



**TOWN COUNCIL WORK SESSION & MEETING**  
Zoom Webinar ONLY  
Public Works Dept, 145 3rd Ave, Severance, CO 80550

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**AGENDA**  
**TOWN COUNCIL WORK SESSION & MEETING**  
**Tuesday, August 13, 2024, at 6:00 PM**

**A. CALL TO ORDER WORK SESSION**

*The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.*

- 1. Pledge of Allegiance**
- 2. Pg 4 - VIA Mobility Discussion**
  - Discussion
  - Staff Presentation: Shani Porter, Planning Director , Nicholas Wharton, Town Manager
- 3. Pg 11 - Resolution in Support of Removing the Transportation Utility Fee Upon Voter Approval of the Proposed Sales and Use Tax Increase**
  - Discussion
  - Staff Presentation: Nicholas Wharton, Town Manager

**B. CALL TO ORDER REGULAR MEETING**

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

*The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.*

- a. Pg 12 - 7.09.24 Minutes**
- b. Pg 15 - Resolution 2024-28R: Approving an Agreement to Transfer NISP Units to Fort Collins-Loveland Water District and Authorizing Submittal of Petition to Amend NISP Participation Agreements**
  - Legislative
  - Staff Presentation: Nicholas Wharton, Town Manager

c. **Pg 30 - June 2024 Payables**

d. **Pg 37 - June 2024 Financials**

**4. Approval of Agenda**

**5. Public Comment**

*The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.*

**6. Council Member Comments**

**7. Reports**

*Council approval may be sought for administrative actions in association with staff reports.*

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

**C. TOWN COUNCIL**

**1. Pg 87 - Retail Strategies Presentation**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

**2. Pg 103 - Resolution 2024-29R: Approving an IGA with Weld County School District RE-4 for the School Resource Officer Program**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

**3. Pg 164 - Resolution 2024-30R: A resolution of the Town Council of the Town of Severance, Colorado, regarding its website and information accessibility policy and plan**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

**D. COUNCIL MEMBER PETITIONS**

*Council Members may ask for items to be added to future agendas.*

**E. ADJOURN**

**F. EXECUTIVE SESSION**

- 1. Adjourn into Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Manager's performance review.**
- 2. Adjourn into Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the**

**Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.**

**Town Council MEETING**

*Tuesday, August 13, 2024, 6:00 PM (MDT)*

*Registration URL*

[https://us02web.zoom.us/webinar/register/WN\\_GSL5tq02RNOARXxagWeWpA](https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA)

*The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.*



## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | SUBMITTED BY                                                      | PRESENTED BY                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|
| Pg 4 - VIA Mobility Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Shani Porter, Planning Director<br>Nicholas Wharton, Town Manager | Shani Porter, Planning Director<br>Nicholas Wharton, Town Manager |
| ACTION REQUESTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                   |                                                                   |
| Staff request direction from the Town Council to pursue the partnership with Weld County and Via Mobility to provide on-demand transportation services to individuals residing in the Town of Severance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                   | <b><u>Discussion</u></b>                                          |
| BRIEF SUMMARY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                   |                                                                   |
| <p>Via Mobility Services has partnered with Weld County and several communities to provide on-demand transportation services to individuals residing in partner communities, and in unincorporated Weld County. The service allows individuals seeking a ride to call Via Mobility up to 7 days in advance to schedule a ride. Via Mobility will take riders to locations in Northern Colorado, as well as Cheyenne, Wyoming. This service is free to the rider. Via Mobility is a full-service para-transit provider.</p> <p>In June 2022, Weld County submitted grant applications for Multimodal Transportation and Mitigation Options Fund (MMOF) to support the county contracting with an on-demand transit provider. This program will assist residents who are unable to drive or are 60 years of age or older and must rely on others to take them to appointments, grocery shopping, work, etc. Via Mobility will be operating buses that are equipped for paratransit service, and Via's drivers escort riders door-to-door and assist them on and off the bus when needed.</p> <p>Weld County has approached the Town of Severance about becoming a partner community. The partnership would allow for a local match based on a percentage of the total population. Please see the attachment for the cost.</p> |                                                                   |                                                                   |
| PUBLIC SUPPORT/CONCERN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                   |                                                                   |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                   |                                                                   |
| ANALYSIS AND RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                   |                                                                   |
| Staff requests Town Council to direct the Town Staff to pursue a partnership with Weld County and Via Mobility to provide on-demand transportation services to individuals residing in the Town of Severance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                   |                                                                   |
| MATERIALS SUBMITTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                   |                                                                   |
| <p>The following materials were submitted and included in this packet:</p> <ol style="list-style-type: none"> <li>1. weld-county-2023-002</li> <li>2. weld-county-via-paratransit-flyer-updated</li> <li>3. Estimate - 1year w Severance</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                   |                                                                   |







# WELD COUNTY

## Thank you for riding with Via Mobility Services!

We're here to give you door-through-door transportation with the support of our friendly, skilled drivers. Via Paratransit is a first-come, first-served service, so please book your ride early!

## SERVICE INFORMATION

- Eligibility: Residents of Ault, Fort Lupton, Gilcrest, Hudson, Johnstown, Kersey, Keenesburg, LaSalle, Nunn, Platteville, and parts of unincorporated Weld County. Some restrictions may apply.
- Service Hours: Monday through Friday, 8:00 a.m. to 4:30 p.m.

## HOW TO BOOK

Call us Monday through Friday, 8:00 a.m. to 4:30 p.m., at:



# 303-447-9636

## VOLUNTARY CONTRIBUTION

Your rides are free! As a nonprofit, Via uses donations, grants, and service contracts to pay for your rides. You can help by donating any amount meaningful to you, which is tax-deductible and will fund more service for riders like you. Donating is optional--and not donating won't stop you from using Via's services.

If you wish to donate, ask your driver for a donation envelope on the bus, or **donate online at: [ViaColorado.org/give](https://ViaColorado.org/give)**

**SERVICE AREA MAP:** [bit.ly/WeldCountyMap](https://bit.ly/WeldCountyMap)



## SUBSCRIBE TO VIA'S EMAIL NEWSLETTER

Sign up: [ViaColorado.org/email](https://ViaColorado.org/email)

## PARTNERS:

- Weld County
- Weld County Board of County Commissioners
- North Front Range Metropolitan Planning Organization
- Upper Front Range Transportation Planning Region
- Via Mobility Services

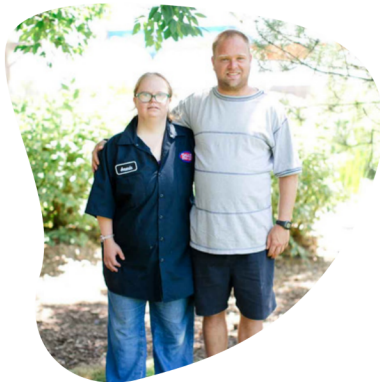
## "LIKE" US ON FACEBOOK



Another way to stay in touch with Via's happenings is to follow us on social media. Your "Likes" on Facebook, for example, help boost our visibility. You can also find us on YouTube, LinkedIn, and Instagram. The easiest way to find our social media links? Go to [ViaColorado.org](https://ViaColorado.org) and our social media links are in the lower right hand corner.



Via Mobility Services | 2855 63rd Street | Boulder, CO 80301 | [ViaColorado.org](https://ViaColorado.org)  
Call Center: 303-447-9636 @2023 Via Mobility Services



**Via Mobility  
Services**

**Monday - Friday**

**8AM - 4:30PM**

**Get where you need to go with  
Via's accessible transportation  
service, starting August 1, 2023.**

**For more information,  
please call 303-444-3043  
or visit our website at  
[ViaColorado.org](http://ViaColorado.org)**

**Ride with Via**

# Via Mobility Services

## Service Available for Residents of:

- Ault
- Fort Lupton
- Gilcrest
- Hudson
- Johnstown
- Kersey
- Keenesburg
- LaSalle
- Nunn
- Platteville
- Parts of  
unincorporated  
Weld County

See the service area:  
[bit.ly/WeldCountyMap](https://bit.ly/WeldCountyMap)



SCAN ME

|           | Population | Population % | Total Cost    | Local Match  |
|-----------|------------|--------------|---------------|--------------|
| Johnstown | 12503      | 25%          | \$ 58,161.77  | \$ 14,540.44 |
| Weld      | 14620      | 30%          | \$ 68,009.69  | \$ 17,002.42 |
| Severance | 10581      | 22%          | \$ 49,220.96  | \$ 12,305.24 |
| LaSalle   | 2359       | 5%           | \$ 10,973.66  | \$ 2,743.41  |
| Milliken  | 9079       | 18%          | \$ 42,233.92  | \$ 10,558.48 |
|           | 49142      | 100%         | \$ 228,600.00 | \$ 57,150.00 |



## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | SUBMITTED BY                   | PRESENTED BY             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------|
| Pg 11 - Resolution in Support of Removing the Transportation Utility Fee Upon Voter Approval of the Proposed Sales and Use Tax Increase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Nicholas Wharton, Town Manager | Nicholas J. Wharton, MPA |
| <b>ACTION REQUESTED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                          |
| Town Management asks for direction on whether the Town Council would like to pass a Resolution in support of removing the Transportation Utility Fee if the Sales and Use Tax Ballot initiative passes.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                | <b><u>Discussion</u></b> |
| <b>BRIEF SUMMARY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |                          |
| <p>As discussed in previous Town Council meetings, the majority of the Council would like to remove the Transportation Utility Fee if the Sales and Use Tax Ballot initiative passes. Unfortunately, the Town Attorney has confirmed that this language can not be included in the actual ballot language.</p> <p>However, the Town Council can include this language in the ordinance approving the election and in a separate resolution. In turn, Town Management asks for direction on whether the Town Council would like to pass a Resolution in support of removing the Transportation Utility Fee if the Sales and Use Tax Ballot initiative passes.</p> |                                |                          |
| <b>PUBLIC SUPPORT/CONCERN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                          |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |                          |
| <b>ANALYSIS AND RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |                          |
| Town Management asks for direction on whether the Town Council would like to pass a Resolution in support of removing the Transportation Utility Fee if the Sales and Use Tax Ballot initiative passes.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                          |
| <b>MATERIALS SUBMITTED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                |                          |
| <p>The following materials were submitted and included in this packet:</p> <p>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                |                          |



**TOWN COUNCIL WORK SESSION & MEETING**  
Zoom Webinar and/or Town Council Chamber  
3 S. Timber Ridge Parkway, Severance, CO 80550

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**WORK SESSION & MEETING MINUTES**

**Tuesday, July 9, 2024, at 6:00 PM**

**Present:**

**Mayor:** Matthew Fries  
**Mayor Pro-tem:** Brittany Vandermark  
**Council Members:** David Bruen  
Dan Meyers  
Tad Borrett  
Stephen Gagliardi

**Absent:** Craig Joseph

**Audience:** Gary Martin, Matto Voris, Josh Green, Josephine Metoyer, Patrick Ryan & Daniel Kasson

**Staff:**

Nicholas Wharton, Town Manager  
Lindsay Radcliff-Coombes, Deputy Town Manager  
Leah Vanarsdall, Town Clerk  
Mary Lynn Macsalka, Town Attorney (virtual)  
Chris Messersmith, Town Engineer  
Ken Chavez, Chief of Police

**A. CALL TO ORDER WORK SESSION**

*The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.*

**1. Pledge of Allegiance-Matt Voris**

Matt Voris - Army - led the Pledge.

Mayor Fries introduced Jackson Hessler. He is completing a volunteer internship as a Senior of Severance High School.

**2. Pg 3 - Slate Communications Presentation**



- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager  
Kristen Know of Slate Communications Presents

### 3. Pg 23 - CLRWTA Budget Presentation

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager  
Chris Matkins of Ally Utility Consulting Presents

## B. CALL TO ORDER REGULAR MEETING

### 1. Roll Call

### 2. Agenda Review by Town Manager

### 3. Consent Calendar

*The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.*

#### a. Pg 33 - June 25, 2024 Minutes

**MOTION WAS MADE BY Mayor Pro-tem Vandermark**, seconded by Council Member Bruen to Approve the June 25, 2024, Minutes. All Council Members present voting Yes.

**MOTION PASSED**

### 4. Approval of Agenda

**MOTION WAS MADE BY Mayor Pro-tem Vandermark**, seconded by Council Member Bruen to Approve the Agenda as presented. All Council Members present voting Yes.

**MOTION PASSED**

### 5. Public Comment

*The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.*

None

### 6. Council Member Comments

None

## 7. Reports

*Council approval may be sought for administrative actions in association with staff reports.*

- a. Town Attorney
- b. Town Staff
- c. Town Management  
Council gives the Town Manager authority to create/adopt a policy for solicitor licenses to be revoked/canceled for violations of the 'no contact' list.
- d. Council Members Liaisons
- e. Mayor

## C. TOWN COUNCIL

### 1. Pg 38 - Citizen Advisory Board Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Citizen Advisory Board Interviews were conducted of the seven (7) applicants. After a vote of the six (6) Town Council Members present, Felicia Jarrett, Dale Garland and Josephine Metoyer each received four (4) votes. After a tie-breaker was conducted, Josephine Metoyer was selected as the Alternate.

### 2. Pg 57 - Resolution 2024-27: Fee Schedule Amendment

**MOTION WAS MADE BY Mayor Pro-tem Vandermark**, seconded by Council Member Gagliardi to Approve **Resolution 2024-27: Fee Schedule Amendment**. All Council Members present voting Yes.

**MOTION PASSED**

## D. COUNCIL MEMBER PETITIONS

*Council Members may ask for items to be added to future agendas.*

Council Member Bruen Discussed enclaves as a future CAB agenda item.

## E. ADJOURN

8:14 pm



## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | SUBMITTED BY                   | PRESENTED BY                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------|
| Pg 15 - <b>Resolution 2024-28R:</b><br>Approving an Agreement to Transfer NISP Units to Fort Collins-Loveland Water District and Authorizing Submittal of Petition to Amend NISP Participation Agreements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Nicholas Wharton, Town Manager |                                                                                               |
| ACTION REQUESTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                |                                                                                               |
| Approval will be obtained by the motion of the consent calendar.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                | <b><u>Resolution</u></b><br><b><u>Attorney Approved</u></b><br><b><u>Action Requested</u></b> |
| BRIEF SUMMARY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                                                                                               |
| <p>The Town of Severance Water Utility Enterprise is a participant in the water project ("Project") being developed by the Northern Integrated Supply Project Water Activity Enterprise, owned by the Northern Colorado Water Conservancy District ("NISP Enterprise"). The Town currently has a requested capacity of 2,000 acre-feet of water yield ("NISP Units") in the Project pursuant to the Twentieth Interim Agreement with the NISP Enterprise for Participation in the Project, and the NISP Phase 1 Agreement.</p> <p>The Town desires to transfer 1,500 of its 2,000 NISP Units in the Project to the Fort Collins-Loveland Water District in accordance with the terms of an "Agreement to Transfer NISP Units to Existing NISP Participant" (the "Transfer Agreement"). In connection with the Transfer Agreement, the Town must also obtain the NISP Enterprise Board of Directors' approval of changes to the Town's participation agreements to decrease the Town's participation by 1,500 NISP Units. To effect that change, the Town must submit a "Petition to Amend NISP Participation Agreements to Decrease Participation by 1,500 NISP Units" (the "Petition") to the Board of Directors of the NISP Enterprise for consideration and approval.</p> <p>The attached resolution would (1) approve the Transfer Agreement, (2) authorize the Town Manager to submit the Petition to the NISP Enterprise Board for consideration, and (3) authorize the Mayor to execute both the Transfer Agreement and the Petition on behalf of the Town.</p> |                                |                                                                                               |
| PUBLIC SUPPORT/CONCERN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                               |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                |                                                                                               |
| ANALYSIS AND RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                |                                                                                               |
| Town Management recommends the Town Council approve Resolution No. 2024-28R.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                |                                                                                               |
| MATERIALS SUBMITTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                                                                                               |
| <p>The following materials were submitted and included in this packet:</p> <ol style="list-style-type: none"> <li>1. R-2024-28R Approve Transfer Agreement for NISP Units and Authorize Petition Submittal</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                |                                                                                               |

- |    |                                                                     |
|----|---------------------------------------------------------------------|
| 2. | 20240712 NISP Unit Transfer Agreement, Town of Severance            |
| 3. | 20240712 Petition to Amend NISP Participation Agreement (Severance) |

**TOWN OF SEVERANCE  
RESOLUTION NO. 2024-28R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,  
COLORADO, APPROVING AN AGREEMENT TO TRANSFER NISP UNITS TO  
EXISTING NISP PARTICIPANT BETWEEN THE TOWN OF SEVERANCE AND THE  
FORT COLLINS-LOVELAND WATER DISTRICT AND AUTHORIZING  
SUBMISSION OF A PETITION TO AMEND NISP PARTICIPATION AGREEMENTS  
PERTAINING TO SAME**

**WHEREAS**, the Town of Severance, acting with and on behalf of the Town of Severance's Water Utility Enterprise (the "Town"), is an existing participant in the water project ("Project") being developed by the Northern Integrated Supply Project Water Activity Enterprise, owned by the Northern Colorado Water Conservancy District ("NISP Enterprise"); and

**WHEREAS**, the Fort Collins-Loveland Water District (the "District") is also an existing participant in the Project being developed by the NISP Enterprise; and

**WHEREAS**, the Town desires to transfer a portion of its requested capacity in the Project in terms of acre-feet of water yield (i.e., "NISP Units") to the District in accordance with the terms and conditions of the attached "Agreement to Transfer NISP Units to Existing NISP Participant" (the "Transfer Agreement") between the Town and the District; and

**WHEREAS**, in connection with the Transfer Agreement, the Town Council of the Town of Severance ("Town Council") desires to authorize the submittal of the attached "Petition to Amend NISP Participation Agreements to Decrease Participation by 1,500 NISP Units" to the Board of Directors of the NISP Enterprise for consideration; and

**WHEREAS**, the Town Council finds and determines that the approval of the attached Transfer Agreement and submittal of the Petition to the NISP Enterprise Board of Directors will promote the safety, security, and general welfare of the inhabitants of Town of Severance.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

Section 1. The "Agreement to Transfer NISP Units to Existing NISP Participant" between the Town of Severance and the Fort Collins-Loveland Water District is approved in substantially the same form as the copy attached hereto and made a part of this resolution. The Mayor is authorized to execute the Transfer Agreement on behalf of the Town.

Section 2. The Mayor is authorized to execute the "Petition to Amend NISP Participation Agreements to Decrease Participation by 1,500 NISP Units" on behalf of the Town. Upon the Mayor's execution, the Town Manager is authorized to submit said Petition to the Board of Directors of the NISP Enterprise for consideration.

**RESOLVED AND APPROVED** this 13<sup>th</sup> day of August, 2024.

TOWN OF SEVERANCE, COLORADO

---

Matthew Fries, Mayor

ATTEST:

---

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

---

Hayashi & Macsalka, LLC, Town Attorney

## **AGREEMENT TO TRANSFER NISP UNITS TO EXISTING NISP PARTICIPANT**

THIS AGREEMENT TO TRANSFER NISP UNITS TO EXISTING NISP PARTICIPANT (this “Agreement”) is entered into as of the most recent date written below, by and between the TOWN OF SEVERANCE, a home rule municipality and political subdivision of the State of Colorado, and the FORT COLLINS-LOVELAND WATER DISTRICT, acting by and through its Water Activity Enterprise, a quasi-municipal corporation and political subdivision of the State of Colorado (the “District”) (the District and the Town being singularly referred to as a “Party” and collectively referred to as the “Parties”).

WHEREAS, each Party is an existing participant in the water project being developed by the Northern Integrated Supply Project Water Activity Enterprise, owned by the Northern Colorado Water Conservancy District (“NISP Enterprise”); and

WHEREAS, the Town desires to transfer a portion of its NISP Units (“NISP Unit” to have the definition given in the NISP Phase 1 Agreement dated January 21, 2020) to the District, as further described herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Transfer of NISP Units. Subject to approval by the NISP Enterprise, the Town agrees to transfer to the District 1,500 NISP Units, as further described in the form of Petition to Amend NISP Participation Agreements to Decrease Participation by 1,500 NISP Units (the “Town Petition”) and the form of Petition to Amend NISP Participation Agreements to Increase Participation by 1,500 NISP Units (the “District Petition”), both of which are attached hereto as Exhibit A and incorporated herein by this reference.

2. Purchase Price. The District agrees to pay the Town \$3,875 per NISP Unit, for a total amount of \$5,812,500 (the “Purchase Price”).

3. Closing. The closing of the transaction described herein shall occur at a location and on a date and time mutually acceptable to the Parties, but no later than 30 days after the date on which the NISP Enterprise approves the transfer of the 1,500 NISP Units. At closing, the Town shall deliver to the District the executed Town Petition, and the District shall deliver to the Town (a) the executed District Petition, and (b) the Purchase Price in the form of electronic transfer funds.

4. Transfer fees. The Parties will split the cost of the NISP transfer fees, which are anticipated to total \$500 (\$250 for each Party).

5. Approval by NISP Enterprise. This Agreement shall terminate, and the Parties shall be relieved of their obligations hereunder, if the NISP Enterprise does not approve the transfer of the 1,500 NISP Units on or before November 1, 2024.

6. Notices. Any formal notice, demand or request pursuant to this Agreement shall be in writing and shall be deemed properly served, given or made, if delivered in person or sent by certified mail, postage prepaid, to the Parties at the addresses listed below:

To the Town:           Town of Severance  
                              Attn: Town Manager  
                              3 S. Timber Ridge Pkwy.  
                              P.O. Box 339  
                              Severance, CO 80546

With a copy to:       Hayashi & Macsalka, LLC  
                              Attn: Mary Lynn Macsalka  
                              9035 Wadsworth Pkwy., Ste. 3500  
                              Westminster, CO 80021

To the District:       Fort Collins-Loveland Water District  
                              Attn: Chris Pletcher, General Manager  
                              5150 Snead Drive  
                              Fort Collins, CO 80525

With a copy to:       Collins Cole Flynn Winn & Ulmer, PLLC  
                              Attn: Allison C. Ulmer  
                              165 S. Union Blvd., Suite 785  
                              Lakewood, CO 80228

7. Amendments. This Agreement may be amended only by written document signed by the Parties.

8. Severability. In the event that any of the terms, covenants or conditions of this Agreement or their application shall be held invalid as to any person, entity or circumstance by any court having competent jurisdiction, the remainder of this Agreement and the application in effect of its terms, covenants or conditions to such persons, entities or circumstances shall not be affected thereby.

9. Entire Agreement. This Agreement embodies the complete agreement between the Parties regarding the subject matter herein and supersedes all prior agreements and understandings, if any.



10. No Third-Party Beneficiaries. The Parties do not intend to benefit any person not a party to this Agreement. No person or entity, other than the Parties, shall have any right, legal or equitable, to enforce any provision of this Agreement.

11. Duly Authorized Signatories. By execution of this Agreement, the undersigned each individually represent that he or she is duly authorized to execute and deliver this Agreement and that the subject Party shall be bound by the signatory's execution of this Agreement.

12. Counterparts, Electronic Signatures and Electronic Records. This Agreement may be executed in two counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101, *et seq.*, C.R.S.

[Signature Page Follows]

TOWN OF SEVERANCE, a home rule  
municipality and political subdivision of the  
State of Colorado

By:

Matthew Fries, Mayor

Date:

Attest:

Leah Vanarsdall, Town Clerk

FORT COLLINS-LOVELAND WATER  
DISTRICT, acting by and through its Water  
Activity Enterprise, a quasi-municipal  
corporation and political subdivision of the  
State of Colorado

By:

James Borland, Chairman

Date:

7/12/2024

Attest:



Chris Pletcher, Secretary

**EXHIBIT A**  
**FORM OF TOWN PETITION AND DISTRICT PETITION**  
[Attached]

**NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY  
ENTERPRISE**

**PETITION TO AMEND NISP PARTICIPATION AGREEMENTS TO  
DECREASE PARTICIPATION BY 1,500 NISP UNITS**

WHEREAS, the Town of Severance, a home rule municipality and political subdivision of the State of Colorado (the “Town”), (hereinafter “Petitioner”), is a participant in the Northern Integrated Supply Project (“NISP”), its participation presently being the right to 2,000 NISP Units (“NISP Unit” to have the definition given in the Severance Phase 1 Agreement described below), as defined by and subject to a series of agreements with the Northern Integrated Supply Project Water Activity Enterprise (“NISP Enterprise”), most recently being (1) the Twentieth Interim Agreement with the Northern Integrated Supply Project Water Activity Enterprise for Participation in the Northern Integrated Supply Project, and (2) the NISP Phase 1 Agreement dated as of January 21, 2020, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants (the “Severance Phase 1 Agreement”) (collectively, the “Severance Participation Agreements”); and

WHEREAS, the Fort Collins–Loveland Water District, acting by and through its Water Activity Enterprise, a quasi-municipal corporation and political subdivision of the State of Colorado (“Fort Collins–Loveland”) also is a participant in NISP, its participation presently being the right to 3,400 NISP Units, as defined by and subject to a series of agreements with the NISP Enterprise, most recently being (1) the Twentieth Interim Agreement with the Northern Integrated Supply Project Water Activity Enterprise for Participation in the Northern Integrated Supply Project, and (2) the NISP Phase 1 Agreement dated as of February 13, 2019, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants (the “Fort Collins–Loveland Phase 1 Agreement”) (collectively, the “Fort Collins–Loveland Participation Agreements”); and

WHEREAS, Petitioner has agreed to transfer the right to 1,500 NISP Units, with its share of rights and obligations under the Severance Participation Agreements (the “Participation Interest”), to Fort Collins–Loveland, and in connection with such transfer Fort Collins–Loveland has concurrently herewith petitioned the Board to amend the Fort Collins–Loveland Participation Agreements to increase its participation by 1,500 NISP Units; and

WHEREAS, Fort Collins–Loveland agrees to assume all continuing obligations related to the Participation Interest to be transferred by Petitioner.

NOW, THEREFORE, pursuant to Section 9.2.1 of the Severance Phase 1 Agreement and Fort Collins–Loveland Phase 1 Agreement, Petitioner hereby requests that the Severance Participation Agreements be amended to decrease Petitioner’s water

yield and share of rights and obligations by 1,500 NISP Units, to 500 NISP Units. All other terms and conditions of the Severance Participation Agreements shall remain unchanged and in full force and effect.

Respectfully submitted: \_\_\_\_\_, 2024.

TOWN OF SEVERANCE, a home rule  
municipality and political subdivision of the  
State of Colorado

By:

\_\_\_\_\_  
Matthew Fries, Mayor

Date:

\_\_\_\_\_

Attest:

\_\_\_\_\_  
Leah Vanarsdall, Town Clerk

**ORDER OF THE  
NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY  
ENTERPRISE ON TOWN OF SEVERANCE’S PETITION TO AMEND NISP  
PARTICIPATION AGREEMENTS TO DECREASE PARTICIPATION BY 1,500  
NISP UNITS**

Upon the Petition of the Town of Severance, a home rule municipality and political subdivision of the State of Colorado (the “Town”), (“Petitioner”), to amend its Participation Agreements, and after considering said Application and Petition as required by law at a regular meeting held on \_\_\_\_\_, 2024, the Board of Directors of the Northern Integrated Supply Project Water Activity Enterprise, hereby orders that:

The Petition is GRANTED and the transfer of NISP Units is APPROVED pursuant to Section 9.2.1 of the Severance Phase 1 Agreement and Fort Collins–Loveland Phase 1 Agreement.

Petitioner’s Participation Agreements are hereby AMENDED to decrease its participation in NISP by 1,500 NISP Units, to 500 NISP Units. Petitioner is hereby released from any further obligations with respect to the 1,500 NISP Units transferred to Fort Collins–Loveland Water District. Exhibit A to the NISP Phase 1 Agreement Dated as of January 21, 2020, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants shall be amended to reflect such decrease in Petitioner’s participation in NISP. All other terms and conditions of Petitioner’s Participation Agreements shall be unchanged and remain in full force and effect.

Dated: \_\_\_\_\_, 2024.

**NORTHERN INTEGRATED SUPPLY  
PROJECT WATER ACTIVITY  
ENTERPRISE**

\_\_\_\_\_  
Bradley D. Wind, General Manager

**NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY  
ENTERPRISE**

**PETITION TO AMEND NISP PARTICIPATION AGREEMENTS TO INCREASE  
PARTICIPATION BY 1,500 NISP UNITS**

WHEREAS, the Fort Collins–Loveland Water District, acting by and through its Water Activity Enterprise, a quasi-municipal corporation and political subdivision of the State of Colorado (hereinafter “Petitioner”), is a participant in the Northern Integrated Supply Project (“NISP”), its participation presently being the right to 3,400 NISP Units (“NISP Unit” to have the definition given in the Fort Collins-Loveland NISP Phase 1 Agreement described below), as defined by and subject to a series of agreements with the Northern Integrated Supply Project Water Activity Enterprise (“NISP Enterprise”), most recently being (1) the Twentieth Interim Agreement with the Northern Integrated Supply Project Water Activity Enterprise for Participation in the Northern Integrated Supply Project, and (2) the NISP Phase 1 Agreement dated as of February 13, 2019, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants listed herein (the “Fort Collins-Loveland Phase 1 Agreement”) (collectively, the “Fort Collins–Loveland Participation Agreements”); and

WHEREAS, the Town of Severance, Colorado (“Severance”) also is a participant in NISP, its participation presently being the right to 2,000 NISP Units, as defined by and subject to a series of agreements with the NISP Enterprise, most recently being (1) the Twentieth Interim Agreement with the Northern Integrated Supply Project Water Activity Enterprise for Participation in the Northern Integrated Supply Project, and (2) the NISP Phase 1 Agreement dated as of January 21, 2020, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants (the “Severance Phase 1 Agreement”) (collectively, the “Severance Participation Agreements”); and

WHEREAS, Petitioner has agreed to acquire the right to 1,500 NISP Units, with its share of rights and obligations under the Severance Participation Agreements (the “Participation Interest”), from Severance, and in connection with such transfer Severance has concurrently herewith petitioned the Board to amend the Severance Participation Agreements to decrease its participation by 1,500 NISP Units; and

WHEREAS, Petitioner agrees to assume all continuing obligations related to the Participation Interest to be transferred by Severance.

NOW, THEREFORE, pursuant to Section 9.2.1 of the Fort Collins-Loveland Phase 1 Agreement and the Severance Phase 1 Agreement, Petitioner hereby requests that the Fort Collins–Loveland Participation Agreements be amended to increase its water yield and share of rights and obligations by 1,500 NISP Units, to 4,900 NISP Units. All

other terms and conditions of the Fort Collins–Loveland Participation Agreements shall remain unchanged and in full force and effect.

Respectfully submitted: \_\_\_\_\_, 2024.

FORT COLLINS-LOVELAND WATER  
DISTRICT, acting by and through its Water  
Activity Enterprise, a quasi-municipal  
corporation and political subdivision of the  
State of Colorado

By: \_\_\_\_\_

  
James Borland, Chairman

Date: \_\_\_\_\_

11/2/2024

Attest:

  
Chris Pletcher, Secretary



**ORDER OF THE  
NORTHERN INTEGRATED SUPPLY PROJECT WATER ACTIVITY  
ENTERPRISE ON FORT COLLINS–LOVELAND WATER DISTRICT’S  
PETITION TO AMEND NISP PARTICIPATION AGREEMENTS TO INCREASE  
PARTICIPATION BY 1,500 NISP UNITS**

Upon the Petition of The Fort Collins–Loveland Water District, acting by and through its Water Activity Enterprise, a quasi-municipal corporation and political subdivision of the State of Colorado (“Petitioner”), to amend its Participation Agreements, and after considering said Application and Petition as required by law at a regular meeting held on \_\_\_\_\_, 2024, the Board of Directors of the Northern Integrated Supply Project Water Activity Enterprise, hereby orders that:

The Petition is GRANTED and the transfer of NISP Units is APPROVED pursuant to Section 9.2.1 of the Fort Collins–Loveland Phase 1 Agreement and Severance Phase 1 Agreement.

Petitioner’s Participation Agreements are hereby AMENDED to increase its participation in NISP by 1,500 NISP Units, to 4,900 NISP Units. Petitioner hereby assumes all obligations with respect to the 1,500 NISP Units transferred to Petitioner by Severance. Exhibit A to the NISP Phase 1 Agreement dated as of February 13, 2019, by and among the Northern Integrated Supply Project Water Activity Enterprise and the NISP Phase 1 Participants shall be amended to reflect such increase in Petitioner’s participation in NISP. All other terms and conditions of Petitioner’s Participation Agreements shall be unchanged and remain in full force and effect.

Dated \_\_\_\_\_, 2024.

**NORTHERN INTEGRATED SUPPLY  
PROJECT WATER ACTIVITY  
ENTERPRISE**

\_\_\_\_\_  
Bradley D. Wind, General Manager

TOWN OF SEVERANCE  
PAYMENT APPROVAL REPORT  
6/1/24 - 6/30/24

| Vendor Name               | Invoice Number  | Description                                                  | Amount Paid  |
|---------------------------|-----------------|--------------------------------------------------------------|--------------|
| Adamson Police Products   | INV415702       | Handcuff cas, DBL, BW, Hidden Sanp                           | \$ 35.05     |
| Adamson Police Products   | INV415883       | Handcuff cas, DBL, BW, Hidden Sanp                           | \$ 26.95     |
| Adamson Police Products   | INV416180       | HSGI duty mini M.A.C, handcuff u-mount, extending pistol     | \$ 134.10    |
| AFLAC                     | 093859          | Employee Deductions                                          | \$ 962.42    |
| Agfinity, Inc             | H82011          | Lawn Fertilizer                                              | \$ 2,192.40  |
| Air Comfort, Inc.         | 24-00300868     | Spring Maintenance                                           | \$ 683.00    |
| Aloha Apparel, LLC        | W001136         | Apparel, Screen print, & Embroidery                          | \$ 129.00    |
| Aloha Apparel, LLC        | W001212         | Town logo shirt ACCT                                         | \$ 373.00    |
| Amazon Capital Services   | 16YX-QQ13-3PNR  | Ipad screen protector                                        | \$ 13.99     |
| Amazon Capital Services   | 1LVV-J6Q6-69YW  | Mounted file holder                                          | \$ 36.95     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Work Planner                                                 | \$ 9.89      |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Electric Ergonomic Sit-stand computer table                  | \$ 585.41    |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Side table & Laptop floor stand                              | \$ 68.99     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Director folding chair, black canvas, storage bags, footrest | \$ 68.49     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Weekly planner & notebook                                    | \$ 9.99      |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Deep root tree watering tool & fertilizer watering wand      | \$ 39.99     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Mini bubble wand, Prizes, & goodie bag stuffer #111          | \$ 39.99     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Small American Flag sticks #111                              | \$ 79.79     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Colorado notary rubber stamp                                 | \$ 21.65     |
| Amazon Capital Services   | 1NMR-Q6HN-CHP4  | Shipping & discount                                          | \$ 9.99      |
| Ascent Broadband, LLC     | 144396          | Internet Service - June 2024                                 | \$ 190.00    |
| Ausmus Law Firm PC        | 8812            | Contract prosecution month of June 2024                      | \$ 850.00    |
| Ayres Associates Inc.     | 214924          | General GIS Services                                         | \$ 43.00     |
| Ayres Associates Inc.     | 214924          | General Planning Services                                    | \$ 748.80    |
| Ayres Associates Inc.     | 214924          | Planning Services - Cust# 307                                | \$ 577.20    |
| Ayres Associates Inc.     | 214924          | Planning Services - Cust# 233                                | \$ 720.00    |
| Ayres Associates Inc.     | 215394          | General GIS Services                                         | \$ 160.00    |
| Ayres Associates Inc.     | 215394          | General Planning Services                                    | \$ 1,083.00  |
| Ayres Associates Inc.     | 215394          | Planning Services - Cust# 233                                | \$ 272.00    |
| Banner Occupational Healt | 852464          | Physical Eval                                                | \$ 359.75    |
| Banner Occupational Healt | 852722          | Physical Eval                                                | \$ 359.75    |
| BearCom                   | 5727745         | UNIT# 551                                                    | \$ 862.00    |
| Beavers Fish Farm Inc     | 3117            | Fishing Derby                                                | \$ 600.00    |
| Bobcat of the Rockies     | 15273415        | Backordered snow blower                                      | \$ 6,846.00  |
| Bradley Randall Whitfield | 05312024        | May Payment                                                  | \$ 800.00    |
| Bradley Randall Whitfield | 05312024        | June Payment                                                 | \$ 800.00    |
| Bunting Disposal, Inc.    | 7151853         | Recyc Town Hall                                              | \$ 45.00     |
| Carson Fabrication, LLC   | 1489            | Unit#234-Intl 7400 Vac truck                                 | \$ 1,060.47  |
| Caselle, Inc.             | 133055          | Caselle Connect Application Software:AP Direct pay, chec     | \$ 250.00    |
| Caselle, Inc.             | 133340          | Caselle Software Support                                     | \$ 2,025.00  |
| Christiansen Psychotherap | 6611            | Fit for Duty Eval                                            | \$ 950.00    |
| CIRSA                     | 24110           | Property/Casualty Coverage (01/01/2024-01/01/2025)           | \$ 46,676.60 |
| CIRSA                     | W24560          | Workers' Compensation Coverage (01/01/2024-01/01/202         | \$ 14,520.17 |
| City of Greeley           | 1385039         | Weld Drug Task Force 2024 Commitment                         | \$ 1,000.00  |
| City of Loveland          | 11011999        | Police Training                                              | \$ 1,200.00  |
| Colorado Civil Group Inc. | 0042.0001.12-10 | Cust #286                                                    | \$ 781.50    |
| Colorado Civil Group Inc. | 0042.0024.00-02 | Cust#307                                                     | \$ 500.40    |
| Colorado Civil Group Inc. | 0042.0000.00-87 | General Services                                             | \$ 1,182.75  |
| Colorado Civil Group Inc. | 0042.0000.10-27 | Capital Improvement Projects                                 | \$ 1,533.38  |
| Colorado Civil Group Inc. | 0042.0506.12-02 | NWCWD Coordination                                           | \$ 450.75    |
| Colorado Civil Group Inc. | 042.0000.00-88  | General services - coordination, invoicing, research, docur  | \$ 570.75    |
| Colorado Civil Group Inc. | 0042.0000.09-25 | General Engineering Water Fund                               | \$ 4,464.80  |
| Colorado Civil Group Inc. | 0042.0015.07-17 | Cust #235                                                    | \$ 357.75    |
| Colorado Civil Group Inc. | 0042.002.08-05  | Cust#305                                                     | \$ 217.00    |
| Colorado Civil Group Inc. | 0042.0024.00-.3 | Cust #307                                                    | \$ 38.25     |
| Colorado Civil Group Inc. | 0042.0025.00-01 | Cust#314                                                     | \$ 3,334.50  |

**TOWN OF SEVERANCE**  
**PAYMENT APPROVAL REPORT**  
6/1/24 - 6/30/24

| Vendor Name                | Invoice Number      | Description                                                | Amount Paid   |
|----------------------------|---------------------|------------------------------------------------------------|---------------|
| Colorado Civil Group Inc.  | 0042.0506.05-16     | 1.5 MG EWT-Const. Eng. Serv #22                            | \$ 9,873.20   |
| Colorado Civil Group Inc.  | 0042.0506.11-04     | Copper & Lead Inventory                                    | \$ 1,016.25   |
| Colorado Civil Group Inc.  | 0042.0001.08-42     | Cust#276                                                   | \$ 417.75     |
| Colorado Civil Group Inc.  | 0042.0001.11-12     | Cust #246                                                  | \$ 899.50     |
| Colorado Civil Group Inc.  | 0042.0002.07-29     | Cust #183                                                  | \$ 460.00     |
| Colorado Civil Group Inc.  | 0042.0002.09-05     | Cust#306                                                   | \$ 136.50     |
| Colorado Civil Group Inc.  | 0042.000903-42      | Cust#193                                                   | \$ 905.25     |
| Colorado Civil Group Inc.  | 0042.0014.03-14     | Cust#233                                                   | \$ 1,900.43   |
| Colorado Civil Group Inc.  | 0042.0510.00-26     | E Harmony Rd - WCR 19 Improv #56                           | \$ 1,849.00   |
| Colorado Civil Group Inc.  | 0042.0511.01-13     | SH392-WCR23II Support Services #21                         | \$ 76.50      |
| Colorado Civil Group Inc.  | 0042.0512.00-12     | PD Renovation-Final Plat LLA #117                          | \$ 3,765.38   |
| Colorado Civil Group Inc.  | 0042.000.10-28      | Capital Improvement projects                               | \$ 1,803.30   |
| Colorado Civil Group Inc.  | 0042.0000.11-28     | Pending Projects                                           | \$ 273.00     |
| Colorado Civil Group Inc.  | 0042.0000.12-03     | HUTF                                                       | \$ 68.25      |
| Colorado Civil Group Inc.  | 0042.0510.00-25     | E Harmony Rd WCR 19 Improv #56                             | \$ 2,546.80   |
| Colorado Civil Group Inc.  | 0042.0511.01-12     | SH392-WCR23II Support Services #21                         | \$ 229.50     |
| Colorado Civil Group Inc.  | 0042.0512.00-11     | PD Renovation-Final Plat LLA #117                          | \$ 1,509.45   |
| Colorado Civil Group Inc.  | 0042.0506.04-07     | South Water Line Loop #137                                 | \$ 3,178.30   |
| Colorado Civil Group Inc.  | 0042.0000.09-26     | General Engineering Water Fund #41                         | \$ 3,804.05   |
| Colorado Civil Group Inc.  | 0042.0507.00-55     | Sanitary Sewer System Mast Plan #42                        | \$ 1,803.00   |
| Colorado Civil Group Inc.  | 0042.0014.03-13     | Cust#233                                                   | \$ 13,659.20  |
| Colorado Civil Group Inc.  | 0042.002.09-04      | Cust#183                                                   | \$ 68.26      |
| Colorado Civil Group Inc.  | 0042.0506.04-06     | South Water Line Loop #137                                 | \$ 3,216.00   |
| Colorado Civil Group Inc.  | 0042.0506.05-15     | 1.5 MG Ewt-Const. Eng Serv #22                             | \$ 2,971.50   |
| Colorado Civil Group Inc.  | 0042.0506.12-01     | NWCWD Coordination                                         | \$ 833.25     |
| Colorado Civil Group Inc.  | 0042.0507.00-54     | Sanitary Sewer System Master Plan #42                      | \$ 1,209.75   |
| Colorado Civil Group Inc.  | 0042.0000.11-27     | Pending Projects                                           | \$ 374.25     |
| Colorado Civil Group Inc.  | 0042.0000.21-18     | Design Criteria-Const. Standard                            | \$ 114.75     |
| Colorado Civil Group Inc.  | 0042.0001.08-41     | Cust#276                                                   | \$ 273.00     |
| Colorado Civil Group Inc.  | 0042.0001.11-11     | Cust #246                                                  | \$ 434.25     |
| Colorado Civil Group Inc.  | 0042.0002.08-04     | Cust#305                                                   | \$ 320.56     |
| Colorado Civil Group Inc.  | 0042.0012.03-05     | Site Plan Cust#284                                         | \$ 68.25      |
| Colorado Department of Re  | 06.07.24            | Garnishment - 06.07.24                                     | \$ 834.60     |
| Colorado Department of Re  | 06.07.24            | Garnishment - 06.07.24                                     | \$ 735.69     |
| Contech Engineered Soluti  | 29267302            | Steel nut & bolt, Bank 5C Galv - PD Restitution            | \$ 1,063.85   |
| D&D Concrete, LLC          | 1051                | Move and replace handicap ramp                             | \$ 1,550.00   |
| Dana Kepner Company, LL    | 6238789-00          | CR21 PROJECT CREDIT BACK                                   | \$ (228.00)   |
| Dana Kepner Company, LL    | 6238931-00          | CR21 PROJECT                                               | \$ 840.00     |
| Dana Kepner Company, LL    | 6239487-00          | 12 LP MJ solid sleeve / Charge to W-2402 PROJECT CR21"     | \$ 850.00     |
| Dana Kepner Company, LL    | 6239488-00          | 8 LP solid sleeve PVC Pipe. Bolt & Gasket Pak/ Needs to be | \$ 470.00     |
| DBC Irrigation Supply      | S5459565.001        | Irrigation Supplies                                        | \$ 566.32     |
| Direct Discharge Consultin | 2608                | May ORC Services                                           | \$ 1,500.00   |
| Drexel, Barrell & Co.      | 27801               | Project Management - Harmony and WCR 19 intersection c     | \$ 9,360.00   |
| E-470 Public Highway Auth  | 2092269183          | Express Toll - Lic# BLNU99                                 | \$ 31.00      |
| Earth Engineering Consulta | 1244029.2           | Concrete test & Reinforcing steel Observation              | \$ 2,175.23   |
| Earth Engineering Consulta | 1244029.3           | Town of Severance Police Station - 209 1st St Construction | \$ 990.74     |
| Employers Council          | 0000507571          | Travel Expense                                             | \$ 139.36     |
| Employers Council          | 0000508325          | HR professional services                                   | \$ 3,320.00   |
| EnviroTech Services, Inc.  | CD202414069         | Ice Slicer                                                 | \$ 3,014.40   |
| EnviroTech Services, Inc.  | CD202414070         | Ice Slicer                                                 | \$ 4,296.67   |
| EnviroTech Services, Inc.  | CD202414072         | Ice Slicer                                                 | \$ 3,487.19   |
| EnviroTech Services, Inc.  | CD202414073         | Ice Slicer                                                 | \$ 2,958.53   |
| EnviroTech Services, Inc.  | CD202414074         | Ice Slicer                                                 | \$ 2,958.53   |
| EnviroTech Services, Inc.  | CD202414075         | Ice Slicer                                                 | \$ 4,123.31   |
| Fidelity National Title Co | 3.24 BUILDING PURCH | Building Purchase - 312 1st Street                         | \$ 936,456.75 |
| Fransen Pittman General C  | 06132024            | Project Severance PD #29 PD-2301                           | \$ 213,496.95 |

