



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, June 11, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Brittany Vandemark-Virtual

Council Members:

Dan Meyers

David Bruen

Tad Borrett-Appointed at 7:23 pm

Absent:

Craig Joseph and Stephen Gagliardi

Audience: Joe Pirrone, Tad Borrett, Pat Ryan, James West, & Alaric Scott

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Shani Porter, Planning Director

Ken Chavez, Police Chief

A. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Pledge of Allegiance

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve the Consent Calendar. All Council Members present voting Yes.

MOTION PASSED

a. Pg 4 - 5.14.24 Minutes

b. Pg 8 - April 2024 Payables

c. Pg 12 - April 2024 Financial Statement

5. Approval of Agenda

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve the Agenda. All Council Members present voting Yes.

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Town Staff

c. Town Management

d. Council Members Liaisons

e. Mayor

B. TOWN COUNCIL

1. Pg 57 - Town Council Member Appointment

- Legislative
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

After interviews of four (4) applicants, Tad Borrett was appointed to Town Council with a 3-1 vote.

**Fries, Vandermark, Bruen
Meyers**

**3
1**

2. Pg 67 - Resolution 2024-25: A Resolution of the Town Council of the Town of Severance, Colorado, Appointing Tad Borrett to the Town Council to fill a vacant Seat, with a term Expiring at the First Regular Council Meeting in January 2026.

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Mayor Pro-tem Vandermark to Approve **Resolution 2024-25**: A Resolution of the Town Council of the Town of Severance, Colorado, Appointing Tad Borrett to the Town Council to fill a vacant Seat, with a term Expiring at the First Regular Council Meeting in January 2026. All Council Members present voting Yes.

MOTION PASSED

3. Pg 71 - Citizen Advisory Board Vacancy

- Legislative
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve posting to fill the two vacancies for the Citizen Advisory Board. All Council Members present voting Yes.

MOTION PASSED

4. Pg 72 - Ordinance 2024-10: Amending the Severance Municipal Code to add a new section 16.4.40 regarding non-potable secondary water systems for new residential development

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Vandermark to Adopt **Ordinance 2024-10**: Amending the Severance Municipal Code to add a new section 16.4.40 regarding non-potable secondary water systems for new residential development. All Council Members present voting Yes.

MOTION PASSED

5. Pg 80 - Ordinance 2024-11: An Ordinance of the Town Council of the Town of Severance, Colorado, enacting a new Article 11 of Chapter 10 of the Severance Municipal Code imposing Residency Restrictions upon Registered Sex Offenders and enacting Residency Distance Restrictions upon Sex Offenders from Designated Locations with the Town of Severance

- Legislative
- Staff Presentation: Kenneth Chavez, Chief of Police

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Adopt **Ordinance 2024-11**: An Ordinance of the Town Council of the Town of Severance, Colorado, enacting a new Article 11 of Chapter 10 of the Severance Municipal Code imposing Residency Restrictions upon Registered Sex Offenders and enacting Residency Distance Restrictions upon Sex Offenders from Designated Locations with the Town of Severance. All Council Members present voting Yes.

MOTION PASSED

C. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

D. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pg 85 - Ordinance 2024-XX: Draft Ordinance Amending Article 10, "Weapons," of Chapter 10, "Offenses," of the Severance Municipal Code Pertaining to Firearms on Town Property and Determining an Emergency With Respect Thereto

- Discussion
 - Staff Presentation: Mary Lynn Macsalka, Town Attorney
- Discussion was held - Ordinance will be presented on the June 25th, 2024 Agenda.

E. EXECUTIVE SESSION

1. Adjourn to Executive Session Pursuant to C.R.S. 24-6-402(4)(b) to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pertaining to development review procedures and decisions pursuant to the Town of Severance Land Use Code (Chapter 16 of the Severance Municipal Code).

Open: 9:14 pm Closed: 10:11 pm

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to ADJOURN INTO Adjourn to Executive Session Pursuant to C.R.S. 24-6-402(4)(b) to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pertaining to development review procedures and decisions pursuant to the Town of Severance Land Use Code (Chapter 16 of the Severance Municipal Code). All Council Members present voting Yes.

MOTION PASSED

2. Executive Session pursuant to C.R.S.24-6-402(b) and (e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Northern integrated Supply Project and related contracts, and for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the same.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to ADJOURN INTO Executive Session pursuant to C.R.S.24-6-402(b) and (e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal

questions regarding the Northern integrated Supply Project and related contracts, and for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the same. . All Council Members present voting Yes.

MOTION PASSED

F. ADJOURN

10:11 pm



Incorporated 1920
Severance, Colorado

ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".
Matthew Fries, Mayor