within a fund to exceed the beginning fund balance or the funds available plus anticipated revenues and other sources of funds within the fund as estimated in the budget; and

WHEREAS, the Town Council desires to modify appropriations and to authorize the de-appropriation of certain funds by enacting an amendment to the 2024 Town Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO:**

Section 1. The following modifications to unencumbered appropriation balances for Fiscal Year 2024, as set forth below, are hereby approved:

FUND	GL ACCOUNT	AMOUNT
General Fund Non-Operating Balance	10-31-4000	(95,000)
General Fund Balance	10-290000	(1,660,317.31)
Deferred Revenue Balance (SLRF Grant Funding)	10-222000	(1,632,265.31)
TOTAL		(3,387,582.62)

TOTAL FUNDS TO BE DE-APPROPRIATED: (\$3,387,582.62)

Section 2. The following modifications to budget expenditures for Fiscal Year 2024, as set forth below, are hereby approved:

Expenditures by Project and Fund:

PROJECT TITLE	PROJECT CODE	GL ACCOUNT	AMOUNT
Other Professional Fees (Strategic Plan Consultant)		75-44-2990	(75,000)
Other Professional Fees (Bonding Consultant)		75-45-2990	(20,000)
Conservation Plan	ADMIN-2302	10-44-5570	(10,000)
E-Citation Software	PD-2302	10-51-7000	(18,052)
Regular Staff Wages		10-41-1100 10-43-1100 10-44-1100 10-45-1100 10-51-1100 10-61-1100 10-63-1100 10-65-1100 10-70-1100	(1,632,265.31)
South Waterline Loop (SLRF Grant Funding)	W-2301	51-83-7500	(1,632,265.31)
TOTAL			(3,387,582.62)

TOTAL EXPENDITURES: (\$3,387,582.62)

Section 3. The Town Manager is directed to affect the necessary transfers to comply with this resolution and to update beginning balances to actual balances for a more accurate statement of budget status.

RESOLVED AND APPROVED this 27th day of August, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

RESOLUTION NO. 2024-32R

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, PROVIDING FOR AN AMENDMENT TO APPROPRIATIONS IN THE
FISCAL YEAR 2024 FOR THE APPROPRIATION OF THE IDENTIFIED
EXPENDITURES AND TO MODIFY FUND BALANCES PERTAINING TO THE SAME**

WHEREAS, the Town has identified expenditures that will occur in the 2024 fiscal year;
and

WHEREAS, the Town would like to appropriate the funds for these expenditures;
and

WHEREAS, the Town needs to appropriate grant funding and unrestricted funds from the General Fund and unrestricted funds from the Water Fund to fund these expenditures; and

WHEREAS, in accordance with Section 8.10 of the Town of Severance Home Rule Charter, the Town Council may modify appropriations by resolution during the fiscal year for unanticipated budgetary issues so long as such modified appropriations do not cause total expenditures within a fund to exceed the beginning fund balance or the funds available plus anticipated revenues and other sources of funds within the fund as estimated in the budget; and

WHEREAS, the Town Council desires to modify appropriations and authorize the appropriation of certain funds by enacting an amendment to the 2024 Town Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO:**

Section 1. The following modifications to unencumbered appropriation balances for Fiscal Year 2024, as set forth below, are hereby approved:

FUND	GL ACCOUNT	AMOUNT
Unrestricted Water Fund Balance	53-10000	70,000
General Fund Balance	10-290000	1,498,400
Deferred Revenue Balance (SLRF Grant Funding)	10-222000	1,632,265.31
TOTAL		\$3,200,665.31

TOTAL FUNDS TO BE APPROPRIATED: \$3,200,665.31

Section 2. The following modifications to budget expenditures for Fiscal Year 2024, as set forth below, are hereby approved:

Expenditures by Project and Fund:

PROJECT TITLE	PROJECT CODE	GL ACCOUNT	AMOUNT
CLRWTR Regional Treatment Plant	W-2801	51-82-3810	70,000
ARPA SLFRF Regular Staff Wages	F-21-SLFRF	10-41-1100 10-43-1100 10-44-1100 10-45-1100 10-51-1100 10-61-1100 10-63-1100 10-65-1100 10-70-1100	1,632,265.31
South Waterline Loop	W-2301	51-83-7500	1,498,400
TOTAL			\$3,200,665,31

TOTAL EXPENDITURES: \$3,200,665.31

Section 3. The Town Manager is directed to affect the necessary transfers to comply with this resolution and to update beginning balances to actual balances for a more accurate statement of budget status.

RESOLVED AND APPROVED this 27th day of August, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Action Point Services LLC	40249	Cleaning & Carpet Cleaning	\$ 450.00
Adamson Police Products	INV417018	Holpuch - Serpa STRIKE CQB Platform	\$ 15.29
Air Comfort, Inc.	2186	Replace Blower motor / Parks Shed	\$ 1,505.00
Air Comfort, Inc.	2119	Repair Town Hall system	\$ 655.38
Amazon Capital Services	1XWV-9PGP-96WN	Pennant Banner Flags	\$ 63.96
Amazon Capital Services	1XWV-9PGP-96WN	Pennant Safety Flags	\$ 63.96
Amazon Capital Services	1XWV-9PGP-96WN	Notebook	\$ 23.99
Amazon Capital Services	1XWV-9PGP-96WN	Director Folding Chair	\$ 410.94
Amazon Capital Services	1XWV-9PGP-96WN	Tower Fan	\$ 64.99
Amazon Capital Services	1XWV-9PGP-96WN	Water Spigot push buttons	\$ 11.99
Amazon Capital Services	1XWV-9PGP-96WN	4th of July Yard Signs	\$ 22.96
Amazon Capital Services	1XWV-9PGP-96WN	Flag Pole Kit with Flag	\$ 24.97
Amazon Capital Services	1XWV-9PGP-96WN	Water Filter	\$ 123.88
Amazon Capital Services	1XWV-9PGP-96WN	Pennant Banner Flags	\$ 239.85
Amazon Capital Services	1XWV-9PGP-96WN	Pennant Safety Flags	\$ 239.85
Amazon Capital Services	1XWV-9PGP-96WN	First Aid Kit	\$ 46.45
Amazon Capital Services	1XWV-9PGP-96WN	Double sided tape	\$ 13.99
Amazon Capital Services	1XWV-9PGP-96WN	Computer Screen Arms	\$ 28.99
Amazon Capital Services	1XWV-9PGP-96WN	Command Strips	\$ 13.99
Amazon Capital Services	1XWV-9PGP-96WN	Wall Putty	\$ 9.99
Amazon Capital Services	1XWV-9PGP-96WN	Command Strips	\$ 8.82
Amazon Capital Services	1XWV-9PGP-96WN	Prox Card - Keycards	\$ 100.00
Amazon Capital Services	1XWV-9PGP-96WN	Color Card Stock	\$ 14.84
Amazon Capital Services	1XWV-9PGP-96WN	Color Card Stock	\$ 29.68
Amazon Capital Services	1XWV-9PGP-96WN	Rubber Boots / Returned	\$ 67.41
Amazon Capital Services	1XWV-9PGP-96WN	Small Side tables	\$ 275.96
Amazon Capital Services	1XWV-9PGP-96WN	Pest Repeller	\$ 29.99
Amazon Capital Services	1XWV-9PGP-96WN	Electronic Pest Repeller	\$ 71.54
Amazon Capital Services	1XWV-9PGP-96WN	Grease packs / Aerator Grease	\$ 74.99
Amazon Capital Services	1XWV-9PGP-96WN	Retractable Hose	\$ 215.82
Amazon Capital Services	1XWV-9PGP-96WN	Rubber Boots	\$ 67.41
Amazon Capital Services	1XWV-9PGP-96WN	Retractable Hose	\$ 215.82
Amazon Capital Services	1XWV-9PGP-96WN	Rubber Boots	\$ 67.41
Amazon Capital Services	1XWV-9PGP-96WN	Rubber Boots	\$ 88.99
Amazon Capital Services	1XWV-9PGP-96WN	Envelopes	\$ 22.98
Amazon Capital Services	1XWV-9PGP-96WN	Envelopes	\$ 22.32
Amazon Capital Services	1XWV-9PGP-96WN	Earbuds	\$ 9.97
Amazon Capital Services	1XWV-9PGP-96WN	Shipping & discount	\$ 59.94
Amazon Capital Services	1HXM-34LD-7P96	Iphone Case	\$ 119.00
Amazon Capital Services	1HXM-34LD-7P96	Iphone screen protector	\$ 19.99
Amazon Capital Services	1HXM-34LD-7P96	Ipad screen protector	\$ 59.99
Amazon Capital Services	1HXM-34LD-7P96	Shipping & discount	\$ 19.99
Amazon Capital Services	1HXM-34LD-7P96	File Cabinet	\$ 69.99
Amazon Capital Services	1HN9-KXTJ-7PGD	Arrest Vest Military & Police	\$ 63.98
Amazon Capital Services	1HN9-KXTJ-7PGD	Duracell Lithium Battery	\$ 77.08
Amazon Capital Services	1HN9-KXTJ-7PGD	Fingerprint Thumbprint Ink Pad	\$ 28.99
Amazon Capital Services	19X3-CVVH-HVF4	Rubber Boots Credit	\$ (67.41)
Arapahoe Rental	240628-0021304-001	Screed Concrete / PROG-FAC CHARGE ACCOUNT	\$ 156.71
Ascent Broadband, LLC	145661	Internet Service	\$ 190.00
Ausmus Law Firm PC	8893	Contract prosecution month of July 2024	\$ 850.00
Ayres Associates Inc.	216215	General GIS Services	\$ 744.00
Ayres Associates Inc.	216215	General Planning Services	\$ 3,264.00
Banner Occupational Heal	855932	Fit for Duty	\$ 250.00
BHS Solar LLC	WSFPD-24SEV-00040	WSFPD Refund	\$ 37,073.30
Bradley Randall Whitfield	07122024	July Payment	\$ 800.00
Bunting Disposal, Inc.	7167691	Trash Service-Acct	\$ 85.00
Caselle, Inc.	134009	Caselle Software Support	\$ 2,071.00
Caselle, Inc.	134364	Caselle On-Site Training	\$ 4,000.00
Colorado Civil Group Inc.	0042.0000.00-89	General Services	\$ 1,775.25

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Colorado Civil Group Inc.	0042.0000.09-27	General Engineering Water Fund	\$ 2,234.75
Colorado Civil Group Inc.	0042.0001.11-13	Tailholt 3F Franklin Place #246	\$ 68.25
Colorado Civil Group Inc.	0042.0001.12-11	Waterfowl Way Extension #286	\$ 2,667.00
Colorado Civil Group Inc.	0042.0002.07-30	HiddenValleyFarms #183	\$ 3,199.13
Colorado Civil Group Inc.	0042.0506.05-17	W-2101 Water Tank	\$ 8,423.10
Colorado Civil Group Inc.	0042.0507.00-56	WW-2004 Wasterwater Master Plan	\$ 204.75
Colorado Civil Group Inc.	0042.0510.00-27	TR2201- TrafficeSig 19&E Harmony	\$ 574.75
Colorado Civil Group Inc.	0042.0512.00-13	PD-2301 PD Renovation	\$ 685.50
Colorado Civil Group Inc.	0042.0009.03-43	Severance South #193	\$ 1,122.75
Colorado Civil Group Inc.	0042.0009.04-10	Severance South #193	\$ 136.50
Colorado Civil Group Inc.	0042.001.08-43	Tailholt 4thFiling-MelodyHomes #276	\$ 38.25
Colorado Civil Group Inc.	0042.0014.03-15	Moody Project #233	\$ 4,735.00
Colorado Civil Group Inc.	0042.002.00-04	Bower North #307	\$ 535.50
Colorado Civil Group Inc.	0042.0025.00-02	Mountain Daisy Solar #314	\$ 4,740.75
Colorado Civil Group Inc.	0042.0000.10-29	Capital Improvement Projects	\$ 477.75
David Kubicek	07122024	Band Performance	\$ 2,000.00
DBC Irrigation Supply	S5572426.001	Fertilizer	\$ 107.04
DBC Irrigation Supply	S5569660.001	417-025 Elbiw PVC Slio & Pipe	\$ 65.30
Denali Water Solutions, LL	INV848533	Transport - Liquid Field / WW-2303 Charged to the WWT	\$ 53,235.00
Diamond SR Carriage	12142024	Horse Carriage Deposit	\$ 100.00
Direct Discharge Consultin	2641	June ORC Services	\$ 1,500.00
DNAV Inc	2240	TOS - Tech Upgrade	\$ 60,670.00
DNAV Inc	2238	Severance Outdoor LED Display (PROG-ADMIN1)	\$ 22,900.00
Drexel, Barrell & Co.	24963	Project Management - Harmony and WCR 19	\$ 4,271.55
Earth Engineering Consult	1244029.5	Town of Severance Police Station - 209 1st St Constructio	\$ 2,417.05
Earth Engineering Consult	1244029.4	Town of Severance Police Station - 209 1st St Constructio	\$ 2,210.40
Employers Council	0000511393	Travel Expense	\$ 139.36
Employers Council	0000513654	HR Generalist Support	\$ 3,000.00
Fransen Pittman General C	07162024	PD Renovation	\$ 335,099.21
Fransen Pittman General C	07232024	Hydrant Meter Deposit Refund	\$ 3,500.00
Freedom Mailing Services	48125	Postcard Bill Processing	\$ 1,797.22
Frontier Business Product	923978	PD - 96081 Copy Machine - Color Copies	\$ 101.94
Golf Tournament Incorpor	0039403-IN	Golf Carts	\$ 15,000.00
Hayashi & Macsalka, LLC	781	General Legal Services	\$ 9,518.75
Hayashi & Macsalka, LLC	782	CIP Projects Legal Services - NISP	\$ 624.00
Hayashi & Macsalka, LLC	783	BHS Solar Review	\$ 86.00
Hayashi & Macsalka, LLC	784	Travel	\$ 210.00
Integrity Tire	25995	#006 Remove & Replace Battery and Radiator Hose	\$ 1,257.30
Integrity Tire	26092	#15 Oil Change, Tire Change, Replace Battery, & Brake Jo	\$ 3,294.06
Integrity Tire	26262	#12 Oil Change & Change Tires	\$ 1,537.34
Integrity Tire	26684	Unit #220 Oil change, Stabilizer Bushing, Wheel Lug Stud	\$ 196.02
JR Engineering, LLC	84762	307 Bower North - Development Review	\$ 92.50
JR Engineering, LLC	84763	Harmony & WCR 19 Review - Engineering Services (TR22-	\$ 92.50
JR Engineering, LLC	84764	233 Moody Project - Attend Meeting with Town	\$ 185.00
K & K Laser Creations, LLC	33947	Tree Board name plates	\$ 14.95
K & K Laser Creations, LLC	33947	Name plates for Citizen Advisory Board	\$ 57.85
Kinsco	0018235	Cargo Pants	\$ 270.00
Kinsco	0018160-0	Uniforms	\$ 172.49
La Salle Oil Co.	190848	Diesel Fuel	\$ 2,464.00
La Salle Oil Co.	191009	Fuel	\$ 2,134.59
La Salle Oil Co.	190527	Fuel	\$ 1,849.25
La Salle Oil Co.	190840	Fuel	\$ 1,741.55
Lands End Business Outfit	SIN12190639	Finance uniforms	\$ 61.36
Language Line Services, In	11331599	Over-the-phone interpretation	\$ 4.10
LightGig Communications,	458869	Severance Town Hall Service	\$ 120.00
Li'L Flower Shop	018489	Fresh arrangement	\$ 119.95
MAC Equipment, Inc.	482852	Link, Front/Rear Connector - Unit #558	\$ 198.33
MAC Equipment, Inc.	483728	Fuel Filter, Aire Filter, Spark Plug, Speed Saw Chain	\$ 66.67
Next Step Communication	13120	Starlink Monthly Rental for Lakeview City Park	\$ 250.00

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Next Step Communication	13120	Starlink Monthly Rental for Severance Community Park	\$ 250.00
NOCO Humane	1018	April-June Animal Shelter Service	\$ 200.00
North Weld County Water	3386000712024	Water Meter-Account	\$ 44,206.22
North Weld County Water	654600712024	Water Meter-Account	\$ 79,030.41
North Weld County Water	365000712024	Water Meter-Account	\$ 535.50
North Weld County Water	338600007152024	Water Meter-Account	\$ 45,999.50
North Weld County Water	365400007152024	Water Meter-Account	\$ 1,858.50
North Weld County Water	654600007152024	Water Meter-Account	\$ 95,935.81
Northern Engineering Serv	1136-001/00101	Engineering - Cust 265	\$ 845.00
Northern Engineering Serv	1136-001/00101	Engineering - Cust 270	\$ 130.00
PageFreezer Software, Inc	INV-6756	PageFreezer for Social Media	\$ 222.47
PIONEER	S35-T35W2-14869	Screened A-Top-CO	\$ 363.90
PIONEER	S35-T35W1-16531	Planters Mix / PROG-PARK1	\$ 392.40
PIONEER	S35-T35W2-14914	Planters& Screened A-Top-CO	\$ 1,585.01
PIONEER	S35-T35W1-16566	Tan Roadbase Lakeview Park pit	\$ 609.61
PIONEER	S35-T35W2-14933	Screened A-Top-CO / Lakeview volleyball pit rehab. PROC	\$ 1,296.63
PIONEER	S35-T35W1-16459	Screened A-Top-CO	\$ 434.89
PIONEER	S35-T35W1-16529	Screened A-Top-CO	\$ 974.71
Poudre Valley REA	135 0624	36252 Evans St - Power Source	\$ 50.12
Poudre Valley REA	135 0624	CO RD 23 and Belmon Dr	\$ 35.58
Poudre Valley REA	135 0624	CO RD 80 and Rangeview Drive	\$ 32.63
Poudre Valley REA	135 0624	Streetlights, Casa Loma	\$ 134.42
Poudre Valley REA	135 0624	Streeltights, Belmont Farms	\$ 235.57
Poudre Valley REA	135 0624	Streetlights, Soaring Eagle	\$ 190.95
Poudre Valley REA	135 0624	75 Flat Iron Ln Power Source	\$ 73.75
Poudre Valley REA	135 0624	Streetlights, Hidden Valley Farms	\$ 1,429.62
Poudre Valley REA	135 0624	2880 Branding Iron Power	\$ 76.50
Poudre Valley REA	135 0624	Streelights, CO RD 74 & 19	\$ 13.34
Poudre Valley REA	135 0624	Streetlights, Saddler Arena	\$ 472.34
Poudre Valley REA	135 0624	Steetlights, Summit View	\$ 417.45
Poudre Valley REA	135 0624	Streetlights, Foxridge	\$ 104.68
Poudre Valley REA	135 0624	CO RD 21 and 76 1/2-water tank	\$ 1,121.16
Poudre Valley REA	135 0624	Streetlights, Sunset Ridge	\$ 249.18
Poudre Valley REA	135 0624	629 Shoreview Pkwy-Lift Station	\$ 329.55
Poudre Valley REA	135 0624	Streetlights, Severance Shores	\$ 221.76
Ram Waste Systems, Inc	7855751V327	Port-O-Let Service	\$ 241.50
Recreational Electrical, LLC	13081	001 Diag and repair power points	\$ 156.00
Republic Services, Inc	0642-000977883	Trash Services - Wastewater Plant Acct	\$ 77.76
Revelation Steel, LLC	338137	Rebar #3 Grd / PROG-PARKS1 Account charge	\$ 156.24
Revelation Steel, LLC	338326	Rebar #3 Grd / PROG-FAC Is the charge account	\$ 27.90
SAFEbuilt Colorado, Inc.	470345	Building Inspections	\$ 98,654.58
SBS Services Group LLC	6935460	Routine Janitorial	\$ 520.00
SBS Services Group LLC	6978229	Credit for missed June service	\$ (60.00)
Severance Chamber of Coi	485	Annual membership	\$ 75.00
Sign Solutions USA	412704	No Parking Signs / Severance Shores	\$ 266.06
Slate Communications, LLC	3136	Research, Messaging, & Campaign Development	\$ 6,500.00
Tailored Technology Servic	19528	Managed Services	\$ 6,701.26
Tailored Technology Servic	19548	Agreement Billable Expenses: Hardware	\$ 32.08
Tailored Technology Servic	19582	Lenovo ThinkPad T16 Gen 2	\$ 1,773.00
Team Petroleum, LLC	628525	Def Fluid 2/2.5 Gal Jug Case / PARKS & STREETS SPLIT	\$ 38.50
Team Petroleum, LLC	628597	Def Fluid 2/2.5 Gal Jug Case WATER/WASTE WATER SPLIT	\$ 77.00
Terracon Consultants Inc.	TM271144	Severance Elevated Water Tank	\$ 782.50
Town of Windsor	015265-000 0624	Account -Wastewater Treatment	\$ 21,077.25
TransUnion Risk & Alterna	5453941-202406-1	Background Checks	\$ 37.50
TransUnion Risk & Alterna	5453941-202405-1	Background Checks	\$ 75.40
Tri-Tech Security, Inc.	35325	Quarterl Fire Alarm Monitoring Fee	\$ 84.00
UC Health	06302024	Case Emerg Sane Exm	\$ 643.40
UMB Bank, N.A.	982046	Annual custodian fee	\$ 1,000.00
UMB Staff Credit Cards	0151 0624	Davidson Gebhardt Chevy--	\$ 926.80

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 0624	Wyoming Bearing And Suppl-Vac Truck #234 Jet Hose Reel	\$ 28.48
UMB Staff Credit Cards	0151 0624	Fsp*fionas Delicatessen-Cupcakes for Officer swearing in	\$ 87.40
UMB Staff Credit Cards	0151 0624	Smartforce-Smartforce software additional officers	\$ 11.75
UMB Staff Credit Cards	0151 0624	Smartforce-Smartforce software additional officers	\$ 11.76
UMB Staff Credit Cards	0151 0624	Greeley Lock And Key - 13-Keys for Cash box	\$ 34.00
UMB Staff Credit Cards	0151 0624	2024 Colorado Planning--	\$ 790.00
UMB Staff Credit Cards	0151 0624	Bomgaars #59 Loveland-bought 2 new pants for year	\$ 106.59
UMB Staff Credit Cards	0151 0624	The Home Depot #1544-for concrete on community park	\$ 240.48
UMB Staff Credit Cards	0151 0624	The Home Depot #1544-door on rump house	\$ 169.00
UMB Staff Credit Cards	0151 0624	Cccma-Professional development membership fee	\$ 75.00
UMB Staff Credit Cards	0151 0624	Vistaprint-Officer business cards	\$ 199.03
UMB Staff Credit Cards	0151 0624	Ezcaterqdoba-All Staff Meeting Lunch & Learn	\$ 670.04
UMB Staff Credit Cards	0151 0624	Vistaprint-New employee cards for both the Finance and	\$ 47.56
UMB Staff Credit Cards	0151 0624	Vistaprint-New employee cards for both the Finance and	\$ 59.26
UMB Staff Credit Cards	0151 0624	Icma Online-ICMA Annual Conference	\$ 1,109.00
UMB Staff Credit Cards	0151 0624	Dropbox Fax Monthly-Monthly Software	\$ 14.98
UMB Staff Credit Cards	0151 0624	Zoom.Us 888-799-9666-Annual Zoom Software	\$ 2,199.60
UMB Staff Credit Cards	0151 0624	Gotocom*logmeinpro--	\$ 349.99
UMB Staff Credit Cards	0151 0624	Sq *william Olivers--	\$ 35.10
UMB Staff Credit Cards	0151 0624	Bjs Restaurants 539--	\$ 87.70
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 86.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 86.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 86.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 86.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 382.96
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 382.96
UMB Staff Credit Cards	0151 0624	Other Credits - Adj-Airgarage Parking-Credit for frauduler	\$ (14.00)
UMB Staff Credit Cards	0151 0624	Dougs Diner-Mayor Meal	\$ 34.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 35.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 35.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 35.00
UMB Staff Credit Cards	0151 0624	United-ICMA Annual Conference Flight & Baggage	\$ 35.00
UMB Staff Credit Cards	0151 0624	Biaggis Ristorante-CML Conference Dinner for TC	\$ 1,647.00
UMB Staff Credit Cards	0151 0624	Www Costco Com--	\$ 25.39
UMB Staff Credit Cards	0151 0624	Www Costco Com--	\$ 195.58
UMB Staff Credit Cards	0151 0624	Colorado Municipal Leagu-Partial credit given from CML 1	\$ (295.00)
UMB Staff Credit Cards	0151 0624	Ezcaterfirehouse Subs-TC mtg meal 6.25.24	\$ 239.85
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Council Retreat 10.10.24 Room 1	\$ 995.00
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (398.56)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (398.56)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (398.56)
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-Name Badge for Town Council 1	\$ 15.00
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-Name Badge for Town Council 1	\$ 10.00
UMB Staff Credit Cards	0151 0624	Colorado Municipal Leagu-CML Annual Conference Regis	\$ 400.00
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Retreat for 7.27.2	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of Council Retreat 7	\$ (398.56)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 398.56
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 398.56
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 398.56
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 398.56
UMB Staff Credit Cards	0151 0624	Ezcaterolive Garden-Meal for TC 6.11.24	\$ 224.23
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Cancelation of 7.27.24 Council R	\$ (381.43)
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-Retreat 7.27.24 TC	\$ 381.43
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 381.43
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 381.43