TOWN OF SEVERANCE  
PAYMENT APPROVAL REPORT  
6/1/24 - 6/30/24

| Vendor Name                 | Invoice Number     | Description                                                  | Amount Paid  |
|-----------------------------|--------------------|--------------------------------------------------------------|--------------|
| Freedom Mailing Services I  | 47989              | Postcard Bill Processing - MAY24                             | \$ 1,541.91  |
| Freedom Mailing Services I  | 47990              | Bill Processing - Payment for Postage                        | \$ 268.93    |
| Front Range Compliance S    | 9555               | Drug and Alcohol Testing Program                             | \$ 66.45     |
| Front Range Raynor          | 105273             | Wash bay door                                                | \$ 507.31    |
| Frontier Business Products  | 919902             | 96081 Copy Machine                                           | \$ 51.29     |
| Frontier Business Products  | 920337             | Copy Machine 94244 Service Call                              | \$ 180.00    |
| Frontier Business Products  | 915722             | PD - 96081 Copy Machine - Color Copies                       | \$ 88.18     |
| Frontier Business Products  | 916727             | TH Color Copies                                              | \$ 296.48    |
| GLH Construction, LLC       | 201123956          | Water repair - 429 Pharmigan / Street Main line break        | \$ 7,463.09  |
| HARSH INTERNATIONAL IN      | 31570              | 1/48GL Premix Fuel                                           | \$ 854.05    |
| Hayashi & Macsalka, LLC     | 743                | Legal Fees - Cust#270 - Development Review                   | \$ 43.00     |
| Hayashi & Macsalka, LLC     | 745                | General Legal Services                                       | \$ 8,775.00  |
| Hayashi & Macsalka, LLC     | 746                | Travel Time                                                  | \$ 115.00    |
| Hayashi & Macsalka, LLC     | 747                | Legal Fees - Cust#265 - Development Review                   | \$ 1,161.00  |
| Hayashi & Macsalka, LLC     | 748                | CIP Projects Legal Services                                  | \$ 214.50    |
| Hayashi & Macsalka, LLC     | 765                | General Legal Services                                       | \$ 6,318.00  |
| Hayashi & Macsalka, LLC     | 768                | Travel Time                                                  | \$ 100.00    |
| Hayashi & Macsalka, LLC     | 764                | General Legal Services Cust#193                              | \$ 193.50    |
| Hayashi & Macsalka, LLC     | 767                | CIP Projects Legal Services #46 W-2801                       | \$ 97.50     |
| Hayashi & Macsalka, LLC     | 767                | CIP Projects Legal Services #120 P-2402                      | \$ 526.50    |
| Hayashi & Macsalka, LLC     | 767                | CIP Projects Legal Services #29 Prog-Water2                  | \$ 58.50     |
| Infusion Architects, LLC    | 8                  | PD Building PD-2301                                          | \$ 1,714.20  |
| Integrity Tire              | 23450              | #004 - 2014 Police Interceptor - Oil change, strut assembly  | \$ 815.90    |
| Integrity Tire              | 23716              | #011 - 2014 Police Interceptor - Control arm, Brakes, Align  | \$ 1,204.92  |
| Integrity Tire              | 23719              | #005 - 2018 Police Interceptor - Brakes, Control Arms, Batt  | \$ 1,262.96  |
| Integrity Tire              | 23693              | #009 - 2013 Police Interceptor - Brakes, Spark Plugs, Tires, | \$ 2,067.00  |
| Integrity Tire              | 24574              | #219 - 2008 Ford mount & balance tires, replace steering d   | \$ 2,027.25  |
| Integrity Tire              | 24682              | #217 2015 Ford Oil change, replace shocks, alignment, & c    | \$ 1,209.09  |
| Integrity Tire              | 24515              | Oil change, Alr conditioning, Brakes, Tires - 11 Chevy Tahoe | \$ 958.21    |
| Integrity Tire              | 24859              | #008 2013 Police Intereptor - Oil change, A/C, Schrader Va   | \$ 1,461.54  |
| Integrity Tire              | 25014              | Trailer - Tires Unit # 794 Parks Trl                         | \$ 395.40    |
| Integrity Tire              | 24889              | #217 2015 Ford Tire replacement - needs to be charged to     | \$ 643.28    |
| Integrity Tire              | 24747              | #221 Chev 3500 HD - Oil Chang, A/C, Shocks, Fluid Exchar     | \$ 688.98    |
| Ken Garff Ford Greeley      | 78279 - 2024 F-150 | 2024 Ford F-150 - VIN ending 78279                           | \$ 49,475.00 |
| Kinsco                      | 0018048-0          | Uniforms                                                     | \$ 345.00    |
| Kinsco                      | 0018059-0          | Uniforms                                                     | \$ 1,559.79  |
| Kinsco                      | 0018060-0          | Uniforms                                                     | \$ 1,486.91  |
| La Salle Oil Co.            | 189801             | Fuel                                                         | \$ 1,943.14  |
| La Salle Oil Co.            | 189445             | Fuel                                                         | \$ 2,108.15  |
| La Salle Oil Co.            | 190177             | Fuel 10-40-4520                                              | \$ 2,482.24  |
| Landmark Structures I, LP   | 10                 | Water Tower Retainage                                        | \$ 32,038.75 |
| Lands End Business Outfitt  | SIN12130442        | Uniforms                                                     | \$ 305.25    |
| Language Line Services, Inc | 11311277           | Interpretation                                               | \$ 4.10      |
| Life & Stories              | 11-853             | Annual law enforcement fees - June 2024 - May 2025           | \$ 750.00    |
| LightGig Communications,    | 457265             | Severance Town Hall Service                                  | \$ 120.00    |
| Li'L Flower Shop            | 018482             | 6/8 Arrangement                                              | \$ 116.95    |
| Loup Reservoir Co.          | 154                | 2024 Annual Assessment for 5 shares                          | \$ 175.00    |
| Loveland Barricade, LLC     | 23395              | Variable Message Board #123 W-2402                           | \$ 3,907.50  |
| MAC Equipment, Inc.         | 471324             | #553 MOUNT AMERITYRE wheel                                   | \$ 164.60    |
| MAC Equipment, Inc.         | 476008             | Inventory                                                    | \$ 359.38    |
| MAC Equipment, Inc.         | 477101             | 5/8-18 Hex Nut                                               | \$ 3.22      |
| MAC Equipment, Inc.         | 479345             | Hex Bolt - Unit #551 / 10-40-3173                            | \$ 7.62      |
| MAC Equipment, Inc.         | 479570             | #553 Switch PTO 6201-3 / Unit #553                           | \$ 152.55    |
| Mark McNary                 | JUNE2024           | Grey Madderz Performance 6/7                                 | \$ 1,000.00  |
| Midco Diving & Marine Serv  | 5610               | Water Reservoir Cleaning & Inspection / South tank inspec    | \$ 4,326.00  |
| Mission Communications I    | 1088978            | Annual Lift Station, Water Tank & Severance Shores Monito    | \$ 1,417.80  |

TOWN OF SEVERANCE  
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| Vendor Name                  | Invoice Number   | Description                                                  | Amount Paid  |
|------------------------------|------------------|--------------------------------------------------------------|--------------|
| Newterra Corporation, Inc.   | SONIC-022866     | Aerator rebuild kits                                         | \$ 2,442.00  |
| Next Step Communication:     | 12999            | Service call. 6.4.2024                                       | \$ 250.00    |
| Next Step Communication:     | 13002            | Service Call. 6.4.2024                                       | \$ 250.00    |
| Nicholson Building Co & Ex   | 6186             | CR21 PROJECT                                                 | \$ 49,328.00 |
| North Weld County Water I    | 3654000 05.2024  | Water Meter-Account                                          | \$ 472.50    |
| North Weld County Water I    | 6546000 05.2024  | Water Meter-Account                                          | \$ 45,994.83 |
| North Weld County Water I    | 3386000 20240522 | Water Meter-Account                                          | \$ 38,209.94 |
| ODP Business Solutions       | 3.71175E+11      | PAPER,X-9,8.5X11" 20LB 10CA"                                 | \$ 76.98     |
| ODP Business Solutions       | 3.72415E+11      | PAPER,X-9,8.5X11" 20LB 10CA"                                 | \$ 76.98     |
| Pinnacle Investigations LLC  | 641              | Background Investigations                                    | \$ 4,000.00  |
| PIONEER                      | S35-T35W1-15719  | water break backfill gravel                                  | \$ 870.35    |
| PIONEER                      | S35-T35W1-15312  | CR21 PROJECT Tan Roadbase                                    | \$ 1,964.28  |
| PIONEER                      | PSI1862120       | 3/4 Scr. Tan Roadbase #PD Case 932882740"                    | \$ 1,499.95  |
| PIONEER                      | S35-T35W1-16074  | Squeegee                                                     | \$ 347.14    |
| Platte Valley Veterinary Ser | 44262            | Animal control boarding and Cremation                        | \$ 311.00    |
| Platte Valley Veterinary Ser | 44526            | GentaVed Topical Spray                                       | \$ 10.81     |
| Platte Valley Veterinary Ser | 45223            | Animal control boarding                                      | \$ 750.00    |
| Poudre Valley REA            | 135 0524         | 36252 Evans St - Power Source                                | \$ 44.60     |
| Poudre Valley REA            | 135 0524         | Streetlights, Hidden Valley Farms                            | \$ 1,458.57  |
| Poudre Valley REA            | 135 0524         | 2880 Branding Iron Power                                     | \$ 71.28     |
| Poudre Valley REA            | 135 0524         | Streelights, CO RD 74 & 19                                   | \$ 13.61     |
| Poudre Valley REA            | 135 0524         | BRIDLE RIDGE CIR - PS                                        | \$ 30.84     |
| Poudre Valley REA            | 135 0524         | STREETLIGHTS, SADDLER ARENA                                  | \$ 176.00    |
| Poudre Valley REA            | 135 0524         | Streetlights, Foxridge                                       | \$ 106.82    |
| Poudre Valley REA            | 135 0524         | CO RD 21 and 76 1/2-water tank                               | \$ 1,297.00  |
| Poudre Valley REA            | 135 0524         | Streetlights, Sunset Ridge                                   | \$ 254.25    |
| Poudre Valley REA            | 135 0524         | 629 Shoreview Pkwy-Lift Station                              | \$ 349.14    |
| Poudre Valley REA            | 135 0524         | Streetlights, Severance Shores                               | \$ 226.24    |
| Poudre Valley REA            | 135 0524         | 75 Flat Iron Ln Power Source                                 | \$ 63.75     |
| Poudre Valley REA            | 135 0524         | CO RD 23 and Belmon Dr                                       | \$ 29.11     |
| Poudre Valley REA            | 135 0524         | CO RD 80 and Rangeview Drive                                 | \$ 26.19     |
| Poudre Valley REA            | 135 0524         | Streetlights, Casa Loma                                      | \$ 137.18    |
| Poudre Valley REA            | 135 0524         | Streeltights, Belmont Farms                                  | \$ 240.20    |
| Poudre Valley REA            | 135 0524         | Streetlights, Soaring Eagle                                  | \$ 194.85    |
| Poudre Valley REA            | 135 0524         | Steetlights, Summit View                                     | \$ 426.03    |
| Prosource Machinery LLC      | 0822 - 2024      | 2024 Sany SMG200AWD Grader - PY1120CD0822                    | \$ (40.00)   |
| ProTech Computer System      | 63437            | Panasonic Toughbook and HAVIS DOCK accessories               | \$ 22,443.66 |
| Quench USA, Inc.             | INV07494190      | Quarterly Town Hall water service                            | \$ 149.55    |
| Ram Waste Systems, Inc       | 7802123V327      | Service Location - #110 SE-2301                              | \$ 614.75    |
| Recreational Electrical, LLC | 13004            | 0090 PD Siren Speaker                                        | \$ 750.00    |
| Republic Services, Inc       | 0642-000950943   | Trash Services - Wastewater Plant Acct                       | \$ 78.92     |
| Road Runner Grading LLC      | JUNE2024         | 2024 grading and spray (WCR 21, 25, 78, 72)                  | \$ 26,800.00 |
| SAFEbuilt Colorado, Inc.     | 409577 - 1       | Fees for Inspections, Licensing, Reviews                     | \$ 10,687.71 |
| Safelite Fufillment Inc      | 05032024         | #224 2011 Ford glass install                                 | \$ 350.00    |
| SBS Services Group LLC       | 6792828          | Town hall - routine janitorial                               | \$ 520.00    |
| SBS Services Group LLC       | 6863572          | Routine Janitorial                                           | \$ 520.00    |
| Security Central, Inc.       | 962240           | Alarm monitoring - Security & Fire / Needs to be split betwe | \$ 335.79    |
| Sherwin-Williams Co          | 7332-8           | Vandalism at Lakeview and Hidden Valley bridge               | \$ 618.94    |
| Spot On Sound Production:    | 2336             | Final payment - Spot on Sound for 6/7                        | \$ 4,725.00  |
| Superior Towing, Inc.        | 320252           | Towing - 2018 White Ford Explorer #010                       | \$ 256.48    |
| Tailored Technology Servi    | 19407            | Managed Services                                             | \$ 6,539.62  |
| Tailored Technology Servi    | 19432            | Agreement Billable Expenses: Hardware                        | \$ 22.74     |
| Tailored Technology Servi    | 19452            | Lenovo ThinkPad T16 Gen 2 and workstation                    | \$ 2,420.00  |
| Tailored Technology Servi    | 19453            | Lenovo Thinkvision Monitor                                   | \$ 378.00    |
| Tailored Technology Servi    | 19454            | Microsoft Surface Tablet & Setup                             | \$ 1,612.00  |
| Terracon Consultants Inc.    | TM13446          | Phase 1 Environmental Site Assessment                        | \$ 3,450.00  |

**TOWN OF SEVERANCE**  
**PAYMENT APPROVAL REPORT**  
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| Vendor Name            | Invoice Number  | Description                                                 | Amount Paid  |
|------------------------|-----------------|-------------------------------------------------------------|--------------|
| The Adams Group, LLC   | 38397           | Final 2023 Audit Billing                                    | \$ 7,850.00  |
| Town of Windsor        | 015265-000 0524 | Account -Wastewater Treatment                               | \$ 21,716.28 |
| Uline, Inc             | 178747024       | Gloves, Coreless Liner, Duct Tape, Trash can bands, Disinf  | \$ 1,016.87  |
| UMB Staff Credit Cards | 0151 0524       | Poulsen Ace Hardware-paint for rusted pipes at water tank   | \$ 62.98     |
| UMB Staff Credit Cards | 0151 0524       | The Home Depot #1544-W 2402 CR 21 Concrete used for a       | \$ 67.36     |
| UMB Staff Credit Cards | 0151 0524       | Edible.Com-Thank you to Windsor/Severance Fire.             | \$ 132.53    |
| UMB Staff Credit Cards | 0151 0524       | Pri Management Group-Training for records                   | \$ 159.00    |
| UMB Staff Credit Cards | 0151 0524       | Smartforce-Citizen Contact Subscription                     | \$ 15.19     |
| UMB Staff Credit Cards | 0151 0524       | Smartforce-Citizen Contact Subscription                     | \$ 15.20     |
| UMB Staff Credit Cards | 0151 0524       | Dyekman Trophies Inc Of-Plaque-YOS, new picture name-ç      | \$ 15.00     |
| UMB Staff Credit Cards | 0151 0524       | Ezcaternewks Eatery-Caselle Training Lunch                  | \$ 143.59    |
| UMB Staff Credit Cards | 0151 0524       | Ezcaterqdoba-Caselle Training Lunch                         | \$ 132.43    |
| UMB Staff Credit Cards | 0151 0524       | Ezcaterqdoba-Caselle Training Lunch                         | \$ 132.43    |
| UMB Staff Credit Cards | 0151 0524       | In-Duty Holster and mag holster                             | \$ 281.51    |
| UMB Staff Credit Cards | 0151 0524       | Greeley Winnelson Co-lakeview bathroom parts                | \$ 141.46    |
| UMB Staff Credit Cards | 0151 0524       | Greeley Winnelson Co-lakeview bathrooms extra parts         | \$ 47.46     |
| UMB Staff Credit Cards | 0151 0524       | Vistaprint-Business cards - TH & PD                         | \$ 123.36    |
| UMB Staff Credit Cards | 0151 0524       | Vistaprint-Business cards - TH & PD                         | \$ 123.35    |
| UMB Staff Credit Cards | 0151 0524       | Vatos Tacos & Tequila-Lunch                                 | \$ 90.23     |
| UMB Staff Credit Cards | 0151 0524       | Ezcatergarbanzo Medit-Caselle Training Lunch                | \$ 64.58     |
| UMB Staff Credit Cards | 0151 0524       | Ezcatergarbanzo Medit-Caselle Training Lunch                | \$ 64.57     |
| UMB Staff Credit Cards | 0151 0524       | Ezcaternewks Eatery-Caselle Training Lunch                  | \$ 143.59    |
| UMB Staff Credit Cards | 0151 0524       | Dougs Diner-Mayor Meal                                      | \$ 37.40     |
| UMB Staff Credit Cards | 0151 0524       | Colorado Municipal Leagu-CML Annual Conference              | \$ 445.00    |
| UMB Staff Credit Cards | 0151 0524       | Mr. Yos Llc-Bike To School Event                            | \$ 79.20     |
| UMB Staff Credit Cards | 0151 0524       | Dropbox Fax Monthly-Hello Fax Monthly                       | \$ 14.98     |
| UMB Staff Credit Cards | 0151 0524       | Greeley Tribune Circ-Monthly Greeley Tribune Subscription   | \$ 6.00      |
| UMB Staff Credit Cards | 0151 0524       | Best Buy Mht 00002253-Computer                              | \$ 1,428.00  |
| UMB Staff Credit Cards | 0151 0524       | Ezcatercapital Tacos-CAB mtg Meal 5.01.24                   | \$ 179.90    |
| UMB Staff Credit Cards | 0151 0524       | The City Of Fort Lupton-NoCo Clerk Training Lunch           | \$ 12.00     |
| UMB Staff Credit Cards | 0151 0524       | Dyekman Trophies Inc Of-Plaque-YOS, new picture name-ç      | \$ 55.00     |
| UMB Staff Credit Cards | 0151 0524       | King Soopers #0104-Restock of Kitchen & PD Cake for Swe     | \$ 9.27      |
| UMB Staff Credit Cards | 0151 0524       | King Soopers #0104-Restock of Kitchen & PD Cake for Swe     | \$ 63.99     |
| UMB Staff Credit Cards | 0151 0524       | Ezcaterpf Changs-5.14.24 TC Mtg                             | \$ 249.85    |
| UMB Staff Credit Cards | 0151 0524       | Indeed 92644314-Recruiting Hiring PW/PD/Finance             | \$ 500.27    |
| UMB Staff Credit Cards | 0151 0524       | Tst* The Human Bean - Win-All staff annual mandatory Trai   | \$ 55.90     |
| UMB Staff Credit Cards | 0151 0524       | Sq *axe To Grind-Director/Management Teambuilding           | \$ 191.93    |
| UMB Staff Credit Cards | 0151 0524       | Cbi Online-Background check for new hire                    | \$ 6.00      |
| UMB Staff Credit Cards | 0151 0524       | Colorado Municipal Leagu-CML Annual Conference Registr      | \$ 395.00    |
| UMB Staff Credit Cards | 0151 0524       | Weld Co C&r Office-Franklin Place (2 Resolutions for Wate   | \$ 526.92    |
| UMB Staff Credit Cards | 0151 0524       | Badgeandwallet.Com-Badges for Kline, Tucker, & Holouch      | \$ 580.50    |
| UMB Staff Credit Cards | 0151 0524       | Wyoming Bearing And Suppl-Replacement bearings for Wa       | \$ 92.09     |
| UMB Staff Credit Cards | 0151 0524       | Pioneer Sand Co 35-Replace landscaping from waterleak       | \$ 328.02    |
| UMB Staff Credit Cards | 0151 0524       | Indeed 92062299-Recruiting Hiring PW/PD/Finance             | \$ 217.33    |
| UMB Staff Credit Cards | 0151 0524       | Indeed 92499097-Recruiting Hiring PW/PD/Finance             | \$ 502.38    |
| UMB Staff Credit Cards | 0151 0524       | Indeed 92548917-Recruiting Hiring PW/PD/Finance             | \$ 503.63    |
| UMB Staff Credit Cards | 0151 0524       | Dyekman Trophies Inc Of-Trophies for fishing derby          | \$ 162.00    |
| UMB Staff Credit Cards | 0151 0524       | Mr. Yos Llc-Donuts for donuts with a cop at Range View      | \$ 27.60     |
| UMB Staff Credit Cards | 0151 0524       | Mail N Copy 2020-11-16-This is a sign for business of the y | \$ 25.00     |
| UMB Staff Credit Cards | 0151 0524       | Dyekman Trophies Inc Of-trophy for fishing derby            | \$ 8.00      |
| UMB Staff Credit Cards | 0151 0524       | Tst* Bruces Bar- lunch                                      | \$ 19.99     |
| UMB Staff Credit Cards | 0151 0524       | Tst* Bruces Bar- lunch                                      | \$ 20.99     |
| UMB Staff Credit Cards | 0151 0524       | Snap On-Dean Pendleton-Tools to be able to rebuild the ae   | \$ 150.00    |
| UMB Staff Credit Cards | 0151 0524       | The Home Depot #1544-Safety items and other items.          | \$ 201.81    |
| UMB Staff Credit Cards | 0151 0524       | The Home Depot #1544-Safety items and other items.          | \$ 44.91     |
| UMB Staff Credit Cards | 0151 0524       | Georgia Boys Bbq Gre-PW appreciation week lunch             | \$ 376.28    |

TOWN OF SEVERANCE  
PAYMENT APPROVAL REPORT  
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| Vendor Name                 | Invoice Number | Description                                              | Amount Paid |
|-----------------------------|----------------|----------------------------------------------------------|-------------|
| UMB Staff Credit Cards      | 0151 0524      | Georgia Boys Bbq Gre-PD appreciation week lunch          | \$ 380.28   |
| UMB Staff Credit Cards      | 0151 0524      | Rivera De Chapala-lunch with intern                      | \$ 39.89    |
| UMB Staff Credit Cards      | 0151 0524      | Eaton Grove Nursery-Plants for Garden Pots and Beds arou | \$ 329.44   |
| UMB Staff Credit Cards      | 0151 0524      | Neptune-Benson-Repair kit for Community Park Pump filte  | \$ 722.50   |
| UMB Staff Credit Cards      | 0151 0524      | Dog Waste Depot-Dog waste bags for parks.                | \$ 388.85   |
| UMB Staff Credit Cards      | 0151 0524      | Neptune-Benson-Gauge replacement for Filter at Commur    | \$ 583.63   |
| UMB Staff Credit Cards      | 0151 0524      | Harbor Freight Tools 704-Shop tools \$122.97             | \$ 122.97   |
| UMB Staff Credit Cards      | 0151 0524      | Harbor Freight Tools 704-Waste Water \$174.57            | \$ 174.57   |
| University Auto Parts, Inc. | 398842         | Windshield Wash - PD                                     | \$ 9.98     |
| University Auto Parts, Inc. | 397987         | Lamp Mounting Bracket                                    | \$ 11.49    |
| University Auto Parts, Inc. | 396011         | Cleaner/Multi-Purpose Aiken                              | \$ 194.95   |
| University Auto Parts, Inc. | 397077         | Unit # 338 bushhog deck                                  | \$ 49.25    |
| Upper Case Printing Ink     | 1805           | Utility Postcards                                        | \$ 714.00   |
| Upper Case Printing Ink     | 1844           | Utility Postcards & Window Envelopes                     | \$ 47.61    |
| Utility Refunds             | 3944.02        | Utility Refund - 3944.02 - 1061 MT COLUMBIA DRIVE        | \$ 15.50    |
| Utility Refunds             | 3839.03        | Utility Refund - 3839.03 - 370 MT BROSS AVE              | \$ 15.50    |
| Utility Refunds             | 4750.04        | Utility Refund - 4750.04 - 1191 GREEN MOUNTAIN ROAD      | \$ 15.50    |
| Utility Refunds             | 4205.02        | Utility Refund - 4205.02 - 1046 MT OXFORD AVENUE         | \$ 15.50    |
| Utility Refunds             | 2969.07        | Utility Refund - 2969.07 - 902 CLIFFROSE WAY             | \$ 15.50    |
| Utility Refunds             | 5075.02        | Utility Refund - 5075.02 - 687 TAKIN DRIVE               | \$ 132.36   |
| Utility Refunds             | 5656.01        | Utility Refund - 5656.01 - 449 3RD STREET                | \$ 22.22    |
| Utility Refunds             | 5893.01        | Utility Refund - 5893.01 - 924 LONDON WAY                | \$ 5.19     |
| Utility Refunds             | 5989.01        | Utility Refund - 5989.01 - 629 SAWYERS POND DRIVE        | \$ 0.40     |
| Utility Refunds             | 5995.01        | Utility Refund - 5995.01 - 219 HAYMAKER LANE             | \$ 2.22     |
| Utility Refunds             | 6000.01        | Utility Refund - 6000.01 - 723 LAKE EMERSON ROAD         | \$ 13.06    |
| Utility Refunds             | 6039.01        | Utility Refund - 6039.01 - 732 LAKE EMERSON ROAD         | \$ 33.74    |
| Utility Refunds             | 4585.02        | Utility Refund - 4585.02 - 863 SUNLIGHT PEAK DRIVE       | \$ 15.50    |
| Utility Refunds             | 499602         | Utility Refund - 4996.02 - 702 TAKIN DRIVE               | \$ 15.50    |
| Utility Refunds             | 8070.01        | Utility Refund - 8070.01 - 39759 PINNACLE RIDGE CT       | \$ 21.50    |
| Utility Refunds             | 3971.02        | Utility Refund - 3971.02 - 240 CASTLE DRIVE              | \$ 102.18   |
| Utility Refunds             | 4249.03        | Utility Refund - 4249.03 - 923 MT SHAVANO AVENUE         | \$ 169.10   |
| Utility Refunds             | 5063.02        | Utility Refund - 5063.02 - 1303 ROE DEER STREET          | \$ 30.50    |
| Utility Refunds             | 6041.01        | Utility Refund - 6041.01 - 960 OUZEL FALLS RD            | \$ 1.39     |
| Utility Refunds             | 6061.01        | Utility Refund - 6061.01 - 826 EMERALD LAKES ST          | \$ 22.49    |
| Utility Refunds             | 6063.01        | Utility Refund - 6063.01 - 964 OUZEL FALLS RD            | \$ 9.37     |
| Utility Refunds             | 6064.01        | Utility Refund - 6064.01 - 951 MILNER PASS RD            | \$ 9.37     |
| Utility Refunds             | 4113.02        | Utility Refund - 4113.02 - 519 VIVIAN STREET             | \$ 15.50    |
| Utility Refunds             | 5193.01        | Utility Refund - 5193.01 - 1260 BAKER PASS STREET        | \$ 143.69   |
| Utility Refunds             | 6044.01        | Utility Refund - 6044.01 - 969 OUZEL FALLS RD            | \$ 25.00    |
| Utility Refunds             | 5373.02        | Utility Refund - 5373.02 - 997 OUZEL FALLS ROAD          | \$ 14.51    |
| Utility Refunds             | 5477.02        | Utility Refund - 5477.02 - 1141 IBEX DRIVE               | \$ 15.50    |
| Utility Refunds             | 2917.02        | Utility Refund - 2917.02 - 89 MEEKER LANE                | \$ 50.83    |
| Utility Refunds             | 4083.02        | Utility Refund - 4083.02 - 308 TORREYS DRIVE             | \$ 96.58    |
| Utility Refunds             | 5118.02        | Utility Refund - 5118.02 - 1004 MUNTJAC STREET           | \$ 90.73    |
| Utility Refunds             | 2965.05        | Utility Refund - 2965.05 - 1907 MAHOGANY WAY             | \$ 113.72   |
| Utility Refunds             | 4314.02        | Utility Refund - 4314.02 - 829 MT SNEFFELS AVENUE        | \$ 62.62    |
| Utility Refunds             | 4348.02        | Utility Refund - 4348.02 - 724 FINCH DRIVE               | \$ 15.50    |
| Utility Refunds             | 4729.04        | Utility Refund - 4729.04 - 327 CENTRAL AVENUE            | \$ 104.35   |
| Utility Refunds             | 3118.03        | Utility Refund - 3118.03 - 1326 PARKRIDGE DRIVE          | \$ 115.48   |
| Utility Refunds             | 5001.02        | Utility Refund - 5001.02 - 684 TAKIN DRIVE               | \$ 15.50    |
| Vector Disease Control Int  | PI-A00014342   | 2024 Mosquito Control Services 3 of 6                    | \$ 5,000.00 |
| Verizon Wireless            | 9964492969     | Cell Phone - TH & PW                                     | \$ 4,051.24 |
| Waste Management of Col     | 5226654-2534-7 | Roll Off Trash Service                                   | \$ 1,053.13 |
| Waste Management of Col     | 5221706-2534-0 | Trash Service-PW                                         | \$ 157.43   |
| Wear Parts and Equipment    | 547301         | Sharp Carbide Grd Tip                                    | \$ 543.00   |
| Wear Parts and Equipment    | 54730          | New Grader Blades                                        | \$ 4,654.26 |

TOWN OF SEVERANCE  
PAYMENT APPROVAL REPORT  
6/1/24 - 6/30/24

| Vendor Name                 | Invoice Number | Description                                            | Amount Paid     |
|-----------------------------|----------------|--------------------------------------------------------|-----------------|
| Weld County Health Depar    | E240271        | Wastewater Testing                                     | \$ 359.50       |
| Weld County Sheriff's Offic | 06052024       | Ballistic Vest                                         | \$ 1,015.00     |
| Wickham Tractor Co.         | ID48379        | Nut, Taper, 24x12, Stud, Bolt / 10-40-3173 unit #551   | \$ 284.89       |
| Windsor Ace Hardware        | A12185/4       | Nail pegs, Grnt grand anchor                           | \$ 29.33        |
| Windsor Ace Hardware        | 175078/4       | Rope, shims, tape, nuts & bolts unit 552               | \$ 47.47        |
| Windsor Ace Hardware        | 175180/4       | 3/8 nipple TR 3/8 F NPT Power Washer parks buliding    | \$ 3.14         |
| Windsor Ace Hardware        | 175221/4       | Ant killer and wasp killer                             | \$ 11.88        |
| Xcel Energy                 | 879295529      | 300942323 - 10822 County Road 74 Bldg Stoc             | \$ 17.60        |
| Xcel Energy                 | 879295529      | 300954583 - 20/15 2-6-67 Sewage Plant                  | \$ 1,904.19     |
| Xcel Energy                 | 879295529      | 301443761 - 1020 Mahogany Dr Unit Pump                 | \$ 442.55       |
| Xcel Energy                 | 879295529      | 301456912 - 336 1st St                                 | \$ 127.69       |
| Xcel Energy                 | 879295529      | 301597386 - 400 Timber Ridge Pkwy Unit Spkl            | \$ 13.38        |
| Xcel Energy                 | 879295529      | 304182684 - 231 W 4th Ave Unit Pump                    | \$ 266.59       |
| Xcel Energy                 | 879295529      | 304683265 - 410 Immigrant Trail - Settlers Landing HOA | \$ 13.86        |
| Xcel Energy                 | 879295529      | 304881524 - 145 3rd St                                 | \$ 764.87       |
| Xcel Energy                 | 879295529      | 304920983 - 100 Waterfall Way                          | \$ 28.62        |
| Xcel Energy                 | 879295529      | 304920986 - 101 Waterfall Way                          | \$ 103.47       |
| Xcel Energy                 | 879295529      | 304992152 - 145 W 3rd Ave Unit Outdoor Light           | \$ 15.19        |
| Xcel Energy                 | 879295529      | 301709610 - 57/16 2-6-67 Pump                          | \$ 12.24        |
| Xcel Energy                 | 879295529      | 301748145 - 410 Timber Ridge Pkwy Unit Spkl            | \$ 13.06        |
| Xcel Energy                 | 879295529      | 301872364 - 513 1/2 Broadview Dr                       | \$ 36.36        |
| Xcel Energy                 | 879295529      | 301894204 - 50 Timber Ridge Pkwy                       | \$ 73.29        |
| Xcel Energy                 | 879295529      | 302039930 - 1236 1/2 Baldrige Dr Unit Lift             | \$ 230.92       |
| Xcel Energy                 | 879295529      | 303987355 - 3 S Timber Ridge Pkwy                      | \$ 683.78       |
| Xcel Energy                 | 879802092      | Street Lighting                                        | \$ 3,791.50     |
| Total:                      |                |                                                        | \$ 1,810,990.66 |





# Financial Statement Review

August 6th , 2024

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## Interim Financial Statements

The **June 2024** Town of Severance Interim Financial Statements have been reviewed and can be published as part of the **August 13th, 2024** Town Council Consent Agenda.

Efrain Lemus, MBA, CPA  
Finance Director

TOWN OF SEVERANCE  
COMBINED CASH INVESTMENT  
JUNE 30, 2024

COMBINED CASH ACCOUNTS

|                     |                                |               |
|---------------------|--------------------------------|---------------|
| 01-100700           | CASH ON HAND                   | 437           |
| 01-101000           | BANK OF CO- CHECKING ***1469   | 270,952       |
| 01-101500           | BANK OF CO CREDIT CARD ***1481 | 22,582        |
| 01-102100           | COLOTRUST - 8001               | 24,159,563    |
| 01-102110           | COLOTRUST - 4001               | 1,127,685     |
| 01-102115           | COLOTRUST - 4002               | 2             |
| 01-102120           | COLOTRUST - 8002               | 1,633,232     |
| 01-102180           | UMB SAFEKEEPING                | 27,298,675    |
| 01-106000           | XPRESS DEPOSIT ACCOUNT         | 45,843        |
| TOTAL COMBINED CASH |                                | 54,558,972    |
| 01-100000           | CASH ALLOCATED TO OTHER FUNDS  | ( 54,558,972) |

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

|                                                |                                       |               |
|------------------------------------------------|---------------------------------------|---------------|
| 10                                             | ALLOCATION TO GENERAL FUND            | 22,589,691    |
| 11                                             | ALLOCATION TO CONSERVATION TRUST FUND | 160,555       |
| 12                                             | ALLOCATION TO TRANSPORTATION FUND     | 3,681,840     |
| 13                                             | ALLOCATION TO PARKS FUND              | 335,902       |
| 14                                             | ALLOCATION TO PUBLIC FACILITIES FUND  | 1,309,061     |
| 15                                             | ALLOCATION TO PUBLIC SAFETY FUND      | 329,703       |
| 41                                             | ALLOCATION TO FLEET FUND              | 481,744       |
| 51                                             | ALLOCATION TO WATER FUND              | 11,420,729    |
| 52                                             | ALLOCATION TO WASTEWATER FUND         | 12,842,461    |
| 53                                             | ALLOCATION TO STORMWATER FUND         | 1,659,286     |
| 75                                             | ALLOCATION TO CAPITAL PROJECTS        | ( 313,222)    |
| TOTAL ALLOCATIONS TO OTHER FUNDS               |                                       | 54,497,749    |
| ALLOCATION FROM COMBINED CASH FUND - 01-100000 |                                       | ( 54,497,749) |

ZERO PROOF IF ALLOCATIONS BALANCE

## TOWN OF SEVERANCE

## BALANCE SHEET

JUNE 30, 2024

## GENERAL FUND

ASSETS

|           |                               |            |            |
|-----------|-------------------------------|------------|------------|
| 10-100000 | CASH - COMBINED FUND          | 22,589,691 |            |
| 10-105300 | CASH W/ WELD COUNTY TREASURER | 699,483    |            |
| 10-115000 | ACCOUNTS RECEIVABLE           | 16,389     |            |
| 10-115010 | FUEL INVENTORY                | 4,449      |            |
| 10-115011 | DIESEL INVENTORY              | 707        |            |
| 10-115200 | GRANT RECEIVABLE              | 184,345    |            |
| 10-120000 | DEVELOPER RECEIVABLES         | 11,084     |            |
| 10-131000 | DUE FROM OTHER GOVERNMENTS    | 191,473    |            |
|           |                               |            |            |
|           | TOTAL ASSETS                  |            | 23,697,621 |

LIABILITIES AND EQUITYLIABILITIES

|           |                               |           |           |
|-----------|-------------------------------|-----------|-----------|
| 10-202000 | ACCOUNTS PAYABLE              | 171,292   |           |
| 10-203000 | CUSTOMER DEPOSITS-DEVELOPERS  | 27,565    |           |
| 10-203500 | CUSTOMER DEPOSITS-RENTALS     | 1,500     |           |
| 10-204000 | OTHER ACCRUED EXPENSES        | 5,162     |           |
| 10-211400 | COLORADO UNEMPLOYMENT PAYABLE | 1,397     |           |
| 10-211650 | AFLAC PAYABLE                 | 962       |           |
| 10-211700 | HEALTH INSURANCE PAYABLE      | ( 2,357)  |           |
| 10-222000 | DEFERRED REVENUE              | 1,816,610 |           |
|           |                               |           |           |
|           | TOTAL LIABILITIES             |           | 2,022,133 |

