



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, March 12, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Michelle Duda

Council Members:

Stephen Gagliardi

David Bruen

Dan Meyers

Craig Joseph

Absent:

Brittany Vandermark

Audience: None

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Ken Chavez, Chief of Police

Sarah Jacobsen, Deputy Clerk

A. CALL TO ORDER REGULAR MEETING

1. Pledge of Allegiance

2. Roll Call

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 4 - 02.13.24 Minutes

b. Pg 8 - Severance High School After Prom Community Grant Request

5. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Approve the Agenda moving Section B-Proclamation to be after Public Comment and before Council Member Comments. All Council Members present voting Yes,

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 15 - Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

B. PROCLAMATION

1. Pg 32 - MARCH-ANTI-HUMAN TRAFFICKING MONTH

C. TOWN COUNCIL

1. Pg 33 - Town of Severance Municipal Judge and Alternate Selection

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

By general consensus, the Town Council has directed the Town Manager to negotiate a contract for the Presiding Judge with Bradley Whittfield, Alternate Judge one for Zane Pic and Alternate Judge two for Ethan Doak.

2. Pg 55 - Resolution 2024-13R: A Resolution of the Town Council of the Town of Severance, Colorado, for Lawn Watering and Water Use Restrictions

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Agenda Item continued to a future work session, no action taken.

3. Pg 58 - Resolution 2024-14R: A Resolution of the Town Council of the Town of Severance, Colorado, Regarding the security and quality of life of the citizens of the Town of Severance

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Bruen to Approve **Resolution 2024-14R**: A Resolution of the Town Council of the Town of Severance, Colorado, Regarding the security and quality of life of the citizens of the Town of Severance. All Council Members present voting Yes,

MOTION PASSED

4. Pg 61 - Ordinance 2024-02: An Ordinance of the Town Council of the Town of Severance, Colorado, amending section R402.2.2 of the international residential code in section 18-2-30, "amendments," to the Severance Municipal Code regarding concrete flatwork warranty work

- Legislative
- Staff Presentation: Russ Weber, Chief Building Inspector

Present by Russ Weber, Regional Operations Manager

MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Gagliardi to Adopt **Ordinance 2024-02**: An Ordinance of the Town Council of the Town of Severance, Colorado, amending section R402.2.2 of the international residential code in section 18-2-30, "amendments," to the Severance Municipal Code regarding concrete flatwork warranty work. All Council Members present voting Yes,

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. **Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing a potential sale of Town-owned real property located near the intersection of WCR 84 and WCR 19, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential sale of such property.**

Open: 9:50 pm Closed: 11:37 pm

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Adjourn into Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing a potential sale of Town-owned real property located near the intersection of WCR 84 and WCR 19, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential sale of such property. All Council Members present voting Yes,

MOTION PASSED

2. **Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.**

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Bruen to ADJOURN INTO Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.. All Council Members present voting Yes,

MOTION PASSED

F. ADJOURN

11:37 pm



ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".
Matthew Fries, Mayor