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 381.43
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 381.43
UMB Staff Credit Cards	0151 0624	Trailborn Rocky Mounta-TC Retreat	\$ 381.43
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-3 name badges for Town Council	\$ 60.00
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-3 name badges for Town Council	\$ 30.00
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-3 name badges for Town Council	\$ 60.00
UMB Staff Credit Cards	0151 0624	Dyekman Trophies Inc Of-3 name badges for Town Council	\$ 10.00
UMB Staff Credit Cards	0151 0624	Ezcatercapital Tacos-Meal for 6.05.24 CAB Meeting	\$ 205.39
UMB Staff Credit Cards	0151 0624	Co Motor Veh Serv Emv-Plates for new grader-PW	\$ 2.91
UMB Staff Credit Cards	0151 0624	Team Petroleum, Llc-Bearing grease for aerators	\$ 84.41
UMB Staff Credit Cards	0151 0624	Indeed Jobs-PW/PD Recruiting	\$ 455.12
UMB Staff Credit Cards	0151 0624	Co Secretary State Fee-Water Authority Attesting No conflict	\$ 3.00
UMB Staff Credit Cards	0151 0624	Co Secretary State Fee-Conflict of interest oath Water Authority	\$ 3.00
UMB Staff Credit Cards	0151 0624	Icma Online-annual membership	\$ 1,001.00
UMB Staff Credit Cards	0151 0624	Icma Online-Conference ICMA	\$ 840.00
UMB Staff Credit Cards	0151 0624	Www.Bestofsigns.Com-Money back for sales tax	\$ (7.66)
UMB Staff Credit Cards	0151 0624	Axon-Taser batteries for new officers	\$ 220.00
UMB Staff Credit Cards	0151 0624	Tst* Bruces Bar-Lunch with Councilman on ride a long	\$ 38.06
UMB Staff Credit Cards	0151 0624	Tst* Bruces Bar-Lunch with Sgt	\$ 35.92
UMB Staff Credit Cards	0151 0624	Tst* Bruces Bar-Lunch with Councilman on ride a long	\$ 41.98
UMB Staff Credit Cards	0151 0624	Tst* Bruces Bar-Lunch with Mayor on ride a long	\$ 31.00
UMB Staff Credit Cards	0151 0624	Tst* The Boot Grill-Room rental fee for staff Christmas dinner	\$ 450.00
UMB Staff Credit Cards	0151 0624	Signs365.Com-Strategic plan poster for chambers	\$ 46.00
UMB Staff Credit Cards	0151 0624	Windsor Ace Hdwe-Stakes for blow up screen	\$ 29.33
UMB Staff Credit Cards	0151 0624	Wm Supercenter #4599-Projector and dvd player	\$ 213.97
UMB Staff Credit Cards	0151 0624	Www.Bestofsigns.Com-Hand flags swag	\$ 285.88
UMB Staff Credit Cards	0151 0624	Fsp*topshelf Printers-Pop up tent with logo	\$ 414.31
UMB Staff Credit Cards	0151 0624	Rivera De Chapala-Lunch with Comcast	\$ 32.41
UMB Staff Credit Cards	0151 0624	Dalco Industries-These are for the Town's sidewalk connection	\$ 626.75
UMB Staff Credit Cards	0151 0624	Affordable Portables-Carport to cover fuel station.	\$ 89.92
UMB Staff Credit Cards	0151 0624	Sq *resold Llc-This needs to be charged to the new grade	\$ 1,500.00
UMB Staff Credit Cards	0151 0624	Facebk *bgq2w2gg92-Ad for June Concert	\$ 8.82
UMB Staff Credit Cards	0151 0624	Tst* Momos-Staff/band meals for June concert	\$ 189.12
UMB Staff Credit Cards	0151 0624	On-Demand Concrete-Parks Improvement for Bike Rack installation	\$ 1,362.87
UMB Staff Credit Cards	0151 0624	Sq *william Olivers-Finance team building lunch.	\$ 76.20
UMB Staff Credit Cards	0151 0624	Panda Express #3403p-Finance GFOA training	\$ 32.83
UMB Staff Credit Cards	0151 0624	National Association Of S-Training SRO	\$ 50.00
UMB Staff Credit Cards	0151 0624	National Association Of S-Training SRO	\$ 550.00
UMB Staff Credit Cards	0151 0624	Southwes-Flight SRO training	\$ 415.96
University Auto Parts, Inc.	402900	Connector & Rear Wiper Unit #220 = \$12.99 / unit #791 = \$12.99	\$ 26.48
University of Northern Colorado	07152024	Scholarship Award from Town of Severance	\$ 1,000.00
University of Wyoming	07152024	Scholarship Award from Town of Severance	\$ 1,000.00
Upper Case Printing Ink	1974	Window Envelopes	\$ 50.37
Upper Case Printing Ink	1991	Utility Postcards	\$ 714.00
Utility Notification Center	2240613434	RTL Transmissions	\$ 456.66
Vector Disease Control International	PI-A00014590	2024 Mosquito Control Services	\$ 5,000.00
Verizon Wireless	9966947573	Cell Phone - TH & PW	\$ 3,460.90
Waste Management of Colorado	5236137-2534-1	Trash Service - PW	\$ 157.61
Waste Management of Colorado	52040989-2534-9	Roll Off Trash Service Account	\$ 633.72
Weld County Information Technology	VERANCEPD-2Q2024-1	10 RSA Tokens	\$ 310.00
Weld County Information Technology	VERANCEPD-Q22024-F	10 RSA Tokens	\$ 406.86
Weld County Public Trustee	07242024	Release of Deed of Trust	\$ 58.00
Windsor Ace Hardware	176002/4	Coupl FunnyPipe	\$ 7.72
Windsor Ace Hardware	175759/4	Lock entry, Dowel, Anchor wedge (Brownell Building).	\$ 81.37
Windsor Ace Hardware	175950/4	Supplies - Adptr Brass, Ball Vlv, Pipe Union, Coupling	\$ 60.29
Windsor Ace Hardware	175848/4	Extention Cords	\$ 33.98
Windsor Ace Hardware	176177/4	Smartflo Maxhouse	\$ 39.99
Windsor Ace Hardware	176224/4	Nuts and Bolts	\$ 4.64
Xcel Energy	883934551	Natural Gas	\$ 992.78

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
7/1/24 - 7/31/24

Vendor Name	Invoice Number	Description	Amount Paid
Xcel Energy	883839815	Street Lighting	\$ 3,770.10
Xcel Energy	883492550	300942323 - 10822 County Road 74 Bldg Stoc	\$ 23.52
Xcel Energy	883492550	300954583 - 20/15 2-6-67 Sewage Plant	\$ 2,009.07
Xcel Energy	883492550	301443761 - 1020 Mahogany Dr Unit Pump	\$ 590.13
Xcel Energy	883492550	301456912 - 336 1st St	\$ 117.17
Xcel Energy	883492550	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 7.94
Xcel Energy	883492550	301709610 - 57/16 2-6-67 Pump	\$ 7.56
Xcel Energy	883992663	304881524 - 145 3rd St	\$ 710.08
Xcel Energy	883992663	304920983 - 100 Waterfall Way	\$ 613.29
Xcel Energy	883992663	304920986 - 101 Waterfall Way	\$ 122.33
Xcel Energy	883492550	304683265 - 410 Immigrant Trail - Settlers Landing HOA	\$ 9.43
Xcel Energy	883492550	304881524 - 145 3rd St	\$ 559.07
Xcel Energy	883492550	304920983 - 100 Waterfall Way	\$ 26.81
Xcel Energy	883492550	304920986 - 101 Waterfall Way	\$ 90.78
Xcel Energy	883492550	304992152 - 145 W 3rd Ave Unit Outdoor Light	\$ 11.11
Xcel Energy	883492550	Discount	\$ (14.04)
Xcel Energy	883492550	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 8.72
Xcel Energy	883492550	301872364 - 513 1/2 Broadview Dr	\$ 39.57
Xcel Energy	883492550	301894204 - 50 Timber Ridge Pkwy	\$ 91.67
Xcel Energy	883492550	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 356.28
Xcel Energy	883492550	303987355 - 3 S Timber Ridge Pkwy	\$ 851.27
Xcel Energy	883492550	304182684 - 231 W 4th Ave Unit Pump	\$ 483.09
Total:			\$ 1,087,146.93



Financial Statement Review

August 19th , 2024

Interim Financial Statements

The **July 2024** Town of Severance Interim Financial Statements have been reviewed and can be published as part of the **August 27th, 2024** Town Council Consent Agenda.

Efrain Lemus, MBA, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
JULY 31, 2024

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	2,901
01-101000	BANK OF CO- CHECKING ***1469	352,342
01-101500	BANK OF CO CREDIT CARD ***1481	51,965
01-101600	BANK OF CO CASH OUTLAY ***8205	1,000
01-102100	COLOTRUST - 8001	26,635,109
01-102110	COLOTRUST - 4001	1,002
01-102120	COLOTRUST - 8002	1,640,748
01-102180	UMB SAFEKEEPING	27,324,199
01-106000	XPRESS DEPOSIT ACCOUNT	244,010
01-107600	CASH CLEARING - A R	(9,750)
01-107700	CASH CLEARING - FIRE REVIEW	(57,423)
TOTAL COMBINED CASH		56,186,104
01-100000	CASH ALLOCATED TO OTHER FUNDS	(56,186,104)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	23,832,279
11	ALLOCATION TO CONSERVATION TRUST FUND	162,301
12	ALLOCATION TO TRANSPORTATION FUND	3,988,117
13	ALLOCATION TO PARKS FUND	363,761
14	ALLOCATION TO PUBLIC FACILITIES FUND	1,487,384
15	ALLOCATION TO PUBLIC SAFETY FUND	468,839
41	ALLOCATION TO FLEET FUND	492,122
51	ALLOCATION TO WATER FUND	11,308,056
52	ALLOCATION TO WASTEWATER FUND	13,175,137
53	ALLOCATION TO STORMWATER FUND	1,687,774
75	ALLOCATION TO CAPITAL PROJECTS	(779,667)
TOTAL ALLOCATIONS TO OTHER FUNDS		56,186,104
ALLOCATION FROM COMBINED CASH FUND - 01-100000		(56,186,104)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

JULY 31, 2024

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	23,832,279	
10-105300	CASH W/ WELD COUNTY TREASURER	35,146	
10-115000	ACCOUNTS RECEIVABLE	14,152	
10-115010	FUEL INVENTORY	4,591	
10-115011	DIESEL INVENTORY	2,186	
10-115200	GRANT RECEIVABLE	184,345	
10-120000	DEVELOPER RECEIVABLES	29,426	
10-131000	DUE FROM OTHER GOVERNMENTS	183,193	
	TOTAL ASSETS		24,285,318

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	60,757	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	36,268	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,500	
10-204000	OTHER ACCRUED EXPENSES	15,993	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	528	
10-211700	HEALTH INSURANCE PAYABLE	1,168	
10-211950	GARNISHMENT	(1,352)	
10-222000	DEFERRED REVENUE	1,816,610	
	TOTAL LIABILITIES		1,931,472

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	18,965,804	
	REVENUE OVER EXPENDITURES - YTD	3,387,920	
	BALANCE - CURRENT DATE	22,353,723	
	TOTAL FUND EQUITY		22,353,723
	TOTAL LIABILITIES AND EQUITY		24,285,195

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TAXES</u>					
10-31-1000	GENERAL PROPERTY TAX	19,662	2,293,392	2,206,538	(86,854)	103.9
10-31-3000	SALES TAX	182,548	1,024,058	1,840,503	816,445	55.6
10-31-4000	USE TAX	116,964	2,482,851	813,200	(1,669,651)	305.3
10-31-8100	SEVERANCE TAX (OIL & GAS)			10,000	10,000	.0
10-31-8200	FRANCHISE	11,755	126,956	225,000	98,044	56.4
10-31-9000	INTEREST / DELINQUENT TAX		240	1,500	1,260	16.0
	TOTAL TAXES	330,929	5,927,497	5,096,741	(830,756)	116.3
	<u>LICENSES & PERMITS</u>					
10-32-1100	LIQUOR LICENSE		100	500	400	20.0
10-32-2000	HOME BASED BUSINESS FEES			500	500	.0
10-32-2100	BUILDING PERMIT & LICENSE	146,356	549,463	400,000	(149,463)	137.4
10-32-2600	ANIMAL LICENSES	95	485	700	215	69.3
10-32-3100	PLANNING ADMINISTRATION FEE	6,852	14,952	40,000	25,048	37.4
10-32-3400	OFFICE ADMINISTRATION FEE	43,892	165,888	150,000	(15,888)	110.6
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	4,500	62,971	24,000	(38,971)	262.4
10-32-4150	SOLICITOR LICENSES	520	1,520	6,000	4,480	25.3
	TOTAL LICENSES & PERMITS	202,216	795,379	621,700	(173,679)	127.9
	<u>INTERGOVERNMENTAL</u>					
10-33-4000	STATE GRANTS	163,222	163,222		(163,222)	.0
10-33-5000	HIGHWAY USERS	31,600	183,139	295,000	111,861	62.1
10-33-5050	MINERAL LEASE			50,000	50,000	.0
10-33-5100	MOTOR VEHICLE FEES	7,940	42,647	65,000	22,353	65.6
10-33-5200	COUNTY ROAD & BRIDGE	585	54,822	60,000	5,178	91.4
10-33-5300	SPECIFIC OWNERSHIP TAX	7,161	45,191	90,000	44,809	50.2
10-33-5600	CIGARETTE TAX	611	2,191	5,000	2,809	43.8
10-33-6000	SHARED REVENUE WINDSOR	84,325	230,910	350,000	119,090	66.0
	TOTAL INTERGOVERNMENTAL	295,444	722,122	915,000	192,878	78.9
	<u>CHARGES FOR SERVICES</u>					
10-34-1100	COURT COSTS	330	1,790	3,000	1,210	59.7
10-34-1200	POLICE REVENUE		645	50,000	49,355	1.3
10-34-1400	MAPS, PLANS, COPIES	269	1,850	4,000	2,150	46.2
	TOTAL CHARGES FOR SERVICES	599	4,284	57,000	52,716	7.5