FUND EQUITY

|           |                                 |            |            |
|-----------|---------------------------------|------------|------------|
|           | UNAPPROPRIATED FUND BALANCE:    |            |            |
| 10-290000 | FUND BALANCE                    | 18,965,804 |            |
|           | REVENUE OVER EXPENDITURES - YTD | 2,709,685  |            |
|           |                                 |            |            |
|           | BALANCE - CURRENT DATE          | 21,675,488 |            |
|           |                                 |            |            |
|           | TOTAL FUND EQUITY               |            | 21,675,488 |
|           |                                 |            |            |
|           | TOTAL LIABILITIES AND EQUITY    |            | 23,697,621 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|            |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEARNED     | PCNT  |
|------------|--------------------------------|---------------|------------|-----------|--------------|-------|
| <hr/>      |                                |               |            |           |              |       |
| REVENUE    |                                |               |            |           |              |       |
|            | <u>TAXES</u>                   |               |            |           |              |       |
| 10-31-1000 | GENERAL PROPERTY TAX           | 672,138       | 2,273,729  | 2,206,538 | ( 67,191)    | 103.1 |
| 10-31-3000 | SALES TAX                      | 190,828       | 841,510    | 1,840,503 | 998,993      | 45.7  |
| 10-31-4000 | USE TAX BUILDING MATERIALS     | 61,283        | 2,365,888  | 813,200   | ( 1,552,688) | 290.9 |
| 10-31-8100 | SEVERANCE TAX (OIL & GAS)      |               |            | 10,000    | 10,000       | .0    |
| 10-31-8200 | FRANCHISE                      | 31,578        | 115,202    | 225,000   | 109,798      | 51.2  |
| 10-31-9000 | INTEREST / DELINQUENT TAX      | 111           | 240        | 1,500     | 1,260        | 16.0  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | TOTAL TAXES                    | 955,937       | 5,596,568  | 5,096,741 | ( 499,827)   | 109.8 |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | <u>LICENSES &amp; PERMITS</u>  |               |            |           |              |       |
| 10-32-1100 | LIQUOR LICENSE                 |               | 100        | 500       | 400          | 20.0  |
| 10-32-2000 | HOME BASED BUSINESS FEES       |               |            | 500       | 500          | .0    |
| 10-32-2100 | BUILDING PERMIT & LICENSE      | 151,597       | 403,106    | 400,000   | ( 3,106)     | 100.8 |
| 10-32-2600 | ANIMAL LICENSES                | 15            | 390        | 700       | 310          | 55.7  |
| 10-32-3100 | PLANNING REVIEW ADMIN FEE      | 1,800         | 8,100      | 40,000    | 31,900       | 20.3  |
| 10-32-3400 | OFFICE ADMINISTRATION FEE      | 45,819        | 121,996    | 150,000   | 28,004       | 81.3  |
| 10-32-4100 | ROW/HUNT/SIGN/DEVELOP. PERMITS | 2,080         | 58,471     | 24,000    | ( 34,471)    | 243.6 |
| 10-32-4150 | SOLICITOR LICENSES             | 500           | 1,000      | 6,000     | 5,000        | 16.7  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | TOTAL LICENSES & PERMITS       | 201,811       | 593,163    | 621,700   | 28,537       | 95.4  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | <u>INTERGOVERNMENTAL</u>       |               |            |           |              |       |
| 10-33-5000 | HIGHWAY USERS                  | 31,408        | 151,539    | 295,000   | 143,461      | 51.4  |
| 10-33-5050 | MINERAL LEASE                  |               |            | 50,000    | 50,000       | .0    |
| 10-33-5100 | MOTOR VEHICLE FEES             | 5,131         | 34,708     | 65,000    | 30,292       | 53.4  |
| 10-33-5200 | COUNTY ROAD & BRIDGE           | 18,079        | 54,237     | 60,000    | 5,763        | 90.4  |
| 10-33-5300 | SPECIFIC OWNERSHIP TAX         | 5,992         | 38,029     | 90,000    | 51,971       | 42.3  |
| 10-33-5600 | CIGARETTE TAX                  | 306           | 1,580      | 5,000     | 3,420        | 31.6  |
| 10-33-6000 | SHARED REVENUE WINDSOR         |               | 146,585    | 350,000   | 203,415      | 41.9  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | TOTAL INTERGOVERNMENTAL        | 60,915        | 426,678    | 915,000   | 488,322      | 46.6  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | <u>CHARGES FOR SERVICES</u>    |               |            |           |              |       |
| 10-34-1100 | COURT COSTS                    | 355           | 1,460      | 3,000     | 1,540        | 48.7  |
| 10-34-1200 | POLICE REVENUE                 | 645           | 645        | 50,000    | 49,355       | 1.3   |
| 10-34-1400 | MAPS, PLANS, COPIES            | 127           | 1,581      | 4,000     | 2,419        | 39.5  |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |
|            | TOTAL CHARGES FOR SERVICES     | 1,126         | 3,686      | 57,000    | 53,314       | 6.5   |
|            |                                | <hr/>         | <hr/>      | <hr/>     | <hr/>        | <hr/> |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                        | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEARNED  | PCNT  |
|----------------------------------------|---------------|------------|-----------|-----------|-------|
| <u>FINES &amp; FORFEITS</u>            |               |            |           |           |       |
| 10-35-1000 MUNICIPAL COURT FINES       | 5,950         | 19,435     | 60,000    | 40,565    | 32.4  |
| 10-35-1100 SURCHARGE                   | 420           | 1,560      | 3,200     | 1,640     | 48.8  |
| 10-35-1300 RESTITUTION - TOWN          | 4,963         | 9,767      |           | ( 9,767)  | .0    |
| TOTAL FINES & FORFEITS                 | 11,333        | 30,762     | 63,200    | 32,439    | 48.7  |
| <u>MISCELLANEOUS</u>                   |               |            |           |           |       |
| 10-36-1000 RETURN CHECK CHARGES        | 180           | 1,350      | 2,300     | 950       | 58.7  |
| 10-36-1500 INSURANCE CLAIM PAYMENTS    | 8,077         | 12,637     | 5,000     | ( 7,637)  | 252.8 |
| 10-36-2000 OTHER MISCELLANEOUS REVENUE | 278           | 3,851      | 8,400     | 4,549     | 45.8  |
| 10-36-3000 RENT                        | 3,025         | 18,225     | 33,000    | 14,775    | 55.2  |
| 10-36-3500 INTEREST AND DIVIDENDS      | 72,123        | 438,497    | 350,000   | ( 88,497) | 125.3 |
| 10-36-3550 CHANGE IN MARKET VALUE      | 46,951        | ( 8,262)   |           | 8,262     | .0    |
| 10-36-3560 INTERFUND LOAN - PRINCIPAL  | ( 3,120)      |            | 7,605     | 7,605     | .0    |
| 10-36-3565 INTERFUND LOAN - INTEREST   |               | 4,191      | 1,344     | ( 2,847)  | 311.9 |
| 10-36-4500 MATERIALS AND LABOR         | 3,720         | 5,337      | 9,000     | 3,663     | 59.3  |
| 10-36-5000 SPECIAL EVENT REVENUE       | 16,975        | 57,563     | 70,000    | 12,438    | 82.2  |
| 10-36-8050 OIL AND GAS ROYALTIES       | 331           | 3,104      |           | ( 3,104)  | .0    |
| 10-36-9900 OTHER REVENUES              |               | 34,800     | 20,051    | ( 14,749) | 173.6 |
| TOTAL MISCELLANEOUS                    | 148,539       | 571,293    | 506,700   | ( 64,593) | 112.8 |
| <u>TRANSFERS IN</u>                    |               |            |           |           |       |
| 10-39-1000 TRANSFERS FROM OTHER FUNDS  |               | ( 33,323)  |           | 33,323    | .0    |
| TOTAL TRANSFERS IN                     |               | ( 33,323)  |           | 33,323    | .0    |
| TOTAL FUND REVENUE                     | 1,379,662     | 7,188,826  | 7,260,341 | 71,515    | 99.0  |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                   |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT    |
|-------------------|--------------------------------|---------------|------------|-----------|------------|---------|
| EXPENDITURES      |                                |               |            |           |            |         |
| LEGISLATIVE       |                                |               |            |           |            |         |
| 10-41-1100        | REGULAR STAFF WAGES            | 6,080         | 45,481     | 107,392   | 61,911     | 42.4    |
| 10-41-1102        | OVERTIME                       |               |            | 100       | 100        | .0      |
| 10-41-1104        | RETIREMENT 457                 | 182           | 1,364      | 6,447     | 5,083      | 21.2    |
| 10-41-1105        | BOARD OF TRUSTEE FEES          | 1,300         | 10,700     | 26,330    | 15,630     | 40.6    |
| 10-41-1130        | FICA/MEDICARE                  | 558           | 4,261      | 10,238    | 5,977      | 41.6    |
| 10-41-1140        | WORKERS COMPENSATION           | 465           | 1,396      | 2,500     | 1,104      | 55.9    |
| 10-41-1150        | UNEMPLOYMENT                   | 12            | 91         | 403       | 312        | 22.6    |
| 10-41-1160        | HEALTH INSURANCE               | 640           | 5,117      | 16,616    | 11,499     | 30.8    |
| 10-41-1161        | DISABILITY INSURANCE           | 122           | 700        | 2,150     | 1,450      | 32.6    |
| 10-41-2100        | LEGAL FEES                     | 6,418         | 35,381     | 100,000   | 64,619     | 35.4    |
| 10-41-3150        | TELEPHONE                      |               | 456        | 1,200     | 744        | 38.0    |
| 10-41-3177        | VEHICLE REPAIRS & MAINTENANCE  |               |            | 990       | 990        | .0      |
| 10-41-3180        | MILEAGE                        |               |            | 1,500     | 1,500      | .0      |
| 10-41-3210        | INSURANCE AND BONDS            | 1,496         | 4,855      | 7,490     | 2,635      | 64.8    |
| 10-41-3320        | PRINTING                       |               | 140        | 30,000    | 29,860     | .5      |
| 10-41-3330        | PUBLISHING/RECORDING           | 542           | 1,802      | 1,000     | ( 802)     | 180.2   |
| 10-41-3350        | ORDINANCE CODIFICATION         |               | 2,560      | 6,000     | 3,440      | 42.7    |
| 10-41-3810        | DUES/MEMBERSHIPS/SUBSCRIPTIONS |               | 4,004      | 5,000     | 996        | 80.1    |
| 10-41-3820        | CONTINUING EDUCATION           | 1,100         | 4,684      | 9,250     | 4,566      | 50.6    |
| 10-41-3825        | MEETING/MEALS                  | 2,336         | 6,644      | 12,000    | 5,356      | 55.4    |
| 10-41-3990        | MISCELLANEOUS                  |               |            | 500       | 500        | .0      |
| 10-41-3992        | COUNCIL SPECIAL EVENTS         |               |            | 10,000    | 10,000     | .0      |
| 10-41-4010        | CORA REQUESTS                  |               |            | 1,500     | 1,500      | .0      |
| 10-41-4320        | COMPUTER REPLACE./AUDIO VISUAL | 1,612         | 3,131      | 5,000     | 1,869      | 62.6    |
| 10-41-4330        | COMPUTER SUPPORT AND MAINT     |               | 13,185     | 24,500    | 11,315     | 53.8    |
| 10-41-4350        | SAFETY                         |               |            | 10,000    | 10,000     | .0      |
| 10-41-4520        | VEHICLE FUEL                   |               |            | 1,980     | 1,980      | .0      |
| 10-41-4530        | VEHICLE & EQUIP AMORTIZATION   | 165           | 990        | 1,980     | 990        | 50.0    |
| 10-41-4810        | UNIFORMS                       |               |            | 2,275     | 2,275      | .0      |
| 10-41-4990        | SUPPLIES                       | 311           | 1,004      | 1,000     | ( 4)       | 100.4   |
| 10-41-5500        | TOWN COUNCIL DISCRETIONARY     | 850           | 4,895      | 200,000   | 195,105    | 2.5     |
| 10-41-5560        | TREE BOARD                     | 10            | 177        | 2,000     | 1,823      | 8.9     |
| 10-41-5570        | PLANNING COMMISSION            |               |            | 2,000     | 2,000      | .0      |
| 10-41-8200        | ALLOCATION TO WATER FUND       | ( 2,198)      | ( 14,873)  | ( 37,785) | ( 22,912)  | ( 39.4) |
| 10-41-8300        | ALLOCATION TO WASTEWATER FUND  | ( 1,900)      | ( 12,855)  | ( 32,653) | ( 19,798)  | ( 39.4) |
| 10-41-8400        | ALLOCATION TO STORMWATER FUND  | ( 407)        | ( 2,754)   | ( 6,997)  | ( 4,243)   | ( 39.4) |
| TOTAL LEGISLATIVE |                                | 19,695        | 122,536    | 531,906   | 409,370    | 23.0    |
| ELECTIONS         |                                |               |            |           |            |         |
| 10-42-3310        | WELD CO COORDINATED ELECTION   |               |            | 11,000    | 11,000     | .0      |
| TOTAL ELECTIONS   |                                |               |            | 11,000    | 11,000     | .0      |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET  | UNEXPENDED | PCNT  |
|---------------------------------------|---------------|------------|---------|------------|-------|
| <u>JUDICIAL</u>                       |               |            |         |            |       |
| 10-43-1100 REGULAR STAFF WAGES        | 5,027         | 24,160     | 57,198  | 33,038     | 42.2  |
| 10-43-1102 OVERTIME                   |               |            | 100     | 100        | .0    |
| 10-43-1104 RETIREMENT 457             | 151           | 725        | 3,435   | 2,710      | 21.1  |
| 10-43-1130 FICA/MEDICARE              | 382           | 1,836      | 4,384   | 2,548      | 41.9  |
| 10-43-1140 WORKERS COMPENSATION       | 279           | 838        | 1,500   | 662        | 55.9  |
| 10-43-1150 UNEMPLOYMENT               | 10            | 48         | 174     | 126        | 27.8  |
| 10-43-1160 HEALTH INSURANCE           | 640           | 2,985      | 11,496  | 8,511      | 26.0  |
| 10-43-1161 DISABILITY INSURANCE       | 102           | 377        | 1,150   | 773        | 32.8  |
| 10-43-2100 LEGAL FEES                 | 850           | 6,975      | 13,000  | 6,025      | 53.7  |
| 10-43-2110 MUNICIPAL JUDGE            | 1,600         | 2,200      | 10,000  | 7,800      | 22.0  |
| 10-43-3150 TELEPHONE                  |               | 170        | 250     | 80         | 68.2  |
| 10-43-3210 INSURANCE AND BONDS        | 898           | 2,913      | 3,500   | 587        | 83.2  |
| 10-43-3820 EDUCATION                  |               |            | 500     | 500        | .0    |
| 10-43-3830 TRANSLATOR/JUROR FEES      |               |            | 1,500   | 1,500      | .0    |
| 10-43-4310 COURT SUPPLIES             |               | 319        | 1,500   | 1,181      | 21.2  |
| 10-43-4330 COMPUTER SUPPORT AND MAINT |               |            | 30,052  | 30,052     | .0    |
| 10-43-4810 UNIFORMS                   |               | 410        | 175     | ( 235)     | 234.4 |
| TOTAL JUDICIAL                        | 9,938         | 43,956     | 139,914 | 95,958     | 31.4  |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT    |
|-------------------------------------------|---------------|------------|-----------|------------|---------|
| <u>ADMINISTRATION</u>                     |               |            |           |            |         |
| 10-44-1100 REGULAR STAFF WAGES            | 24,499        | 135,856    | 322,246   | 186,390    | 42.2    |
| 10-44-1101 PART-TIME STAFF WAGES          |               |            | 15,000    | 15,000     | .0      |
| 10-44-1102 OVERTIME                       |               |            | 2,000     | 2,000      | .0      |
| 10-44-1104 RETIREMENT                     | 856           | 5,009      | 19,396    | 14,387     | 25.8    |
| 10-44-1130 FICA/MEDICARE                  | 1,819         | 10,091     | 25,955    | 15,864     | 38.9    |
| 10-44-1140 WORKERS COMPENSATION           | 1,303         | 3,909      | 7,000     | 3,091      | 55.9    |
| 10-44-1150 UNEMPLOYMENT                   | 49            | 272        | 1,022     | 750        | 26.6    |
| 10-44-1160 HEALTH & LIFE INSURANCE        | 2,914         | 17,060     | 39,975    | 22,915     | 42.7    |
| 10-44-1161 DISABILITY INSURANCE           | 456           | 2,060      | 5,470     | 3,410      | 37.7    |
| 10-44-2150 HR SERVICES                    | 3,459         | 23,810     | 75,000    | 51,190     | 31.8    |
| 10-44-2990 OTHER PROFESSIONAL FEES        |               |            | 15,000    | 15,000     | .0      |
| 10-44-3110 UTILITIES                      | 1,742         | 6,004      | 15,000    | 8,996      | 40.0    |
| 10-44-3150 TELEPHONE                      |               | 2,204      | 5,000     | 2,796      | 44.1    |
| 10-44-3175 BUILDING REPAIRS & MAINTENANCE | 1,220         | 5,422      | 15,000    | 9,578      | 36.2    |
| 10-44-3177 VEHICLE REPAIRS & MAINTENANCE  |               | 1,784      | 7,770     | 5,986      | 23.0    |
| 10-44-3210 INSURANCE AND BONDS            | 4,189         | 14,644     | 21,770    | 7,126      | 67.3    |
| 10-44-3220 CIRSA DEDUCTIBLES              |               | 1,000      | 6,000     | 5,000      | 16.7    |
| 10-44-3330 PUBLISHING                     |               |            | 1,500     | 1,500      | .0      |
| 10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS | 1,076         | 1,550      | 2,500     | 950        | 62.0    |
| 10-44-3820 CONTINUING EDUCATION           | 2,426         | 3,832      | 20,000    | 16,168     | 19.2    |
| 10-44-3825 MEALS/MISCELLANEOUS            | 2,083         | 3,755      | 4,000     | 245        | 93.9    |
| 10-44-3990 MISCELLANEOUS SERVICES/COPIER  | 417           | 4,159      | 8,500     | 4,341      | 48.9    |
| 10-44-3992 SPECIAL EVENT EXPENDITURE      | 29,655        | 99,985     | 175,000   | 75,015     | 57.1    |
| 10-44-4000 ADVERTISING                    | 455           | 11,583     | 10,000    | ( 1,583)   | 115.8   |
| 10-44-4310 OFFICE SUPPLIES                | 216           | 3,598      | 6,000     | 2,402      | 60.0    |
| 10-44-4320 COMPUTER REPLACE./AUDIO VISUAL | 910           | 6,576      | 11,000    | 4,424      | 59.8    |
| 10-44-4330 COMPUTER SUPPORT AND MAINT     | 3,124         | 17,202     | 27,000    | 9,798      | 63.7    |
| 10-44-4340 POSTAGE                        | 502           | 1,508      | 5,000     | 3,492      | 30.2    |
| 10-44-4350 SAFETY                         |               |            | 10,000    | 10,000     | .0      |
| 10-44-4390 OTHER OFFICE EXPENSE           | 942           | 1,169      | 3,000     | 1,831      | 39.0    |
| 10-44-4520 VEHICLE FUEL                   | 62            | 287        | 5,540     | 5,253      | 5.2     |
| 10-44-4530 VEHICLE & EQUIP AMORTIZATION   | 295           | 1,770      | 3,540     | 1,770      | 50.0    |
| 10-44-4810 UNIFORMS                       | 305           | 667        | 1,350     | 683        | 49.4    |
| 10-44-4850 UNANTICIPATED EXP/CONTINGENCY  | 2,564         | 6,831      | 50,000    | 43,169     | 13.7    |
| 10-44-4990 MISCELLANEOUS SUPPLIES         | ( 631)        | 430        | 2,500     | 2,070      | 17.2    |
| 10-44-8000 LEASE PAYMENT                  |               | 442        | 1,000     | 558        | 44.2    |
| 10-44-8200 ALLOCATION TO WATER FUND       | ( 8,637)      | ( 40,576)  | ( 89,104) | ( 48,528)  | ( 45.5) |
| 10-44-8300 ALLOCATION TO WASTEWATER FUND  | ( 7,464)      | ( 35,065)  | ( 77,003) | ( 41,938)  | ( 45.5) |
| 10-44-8400 ALLOCATION TO STORMWATER FUND  | ( 1,599)      | ( 7,512)   | ( 16,501) | ( 8,989)   | ( 45.5) |
| TOTAL ADMINISTRATION                      | 69,210        | 311,316    | 763,426   | 452,110    | 40.8    |



TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT    |
|-------------------------------------------|---------------|------------|-----------|------------|---------|
| <u>FINANCE</u>                            |               |            |           |            |         |
| 10-45-1100 REGULAR STAFF WAGES            | 10,310        | 92,201     | 256,779   | 164,578    | 35.9    |
| 10-45-1102 OVERTIME                       |               |            | 200       | 200        | .0      |
| 10-45-1104 RETIREMENT 457                 | 307           | 2,345      | 15,411    | 13,066     | 15.2    |
| 10-45-1130 FICA/MEDICARE                  | 739           | 6,745      | 19,654    | 12,909     | 34.3    |
| 10-45-1140 WORKERS COMPENSATION           | 1,005         | 3,016      | 6,000     | 2,984      | 50.3    |
| 10-45-1150 UNEMPLOYMENT                   | 21            | 184        | 773       | 589        | 23.9    |
| 10-45-1160 HEALTH & LIFE INSURANCE        | 1,583         | 13,437     | 41,788    | 28,351     | 32.2    |
| 10-45-1161 DISABILITY INSURANCE           | 183           | 1,098      | 5,340     | 4,242      | 20.6    |
| 10-45-2200 AUDIT & ACCOUNTING FEES        | 7,850         | 22,850     | 30,000    | 7,150      | 76.2    |
| 10-45-3150 TELEPHONE                      |               | 539        | 3,300     | 2,761      | 16.3    |
| 10-45-3210 INSURANCE AND BONDS            | 3,231         | 10,487     | 15,000    | 4,513      | 69.9    |
| 10-45-3315 WELD COUNTY TREASURER FEE      | 6,770         | 22,836     | 25,000    | 2,164      | 91.3    |
| 10-45-3340 BANK CHARGES                   | 10            | 1,040      | 2,500     | 1,460      | 41.6    |
| 10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS |               |            | 1,000     | 1,000      | .0      |
| 10-45-3820 CONTINUING EDUCATION           |               | 283        | 15,000    | 14,717     | 1.9     |
| 10-45-3825 MEALS/MISCELLANEOUS            | 109           | 450        | 500       | 50         | 89.9    |
| 10-45-4300 OFFICE FURNITURE               |               |            | 1,500     | 1,500      | .0      |
| 10-45-4310 OFFICE SUPPLIES                | 326           | 405        | 1,800     | 1,395      | 22.5    |
| 10-45-4320 COMPUTER REPLACE./AUDIO VISUAL | 2,420         | 7,219      | 9,000     | 1,781      | 80.2    |
| 10-45-4330 COMPUTER SUPPORT AND MAINT     |               |            | 18,000    | 18,000     | .0      |
| 10-45-4350 SAFETY                         |               |            | 10,000    | 10,000     | .0      |
| 10-45-4810 UNIFORMS                       |               |            | 850       | 850        | .0      |
| 10-45-8200 ALLOCATION TO WATER FUND       | ( 3,429)      | ( 19,035)  | ( 10,951) | 8,084      | (173.8) |
| 10-45-8300 ALLOCATION TO WASTEWATER FUND  | ( 2,963)      | ( 16,450)  | ( 9,463)  | 6,987      | (173.8) |
| 10-45-8400 ALLOCATION TO STORMWATER FUND  | ( 635)        | ( 3,526)   | ( 2,028)  | 1,498      | (173.9) |
| TOTAL FINANCE                             | 27,837        | 146,123    | 456,953   | 310,830    | 32.0    |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT   |
|-------------------------------------------|---------------|------------|-----------|------------|--------|
| <u>PUBLIC SAFETY</u>                      |               |            |           |            |        |
| 10-51-1100 REGULAR STAFF WAGES            | 86,375        | 445,473    | 1,218,035 | 772,562    | 36.6   |
| 10-51-1102 OVERTIME                       | 9,378         | 79,250     | 20,000    | ( 59,250)  | 396.3  |
| 10-51-1104 RETIREMENT                     | 329           | 2,353      | 10,529    | 8,176      | 22.4   |
| 10-51-1107 CONTRACTED SECURITY SERVICES   | 106           | 610        |           | ( 610)     | .0     |
| 10-51-1130 FICA/MEDICARE                  | 2,115         | 12,168     | 28,839    | 16,671     | 42.2   |
| 10-51-1140 WORKERS COMPENSATION           | 5,212         | 15,637     | 30,000    | 14,363     | 52.1   |
| 10-51-1150 UNEMPLOYMENT                   | 192           | 1,080      | 3,721     | 2,641      | 29.0   |
| 10-51-1155 POLICE PENSION                 | 6,937         | 34,020     | 104,261   | 70,241     | 32.6   |
| 10-51-1160 HEALTH INSURANCE               | 16,608        | 72,406     | 216,606   | 144,200    | 33.4   |
| 10-51-1161 DISABILITY INSURANCE           | 3,873         | 17,629     | 25,300    | 7,671      | 69.7   |
| 10-51-2300 MEDICAL                        | 720           | 3,959      | 1,800     | ( 2,159)   | 219.9  |
| 10-51-2310 PSYCHOLOGICAL                  | 950           | 950        | 2,000     | 1,050      | 47.5   |
| 10-51-2900 CONTRACT POLICE SERVICES       | 750           | 50,750     | 50,000    | ( 750)     | 101.5  |
| 10-51-2990 OTHER PROFESSIONAL FEES        | 42            | 13,914     | 24,000    | 10,086     | 58.0   |
| 10-51-3110 UTILITIES                      |               | 2,037      | 8,000     | 5,963      | 25.5   |
| 10-51-3150 TELEPHONE/PAGERS               |               | 8,699      | 19,560    | 10,861     | 44.5   |
| 10-51-3173 REPAIRS & MAINTENANCE - EQUIPM |               |            | 500       | 500        | .0     |
| 10-51-3175 BUILDING REPAIRS & MAINTENANCE |               | 395        | 6,225     | 5,831      | 6.3    |
| 10-51-3177 VEHICLE REPAIRS & MAINTENANCE  | 2,430         | 30,245     | 28,000    | ( 2,245)   | 108.0  |
| 10-51-3180 MILEAGE                        |               | 26         | 50        | 24         | 51.2   |
| 10-51-3210 INSURANCE AND BONDS            | 16,756        | 54,376     | 73,000    | 18,624     | 74.5   |
| 10-51-3320 PRINTING/FORMS                 | 139           | 702        | 1,500     | 798        | 46.8   |
| 10-51-3610 DISPATCH COMMUNICATIONS        |               | 61,398     | 56,000    | ( 5,398)   | 109.6  |
| 10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM |               |            | 15,000    | 15,000     | .0     |
| 10-51-3640 DRUG TASK FORCE                | 1,000         | 1,000      | 1,000     |            | 100.0  |
| 10-51-3650 DOG TAGS/IMPOUND FEES          | 1,072         | 1,472      | 500       | ( 972)     | 294.4  |
| 10-51-3740 RADIO MAINTENANCE              |               |            | 1,000     | 1,000      | .0     |
| 10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS | 24            | 934        | 800       | ( 134)     | 116.7  |
| 10-51-3820 CONTINUING EDUCATION & TRAIN   | 2,216         | 5,253      | 20,000    | 14,747     | 26.3   |
| 10-51-3825 MEALS/MISCELLANEOUS            | 234           | 1,230      | 500       | ( 730)     | 245.9  |
| 10-51-3850 LAB TESTING FEES               |               |            | 500       | 500        | .0     |
| 10-51-3950 TOWING                         | 256           | 256        |           | ( 256)     | .0     |
| 10-51-3990 MISCELLANEOUS SERVICES         |               | 1,916      | 125       | ( 1,791)   | 1532.8 |
| 10-51-4310 OFFICE SUPPLIES                | 102           | 639        | 2,000     | 1,361      | 32.0   |
| 10-51-4330 COMPUTER SUPPORT AND MAINT     | 5,902         | 32,900     | 52,000    | 19,100     | 63.3   |
| 10-51-4350 SAFETY                         |               |            | 10,000    | 10,000     | .0     |
| 10-51-4520 VEHICLE FUEL                   | 2,424         | 12,138     | 35,200    | 23,062     | 34.5   |
| 10-51-4530 VEHICLE & EQUIP AMORTIZATION   | 1,775         | 10,650     | 37,610    | 26,960     | 28.3   |
| 10-51-4720 EQUIPMENT FOR PATROL           | 548           | 1,208      | 4,000     | 2,792      | 30.2   |
| 10-51-4730 EQUIPMENT FOR TRAINING         |               | 181        | 2,500     | 2,319      | 7.3    |
| 10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE |               | 176        | 1,500     | 1,324      | 11.8   |
| 10-51-4810 UNIFORMS                       | 6,676         | 21,213     | 18,000    | ( 3,213)   | 117.9  |
| 10-51-4850 UNANTICIPATED EXP/CONTINGENCY  |               |            | 20,000    | 20,000     | .0     |
| 10-51-4990 MISCELLANEOUS SUPPLIES         | 221           | 1,617      | 5,000     | 3,383      | 32.4   |
| 10-51-7000 CAPITAL OUTLAY                 | ( 2,843)      |            |           |            | .0     |
| 10-51-7990 OTHER SMALL EQUIPMENT          |               | 75         |           | ( 75)      | .0     |
| TOTAL PUBLIC SAFETY                       | 172,519       | 1,000,934  | 2,155,161 | 1,154,227  | 46.4   |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET  | UNEXPENDED | PCNT  |
|-------------------------------------------|---------------|------------|---------|------------|-------|
| <u>STREETS / MAINTENANCE</u>              |               |            |         |            |       |
| 10-61-1100 REGULAR STAFF WAGES            | 11,474        | 69,653     | 116,407 | 46,754     | 59.8  |
| 10-61-1101 PART-TIME STAFF WAGES          |               |            | 30,000  | 30,000     | .0    |
| 10-61-1102 OVERTIME                       |               | 908        | 3,000   | 2,092      | 30.3  |
| 10-61-1104 RETIREMENT                     | 310           | 2,020      | 7,077   | 5,057      | 28.5  |
| 10-61-1130 FICA/MEDICARE                  | 825           | 5,085      | 11,433  | 6,348      | 44.5  |
| 10-61-1140 WORKERS COMPENSATION           | 1,042         | 3,127      | 6,000   | 2,873      | 52.1  |
| 10-61-1150 UNEMPLOYMENT                   | 23            | 141        | 451     | 310        | 31.3  |
| 10-61-1160 HEALTH & LIFE INSURANCE        | 2,516         | 16,326     | 42,720  | 26,394     | 38.2  |
| 10-61-1161 DISABILITY INSURANCE           | 236           | 1,150      | 3,860   | 2,710      | 29.8  |
| 10-61-2300 MEDICAL                        |               |            | 400     | 400        | .0    |
| 10-61-2990 OTHER PROFESSIONAL FEES        | 402           | 1,187      | 1,200   | 13         | 98.9  |
| 10-61-3150 TELEPHONE                      |               | 593        | 2,000   | 1,407      | 29.7  |
| 10-61-3161 STREET LIGHTING                | 3,780         | 44,393     | 92,000  | 47,607     | 48.3  |
| 10-61-3162 TRAFFIC LIGHTS                 |               | 347        | (       | 347)       | .0    |
| 10-61-3172 REPAIRS & MAINTENANCE - STREET | 26,800        | 43,227     | 125,000 | 81,773     | 34.6  |
| 10-61-3173 REPAIRS & MAINTENANCE - EQUIPM | 265           | 3,538      | 12,163  | 8,624      | 29.1  |
| 10-61-3175 BUILDING REPAIRS & MAINTENANCE | 158           | 1,030      | 2,000   | 970        | 51.5  |
| 10-61-3177 VEHICLE REPAIRS & MAINTENANCE  | 1,192         | 1,634      | 8,080   | 6,446      | 20.2  |
| 10-61-3210 INSURANCE AND BONDS            | 3,351         | 10,875     | 17,375  | 6,500      | 62.6  |
| 10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS |               |            | 500     | 500        | .0    |
| 10-61-3820 CONTINUING EDUCATION           |               | 1,889      | 1,500   | ( 389)     | 125.9 |
| 10-61-3825 MEAL, MEETING, TRAVEL EXPENSE  | 32            | 32         | 250     | 218        | 13.0  |
| 10-61-4311 STREET SUPPLIES                | 646           | 3,163      | 3,500   | 337        | 90.4  |
| 10-61-4330 COMPUTER SUPPORT & MAINTENANCE | 1,794         | 12,031     | 13,755  | 1,724      | 87.5  |
| 10-61-4350 SAFETY                         | 2,058         | 2,836      | 10,000  | 7,164      | 28.4  |
| 10-61-4520 VEHICLE FUEL                   | 1,113         | 5,213      | 17,800  | 12,587     | 29.3  |
| 10-61-4530 VEHICLE & EQUIP AMORTIZATION   | 1,285         | 7,709      | 15,419  | 7,710      | 50.0  |
| 10-61-4810 UNIFORMS                       | 199           | 559        | 825     | 266        | 67.8  |
| 10-61-4850 UNANTICIPATED EXP/CONTINGENCY  |               | 1,076      | 10,000  | 8,924      | 10.8  |
| 10-61-4990 MISCELLANEOUS SUPPLIES         |               | 631        | 5,000   | 4,369      | 12.6  |
| 10-61-5000 STREET SIGNS                   | 1,940         | 8,849      | 15,000  | 6,151      | 59.0  |
| TOTAL STREETS / MAINTENANCE               | 61,442        | 249,224    | 574,715 | 325,491    | 43.4  |

SNOW

|                                           |        |        |         |        |       |
|-------------------------------------------|--------|--------|---------|--------|-------|
| 10-63-1100 REGULAR STAFF WAGES            |        | 9,413  | (       | 9,413) | .0    |
| 10-63-1102 OVERTIME                       |        | 6,733  | 12,000  | 5,267  | 56.1  |
| 10-63-1104 RETIREMENT                     |        | 437    | 360     | ( 77)  | 121.4 |
| 10-63-1130 FICA/MEDICARE                  |        | 1,174  | 918     | ( 256) | 127.9 |
| 10-63-1150 UNEMPLOYMENT                   |        | 32     | 36      | 4      | 89.7  |
| 10-63-3173 REPAIRS & MAINTENANCE - EQUIPM |        | 1,351  | 7,500   | 6,149  | 18.0  |
| 10-63-4110 SUPPLIES                       | 20,839 | 24,925 | 60,000  | 35,075 | 41.5  |
| 10-63-4350 SAFETY                         |        |        | 10,000  | 10,000 | .0    |
| 10-63-4520 VEHICLE FUEL                   |        | 693    | (       | 693)   | .0    |
| 10-63-4530 VEHICLE & EQUIP AMORTIZATION   | 2,083  | 12,500 | 25,000  | 12,500 | 50.0  |
| TOTAL SNOW                                | 22,922 | 57,259 | 115,814 | 58,555 | 49.4  |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET  | UNEXPENDED | PCNT  |
|-------------------------------------------|---------------|------------|---------|------------|-------|
| <u>PUBLIC WORKS OVERHEAD</u>              |               |            |         |            |       |
| 10-64-3110 UTILITIES                      | 1,966         | 13,036     | 22,000  | 8,964      | 59.3  |
| 10-64-3175 BUILDING REPAIRS & MAINTENANCE | 829           | 16,588     | 15,000  | ( 1,588)   | 110.6 |
| 10-64-3690 MOSQUITO CONTROL               | 5,000         | 15,000     | 30,000  | 15,000     | 50.0  |
| 10-64-3825 MEALS, MEETINGS AND TRAVEL     |               | 124        | 500     | 376        | 24.9  |
| 10-64-3990 MISCELLANEOUS SERVICES         | 138           | 1,011      | 2,200   | 1,189      | 46.0  |
| 10-64-4310 OFFICE SUPPLIES                | 134           | 1,490      | 1,500   | 11         | 99.3  |
| 10-64-4320 COMPUTER REPLACE./AUDIO VISUAL |               |            | 5,000   | 5,000      | .0    |
| 10-64-4990 MISC SUPPLIES                  | 73            | 1,536      | 2,500   | 964        | 61.4  |
| 10-64-5001 TORNADO SIRENS                 |               | 840        | 2,500   | 1,660      | 33.6  |
| TOTAL PUBLIC WORKS OVERHEAD               | 8,140         | 49,625     | 81,200  | 31,575     | 61.1  |
| <u>PARKS / GREEN SPACE</u>                |               |            |         |            |       |
| 10-65-1100 REGULAR STAFF WAGES            | 12,259        | 71,962     | 105,811 | 33,849     | 68.0  |
| 10-65-1101 PART-TIME STAFF WAGES          | 6,303         | 8,523      | 30,000  | 21,477     | 28.4  |
| 10-65-1102 OVERTIME                       | 15            | 983        | 3,000   | 2,017      | 32.8  |
| 10-65-1104 RETIREMENT                     | 286           | 1,873      | 6,441   | 4,568      | 29.1  |
| 10-65-1130 FICA/MEDICARE                  | 1,374         | 5,950      | 10,623  | 4,673      | 56.0  |
| 10-65-1140 WORKERS COMPENSATION           | 1,005         | 3,016      | 6,000   | 2,984      | 50.3  |
| 10-65-1150 UNEMPLOYMENT                   | 37            | 163        | 419     | 256        | 38.9  |
| 10-65-1160 HEALTH & LIFE INSURANCE        | 2,367         | 15,431     | 40,935  | 25,504     | 37.7  |
| 10-65-1161 DISABILITY INSURANCE           | 220           | 1,072      | 3,640   | 2,568      | 29.5  |
| 10-65-3110 UTILITIES                      | 3,288         | 8,973      | 17,500  | 8,527      | 51.3  |
| 10-65-3150 TELEPHONE/PAGERS               |               | 809        | 2,200   | 1,391      | 36.8  |
| 10-65-3171 VANDALISM                      | 619           | 619        | 5,000   | 4,381      | 12.4  |
| 10-65-3172 TREE & LANDSCAPE MAINTENANCE   | 2,192         | 2,834      | 2,500   | ( 334)     | 113.4 |
| 10-65-3173 REPAIRS & MAINTENANCE - EQUIPM | 546           | 10,772     | 15,163  | 4,391      | 71.0  |
| 10-65-3175 BUILDING REPAIRS & MAINTENANCE | 796           | 5,175      | 5,000   | ( 175)     | 103.5 |
| 10-65-3176 GROUNDS MAINTENANCE            |               | 6,253      | 10,000  | 3,747      | 62.5  |
| 10-65-3177 VEHICLE REPAIRS & MAINTENANCE  | 1,189         | 1,892      | 8,580   | 6,688      | 22.1  |
| 10-65-3210 INSURANCE AND BONDS            | 3,231         | 10,487     | 17,025  | 6,538      | 61.6  |
| 10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS |               | 294        | 350     | 56         | 84.0  |
| 10-65-3820 CONTINUING EDUCATION           |               | 1,771      | 1,250   | ( 521)     | 141.7 |
| 10-65-3990 SERVICES                       | 291           | 1,446      | 2,000   | 554        | 72.3  |
| 10-65-4330 COMPUTER SUPPORT & MAINTENANCE | 1,794         | 11,996     | 14,125  | 2,129      | 84.9  |
| 10-65-4350 SAFETY                         |               | 1,156      | 10,000  | 8,844      | 11.6  |
| 10-65-4520 VEHICLE FUEL                   | 1,079         | 4,584      | 16,800  | 12,216     | 27.3  |
| 10-65-4530 VEHICLE & EQUIP AMORTIZATION   | 243           | 1,459      | 2,919   | 1,459      | 50.0  |
| 10-65-4810 UNIFORMS                       | 260           | 587        | 825     | 238        | 71.1  |
| 10-65-4850 UNANTICIPATED EXP/CONTIGENCY   |               |            | 10,000  | 10,000     | .0    |
| 10-65-4990 SUPPLIES                       | 1,283         | 3,977      | 9,000   | 5,023      | 44.2  |
| 10-65-6000 TREE CITY USA                  | 472           | 3,042      | 21,200  | 18,158     | 14.4  |
| 10-65-7990 OTHER SMALL EQUIPMENT          |               | 1,104      | 5,000   | 3,896      | 22.1  |
| TOTAL PARKS / GREEN SPACE                 | 41,149        | 188,203    | 383,305 | 195,102    | 49.1  |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT  |
|-------------------------------------------|---------------|------------|--------------|--------------|-------|
| <u>COMMUNITY DEVELOPMENT</u>              |               |            |              |              |       |
| 10-70-1100 REGULAR STAFF WAGES            | 7,781         | 45,064     | 326,224      | 281,160      | 13.8  |
| 10-70-1104 RETIREMENT                     | 233           | 1,352      | 19,575       | 18,223       | 6.9   |
| 10-70-1130 FICA/MEDICARE                  | 592           | 3,430      | 24,957       | 21,527       | 13.7  |
| 10-70-1140 WORKERS COMPENSATION           | 1,117         | 3,351      | 8,000        | 4,649        | 41.9  |
| 10-70-1150 UNEMPLOYMENT                   | 16            | 90         | 980          | 890          | 9.2   |
| 10-70-1160 HEALTH & LIFE INSURANCE        | 856           | 5,135      | 43,623       | 38,488       | 11.8  |
| 10-70-1161 DISABILITY INSURANCE           | 146           | 611        | 6,200        | 5,589        | 9.9   |
| 10-70-2100 LEGAL FEES                     |               | 65         |              | ( 65)        | .0    |
| 10-70-2400 ENGINEERING                    | 5,920         | 27,472     | 40,000       | 12,528       | 68.7  |
| 10-70-2600 PLANNING SERVICES              | 4,008         | 13,147     | 40,000       | 26,853       | 32.9  |
| 10-70-2980 BUILDING INSPECTIONS & LICENSE | 98,655        | 262,271    | 400,000      | 137,729      | 65.6  |
| 10-70-2990 OTHER PROFESSIONAL FEES        |               |            | 2,500        | 2,500        | .0    |
| 10-70-3110 UTILITIES                      |               | 351        | 1,000        | 649          | 35.1  |
| 10-70-3150 TELEPHONE                      |               | 467        | 2,500        | 2,033        | 18.7  |
| 10-70-3173 REPAIRS & MAINTENANCE - EQUIPM |               |            | 500          | 500          | .0    |
| 10-70-3177 VEHICLE REPAIRS & MAINTENANCE  |               |            | 990          | 990          | .0    |
| 10-70-3210 INSURANCE AND BONDS            | 3,591         | 11,652     | 18,490       | 6,838        | 63.0  |
| 10-70-3330 PUBLISHING/COMMUNICATIONS      |               |            | 500          | 500          | .0    |
| 10-70-3810 DUES & MEMBERSHIPS             |               |            | 6,500        | 6,500        | .0    |
| 10-70-3820 CONTINUING EDUCATION           | 790           | 1,185      | 3,000        | 1,815        | 39.5  |
| 10-70-4099 DEVELOPER EXP.TO BE REIMBURSED | 20,893        | 25,482     |              | ( 25,482)    | .0    |
| 10-70-4310 OFFICE SUPPLIES                | 24            | 82         | 750          | 668          | 10.9  |
| 10-70-4330 COMPUTER SUPPORT               |               |            | 5,300        | 5,300        | .0    |
| 10-70-4350 SAFETY                         |               |            | 10,000       | 10,000       | .0    |
| 10-70-4520 VEHICLE FUEL                   | 19            | 96         | 3,780        | 3,684        | 2.5   |
| 10-70-4530 VEHICLE & EQUIP AMORTIZATION   | 165           | 990        | 1,980        | 990          | 50.0  |
| 10-70-4810 UNIFORMS                       |               | 281        | 400          | 119          | 70.2  |
| 10-70-4987 ECONOMIC DEVELOPMENT           | 939,809       | 972,809    | 2,068,738    | 1,095,929    | 47.0  |
| 10-70-4989 TRAIL DEVELOPMENT              |               | 15,000     | 15,000       |              | 100.0 |
| 10-70-4990 SUPPLIES                       | 59            | 59         |              | ( 59)        | .0    |
| TOTAL COMMUNITY DEVELOPMENT               | 1,084,675     | 1,390,440  | 3,051,487    | 1,661,047    | 45.6  |
| <u>TRANSFERS TO OTHER FUNDS</u>           |               |            |              |              |       |
| 10-90-9011 TRANSFERS TO OTHER FUNDS       | 919,526       | 919,526    | 3,841,300    | 2,921,774    | 23.9  |
| TOTAL TRANSFERS TO OTHER FUNDS            | 919,526       | 919,526    | 3,841,300    | 2,921,774    | 23.9  |
| TOTAL FUND EXPENDITURES                   | 2,437,052     | 4,479,142  | 12,106,181   | 7,627,039    | 37.0  |
| NET REVENUE OVER EXPENDITURES             | ( 1,057,390)  | 2,709,685  | ( 4,845,840) | ( 7,555,524) | 55.9  |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

CONSERVATION TRUST FUND

ASSETS

|           |                      |         |         |
|-----------|----------------------|---------|---------|
| 11-100000 | CASH - COMBINED FUND | 160,555 |         |
|           | TOTAL ASSETS         |         | 160,555 |

LIABILITIES AND EQUITY

FUND EQUITY

|                              |                                 |           |         |
|------------------------------|---------------------------------|-----------|---------|
| UNAPPROPRIATED FUND BALANCE: |                                 |           |         |
| 11-290000                    | FUND BALANCE                    | 193,776   |         |
|                              | REVENUE OVER EXPENDITURES - YTD | ( 33,221) |         |
|                              | BALANCE - CURRENT DATE          | 160,555   |         |
|                              | TOTAL FUND EQUITY               |           | 160,555 |
|                              | TOTAL LIABILITIES AND EQUITY    |           | 160,555 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

|            |                          | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED  | PCNT |
|------------|--------------------------|---------------|------------|--------|-----------|------|
| REVENUE    |                          |               |            |        |           |      |
|            | <u>INTERGOVERNMENTAL</u> |               |            |        |           |      |
| 11-33-5900 | COLORADO LOTTERY         | 34,288        | 71,968     |        | ( 71,968) | .0   |
|            | TOTAL INTERGOVERNMENTAL  | 34,288        | 71,968     |        | ( 71,968) | .0   |
|            | <u>MISCELLANEOUS</u>     |               |            |        |           |      |
| 11-36-3500 | INTEREST AND DIVIDENDS   | 504           | 4,474      |        | ( 4,474)  | .0   |
| 11-36-3550 | CHANGE IN MARKET VALUE   | 514           | ( 84)      |        | 84        | .0   |
|            | TOTAL MISCELLANEOUS      | 1,018         | 4,390      |        | ( 4,390)  | .0   |
|            | TOTAL FUND REVENUE       | 35,307        | 76,358     |        | ( 76,358) | .0   |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

|              |                                 | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------|---------------------------------|---------------|------------|--------|------------|------|
|              |                                 |               |            |        |            |      |
| EXPENDITURES |                                 |               |            |        |            |      |
|              | <u>TRANSFERS TO OTHER FUNDS</u> |               |            |        |            |      |
| 11-90-9011   | TRANSFERS TO OTHER FUNDS        | 109,578       | 109,578    |        | ( 109,578) | .0   |
|              | TOTAL TRANSFERS TO OTHER FUNDS  | 109,578       | 109,578    |        | ( 109,578) | .0   |
|              | TOTAL FUND EXPENDITURES         | 109,578       | 109,578    |        | ( 109,578) | .0   |
|              | NET REVENUE OVER EXPENDITURES   | ( 74,272)     | ( 33,221)  |        | 33,221     | .0   |



TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

TRANSPORTATION FUND

ASSETS

|           |                      |           |           |
|-----------|----------------------|-----------|-----------|
| 12-100000 | CASH - COMBINED FUND | 3,681,840 |           |
| 12-115000 | ACCOUNTS RECEIVABLE  | 61,648    |           |
|           |                      |           |           |
|           | TOTAL ASSETS         |           | 3,743,488 |

LIABILITIES AND EQUITY

FUND EQUITY

|           |                                 |           |           |
|-----------|---------------------------------|-----------|-----------|
|           | UNAPPROPRIATED FUND BALANCE:    |           |           |
| 12-290000 | FUND BALANCE                    | 3,283,630 |           |
|           | REVENUE OVER EXPENDITURES - YTD | 459,858   |           |
|           |                                 |           |           |
|           | BALANCE - CURRENT DATE          | 3,743,488 |           |
|           |                                 |           |           |
|           | TOTAL FUND EQUITY               |           | 3,743,488 |
|           |                                 |           |           |
|           | TOTAL LIABILITIES AND EQUITY    |           | 3,743,488 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

TRANSPORTATION FUND

|            |                                   | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED   | PCNT |
|------------|-----------------------------------|---------------|------------|--------|------------|------|
| <hr/>      |                                   |               |            |        |            |      |
| REVENUE    |                                   |               |            |        |            |      |
|            | <u>IMPACT FEES</u>                |               |            |        |            |      |
| 12-34-1000 | STREET MAINT- UTILITY BILLS       | 61,988        | 307,854    |        | ( 307,854) | .0   |
| 12-34-3000 | TRANSPORTATION IMPACT FEE         | 36,450        | 153,368    |        | ( 153,368) | .0   |
|            |                                   |               |            |        |            |      |
|            | TOTAL IMPACT FEES                 | 98,438        | 461,222    |        | ( 461,222) | .0   |
|            |                                   |               |            |        |            |      |
|            | <u>MISCELLANEOUS</u>              |               |            |        |            |      |
| 12-36-3500 | INTEREST AND DIVIDENDS            | 11,617        | 64,044     |        | ( 64,044)  | .0   |
| 12-36-3550 | CHANGE IN MARKET VALUE            | 6,694         | ( 1,207)   |        | 1,207      | .0   |
|            |                                   |               |            |        |            |      |
|            | TOTAL MISCELLANEOUS               | 18,311        | 62,838     |        | ( 62,838)  | .0   |
|            |                                   |               |            |        |            |      |
|            | <u>TRANSFERS FROM OTHER FUNDS</u> |               |            |        |            |      |
| 12-39-1000 | TRANSFERS FROM OTHER FUNDS        | 181,073       | 181,073    |        | ( 181,073) | .0   |
|            |                                   |               |            |        |            |      |
|            | TOTAL TRANSFERS FROM OTHER FUNDS  | 181,073       | 181,073    |        | ( 181,073) | .0   |
|            |                                   |               |            |        |            |      |
|            | TOTAL FUND REVENUE                | 297,822       | 705,133    |        | ( 705,133) | .0   |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                                   |                                  | TRANSPORTATION FUND |            |              |              |      |
|-----------------------------------|----------------------------------|---------------------|------------|--------------|--------------|------|
|                                   |                                  | PERIOD ACTUAL       | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
| EXPENDITURES                      |                                  |                     |            |              |              |      |
| <u>ADMINISTRATION</u>             |                                  |                     |            |              |              |      |
| 12-81-4345                        | MAILING SERVICE                  |                     | 1,741      |              | ( 1,741)     | .0   |
|                                   | TOTAL ADMINISTRATION             |                     | 1,741      |              | ( 1,741)     | .0   |
| <u>CR 74 IMPROVEMENTS PROJECT</u> |                                  |                     |            |              |              |      |
| 12-83-2400                        | ENGINEERING                      | 4,702               | 10,459     |              | ( 10,459)    | .0   |
| 12-83-7500                        | CONSTRUCTION                     | 26,221              | 232,193    | 1,663,605    | 1,431,412    | 14.0 |
|                                   | TOTAL CR 74 IMPROVEMENTS PROJECT | 30,923              | 242,652    | 1,663,605    | 1,420,953    | 14.6 |
| <u>TRANSFERS TO OTHER FUNDS</u>   |                                  |                     |            |              |              |      |
| 12-90-9010                        | TRANSFERS TO OTHER FUNDS         | 882                 | 882        |              | ( 882)       | .0   |
|                                   | TOTAL TRANSFERS TO OTHER FUNDS   | 882                 | 882        |              | ( 882)       | .0   |
|                                   | TOTAL FUND EXPENDITURES          | 31,805              | 245,275    | 1,663,605    | 1,418,330    | 14.7 |
|                                   | NET REVENUE OVER EXPENDITURES    | 266,017             | 459,858    | ( 1,663,605) | ( 2,123,463) | 27.6 |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024  
  
