



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, June 25, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandermark

Council Members:

Dan Meyers

David Bruen

Tad Borrett

Craig Joseph-Virtual

Stephen Gagliardi

Absent:

Audience: Pat Ryan and Lance Nichols

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Efrain Lemus, Finance Director

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Ken Chavez, Chief of Police

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

5:00 pm - Police Department Swearing-In Ceremony for Robert Bosick & Brian Arthur

1. Pledge of Allegiance

2. Pg 4 - Ordinance 2024-XX: Amending Chapter 10, Offenses, of the Severance Municipal Code to Add a New Section 10-5-35 Regarding the Safe Use of Public Property to Limit Public Camping and Prohibit Temporary Structures on Public Property

- Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- Discussion Held - Ordinance will come back as an action item on a future agenda

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. Pg 17 - 6.11.24 Minutes

b. Pg 22 - May 2024 Payables

c. Pg 28 - May 2024 Financial Statements

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

None- Public Comment Closed at 6:39 pm

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 74 - Town Staff
- c. Town Management

MOTION WAS MADE BY Council Member Gagliardi, seconded by Mayor Pro-tem Vandermark to Approve the bid of \$87,000.00 from Pitner Homes LTD for Council Chamber improvements. All Council Members present voting Yes.

MOTION PASSED

Council approved of Management moving forward with the bid from DNAV for the Town sign in front of Town Hall

- d. Council Members Liaisons
Lance Nichols from Weld RE-4 School Dist Presented
- e. Mayor

C. TOWN COUNCIL

1. Pg 110 - Resolution 2024-26R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving and Accepting the Town's 2023 Audited Financial Statements

- Legislative
- Staff Presentation: Efrain Lemus, Finance Director
Eric Miller of Adams Group Presented

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Bruen to Approve **Resolution 2024-26R**: A Resolution of the Town Council of the Town of Severance, Colorado, Approving and Accepting the Town's 2023 Audited Financial Statements . All Council Members present voting Yes.

MOTION PASSED

2. Pg 190 - Ordinance 2024-12: Amending Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code Pertaining to Firearms on Town Property and Determining an Emergency With Respect Thereto

- Legislative
- Staff Presentation: Mary Lynn Macsalka, Town Attorney, Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Adopt **Ordinance 2024-12**: Amending Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code Pertaining to Firearms on Town Property and Determining an Emergency With Respect Thereto.

YEAS: Fries, Vandermark, Gagliardi, Bruen, Joseph, Borrett
ABSTAIN: Meyers

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MOTION PASSED

3. **Pg 197 - Ordinance 2024-13: An Ordinance of the Town Council of the town of Severance, Colorado, Amending Article 8 of the Severance Municipal Code pertaining to the Citizen Advisory Board**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Adopt **Ordinance 2024-13**: An Ordinance of the Town Council of the town of Severance, Colorado, Amending Article 8 of the Severance Municipal Code pertaining to the Citizen Advisory Board. All Council Members present voting Yes.

MOTION PASSED

4. **Pg 206 - Town Council Liaison Appointments**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Tad Borrett was appointed to the Citizen Advisory Board
Dan Meyers was appointed as the North Front Range MPO Alternate

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

- 1) Safety/Security Measures for Town Hall-Meyers

E. ADJOURN

8:09 pm

F. EXECUTIVE SESSION

1. **Adjourn into Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.**

Opened: 8:10 pm **Closed:** 9:00 pm

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to ADJOURN INTO an Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property. All Council Members present voting Yes.

MOTION PASSED

2. **Adjourn into Executive Session Pursuant to Section 24-6-402(4)(b) to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pertaining to the legal basis for establishing and setting the amount of tap fees for connecting to Town utilities.**

MOTION WAS MADE BY Mayor Pro-tem Vandermark, seconded by Council Member Meyers to ADJOURN INTO an Executive Session Pursuant to Section 24-6-402(4)(b) to

confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pertaining to the legal basis for establishing and setting the amount of tap fees for connecting to Town utilities. All Council Members present voting Yes.

MOTION PASSED



ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".
Matthew Fries, Mayor