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	7,492	26,927	60,000	33,073	44.9
10-35-1100 SURCHARGE	460	2,020	3,200	1,180	63.1
10-35-1300 RESTITUTION - TOWN		9,767		(9,767)	.0
TOTAL FINES & FORFEITS	7,952	38,714	63,200	24,487	61.3
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	420	1,770	2,300	530	77.0
10-36-1500 INSURANCE CLAIM PAYMENTS		12,637	5,000	(7,637)	252.8
10-36-2000 OTHER MISCELLANEOUS REVENUE	341	4,192	8,400	4,208	49.9
10-36-3000 RENT	6,298	24,523	33,000	8,478	74.3
10-36-3500 INTEREST AND DIVIDENDS	89,375	527,872	350,000	(177,872)	150.8
10-36-3550 CHANGE IN MARKET VALUE	114,496	106,233		(106,233)	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
10-36-3565 INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
10-36-4500 MATERIALS AND LABOR		5,337	9,000	3,663	59.3
10-36-5000 SPECIAL EVENT REVENUE	7,675	65,238	70,000	4,763	93.2
10-36-8050 OIL AND GAS ROYALTIES	500	3,604		(3,604)	.0
10-36-9900 OTHER REVENUES		34,800	20,051	(14,749)	173.6
TOTAL MISCELLANEOUS	219,104	790,397	506,700	(283,697)	156.0
<u>TRANSFERS IN</u>					
10-39-1000 TRANSFERS FROM OTHER FUNDS		(33,323)		33,323	.0
TOTAL TRANSFERS IN		(33,323)		33,323	.0
TOTAL FUND REVENUE	1,056,243	8,245,070	7,260,341	(984,729)	113.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
LEGISLATIVE						
10-41-1100	REGULAR STAFF WAGES	6,080	51,561	107,392	55,831	48.0
10-41-1102	OVERTIME			100	100	.0
10-41-1104	RETIREMENT 457	182	1,547	6,447	4,900	24.0
10-41-1105	BOARD OF TRUSTEE FEES	2,200	12,900	26,330	13,430	49.0
10-41-1130	FICA/MEDICARE	627	4,887	10,238	5,351	47.7
10-41-1140	WORKERS COMPENSATION		1,396	2,500	1,104	55.9
10-41-1150	UNEMPLOYMENT	12	103	403	300	25.6
10-41-1160	HEALTH INSURANCE	640	5,756	16,616	10,860	34.6
10-41-1161	DISABILITY INSURANCE	122	822	2,150	1,328	38.2
10-41-2100	LEGAL FEES	9,729	45,110	100,000	54,890	45.1
10-41-3150	TELEPHONE	182	638	1,200	562	53.2
10-41-3177	VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-41-3180	MILEAGE			1,500	1,500	.0
10-41-3210	INSURANCE AND BONDS		4,855	7,490	2,635	64.8
10-41-3320	PRINTING		140	30,000	29,860	.5
10-41-3330	PUBLISHING/RECORDING	59	1,861	1,000	(861)	186.1
10-41-3350	ORDINANCE CODIFICATION		2,560	6,000	3,440	42.7
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		4,004	5,000	996	80.1
10-41-3820	CONTINUING EDUCATION		4,684	9,250	4,566	50.6
10-41-3825	MEETING/MEALS	483	7,128	12,000	4,872	59.4
10-41-3990	MISCELLANEOUS			500	500	.0
10-41-3992	COUNCIL SPECIAL EVENTS			10,000	10,000	.0
10-41-4010	CORA REQUESTS			1,500	1,500	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL		3,131	5,000	1,869	62.6
10-41-4330	COMPUTER SUPPORT AND MAINT		13,185	24,500	11,315	53.8
10-41-4350	SAFETY			10,000	10,000	.0
10-41-4520	VEHICLE FUEL			1,980	1,980	.0
10-41-4530	VEHICLE & EQUIP AMORTIZATION	165	1,155	1,980	825	58.3
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES	128	1,131	1,000	(131)	113.2
10-41-5500	TOWN COUNCIL DISCRETIONARY	12,380	17,275	200,000	182,725	8.6
10-41-5560	TREE BOARD	15	192	2,000	1,808	9.6
10-41-5570	PLANNING COMMISSION			2,000	2,000	.0
10-41-8200	ALLOCATION TO WATER FUND	(2,075)	(16,948)	(37,785)	(20,837)	(44.9)
10-41-8300	ALLOCATION TO WASTEWATER FUND	(1,793)	(14,648)	(32,653)	(18,005)	(44.9)
10-41-8400	ALLOCATION TO STORMWATER FUND	(384)	(3,138)	(6,997)	(3,859)	(44.9)
TOTAL LEGISLATIVE		28,752	151,288	531,906	380,618	28.4
ELECTIONS						
10-42-3310	WELD CO COORDINATED ELECTION			11,000	11,000	.0
TOTAL ELECTIONS				11,000	11,000	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	5,027	29,187	57,198	28,011	51.0
10-43-1102 OVERTIME			100	100	.0
10-43-1104 RETIREMENT 457	151	876	3,435	2,559	25.5
10-43-1130 FICA/MEDICARE	382	2,218	4,384	2,166	50.6
10-43-1140 WORKERS COMPENSATION		838	1,500	662	55.9
10-43-1150 UNEMPLOYMENT	10	58	174	116	33.6
10-43-1160 HEALTH INSURANCE	640	3,624	11,496	7,872	31.5
10-43-1161 DISABILITY INSURANCE	102	479	1,150	671	41.7
10-43-2100 LEGAL FEES	850	7,825	13,000	5,175	60.2
10-43-2110 MUNICIPAL JUDGE	800	3,000	10,000	7,000	30.0
10-43-3150 TELEPHONE	53	224	250	26	89.4
10-43-3210 INSURANCE AND BONDS		2,913	3,500	587	83.2
10-43-3820 EDUCATION			500	500	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES		319	1,500	1,181	21.2
10-43-4330 COMPUTER SUPPORT AND MAINT			30,052	30,052	.0
10-43-4810 UNIFORMS		410	175	(235)	234.4
TOTAL JUDICIAL	8,015	51,971	139,914	87,943	37.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	21,915	157,771	322,246	164,475	49.0
10-44-1101 PART-TIME STAFF WAGES	3,006	3,006	15,000	11,994	20.0
10-44-1102 OVERTIME			2,000	2,000	.0
10-44-1104 RETIREMENT	883	5,892	19,396	13,504	30.4
10-44-1130 FICA/MEDICARE	1,852	11,943	25,955	14,012	46.0
10-44-1140 WORKERS COMPENSATION		3,909	7,000	3,091	55.9
10-44-1150 UNEMPLOYMENT	64	335	1,022	687	32.8
10-44-1160 HEALTH & LIFE INSURANCE	2,914	19,975	39,975	20,000	50.0
10-44-1161 DISABILITY INSURANCE	456	2,516	5,470	2,954	46.0
10-44-2150 HR SERVICES	3,554	27,364	75,000	47,636	36.5
10-44-2990 OTHER PROFESSIONAL FEES			15,000	15,000	.0
10-44-3110 UTILITIES	1,994	7,998	15,000	7,002	53.3
10-44-3150 TELEPHONE	688	2,892	5,000	2,108	57.8
10-44-3175 BUILDING REPAIRS & MAINTENANCE	1,035	6,457	15,000	8,543	43.1
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		1,784	7,770	5,986	23.0
10-44-3210 INSURANCE AND BONDS		14,644	21,770	7,126	67.3
10-44-3220 CIRSA DEDUCTIBLES		1,000	6,000	5,000	16.7
10-44-3330 PUBLISHING			1,500	1,500	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,550	2,500	950	62.0
10-44-3820 CONTINUING EDUCATION	465	4,297	20,000	15,703	21.5
10-44-3825 MEALS/MISCELLANEOUS	525	4,279	4,000	(279)	107.0
10-44-3990 MISCELLANEOUS SERVICES/COPIER	242	4,401	8,500	4,099	51.8
10-44-3992 SPECIAL EVENT EXPENDITURE	3,389	103,374	175,000	71,626	59.1
10-44-4000 ADVERTISING	395	11,978	10,000	(1,978)	119.8
10-44-4310 OFFICE SUPPLIES	344	3,942	6,000	2,058	65.7
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	24	6,600	11,000	4,400	60.0
10-44-4330 COMPUTER SUPPORT AND MAINT	587	17,789	27,000	9,211	65.9
10-44-4340 POSTAGE		1,508	5,000	3,492	30.2
10-44-4350 SAFETY			10,000	10,000	.0
10-44-4390 OTHER OFFICE EXPENSE		1,169	3,000	1,831	39.0
10-44-4520 VEHICLE FUEL	15	302	5,540	5,238	5.5
10-44-4530 VEHICLE & EQUIP AMORTIZATION	295	2,065	3,540	1,475	58.3
10-44-4810 UNIFORMS		667	1,350	683	49.4
10-44-4850 UNANTICIPATED EXP/CONTINGENCY	1,019	7,850	50,000	42,150	15.7
10-44-4990 MISCELLANEOUS SUPPLIES	(31)	400	2,500	2,100	16.0
10-44-8000 LEASE PAYMENT		442	1,000	558	44.2
10-44-8200 ALLOCATION TO WATER FUND	(4,686)	(45,262)	(89,104)	(43,842)	(50.8)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(4,048)	(39,113)	(77,003)	(37,890)	(50.8)
10-44-8400 ALLOCATION TO STORMWATER FUND	(867)	(8,379)	(16,501)	(8,122)	(50.8)
TOTAL ADMINISTRATION	36,030	347,346	763,426	416,080	45.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	13,817	106,018	256,779	150,761	41.3
10-45-1102 OVERTIME			200	200	.0
10-45-1104 RETIREMENT 457	415	2,759	15,411	12,652	17.9
10-45-1130 FICA/MEDICARE	982	7,727	19,654	11,927	39.3
10-45-1140 WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-45-1150 UNEMPLOYMENT	28	212	773	561	27.4
10-45-1160 HEALTH & LIFE INSURANCE	2,590	16,027	41,788	25,761	38.4
10-45-1161 DISABILITY INSURANCE	183	1,281	5,340	4,059	24.0
10-45-2200 AUDIT & ACCOUNTING FEES		22,850	30,000	7,150	76.2
10-45-3150 TELEPHONE	262	801	3,300	2,499	24.3
10-45-3210 INSURANCE AND BONDS		10,487	15,000	4,513	69.9
10-45-3315 WELD COUNTY TREASURER FEE	203	23,038	25,000	1,962	92.2
10-45-3340 BANK CHARGES	1,070	2,110	2,500	390	84.4
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION	29	312	15,000	14,688	2.1
10-45-3825 MEALS/MISCELLANEOUS	138	587	500 (	87)	117.4
10-45-4300 OFFICE FURNITURE			1,500	1,500	.0
10-45-4310 OFFICE SUPPLIES		405	1,800	1,395	22.5
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL	1,773	8,992	9,000	8	99.9
10-45-4330 COMPUTER SUPPORT AND MAINT			18,000	18,000	.0
10-45-4350 SAFETY			10,000	10,000	.0
10-45-4810 UNIFORMS	61	61	850	789	7.2
10-45-8200 ALLOCATION TO WATER FUND	(2,144)	(21,179)	(10,951)	10,228	(193.4)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(1,852)	(18,302)	(9,463)	8,839	(193.4)
10-45-8400 ALLOCATION TO STORMWATER FUND	(397)	(3,923)	(2,028)	1,895	(193.4)
TOTAL FINANCE	17,157	163,280	456,953	293,673	35.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	102,911	548,384	1,218,035	669,651	45.0
10-51-1102 OVERTIME	10,550	89,800	20,000	(69,800)	449.0
10-51-1104 RETIREMENT	405	2,758	10,529	7,771	26.2
10-51-1107 CONTRACTED SECURITY SERVICES	359	969		(969)	.0
10-51-1130 FICA/MEDICARE	2,384	14,551	28,839	14,288	50.5
10-51-1140 WORKERS COMPENSATION		15,637	30,000	14,363	52.1
10-51-1150 UNEMPLOYMENT	228	1,307	3,721	2,414	35.1
10-51-1155 POLICE PENSION	8,299	42,319	104,261	61,942	40.6
10-51-1160 HEALTH INSURANCE	15,095	87,501	216,606	129,105	40.4
10-51-1161 DISABILITY INSURANCE	4,364	21,993	25,300	3,307	86.9
10-51-2300 MEDICAL	250	4,209	1,800	(2,409)	233.8
10-51-2310 PSYCHOLOGICAL		950	2,000	1,050	47.5
10-51-2900 CONTRACT POLICE SERVICES	75	50,825	50,000	(825)	101.7
10-51-2990 OTHER PROFESSIONAL FEES	1,003	14,917	24,000	9,083	62.2
10-51-3110 UTILITIES	304	2,341	8,000	5,659	29.3
10-51-3150 TELEPHONE/PAGERS	2,298	10,997	19,560	8,563	56.2
10-51-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-51-3175 BUILDING REPAIRS & MAINTENANCE	480	875	6,225	5,351	14.1
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	7,329	37,574	28,000	(9,574)	134.2
10-51-3180 MILEAGE		26	50	24	51.2
10-51-3210 INSURANCE AND BONDS		54,376	73,000	18,624	74.5
10-51-3320 PRINTING/FORMS	102	804	1,500	696	53.6
10-51-3610 DISPATCH COMMUNICATIONS		61,398	56,000	(5,398)	109.6
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE		1,000	1,000		100.0
10-51-3650 DOG TAGS/IMPOUND FEES		1,472	500	(972)	294.4
10-51-3740 RADIO MAINTENANCE			1,000	1,000	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		934	800	(134)	116.7
10-51-3820 CONTINUING EDUCATION & TRAIN	1,497	6,750	20,000	13,250	33.8
10-51-3825 MEALS/MISCELLANEOUS	84	1,314	500	(814)	262.8
10-51-3850 LAB TESTING FEES			500	500	.0
10-51-3950 TOWING		256		(256)	.0
10-51-3990 MISCELLANEOUS SERVICES		1,916	125	(1,791)	1532.8
10-51-4310 OFFICE SUPPLIES	509	1,148	2,000	852	57.4
10-51-4330 COMPUTER SUPPORT AND MAINT	3,873	36,773	52,000	15,227	70.7
10-51-4350 SAFETY			10,000	10,000	.0
10-51-4520 VEHICLE FUEL	3,065	15,202	35,200	19,998	43.2
10-51-4530 VEHICLE & EQUIP AMORTIZATION	1,775	12,425	37,610	25,185	33.0
10-51-4720 EQUIPMENT FOR PATROL	29	1,237	4,000	2,763	30.9
10-51-4730 EQUIPMENT FOR TRAINING	858	1,039	2,500	1,461	41.6
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE		176	1,500	1,324	11.8
10-51-4810 UNIFORMS	172	21,386	18,000	(3,386)	118.8
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES	577	2,195	5,000	2,805	43.9
10-51-7000 CAPITAL OUTLAY	686	686		(686)	.0
10-51-7990 OTHER SMALL EQUIPMENT		75		(75)	.0
TOTAL PUBLIC SAFETY	169,560	1,170,495	2,155,161	984,666	54.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	15,068	84,721	116,407	31,686	72.8
10-61-1101 PART-TIME STAFF WAGES	10,585	10,585	30,000	19,416	35.3
10-61-1102 OVERTIME	74	983	3,000	2,017	32.8
10-61-1104 RETIREMENT	449	2,469	7,077	4,608	34.9
10-61-1130 FICA/MEDICARE	1,089	6,174	11,433	5,259	54.0
10-61-1140 WORKERS COMPENSATION		3,127	6,000	2,873	52.1
10-61-1150 UNEMPLOYMENT	30	172	451	279	38.1
10-61-1160 HEALTH & LIFE INSURANCE	3,588	19,913	42,720	22,807	46.6
10-61-1161 DISABILITY INSURANCE	236	1,386	3,860	2,474	35.9
10-61-2300 MEDICAL			400	400	.0
10-61-2990 OTHER PROFESSIONAL FEES	17	1,204	1,200	(4)	100.3
10-61-3110 UTILITIES	472	472		(472)	.0
10-61-3150 TELEPHONE	297	890	2,000	1,110	44.5
10-61-3161 STREET LIGHTING	7,006	51,398	92,000	40,602	55.9
10-61-3162 TRAFFIC LIGHTS		347		(347)	.0
10-61-3172 REPAIRS & MAINTENANCE - STREET		43,227	125,000	81,773	34.6
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	128	3,667	12,163	8,496	30.2
10-61-3175 BUILDING REPAIRS & MAINTENANCE	74	1,104	2,000	896	55.2
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	64	1,698	8,080	6,382	21.0
10-61-3210 INSURANCE AND BONDS		10,875	17,375	6,500	62.6
10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	19	19	500	481	3.8
10-61-3820 CONTINUING EDUCATION		1,889	1,500	(389)	125.9
10-61-3825 MEAL, MEETING, TRAVEL EXPENSE		32	250	218	13.0
10-61-4311 STREET SUPPLIES		3,163	3,500	337	90.4
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	1,123	13,154	13,755	601	95.6
10-61-4350 SAFETY		2,836	10,000	7,164	28.4
10-61-4520 VEHICLE FUEL	1,734	6,948	17,800	10,852	39.0
10-61-4530 VEHICLE & EQUIP AMORTIZATION	1,285	8,994	15,419	6,425	58.3
10-61-4810 UNIFORMS	30	589	825	236	71.4
10-61-4850 UNANTICIPATED EXP/CONTINGENCY		1,076	10,000	8,924	10.8
10-61-4990 MISCELLANEOUS SUPPLIES	42	673	5,000	4,327	13.5
10-61-5000 STREET SIGNS	266	9,115	15,000	5,885	60.8
10-61-7000 CAPITAL OUTLAY	3,933	3,933		(3,933)	.0
TOTAL STREETS / MAINTENANCE	47,608	296,831	574,715	277,883	51.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW</u>					
10-63-1100 REGULAR STAFF WAGES		9,413		(9,413)	.0
10-63-1102 OVERTIME		6,733	12,000	5,267	56.1
10-63-1104 RETIREMENT		437	360	(77)	121.4
10-63-1130 FICA/MEDICARE		1,174	918	(256)	127.9
10-63-1150 UNEMPLOYMENT		32	36	4	89.7
10-63-3173 REPAIRS & MAINTENANCE - EQUIPM		1,351	7,500	6,149	18.0
10-63-4110 SUPPLIES		24,925	60,000	35,075	41.5
10-63-4350 SAFETY			10,000	10,000	.0
10-63-4520 VEHICLE FUEL		693		(693)	.0
10-63-4530 VEHICLE & EQUIP AMORTIZATION	2,083	14,583	25,000	10,417	58.3
	<u>2,083</u>	<u>14,583</u>	<u>25,000</u>	<u>10,417</u>	<u>58.3</u>
TOTAL SNOW	2,083	59,342	115,814	56,472	51.2
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	1,776	14,812	22,000	7,188	67.3
10-64-3175 BUILDING REPAIRS & MAINTENANCE	2,787	19,375	15,000	(4,375)	129.2
10-64-3690 MOSQUITO CONTROL	10,000	25,000	30,000	5,000	83.3
10-64-3825 MEALS, MEETINGS AND TRAVEL	9	134	500	366	26.7
10-64-3990 MISCELLANEOUS SERVICES	142	1,153	2,200	1,047	52.4
10-64-4310 OFFICE SUPPLIES	266	1,755	1,500	(255)	117.0
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL			5,000	5,000	.0
10-64-4990 MISC SUPPLIES	150	1,686	2,500	814	67.4
10-64-5001 TORNADO SIRENS		840	2,500	1,660	33.6
	<u>15,130</u>	<u>64,755</u>	<u>81,200</u>	<u>16,445</u>	<u>79.8</u>
TOTAL PUBLIC WORKS OVERHEAD	15,130	64,755	81,200	16,445	79.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	14,240	86,202	105,811	19,609	81.5
10-65-1101 PART-TIME STAFF WAGES	(2,419)	6,105	30,000	23,896	20.4
10-65-1102 OVERTIME	74	1,058	3,000	1,942	35.3
10-65-1104 RETIREMENT	424	2,297	6,441	4,144	35.7
10-65-1130 FICA/MEDICARE	1,656	7,606	10,623	3,017	71.6
10-65-1140 WORKERS COMPENSATION		3,016	6,000	2,984	50.3
10-65-1150 UNEMPLOYMENT	45	208	419	211	49.6
10-65-1160 HEALTH & LIFE INSURANCE	3,439	18,870	40,935	22,065	46.1
10-65-1161 DISABILITY INSURANCE	220	1,292	3,640	2,348	35.5
10-65-3110 UTILITIES	2,109	11,083	17,500	6,417	63.3
10-65-3150 TELEPHONE/PAGERS	361	1,170	2,200	1,030	53.2
10-65-3171 VANDALISM	81	700	5,000	4,300	14.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE	65	2,900	2,500	(400)	116.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	218	10,990	15,163	4,173	72.5
10-65-3175 BUILDING REPAIRS & MAINTENANCE	3,221	8,396	5,000	(3,396)	167.9
10-65-3176 GROUNDS MAINTENANCE	1,680	7,934	10,000	2,066	79.3
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	56	1,948	8,580	6,632	22.7
10-65-3210 INSURANCE AND BONDS		10,487	17,025	6,538	61.6
10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		294	350	56	84.0
10-65-3820 CONTINUING EDUCATION		1,771	1,250	(521)	141.7
10-65-3990 SERVICES		1,446	2,000	554	72.3
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	1,123	13,120	14,125	1,005	92.9
10-65-4350 SAFETY		1,156	10,000	8,844	11.6
10-65-4520 VEHICLE FUEL	1,368	5,952	16,800	10,848	35.4
10-65-4530 VEHICLE & EQUIP AMORTIZATION	243	1,703	2,919	1,216	58.3
10-65-4810 UNIFORMS	(37)	549	825	276	66.6
10-65-4850 UNANTICIPATED EXP/CONTIGENCY	15,000	15,000	10,000	(5,000)	150.0
10-65-4990 SUPPLIES	90	4,067	9,000	4,933	45.2
10-65-6000 TREE CITY USA		3,042	21,200	18,158	14.4
10-65-7990 OTHER SMALL EQUIPMENT	67	1,171	5,000	3,829	23.4
TOTAL PARKS / GREEN SPACE	43,323	231,527	383,305	151,779	60.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	11,147	56,210	326,224	270,014	17.2
10-70-1104 RETIREMENT	334	1,686	19,575	17,889	8.6
10-70-1130 FICA/MEDICARE	848	4,277	24,957	20,680	17.1
10-70-1140 WORKERS COMPENSATION		3,351	8,000	4,649	41.9
10-70-1150 UNEMPLOYMENT	22	112	980	868	11.5
10-70-1160 HEALTH & LIFE INSURANCE	1,732	6,866	43,623	36,757	15.7
10-70-1161 DISABILITY INSURANCE	146	757	6,200	5,443	12.2
10-70-2100 LEGAL FEES		65		(65)	.0
10-70-2400 ENGINEERING	1,775	29,247	40,000	10,753	73.1
10-70-2600 PLANNING SERVICES		13,147	40,000	26,853	32.9
10-70-2980 BUILDING INSPECTIONS & LICENSE		262,271	400,000	137,729	65.6
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	77	428	1,000	572	42.8
10-70-3150 TELEPHONE	257	724	2,500	1,776	29.0
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3177 VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-70-3210 INSURANCE AND BONDS		11,652	18,490	6,838	63.0
10-70-3330 PUBLISHING/COMMUNICATIONS			500	500	.0
10-70-3810 DUES & MEMBERSHIPS			6,500	6,500	.0
10-70-3820 CONTINUING EDUCATION		1,185	3,000	1,815	39.5
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	(6,900)	18,582		(18,582)	.0
10-70-4310 OFFICE SUPPLIES	606	688	750	62	91.7
10-70-4330 COMPUTER SUPPORT			5,300	5,300	.0
10-70-4350 SAFETY			10,000	10,000	.0
10-70-4520 VEHICLE FUEL	15	111	3,780	3,669	2.9
10-70-4530 VEHICLE & EQUIP AMORTIZATION	165	1,155	1,980	825	58.3
10-70-4810 UNIFORMS		281	400	119	70.2
10-70-4987 ECONOMIC DEVELOPMENT	75	972,884	2,068,738	1,095,854	47.0
10-70-4989 TRAIL DEVELOPMENT		15,000	15,000		100.0
10-70-4990 SUPPLIES	52	111		(111)	.0
TOTAL COMMUNITY DEVELOPMENT	10,350	1,400,790	3,051,487	1,650,697	45.9
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS		919,526	3,841,300	2,921,774	23.9
TOTAL TRANSFERS TO OTHER FUNDS		919,526	3,841,300	2,921,774	23.9
TOTAL FUND EXPENDITURES	378,008	4,857,150	12,106,181	7,249,031	40.1
NET REVENUE OVER EXPENDITURES	678,235	3,387,920	(4,845,840)	(8,233,759)	69.9

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND	162,301	
	TOTAL ASSETS		162,301

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	193,776	
	REVENUE OVER EXPENDITURES - YTD	(31,475)	
	BALANCE - CURRENT DATE	162,301	
	TOTAL FUND EQUITY		162,301
	TOTAL LIABILITIES AND EQUITY		162,301

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY		71,968		(71,968)	.0
	TOTAL INTERGOVERNMENTAL		71,968		(71,968)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	633	5,107		(5,107)	.0
11-36-3550	CHANGE IN MARKET VALUE	1,112	1,028		(1,028)	.0
	TOTAL MISCELLANEOUS	1,745	6,135		(6,135)	.0
	TOTAL FUND REVENUE	1,745	78,103		(78,103)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
11-90-9011	TRANSFERS TO OTHER FUNDS		109,578		(109,578)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		109,578		(109,578)	.0
	TOTAL FUND EXPENDITURES		109,578		(109,578)	.0
	NET REVENUE OVER EXPENDITURES	1,745	(31,475)		31,475	.0

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

TRANSPORTATION FUND

ASSETS

12-100000	CASH - COMBINED FUND	3,988,117	
12-115000	ACCOUNTS RECEIVABLE	60,119	
12-115300	CONTRACT RECEIVABLE	24	
TOTAL ASSETS			4,048,259

LIABILITIES AND EQUITY

LIABILITIES

12-202000	ACCOUNTS PAYABLE	(575)	
TOTAL LIABILITIES			(575)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,283,630	
	REVENUE OVER EXPENDITURES - YTD	765,204	
BALANCE - CURRENT DATE		4,048,834	
TOTAL FUND EQUITY			4,048,834
TOTAL LIABILITIES AND EQUITY			4,048,259

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-1000	TRANSPORTATION UTILITY FEE	61,971	369,825		(369,825)	.0
12-34-3000	TRANSPORTATION IMPACT FEE	216,258	369,626		(369,626)	.0
	TOTAL IMPACT FEES	278,229	739,451		(739,451)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	14,473	78,517		(78,517)	.0
12-36-3550	CHANGE IN MARKET VALUE	17,008	15,802		(15,802)	.0
	TOTAL MISCELLANEOUS	31,481	94,319		(94,319)	.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
12-39-1000	TRANSFERS FROM OTHER FUNDS		181,073		(181,073)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		181,073		(181,073)	.0
	TOTAL FUND REVENUE	309,710	1,014,843		(1,014,843)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		TRANSPORTATION FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
12-81-4345	MAILING SERVICE		1,741		(1,741)	.0
	TOTAL ADMINISTRATION		1,741		(1,741)	.0
<u>CR 74 IMPROVEMENTS PROJECT</u>						
12-83-2400	ENGINEERING	4,272	14,731		(14,731)	.0
12-83-7500	CONSTRUCTION	93	232,285	1,663,605	1,431,320	14.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	4,364	247,016	1,663,605	1,416,589	14.9
<u>TRANSFERS TO OTHER FUNDS</u>						
12-90-9010	TRANSFERS TO OTHER FUNDS		882		(882)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		882		(882)	.0
	TOTAL FUND EXPENDITURES	4,364	249,639	1,663,605	1,413,966	15.0
	NET REVENUE OVER EXPENDITURES	305,346	765,204	(1,663,605)	(2,428,809)	46.0

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

PARKS FUND

<u>ASSETS</u>			
13-100000	CASH - COMBINED FUND	363,761	
	TOTAL ASSETS		363,761
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	340,635	
	REVENUE OVER EXPENDITURES - YTD	23,126	
	BALANCE - CURRENT DATE	363,761	
	TOTAL FUND EQUITY		363,761
	TOTAL LIABILITIES AND EQUITY		363,761

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
13-34-7400	PARK IMPACT FEE	24,675	68,462		(68,462)	.0
	TOTAL IMPACT FEES	24,675	68,462		(68,462)	.0
<u>MISCELLANEOUS</u>						
13-36-3500	INTEREST AND DIVIDENDS	1,350	8,453		(8,453)	.0
13-36-3550	CHANGE IN MARKET VALUE	1,835	1,701		(1,701)	.0
	TOTAL MISCELLANEOUS	3,185	10,154		(10,154)	.0
	TOTAL FUND REVENUE	27,860	78,615		(78,615)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
13-90-9010	TRANSFERS TO OTHER FUNDS		55,489		(55,489)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		55,489		(55,489)	.0
	TOTAL FUND EXPENDITURES		55,489		(55,489)	.0
	NET REVENUE OVER EXPENDITURES	27,860	23,126		(23,126)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

PUBLIC FACILITIES FUND

ASSETS

14-100000	CASH – COMBINED FUND		1,487,384	
	TOTAL ASSETS			1,487,384

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
14-290000	FUND BALANCE	1,325,970		
	REVENUE OVER EXPENDITURES - YTD	161,414		
	BALANCE - CURRENT DATE		1,487,384	
	TOTAL FUND EQUITY			1,487,384
	TOTAL LIABILITIES AND EQUITY			1,487,384

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	GENERAL GOVERNMENT IMPACT FEE	166,039	232,703		(232,703)	.0
	TOTAL IMPACT FEES	166,039	232,703		(232,703)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	5,450	31,520		(31,520)	.0
14-36-3550	CHANGE IN MARKET VALUE	6,835	6,343		(6,343)	.0
	TOTAL MISCELLANEOUS	12,284	37,863		(37,863)	.0
	TOTAL FUND REVENUE	178,323	270,566		(270,566)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>TRANSFERS TO OTHER FUNDS</u>						
14-90-9010	TRANSFERS TO OTHER FUNDS		109,152		(109,152)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		109,152		(109,152)	.0
	TOTAL FUND EXPENDITURES		109,152		(109,152)	.0
	NET REVENUE OVER EXPENDITURES	178,323	161,414		(161,414)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

PUBLIC SAFETY FUND

ASSETS			
15-100000	CASH – COMBINED FUND	468,839	
	TOTAL ASSETS		468,839
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	326,838	
	REVENUE OVER EXPENDITURES - YTD	142,002	
	BALANCE - CURRENT DATE	468,839	
	TOTAL FUND EQUITY		468,839
	TOTAL LIABILITIES AND EQUITY		468,839

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
15-32-3000	POLICE IMPACT FEE	135,703	154,430		(154,430)	.0
	TOTAL IMPACT FEES	135,703	154,430		(154,430)	.0
	<u>MISCELLANEOUS</u>					
15-36-3500	INTEREST AND DIVIDENDS	1,676	8,130		(8,130)	.0
15-36-3550	CHANGE IN MARKET VALUE	1,758	1,636		(1,636)	.0
	TOTAL MISCELLANEOUS	3,434	9,767		(9,767)	.0
	TOTAL FUND REVENUE	139,137	164,197		(164,197)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
15-90-9010	TRANSFERS TO OTHER FUNDS		22,195		(22,195)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		22,195		(22,195)	.0
	TOTAL FUND EXPENDITURES		22,195		(22,195)	.0
	NET REVENUE OVER EXPENDITURES	139,137	142,002		(142,002)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

FLEET FUND

<u>ASSETS</u>			
41-100000	CASH - COMBINED FUND	492,122	
TOTAL ASSETS			492,122
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	423,112	
	REVENUE OVER EXPENDITURES - YTD	69,010	
BALANCE - CURRENT DATE		492,122	
TOTAL FUND EQUITY			492,122
TOTAL LIABILITIES AND EQUITY			492,122

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
41-34-2000	FLEET REPLACEMENT REVENUE	6,306	44,144		(44,144)	.0
	TOTAL CHARGES FOR SERVICES	6,306	44,144		(44,144)	.0
<u>MISCELLANEOUS</u>						
41-36-1500	INSURANCE CLAIM PAYMENTS		12,300		(12,300)	.0
41-36-3500	INTEREST AND DIVIDENDS	1,804	10,461		(10,461)	.0
41-36-3550	CHANGE IN MARKET VALUE	2,268	2,105		(2,105)	.0
	TOTAL MISCELLANEOUS	4,072	24,866		(24,866)	.0
	TOTAL FUND REVENUE	10,378	69,010		(69,010)	.0
	NET REVENUE OVER EXPENDITURES	10,378	69,010		(69,010)	.0

TOWN OF SEVERANCE

BALANCE SHEET

JULY 31, 2024

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	11,308,056	
51-115000	ACCOUNTS RECEIVABLE	335,142	
51-115002	MISCELLANEOUS WATER RECEIVABLE	982	
51-115005	PARTS INVENTORY	40,905	
51-115300	CONTRACT RECEIVABLE	364	
51-161000	LAND	294,759	
51-162100	ACCUMULATED DEPRECIATION	(1,718,205)	
51-163000	WATER SYSTEM	9,464,601	
51-164000	EQUIPMENT	181,884	
51-165000	CONSTRUCTION IN PROGRESS	4,596,673	
51-166000	WATER RIGHTS	35,151,374	
51-167000	WATER CAPACITY	4,880,334	
51-168000	BUILDINGS	1,010,077	
51-168500	NISP PROJECT	6,478,677	
	TOTAL ASSETS		72,025,622