PARKS FUND

|                               |                                 |          |         |
|-------------------------------|---------------------------------|----------|---------|
| <u>ASSETS</u>                 |                                 |          |         |
| 13-100000                     | CASH - COMBINED FUND            | 335,902  |         |
| TOTAL ASSETS                  |                                 |          | 335,902 |
| <u>LIABILITIES AND EQUITY</u> |                                 |          |         |
| <u>FUND EQUITY</u>            |                                 |          |         |
| UNAPPROPRIATED FUND BALANCE:  |                                 |          |         |
| 13-290000                     | FUND BALANCE                    | 340,635  |         |
|                               | REVENUE OVER EXPENDITURES - YTD | ( 4,734) |         |
| BALANCE - CURRENT DATE        |                                 | 335,902  |         |
| TOTAL FUND EQUITY             |                                 |          | 335,902 |
| TOTAL LIABILITIES AND EQUITY  |                                 |          | 335,902 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PARKS FUND

|            |                        | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED  | PCNT |
|------------|------------------------|---------------|------------|--------|-----------|------|
| <hr/>      |                        |               |            |        |           |      |
| REVENUE    |                        |               |            |        |           |      |
|            | <u>IMPACT FEES</u>     |               |            |        |           |      |
| 13-34-7400 | PARK IMPACT FEE        | 9,870         | 43,787     |        | ( 43,787) | .0   |
|            |                        |               |            |        |           |      |
|            | TOTAL IMPACT FEES      | 9,870         | 43,787     |        | ( 43,787) | .0   |
|            |                        |               |            |        |           |      |
|            | <u>MISCELLANEOUS</u>   |               |            |        |           |      |
| 13-36-3500 | INTEREST AND DIVIDENDS | 1,058         | 7,103      |        | ( 7,103)  | .0   |
| 13-36-3550 | CHANGE IN MARKET VALUE | 777           | ( 134)     |        | 134       | .0   |
|            |                        |               |            |        |           |      |
|            | TOTAL MISCELLANEOUS    | 1,835         | 6,969      |        | ( 6,969)  | .0   |
|            |                        |               |            |        |           |      |
|            | TOTAL FUND REVENUE     | 11,705        | 50,755     |        | ( 50,755) | .0   |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PARKS FUND

|                                 |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|--------------------------------|---------------|------------|--------|------------|------|
|                                 |                                |               |            |        |            |      |
| EXPENDITURES                    |                                |               |            |        |            |      |
| <u>TRANSFERS TO OTHER FUNDS</u> |                                |               |            |        |            |      |
| 13-90-9010                      | TRANSFERS TO OTHER FUNDS       | 55,489        | 55,489     |        | ( 55,489)  | .0   |
|                                 | TOTAL TRANSFERS TO OTHER FUNDS | 55,489        | 55,489     |        | ( 55,489)  | .0   |
|                                 | TOTAL FUND EXPENDITURES        | 55,489        | 55,489     |        | ( 55,489)  | .0   |
|                                 | NET REVENUE OVER EXPENDITURES  | ( 43,783)     | ( 4,734)   |        | 4,734      | .0   |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

PUBLIC FACILITIES FUND

|                               |                                 |           |           |
|-------------------------------|---------------------------------|-----------|-----------|
| <u>ASSETS</u>                 |                                 |           |           |
| 14-100000                     | CASH – COMBINED FUND            | 1,309,061 |           |
|                               |                                 |           |           |
|                               | TOTAL ASSETS                    |           | 1,309,061 |
|                               |                                 |           |           |
| <u>LIABILITIES AND EQUITY</u> |                                 |           |           |
|                               |                                 |           |           |
| <u>FUND EQUITY</u>            |                                 |           |           |
|                               |                                 |           |           |
| UNAPPROPRIATED FUND BALANCE:  |                                 |           |           |
| 14-290000                     | FUND BALANCE                    | 1,325,970 |           |
|                               | REVENUE OVER EXPENDITURES - YTD | ( 16,909) |           |
|                               |                                 |           |           |
|                               | BALANCE - CURRENT DATE          | 1,309,061 |           |
|                               |                                 |           |           |
|                               | TOTAL FUND EQUITY               |           | 1,309,061 |
|                               |                                 |           |           |
|                               | TOTAL LIABILITIES AND EQUITY    |           | 1,309,061 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PUBLIC FACILITIES FUND

|            |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED  | PCNT  |
|------------|-------------------------------|---------------|------------|--------|-----------|-------|
| <hr/>      |                               |               |            |        |           |       |
| REVENUE    |                               |               |            |        |           |       |
|            | <u>IMPACT FEES</u>            |               |            |        |           |       |
| 14-32-3000 | GENERAL GOVERNMENT IMPACT FEE | 15,666        | 66,664     |        | ( 66,664) | .0    |
|            |                               | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL IMPACT FEES             | 15,666        | 66,664     |        | ( 66,664) | .0    |
|            |                               | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | <u>MISCELLANEOUS</u>          |               |            |        |           |       |
| 14-36-3500 | INTEREST AND DIVIDENDS        | 4,126         | 26,071     |        | ( 26,071) | .0    |
| 14-36-3550 | CHANGE IN MARKET VALUE        | 2,816         | ( 491)     |        | 491       | .0    |
|            |                               | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL MISCELLANEOUS           | 6,942         | 25,579     |        | ( 25,579) | .0    |
|            |                               | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL FUND REVENUE            | 22,608        | 92,243     |        | ( 92,243) | .0    |
|            |                               | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |



TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PUBLIC FACILITIES FUND

|                                 |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|--------------------------------|---------------|------------|--------|------------|------|
| EXPENDITURES                    |                                |               |            |        |            |      |
| <u>TRANSFERS TO OTHER FUNDS</u> |                                |               |            |        |            |      |
| 14-90-9010                      | TRANSFERS TO OTHER FUNDS       | 109,152       | 109,152    |        | ( 109,152) | .0   |
|                                 | TOTAL TRANSFERS TO OTHER FUNDS | 109,152       | 109,152    |        | ( 109,152) | .0   |
|                                 | TOTAL FUND EXPENDITURES        | 109,152       | 109,152    |        | ( 109,152) | .0   |
|                                 | NET REVENUE OVER EXPENDITURES  | ( 86,544)     | ( 16,909)  |        | 16,909     | .0   |

## PUBLIC SAFETY FUND

329,703

329,703

2,865

329,703

329,703

329,703

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PUBLIC SAFETY FUND

|            |                        | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED  | PCNT  |
|------------|------------------------|---------------|------------|--------|-----------|-------|
| <hr/>      |                        |               |            |        |           |       |
| REVENUE    |                        |               |            |        |           |       |
|            | <u>IMPACT FEES</u>     |               |            |        |           |       |
| 15-32-3000 | POLICE IMPACT FEE      | 4,494         | 18,727     |        | ( 18,727) | .0    |
|            |                        | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL IMPACT FEES      | 4,494         | 18,727     |        | ( 18,727) | .0    |
|            |                        | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | <u>MISCELLANEOUS</u>   |               |            |        |           |       |
| 15-36-3500 | INTEREST AND DIVIDENDS | 1,039         | 6,455      |        | ( 6,455)  | .0    |
| 15-36-3550 | CHANGE IN MARKET VALUE | 694           | ( 122)     |        | 122       | .0    |
|            |                        | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL MISCELLANEOUS    | 1,734         | 6,333      |        | ( 6,333)  | .0    |
|            |                        | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |
|            | TOTAL FUND REVENUE     | 6,228         | 25,060     |        | ( 25,060) | .0    |
|            |                        | <hr/>         | <hr/>      | <hr/>  | <hr/>     | <hr/> |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PUBLIC SAFETY FUND

|              |                                 | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------|---------------------------------|---------------|------------|--------|------------|------|
|              |                                 |               |            |        |            |      |
| EXPENDITURES |                                 |               |            |        |            |      |
|              | <u>TRANSFERS TO OTHER FUNDS</u> |               |            |        |            |      |
| 15-90-9010   | TRANSFERS TO OTHER FUNDS        | 22,195        | 22,195     |        | ( 22,195)  | .0   |
|              | TOTAL TRANSFERS TO OTHER FUNDS  | 22,195        | 22,195     |        | ( 22,195)  | .0   |
|              | TOTAL FUND EXPENDITURES         | 22,195        | 22,195     |        | ( 22,195)  | .0   |
|              | NET REVENUE OVER EXPENDITURES   | ( 15,967)     | 2,865      |        | ( 2,865)   | .0   |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024  
  
FLEET FUND

|                               |                                 |         |         |
|-------------------------------|---------------------------------|---------|---------|
| <u>ASSETS</u>                 |                                 |         |         |
| 41-100000                     | CASH - COMBINED FUND            | 481,744 |         |
| TOTAL ASSETS                  |                                 |         | 481,744 |
| <u>LIABILITIES AND EQUITY</u> |                                 |         |         |
| <u>FUND EQUITY</u>            |                                 |         |         |
| UNAPPROPRIATED FUND BALANCE:  |                                 |         |         |
| 41-290000                     | FUND BALANCE                    | 423,112 |         |
|                               | REVENUE OVER EXPENDITURES - YTD | 58,632  |         |
| BALANCE - CURRENT DATE        |                                 | 481,744 |         |
| TOTAL FUND EQUITY             |                                 |         | 481,744 |
| TOTAL LIABILITIES AND EQUITY  |                                 |         | 481,744 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                             |                               | FLEET FUND    |            |        |           |      |
|-----------------------------|-------------------------------|---------------|------------|--------|-----------|------|
|                             |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED  | PCNT |
| REVENUE                     |                               |               |            |        |           |      |
| <u>CHARGES FOR SERVICES</u> |                               |               |            |        |           |      |
| 41-34-2000                  | FLEET REPLACEMENT REVENUE     | 6,306         | 37,838     |        | ( 37,838) | .0   |
|                             | TOTAL CHARGES FOR SERVICES    | 6,306         | 37,838     |        | ( 37,838) | .0   |
| <u>MISCELLANEOUS</u>        |                               |               |            |        |           |      |
| 41-36-1500                  | INSURANCE CLAIM PAYMENTS      |               | 12,300     |        | ( 12,300) | .0   |
| 41-36-3500                  | INTEREST AND DIVIDENDS        | 1,520         | 8,657      |        | ( 8,657)  | .0   |
| 41-36-3550                  | CHANGE IN MARKET VALUE        | 913           | ( 163)     |        | 163       | .0   |
|                             | TOTAL MISCELLANEOUS           | 2,432         | 20,794     |        | ( 20,794) | .0   |
|                             | TOTAL FUND REVENUE            | 8,738         | 58,632     |        | ( 58,632) | .0   |
|                             | NET REVENUE OVER EXPENDITURES | 8,738         | 58,632     |        | ( 58,632) | .0   |

## TOWN OF SEVERANCE

## BALANCE SHEET

JUNE 30, 2024

## WATER FUND

ASSETS

|              |                                |              |            |
|--------------|--------------------------------|--------------|------------|
| 51-100000    | CASH - COMBINED FUND           | 11,420,729   |            |
| 51-115000    | ACCOUNTS RECEIVABLE            | 309,736      |            |
| 51-115002    | MISCELLANEOUS WATER RECEIVABLE | 982          |            |
| 51-115005    | PARTS INVENTORY                | 44,343       |            |
| 51-115300    | CONTRACT RECEIVABLE            | 1            |            |
| 51-161000    | LAND                           | 294,759      |            |
| 51-162100    | ACCUMULATED DEPRECIATION       | ( 1,718,205) |            |
| 51-163000    | WATER SYSTEM                   | 9,464,601    |            |
| 51-164000    | EQUIPMENT                      | 181,884      |            |
| 51-165000    | CONSTRUCTION IN PROGRESS       | 4,596,673    |            |
| 51-166000    | WATER RIGHTS                   | 35,151,374   |            |
| 51-167000    | WATER CAPACITY                 | 4,880,334    |            |
| 51-168000    | BUILDINGS                      | 1,010,077    |            |
| 51-168500    | NISP PROJECT                   | 6,478,677    |            |
| TOTAL ASSETS |                                |              | 72,115,964 |

LIABILITIES AND EQUITYLIABILITIES

|                   |                              |         |         |
|-------------------|------------------------------|---------|---------|
| 51-202000         | ACCOUNTS PAYABLE             | 340,215 |         |
| 51-205000         | RETAINAGE PAYABLE            | 224,185 |         |
| 51-212000         | ACCRUED COMPENSATED ABSENCES | 16,617  |         |
| 51-222000         | HYDRANT METER DEPOSITS       | 7,000   |         |
| TOTAL LIABILITIES |                              |         | 588,016 |

FUND EQUITY

|                              |                                 |              |            |
|------------------------------|---------------------------------|--------------|------------|
| 51-273000                    | CONTRIBUTED CAPITAL - DEVELOPM  | 6,848,000    |            |
| UNAPPROPRIATED FUND BALANCE: |                                 |              |            |
| 51-290000                    | RETAINED EARNINGS               | 65,802,137   |            |
|                              | REVENUE OVER EXPENDITURES - YTD | ( 1,122,189) |            |
| BALANCE - CURRENT DATE       |                                 | 64,679,948   |            |
| TOTAL FUND EQUITY            |                                 |              | 71,527,948 |
| TOTAL LIABILITIES AND EQUITY |                                 |              | 72,115,964 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

|                |                                    | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEARNED   | PCNT   |
|----------------|------------------------------------|---------------|------------|-----------|------------|--------|
| <u>REVENUE</u> |                                    |               |            |           |            |        |
|                | <u>CHARGES FOR SERVICES</u>        |               |            |           |            |        |
| 51-34-1000     | WATER SALES- WATER BILLS           | 319,626       | 1,274,589  | 2,651,353 | 1,376,764  | 48.1   |
|                | TOTAL CHARGES FOR SERVICES         | 319,626       | 1,274,589  | 2,651,353 | 1,376,764  | 48.1   |
|                | <u>MISCELLANEOUS</u>               |               |            |           |            |        |
| 51-36-2000     | WATER PIT/METER SET FEE            | 262           | 1,380      | 10,000    | 8,620      | 13.8   |
| 51-36-3500     | INTEREST AND DIVIDENDS             | 36,012        | 213,856    |           | ( 213,856) | .0     |
| 51-36-3550     | CHANGE IN MARKET VALUE             | 22,772        | ( 4,030)   |           | 4,030      | .0     |
| 51-36-6500     | WATER ACQUISITION FEE              | 10,625        | 26,250     |           | ( 26,250)  | .0     |
| 51-36-9900     | OTHER REVENUES                     | 720           | 720        |           | ( 720)     | .0     |
|                | TOTAL MISCELLANEOUS                | 70,391        | 238,176    | 10,000    | ( 228,176) | 2381.8 |
|                | <u>LOCAL PLANT INVESTMENT FEES</u> |               |            |           |            |        |
| 51-37-7150     | WATER IMPACT FEE                   |               | 16,975     |           | ( 16,975)  | .0     |
|                | TOTAL LOCAL PLANT INVESTMENT FEES  |               | 16,975     |           | ( 16,975)  | .0     |
|                | TOTAL FUND REVENUE                 | 390,017       | 1,529,740  | 2,661,353 | 1,131,613  | 57.5   |



TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

|                      |                            | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------|----------------------------|---------------|------------|--------|------------|------|
| EXPENDITURES         |                            |               |            |        |            |      |
| ADMINISTRATION       |                            |               |            |        |            |      |
| 51-81-1100           | REGULAR STAFF WAGES        | 2,539         | 15,231     | 33,003 | 17,772     | 46.2 |
| 51-81-1102           | OVERTIME                   |               |            | 200    | 200        | .0   |
| 51-81-1104           | RETIREMENT                 | 69            | 449        | 1,987  | 1,538      | 22.6 |
| 51-81-1130           | FICA/MEDICARE              | 184           | 1,110      | 2,542  | 1,432      | 43.7 |
| 51-81-1140           | WORKERS COMPENSATION       | 223           | 670        | 1,000  | 330        | 67.0 |
| 51-81-1150           | UNEMPLOYMENT               | 5             | 30         | 101    | 71         | 30.1 |
| 51-81-1160           | HEALTH & LIFE INSURANCE    | 600           | 3,599      | 7,199  | 3,600      | 50.0 |
| 51-81-1161           | DISABILITY INSURANCE       | 54            | 274        | 760    | 486        | 36.1 |
| 51-81-3162           | CC FEES                    | 2,248         | 11,897     | 25,000 | 13,103     | 47.6 |
| 51-81-3320           | PRINTING                   | 48            | 793        | 2,500  | 1,707      | 31.7 |
| 51-81-4330           | COMPUTER SUPPORT AND MAINT |               |            | 3,000  | 3,000      | .0   |
| 51-81-4345           | MAILING SERVICE            | 1,804         | 8,386      | 18,000 | 9,614      | 46.6 |
| TOTAL ADMINISTRATION |                            | 7,773         | 42,441     | 95,292 | 52,851     | 44.5 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT   |
|-------------------------------------------|---------------|------------|-----------|------------|--------|
| <u>WATER OPERATIONS</u>                   |               |            |           |            |        |
| 51-82-1100 REGULAR STAFF WAGES            | 21,976        | 136,588    | 316,971   | 180,383    | 43.1   |
| 51-82-1102 OVERTIME                       | 371           | 2,756      | 5,000     | 2,244      | 55.1   |
| 51-82-1104 RETIREMENT                     | 738           | 4,556      | 19,175    | 14,619     | 23.8   |
| 51-82-1130 FICA/MEDICARE                  | 1,629         | 10,299     | 24,637    | 14,338     | 41.8   |
| 51-82-1140 WORKERS COMPENSATION           | 1,284         | 3,853      | 6,000     | 2,147      | 64.2   |
| 51-82-1150 UNEMPLOYMENT                   | 45            | 279        | 973       | 694        | 28.7   |
| 51-82-1160 HEALTH & LIFE INSURANCE        | 3,552         | 20,215     | 53,840    | 33,625     | 37.6   |
| 51-82-1161 DISABILITY INSURANCE           | 424           | 2,013      | 6,015     | 4,002      | 33.5   |
| 51-82-2100 LEGAL FEES                     | 59            | 371        | 20,000    | 19,630     | 1.9    |
| 51-82-2400 ENGINEERING                    | 2,300         | 11,902     | 10,000    | ( 1,902)   | 119.0  |
| 51-82-2410 WATER SYSTEM IMPROVE. PERMIT   |               | 568        | 500       | ( 68)      | 113.7  |
| 51-82-2900 OTHER PROFESSIONAL FEES        | 1,500         | 4,500      | 12,000    | 7,500      | 37.5   |
| 51-82-3110 UTILITIES                      | 127           | 7,486      | 17,500    | 10,014     | 42.8   |
| 51-82-3150 TELEPHONE                      |               | 938        | 2,500     | 1,562      | 37.5   |
| 51-82-3173 REPAIRS & MAINTENANCE - EQUIPM | 65            | 4,952      | 7,663     | 2,711      | 64.6   |
| 51-82-3175 BUILDING REPAIRS & MAINTENANCE |               | 425        | 2,000     | 1,575      | 21.3   |
| 51-82-3177 VEHICLE REPAIRS & MAINTENANCE  | 2,339         | 3,330      | 6,330     | 3,000      | 52.6   |
| 51-82-3178 SYSTEM REPAIR & MAINTENANCE    | 5,336         | 13,204     | 30,000    | 16,796     | 44.0   |
| 51-82-3200 SAMPLING/TESTING               | ( 377)        | ( 238)     | 3,500     | 3,738      | ( 6.8) |
| 51-82-3210 INSURANCE AND BONDS            | 4,847         | 15,730     | 18,250    | 2,520      | 86.2   |
| 51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS |               | 295        | 500       | 205        | 59.0   |
| 51-82-3820 CONTINUING EDUCATION           |               | 830        | 2,000     | 1,170      | 41.5   |
| 51-82-3990 OTHER SERVICES                 | 485           | 1,237      | 12,000    | 10,763     | 10.3   |
| 51-82-4120 WATER SYSTEM SUPPLIES          |               | 451        | 8,000     | 7,549      | 5.6    |
| 51-82-4130 METER SET SUPPLIES             | 1,280         | 23,885     | 65,000    | 41,115     | 36.8   |
| 51-82-4310 OFFICE SUPPLIES                | 45            | 45         |           | ( 45)      | .0     |
| 51-82-4320 COMPUTER REPLACE./AUDIO VISUAL |               | 1,291      | 4,000     | 2,709      | 32.3   |
| 51-82-4330 COMPUTER SUPPORT & MAINTENANCE | 2,619         | 11,377     | 15,060    | 3,683      | 75.6   |
| 51-82-4350 SAFETY                         |               | 184        |           | ( 184)     | .0     |
| 51-82-4520 VEHICLE FUEL                   | 351           | 3,168      | 15,550    | 12,382     | 20.4   |
| 51-82-4530 VEHICLE & EQUIP AMORTIZATION   | 147           | 884        | 1,769     | 884        | 50.0   |
| 51-82-4810 UNIFORMS                       | 187           | 405        | 750       | 345        | 54.0   |
| 51-82-4850 UNANTICIPATED EXP/CONTINGENCY  | ( 3,200)      | 19,047     | 20,000    | 953        | 95.2   |
| 51-82-4990 MISCELLANEOUS SUPPLIES         | 870           | 2,900      | 1,000     | ( 1,900)   | 290.0  |
| 51-82-4995 WATER TREATMENT & DISTRIBUTION | 123,772       | 439,744    | 1,100,000 | 660,256    | 40.0   |
| 51-82-4997 WATER SHARE ASSESSMENTS        | 10,175        | 25,889     | 125,000   | 99,111     | 20.7   |
| 51-82-7990 OTHER SMALL EQUIPMENT          |               | 186        | 2,500     | 2,315      | 7.4    |
| 51-82-8200 ADMIN OVERHEAD ALLOCATION      | 14,264        | 74,484     | 137,840   | 63,356     | 54.0   |
| TOTAL WATER OPERATIONS                    | 197,210       | 850,029    | 2,073,822 | 1,223,793  | 41.0   |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

|            |                                       | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED   | PCNT    |
|------------|---------------------------------------|---------------|--------------|--------------|--------------|---------|
|            | <u>WATER CAPITAL</u>                  |               |              |              |              |         |
| 51-83-2100 | LEGAL FEES                            |               |              | 5,000        | 5,000        | .0      |
| 51-83-2400 | ENGINEERING                           | 33,970        | 38,368       | 75,000       | 36,632       | 51.2    |
| 51-83-7000 | CAPITAL OUTLAY                        |               |              | 130,000      | 130,000      | .0      |
| 51-83-7500 | CONSTRUCTION                          | 264,782       | 322,382      | 1,538,400    | 1,216,018    | 21.0    |
| 51-83-7550 | VEHICLES                              |               | 33,428       | 34,000       | 573          | 98.3    |
|            | TOTAL WATER CAPITAL                   | 298,752       | 394,178      | 1,782,400    | 1,388,222    | 22.1    |
|            | <u>LOCAL PLANT INVESTMENT EXPENSE</u> |               |              |              |              |         |
| 51-84-7530 | PROFESSIONAL SERVICES                 | ( 6,365)      |              |              |              | .0      |
| 51-84-7540 | NORTHERN INTEGRATED SUPPLY            |               | 1,365,000    | 1,673,500    | 308,500      | 81.6    |
|            | TOTAL LOCAL PLANT INVESTMENT EXPENS   | ( 6,365)      | 1,365,000    | 1,673,500    | 308,500      | 81.6    |
|            | <u>TRANSFERS TO OTHER FUNDS</u>       |               |              |              |              |         |
| 51-90-9010 | TRANSFERS TO OTHER FUNDS              | 282           | 282          |              | ( 282)       | .0      |
|            | TOTAL TRANSFERS TO OTHER FUNDS        | 282           | 282          |              | ( 282)       | .0      |
|            | TOTAL FUND EXPENDITURES               | 497,653       | 2,651,929    | 5,625,014    | 2,973,085    | 47.2    |
|            | NET REVENUE OVER EXPENDITURES         | ( 107,636)    | ( 1,122,189) | ( 2,963,661) | ( 1,841,472) | ( 37.9) |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

WASTEWATER FUND

ASSETS

|              |                          |              |            |
|--------------|--------------------------|--------------|------------|
| 52-100000    | CASH - COMBINED FUND     | 12,842,461   |            |
| 52-115000    | ACCOUNTS RECEIVABLE      | 123,534      |            |
| 52-115002    | MISCELLANEOUS RECEIVABLE | 161,718      |            |
| 52-115300    | CONTRACT RECEIVABLE      | ( 1)         |            |
| 52-162100    | ACCUMULATED DEPRECIATION | ( 3,965,434) |            |
| 52-163000    | SEWER SYSTEM             | 18,553,512   |            |
| 52-164000    | EQUIPMENT                | 173,233      |            |
| 52-165000    | CONSTRUCTION IN PROGRESS | 111,005      |            |
| 52-168000    | BUILDINGS                | 653,477      |            |
| TOTAL ASSETS |                          |              | 28,653,505 |

LIABILITIES AND EQUITY

LIABILITIES

|                   |                              |        |        |
|-------------------|------------------------------|--------|--------|
| 52-202000         | ACCOUNTS PAYABLE             | 36,121 |        |
| 52-212000         | ACCRUED COMPENSATED ABSENCES | 15,884 |        |
| TOTAL LIABILITIES |                              |        | 52,005 |

FUND EQUITY

|                              |                                 |            |            |
|------------------------------|---------------------------------|------------|------------|
| UNAPPROPRIATED FUND BALANCE: |                                 |            |            |
| 52-290000                    | RETAINED EARNINGS               | 27,896,803 |            |
|                              | REVENUE OVER EXPENDITURES - YTD | 704,698    |            |
| BALANCE - CURRENT DATE       |                                 | 28,601,501 |            |
| TOTAL FUND EQUITY            |                                 |            | 28,601,501 |
| TOTAL LIABILITIES AND EQUITY |                                 |            | 28,653,505 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                                     |                                    | WASTEWATER FUND |            |           |            |      |
|-------------------------------------|------------------------------------|-----------------|------------|-----------|------------|------|
|                                     |                                    | PERIOD ACTUAL   | YTD ACTUAL | BUDGET    | UNEARNED   | PCNT |
| REVENUE                             |                                    |                 |            |           |            |      |
| <u>CHARGES FOR SERVICES</u>         |                                    |                 |            |           |            |      |
| 52-34-1000                          | WASTEWATER TREATMENT FEES          | 130,785         | 760,052    | 1,476,289 | 716,237    | 51.5 |
|                                     | TOTAL CHARGES FOR SERVICES         | 130,785         | 760,052    | 1,476,289 | 716,237    | 51.5 |
| <u>MISCELLANEOUS</u>                |                                    |                 |            |           |            |      |
| 52-36-3500                          | INTEREST AND DIVIDENDS             | 40,500          | 237,001    |           | ( 237,001) | .0   |
| 52-36-3550                          | CHANGE IN MARKET VALUE             | 25,148          | ( 4,466)   |           | 4,466      | .0   |
|                                     | TOTAL MISCELLANEOUS                | 65,648          | 232,536    |           | ( 232,536) | .0   |
| <u>WASTEWATER PLANT INVEST. FEE</u> |                                    |                 |            |           |            |      |
| 52-38-7100                          | WASTEWATER IMPACT FEE              | 88,776          | 346,648    |           | ( 346,648) | .0   |
|                                     | TOTAL WASTEWATER PLANT INVEST. FEE | 88,776          | 346,648    |           | ( 346,648) | .0   |
|                                     | TOTAL FUND REVENUE                 | 285,208         | 1,339,236  | 1,476,289 | 137,053    | 90.7 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WASTEWATER FUND

|                                 |                            | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|----------------------------|---------------|------------|--------|------------|------|
| EXPENDITURES                    |                            |               |            |        |            |      |
| WASTEWATER ADMINISTRATION       |                            |               |            |        |            |      |
| 52-81-1100                      | REGULAR STAFF WAGES        | 1,485         | 8,909      | 19,305 | 10,396     | 46.2 |
| 52-81-1102                      | OVERTIME                   |               |            | 125    | 125        | .0   |
| 52-81-1104                      | RETIREMENT                 | 40            | 263        | 1,163  | 900        | 22.6 |
| 52-81-1130                      | FICA/MEDICARE              | 109           | 654        | 1,488  | 834        | 43.9 |
| 52-81-1140                      | WORKERS COMPENSATION       | 130           | 391        | 500    | 109        | 78.2 |
| 52-81-1150                      | UNEMPLOYMENT               | 3             | 18         | 60     | 42         | 29.8 |
| 52-81-1160                      | HEALTH & LIFE INSURANCE    | 343           | 2,055      | 4,112  | 2,057      | 50.0 |
| 52-81-1161                      | DISABILITY INSURANCE       | 32            | 159        | 445    | 286        | 35.7 |
| 52-81-3162                      | CC FEES                    | 2,248         | 11,897     | 25,000 | 13,103     | 47.6 |
| 52-81-3320                      | PRINTING                   |               | 745        | 2,500  | 1,755      | 29.8 |
| 52-81-4330                      | COMPUTER SUPPORT AND MAINT |               |            | 3,000  | 3,000      | .0   |
| 52-81-4345                      | MAILING SERVICE            | 1,804         | 5,569      | 12,000 | 6,431      | 46.4 |
| TOTAL WASTEWATER ADMINISTRATION |                            | 6,193         | 30,661     | 69,698 | 39,037     | 44.0 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WASTEWATER FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|-----------|------------|------|
| <u>WASTEWATER OPERATIONS</u>              |               |            |           |            |      |
| 52-82-1100 REGULAR STAFF WAGES            | 20,203        | 123,787    | 283,912   | 160,125    | 43.6 |
| 52-82-1102 OVERTIME                       | 302           | 2,484      | 3,000     | 516        | 82.8 |
| 52-82-1104 RETIREMENT                     | 685           | 4,241      | 17,131    | 12,890     | 24.8 |
| 52-82-1130 FICA/MEDICARE                  | 1,498         | 9,334      | 21,955    | 12,621     | 42.5 |
| 52-82-1140 WORKERS COMPENSATION           | 1,173         | 3,518      | 6,000     | 2,482      | 58.6 |
| 52-82-1150 UNEMPLOYMENT                   | 41            | 252        | 867       | 615        | 29.1 |
| 52-82-1160 HEALTH & LIFE INSURANCE        | 3,274         | 18,852     | 49,242    | 30,390     | 38.3 |
| 52-82-1161 DISABILITY INSURANCE           | 390           | 1,857      | 5,395     | 3,538      | 34.4 |
| 52-82-2100 LEGAL FEES                     |               |            | 20,000    | 20,000     | .0   |
| 52-82-2400 ENGINEERING                    |               |            | 15,000    | 15,000     | .0   |
| 52-82-2410 DISCHARGE PERMIT FEES          |               |            | 2,000     | 2,000      | .0   |
| 52-82-2900 OTHER PROFESSIONAL FEES        | 2,918         | 5,918      | 10,000    | 4,082      | 59.2 |
| 52-82-3110 UTILITIES                      | 2,861         | 18,503     | 60,000    | 41,497     | 30.8 |
| 52-82-3150 TELEPHONE                      |               | 869        | 2,350     | 1,481      | 37.0 |
| 52-82-3173 REPAIRS & MAINTENANCE - EQUIPM | 149           | 5,036      | 6,163     | 1,126      | 81.7 |
| 52-82-3177 VEHICLE REPAIRS & MAINTENANCE  | 1,130         | 2,306      | 5,430     | 3,124      | 42.5 |
| 52-82-3178 SYSTEM REPAIR & MAINTENANCE    | 2,596         | 4,764      | 50,000    | 45,236     | 9.5  |
| 52-82-3200 SAMPLING/TESTING               | 1,166         | 2,524      | 6,500     | 3,977      | 38.8 |
| 52-82-3210 INSURANCE AND BONDS            | 4,189         | 13,594     | 18,250    | 4,656      | 74.5 |
| 52-82-3290 OTHER TREATMENT COSTS          | 42,794        | 144,469    | 325,000   | 180,531    | 44.5 |
| 52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS |               | 1,275      | 1,500     | 225        | 85.0 |
| 52-82-3820 CONTINUING EDUCATION           |               | 690        | 1,500     | 810        | 46.0 |
| 52-82-3990 OTHER SERVICES                 | 485           | 1,237      | 8,000     | 6,763      | 15.5 |
| 52-82-4120 SYSTEM SUPPLIES                |               |            | 20,000    | 20,000     | .0   |
| 52-82-4320 COMPUTER REPLACE./AUDIO VISUAL |               | 1,291      | 4,000     | 2,709      | 32.3 |
| 52-82-4330 COMPUTER SUPPORT & MAINTENANCE | 2,619         | 10,229     | 15,060    | 4,831      | 67.9 |
| 52-82-4520 VEHICLE FUEL                   | 351           | 3,119      | 15,550    | 12,431     | 20.1 |
| 52-82-4530 VEHICLE & EQUIP AMORTIZATION   | 147           | 884        | 1,769     | 884        | 50.0 |
| 52-82-4810 UNIFORMS                       | 187           | 405        | 750       | 345        | 54.0 |
| 52-82-4850 UNANTICIPATED EXP/CONTINGENCY  |               |            | 20,000    | 20,000     | .0   |
| 52-82-4990 MISCELLANEOUS SUPPLIES         | 247           | 826        | 5,000     | 4,174      | 16.5 |
| 52-82-8200 ADMIN OVERHEAD ALLOCATION      | 12,327        | 64,369     | 119,119   | 54,750     | 54.0 |
| TOTAL WASTEWATER OPERATIONS               | 101,731       | 446,634    | 1,120,442 | 673,808    | 39.9 |
| <u>WASTEWATER CAPITAL</u>                 |               |            |           |            |      |
| 52-83-7000 CAPITAL OUTLAY                 |               |            | 5,000     | 5,000      | .0   |
| 52-83-7500 CONSTRUCTION                   |               | 98,659     | 238,995   | 140,336    | 41.3 |
| 52-83-7550 VEHICLES                       |               | 33,428     | 34,000    | 573        | 98.3 |
| TOTAL WASTEWATER CAPITAL                  |               | 132,086    | 277,995   | 145,909    | 47.5 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WASTEWATER FUND

|            |                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|------------|---------------------------------------|---------------|------------|--------------|--------------|------|
|            | <u>WASTEWATER INVESTMENT EXPENSE</u>  |               |            |              |              |      |
| 52-84-2100 | LEGAL FEES                            |               |            | 15,000       | 15,000       | .0   |
| 52-84-7500 | CONSTRUCTION                          | 9,429         | 9,429      | 2,500,000    | 2,490,572    | .4   |
| 52-84-7530 | PROFESSIONAL SERVICES                 | 3,013         | 5,239      | 500,000      | 494,761      | 1.1  |
| 52-84-7550 | SYSTEM IMPROVEMENTS                   |               |            | 95,000       | 95,000       | .0   |
| 52-84-7580 | EQUIPMENT                             |               | 10,208     | 12,000       | 1,792        | 85.1 |
|            | TOTAL WASTEWATER INVESTMENT EXPEN     | 12,441        | 24,875     | 3,122,000    | 3,097,125    | .8   |
|            | <u>OTHER PLANT INVESTMENT EXPENSE</u> |               |            |              |              |      |
| 52-85-4996 | OTHER PLANT INVESTMENT EXPENSE        |               |            | 5,000,000    | 5,000,000    | .0   |
|            | TOTAL OTHER PLANT INVESTMENT EXPEN    |               |            | 5,000,000    | 5,000,000    | .0   |
|            | <u>TRANSFERS TO OTHER FUNDS</u>       |               |            |              |              |      |
| 52-90-9010 | TRANSFERS TO OTHER FUNDS              | 282           | 282        |              | ( 282)       | .0   |
|            | TOTAL TRANSFERS TO OTHER FUNDS        | 282           | 282        |              | ( 282)       | .0   |
|            | TOTAL FUND EXPENDITURES               | 120,647       | 634,538    | 9,590,135    | 8,955,597    | 6.6  |
|            | NET REVENUE OVER EXPENDITURES         | 164,561       | 704,698    | ( 8,113,846) | ( 8,818,544) | 8.7  |



TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

STORMWATER FUND

ASSETS

|           |                          |              |            |
|-----------|--------------------------|--------------|------------|
| 53-100000 | CASH - COMBINED FUND     | 1,659,286    |            |
| 53-115000 | ACCOUNTS RECEIVABLE      | 23,485       |            |
| 53-162100 | ACCUMULATED DEPRECIATION | ( 1,050,412) |            |
| 53-163000 | STORM DRAINAGE SYSTEM    | 9,750,163    |            |
| 53-164000 | VEHICLES & EQUIPMENT     | 86,490       |            |
|           |                          |              |            |
|           | TOTAL ASSETS             |              | 10,469,011 |

LIABILITIES AND EQUITY

LIABILITIES

|           |                              |       |       |
|-----------|------------------------------|-------|-------|
| 53-202000 | ACCOUNTS PAYABLE             | 506   |       |
| 53-212000 | ACCRUED COMPENSATED ABSENCES | 5,620 |       |
|           |                              |       |       |
|           | TOTAL LIABILITIES            |       | 6,126 |

FUND EQUITY

|           |                                 |           |            |
|-----------|---------------------------------|-----------|------------|
| 53-273000 | CONTRIBUTED CAPITAL             | 4,113,680 |            |
|           | UNAPPROPRIATED FUND BALANCE:    |           |            |
| 53-290000 | RETAINED EARNINGS               | 6,218,727 |            |
|           | REVENUE OVER EXPENDITURES - YTD | 130,479   |            |
|           |                                 |           |            |
|           | BALANCE - CURRENT DATE          | 6,349,205 |            |
|           |                                 |           |            |
|           | TOTAL FUND EQUITY               |           | 10,462,885 |
|           |                                 |           |            |
|           | TOTAL LIABILITIES AND EQUITY    |           | 10,469,011 |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                                      |                                     | STORMWATER FUND |            |         |           |      |
|--------------------------------------|-------------------------------------|-----------------|------------|---------|-----------|------|
|                                      |                                     | PERIOD ACTUAL   | YTD ACTUAL | BUDGET  | UNEARNED  | PCNT |
| REVENUE                              |                                     |                 |            |         |           |      |
| <u>STORMWATER SYSTEM INVEST. FEE</u> |                                     |                 |            |         |           |      |
| 53-32-3000                           | STORMWATER / DRAINAGE FEE           |                 | 3,000      |         | ( 3,000)  | .0   |
|                                      | TOTAL STORMWATER SYSTEM INVEST. FEE |                 | 3,000      |         | ( 3,000)  | .0   |
| <u>CHARGES FOR SERVICES</u>          |                                     |                 |            |         |           |      |
| 53-34-1000                           | STORMWATER FEES                     | 24,108          | 137,367    | 244,384 | 107,017   | 56.2 |
|                                      | TOTAL CHARGES FOR SERVICES          | 24,108          | 137,367    | 244,384 | 107,017   | 56.2 |
| <u>MISCELLANEOUS</u>                 |                                     |                 |            |         |           |      |
| 53-36-3500                           | INTEREST AND DIVIDENDS              | 5,232           | 30,733     |         | ( 30,733) | .0   |
| 53-36-3550                           | CHANGE IN MARKET VALUE              | 3,264           | ( 579)     |         | 579       | .0   |
|                                      | TOTAL MISCELLANEOUS                 | 8,496           | 30,154     |         | ( 30,154) | .0   |
|                                      | TOTAL FUND REVENUE                  | 32,605          | 170,521    | 244,384 | 73,863    | 69.8 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

STORMWATER FUND

|                              |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET  | UNEXPENDED | PCNT  |
|------------------------------|--------------------------------|---------------|------------|---------|------------|-------|
| EXPENDITURES                 |                                |               |            |         |            |       |
| <u>ADMINISTRATION</u>        |                                |               |            |         |            |       |
| 53-81-1100                   | REGULAR STAFF WAGES            | 647           | 3,881      | 8,410   | 4,529      | 46.2  |
| 53-81-1102                   | OVERTIME                       |               |            | 75      | 75         | .0    |
| 53-81-1104                   | RETIREMENT                     | 18            | 115        | 508     | 393        | 22.6  |
| 53-81-1130                   | FICA/MEDICARE                  | 49            | 297        | 650     | 353        | 45.7  |
| 53-81-1140                   | WORKERS COMPENSATION           | 56            | 168        | 500     | 332        | 33.5  |
| 53-81-1150                   | UNEMPLOYMENT                   | 1             | 8          | 27      | 19         | 28.9  |
| 53-81-1160                   | HEALTH & LIFE INSURANCE        | 128           | 768        | 1,536   | 768        | 50.0  |
| 53-81-1161                   | DISABILITY INSURANCE           | 14            | 65         | 195     | 130        | 33.5  |
| 53-81-3320                   | PRINTING                       |               | 469        | 2,000   | 1,531      | 23.4  |
| 53-81-4330                   | COMPUTER SUPPORT AND MAINT     |               |            | 1,100   | 1,100      | .0    |
| 53-81-4345                   | MAILING SERVICE                |               | 1,272      |         | ( 1,272)   | .0    |
| TOTAL ADMINISTRATION         |                                | 913           | 7,042      | 15,001  | 7,959      | 46.9  |
| <u>STORMWATER OPERATIONS</u> |                                |               |            |         |            |       |
| 53-82-1100                   | REGULAR STAFF WAGES            | 3,596         | 22,745     | 48,391  | 25,646     | 47.0  |
| 53-82-1102                   | OVERTIME                       | 151           | 902        | 800     | ( 102)     | 112.8 |
| 53-82-1104                   | RETIREMENT                     | 94            | 595        | 2,927   | 2,332      | 20.3  |
| 53-82-1130                   | FICA/MEDICARE                  | 261           | 1,704      | 3,764   | 2,060      | 45.3  |
| 53-82-1140                   | WORKERS COMPENSATION           | 223           | 670        | 2,000   | 1,330      | 33.5  |
| 53-82-1150                   | UNEMPLOYMENT                   | 7             | 47         | 148     | 101        | 31.9  |
| 53-82-1160                   | HEALTH & LIFE INSURANCE        | 836           | 4,508      | 9,756   | 5,248      | 46.2  |
| 53-82-1161                   | DISABILITY INSURANCE           | 73            | 280        | 980     | 700        | 28.5  |
| 53-82-2410                   | STORMWATER PERMITS             |               |            | 500     | 500        | .0    |
| 53-82-3150                   | TELEPHONE                      |               | 168        | 650     | 482        | 25.9  |
| 53-82-3173                   | REPAIRS & MAINTENANCE - EQUIPM | 506           | 2,972      | 6,000   | 3,028      | 49.5  |
| 53-82-3210                   | INSURANCE AND BONDS            | 898           | 2,913      | 6,500   | 3,587      | 44.8  |
| 53-82-4520                   | VEHICLE FUEL                   | 46            | 617        | 1,000   | 383        | 61.7  |
| 53-82-4530                   | VEHICLE & EQUIP AMORTIZATION   |               |            | 12,500  | 12,500     | .0    |
| 53-82-4810                   | UNIFORMS                       |               | 50         | 100     | 50         | 49.8  |
| 53-82-8100                   | INTERFUND LOAN - PRINCIPAL     | ( 3,120)      |            | 7,605   | 7,605      | .0    |
| 53-82-8101                   | INTERFUND LOAN - INTEREST      |               | 4,191      | 1,344   | ( 2,847)   | 311.9 |
| 53-82-8200                   | ADMIN OVERHEAD ALLOCATION      | 2,641         | 13,793     | 24,281  | 10,488     | 56.8  |
| TOTAL STORMWATER OPERATIONS  |                                | 6,212         | 56,155     | 129,246 | 73,091     | 43.5  |
| <u>STORMWATER CAPITAL</u>    |                                |               |            |         |            |       |
| 53-83-7000                   | CAPITAL OUTLAY                 |               |            | 2,500   | 2,500      | .0    |
| TOTAL STORMWATER CAPITAL     |                                |               |            | 2,500   | 2,500      | .0    |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

STORMWATER FUND

|            |                                 | PERIOD ACTUAL | YTD ACTUAL | BUDGET  | UNEXPENDED | PCNT  |
|------------|---------------------------------|---------------|------------|---------|------------|-------|
|            |                                 |               |            |         |            |       |
|            | <u>TRANSFERS TO OTHER FUNDS</u> |               |            |         |            |       |
| 53-90-9010 | TRANSFERS TO OTHER FUNDS        | 10,169        | ( 23,154)  |         | 23,154     | .0    |
|            | TOTAL TRANSFERS TO OTHER FUNDS  | 10,169        | ( 23,154)  |         | 23,154     | .0    |
|            | TOTAL FUND EXPENDITURES         | 17,294        | 40,043     | 146,747 | 106,704    | 27.3  |
|            | NET REVENUE OVER EXPENDITURES   | 15,311        | 130,479    | 97,637  | ( 32,842)  | 133.6 |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

CAPITAL PROJECTS

ASSETS

|           |                      |            |            |
|-----------|----------------------|------------|------------|
| 75-100000 | CASH – COMBINED FUND | ( 313,222) |            |
|           | TOTAL ASSETS         |            | ( 313,222) |

LIABILITIES AND EQUITY

LIABILITIES

|           |                   |        |        |
|-----------|-------------------|--------|--------|
| 75-202000 | ACCOUNTS PAYABLE  | 9,549  |        |
| 75-205000 | RETAINAGE PAYABLE | 22,179 |        |
|           | TOTAL LIABILITIES |        | 31,728 |

FUND EQUITY

|           |                                 |            |            |
|-----------|---------------------------------|------------|------------|
|           | UNAPPROPRIATED FUND BALANCE:    |            |            |
| 75-290000 | FUND BALANCE                    | 15,212     |            |
|           | REVENUE OVER EXPENDITURES - YTD | ( 360,163) |            |
|           | BALANCE - CURRENT DATE          | ( 344,951) |            |
|           | TOTAL FUND EQUITY               |            | ( 344,951) |
|           | TOTAL LIABILITIES AND EQUITY    |            | ( 313,222) |

