



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, July 9, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

David Bruen

Dan Meyers

Tad Borrett

Stephen Gagliardi

Absent:

Craig Joseph

Audience: Gary Martin, Matto Voris, Josh Green, Josephine Metoyer, Patrick Ryan & Daniel Kasson

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney (virtual)

Chris Messersmith, Town Engineer

Ken Chavez, Chief of Police

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance-Matt Voris

Matt Voris - Army - led the Pledge.

Mayor Fries introduced Jackson Hessler. He is completing a volunteer internship as a Senior of Severance High School.

2. Pg 3 - Slate Communications Presentation

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Kristen Know of Slate Communications Presents

3. Pg 23 - CLRWTA Budget Presentation

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager
Chris Matkins of Ally Utility Consulting Presents

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. Pg 33 - June 25, 2024 Minutes

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the June 25, 2024, Minutes. All Council Members present voting Yes.

MOTION PASSED

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve the Agenda as presented. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

None

6. Council Member Comments

None

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
Council gives the Town Manager authority to create/adopt a policy for solicitor licenses to be revoked/canceled for violations of the 'no contact' list.
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg 38 - Citizen Advisory Board Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Citizen Advisory Board Interviews were conducted of the seven (7) applicants. After a vote of the six (6) Town Council Members present, Felicia Jarrett, Dale Garland and Josephine Metoyer each received four (4) votes. After a tie-breaker was conducted, Josephine Metoyer was selected as the Alternate.

2. Pg 57 - Resolution 2024-27: Fee Schedule Amendment

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Gagliardi to Approve **Resolution 2024-27: Fee Schedule Amendment**. All Council Members present voting Yes.

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

Council Member Bruen Discussed enclaves as a future CAB agenda item.

E. ADJOURN

8:14 pm



ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

Matthew Fries

Matthew Fries, Mayor