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	166,248	
51-205000	RETAINAGE PAYABLE	232,842	
51-212000	ACCRUED COMPENSATED ABSENCES	16,617	
51-222000	HYDRANT METER DEPOSITS	7,000	
	TOTAL LIABILITIES		422,707

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
	UNAPPROPRIATED FUND BALANCE:		
51-290000	RETAINED EARNINGS	65,802,137	
	REVENUE OVER EXPENDITURES - YTD	(1,047,099)	
	BALANCE - CURRENT DATE	64,755,038	
	TOTAL FUND EQUITY		71,603,038
	TOTAL LIABILITIES AND EQUITY		72,025,745

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
51-34-1000	WATER UTILITY	348,234	1,622,822	2,651,353	1,028,531	61.2
	TOTAL CHARGES FOR SERVICES	348,234	1,622,822	2,651,353	1,028,531	61.2
<u>MISCELLANEOUS</u>						
51-36-2000	WATER PIT/METER SET FEE	123	1,503	10,000	8,497	15.0
51-36-3500	INTEREST AND DIVIDENDS	41,802	255,658		(255,658)	.0
51-36-3550	CHANGE IN MARKET VALUE	55,480	51,451		(51,451)	.0
51-36-6500	WATER ACQUISITION FEE	12,050	38,300		(38,300)	.0
51-36-9900	OTHER REVENUES		720		(720)	.0
	TOTAL MISCELLANEOUS	109,455	347,631	10,000	(337,631)	3476.3
<u>LOCAL PLANT INVESTMENT FEES</u>						
51-37-7150	WATER UTILITY IMPACT FEE		16,975		(16,975)	.0
	TOTAL LOCAL PLANT INVESTMENT FEES		16,975		(16,975)	.0
	TOTAL FUND REVENUE	457,688	1,987,429	2,661,353	673,924	74.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
51-81-1100	REGULAR STAFF WAGES	2,539	17,770	33,003	15,233	53.8
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	76	526	1,987	1,461	26.5
51-81-1130	FICA/MEDICARE	184	1,294	2,542	1,248	50.9
51-81-1140	WORKERS COMPENSATION		670	1,000	330	67.0
51-81-1150	UNEMPLOYMENT	5	35	101	66	35.1
51-81-1160	HEALTH & LIFE INSURANCE	600	4,199	7,199	3,000	58.3
51-81-1161	DISABILITY INSURANCE	54	328	760	432	43.2
51-81-3162	CC FEES	1,899	13,796	25,000	11,204	55.2
51-81-3320	PRINTING	75	868	2,500	1,632	34.7
51-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
51-81-4345	MAILING SERVICE	910	9,296	18,000	8,704	51.7
51-81-7000	CAPITAL OUTLAY	8,423	8,423		(8,423)	.0
TOTAL ADMINISTRATION		14,766	57,206	95,292	38,086	60.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	22,453	159,042	316,971	157,929	50.2
51-82-1102 OVERTIME	91	2,847	5,000	2,153	56.9
51-82-1104 RETIREMENT	799	5,355	19,175	13,820	27.9
51-82-1130 FICA/MEDICARE	1,642	11,940	24,637	12,697	48.5
51-82-1140 WORKERS COMPENSATION		3,853	6,000	2,147	64.2
51-82-1150 UNEMPLOYMENT	45	324	973	649	33.3
51-82-1160 HEALTH & LIFE INSURANCE	3,678	23,894	53,840	29,946	44.4
51-82-1161 DISABILITY INSURANCE	424	2,437	6,015	3,578	40.5
51-82-2100 LEGAL FEES	624	995	20,000	19,006	5.0
51-82-2400 ENGINEERING	2,474	14,375	10,000	(4,375)	143.8
51-82-2410 WATER SYSTEM IMPROVE. PERMIT		568	500	(68)	113.7
51-82-2900 OTHER PROFESSIONAL FEES	750	5,250	12,000	6,750	43.8
51-82-3110 UTILITIES	1,226	8,712	17,500	8,788	49.8
51-82-3150 TELEPHONE	390	1,327	2,500	1,173	53.1
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	39	4,990	7,663	2,672	65.1
51-82-3175 BUILDING REPAIRS & MAINTENANCE	76	501	2,000	1,499	25.1
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	56	3,386	6,330	2,944	53.5
51-82-3178 SYSTEM REPAIR & MAINTENANCE		13,204	30,000	16,796	44.0
51-82-3200 SAMPLING/TESTING	(	238)	3,500	3,738	(6.8)
51-82-3210 INSURANCE AND BONDS		15,730	18,250	2,520	86.2
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	224	519	500	(19)	103.8
51-82-3820 CONTINUING EDUCATION		830	2,000	1,170	41.5
51-82-3990 OTHER SERVICES	234	1,471	12,000	10,529	12.3
51-82-4120 WATER SYSTEM SUPPLIES		451	8,000	7,549	5.6
51-82-4130 METER SET SUPPLIES	3,438	27,323	65,000	37,677	42.0
51-82-4310 OFFICE SUPPLIES		45		(45)	.0
51-82-4320 COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
51-82-4330 COMPUTER SUPPORT & MAINTENANCE	1,513	12,891	15,060	2,169	85.6
51-82-4350 SAFETY		184		(184)	.0
51-82-4520 VEHICLE FUEL	357	3,525	15,550	12,025	22.7
51-82-4530 VEHICLE & EQUIP AMORTIZATION	147	1,032	1,769	737	58.3
51-82-4810 UNIFORMS	166	572	750	178	76.2
51-82-4850 UNANTICIPATED EXP/CONTINGENCY		19,047	20,000	953	95.2
51-82-4990 MISCELLANEOUS SUPPLIES	357	3,257	1,000	(2,257)	325.7
51-82-4995 WATER TREATMENT & DISTRIBUTION	143,794	583,537	1,100,000	516,463	53.1
51-82-4997 WATER SHARE ASSESSMENTS		25,889	125,000	99,111	20.7
51-82-7000 CAPITAL OUTLAY	783	783		(783)	.0
51-82-7990 OTHER SMALL EQUIPMENT		186	2,500	2,315	7.4
51-82-8200 ADMIN OVERHEAD ALLOCATION	8,903	83,387	137,840	54,453	60.5
TOTAL WATER OPERATIONS	194,683	1,044,712	2,073,822	1,029,111	50.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>WATER CAPITAL</u>					
51-83-2100	LEGAL FEES			5,000	5,000	.0
51-83-2400	ENGINEERING		38,368	75,000	36,632	51.2
51-83-7000	CAPITAL OUTLAY			130,000	130,000	.0
51-83-7500	CONSTRUCTION	173,150	495,532	1,538,400	1,042,868	32.2
51-83-7550	VEHICLES		33,428	34,000	573	98.3
	TOTAL WATER CAPITAL	173,150	567,328	1,782,400	1,215,072	31.8
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7540	NORTHERN INTEGRATED SUPPLY		1,365,000	1,673,500	308,500	81.6
	TOTAL LOCAL PLANT INVESTMENT EXPENS		1,365,000	1,673,500	308,500	81.6
	<u>TRANSFERS TO OTHER FUNDS</u>					
51-90-9010	TRANSFERS TO OTHER FUNDS		282		(282)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		282		(282)	.0
	TOTAL FUND EXPENDITURES	382,598	3,034,527	5,625,014	2,590,487	54.0
	NET REVENUE OVER EXPENDITURES	75,090	(1,047,099)	(2,963,661)	(1,916,562)	(35.3)

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	13,175,137	
52-115000	ACCOUNTS RECEIVABLE	121,796	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-115300	CONTRACT RECEIVABLE	18	
52-162100	ACCUMULATED DEPRECIATION	(3,965,434)	
52-163000	SEWER SYSTEM	18,553,512	
52-164000	EQUIPMENT	173,233	
52-165000	CONSTRUCTION IN PROGRESS	111,005	
52-168000	BUILDINGS	653,477	
	TOTAL ASSETS		28,984,462

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	128,279	
52-212000	ACCRUED COMPENSATED ABSENCES	15,884	
	TOTAL LIABILITIES		144,163

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	27,896,803	
	REVENUE OVER EXPENDITURES - YTD	943,496	
	BALANCE - CURRENT DATE	28,840,299	
	TOTAL FUND EQUITY		28,840,299
	TOTAL LIABILITIES AND EQUITY		28,984,462

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
52-34-1000	WASTEWATER UTILITY	130,497	890,550	1,476,289	585,739	60.3
	TOTAL CHARGES FOR SERVICES	130,497	890,550	1,476,289	585,739	60.3
<u>MISCELLANEOUS</u>						
52-36-3500	INTEREST AND DIVIDENDS	48,415	285,417		(285,417)	.0
52-36-3550	CHANGE IN MARKET VALUE	61,905	57,440		(57,440)	.0
	TOTAL MISCELLANEOUS	110,321	342,856		(342,856)	.0
<u>WASTEWATER PLANT INVEST. FEE</u>						
52-38-7100	WASTEWATER UTILITY IMPACT FEE	221,940	568,588		(568,588)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	221,940	568,588		(568,588)	.0
	TOTAL FUND REVENUE	462,758	1,801,994	1,476,289	(325,705)	122.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
WASTEWATER ADMINISTRATION						
52-81-1100	REGULAR STAFF WAGES	1,485	10,394	19,305	8,911	53.8
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	45	308	1,163	855	26.5
52-81-1130	FICA/MEDICARE	109	762	1,488	726	51.2
52-81-1140	WORKERS COMPENSATION		391	500	109	78.2
52-81-1150	UNEMPLOYMENT	3	21	60	39	34.8
52-81-1160	HEALTH & LIFE INSURANCE	343	2,398	4,112	1,714	58.3
52-81-1161	DISABILITY INSURANCE	32	190	445	255	42.8
52-81-3162	CC FEES	1,899	13,796	25,000	11,204	55.2
52-81-3320	PRINTING	25	770	2,500	1,730	30.8
52-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
52-81-4345	MAILING SERVICE	910	6,479	12,000	5,521	54.0
TOTAL WASTEWATER ADMINISTRATION		4,850	35,511	69,698	34,187	51.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	20,733	144,520	283,912	139,392	50.9
52-82-1102 OVERTIME	91	2,575	3,000	425	85.8
52-82-1104 RETIREMENT	748	4,989	17,131	12,142	29.1
52-82-1130 FICA/MEDICARE	1,519	10,853	21,955	11,102	49.4
52-82-1140 WORKERS COMPENSATION		3,518	6,000	2,482	58.6
52-82-1150 UNEMPLOYMENT	42	294	867	573	33.9
52-82-1160 HEALTH & LIFE INSURANCE	3,400	22,252	49,242	26,990	45.2
52-82-1161 DISABILITY INSURANCE	390	2,247	5,395	3,148	41.7
52-82-2100 LEGAL FEES			20,000	20,000	.0
52-82-2400 ENGINEERING	239	239	15,000	14,761	1.6
52-82-2410 DISCHARGE PERMIT FEES			2,000	2,000	.0
52-82-2900 OTHER PROFESSIONAL FEES	750	6,668	10,000	3,332	66.7
52-82-3110 UTILITIES	4,212	22,714	60,000	37,286	37.9
52-82-3150 TELEPHONE	372	1,240	2,350	1,110	52.8
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	39	5,075	6,163	1,088	82.4
52-82-3177 VEHICLE REPAIRS & MAINTENANCE	56	2,362	5,430	3,068	43.5
52-82-3178 SYSTEM REPAIR & MAINTENANCE	254	5,018	50,000	44,982	10.0
52-82-3200 SAMPLING/TESTING	512	3,036	6,500	3,465	46.7
52-82-3210 INSURANCE AND BONDS		13,594	18,250	4,656	74.5
52-82-3290 OTHER TREATMENT COSTS	21,299	165,768	325,000	159,232	51.0
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	224	1,499	1,500	1	99.9
52-82-3820 CONTINUING EDUCATION		690	1,500	810	46.0
52-82-3990 OTHER SERVICES	114	1,351	8,000	6,649	16.9
52-82-4120 SYSTEM SUPPLIES			20,000	20,000	.0
52-82-4320 COMPUTER REPLACE./AUDIO VISUAL		1,291	4,000	2,709	32.3
52-82-4330 COMPUTER SUPPORT & MAINTENANCE	1,513	11,742	15,060	3,318	78.0
52-82-4520 VEHICLE FUEL	357	3,476	15,550	12,074	22.4
52-82-4530 VEHICLE & EQUIP AMORTIZATION	147	1,032	1,769	737	58.3
52-82-4810 UNIFORMS	166	572	750	178	76.2
52-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
52-82-4990 MISCELLANEOUS SUPPLIES	452	1,278	5,000	3,722	25.6
52-82-7000 CAPITAL OUTLAY	205	205		(205)	.0
52-82-8200 ADMIN OVERHEAD ALLOCATION	7,694	72,063	119,119	47,056	60.5
TOTAL WASTEWATER OPERATIONS	65,526	512,160	1,120,442	608,282	45.7
<u>WASTEWATER CAPITAL</u>					
52-83-7000 CAPITAL OUTLAY			5,000	5,000	.0
52-83-7500 CONSTRUCTION		98,659	238,995	140,336	41.3
52-83-7550 VEHICLES		33,428	34,000	573	98.3
TOTAL WASTEWATER CAPITAL		132,086	277,995	145,909	47.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-2100	LEGAL FEES			15,000	15,000	.0
52-84-7500	CONSTRUCTION	124,215	133,644	2,500,000	2,366,357	5.4
52-84-7530	PROFESSIONAL SERVICES		5,239	500,000	494,761	1.1
52-84-7550	SYSTEM IMPROVEMENTS	29,369	29,369	95,000	65,631	30.9
52-84-7580	EQUIPMENT		10,208	12,000	1,792	85.1
	TOTAL WASTEWATER INVESTMENT EXPEN	153,584	178,459	3,122,000	2,943,541	5.7
	<u>OTHER PLANT INVESTMENT EXPENSE</u>					
52-85-4996	OTHER PLANT INVESTMENT EXPENSE			5,000,000	5,000,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN			5,000,000	5,000,000	.0
	<u>TRANSFERS TO OTHER FUNDS</u>					
52-90-9010	TRANSFERS TO OTHER FUNDS		282		(282)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		282		(282)	.0
	TOTAL FUND EXPENDITURES	223,960	858,498	9,590,135	8,731,637	9.0
	NET REVENUE OVER EXPENDITURES	238,798	943,496	(8,113,846)	(9,057,343)	11.6

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,687,774	
53-115000	ACCOUNTS RECEIVABLE	22,965	
53-115300	CONTRACT RECEIVABLE	9	
53-162100	ACCUMULATED DEPRECIATION	(1,050,412)	
53-163000	STORM DRAINAGE SYSTEM	9,750,163	
53-164000	VEHICLES & EQUIPMENT	86,490	
	TOTAL ASSETS		10,496,989

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	30	
53-212000	ACCRUED COMPENSATED ABSENCES	5,620	
	TOTAL LIABILITIES		5,650

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	6,218,727	
	REVENUE OVER EXPENDITURES - YTD	158,933	
	BALANCE - CURRENT DATE	6,377,659	
	TOTAL FUND EQUITY		10,491,339
	TOTAL LIABILITIES AND EQUITY		10,496,989

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>STORMWATER SYSTEM INVEST. FEE</u>					
53-32-3000	STORMWATER UTILITY IMPACT FEE		3,000		(3,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE		3,000		(3,000)	.0
<u>CHARGES FOR SERVICES</u>						
53-34-1000	STORMWATER UTILITY FEE	24,093	161,460	244,384	82,924	66.1
	TOTAL CHARGES FOR SERVICES	24,093	161,460	244,384	82,924	66.1
<u>MISCELLANEOUS</u>						
53-36-3500	INTEREST AND DIVIDENDS	6,211	36,944		(36,944)	.0
53-36-3550	CHANGE IN MARKET VALUE	8,014	7,435		(7,435)	.0
	TOTAL MISCELLANEOUS	14,225	44,379		(44,379)	.0
	TOTAL FUND REVENUE	38,318	208,839	244,384	35,545	85.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
53-81-1100	REGULAR STAFF WAGES	647	4,528	8,410	3,882	53.8
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	19	134	508	374	26.5
53-81-1130	FICA/MEDICARE	49	346	650	304	53.3
53-81-1140	WORKERS COMPENSATION		168	500	332	33.5
53-81-1150	UNEMPLOYMENT	1	9	27	18	33.7
53-81-1160	HEALTH & LIFE INSURANCE	128	895	1,536	641	58.3
53-81-1161	DISABILITY INSURANCE	14	79	195	116	40.5
53-81-3320	PRINTING		469	2,000	1,531	23.4
53-81-4330	COMPUTER SUPPORT AND MAINT			1,100	1,100	.0
53-81-4345	MAILING SERVICE		1,272		(1,272)	.0
TOTAL ADMINISTRATION		859	7,901	15,001	7,100	52.7
STORMWATER OPERATIONS						
53-82-1100	REGULAR STAFF WAGES	3,607	26,352	48,391	22,039	54.5
53-82-1102	OVERTIME	20	923	800	(123)	115.3
53-82-1104	RETIREMENT	108	703	2,927	2,224	24.0
53-82-1130	FICA/MEDICARE	252	1,956	3,764	1,808	52.0
53-82-1140	WORKERS COMPENSATION		670	2,000	1,330	33.5
53-82-1150	UNEMPLOYMENT	7	54	148	94	36.8
53-82-1160	HEALTH & LIFE INSURANCE	836	5,343	9,756	4,413	54.8
53-82-1161	DISABILITY INSURANCE	73	353	980	627	36.0
53-82-2410	STORMWATER PERMITS			500	500	.0
53-82-3150	TELEPHONE	2,223	2,391	650	(1,741)	367.9
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM		2,972	6,000	3,028	49.5
53-82-3210	INSURANCE AND BONDS		2,913	6,500	3,587	44.8
53-82-4520	VEHICLE FUEL	147	764	1,000	236	76.4
53-82-4530	VEHICLE & EQUIP AMORTIZATION			12,500	12,500	.0
53-82-4810	UNIFORMS	83	133	100	(33)	133.0
53-82-8100	INTERFUND LOAN - PRINCIPAL			7,605	7,605	.0
53-82-8101	INTERFUND LOAN - INTEREST		4,191	1,344	(2,847)	311.9
53-82-8200	ADMIN OVERHEAD ALLOCATION	1,649	15,442	24,281	8,839	63.6
TOTAL STORMWATER OPERATIONS		9,005	65,160	129,246	64,086	50.4
STORMWATER CAPITAL						
53-83-7000	CAPITAL OUTLAY			2,500	2,500	.0
TOTAL STORMWATER CAPITAL				2,500	2,500	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TRANSFERS TO OTHER FUNDS</u>					
53-90-9010	TRANSFERS TO OTHER FUNDS		(23,154)		23,154	.0
	TOTAL TRANSFERS TO OTHER FUNDS		(23,154)		23,154	.0
	TOTAL FUND EXPENDITURES	9,864	49,907	146,747	96,840	34.0
	NET REVENUE OVER EXPENDITURES	28,454	158,933	97,637	(61,296)	162.8

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	(779,667)	
	TOTAL ASSETS		(779,667)

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	8,109	
75-205000	RETAINAGE PAYABLE	39,816	
	TOTAL LIABILITIES		47,925

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	15,212	
	REVENUE OVER EXPENDITURES - YTD	(842,804)	
	BALANCE - CURRENT DATE	(827,592)	
	TOTAL FUND EQUITY		(827,592)
	TOTAL LIABILITIES AND EQUITY		(779,667)

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TRANSFERS FROM OTHER FUNDS</u>					
75-39-1000	TRANSFERS FROM OTHER FUNDS		1,046,481	3,841,300	2,794,819	27.2
	TOTAL TRANSFERS FROM OTHER FUNDS		1,046,481	3,841,300	2,794,819	27.2
	TOTAL FUND REVENUE		1,046,481	3,841,300	2,794,819	27.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
LEGISLATIVE - CIP						
75-41-7000	CAPITAL OUTLY	60,670	60,670	55,000	(5,670)	110.3
	TOTAL LEGISLATIVE - CIP	60,670	60,670	55,000	(5,670)	110.3
JUDICIAL - CIP						
75-43-7000	CAPITAL OUTLAY			20,000	20,000	.0
	TOTAL JUDICIAL - CIP			20,000	20,000	.0
ADMINISTRATION - CIP						
75-44-2990	OTHER PROFESSIONAL FEES			75,000	75,000	.0
75-44-5570	CONSERVATION			10,000	10,000	.0
75-44-7000	CAPITAL OUTLAY	30,351	50,881	354,517	303,636	14.4
75-44-7500	CONSTRUCTION			105,000	105,000	.0
75-44-7750	ROW	934	934	15,000	14,066	6.2
	TOTAL ADMINISTRATION - CIP	31,285	51,815	559,517	507,702	9.3
FINANCE - CIP						
75-45-2990	OTHER PROFESSIONAL FEES			20,000	20,000	.0
75-45-7000	CAPITAL OUTLAY	29,895	113,504	255,000	141,496	44.5
	TOTAL FINANCE - CIP	29,895	113,504	275,000	161,496	41.3
PUBLIC SAFETY - CIP						
75-51-2100	LEGAL FEES		2,633		(2,633)	.0
75-51-2400	ENGINEERING		65,884		(65,884)	.0
75-51-7500	CONSTRUCTION	357,376	850,031		(850,031)	.0
75-51-7550	VEHICLES		71,919	409,400	337,481	17.6
	TOTAL PUBLIC SAFETY - CIP	357,376	990,467	409,400	(581,067)	241.9
STREETS/MAINTENANCE - CIP						
75-61-7000	CAPITAL OUTLAY	988	115,463	1,738,000	1,622,537	6.6
75-61-7500	CONSTRUCTION			420,000	420,000	.0
75-61-7550	VEHICLES		296,159		(296,159)	.0
	TOTAL STREETS/MAINTENANCE - CIP	988	411,622	2,158,000	1,746,378	19.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW - CIP</u>						
75-63-7000	CAPITAL OUTLAY			25,000	25,000	.0
	TOTAL SNOW - CIP			25,000	25,000	.0
<u>PUBLIC WORKS OVERHEAD - CIP</u>						
75-64-7000	CAPITAL OUTLAY	157	43,138	117,427	74,289	36.7
75-64-7500	CONSTRUCTION			75,000	75,000	.0
	TOTAL PUBLIC WORKS OVERHEAD - CIP	157	43,138	192,427	149,289	22.4
<u>PARKS/GREEN SPACE - CIP</u>						
75-65-2100	LEGAL FEES		527	(	527)	.0
75-65-7000	CAPITAL OUTLAY	2,271	217,543	73,200	(144,343)	297.2
75-65-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL PARKS/GREEN SPACE - CIP	2,271	218,070	493,200	275,130	44.2
<u>COMMUNITY DEVELOPMENT - CIP</u>						
75-70-2400	ENGINEERING			50,000	50,000	.0
75-70-7500	CONSTRUCTION			550,000	550,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			600,000	600,000	.0
	TOTAL FUND EXPENDITURES	482,642	1,889,285	4,787,544	2,898,259	39.5
	NET REVENUE OVER EXPENDITURES	(482,642)	(842,804)	(946,244)	(103,440)	(89.1)

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	2,423,785	
80-161000	LAND	1,645,621	
80-162000	BUILDINGS	2,711,279	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	38,224,189	
80-164000	MACHINERY AND EQUIPMENT	1,548,340	
80-165000	VEHICLES	1,307,865	
80-169999	ACCUMULATED DEPRECIATION	(8,906,902)	
TOTAL ASSETS			38,954,177

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	38,954,177	
TOTAL FUND EQUITY			38,954,177
TOTAL LIABILITIES AND EQUITY			38,954,177

TOWN OF SEVERANCE
BALANCE SHEET
JULY 31, 2024

GENERAL LONG-TERM DEBT GROUP

ASSETS			
90-170000	AMOUNT TO BE PROVIDED	153,367	
	TOTAL ASSETS		153,367
LIABILITIES AND EQUITY			
LIABILITIES			
90-250000	ACCRUED LEAVE	152,484	
90-252000	CAPITAL LEASE PAYABLE	883	
	TOTAL LIABILITIES		153,367
	TOTAL LIABILITIES AND EQUITY		153,367