TOWN OF SEVERANCE  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL PROJECTS

|            |                                   | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | UNEARNED  | PCNT |
|------------|-----------------------------------|---------------|------------|-----------|-----------|------|
| REVENUE    |                                   |               |            |           |           |      |
|            | <u>TRANSFERS FROM OTHER FUNDS</u> |               |            |           |           |      |
| 75-39-1000 | TRANSFERS FROM OTHER FUNDS        | 1,046,481     | 1,046,481  | 3,841,300 | 2,794,819 | 27.2 |
|            | TOTAL TRANSFERS FROM OTHER FUNDS  | 1,046,481     | 1,046,481  | 3,841,300 | 2,794,819 | 27.2 |
|            | TOTAL FUND REVENUE                | 1,046,481     | 1,046,481  | 3,841,300 | 2,794,819 | 27.2 |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                           |                                 | CAPITAL PROJECTS |            |           |            |       |
|---------------------------|---------------------------------|------------------|------------|-----------|------------|-------|
|                           |                                 | PERIOD ACTUAL    | YTD ACTUAL | BUDGET    | UNEXPENDED | PCNT  |
| EXPENDITURES              |                                 |                  |            |           |            |       |
| LEGISLATIVE - CIP         |                                 |                  |            |           |            |       |
| 75-41-7000                | CAPITAL OUTLY                   |                  |            | 55,000    | 55,000     | .0    |
|                           | TOTAL LEGISLATIVE - CIP         |                  |            | 55,000    | 55,000     | .0    |
| JUDICIAL - CIP            |                                 |                  |            |           |            |       |
| 75-43-7000                | CAPITAL OUTLAY                  |                  |            | 20,000    | 20,000     | .0    |
|                           | TOTAL JUDICIAL - CIP            |                  |            | 20,000    | 20,000     | .0    |
| ADMINISTRATION - CIP      |                                 |                  |            |           |            |       |
| 75-44-2990                | OTHER PROFESSIONAL FEES         |                  |            | 75,000    | 75,000     | .0    |
| 75-44-5570                | CONSERVATION                    |                  |            | 10,000    | 10,000     | .0    |
| 75-44-7000                | CAPITAL OUTLAY                  | 1,686            | 20,530     | 354,517   | 333,987    | 5.8   |
| 75-44-7500                | CONSTRUCTION                    |                  |            | 105,000   | 105,000    | .0    |
| 75-44-7750                | ROW                             |                  |            | 15,000    | 15,000     | .0    |
|                           | TOTAL ADMINISTRATION - CIP      | 1,686            | 20,530     | 559,517   | 538,987    | 3.7   |
| FINANCE - CIP             |                                 |                  |            |           |            |       |
| 75-45-2990                | OTHER PROFESSIONAL FEES         |                  |            | 20,000    | 20,000     | .0    |
| 75-45-7000                | CAPITAL OUTLAY                  | 35,224           | 83,609     | 255,000   | 171,391    | 32.8  |
|                           | TOTAL FINANCE - CIP             | 35,224           | 83,609     | 275,000   | 191,391    | 30.4  |
| PUBLIC SAFETY - CIP       |                                 |                  |            |           |            |       |
| 75-51-2100                | LEGAL FEES                      |                  | 2,633      |           | ( 2,633)   | .0    |
| 75-51-2400                | ENGINEERING                     | 11,226           | 65,884     |           | ( 65,884)  | .0    |
| 75-51-7500                | CONSTRUCTION                    | 227,791          | 492,655    |           | ( 492,655) | .0    |
| 75-51-7550                | VEHICLES                        | 49,475           | 71,919     | 409,400   | 337,481    | 17.6  |
|                           | TOTAL PUBLIC SAFETY - CIP       | 288,492          | 633,091    | 409,400   | ( 223,691) | 154.6 |
| STREETS/MAINTENANCE - CIP |                                 |                  |            |           |            |       |
| 75-61-7000                | CAPITAL OUTLAY                  | 8,889            | 114,475    | 1,738,000 | 1,623,525  | 6.6   |
| 75-61-7500                | CONSTRUCTION                    |                  |            | 420,000   | 420,000    | .0    |
| 75-61-7550                | VEHICLES                        |                  | 296,159    |           | ( 296,159) | .0    |
|                           | TOTAL STREETS/MAINTENANCE - CIP | 8,889            | 410,634    | 2,158,000 | 1,747,366  | 19.0  |

TOWN OF SEVERANCE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

|                                    |                                   | CAPITAL PROJECTS |            |            |            |         |
|------------------------------------|-----------------------------------|------------------|------------|------------|------------|---------|
|                                    |                                   | PERIOD ACTUAL    | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT    |
| <u>SNOW - CIP</u>                  |                                   |                  |            |            |            |         |
| 75-63-7000                         | CAPITAL OUTLAY                    |                  |            | 25,000     | 25,000     | .0      |
|                                    | TOTAL SNOW - CIP                  |                  |            | 25,000     | 25,000     | .0      |
| <u>PUBLIC WORKS OVERHEAD - CIP</u> |                                   |                  |            |            |            |         |
| 75-64-7000                         | CAPITAL OUTLAY                    | 90               | 42,981     | 117,427    | 74,446     | 36.6    |
| 75-64-7500                         | CONSTRUCTION                      |                  |            | 75,000     | 75,000     | .0      |
|                                    | TOTAL PUBLIC WORKS OVERHEAD - CIP | 90               | 42,981     | 192,427    | 149,446    | 22.3    |
| <u>PARKS/GREEN SPACE - CIP</u>     |                                   |                  |            |            |            |         |
| 75-65-2100                         | LEGAL FEES                        | 527              | 527        | (          | 527)       | .0      |
| 75-65-7000                         | CAPITAL OUTLAY                    | 22,626           | 215,273    | 73,200     | ( 142,073) | 294.1   |
| 75-65-7500                         | CONSTRUCTION                      | ( 68,684)        |            | 420,000    | 420,000    | .0      |
|                                    | TOTAL PARKS/GREEN SPACE - CIP     | ( 45,531)        | 215,799    | 493,200    | 277,401    | 43.8    |
| <u>COMMUNITY DEVELOPMENT - CIP</u> |                                   |                  |            |            |            |         |
| 75-70-2400                         | ENGINEERING                       |                  |            | 50,000     | 50,000     | .0      |
| 75-70-7500                         | CONSTRUCTION                      |                  |            | 550,000    | 550,000    | .0      |
|                                    | TOTAL COMMUNITY DEVELOPMENT - CIP |                  |            | 600,000    | 600,000    | .0      |
|                                    | TOTAL FUND EXPENDITURES           | 288,849          | 1,406,644  | 4,787,544  | 3,380,900  | 29.4    |
|                                    | NET REVENUE OVER EXPENDITURES     | 757,632          | ( 360,163) | ( 946,244) | ( 586,081) | ( 38.1) |



TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

GENERAL FIXED ASSET GROUP

ASSETS

|              |                                |              |            |
|--------------|--------------------------------|--------------|------------|
| 80-160000    | CONSTRUCTION IN PROGRESS       | 2,423,785    |            |
| 80-161000    | LAND                           | 1,645,621    |            |
| 80-162000    | BUILDINGS                      | 2,711,279    |            |
| 80-163000    | IMPROVEMENTS OTHER THAN BUILDI | 38,224,189   |            |
| 80-164000    | MACHINERY AND EQUIPMENT        | 1,548,340    |            |
| 80-165000    | VEHICLES                       | 1,307,865    |            |
| 80-169999    | ACCUMULATED DEPRECIATION       | ( 8,906,902) |            |
| TOTAL ASSETS |                                |              | 38,954,177 |

LIABILITIES AND EQUITY

FUND EQUITY

|                              |                             |            |            |
|------------------------------|-----------------------------|------------|------------|
| 80-280000                    | INVESTMENTS IN FIXED ASSETS | 38,954,177 |            |
| TOTAL FUND EQUITY            |                             |            | 38,954,177 |
| TOTAL LIABILITIES AND EQUITY |                             |            | 38,954,177 |

TOWN OF SEVERANCE  
BALANCE SHEET  
JUNE 30, 2024

GENERAL LONG-TERM DEBT GROUP

| ASSETS                 |                              |         |         |
|------------------------|------------------------------|---------|---------|
| 90-170000              | AMOUNT TO BE PROVIDED        | 153,367 |         |
|                        |                              |         |         |
|                        | TOTAL ASSETS                 |         | 153,367 |
| LIABILITIES AND EQUITY |                              |         |         |
| LIABILITIES            |                              |         |         |
| 90-250000              | ACCRUED LEAVE                | 152,484 |         |
| 90-252000              | CAPITAL LEASE PAYABLE        | 883     |         |
|                        |                              |         |         |
|                        | TOTAL LIABILITIES            |         | 153,367 |
|                        |                              |         |         |
|                        | TOTAL LIABILITIES AND EQUITY |         | 153,367 |



## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | SUBMITTED BY                   | PRESENTED BY                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------|
| Pg 87 - Retail Strategies Presentation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Nicholas Wharton, Town Manager | Lacey Bacchus, Retail Strategies, Senior Director, Community Partnerships |
| <b>ACTION REQUESTED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                           |
| Town Management asks the Town Council to review and discuss the Retail Strategies presentation and materials and provide Town Management with any further guidance or next steps.                                                                                                                                                                                                                                                                                                                                       |                                | <b><u>Presentation Discussion Action Requested</u></b>                    |
| <b>BRIEF SUMMARY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                                                                           |
| <p>In 2016, the Town Council approved the Deputy Town Manager to sign a contract with Retail Strategies to complete several deliverables for Economic Development; see attached.</p> <p>Town Management would like to work with Retail Strategies once again to update these deliverables, attend a customized training session in Alabama with the Mayor and Mayor Pro-Tem or one additional Council Member, and this time proceed to the next steps of having Retail Strategies help with commercial recruitment.</p> |                                |                                                                           |
| <b>PUBLIC SUPPORT/CONCERN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                |                                                                           |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |                                                                           |
| <b>ANALYSIS AND RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |                                                                           |
| Town Management asks the Town Council to review and discuss the Retail Strategies' presentation and materials and provide Town Management with any further guidance or next steps.                                                                                                                                                                                                                                                                                                                                      |                                |                                                                           |
| <b>MATERIALS SUBMITTED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |                                                                           |
| <p>The following materials were submitted and included in this packet:</p> <ol style="list-style-type: none"> <li>1. Retail Strategies Retail Academy Proposal</li> <li>2. Retail Strategies - Severance, CO Retail Leakage Report</li> <li>3. Severance Deliverable</li> <li>4. Severance Gap Analysis Flyer</li> </ol>                                                                                                                                                                                                |                                |                                                                           |



retail strategies

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Pricing Valid for 60 Days

**Retail Academy**

# About Us

Retail Strategies is the national expert and must trusted partner in recruiting businesses on behalf of communities. Retail Strategies' mission is to provide real estate expertise, tools, and human effort that position deserving communities as alluring locations for recruiting and retaining businesses.

Our expertise includes over 150 collective years of retail real estate experience and 40 licensed Commercial Real Estate professionals. We have a track record of success to aggressively execute a tailored strategy to attract retailers, restaurants and hotels for our Clients across the United States.

Retail Strategies has been honored with "Best Places to Work", "Who's Who of Commercial Real Estate", "CEO of the Year", "Top 40 Under 40" and "Top 100 Influencers in Real Estate."

Our activities pay a return in taxes, add jobs, and add businesses that enhance the unique qualities of your community. Retail Strategies' network of contacts within the retail and real estate industry (over 9,000 businesses) will be put to work for you.

## Industry Leaders

- 150 years of retail real estate experience
- 40 licensed commercial real estate professionals
- Direct connections to retailers & developers
- Proactive, hands-on approach

## Industry Involvement



## IN THE NEWS

### ICSC Names Lacy Beasley to Board of Trustees

**Lacy Beasley**, President of Retail Strategies, was appointed to **ICSC's Board of Trustees** for an initial three-year term. She was one of 16 new trustees added to the board, and one of only two members representing the **public sector**.

The board provides input in helping **ICSC** achieve its goal of serving its more than 70,000 members globally by proactively advocating and communicating the critical social, civic, and economic role played by the retail real estate industry across the world.

Lacy has cemented herself as a go-to source in the commercial real estate world, developing a niche working with municipalities on their retail development strategies.



INCREASING YOUR RETAIL KNOWLEDGE

# Retail Academy Education

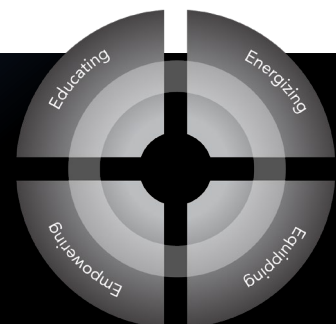
## Community Training

Taught by licensed real estate professionals that have worked with more than 300 communities throughout the U.S., the efforts of the instructors have generated millions of dollars in tax revenues and created thousands of jobs.

## Retail Academy

- Teach you how to use the tools (data/analytics/strategy)
- Show you how retailers view your market
- Give you access to industry contracts
- Write emails to expanding businesses
- Give you a script for outbound phone calls
- Provide knowledge on the retail expansion process
- Share best practices for Retail Recruitment
- Keep you in the know on Retail Trends
- Go over the Site Selection process in full detail
- Explain the development process
- Provide best practices for ICSC & Retail Live conferences
- Discuss franchise expansions

Education is action.



# Scope of Services

## Research

- Identification of priority retail categories for recruitment and/or local expansion
- Retail Prospect List- Identification of at minimum 10 retail prospects to be targeted for recruitment
- Contact Information for Retail Prospects
- Retail Site Selection Criteria for retail prospects
- Mobile Data Collection from major retail node
- Retail Gap Analysis for trade area (i.e. leakage and surplus)
- Peer Market Identification and Trade Area Comparison Analysis
- Peer Market Retailer Void Analysis
- Custom demographic research – historical, current, and projected demographics – to include market trade areas by political boundaries, radius/drive times, and custom trade area Identification of retail trade area using political boundaries, drive times and radii and custom boundary geographies.
- Consumer Spending Patterns and Behavior Report
- Tapestry Lifestyle Segmentation Analysis – psychographic profile of trade area

## Real Estate Analysis

- Retail Real Estate Analysis identifying 5+ real estate sites performed by licensed retail real estate professionals
- Create Aerial imagery of trade area(s) with traffic counts
- Identify Target Zones for short- and long-term retail development
- Property Catalog

## Marketing Materials

- Development of Customized Marketing Guide
- Customized Retail Recruitment Plan

## Retail Academy

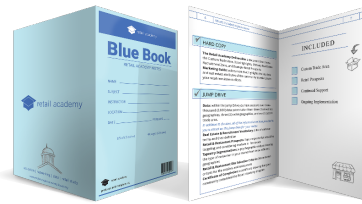
- Access to Retail Academy: ONLINE Education Course and Resource Library
- One (1) Retail Academy Workshop, totaling six (6) hours in Birmingham, AL
- Industry overview from Commercial Real Estate professionals
- Quarterly 1:1 virtual meeting to discuss progress

## Investment

The total fee for completion of the Retail Academy program is \$25,000. Project fees are due immediately upon the execution of the agreement.

WHAT YOU GET

# Deliverables



## Market Analysis

Outlines a custom trade area using mobile tracking data. Based on the consumers within the trade area, a targeted list of retail and restaurant brands is delivered.

## Marketing Guide

Customized marketing guides showcase critical market intelligence, data, real estate information, and advanced analytics to position your community for economic growth.

## Retail Recruitment Plan

A 70+ page customized analysis of your community that showcases your trade area, real estate assets, and defines the prospective businesses that will thrive in your market.

## Real Estate Analysis

Retail Strategies' team of real estate professionals will dive into real estate opportunities for national and regional retail brands and teach attendees how to capitalize on those opportunities.

## Retail Prospects

List of expanding businesses that fit your community with retailer contact information, site selection criteria and nearest locations so you are prepared when you speak with these expanding businesses.

## Training & Support

Leveraging over 150+ years of experience, our team of instructors walks you through your market and the retail recruitment process providing best practices and critical knowledge to position you for success.

“My Retail Academy books stays on my desk. The research and market analysis were eye-opening. Of the 8 prospects on our list, we have landed two of them so far. We had all the information ready when we connected with the retailer – that’s what made this so invaluable.”

**Bob Largent, President & CEO**  
**Harrison Regional Chamber of Commerce**

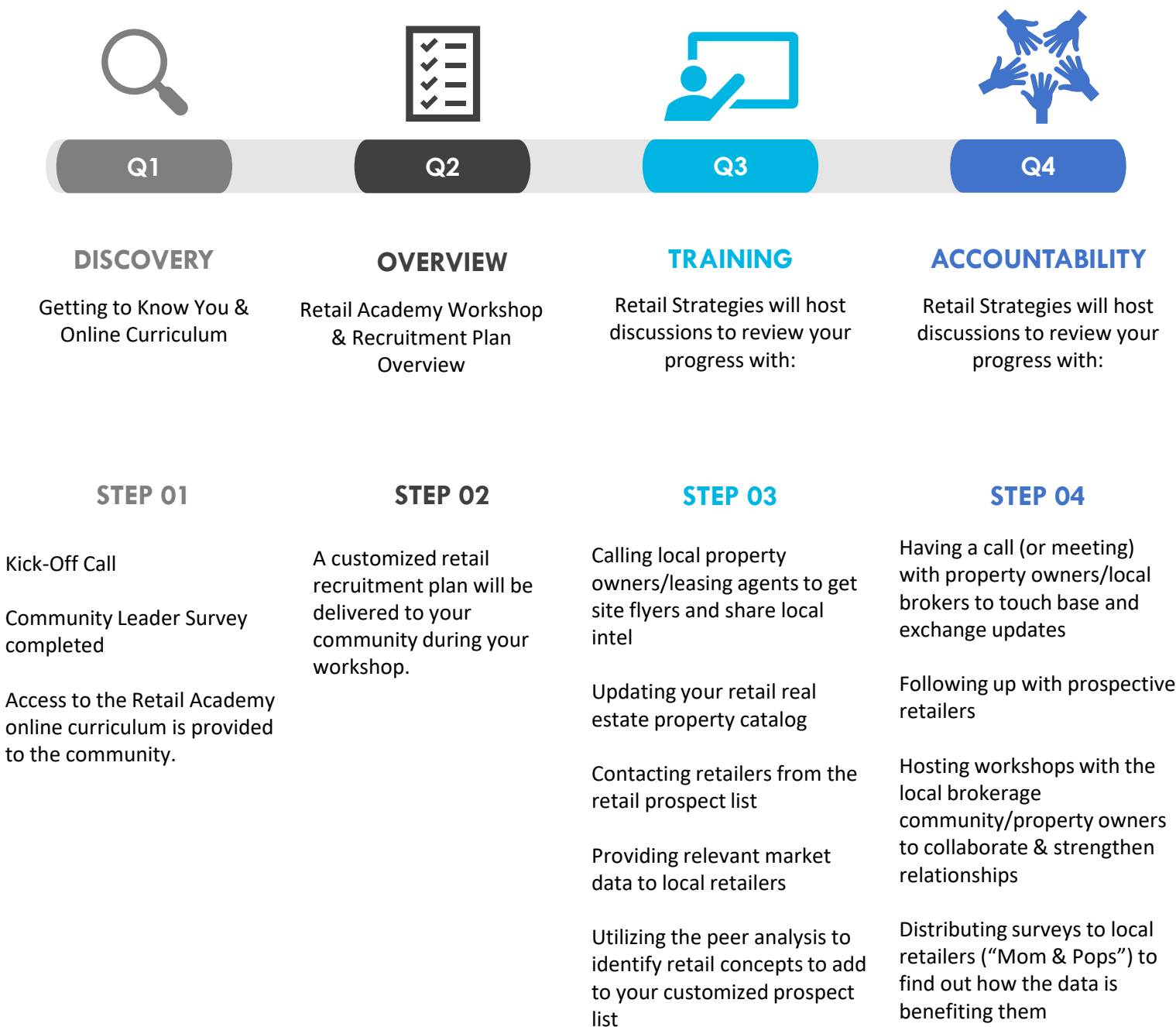




STEP BY STEP

# Timeline

The 12-month partnership is broken into quarterly deliverables and checkpoints to make sure your community receives the most from Retail Academy.



RETAIL ACADEMY ONLINE

# Resource Library

16+ hours of content including:

- Retail Incentives
- Retail Trends
- Hotel Feasibility
- Franchise Recruitment Tools
- Retailer Growth Plans and Reports
- Retailer, Developer and Broker Interviews
- Small Business Support
- Bankruptcy Filing and Closure Lists
- The Dollars and Cents of Shopping Centers



RETAIL ACADEMY ONLINE

# Online Portal

As part of the 12-month partnership, you access to an online membership platform that is updated monthly and available on-demand.

## Online Portal Course Topics:

- Today's Trend Impacting Retail Recruitment
- Demographics Overview
- Players, Process, and Pitch
- Real Estate 101 and Recruitment Tools
- Restaurant Strategies for Economic Development
- Innovating Commerce Serving Communities
- Steps to Recruiting Retail and Restaurants to your Downtown



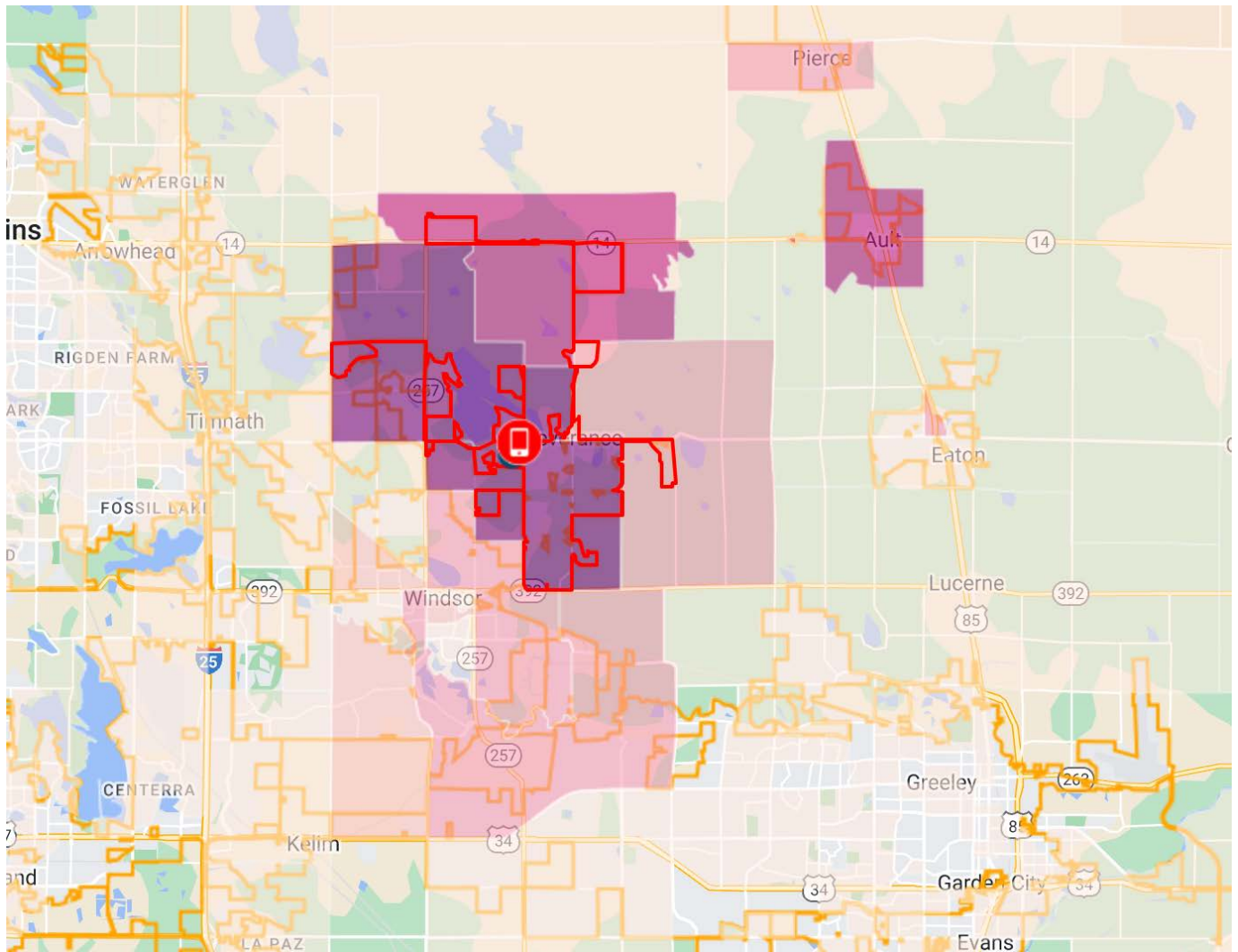
Retail Academy was very informative. It opened my eyes to several surprising trends. The depth of the data helped explain many of those trends and demonstrated several characteristics that are evolving every year.

Wayne Denley, Economic Development  
City of Alexandria, Louisiana

## Severance, CO Trade Area Sitewise Online

### STI: Market Outlook Opportunity Gap Report By Establishment Type

|                                                                      | Consumer Demand | Market Supply  | Opportunity Gap Surplus/ Shortage |
|----------------------------------------------------------------------|-----------------|----------------|-----------------------------------|
| <b>Total Consumer Demand and Market Supply by Establishment Type</b> | \$ 904,951,201  | \$ 581,561,393 | <b>\$ 323,389,808</b>             |
| <b>Motor Vehicle and Parts Dealers</b>                               | \$ 201,909,818  | \$ 166,737,168 | \$ 35,172,650                     |
| Automobile dealers                                                   | \$ 159,920,458  | \$ 111,339,394 | \$ 48,581,063                     |
| Other Motor Vehicle Dealers                                          | \$ 23,902,376   | \$ 41,520,645  | - \$ 17,618,269                   |
| Automotive Parts, Accessories, & Tire Stores                         | \$ 18,086,984   | \$ 13,877,129  | \$ 4,209,855                      |
| <b>Furniture and Home Furnishings Stores</b>                         | \$ 26,939,140   | \$ 13,838,006  | \$ 13,101,135                     |
| Furniture Stores                                                     | \$ 17,852,666   | \$ 6,429       | \$ 17,846,238                     |
| Home Furnishings Stores                                              | \$ 9,086,474    | \$ 13,831,577  | - \$ 4,745,103                    |
| <b>Electronics &amp; Appliance Stores</b>                            | \$ 12,381,336   | \$ 7,597,848   | \$ 4,783,488                      |
| <b>Building Material and Garden Equipment Stores</b>                 | \$ 65,685,020   | \$ 41,277,320  | \$ 24,407,699                     |
| Building Material & Supplies Dealers                                 | \$ 57,841,914   | \$ 37,932,206  | \$ 19,909,708                     |
| Lawn & Garden Equipment & Supplies Stores                            | \$ 7,843,106    | \$ 3,345,115   | \$ 4,497,991                      |
| <b>Food and Beverage Stores</b>                                      | \$ 156,392,984  | \$ 166,062,594 | - \$ 9,669,609                    |
| Grocery Stores                                                       | \$ 138,918,088  | \$ 159,428,686 | - \$ 20,510,599                   |
| Specialty Food Stores                                                | \$ 2,257,450    | \$ 922,345     | \$ 1,335,105                      |
| Beer, Wine & Liquor Stores                                           | \$ 15,217,446   | \$ 5,711,562   | \$ 9,505,884                      |
| <b>Health &amp; Personal Care Stores</b>                             | \$ 42,338,288   | \$ 21,911,897  | \$ 20,426,391                     |
| <b>Gasoline Stations</b>                                             | \$ 68,505,754   | \$ 40,250,725  | \$ 28,255,029                     |
| <b>Clothing &amp; Clothing Accessories Stores</b>                    | \$ 32,571,225   | \$ 4,429,864   | \$ 28,141,362                     |
| Clothing Stores                                                      | \$ 22,695,184   | \$ 4,373,427   | \$ 18,321,757                     |
| Shoe Stores                                                          | \$ 5,181,693    | \$ 0           | \$ 5,181,693                      |
| Jewelry, Luggage & Leather Goods Stores                              | \$ 4,694,348    | \$ 56,437      | \$ 4,637,911                      |
| <b>Sporting Goods, Hobby, Book, Music Stores</b>                     | \$ 14,531,744   | \$ 9,970,935   | \$ 4,560,810                      |
| Sporting Goods, Hobby, & Musical Instrument Stores                   | \$ 12,174,206   | \$ 9,152,607   | \$ 3,021,599                      |
| Book, Periodical & Music Stores                                      | \$ 2,357,538    | \$ 818,328     | \$ 1,539,210                      |
| <b>General Merchandise Stores</b>                                    | \$ 126,055,396  | \$ 39,988,159  | \$ 86,067,237                     |
| Department Stores                                                    | \$ 13,979,863   | \$ 43,805      | \$ 13,936,059                     |
| Other General Merchandise Stores                                     | \$ 112,075,533  | \$ 39,944,355  | \$ 72,131,178                     |
| <b>Foodservice and Drinking Places</b>                               | \$ 100,828,821  | \$ 52,105,800  | \$ 48,723,021                     |
| Full-Service Restaurants                                             | \$ 43,490,369   | \$ 22,872,693  | \$ 20,617,676                     |
| Limited-Service Eating Places                                        | \$ 46,702,596   | \$ 27,692,093  | \$ 19,010,504                     |
| Special Food Services                                                | \$ 6,551,292    | \$ 1,541,014   | \$ 5,010,278                      |
| Bars/Drinking Places (Alcoholic Beverages)                           | \$ 4,084,564    | \$ 0           | \$ 4,084,564                      |





retail academy



Severance, Colorado

# Your Research





## Discover: Research



Memberships,  
Subscriptions &  
Customized Reports

Crittenden Research

**RLT**  
RETAIL LEASE TRAC



NATION'S  
**Restaurant News**

PlainVanillaShell

**SN**  
SUPERMARKET NEWS



UberRetail

Research Partners &  
Geographic  
Information Systems

**TETRAD**

**Sitewise**

 **STDB**

**SitesUSA**

**REGIS**  
online

# Discover: Research



where does all this information come from?

here are a few of the demographic data sources used







You have at your disposal thousands of variables from population and household incomes to spending patterns by retail category.

---

The information covered in this document represents the key highlights for your community.

The following are the highlights from a data and analytic perspective.

**Demographic Overview**

**Cell Phone Tracking Data**

**Customized Trade Area Analysis**

**Lifestyle Segmentation**

**Retail Gap Analysis**

**Peer Analysis**



## Residential Population Density

• 1 dot = 100

## Daytime Employee Population Density

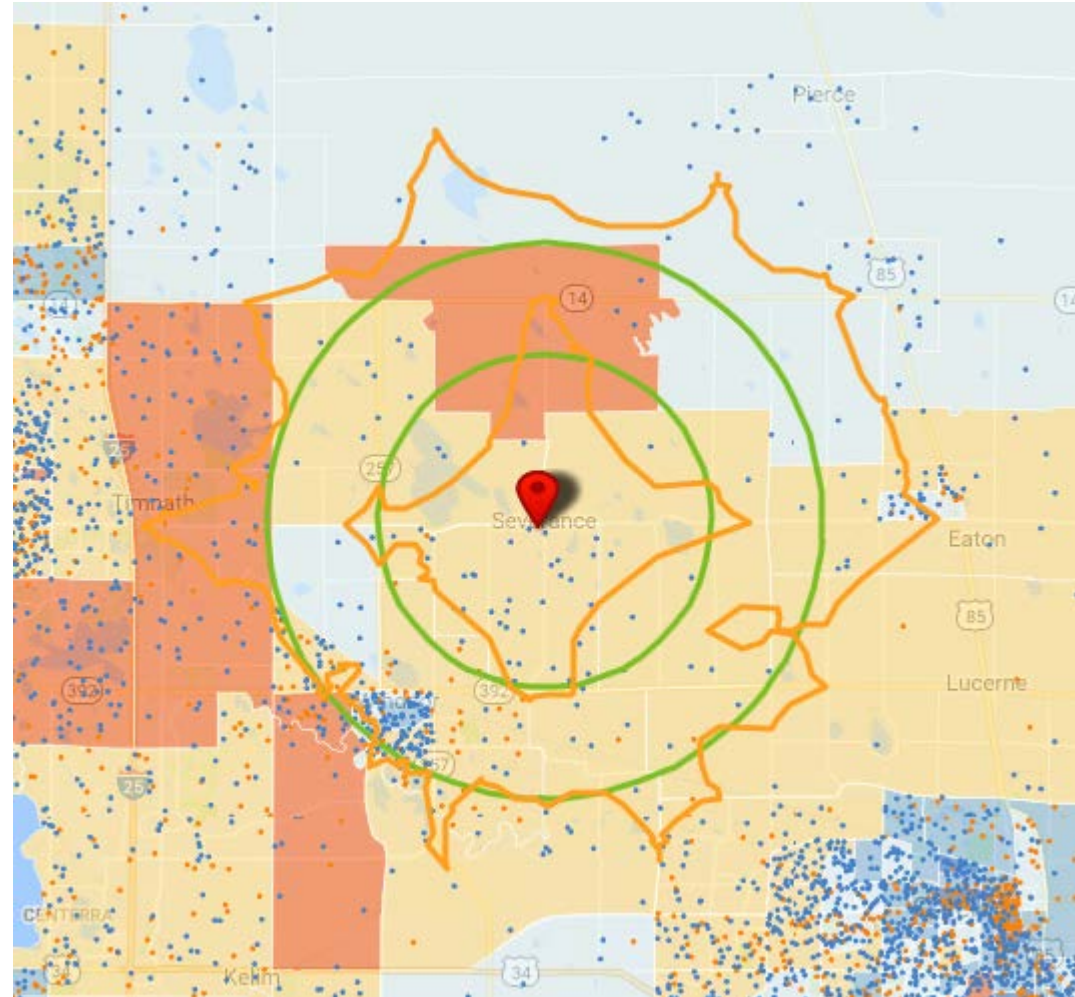
• 1 dot = 100

## Median Household Income

- \$0-\$25,000
- \$25,000-\$50,000
- \$50,000-\$75,000
- \$75,000-\$100,000
- \$100,000-\$150,000
- > \$150,000

## Study Area

- 3.00 mi
- 5.00 mi
- 0-5 min
- 0-10 min





| Category                          | 3-Mile Radius | 5-Mile Radius | 10-Mile Radius | 5-Minute Drive Time | 10-Minute Drive Time | 15-Minute Drive Time |
|-----------------------------------|---------------|---------------|----------------|---------------------|----------------------|----------------------|
| Current Year Estimated Population | 1,378         | 3,110         | 9,976          | 828                 | 3,419                | 6,974                |
| Number of Households              | 509           | 1,182         | 3,795          | 312                 | 1,298                | 2,670                |
| Projected Annual Growth (5 YR)    | 3.50%         | 3.30%         | 3.16%          | 3.51%               | 3.18%                | 3.48%                |
| Median HH Income 2016             | \$38,085      | \$40,592      | \$45,912       | \$39,457            | \$42,495             | \$45,359             |
| Current Year Average Age          | 41.6          | 41.6          | 41.1           | 41.7                | 41.4                 | 41                   |
| Average Home Value                | \$211,590     | \$233,084     | \$224,424      | \$214,199           | \$244,290            | \$234,841            |
| Current Year % Bachelor's Degree  | 13%           | 12%           | 12%            | 13%                 | 12%                  | 13%                  |
| Daytime Population                | 2,597         | 3,755         | 7,506          | 2,382               | 4,121                | 5,988                |
| Labor Force                       | 707           | 1,598         | 4,748          | 429                 | 1,743                | 3,436                |



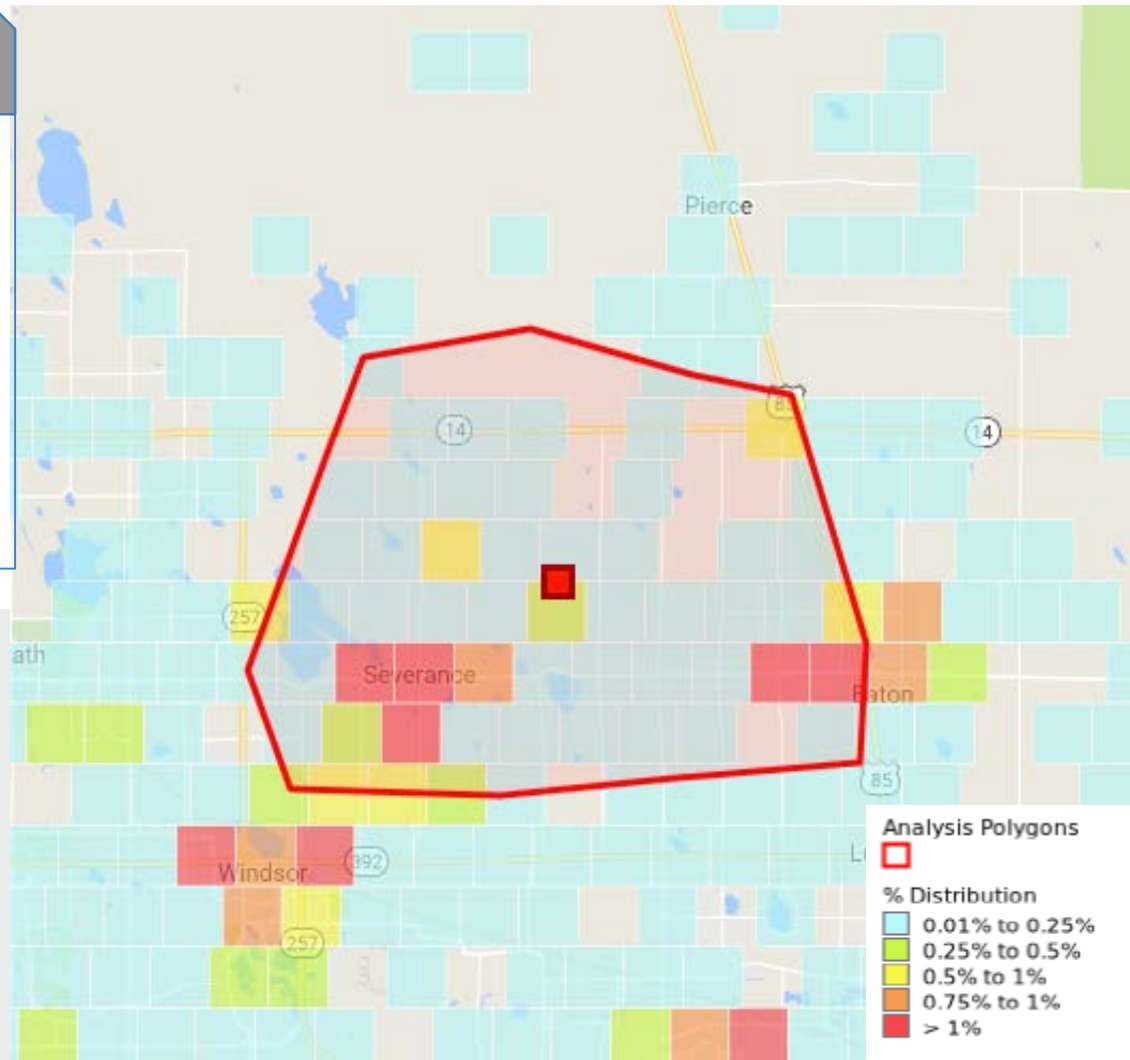
## Mobile Data Collection

The Service uses data collected from mobile phone users who have agreed within their apps and phone settings to enable location information. The Service includes mobile phone data with latitude/longitude points that are accurate to approximately 20 feet. Data inputs are updated as quickly as every 24-hours. The data shown includes shopper who visited the defined location during the designated time period.



**The location tracked was**  
**74 Xpress**  
**for the time period of**  
**NOV 1, 2016- NOV 1, 2017**

This tool is intended to support the trade area but does not solely define the trade area.





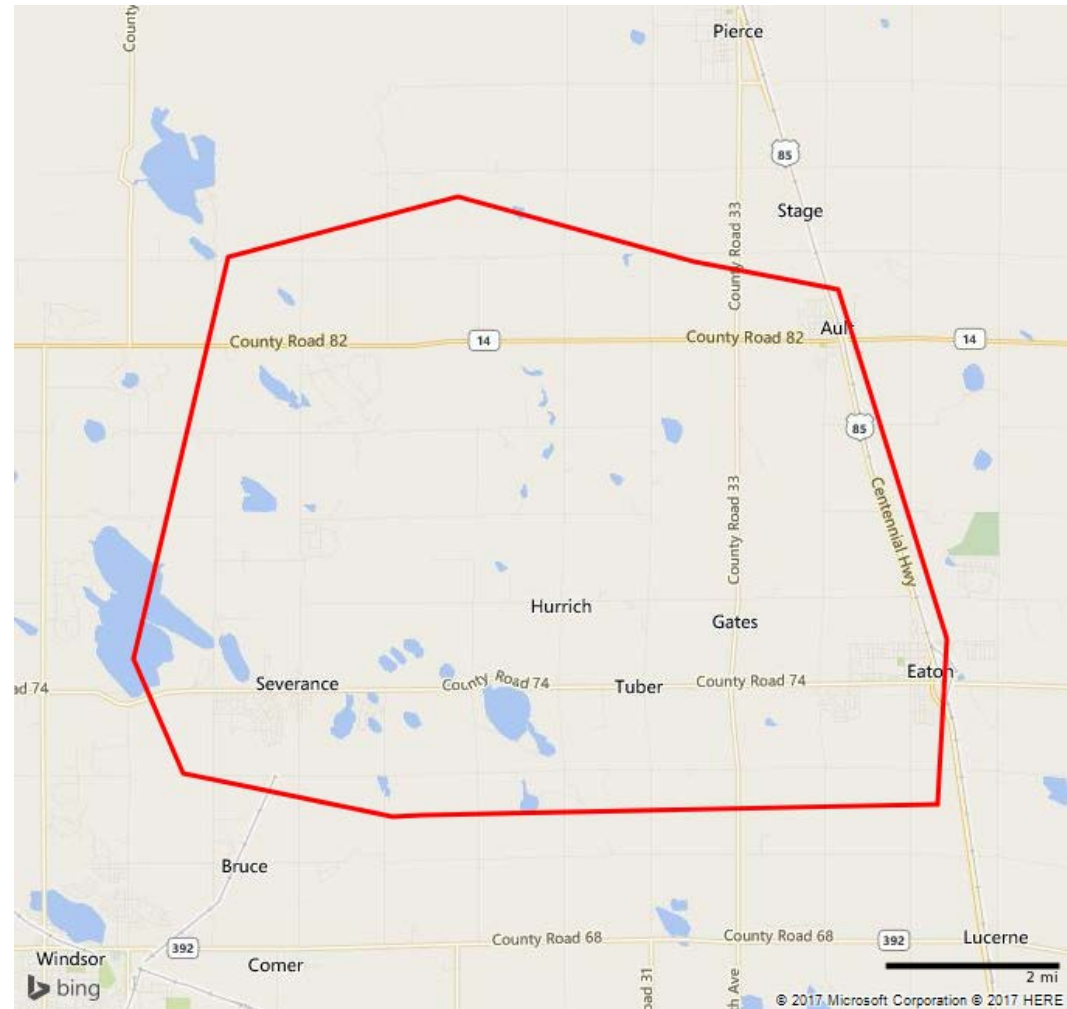
## Customized Trade Area

Each retailer has a specific set of site selection criteria they use to determine if they will have a profitable store. Municipal boundaries, radius rings and drive times area is a start.

A customized trade area is the next step to analyzing a market. A trade area defines a core customer base of consumers highly likely to shop and eat in the market at least once a month.

Your trade area has been created by combining a series of drive times, mobile data analysis, geographic boundaries and proximity to neighboring shopping destinations.

Each retailer will analyze their own trade area based on their existing stores, their competition and site selection criteria.





10,325

2017 estimated population



38

male average age



39

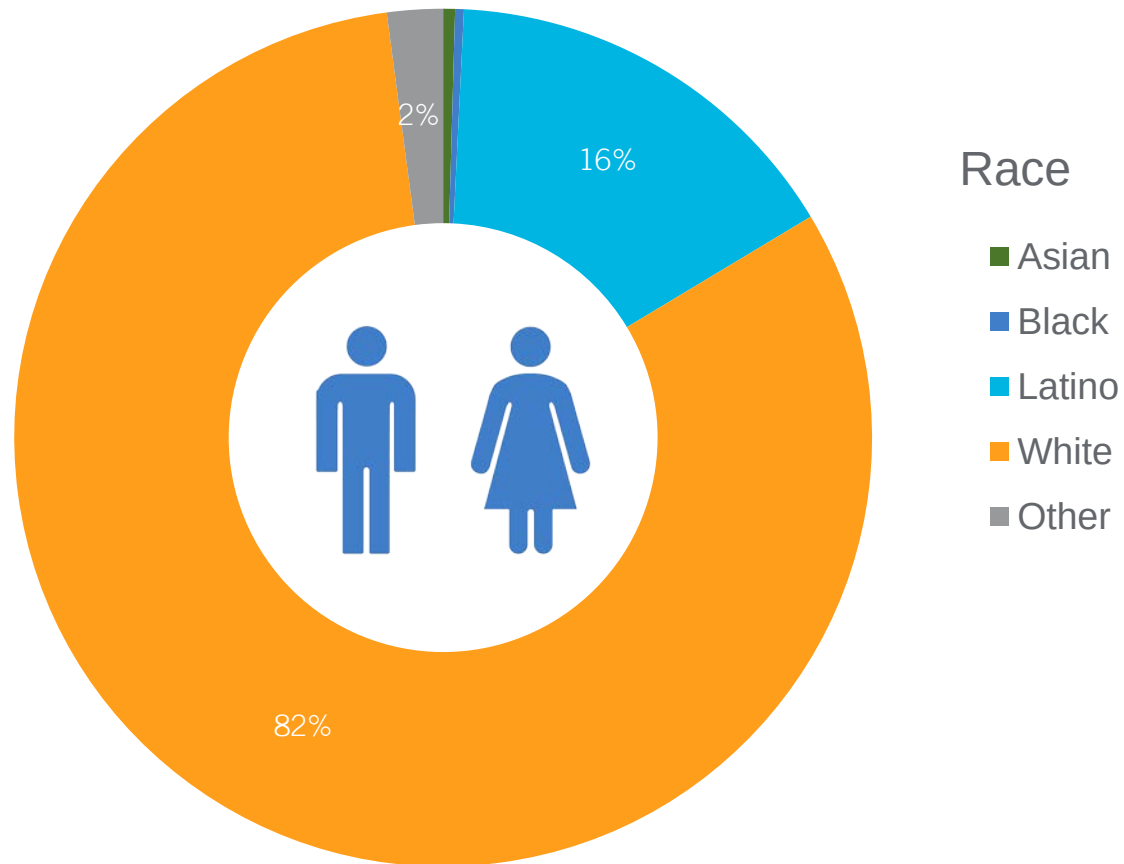
female average age

12,344

projected 2022 population

19.6%

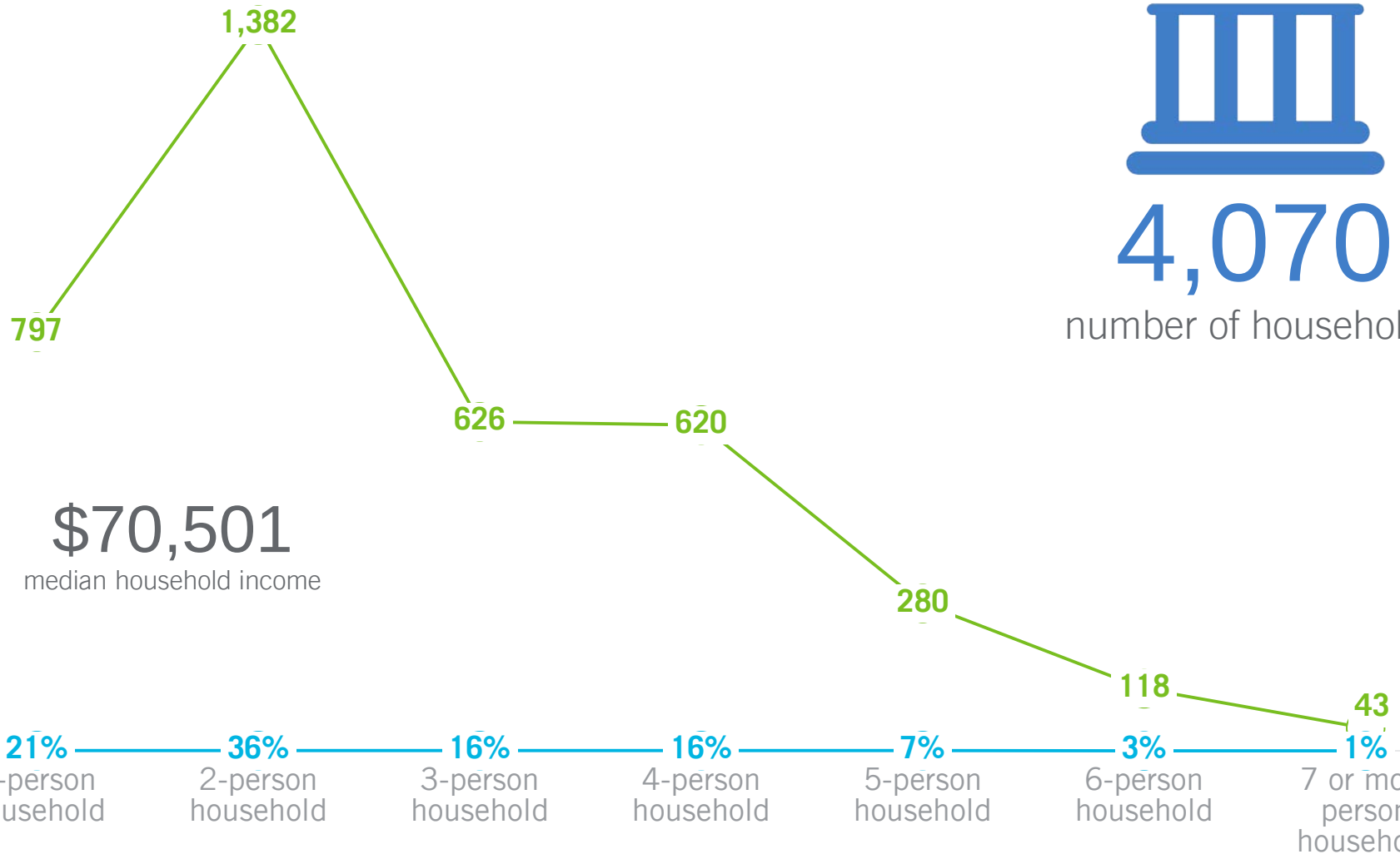
projected growth rate  
2017-2022





4,070

number of households

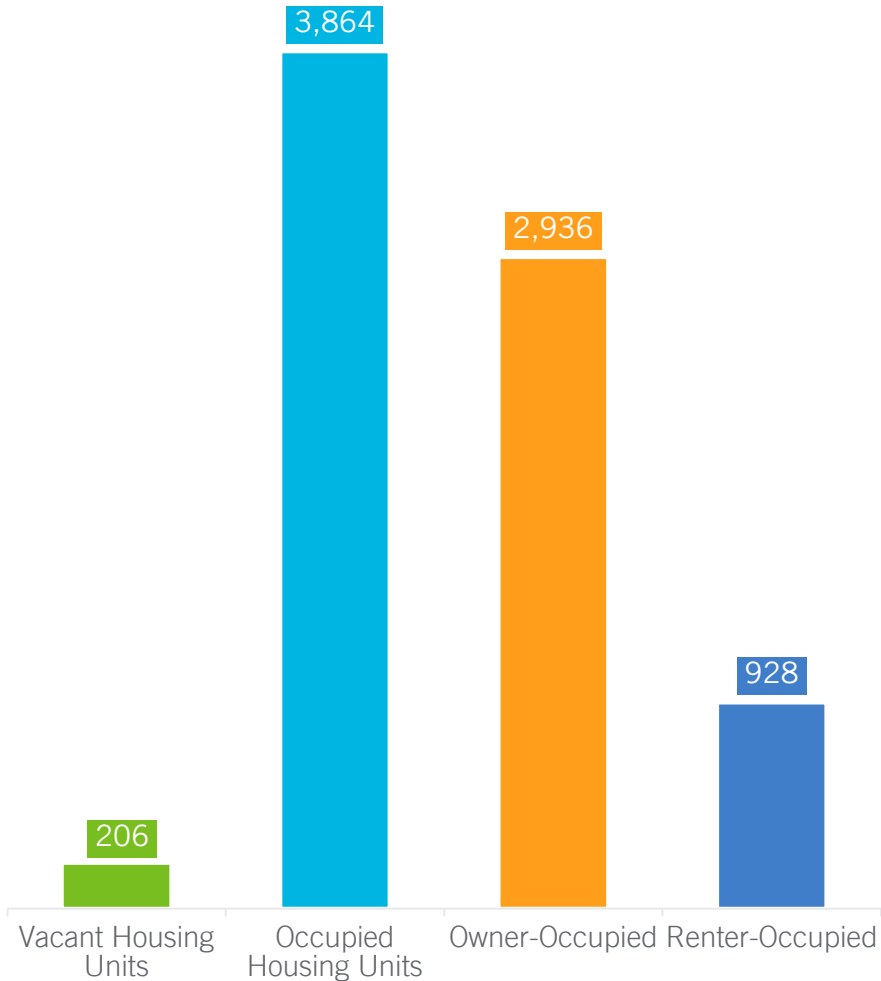


\$70,501  
median household income





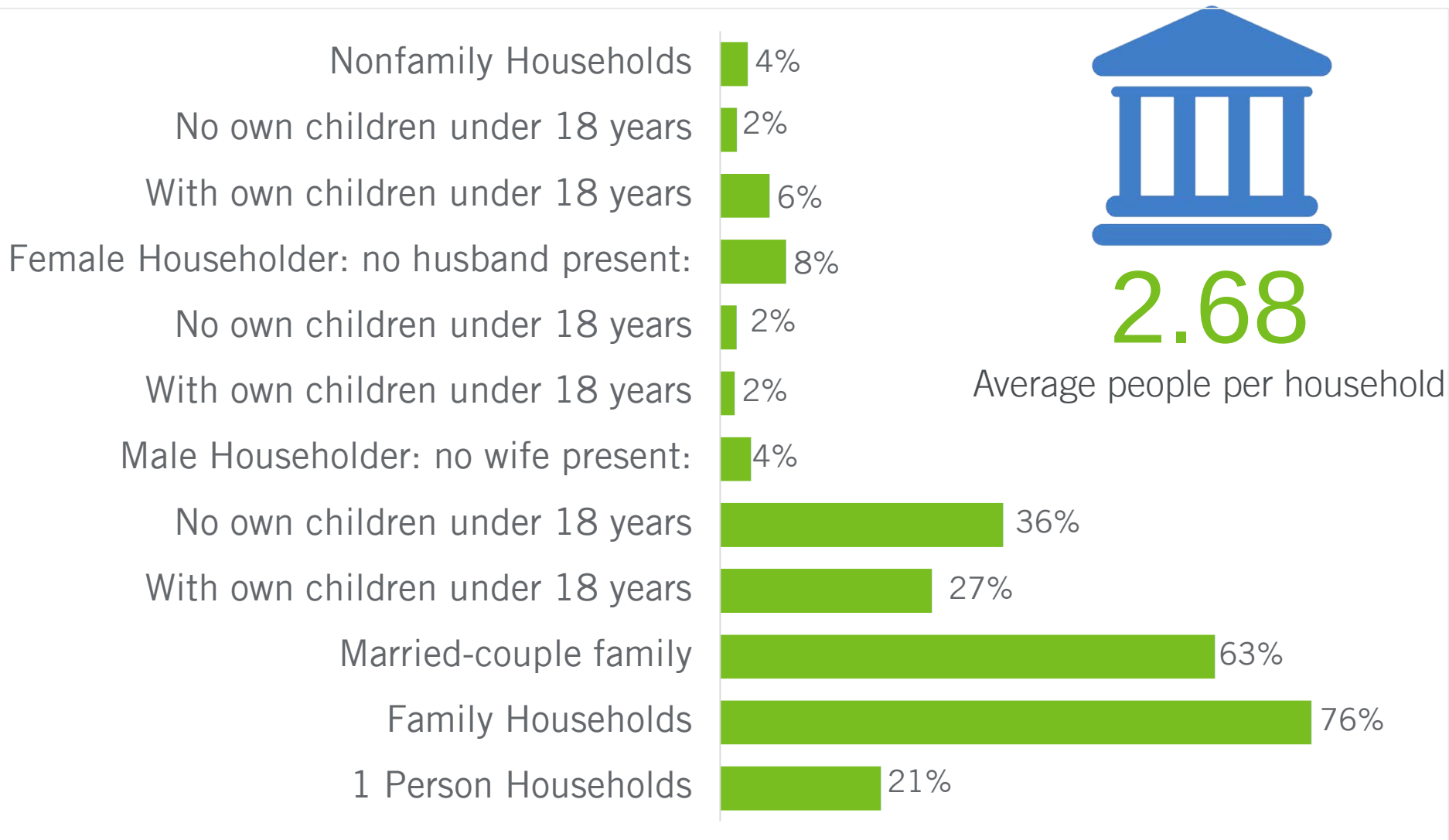
## 2017 ESTIMATED HOUSING UNITS BY TENURE



**\$393,829**

average housing unit value

- Vacant Housing Units
- Occupied Housing Units
- Owner-Occupied
- Renter-Occupied

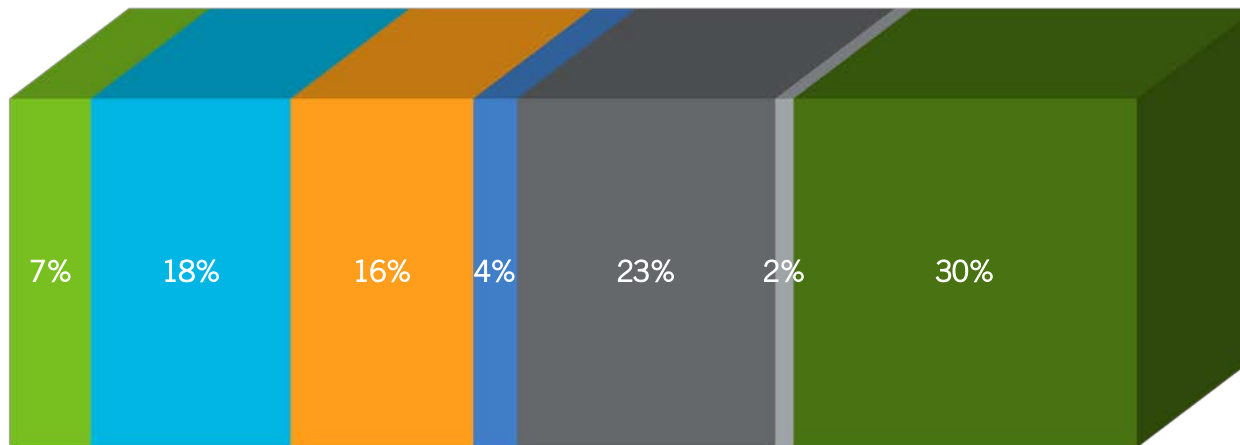


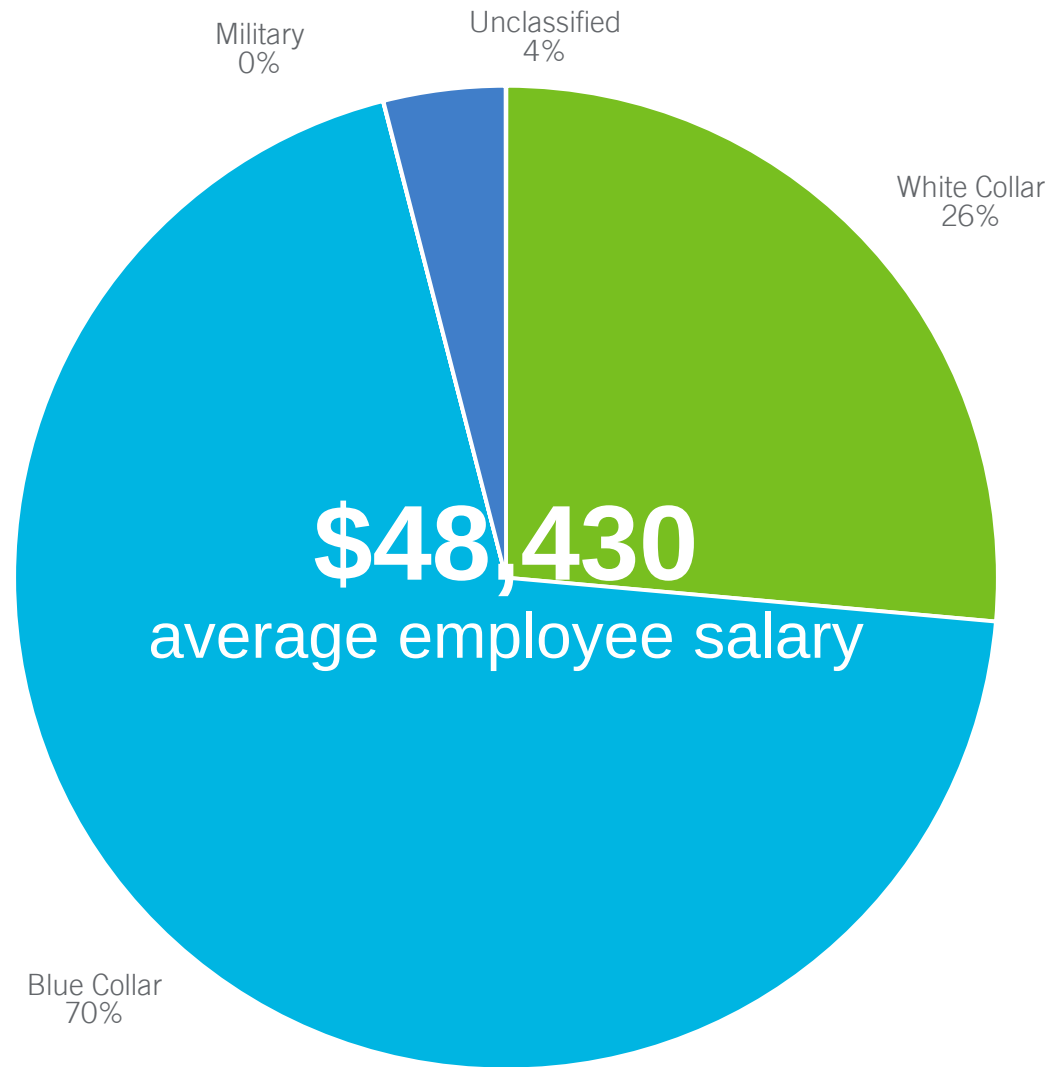


## DAYTIME POPULATION

- Children at home
- Retired/Disable persons
- Homemakers
- Work at Home
- Employed
- Unemployed
- Student Populations

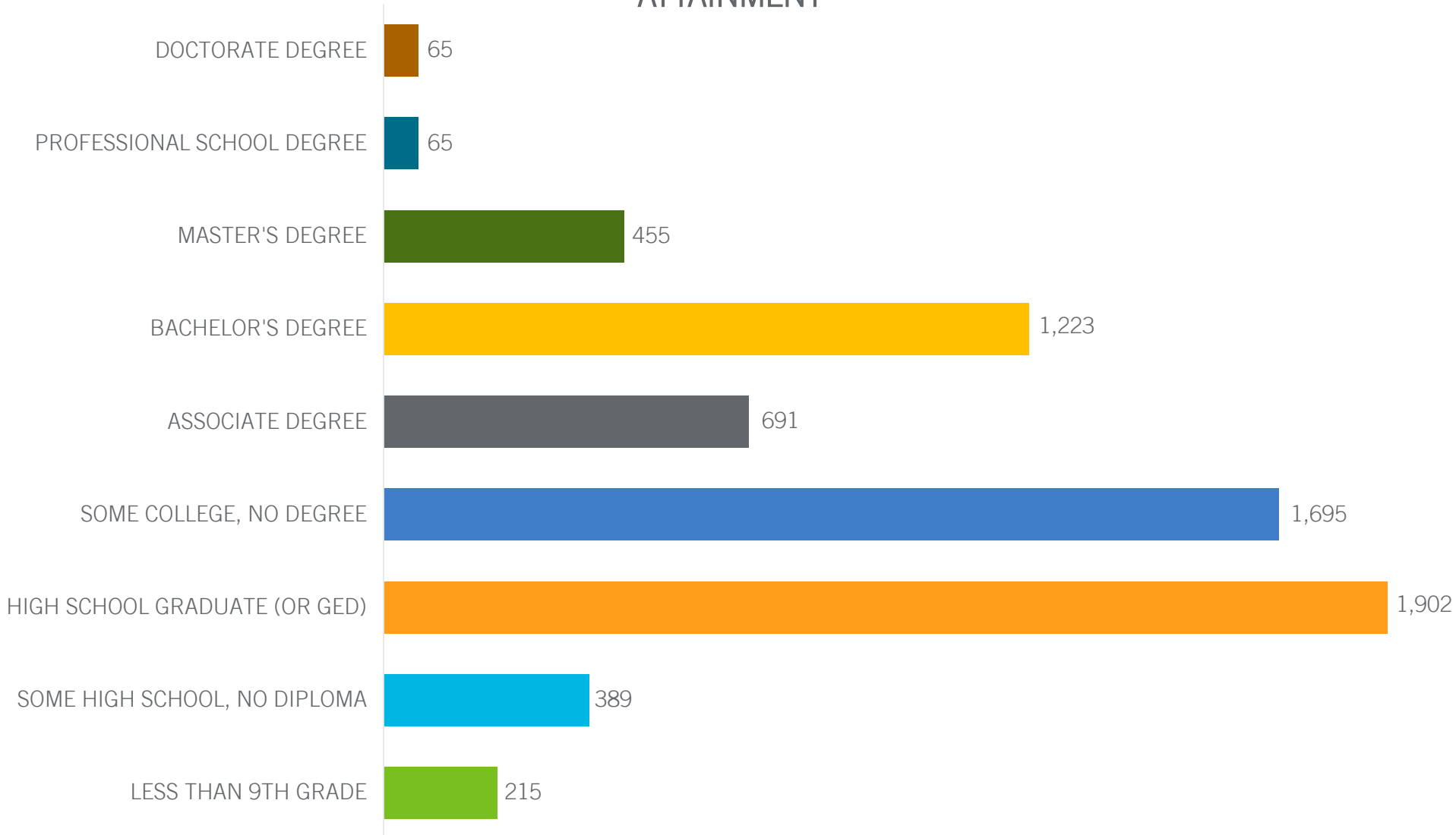
7,935 daytime population





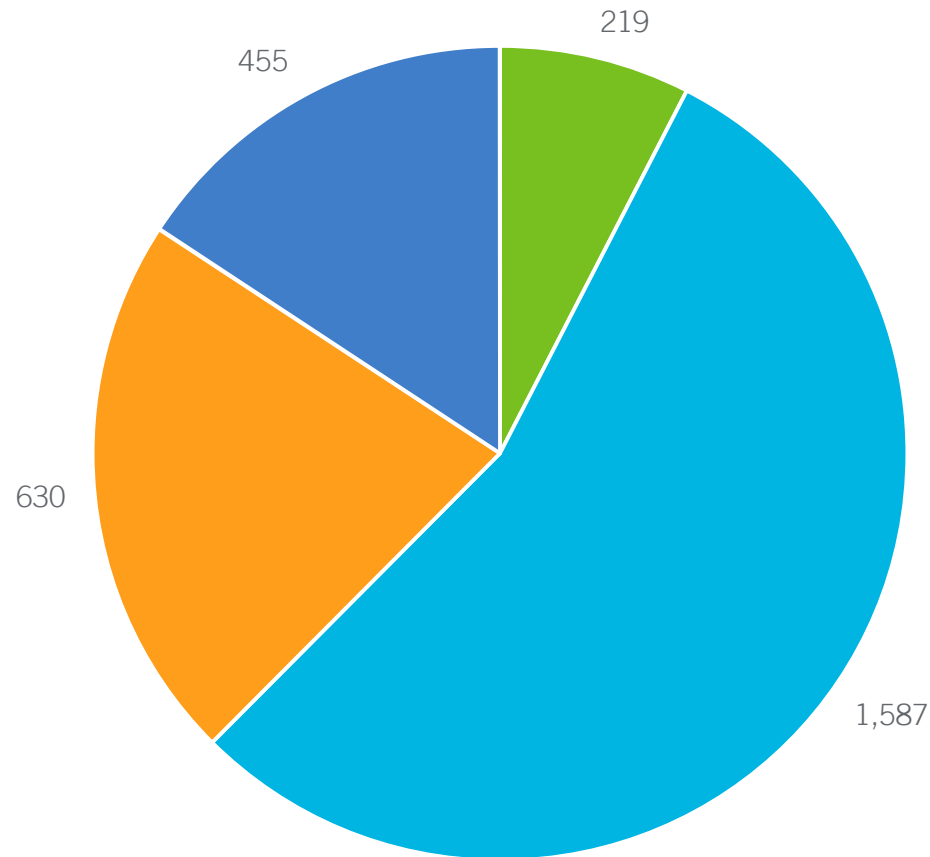


## CURRENT YEAR ESTIMATED POPULATION AGE 25+ BY EDUCATIONAL ATTAINMENT





## CURRENT YEAR ESTIMATED POPULATION BY ENROLLMENT



- Nursery school/preschool
- Kindergarten/Elementary School
- High School
- College/Graduate/Professional school



**Lifestyle Reports allow BIG DATA to be summed up into a simple narrative on the personality of the majority of your households.**

When asked to describe “Who is Severance, CO?”, often times the community leadership describes themselves rather than the dominate personality of the area. Understanding consumer shopping patterns based on personality allow Retail strategies to better align the retail prospects with the purchasing patterns.

Selection of the variables used to identify consumer markets begins with data that includes household characteristics such as single person or family, income, relationships (married or multigenerational), and tenure; personal traits such as age, sex, education, employment, and marital status; and housing characteristics like home value or rent, type of housing (single family, apartment, town house, or mobile home), seasonal status, and owner costs relative to income. In essence, any characteristic that is likely to differentiate consumer spending and preferences is assessed for use in identifying consumer markets.



## **ESRI Tapestry Segmentation**

is a geodemographic segmentation system that integrates consumer traits with residential characteristics to identify markets and classify US neighborhoods. Neighborhoods with the most similar characteristics are grouped together, while neighborhoods with divergent characteristics are separated. Internally homogenous, externally heterogeneous market segments depict consumers' lifestyles and life stages. Tapestry Segmentation combines the "who" of lifestyle demography with the "where" of local geography to create a classification model with 67 distinct, behavioral market segments.

# Discover: Research & Analytics



## TAPESTRY SEGMENTATION

The Fabric of America's Neighborhoods



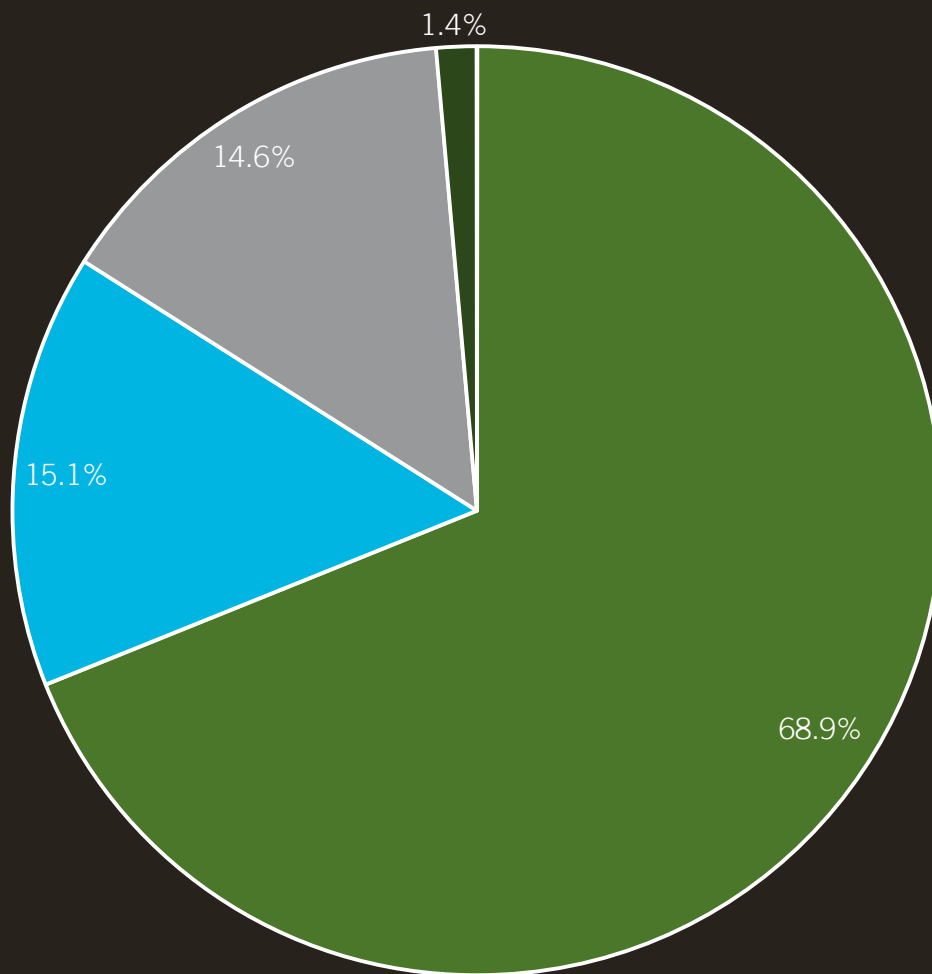
UNITED STATES OF AMERICA  
 Total Population: 314,400,000 Median Income: \$31,000 Home Ownership Rate: 64%  
 Total Households: 118,779,000 Median Net Worth: \$71,000 Average Household Size: 2.58  
 Median Age: 37.6 Diversity Index: 62.1 Home Value: \$172,000







3 Mile Radius



- Up and Coming Families
- Green Acres
- Savvy Suburbanites
- Soccer Moms

**TAPESTRY**  
**SEGMENTATION**  
The Fabric of America's Neighborhoods



## Understanding the GAP Analysis:

**The GAP Analysis helps us uncover the number of dollars being spent outside of the community on an annual basis from a categorical perspective.**

The difference between demand and supply represents the opportunity gap or surplus available for each merchandise line in the specified reporting geography. When the demand is greater than (less than) the supply, there is an opportunity gap (surplus) for that merchandise line. For example, a positive value signifies an opportunity gap, while a negative value signifies a surplus.

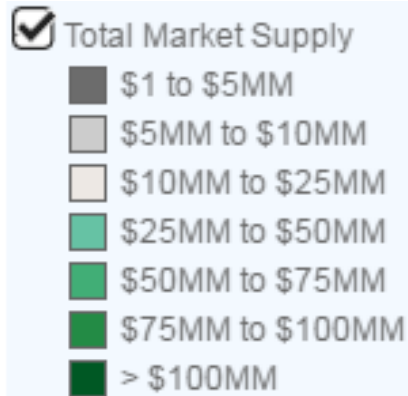
Retail Strategies uses STI:PopStats as our provider of the Consumer Demand and Supply by Establishment (or GAP) information. Several demographers provide the data in a variety of ways. Following are the sources and methodologies used by STI:PopStats and Retail Strategies to draw conclusions for you.

The market supply data is derived from annual retail sales and expenditures from the source data. The source for market supply is U.S. Census Bureau's monthly and annual Census of Retail Trade (CRT) Reports; U.S. Census Bureau's Economic Census. The source for the establishment is Bureau of Labor Statistics (BLS). The consumer demand data by establishment is derived from the BLS Consumer Expenditure Survey (CE).

Industries for the consumer expenditures survey are categorized and defined by the North American Industry Classification System (NAICS). Retail Strategies has narrowed down the categories to only those with real estate growth potential based on national trends.

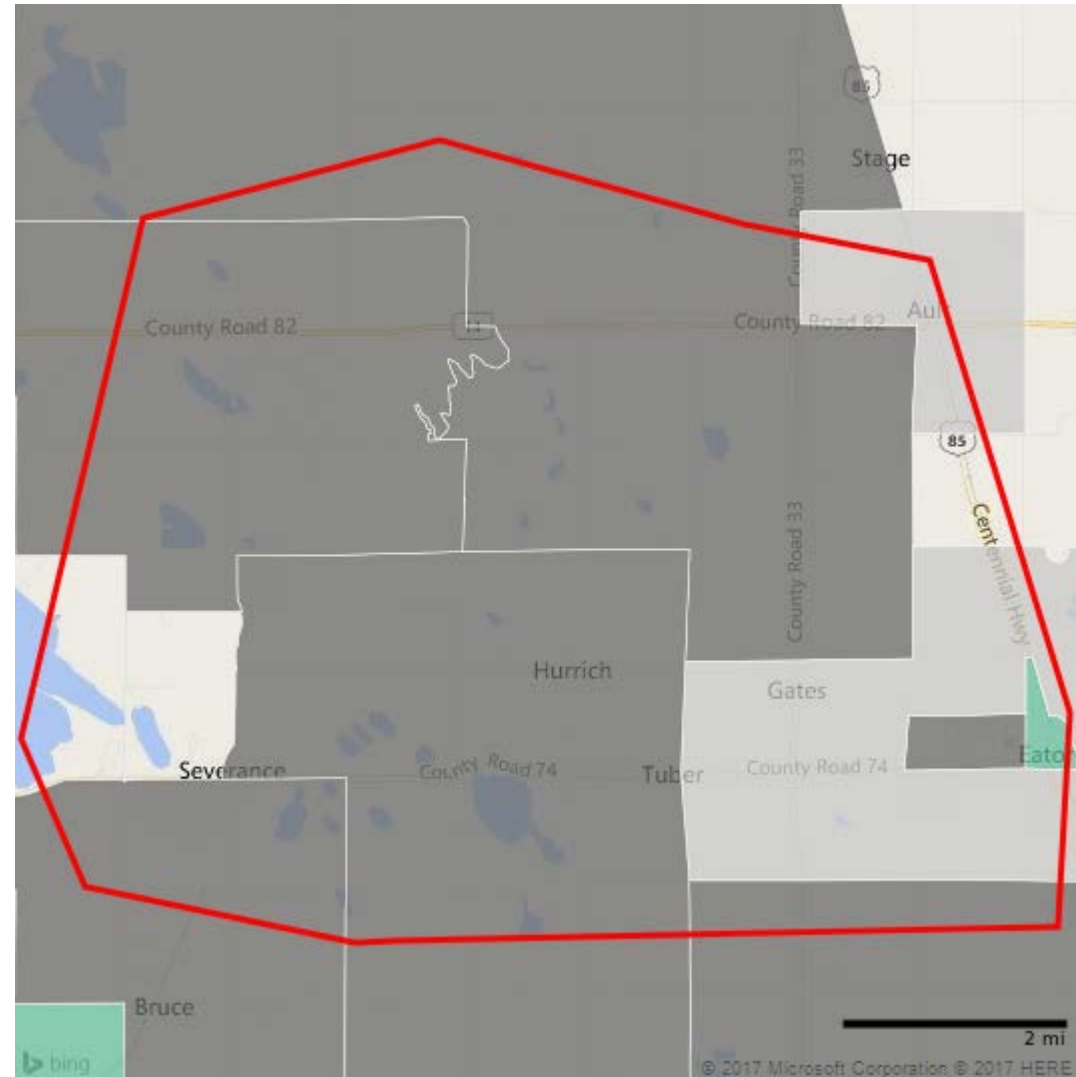
Data is rarely perfect, but with proper analysis can get us a lot closer to the answer than we would be without it. This is one of several tools used to identify focus categories for recruitment. Our focus is more on the category than the actual dollar amounts.

# Discover: Total Market Supply



Total Market Supply  
**\$57,754,921**

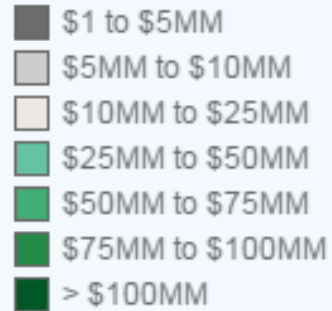
This represents the amount captured by businesses located in the defined trade area. By block group the areas with darker green captured more dollars than the gray areas.



# Discover: Total Market Demand

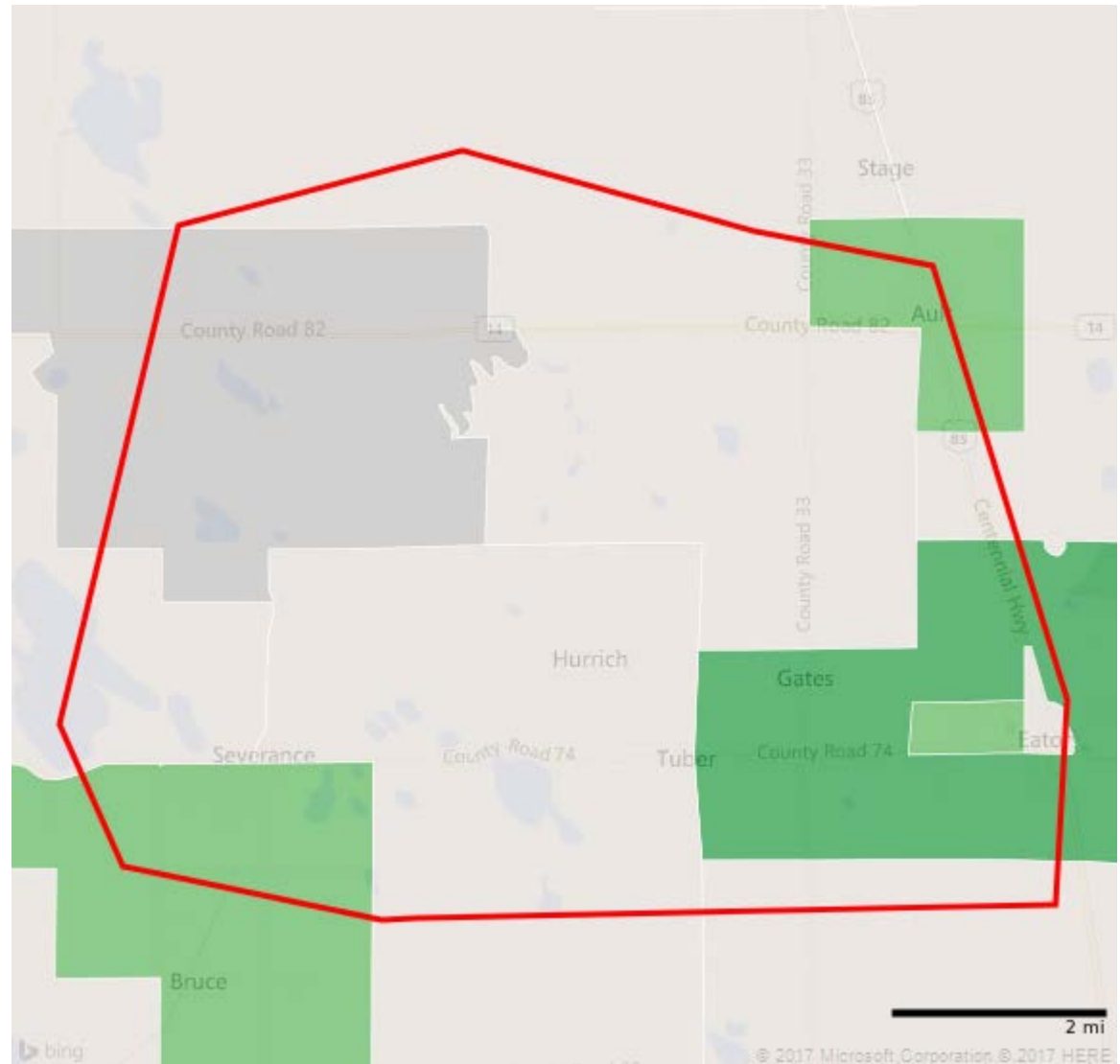


## ☒ Total Consumer Demand



Total Market Demand  
**\$154,512,832**

This represents the amount spent by consumers located in the defined trade area. By block group the areas with darker green captured more dollars than the gray areas.

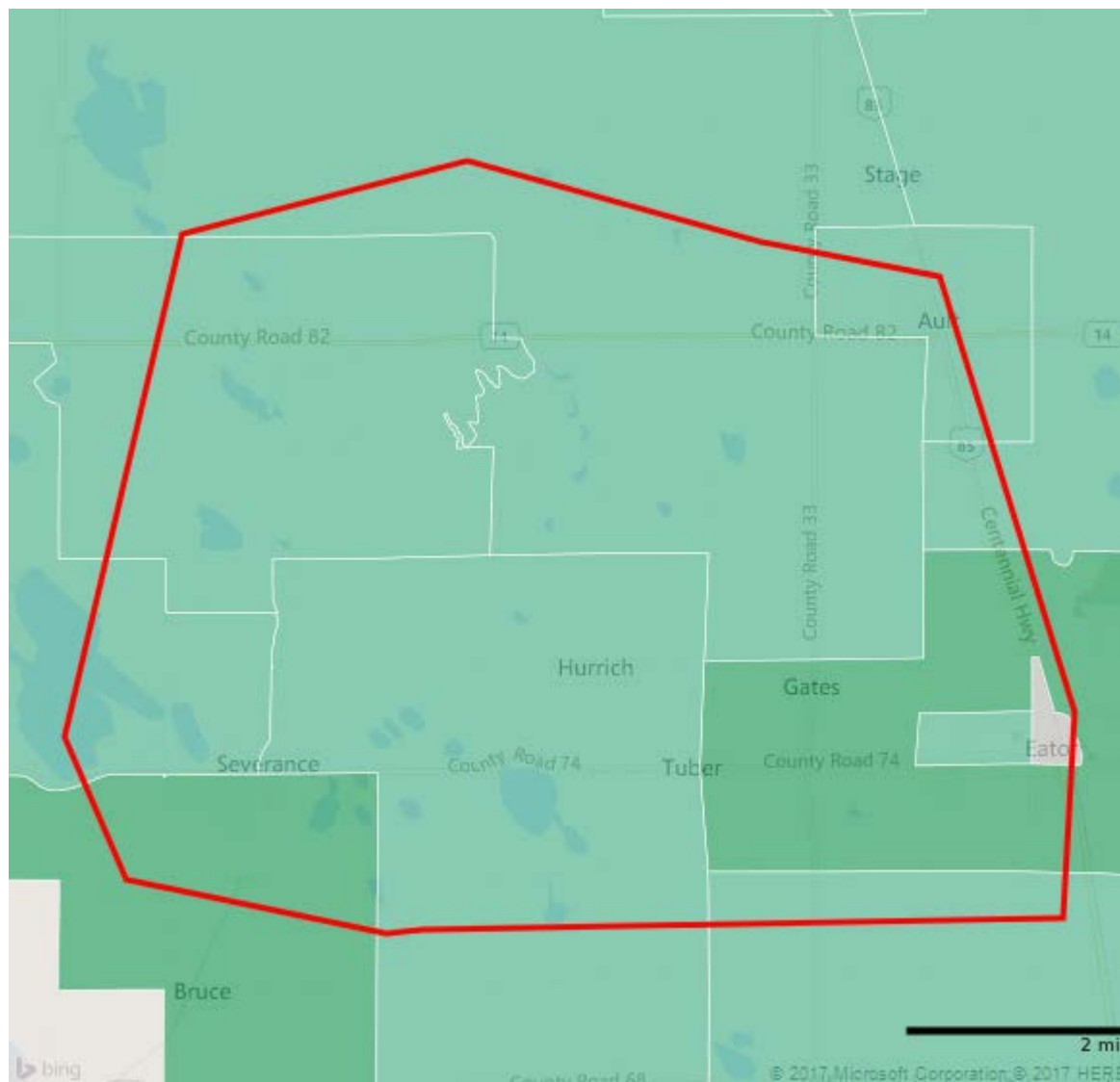


# Discover: Opportunity Gap



Total Market Leakage of  
**\$96,757,911**

This means more people purchase items outside of the defined trade area than in the defined trade area for their consumer goods and services. Finding the specific categories where they are leaving the market is the key. Dark gray shows block groups of retail synergy capturing those dollars. This is where our focus will be to place new retailers and restaurants.



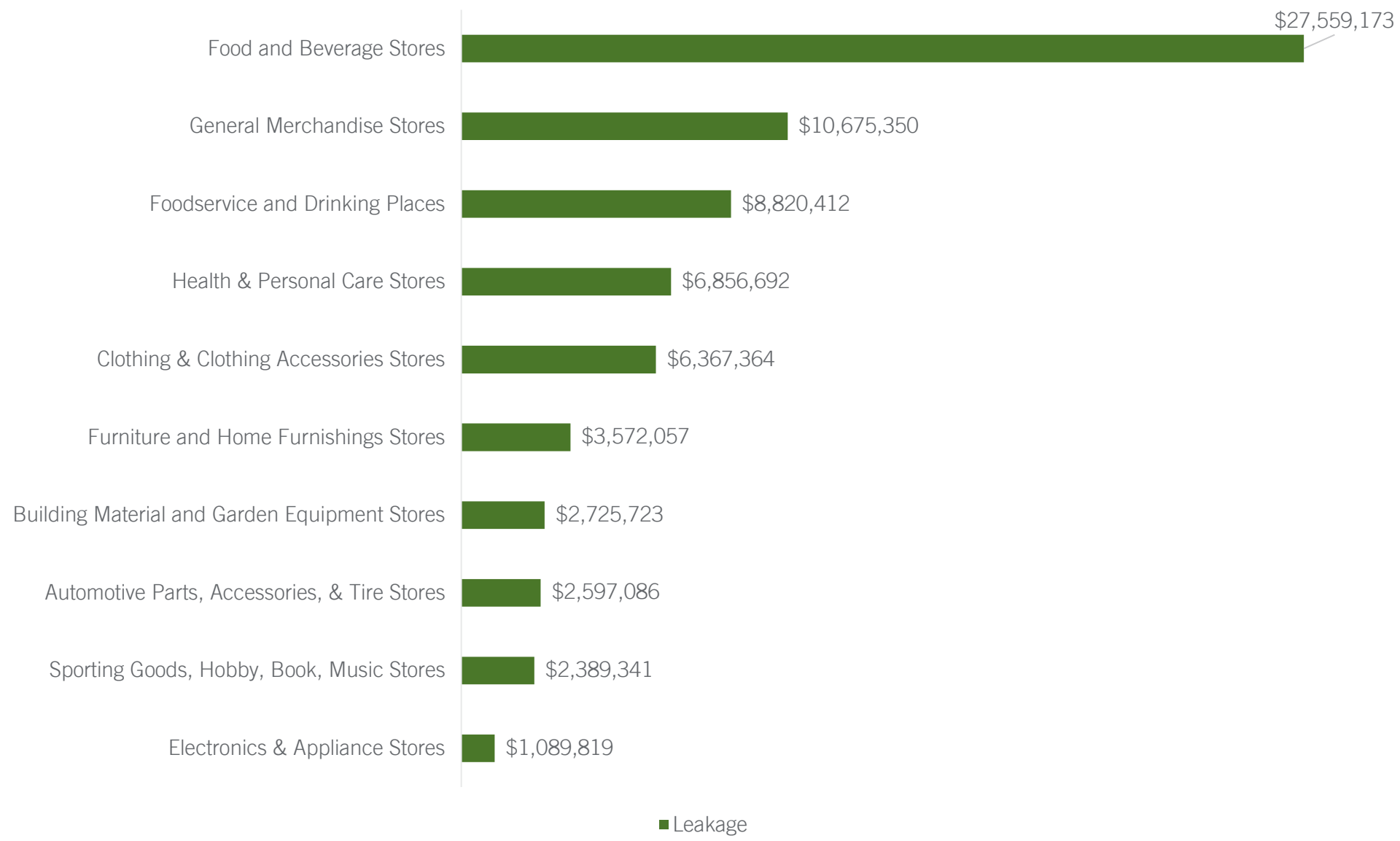
# Discover: Consumer Demand & Supply



| Category                                      | Consumer Demand | Market Supply | Opportunity Gap |
|-----------------------------------------------|-----------------|---------------|-----------------|
| Automotive Parts, Accessories, & Tire Stores  | \$3,243,770     | \$646,683     | \$2,597,086     |
| Furniture and Home Furnishings Stores         | \$4,609,212     | \$1,037,155   | \$3,572,057     |
| Electronics & Appliance Stores                | \$2,924,576     | \$1,834,757   | \$1,089,819     |
| Building Material and Garden Equipment Stores | \$10,579,883    | \$7,854,159   | \$2,725,723     |
| Food and Beverage Stores                      | \$28,064,823    | \$505,650     | \$27,559,173    |
| Health & Personal Care Stores                 | \$7,949,402     | \$1,092,709   | \$6,856,692     |
| Clothing & Clothing Accessories Stores        | \$6,917,371     | \$550,007     | \$6,367,364     |
| Sporting Goods, Hobby, Book, Music Stores     | \$2,799,285     | \$409,944     | \$2,389,341     |
| General Merchandise Stores                    | \$23,583,587    | \$12,908,238  | \$10,675,350    |
| Foodservice and Drinking Places               | \$13,930,654    | \$5,110,242   | \$8,820,412     |



# Discover: Leakage



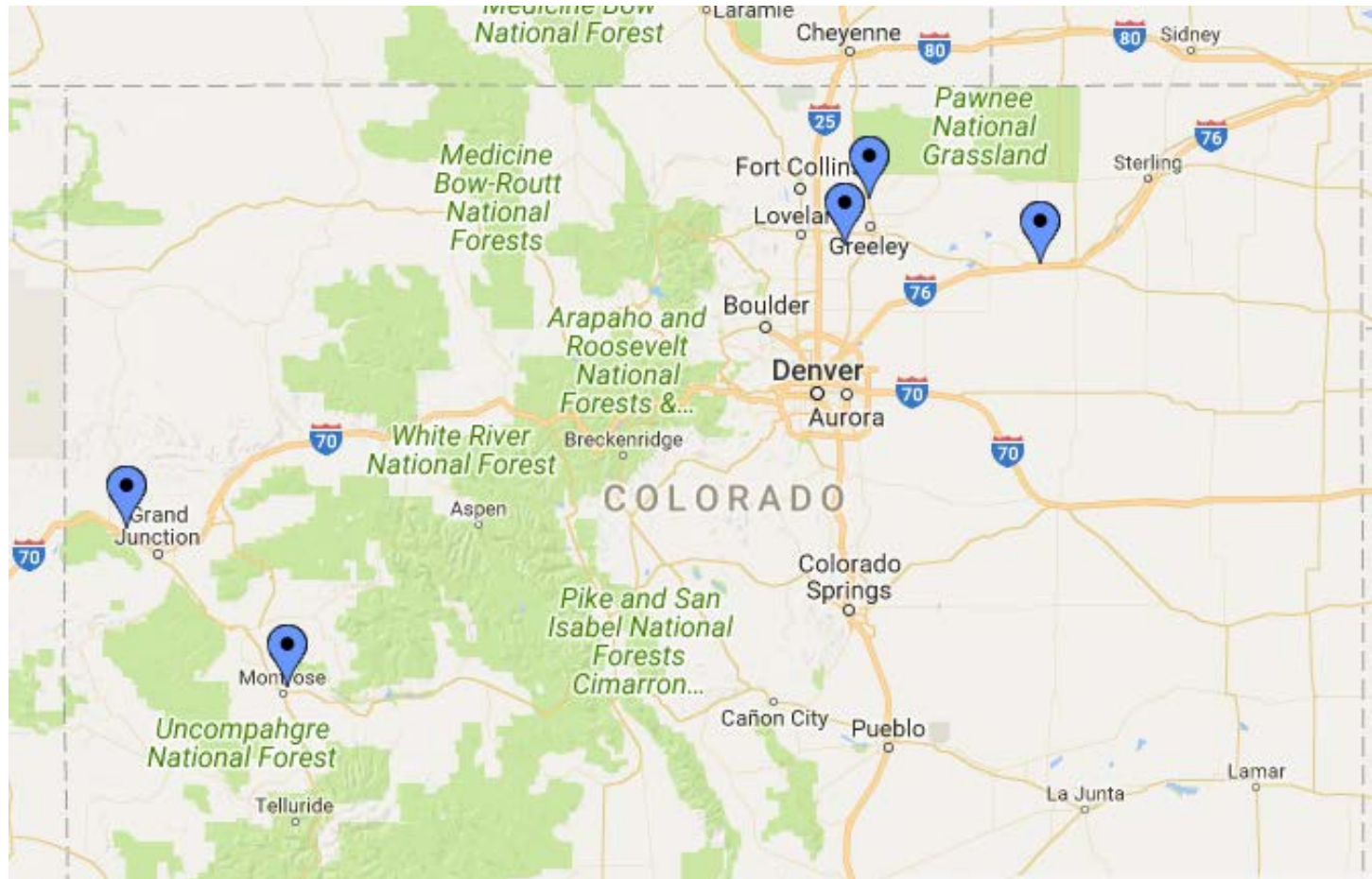
# Discover: Peer Analysis



| City        | State | Residential Pop | Employed Daytime Pop | Median HH Income | Market Supply | Shopping Center GLA |
|-------------|-------|-----------------|----------------------|------------------|---------------|---------------------|
| Severance   | CO    | 22,430          | 7,331                | \$75,846         | \$211,597,052 | 95,877              |
| Montrose    | CO    | 24,510          | 11,261               | \$41,488         | \$424,346,928 | 542,946             |
| Fort Morgan | CO    | 16,683          | 8,303                | \$50,096         | \$269,636,493 | 245,000             |
| Milliken    | CO    | 17,506          | 2,707                | \$68,535         | \$107,043,506 | 0                   |
| Eaton       | CO    | 22,573          | 19,315               | \$45,625         | \$705,878,684 | 120,538             |
| Fruita      | CO    | 18,928          | 8,504                | \$57,129         | \$282,561,576 | 0                   |

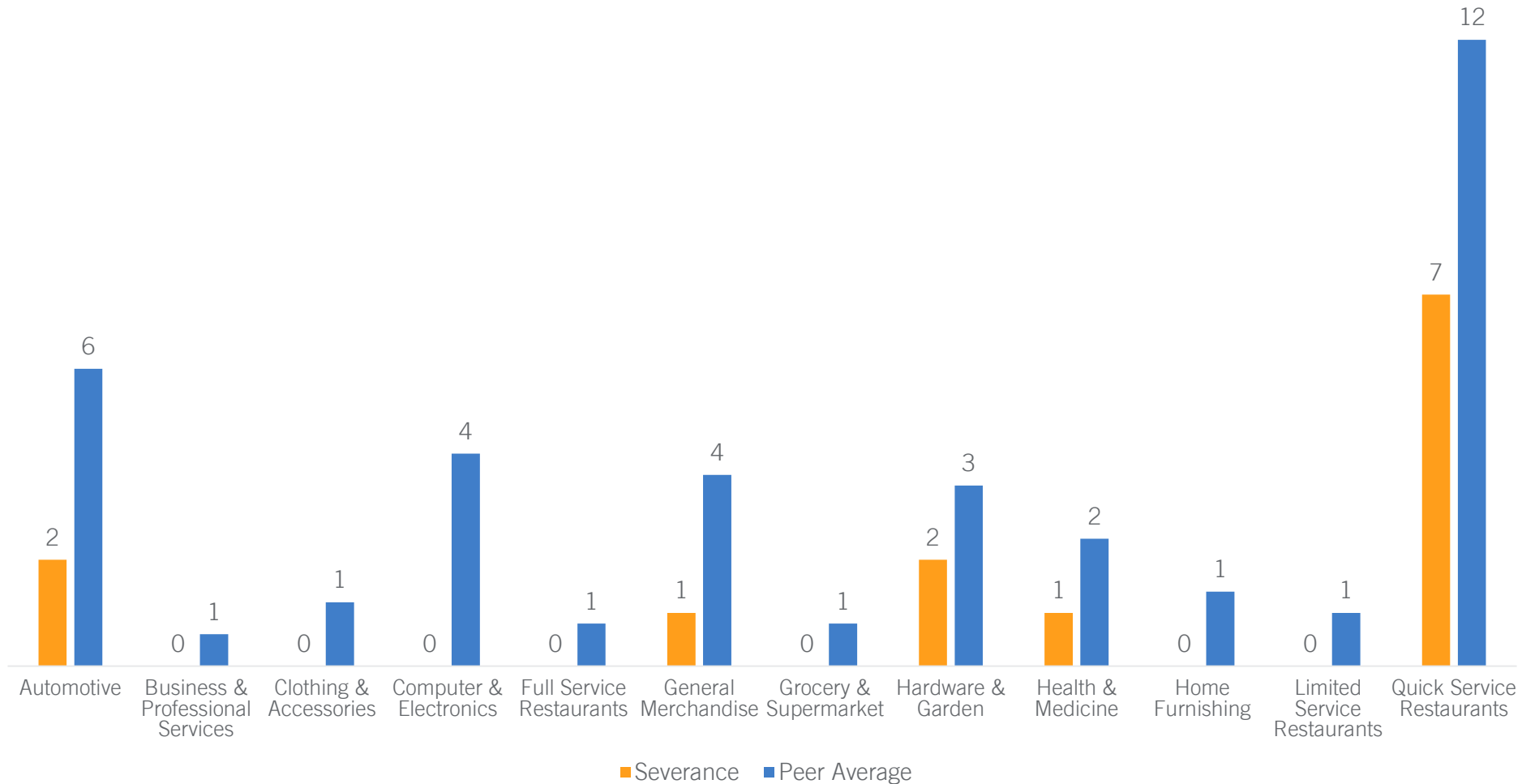


# Discover: Peer Analysis



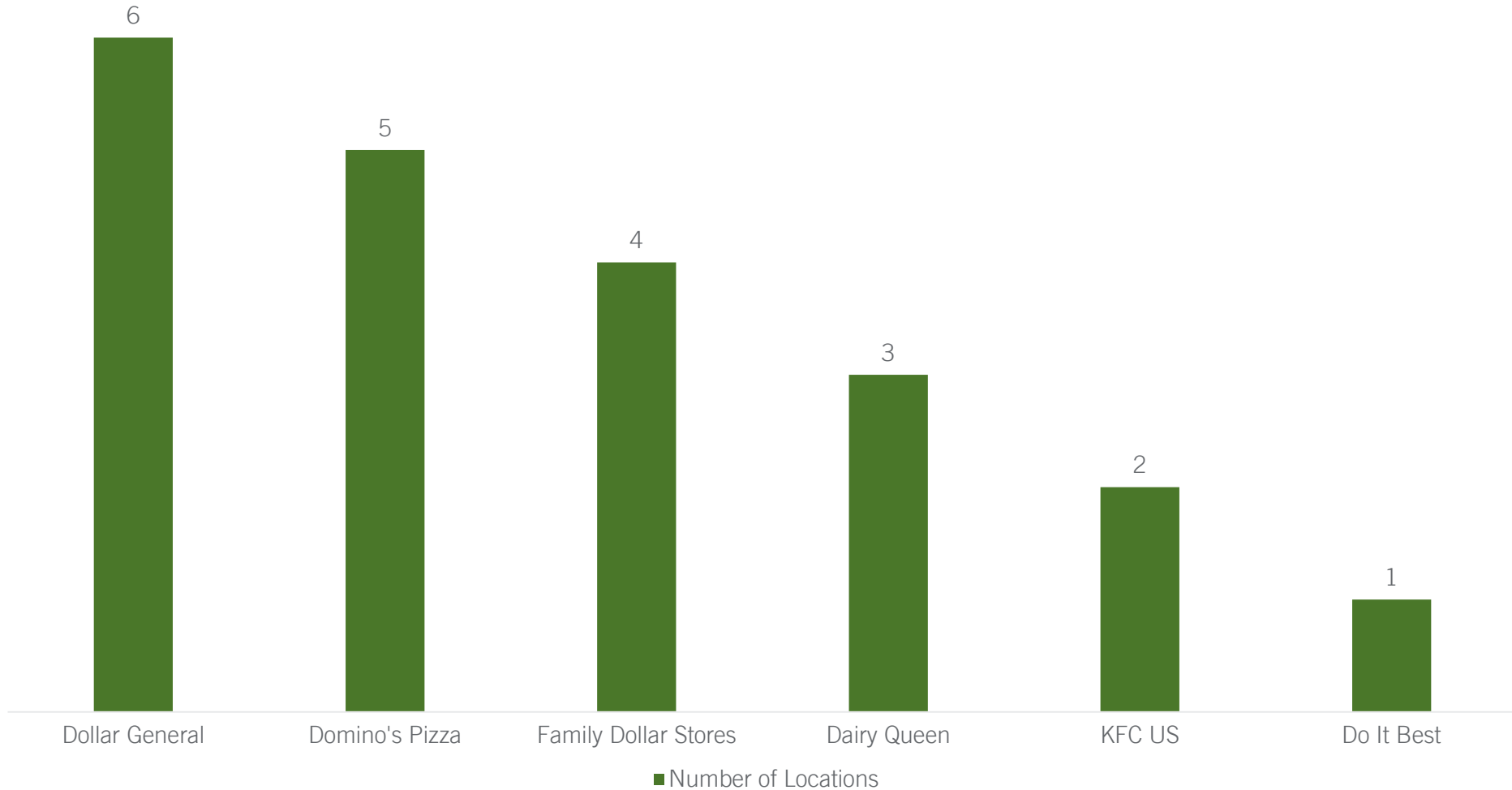


## PEER ANALYSIS





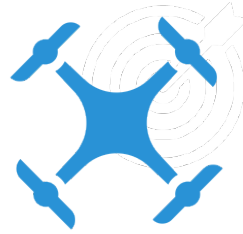
## PEER RETAILERS



# Eye in the Sky Analysis



# Real Estate Analysis



## Purpose:

To identify the real estate most conducive to attracting retail and restaurant businesses.

This analysis is performed by licensed real estate professionals.

Retail Academy professionals have reviewed the market's real estate to identify the area best fit to attract new development. No retail expansion can take place without the right piece of real estate. The following slide shows the primary real estate and development opportunities in the market.



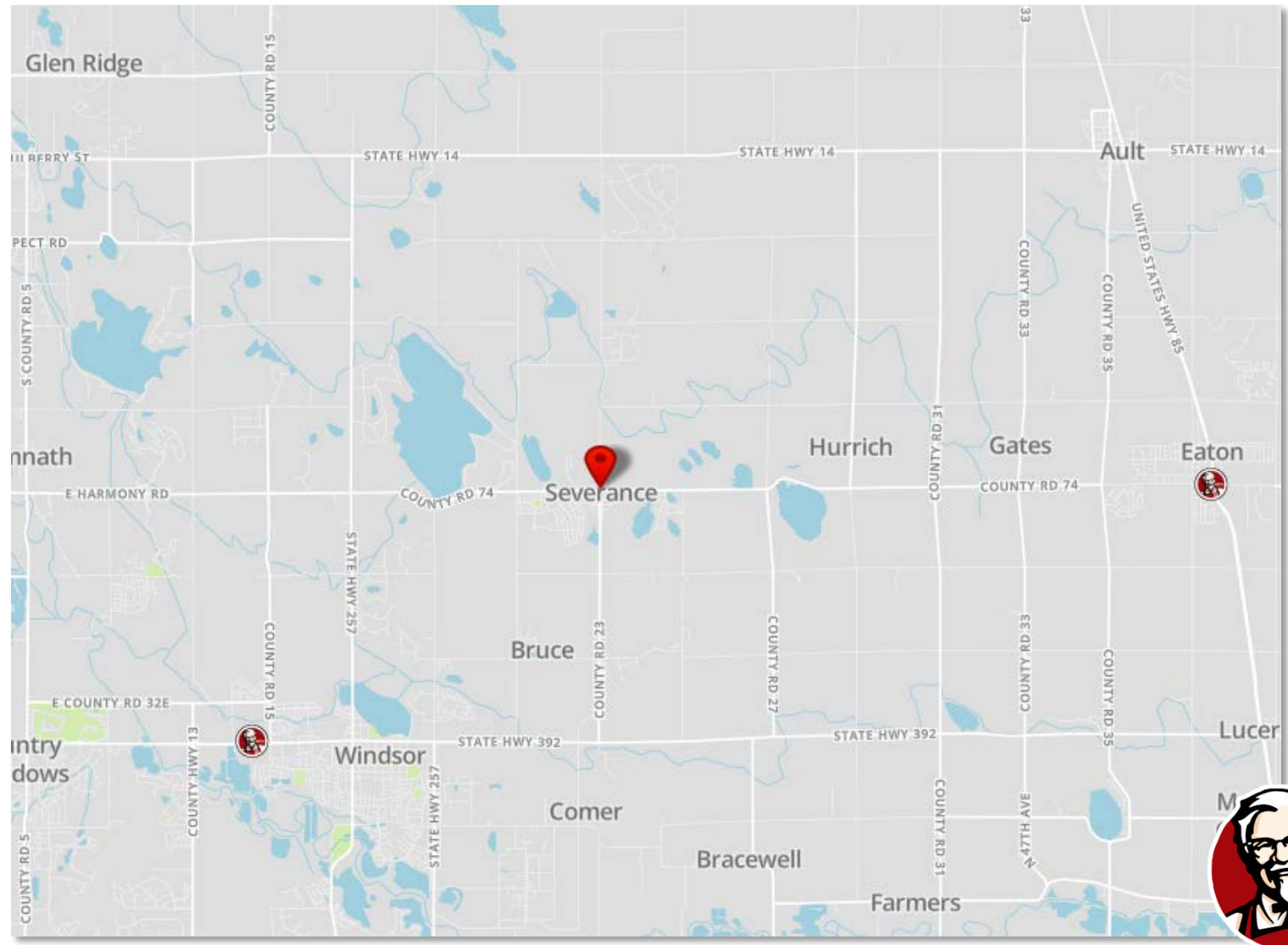


# Retail Prospects





# Retail Prospects

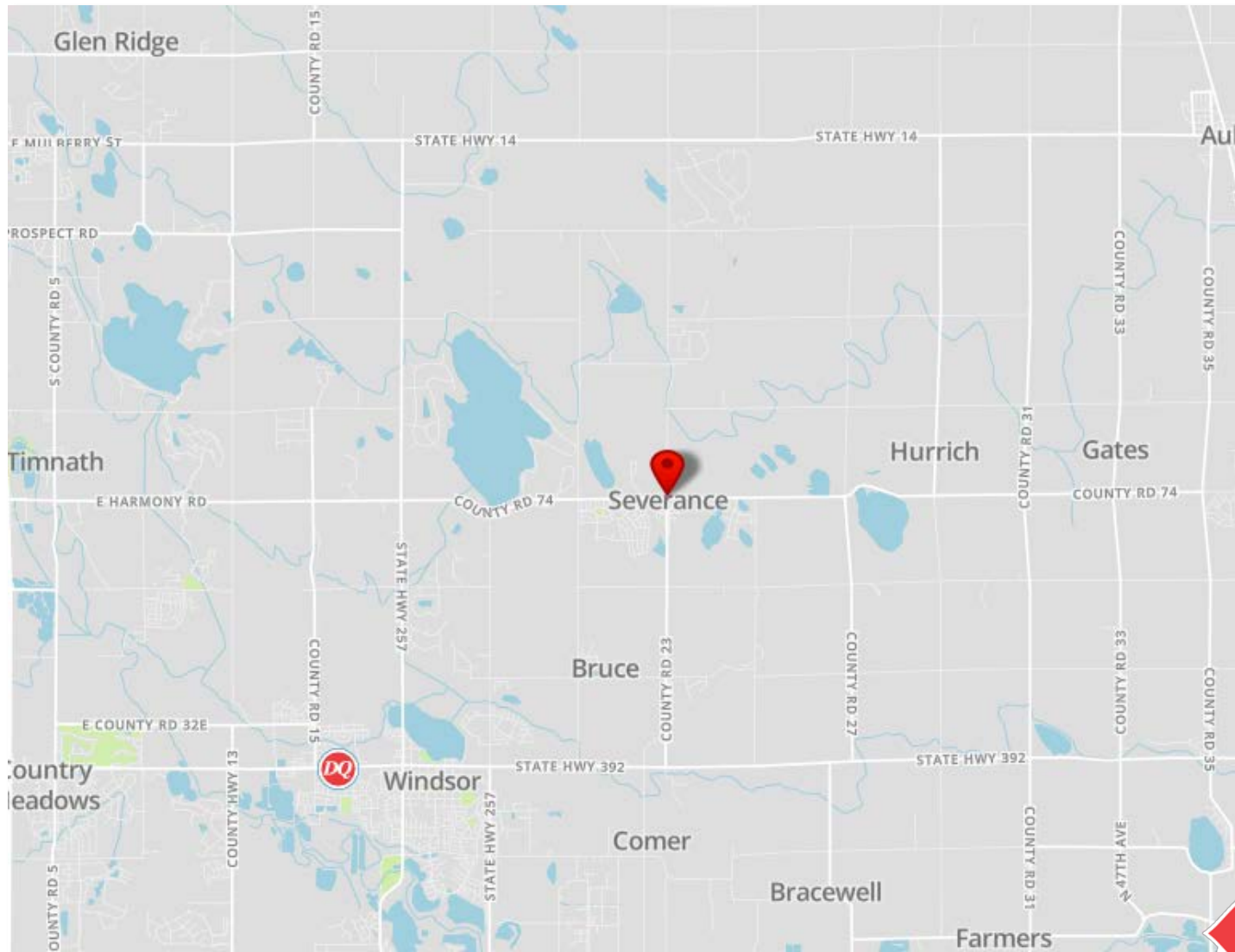


# KFC

|                                                                    |                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Category:</b>                                                   | Fast Food                                                                                                                                                                                                                                                                                                                         |
| <b>Demographic Requirement<br/>Radius Ring:</b>                    | Varies                                                                                                                                                                                                                                                                                                                            |
| <b>Demographic Requirement<br/>Minimum Population Requirement:</b> | 20,000                                                                                                                                                                                                                                                                                                                            |
| <b>Traffic Count:</b>                                              | 25,000 VPD                                                                                                                                                                                                                                                                                                                        |
| <b>Demographic Comments:</b>                                       | Population: Freestanding w/ drive thru- 20000 in immediate TA. Inline/End Cap- 15000 in immediate TA. .                                                                                                                                                                                                                           |
| <b>Number of Square Feet and/or Acres:</b>                         | 2,500 SF                                                                                                                                                                                                                                                                                                                          |
| <b>Comments on Desired Location:</b>                               | Free standing with drive thru: building area 2500-3200 sf, parking 35+, seating 60-85. Inline/End Cap: Foot print 2500-3500 sf, Drive thru- yes, Parking 30+, seating 60-85. Prefers site locations at corner of lighted intersections and shopping center ou Free Standing, Lifestyle Center, Neighborhood Strip, Regional Strip |



# Retail Prospects



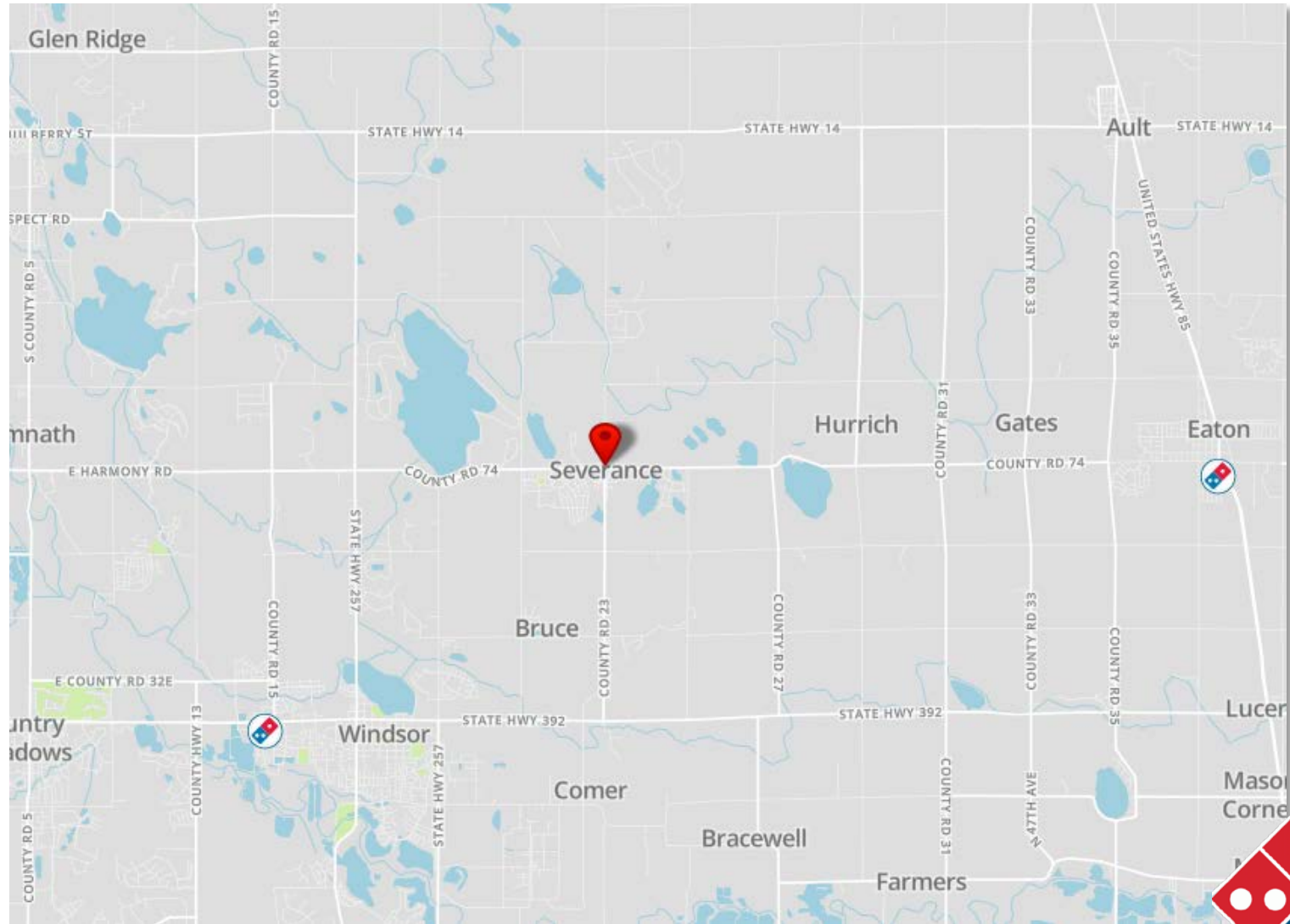


## Dairy Queen Grill & Chill

|                                                                    |                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Category:</b>                                                   | Fast Food                                                                                                                                                                                                                                                    |
| <b>Demographic Requirement<br/>Radius Ring:</b>                    | Varies                                                                                                                                                                                                                                                       |
| <b>Demographic Requirement<br/>Minimum Population Requirement:</b> | 12,000+                                                                                                                                                                                                                                                      |
| <b>Demographic Requirement<br/>Household Income Requirement:</b>   | 40,000+                                                                                                                                                                                                                                                      |
| <b>Traffic Count:</b>                                              | 20,000 VPD                                                                                                                                                                                                                                                   |
| <b>Demographic Comments:</b>                                       | 20k Average daily traffic in front of location, prefer additional traffic on intersecting street. Residential population: 12,500+ w/in 5 minute drive time. Employees: 5,000+ w/in 5 minute drive time. Median HH Income: minimum \$40,000; prefer \$50,000. |
| <b>Number of Square Feet and/or Acres:</b>                         | 2,000 SF                                                                                                                                                                                                                                                     |
| <b>Comments on Desired Location:</b>                               | Seating: 72; Minimum lot size: 29,670 sq ft & 129' frontage; Minimum of 48 parking spaces; Site can acquire drive- thru zoning approval. Prefer 6 car stack between window and menu with additional stack at entrance of drive thru.                         |
| <b>Facility Type:</b>                                              | Free Standing, Neighborhood Strip, Regional Strip, Special Strip                                                                                                                                                                                             |



# Retail Prospects



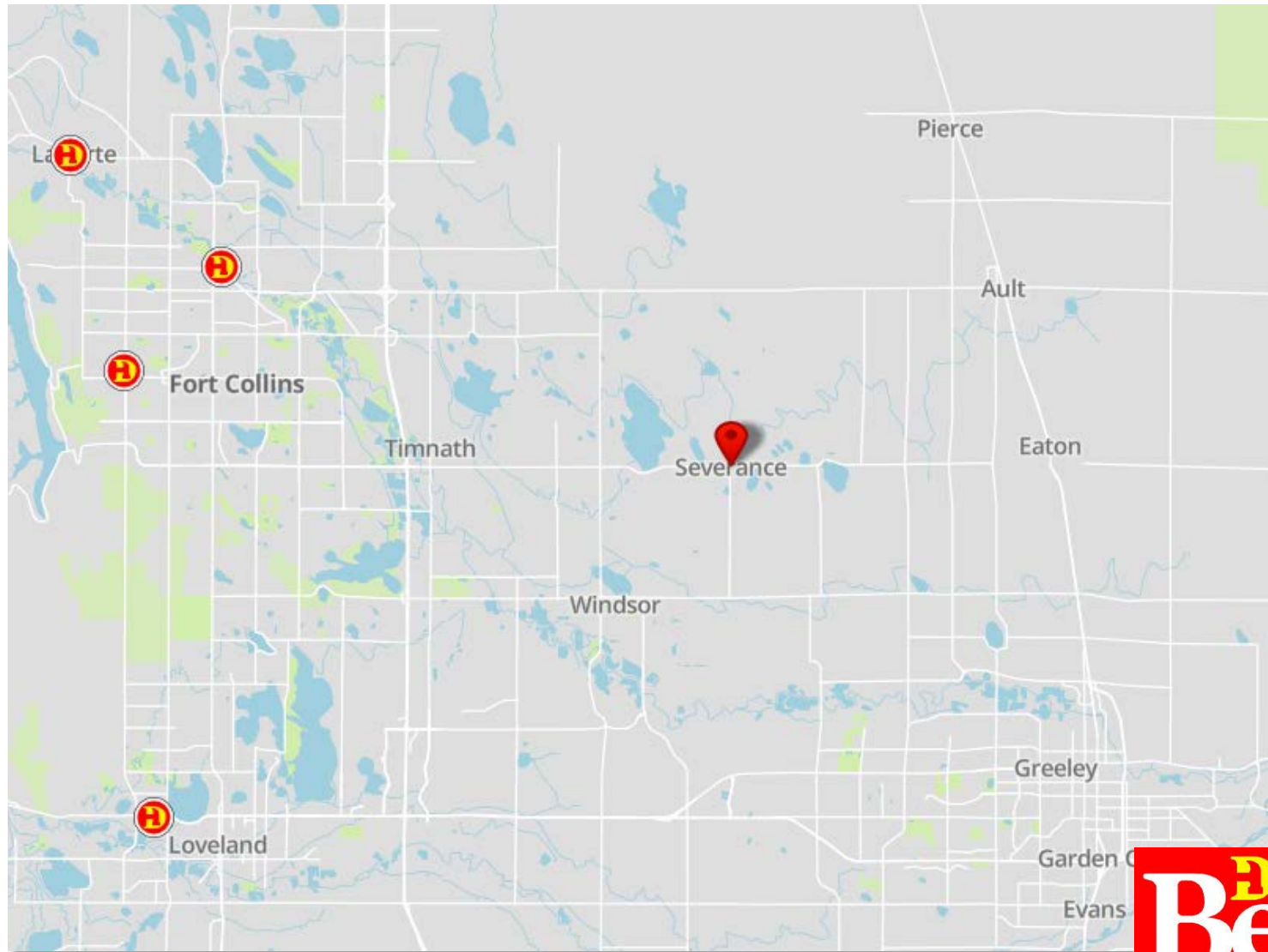
## Domino's

|                                            |                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Category:</b>                           | Fast Food                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Facility Co-Tenants:</b>                | Shopping center locations with strong anchor tenants.                                                                                                                                                                                                                                                                                                                                        |
| <b>Traffic Count:</b>                      | 15,000 VPD                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Demographic Comments:</b>               | Prefers to be located within 50 feet of primary traffic corridors with high visibility, easy accessibility and convenient to customers. Searching for visible and accessible urban, suburban and small town locations.                                                                                                                                                                       |
| <b>Number of Square Feet and/or Acres:</b> | 1,500 SF                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Comments on Desired Location:</b>       | Prefers to be within 50 feet of the primary traffic corridor with clear vision path to our sign and store front. Require 10-15 parking spaces with a minimum of 2 ingress/egress points to primary traffic flow. Frontage: 25 ft preferred with a min. 20 ft Campus Site, Downtown, Free Standing, Gas Station, Neighborhood Strip, Outlet Mall, Power Center, Regional Strip, Special Strip |





# Retail Prospects





## Do It Best

**Category:** Hardware Store

**Demographic Requirement  
Radius Ring:** Varies

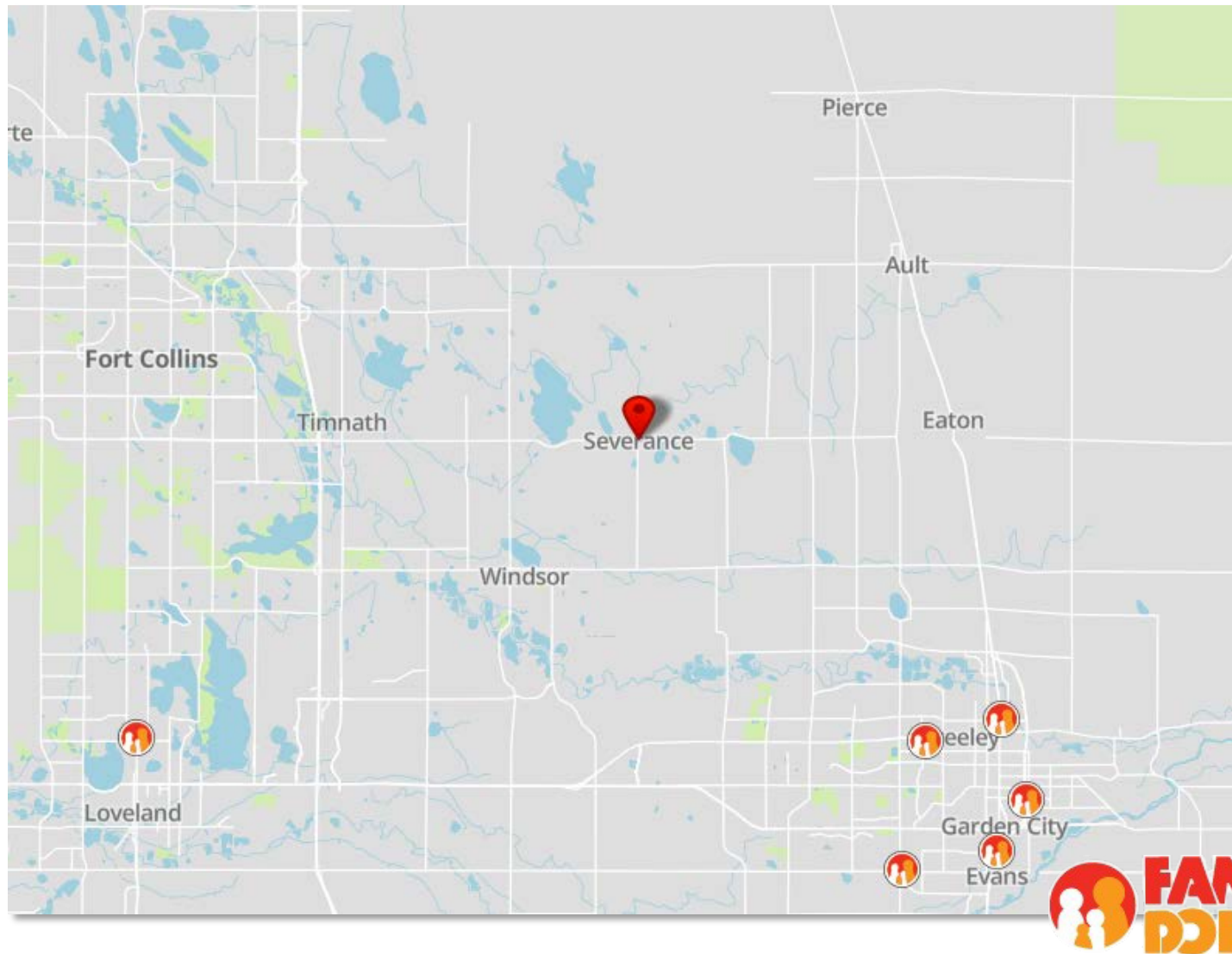
**Number of Square Feet and/or  
Acres:** 2,500 SF

**Facility Type:** Free Standing, Neighborhood Strip, Regional Strip, Specialty Strip





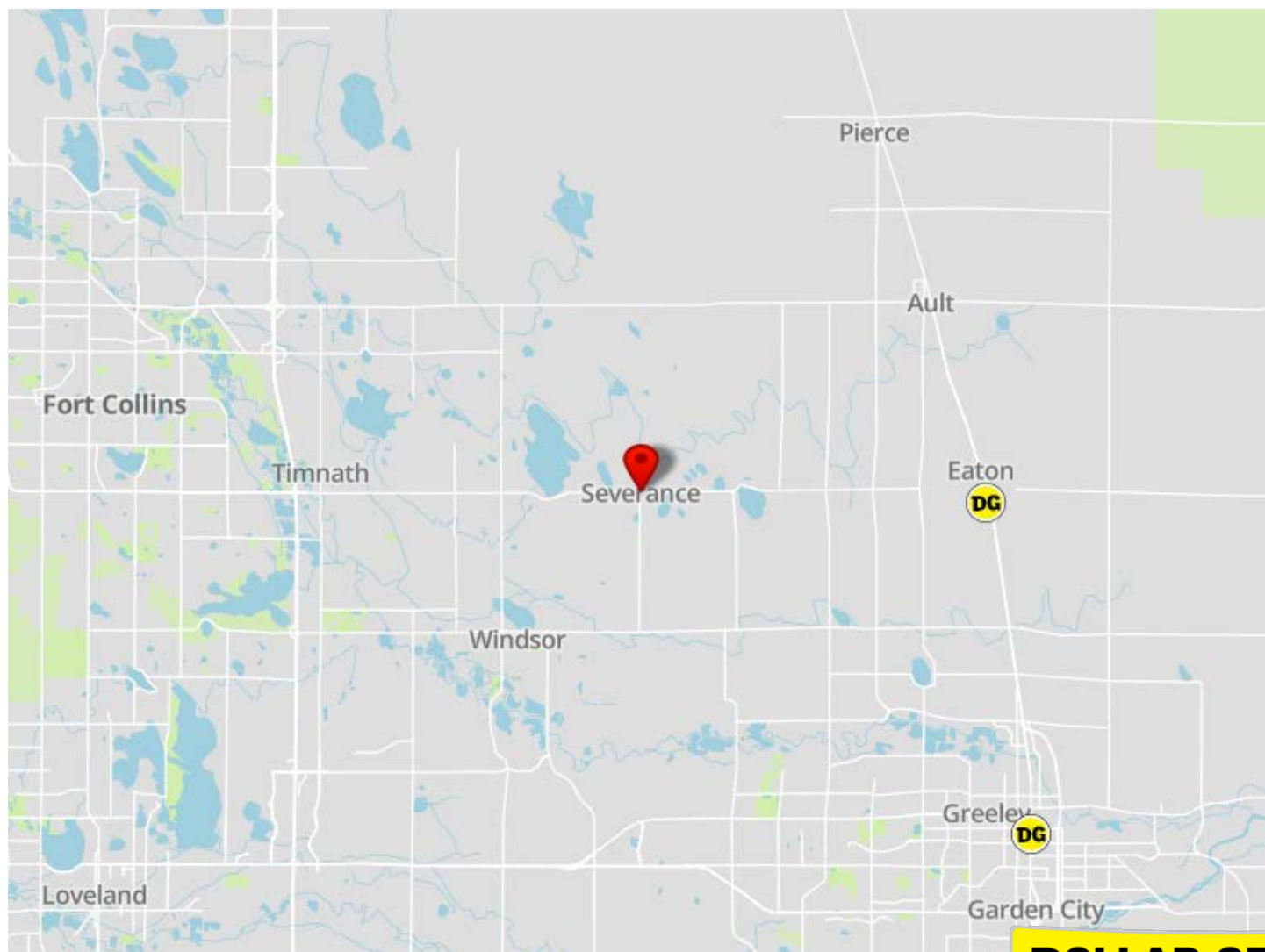
# Retail Prospects



## Family Dollar

|                                                                    |                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Category:</b>                                                   | Variety Store                                                                                                                                                                                                                                                                                                                           |
| <b>Demographic Requirement<br/>Radius Ring:</b>                    | 2                                                                                                                                                                                                                                                                                                                                       |
| <b>Demographic Requirement<br/>Minimum Population Requirement:</b> | 6,000                                                                                                                                                                                                                                                                                                                                   |
| <b>Demographic Requirement<br/>Household Income Requirement:</b>   | \$50,000+                                                                                                                                                                                                                                                                                                                               |
| <b>Facility Co-Tenant:</b>                                         | Co-tenants with strong retail synergy, preferably with a grocery anchor.                                                                                                                                                                                                                                                                |
| <b>Demographic Comments:</b>                                       | Focus is on low to low-middle household income ranges up to \$50,000 -will consider areas up to \$60,000 or slightly higher in major urban areas. The minimum trade area contains 2,500 households or a population of at least 6,000 people; 10,000 people in a                                                                         |
| <b>Number of Square Feet and/or Acres:</b>                         | 7,800 SF                                                                                                                                                                                                                                                                                                                                |
| <b>Comments on Desired Location:</b>                               | SHOPPING CENTER SITE REQUIREMENTS: 7,800 - 10,000 SF. Easy access to rear delivery area for 75' tractor trailer and space for 2 -3 dumpsters. Minimum of 55- 60' frontage, prefers 80'. Minimum 30 dedicated parking spaces. FREESTANDING SITE REQUIREMENTS: Downtown, Free Standing, Neighborhood Strip, Regional Strip, Special Strip |

# Retail Prospects



**DOLLAR GENERAL**

## Dollar General

|                                                                    |                                                                                                                                                                                                                                             |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Category:</b>                                                   | Variety Store                                                                                                                                                                                                                               |
| <b>Demographic Requirement<br/>Minimum Population Requirement:</b> | 5,000                                                                                                                                                                                                                                       |
| <b>Demographic Requirement<br/>Household Income Requirement:</b>   | \$75,000                                                                                                                                                                                                                                    |
| <b>Traffic Count:</b>                                              | 3,000 VPD                                                                                                                                                                                                                                   |
| <b>Demographic Comments:</b>                                       | Median household income – Less than \$75,000. Traffic flow - greater than 3,000 cars per day. .                                                                                                                                             |
| <b>Number of Square Feet and/or Acres:</b>                         | 9,000 SF                                                                                                                                                                                                                                    |
| <b>Comments on Desired Location:</b>                               | 30+ convenient parking spaces. Highly visible building signage. Prominent position on shopping center pylon. No obstructions or future outparcel development in front of space. Going home side of the road preferred. Full access allowed. |

**DOLLAR GENERAL®**



*Thank you!*



120 18th Street South, Suite 120, Birmingham, AL 35233 205.314.0386 [retailstrategies.com](http://retailstrategies.com)



# SEVERANCE, COLORADO

## Market Guide

[townofseverance.org](http://townofseverance.org)

### City Contact Information

**Michael Jenner**  
*Community Development Specialist*  
  
**mjenner@townofseverance.org**  
  
3 S Timber Ridge Parkway  
Severance, CO 80550  
  
(970) 686-1218

### Peer Analysis

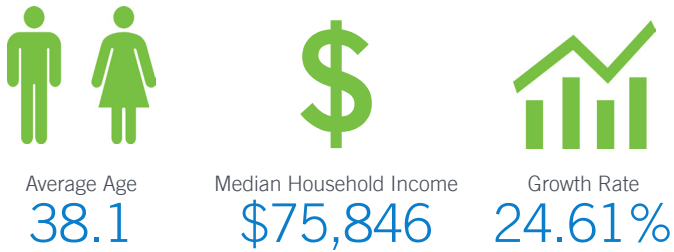
The Peer Analysis, built by Retail Strategies along with our analytics partner (Tetrad), identifies analogue retail nodes within a similar demographic and retail makeup. The Peer Analysis is derived from a 5 or 10 minute drive time from major comparable retail corridors throughout the country. The variables used are population, income, daytime population, market supply and gross leasable area. The following are retail areas that most resemble this core city:

#### Peer Trade Areas

|                 |                      |
|-----------------|----------------------|
| Montrose, CO    | 1840 E Main St       |
| Fort Morgan, CO | 522 Warner St        |
| Milliken, CO    | 1740 Broad St Unit C |
| Eaton, CO       | 355 S Elm Road       |
| Fruita, CO      | 1803 J 2/10 Road     |

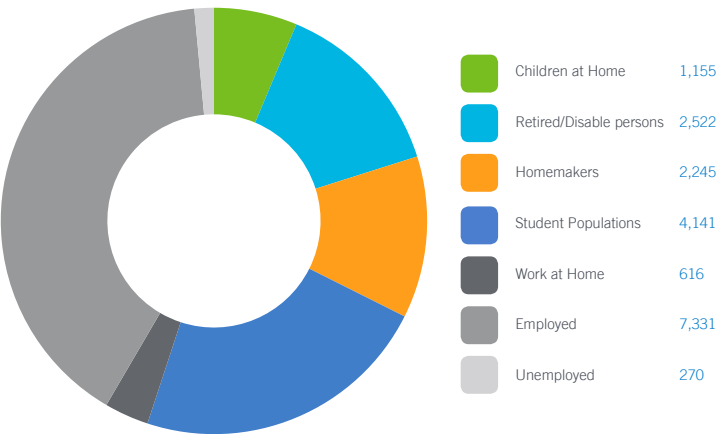
### Demographics

(10 Minute Drive Time)



### Daytime Population 18,280

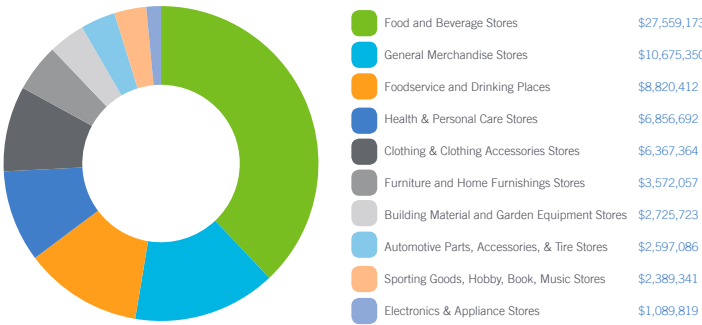
(10 Minute Drive Time)



### GAP Analysis \$71,563,198

(Custom Trade Area)

The Gap Analysis is a summary of the primary spending Gaps segmented by retail category. It measures actual consumer expenditures within the City's trade area and compares it to the potential retail revenue generated by retailers in the same area. The difference between the two numbers reflects leakages, or the degree to which consumers travel outside the community for certain retail goods and services. The Gap analysis is a useful tool to gauge retail supply and demand within the community.



### Focus Categories

The top categories for focused growth in the municipality are pulled from a combination of leakage reports, peer analysis, retail trends and real estate intuition. Although these are the top categories, our efforts are inclusive beyond the defined list.

Let us know how we can help you find a site!

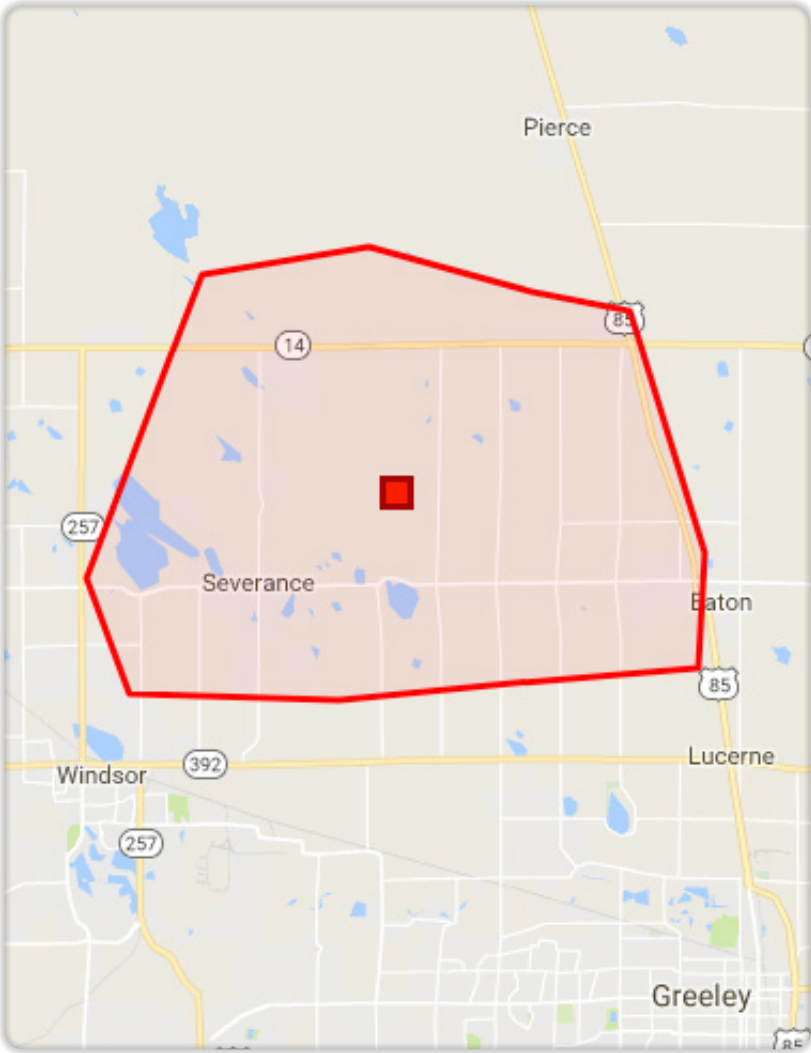


| DEMOGRAPHIC PROFILE       | 3 Mile Radius | 5 Mile Radius | 10 Mile Radius |
|---------------------------|---------------|---------------|----------------|
| 2017 Estimated Population | 5,331         | 21,281        | 129,090        |
| Daytime Population        | 1,877         | 18,666        | 110,041        |
| Median HH Income          | \$87,718      | \$76,356      | \$75,474       |
| Number of Households      | 1,896         | 7,809         | 46,840         |

|                           | 5 Minute DT | 10 Minute DT | 15 Minute DT |
|---------------------------|-------------|--------------|--------------|
| 2017 Estimated Population | 4,464       | 22,430       | 67,014       |
| Daytime Population        | 1,541       | 18,280       | 58,601       |
| Median HH Income          | \$87,666    | \$75,846     | \$81,740     |
| Number of Households      | 1,581       | 8,356        | 24,615       |

\*Source: STI PopStats











## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                               | SUBMITTED BY                   | PRESENTED BY                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------------------------------------|
| Pg 103 - <b>Resolution 2024-29R:</b><br>Approving an IGA with Weld County School District RE-4 for the School Resource Officer Program                                                                                                                                                                                                                                                    | Nicholas Wharton, Town Manager | Chief Ken Chavez                                                                                   |
| ACTION REQUESTED                                                                                                                                                                                                                                                                                                                                                                          |                                |                                                                                                    |
| <p>Town Management asks that the Town Council discuss Resolution 2024-29R and take action on the IGA with Weld County School District RE-4 for the School Resource Officer Program.</p> <ul style="list-style-type: none"> <li>• Actions that may be taken: <ul style="list-style-type: none"> <li>○ Move to approve Resolution 2024-29R</li> <li>○ Take No Action</li> </ul> </li> </ul> |                                | <p><b><u>Attorney Approved</u></b><br/><b><u>Resolution</u></b><br/><b><u>Presentation</u></b></p> |
| BRIEF SUMMARY                                                                                                                                                                                                                                                                                                                                                                             |                                |                                                                                                    |
| Attached is the annual IGA approving one School Resource Officer for the Weld Country RE-4 School District.                                                                                                                                                                                                                                                                               |                                |                                                                                                    |
| PUBLIC SUPPORT/CONCERN                                                                                                                                                                                                                                                                                                                                                                    |                                |                                                                                                    |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                        |                                |                                                                                                    |
| ANALYSIS AND RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                               |                                |                                                                                                    |
| Town Management recommends that the Town Council take action and move to approve Resolution 2024-29R.                                                                                                                                                                                                                                                                                     |                                |                                                                                                    |
| MATERIALS SUBMITTED                                                                                                                                                                                                                                                                                                                                                                       |                                |                                                                                                    |
| <p>The following materials were submitted and included in this packet:</p> <ol style="list-style-type: none"> <li>1. 2024-29R - Weld RE-4 SRO IGA Approval</li> <li>2. Severance SRO IGA 2024-2025 V2 (final 7.22.2024)</li> </ol>                                                                                                                                                        |                                |                                                                                                    |



**TOWN OF SEVERANCE  
RESOLUTION NO. 2024-29R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,  
COLORADO, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE TOWN OF SEVERANCE AND THE WELD COUNTY SCHOOL DISTRICT RE-4  
FOR THE SCHOOL RESOURCE OFFICER PROGRAM**

**WHEREAS**, the Town of Severance (“Town”) and the community are significantly impacted by the demands placed upon them to address incidents and situations directly or indirectly related to juveniles and schools; and

**WHEREAS**, the problems of delinquency, alcohol and substance abuse, gang involvement and other youth related problems, which may negatively affect the community and the schools, can best be addressed in a proactive and preventive manner; and

**WHEREAS**, the Town and the Weld County School District RE-4 have jointly developed a School Resource Officer Program to provide a district wide school-based approach to establish a positive relationship between students and law enforcement, and prevent delinquency, alcohol and substance abuse, and gang involvement by the community’s youth; and

**WHEREAS**, such programs are recognized as being effective in developing positive relationships between law enforcement and students and decreasing delinquency; and

**WHEREAS**, in furtherance of the School Resource Officer Program, the Town Council of the Town of Severance (“Town Council”) desires to approve the attached “Intergovernmental Agreement Between Weld RE-4 School District and the Town of Severance for the School Resource Officer Program” in substantially the same form as the copy attached to this resolution; and

**WHEREAS**, the Town Council finds and determines that the approval of the attached agreement will promote the safety, security, and general welfare of the inhabitants of Town of Severance.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE COLORADO:**

Section 1. The “Intergovernmental Agreement Between Weld RE-4 School District and the Town of Severance for the School Resource Officer Program” is approved in substantially the same form as the copy attached hereto and made a part of this resolution. The Mayor is authorized to execute the Intergovernmental Agreement on behalf of the Town.

**RESOLVED AND APPROVED** this 13<sup>th</sup> day of August, 2024.

TOWN OF SEVERANCE, COLORADO

---

Matthew Fries, Mayor

ATTEST:

---

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

---

Hayashi & Macsalka, LLC, Town Attorney

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN WELD RE-4 SCHOOL DISTRICT AND THE TOWN OF SEVERANCE  
FOR THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICER PROGRAM (“Agreement”) is made this \_\_\_\_ day of August, 2024, between the Town of Severance, Colorado, (“Town”) on behalf of the Town of Severance Police Department (“Severance Police Department”) and the Weld County School District RE-4 (“District”) (hereinafter the Town and District are referred to as “Party” in the singular and “Parties” in the plural).

**RECITALS**

WHEREAS, pursuant to C.R.S. §§ 29-1-203 and 22-32-122, the District and the Town desire to cooperate to establish and develop a School Resource Officer Program; and

WHEREAS, the joint goals of the School Resource Officer Program (“SRO Program”) are to:

1. Provide a safe learning environment and help reduce school violence;
2. Improve school law enforcement collaboration; and
3. Improve perceptions and relations between students, staff and law enforcement officials.

WHEREAS, the Parties recognize the outstanding benefits that the SRO Program has for the citizens of the Town and the District, particularly for the students of the District’s schools located within the Town; and

WHEREAS, the Parties intend to share proportionally the costs for any School Resource Officers assigned to the SRO Program; and

WHEREAS, the Town and the District intend this agreement to replace and supersede in all respects all prior agreements between the Parties as it relates to the agreements contained herein between the District and the Town.

**AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises stated below and other valuable consideration, the Parties agree as follows:

**ARTICLE I**  
**Term**

This Agreement, and performance of the duties called for herein by the SRO shall begin on July 1, 2024, and shall continue in effect through and including June 30, 2025, unless earlier terminated as provided in Article X of this Agreement.

**ARTICLE II**  
**SRO Program**

**A. Assignment of School Resource Officers**

1. The Town shall assign one (1) school resource officer (hereinafter referred to as “SRO” in the singular and “SROs” in the plural) to service the following schools:

Severance High School  
Severance Middle School  
Range View Elementary School

The school assignment can be set by mutual agreement of the SRO and the District’s Director of Safety and Security, assuring a presence of the SRO between each of the schools. SROs shall be assigned to work with the administration, faculty, and students at the assigned school on the schedule as provided for in this Agreement.

2. The SRO shall be supervised by the SPD Chief of Police (“SRO Supervisor”). The SRO Supervisor will oversee the SROs and will perform scheduled and non-scheduled visits to the schools. The SROs assigned pursuant to this Agreement will report to the SRO Supervisor. When practicable, during scheduled visits, the SRO Supervisor shall meet with the assigned SRO and Director of Safety and Security and any school or District staff designated by the Director of Safety and Security.

3. The Town may, from time to time, reassign its employees and designate one or more replacement SROs at any time. The District reserves the right to request the removal or re-assignment of any SRO for good cause and upon written notice to Town as specified in Article VII.

4. If, during the term of this Agreement, any additional schools are annexed into the Town, come into existence within the Town, or are closed within the Town, then the existing SROs may be reassigned, and/or a new SRO may be appointed and assigned as determined by the SRO Supervisor in consultation with the District. As specified in Article IV, B., the Parties intend to exercise good faith in reaching agreements regarding the re-assignments of SROs and modifications of the funding terms of this Agreement as a result of the happening of one of the conditions specified herein.

5. SROs will not be assigned to Charter Schools in the District under the terms of this Agreement.

6. When practicable, the SRO Supervisor, the SRO and the Director of Safety and Security or their designee shall meet monthly at a time and location to be determined by the Parties to discuss problems, issues, and concerns about the SRO Program.

B. Regular Duty Hours of the SROs

1. The SROs shall be assigned to their primary schools on a full-time basis of eight (8) hours on those days and during those hours that the schools are in regular session in accordance with the calendar established by the Board of Education of the District, as amended from time to time. The primary purpose of the SRO Program is to provide services during normal school hours. However, the District may request that the SRO be assigned additional hours and/or days beyond the normal working hours. The Director of Safety and Security and the SRO Supervisor may agree to adjust the working hours of the SRO; provided, however, that overtime hours are not worked. The Director of Safety and Security or their designee, in cooperation with the SRO Supervisor, may request assignments of SROs beyond the assigned contracted hours. If the Director of Safety and Security requests additional coverage from the SROs, subject to the availability of the SRO, then the Town may seek compensation or reimbursement from the District for the additional cost associated with that coverage, including without limitation 50% of the accrued overtime costs, if any, for such additional coverage.

a. The SRO may be temporarily assigned other duties by the Town during school holidays and vacations or during the period of a law enforcement emergency or law enforcement-related training as determined by the Town. The Town will make all reasonable efforts to ensure that trainings are scheduled on days when schools are not in session. The SRO and SRO Supervisor shall strive to inform the relevant school administrator at least three (3) days in advance when the SRO will not be located at the SRO's assigned school. The Parties agree that no compensation or refund of any funds provided in Article IV will be owed to the District during such temporary absence or temporary assignment of the SRO except as provided for in Article VII. D. The Town will in good faith make all reasonable efforts to ensure that each school identified in Article I, Section A.1 of this Agreement is provided adequate coverage during any trainings that must be attended by the SRO typically assigned to said school.

b. The SRO shall attempt to schedule vacations and floating holidays during periods when school is not in session. Any exception may be granted if approved by the SRO Supervisor and the SRO or SRO Supervisor shall advise the principal of any affected school(s) of granted exceptions. Notwithstanding any provision to the contrary, the Parties agree that no compensation or refund of any funds provided in Article IV will be owed to the District during such approved vacations and floating holidays of five (5) consecutive days or less. The SRO Supervisor will rotate or temporarily reassign a substitute SRO to cover the shortage at any assigned school affected by the SROs absence so that the assigned schools are not completely left without coverage. When a substitute SRO is required, the Town will assign an officer who has previous experience as an SRO to the extent possible or an officer who is otherwise compatible for school environments. Whenever possible, the Town will utilize the same officers for substitute/replacement purposes so that there are not different officers every day.

2. Subject to Article II.B.1, the SRO shall work during the hours school is in session and coordinate their schedule with the school principal or their designee of the SRO's assigned school. When schools are closed due to in-service training, the SRO, if invited by the school administrators, may attend the in-service training or use those hours for SRO administrative duties.

3. The District's payment obligation specified in Article IV shall be adjusted for an absence of any SRO for more than five (5) working days either consecutively or as an accrual of hours exceeding the equivalent of five (5) working days. In the event of any absence, the Town will make all reasonable efforts to ensure that each District school listed in Article I, Section A.1 is provided adequate coverage by an SRO. Multiple absences by an SRO will be promptly addressed to ensure that the Town meets all obligations set forth in this Agreement. For purposes of this Agreement, the term "absence" means the resignation, dismissal, promotion, retirement, rotation, transfer, injury, illness, disability, leave, or an unanticipated and unplanned cause which results in an SRO being unable to provide services under the Program.

4. Nothing herein shall preclude, limit or impair the Town's duties to provide an adequate level of service and protection within its own jurisdiction, or any other existing aid agreements the Town may have with any other party or entities as of the date of this Agreement. The Town shall be excused from its obligation to provide or assign SRO services associated with the SRO Program at any assigned school affected by an SRO's absence should the Town have personnel staffing shortages, police personnel or resources already committed to an emergency incident, either within or without its jurisdiction or where required to respond adequately to an emergency incident, either within or without its jurisdiction. In the event that such staffing shortages result in absences by the SRO for more than five (5) consecutive days or an accrual of hours exceeding the equivalent of five (5) working days, the Parties agree that the District's payment obligation set forth in Article IV shall be offset by the prorated amount of time the SRO was unable to fulfill the services at the schools as assigned.

#### C. Summer Duty of the SROs

The Parties shall meet during the term of this Agreement to determine the number of SROs that will be assigned to provide services in accordance with this Agreement during the summer school period. Notwithstanding any provision to the contrary, if fewer SROs are provided by the Town during the summer months than what is called for in Article II of this Agreement, then the Town shall not be required to refund any funds paid by the District.

#### D. Duties of the SRO

1. The SRO shall wear Town-approved uniforms and drive a marked patrol unit in performance of the duties required by this Agreement. In the event the SRO is authorized to wear civilian clothes for a specific event, the SRO shall comply with the Severance Police Department dress code.

2. Subject to the SRO's discretion and law enforcement authority, the SRO shall take appropriate criminal law enforcement action as may be required by law if, requested by school administrators. The SRO may also take such other appropriate law enforcement actions as may be required by law or the Severance Police Department policy and must then notify the school administrator as soon as practicable of any violations or actions which impact school discipline, order or safety, or such other violations and actions as the District reasonably requests be reported. This may include interviewing suspects and victims of criminal violations, issuing summonses, and addressing traffic concerns. Should it become necessary to conduct formal law enforcement interviews with the students, the SRO shall adhere to District policy, regulations

and guidelines, Severance Police Department policy, and legal requirements with regard to such interviews.

3. The SRO shall develop teaching expertise and assist faculty in conducting specialized classes on such topics as the role of policing in the community, search and seizure, traffic laws, crime prevention, victims' rights, community involvement, and youth programs. In addition, the SRO shall encourage and participate in discussion during classes to establish rapport with students. Any additional areas of instruction or SRO participation in school activities must be mutually agreed upon by Severance Police Department, the SRO Supervisor, and the principal or their designee of the affected school.

4. The SRO shall seek permission, advice, and guidance from school administrators prior to implementing any program within the SRO's assigned school.

5. The SRO shall assist school administrators, staff, and faculty in developing emergency procedures and emergency management plans to include prevention and/or minimization of dangerous situations which may result from student unrest.

6. The SRO shall be familiar with and abide by all relevant District policies, regulations and guidelines related to safety, student conduct and discipline, including the District's Code of Conduct except to the extent such policies, regulations, code and guidelines conflict with their responsibilities as a law enforcement officer.

7. Subject to the SRO's discretion and law enforcement authority, the SRO shall assist administrators, faculty and staff with the investigation of any suspected violations of criminal law occurring on the premises of the assigned school. The SRO shall not be assigned to lunchroom duties, hall monitoring or other campus monitoring duties, unless there is a specific problem, in which case, the SRO may assist the school with those duties until the problem is remedied.

8. The SRO shall seek to establish working relationships with student organizations, faculty, staff members, District administrators and community members. In addition, the SRO may attend parent, faculty, student, administration or other meetings to provide information regarding the SRO Program and provide opportunities for involvement and support.

9. The SRO shall coordinate enforcement efforts with campus supervisory personnel, including but not limited to campus supervisors, campus security officers, hall monitors, parking attendants and private security firm personnel.

10. The SRO shall maintain detailed, accurate and up to date records as required by the Severance Police Department, school administrators and central administrators of the District, and submit reports as requested.

11. The SRO shall work proactively with all law enforcement agencies that serve the District's community.

12. The SRO shall work proactively with students, parents and faculty regarding public safety and use problem solving teams and programs to address outstanding problems.

13. The SRO shall provide information and referrals regarding community programs to school administrators, staff, students, and parents so that appropriate assistance can be assessed. These programs may include but are not limited to mental health clinics, peer support, and drug treatment centers. The SRO may make referrals to community agencies and programs when necessary. The SRO shall refer students to the school or district counselor as needed.

14. The SRO may attend, whenever possible, selected school functions as recommended by school administrators.

15. The SRO shall maintain the confidentiality of any information obtained pursuant to Title 19 of the Colorado Children's Code, and shall not disclose the information except as provided by law or court order.

16. The SRO shall maintain the confidentiality of District records and personally identifiable information in accordance with Parts 2 and 3, Article 72 of Title 24, Colorado Revised Statutes, the Family Educational Rights and Privacy Act of 1974 and its regulations, and District policies.

17. The SRO shall inform the District's Director of Safety and Security or their designee, of investigations and cases which have a significant impact on a school or the District, or other such matters as are designated by them or as required by law.

18. The SRO shall perform other duties which will promote the goals of the SRO Program and which are mutually agreed upon by the District and the Town.

#### E. Training

1. Basic SRO training shall be provided to all new SROs prior to beginning assignment as the SRO, or as soon as reasonably possible. Basic SRO training may be obtained through the Colorado Association of SROs, the National Association of SROs or any other organization which provides similar training. The Town shall be responsible for the payment of all expenses associated with the SRO training.

#### F. Records.

All records of police reports and citations associated with the SRO duties will be maintained by the Severance Police Department and will comply with the reporting requirements set forth in § 22-32-146, C.R.S.

### **ARTICLE III** **Facilities and Equipment**

#### A. Facilities and Equipment

The District shall provide to each full-time SRO the following equipment and facilities, which are deemed necessary to the performance of the SRO's duties under this Agreement:



1. The District's Director of Safety and Security or their designee in consultation with the principal at each assigned school shall designate an office space at each assigned school for the exclusive use by the SRO. The designated office space shall be available to the assigned SROs at all times when the school is open for educational or extracurricular activities. In addition, the District shall make reasonable effort to accommodate the SROs' needs to use such designated space at other hours when the school building may not otherwise be open in furtherance of the duties required of the SRO under this Agreement. Except in emergency circumstances, the District shall provide SRO at least seventy-two (72) hour notification if the portion of the building allocated herein to SRO becomes temporarily unavailable.

2. For purposes of this Agreement, SRO is deemed a "school official" with whom the District may share any records that are deemed necessary by the District for use by the SRO in connection with the SRO Program. Confidentiality of the records shall be maintained by the SRO pursuant to state law, District and Severance Police Department policies.

3. The District shall provide for the use of each SRO a desk and any necessary office furniture, a computer and access to a printer. These items shall be paid for and maintained by the District.

**B. Maintenance of Facilities and Equipment**

All Town or District equipment and facilities, including vehicles, utilized by the SROs or SRO Supervisors in connection with the SRO Program shall be maintained by and at the expense of the respective owners of such equipment.

**C. Effect of Termination**

In the event this Agreement is terminated, any Town or District facilities or equipment utilized in connection with the SRO Program shall be returned to or retained by the respective owners.

**ARTICLE IV**  
**Financing the SRO Program**

**A. Payment and Payment Estimates**

In consideration of the Town providing SROs for the SRO Program, the District shall fund fifty percent (50%) of the employment costs for each SRO assigned to the SRO Program. A "working day" includes all days school is in session, school vacations, school holidays, and some employee training and leave days. The District shall pay to the Town on a quarterly basis the amount that is equal to fifty percent (50%) of the previous quarter's employment costs incurred by the Town for each SRO assigned to the SRO Program. Payments shall be made by January 1, April 1, July 1, and October 1 during the term of this Agreement. The Town shall provide the District written notice as to the quarterly amount due thirty (30) days before the payment deadline. By no later than February 1 of each year this Agreement is in effect, the Town shall make reasonable efforts to estimate its costs associated with the SRO Program for which the District will have to pay

its proportionate share and will notify District of such amount for the District's budgetary considerations.

**B. Reimbursement for Absences or Vacancies.**

As provided in Article II, Section B.4 and Article VII, Section D., in the event of an absence or vacancy of the SRO or SRO Supervisor in excess of five (5) consecutive days or an accrual of hours exceeding the equivalent of five (5) working days, the District shall be credited the pro-rated amount of the employment costs for each working day and for each SRO and/or SRO Supervisor who was absent or when the position was vacant.

**C. Modification of Funding**

In the event circumstances and requirements of either Party change, the District and the Town shall work in good faith, pursuant to Article XI to reach an agreement about future assignments, funding and the number of SROs assigned to the SRO Program. Pursuant to Article VIII, any adjustments shall be taken into consideration in determining the Parties' fiscal obligations. The District's proportionate share of funding shall remain as indicated in Subsection A.1. of this Article.

**ARTICLE V**  
**Employment Status of SRO**

**A. SRO Employment Status**

It is expressly understood that, at all times during the term of this Agreement, the SROs and SRO Supervisor are employees of the Town. The District and Town acknowledge that the SRO is a law enforcement officer under the direct supervision of the Severance Police Department. The SRO shall remain responsive to the chain of command of the Severance Police Department. SROs shall not represent that they are employees or agents of the District in any capacity.

**B. Compliance with Employment Laws**

The Town will be responsible for providing SROs with payment of wages, health care benefits, and workers' compensation insurance (including occupational disease). The Town will comply with all withholding taxes, social security, unemployment, workers' compensation, and/or other federal, state and local employment taxes and other requirements of federal, state or local laws, regulations, rules, and ordinances. To the extent permitted by law, the Town shall indemnify and hold the District harmless from and against any and all claims for same.

**C. Supplies and Equipment Provided by Town**

The Town shall provide the SROs with all supplies and equipment as are normally issued by the Town to law enforcement officers to be used by the SROs in performance of the duties required under this Agreement.

#### D. Disciplinary Action

The Town, at its sole discretion, will be responsible for taking any necessary or appropriate disciplinary action against any SRO or SRO Supervisor. In exercising these responsibilities, the Town may consult with the District. If requested by the Town, the District will provide input and feedback to the SRO and the SRO's Supervisor and shall participate in reviews, evaluations and planning for particular SRO positions. The District shall regularly advise the Town of the SRO's work performance and shall immediately report to the Town any instances of alleged misconduct or discrimination. The District shall make its employees available as witnesses in any Town-conducted disciplinary or termination proceeding or workplace investigation.

### **ARTICLE VI** **Appointment of the SROs**

#### A. SRO Personnel Board Review

The SRO Personnel Board shall recruit, interview, and evaluate SRO applicants and shall forward to the Chief of Police or their designee a list of applicants who meet the requirements below and who have received a favorable recommendation by the SRO Personnel Board based on all the requirements and criteria listed below. Such recommendations shall be made only upon a majority vote of the SRO Personnel Board. The SRO Personnel Board shall consist of at least two representatives from the District, at least two members from the Severance Police Department, and at least one student enrolled in a school of the District.

#### B. Applicant Requirements

SRO applicants must satisfy all of the following requirements:

1. The applicant must voluntarily seek the SRO position and must indicate a willingness to hold the position for three (3) years.
2. The applicant must be a full-time police officer, as defined by C.R.S. §16-2.5-101, with a minimum of three (3) years of law enforcement experience.
3. The applicant must be employed as a police officer with the Severance Police Department.
4. The applicant must indicate a willingness that if appointed to the SRO position, he/she will not accept a transfer or promotion from the position until the end of a semester and that he/she will not schedule time off for vacations and floating holidays during periods when school is in session except as provided for in Article II.B.1.(b). Notwithstanding the foregoing, nothing in this paragraph shall be construed by the Parties to diminish or affect the Town's authority, supervision, or control over its employees, including any SRO.

C. Other Considerations

The SRO Personnel Board shall also consider job knowledge, experience, training, education, attitude, communication skills, prior service as an SRO, prior training, education or experience with youth.

D. Application Review

The SRO Personnel Board shall forward a list of recommended applicants to the Chief of Police or designee, who shall appoint officers as SROs at their sole discretion from the recommended list of applicants in consultation with the District's Director of Safety and Security or designee.

**ARTICLE VII**

**Dismissal, Reassignment, Retirement or Resignation of SROs; Replacement**

A. Removal of SRO

In the event the school administrator to which the SRO is assigned believes that the SRO is not effectively performing their duties and responsibilities, the administrator shall first speak with the SRO to clearly outline the responsibilities and expectations. Should the school administrator continue to be dissatisfied with the performance of the SRO, the school administrator may recommend in writing to the District's Director of Safety and Security or designee, that the SRO be removed from the SRO Program. The Director of Safety and Security or designee shall review the reasons provided by the school administrator for the recommendation of removal of the SRO, and then he/she shall advise the Chief of Police or designee within ten (10) business days. The Chief of Police or designee may elect to meet with the Director of Safety and Security or designee and the SRO to mediate or resolve any issues that may exist. At such meeting, specified school staff members may be requested to be present. If the issues cannot be resolved within a reasonable period of time after the mediation, or if mediation is not sought by the Chief of Police or his designee, then the SRO shall be dismissed from the SRO Program. Any vacancy in the SRO Program created by such dismissal shall be filled in the manner described in Subsection D of this Article.

B. Reassignment

The Chief of Police or designee may dismiss or reassign the SRO or SRO Supervisor from the SRO Program at any time based upon Town or department rules, regulations, policies or directives, or when it is in the best interests of the Town as determined by the Chief of Police. Any vacancy in the SRO Program created by such dismissal or reassignment shall be filled in the manner described in Subsection D of this Article.

C. SRO Transfers, Promotions

The SRO or SRO Supervisor may be transferred or promoted from their SRO position during the school year at the discretion of the Chief of Police or designee with adjustment to the Parties' financial obligations set forth in Article IV. SROs requesting a transfer to another position will

strive, in good faith, to do so at the end of the school year or semester, unless alternative timing of a particular request is agreed upon by the Town and the District. The SRO must make such request in writing. Transfer request decisions shall be made at the discretion of the Chief of Police or designee. Any vacancy created by such transfer or promotion shall be filled in the manner described in Subsection D of this Article.

#### D. Effect of SRO Vacancy

In the event of resignation, dismissal, promotion, retirement, rotation or transfer of the SRO, or in the case of long-term absences due to injury, illness, disability or other cause of more than five (5) calendar days, the Town shall provide a replacement for the SRO as soon as reasonably practicable but no longer than thirty (30) calendar days of receiving notice of such absence, dismissal, resignation, promotion, retirement, rotation or transfer. When a replacement SRO is required, the Town will assign SROs who have previous experience as an SRO to the extent possible or an officer who is otherwise compatible for school environments. If such replacement cannot be provided within the thirty (30) day timeframe due to personnel and staffing constraints of the Severance Police Department, the Chief of Police or designee may temporarily reallocate the school assignments of any existing SRO to ensure that, the high school is assigned an SRO and the SRO Program is assigned an SRO Supervisor. Any reallocation of assignments shall be done in consultation with the District. As soon as practicable, the SRO Personnel Board shall recommend a permanent replacement for the vacated SRO position. Should the vacancy or temporary assignment continue for longer than five (5) calendar days, the Parties' financial obligations pursuant to Article IV shall be adjusted for all days there is a vacancy in the SRO position and the Parties agree to negotiate, pursuant to Article VIII, an adjustment of the District's financial contribution for future quarters if the vacancy is expected to continue.

### **ARTICLE VIII** **Evaluation**

Effectiveness of the SRO Program shall be evaluated annually by the Parties to determine if any modifications to the SRO Program are necessary or advisable. The evaluation shall include, where appropriate, compliance with the terms and conditions of this Agreement, identification of issues or problems and recommendations for improvement, and assessment of quality of services provided. This evaluation is critical to continue a successful program and the Parties agree to invest sufficient time and effort in the evaluation process. The Parties shall also evaluate the financial obligations of each Party and make adjustments as necessary to continue the SRO Program.

### **ARTICLE IX** **Appropriations**

All obligations of the Parties under this contract are solely from currently budgeted funds and this Agreement does not constitute a multiple fiscal year obligation of the Parties. The obligations of each Party under this Agreement payable after its respective current fiscal year are contingent upon adequate funds for that purpose being budgeted, appropriated and otherwise made available. All financial obligations of the Parties, including but not limited to the funding

obligations of Article IV, are subject to budgeting and the annual appropriation of such funds by the governing body of each party each fiscal year. The Parties shall follow respective internal policies and procedures relative to the renewal of this Agreement.

## **ARTICLE X**

### **Termination of Agreement**

#### **A. Termination for Material Breach**

Subject to Article XI, this Agreement may be terminated by any Party upon material breach by the other Party of any term or condition of this Agreement if such breach continues for a substantial and unreasonable period of time, but in any event, if the breach is continued for a period of ninety (90) days after receipt by the breaching party from the non-breaching party of written notice of the existence of such breach. Once either Party has received written notice of breach, the Parties will first abide by the terms of Article XI. Termination of this Agreement shall not, however, be the sole remedy of any Party and any exercise of this right to terminate shall not preclude the pursuit of any other remedy available in law or in equity to the non-breaching parties.

#### **B. Termination for Non-appropriation**

If either Party fails at any time to appropriate the funds necessary to comply with the requirements under Article IV of this Agreement, or if the District fails to timely pay the funds required under Article IV to the Town, the Town may terminate this Agreement upon giving the District thirty (30) days written notice. Upon such termination, the District shall pay for all SRO services provided by the Town under Article IV, Subsection B prior to the date of termination. The Parties shall thereafter have no further obligations under this Agreement.

#### **C. Force Majeure.**

Notwithstanding anything to the contrary, in the event of, and to the extent that fire, flood, earthquake, natural catastrophe, explosion, accident, war, illegality, act of God, or any other cause beyond the control of either Party, or labor strikes prevents or delays performance by either Party to this Agreement and any addendum, such Party shall be relieved of the consequences thereof without liability, so long as and to the extent that performance is prevented by such cause.

## **ARTICLE XI**

### **Good Faith**

The Parties, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. The Parties agree that they will attempt to resolve any disputes concerning the interpretation of this Agreement and unforeseen questions and difficulties which may arise in implementing the Agreement by good faith negotiations before resorting to termination of this Agreement and/or litigation.

**ARTICLE XII**  
**Indemnification**

To the extent permitted by applicable law, each Party shall indemnify, hold harmless, and defend the other Party, including but not limited to their employees, agents, board members, officers, and representatives, from and against any and all claims, damages, losses, demands, actions, debts, liabilities, and expenses, including attorney's fees incurred, arising out of, claimed on account of, or in any manner predicated on the negligent or willful and wanton conduct performance of the services and obligations set forth in this Agreement.

**ARTICLE XIII**  
**Notices**

Any and all notices or any other communication required or permitted shall be deemed to have been given when personally delivered or deposited in the United States postal service as regular mail, postage prepaid, and addressed as follows or to such other person or address as a Party may designate in writing to the other Party:

To the District:

Superintendent of Schools  
Weld RE-4  
1020 Main St.  
Windsor, CO 80550

President  
Weld RE-4 Board of Education  
1020 Main St.  
Windsor, CO 80550

To the Town:

Chief of Police  
Town of Severance Police Department  
P.O. Box 339  
3 South Timber Ridge Parkway  
Severance, CO 80546

Town Manager  
Town of Severance  
P.O. Box 339  
3 South Timber Ridge Parkway  
Severance, CO 80546

**ARTICLE XIV**  
**Modification**

This document constitutes the full understanding of the Parties, and no term, condition, understanding or agreement purporting to modify or vary the terms of this Agreement shall be binding unless in writing signed by both Parties.

**ARTICLE XV**  
**Non-Assignment; No Third-Party Beneficiary**

This Agreement, and each and every covenant within, shall not be capable of assignment except with the prior written consent of both Parties. This Agreement is not intended and shall not create any duty to any student, teacher, District employee, parent or any other

person, firm or entity with regard to the provision of any law enforcement services, security, level of safety, or activities undertaken by the SROs or conditions resulting therefrom. No student, teacher, District employee, parent or other person, firm or entity shall be granted or have any private right of action, claim or civil liability remedy against the Town or the District, or their respective officers, employees or agents, by virtue of this Agreement. Nothing in this Agreement shall be construed to create any liability, or to waive any of the immunities, protections, limitations on liability or other provisions of the Governmental Immunity Act, §24-10-101 *et seq.*, C.R.S., or to waive any immunities or limitations on liability otherwise available to the Town, the District, or their officers, employees or agents.

## **ARTICLE XVI**

### **Merger**

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

## **ARTICLE XVII**

### **Counterparts**

This Agreement may be signed in counterparts, and each counterpart shall be deemed an original, and all the counterparts taken as a whole shall constitute one and the same instrument.

## **ARTICLE XVIII**

### **Supersedes Previous Agreement**

This Agreement replaces and supersedes all prior SRO Agreements between the District and the Town.

## **ARTICLE XIX**

### **Severability; Headings**

In the event this Agreement or any material provision hereof shall be declared to be invalid, unenforceable, or in violation of any applicable federal, state or local laws or regulations, the Parties will immediately begin negotiations to modify or amend this Agreement in order that this Agreement shall, as amended, express and contain the understanding and intentions of the Parties. The subject heading of the paragraphs of this Agreement are included for purposes of convenience only, and shall not affect the construction or interpretation of its provisions.

*[The remainder of this page is intentionally blank. Signatures begin on following page.]*



WHEREFORE, the Parties set their hands and seals to the within Agreement upon the date first-stated above.

WELD COUNTY SCHOOL DISTRICT RE-4  
BOARD OF EDUCATION

ATTEST:

By: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

[Seal]

TOWN OF SEVERANCE, COLORADO

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk

[Seal]



## AGENDA ITEM SUMMARY

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | SUBMITTED BY                   | PRESENTED BY                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------|
| Pg 164 - <b>Resolution 2024-30R:</b><br>A resolution of the Town Council of the Town of Severance, Colorado, regarding its website and information accessibility policy and plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Nicholas Wharton, Town Manager | Nicholas J. Wharton, MPA                                                                               |
| ACTION REQUESTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                |                                                                                                        |
| <p>Town Management asks that the Town Council review and discuss Resolution 2024-30R and take action.</p> <ul style="list-style-type: none"> <li>• Actions that may be taken: <ul style="list-style-type: none"> <li>○ Move to approve Resolution 2024-30R</li> <li>○ Take No Action</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                | <p><b><u>Resolution</u></b><br/><b><u>Attorney Approved</u></b><br/><b><u>Action Requested</u></b></p> |
| BRIEF SUMMARY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |                                                                                                        |
| <p>Colorado House Bill 21-1110, as codified in C.R.S. Section 24-34-802, mandated that state and local government websites comply with accessibility standards to ensure that digital information and services are accessible to individuals with disabilities by July 1, 2024.</p> <p>Colorado House Bill 24-1454 amended C.R.S. Section 24-34-802 by expanding the scope of the accessibility requirements but provided immunity for a violation of the statute until July 1, 2025, dependent upon the state or local government making certain “good faith” efforts including, but not limited to, creating a progress-to-date report to be updated quarterly and a process for requesting redress for inaccessible digital content</p> <p>The Town has made good faith efforts and will continue to make good faith efforts to comply with the applicable Colorado statutes as well as other applicable rules and regulations established by the Colorado Office of Information Technology (“OIT”) and other applicable laws including the Americans with Disabilities Act (“ADA”).</p> |                                |                                                                                                        |
| PUBLIC SUPPORT/CONCERN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |                                                                                                        |
| None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                                                                                                        |
| ANALYSIS AND RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                                        |
| Town Management recommends that the Town Council take action and move to approve Resolution 2024-30R                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                                                                                                        |
| MATERIALS SUBMITTED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                |                                                                                                        |
| <p>The following materials were submitted and included in this packet:</p> <ol style="list-style-type: none"> <li>1. Resolution 2024-30R Website Accessibility</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |                                                                                                        |

**TOWN OF SEVERANCE  
RESOLUTION NO. 2024-30R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,  
COLORADO, REGARDING ITS WEBSITE AND INFORMATION ACCESSIBILITY  
POLICY AND PLAN**

**WHEREAS**, the Town of Severance (the “Town”) values full inclusion and access to all facilities, programs, activities and services including website and technology accessibility; and

**WHEREAS**, the Town’s goal with respect to digital content has been and is one that reasonably enables an individual with a disability to access the same information as an individual without a disability; and

**WHEREAS**, Colorado House Bill 21-1110, as codified in C.R.S. Section 24-34-802, mandated that state and local government websites comply with accessibility standards to ensure that digital information and services are accessible to individuals with disabilities by July 1, 2024; and

**WHEREAS**, Colorado House Bill 24-1454 amended C.R.S. Section 24-34-802 by expanding the scope of the accessibility requirements but provided immunity for a violation of the statute until July 1, 2025, dependent upon the state or local government making certain “good faith” efforts including, but not limited to, creating a progress-to-date report to be updated quarterly and a process for requesting redress for inaccessible digital content; and

**WHEREAS**, the Town has made good faith efforts and will continue to make good faith efforts to comply with the applicable Colorado statutes as well as other applicable rules and regulations established by the Colorado Office of Information Technology (“OIT”) and other applicable laws including the Americans with Disabilities Act (“ADA”); and

**WHEREAS**, consistent with the foregoing, the Town wishes to ratify and confirm the following plan and policy as previously posted on its website.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

1. Policy. The Town has adopted the W3C Web Content Accessibility Guidelines (“WCAG”) 2.1 AA as established by the OIT as its minimum standard of accessibility for its website (“web accessibility requirements”).
2. Plan. To help ensure that the Town’s website complied with the WCAG standards the Town adopted the following plan:
  - a. Responsibility. The Town designated the Town manager and the Town’s compliance officer and accessibility officer (“Compliance Team”) with responsibility for ensuring that the Town’s website meets the applicable web accessibility requirements.

b. Evaluation. The Compliance Team was given responsibility for reviewing and testing the Town's website for compliance with accessibility requirements as frequently as required by applicable law.

c. Knowledge. The Town has considered and will continue to consider a prospective new employee's or contractor's knowledge and familiarity with and ability to implement web accessibility requirements when hiring employees or engaging contractors for technology-related roles.

d. Communication and Support Process. The Town's Compliance Team members have been designated as the contact persons for website users to contact with respect to any accessibility issues and the Compliance Team members are also responsible for resolving the accessibility issue with the user.

e. Technology Contracts. The Town has directed its managers and consultants to ensure that contracts for technology-based products or services include requirements for the contractor to provide services and/or products that meet the website accessibility requirements.

f. Software Development Lifecycle. The Compliance Team is responsible for ensuring that accessibility requirements are incorporated into ongoing events and projects and that accessibility requirements are considered during the entire lifecycle of the event and project.

g. Strategies. Expanding upon the foregoing a.-f. a non-exhaustive list of strategies that the Town and Compliance Team are implementing include, but are not limited to, the following:

i. websites - auditing all websites for accessibility issues, creating a schedule for auditing websites;

ii. software - contacting vendors and requiring VPAT (voluntary product accessibility template certification showing conformity with WCAG guidelines);

iii. third-party tools - contacting vendors and requiring VPAT certification;

iv. electronic documents- auditing the usage of documents and removing documents that do not meet minimal usage criteria, assigning owners to all existing documents, remediating documents on a schedule;

v. trainings - train select staff on remediating existing documents for accessibility and on creating new accessible documents in source programs such as Adobe Acrobat, Microsoft Word, Excel and PowerPoint;

vi. testing - use automated tools, conduct manual review and contract with users of assistive technology to review digital content, website and third-party tools;

vii. monitoring and reporting - outline metrics to be tracked and how results will be communicated to stakeholders.

3. Notice. In addition to the foregoing, the Town has posted the following Notice on the Town's website home page:

Town of Severance is committed to ensuring that this website is accessible to all people, including those with disabilities. We strive to ensure that all the pages on our website meet W3C WAI's Web Content Accessibility Guidelines 2.1, Level AA. However, if any person should have problems accessing content on our site, please contact the Town using the Contact Us page.

4. Authorization. The Town Manager is authorized to take all other actions necessary to effectuate the foregoing Policy and Plan and to carry out the intentions of the Town Council consistent with this Resolution.

**RESOLVED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

TOWN OF SEVERANCE, COLORADO

\_\_\_\_\_  
Matthew Fries, Mayor

ATTEST:

\_\_\_\_\_  
Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Hayashi & Macsalka, LLC, Town Attorney