Issued Permits by Permit Type

Severance

07/01/2024 - 07/31/2024

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	15	\$6,102,314.51	\$577,902.86
Subtotals:	15	\$6,102,314.51	\$577,902.86

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	2	\$26,600.00	\$818.80
Air Conditioner - Residential	1	\$6,281.83	\$213.07

Issued Permits by Permit Type

Severance

07/01/2024 - 07/31/2024

Furnace Replacement - Residential	1	\$4,719.55	\$184.95
Replacement Windows - Residential	4	\$72,738.00	\$1,709.28
Residential Roof - Asphalt	1	\$17,065.72	\$397.18
Residential Roof - Other	2	\$26,266.17	\$652.79
Water Heater - Residential	1	\$712.05	\$102.82
Subtotals:	12	\$154,383.32	\$4,078.89

Totals:	27	\$6,256,697.83	\$581,981.75
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Revenue Type Summary

Period: 6/1/2024 - 6/30/2024
Created by: SARAH JACOBSEN on 7/8/2024 8:17:50 AM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Payment Amounts by Type

Type	Amount
COURT COSTS	\$330.00
FINES	\$5,520.00
FTA/FTP FINE	\$25.00
SUR-CHARGE	\$800.00
Payments Total	\$6,675.00

Revenue Summary

Period: 6/1/2024 - 6/30/2024
Created by: SARAH JACOBSEN on 7/8/2024 8:17:19 AM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Docket #	Total Fines	Restitution	Total Payments
D2400092	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/24/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

Docket #	Total Fines	Restitution	Total Payments
D2400107	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/22/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

Docket #	Total Fines	Restitution	Total Payments
D2381	\$75.00	\$0.00	\$75.00

Payment Details

Date	Amount	Type	Notes
6/7/2024	\$75.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$25.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2382	\$75.00	\$0.00	\$75.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$75.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$25.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400099	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/11/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400010	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$170.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$120.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2361	\$150.00	\$0.00	\$150.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$150.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$100.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400066	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/5/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400088	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/16/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2122	\$225.00	\$0.00	\$225.00

Payment Details

Date	Amount	Type	Notes
6/11/2024	\$225.00	CHECK (#1731)	Full payment from Collections

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$150.00
FTA/FTP FINE	\$25.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400105	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/15/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400094	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/26/2024	\$170.00	CHECK (#22-068016030)	Money Order

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400102	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/26/2024	\$170.00	CHECK (#6810)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2378	\$75.00	\$0.00	\$75.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$75.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$25.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400097	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/11/2024	\$170.00	CHECK (#1280)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400106	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/14/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2320	\$150.00	\$0.00	\$150.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$150.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00



Docket #	Total Fines	Restitution	Total Payments
D2400096	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/21/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400103	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/18/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400087	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/13/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2291	\$100.00	\$0.00	\$100.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$100.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$50.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400062	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/11/2024	\$170.00	CHECK (#2679)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400091	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/14/2024	\$170.00	CHECK (#2595)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400022	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400108	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/13/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400085	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/7/2024	\$170.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400093	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/3/2024	\$170.00	CREDIT CARD	paid by Nga Reh, 3018 Sunset Dr., Evans, CO 80620, timo61689@gmail.com

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400101	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/22/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400098	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/19/2024	\$170.00	CHECK (#1594)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400015	\$200.00	\$0.00	\$200.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$200.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2926	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/25/2024	\$170.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2337	\$200.00	\$0.00	\$200.00

Payment Details

Date	Amount	Type	Notes
6/2/2024	\$200.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2742	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$170.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2743	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2798	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/18/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400124	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/28/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400090	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/11/2024	\$170.00	CHECK (#482601998)	Wells Fargo Cashier's Check

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2335	\$75.00	\$0.00	\$75.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$75.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$25.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400104	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
6/28/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400060	\$320.00	\$0.00	\$320.00

Payment Details

Date	Amount	Type	Notes
6/4/2024	\$320.00	CHECK (#2521)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$300.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2292	\$100.00	\$0.00	\$100.00

Payment Details

Date	Amount	Type	Notes
6/6/2024	\$100.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$50.00
SUR-CHARGE	\$20.00

Fines Paid by Description

Description	Amount
ADMINISTRATIVE FEE	\$0.00
BENCH WARRANT	\$0.00
COMMUNITY SERVICE	\$0.00
CONTEMPT	\$0.00
COURT COSTS	\$330.00
DEFAULT FEE	\$0.00
FINES	\$5,520.00
FTA/FTP FINE	\$25.00
LATE FEE	\$0.00
OJW	\$0.00
OVERPAYMENT	\$0.00
RESTITUTION	\$0.00
RESTITUTION (LOCKED)	\$0.00
RETURNED PAYMENT FEE	\$0.00
STATE ASSESSMENT	\$0.00
SUMMONS	\$0.00
SUR-CHARGE	\$800.00
WARNING LETTER	\$0.00
Total Fees	\$6,675.00
Over Charged Amount	\$0.00
Total Paid	\$6,675.00

Fines Paid by Pay Method

Description	Amount
CASH	\$1,305.00
CHECK	\$1,735.00
CREDIT CARD	\$3,635.00

Overpaid Cases

Case	OverPaid
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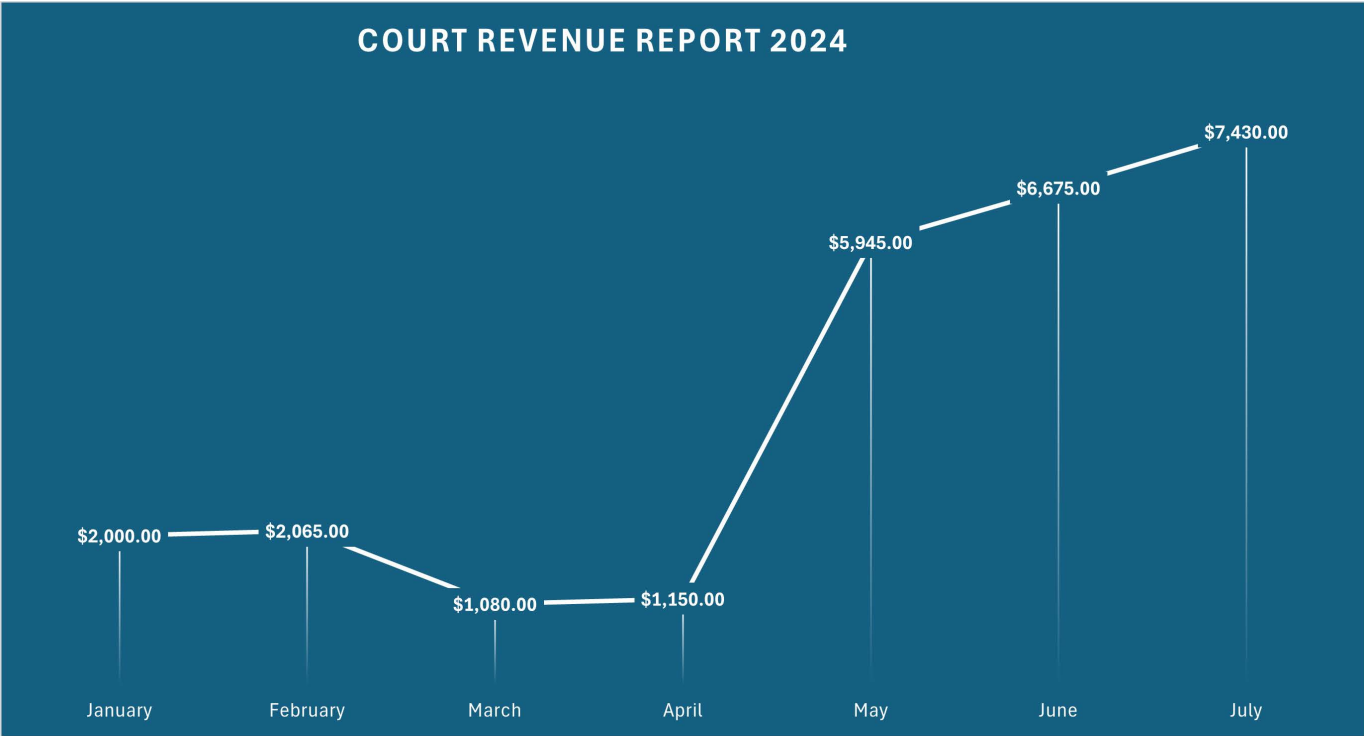
Revenue Type Summary

Period: 7/1/2024 - 7/31/2024
Created by: SARAH JACOBSEN on 8/12/2024 9:24:39 AM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Payment Amounts by Type

Type	Amount
COURT COSTS	\$330.00
FINES	\$6,300.00
SUR-CHARGE	\$800.00
Payments Total	\$7,430.00



Revenue Summary

Period: 7/1/2024 - 7/31/2024
Created by: SARAH JACOBSEN on 8/12/2024 9:23:29 AM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Docket #	Total Fines	Restitution	Total Payments
D2400131	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/15/2024	\$170.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

Docket #	Total Fines	Restitution	Total Payments
D2400143	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/25/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

Docket #	Total Fines	Restitution	Total Payments
D2400086	\$200.00	\$0.00	\$200.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$200.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400147	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/9/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400138	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/29/2024	\$170.00	CHECK (#122)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400169	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/30/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2745	\$100.00	\$0.00	\$100.00

Payment Details

Date	Amount	Type	Notes
7/23/2024	\$100.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$50.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2875	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/22/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400063	\$220.00	\$0.00	\$220.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$220.00	CHECK (#1153)	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$170.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2933	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/28/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400068	\$220.00	\$0.00	\$220.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$220.00	CHECK (#1052)	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$170.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400152	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/15/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400130	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/18/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2747	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/2/2024	\$170.00	CHECK (#114)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400161	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/29/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400134	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/11/2024	\$170.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400111	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/11/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400055	\$150.00	\$0.00	\$150.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$150.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$100.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2748	\$270.00	\$0.00	\$270.00

Payment Details

Date	Amount	Type	Notes
7/8/2024	\$270.00	CHECK (#2523)	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$250.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400070	\$250.00	\$0.00	\$250.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$250.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$200.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400158	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/24/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400127	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/9/2024	\$170.00	CHECK (#558)	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400112	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/11/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400041	\$220.00	\$0.00	\$100.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$100.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$170.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400038	\$150.00	\$0.00	\$150.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$150.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$100.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400058	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$170.00	CHECK (#7644)	

Fines/Fees Details

Fine / Fee	Amount
COURT COSTS	\$30.00
FINES	\$120.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400056	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/11/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400145	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/24/2024	\$170.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400121	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/25/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400141	\$320.00	\$0.00	\$320.00

Payment Details

Date	Amount	Type	Notes
7/25/2024	\$320.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$300.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400148	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/14/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400067	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$170.00	CASH	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2746	\$50.00	\$0.00	\$50.00

Payment Details

Date	Amount	Type	Notes
7/2/2024	\$50.00	CHECK (#5294)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$50.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400051	\$250.00	\$0.00	\$250.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$250.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$200.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2901	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/19/2024	\$170.00	CHECK (#1051)	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400135	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/9/2024	\$170.00	CASH	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400153	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/19/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400109	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/22/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

[REDACTED]

Docket #	Total Fines	Restitution	Total Payments
D2400069	\$220.00	\$0.00	\$220.00

Payment Details

Date	Amount	Type	Notes
7/12/2024	\$220.00	CREDIT CARD	

Fines/Fees Details

Fine/Fee	Amount
COURT COSTS	\$30.00
FINES	\$170.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400128	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/18/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400129	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/16/2024	\$170.00	CHECK (#1057)	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00



Docket #	Total Fines	Restitution	Total Payments
D2400133	\$170.00	\$0.00	\$170.00

Payment Details

Date	Amount	Type	Notes
7/3/2024	\$170.00	CREDIT CARD	

Fines/Fees Details

Fine / Fee	Amount
FINES	\$150.00
SUR-CHARGE	\$20.00

Fines Paid by Description

Description	Amount
ADMINISTRATIVE FEE	\$0.00
BENCH WARRANT	\$0.00
COMMUNITY SERVICE	\$0.00
CONTEMPT	\$0.00
COURT COSTS	\$330.00
DEFAULT FEE	\$0.00
FINES	\$6,300.00
FTA/FTP FINE	\$0.00
LATE FEE	\$0.00
OJW	\$0.00
OVERPAYMENT	\$0.00
RESTITUTION	\$0.00
RESTITUTION (LOCKED)	\$0.00
RETURNED PAYMENT FEE	\$0.00
STATE ASSESSMENT	\$0.00
SUMMONS	\$0.00
SUR-CHARGE	\$800.00
WARNING LETTER	\$0.00
Total Fees	\$7,530.00
Over Charged Amount	\$0.00
Total Paid	\$7,430.00

Fines Paid by Pay Method

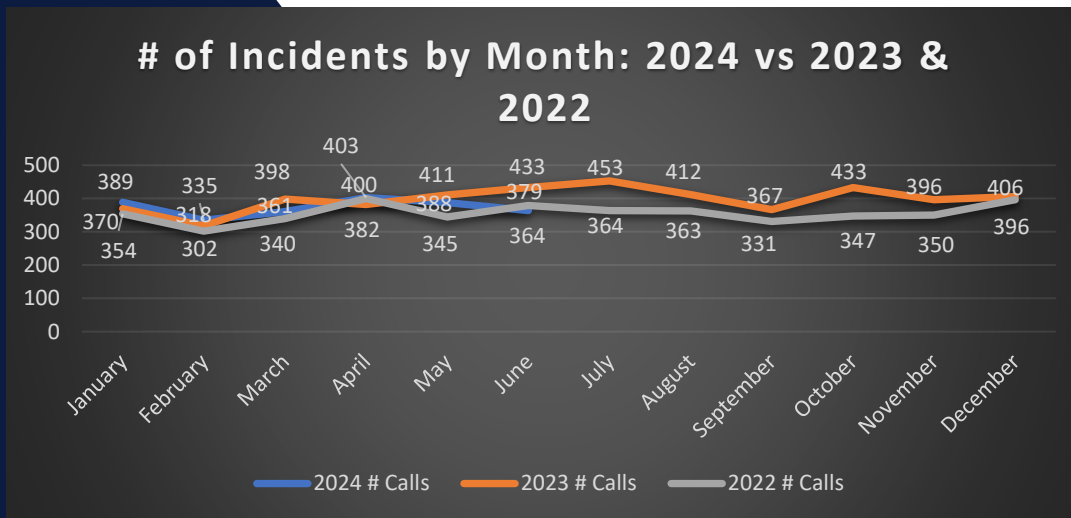
Description	Amount
CASH	\$850.00
CHECK	\$1,780.00
CREDIT CARD	\$4,800.00

Overpaid Cases

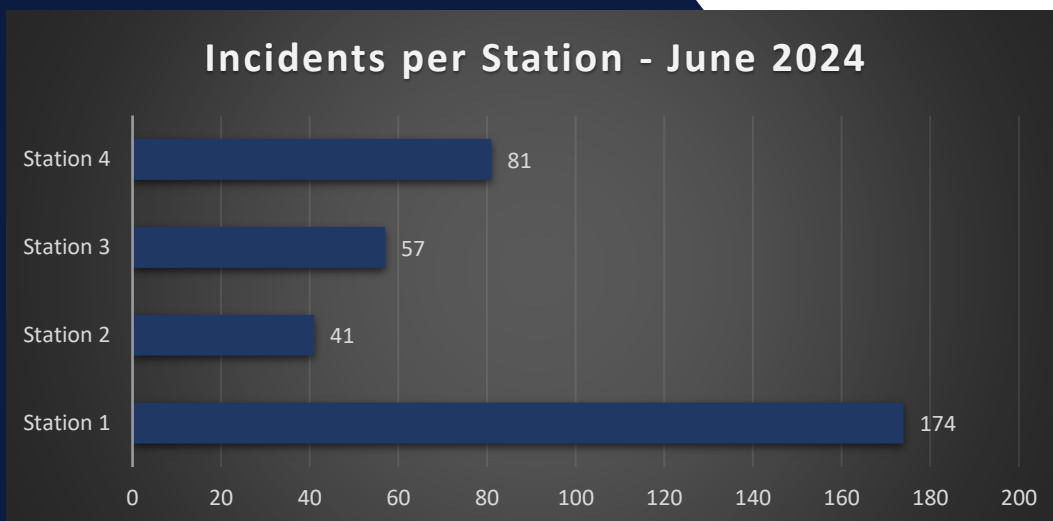
Case	OverPaid
------	----------

MAJOR INCIDENT TYPE	# INCIDENTS								
	Jan	Feb	March	April	May	June	YTD 2024	YTD 2023	YTD 2022
Fires	5	5	2	9	7	6	34	40	55
Overpressure rupture, explosion, overhear - no fire	0	0	2	1	1	0	4	1	2
Rescue & Emergency Medical Service	231	227	238	262	268	216	1442	1396	1388
Hazardous Condition (No Fire)	11	6	8	7	7	6	45	61	40
Service Call	44	28	38	51	27	35	223	369	174
Good Intent Call	42	28	42	33	42	42	229	242	285
False Alarm & False Call	55	41	31	40	35	59	261	202	174
Severe Weather & Natural Disaster	0	0	0	0	1	0	1	1	0
Special Incidents	1	0	0	0	0	0	1	0	2
TOTAL	389	335	361	403	388	364	2240	2312	2120
Mutual Aid/Auto Aid Given	8	1	5	7	13	9	43	56	97
Mutual Aid/Auto Aid Received	2	4	1	2	3	1	13	33	31

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.



This chart illustrates the calls for service by month relative to the past years.



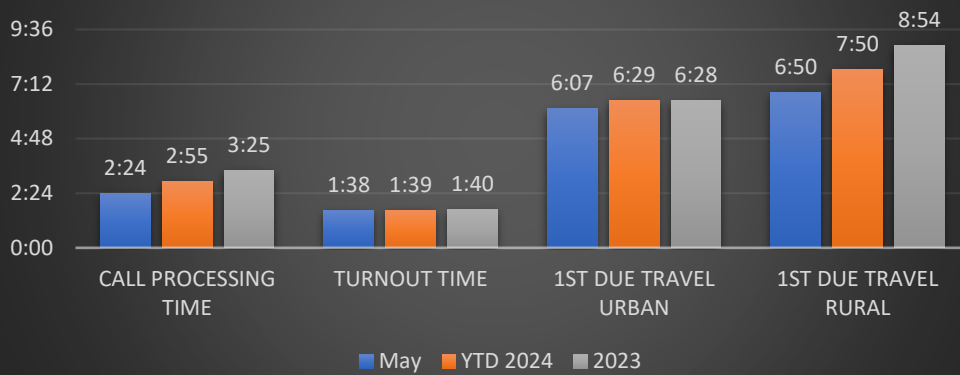
WSFR tracks incidents by the location of the incident based on which station is the closest.



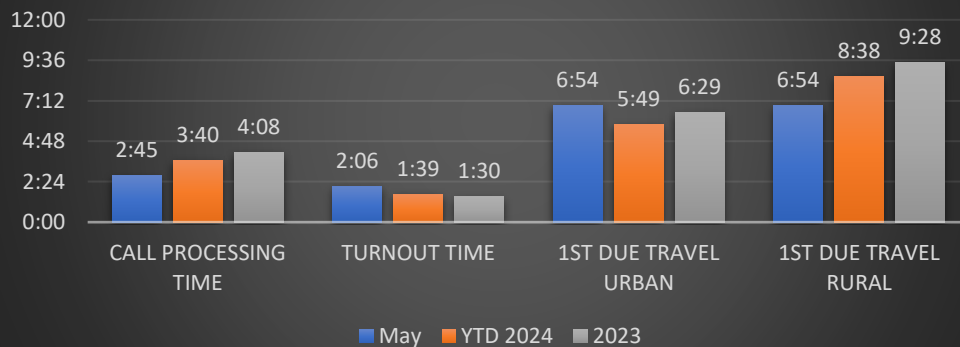
WSFR Response Report: July 2024



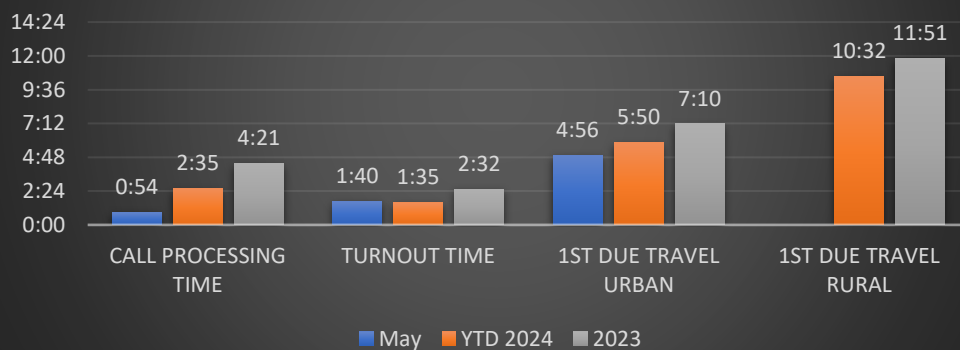
EMS Response Times - 90th Percentile for May 2024



MVA Response Times - 90th Percentile for May 2024



Fire, Wildland, Hazmat and Technical Rescue Response Times - 90th Percentile for May 2024



These graphs are looking at the average (90th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

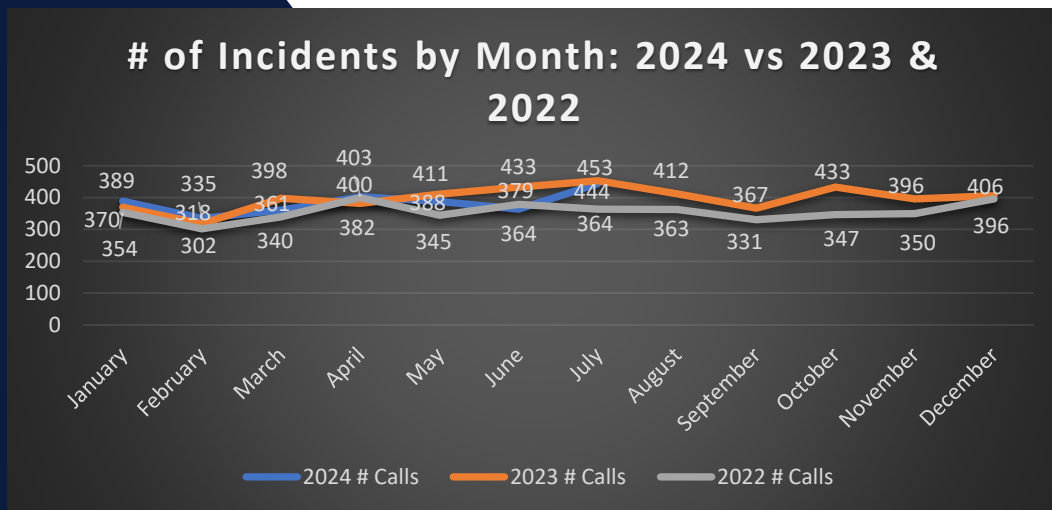


WSFR Response Report: July 2024

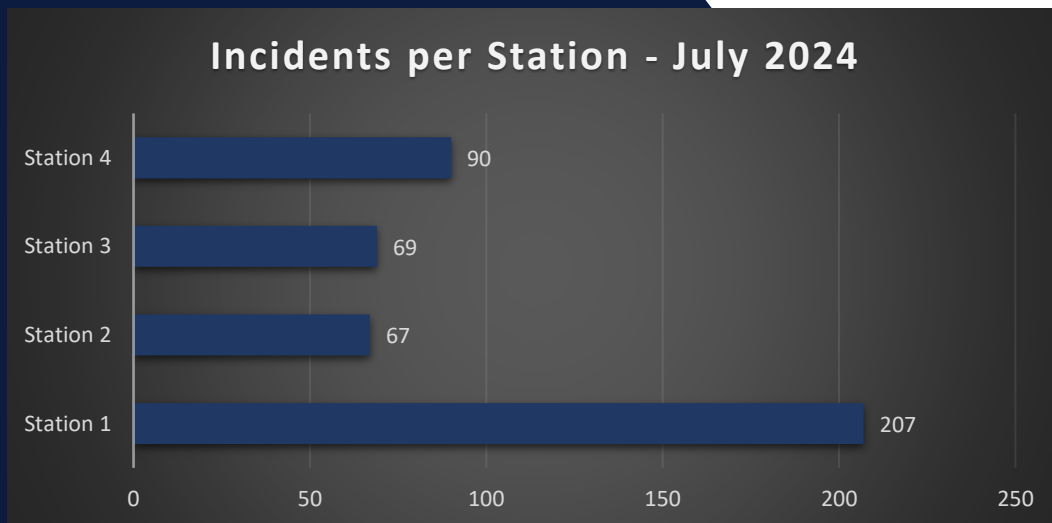


MAJOR INCIDENT TYPE	# INCIDENTS									
	Jan	Feb	March	April	May	June	July	YTD 2024	YTD 2023	YTD 2022
Fires	5	5	2	9	7	6	8	42	46	61
Overpressure rupture, explosion, overhear - no fire	0	0	2	1	1	0	1	5	1	3
Rescue & Emergency Medical Service	231	227	238	262	268	215	261	1702	1654	1614
Hazardous Condition (No Fire)	11	6	8	7	7	6	11	56	78	51
Service Call	44	28	38	51	27	36	57	281	436	208
Good Intent Call	42	28	42	33	42	42	46	275	295	335
False Alarm & False Call	55	41	31	40	35	59	59	320	252	210
Severe Weather & Natural Disaster	0	0	0	0	1	0	1	2	1	0
Special Incidents	1	0	0	0	0	0	0	1	1	2
TOTAL	389	335	361	403	388	364	444	2684	2764	2484
Mutual Aid/Auto Aid Given	8	1	5	7	13	9	8	51	70	106
Mutual Aid/Auto Aid Received	2	4	1	2	3	1	2	15	35	37

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.



This chart illustrates the calls for service by month relative to the past years.



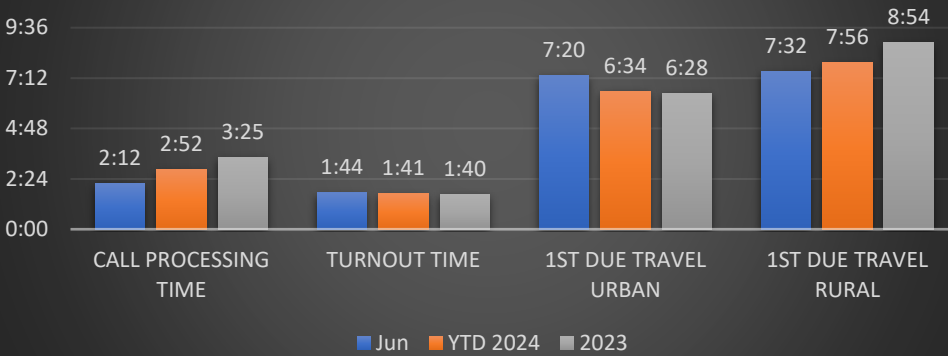
WSFR tracks incidents by the location of the incident based on which station is the closest.



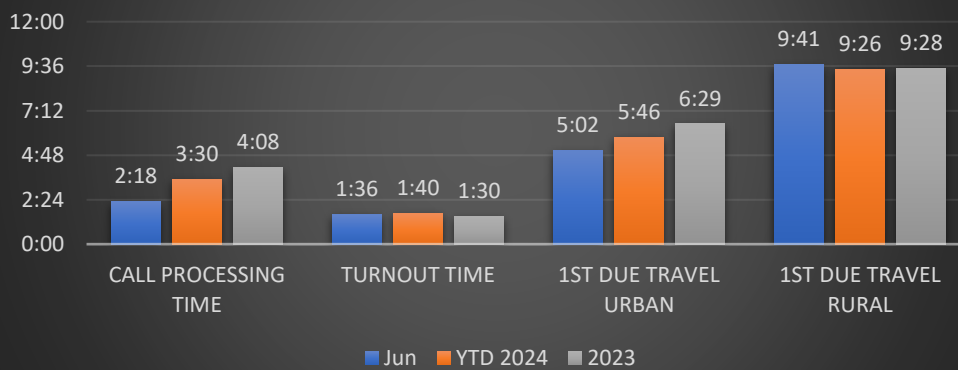
WSFR Response Report: August 2024



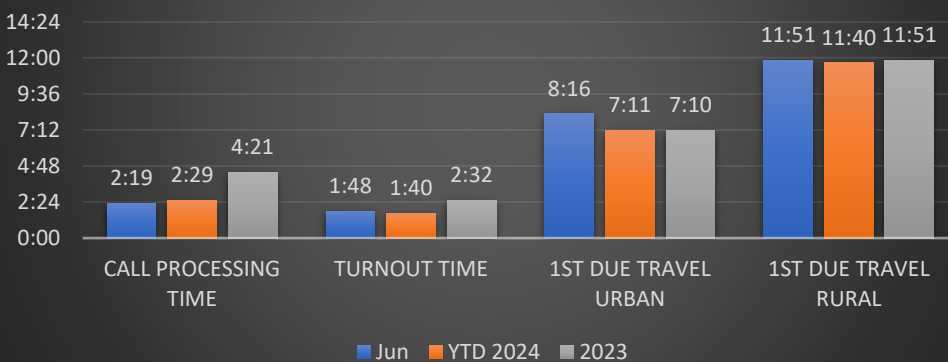
EMS Response Times - 90th Percentile for June 2024



MVA Response Times - 90th Percentile for June 2024



Fire, Wildland, Hazmat and Technical Rescue Response Times - 90th Percentile for June 2024



These graphs are looking at the average (90th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.



WSFR Response Report: August 2024



Public Work Director Report

John Zacklene

Aug 19, 2024



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. We have received the permit from the state for the dewatering of the lagoon. The contractor completed the drilling of the 5 dewatering wells, and they seem to be working as needed. We have the results back and will be proceeding with hauling from WWTP on 6-19-24. We installed a new sewer line at the parks shed and abandoned the old septic system. Our lead & copper information has been submitted to the state and we completed this with the state on the first try. The water service tie ins on Cr21 have been completed with curb stops installed at each location so we can isolate the water shut offs with a minimum effect on others. The WWTP sludge has been 90% removed. We are waiting on a state permit to dewater from the wells into the John Law ditch.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 9 samples per month currently. All samplings have been going well with no town issues. Lead and Copper tests are up to 20 tests every 3 years.

Water Tanks- We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. The North water tank rehab has been completed. The tower tank crew is scheduled to start up in the beginning of May. The new tower tank has been hoisted and is sitting as it should. The South water tank has been inspected and no major issues or concerns. We will add new cathodic protection devices to the South tank this year.

Jetting- Sewer main jetting of the entire town has begun in 2023. There is approximately 40 miles of main line to be cleaned. Jetting is on hold until the waste plant issue is taken care of. We have approximately 5 hot spots to watch for. The Baldridge lift station coating project has been completed. New valves, pressure switches, contactors, and filters have been installed and are functioning correctly at this time. We are looking into a new alarm system for levels to be installed this year.

STORM WATER

- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldridge inlet and the box culvert under Ponderosa at Sunset Ridge.
- The drainage ditch between Ponderosa and the Overlook subdivision will be scheduled to be cleared after the WWTP project has been completed.
- Clearing and jetting ROW culverts throughout town.
- A 20' section of culvert has been added to the existing culvert across from the high school.

STREETS

- Asphalt projects on Cr23 and Blue Spruce have been completed.
- No parking signs along Cr21 have been installed.
- No Park signs have been installed along the entrance and park within Severance Shores.
- All town striping has been completed for this year throughout town. All new thermals have been installed around all 3 schools in town for safety.
- Sidewalk connections will be quoted for different areas within town this year. Severance Shores to the empty lot west of the Dollar general has been completed as well as the West side of the parks shed East of town that will connect Baldrige.
- The fuel station awning has been completed.
- I am getting quotes to do some crack seal and slurry seal where needed this year.
- DOT inspections on our trucks and trailers have begun.

PARKS

- Playground equipment has been inspected and repaired for Cirs standards.
- We are having a good amount of vandalism at our parks again this year.
- We have new bike racks and workstation that have been installed on a concrete pad at Community Park.
- 4 new "smart clocks" have been installed in 4 parks for the 2024 season.
- 2nd pond fountain has been purchased for Blue Spruce Park and will be installed this year.
- A concrete apron has been added to the newer Parks building to utilize a wash area for the mowers and such.
- The old sand pit was removed at Lakeview Park and was replace with sod and irrigation.

August Engineering Report

Chris Messersmith and Shar Shadowen, Colorado Civil Group, Inc. (CCG)
August 27, 2024



Capital Improvement Projects

SH 392 – WCR 23 Intersection Improvements

The project close-out process has been completed and accepted by CDOT, just waiting on final documentation. The Town's subconsultant continues to perform the required inspections for the Colorado Department of Public Health and Environment (CDPHE) construction stormwater discharge permit, which will continue until the vegetation has been reestablished.

E Harmony Road – WCR 19 Intersection Improvements

The design consultant, Drexel Barrell & Co. (DBC), is addressing CDOT comments and will be submitting final design plans to CDOT for approval in the coming weeks. The intent is to bid the project for construction after CDOT approval. Long lead items and materials (signal poles, mast arms, signal cabinet and controller) are planned to be ordered after the Town receives approval from CDOT. Construction is anticipated to start in the first quarter of 2025, since the asphalt paving is temperature/weather dependent.

South Water Line Loop

CCG has prepared a preliminary 60% construction drawings and has reviewed the proposed alignment through the Severance Community Park with the Public Works Department. CCG is trying to negotiate one water line easement with a property owner, but has been unsuccessful so far, and is working on an alternate alignment. This project will provide a water service for the CXT restroom in the Severance Community Park. The Finance Department has applied the American Rescue Plan Act (ARPA) funding elsewhere, which will simplify this project for bidding and construction.

Water System Monitoring

CCG has been working with the Public Works Department and the NWCWD staff on a weekly basis to monitor the Town's water distribution system and performance (pressure and flowrates) continuously since June 2022. The annual Maximum Day Demand (MDD) and Maximum Annual Delivery Volume (MADV) are listed below along with the capacity purchased from the NWCWD:

2022 (calendar year)

MDD (customer): 1,200,371 GPD (17-Jul-22)
MDD (NWCWD): 1,177,710 GPD (17-Jul-22)
MADV (NWCWD): 233,378,000 GPY

2023 (calendar year)

MDD (customer): 1,099,238 GPD (16-Jul-23)
MDD (NWCWD): 1,097,402 GPD (12-Jul-23)
MADV (NWCWD): 201,112,000 GPY

2024 (calendar year)

MDD (customer): 1,053,251 GPD (week of 28-Jul-24)

MDD (NWCWD): 1,061,232 GPD (13-Jul-24)

MADV (NWCWD): TBD

CAPACITY (PURCHASED) BASED ON 1,040 ASPITs

MDD (NWCWD): 1,497,600 GPD

MADV (NWCWD): 237,120,000 GPY

CCG has been working with the Public Works Department and the NWCWD to make seasonal adjustments to Master Meters No. 1 and No. 2 to meet water quality requirements.

NWCWD Amended and Restated Water Service Agreement/Potable Water System Master Plan

CCG has completed the potable water system hydraulic modeling for the full build out of the Town of Severance's current water service area, which will need to be revised based on updates to the Town of Severance Land Use Code. Data has been requested of Stantec/NWCWD at the Master Meter No. 1 location. Future upgrades to Master Meter No. 1 will allow the Town of Severance to serve the full build out of the water service area. On January 6, 2023, Stantec confirmed that they have all the information they need from the Town of Severance. Once a response is provided by Stantec/NWCWD, CCG will coordinate with Town Management on the final Potable Water System Master Plan since it is unknown, at this time, what additional capacity the NWCWD can provide to the Town of Severance. During a meeting with Town staff on November 16, 2023, April 1, 2024, May 28, 2024, and July 8, 2024 the NWCWD indicated that this information may be available during 2024. Currently, Town Management is considering a revised expansion of the Town of Severance water service area. CCG worked with Town Management and the CLRWTA on these water demand projections, which have been completed. A DRAFT of the new Water Service Agreement is anticipated from the NWCWD in the third or fourth quarter of 2024.

1.5 MG Elevated Water Tank

The 1.5 MG Elevated Water Tank is currently being constructed by Landmark Structures I, LP. The Contractor has completed the 12" and 16" inlet and outlet water line installation, the concrete foundation, the concrete pedestal, the concrete dome cap, and the steel water tank fabrication and welding. The Contractor is currently working on the interior and roof steel tank coating and the interior valve room concrete slab (see photo). The Contractor has installed the water piping, ladder, landing, inspection rail, and cable hanging brackets within the concrete pedestal. The Contractor has also installed the electrical and communication conduit across the site. The 1.5 MG Elevated Water Tank is approximately 86% complete and anticipated to be commissioned by October 31, 2024 prior to the Substantial Completion date of November 29, 2024.



Wastewater Projections

Town Management and CCG have reached out to the Town of Windsor (TOW) regarding future wastewater treatment capacity with their planned Wastewater Treatment Facility (WWTF) expansion. Additional wastewater capacity is dependent on three items; (1) Additional capacity at the TOW WWTF, (2) a new sanitary sewer interceptor from Severance South to the Town of Windsor WWTF, and (3) a Utility Plan Amendment/208 Boundary Amendment that the Town will need to prepare and submit to the North Front Range Water Quality Planning Association for review and approval. The Town Managers for Severance and Windsor are negotiating the additional wastewater treatment capacity that may be available. CCG is working on an RFP for the Utility Plan Amendment/208 Boundary Amendment.

CCG monitors the wastewater flowrates monthly. Below is a summary since the Town of Windsor wastewater flowmeter was recalibrated:

2024 (calendar year)

Average wastewater flowrate: 404,701 GPD (March 3, 2024 – July 27, 2024)

Max Day wastewater flowrate: 572,000 GPD (March 17, 2024)

This is equivalent to 40% – 57% of the capacity available to the Town of Severance by the Town of Windsor per the IGA. Currently, the Town of Severance has purchased 515,000 GPD of treatment capacity from the Town of Windsor. At this time, no additional capacity is available for treatment.

On August 21, 2023, the Town of Severance Public Works Department took the WWTF out of service and began diverting all wastewater to the TOW WWTF. CCG worked with the Town to submit a Short-Term Remediation Activities Dewatering Permit with the Colorado Department of Public Health and Environment (CDPHE). This permit was issued by the CDPHE, and the Public Works Department was able to dewater the Severance WWTF site and evaluate the lagoon liner(s). The Public Works Department has requested a modification to the CDPHE permit in order to repair the lagoon liner(s) and is waiting for an approval response.

Finance Report

July 2024

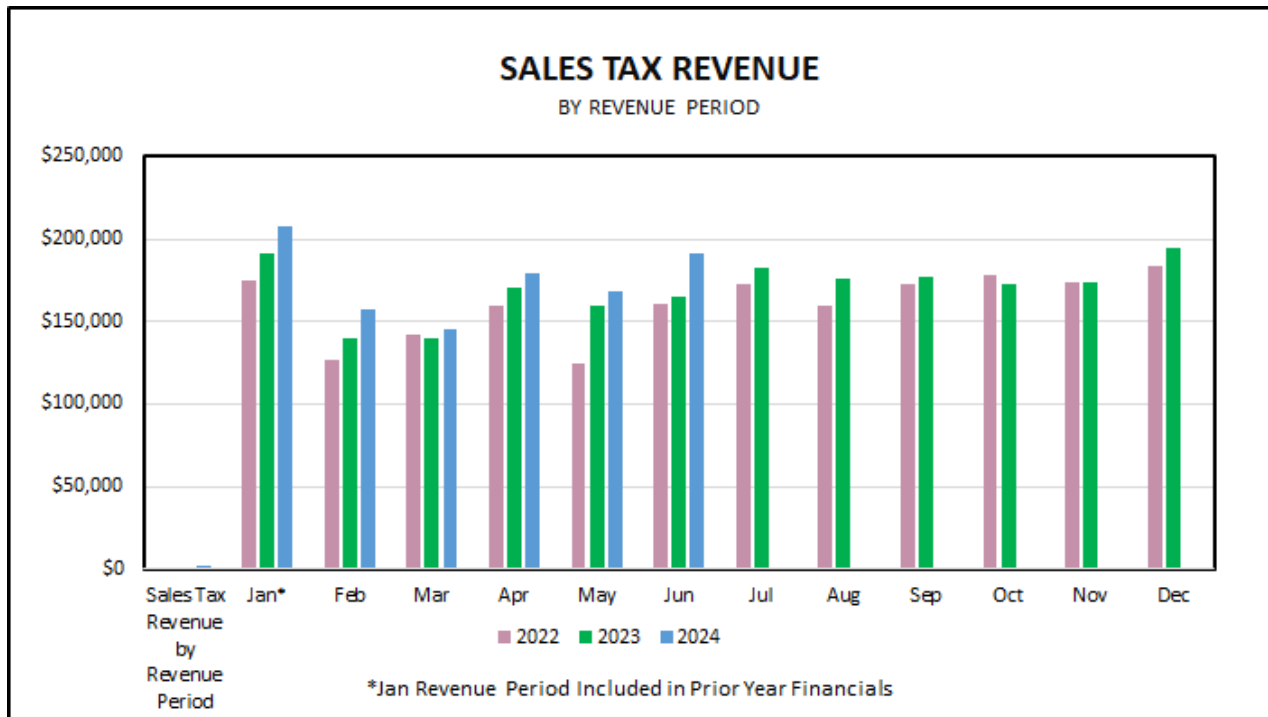
Efrain Lemus, MBA, CPA
Finance Director



Sales Tax Revenue

Current Rate: **3.00%**

Sales Tax funds come from businesses that report goods sold within the Town's jurisdiction. The Town receives the disbursement from the State on the 10th day of the following month of the filing period; the filing period is a month following the sale and collection period.



Property Tax Revenue

Current Levy: **12.635**

Property Tax funds come from commercial, residential, and personal property within the Town's jurisdiction. They are calculated and collected by Weld County through an assessed valuation and a certified levy. The Town receives the disbursement from the County on the 10th day of the following month of the collection period.

PROPERTY TAX COLLECTIONS								
Month	2021		2022		2023		2024	
	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Jun	1,296,945	99.5%	1,760,308	98%	1,855,867	99.5%	694,727	31%

Police Chief Report

Kenneth Chavez, Chief of Police

July 2024



Projects Updates

- The Severance Police Department is staffed at eleven Officers and three non-sworn personnel. The Officer that was hired in June resigned to work for the UNC Police Department with her husband. Advertisement for the open Officer position is ongoing.
- On July 1st, Officer Stecker attended an 8-hour TASER instructor course which enables him to provide initial and annual TASER refresher training to all Severance Officers.
- I have established a working agreement with the Weld County Fish & Wildlife (WCFW) Range in Eaton for Severance Officers to utilize their facility for free due to my membership at that facility. The use of this range enables Severance Officers to train on firearms deployment directly from their patrol vehicles as well as various scenarios at an outdoor range that are not possible at the Northern Colorado Law Enforcement Training Center (NCLEFC) indoor range in Loveland. All Severance Officers conducted a four-hour training at the WCFW Range on July 3rd.
- Chief Chavez and five members of the Department participated in an Active Shooter Full-Scale Exercise at Windsor High School on July 12th. Windsor Severance Fire Rescue and EMS personnel participated in the exercise as well. This was a highly successful exercise in conjunction with school staff and officials on the timely and proper response to a school active shooter incident.
- Severance Officers monitored the Military and First Responder Appreciation Concert at Community Park on July 12th. Colorado Rangers assisted Severance Officers in monitoring the crowd. It was a highly successful town event with great attendance.
- Chief Chavez has attended several meetings with representatives of Infusion Architects and Fransen Pittman Construction, along with other Town of Severance staff, to finalize plans and construction timelines for the new Severance Police Department building. Framing has begun and the construction is proceeding on schedule.
- Officer Geraldine Yanke attended the five-day National School Resource Officer Association Conference in Phoenix, AZ, July 15 thru 19. Attendance at this conference enhances Officer Yanke's skills in serving as the full-time School Resource Officer (SRO) for the three Severance Schools for the 2024-2025 school year.
- Severance Officers, Town Staff, and Town Council Members participated in a Beam Signing ceremony on July 24th at the new Severance Police Station under construction. Attendees were able to place their signatures on various beams and floorboards within the building.

Community Support and Relations

- Chief Chavez met with numerous key local and law enforcement officials this month to include the following:
 - Attended the Town Management Director's meeting on July 2nd
 - Attended the Weld County Combined Communications Center Law Ops meeting on July 11th
 - Attended the Weld County Chiefs of Police Association monthly lunch meeting on July 17th
 - Attended the Severance Town Management Team Building meeting on July 19th
 - Attended the North Weld County Co-Responder meeting on July 22nd



Police Department CALLS FOR SERVICE

PLEASE NOTE THAT MONTHLY STATS MAY VARY DUE TO WHEN INFORMATION IS PROCESSED

July 2024

THIS MONTH'S TOTALS

Municipal Ordinance Citations

5

Traffic Tickets

70

Warnings Issued

160

TOTAL CALLS FOR SERVICE

1067

YEAR TO DATE TOTALS

Municipal Ordinance Citations

45

Traffic Tickets

213

Warnings Issued

740

TOTAL CALLS FOR SERVICE

4226



Homicide

0



Aggravated
Assault

1



Sex
Assault

0



Domestic
Violence

2



Aggravated
Robbery

0



Strongarm
Robbery

0



Arrests

5



Burglary

2



Motor Vehicle
Theft

4



Theft From
Motor Vehicle

28



Fraud /
ID Theft

3



Vandalism/
Graffiti

3



Shoplifting

0



Traffic
Accidents

3

IF YOU HAVE AN EMERGENCY OR NEED TO SPEAK WITH A SEVERANCE POLICE OFFICER, PLEASE CALL 911.

If you do not wish to call 911 and still need to speak with a Severance Police Officer, please call the Weld County Dispatch 970-350-9600.



POLICE DEPARTMENT-CODE ENFORCEMENT

CODE ENFORCEMENT CALLS FOR SERVICE

PLEASE NOTE THAT MONTHLY STATS MAY VARY DUE TO WHEN INFORMATION IS PROCESSED

July 2024

It is the mission of the Severance Police Department to serve our community through collaboration with our citizens to maximize public safety while providing ethical and equitable services.

IF YOU HAVE AN EMERGENCY OR NEED TO SPEAK WITH A SEVERANCE POLICE OFFICER, PLEASE CALL 911.

If you do not wish to call 911 and still need to speak with a Severance Police Officer, please call the Weld County Dispatch 970-350-9600.



Parking
Violations 38



Animal
Complaints 10



Animal
Bites 2



Snow
Removal 0



Weed Violation/
Noxious Weeds 28



Rubbish /
Outdoor Storage 3



Town of Severance Police Dept.
3 Timber Ridge Pkwy
Severance, CO 80550

970-686-1218

townofseverance.org/police-department

Warnings Issued

38

Total Citations

0

TOTAL CALLS
FOR SERVICE

54



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 152 - Resolution 2024-33R : A Resolution of the Town Council of the Town of Severance, Colorado, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition in accordance with the Municipal Annexation Act of 1965 for property known as the Bower North Annexation	Shani Porter, Planning Director	Shani Porter, Planning Director
ACTION REQUESTED		
Town Staff request that the Town Council approve Resolution 2024-33R, finding substantial compliance of an annexation petition, initiating annexation proceedings, and setting a public hearing on the petition for property known as The Bowers North Annexation.		<u>Resolution</u> <u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
The applicant is requesting the annexation and zoning of a project known as 'Bower North'. The property is proposed to annex approximately 153 acres and is planned to have a diverse mix of residential homes consisting of single-family detached and attached products consistent with both the suburban and rural zone districts. The first step in the annexation process is for Town Council to find substantial compliance of the annexation petition in accordance with Section 31-12-107(1) C.R.S.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Town Staff has reviewed the application for annexation in accordance with State Statute 31-12-104, 31-23-105 and 31-12-107(1) and the Severance Municipal Code and find the application substantially complies and is eligible for annexation into the Town of Severance. Town Staff requests that the Town Council recommend approval of the findings of substantial compliance and set a hearing date for annexation of October 8th, 2024.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2024-33R- Bower North Annexation Petition Substantial Compliance 2. Annexation Petition 3. ANNEX PLAT		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-33R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, FINDING SUBSTANTIAL COMPLIANCE OF AN ANNEXATION
PETITION, INITIATING ANNEXATION PROCEEDINGS, AND SETTING A
PUBLIC HEARING ON THE PETITION IN ACCORDANCE WITH THE
MUNICIPAL ANNEXATION ACT OF 1965 FOR PROPERTY KNOWN AS THE
BOWER NORTH ANNEXATION**

WHEREAS, a written Petition for Annexation to the Town of Severance, Colorado (“Petition”), has been filed with the Town Clerk requesting the annexation of a certain unincorporated tract of land comprised of approximately 149.59 acres located in the County of Weld, State of Colorado (the “Property”), and being more particularly described on Exhibit A, attached hereto and incorporated herein by this reference; and

WHEREAS, the Petition has been referred to the Town Council for the Town of Severance, for a determination of substantial compliance with the requirements of the Colorado Municipal Annexation Act of 1965, Section 31-12-107(1), C.R.S.; and

WHEREAS, the Town Council has been advised by the staff, and has taken official notice of all maps, records, and other information and materials on file with the Town of Severance, Colorado, regarding the Petition; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. The Town Council hereby finds and determines:

- a. That a Petition for Annexation to the Town of Severance, Colorado, has been filed with the Town Clerk by Platte Land and Water LLC (“Petitioner”);
- b. That Petitioner is the owner of one hundred percent (100%) of the Property proposed to be annexed, described on Exhibit A, exclusive of public streets and alleys; and
- c. That said Petition substantially complies with Section 31-12-107(1), C.R.S.

Section 2. The Town Council of the Town of Severance, Colorado, will hold a hearing upon the Petition for the purpose of determining and finding whether the area proposed to be annexed meets the applicable requirements of Sections 31-12-104 and 31-12-105, C.R.S., and the Severance Municipal Code, all as amended, and is considered eligible for annexation. The hearing will be held on **October 8, 2024**, commencing at the hour of 6:00 P.M., or as soon as possible thereafter, at Severance Town Hall in the Town Council Chambers, 3 S. Timber Ridge Parkway, Severance, Colorado 80550. Any person may appear at such hearing and present evidence upon any matter to be determined by the Town Council of the Town of Severance, Colorado.

Section 3. The Town Clerk shall publish a Notice of Public Hearing, in substantially the form attached as Exhibit B, once a week for four successive weeks in a newspaper of general circulation in the area proposed to be annexed, with the first publication of such notice to be at least thirty days prior to the date of the hearing. The Town Clerk shall further provide notice to the Clerk of the Board of County Commissioners of Weld County, the Weld County Attorney, and to any special district or school district having territory within the area proposed to be annexed, in the manner and within the time provided in Section 31-12-108(2), C.R.S.

RESOLVED AND APPROVED this 27th day of August, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

Exhibit A

BOWER NORTH ANNEXATION LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN BEING MONUMENTED AT THE CENTER QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098", AND AT THE SOUTH QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098" ASSUMED TO BEAR S00°43'02"E A DISTANCE OF 2569.96 FEET.

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 3,

THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, N86°11'12"E A DISTANCE OF 1970.99 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN PLAT OF THE MIKELSON ANNEXATION RECORDED UNDER RECEPTION NO. 2859664;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE AS ANNEXED IN SAID PLAT OF THE MIKELSON ANNEXATION AND THE OVERLOOK ANNEXATION AND ZONING MAP RECORDED UNDER RECEPTION NO. 4282922, S00°20'51"E A DISTANCE OF 2606.37 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN THE RESERVE ANNEXATION NO. 1, 2, 3, 4, AND 5 RECORDED UNDER RECEPTION NO. 3479091;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, S89°41'32"W A DISTANCE OF 2570.32 FEET, TO A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3;

THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

EXHIBIT B

TOWN OF SEVERANCE, COLORADO NOTICE OF PUBLIC HEARING

TO ALL PERSONS INTERESTED:

PLEASE TAKE NOTICE that the Town Council of the Town of Severance has adopted Resolution No. 2024-33R initiating annexation proceedings for the Bower North Annexation, consisting of approximately 149.59 acres and generally located northwest of the intersection of Teller Street (WCR 21) and Tinsman Avenue, in the East 1/2 of Section 3, Township 6 North, Range 67 West of the 6th Principal Meridian; County of Weld, State of Colorado, said Annexation being more particularly described in Resolution No. 2024-33R.

That, on October 8, 2024, at the hour of 6:00 P.M., or as soon thereafter as the matter may be called, at the Council Chambers in Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550, the Severance Town Council will hold a Public Hearing upon the annexation petition for the purpose of finding and determining whether the real property for which a petition for annexation to the Town of Severance has been filed with the Town, to be known as the Bower North Annexation, meets the applicable requirements of Sections 31-12-104 and 31-12-105 of the statutes of the State of Colorado, and the Severance Municipal Code, and is eligible for annexation to the Town.

The Public Hearing shall be conducted in-person. All submitted materials and instructions for participation will be posted at <https://www.townofseverance.org>, and available upon appointment at Severance Town Hall, 3 S. Timber Ridge Parkway, Severance, Colorado 80550 or by calling 970-686-1218 no later than three days prior to the meeting. Submittal of any materials to the Town Council for review are due no later than five (5) days before the meeting and written comments must be submitted no later than 5:00 P.M. on the day of the meeting. All submittals of materials and written comments must be sent to planning@townofseverance.org.

Any person may appear at the Public Hearing and be heard regarding the matters under consideration. The Petition for Annexation is on file with the Town of Severance. For questions or comments contact: Shani Porter, Director of Planning, 970-686-1218, planning@townofseverance.org.

TOWN OF SEVERANCE, COLORADO
Leah Vanarsdall
Town Clerk

Please publish in the Greeley Tribune once a week for four consecutive weeks on:
September 3, 2024; September 10, 2024; September 17, 2024; and September 24, 2024.

Please send the affidavit of publication and billing to:

Town Clerk
Town of Severance
3 S. Timber Ridge Parkway
Severance, CO 80550

PETITION FOR ANNEXATION TO THE TOWN OF SEVERANCE, COLORADO

The undersigned, in accordance with the Municipal Annexation Act of 1965 as set forth Title 31, Article 12, Chapters 101 et. Seq., Colorado Revised Statutes ("Annexation Act"), hereby petition the Mayor and Councilors of the Town of Severance, Colorado ("Town"), for annexation into the Town the unincorporated territory located in Weld County, Colorado, which is more particularly described and depicted on the map designated as "Bower North Annexation Map" attached hereto as **Exhibit A** and incorporated herein by reference.

In support of this petition, the petitioner(s) allege(s) that:

1. The legal description of the land owned by Petitioner and hereby petitioned for annexation into the Town ("Property") is set forth on **Exhibit A**, attached hereto and incorporated herein by this reference.
2. It is desirable and necessary that the Property be annexed to the Town of Severance, Colorado.
3. The requirements of C.R.S. §§ 31-12-104 and 31-12-105 exist or have been met in that:
 - a. Not less than one-sixth of the perimeter of the Property is contiguous with the Town of Severance or will be contiguous with the Town of Severance within such time as required by C.R.S. § 31-12-104;
 - b. A community of interest exists between the Property and the Town of Severance;
 - c. No land within Property which is held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels or real estate, has been divided into separate parts or parcel without the written consent of the landowner or landowners thereof, except and unless such tracts or parcels are separated by a dedicated street, road or other public way;
 - d. No land within the boundary of the Property which is held in identical ownership, comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has an assessed value in excess of Two Hundred Thousand Dollars (\$200,000.00) for ad valorem tax purposes for the year preceding the annexation, has been included within the territory proposed to be annexed without the written consent of the landowner or landowners;
 - e. The Property is not part of any incorporated city, city and county, or town; nor have any annexation or incorporation proceedings been commenced in an area that is part of all of the Property; nor has any election for annexation of the Property or substantially the same territory to the Town been held within the twelve (12) months immediately preceding the filing of this Petition;

- f. The annexation of the Property will not result in the detachment of area from any school district or attachment of same to another school district;
 - g. The annexation of the Property will not have the effect of extending the boundary of the Town of Severance more than three miles in any direction from any point of the boundary of the Town of Severance in any one year;
 - h. The proposed annexation will not result in the denial of reasonable access to any landowner, easement holder, or owner of a franchise adjoining a platted street or alley which has been annexed by the Town but is not bounded on both sides by the Town; and
 - i. In establishing the boundary of the territory proposed to be annexed, if a portion of a platted street or alley is to be annexed, the entire width of the street or alley has been included within the territory to be annexed.
4. Petitioner is the owner of one hundred percent (100%) of the Property, and Petitioner hereby consents to the establishment of the boundaries of the territory to be annexed as shown in the annexation maps submitted herewith.
5. The affidavit of the circulator of this Petition certifying that the signature on this Petition is the signature of each person whose name it purports to be certifying -the accuracy of the date of such signatures is attached hereto as Exhibit B and is incorporated herein by this reference.
6. Petitioner and the Town specifically acknowledge an Annexation Agreement has been or will be executed by Petitioner and the Town relating to this annexation shortly after the execution of this Petition.
7. Upon the annexation of the Property becoming effective, and subject to the conditions to be set forth in the Annexation Agreement, the Property shall become subject to all ordinances, resolutions, rules and regulations of the Town, except for general property taxes of the Town, which shall become effective on January 1 of the next succeeding year following adoption of the annexation ordinance.
8. Except for the terms and conditions of this Petition and of the Annexation Agreement, which terms and conditions Petitioner expressly approves and therefore do not constitute an imposition of additional terms and conditions within the meaning of Section 31- 12-107 (l)(g) of the Annexation Act, Petitioner requests that no additional terms and conditions be imposed upon annexation of the Property to the Town.
9. Accompanying this petition are four copies of an annexation map containing the following information:

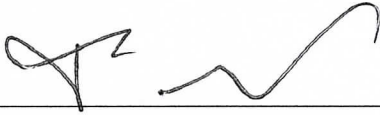
- a. A written legal description of the boundaries of the area proposed to be annexed;
 - b. A map showing the boundary of the area proposed to be annexed, said map prepared by and containing the seal of a registered engineer;
 - c. Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks;
 - d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town of Severance and the contiguous boundary of any other municipality abutting the area proposed to be annexed, and a showing of the dimensions of such contiguous boundaries.
10. Petitioner hereby reserves the sole, exclusive and unilateral right to withdraw this Petition by so notifying the Town Clerk in writing at any time prior to: (i) the effective date of the ordinances annexing and zoning the Property; or (ii) the satisfaction of the conditions precedent to the annexation effectiveness to be set forth in the Annexation Agreement.

THEREFORE, the undersigned respectfully petition the Town Council of the Town of Severance to annex the territory described and referenced in Bower North Annexation Map to the Town of Severance in accordance with and pursuant to the Annexation Act.

Respectfully submitted this ____ day of _____, 2024. By this acknowledgment, the undersigned hereby certify that the above information is complete and true.

[Remainder of page intentionally left blank-Signature page to follow]

Signatures of Petitioners



PLATTE LAND AND WATER LLC

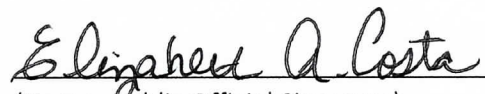
STATE OF Illinois)

) ss.

COUNTY OF Lake)

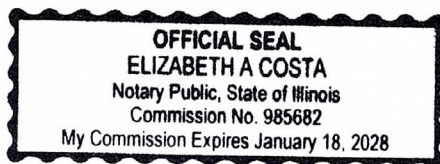
The foregoing instrument was acknowledged before me this 30 day of July,
2021, by NAME(s).

Witness my hand and official seal.


(Notary Public Official Signature)

Elizabeth A. Costa
(Printed Name of Notary)

01-18-2028
(Commission Expiration)



PROPERTY DESCRIPTION

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN BEING MONUMENTED AT THE CENTER QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098", AND AT THE SOUTH QUARTER CORNER BY A 3-1/4" ALUMINUM CAP STAMPED "LS22098" ASSUMED TO BEAR S00°43'02"E A DISTANCE OF 2569.96 FEET.

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 3,

THENCE ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 3, S00°43'02"E A DISTANCE OF 91.95 FEET TO THE NORTHWEST CORNER OF PARCEL A RECORDED UNDER RECEPTION NO. 4942158 IN THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER, SAID POINT BEING THE POINT OF BEGINNING;

THENCE ON THE NORTHERLY OF SAID PROPERTY, N86°11'12"E A DISTANCE OF 619.87 FEET, TO A POINT ON THE EXISTING BOUNDARY OF THE TOWN OF SEVERANCE, AS ANNEXED IN HUNTERS CROSSING ANNEXATION AND ZONING MAP NUMBER 1 RECORDED UNDER RECEPTION NO. 4431194;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE, N86°11'12"E A DISTANCE OF 1970.99 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN PLAT OF THE MIKELSON ANNEXATION RECORDED UNDER RECEPTION NO. 2859664;

THENCE ON SAID EXISTING TOWN BOUNDARY LINE AS ANNEXED IN SAID PLAT OF THE MIKELSON ANNEXATION AND THE OVERLOOK ANNEXATION AND ZONING MAP RECORDED UNDER RECEPTION NO. 4282922, S00°20'51"E A DISTANCE OF 2606.37 FEET, TO A POINT ON THE EXISTING BOUNDARY LINE OF THE TOWN OF SEVERANCE, AS ANNEXED IN THE RESERVE ANNEXATION NO. 1, 2, 3, 4, AND 5 RECORDED UNDER RECEPTION NO. 3479091;

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THENCE ON SAID WEST LINE, N00°43'02"W A DISTANCE OF 2448.01, TO THE POINT OF BEGINNING.

CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

EXHIBIT ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

PROPERTY DESCRIPTION STATEMENT

I, JARROD ADAMS, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE THAT THE ABOVE PROPERTY DESCRIPTION AND ATTACHED EXHIBIT WERE PREPARED UNDER MY RESPONSIBLE CHARGE, AND ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF, ARE CORRECT.

JARROD ADAMS, PROFESSIONAL LAND SURVEYOR
COLORADO NO. 38252
FOR AND ON BEHALF OF JR ENGINEERING, LLC



Affidavit of Circulator

The undersigned, being of lawful age, who being first duly sworn upon oath deposes and says:

That (s)he was the circulator of the foregoing Petition for Annexation of lands to the Town of Severance, Colorado, consisting of 5 pages, excluding the page(s) of this affidavit, and that the signatures of the petitioners thereon were witnessed by the circulator and are the true and original signatures of the persons whose names they purport to be, and that the dates of such signatures are correct.

Timothy Walsh

Circulator: _____

STATE OF Illinois)
) SS.
COUNTY OF Lake)

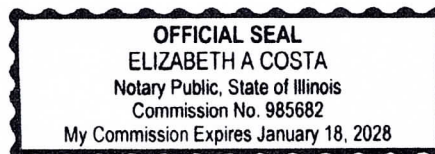
The forgoing AFFIDAVIT OF CIRCULATOR was subscribed and sworn to before me this 30 day of, July 2024, by Timothy Walsh.

Witness my hand and official seal:

Elizabeth A. Costa

Notary Public Commission

Expires: 01-18-2028

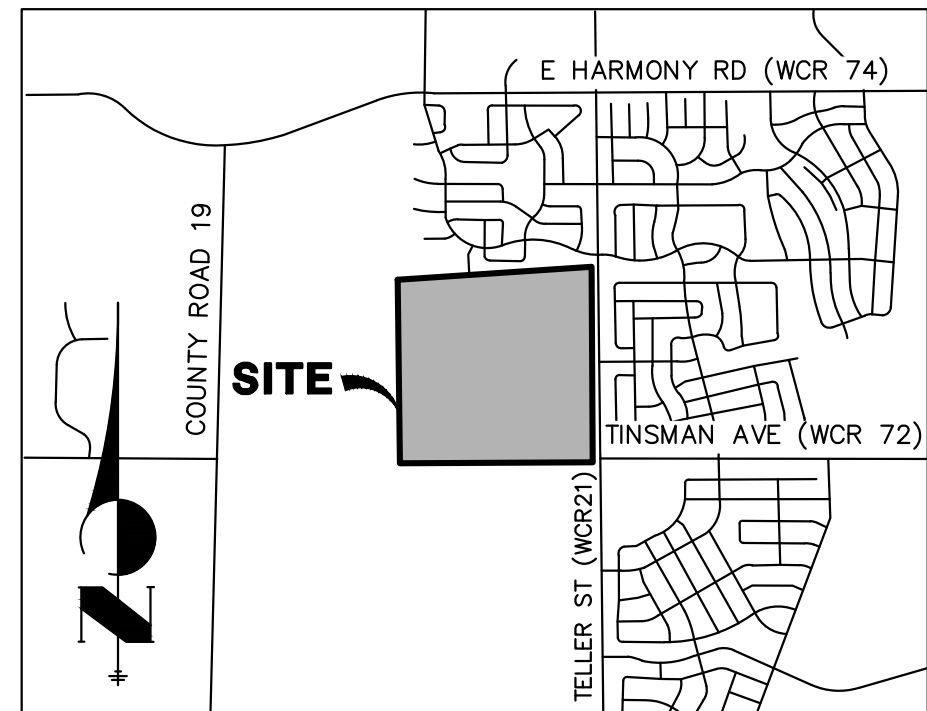


BOWER NORTH ANNEXATION

TO THE TOWN OF SEVERANCE, COLORADO

LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE SIXTH P.M.

COUNTY OF WELD, STATE OF COLORADO



VICINITY MAP
SCALE: 1" = 2000'

OWNERS APPROVAL AND DEDICATION:

THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND DESCRIBED HEREIN, HAVE CAUSED SAID LAND TO BE LAID OUT AND ANNEXED UNDER THE NAME OF BOWER NORTH ANNEXATION.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS AND SEALS THIS ____ DAY OF _____, 20____.

OWNER: PLATTE LAND & WATER, LLC, A DELAWARE LIMITED LIABILITY COMPANY

BY: _____ AS _____ OF PLATTE LAND & WATER, LLC

STATE OF _____

COUNTY OF _____

SS

DESCRIPTION:

A TRACT OF LAND LOCATED IN THE EAST 1/2 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN; COUNTY OF WELD, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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CONTAINING A CALCULATED AREA OF 6,516,210 SQUARE FEET OR 149.5916 ACRES.

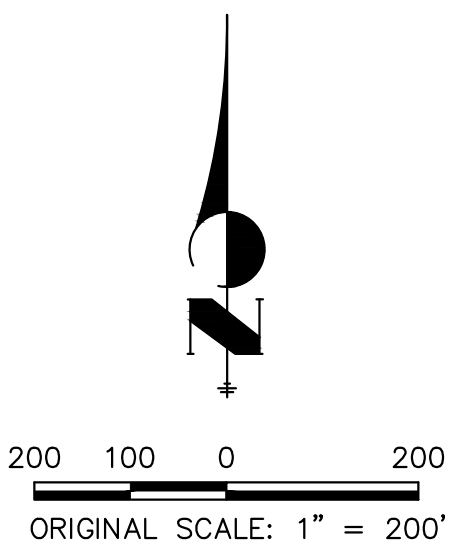
GENERAL NOTES:

THIS SITE IS NOT WITHIN A DESIGNATED F.E.M.A. FLOODPLAIN. FLOODPLAIN INFORMATION WAS OBTAINED FROM F.E.M.A. FLOODPLAIN AS SHOWN ON THE FLOOD INSURANCE RATE MAP PANEL 08123C1200E, EFFECTIVE DATE JANUARY 20, 2016.

SURVEYORS CERTIFICATE:

I, JARROD ADAMS, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THE MAP HEREIN IS A CORRECT DELINEATION OF THE DESCRIBED PARCEL OF LAND AND THAT IT IS CONTIGUOUS TO THE TOWN OF SEVERANCE, COLORADO AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES 31-12-104-(1) (a) THAT ONE-SIXTH (1/6) OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS WITH THE ANNEXING MUNICIPALITY.

JARROD ADAMS, PROFESSIONAL LAND SURVEYOR
COLORADO NO. 38252
FOR AND ON BEHALF OF JR ENGINEERING, LLC
7200 S. ALTON WAY SUITE C400
CENTENNIAL CO, 80112



LEGEND

- EXISTING TOWN BOUNDARY
- EXISTING SECTION LINE
- EXISTING RIGHT-OF-WAY LINE
- EXISTING PROPERTY LINE

TOWN COUNCIL CERTIFICATE:

THIS IS TO CERTIFY THAT THE BOWER NORTH ANNEXATION WAS APPROVED ON THE ____ DAY OF _____, 20____ BY ORDINANCE NO. _____, PASSED AND ADOPTED AT THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, HELD ON THIS ____ DAY OF _____, 20____ AND MAY BE FILED WITH THE CLERK AND RECORDER OF WELD COUNTY. THE MAYOR OF THE TOWN OF SEVERANCE ON BEHALF OF THE TOWN OF SEVERANCE HEREBY ACKNOWLEDGES SAID ANNEXATION UPON WHICH THIS CERTIFICATE IS ENDORSED FOR ALL PURPOSES INDICATED THEREON.

MAYOR _____

TOWN CLERK _____

TOWN ENGINEER'S REVIEW:

REVIEWED THIS ____ DAY OF _____, 20____

TOWN ENGINEER _____

TOWN PLANNER'S REVIEW:

REVIEWED THIS ____ DAY OF _____, 20____

TOWN PLANNER _____

PLANNING COMMISSION REVIEW:

RECOMMENDED FOR APPROVAL THIS ____ DAY OF _____, 20____

CHAIRMAN
SEVERANCE PLANNING COMMISSION

CONTIGUITY STATEMENT:

- TOTAL PERIMETER OF AREA CONSIDERED FOR ANNEXATION = 10,215.56 FEET.
- ONE-SIXTH OF TOTAL PERIMETER OF AREA = 1,702.59 FEET.
- PERIMETER OF THE AREA CONTIGUOUS WITH EXISTING CITY LIMITS = 7,147.68 FEET.

THE TOTAL CONTIGUOUS PERIMETER IS 69.97%, WHICH EXCEEDS THE ONE-SIXTH (1/6) AREA REQUIRED.

REVISED PER CITY COMMENTS	DATE
2	8/13/2024
1	5/17/2024

ANNEXATION
BOWER NORTH
JOB NO. 39829.00
MARCH 29, 2024
SHEET 1 OF 1

J-R ENGINEERING
A Westrian Company

Centennial 303-740-9993 • Colorado Springs 719-593-2593
Fort Collins 970-491-9888 • www.jrengineering.com



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 164 - Ordinance 2024-14: An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 5, 2024, and Submitting to the Voters a Ballot Issue to Authorize a One Percent Sales and Use Tax Increase for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at Such Election; and Amending Chapter 4 (Revenue and Finance) of the Severance Municipal Code to Implement Such Tax Increase and to Create a Fund Therefor, Conditioned upon Voter Approval of the Ballot Issue	Nicholas Wharton, Town Manager Mary Lynn Macsalka, Town Attorney	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management asks the Town Council to discuss the Ordinance and proposed ballot question on the Use/Sales Tax dedicated to the Transportation Utility Fund and direct any further actions they deem necessary.		<u>Attorney Approved</u> <u>Action Requested</u> <u>Ordinance</u>
BRIEF SUMMARY		
As requested by the Town Council, the Town Attorney has finalized the proposed ballot question and ordinance to authorize an additional 1% sales and use tax increase for the purpose of funding the maintenance, improvement, preservation, acquisition, and expansion of the Town's transportation facilities and related infrastructure. The ordinance now includes the Code amendments necessary to implement the 1% tax increase and to create a dedicated fund for the revenues from the tax. The Code amendments would take effect on January 1, 2025, only if the ballot issue is approved by the voters at the November 5, 2024, election. Finally, the ordinance designates the Town Clerk as the Town's designated election official, authorizes the Town Clerk to execute an intergovernmental agreement with Weld County to coordinate the Town's election with the County, and authorizes the Town Clerk and other Town staff to carry out all duties and requirements necessary to carry out the Town election on the ballot issue. The Town Attorney has drafted a companion ordinance, Ordinance No. 2024-15, which would repeal		

the transportation utility fee established by Resolution No. 2023-15R and codified by Ordinance No. 2024-09, if the Town's voters approve the 1% tax increase proposed in Ord. No. 2024-14.

Ordinance No. 2024-14 must be approved at tonight's meeting to meet the state and County's coordinated election deadlines for referred ballot issues.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

Town Management recommends approval of the ordinance.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. O-2024-14 Sales and Use Tax 1% Increase Transportation Improvements Ballot Question (with code provisions) (8.20.2024)

**TOWN OF SEVERANCE
ORDINANCE NO. 2024-14**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, CALLING AN ELECTION ON NOVEMBER 5, 2024, AND
SUBMITTING TO THE VOTERS A BALLOT ISSUE TO AUTHORIZE A ONE
PERCENT SALES AND USE TAX INCREASE FOR THE PURPOSE OF
FUNDING TRANSPORTATION MAINTENANCE AND IMPROVEMENT
PROJECTS; AND TO APPROVE THE BALLOT TITLE AND TEXT OF THE
BALLOT ISSUE TO BE SUBMITTED AT SUCH ELECTION; AND AMENDING
CHAPTER 4 (REVENUE AND FINANCE) OF THE SEVERANCE MUNICIPAL
CODE TO IMPLEMENT SUCH TAX INCREASE AND TO CREATE A FUND
THEREFOR, CONDITIONED UPON VOTER APPROVAL OF THE BALLOT
ISSUE**

WHEREAS, the Town of Severance, Colorado (the “Town”), is a home-rule town duly organized and existing under the Constitution of the State of Colorado and the Home Rule Charter of the Town; and

WHEREAS, the Town provides transportation facilities and related infrastructure improvements to the community to facilitate and promote the safe and efficient travel of vehicles and pedestrians; and

WHEREAS, the Town presently imposes a sales tax at the rate of 3.0% on the sales of tangible personal property at retail and the furnishing of services in the Town, and a use tax of 3% on construction and building materials used, stored, and consumed in the Town, pursuant to Chapter 4, Article 3, of the Severance Municipal Code as general revenue raising measures; and

WHEREAS, the Town Council of the Town (the “Town Council”) has determined that additional revenues are required to preserve, maintain, improve, and expand the Town’s transportation facilities and related infrastructure improvements to protect, preserve, and promote the public health, safety, and welfare of the Town’s residents; and

WHEREAS, the Town Council determines that the additional revenues needed by the Town should be generated by increasing the Town’s sales and use tax rates by 1% to a total of 4%; and

WHEREAS, if the Town’s voters approve such a tax increase, the revenues should be used to improve and enhance the safety, security, and quality of life of the Town’s residents by funding the preservation, maintenance, improvements, and expansion of the Town’s transportation facilities and related infrastructure improvements; and

WHEREAS, Section 20 of Article X of the Constitution of the State of Colorado, also known as the “Taxpayer’s Bill of Rights” or “TABOR,” authorizes the Town to adopt a tax rate increase, subject to the approval of the Town's registered electors; and

WHEREAS, the Town has determined that there is not a regular Town election scheduled to occur within 90 days of the date of adoption of this Ordinance; and

WHEREAS, the Town Council determines it is in the best interest of the residents of the Town to present a ballot issue to the eligible electors of the Town at the November 5, 2024, election to authorize a 1% increase to the Town’s sales and use tax rates; and

WHEREAS, TABOR requires that the Town refer the question of a tax rate increase as set forth herein to the vote of the registered electors of the Town; and

WHEREAS, the Town Council desires to amend Chapter 4 (Revenue and Finance) of the Severance Municipal Code to implement the sales and use tax increase ballot issue and to create a dedicated fund for the revenues thereof, such amendments to take effect on January 1, 2025, if and only if such ballot issue is approved by a majority of the registered electors voting thereon.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, as follows:

Section 1. Upon adoption of this ordinance by the Town Council of the Town, this ordinance shall be submitted to a vote of the Town’s registered electors on November 5, 2024 (the “Election Date”), which is the next coordinated election. The election shall be conducted in accordance with Section 20, Article X of the Constitution of the State of Colorado; Article 2 of Title 29, C.R.S.; Article 10 of Title 31, C.R.S.; and all other applicable provisions of law. As provided in Section 2.01 of the Town Severance Home Rule Charter, Section 2-1-10 of the Severance Municipal Code, and Section 31-10-102.7, C.R.S., the election shall be conducted as a coordinated election pursuant to the requirements and procedures of the “Uniform Election Code of 1992,” Articles 1 to 13 of Title 1, C.R.S. At said election, the ballot issue, including absentee ballots, shall state the substance of the issue to be voted on and so stated shall constitute the ballot title, designation, and submission clause, which shall be in the following form:

BALLOT TITLE AND TEXT OF BALLOT ISSUE

1% Sales and Use Tax Increase for Transportation Facilities Maintenance and Improvements

SHALL THE TOWN OF SEVERANCE’S TAXES BE INCREASED BY \$1,250,000 ANNUALLY (FIRST FULL FISCAL YEAR INCREASE), COMMENCING JANUARY 1, 2025, AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, BY INCREASING THE TOWN SALES AND USE TAX RATE BY ONE-

PERCENT (1%), WHICH IS AN INCREASE OF TEN CENTS ON EACH TEN DOLLAR PURCHASE, WITH THE PROCEEDS TO BE USED FOR THE MAINTENANCE, IMPROVEMENT, PRESERVATION, ACQUISITION, AND EXPANSION OF THE TOWN'S TRANSPORTATION FACILITIES AND RELATED INFRASTRUCTURE, AND SHALL THE TOWN BE AUTHORIZED TO COLLECT, RETAIN, AND SPEND ALL REVENUE GENERATED BY SUCH TAX AS A VOTER-APPROVED REVENUE CHANGE AND AN EXCEPTION TO REVENUE AND EXPENDITURE LIMITS IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?

YES _____

NO _____

Section 2. Upon approval of the ballot issue set forth in Section 1, above, by a majority of the registered electors voting thereon, the funds generated by the 1% sales and use tax increase will be appropriated as determined by the Town Council of the Town of Severance in its sole discretion, in accordance with the provisions of this ordinance and any subsequent implementing ordinance, and nothing contained herein shall be construed as creating a claim by any individual, group, or entity for receipt of such funds.

Section 3. Pursuant to the Uniform Election Code of Colorado Revised Statutes, the election of November 5, 2024, shall be conducted as a coordinated election with the County of Weld, Colorado.

Section 4. The Town Council appoints Leah Vanarsdall, Town Clerk, as the designated election official (the "Election Official") for purposes of the November 5, 2024, election. The Election Official shall have all the rights and obligations prescribed under statutes for such an Election Official in the conduct of a coordinated election and shall act as primary liaison between Weld County Clerk and the Town with respect to the election as provided in the Intergovernmental Agreement. Further, the Election Official is hereby authorized and directed to take all such actions as are necessary or desirable thereunder to effectuate the election as a coordinated election.

Section 5. The Town Council authorizes the Town Clerk, to enter into and carry out the terms of an Intergovernmental Agreement (the "Intergovernmental Agreement") with the Weld County Clerk as required by state statute, describing the allocation of responsibility among the County Clerk, the Town, and the other political subdivisions in the County for the preparation and the conduct of the election and the provision for reasonable sharing of the cost of the election among the County, the Town, and the other participating political subdivisions.

Section 6. The Town hereby adopts the provisions of Section 1-11-203.5, Colorado Revised Statutes, as the exclusive procedure for protesting or contesting the content of the ballot title and text set forth above. For purposes of Section 1-11-203.5, Colorado Revised Statutes, the

ballot title for the question set forth in Section 1 above is hereby determined to be the text of the question itself.

Section 7. Subject to the approval of the ballot issue set forth in Section 1, above, by a majority of the registered electors voting thereon, Article 2 (General and Special Funds) of Chapter 4 (Revenue and Finance) of the Severance Municipal Code shall be amended by the addition of a new section, to be numbered 4-2-75, which shall read as follows:

Sec. 4-2-75. – Transportation Facilities Maintenance and Improvements Fund created.

- (a) There is hereby created a special fund, to be known as the Transportation Facilities Maintenance and Improvements Fund. At the November 5, 2024, municipal election, the voters of the Town approved a ballot issue authorizing an additional levy of one percent (1.0%) in Town sales and use tax, with the revenues thereof to be used for the maintenance, improvement, preservation, acquisition, and expansion of the Town's transportation facilities and related infrastructure, as set forth in Ord. No. 2024-14. All revenue generated from such tax shall be deposited into and expended from such fund. No part of the fund may be transferred to any other fund or used for purposes other than the uses specified herein.
- (b) Other revenue sources may also be used by the Town for transportation facilities maintenance and improvements. Amounts in the Transportation Facilities Maintenance and Improvements Fund may be invested by the Town in accordance with state law. Earnings from such investments shall be dedicated to the Transportation Facilities Maintenance and Improvements Fund.

Section 8. Subject to the approval of the ballot issue set forth in Section 1, above, by a majority of the registered electors voting thereon, Article 3 (Sales and Use Tax) of Chapter 4 (Revenue and Finance) of the Severance Municipal Code shall be amended to add a new section, to be numbered 4-3-150, to read as follows:

Sec. 4-3-150. Sales and use tax for Transportation Facilities Maintenance and Improvements

- (a) *Levy of sales tax on sales of tangible personal property and services.* Effective January 1, 2025, in addition to the sales tax otherwise imposed by sections 4-3-10 through 4-3-60 of this Article, there is levied and imposed and there shall be collected and paid a sales tax of one percent (1.0%) on the purchase price paid or charged for all sales of property and services as specified in this Article.
- (b) *Levy of use tax on privilege of storing, using or consuming construction or building materials.* Effective January 1, 2025, in addition to the use tax otherwise imposed by sections 4-3-80 through 4-3-110 of this Article, there is hereby levied and imposed on

the privilege of storing, using or consuming in the Town any construction or building materials purchased at retail, a use tax of one percent (1.0%) of the retail purchase price of said construction or building materials. Such tax shall be payable to and shall be collected by the Town Clerk.

- (c) *Use of tax increase; authorization by electors.* Effective January 1, 2025, the amount of sales and use tax revenue attributable to the levy and collection of the one percent (1.0%) sales and use tax imposed by this section shall be used only for the maintenance, improvement, preservation, acquisition, and expansion of the Town's transportation facilities and related infrastructure, as set forth in Ord. No. 2024-14 and approved by the voters on November 5, 2024.
- (d) *Dedicated fund.* All revenues accruing to the Town attributable to the levy and collection of the one percent (1.0%) sales and use tax imposed by this section shall be set aside and deposited into the Transportation Facilities Maintenance and Improvements Fund established in section 4-2-75 of the Code. Expenditures of all revenues accruing to the Town under this section shall be spent exclusively for the purposes set forth in this section and appropriated as determined by the Town Council in its sole discretion.
- (e) *Authorization by electors for collection, retention, and expenditure of increased tax revenues.* Notwithstanding any limitations on revenue, spending, or appropriations contained in Article X, Section 20 of the Colorado Constitution or any other provision of law, all revenues derived from or generated by the one percent (1.0%) sales and use tax imposed by this section, as approved by the voters at the municipal election on November 5, 2024, may be collected, retained, and spent as a voter-approved revenue change and exception to any revenue and expenditure limits which might otherwise apply under Article X, Section 20 of the Colorado Constitution or any other provision of law, and shall not require further voter approval to collect, retain, and spend such tax revenues derived from or generated by such one percent (1.0%) sales and use tax increment.
- (f) *Collection, administration, and enforcement.*
 - (1) The one percent (1.0%) sales and use tax increment imposed by this section shall be collected, administered, and enforced in the same manner as all other sales and use taxes in accordance with the procedures and provisions as set forth in this Article.
 - (2) The finance director is empowered to enforce this section and may cause a municipal summons and complaint to be issued against any person for violation of any provision of this Article, in addition to any other remedies available at law.

(g) *Exemptions.* The one percent (1.0%) sales and use tax increment imposed by this section shall not apply to all items and services exempt from sales and use tax under this Article, as may be amended.

Section 9. In the event a majority registered electors of the Town of Severance voting on the ballot issue established and referred by this ordinance vote in favor of the issue, as determined and certified by the election results, the Code amendments set forth in Sections 7 and 8 of this ordinance shall take effect on January 1, 2025.

Section 10. It is the express intent of the Town Council that, in the event a majority of the registered electors of the Town of Severance voting on the ballot issue established and referred by this ordinance vote against the issue, the Code amendments set forth in Sections 7 and 8 of this ordinance shall not take effect and shall be null and void.

Section 11. If any article, section, paragraph, sentence, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The Town Council hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 12. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 13. This ordinance is deemed necessary for the immediate protection of the health, welfare, and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ____ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 173 - Ordinance 2024-15 : An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 1 (Utility Services) of Chapter 13 (Municipal Utilities) to Repeal the Transportation Utility Fee, Contingent Upon Voter Approval of the Ballot Issue Referred to the Town's Voters in Ordinance No. 2024-14	Nicholas Wharton, Town Manager Mary Lynn Macsalka, Town Attorney	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management asks the Town Council to discuss the Ordinance, which would repeal the transportation utility fee contingent upon voter approval of the 1% sales and use tax increase ballot issue referred to the voters in Ord. No. 2024-14.		<u>Ordinance</u> <u>Discussion</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As requested by the Town Council, the Town Attorney prepared Ordinance No. 2024-15, which would repeal the \$15.50 transportation utility fee contingent upon the Town's voters approving the 1% sales and use tax increase ballot issue proposed in Ord. No. 2024-14. It is expected by the Town that the revenues from the 1% sales and use tax increase will eventually replace the funds received by the Town from the transportation utility fee. If the Town's voters approve the ballot issue and 1% tax increase, Ord. No. 2024-15 would repeal the transportation utility fee effective January 1, 2025, at the same time as the 1% sales and use tax increase would go into effect. The ordinance will also repeal Resolution No. 2023-15R, which originally established the transportation utility fee, as well as the specific provisions in the Severance Municipal Code where the transportation utility fee is codified. Importantly, however, the ordinance states that the "Street (Transportation Utility) Fund" established in Article 2, Chapter 3 of the Code will continue in existence until repealed by the Town Council in a later ordinance. This is to ensure that, even if the transportation utility fee is repealed, the fees collected by the Town through December 31, 2024, will remain in the dedicated Street (Transportation Utility) Fund and may be spent by the Town only on the operation and maintenance of the Town's street system, as set forth in Sec. 4-2-80 of the Code. If a majority of the Town's voters vote against the 1% sales and use tax increase referred in Ord. No. 2024-14, then the repeal of the transportation utility fee in Ord. No. 2024-15 will be null and void, and the Town would continue to collect the fee absent further action by the Town Council.		
PUBLIC SUPPORT/CONCERN		

None at this time.

ANALYSIS AND RECOMMENDATION

Town Management recommends approval of Ordinance No. 2024-15.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. O-2024-15 Repeal Transportation Utility Fee Contingent on Tax

**TOWN OF SEVERANCE
ORDINANCE NO. 2024-15**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, AMENDING ARTICLE 1 (UTILITY SERVICES) OF CHAPTER 13
(MUNICIPAL UTILITIES) TO REPEAL THE TRANSPORTATION UTILITY FEE,
CONTINGENT UPON VOTER APPROVAL OF THE BALLOT ISSUE REFERRED TO
THE TOWN'S VOTERS IN ORDINANCE NO. 2024-14**

WHEREAS, the Town Council of the Town of Severance ("Town Council") has determined that additional revenues are needed to preserve, maintain, improve, and expand the Town's transportation facilities and related infrastructure improvements to protect, preserve, and promote the public health, safety, and welfare of the Town's residents; and

WHEREAS, to address the Town's need for such additional revenues, the Town Council approved Resolution No. 2023-15R on December 12, 2023, establishing a monthly "transportation utility fee" to defray the Town's costs inherent in administering the Town's street maintenance program, including but not limited to any and all costs related to maintaining or improving town streets; repairs, renewal, resurfacing, replacement, and reconstruction, resurfacing of existing streets; the repair, replacement or addition of curb and gutters; improving storm drainage; updating ADA access; repair or replacement of the entire existing street structural section; repair or replacement of existing street shoulders, pavement markers, striping and other street markings; repair or replacement of existing channelization devices; adjustment of existing utilities to match finish grades; and any other related work within existing streets; and

WHEREAS, thereafter, on April 23, 2024, the Town Council approved Ordinance No. 2024-09, which, among other things, amended Chapters 4 (Revenue and Finance) and 13 (Municipal Utilities) of the Severance Municipal Code ("Code") to codify the transportation utility fee and fund established in Resolution No. 2023-15R; and

WHEREAS, the Town Council has continued to explore other potential revenue sources to raise the funds necessary to provides adequate maintenance and improvements to the Town's transportation facilities and related infrastructure for the protection and promotion of the health, safety, and welfare of the community and to facilitate and promote the safe and efficient travel of vehicles and pedestrians; and

WHEREAS, in an effort to pursue an alternative revenue source to replace the transportation utility fee, the Town Council has determined it is in the best interest of the residents of the Town to present a ballot issue to the eligible electors of the Town at the November 5, 2024, election to authorize a 1% increase to the Town's sales and use tax rates, with the revenues to be used for maintenance, improvement, preservation, acquisition, and expansion of the Town's transportation facilities and related infrastructure; and

WHEREAS, by the Town Council's enactment of Ordinance No. 2024-14, the Town is referring said ballot issue to the Town's voters at the November 5, 2024, coordinated municipal election; and

WHEREAS, the Town Council desires to repeal the transportation utility fee established by Resolution No. 2023-15R and codified by Ordinance No. 2024-09 if the Town's voters approve the ballot issue authorizing the 1% sales and use tax increase as set forth in Ordinance No. 2024-14; and

WHEREAS, it is the express intent of the Town Council that in the event a majority of the registered electors of the Town of Severance voting on the ballot issue referred by Ordinance No. 2024-14 vote in favor of the issue, as determined and certified by the November 5, 2024, election results, the Code amendments set forth in this ordinance shall take effect on January 1, 2025, with the effect of repealing the transportation utility fee; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:¹

Section 1. Subject to the approval of the ballot issue set forth in Section 1 of Ordinance No. 2024-14 by a majority of the Town's registered electors voting thereon, Section 13-1-10, "Applicability," of Article 1, "Utility Services," of Chapter 13, "Municipal Utilities," of the Severance Municipal Code is hereby amended to read as follows:

Sec. 13-1-10. Applicability.

The provisions of this Article shall be applicable to all Town utilities, including but not limited to potable water, sanitary sewer, nonpotable water, and stormwater,~~and~~ ~~transportation~~ utilities.

Section 2. Subject to the approval of the ballot issue set forth in Section 1 of Ordinance No. 2024-14 by a majority of the Town's registered electors voting thereon, the definitions of "occupied unit" and "responsible party" in Section 13-1-20, "Definitions," of Article 1, "Utility Services," of Chapter 13, "Municipal Utilities," of the Severance Municipal Code, previously enacted by Ordinance No. 2024-09, are hereby repealed.

Section 3. Subject to the approval of the ballot issue set forth in Section 1 of Ordinance No. 2024-14 by a majority of the Town's registered electors voting thereon, subsection (a) of Section 13-1-30, "Establishment of rates and fees," of Article 1, "Utility Services," of Chapter 13, "Municipal Utilities," of the Severance Municipal Code, previously amended by Ordinance No. 2024-09, is hereby amended to read as follows:

¹ Additions to existing Code provisions are shown by underlining; deletions from existing Code provisions are shown by ~~strikethrough~~.

Sec. 13-1-30. Establishment of rates and fees.

- (a) The Town Council shall, from time to time, establish user rates for each municipal utility, including but not limited to potable and nonpotable water, sanitary sewer, and stormwater, ~~and transportation~~ utilities. Such rates shall be authorized, and amended from time to time, as may be appropriate by ordinance or resolution as set forth in the current fee schedule to this Code.

[The remainder of Sec. 13-1-30 shall remain unchanged.]

Section 4. Subject to the approval of the ballot issue set forth in Section 1 of Ordinance No. 2024-14 by a majority of the Town's registered electors voting thereon, Section 13-1-50, "Fees and charges," of Article 1, "Utility Services," of Chapter 13, "Municipal Utilities," of the Severance Municipal Code, as previously amended by Ordinance No. 2024-09, is hereby amended to read as follows:

Sec. 13-1-50. Fees and charges.

- (a) The Town Council shall have the authority to adopt by resolution fees and charges for utilities which may include, but need not be limited to, the following:

(1) Water utility:

- a. Fees for turning water on or off at the curb stop;
- b. Fees for permit applications;
- c. Fees for connection, repairs and disconnection of service lines;
- d. Fees for inspections, surveys, development and expansion;
- e. Standby fees;
- f. Plant investment fees;
- g. Meter installation charges;
- h. Water pumping station surcharges; and
- i. Other fees and charges as the utility deems necessary to cover costs of inspections, testing, maintenance and operations required by this Article.

(2) Sewer utility:

- a. Fees for all wastewater utility costs, including maintenance and operation;
- b. Fees for reimbursement of costs of establishing and operating the wastewater utility's pretreatment program;

- c. Fees for monitoring, inspections and surveillance procedures, including laboratory analysis;
- d. Fees for permit applications;
- e. Fees for connection, repairs and disconnection;
- f. Fees for inspections, surveys, development and expansion;
- g. Plant investment fees;
- h. Standby fees;
- i. Wastewater strength and lift station surcharges; and
- j. Other fees as the utility may deem necessary to carry out the requirements of this Article.

(3) Stormwater utility:

- a. Fees on each and every lot and parcel of land within the Town for stormwater service and for stormwater utility costs, including the operation, maintenance, construction, improvement, and replacement of the Town's stormwater utility system, which consists of the collection of pipes, ditches, detention ponds, and other conveyances that carry outdoor water runoff untreated into local waterways;
- b. Fees for funding stormwater quality issues and improvements; and
- c. Other fees as the Town deems necessary to cover costs of inspections, testing, maintenance, operations, and management of the stormwater utility and facilities, and to carry out the requirements of this Article.

~~(4) Transportation utility:~~

- ~~a. Fees for the operation and maintenance of the Town's street system to be charged to the responsible party for each occupied unit of residential and nonresidential real property, as provided in Resolution No. 2023-15R approved by the Town Council on December 12, 2023, and subject to the sunset clause therein; and~~
- ~~b. Other fees as the Town deems necessary to cover costs for accounting, management, and other costs related to management, operation, and implementation of a street maintenance program, and to carry out the requirements of this Article.~~

- (b) The Finance Director shall maintain accounting records and account for all fees and charges collected pursuant to this Article in a manner that ensures such funds shall be

used for the purpose for which such fees and charges were created, and for the purposes allowed by law, and as otherwise provided in Article 2 of the Chapter 4 of this Code.

- (c) If any person fails or refuses to pay when due any fee or charge imposed under this Chapter, the Town Council authorizes the Town Manager or their designee to collect the unpaid amounts in accordance with any remedies permitted by statute or by this Code and any regulations promulgated thereunder. The Town Council authorizes the Town Manager or their designee to commence collection procedures against the owner or occupant of the property and/or the property itself for which fees and charges are past due.

Section 5. In the event a majority registered electors of the Town of Severance voting on the ballot issue set forth in Section 1 of Ordinance No. 2024-14 vote in favor of the issue, as determined and certified by the election results, the Code amendments set forth in Sections 1 through 4 of this ordinance shall take effect on January 1, 2025.

Section 6. Further, in the event a majority registered electors of the Town of Severance voting on the ballot issue set forth in Section 1 of Ordinance No. 2024-14 vote in favor of the issue, as determined and certified by the election results, the Town Council hereby repeals Resolution No. 2023-15R and the transportation utility fee established therein, effective January 1, 2025.

Section 7. It is the express intent of the Town Council that, in the event a majority of the registered electors of the Town of Severance voting on the ballot issue set forth in Section 1 of Ordinance No. 2024-14 vote against the issue, the Code amendments set forth in Sections 1 through 4 of this ordinance and the repeal of Resolution No. 2023-15R set forth in Section 6 of this ordinance shall not take effect and shall be null and void.

Section 8. It is the express intent of the Town Council that the “Street (Transportation Utility) Fund” created in section 4-2-80 of the Code by the enactment of Ordinance No. 2024-09 shall continue to exist and the Town may continue to spend the funds therein as authorized by said section 4-2-80 until the fund is repealed by an ordinance of the Town Council.

Section 9. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 10. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 11. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 12. In accordance with Section 6.03(6) of the Town of Severance Home Rule Charter, this ordinance shall be effective thirty (30) days after publication.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN
FULL this ____ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney