



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, March 26, 2024, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance-Pat Colins**
- 2. Pg 4 - Discussion on Proposed Ballot Questions on Vehicle Use tax and or a Sales Tax dedicated to the Transportation Utility Fund**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- 3. Pg 11 - Discussion on Native Grass Ordinance**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 58 - 3.12.24 Minutes**
- b. Pg 62 - December Payables**
- c. Pg 66 - January 2024 Payables**
- d. Pg 70 - February 2024 Payables**

e. **Pg 74 - January 2024 Financials**

f. **Pg 120 - February 2024 Financials**

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 166 - Town Staff
- c. Pg 177 - Town Management
- d. Council Members Liaisons
- e. Mayor
- f. **Advisory Board Reports**

C. PROCLAMATION

1. Pg 178 - School Library Month

D. TOWN COUNCIL

1. Pg 179 - Planning Commission Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

2. Pg 188 - Tree Board Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

3. Pg 195 - Resolution 2024-17R: Appointing Bradley Whitfield as Presiding Municipal Judge of the Town of Severance Municipal Court

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. Pg 201 - Ordinance 2024-03: Establishing the Annual Salary of the Presiding Municipal Judge of the Town of Severance Municipal Court

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

5. Pg 204 - Resolution 2024-18R: Appointing Zan Pic and Ethan Doak as Alternate

Municipal Judges for the Town of Severance Municipal Court

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

6. Pg 210 - Ordinance 2024-04: Establishing the Compensation of the Alternate Municipal Judges of the Town of Severance Municipal Court

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

7. Pg 213 - Resolution 2024-19R: Intergovernmental Agreement for the Mutual Waiver of Development Fees for the Windsor-Severance Fire Protection District

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

8. Pg 219 - Resolution 2024-20R: Approving the First Amendment to the Agreement for Shared Consultant Cost-Sharing Pertaining to Cobb Lake Regional Water Treatment Authority Program Management Service

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

E. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

F. EXECUTIVE SESSION

1. Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing a potential sale of Town-owned real property located near the intersection of WCR 84 and WCR 19, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential sale of such property.

G. ADJOURN

Town Council MEETING

Tuesday, March 26, 2024, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LAxhfwNuw

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 4 - Discussion on Proposed Ballot Questions on Vehicle Use tax and or a Sales Tax dedicated to the Transportation Utility Fund	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management asks the Town Council to discuss proposed ballot questions on Vehicle Use tax and or a Sales Tax dedicated to the Transportation Utility Fund and direct any further actions they deem necessary.		<u>Discussion</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As requested by the town council, Town Management has scheduled a work session to discuss proposed ballot questions on Vehicle Use tax and or a Sales Tax dedicated to the Transportation Utility Fund.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks the Town Council to discuss proposed ballot questions on Vehicle Use tax and or a Sales Tax dedicated to the Transportation Utility Fund and direct any further actions they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: - O-2024-XX Motor Vehicle Use Tax Ballot Question (without code provisions) - Sample 1_ SUT Increase Ballot Question - Transportation Projects (3.26.2024 Packet)		

**TOWN OF SEVERANCE
ORDINANCE NO. 2024-XX**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, CALLING AN ELECTION ON NOVEMBER 5, 2024, AND
SUBMITTING TO THE VOTERS A BALLOT ISSUE TO AUTHORIZE A USE
TAX ON MOTOR AND OTHER VEHICLES PURCHASED AT RETAIL ON
WHICH REGISTRATION IS REQUIRED, FOR THE PURPOSE OF FUNDING
TRANSPORTATION MAINTENANCE AND IMPROVEMENT PROJECTS;
AND TO APPROVE THE BALLOT TITLE AND TEXT OF THE BALLOT ISSUE
TO BE SUBMITTED AT SUCH ELECTION**

WHEREAS, the Town of Severance, Colorado (the “Town”), is a home-rule town duly organized and existing under the Constitution of the State of Colorado and the Home Rule Charter of the Town; and

WHEREAS, the Town provides transportation facilities and related infrastructure improvements to the community to facilitate and promote the safe and efficient travel of vehicles and pedestrians; and

WHEREAS, the Town presently imposes a sales tax at the rate of 3.0%, and a use tax on construction materials at the rate of 3.0%, pursuant to Chapter 4, Article 3, of the Severance Municipal Code as general revenue raising measures; and

WHEREAS, the Town Council of the Town (the “Town Council”) has determined that additional revenues are required to preserve, maintain, improve, and expand the Town’s transportation facilities and related infrastructure improvements to protect, preserve, and promote the public health, safety, and welfare of the Town’s residents; and

WHEREAS, the Town Council determines that the additional revenues needed by the Town should be generated by imposing the Town’s use tax of 3.0% on the privilege of storing, using, or consuming in the Town any motor and other vehicles purchased at retail which is registered to an address in the Town of Severance; and

WHEREAS, if the Town’s voters approve such a tax, the revenues should be used to improve and enhance the safety, security, and quality of life of the Town’s residents by funding the preservation, maintenance, improvements, and expansion of the Town’s transportation facilities and related infrastructure improvements; and

WHEREAS, the State of Colorado already collects the Town’s sales tax on vehicles purchased and leased within the Town, but without a complementary use tax on vehicles, no Town sales or use tax is collected on vehicles purchased outside of the Town; and

WHEREAS, moreover, because the Town of Severance shares zip codes with four other municipalities, all of which collect sales and use tax on motor and other vehicles¹, many residents and businesses of the Town have erroneously been made to pay sales or use taxes to other municipalities on vehicles purchased outside of the Town even when the vehicle is registered to an address within the Town; and

WHEREAS, voter authorization of a use tax on motor and other vehicles ensures the Town has the authority and the means to capture use taxes when vehicles are registered to addresses in the Town and that the revenues from such use taxes are expended for the benefit of the Town's residents and businesses, instead of in neighboring municipalities; and

WHEREAS, Article 2 of Title 29, C.R.S., authorizes the Town to adopt by ordinance a tax on the privilege of storing, using, or consuming in the Town any motor and other vehicles, purchased at retail for which registration is required, subject to the approval of the Town's registered electors; and

WHEREAS, pursuant to Section 29-2-102(2), C.R.S., the Town has determined that no county in which any part of the Town sits has adopted a resolution for a countywide use tax on which the registered electors of the counties have yet to vote; and

WHEREAS, the Town has determined that there is not a regular Town election scheduled to occur within 90 days of the date of adoption of this Ordinance; and

WHEREAS, the Town Council determines it is in the best interest of the residents of the Town to present a ballot issue to the eligible electors of the Town at the November 5, 2024, election to authorize the imposition and collection of a 3.0% use tax upon the storage, use, or consumption within the Town of motor and other vehicles purchased at retail for which registration is required; and

WHEREAS, Article X, Section 20, of the Constitution of the State of Colorado requires that the Town refer the question of the enactment of a use tax as set forth herein to the vote of the registered electors of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, as follows:

Section 1. Upon adoption of this ordinance by the Town Council of the Town, this ordinance shall be submitted to a vote of the Town's registered electors on November 5, 2024 (the "Election Date"), which is the next coordinated election. The election shall be conducted in accordance with section 20, article X of the Constitution of the State of Colorado; Article 2 of Title 29, C.R.S.; Article 10 of Title 31, C.R.S.; and all other applicable provisions of law. As

¹ Severance shares zip codes with Ault, Eaton, Fort Collins, and Windsor. Ault and Fort Collins impose both sales and use taxes on motor and other vehicles requiring registration, while Eaton and Windsor impose only sales tax

provided in Section 2.01 of the Town Severance Home Rule Charter, Section 2-1-10 of the Severance Municipal Code, and Section 31-10-102.7, C.R.S., the election shall be conducted as a coordinated election pursuant to the requirements and procedures of the “Uniform Election Code of 1992”, Articles 1 to 13 of Title 1, C.R.S. At said election, the ballot issue, including absentee ballots, shall state the substance of the issue to be voted on and so stated shall constitute the ballot title, designation, and submission clause, which shall be in the following form:

BALLOT TITLE AND TEXT OF BALLOT ISSUE

Use Tax on Motor and Other Vehicles Purchased at Retail

SHALL THE TOWN OF SEVERANCE’S TAXES BE INCREASED BY \$ _____ ANNUALLY (FIRST FULL FISCAL YEAR INCREASE), COMMENCING JANUARY 1, 2025, AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, THROUGH ADOPTION OF A THREE-PERCENT (3%) USE TAX ON THE PRIVILEGE OF USING, STORING, OR CONSUMING IN THE TOWN ANY MOTOR AND OTHER VEHICLES PURCHASED AT RETAIL ON WHICH REGISTRATION IS REQUIRED, AND SHALL ALL REVENUES DERIVED FROM SUCH USE TAX BE USED EXCLUSIVELY FOR THE PRESERVATION, MAINTENANCE, IMPROVEMENT, AND EXPANSION OF THE TOWN’S TRANSPORTATION FACILITIES AND RELATED INFRASTRUCTURE, AND SHALL THE TOWN BE AUTHORIZED TO COLLECT, RETAIN, AND SPEND ALL REVENUE GENERATED BY SUCH TAX AS A VOTER-APPROVED REVENUE CHANGE AND AN EXCEPTION TO REVENUE AND EXPENDITURE LIMITS IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?

YES _____

NO _____

Section 2. Prior to or upon approval of the above ballot issue by a majority of the registered electors voting thereon, the Town Council shall enact an implementing ordinance consistent with all of the terms and conditions contained in the above ballot issue.

Section 3. Upon approval of the above ballot issue by a majority of the registered electors voting thereon, the funds generated by the new use tax will be appropriated as determined by the Town Council of the Town of Severance in its sole discretion, in accordance with the provisions of this ordinance and any subsequent implementing ordinance, and nothing contained herein shall be construed as creating a claim by any individual, group, or entity for receipt of such funds.

Section 4. Pursuant to the Uniform Election Code of Colorado Revised Statutes, the election of November 5, 2024, shall be conducted as a coordinated election and the Election Official is hereby authorized and directed to take all such actions as are necessary or desirable thereunder to effectuate the election as a coordinated election.

Section 5. The Town Council appoints Leah Vanarsdall, Town Clerk, as the designated election official (the “Election Official”) for purposes of the election. The Election Official shall have all the rights and obligations prescribed under statutes for such an Election Official in the conduct of a coordinated election and shall act as primary liaison between Weld County Clerk and the Town with respect to the election as provided in the Intergovernmental Agreement.

Section 6. The Town Council authorizes the Town Clerk, to enter into and carry out the terms of an Intergovernmental Agreement (the “Intergovernmental Agreement”) with the Weld County Clerk as required by state statute, describing the allocation of responsibility among the County Clerk, the Town, and the other political subdivisions in the County for the preparation and the conduct of the election and the provision for reasonable sharing of the cost of the election among the County, the Town, and the other participating political subdivisions.

Section 7. The Town hereby adopts the provisions of Section 1-11-203.5, Colorado Revised Statutes, as the exclusive procedure for protesting or contesting the content of the ballot title and text set forth above. For purposes of Section 1-11-203.5, Colorado Revised Statutes, the ballot title for the question set forth in Section 1 above is hereby determined to be the text of the question itself.

Section 8. If any article, section, paragraph, sentence, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The Town Council hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 9. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 10. This ordinance is deemed necessary for the immediate protection of the health, welfare, and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ____ day of _____, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

DRAFT

SAMPLE BALLOT QUESTION

**1% Sales and Use Tax Increase with
Earmarking for Transportation Facilities**

This will apply to all retail sales and all construction and building materials

BALLOT TITLE AND TEXT OF BALLOT ISSUE

**1% Sales and Use Tax Increase for
Transportation Facilities Maintenance and Improvements**

SHALL THE TOWN OF SEVERANCE'S TAXES BE INCREASED BY \$_____ ANNUALLY (FIRST FULL FISCAL YEAR INCREASE), COMMENCING JANUARY 1, 2025, AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, BY INCREASING THE TOWN SALES AND USE TAX RATE BY ONE-PERCENT (1%), WHICH IS AN INCREASE OF TEN CENTS ON EACH TEN DOLLAR PURCHASE, WITH THE PROCEEDS TO BE USED EXCLUSIVELY FOR THE PRESERVATION, MAINTENANCE, IMPROVEMENT, AND EXPANSION OF THE TOWN'S TRANSPORTATION FACILITIES AND RELATED INFRASTRUCTURE, AND SHALL THE TOWN BE AUTHORIZED TO COLLECT, RETAIN, AND SPEND ALL REVENUE GENERATED BY SUCH TAX AS A VOTER-APPROVED REVENUE CHANGE AND AN EXCEPTION TO REVENUE AND EXPENDITURE LIMITS IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?

YES _____

NO _____

Alternative earmarking language:

... WITH THE PROCEEDS USED EXCLUSIVELY FOR CAPITAL ACQUISITIONS AND IMPROVEMENT PROJECTS, SUCH AS STREET MAINTENANCE AND IMPROVEMENTS, ...



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 11 - Discussion on Native Grass Ordinance	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management asks the Town Council to discuss the native grass ordinance passed at the October 25, 2022, Council Meeting and direct any further actions they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
The Town has received requests from Metro Districts, please see the attached from the Tailholt Metro District, for permission to allow native grasses to exceed the ordinance limit of 9 inches. They have provided several materials regarding their request, which are additionally included in this packet. Management has brought this issue to the Tree Board, and they are recommending several items: 1. That native grass should be allowed to grow and germinate above the limit of 9 inches. 2. Development should use alternative low-growing native grasses that do not grow as tall, such as buffalo grass. 3. Development should use non-irrigated seed mixes.		
PUBLIC SUPPORT/CONCERN		
Residents have received several concerns about allowing native grasses to grow above 9 inches. Additionally, several Metro Districts have expressed concerns about not allowing native grasses to grow above nine inches.		
ANALYSIS AND RECOMMENDATION		
Town Management asks the Town Council to discuss the native grass ordinance passed at the October 25, 2022, Council Meeting and direct any further actions they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Ord 2022-24 Nuisance SMC Chp 6-7 Amend 2. THMD - MB Native Turf Letter 9.13.23 3. THMD Letter to Nick on Native Grass 9-25-23 (1) 4. native-grass-areas-for-hoas 5. Native Grasses for CO Landscapes		

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-24**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, REPEALING, RE-ENACTING AND RENAMING ARTICLES 1
THROUGH 3 OF CHAPTER 7 OF THE SEVERANCE MUNICIPAL CODE TO
ARTICLE 1 “NUISANCES AND ENVIRONMENT,” ARTICLE 2 “ABANDONED
VEHICLES” AND ARTICLE 3 “SOLID WASTE”; REPEALING AND RESERVING
ARTICLE 4 OF CHAPTER 7 OF THE SEVERANCE MUNICIPAL CODE; AMENDING
CHAPTER 6 OF THE SEVERANCE MUNICIPAL CODE PERTAINING TO
RESIDENTIAL SOLICITATION; AND REPEALING IN ITS ENTIRETY SECTION 11-
1-20 “SNOW AND ICE REMOVAL FROM SIDEWALKS”**

WHEREAS, the Town Council of the Town of Severance (“Town”) has determined that the Town’s current regulations regarding nuisances set forth in Chapter 7 of the Severance Municipal Code, as well as regulations concerning snow removal and trash removal, are outdated and not sufficiently aligned with best practices or the Town’s current administrative procedures; and

WHEREAS, the Town Council has further determined that the Town’s current regulations are inadequate to properly address the abatement and removal of abandoned or inoperative vehicles within the Town; and

WHEREAS, the Town desires to repeal and reenact Articles 1 through 4 of Chapter 7 of the Severance Municipal Code to address these existing deficiencies, and the Town finds that repealing and re-enacting will increase the effectiveness of the Severance Municipal Code with regard to those regulations and underlying goals and promote the public health, safety, and general welfare

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO:**

Section 1. Article 1, “Administration and Abatement of Nuisances,” Article 2, “Nuisances,” and Article 3, “Garbage and Refuse,” of Chapter 7 of the Severance Municipal Code are hereby repealed in their entirety and re-enacted as a new Article 1, entitled “Nuisances and Environment,” a new Article 2, entitled “Abandoned Vehicles,” and a new Article 3, entitled “Solid Waste,” to read as follows:

ARTICLE 1 - NUISANCES AND ENVIRONMENT

DIVISION I - GENERAL PROVISIONS

Sec. 7-1-10. Purpose.

The Town Council declares that the determination and abatement of local nuisances for the protection of the public's health, safety and welfare is a matter of local concern and therefore subject to the valid exercise of the town's police powers.

Sec. 7-1-20. Definitions.

As used within this article the following words and terms shall have the following meaning except where otherwise specified:

Abandoned vehicle means:

- (1) Any vehicle left unattended on private property for a period of 48 hours or longer without the consent of the owner, occupant or tenant of such property or such person's agent; or
- (2) Any vehicle left unattended on public property, including any portion of a street or highway right-of-way, within the limits of the town for a period of 24 hours or longer, unless the owner or driver has conspicuously affixed thereto a dated notice, or otherwise notified the police department of such person's intention to remove such vehicle, or the vehicle is parked in a public street within 50 feet of the property of the owner. Notwithstanding such notification of intent to return and remove the vehicle, if the vehicle has been left unattended for longer than 48 hours, it shall be presumed to be abandoned; or
- (3) Any vehicle standing or parked upon any portion of a public street or Town property, or upon private property, that has been determined by the police department to be inoperable, lost, stolen or unclaimed.

Agent means and includes any person acting on behalf of or in place of the owner.

Building means any dwelling, office building, store, warehouse, or structure of any kind, whether or not the building is permanently affixed to the ground upon which it is located, and any trailer, semitrailer, mobile home, or any other vehicle designed or used for occupancy by persons for any purpose.

Code enforcement officer means personnel of the Severance Police Department, including peace officers, as defined in C.R.S. §§ 18-3-201(2) and 30-15-105, who are empowered by the Town of Severance to enforce the provisions of this article, or any employee of the town, who is designated or authorized by the town manager or by the town manager's authorized representative to enforce the provisions of this article.

Developed property means land that has been substantially improved, with structures, landscaping and/or hardscape on areas zoned for residential and nonresidential uses, except areas zoned and used for agricultural purposes.

Engine compression brake device means any device which, when activated, impedes or retards a motor vehicle's forward motion through compression of air in the engine's cylinder to provide braking power, which device is also known as a "brake retarder."

Graffiti means the defacing of public or private property by means of painting, drawing, writing, etching or carving with paint, spray paint, ink, knife or any similar method.

Hobby vehicle means the repairing, reconditioning, or rebuilding of vehicles which is done for personal enjoyment or entertainment only, with no profits, compensation, or reimbursement of any kind involved.

Inoperable vehicle means any vehicle that does not display current, valid license plates; lacks any part necessary for legal operation on a public street; or lacks glazing, lights or indicators, body sheet metal or paint on any part of the vehicle.

Junk means trash, waste, rubbish and other discarded things and salvage materials, including, without limitation, scrap copper, brass, iron, steel or other metals, tires, wheels, household appliances, furniture, rope, rags, batteries, glass, rubber debris, plastic debris, construction debris, remnants of wood, plumbing fixtures, port-o-potties, paint, concrete, cinderblock, bricks, asphalt or any discarded, dismantled, wrecked or scrapped motor vehicle or other machinery or parts thereof, and any other manufactured goods that are so worn, deteriorated or obsolete as to make them unusable in their existing condition.

Junk vehicle means any self-propelled vehicle designed for highway travel under its own power which is not capable of such travel in its existing mechanical condition; or any dismantled, partially dismantled, discarded, wrecked, demolished, or partially demolished vehicle; or any inoperable vehicle.

Landlord means the owner, lessor or sublessor of the dwelling unit or the property of which it is a part and, in addition, means any person designated as a representative of the landlord.

Litter means and includes any and all rubbish, waste material, refuse, garbage, trash, debris, excrement, urine, offal composed of animal matter or vegetable matter or both, or any noxious or offensive matter whatsoever, including but not limited to, any discarded dead animal, fishing line, bait, chemical, chemical compound, petroleum product or compound, automobile part or accessory, tire, wheel, junk, paper, cardboard, can, lid, bottle, cap, carton, wrapper, box, wooden object, plastic object, clothing, cloth, metal object, rubber object, leather object, hide, feathers, grass clippings, leaves, cut weeds, branches cut from trees or bushes, brick, cinderblock, building material, paint, concrete, soil, sand, gravel, stone, glass, asphalt, ashes, cigarette, cigar, food or food product, solvent, dye, beverage, and liquid except water.

Liquid- or gas-fueled appliance means any equipment or device that burns liquid or gaseous fuel that can be shut off by means of a switch or other mechanical means and that is designed or intended for use outdoors to produce heat for pleasure, religious, ceremonial, cooking, warmth, or similar purposes. This includes, but is not limited to, a liquid- or gas-fueled camp stove, fire pit, or grill.

Nuisance means:

- (1) The conducting or maintaining of any business, occupation, activity, building, land, or premises prohibited by state statute or by this Code;

- (2) The continuous or repeated conducting or maintaining of any business, occupation, operation, activity, building, land or premises is in violation of state statute or this Code;
- (3) Any building, structure or land open to or used by the general public, the continuous use or condition of which presents a substantial danger or hazard to the health, safety or welfare of the community;
- (4) Any unlawful pollution or contamination of any surface or subsurface waters in this town, or of the air, or of any water, substance or material intended for human consumption;
- (5) A thing, act, failure to act, occupation, activity, condition or use of any building, land, substance or property which shall otherwise constitute or be known or declared a nuisance by virtue of common law, state statutes or the ordinances of the town;
- (6) Any activity, operation or condition which, after being ordered abated, corrected or discontinued by a lawful order of any department or officer of the town, continues to be conducted or continues to exist in violation of any statute or this Code or in violation of any regulation of the town, the county, or the state;
- (7) Any activity, operation, condition, building, structure, place, premises or thing which is injurious to the health or safety of the citizens of the town, or which is offensive to the senses so as to interfere with the comfortable enjoyment of life or property;
- (8) Any nuisance defined or declared as such by state statute or this Code;
- (9) Any dilapidated building of whatever kind which is unused by the owner, or uninhabited because of deterioration or decay, which condition constitutes a fire hazard, or subjects adjoining property to danger or damage by storm, soil erosion, or rodent infestation, or which becomes a place frequented by trespassers and transients seeking a temporary hideout or shelter;
- (10) Any building or structure, or any portion of the building or structure, which is unsafe or unfit for use or occupancy, because it has been constructed, exists, is used, or is maintained in violation of any applicable building or structural requirements or restrictions under the building codes as adopted by the town; or
- (11) Any building or structure which is in a condition that is unsanitary, is a fire, life or safety hazard, or is likely to cause sickness or disease because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, or lack of sufficient fire-resistive construction, fire protection systems and connections, electrical systems and connections, fuel connections or mechanical or plumbing systems and connections.

Occupant means and includes any person who occupies the whole or a part of a building, premises, or land, whether alone or with others.

Owner means and includes:

- (1) any person, co-partnership, association, corporation, or fiduciary owning or holding a legal or equitable title or any interest in any real property, including the holder of a certificate of purchase or certificate of redemption, except a future or reversionary interest and except the interest of a public trustee, lien holder, mortgagee or beneficiary of a deed of trust; or
- (2) the owner of record.

Owner of record means the person having recorded title to the property at any given point in time at which the record is provided by the appropriate county clerk and recorder's office.

Person means and includes any individual, partnership, corporation or association; and the agent, servant or employee of any individual, partnership, corporation or association.

Responsible party means and includes:

- (1) Any person who creates, makes or causes any nuisance to exist;
- (2) Any person who operates or conducts any nuisance;
- (3) Any person who encourages or permits any nuisance to exist;
- (4) Any person who maintains or fails to prevent, discontinue or abate the nuisance;
- (5) Any person in charge of a property where any nuisance exists or is found.

Open fire or open burning has the meaning set forth in the International Fire Code, as adopted by the Town and as may be amended from time to time. Any fire that is not a recreational fire shall be deemed to be an open fire.

Person in charge of a property means any person in actual or constructive possession or control of a property, including, but not limited to, an owner, occupant, agent or property manager of a property under such person's control, and any bank or financial institution in actual or constructive possession or which possesses any sort of lien or interest in the property.

Portable outdoor fireplace means a portable, outdoor solid-fuel-burning fireplace that may be constructed of steel, concrete, clay, or other noncombustible material. A portable outdoor fireplace may be open in design or may be equipped with a small hearth opening and a short chimney or chimney opening in the top. This type of fireplace is sometimes known as a chiminea.

Public place means any place commonly or usually open to the general public or to which members of the general public may resort, or is accessible to members of the general public. By way of illustration, such public places include, but are not limited to, public ways, streets, buildings, sidewalks, alleys, parking lots, shopping centers, shopping center malls, and places of business usually open to the general public.

Recreational fire means an outdoor fire where the fuel being burned is not contained in an incinerator and that has a total fuel area of three feet (914 mm) or less in diameter and two feet (610 mm) or less in height for pleasure, religious, ceremonial, cooking, warmth, or similar purposes. For purposes of this article, a recreational fire includes, but is not limited to, a fire in a charcoal barbeque grill, a barbeque pit, a fire pit, or a fixed, permanent outdoor fireplace, a fire in a barrel or drum, a fire in a portable outdoor fireplace, or a fire in a tiki torch, or in a similar device, object, or piece of equipment. It also includes any fire created as a result of the use of liquid- or gas-fueled appliance.

Shrub means a woody perennial plant, smaller than a tree, usually having permanent stems branching from or near the ground.

Trash means combustible refuse, including but not limited to paper, cartons, boxes, barrels, wood (except stacked firewood and stacked construction materials), tree branches, yard trimmings, dead plant material, wood or upholstered furniture or bedding, or similar substance or material; noncombustible refuse, including but not limited to metals, tin or aluminum cans, metal furniture, dirt, rock, pieces of concrete, glass, crockery or other minerals or mineral wastes; and street rubbish, including but not limited to street sweepings, dirt, leaves, catch bag dirt and contents of a litter receptacle. "Trash" does not include earth and waste from building construction during the period in which a valid building permit issued by the town is active.

Turf grass means any of a variety or combination of varieties of perennial grasses, such as Kentucky bluegrass or rye, historically used for residential lawns and typically maintained at a height not exceeding eight inches.

Undeveloped property means property that is not "developed property" as defined herein or property that has been overlotted graded, but not improved.

Vehicle means a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides to transport persons or property or pull non-self-propelled vehicles or machinery, and includes, without limitation, automobile, airplane, boat, truck, trailer, motorcycle, motor scooter, moped, tractor, buggy, and wagon.

Weed means any undesirable plant or part thereof which has been designated and listed as a "noxious weed" on either the Federal and Colorado Noxious Weed Lists, and shall include, without limitation, common ragweed, leafy spurge, Canada thistle, musk thistle, fireweed, bindweed, mustard, scotch thistle, Russian thistle, sandburs and other similar plants and vegetation.

Yard waste means leaves, grass clippings, brush, tree prunings and other vegetative waste matter, such as garden plants, weeds, and crop residue.

Sec. 7-1-30. Nuisances prohibited.

- (a) It shall be a violation of this article for any person to:
 - (1) Do any act constituting a nuisance; or
 - (2) Create, operate, maintain, or conduct any nuisance; or
 - (3) Knowingly fail to act where such failure causes or continues a nuisance; or
 - (4) Permit or encourage any activity or condition constituting a nuisance; or
 - (5) Permit, encourage, aid or abet in the creation or maintenance of a nuisance; or
 - (6) Interfere with or prevent or attempt to interfere with or prevent the abatement of any nuisance by an officer, employee or agent of the town pursuant to the provisions of this article.
- (b) The prohibitions of this section shall apply only to a responsible party.
- (c) Any violation of any injunction or order issued by the municipal court in an action to abate a nuisance may be punished as a contempt of court or by a fine as specified in section 1-4-20 or 1-4-30 of this Code. Unless the violation by its nature cannot be corrected, each day's (24 hours) failure to comply with an injunction or order to abate shall constitute a separate violation, for which an additional penalty may be imposed.

Sec. 7-1-40. Inspection of property.

- (a) *Authorized inspector.* The town manager shall have the power and authority to appoint and authorize any police officer, building inspector, or code enforcement officer of the town to inspect and examine any public or private property in the town for the purpose of ascertaining the nature and existence of any nuisance.
- (b) *Right of entry generally.* Whenever necessary to make an inspection to enforce any of the provisions of this chapter, or whenever an authorized inspector has reasonable cause to believe that there exists in any building or upon any premises any condition which constitutes a nuisance hereunder, such inspector may enter such building or premises at all reasonable times to inspect the same or to perform any lawful duty. If such building or premises is unoccupied, the inspector shall first make reasonable effort to locate the owner or occupant or other person or persons having charge or control of the building or premises. Upon locating the owner or occupants, the inspector shall present proper credentials and request entry. If entry is refused, the inspector shall give the owner or occupant, or, if the owner or occupant cannot be located after a reasonable effort, leave at the building or premises a written notice of intention to inspect not sooner than 24 hours after the time specified in the notice. The notice given to the owner or occupant or left on the premises shall state that the property owner or occupant has the right to refuse entry and that in the event such entry is refused, inspection may be made only upon

issuance of a search warrant by the municipal judge or by a judge of any other court having jurisdiction.

- (c) *Search warrants.* After the expiration of the 24-hour period from the giving or leaving of such notice, the authorized inspector may appear before the municipal court and, upon showing of probable cause by written affidavit, shall obtain a search warrant entitling the inspector to enter the building or upon the premises. Upon presentation of the search warrant and proper credentials, or possession of the same in the case of an unoccupied building or premises, the authorized inspector may enter into the building or upon the premises using such reasonable force as may be necessary to gain entry.
- (d) *Probable cause.* The person applying for such warrant shall not be required to demonstrate specific knowledge of the condition of the particular structure or premises at issue in order to obtain a search warrant, but must show some objective facts, or circumstances, which are reasonably trustworthy, that would cause an ordinary prudent person to act. It is unlawful for any owner or occupant of the building or premises to deny entry to any authorized inspector or to resist reasonable force used by an authorized inspector acting pursuant to this section.
- (e) *Emergencies.*
 - (1) Whenever an emergency situation or exigent circumstances exists in relation to the enforcement of any of the provisions of this article, an authorized inspector, upon a presentation of proper credentials or identification in the case of an occupied building or premises, may enter into any building or upon any premises.
 - (2) In an emergency situation or exigent circumstance, an authorized inspector may use such reasonable force as may be necessary to gain entry into the building or upon the premises.
 - (3) For purposes of this subsection, the term "emergency situation" or "exigent circumstance" includes any situation that would cause a reasonable person to believe that prompt action is necessary: (i) to respond to an imminent danger of loss of, or serious injury or damage to, life, limb or property; or (ii) to prevent imminent destruction of evidence.
- (f) *Search warrants issued upon showing of probable cause.* The municipal judge shall have power to issue search warrants upon a showing of probable cause as set forth in this section.

Sec. 7-1-50. Notice of nuisance.

- (a) Except as otherwise specified within this article, upon the discovery of any nuisance on public or private property within the Town, the Town shall notify any and all responsible parties to remove and abate the thing or things herein described as a nuisance within the time specified in the notice.

- (b) *Service of notice.* The Town may serve written notice to abate upon the responsible party(ies) described in the notice by one (1) of the following methods:
- (1) Personally delivering a copy of the notice to such person;
 - (2) Leaving a copy of the notice at such person's residence, with any individual whose age is 18 years or older and who is a member of such person's family or who is cohabitant;
 - (3) Leaving a copy of the notice at such person's usual workplace, with such person's supervisor, secretary, human resources representative or any individual who is the owner of the business or employee of the business authorized to accept service for such person;
 - (4) Delivering a copy of the notice to a person authorized by appointment or by law to receive service of process;
 - (5) Mailing a copy of the notice by certified mail, to such person's last known address; or
 - (6) If personal service or service by mail cannot be effectuated, notice shall be given by posting the notice in a conspicuous place at the premises, if possible, or if not possible, by posting such notice at the Severance Town Hall and by mailing a second copy of the notice by regular mail to such person's last known address. When the owner of an abandoned vehicle cannot be located by a reasonable search, notice shall be given by attaching the notice to the vehicle.

Personal service shall be deemed complete upon the date of personal delivery or three (3) business days after the date of mailing as required herein.

- (c) Any written notice issued pursuant to Subsection (b) above shall include:
- (1) A description of the nuisance;
 - (2) A date by which the nuisance must be abated;
 - (3) A statement informing the responsible party that, if the nuisance is not abated within the time specified, the nuisance may be abated by the Town and/or the Town may proceed with civil or criminal proceedings in Municipal Court for violating the provisions of this Chapter;
 - (4) A statement that, if the Town abates the nuisance, the Town is entitled to recover the actual cost of abatement;

- (5) A statement that, if the cost of abatement is not paid, a lien may be placed upon any property on which the abatement was performed. Failure to substantially comply with this notice shall not invalidate the proceedings.
- (d) Service of the notice and demand shall be a prerequisite to the commencement of civil proceedings by the town, except for situations involving emergency abatement. The fact that the person or entity against whom legal action is initiated does not actually receive such notice shall not preclude such litigation, provided the town has acted in good faith and in a manner reasonably calculated to give notice to the owner, occupant, person having control or agent thereof.

Sec. 7-1-60. Abatement of nuisance; procedure.

The Town may abate a public nuisance by any of the following procedures:

- (a) *Summary abatement.* Where, in the opinion of the town manager, chief of police, code enforcement officer, or such person's designee, a nuisance exists and constitutes an immediate and serious danger to the public health, safety or welfare or, in the case of any nuisance in or upon any public street or public property, such may be summarily abated without notice of any kind.
- (b) *Abatement after notice.* If, after written notice has been given, the responsible party refuses or fails to abate the nuisance in the time specified in the notice, the Town may enter upon such property for the purposes of abating the nuisance in the case of any nuisance in or upon any public street or public property.
- (c) *Abatement by civil action.* If, after written notice has been given, the responsible party refuses or fails to voluntarily abate the nuisance within the time specified in the notice, and if the Town elects not to summarily abate the nuisance, the town may initiate a civil action in the municipal court to have the nuisance declared as such by the court and for an order enjoining the nuisance or authorizing its restraint, removal, termination of abatement by the responsible party, or a code enforcement officer or any authorized town employee, or any person under contract with the town to perform such service. A civil action shall be brought in accordance with the procedures set forth in section 7-1-70.
- (d) *Abatement by criminal action.* If, after written notice has been given, the responsible party refuses or fails to voluntarily abate the nuisance within the time specified in the notice, and if the Town elects not to file a civil suit to abate the nuisance, the town may initiate a criminal action in municipal court to require compliance with the provisions of this chapter in accordance with the municipal court rules of procedure.

Sec. 7-1-70. Civil action to abate.

- (a) *Commencement of action.* The civil action to declare and abate a nuisance is commenced by the filing of a complaint in the municipal court, which shall be verified or supported by affidavit.

- (b) *Summons.* The summons shall be issued in accordance with the municipal court rules of procedure.
- (c) *Notice of appearance.* A notice of appearance shall be served with the summons and complaint. The appearance date shall be not less than 14 days from the date of service of the summons.
- (d) *Process.* The summons and verified complaint shall be served in accordance with the municipal court rules of procedure.
- (e) *Trial.* Trial shall be to the court, and the municipal court rules of procedure shall apply. The trial shall be held upon the appearance date, unless the court grants a continuance for good cause shown. In any action filed, the Town shall have the burden of showing, by a preponderance of the evidence, that a nuisance occurred on/or within the property identified in the complaint.
- (f) *Filing of response.* The party-defendant named in the complaint shall file a response on or before the appearance date set forth in the notice of appearance.
- (g) *Failure to file response and appear.* Upon the date and at the time set for appearance and trial, if the party-defendant has filed no response and fails to appear and if the town shows that proper service was made on the party-defendant at least 14 days prior to the appearance date, the court may grant such orders as are requested by the town; except that, the court shall order that enforcement by the town be stayed for ten days and that a copy of the court's order be mailed to the respondent's last known address. Failure to appear on any other date set for trial shall be grounds for entering a default and judgment thereon against a non-appearing party. For good cause shown, and prior to enforcement, the court may set aside an entry of default and the judgment entered thereon.
- (h) *Intervention.* Any person holding any legal or equitable interest in the parcel who has not been named as a party-defendant may intervene as a party-defendant. No other person may intervene.
- (i) *Appeal.* The judgment of the Municipal Court may be appealed to the district court.
- (j) *Indispensable parties.* The defendants to an action commenced under this article, and the person liable for and subject to the remedies may include any owner, owner of record, all tenants and occupants of the subject property, all managers and agents for any person claiming an ownership or leasehold interest in such property, any responsible party, and anyone necessary to carry into effect the court's orders. None of these parties shall be deemed necessary or indispensable parties.

Sec. 7-1-80. Abatement orders.

- (a) *Issuance and effect of temporary and permanent abatement orders.* The issuance of temporary or permanent abatement orders under this article shall be governed by the municipal court rules of procedure, pertaining to temporary restraining orders, preliminary injunctions and permanent injunctions, except to the extent of any

inconsistency with the provisions of this article, in which event the provisions of this article shall prevail. Temporary abatement orders provided for in this article shall go into effect immediately when served upon the property or party against whom they are directed. Permanent abatement orders shall go into effect as determined by the court. No bond or other security shall be required of the town upon the issuance of any temporary abatement order.

- (b) *Form and scope of abatement orders.* Every abatement order under this article shall set forth the reasons for its issuance; shall be reasonably specific in its terms; shall describe in reasonable detail the acts and conditions authorized, required or prohibited; and shall be binding upon the subject property, the parties to the action, their attorneys, agents and employees, and any other person named as a defendant in the nuisance action and served with a copy of the order.
- (c) *Substance of abatement orders.* Temporary or permanent abatement orders entered under this article shall be narrowly tailored so as to address the particular kinds of separate violations that form the basis of the alleged nuisance. Such orders may include:
 - (1) Orders requiring any defendant to take steps to abate the nuisance;
 - (2) Orders authorizing town personnel to take reasonable steps to abate the nuisance activity and prevent it from recurring, considering the nature and extent of the separate violations;
 - (3) Orders prohibiting certain named individuals from entering the property;
 - (4) Orders reasonably necessary to access, maintain or safeguard the property; and/or
 - (5) Orders reasonably necessary for the purposes of abating the nuisance or preventing the nuisance from occurring or recurring; provided, however, that no such order shall require the seizure of, the forfeiture of title to, or the appointment of a special receiver to protect, possess, maintain or operate any property.
- (d) *Temporary abatement orders.*
 - (1) The purpose of a temporary abatement order shall be to temporarily abate an alleged nuisance pending the outcome of the matter's judicial proceeding. A temporary abatement order may be issued by the court, even if the effect of such order is to change, rather than preserve, the status quo.
 - (2) At any hearing on a motion for a temporary abatement order, the town shall have the burden of proving that there are reasonable grounds to believe that a nuisance occurred in or on the subject property and, in the case of a temporary order granted without notice to the defendant, that such order is reasonably necessary to avoid immediate, irreparable loss, damage or injury.
- (e) *Permanent abatement orders.* Where the existence of a nuisance is established in a civil action under this article, the court shall enter a permanent abatement order requiring the

defendant to abate the nuisance and take specific steps to prevent the same and other nuisances from occurring or recurring on the property.

- (f) *Motion to vacate or modify temporary abatement orders.*
 - (1) *General.* At any time a temporary abatement order is in effect, any defendant or any person holding any legal or equitable interest in any property governed by such an order may file a motion to vacate or modify said order. Any motion filed under this subsection shall state specifically the factual and legal grounds upon which it is based, and only those grounds may be considered at the hearing. The court shall vacate the order if it finds by a preponderance of the evidence that there are no reasonable grounds to believe that a nuisance was committed in or on the property. The court may modify the order if it finds by a preponderance of the evidence that such modification will not be detrimental to the public interest and is appropriate, considering the nature and extent of the violations.
 - (2) *Consolidation of hearing with other proceedings.* If all parties so stipulate, the court may order the trial on the merits to be advanced and tried with the hearing on these motions.
- (g) *Noncompliance to court issued order.* It shall be unlawful for any person to fail to comply or refuse to abide by any of the terms and conditions of a temporary or permanent order issued by the court. Unless the violation by its nature cannot be corrected, each day's failure to comply with an injunction or order to abate shall constitute a separate violation for which an additional penalty may be imposed.
- (h) *Contempt of court.* Any violation of any injunction or order issued by the Municipal Court in an action to abate a public nuisance may be punished as a contempt of court.

Sec. 7-1-90. Remedies.

- (a) The town and any defendant to an action under this article may, upon the court's approval, voluntarily stipulate to orders and remedies, temporary or permanent, that are different from those provided in this article.
- (b) In any case in which the town prevails in a civil action initiated pursuant to section 7-1-60(c), the town may recover its costs and expenses of declaring and abating the nuisance, including reasonable attorney fees and costs of litigation, such costs may be assessed against the defendant and become a lien against the subject property pursuant to the procedure set forth in this article.
- (c) The remedies set forth herein are cumulative. The initiation of any action or the imposition of any penalty hereunder shall not preclude the town from instituting any other proceeding to require compliance with the provisions of this article and with any administrative orders and determinations made hereunder. No provision herein shall be construed to limit or abrogate the right of any person to bring a private action to abate a private nuisance.

Sec. 7-1-100. Interference prohibited.

It is unlawful for any person to interfere with or prevent, or attempt to interfere with or prevent, the abatement of any nuisance by any employee or agent of the town acting pursuant to the provisions of this article.

Sec. 7-1-110. Assessment and collection of costs of abatement.

- (a) In the event the town chooses to abate a nuisance under section 7-1-60, the responsible party, the owner, or the occupant of the property shall be liable for all actual costs and expenses incurred by the town in abating such nuisance.
- (b) The costs of abatement may be recovered by:
 - (1) A claim for restitution, in the event the town chooses to abate a nuisance under section 7-1-60(d);
 - (2) The institution of a civil action for damages, in the event the town chooses to abate a nuisance under section 7-1-60(c); or
 - (3) If the costs of abatement have not been otherwise collected, the town may prepare a statement enumerating the actual costs of abatement incurred by the town, and file a first and prior lien upon the property relating back to the date upon which the abatement was performed. Penalty and interest shall be assessed at a rate equivalent to that which is assessed by state law upon delinquent general property taxes. Such lien shall have priority over all other liens except general taxes and shall, upon the town's certification and filing with the county, be collected and paid to the town by the county treasurer in the same manner as delinquent general property taxes.
 - a. A copy of the statement shall be mailed, by registered or certified mail, or personally delivered to the owner of the property.
 - b. The owner shall have 30 days from the date of mailing or delivery of the same to pay the assessment.
 - c. The owner may request, in writing, a hearing before the town manager to object to or contest the amount of the assessment.
 - d. The written request must be made within 30 days from the date of certified mailing or delivery of the same.
 - e. The town clerk shall then schedule the matter for hearing before the town manager. The owner shall be given written notice at least two (2) weeks prior to the date, time and place of any hearing scheduled before the town manager.

- f. The decision of the town manager shall be final and provided in writing to the property owner within seven days of the hearing.

DIVISION II - SPECIFIC NUISANCES

Sec. 7-1-200. Snow removal.

- (a) *Snow or ice requirements and restrictions.*
- (1) It shall be unlawful and constitute a nuisance for any person to allow snow or ice to remain on any sidewalk open to the public and abutting or adjoining the property controlled, owned or occupied by such person after 24 hours of the last measurable snowfall or snowdrift.
 - (2) It shall be unlawful and constitute a nuisance for any person, without the permission of the public works director or such person's designee, to throw, deposit, or scatter or cause to be thrown, deposited or scattered upon any public place, other than the curb line, snow or ice removed from any property.
- (b) *Notice of violation.* Any code enforcement officer is authorized and directed to give notice to any owner, owner's agent, occupant or lessee of property being kept or maintained in violation of the provisions of this article. Such notice may be personally served upon such person or, if not personally served, may be posted upon the property or deposited in the United States mail, addressed to the occupant and owner of record at the address on the assessment roll of the county assessor or at such other, more recent, address as may be available to the town, or with respect to notice to occupants, at the address of the property so occupied. If service or mailing of the notice is to any party other than the owner, or if the property is posted, a copy of the notice shall be mailed via United States mail to the owner of record.
- (1) The notice shall state that, if the offending snow or ice is not removed from such property as prescribed by this article on or before one day from the date of such notice, the removal may be done by the town and all costs of abatement, including the cost of inspection and all other incidental costs in connection therewith, including administrative costs, will be charged against the property, in addition to any other penalty and costs or orders that may be imposed.
- (c) *Removal authority; assessment lien on property.* If the offending property has not been brought into compliance with this article within three days from the date of the notice, the abatement may be done by the town, either by town personnel or by private contractors. In the event of such abatement by the town, the cost, including inspection, all other incidental costs in connection therewith, including administrative costs shall be assessed against the offending property.

Sec. 7-1-205. Blowing dust.

- (a) It is unlawful and deemed a nuisance for a person to maintain any lot or lots or vacant land within the Town so as to allow the blowing of dust, soil or sand from such property

to the detriment of the health, safety and general welfare of the inhabitants of the Town or to cause damage to the real or personal property of any person or of the Town.

- (b) It is unlawful and deemed a nuisance for the owner or occupant of any lot or lots or vacant land within the Town to maintain lots or vacant land in such a manner that permits dust or blowing soil or blowing sand to be deposited on other property, or to be deposited upon or within any public street, public highway or public way.
- (c) *Control of dust.* It is unlawful and a nuisance for any person to own, possess or control any cleared area, construction site, parking lot, vacant lot or other site use by vehicular traffic or construction equipment, or own, possess or control any open pit, storage or stockpile area, without implementing preventative fugitive dust control measures, which may include, but are not limited to, the following:
 - (1) Wetting down the dust producing area;
 - (2) Landscaping;
 - (3) Covering, shielding or enclosing;
 - (4) Paving on a temporary or permanent basis;
 - (5) Treating through the use of palliative and chemical stabilization in conformance with state guidelines.

Sec. 7-1-210. Grass and weeds.

- (a) *Developed property.* It is unlawful, and shall constitute a nuisance for any person who is an owner, owner's agent, occupant, or lessee of any developed property to permit or maintain on any such property, or within any easements and rights-of-way adjacent to such property, any accumulation, collection, presence or growth of any of the following:
 - (1) Noxious weeds;
 - (2) Turf grass or weeds over eight inches in height; or
 - (3) Natural grasses over nine inches in height in open space and passive common areas.

This Subsection does not apply to landscape or decorative grasses; flower or vegetable gardens, cultivated or tended shrubbery, xeriscape plants and materials; or agricultural crops on land zoned for agriculture, including, but not limited to, hay or grass grown for feed, fodder or forage.

- (b) *Undeveloped property.* It is unlawful, and shall constitute a nuisance for any person who is an owner, owner's agent, occupant, or lessee of any undeveloped property to permit or maintain on any such property, or within any easements and rights-of-way adjacent to such property, any accumulation, collection, presence or growth of weeds. Undeveloped

property shall be allowed to grow native and other acceptable vegetation to their naturally occurring heights, as this practice is essential for accepted erosion control practices, wildlife habitat and natural suppression of weeds. This Subsection does not apply to agricultural crops on land zoned for agriculture, including, but not limited to, hay or grass grown for feed, fodder or forage.

- (c) Weeds shall be controlled by cutting, spraying or other lawful and suitable methods of weed control.
- (d) This Section does not apply to lots located within the rural residential zoning district; provided, however, that no weeds or grass shall be over nine (9) inches tall and growing within fifty-five (55) feet of a building, creating a fire hazard; or along sidewalks, curbs or roadways to obstruct pedestrian traffic, on corners causing a traffic hazard or blocking the flow of water; i.e., drainage ditches.
- (e) The Town Council may, by resolution, exempt certain areas in the Town, whether publicly or privately owned, from the prohibitions contained in this Section, if the Town Council determines that such areas are: natural open space, passive common areas, conservation areas, erosion control areas, agricultural zoned property or irrigation or drainage ditch rights-of-way.

Sec. 7-1-215. Overgrown, diseased and prohibited vegetation.

- (a) *Overgrown trees, grasses and shrubs.* No person shall allow:
 - (1) Any branch of any tree, shrub or other vegetation to overhang streets or alleys in such a manner that the branches interfere with the safe and unobstructed movement of vehicles on any street or alley; or
 - (2) Any branch of any tree, shrub or other vegetation to overhang the first eight (8) feet of space above any public sidewalk; or
 - (3) Any landscaping, grasses, or plant material installed within site distance triangles to grow in such a manner as to interfere with or impede a motorist's view of approaching traffic, traffic signs and traffic signals; or
 - (4) Any branch of any tree, shrub or other vegetation to overhang public rights-of-way in such a manner as to visually obstruct a motorist's view of traffic signs and traffic signals.
- (b) *Diseased trees and shrubs.* Trees, shrubs and other vegetation which are dead, broken, diseased, infested by insects, or impede the passage of pedestrians or vehicles or obstruct sight-lines of any public street or highway or any official traffic control device so as to endanger the well-being of other trees, shrubs or vegetation or constitute a potential threat or hazard to people or property within the Town are hereby declared a nuisance.
- (c) The code enforcement officer shall give written notice to the owner or occupant of any property abutting Town rights-of-way or other public property of any condition deemed

unsafe caused by trees and other vegetation overhanging or projecting from such abutting property and onto or over such right-of-way or other public property with such unsafe condition. In case the owner or occupant of such property fails to follow the requirements of such notice, then it shall be the duty of the Town to correct any such unsafe condition immediately upon the expiration of the notice periods specified in the notice of abatement.

- (d) It is unlawful and deemed a nuisance for any person, firm or corporation to cut, trim, spray, remove, treat or plant any tree, vine, shrub, hedge or other woody plants upon access-controlled arterials or other public parks and greenbelts within the town, unless authorized by the town.
- (e) It is unlawful and deemed a nuisance for any person to injure, damage or destroy any tree, shrub, vine, hedge or other vegetation in or upon public rights-of-way or other public property within the town, unless authorized by the town.

Sec. 7-1-220. Abandoned, junk and inoperable vehicles.

- (a) It is unlawful and constitutes a nuisance for any person to:
 - (1) Abandon a vehicle; or
 - (2) Leave any junk or inoperable vehicle upon any public property; or
 - (3) For the owner of any vehicle or any person who is in charge, control or possession of property, to permit or allow any abandoned, junked, or inoperable vehicle to remain on such property for a time period in excess of 48 hours, except that this subsection shall not apply to:
 - a. A vehicle or parts of a vehicle in a completely enclosed structure; or
 - b. A vehicle on the premises of a commercial enterprise operated in a lawful place and manner when necessary to the operation of such business provided that such vehicle or parts are stored in accordance with the Severance Municipal Code; or
 - c. A vehicle in a storage place or depository maintained for vehicles impounded by or for the town; or
 - d. Trailers.

Sec. 7-1-225. Hobby vehicles.

- (a) It shall be unlawful for any person to repair, restore, recondition or perform maintenance on a hobby vehicle, except as follows:

- (1) Hobby vehicles must be kept in either a completely enclosed garage or in a side or back yard behind a solid fence of at least six feet in height so that the hobby vehicle is not visible from any adjacent property line or public right-of-way.
- (b) Minor repair or maintenance of vehicles, which includes, but is not limited to, changing of oil, spark plugs, tires and replacing of fluids is permitted, so long as such work is completed within three consecutive days and such work shall not be performed on any public property or right-of-way.

Sec. 7-1-230. Littering public or private property.

(a) *Streets and roads.*

- (1) It is unlawful and a nuisance for any person involved in the operation of a vehicle to track, scatter or deposit or cause to be tracked, scattered or deposited, any sand, gravel, rocks, mud, dirt, dust or any other such object upon any public thoroughfare or right-of-way.
- (2) It is unlawful and a nuisance for any person to operate a vehicle containing sand, gravel, rocks, mud, dirt, or any other such object unless such load is covered or otherwise prevented from dropping, leaking, blowing, or otherwise escaping from the vehicle upon any public thoroughfare or right-of-way.
- (3) The provisions of this subsection shall not apply where such vehicles are used in authorized snow removal activities or where sand or gravel is used for the purpose of securing traction in inclement weather.

(b) *Litter prohibited.*

- (1) It is unlawful and constitutes a nuisance for any person to throw or deposit, or cause or permit to be thrown or deposited upon any street, alley, sidewalk or public property or place in the town, any garbage, trash, litter or junk, or hazardous material as defined by 40 C.F.R. Part 261, or other offensive matter, except in public receptacles or authorized private receptacles.
- (2) It is unlawful and deemed a nuisance for any person to obstruct, litter or damage any street, avenue, alley, sidewalk, highway, public right-of-way, public grounds, park, recreation facility or public property in the town.

Sec. 7-1-235. Unclean stable or stall; manure fertilizer offensive in odor.

- (a) Any animal or fowl enclosure in which any animal or fowl shall be kept, or in any other place within the Town in which manure or liquid discharges of such animals or fowls shall accumulate, and which is maintained in an unsanitary condition, allowing an offensive odor to escape therefrom, providing an insect or rodent attractant, or endangering the health of such animals, shall be deemed a nuisance.

- (b) It is unlawful and constitutes a nuisance for any person to use manure or other organic material on premises for fertilizing purposes if such creates unsanitary conditions or odors upon any adjoining or surrounding property offensive to a reasonable person for a period of 14 or more consecutive days.
- (c) Whenever manure or any other organic material shall accumulate and affect the health of the public, it may be forbidden and designated a nuisance under the provisions of this article.

Sec. 7-1-240. Offensive locations.

- (a) *Geological hazard areas.* It is unlawful and constitutes a nuisance for any person to aggravate any geologic hazard area of the town by means of disturbing vulnerable rock slopes or unstable soil slopes. For purposes of this section, “geologic hazard area” means a geologic phenomenon which is so unstable that any use of such area may result in landslides, rock falls, mudflow or creep.
- (b) *Polluted water.* A swimming pool, pond or other body of water which is abandoned, unattended, unfiltered, or not otherwise maintained, resulting in the water becoming polluted, or any standing or flowing water from a septic tank, cesspool, or sewer service line within the Town shall constitute a public nuisance. For purposes of this subsection the term “polluted water” means water contained in a swimming pool, pond, or other body of water, which contains one or more of the following: bacterial growth, including algae; remains of insects; remains of deceased animals; reptiles; rubbish; feces; refuse; debris; papers; and any other foreign matter or material which because of its nature or location constitutes an unhealthy or unsafe condition.
- (c) *Water supply ditch.* It is unlawful and constitutes a nuisance for any person to own or operate a water supply ditch where the condition of the ditch is such that it creates a health, sanitation or safety hazard upon any property within the town.
- (d) *Open wells, cisterns or excavations.* It is declared that excavations exceeding five (5) feet in depth, cisterns and wells or an excavation used for storage of water within the Town are public nuisances unless the same are adequately covered with a locked lid, or other covering weighing at least sixty (60) pounds or are securely fenced with a solid fence to a height of at least five (5) feet; and it is unlawful for any person to permit such nuisance to remain on premises owned or occupied by such person.
- (e) *Property and buildings.* It is unlawful and constitutes a nuisance for any person to own, lease, occupy, manage or possess any property upon which any of the following conditions exist:
 - (1) The premises are so defective, unsightly, or in such condition or disrepair that they impair the value of the surrounding property. Manifestation of this condition shall include, but not be limited to, the keeping on, or disposing of on, or the scattering over the premises of any of the following:
 - a. Junk, garbage or trash, as defined in this title;

- b. Stagnant water or an excavation of five feet or more in depth; or
- (2) The premises are abandoned, boarded up, partially destroyed, or left in a state of partial construction or destruction; or
- (3) Structures on the premises have dry rot, warping, or termite infestation; or
- (4) The premises have broken windows or unsecured entrances which may cause hazardous conditions and/or invite trespassers and other unlawful acts; or
- (5) The landscaping on the premises has not been maintained such that the majority of plant material has been adequately irrigated and maintained in a living and healthy condition.

Sec. 7-1-245. Offensive trade or business.

Whenever the pursuit of any trade, business or manufacture or maintenance of any substance or condition of things results in a condition detrimental to the health, safety or general welfare of the inhabitants of the Town, such pursuit shall be deemed a nuisance and shall be abated. By way of illustration, but not limitation, the pursuit of the following trades or businesses within the Town shall constitute unlawful nuisances:

- (1) *Storage operations.* All places at which the owner or occupant keeps, stores or permits to be kept or stored any building materials, construction materials, liquids, debris, paper, trash, waste material or litter upon any property in such a manner as to cause a fire hazard to a building, improvement, or other property, or other detriment to the health, safety or general welfare of the inhabitants of the Town, or in such a manner that the stored materials may be blown or deposited upon any other public or private property, unless such materials are covered and secured so as to prevent such materials from being scattered about or otherwise dispersed by wind, water or other natural causes.
- (2) *Construction sites.* All places at which construction or excavation operations occur and from which trucks or other vehicles emerge from the site and carry onto or deposit in any street or other public place any mud, dirt, sticky substance or other litter which causes a hazard to automobile traffic or which otherwise causes a detriment to the health, safety or welfare of the inhabitants of the Town.

Sec. 7-1-250. Graffiti.

- (a) Any graffiti vandalism, which is visible from any public facility, street, trail or park, is declared to be a public nuisance.
- (b) Graffiti vandalism shall not constitute a "public nuisance" and no charges or liens for the costs of abatement or summons and complaint or civil action shall be imposed or commenced by the town against a responsible party, if, subject to the availability of appropriated funds, such person:

- (1) Within 15 calendar days of the date of the graffiti vandalism abatement notice from the town, or in the absence of receipt of such notice upon written request for removal to the town, such person executes a release, waiver and consent form authorizing the town to enter upon the property and remove the graffiti vandalism; or
- (2) If upon inspection, the town determines that removal of the graffiti vandalism would require specialized equipment or pose a substantial risk of injury or harm to town personnel performing such work, the removal of the graffiti vandalism shall remain the obligation of the responsible party.

Sec. 7-1-255. Burning of trash, litter and rubbish; yard waste.

It is unlawful and shall constitute a nuisance for any person to build, maintain, attend or use an open fire, a portable outdoor fireplace, or recreational fire, or to conduct open burning, in the town, including public and private lands, for purposes of removing and disposing of trash, junk, rubbish, litter, or yard waste.

Sec. 7-1-260. Burning of irrigation ditches; crop fields.

- (a) It is unlawful and shall constitute a nuisance for any person to build, maintain, attend or use an open fire, or to conduct open burning of irrigation ditches or crop fields in the town without having first obtained a burn permit issued by the Windsor-Severance Fire Protection District, or in a manner contrary to the terms, conditions and restrictions set forth in such permit and any fire restrictions or fire ban issued by the Windsor-Severance Fire Protection District or Weld County to be in effect within or upon any area within the town. A copy of said permit shall be provided to the Town prior to the commencement of burning.
- (b) Any person engaging in such burning shall comply with any applicable state laws and regulations relating to the building, maintaining or attending to an open fire or acts related to, or that may create, open burning, including but not limited to any requirement to obtain an open burning permit from the Colorado Department of Public Health and Environment, as well as any and all terms, restrictions, and conditions contained in the burn permit issued by the Windsor-Severance Fire Protection District.

Sec. 7-1-265. Use of air compression brakes prohibited.

- (a) It is unlawful and shall constitute a nuisance for the operator of a motor vehicle equipped with an engine compression brake device to use such device while operating the vehicle within the town.

ARTICLE 2 - ABANDONED VEHICLES

Sec. 7-2-10. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different

meaning:

Abandoned vehicle means:

- (1) Any vehicle left unattended on private property for a period of 48 hours or longer without the consent of the owner, occupant or tenant of such property or such person's agent;
- (2) Any vehicle left unattended on public property, including any portion of a street or highway right-of-way, within the limits of the town for a period of 24 hours or longer, which is not removed within forty-eight (48) hours from the date of service of the notice specified in section 7-1-50(b);
- (3) Any "junk vehicle" as defined in section 7-1-20; or
- (4) Any vehicle stored in an impound lot at the request of its owner or the owner's agent or the police department and not removed from the impound lot according to the agreement with the owner or agent or within 72 hours of the time the police department notifies the owner or agent that the vehicle is available for release upon payment of any applicable charges or fees. If the police department requested the storage, the provisions of this article governing public tows apply as of the time of abandonment, and the police department shall be deemed the responsible law enforcement agency. Otherwise, the private tow provisions of this article apply as of the time of abandonment.

Appraisal means a bona fide estimate of reasonable market value made by any vehicle dealer licensed in this state or by any employee of the state patrol, the county sheriff's department or the police department whose appointment for such purpose has been reported by the head of the appointing agency to the executive director of the department of revenue of the state.

Code enforcement officer means personnel of the Severance Police Department, including peace officers, as defined in C.R.S. §§ 18-3-201(2) and 30-15-105, who are empowered by the Town of Severance to enforce the provisions of this article, or any employee of the town, who is designated or authorized by the town manager or by the town manager's authorized representative to enforce the provisions of this article.

Department means the state department of revenue acting directly or through its duly authorized officers and agents.

Disabled vehicle means any vehicle which is stopped or parked, either attended or unattended, upon a street, highway or right-of-way generally open to the use of the public and which is, due to any mechanical failure or any inoperability because of a collision, a fire or any other such damage, temporarily inoperable under its own power.

Impound lot means a parcel of real property that is owned or leased by the town or an operator at which motor vehicles are stored under appropriate protection.

Operator means a person or firm licensed by the public utilities commission of the state as a

towing carrier.

Private property means any real property that is not public property.

Private tow means any tow of an abandoned vehicle not requested by the police department.

Public tow means any tow of an abandoned vehicle requested by the police department.

Vehicle means any machine propelled by power other than human power, designed to travel along the ground by use of wheels, treads, runners or slides to transport persons or property or pull machinery and includes, without limitation, automobile, airplane, truck, trailer, motorcycle, motor scooter, tractor, buggy and wagon.

Sec. 7-2-20. Abandonment; authority to impound; public tow.

Any police or code enforcement officer who finds a vehicle which such officer has probable cause to believe has been abandoned on public property may, without further notice or delay, require such vehicle to be removed or cause the same to be removed and placed in storage in any impound lot designated or maintained by the town or to any other place under any of the circumstances hereinafter described:

- (1) The driver of the vehicle is taken into custody by the police department and it is necessary to tow the vehicle to a storage lot to secure it and its contents.
- (2) Removal of the vehicle is necessary in the interest of public health or safety because of fire, flood, snow, storm or other natural or manmade disaster or emergency.
- (3) There is probable cause to believe the vehicle is stolen.
- (4) The vehicle is parked in a designated no parking or tow-away zone.
- (5) The vehicle is illegally parked in a designated handicapped parking space or zone.
- (6) There is probable cause to believe the vehicle has been vandalized or its parts stolen.
- (7) The engine number, vehicle identification number or manufacturer's serial number has been altered, changed or obliterated.
- (8) The vehicle is parked, stopped or standing in a manner which creates an obstruction or hazard or potential obstruction or hazard to any lawful function or use of any public street or other public or private property.
- (9) The vehicle is blocking access to fire hydrants, fire standpipe outlets or fire sprinklers.
- (10) The vehicle is parked, stopped or standing in designated safety zones or safety lanes.

(11) The vehicle is parked in a designated fire lane.

Sec. 7-2-30. Report; notice; public tow.

- (a) Upon having an abandoned vehicle towed, the police department shall ascertain, if possible, whether or not the vehicle has been reported stolen, and, if so reported, the police department shall recover and secure the vehicle, notify its owner and terminate the abandonment proceedings under this article. The police department shall have the right to recover from the owner its reasonable costs to recover and secure the vehicle.
- (b) As soon as possible, but in no event later than ten working days after having an abandoned vehicle towed, the police department shall report the same to the department by first class or certified mail, personal delivery or internet communication, which report shall be on a form prescribed and supplied by the department. The report shall contain the following information:
 - (1) The fact of possession, including the date possession was taken, the location of storage of the abandoned vehicle and the location from which it was towed, the business address, telephone number and the name and signature of a representative from the police department;
 - (2) If applicable, the identity of the operator possessing the abandoned vehicle, together with such person's business address and telephone number and the carrier number assigned by the public utilities commission; and
 - (3) A description of the abandoned vehicle, including the make, model, color, and year of such vehicle; the license number, issuing state, and the expiration date of the license plate; the vehicle identification number; and a list of the names and addresses of any known owners.
- (c) The police department, upon receiving the department's report as required by state statute, shall determine, from all available information and after reasonable inquiry, whether or not the abandoned vehicle has been reported stolen, and, if so reported, shall recover and secure the vehicle and notify its owner and terminate the abandonment proceedings under this article. The police department shall have the right to recover from the owner its reasonable costs to recover and secure the vehicle.
- (d) As required by state statute, the police department, within ten working days of the receipt of the department's report, shall notify by certified mail or personal service, the owner of record, if ascertained, and any lien holder, if ascertained, of the fact of such report and the claim, if any, and shall send or serve a copy of such notice to the operator. The notice shall contain information that the identified motor vehicle has been reported abandoned to the department, the location of the vehicle, and the location from which it was towed, and that, unless claimed within 30 calendar days from the date the notice was sent or served as determined from the postmark on the notice, the vehicle is subject to sale.
- (e) Such notice shall also inform the owner of record of such person's opportunity to request a hearing concerning the legality of the towing of the abandoned vehicle, pursuant to this

article, and the fact that the owner must contact the police department to request, in writing, a hearing within ten days of the postmarked date or date of service of the sending of the notice required by subsection (d) of this section.

Sec. 7-2-40. Hearing.

- (a) Any hearing requested under this article shall be conducted before the municipal judge or a hearing officer appointed by the municipal judge, within 72 hours (excluding Saturdays, Sundays and town holidays) of receipt of a written demand for such hearing, unless the person requesting the hearing waives the right to a speedy hearing. The sole issue before the municipal judge or hearing officer shall be whether there was probable cause to impound the vehicle. In this section the term "probable cause to impound" means a state of facts to allow a person of ordinary care and prudence to believe that there was a sufficient breach of municipal, state or federal laws, rules or regulations to grant legal authority for the removal of the vehicle.
- (b) The hearing shall be conducted in an informal manner and shall not be governed by the formal rules of evidence. The person demanding the hearing shall have the burden of establishing that such person has the right to possession of the vehicle. The police department shall have the burden of establishing that there was probable cause to impound the vehicle. The municipal judge or hearing officer shall only determine that either there was probable cause to impound the vehicle, or there was not probable cause to impound the vehicle. The decision of the municipal judge or hearing officer shall be a final judgment.
- (c) Upon a finding of no probable cause, towing and storage fees shall be paid by the town in accordance with arrangements made between the town and the operator. If the possessor of the vehicle fails to claim the vehicle from the operator within 24 hours of a finding of no probable cause, excluding hours when the operator is not open for business, the possessor shall assume liability for all subsequent storage charges. It shall be the responsibility of the police department to notify the operator in writing of a finding of no probable cause within one working day after such finding is made.
- (d) Failure of the owner of the vehicle:
 - (1) To request a hearing in writing to the police department within ten days of the postmarked date of service of the notice; or
 - (2) To attend a scheduled post-seizure hearing,
 shall be deemed a waiver of the right to such hearing.

Sec. 7-2-50. Abandonment; private tow.

- (a) Any owner, tenant, lessee or such person's authorized agent may have an abandoned vehicle removed from such person's property by having it towed and impounded by an operator.

- (b) Any operator in possession of any abandoned vehicle from a private tow shall immediately notify the police department as to the operator's name and the location of the impound lot where the vehicle is located and a description of the abandoned vehicle, including make, model, color and year of such vehicle; the license number, issuing state and expiration date of the license plate; and the vehicle identification number. Upon such notification, the police department shall ascertain, if possible, whether or not the vehicle has been reported stolen and, if so reported, shall recover and secure the vehicle and notify its owner and terminate the abandonment proceedings under this article. The police department shall have the right to recover from the owner its reasonable costs to recover and secure the vehicle.

Sec. 7-2-60. Appraisal and sale of impounded vehicles.

- (a) Public tow abandoned vehicles or vehicles abandoned in an impound lot subsequent to a public tow shall be appraised and sold by the police department or its designated representative at a public or private sale held not less than 30 nor more than 90 days after the date of issuance of the notice required by section 7-2-30.
- (b) If the appraised value of an abandoned vehicle sold pursuant to this section is \$200.00 or less, the sale shall be made only for the purpose of junking, scrapping or dismantling such vehicle, and the purchaser thereof shall not, under any circumstances, be entitled to a state certificate of title. The police department shall cause to be executed and delivered a bill of sale, together with a copy of the required state report to the person purchasing such vehicle. The bill of sale shall state that the purchaser acquires no right to a certificate of title for such vehicle. The police department shall promptly submit a report of sale, with a copy of the bill of sale, to the department and shall deliver a copy of such report of sale to the purchaser of the vehicle.
- (c) If the appraised value of an abandoned vehicle sold pursuant to this section is more than \$200.00, the sale may be made for any intended use by the purchaser thereof. The police department shall cause to be executed and delivered a bill of sale, together with a copy of the required state report and application for a state certificate of title signed by a legally authorized representative of the police department.

Sec. 7-2-70. Proceeds of sale.

- (a) If the sale of any vehicle and its attached accessories or equipment under the provisions of this article realizes a monetary amount less than or equal to the sum of all charges of the operator who has perfected a lien pursuant to state statute, then the operator shall have a valid claim against the owner of record for the full amount of such charges, less the amount received upon the sale of such vehicle
- (b) If the sale of any vehicle and its attached accessories or equipment under the provisions of this article realizes a monetary amount greater than the sum of all charges of the operator who has perfected a lien pursuant to state statute, then the proceeds of the sale shall be distributed as provided by state statute unless the town has entered into a towing agreement with an operator which provides for a specified contractual distribution.

ARTICLE 3 - SOLID WASTE

Sec. 7-3-10. Definitions.

Bulky item means refuse items that are too large or too voluminous to be placed in a residential refuse container, which include, but are not limited to, furniture or appliances, and small equipment, such as lawnmowers.

Collector means any person providing collection services for solid waste, and/or recyclables and organics.

Electronic device means a device that is marketed by a manufacturer for use by a consumer and that is:

- (1) A computer, peripheral printer, facsimile machine, digital video disc player, video cassette recorder or other electronic device specified by rule promulgated by the State of Colorado Solid and Hazardous Waste Commission, or
- (2) A video display device or computer monitor, including a laptop, notebook, ultrabook, or network computer, television, tablet or slate computer, electronic book or other electronic device specified by rule promulgated by the State of Colorado Solid and Hazardous Waste Commission that contains a cathode ray tube or flat panel screen with a screen that is greater than four (4) inches measured diagonally.

Excluded waste means all commercial and industrial solid waste, refuse, construction debris, dead animals, institutional solid waste, hazardous waste, offal waste, stable matter, vegetable waste and special waste, highly flammable substances, liquid waste, certain pathological and biological wastes, explosives, toxic materials, radioactive materials, material that the disposal facility is not authorized to receive and/or dispose of, and other materials deemed by state, federal or local law, or in the reasonable discretion of the town, to be dangerous.

Food waste means all compostable pre- and post-consumer food waste, such as whole and partial pieces of produce, meats, bones, cheese, bread, cereals, coffee grounds, or egg shells, and food-soiled paper, such as paper napkins, paper towels, paper plates, coffee filters, paper take-out boxes, pizza boxes, or other paper products accepted by the designated composting site. Food waste does not include dead animals, plastics, diapers, kitty litter, liquid wastes, ashes, pet wastes, and other materials prohibited by the designated composting site.

Large dead animals mean animals or portions thereof equal to or greater than ten (10) pounds in weight that have expired from any cause, except those slaughtered or killed for human use.

Offal waste means waste animal (land or marine) matter from establishments such as butcher shops, slaughterhouses, food processing and packing plants, rendering plants and fertilizer plants.

Organics means food waste and yard waste separately or combined.

Recyclable materials mean those materials, goods and items deemed as single-stream recyclables by the collectors operating within the town.

Refuse means all nonhazardous, solid waste, including rubbish generated from the regular use of the premises, but does not include any excluded waste.

Rubbish means all yard waste, waste wood, wood chips, shavings, sawdust, pasteboard, rags, straw, food waste, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as are used for packaging, or wrapping, crockery and glass, ashes, cinders, floor sweepings, glass, mineral or metallic substances, and any and all other waste materials not included in the definition of excluded waste.

Refuse container means a metal or other nonabsorbent container equipped with a tightly fitting metal or nonabsorbent lid.

Single-stream recycling container means a metal or other non-absorbent container equipped with a tightly fitting metal or nonabsorbent lid.

Solid waste means useless, unwanted or discarded materials with insufficient liquid content to be free-flowing, that result from domestic, industrial, commercial, agricultural, governmental and community operations, which require proper storage, collection, transportation and disposal to prevent environmental pollution inimical to public health, safety and welfare. Solid waste does not include sewage, earth or material used to fill land in accordance with building codes, mining residues, slag, dissolved or suspended solids in industrial waste water effluents which are not acceptable for disposal in any sanitary sewage treatment system or any material included in the definition of excluded waste.

Special waste means nonhazardous solid waste that is subject to additional governmental regulations or special handling requirements in its collection, transportation, processing or disposal as a result of the characteristics of or processes which generate such waste. Special waste includes, but is not limited to:

- (1) Waste iron from a commercial or industrial activity;
- (2) Waste generated by an industrial process or a pollution control process;
- (3) Waste which may contain free liquids;
- (4) Waste which may contain residue and debris from the cleanup of a spill of petroleum, chemical or commercial products or wastes, or contaminated residuals;
- (5) Articles from the cleanup of a facility which generates, stores, treats, recycles or disposes of chemical substances, commercial products or wastes;

- (6) Wastes which are nonhazardous as a result of proper treatment pursuant to Subtitle C of the Resource Conservation and Recovery Act of 1976 ("RCRA");
- (7) Asbestos containing or asbestos bearing material that has been properly secured under existing federal, state, or local laws, rules and regulations;
- (8) Containers that once contained hazardous substances, chemicals, or insecticides so long as such containers are "empty" as defined by RCRA;
- (9) Municipal or commercial solid waste that may have come into contact with any of the wastes described herein this subsection;
- (10) Filter cake sludge wastes from waste water treatment processes;
- (11) Wastes containing any regulated polychlorinated biphenyls; ash, sludge, tires and powders; and
- (12) Electronic devices.

Yard waste means leaves, grass, and clippings of woody, as well as fleshy plants.

Sec. 7-3-20. Burial of solid waste, recyclables or organics prohibited.

It shall be unlawful and constitute a nuisance for any person to bury solid waste, recyclables or organic materials anywhere within the town.

Sec. 7-3-30. Refuse, recyclable and organic materials—Responsibility.

Refuse, recyclable and organic materials shall be gathered, deposited, disposed of, and placed, in the manner provided for in this article, by the owner, tenant, lessee or occupant of the property, or the agent or contractor of any of the foregoing, and each of the foregoing persons may be held jointly and severally liable for any violation of this article.

Sec. 7-3-40. Refuse—Collection requirements.

- (a) No person shall place, leave, deposit or dispose of any refuse on any curb or other public place, or on any private property, unless the refuse is wholly contained within a proper refuse container approved by such person's collector. Any accumulation of refuse in violation of this article is declared to be a nuisance and is prohibited.
- (b) Bulky items shall be collected, removed and disposed of in accordance with the contractual requirements of such person's collector. Any accumulation of bulky items on any curb or other public place, or on any private property is declared to be a nuisance and is prohibited.

- (c) Refuse containers shall be kept off the curb and all other public ways, except on the scheduled day of collection, and then only for a maximum of twelve (12) hours before and twelve (12) hours after the scheduled time of collection.
- (d) Household hazardous waste shall be disposed of as required by the Weld County Household Hazardous Waste Collection Program.

Sec. 7-3-50. Recyclable—Collection requirements.

- (a) No person shall place, leave, deposit or dispose of any recyclable materials on any curb or other public place, or on any private property, unless the recyclable materials are wholly contained within a single-stream recycling container approved by such person's collector. Any accumulation of recycling materials in violation of this article is declared to be a nuisance and is prohibited.
- (b) Recycling containers shall be kept off the curb and all other public ways, except on the scheduled day of collection, and then only for a maximum of twelve (12) hours before and twelve (12) hours after the scheduled time of collection.

Sec. 7-3-60. Organics—Collection requirements.

- (a) No person shall place, leave, deposit or dispose of any organic materials on any curb or other public place, or on any private property, unless the organic materials are wholly contained within an organics container approved by such person's collector. Any accumulation of organic materials in violation of this article is declared to be a nuisance and is prohibited.
- (b) Organic containers shall be kept off the, curb and all other public ways, except on the scheduled day of collection, and then only for a maximum of twelve (12) hours before and twelve (12) hours after the scheduled time of collection.

Sec. 7-3-70. Unlawful acts.

It shall be unlawful and constitute a nuisance for any person to place, deposit, leave or dispose of any excluded waste, special waste or large dead animals in any refuse, recyclable or organic container provided by such person's collector, or upon any curb or other public place. Any accumulation of excluded waste, special waste or large dead animals on private property, or upon any curb or other public place adjacent to such private property, is hereby deemed and declared to be unlawful and a nuisance.

Section 2. Article 4, "Weeds and Brush," of Chapter 7 of the Severance Municipal Code is hereby repealed and reserved as follows:

ARTICLE 4 - RESERVED

Section 3. Article 1, "Business Licenses," of Chapter 6 of the Severance Municipal Code is amended by the addition of a new section 6-1-150, entitled "Solicitors, canvassers, door-to-door salespersons," to read as follows:

Sec. 6-1-150. Solicitors, canvassers, door-to-door salespersons.

- (a) No person shall enter or remain upon the premises of a private residence within the Town, without first having been invited or requested by the occupant(s) thereof, for any purpose of contacting said occupant(s) to solicit the immediate or future sale of goods, services or other things of value, except pursuant to the provisions of this Section. The provisions of this Section shall not apply to charitable, religious or political solicitations or the solicitation of newspaper or magazine subscriptions, unless a "No Solicitation" or "No Trespassing" sign has been posted in a conspicuous place at or near the entrance to the premises.
- (b) No person shall enter or remain upon the premises of a private residence within the Town, where a "No Solicitation" or "No Trespassing" sign has been posted in a conspicuous place at or near the entrance to the premises, or where such property has been listed with the registry of the Town as a "No solicitations" property, without first having been specifically invited or requested by the occupant(s) thereof, for any purpose of contacting said occupant(s) to solicit the immediate or future sale of goods, services or other things of value, or for solicitations of a charitable, religious or political nature, or the solicitation of newspaper or magazine subscriptions.
- (c) No person shall attempt to obtain, by telephone or otherwise, an invitation to visit or enter any private residence for the purpose of soliciting the purchase or sale of goods, services or other things of value, or for the solicitation of a religious, charitable or political nature, by knowingly making a false or deceptive representation or statement.
- (d) Any person desiring to solicit the immediate or future sale of goods, services or other things of value from residents of the Town, as described in Subsection (a), above, shall:
 - (1) Make personal contact with residents only after registering with the Town as a solicitor, with such registration to describe the organization for which solicitation is made, the identities, addresses, and phone numbers of all persons making such solicitation;
 - (2) Conduct such solicitation only between 8:00 a.m. and 8:00 p.m. or sunset, whichever is earlier;
 - (3) Pay the registration fee required by the Town fee schedule;
 - (4) Observe the "No Solicitation" list furnished by the Town, reflecting residents who have specifically requested inclusion on such a list, as well as properties posted against trespassing or solicitation.

Section 4. Section 11-1-20, "Snow and ice removal from sidewalks," of the Severance Municipal Code is hereby repealed in its entirety.

Section 5. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 6. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

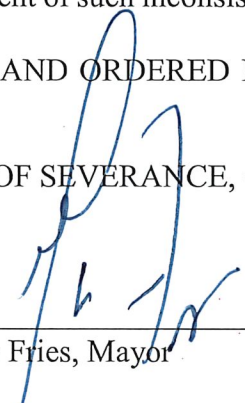
Section 7. Violations of this ordinance in addition to the penalties set forth herein may be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

Section 8. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 25th day of October, 2022.



TOWN OF SEVERANCE, COLORADO


Matthew Fries, Mayor

ATTEST:



Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:



610B15072708489

Hayashi & Macsalka, LLC, Town Attorney



SURROUNDINGS FOR LIFE.

Tailholt Metropolitan District
210 Haymaker Lane
Severance, CO 80550

September 13, 2023

Dear Mr. Johnson,

I am writing to you in support of your request of the Town of Severance to grant the Tailholt Metropolitan District (the District) permission to allow native grasses to exceed the ordinance which limits growth to no more than 9". While I do not understand the circumstances or research off which this limit is based, I believe that the facts below illustrate that there is a better approach to establishing and maintaining native grasses rather than just mowing. It is my hope that I may shed some light upon the matter as it relates to best practices for the establishment of, and long-term health of the native grass areas within the District.

Firstly, by nature, native grasses naturally grow rather tall. Please review the following link (<https://cmg.extension.colostate.edu/Gardennotes/581.pdf>) for examples of typically planted native grasses, noting their mature heights. Given the typical growing heights of the grasses used in native stands, including the approved seed mix planted at the District, maintaining the grass at 9" or less requires frequent mowing as it is substantially shorter than the grasses' natural mature height. Native grasses rely on reaching their mature height to present adequate leaf material for photosynthetic processes – processes produce the necessary nutrients to sustain healthy grasses. In the manicured lawn, we compensate for the lost nutrients and added mowing stress with fertilizers and irrigation, however this is not an option in native grass stands. Additionally, mowing grass causes stress that non-irrigated native grasses struggle to recover from readily, especially during times of drought or heat – both of which are common in this area.

In addition to mowing-caused stressors as mentioned above, stands of native grasses rely on self-seeding during both establishment and maturity to remain healthy. A denser stand of grass naturally suppresses weeds, leading to reduced need for herbicide application, as well as potential damage to the grass stand from weed competition. After the flush of vegetative

growth in the spring, grasses turn reproductive by producing seed stalks and subsequently setting seed. Once this seed has had the opportunity to mature on the stalk, it drops to the ground to germinate the following spring, further establishing the grass stand, as well as filling in any winter killed, weed damaged, or otherwise sparse grass. Seed maturity typically occurs in mid to late summer, depending on the grass species as well as other factors (moisture, temperatures, stress, *et. al.*). Mowing native grasses without consideration for seed set and maturation inhibits a healthy stand by interfering with its natural life cycle. This critical life cycle process cannot occur in virtually all native grasses at or below 9" height. To that end, it is recommended that the grass only be mowed during dormancy in the spring and fall.

Lastly, I would be remiss were I not to also request some latitude as it relates to timing of mowing. This spring brought exceptional moisture to Northern Colorado. While this was a positive occurrence overall, the District, and therefore Mill Brothers Landscape Group (MBLG) was pressured to mow the grass to ordinance height regardless of prevailing conditions. I understand the need to respond in accordance with the ordinance promptly. However, the deadlines for compliance placed MBLG in a position of feeling pressured to mow when it would have not only caused damage to the grass and underlying grade, but it would also have presented a significant safety hazard to our employees attempting to mow in wet, muddy conditions. Regardless of the outcomes resulting from this letter, I respectfully request that there be some latitude given for reasonable discretion as it relates to conditions and their impacts upon safe operations.

In summary, we believe that the evidence for allowing native grasses to grow beyond the 9" required by the ordinance is clear as it relates to establishing and maintaining a healthy native grass stand. The District's approved plans include tall native grasses which only thrive when mowed only in spring and fall, and allowed to reach and remain at their mature heights throughout the growing season.

Very respectfully,

A handwritten signature in cursive script that reads "Jason M. Obsuth".

Jason Obsuth, Division Manager
Mill Brothers Landscape Group

September 25, 2023

Nicholas J. Wharton
Town Manager
Town of Severance

RE: Town of Severance Ordinance Sec. 7-1-210
Mowing natives' grasses at 9 inches or less.

Hello Mr. Nicholas,

I am sending in this letter to discuss the new Town of Severance Ordinance Sec. 7-1-210. I received an email from Code Enforcement about this new ordinance on June 22, 2023, about natural grasses not to be over nine (9) inches in height. I want to discuss that cutting or mowing new native grasses at nine (9) inches or less will stop all new growth of native areas, and possibly kill all the native grasses as it would be fully exposed to the sun and all other weather elements.

This town ordinance goes against the approved landscape plans for the Tailholt subdivision and the seed mix this area was planted in, which is following the approved landscape plans.

Besides the areas being planted with grasses that naturally grow longer than nine inches, these areas might have to be re-seeded now due to the growing heights of the approved seed mix, plus irrigation will more than likely must be added for such short growing grasses.

At this time the District is paying for 1 mowing a year or sometimes two mowing. These areas that are mowed to less than 9 inches, will more than likely will have to be mow every 3 weeks if they survive the low cuttings and do not burn out.

Also mowing native grasses short goes against established growing procedures for native grasses. I hope some of the items I address below will have the town counsel reconsider ordinance Sec. 7-1-210 or come up with a 5-year permit plan to allow new projects or areas in need of mitigation to get these areas fully established, with grasses over 9 inches in length.

To give a very light history of my back ground, I have worked in Land Development over seeing Federal projects, State projects, Military projects, Division of Wild Life projects, Forestry Department, local municipalities, and working for private developer's putting in residential developments, such as Filing 1 and Filing 2 in Tailholt, to name a few.

Native grasses are put in for several reason, but require a lot of patience! The main reason is to save on cost of fully landscaping acres upon acres of open space, and cost of water taps. Then the overall cost in long term maintenance and irrigation, then using lots of water some towns, or cities do not have.

After talking and working with several landscape companies, and horticulturist and my job site experience over the last two decades, I wanted to give you a little info on native grasses, that I have experienced. I might miss a step in what is written below, but over all these are the steps to get native grasses established. Plus, with CSU in the area, I am sure the Town of Severance can get expert opinions.

A list general list, comments and/or statements listed below on getting native grasses to grow.

- If native grass is approved for an area, the area will require minimal preparation.
- Prep the area by getting the area to grade.
- Then add minimal amounts of top soil and mix in, to get ready for seed.
- Native grass is seeded by a seeding machine put in normally in 6-inch rows and every row and seed is 6 inches apart.
- Using approved seed mix. Most seed mixes have a quick growing oak or rye grass.

- The oak or rye grass, will grow tall, fast and is put in to the seed mix to help with erosion control or to stabilize the ground and most of all to shade the new growing natives' grasses that were planted.
- Sometimes temporary irrigation is put in to help get areas established a little faster.
- Temporary irrigation if used is put in at ground level or maybe put in 8 to 12 inches above grade to water for a short time, and then grasses grow long blocking the irrigation spray over time.
- **Plus, the goal of putting in native grasses is not to water native areas after being fully established and not to mow; saving money on water and long-term maintenance.**
- Irrigation is not recommended due to it promotes weed growth.
- To be honest temporary irrigation is put in due to inpatients of the municipalities, the developer, the builder, or the new residents. Most the time; all the above.
- Once the native grass is planted, you wait for good weather and for the native areas to grow.
- Normally letting the native area's grow out to 20-24" (Sometimes higher).
- Letting the grasses grow taller as noted above and which is a big part of the seed mix design, again to stabilize the ground and to shade the new growth of native grasses.
- Unfortunately, sometimes the weeds look more prominent in the native area, but they do help with shading and stabilizing the ground.
- The weeds will be handled later, after the native grasses start to be established. If you spray weed abatement products on newly seeded areas or new native grasses that are growing it will die.
- The reason for letting native grass areas grow out is for the longer grasses to shade the new native grasses, then the new native grasses grow longer in the shade and get to a height and maturity to start to create seed.
- You will see seed on longer native grasses, just like you do in your own yards if you let the grass grow longer.
- The natural thing to do is let the native grass seed out. Seed out is dry out while attached to the grass and then drop, spread the seed on the ground below.
- The taller grasses then shade the new seeds that have dropped, promoting new growth from the new seeds that were created from growing out the native grasses.
- This is then starting the cycle of growing native grasses to seed out, then drop the seed, shade the seed, then seed starts to grow, and then preferably do not mow until September or October, then repeat for 5 to 7 years. **This is why higher native grasses are needed.**
- Over all the steps above are needed in growing and establishing a native grass over 5 to 7 years.

I hope the town council will investigate what I brought up and talk to experts if needed or even Google native grasses and they will see most of the items I have brought up.

Thanks for your time, also include in this letter are a few items I found on native grasses, along with a link on the e-mail I sent you. If you have any questions, Please let me know,

Sincerely,

Guy D. Johnosn



Tailholt District Manager

PLEASE DO NOT MOW NATIVE AREAS

- Mowing weakens the native grasses, causes them to go dormant and creates weed infestations.
- Tall grasses help shade the ground and adjacent grass plants, reducing evaporation of the moisture in the soil. They also encourage animal biodiversity and native wildlife habitats in open areas.
- It is recommended all mowing operations be eliminated year-round, even in the fall. If you must mow, late fall (October/November) only.

MANAGE WEEDS IN NATIVE GRASS STANDS AND OVERSEED BARE AREAS

- Weed management should start as early as possible in the season as possible and continue throughout the growing season as needed. This helps prevent the weeds from spreading and getting too established.
- Restoring native grasses in areas where they are thin or absent helps to crowd out weeds and prevents erosion. Reclamation and reseeding must be part of a weed control plan from the start.
- Over seeding is usually best done in the fall, to take advantage of winter snows and spring rains, which encourage grass seed germination.

Reduced Maintenance Grass Areas for HOAs

Dr. Tony Koski

Professor and Extension Turf Specialist

Colorado State University

Fort Collins, CO 80523-1173

tony.koski@colostate.edu

In an effort to reduce management inputs (water, mowing, fertilization, pest management) and labor, HOAs often consider the replacement of mowed, irrigated turf (bluegrass, fescues) with grass species (usually referred to as “native grasses”) that should require fewer inputs (less/no water, infrequent mowing, no fertilizer, few pesticides). These areas are often referred to as “native grass” areas because their unmowed (or less frequently mowed) appearance sometimes looks like that of an unmanaged, native prairie.



The impact and management of these low maintenance/“native” areas can be a point of contention within HOA communities – especially for those who live adjacent to them and are most affected by their appearance and other potential impacts.

Concerns often voiced about native/low-maintenance grass stands

It looks unkempt and messy – and it always turns brown

People who favor the look of more intensively managed, mowed and irrigated lawns will generally be of this opinion. Others view these areas as natural and attractive. When conversion from managed lawns to native, unmowed grass is being considered, it is essential that it be a community-based decision, that communication be constant and open, and that the process be honest (about aesthetics, cost, process, timelines, maintenance) so that unpleasant surprises about the outcome and final product be minimized. The reasons for having existing native areas in a community (to minimize maintenance costs, reduce/eliminate irrigation, to encourage wildlife, etc.) should be conveyed to newcomers to the community. Well-meaning (but misguided) attempts to make native grass stands look more attractive and “lawn-like” (mowing, irrigating, fertilizing) often promote weed growth and will markedly decrease visual aesthetics – because the grasses used to develop native areas are not adapted to mowing and grow best with little/no irrigation and no fertilizer.

Native grass areas are weedy and ugly

The presence of unmanaged weeds in low-maintenance grass stands can detract from their visual beauty and result in legitimate complaints from those living in closest proximity. Having an effective, ongoing weed management plan in place is essential when planning and managing these natural areas. It often takes 3-4 years from planting for native/natural grass areas to become established and more attractive. During that establishment period, weeds are guaranteed to be a problem – so consistent weed management is essential. Once established AND properly maintained (NO mowing, NO water, NO fertilizer), weeds will become much less problematic. That said, spot treatment with herbicides (or manual removal) will always be a part of an ongoing native grass stand management program.



Native areas turn brown during dry weather, becoming a fire hazard

Native grass areas rarely remain green for an entire growing season in Colorado. Cool-season grasses (wheatgrass, brome grass, wildrye, junegrass) will become dormant during most summers unless they receive supplemental irrigation. This is a normal process for cool-season species. During unusually dry summers, warm-season grasses (bluestems, blue grama, buffalograss) may also become dormant – and warm-season species are always dormant during the coldest periods of the year (October-May). It is true that dormant grass stands can burn easily, so maintaining defensible space near dwellings is an important consideration. Well-designed native areas will be far enough distant from dwellings and buildings that preventive mowing for fire concerns should be minimal.

Tall grass attracts unwanted wildlife (snakes, rodents, predators)



One reason that native grass areas are planted is to encourage wildlife in urban areas. The taller grasses can provide shelter, nesting sites and food for birds, small animals, pollinators, butterflies and other desirable wildlife (including snakes). Occasional problems with nuisance wildlife can usually be successfully managed with the guidance and assistance of animal control and/or wildlife agencies. The most common nuisance animal problem associated with tall grass areas is the vole, which can cause problems for turf and ornamentals in managed landscapes. Vole populations are cyclical, so many years may go by without them causing landscape

damage. Rabbit populations are not necessarily encouraged by the presence of tall grass areas; they thrive in well-managed landscapes far from any native grass areas.

The tall native grass will cause more insect problems (mosquitoes, flies, ticks, spiders)

If managed properly, native grass areas won't increase populations of problem insects. In fact, increased numbers of predatory insects will more than balance out any increased numbers of mosquitoes and flies. When grasshopper numbers are high, they will be attracted to the taller grass and away from ornamental landscape areas because the taller grass helps protect the grasshoppers from predators. Mowing tall grass during summers when grasshopper numbers are high will cause them to move into nearby vegetable and flower gardens.



The native grasses are weedy and will invade lawns and gardens

Some non-native grass species planted to emulate native areas (smooth brome grass, for example) can escape into adjacent lawns and gardens, but these invasions are generally minor and relatively easy to manage. Some native species, like buffalograss, blue grama and little bluestem can seed into adjacent lawns or invade them by their creeping growth habit. These invasions generally go unnoticed by most people and are relatively minor.

Some common misconceptions about managing native grass areas

- **Mowing is good for native grass areas**

Mowing – especially mowing at lawn height – can be very damaging and often results in weed invasion into the close-cut native areas. It is more difficult for weeds to survive in native areas if they are NOT mowed with any regularity. Mowing can actually result in more rapid dormancy and browning than if the grass is left unmowed.



- **It is OK to water native areas to keep them green in the summer**



Temporary irrigation of newly seeded native areas can help with establishment, but water should be discontinued once the grass is established (usually by the end of the second growing season). Continued irrigation will cause excessive growth, encourage weeds, and can create ideal conditions for some insects (mosquitoes) to flourish. These grasses do best when NOT irrigated or fertilized.

- **It is easy to switch from tall grass to lawn, simply by mowing it down and watering it**

Most of the grass species used to establish low-maintenance grass areas will NOT tolerate lawn height mowing and will thin out dramatically when mowed – resulting in a very unattractive “lawn”. Conversion back to lawn will require that the native grass be killed and lawn type grasses be planted. Native grasses and non-natives planted to establish low-maintenance “native” areas perform best if unmowed – or mowed once yearly.



- **Mowing native grass areas is not harmful to wildlife living there**

The nesting of grassland birds (lark buntings, meadowlarks, sparrows) living in natural grass areas is disrupted by mowing between early April and early September. If native areas are to be mowed, it should be done no more than once annually (preferably mid-February to mid-March) to reduce impacts on birds and other beneficial wildlife living there.

*Dr. Tony Koski
Professor and Extension Turf Specialist
Colorado State University
Fort Collins, CO 80523-1173
tony.koski@colostate.edu*

Go to these sites for information on managing all aspects of your landscape:

CSU Extension	extension.colostate.edu
CSU PlantTalk	http://www.ext.colostate.edu/ptlk/
CSU CO-Horts blog	www.csuhort.blogspot.com

Version 1.1 (October 2017)



CMG GardenNotes #581

Native Grasses for Use in Colorado Landscapes

Why use native grasses?

- Bunchgrasses can be used ornamentally as specimens or in groups.
- Sod forming grasses can make great low maintenance turf and offer savings in mowing, fertilizing, and irrigation.
- Grasses provide excellent forage and cover for birds and beneficial insects.

Seasons: Cool season grasses green up earlier in the spring and can go dormant and turn brown in the heat. Warm season grasses stay dormant longer in the spring and grow during the warmer season.

Grasses prefer full sun unless stated otherwise in the notes section.

Scientific Name	Common Name	Season	Height	Planting Elevation	Notes
<i>Achnatherum hymenoides</i> (<i>Oryzopsis hymenoides</i>)	Indian rice grass	Cool	12-24"	To 9,000'	Delicate, lacy bunchgrass with attractive showy panicles. Very low water use. Short lived. Edible seeds. Most well-drained soils.
<i>Andropogon gerardii</i>	Big bluestem	Warm	48-72"	To 7,500'	Robust bunchgrass with upright growth. Turns red burgundy in the fall with color retention well into winter. Tolerates most soils (especially clay) and water regimes.
<i>Andropogon saccharoides</i>	Silver beard grass	Warm	24-48"	To 7,500'	Bunchgrass with fine textured leaves and large seed heads which catch the light and persist through the winter. Orange fall color. Grows in all soils, including clay. Low water use.
<i>Bouteloua curtipendula</i>	Sideoats grama	Warm	24-36"	To 9,000'	Bunchgrass with small pennant-like seeds on one side of stem. Very low water use. Most well-drained soils.
<i>Bouteloua gracilis</i>	Blue grama, eyelash grass	Warm	6-20"	To 9,500'	Bunchgrass with large, curved flowering spikes that resemble eyelashes. Excellent lawn alternative can be left unmown. Withstands moderate traffic and light shade. Low water use.

Scientific Name	Common Name	Season	Height	Planting Elevation	Notes
<i>Buchloe dactyloides</i>	Buffalo grass	Warm	2-8"	To 6,500'	Sod-forming grass, moderate to low water use. Excellent lawn alternative. Long-lived with a vigorous root system. Prefers clay soils.
<i>Eragrostis trichodes</i>	Sand lovegrass	Warm	24-48"	To 6,500'	Bunchgrass with a lacy, airy inflorescence. Does especially well on sandy soils but tolerates most. Low water use.
<i>Festuca arizonica</i>	Arizona fescue	Cool	10-24"	To 10,000' or higher	Graceful clumping bunchgrass with fine-textured blue-green leaves. Low water use. Tolerates light shade but not traffic.
<i>Koeleria macrantha</i>	June grass	Cool	12-24"	To 11,000'	Bunchgrass with attractive open panicles of flowers. Great mixed with low-growing perennials. Low water use but will tolerate wetter sites. Most soils and light shade.
<i>Pascopyrum smithii</i> (<i>Agropyron smithii</i>)	Western wheatgrass	Cool	12-40"	To 10,500'	Sod-forming grass with upright blue leaves and spikes. Most soils. Because it is strongly rhizomatous, it should be used only where there is adequate growing space.
<i>Panicum virgatum</i>	Switchgrass	Warm	36-48"	To 7,000' (maybe higher)	Slow sod-former with upright growth, vase shaped. Many delicate panicles, high above the foliage in some strains, turn reddish bronze in the autumn. Often used at the back of the perennial border or as a tall screen.
<i>Schizachyrium scoparium</i> (<i>Andropogon scoparius</i>)	Little bluestem	Warm	12-48"	To 7,500' or higher	Upright growing bunchgrass with green to blue-green leaves and fluffy seed heads that catch the light, persisting through winter. Fall color is a red to bronze, which fades slowly in winter. Sun. Good for clay soils but tolerates most. Low to moderate water use.
<i>Sporobolus airoides</i>	Alkali sacaton	Warm	36-60"	To 7,500'	Striking robust grass with fine textured bluish leaves and a showy, airy, open inflorescence. Low water use tolerates most soils. Easy to establish.
<i>Sorghastrum nutans</i>	Indian grass	Warm	36-60"	To 6,500'	One of the most ornamental of the native grasses. Upright growth with large tawny seed heads and golden-orange fall color. Moderate water use. Needs space to grow.

Authors: Irene Shonle, PhD, CSU Extension. Reviewed May 2018 and February 2023 by Irene Shonle, PhD, CSU Extension.

- Colorado Master Gardener GardenNotes are available online at <https://cmg.extension.colostate.edu/>.
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Reviewed February 2023



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, March 12, 2024, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Michelle Duda

Council Members:

Stephen Gagliardi

David Bruen

Dan Meyers

Craig Joseph

Absent:

Brittany Vandermark

Audience: None

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Ken Chavez, Chief of Police

Sarah Jacobsen, Deputy Clerk

A. CALL TO ORDER REGULAR MEETING

1. Pledge of Allegiance

2. Roll Call

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 4 - 02.13.24 Minutes

b. Pg 8 - Severance High School After Prom Community Grant Request

5. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Approve the Agenda moving Section B-Proclamation to be after Public Comment and before Council Member Comments. All Council Members present voting Yes,

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Pg 15 - Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

B. PROCLAMATION

1. Pg 32 - MARCH-ANTI-HUMAN TRAFFICKING MONTH

C. TOWN COUNCIL

1. Pg 33 - Town of Severance Municipal Judge and Alternate Selection

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
By general consensus, the Town Council has directed the Town Manager to negotiate a contract for the Presiding Judge with Bradley Whittfield, Alternate Judge one for Zane Pic and Alternate Judge two for Ethan Doak.

2. Pg 55 - Resolution 2024-13R: A Resolution of the Town Council of the Town of Severance, Colorado, for Lawn Watering and Water Use Restrictions

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Agenda Item continued to a future work session, no action taken.

3. Pg 58 - Resolution 2024-14R: A Resolution of the Town Council of the Town of Severance, Colorado, Regarding the security and quality of life of the citizens of the Town of Severance

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Bruen to Approve **Resolution 2024-14R**: A Resolution of the Town Council of the Town of Severance, Colorado, Regarding the security and quality of life of the citizens of the Town of Severance. All Council Members present voting Yes,

MOTION PASSED

4. Pg 61 - Ordinance 2024-02: An Ordinance of the Town Council of the Town of Severance, Colorado, amending section R402.2.2 of the international residential code in section 18-2-30, "amendments," to the Severance Municipal Code regarding concrete flatwork warranty work

- Legislative
- Staff Presentation: Russ Weber, Chief Building Inspector
Present by Russ Weber, Regional Operations Manager
MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Gagliardi to Adopt **Ordinance 2024-02**: An Ordinance of the Town Council of the Town of Severance, Colorado, amending section R402.2.2 of the international residential code in section 18-2-30, "amendments," to the Severance Municipal Code regarding concrete flatwork warranty work. All Council Members present voting Yes,

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. **Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing a potential sale of Town-owned real property located near the intersection of WCR 84 and WCR 19, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential sale of such property.**

Open: 9:50 pm Closed: 11:37 pm

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Meyers to Adjourn into Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing a potential sale of Town-owned real property located near the intersection of WCR 84 and WCR 19, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential sale of such property. All Council Members present voting Yes,

MOTION PASSED

2. **Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.**

MOTION WAS MADE BY Mayor Pro-tem Duda, seconded by Council Member Bruen to ADJOURN INTO Executive Session pursuant to C.R.S. §§ 24-6-402(4)(a) and 24-6-402(e)(I) for purposes of (1) discussing the Town's potential acquisition of real property within the Town for purposes of future economic development, and (2) determining positions relative to matters subject to negotiations, developing strategy for negotiations, and instructing negotiators, regarding the potential acquisition of such property.. All Council Members present voting Yes,

MOTION PASSED

F. ADJOURN

11:37 pm

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
12/01/23 - 12/31/23

Vendor Name	Invoice Number	Description	Amount Paid
4Imprint, Inc	26278780	Challenger Grande Mugs, Sport Flyer, Tumbler with Straw, Contender Mesh Back Caps	\$ 3,362.21
Ablao Law, LLC	1239	Municipal Judge - December 2023	\$ 600.00
AFLAC	016053	Employee Deductions	\$ 840.98
Air Comfort, Inc.	C006695	PW - Quarterly HVAC Maintenance	\$ 662.00
Alicia Kay Parent	0000	3 hours with the Grinch-minus deposit	\$ 100.00
Amazon Capital Services	1K6D-61YP-C4KJ	Logitech ERGO K860 Wireless Ergonomic Keyboard	\$ 123.49
Amazon Capital Services	1K6D-61YP-C4KJ	SJOLOON Rustic Christmas Barn Wood Door Backdrop for Photography Xmas Tree Snow Gift Wall Floor	\$ 44.09
Amazon Capital Services	1K6D-61YP-C4KJ	Logitech S150 USB Speakers with Digital Sound	\$ 14.99
Amazon Capital Services	1K6D-61YP-C4KJ	COSIMIXO 6-Pack Rainbow Colored Duct Tape	\$ 18.55
Amazon Capital Services	1K6D-61YP-C4KJ	Paper Mate Flair Pen, 0.33mm Ultra Fine Tip, Blue, Box of 12	\$ 6.99
Amazon Capital Services	1K6D-61YP-C4KJ	Amazon Basics Tall Kitchen Drawstring Trash Bags, 13 Gallon	\$ 24.51
Amazon Capital Services	1K6D-61YP-C4KJ	Cottonelle Ultra Clean Toilet Paper	\$ 27.59
Amazon Capital Services	1K6D-61YP-C4KJ	Shipping & handling	\$ 3.50
Amazon Capital Services	1T6T-PFYM-94QY	Zip Ties 14 inch (100 Pack), Black	\$ 5.99
Amazon Capital Services	1K6D-61YP-C4KJ	Higher Yield Replacement for HP Ink 67 XL 67XL HP67 Black Color Cartridge	\$ 30.33
Amazon Capital Services	1K6D-61YP-C4KJ	Blue Summit Supplies 1099 NEC Tax Forms 2023 with 25 Self Seal Envelopes	\$ 45.06
Amazon Capital Services	1K6D-61YP-C4KJ	Scott Multifold Paper Towels (01840)	\$ 36.45
Amazon Capital Services	1K6D-61YP-C4KJ	Cordinate 6 ft Extension Cord Cover Floor	\$ 14.52
Amazon Capital Services	1T6T-PFYM-94QY	Amazon Basics Wide Ruled Lined Writing Note Pad	\$ 16.80
Amazon Capital Services	1K6D-61YP-C4KJ	2024 Wall Calendar - 2024 Calendar, Dec. 2023 - Jan. 2025	\$ 9.98
Amazon Capital Services	1K6D-61YP-C4KJ	Avantree E171 - Sports Earbuds Wired with Microphone	\$ 16.95
Amazon Capital Services	1K6D-61YP-C4KJ	Logitech S150 USB Speakers with Digital Sound	\$ 14.99
Amazon Capital Services	1K6D-61YP-C4KJ	Hazelnut Cream K-cup for Keurig Brewers, 24-count	\$ 50.34
Amazon Capital Services	1K6D-61YP-C4KJ	Columbian #10 Business Envelopes, 4-1/8 x 9-1/2 Inches	\$ 42.96
Amazon Capital Services	1K6D-61YP-C4KJ	Microsoft Bluetooth WS3-00001 Surface Mouse	\$ 37.99
Amazon Capital Services	1K6D-61YP-C4KJ	Madisi Crayon Bulk pack, Regular Size, 18 Colors, 900 Count	\$ 34.98
Amazon Capital Services	1K6D-61YP-C4KJ	The Original Duck Brand 394475 Duct Tape, 1-Pack 1.88 Inch x 60 Yard Silver	\$ 7.95
Amazon Capital Services	1K6D-61YP-C4KJ	Litmann Pro 12-24 Volt Corded Handheld Spotlights 2000 Lumens	\$ 99.96
ANGEL LIGHT PYROTECHNICS, LLC	DEC2023	2023 Winter Show	\$ 10,100.00
Ascent Broadband, LLC	136294	PW Internet Service	\$ 190.00
Ausmus Law Firm PC	8469	Contract prosecution for the month of December 2023	\$ 850.00
Ayres Associates Inc.	211758	General Economic Development	\$ 1,093.00
Ayres Associates Inc.	211758	General Planning Services	\$ 1,877.50
Banner Occupational Health Clinics	832270	NOV 23 SVCS - DOT Test	\$ 95.00
Banner Occupational Health Clinics	832270	NOV 23 SVCS - PD Physical	\$ 350.00
Banner Occupational Health Clinics	832302	NOV 23 SVCS - PD Physical	\$ 350.00
Baseline Associates, Inc.	4617	Pre-Employment - 23-1020 & 23-1070	\$ 280.00
Browns Hill Engineering & Controls LLC	26968	INS CLAIM WORK	\$ 2,456.60
Bunting Disposal, Inc.	142990JAN2024	JAN 2024 services	\$ 85.00
C.G.R.S., Inc.	45693	Skate Park maintenance and refresh	\$ 135,151.04
Caselle, Inc.	129155	Caselle Software Support - JAN2024	\$ 2,093.00
CDPHE	WC241146989	Application fee for Permit COG317138 for Severance Lagoon Facility	\$ 1,000.00
CEBT	INV 0061705	Group AAJ2 Health & Life Insurance	\$ 49,482.35
CIRSA	232353	Property/Casualty Coverage	\$ 526.42
City of Loveland	10716890	Use of NCLETC facilities - 11.14.23	\$ 200.00
Colorado Civil Group Inc.	0042.0506.03-10	Engineering - W-2801 Water Treatment Plant	\$ 4,122.00
Colorado Civil Group Inc.	00420500.04-14	Engineering - P-2103 Great Western Trails	\$ 1,125.00
Colorado Civil Group Inc.	0042.0506.06-01	Engineering - W-2101 Water Tank 1.5 MG EWT-Landscape&Irrig	\$ 219.00
Colorado Civil Group Inc.	0042.0014.03-08	Engineering Services - Cust #233	\$ 8,216.50
Colorado Civil Group Inc.	0042.0506.06-02	Engineering - W-2101 Water Tank 1.5 MG EWT-Landscape&Irrig	\$ 523.00
Colorado Civil Group Inc.	0042.0512.00-06	Engineering - PD-2301.1 PD Renovation	\$ 1,099.25
Colorado Civil Group Inc.	0042.0507.00-49	Engineering - WW-2004 Sanitary Sewer System Master Plan	\$ 2,972.50
Colorado Civil Group Inc.	0042.0000.10-22	Engineering - Capital Improvement Projects (DEI/Duran & SWMP)	\$ 328.50
Colorado Civil Group Inc.	0042.0000.10-22	Engineering - Capital Improvement Projects (PD Station Project)	\$ 146.00
Colorado Civil Group Inc.	0042.0006.02-13	Engineering Services - Cust #80	\$ 227.50
Colorado Civil Group Inc.	0042.0000.09-20	Engineering - General Engineering Water Fund	\$ 2,299.00
Colorado Civil Group Inc.	0042.0000.11-22	Engineering - Pending Projects	\$ 1,985.50
Colorado Civil Group Inc.	0042.0510.00-20	Engineering - TR-2201 Traffic Signal 74/19	\$ 1,784.00
Colorado Civil Group Inc.	0042.0511.01-08	Engineering - TR-2101 SH392-WCR23II Support Services	\$ 547.50
Colorado Civil Group Inc.	0042.0001.11-08	Engineering Services - Cust #246	\$ 272.00
Colorado Civil Group Inc.	00420506.05-10	Engineering - W-2101 Water Tank 1.5 MG EWT-Const. Eng. Serv	\$ 2,995.50
Colorado Civil Group Inc.	0042.0506.02-20	Engineering - W-2101 Water Tank	\$ 24,716.25
Colorado Civil Group Inc.	0042.0015.01-16	Engineering Services - Cust #235	\$ 36.50
Colorado Civil Group Inc.	0042.0506.04-01	Engineering - W-2302 South Water Line Loop	\$ 219.00
Colorado Civil Group Inc.	0042.0000.00-82	Engineering - General Services	\$ 637.50
Colorado Civil Group Inc.	0042.0001.08-36	Engineering Services - Cust #276	\$ 536.00
Colorado Rangers Law Enforcement	24-SF0130	Amended Service/Program Fee (85 Patrol Shifts/25 Event Shifts)	\$ 50,000.00
Colorado Rural Water Association	2556	2024 System Membership Dues	\$ 450.00
Connell Resources, Inc.	2231537-01	Severance Shores manhole rehab	\$ 10,410.00
Dana Kepner Company, LLC	6236383-00	1 CPLG	\$ 105.43
Dept Public Health Environment	E230518	Monthly testing	\$ 680.50
Dept Public Health Environment	E230479	Monthly testing	\$ 193.50
Devco Investors LLC	11.15.2023	Purchase of 15 CO Big Thompson Units - Water	\$ 975,000.00
Diamond SR Carriage	000338	Final Payment for 2023 Town Christmas	\$ 1,400.00
Direct Discharge Consulting, LLC	2392	Nov ORC Services	\$ 1,500.00
E-470 Public Highway Authority	2087295649	Express Toll - Lic# BLNV88 CO	\$ 9.02
Employers Council	0000487984	HR professional services	\$ 2,980.00
Felsburg Holt & Ullevig Inc	329261	Hwy 392 & WCR 23 Intersection Improvements	\$ 688.75
Felsburg Holt & Ullevig Inc	39261	Hwy 392 & WCR 23 Intersection Improvements	\$ 98.75
Fransen Pittman General Contractors	2023-1	Asphalt Repairs	\$ 10,000.00
Freedom Mailing Services Inc	46654	Delinquent Notices	\$ 203.05

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
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Vendor Name	Invoice Number	Description	Amount Paid
Front Range Compliance Services, LLC	8507	Consulting Services - Drug and Alcohol Consortium - Annual	\$ 945.00
Front Range Compliance Services, LLC	8337	Consulting Services - Quarterly Report	\$ 85.00
Frontier Business Products	890541	PD - 96081 Copy Machine	\$ 50.11
Frontier Business Products	885946	PW - Copy Machine 94240	\$ 400.83
Frontier Business Products	885514	PD - 96081 Copy Machine - Color Copies	\$ 55.13
Frosting!	DEC2023	Specialty cupcake order	\$ 242.00
GenPro Energy Solutions, LLC	INV8388	Milestone 1 - Contract Execution w/proof of ordering	\$ 54,407.19
Grainger	9931270558	Crossover ladder for access to mag tank	\$ 1,705.00
Hayashi & Macsalka, LLC	621	Legal Fees - Cust#233 - Development Review	\$ 214.50
Hayashi & Macsalka, LLC	623	Legal Fees - Cust#183 - Development Review	\$ 215.00
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services - W-2801 - Regional Water Treatment Plant	\$ 487.50
Hayashi & Macsalka, LLC	618	Legal Fees - Cust#233 - Development Review	\$ 43.00
Hayashi & Macsalka, LLC	619	Legal Fees - Cust#147 - Development Review	\$ 43.00
Hayashi & Macsalka, LLC	622	Legal Fees - Cust#246 - Development Review	\$ 279.50
Hayashi & Macsalka, LLC	620	General Legal Services - PD-2301.1 PD Building Associated Cost	\$ 939.00
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services - TR-2201	\$ 39.00
Hayashi & Macsalka, LLC	620	General Legal Services	\$ 3,331.50
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services - PROG-WATER2-NISP Program	\$ 58.50
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services	\$ 390.00
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services - PROG-WATER2-NISP Program	\$ 58.50
Hayashi & Macsalka, LLC	625	Legal Fees - Cust#265 - Development Review	\$ 365.50
Hayashi & Macsalka, LLC	624	CIP Projects Legal Services - W-2801 - Regional Water Treatment Plant	\$ 429.00
IMS Infrastructure Management Services	50603-3	Engineering Serv-TR-2304 Road Assessment	\$ 12,730.00
Infusion Architects, LLC	2	23010 - Severance Police Department August - October	\$ 34,447.50
Integrity Tire	15408	#009 - 2013 Ford Police Interceptor Utility - PMA, OIL CHANGE, Tire Replacement, Suspension Control Arm, Engine	\$ 2,780.19
Integrity Tire	15794	#012 - 2014 Ford Police Interceptor Utility - PMA, Fuel Injection Service, Spark Plugs, ALIGNMENT, Battery, Suspensi	\$ 1,045.71
Integrity Tire	15354	#008 - 2013 Ford Police Interceptor Utility - PMA, OIL CHANGE, Remove & Replace Suspension Control Arm, ALIGNM	\$ 1,035.18
Integrity Tire	15937	#004 - 2014 Ford Police Interceptor Utility - PMA, Air Conditioning Compressor, Engine Mount, Battery, ALIGNMENT,	\$ 1,873.22
Integrity Tire	14974	#015 - 2018 Ford Police Interceptor Utility - PMA, OIL CHANGE, Remove & Replace Battery, Remove & Replace Engin	\$ 330.39
Integrity Tire	14299	#006 - 2011 Chevrolet Tahoe - PMA, Remove & Replace Headlamp Bulb	\$ 127.14
Integrity Tire	14567	#001 - 2014 Ford Police Interceptor Utility - PMA, Remove & Replace Catalytic Converter FEDERAL COMPLIANT	\$ 1,259.88
Integrity Tire	16528	2014 Ford Police Interceptor Unit# 012 - remove & replace suspension shock or struts	\$ 579.50
Integrity Tire	16157	2018 Ford Police Interceptor Unit# 005 - engine light diagnostic	\$ 109.00
Integrity Tire	16236	2009 Ford Explorer - Unit# 220 - oil change, decarbonize fuel intake system	\$ 123.95
Integrity Tire	16266	Unit # 214 - oil change	\$ 63.61
Integrity Tire	16135	Fleet# 221 - 2007 Chevy Silverado - remove & replace water pump, steering pitman arm, idler arm; brake fluid servic	\$ 1,567.95
IntelliChoice, Inc.	1232839	Annual license and support fee	\$ 6,733.21
JR Engineering, LLC	83510	Engineering services - Cust# 233	\$ 450.00
JR Engineering, LLC	83511	Engineering services-reviewed church site @ WCR 74 and WCR 25	\$ 180.00
Kenneth D Chavez	2303	Labor for 11.19.23 - 12.02.23	\$ 5,384.62
Kinsco	0016414-0	Police Uniforms	\$ 1,344.38
Kinsco	0016459-0	Police Uniforms	\$ 267.47
Kringle and Kompany LLC	DEC2023	2 hours with Santa & Mrs. Claus for pictures	\$ 200.00
La Salle Oil Co.	185208	Fuel	\$ 1,545.17
La Salle Oil Co.	185603	Fuel	\$ 1,449.50
La Salle Oil Co.	184897	Fuel	\$ 1,443.70
Landmark Structures I, LP	W-2101-09	1.5 MG elevated Water Tank (10/26/23-11/25/23)	\$ 93,947.40
Lands End Business Outfitters	SIN11634767	Finance uniforms	\$ 294.32
LightGig Communications, LLC	446941	Severance Town Hall Service	\$ 120.00
Li'L Flower Shop	159991	Fresh Arrangement Law Enforcement Appreciation Day	\$ 77.95
Li'L Flower Shop	159992	Fresh Arrangement Law Enforcement Appreciation Day	\$ 77.95
MAC Equipment, Inc.	459068	TK#223 - CONTROL HARNESS, MOUNT BRKT	\$ 25.03
MAC Equipment, Inc.	459068	TK#225 - CONTROL HARNESS, MOUNT BRKT	\$ 25.03
Maxey Trailer Sales & Truck Fitting	237303	DOT inspection - TRAILER #790 (TIRE ST205-75-R15 RADIAL, MOUNT & BALANCE TIRE, WIDE BASE TIRE VALVE)	\$ 400.00
Maxey Trailer Sales & Truck Fitting	237121	DOT inspection - TRAILER #791 (SWITCH, NYLON BREAKAWAY, ANNUAL VEHICLE REPORT & LABEL 10-PACK)	\$ 180.33
Maxey Trailer Sales & Truck Fitting	237105	DOT inspection - TRAILER #794	\$ 130.00
Mountain Constructors, Inc.	P-2103-05 FINAL	Release of Retainage	\$ 29,487.73
New York Life	BGJ_20231203	Employee Deductions	\$ 804.80
Next Step Communications, LLC	11794	Starlink Monthly Rental for Lakeview City Park	\$ 250.00
Next Step Communications, LLC	11807	Starlink Monthly Rental for Severance Community Park	\$ 250.00
North Weld County Water District	3654000-NOV2023	11850 CR 74 - Fire Meter	\$ 100.73
North Weld County Water District	3386000-NOV2023	Water Meter-Account	\$ 16,259.28
North Weld County Water District	6546000-NOV2023	Water Meter-Account	\$ 78,531.39
Northern Engineering Services Inc	1136-001/00095	Engineering Services - Cust# 265	\$ 567.00
Onix IT, Inc.	8088	SonicWall NSA 2650 Security Suite Renewal - 2024	\$ 2,298.00
Onix IT, Inc.	8070	Managed Onsite Service (11/1/2023 - 11/30/2023)	\$ 840.00
Onix IT, Inc.	8070	Microsoft Power Automate for Government (11/1/2023 - 11/30/2023)	\$ 30.00
Onix IT, Inc.	8070	Microsoft Office 365 G3 GCC (11/1/2023 - 11/30/2023)	\$ 858.00
Onix IT, Inc.	8070	Microsoft Exchange Online (Plan 2) for GCC (11/1/2023 - 11/30/2023)	\$ 376.00
Onix IT, Inc.	8070	Managed Services (per user) - Business Standard (11/1/2023 - 11/30/2023)	\$ 3,800.00
Onix IT, Inc.	8054	Azure Subscription (10/18/2023 - 11/17/2023)	\$ 318.67
PageFreezer Software, Inc.	INV-15211	PageFreezer for Social Media/Web Domains/Next Door Archiving	\$ 4,606.80
Pinnacle Investigations LLC	505	Pre-employment background investigations	\$ 5,150.00
Pitney Bowes Global Financial	3318407197	Postal Machine Lease	\$ 220.92
Poudre Valley REA	135	Streetlights, Casa Loma	\$ 134.42
Poudre Valley REA	135	2880 Branding Iron Power	\$ 76.50
Poudre Valley REA	135	Streetlights, Severance Shores	\$ 221.76
Poudre Valley REA	135	Streetlights, Hidden Valley Farms	\$ 1,429.62
Poudre Valley REA	135	Streetlights, Foxridge	\$ 104.68
Poudre Valley REA	135	Streetlights, Sunset Ridge	\$ 249.18
Poudre Valley REA	135	75 Flat Iron Ln Power Source	\$ 73.75

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
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Vendor Name	Invoice Number	Description	Amount Paid
Poudre Valley REA	135	CO RD 23 and Belmon Dr	\$ 35.58
Poudre Valley REA	135	CO RD 80 and Rangeview Drive	\$ 32.63
Poudre Valley REA	135	Streelights, CO RD 74 & 19	\$ 13.34
Poudre Valley REA	135	CO RD 21 and 76 1/2-water tank	\$ 1,121.16
Poudre Valley REA	135	629 Shoreview Pkwy-Lift Station	\$ 329.55
Poudre Valley REA	135	Streelights, Belmont Farms	\$ 235.37
Poudre Valley REA	135	Steetlights, Summit View	\$ 417.45
Poudre Valley REA	135	36252 Evans St - Power Source	\$ 50.12
Poudre Valley REA	135	Streelights, Soaring Eagle	\$ 190.95
Prairie Mountain Media	0000367289	Notice of Final Payment - Coulson Excavating	\$ 23.76
Prairie Mountain Media	0000367289	Public Notice - Horizon View Variances BOA	\$ 26.40
Prairie Mountain Media	0000367289	Public Notice - Severance Storage Annex	\$ 84.48
Prairie Mountain Media	0000367289	Public Notice - Budget	\$ 44.00
PURCHASE POWER	8000-9000-1021-3696-NOV2023	Postage	\$ 500.00
PURCHASE POWER	8000-9000-1021-3696-NOV2023	Postage meter overage fee	\$ 3.50
Quench USA, Inc.	INV06640291	Quarterly Town Hall water service	\$ 149.55
Reliable Communication Assistant	21	Translation of Statement	\$ 192.50
Republic Services, Inc	0642-000772300	Trash Services - Wastewater Plant Acct	\$ 68.68
Rob's Repair, Inc	18313	Pump set up for mag tank	\$ 717.00
S&S Coating Services	0269	Certified Weld Inspection Services	\$ 7,100.00
SAFEBuilt Colorado, Inc.	165191	Building Inspections	\$ 36,630.35
SBS Services Group LLC	6390934	PD - routine janitorial	\$ 250.00
SBS Services Group LLC	6390361	Town hall - routine janitorial	\$ 520.00
SBS Services Group LLC	6390362	PW - routine janitorial	\$ 250.00
Scott's Electric & Bucket Truck, Inc	8690	SERVICE CALL ENTRY LIGHTS AT TOWN HALL NOT WORKING. CONVERT ALL 4 TO LED & LABOR/MATERIALS	\$ 572.04
Scott's Electric & Bucket Truck, Inc	8689	SERVICE CALL OUTSIDE LIGHTS NOT WORKING AT POLICE STATION	\$ 135.00
Scott's Electric & Bucket Truck, Inc	8688	SERVICE CALL POWER OUT AT COMMUNITY PARK & LABOR	\$ 135.00
Sign Solutions USA	409579	Shipping & Handling	\$ 39.56
Sign Solutions USA	409579	Signs	\$ 372.63
Signs By Tomorrow	45206	Public Hearing Sign - Home Based Business	\$ 595.00
Signs By Tomorrow	45206	Public Hearing Sign - Home Based Business	\$ (595.00)
Signs By Tomorrow	45206	Public Hearing Sign - Home Based Business	\$ 595.00
Signs By Tomorrow	45241	Public Hearing Sign - Home Based Business	\$ 85.00
Skaggs Companies, Inc.	100_A_194744_1	Uniforms	\$ 1,810.76
Skaggs Companies, Inc.	100_A_201519_1	Uniforms	\$ 390.00
Skaggs Companies, Inc.	100_A_201519_2	Uniforms	\$ 169.00
TDS	8224100100028399JAN2024	PD Bldg phone and internet	\$ 272.45
Timber Line Electric & Control Corp	8451	Adjust tank level sensor in SCADA	\$ 230.00
Town of Windsor	015265-000NOV2023	Wastewater Treatment Plant	\$ 26,907.28
Town of Windsor	09/06-11/28/23	Town of Severance Portion 50/50 split rental invoices	\$ 21,035.00
TransUnion Risk & Alternative Data, Inc	5453941-202311-1	Background Checks	\$ 75.00
Triple S Party Rental	49164	Canopy & tent accessories, tent heater, chairs	\$ 3,058.10
U.S. Postal Service	339 2024	P.O. Box Fee-Box 339 1 yr	\$ 152.00
Uline, Inc	170932874	PW supplies	\$ 814.52
UMB Staff Credit Cards	0151 1123	Indeed Jobs-PD Recruiting	\$ 199.31
UMB Staff Credit Cards	0151 1123	Dog Waste Depot-Dog bags for dispensers.	\$ 437.76
UMB Staff Credit Cards	0151 1123	Cxt Incorporated-Replacement door due to vandalism.	\$ 1,848.07
UMB Staff Credit Cards	0151 1123	King Soopers #0104 Cake for Swearing in of PD & Apple Juice for Turkey Drive for donut party-elementary school *	\$ 69.99
UMB Staff Credit Cards	0151 1123	King Soopers #0104 Cake for Swearing in of PD & Apple Juice for Turkey Drive for donut party-elementary school *	\$ 19.36
UMB Staff Credit Cards	0151 1123	Dept Of Regulatory-Ttc-CPA License Renewal	\$ 66.00
UMB Staff Credit Cards	0151 1123	Tst* Leye - Ema-Meal - Continuing Ed	\$ 72.56
UMB Staff Credit Cards	0151 1123	Sq *maxey Truck Fitting-Trailer #794 New Latch for rear gate	\$ 8.68
UMB Staff Credit Cards	0151 1123	The Ups Store 4205-Gas monitor maintenance	\$ 70.06
UMB Staff Credit Cards	0151 1123	Dougs Diner-Lunch with Windsor Chiefs	\$ 43.67
UMB Staff Credit Cards	0151 1123	Neogov-Police Recruiting	\$ 199.00
UMB Staff Credit Cards	0151 1123	Maggianos Grand-Meal - Continuing Ed	\$ 111.22
UMB Staff Credit Cards	0151 1123	Sq *smart Document Manage-Testing the new card	\$ (5.00)
UMB Staff Credit Cards	0151 1123	Romarestaurant_7-Lunch for P.W.	\$ 92.91
UMB Staff Credit Cards	0151 1123	Harbor Freight Tools 62-Shop supplies / 2 receipts and one has the tax refund.	\$ 104.34
UMB Staff Credit Cards	0151 1123	The Curtis-Reimbursement of Taxes	\$ (73.74)
UMB Staff Credit Cards	0151 1123	FRAUD	\$ (20.00)
UMB Staff Credit Cards	0151 1123	Dominos 6244-Turkey Drive Volunteer Lunch	\$ 102.94
UMB Staff Credit Cards	0151 1123	Dropbox Fax Monthly-Monthly	\$ 14.98
UMB Staff Credit Cards	0151 1123	Dyckman Trophies Inc-Board member thank you for service plaques	\$ 90.00
UMB Staff Credit Cards	0151 1123	Sunbelt Rentals #1022-Wastewater pond dredging at the WWtP Job-2301	\$ 1,108.00
UMB Staff Credit Cards	0151 1123	Pt Hose And Bearing - For 3-inch wastewater pumpmt fittings Job-2301	\$ (302.18)
UMB Staff Credit Cards	0151 1123	Ridgeline Front Desk-refund of tax	\$ (36.64)
UMB Staff Credit Cards	0151 1123	Tractor Supply Co #1940-Truck #230 Plow support bolt replacement/tap	\$ 44.85
UMB Staff Credit Cards	0151 1123	Monarch Cas Res Spa-hotel for clerk conference	\$ 120.88
UMB Staff Credit Cards	0151 1123	Mr. Yos Llc-Donut party for elementary school class who donated over 200 food items	\$ 72.60
UMB Staff Credit Cards	0151 1123	Weld Co C&r Office-Customer # 265-BHS Solar Recording of Mylars	\$ 165.46
UMB Staff Credit Cards	0151 1123	Government Finance Offic-GFOA Training Chicago	\$ 2,469.00
UMB Staff Credit Cards	0151 1123	Vistaprint- Cards	\$ 49.59
UMB Staff Credit Cards	0151 1123	Pt Hose And Bearing - For 3-inch wastewater pump fittings Job-2301	\$ 51.82
UMB Staff Credit Cards	0151 1123	Fraud Charge	\$ 20.00
UMB Staff Credit Cards	0151 1123	King Soopers #0104 Cake for Swearing in of PD & Apple Juice for Turkey Drive for donut party-elementary school *	\$ 16.99
UMB Staff Credit Cards	0151 1123	Ua Inft-Snack on Flight to Chicago	\$ 8.00
UMB Staff Credit Cards	0151 1123	Rivera De Chapala-Severance/Windsor Mayor Meeting	\$ 43.93
UMB Staff Credit Cards	0151 1123	Government Finance Offic-GFOA Training Chicago	\$ 150.00
UMB Staff Credit Cards	0151 1123	Ventra Vending 05304-Train to Chicago	\$ 10.00
UMB Staff Credit Cards	0151 1123	Dougs Diner-Meeting Newly Elected Council Member	\$ 35.75

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
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Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 1123	Ebay O*04-10803-42450-For the P.D speed trailer repair parts	\$ 195.03
UMB Staff Credit Cards	0151 1123	PT Hose and Bearing - For 3-inch wastewater pump fittings Job-2301	\$ (51.82)
UMB Staff Credit Cards	0151 1123	PT Hose And Bearing - For 3-inch wastewater pump fittings Job-2301	\$ 51.82
UMB Staff Credit Cards	0151 1123	Positive Promotions-Council and all Staff End of Year Event appreciation	\$ 1,289.16
UMB Staff Credit Cards	0151 1123	Vistaprint-Business Cards	\$ 89.59
UMB Staff Credit Cards	0151 1123	Sq *smart Document Manage-Testing the new card	\$ 5.00
UMB Staff Credit Cards	0151 1123	Coloradomu* Co Municip-Annual clerk conference	\$ 754.50
UMB Staff Credit Cards	0151 1123	Olive Garden 0021376-Veterans appreciation night dinner	\$ 823.41
UMB Staff Credit Cards	0151 1123	Dominos 6244-PC Meal for 11.15.23	\$ 42.29
UMB Staff Credit Cards	0151 1123	Weld Co C&r Office-Customer #265/BHS	\$ 1,935.66
UMB Staff Credit Cards	0151 1123	Vistaprint-Interim Chief Business Cards	\$ 51.99
UMB Staff Credit Cards	0151 1123	Tst* Charco Broiler Resta-Mayor/Manager Meeting	\$ 81.78
UMB Staff Credit Cards	0151 1123	Pt Hose And Bearing - For 3-inch wastewater pump fittings Job-2301	\$ 302.18
UMB Staff Credit Cards	0151 1123	Sq *camca-Clerk CAMCA annual meeting	\$ 75.00
UMB Staff Credit Cards	0151 1123	Dougs Diner-Lunch	\$ 59.13
UMB Staff Credit Cards	0151 1123	Sunbelt Rentals #1022-Wastewater pond dredging at the WWTP Job-2301	\$ (1,108.00)
UMB Staff Credit Cards	0151 1123	Pt Hose And Bearing - For 3-inch wastewater pump fittings Job-2301	\$ 302.18
UMB Staff Credit Cards	0151 1123	Seneca Companies Dsm-This is for the diesel tank updates per the state that we acquired from Weld County (GRAD	\$ 4,381.32
UMB Staff Credit Cards	0151 1123	Harbor Freight Tools 62-tax refund receipt.	\$ (7.21)
UMB Staff Credit Cards	0151 1123	Sunbelt Rentals #1022-Wastewater pond dredging at the WWTP Job-2301	\$ 1,108.00
United Rentals North America, Inc.	228065934-001	Water truck rental for Christmas event	\$ 431.00
University Auto Parts, Inc.	373655	Power steering fluid, slip plate spray, aeros lubricant spray, 1 gallon RTU antifreeze	\$ 132.70
University Auto Parts, Inc.	371499	NPF002 2.5 DEF	\$ 169.90
University Auto Parts, Inc.	371497	Warranty Replacement Battery TK #223	\$ 57.25
University Auto Parts, Inc.	374925	Unit 335 - battery	\$ 189.99
University Auto Parts, Inc.	374839	New vehicle license plate grommets & screws	\$ 17.80
UNUM Life Insurance Co America	11.2023	Monthly Disability Insurance	\$ 3,786.23
Upper Case Printing Ink	1219	Window Envelopes for Delinquent Notices	\$ 18.08
Utility Notification Center	223111382	RTL Transmissions	\$ 292.83
Utility Refunds	5635.02	Utility Refund 5635.02 692 Finch Drive	\$ 27.66
Utility Refunds	4458.02	Utility Refund 4458.02 1018 Mt Oxford Avenue	\$ 28.22
Utility Refunds	5969.01	Utility Refund 5969.01 809 Forest Canyon Road	\$ 14.76
Utility Refunds	4208.03	Utility Refund 4208.03 937 Mt Shavano Avenue	\$ 312.96
Utility Refunds	5480.02-DEC	Utility Refund 5480.02 804 FINCH DRIVE	\$ 9.38
Utility Refunds	4760.02-DEC2023	Utility Refund 4760.02 336 Central Avenue	\$ 251.76
Utility Refunds	3989.04	Utility Refund 3989.04 570 Ellingwood Pointe Drive	\$ 62.05
Utility Refunds	120523REFUND	120523Refund Overpayment - 5654.02	\$ 800.00
Utility Refunds	5016.03	Utility Refund 5016.03 826 Sambar Drive	\$ 80.16
Utility Refunds	3070.06 SEP2023	Utility Refund 3070.06 102 ARAPAHO STREET	\$ 19.87
Utility Refunds	5052.02	Utility Refund 5052.02 816 Sambar Drive	\$ 7.20
Utility Refunds	5524.02	Utility Refund 5524.02 927 Ponderosa Drive	\$ 3.52
Utility Refunds	3950.03	Utility Refund 3950.03 425 3rd Street	\$ 20.49
Utility Refunds	4254.03	Utility Refund 4254.03 1055 Mt. Oxford Avenue	\$ 61.86
Utility Refunds	5976.01	Utility Refund 5976.01 632 Sawyers Pond Drive	\$ 1.50
Utility Refunds	5956.01	Utility Refund 5956.01 214 Haymaker Lane	\$ 0.33
Utility Refunds	3839.02	Utility Refund 3839.02 370 Mt. Bross Avenue	\$ 10.56
Utility Refunds	4081.02	Utility Refund 4081.02 312 Torreys Drive	\$ 73.05
Verizon Wireless	842439431-00001NOV2023	Cell Phone Service - PD	\$ 1,601.81
Verizon Wireless	9949620027	Cell Phone - TH & PW	\$ 1,330.92
Waste Management of Colorado, Inc	5146086-2534-9	Roll Off Trash Service	\$ 1,263.36
Waste Management of Colorado, Inc	5141379-2534-3	Trash Service-PW	\$ 160.40
Weld County Horse Bowl	DEC2023	Christmas Wreaths for Town Hall	\$ 405.00
Weld County Information Technology	SEVERANCEPD-2023-RMS	2024 CS RMS maintenance, ongoing agency support, field ops	\$ 3,615.25
WEX BANK	93693410	Offsite Fuel	\$ 2,369.55
Wickham Tractor Co.	WD16396	Kubota #551 - service	\$ 529.20
Windsor Ace Hardware	171134/4	REEL STRINGLINR For events at Comm Park.	\$ 26.98
Windsor Ace Hardware	171388/4	Supplies	\$ 37.00
Xcel Energy	855274176	303987355 - 3 S Timber Ridge Pkwy	\$ 863.59
Xcel Energy	855274176	304683265 - 410 Immigrant Trail - Settlers Landing HOA	\$ 13.44
Xcel Energy	855274176	300942323 - 10822 County Road 74 Bldg Stoc	\$ 11.90
Xcel Energy	855274176	302039930 - 1236 1/2 Baldridge Dr Unit Lift	\$ 230.30
Xcel Energy	855274176	304992152 - 145 W 3rd Ave Unit Outdoor Light	\$ 23.75
Xcel Energy	855274176	300954583 - 20/15 2-6-67 Sewage Plant	\$ 1,696.98
Xcel Energy	855274176	301456912 - 336 1st St	\$ 203.22
Xcel Energy	855274176	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 12.55
Xcel Energy	855274176	305240804 - 32991 CR 23	\$ 72.89
Xcel Energy	855274176	301443761 - 1020 Mahogany Dr Unit Pump	\$ 342.94
Xcel Energy	855274176	301709610 - 57/16 2-6-67 Pump	\$ 11.90
Xcel Energy	855274176	300966458 - 211 1st St	\$ 109.07
Xcel Energy	855274176	301872364 - 513 1/2 Broadview Dr	\$ 99.93
Xcel Energy	855274176	304920983 - 100 Waterfall Way	\$ 29.98
Xcel Energy	855274176	301274394 - 209 1st St Bldg Fire	\$ 325.40
Xcel Energy	855274176	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 12.66
Xcel Energy	855274176	301894204 - 50 Timber Ridge Pkwy	\$ 82.55
Xcel Energy	855274176	304182684 - 231 W 4th Ave Unit Pump	\$ 93.39
Xcel Energy	855274176	304881524 - 145 3rd St	\$ 1,520.87
Xcel Energy	855274176	304920986 - 101 Waterfall Way	\$ 140.98
Xcel Energy	855260176	Street Lights	\$ 3,772.49
			\$ 1,856,960.57

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
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Vendor Name	Invoice Number	Description	Amount Paid
Ablao Law, LLC	1247	Municipal Judge - January 2024	\$ 600.00
AFLAC	366245	Employee Deductions	\$ 1,012.74
Allegra Marketing Print Mail	50150	#10 window envelopes	\$ 457.25
Allegra Marketing Print Mail	50074	2-part Forms, 3 dif. (Court Order to Appear, MC Rights Advisement, Court Trial Advisement)	\$ 273.64
Amazon Capital Services	14H7-G6MF-V1JW	Pendaflex Hanging File Folders, Letter Size	\$ 26.02
Amazon Capital Services	14H7-G6MF-V1JW	Promotions & discounts	\$ (1.30)
Amazon Capital Services	1H9V-XJDV-WFDW	Duracell Coppertop AAA Batteries with Power Boost	\$ 34.04
Amazon Capital Services	1H9V-XJDV-WFDW	Clipboards, PANDRI 12 Pack Hardboard Office Clipboards	\$ 19.98
Amazon Capital Services	14H7-G6MF-V1JW	Dell 130W USB C Laptop Charger Power Adapter Cord	\$ 89.97
Amazon Capital Services	14H7-G6MF-V1JW	Adams W2 Forms 2023, 6 Part W2 Forms	\$ 39.88
Amazon Capital Services	14H7-G6MF-V1JW	Shipping & handling	\$ 5.00
Amazon Capital Services	14H7-G6MF-V1JW	EcoNour 27 Car Snow Brush and Ice Scrapers for Car"	\$ 22.99
Amazon Capital Services	14H7-G6MF-V1JW	Aluminum Crimping Loop Sleeve for 1/8 Diameter Wire"	\$ 8.98
Amazon Capital Services	14H7-G6MF-V1JW	Cottonelle CleanCare Toilet Paper, 48 Double Rolls	\$ 51.12
Amazon Capital Services	14H7-G6MF-V1JW	Exell Nickel-Cadmium Emergency-Lighting Battery	\$ 8.82
Amazon Capital Services	14H7-G6MF-V1JW	2024 Calendar - 3 Month Display Wall Calendar	\$ 6.99
Amazon Capital Services	14H7-G6MF-V1JW	Scott Multifold Paper Towels	\$ 45.25
Amazon Capital Services	14H7-G6MF-V1JW	AJC Battery Compatible with Werker	\$ 18.80
Amazon Capital Services	14H7-G6MF-V1JW	Dessie 100 Unique Modern Christmas Cards with Envelopes	\$ 37.99
Amazon Capital Services	1H9V-XJDV-WFDW	Clorox 30966 Concentrated Regular Bleach, 121 Oz.	\$ 19.99
Amazon Capital Services	14H7-G6MF-V1JW	BRK BRANDS, INC BRK First Alert FE1A10GR195 HOME1 Rechargeable Standard Home Fire Extinguisher	\$ 74.99
Amazon Capital Services	14H7-G6MF-V1JW	JOYIN 24 Christmas Kraft Gift Bags for Holiday Paper Gift Bags	\$ 26.08
Amazon Capital Services	14H7-G6MF-V1JW	Softsoap Liquid Hand Soap	\$ 7.74
Amazon Capital Services	14H7-G6MF-V1JW	Softsoap Moisturizing Liquid Hand Soap	\$ 7.44
Amazon Capital Services	14H7-G6MF-V1JW	48 Pcs Christmas Gift Bags Christmas Tote Bags with Handle	\$ 30.99
Amazon Capital Services	14H7-G6MF-V1JW	Truck Tool Box Lock Replacement with Keys - Truck#418	\$ 16.08
Amazon Capital Services	14H7-G6MF-V1JW	BatteryGuy ni-cd aa700mAh 9.6V Replacement	\$ 12.50
Amazon Capital Services	14H7-G6MF-V1JW	Kidde Fire Extinguisher for Home, 2 Pack - Trucks#208 & #209	\$ 42.97
Amazon Capital Services	1H9V-XJDV-WFDW	Clorox Free & Clear Compostable Cleaning Wipes	\$ 80.36
Amazon Capital Services	14H7-G6MF-V1JW	SlimK Small First Aid Kit for Car Travel & Outdoor Emergency	\$ 29.97
Amazon Capital Services	14H7-G6MF-V1JW	Softsoap Moisturizing Liquid Hand Soap	\$ 7.74
Amazon Capital Services	14H7-G6MF-V1JW	Amazon Basics Basket Coffee Filters for 8-12 Cup	\$ 3.94
Amazon Capital Services	14H7-G6MF-V1JW	WALI Triple Monitor Mount, 3 Monitor Stand Desk Mount	\$ 76.48
Amazon Capital Services	14H7-G6MF-V1JW	Lovepea Frosted Glass Window Privacy Film	\$ 9.95
Arapahoe Rental	814007	PROPANE & PROPANE TANK CERTIFICATION	\$ 73.05
Ascent Broadband, LLC	137534	PW Internet Service	\$ 190.00
Ausmus Law Firm PC	8548	Contract prosecution for the month of January 2024	\$ 850.00
Ayres Associates Inc.	212437	General Planning Services	\$ 3,358.00
Bruen Media Group LLC	13709	2023 Town of Severance Christmas Celebration (Video & Photo Shoot + Finshed Video)	\$ 2,480.00
Carson Fabrication, LLC	1418	Unit#239 - Intl Dump Truck - Labor, Parts & Materials (10/27-12/6)	\$ 3,440.82
Caselle, Inc.	129964	Caselle Software Support - Feb 2024	\$ 2,018.00
Caselle, Inc.	129964	Caselle Software Support - Credit	\$ (150.00)
CEBT	INV 0062342	Group AAJ2 Health & Life Insurance	\$ 42,056.37
CIRSA	232421	November 2023 Deductible Portion of Claims Paid by CIRSA	\$ 1,000.00
CIRSA	W24187	Workers' Compensation Coverage (01/01/2024-01/01/2025)	\$ 14,520.17
CIRSA	240368	Property/Casualty Coverage (01/01/2024-01/01/2025)	\$ 46,676.60
CIRSA	240551	Detainee Medical, Excess Cyber, CSWAMP, VAMP (01/01/2024-01/01/2025)	\$ 11,445.00
CIRSA	240593	Bond	\$ 350.00
CIRSA	232543	Addition to Property/Casualty Coverage (11/21/2023-01/01/2024)	\$ 81.09
CivicPlus	284475	Standard Annual - CivicEngage Open Renewal (01/01/2024-12/31/2024)	\$ 2,885.75
CivicPlus	281307	Full-Service/Online/Print Supplementation Subscription (01/01/24-12/31/24)	\$ 2,560.00
CivicPlus	281594	CivicClerk Annual Fee (01/03/24-01/02/25)	\$ 9,980.39
CivicPlus	281209	Online Code Hosting Premium Bundle (01/01/24-12/31/24)	\$ 995.00
Colorado Association of Chiefs of Police	4559	Membership Renewal - Active - (through Jan 27, 2025) 1-9 sworn officers	\$ 430.00
Colorado Association of Chiefs of Police	4559	2024 Colorado New and Aspiring Chief's Course	\$ 250.00
Colorado Civil Group Inc.	0042.0006.02-14	Engineering Services - Cust# 80	\$ 182.50
Colorado Civil Group Inc.	0042.0506.03-11	Water Treatment Plant	\$ 474.50
Colorado Civil Group Inc.	0042.0511.01-09	SH3920WCR23II Support Services	\$ 547.50
Colorado Civil Group Inc.	0042.0506.05-11	1.5 MG EWT-Const.Eng. Services	\$ 1,624.00
Colorado Civil Group Inc.	0042.0510.00-21	E Harmony Rd - WCR 19 Improv	\$ 36.50
Colorado Civil Group Inc.	0042.0000.11-23	Pending projects	\$ 328.50
Colorado Civil Group Inc.	0042.0507.00-50	Sanitary Sewer System Master Plan	\$ 328.50
Colorado Civil Group Inc.	0042.0503.00-07	PD Bldg - xcel relocation coordination	\$ 109.50
Colorado Civil Group Inc.	0042.0000.10-23	Capital improvement projects	\$ 1,204.50
Colorado Civil Group Inc.	0042.0014.03-09	Engineering services - Cust# 233	\$ 1,844.25
Colorado Civil Group Inc.	0042.0512.00-07	PD Renovation - Final Plat LLA	\$ 3,808.00
Colorado Civil Group Inc.	0042.0506.04-02	South Water Line Loop	\$ 109.50
Colorado Civil Group Inc.	0042.0506.10-03	Greeley Emergency Interconnect	\$ 182.50
Colorado Civil Group Inc.	0042.0001.08-37	Engineering services - Cust# 276	\$ 1,701.50
Colorado Civil Group Inc.	0042.0000.00-83	General Services	\$ 292.00
Colorado Civil Group Inc.	0042.0002.07-26	Engineering services - Cust# 183	\$ 109.50
Colorado Civil Group Inc.	0042.0000.11-23	Document archiving	\$ 141.25
Colorado Civil Group Inc.	0042.0001.11-09	Engineering Services - Cust# 246	\$ 1,485.00
Colorado Civil Group Inc.	0042.0000.09-21	General Engineering Water Fund	\$ 902.00
Colorado Dept of Labor & Employment	INV-124927	Storage Tank registration fee	\$ 70.00
Core & Main LP	U059425	Mobile Hardware Annual Maintenance/Neptune 360 AMR Annual Subscription	\$ 2,570.80
Direct Discharge Consulting, LLC	2425	Dec ORC Services	\$ 1,500.00
Douglas County Sheriff	2024SOTAR	Annual SOTAR System User Fee	\$ 1,500.00
E-470 Public Highway Authority	2088198282	Express Toll - Lic# 5806996 CO	\$ 21.06

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
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Vendor Name	Invoice Number	Description	Amount Paid
Employers Council	0000490061	Legal Review Services Handbook	\$ 1,800.00
Employers Council	0000492624	HR Services	\$ 2,840.00
Employers Council	487532	Consulting Membership Dues 01-Jan-2024 to 31-Dec-2024	\$ 3,800.00
Employers Council	0000490618	Travel expense on 11/1/23 to 11/30/23	\$ 137.28
Employers Council	0000492147	Employment Law Posters	\$ 150.00
EnviroTech Services, Inc.	CD202406046	Ice Slicer	\$ 1,808.48
EnviroTech Services, Inc.	CD202405096	Ice Slicer	\$ 3,859.95
EnviroTech Services, Inc.	CD202404729	MeltDown Apex	\$ 5,178.45
EnviroTech Services, Inc.	CD202404728	MeltDown Apex	\$ 5,179.60
EnviroTech Services, Inc.	CD202405095	Ice Slicer	\$ 4,687.60
Forensic Truth Verification Group, Inc.	1647	Pre-employment polygraphs - case#24-0025,0027,0031,0037	\$ 660.00
Fort Collins Winlectric	58471402	Vandalism Community Park	\$ 2,144.72
Freedom Mailing Services Inc	46873	Delinquent Notices	\$ 205.38
Freedom Mailing Services Inc	46872	Postcard Bill Processing	\$ 1,320.98
Front Range Compliance Services, LLC	8685	MVR Service - Colorado	\$ 30.00
Front Range Compliance Services, LLC	8689	Consulting Services - Drug and Alcohol Consortium - Annual	\$ 105.00
Front Range Compliance Services, LLC	8685	Consulting Services - Driver expired item update	\$ 150.00
Frontier Business Products	891535	Contract	\$ 414.23
Frontier Business Products	894905	PD - 96081 Copy Machine	\$ 46.62
Grainger	9970783065	Chlorine room heater water tanks	\$ 756.50
Grainger	9970783073	Chlorine room thermostat water tanks	\$ 81.95
Great Western Trail Authority	1035	2024 GWTA Operational Support	\$ 15,000.00
Greeley Police Department	1363039	Victim Assistance Program	\$ 3,531.00
Hayashi & Macsalka, LLC	648	Legal Fees - Cust#246 - Development Review	\$ 258.00
Hayashi & Macsalka, LLC	651	General Legal Services - Cust#183 - Development Review	\$ 301.00
Hayashi & Macsalka, LLC	652	General Legal Services	\$ 5,265.00
Hayashi & Macsalka, LLC	647	General Services - Travel Time	\$ 105.00
Hayashi & Macsalka, LLC	649	General Legal Services - W-2801	\$ 513.00
Hayashi & Macsalka, LLC	650	Legal Fees - Cust#265 -Development Review	\$ 129.00
Indigo Water Group, LLC	6936	Bundle of Courses - Certification Wastewater	\$ 352.00
Infusion Architects, LLC	3	23010 - Severance Police Department	\$ 41,251.25
K & K Laser Creations, LLC	33891	Name plates	\$ 14.95
K & K Laser Creations, LLC	33891	Shipping	\$ 12.00
Kenneth D Chavez	23-004	Labor for 12.03.2023-12.16.2023	\$ 5,384.62
Kenneth D Chavez	23-005	Labor for 12.17.23 - 12.30.23	\$ 5,384.62
Kinsco	0016808-0	Uniform patches and sewing	\$ 6.00
Kinsco	0016467-0	Police Uniforms	\$ 269.97
La Salle Oil Co.	186034	Fuel	\$ 1,391.90
La Salle Oil Co.	186459	Fuel	\$ 1,103.36
La Salle Oil Co.	186460	Fuel - Diesel	\$ 3,089.00
Lifeloc Technologies Inc.	20500034	20500034 - FC10Plus 2yr Ext Warranty	\$ 184.00
Lifeloc Technologies Inc.	20500036	20500036 - FC10Plus 2yr Ext Warranty	\$ 184.00
Lifeloc Technologies Inc.	20500035	20500035 - FC10Plus 2yr Ext Warranty	\$ 184.00
LightGig Communications, LLC	448536	Severance Town Hall Service Plan Jan 1, 2024 - Jan 31, 2024	\$ 120.00
Lumin8 Transportation Technologies, LLC	6624	December maintenance billing 12.01.23 - 12.31.23 traffic light issue	\$ 360.00
MAC Equipment, Inc.	461429	TK# 223 - mount bracket kid w/hdw, pwr/grd cable	\$ 48.75
MAC Equipment, Inc.	460358	TK# 225 - repair & parts	\$ 224.88
MAC Equipment, Inc.	462874	TK#554 - Snow Specific Cutting Edge 6625-13	\$ 48.18
MAC Equipment, Inc.	462874	TK#225 - Snow Specific Spring-Trip/Return, Tap-ends & Shoe,Plow,Cast Iron w/Hardware	\$ 134.56
MAC Equipment, Inc.	462683	TK#557 Ventrac - Brush, Wafer 24 Poly"	\$ 505.96
MAC Equipment, Inc.	462874	TK#550 - Snow Specific Dust Cap, Deck Caster	\$ 41.32
MAC Equipment, Inc.	462872	TK#557 Ventrac - Tire	\$ 159.79
MAC Equipment, Inc.	462633	TK#219 - Power Unit Solenoid Kit	\$ 48.84
MAC Equipment, Inc.	462858	TK#557 Ventrac - Filter, Hyd Element 25 Micron	\$ 43.82
MAC Equipment, Inc.	462874	TK#224 - Snow Specific Spring-Trip/Return, Tap-ends & Shoe,Plow,Cast Iron w/Hardware	\$ 102.86
MAC Equipment, Inc.	463064	TK#550 - Dust Cap, Deck Caster	\$ 25.66
MAC Equipment, Inc.	463063	TK#550 - Tail Weight Kit/MH (New Axle)	\$ 359.81
MFCP Inc.	8969251	Shop Supplies	\$ 364.99
New York Life	BGJ_20240103	Employee Deductions	\$ 804.80
New York Life	BGJ_20240203	Employee Deductions	\$ 804.80
Next Step Communications, LLC	11976	Starlink Monthly Rental for Lakeview City Park	\$ 250.00
Next Step Communications, LLC	11991	Starlink Monthly Rental for Severance Community Park	\$ 250.00
North Front Range Wtr Quality	202421	2024 Membership Dues	\$ 1,050.00
North Weld County Water District	3386000-DEC2023	Water Utility	\$ 30,165.36
North Weld County Water District	7775	Water Utility	\$ 14,279.04
North Weld County Water District	3654000-DEC2023	Water Utility (Fire Meter)	\$ 26.64
North Weld County Water District	7805	Water Utility2023 Winter Water Delivery Fees	\$ 264.56
Northern Engineering Services Inc	1136-001/00096	Engineering- Cust 265	\$ 693.00
Northern Engineering Services Inc	1136-001/00096	Engineering Services - Cust# 270	\$ 334.50
Northern Water Conservancy District	12025	NISP 20th Interim Agreement 2024	\$ 1,365,000.00
Onix IT, Inc.	8096	Azure Subscription (10/18/2023 - 11/17/2023)	\$ 307.45
Onix IT, Inc.	8112	Microsoft Exchange Online (Plan 2) for GCC (Dec 2023)	\$ 376.00
Onix IT, Inc.	8112	Microsoft Office 365 G3 GCC (Dec 2023)	\$ 858.00
Onix IT, Inc.	8094	Microsoft Surface Pro 8 Table, keyboard cover & setup	\$ 1,399.50
Onix IT, Inc.	8112	Managed Services (per user) - Business Standard (Dec 2023)	\$ 3,800.00
Onix IT, Inc.	8112	Managed Onsite Service (Dec 2023)	\$ 840.00
Onix IT, Inc.	8112	Microsoft Power Automate for Government (Dec 2023)	\$ 30.00
Ottem Electronics, Inc.	24-0041	Annual Virtual Keypad 1/1/24-12/31/24	\$ 240.00
Poudre Valley Coop Assoc., Inc	0091336VP	2024 Propane Tank Rental	\$ 59.00

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Vendor Name	Invoice Number	Description	Amount Paid
Poudre Valley REA	135-DEC2023	Streelights, Belmont Farms	\$ 240.20
Poudre Valley REA	135-DEC2023	Streelights, Summit View	\$ 426.03
Poudre Valley REA	135-DEC2023	CO RD 23 and Belmon Dr	\$ 35.58
Poudre Valley REA	135-DEC2023	CO RD 80 and Rangeview Drive	\$ 28.44
Poudre Valley REA	135-DEC2023	Streelights, Foxridge	\$ 106.82
Poudre Valley REA	135-DEC2023	Streelights, Sunset Ridge	\$ 254.25
Poudre Valley REA	135-DEC2023	Streelights, CO RD 74 & 19	\$ 9.42
Poudre Valley REA	135-DEC2023	Streelights, Casa Loma	\$ 137.18
Poudre Valley REA	135-DEC2023	2880 Branding Iron Power	\$ 68.45
Poudre Valley REA	135-DEC2023	36252 Evans St - Power Source	\$ 44.13
Poudre Valley REA	135-DEC2023	Streelights, Severance Shores	\$ 226.24
Poudre Valley REA	135-DEC2023	Streelights, Soaring Eagle	\$ 194.85
Poudre Valley REA	135-DEC2023	75 Flat Iron Ln Power Source	\$ 66.94
Poudre Valley REA	135-DEC2023	CO RD 21 and 76 1/2-water tank	\$ 1,087.83
Poudre Valley REA	135-DEC2023	629 Shoreview Pkwy-Lift Station	\$ 353.29
Poudre Valley REA	135-DEC2023	Streelights, Hidden Valley Farms	\$ 1,458.57
Republic Services, Inc	0642-000801771	Trash Services - Wastewater Plant Acct	\$ 79.57
Rush Truck Centers of Colorado, Inc	3035703151	#234 VAC TRUCK - Transmission Issues	\$ 2,885.00
SAFEbuilt Colorado, Inc.	175926	Building Inspections	\$ 4,993.08
SBS Services Group LLC	6458653	PD - routine janitorial	\$ 250.00
SBS Services Group LLC	6457804	Town hall - routine janitorial	\$ 520.00
SBS Services Group LLC	6457805	PW - routine janitorial	\$ 250.00
Scott's Electric & Bucket Truck, Inc	8701	Wiring of Pumphouse at Public Works & Materials/Labor	\$ 3,005.45
Scott's Electric & Bucket Truck, Inc	8700	Wiring of Shed at Ball Field per Proposal	\$ 5,500.00
Security Central, Inc.	943858	Alarm monitoring Service - Fire (1/1/24-3/31/24)	\$ 335.79
Severance High School DECA	01.09.24	Community Grant - DECA 2024	\$ 2,000.00
Sherwin-Williams Co	5669-1	Paint and supplies for new grader shed prep	\$ 231.80
TDS	8224 10 010 0028399JAN2024	PD Bldg phone and internet	\$ 272.45
Town of Windsor	015265-000DEC2-23	Account #015265-00-Wastewater Treatment	\$ 28,265.89
TransUnion Risk & Alternative Data, Inc	5453941-202312-1	Background Checks	\$ 75.00
UMB Staff Credit Cards	0151 1223	Organizations, Membership (8699)--	\$ 315.00
UMB Staff Credit Cards	0151 1223	Professional Services (8999)--	\$ 50.00
UMB Staff Credit Cards	0151 1223	Automotive Parts, Accessories Stores (5533)-Battery for #335 orange tractor	\$ 189.99
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251)-Braces for Door on Park LibraryFlagging tape for Trees	\$ 4.49
UMB Staff Credit Cards	0151 1223	Advertising Services (7311)--	\$ 501.54
UMB Staff Credit Cards	0151 1223	Variety Stores (5331)-Vehicle repair #12	\$ 16.89
UMB Staff Credit Cards	0151 1223	Wholesale Clubs (5300)-Going Away Event Credited Tax back after Charging	\$ 204.76
UMB Staff Credit Cards	0151 1223	Caterers (5811)-PC Meeting Meal	\$ 248.00
UMB Staff Credit Cards	0151 1223	Computer Software Stores (5734)--	\$ 14.98
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)--	\$ 75.52
UMB Staff Credit Cards	0151 1223	Fairfield Inn (3715)--	\$ 521.86
UMB Staff Credit Cards	0151 1223	Fairfield Inn (3715)--	\$ 521.86
UMB Staff Credit Cards	0151 1223	Organizations, Membership (8699)-Training/Conference for PW	\$ 440.00
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200) Screws for hanging plywood in Weld County Barn &Straps and gap filler for	\$ 32.48
UMB Staff Credit Cards	0151 1223	Commercial Art, Graphics, Photography (7333)-Graphic design website	\$ 99.95
UMB Staff Credit Cards	0151 1223	Variety Stores (5331)-Holiday apparel for PD christmas card, holiday social media and toy drive	\$ 16.94
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200)-Lakeview park storywalk vandalism	\$ 434.00
UMB Staff Credit Cards	0151 1223	Detective Agencies, Protective Agencies, Security (7393)-Knox locks to block access to the Great Western Trail due	\$ 303.71
UMB Staff Credit Cards	0151 1223	Variety Stores (5331)-Radiator fluid for police vehicles	\$ 35.90
UMB Staff Credit Cards	0151 1223	Automotive Parts, Accessories Stores (5533)-Seat covers for 450, Unit 006	\$ 59.98
UMB Staff Credit Cards	0151 1223	Hotels, Motels, Resorts (7011)-Reimbursement for Taxes charged from CAMCA Court Clerk Conference on 12.01.2	\$ (15.04)
UMB Staff Credit Cards	0151 1223	Caterers (5811)-CAB Meeting 12.06.23	\$ (28.00)
UMB Staff Credit Cards	0151 1223	Gaylord Opryland Resorts (3608)-Receipt for Meeting Room Charge for CML Conference in JUNE 2023	\$ 625.00
UMB Staff Credit Cards	0151 1223	Local and Suburban Commuter Transportation (4111)-Train back to airport - Chicago	\$ 6.00
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251) Tool bags and Welding Jig shop supplies &Truck #240 Rubber Stoppers for Hood protection	\$ 55.25
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251) Tool bags and Welding Jig shop supplies &Truck #240 Rubber Stoppers for Hood protection	\$ 28.78
UMB Staff Credit Cards	0151 1223	Quick Payment Service-Fast-Food Restaurants (5814)-Staff meals	\$ 56.40
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)-Staff meals	\$ 46.61
UMB Staff Credit Cards	0151 1223	Automotive Body Repair Shops (7531)-Repair of Unit 005	\$ 377.77
UMB Staff Credit Cards	0151 1223	Automobile Parking Lots and Garages (7523)-Parking for training CU Denver	\$ 16.00
UMB Staff Credit Cards	0151 1223	Government Services (9399)-Customer # 265 Vested Prop Rights Agreement Recorded 11.30.23	\$ 432.58
UMB Staff Credit Cards	0151 1223	Hotels, Motels, Resorts (7011)-CAMCA Room Charge for Conference	\$ 32.16
UMB Staff Credit Cards	0151 1223	United Airlines (3000)--	\$ 8.00
UMB Staff Credit Cards	0151 1223	United Airlines (3000)--	\$ 10.00
UMB Staff Credit Cards	0151 1223	Consulting, Management, and PR Services (7392)-PD Annual Recruiting EEOC	\$ 1,140.00
UMB Staff Credit Cards	0151 1223	Advertising Services (7311)-PD Recruiting Job Posting	\$ 448.13
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200)-concrete bases for new trash cans.	\$ 123.54
UMB Staff Credit Cards	0151 1223	Other Industrial Supplies (5085)-PW-2103 MAG TANK PROJECT	\$ 45.25
UMB Staff Credit Cards	0151 1223	Special Trade Contractors (1799)-Garage door repair on the grader shed that was bought from the county.	\$ 429.00
UMB Staff Credit Cards	0151 1223	Variety Stores (5331)-Tissue paper for staff gifts	\$ 8.47
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251)-Vehicle battery chargers and extension cords	\$ 265.89
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251)-Shipment for warrant repair for pump	\$ 343.00
UMB Staff Credit Cards	0151 1223	Miscellaneous General Merchandise (5399)-Credit for Fraud charge	\$ (574.75)
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)-Lunch - vehicle relay from CAMCA Conference	\$ 31.16
UMB Staff Credit Cards	0151 1223	Grocery Stores and Supermarkets (5411)-Restock of Kitchen for 12.12.23 TC Meeting	\$ 130.25
UMB Staff Credit Cards	0151 1223	Grocery Stores and Supermarkets (5411)-Misc Items for the Kitchen for Meetings/Luncheon	\$ 51.42
UMB Staff Credit Cards	0151 1223	Organizations, Membership (8699)--	\$ 240.00
UMB Staff Credit Cards	0151 1223	Quick Payment Service-Fast-Food Restaurants (5814)-Meal - Continuing Ed	\$ 22.87
UMB Staff Credit Cards	0151 1223	Book Stores (5942)--	\$ 49.99

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Vendor Name	Invoice Number	Description	Amount Paid
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)--	\$ 80.00
UMB Staff Credit Cards	0151 1223	Grocery Stores and Supermarkets (5411)-Pictures	\$ 11.76
UMB Staff Credit Cards	0151 1223	Miscellaneous Publishing and Printing (2741)-Logos for new town hall vehicles	\$ 143.17
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200)-Cables and accessories to block access to the GWT.	\$ 138.66
UMB Staff Credit Cards	0151 1223	Other Industrial Supplies (5085)-Mag tank/Pump set up.	\$ 97.72
UMB Staff Credit Cards	0151 1223	Fraud charge	\$ 68.93
UMB Staff Credit Cards	0151 1223	Advertising Services (7311)-PD Patrol Officer	\$ 295.00
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)-Negotiation Meeting	\$ 53.60
UMB Staff Credit Cards	0151 1223	Government Services (9399)-Bill Back for Annex Agreements	\$ 234.36
UMB Staff Credit Cards	0151 1223	Caterers (5811)-CAB Mtg meal 12.06.23	\$ 146.00
UMB Staff Credit Cards	0151 1223	Advertising Services (7311)--	\$ 501.66
UMB Staff Credit Cards	0151 1223	Wholesale Clubs (5300)-Going Away Event For Orig Receipt had Tax - this shows Tax was Credited	\$ 196.49
UMB Staff Credit Cards	0151 1223	Wholesale Clubs (5300)-Going Away Event for Town Council	\$ (204.76)
UMB Staff Credit Cards	0151 1223	Book Stores (5942)--	\$ 199.97
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)--	\$ 1,908.00
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251)-Braces for Door on Park LibraryFlagging tape for Trees	\$ 16.98
UMB Staff Credit Cards	0151 1223	Organizations, Charitable and Social Service (8398)--	\$ 1,182.00
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200) Screws for hanging plywood in Weld County BarnLine & Straps and gap fille	\$ 47.48
UMB Staff Credit Cards	0151 1223	Grocery Stores and Supermarkets (5411)	\$ 203.16
UMB Staff Credit Cards	0151 1223	Advertising Services (7311)-Advertising for Town Christmas	\$ 200.00
UMB Staff Credit Cards	0151 1223	Grocery Stores and Supermarkets (5411)-Frames for photo contest winners	\$ 27.88
UMB Staff Credit Cards	0151 1223	Organizations, Membership (8699)--	\$ 190.00
UMB Staff Credit Cards	0151 1223	Miscellaneous General Merchandise (5399)-Fraud - credit received	\$ 574.75
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)-Dinner for the CAMCA Conference 12.01.23	\$ 24.69
UMB Staff Credit Cards	0151 1223	Caterers (5811)-TC Meeting	\$ 360.44
UMB Staff Credit Cards	0151 1223	Eating Places, Restaurants (5812)--	\$ 38.75
UMB Staff Credit Cards	0151 1223	Automobile Parking Lots and Garages (7523)-Airport Parking	\$ 90.00
UMB Staff Credit Cards	0151 1223	Professional Services (8999)--	\$ 50.00
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251 Tool bags and Welding Jig shop supplies &Truck #240 Rubber Stoppers for Hood protection	\$ 7.94
UMB Staff Credit Cards	0151 1223	Miscellaneous and Specialty Retail Stores (5999)-Name Plates	\$ 155.00
UMB Staff Credit Cards	0151 1223	Home Supply Warehouse Stores (5200)-CABLES AND PARTS TO BLOCK ACCESS TO THE GWT.	\$ 15.30
UMB Staff Credit Cards	0151 1223	Other Commercial Equipment (5046)-Maintenance due to Gas monitors for confined space entries	\$ 618.23
UMB Staff Credit Cards	0151 1223	Quick Payment Service-Fast-Food Restaurants (5814)-Staff meals	\$ 108.50
UMB Staff Credit Cards	0151 1223	Hardware Stores (5251)-Repair Portable pump	\$ 179.99
UNC Foundation/East Colorado SBDC	24-001	2024 East Colorado SBDC Annual Sponsorship	\$ 3,000.00
United Rentals North America, Inc.	228823748	SkyJack Scissor Lift 30-35' - 2015 - 70023685	\$ 9,000.00
University Auto Parts, Inc.	378756	Diesel Tank - Fluid Filter	\$ 41.98
University Auto Parts, Inc.	378756	#240 - Wiper Blades	\$ 27.98
University Auto Parts, Inc.	377814	#551 Kubota - Battery	\$ 189.99
University Auto Parts, Inc.	378756	#230 - Wiper Blades	\$ 27.98
University Auto Parts, Inc.	377161	Diesel Fuel Additive	\$ 83.94
UNUM Life Insurance Co America	12.2023	Monthly Disability Insurance	\$ 2,985.64
Upper Case Printing Ink	1294	Window Envelopes for Delinquent Notices	\$ 18.29
Upper Case Printing Ink	1329	Utility Postcards	\$ 12.00
Utility Notification Center	223121309	RTL Transmissions	\$ 309.60
Utility Refunds	5970.01	Utility Refund - 5970.01 - 184 Haymaker Lane	\$ 11.86
Utility Refunds	5293.02-DEC2023	Utility Refund - 5293.02 - 972 Mouflon Drive	\$ 69.50
Utility Refunds	5973.01	Utility Refund - 5973.01 - 900 Milner Pass Road	\$ 36.11
Verizon Wireless	9953168541	Cell Phone Service - PD	\$ 1,599.46
Verizon Wireless	9952083195	Cell Phone - TH & PW	\$ 1,331.65
Waste Management of Colorado, Inc	5160144-2534-7	Roll Off Trash Service - Credit	\$ 176.47
Waste Management of Colorado, Inc	5155463-2534-8	Trash Service-PW	\$ 158.63
Websedge Ltd	INV-20221643	Town Video for ICMA Annual Conference 2023	\$ 24,300.00
Weld County Chiefs of Police Assoc	WCCPA 2024	Annual membership	\$ 350.00
WEX BANK	94238451	Monthly Fuel Purchases	\$ 1,047.04
Windsor Ace Hardware	172035/4	Well shed hardware	\$ 16.49
Xcel Energy	859183876	Street lights	\$ 3,811.42
Xcel Energy	859196619	300942323 - 10822 County Road 74 Bldg Stoc	\$ 11.90
Xcel Energy	859196619	300966458 - 211 1st St	\$ 126.52
Xcel Energy	859196619	301709610 - 57/16 2-6-67 Pump	\$ 11.90
Xcel Energy	859196619	301872364 - 513 1/2 Broadview Dr	\$ 94.62
Xcel Energy	859196619	301274394 - 209 1st St Bldg Fire	\$ 331.10
Xcel Energy	859196619	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 12.55
Xcel Energy	859196619	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 12.55
Xcel Energy	859196619	301443761 - 1020 Mahogany Dr Unit Pump	\$ 320.68
Xcel Energy	859196619	301456912 - 336 1st St	\$ 212.17
Xcel Energy	859196619	303987355 - 3 S Timber Ridge Pkwy	\$ 871.18
Xcel Energy	859196619	304683265 - 410 Immigrant Trail - Settlers Landing HOA	\$ 13.34
Xcel Energy	859196619	301894204 - 50 Timber Ridge Pkwy	\$ 72.65
Xcel Energy	859196619	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 223.89
Xcel Energy	859196619	304182684 - 231 W 4th Ave Unit Pump	\$ 116.81
Xcel Energy	859196619	300954583 - 20/15 2-6-67 Sewage Plant	\$ 2,387.16
			\$ 1,836,743.99

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Vendor Name	Invoice Number	Description	Amount Paid
Aloha Apparel, LLC	1200	Public Works Uniforms	\$ 173.00
Aloha Apparel, LLC	1197	PD Uniforms	\$ 30.00
Amazon Capital Services	1NQM-XL13-9TMJ	BOOMJOY Self Wringing Mop for Floor Cleaning	\$ 16.99
Amazon Capital Services	1NQM-XL13-9TMJ	Scott Multifold Paper Towels (01840)	\$ 48.35
Amazon Capital Services	1NQM-XL13-9TMJ	Memory Island Document Diploma Picture Frames	\$ 28.99
Amazon Capital Services	1NQM-XL13-9TMJ	TK# 208 - Be Smart Get Prepared 110 pc First Aid Kit	\$ 8.65
Amazon Capital Services	1NQM-XL13-9TMJ	NECABLES 2+2Pack No Tangle Phone Cord for Landline 2pcs	\$ 9.99
Amazon Capital Services	1NQM-XL13-9TMJ	[3 Pack] USB-C Wall Charger, 20W Durable Dual Port	\$ 16.99
Amazon Capital Services	1NQM-XL13-9TMJ	PILOT G2 Premium Refillable & Retractable Rolling Ball Gel	\$ 18.38
Amazon Capital Services	1NQM-XL13-9TMJ	TK# 208 - WORKKOOL Safety Triangles DOT Approved	\$ 26.99
Amazon Capital Services	1NQM-XL13-9TMJ	50 1099 MISC Tax Envelopes	\$ 12.71
Amazon Capital Services	1NQM-XL13-9TMJ	Amazon Basics Tall Kitchen Drawstring Trash Bags, 13 Gallon	\$ 23.53
Amazon Capital Services	1NQM-XL13-9TMJ	Promotions & discounts	\$ (3.20)
Amazon Capital Services	1NQM-XL13-9TMJ	TK# 209 - Be Smart Get Prepared 110 pc First Aid Kit	\$ 8.65
Amazon Capital Services	1NQM-XL13-9TMJ	Scotch Sure Start Packing Tape, Clear, Holiday Wrapping	\$ 27.98
Amazon Capital Services	1NQM-XL13-9TMJ	FASTINK LC3039 Ink cartridges BK/C/M/Y	\$ 42.59
Amazon Capital Services	1NQM-XL13-9TMJ	Recoil Starter Handle with GX390 420cc Generator	\$ 9.99
Amazon Capital Services	1NQM-XL13-9TMJ	3 - Filters AFC Brand, Water Filter, Model # AFC-EWH-3000	\$ 165.99
Amazon Capital Services	1NQM-XL13-9TMJ	2 Pack Power Strip Surge Protector - 6 Outlets 2 USB Ports	\$ 20.88
Amazon Capital Services	1NQM-XL13-9TMJ	SIROGOGO 50 Pieces Heart Candy Bags	\$ 39.96
Amazon Capital Services	1NQM-XL13-9TMJ	AWSZH 1PC 951-10794 Air Filter	\$ 8.18
Amazon Capital Services	1NQM-XL13-9TMJ	Amazon Brand - Presto! Ultra-Soft 3-Ply	\$ 22.19
Amazon Capital Services	1NQM-XL13-9TMJ	Sweetcrispy Electric Standing Desk Adjustable Height	\$ 117.00
Amazon Capital Services	1NQM-XL13-9TMJ	Pilot, G2 Premium Gel Roller Pens, Fine Point 0.7 mm	\$ 26.28
Amazon Capital Services	1NQM-XL13-9TMJ	Winlyn 152 Pcs Valentine's Day Stationery Toy Assortment Set	\$ 37.98
Amazon Capital Services	1NQM-XL13-9TMJ	Affordstore Replacement Recoil Starter for MTD	\$ 30.99
Amazon Capital Services	1NQM-XL13-9TMJ	QAYAX 946-04413A Forward Cable	\$ 75.62
Amazon Capital Services	1NQM-XL13-9TMJ	TK# 209 - WORKKOOL Safety Triangles DOT Approved	\$ 26.99
Amazon Capital Services	1NQM-XL13-9TMJ	HUZTL Carburetor for Generac	\$ 21.98
Amazon Capital Services	1NQM-XL13-9TMJ	Kidde Carbon Monoxide Detector	\$ 30.00
Amazon Capital Services	1NQM-XL13-9TMJ	HOME LIGHTING 66ft Christmas Decorative Mini Lights	\$ 83.97
Amazon Capital Services	1NQM-XL13-9TMJ	Space Heater, 1500W Electric Heaters Indoor Portable	\$ 23.99
Amazon Capital Services	1NQM-XL13-9TMJ	QAYAX 946-04414A Reverse Cable	\$ 81.30
Amazon Capital Services	1NQM-XL13-9TMJ	Cottonelle CleanCare Toilet Paper, 48 Double Rolls	\$ 54.80
Amazon Capital Services	1NQM-XL13-9TMJ	WallerGe Atomic Clock Battery Operated - Large Display	\$ 24.99
ANGEL LIGHT PYROTECHNICS, LLC	FEB2024 CONTRACT DEPOSIT	Deposits for Fireworks Shows	\$ 11,310.00
Anser Advisory Management, LLC	22438	Prof. Services Jan '24 Asbestos Survey	\$ 500.00
Anser Advisory Management, LLC	21925	Prof. Services 11/27/23 to 12/31/23 Asbestos Survey	\$ 2,911.00
Ascent Broadband, LLC	139022	PW Internet Service	\$ 190.00
Ausmus Law Firm PC	8581	Contract prosecution for the month of February 2024	\$ 850.00
Ayres Associates Inc.	213171	Planning Services - Cust# 270	\$ 192.00
Ayres Associates Inc.	213171	Planning Services - Cust# 233	\$ 16.00
Ayres Associates Inc.	213171	General Planning Services	\$ 2,059.00
Banner Occupational Health Clinics	839784	JAN 24 SVCS - PD Physical	\$ 350.00
Banner Occupational Health Clinics	838580	JAN 24 SVCS - PD Physical	\$ 1,050.00
Baseline Associates, Inc.	4739	Pre-Employment - 24-0094	\$ 180.00
Bobcat of the Rockies	15270498	Extra set of Bristles for new broom attachment	\$ 947.90
Bobcat of the Rockies	15270558	Bobcat Attachment	\$ 6,846.72
Bunting Disposal, Inc.	142290MARCH2024	Trash Service Town Hall	\$ 60.00
Bunting Disposal, Inc.	142290MARCH2024	Recyc PD	\$ 10.00
Bunting Disposal, Inc.	142290MARCH2024	Recyc Town Hall	\$ 15.00
Caselle, Inc.	130699	Caselle Software Support - Mar 2024	\$ 2,056.00
Colorado Civil Group Inc.	0042.0000.10-24	Capital Improvement Projects	\$ 1,060.88
Colorado Civil Group Inc.	0042.0001.08-38	Engineering Services - Cust# 276	\$ 1,863.38
Colorado Civil Group Inc.	0042.0512.00-08	Engineering Services - PD-2301.1 PD Renovation-Final Plat LLA	\$ 2,246.00
Colorado Civil Group Inc.	0042.0506.04-03	Engineering Services - W-2301 South Water Line Loop	\$ 547.25
Colorado Civil Group Inc.	0042.0506.05-12	Engineering Services - W-2101 1.5MG EWT-Const. Eng. Serv	\$ 382.50
Colorado Civil Group Inc.	0042.0503.00-08	Engineering Services - PD-2301.1 Public Works Facility	\$ 191.25
Colorado Civil Group Inc.	0042.0506.11-01	Engineering Services - Copper & Lead Inventory	\$ 2,150.63
Colorado Civil Group Inc.	0042.0510.00-22	Engineering Services - TR-2201 E Harmony Rd - WCR 19 Improv	\$ 1,492.30
Colorado Civil Group Inc.	0042.0000.09-22	General Engineering Water Fund	\$ 2,706.00
Colorado Civil Group Inc.	0042.0023.00-06	Engineering Services - Cust# 291	\$ 281.25
Colorado Civil Group Inc.	0042.0507.00-51	Engineering Services - WW-2004 Sanitary Sewer System Master Plan	\$ 1,062.75
Colorado Civil Group Inc.	0042.0006.02-15	Engineering Services - Cust# 80	\$ 174.75
Colorado Civil Group Inc.	0042.0506.10-04	Engineering Services - W-2302 Greeley Emergency Interconnect	\$ 114.75
Colorado Civil Group Inc.	0042.0000.00-84	General Services	\$ 727.75
Colorado Civil Group Inc.	0042.0000.09-22	General Engineering Water Fund	\$ 68.25
Colorado Civil Group Inc.	0042.0002.09-01	Engineering Services - Cust# 306	\$ 1,687.51
Colorado Civil Group Inc.	0042.0014.03-10	Engineering Services - Cust# 233	\$ 5,183.25
Colorado Civil Group Inc.	0042.0506.03-12	Engineering Services - W-2801 Water Treatment Plant	\$ 879.75
Colorado Civil Group Inc.	0042.0000.11-24	Pending Projects	\$ 382.50
Colorado Civil Group Inc.	0042.0001.11-10	Engineering Services - Cust# 246	\$ 5,590.51
Colorado Civil Group Inc.	0042.0002.08-01	Engineering Services - Cust# 305	\$ 1,372.13
Colorado Civil Group Inc.	0042.0511.01-10	Engineering Services - TR-2101 SH392-WCR2311 Support Services	\$ 537.50
Colorado Civil Group Inc.	0042.0000.00-84	General Services	\$ 102.38
Core & Main LP	U274195	Meters - 1 meter was for the Library and 1 is for inventory	\$ 955.20
Dana Kepner Company, LLC	6237312-00	replace old stock that was used on the Cr21 main line break on 1-28-2024	\$ 762.44
DBC Irrigation Supply	S5328102.001	Parks - baseline order	\$ 27,099.23
Dept Public Health Environment	E240052	Monthly testing	\$ 193.50
Direct Discharge Consulting, LLC	2458	Jan ORC Services	\$ 1,500.00
Employers Council	0000494514	Travel expense on 12/6/23 to 12/28/23	\$ 137.28

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Vendor Name	Invoice Number	Description	Amount Paid
EnviroTech Services, Inc.	CD202408647	Ice Slicer	\$ 2,899.75
Freedom Mailing Services Inc	46649	Postcard Bill Processing - NOV23	\$ 1,322.01
Freedom Mailing Services Inc	47098	Delinquent Notices	\$ 156.55
Front Range Compliance Services, LLC	8866	Consulting Services - Drug and Alcohol Consortium - Annual	\$ 65.00
Front Range Compliance Services, LLC	8749	Consulting Services - Hours of service review	\$ 160.00
Frontier Business Products	896915	PW Color Copies	\$ 419.83
Hayashi & Macsalka, LLC	665	Legal Fees - Cust#270 - Development Review	\$ 2,601.50
Hayashi & Macsalka, LLC	667	Legal Fees - Cust#183 - Development Review	\$ 279.50
Hayashi & Macsalka, LLC	666	Legal Fees - Cust#246 - Development Review	\$ 107.50
Hayashi & Macsalka, LLC	669	General Services - Travel Time	\$ 220.00
Hayashi & Macsalka, LLC	668	General Legal Services - PD-2301.1	\$ 1,404.00
Hayashi & Macsalka, LLC	670	Legal Fees - Cust#265 - Development Review	\$ 86.00
Hayashi & Macsalka, LLC	668	General Legal Services	\$ 8,092.50
Infusion Architects, LLC	4	23010 - Severance Police Department January 2024	\$ 19,999.00
Integrity Tire	18645	#418 - 2014 Ford F150 - PMA, Replace Engine Air Filter Element, Replace Drive Belt, Replace Drive Belt Tensioner, E	\$ 758.84
Integrity Tire	18917	#100 - 2019 Dodge Grand Caravan - PMA, Tire Replacement, Replace Battery, Replace Engine Air Filter Element	\$ 627.75
Integrity Tire	18912	#006 - 2011 Chevrolet Tahoe - PMA, OIL CHANGE, Replace Multi-Function Switch, Tranfer case Fluid Exchange, Diff	\$ 1,251.25
Jason Ehrhardt	12.2023 INSURANCE	December 2023 Health Insurance Overpayment	\$ 500.49
JR Engineering, LLC	83805	Engineering services - Cust# 270	\$ 185.00
JR Engineering, LLC	83806	Engineering services - Cust# 233	\$ 370.00
K & K Laser Creations, LLC	33897	Name plate for tree board	\$ 27.95
Kelley Dewatering & Construction Company	35519	Severance WWTP - 5 permanent Dewatering Wells	\$ 77,895.00
Kinsco	0016873-0	Police Uniforms	\$ 315.96
Kinsco	0016873-1	Police Uniforms	\$ 269.96
Kinsco	0016987-0	Police Uniforms	\$ 270.00
Kinsco	0016744-0	Police Uniforms	\$ 266.44
Kinsco	0016624-0	Police Uniforms	\$ 359.96
Kissinger & Fellman, P.C.	4901	Legal services rendered 12/01/2023 through 12/31/2023	\$ 175.00
La Salle Oil Co.	186821	Fuel	\$ 1,348.88
La Salle Oil Co.	187234	Fuel	\$ 2,099.30
Lands End Business Outfitters	SIN11884193	CD uniforms	\$ 280.72
LightGig Communications, LLC	450385	Severance Town Hall Service Plan Feb 1, 2024 - Feb 29, 2024	\$ 120.00
Lumin8 Transportation Technologies, LLC	6914	Trouble call - January '24 maintenance billing	\$ 380.00
MAC Equipment, Inc.	463711	TK#225 - Snow Specific plow springs	\$ 102.86
MAC Equipment, Inc.	462551	#553 - Badboy MowerZERO TURN SIMPLE SERVICE	\$ 592.09
MAC Equipment, Inc.	462549	TK#558 Ventrac - Tire & Simple Service	\$ 494.48
MAC Equipment, Inc.	463280	TK#225 - HEADLIGHT	\$ 83.91
Next Step Communications, LLC	12143	Starlink Monthly Rental for Lakeview City Park	\$ 250.00
Next Step Communications, LLC	12157	Starlink Monthly Rental for Severance Community Park	\$ 250.00
Next Step Communications, LLC	12328	BUSINESS NETWORK UNIFI UPGRADE	\$ 8,692.00
North Weld County Water District	3386000-JAN2024	Water Meter-Account	\$ 31,022.28
North Weld County Water District	6546000-JAN2024	Water Meter-Account	\$ 29,898.96
North Weld County Water District	3654000-JAN2024	Water Meter-Account	\$ 26.64
Northern Engineering Services Inc	1136-824/00001	General Engineering	\$ 584.40
Northern Engineering Services Inc	1136-001/00097	Engineering - Cust 265	\$ 5,450.00
Northern Engineering Services Inc	1136-001/00097	Engineering Services - Cust# 270	\$ 715.00
ODP Business Solutions	3.52816E+11	Town Hall Paper	\$ 79.18
Poudre Valley REA	135-0124	Streetslights, Hidden Valley Farms	\$ 1,458.57
Poudre Valley REA	135-0124	Streetslights, CO RD 74 & 19	\$ 13.61
Poudre Valley REA	31897004-JAN2024	Saddler Arena - Streetslights	\$ 211.22
Poudre Valley REA	135-0124	Streetslights, Soaring Eagle	\$ 194.85
Poudre Valley REA	135-0124	Streetslights, Summit View	\$ 426.03
Poudre Valley REA	135-0124	CO RD 23 and Belmon Dr	\$ 33.69
Poudre Valley REA	135-0124	2880 Branding Iron Power	\$ 76.01
Poudre Valley REA	31896004-JAN2024	Bridle Ridge - power source	\$ 35.69
Poudre Valley REA	135-0124	36252 Evans St - Power Source	\$ 46.77
Poudre Valley REA	135-0124	Streetslights, Severance Shores	\$ 226.24
Poudre Valley REA	135-0124	CO RD 80 and Rangeview Drive	\$ 30.63
Poudre Valley REA	135-0124	Streetslights, Sunset Ridge	\$ 254.25
Poudre Valley REA	135-0124	Streetslights, Casa Loma	\$ 137.18
Poudre Valley REA	135-0124	629 Shoreview Pkwy-Lift Station	\$ 349.82
Poudre Valley REA	135-0124	75 Flat Iron Ln Power Source	\$ 73.04
Poudre Valley REA	135-0124	Streetslights, Belmont Farms	\$ 240.20
Poudre Valley REA	135-0124	Streetslights, Foxridge	\$ 106.82
Poudre Valley REA	135-0124	CO RD 21 and 76 1/2-water tank	\$ 1,821.17
Purcell Tire & Service Center	31108432	Replaced tires - Komatsu #337, replaced tires JD Tractor, replaced front tires backhoe	\$ 8,525.71
PURCHASE POWER	8000-9000-1021-3696-JAN2024	Acct - postage	\$ 503.50
Ram Waste Systems, Inc	7569660D327	Bldg associated costs	\$ 110.00
Republic Services, Inc	0642-000832355	Trash Services - Wastewater Plant Acct	\$ 78.28
Revelation Steel, LLC	330983	Parks building at 11538 Cr74	\$ 152.95
runWindsor Race Series LLC	49893	Severance Days 5K Run/Walk Sponsorship	\$ 6,000.00
SAFEbuilt Colorado, Inc.	212045	Building Inspections	\$ 61,012.40
SBS Services Group LLC	6524835	Town hall - routine janitorial	\$ 520.00
Scott's Electric & Bucket Truck, Inc	8732	WWTP POND LINER PROJECT	\$ 12,063.87
SK Enterprises Inc	1174630	#219 - 2008 Ford F250 - Axle Shaft	\$ 807.85
Skaggs Companies, Inc.	100_A_191070_11	Officer Uniform	\$ 78.00
Spot On Sound Productions	2324	Deposit - Services Deposit	\$ 14,175.00
Staples Business Credit	7619934112-0-1	TH paper	\$ 133.47
Staples Business Credit	7619934112-0-1	PW paper	\$ 44.49
Tailored Technology Services, Inc	18679	Order #242 - Firewall Setup & Configuration	\$ 250.00
Tailored Technology Services, Inc	18783	Monthly Billing for February - Microsoft Power Automate per user plan for Government	\$ 30.00

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2/01/24 - 2/29/24

Vendor Name	Invoice Number	Description	Amount Paid
Tailored Technology Services, Inc	18783	Monthly Billing for February - Managed Services (per user) - Business Standard	\$ 3,800.00
Tailored Technology Services, Inc	18783	Monthly Billing for February - Azure Subscription Billing Cycle: 12/18/2023 - 1/17/2024	\$ 317.93
Tailored Technology Services, Inc	18783	Monthly Billing for February - Microsoft Office 365 G3 GCC	\$ 897.00
Tailored Technology Services, Inc	18783	Monthly Billing for February - Microsoft Entra ID P2 for Government - Monthly	\$ 9.00
Tailored Technology Services, Inc	18679	Order #242 - SonicWall TZ470 Network Security/Firewall	\$ 1,378.48
Tailored Technology Services, Inc	18783	Monthly Billing for February - Microsoft Exchange Online (Plan 2) for GCC	\$ 384.00
Tailored Technology Services, Inc	18783	Monthly Billing for February - 2 Hours Onsite Service/week	\$ 840.00
TDS	8224-10-010-0028399-FEB2024	PD Bldg phone and internet	\$ 272.45
Top Shelf Printing	56150	USDOT 2172443 CO Stickers - Unit#s 559,560,561,562	\$ 6.00
Top Shelf Printing	56150	USDOT 2172443 CO Stickers - inventory	\$ 67.66
Top Shelf Printing	56150	USDOT 2172443 CO Stickers - Unit# 220	\$ 3.00
Top Shelf Printing	56150	USDOT 2172443 CO Stickers - Unit# 209	\$ 28.00
Top Shelf Printing	56150	USDOT 2172443 CO Stickers - Unit# 209	\$ 69.20
Total Tool Supply, Inc.	15022520	Grader Shed shelving	\$ 300.62
Town of Windsor	RP123-00893	Town of Severance Portion of 50/50 Split Rental Invoice RP123-00893	\$ 4,350.00
Town of Windsor	01242024	Town of Severance Portion of 50/50 Split Rental Invoice RP124-00051	\$ 4,350.00
Town of Windsor	015265-000-JAN24	Account -Wastewater Treatment	\$ 28,432.36
TransUnion Risk & Alternative Data, Inc	5453941-202401-1	Background Checks	\$ 75.00
Tri-Tech Security, Inc.	35045	Quarterly (Feb/Mar/Apr) Fire Alarm Monitoring Fee	\$ 84.00
UMB Staff Credit Cards	0151 0124	King Soopers #0104-PD party appreciation week	\$ 40.62
UMB Staff Credit Cards	0151 0124	The Home Depot #1515- Drywall and insulation for Tuff Shed at Comm Park Drywall and insulation for Well Wa *	\$ 294.85
UMB Staff Credit Cards	0151 0124	Www.Apwa.Net-APWA Annual fee	\$ 229.00
UMB Staff Credit Cards	0151 0124	Dropbox Fax Monthly-Monthly Subscription	\$ 14.98
UMB Staff Credit Cards	0151 0124	Vistaprint-Business Cards	\$ 96.52
UMB Staff Credit Cards	0151 0124	Colorado Association O-Membership to training association for property and evidence	\$ 50.00
UMB Staff Credit Cards	0151 0124	The Home Depot #1515- Drywall and insulation for Tuff Shed at Comm Park Drywall and insulation for Well Wa *	\$ 120.00
UMB Staff Credit Cards	0151 0124	The Home Depot 1515-Insulation for Ceiling	\$ 624.00
UMB Staff Credit Cards	0151 0124	Indeed 87559555-Hire and recruit for PW Parks employee	\$ 80.35
UMB Staff Credit Cards	0151 0124	Rmwea- Wastewater course	\$ 450.00
UMB Staff Credit Cards	0151 0124	The Home Depot #1515-Drywall and insulation for Tuff Shed at Comm Park Drywall and insulation for Well Wa *	\$ 461.63
UMB Staff Credit Cards	0151 0124	Southwes-Flight to and from World Of Asphalt Conference.	\$ 508.96
UMB Staff Credit Cards	0151 0124	Wm Supercenter #4599-National Law Enforcement Appreciation Day	\$ 59.20
UMB Staff Credit Cards	0151 0124	Www.Nocofoundation.Org-Regional NOCO Foundations Launch Meeting	\$ 50.00
UMB Staff Credit Cards	0151 0124	Indeed 88167778-PD Recruiting	\$ 503.45
UMB Staff Credit Cards	0151 0124	Panera Bread #202433 O-Town Council Mtg Meal 1.23.24	\$ 258.62
UMB Staff Credit Cards	0151 0124	Maritz At&I-World Of Asphalt Conference.	\$ 1,138.00
UMB Staff Credit Cards	0151 0124	Canva* I04026-55520584-Canva subscription	\$ 119.40
UMB Staff Credit Cards	0151 0124	Fmcsa D&a Clearinghouse-Annual DOT inspections	\$ 25.00
UMB Staff Credit Cards	0151 0124	Ezcaternewks Eatery-CAB Mtg Meal 1.03.24	\$ 180.00
UMB Staff Credit Cards	0151 0124	Dominos 6244-Tree Board Mtg Meal 1.22.24	\$ 67.93
UMB Staff Credit Cards	0151 0124	King Soopers #0104- Kings Soopers gift card and Apple gift card for 2023 Contest	\$ 600.00
UMB Staff Credit Cards	0151 0124	Air Care Colorado Greeley-Emissions Testing #210/#222	\$ 51.00
UMB Staff Credit Cards	0151 0124	County Sheriffs Of Colora--	\$ 500.00
UMB Staff Credit Cards	0151 0124	Pp*1562code-Paypal charge confirmation - reverses out.	\$ 1.95
UMB Staff Credit Cards	0151 0124	Weld Co C&r Office-Vacating Ruth Ave @ 4th St Ord 2023-16	\$ 29.78
UMB Staff Credit Cards	0151 0124	Ezcaternmoodles Compa-1.17.24 PC Mtg Meal	\$ 170.00
UMB Staff Credit Cards	0151 0124	Batteries Plus - #0835-PD building exit lights and security light batteries replaced per CIRSA	\$ 52.97
UMB Staff Credit Cards	0151 0124	Other Credits - Adj-Credit for fraud charge	\$ (68.93)
UMB Staff Credit Cards	0151 0124	Coloradom* Co Municip-2024 Dues for CMCA	\$ 137.38
UMB Staff Credit Cards	0151 0124	Co Motor Veh Serv Emv-3 New Plates for New 2024 Equinox Units 103 4 5 New Ford F 150 Unit 208	\$ 40.53
UMB Staff Credit Cards	0151 0124	Dougs Diner-Meeting	\$ 70.80
UMB Staff Credit Cards	0151 0124	Colorado Municipal Leagu-CML Legislative Session	\$ 147.51
UMB Staff Credit Cards	0151 0124	The Home Depot #1515-Foam board and insulation to finish project	\$ 207.57
UMB Staff Credit Cards	0151 0124	Indeed 87902740-Recruiting for Deputy Clerk and Police Officers	\$ 502.24
UMB Staff Credit Cards	0151 0124	Wal-Mart #5051-Kitchen Restock for Swearing in's TC & PD	\$ 86.94
UMB Staff Credit Cards	0151 0124	Weld Co C&r Office-Recording of Ruth Ave & 4th St Vacate & WC Rd IGA	\$ 85.96
UMB Staff Credit Cards	0151 0124	Air Care Colorado Greeley-Emissions test for PD Old Ram 001/Explorer 003	\$ 51.00
UMB Staff Credit Cards	0151 0124	King Soopers #0104-gift cards	\$ 60.00
UMB Staff Credit Cards	0151 0124	In--	\$ 171.17
UMB Staff Credit Cards	0151 0124	Pp*1562code-credit card confirmation amount was refunded.	\$ (1.95)
UMB Staff Credit Cards	0151 0124	Wal-Mart #5051-Swearing In Ceremony for the Police Chief & New Council Members	\$ 96.32
UMB Staff Credit Cards	0151 0124	Ezcaternteriyaki Madne-1.09.24 TC Mtg Meal	\$ 297.00
UMB Staff Credit Cards	0151 0124	Wm Supercenter #4599-snack tray for meet the chiefs of severance, the other purchases were restocking the kitche	\$ 36.96
UMB Staff Credit Cards	0151 0124	Societyforhumanresource-Annual SHRM Membership	\$ 244.00
UMB Staff Credit Cards	0151 0124	Co Motor Veh Serv Emv-3 New Plates for New 2024 Equinox Units 103 4 5 New Ford F 150 Unit 208	\$ 13.53
UMB Staff Credit Cards	0151 0124	Dougs Diner--	\$ 30.00
UMB Staff Credit Cards	0151 0124	Dropbox 2ssv2qrm3v2z--	\$ 216.00
UMB Staff Credit Cards	0151 0124	Rivera De Chapala-Management Lunch (All Day PW/Clerk Interviews)	\$ 41.60
UMB Staff Credit Cards	0151 0124	Colorado Municipal Leagu-CML Legislative Session	\$ 299.49
UMB Staff Credit Cards	0151 0124	Co Conv Ctr Parking-expo in denver for parking	\$ 12.00
UMB Staff Credit Cards	0151 0124	Fairbank Equipment-fittings for mag pump	\$ 46.15
UMB Staff Credit Cards	0151 0124	The Home Depot #1515-Refund for returned Insulation	\$ (120.00)
UMB Staff Credit Cards	0151 0124	Scheels Johnstown-Gift Card for 2023 contest	\$ 300.00
UMB Staff Credit Cards	0151 0124	Southwes-Flight to and from World Of Asphalt Conference.	\$ 508.96
UMB Staff Credit Cards	0151 0124	Vistaprint-business cards	\$ 183.70
UMB Staff Credit Cards	0151 0124	Wm Supercenter #4599-snack tray for meet the chiefs of severance, the other purchases were restocking the kitche	\$ 11.48
UMB Staff Credit Cards	0151 0124	In-Gun belt items	\$ 196.97
UMB Staff Credit Cards	0151 0124	Town Of Kersey-NOCO CMCA Clerk Lunch/Training Quarterly	\$ 5.00
United Rentals North America, Inc.	230321644-001	Towable Lift	\$ 25,000.00
Upper Case Printing Ink	1412	Window Envelopes for Delinquent Notices	\$ 27.60
Utility Notification Center	224011306	RTL Transmissions	\$ 309.60

TOWN OF SEVERANCE
PAYMENT APPROVAL REPORT
2/01/24 - 2/29/24

Vendor Name	Invoice Number	Description	Amount Paid
Valley Fire Extinguisher Inc.	160090	Fire extinguisher maintenance & inspection, recharges	\$ 782.00
Verizon Wireless	9954555774	Cell Phone - TH & PW	\$ 1,325.04
Verizon Wireless	9945815362-012024	Cell Phone Service - PD	\$ 1,599.46
Waste Management of Colorado, Inc	5168502-2534-8	Rolloff Trash Service Acct	\$ 158.52
Waste Management of Colorado, Inc	5173222-2534-6	Roll Off Trash Service	\$ 636.60
WEX BANK	94943558	Account	\$ 1,241.10
Wilson Williams Fellman Dittman	400	Work on TDS Franchise	\$ 332.50
Windsor Ace Hardware	172338/4	Grader shed shelving	\$ 24.29
Windsor Ace Hardware	172519/4	Town Hall office repairs	\$ 75.40
Windsor/Severance CWF 4H Group	JAN2024	Windsor/Severance CWF 4H Group Grant Request	\$ 500.00
Xcel Energy	863114314-JAN2024	301274394 - 209 1st St Bldg Fire	\$ 200.45
Xcel Energy	863114314-JAN2024	301456912 - 336 1st St	\$ 136.48
Xcel Energy	863114314-JAN2024	304992152 - 145 W 3rd Ave Unit Outdoor Light	\$ 1,574.20
Xcel Energy	863114314-JAN2024	301894204 - 50 Timber Ridge Pkwy	\$ 70.14
Xcel Energy	863114314-JAN2024	304182684 - 231 W 4th Ave Unit Pump	\$ 143.36
Xcel Energy	863114314-JAN2024	300942323 - 10822 County Road 74 Bldg Stoc	\$ 13.61
Xcel Energy	863114314-JAN2024	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 12.58
Xcel Energy	863114314-JAN2024	304920986 - 101 Waterfall Way	\$ 122.27
Xcel Energy	863114314-JAN2024	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 12.34
Xcel Energy	863114314-JAN2024	304881524 - 145 3rd St	\$ 922.67
Xcel Energy	863114314-JAN2024	301709610 - 57/16 2-6-67 Pump	\$ 11.90
Xcel Energy	863114314-JAN2024	301872364 - 513 1/2 Broadview Dr	\$ 57.77
Xcel Energy	863114314-JAN2024	304683265 - 410 Immigrant Trail - Settlers Landing HOA	\$ 13.05
Xcel Energy	863114314-JAN2024	304920983 - 100 Waterfall Way	\$ 163.50
Xcel Energy	863114314-JAN2024	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 250.04
Xcel Energy	863114314-JAN2024	303987355 - 3 S Timber Ridge Pkwy	\$ 430.87
Xcel Energy	863114314-JAN2024	300966458 - 211 1st St	\$ 74.54
Xcel Energy	863114314-JAN2024	301443761 - 1020 Mahogany Dr Unit Pump	\$ 463.96
Xcel Energy	863114314-JAN2024	305240804 - 32991 County Road 23	\$ 76.76
Xcel Energy	863114314-JAN2024	300954583 - 20/15 2-6-67 Sewage Plant	\$ 2,268.56
Xcel Energy	863307277	Street Lighting	\$ 4,164.60
			\$ 505,716.96

Financial Statement Review

Nancy E. Mueller, CPA
March 21, 2024



January 2024 Interim Financial Statements

The January 2024 Town of Severance Interim Financial Statements have been reviewed and can be published as part of the March 26, 2024 Council Consent Agenda.


Nancy E. Mueller, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
JANUARY 31, 2024

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	1,328
01-101000	BANK OF CO- CHECKING ***1469	1,311,731
01-101500	BANK OF CO CREDIT CARD ***1481	29,717
01-102100	COLOTRUST	18,652,793
01-102180	UMB SAFEKEEPING	31,410,073
01-106000	XPRESS DEPOSIT ACCOUNT	8,052
01-107500	CASH CLEARING - UTILITIES	(199)
01-107700	CASH CLEARING - FIRE REVIEW FE	(56,801)
TOTAL COMBINED CASH		51,356,695
01-100000	CASH ALLOCATED TO OTHER FUNDS	(51,356,695)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	20,342,378
11	ALLOCATION TO CONSERVATION TRUST FUND	195,134
12	ALLOCATION TO TRANSPORTATION FUND	3,306,529
13	ALLOCATION TO PARKS FUND	347,355
14	ALLOCATION TO PUBLIC FACILITIES FUND	1,335,779
15	ALLOCATION TO PUBLIC SAFETY FUND	330,012
41	ALLOCATION TO FLEET FUND	431,551
51	ALLOCATION TO WATER FUND	11,135,742
52	ALLOCATION TO WASTEWATER FUND	12,268,497
53	ALLOCATION TO STORMWATER FUND	1,587,371
75	ALLOCATION TO CAPITAL PROJECTS	76,347
TOTAL ALLOCATIONS TO OTHER FUNDS		51,356,695
ALLOCATION FROM COMBINED CASH FUND - 01-100000		(51,356,695)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

JANUARY 31, 2024

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	20,342,378	
10-104000	ACCRUED INTEREST RECEIVABLE	231,216	
10-105000	TAXES RECEIVABLE	2,204,820	
10-105300	CASH W/ WELD COUNTY TREASURER	14,755	
10-115000	ACCOUNTS RECEIVABLE	12,721	
10-115010	FUEL INVENTORY	2,067	
10-115011	DIESEL INVENTORY	2,961	
10-115200	GRANT RECEIVABLE	238,752	
10-120000	DEVELOPER RECEIVABLES	23,447	
10-131000	DUE FROM OTHER GOVERNMENTS	208,529	
10-131500	ADVANCE TO STORMWATER FUND	33,323	
TOTAL ASSETS			23,314,970

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	205,418	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	47,849	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,500	
10-204000	OTHER ACCRUED EXPENSES	4,287	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	397	
10-211700	HEALTH INSURANCE PAYABLE	903	
10-211710	DISABILITY INSURANCE PAYABLE	3,297	
10-211800	DEFERRED PROPERTY TAXES	2,204,820	
10-222000	DEFERRED REVENUE	1,632,265	
10-223000	DEFERRED INFLOWS OF RESOURCES	129,789	
TOTAL LIABILITIES			4,230,525

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-290000	FUND BALANCE	19,276,041	
	REVENUE OVER EXPENDITURES - YTD	(191,596)	
BALANCE - CURRENT DATE			19,084,445
TOTAL FUND EQUITY			19,084,445
TOTAL LIABILITIES AND EQUITY			23,314,970

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TAXES</u>					
10-31-1000	GENERAL PROPERTY TAX	1,718	1,718	2,206,538	2,204,820	.1
10-31-3000	SALES TAX			1,840,503	1,840,503	.0
10-31-4000	USE TAX BUILDING MATERIALS	29,282	29,282	813,200	783,918	3.6
10-31-8100	SEVERANCE TAX (OIL & GAS)			10,000	10,000	.0
10-31-8200	FRANCHISE	20,004	20,004	225,000	204,996	8.9
10-31-9000	INTEREST / DELINQUENT TAX			1,500	1,500	.0
	TOTAL TAXES	51,004	51,004	5,096,741	5,045,737	1.0
	<u>LICENSES & PERMITS</u>					
10-32-1100	LIQUOR LICENSE			500	500	.0
10-32-2000	HOME BASED BUSINESS FEES			500	500	.0
10-32-2100	BUILDING PERMIT & LICENSE	94,093	94,093	400,000	305,907	23.5
10-32-2600	ANIMAL LICENSES	45	45	700	655	6.4
10-32-3100	PLANNING REVIEW ADMIN FEE	900	900	40,000	39,100	2.3
10-32-3400	OFFICE ADMINISTRATION FEE	28,283	28,283	150,000	121,717	18.9
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	4,080	4,080	24,000	19,920	17.0
10-32-4150	SOLICITOR LICENSES			6,000	6,000	.0
	TOTAL LICENSES & PERMITS	127,401	127,401	621,700	494,299	20.5
	<u>INTERGOVERNMENTAL</u>					
10-33-5000	HIGHWAY USERS			295,000	295,000	.0
10-33-5050	MINERAL LEASE			50,000	50,000	.0
10-33-5100	MOTOR VEHICLE FEES	6,409	6,409	65,000	58,591	9.9
10-33-5200	COUNTY ROAD & BRIDGE			60,000	60,000	.0
10-33-5300	SPECIFIC OWNERSHIP TAX	6,645	6,645	90,000	83,355	7.4
10-33-5600	CIGARETTE TAX			5,000	5,000	.0
10-33-6000	SHARED REVENUE WINDSOR			350,000	350,000	.0
	TOTAL INTERGOVERNMENTAL	13,054	13,054	915,000	901,946	1.4
	<u>CHARGES FOR SERVICES</u>					
10-34-1100	COURT COSTS	355	355	3,000	2,645	11.8
10-34-1200	POLICE REVENUE			50,000	50,000	.0
10-34-1400	MAPS, PLANS, COPIES	219	219	4,000	3,781	5.5
	TOTAL CHARGES FOR SERVICES	574	574	57,000	56,426	1.0

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	1,380	1,380	60,000	58,620	2.3
10-35-1100 SURCHARGE	240	240	3,200	2,960	7.5
TOTAL FINES & FORFEITS	1,620	1,620	63,200	61,580	2.6
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	180	180	2,300	2,120	7.8
10-36-1500 INSURANCE CLAIM PAYMENTS			5,000	5,000	.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	69	69	8,400	8,331	.8
10-36-3000 RENT	3,025	3,025	33,000	29,975	9.2
10-36-3500 INTEREST AND DIVIDENDS	80,586	80,586	350,000	269,414	23.0
10-36-3550 CHANGE IN MARKET VALUE	28,844	28,844		(28,844)	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL	621	621	7,605	6,984	8.2
10-36-3565 INTERFUND LOAN - INTEREST	125	125	1,344	1,219	9.3
10-36-4500 MATERIALS AND LABOR			9,000	9,000	.0
10-36-5000 SPECIAL EVENT REVENUE			70,000	70,000	.0
10-36-8050 OIL AND GAS ROYALTIES	778	778		(778)	.0
10-36-9900 OTHER REVENUES			20,051	20,051	.0
TOTAL MISCELLANEOUS	114,228	114,228	506,700	392,472	22.5
TOTAL FUND REVENUE	307,881	307,881	7,260,341	6,952,460	4.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>LEGISLATIVE</u>						
10-41-1100	REGULAR STAFF WAGES	3,040	3,040	107,392	104,352	2.8
10-41-1102	OVERTIME			100	100	.0
10-41-1104	RETIREMENT 457	91	91	6,447	6,356	1.4
10-41-1105	BOARD OF TRUSTEE FEES	1,350	1,350	26,330	24,980	5.1
10-41-1130	FICA/MEDICARE	332	332	10,238	9,906	3.3
10-41-1140	WORKERS COMPENSATION	465	465	2,500	2,035	18.6
10-41-1150	UNEMPLOYMENT	6	6	403	397	1.5
10-41-1160	HEALTH INSURANCE	640	640	16,616	15,976	3.9
10-41-1161	DISABILITY INSURANCE	74	74	2,150	2,076	3.5
10-41-2100	LEGAL FEES	8,645	8,645	100,000	91,355	8.7
10-41-3150	TELEPHONE	73	73	1,200	1,128	6.0
10-41-3177	VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-41-3180	MILEAGE			1,500	1,500	.0
10-41-3210	INSURANCE AND BONDS	1,863	1,863	7,490	5,627	24.9
10-41-3320	PRINTING	27	27	30,000	29,973	.1
10-41-3330	PUBLISHING/RECORDING	116	116	1,000	884	11.6
10-41-3350	ORDINANCE CODIFICATION	2,560	2,560	6,000	3,440	42.7
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	3,741	3,741	5,000	1,259	74.8
10-41-3820	CONTINUING EDUCATION	153	153	9,250	9,097	1.7
10-41-3825	MEETING/MEALS	1,308	1,308	12,000	10,692	10.9
10-41-3990	MISCELLANEOUS			500	500	.0
10-41-3992	COUNCIL SPECIAL EVENTS			10,000	10,000	.0
10-41-4010	CORA REQUESTS			1,500	1,500	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL	1,400	1,400	5,000	3,601	28.0
10-41-4330	COMPUTER SUPPORT AND MAINT	10,119	10,119	24,500	14,381	41.3
10-41-4350	SAFETY			10,000	10,000	.0
10-41-4520	VEHICLE FUEL			1,980	1,980	.0
10-41-4530	VEHICLE & EQUIP AMORTIZATION	165	165	1,980	1,815	8.3
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES	97	97	1,000	903	9.7
10-41-5500	TOWN COUNCIL DISCRETIONARY	2,000	2,000	200,000	198,000	1.0
10-41-5560	TREE BOARD			2,000	2,000	.0
10-41-5570	PLANNING COMMISSION			2,000	2,000	.0
10-41-8200	ALLOCATION TO WATER FUND	(2,676)	(2,676)	(37,785)	(35,109)	(7.1)
10-41-8300	ALLOCATION TO WASTEWATER FUND	(2,313)	(2,313)	(32,653)	(30,340)	(7.1)
10-41-8400	ALLOCATION TO STORMWATER FUND	(496)	(496)	(6,997)	(6,501)	(7.1)
TOTAL LEGISLATIVE		32,778	32,778	531,906	499,128	6.2
<u>ELECTIONS</u>						
10-42-3310	WELD CO COORDINATED ELECTION			11,000	11,000	.0
TOTAL ELECTIONS				11,000	11,000	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	1,013	1,013	57,198	56,185	1.8
10-43-1102 OVERTIME			100	100	.0
10-43-1104 RETIREMENT 457	30	30	3,435	3,405	.9
10-43-1130 FICA/MEDICARE	76	76	4,384	4,308	1.7
10-43-1140 WORKERS COMPENSATION	279	279	1,500	1,221	18.6
10-43-1150 UNEMPLOYMENT	2	2	174	172	1.2
10-43-1160 HEALTH INSURANCE	213	213	11,496	11,283	1.9
10-43-1161 DISABILITY INSURANCE	25	25	1,150	1,125	2.2
10-43-2100 LEGAL FEES	850	850	13,000	12,150	6.5
10-43-2110 MUNICIPAL JUDGE	600	600	10,000	9,400	6.0
10-43-3150 TELEPHONE	33	33	250	217	13.4
10-43-3210 INSURANCE AND BONDS	1,118	1,118	3,500	2,382	31.9
10-43-3820 EDUCATION			500	500	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES	274	274	1,500	1,226	18.2
10-43-4330 COMPUTER SUPPORT AND MAINT			12,000	12,000	.0
10-43-4810 UNIFORMS			175	175	.0
TOTAL JUDICIAL	4,514	4,514	121,862	117,348	3.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	11,919	11,919	322,246	310,327	3.7
10-44-1101 PART-TIME STAFF WAGES			15,000	15,000	.0
10-44-1102 OVERTIME			2,000	2,000	.0
10-44-1104 RETIREMENT	442	442	19,396	18,954	2.3
10-44-1130 FICA/MEDICARE	884	884	25,955	25,071	3.4
10-44-1140 WORKERS COMPENSATION	1,303	1,303	7,000	5,697	18.6
10-44-1150 UNEMPLOYMENT	24	24	1,022	998	2.3
10-44-1160 HEALTH & LIFE INSURANCE	3,341	3,341	39,975	36,634	8.4
10-44-1161 DISABILITY INSURANCE	290	290	5,470	5,180	5.3
10-44-2150 HR SERVICES	7,450	7,450	75,000	67,550	9.9
10-44-2990 OTHER PROFESSIONAL FEES			15,000	15,000	.0
10-44-3110 UTILITIES	595	595	15,000	14,405	4.0
10-44-3150 TELEPHONE	344	344	5,000	4,656	6.9
10-44-3175 BUILDING REPAIRS & MAINTENANCE	1,261	1,261	15,000	13,739	8.4
10-44-3177 VEHICLE REPAIRS & MAINTENANCE	850	850	7,770	6,920	10.9
10-44-3210 INSURANCE AND BONDS	5,566	5,566	21,770	16,204	25.6
10-44-3220 CIRSA DEDUCTIBLES			6,000	6,000	.0
10-44-3330 PUBLISHING			1,500	1,500	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	424	424	2,500	2,076	17.0
10-44-3820 CONTINUING EDUCATION	299	299	20,000	19,701	1.5
10-44-3825 MEALS/MISCELLANEOUS	112	112	4,000	3,888	2.8
10-44-3990 MISCELLANEOUS SERVICES/COPIER	1,498	1,498	8,500	7,002	17.6
10-44-3992 SPECIAL EVENT EXPENDITURE	14,290	14,290	175,000	160,710	8.2
10-44-4000 ADVERTISING	1,086	1,086	10,000	8,914	10.9
10-44-4310 OFFICE SUPPLIES	2,174	2,174	6,000	3,826	36.2
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	117	117	11,000	10,883	1.1
10-44-4330 COMPUTER SUPPORT AND MAINT	2,130	2,130	27,000	24,870	7.9
10-44-4340 POSTAGE	504	504	5,000	4,497	10.1
10-44-4350 SAFETY			10,000	10,000	.0
10-44-4390 OTHER OFFICE EXPENSE			3,000	3,000	.0
10-44-4520 VEHICLE FUEL	20	20	5,540	5,520	.4
10-44-4530 VEHICLE & EQUIP AMORTIZATION	295	295	3,540	3,245	8.3
10-44-4810 UNIFORMS			1,350	1,350	.0
10-44-4850 UNANTICIPATED EXP/CONTINGENCY			50,000	50,000	.0
10-44-4990 MISCELLANEOUS SUPPLIES			2,500	2,500	.0
10-44-8000 LEASE PAYMENT			1,000	1,000	.0
10-44-8200 ALLOCATION TO WATER FUND	(5,564)	(5,564)	(89,104)	(83,540)	(6.2)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(4,808)	(4,808)	(77,003)	(72,195)	(6.2)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,030)	(1,030)	(16,501)	(15,471)	(6.2)
TOTAL ADMINISTRATION	45,816	45,816	763,426	717,610	6.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	7,427	7,427	256,779	249,352	2.9
10-45-1102 OVERTIME			200	200	.0
10-45-1104 RETIREMENT 457	223	223	15,411	15,188	1.5
10-45-1130 FICA/MEDICARE	544	544	19,654	19,110	2.8
10-45-1140 WORKERS COMPENSATION	1,005	1,005	6,000	4,995	16.8
10-45-1150 UNEMPLOYMENT	15	15	773	758	1.9
10-45-1160 HEALTH & LIFE INSURANCE	2,533	2,533	41,788	39,255	6.1
10-45-1161 DISABILITY INSURANCE	188	188	5,340	5,152	3.5
10-45-2200 AUDIT & ACCOUNTING FEES			30,000	30,000	.0
10-45-3150 TELEPHONE	72	72	3,300	3,228	2.2
10-45-3210 INSURANCE AND BONDS	4,024	4,024	15,000	10,976	26.8
10-45-3315 WELD COUNTY TREASURER FEE	17	17	25,000	24,983	.1
10-45-3340 BANK CHARGES	10	10	2,500	2,490	.4
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION			15,000	15,000	.0
10-45-3825 MEALS/MISCELLANEOUS			500	500	.0
10-45-4300 OFFICE FURNITURE			1,500	1,500	.0
10-45-4310 OFFICE SUPPLIES	13	13	1,800	1,787	.7
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL			9,000	9,000	.0
10-45-4330 COMPUTER SUPPORT AND MAINT			18,000	18,000	.0
10-45-4350 SAFETY			10,000	10,000	.0
10-45-4810 UNIFORMS			850	850	.0
10-45-8200 ALLOCATION TO WATER FUND	(1,620)	(1,620)	(10,951)	(9,331)	(14.8)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(1,400)	(1,400)	(9,463)	(8,063)	(14.8)
10-45-8400 ALLOCATION TO STORMWATER FUND	(300)	(300)	(2,028)	(1,728)	(14.8)
TOTAL FINANCE	12,751	12,751	456,953	444,202	2.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	31,945	31,945	1,218,035	1,186,090	2.6
10-51-1102 OVERTIME	2,109	2,109	20,000	17,891	10.6
10-51-1104 RETIREMENT	202	202	10,529	10,327	1.9
10-51-1130 FICA/MEDICARE	876	876	28,839	27,963	3.0
10-51-1140 WORKERS COMPENSATION	5,212	5,212	30,000	24,788	17.4
10-51-1150 UNEMPLOYMENT	68	68	3,721	3,653	1.8
10-51-1155 POLICE PENSION	2,373	2,373	104,261	101,888	2.3
10-51-1160 HEALTH INSURANCE	11,715	11,715	216,606	204,891	5.4
10-51-1161 DISABILITY INSURANCE	1,580	1,580	25,300	23,720	6.3
10-51-2300 MEDICAL			1,800	1,800	.0
10-51-2310 PSYCHOLOGICAL			2,000	2,000	.0
10-51-2900 CONTRACT POLICE SERVICES	50,000	50,000	50,000		100.0
10-51-2990 OTHER PROFESSIONAL FEES	5,286	5,286	24,000	18,714	22.0
10-51-3110 UTILITIES	784	784	8,000	7,216	9.8
10-51-3150 TELEPHONE/PAGERS	1,663	1,663	19,560	17,897	8.5
10-51-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-51-3175 BUILDING REPAIRS & MAINTENANCE	250	250	6,225	5,976	4.0
10-51-3177 VEHICLE REPAIRS & MAINTENANCE			28,000	28,000	.0
10-51-3180 MILEAGE			50	50	.0
10-51-3210 INSURANCE AND BONDS	20,864	20,864	73,000	52,136	28.6
10-51-3320 PRINTING/FORMS	47	47	1,500	1,453	3.1
10-51-3610 DISPATCH COMMUNICATIONS	61,398	61,398	56,000	(5,398)	109.6
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			500	500	.0
10-51-3740 RADIO MAINTENANCE			1,000	1,000	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	780	780	800	20	97.5
10-51-3820 CONTINUING EDUCATION & TRAIN	800	800	20,000	19,200	4.0
10-51-3825 MEALS/MISCELLANEOUS	41	41	500	459	8.1
10-51-3850 LAB TESTING FEES			500	500	.0
10-51-3990 MISCELLANEOUS SERVICES	552	552	125	(427)	441.6
10-51-4310 OFFICE SUPPLIES			2,000	2,000	.0
10-51-4330 COMPUTER SUPPORT AND MAINT	10,182	10,182	52,000	41,818	19.6
10-51-4350 SAFETY			10,000	10,000	.0
10-51-4520 VEHICLE FUEL	1,855	1,855	35,200	33,345	5.3
10-51-4530 VEHICLE & EQUIP AMORTIZATION	1,775	1,775	37,610	35,835	4.7
10-51-4720 EQUIPMENT FOR PATROL			4,000	4,000	.0
10-51-4730 EQUIPMENT FOR TRAINING			2,500	2,500	.0
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE			1,500	1,500	.0
10-51-4810 UNIFORMS	1,191	1,191	18,000	16,809	6.6
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES			5,000	5,000	.0
TOTAL PUBLIC SAFETY	213,548	213,548	2,155,161	1,941,613	9.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
	STREETS / MAINTENANCE						
10-61-1100	REGULAR STAFF WAGES	6,761	6,761	116,407	109,646	5.8	
10-61-1101	PART-TIME STAFF WAGES			30,000	30,000	.0	
10-61-1102	OVERTIME	186	186	3,000	2,814	6.2	
10-61-1104	RETIREMENT	208	208	7,077	6,869	3.0	
10-61-1130	FICA/MEDICARE	466	466	11,433	10,967	4.1	
10-61-1140	WORKERS COMPENSATION	1,042	1,042	6,000	4,958	17.4	
10-61-1150	UNEMPLOYMENT	14	14	451	437	3.1	
10-61-1160	HEALTH & LIFE INSURANCE	2,926	2,926	42,720	39,794	6.9	
10-61-1161	DISABILITY INSURANCE	172	172	3,860	3,688	4.5	
10-61-2300	MEDICAL			400	400	.0	
10-61-2990	OTHER PROFESSIONAL FEES	405	405	1,200	795	33.8	
10-61-3150	TELEPHONE	96	96	2,000	1,904	4.8	
10-61-3161	STREET LIGHTING	7,666	7,666	92,000	84,334	8.3	
10-61-3162	TRAFFIC LIGHTS	77	77	(	77)	.0	
10-61-3172	REPAIRS & MAINTENANCE - STREET			125,000	125,000	.0	
10-61-3173	REPAIRS & MAINTENANCE - EQUIPM	365	365	12,163	11,797	3.0	
10-61-3175	BUILDING REPAIRS & MAINTENANCE	159	159	2,000	1,841	8.0	
10-61-3177	VEHICLE REPAIRS & MAINTENANCE	437	437	8,080	7,643	5.4	
10-61-3210	INSURANCE AND BONDS	4,173	4,173	17,375	13,202	24.0	
10-61-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS			500	500	.0	
10-61-3820	CONTINUING EDUCATION	2,156	2,156	1,500	(	656)	143.7
10-61-3825	MEAL, MEETING, TRAVEL EXPENSE			250	250	.0	
10-61-4311	STREET SUPPLIES			3,500	3,500	.0	
10-61-4330	COMPUTER SUPPORT & MAINTENANCE	3,707	3,707	13,755	10,048	27.0	
10-61-4350	SAFETY			10,000	10,000	.0	
10-61-4520	VEHICLE FUEL	701	701	17,800	17,099	3.9	
10-61-4530	VEHICLE & EQUIP AMORTIZATION	1,285	1,285	15,419	14,134	8.3	
10-61-4810	UNIFORMS			825	825	.0	
10-61-4850	UNANTICIPATED EXP/CONTINGENCY			10,000	10,000	.0	
10-61-4990	MISCELLANEOUS SUPPLIES			5,000	5,000	.0	
10-61-5000	STREET SIGNS			15,000	15,000	.0	
	TOTAL STREETS / MAINTENANCE	33,002	33,002	574,715	541,713	5.7	
	SNOW						
10-63-1100	REGULAR STAFF WAGES	68	68	(	68)	.0	
10-63-1102	OVERTIME	1,352	1,352	12,000	10,648	11.3	
10-63-1104	RETIREMENT	43	43	360	317	11.8	
10-63-1130	FICA/MEDICARE	89	89	918	829	9.7	
10-63-1150	UNEMPLOYMENT	3	3	36	33	7.9	
10-63-3173	REPAIRS & MAINTENANCE - EQUIPM	286	286	7,500	7,214	3.8	
10-63-4110	SUPPLIES			60,000	60,000	.0	
10-63-4350	SAFETY			10,000	10,000	.0	
10-63-4530	VEHICLE & EQUIP AMORTIZATION	2,083	2,083	25,000	22,917	8.3	
	TOTAL SNOW	3,924	3,924	115,814	111,890	3.4	

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	2,924	2,924	22,000	19,076	13.3
10-64-3175 BUILDING REPAIRS & MAINTENANCE	1,269	1,269	15,000	13,731	8.5
10-64-3177 VEHICLE REPAIRS & MAINTENANCE	14	14		(14)	.0
10-64-3690 MOSQUITO CONTROL			30,000	30,000	.0
10-64-3825 MEALS, MEETINGS AND TRAVEL			500	500	.0
10-64-3990 MISCELLANEOUS SERVICES	252	252	2,200	1,948	11.5
10-64-4310 OFFICE SUPPLIES	166	166	1,500	1,334	11.1
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL			5,000	5,000	.0
10-64-4990 MISC SUPPLIES	138	138	2,500	2,362	5.5
10-64-5001 TORNADO SIRENS			2,500	2,500	.0
TOTAL PUBLIC WORKS OVERHEAD	4,763	4,763	81,200	76,437	5.9
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	6,354	6,354	105,811	99,457	6.0
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	186	186	3,000	2,814	6.2
10-65-1104 RETIREMENT	196	196	6,441	6,245	3.1
10-65-1130 FICA/MEDICARE	437	437	10,623	10,186	4.1
10-65-1140 WORKERS COMPENSATION	1,005	1,005	6,000	4,995	16.8
10-65-1150 UNEMPLOYMENT	13	13	419	406	3.1
10-65-1160 HEALTH & LIFE INSURANCE	2,777	2,777	40,935	38,158	6.8
10-65-1161 DISABILITY INSURANCE	162	162	3,640	3,478	4.5
10-65-3110 UTILITIES	1,253	1,253	17,500	16,247	7.2
10-65-3150 TELEPHONE/PAGERS	128	128	2,200	2,072	5.8
10-65-3171 VANDALISM			5,000	5,000	.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE			2,500	2,500	.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	3,271	3,271	15,163	11,891	21.6
10-65-3175 BUILDING REPAIRS & MAINTENANCE	1,265	1,265	5,000	3,735	25.3
10-65-3176 GROUNDS MAINTENANCE			10,000	10,000	.0
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	437	437	8,580	8,143	5.1
10-65-3210 INSURANCE AND BONDS	4,024	4,024	17,025	13,001	23.6
10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			350	350	.0
10-65-3820 CONTINUING EDUCATION			1,250	1,250	.0
10-65-3990 SERVICES			2,000	2,000	.0
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	3,707	3,707	14,125	10,418	26.2
10-65-4350 SAFETY			10,000	10,000	.0
10-65-4520 VEHICLE FUEL	683	683	16,800	16,117	4.1
10-65-4530 VEHICLE & EQUIP AMORTIZATION	243	243	2,919	2,676	8.3
10-65-4810 UNIFORMS			825	825	.0
10-65-4850 UNANTICIPATED EXP/CONTIGENCY			10,000	10,000	.0
10-65-4990 SUPPLIES	1,127	1,127	9,000	7,873	12.5
10-65-6000 TREE CITY USA			21,200	21,200	.0
10-65-7990 OTHER SMALL EQUIPMENT			5,000	5,000	.0
TOTAL PARKS / GREEN SPACE	27,268	27,268	383,305	356,037	7.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	3,620	3,620	326,224	322,604	1.1
10-70-1104 RETIREMENT	109	109	19,575	19,466	.6
10-70-1130 FICA/MEDICARE	275	275	24,957	24,682	1.1
10-70-1140 WORKERS COMPENSATION	1,117	1,117	8,000	6,883	14.0
10-70-1150 UNEMPLOYMENT	7	7	980	973	.7
10-70-1160 HEALTH & LIFE INSURANCE	856	856	43,623	42,767	2.0
10-70-1161 DISABILITY INSURANCE	99	99	6,200	6,101	1.6
10-70-2400 ENGINEERING	5,986	5,986	40,000	34,014	15.0
10-70-2600 PLANNING SERVICES	2,059	2,059	40,000	37,941	5.2
10-70-2980 BUILDING INSPECTIONS & LICENSE	61,012	61,012	400,000	338,988	15.3
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	76	76	1,000	924	7.6
10-70-3150 TELEPHONE	143	143	2,500	2,358	5.7
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3177 VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-70-3210 INSURANCE AND BONDS	4,471	4,471	18,490	14,019	24.2
10-70-3330 PUBLISHING/COMMUNICATIONS			500	500	.0
10-70-3810 DUES & MEMBERSHIPS			6,500	6,500	.0
10-70-3820 CONTINUING EDUCATION			3,000	3,000	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	23,096	23,096		(23,096)	.0
10-70-4310 OFFICE SUPPLIES	24	24	750	726	3.2
10-70-4330 COMPUTER SUPPORT			5,300	5,300	.0
10-70-4350 SAFETY			10,000	10,000	.0
10-70-4520 VEHICLE FUEL			3,780	3,780	.0
10-70-4530 VEHICLE & EQUIP AMORTIZATION	165	165	1,980	1,815	8.3
10-70-4810 UNIFORMS			400	400	.0
10-70-4987 ECONOMIC DEVELOPMENT	3,000	3,000	15,000	12,000	20.0
10-70-4989 TRAIL DEVELOPMENT	15,000	15,000	15,000		100.0
TOTAL COMMUNITY DEVELOPMENT	121,114	121,114	997,749	876,635	12.1
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS			3,841,300	3,841,300	.0
TOTAL TRANSFERS TO OTHER FUNDS			3,841,300	3,841,300	.0
TOTAL FUND EXPENDITURES	499,478	499,478	10,034,391	9,534,913	5.0
NET REVENUE OVER EXPENDITURES	(191,596)	(191,596)	(2,774,050)	(2,582,453)	(6.9)

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND		195,134	
	TOTAL ASSETS			195,134

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	193,776		
	REVENUE OVER EXPENDITURES - YTD	1,358		
	BALANCE - CURRENT DATE		195,134	
	TOTAL FUND EQUITY			195,134
	TOTAL LIABILITIES AND EQUITY			195,134

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	1,000	1,000		(1,000)	.0
11-36-3550	CHANGE IN MARKET VALUE	358	358		(358)	.0
	TOTAL MISCELLANEOUS	1,358	1,358		(1,358)	.0
	TOTAL FUND REVENUE	1,358	1,358		(1,358)	.0
	NET REVENUE OVER EXPENDITURES	1,358	1,358		(1,358)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,306,529	
	TOTAL ASSETS		3,306,529
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	3,381	
	TOTAL LIABILITIES		3,381
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
12-290000	FUND BALANCE	3,283,630	
	REVENUE OVER EXPENDITURES - YTD	19,518	
	BALANCE - CURRENT DATE	3,303,148	
	TOTAL FUND EQUITY		3,303,148
	TOTAL LIABILITIES AND EQUITY		3,306,529

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	TRANSPORTATION IMPACT FEE	7,568	7,568		(7,568)	.0
	TOTAL IMPACT FEES	7,568	7,568		(7,568)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	11,290	11,290		(11,290)	.0
12-36-3550	CHANGE IN MARKET VALUE	4,041	4,041		(4,041)	.0
	TOTAL MISCELLANEOUS	15,331	15,331		(15,331)	.0
	TOTAL FUND REVENUE	22,899	22,899		(22,899)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
12-81-4345	MAILING SERVICE	1,351	1,351		(1,351)	.0
	TOTAL ADMINISTRATION	1,351	1,351		(1,351)	.0
<u>CR 74 IMPROVEMENTS PROJECT</u>						
12-83-2400	ENGINEERING	2,030	2,030		(2,030)	.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	2,030	2,030		(2,030)	.0
	TOTAL FUND EXPENDITURES	3,381	3,381		(3,381)	.0
	NET REVENUE OVER EXPENDITURES	19,518	19,518		(19,518)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

PARKS FUND

ASSETS			
13-100000	CASH - COMBINED FUND	347,355	
TOTAL ASSETS			347,355
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	340,635	
	REVENUE OVER EXPENDITURES - YTD	6,720	
BALANCE - CURRENT DATE		347,355	
TOTAL FUND EQUITY			347,355
TOTAL LIABILITIES AND EQUITY			347,355

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
13-34-7400	PARK IMPACT FEE	4,800	4,800		(4,800)	.0
	TOTAL IMPACT FEES	4,800	4,800		(4,800)	.0
<u>MISCELLANEOUS</u>						
13-36-3500	INTEREST AND DIVIDENDS	1,414	1,414		(1,414)	.0
13-36-3550	CHANGE IN MARKET VALUE	506	506		(506)	.0
	TOTAL MISCELLANEOUS	1,920	1,920		(1,920)	.0
	TOTAL FUND REVENUE	6,720	6,720		(6,720)	.0
	NET REVENUE OVER EXPENDITURES	6,720	6,720		(6,720)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

PUBLIC FACILITIES FUND

ASSETS

14-100000	CASH – COMBINED FUND		1,335,779	
	TOTAL ASSETS			1,335,779

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
14-290000	FUND BALANCE	1,325,970		
	REVENUE OVER EXPENDITURES - YTD	9,809		
	BALANCE - CURRENT DATE		1,335,779	
	TOTAL FUND EQUITY			1,335,779
	TOTAL LIABILITIES AND EQUITY			1,335,779

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	GENERAL GOVERNMENT IMPACT FEE	3,000	3,000		(3,000)	.0
	TOTAL IMPACT FEES	3,000	3,000		(3,000)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	5,014	5,014		(5,014)	.0
14-36-3550	CHANGE IN MARKET VALUE	1,795	1,795		(1,795)	.0
	TOTAL MISCELLANEOUS	6,809	6,809		(6,809)	.0
	TOTAL FUND REVENUE	9,809	9,809		(9,809)	.0
	NET REVENUE OVER EXPENDITURES	9,809	9,809		(9,809)	.0

PUBLIC SAFETY FUND

330,012

330,012

326,838
3,174

330,012

330,012

330,012

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

PUBLIC SAFETY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
15-32-3000	POLICE IMPACT FEE	1,500	1,500		(1,500)	.0
	TOTAL IMPACT FEES	1,500	1,500		(1,500)	.0
	<u>MISCELLANEOUS</u>					
15-36-3500	INTEREST AND DIVIDENDS	1,233	1,233		(1,233)	.0
15-36-3550	CHANGE IN MARKET VALUE	441	441		(441)	.0
	TOTAL MISCELLANEOUS	1,674	1,674		(1,674)	.0
	TOTAL FUND REVENUE	3,174	3,174		(3,174)	.0
	NET REVENUE OVER EXPENDITURES	3,174	3,174		(3,174)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

FLEET FUND

ASSETS			
41-100000	CASH - COMBINED FUND	431,551	
	TOTAL ASSETS		431,551
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	423,112	
	REVENUE OVER EXPENDITURES - YTD	8,439	
	BALANCE - CURRENT DATE	431,551	
	TOTAL FUND EQUITY		431,551
	TOTAL LIABILITIES AND EQUITY		431,551

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
41-34-2000	FLEET REPLACEMENT REVENUE	6,306	6,306		(6,306)	.0
	TOTAL CHARGES FOR SERVICES	6,306	6,306		(6,306)	.0
<u>MISCELLANEOUS</u>						
41-36-3500	INTEREST AND DIVIDENDS	1,570	1,570		(1,570)	.0
41-36-3550	CHANGE IN MARKET VALUE	562	562		(562)	.0
	TOTAL MISCELLANEOUS	2,133	2,133		(2,133)	.0
	TOTAL FUND REVENUE	8,439	8,439		(8,439)	.0
	NET REVENUE OVER EXPENDITURES	8,439	8,439		(8,439)	.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	11,135,742	
51-115000	ACCOUNTS RECEIVABLE	139,393	
51-115005	PARTS INVENTORY	63,204	
51-115300	CONTRACT RECEIVABLE	9	
51-161000	LAND	294,759	
51-162100	ACCUMULATED DEPRECIATION	(1,421,725)	
51-163000	WATER SYSTEM	9,464,601	
51-164000	EQUIPMENT	181,884	
51-165000	CONSTRUCTION IN PROGRESS	148,099	
51-166000	WATER RIGHTS	34,176,374	
51-167000	WATER CAPACITY	4,880,334	
51-168000	BUILDINGS	747,577	
51-168500	NISP PROJECT	5,322,877	
	TOTAL ASSETS		65,133,126

LIABILITIES AND EQUITY

LIABILITIES

51-202000	ACCOUNTS PAYABLE	79,759	
51-205000	RETAINAGE PAYABLE	211,207	
51-212000	ACCRUED COMPENSATED ABSENCES	16,617	
51-222000	HYDRANT METER DEPOSITS	7,000	
	TOTAL LIABILITIES		314,583

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
	UNAPPROPRIATED FUND BALANCE:		
51-290000	RETAINED EARNINGS	59,256,643	
	REVENUE OVER EXPENDITURES - YTD	(1,286,100)	
	BALANCE - CURRENT DATE	57,970,543	
	TOTAL FUND EQUITY		64,818,543
	TOTAL LIABILITIES AND EQUITY		65,133,126

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>CHARGES FOR SERVICES</u>					
51-34-1000 WATER SALES- WATER BILLS	146,089	146,089	2,651,353	2,505,264	5.5
TOTAL CHARGES FOR SERVICES	146,089	146,089	2,651,353	2,505,264	5.5
<u>MISCELLANEOUS</u>					
51-36-2000 WATER PIT/METER SET FEE			10,000	10,000	.0
51-36-3500 INTEREST AND DIVIDENDS	40,672	40,672		(40,672)	.0
51-36-3550 CHANGE IN MARKET VALUE	14,558	14,558		(14,558)	.0
51-36-6500 WATER ACQUISITION FEE	1,250	1,250		(1,250)	.0
TOTAL MISCELLANEOUS	56,480	56,480	10,000	(46,480)	564.8
TOTAL FUND REVENUE	202,570	202,570	2,661,353	2,458,783	7.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
51-81-1100	REGULAR STAFF WAGES	1,269	1,269	33,003	31,734	3.9
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	38	38	1,987	1,949	1.9
51-81-1130	FICA/MEDICARE	92	92	2,542	2,450	3.6
51-81-1140	WORKERS COMPENSATION	223	223	1,000	777	22.3
51-81-1150	UNEMPLOYMENT	3	3	101	98	2.5
51-81-1160	HEALTH & LIFE INSURANCE	600	600	7,199	6,599	8.3
51-81-1161	DISABILITY INSURANCE	42	42	760	718	5.5
51-81-3162	CC FEES	1,705	1,705	25,000	23,295	6.8
51-81-3210	INSURANCE AND BONDS	894	894		(894)	.0
51-81-3320	PRINTING	407	407	2,500	2,093	16.3
51-81-4330	COMPUTER SUPPORT AND MAINT	1,074	1,074	3,000	1,926	35.8
51-81-4345	MAILING SERVICE	783	783	18,000	17,217	4.4
TOTAL ADMINISTRATION		7,130	7,130	95,292	88,162	7.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	10,032	10,032	316,971	306,939	3.2
51-82-1102 OVERTIME	35	35	5,000	4,965	.7
51-82-1104 RETIREMENT	365	365	19,175	18,810	1.9
51-82-1130 FICA/MEDICARE	744	744	24,637	23,893	3.0
51-82-1140 WORKERS COMPENSATION	1,284	1,284	6,000	4,716	21.4
51-82-1150 UNEMPLOYMENT	20	20	973	953	2.1
51-82-1160 HEALTH & LIFE INSURANCE	3,094	3,094	53,840	50,746	5.8
51-82-1161 DISABILITY INSURANCE	274	274	6,015	5,741	4.6
51-82-2100 LEGAL FEES			20,000	20,000	.0
51-82-2400 ENGINEERING	2,151	2,151	10,000	7,849	21.5
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES			12,000	12,000	.0
51-82-3110 UTILITIES	1,980	1,980	17,500	15,520	11.3
51-82-3150 TELEPHONE	179	179	2,500	2,321	7.2
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	1,595	1,595	7,663	6,068	20.8
51-82-3175 BUILDING REPAIRS & MAINTENANCE	363	363	2,000	1,638	18.1
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	20	20	6,330	6,310	.3
51-82-3178 SYSTEM REPAIR & MAINTENANCE	7,358	7,358	30,000	22,642	24.5
51-82-3200 SAMPLING/TESTING			3,500	3,500	.0
51-82-3210 INSURANCE AND BONDS	5,142	5,142	18,250	13,108	28.2
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	295	295	500	205	59.0
51-82-3820 CONTINUING EDUCATION	582	582	2,000	1,419	29.1
51-82-3990 OTHER SERVICES	155	155	12,000	11,845	1.3
51-82-4120 WATER SYSTEM SUPPLIES			8,000	8,000	.0
51-82-4130 METER SET SUPPLIES	4,569	4,569	65,000	60,431	7.0
51-82-4320 COMPUTER REPLACE./AUDIO VISUAL			4,000	4,000	.0
51-82-4330 COMPUTER SUPPORT & MAINTENANCE			15,060	15,060	.0
51-82-4520 VEHICLE FUEL	716	716	15,550	14,834	4.6
51-82-4530 VEHICLE & EQUIP AMORTIZATION	147	147	1,769	1,621	8.3
51-82-4810 UNIFORMS			750	750	.0
51-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
51-82-4990 MISCELLANEOUS SUPPLIES			1,000	1,000	.0
51-82-4995 WATER TREATMENT & DISTRIBUTION	60,948	60,948	1,100,000	1,039,052	5.5
51-82-4997 WATER SHARE ASSESSMENTS			125,000	125,000	.0
51-82-7990 OTHER SMALL EQUIPMENT			2,500	2,500	.0
51-82-8200 ADMIN OVERHEAD ALLOCATION	9,860	9,860	137,840	127,980	7.2
TOTAL WATER OPERATIONS	111,909	111,909	2,073,822	1,961,913	5.4
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES			5,000	5,000	.0
51-83-2400 ENGINEERING	1,924	1,924	75,000	73,076	2.6
51-83-7000 CAPITAL OUTLAY			130,000	130,000	.0
51-83-7500 CONSTRUCTION			1,538,400	1,538,400	.0
TOTAL WATER CAPITAL	1,924	1,924	1,748,400	1,746,476	.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7530	PROFESSIONAL SERVICES	2,706	2,706		(2,706)	.0
51-84-7540	NORTHERN INTEGRATED SUPPLY	1,365,000	1,365,000	1,673,500	308,500	81.6
	TOTAL LOCAL PLANT INVESTMENT EXPENS	1,367,706	1,367,706	1,673,500	305,794	81.7
	TOTAL FUND EXPENDITURES	1,488,670	1,488,670	5,591,014	4,102,345	26.6
	NET REVENUE OVER EXPENDITURES	(1,286,100)	(1,286,100)	(2,929,661)	(1,643,561)	(43.9)

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	12,268,497	
52-115000	ACCOUNTS RECEIVABLE	111,300	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-115300	CONTRACT RECEIVABLE	64	
52-162100	ACCUMULATED DEPRECIATION	(3,411,191)	
52-163000	SEWER SYSTEM	17,357,412	
52-164000	EQUIPMENT	173,233	
52-168000	BUILDINGS	653,477	
	TOTAL ASSETS		27,314,512

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	43,240	
52-212000	ACCRUED COMPENSATED ABSENCES	15,884	
	TOTAL LIABILITIES		59,124

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	27,143,842	
	REVENUE OVER EXPENDITURES - YTD	111,546	
	BALANCE - CURRENT DATE	27,255,388	
	TOTAL FUND EQUITY		27,255,388
	TOTAL LIABILITIES AND EQUITY		27,314,512

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
52-34-1000	WASTEWATER TREATMENT FEES	110,887	110,887	1,476,289	1,365,402	7.5
	TOTAL CHARGES FOR SERVICES	110,887	110,887	1,476,289	1,365,402	7.5
	<u>MISCELLANEOUS</u>					
52-36-3500	INTEREST AND DIVIDENDS	44,731	44,731		(44,731)	.0
52-36-3550	CHANGE IN MARKET VALUE	16,011	16,011		(16,011)	.0
	TOTAL MISCELLANEOUS	60,742	60,742		(60,742)	.0
	<u>WASTEWATER PLANT INVEST. FEE</u>					
52-38-7100	WASTEWATER IMPACT FEE	19,500	19,500		(19,500)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	19,500	19,500		(19,500)	.0
	TOTAL FUND REVENUE	191,128	191,128	1,476,289	1,285,161	13.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
WASTEWATER ADMINISTRATION						
52-81-1100	REGULAR STAFF WAGES	742	742	19,305	18,563	3.9
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	22	22	1,163	1,141	1.9
52-81-1130	FICA/MEDICARE	54	54	1,488	1,434	3.7
52-81-1140	WORKERS COMPENSATION	130	130	500	370	26.1
52-81-1150	UNEMPLOYMENT	1	1	60	59	2.5
52-81-1160	HEALTH & LIFE INSURANCE	343	343	4,112	3,769	8.3
52-81-1161	DISABILITY INSURANCE	24	24	445	421	5.5
52-81-3162	CC FEES	1,705	1,705	25,000	23,295	6.8
52-81-3210	INSURANCE AND BONDS	522	522		(522)	.0
52-81-3320	PRINTING	407	407	2,500	2,093	16.3
52-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
52-81-4345	MAILING SERVICE	783	783	12,000	11,217	6.5
TOTAL WASTEWATER ADMINISTRATION		4,735	4,735	69,698	64,963	6.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	9,110	9,110	283,912	274,802	3.2
52-82-1102 OVERTIME	35	35	3,000	2,965	1.2
52-82-1104 RETIREMENT	337	337	17,131	16,794	2.0
52-82-1130 FICA/MEDICARE	675	675	21,955	21,280	3.1
52-82-1140 WORKERS COMPENSATION	1,173	1,173	6,000	4,827	19.6
52-82-1150 UNEMPLOYMENT	18	18	867	849	2.1
52-82-1160 HEALTH & LIFE INSURANCE	2,836	2,836	49,242	46,406	5.8
52-82-1161 DISABILITY INSURANCE	255	255	5,395	5,140	4.7
52-82-2100 LEGAL FEES			20,000	20,000	.0
52-82-2400 ENGINEERING			15,000	15,000	.0
52-82-2410 DISCHARGE PERMIT FEES			2,000	2,000	.0
52-82-2900 OTHER PROFESSIONAL FEES			10,000	10,000	.0
52-82-3110 UTILITIES	3,160	3,160	60,000	56,840	5.3
52-82-3150 TELEPHONE	165	165	2,350	2,185	7.0
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	1,595	1,595	6,163	4,568	25.9
52-82-3177 VEHICLE REPAIRS & MAINTENANCE	20	20	5,430	5,410	.4
52-82-3178 SYSTEM REPAIR & MAINTENANCE	139	139	50,000	49,861	.3
52-82-3200 SAMPLING/TESTING			6,500	6,500	.0
52-82-3210 INSURANCE AND BONDS	4,694	4,694	18,250	13,556	25.7
52-82-3290 OTHER TREATMENT COSTS	28,432	28,432	325,000	296,568	8.8
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,275	1,275	1,500	225	85.0
52-82-3820 CONTINUING EDUCATION	582	582	1,500	919	38.8
52-82-3990 OTHER SERVICES	155	155	8,000	7,845	1.9
52-82-4120 SYSTEM SUPPLIES			20,000	20,000	.0
52-82-4320 COMPUTER REPLACE./AUDIO VISUAL			4,000	4,000	.0
52-82-4330 COMPUTER SUPPORT & MAINTENANCE	1,074	1,074	15,060	13,986	7.1
52-82-4520 VEHICLE FUEL	685	685	15,550	14,865	4.4
52-82-4530 VEHICLE & EQUIP AMORTIZATION	147	147	1,769	1,621	8.3
52-82-4810 UNIFORMS			750	750	.0
52-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
52-82-4990 MISCELLANEOUS SUPPLIES			5,000	5,000	.0
52-82-8200 ADMIN OVERHEAD ALLOCATION	8,521	8,521	119,119	110,598	7.2
TOTAL WASTEWATER OPERATIONS	65,085	65,085	1,120,442	1,055,357	5.8
<u>WASTEWATER CAPITAL</u>					
52-83-7000 CAPITAL OUTLAY			5,000	5,000	.0
52-83-7500 CONSTRUCTION	8,700	8,700	(	8,700)	.0
TOTAL WASTEWATER CAPITAL	8,700	8,700	5,000	(3,700)	174.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-2100 LEGAL FEES			15,000	15,000	.0
52-84-7500 CONSTRUCTION			2,500,000	2,500,000	.0
52-84-7530 PROFESSIONAL SERVICES	1,063	1,063	500,000	498,937	.2
TOTAL WASTEWATER INVESTMENT EXPEN	1,063	1,063	3,015,000	3,013,937	.0
<u>OTHER PLANT INVESTMENT EXPENSE</u>					
52-85-4996 OTHER PLANT INVESTMENT EXPENSE			5,000,000	5,000,000	.0
TOTAL OTHER PLANT INVESTMENT EXPEN			5,000,000	5,000,000	.0
TOTAL FUND EXPENDITURES	79,582	79,582	9,210,140	9,130,558	.9
NET REVENUE OVER EXPENDITURES	111,546	111,546	(7,733,851)	(7,845,397)	1.4

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,587,371	
53-115000	ACCOUNTS RECEIVABLE	18,722	
53-115300	CONTRACT RECEIVABLE	8	
53-162100	ACCUMULATED DEPRECIATION	(729,740)	
53-163000	STORM DRAINAGE SYSTEM	9,750,163	
53-164000	VEHICLES & EQUIPMENT	6,032	
	TOTAL ASSETS		10,632,556

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	1,484	
53-208510	ADVANCE FROM GENERAL FUND	33,323	
53-212000	ACCRUED COMPENSATED ABSENCES	5,620	
	TOTAL LIABILITIES		40,427

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	6,458,941	
	REVENUE OVER EXPENDITURES - YTD	19,509	
	BALANCE - CURRENT DATE	6,478,449	
	TOTAL FUND EQUITY		10,592,129
	TOTAL LIABILITIES AND EQUITY		10,632,556

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
STORMWATER SYSTEM INVEST. FEE						
53-32-3000	STORMWATER / DRAINAGE FEE	3,000	3,000		(3,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	3,000	3,000		(3,000)	.0
CHARGES FOR SERVICES						
53-34-1000	STORMWATER FEES	17,599	17,599	244,384	226,785	7.2
	TOTAL CHARGES FOR SERVICES	17,599	17,599	244,384	226,785	7.2
MISCELLANEOUS						
53-36-3500	INTEREST AND DIVIDENDS	5,782	5,782		(5,782)	.0
53-36-3550	CHANGE IN MARKET VALUE	2,070	2,070		(2,070)	.0
	TOTAL MISCELLANEOUS	7,852	7,852		(7,852)	.0
	TOTAL FUND REVENUE	28,451	28,451	244,384	215,933	11.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	<u>ADMINISTRATION</u>					
53-81-1100	REGULAR STAFF WAGES	323	323	8,410	8,087	3.9
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	10	10	508	498	1.9
53-81-1130	FICA/MEDICARE	25	25	650	625	3.8
53-81-1140	WORKERS COMPENSATION	56	56	500	444	11.2
53-81-1150	UNEMPLOYMENT	1	1	27	26	2.4
53-81-1160	HEALTH & LIFE INSURANCE	128	128	1,536	1,408	8.3
53-81-1161	DISABILITY INSURANCE	11	11	195	184	5.5
53-81-3210	INSURANCE AND BONDS	224	224	(	224)	.0
53-81-3320	PRINTING	469	469	2,000	1,531	23.4
53-81-4330	COMPUTER SUPPORT AND MAINT			1,100	1,100	.0
53-81-4345	MAILING SERVICE	883	883	(	883)	.0
	TOTAL ADMINISTRATION	2,128	2,128	15,001	12,873	14.2
	<u>STORMWATER OPERATIONS</u>					
53-82-1100	REGULAR STAFF WAGES	1,861	1,861	48,391	46,530	3.9
53-82-1102	OVERTIME	18	18	800	782	2.2
53-82-1104	RETIREMENT	56	56	2,927	2,871	1.9
53-82-1130	FICA/MEDICARE	137	137	3,764	3,627	3.6
53-82-1140	WORKERS COMPENSATION	223	223	2,000	1,777	11.2
53-82-1150	UNEMPLOYMENT	4	4	148	144	2.5
53-82-1160	HEALTH & LIFE INSURANCE	775	775	9,756	8,981	7.9
53-82-1161	DISABILITY INSURANCE	49	49	980	931	5.0
53-82-2410	STORMWATER PERMITS			500	500	.0
53-82-3150	TELEPHONE	30	30	650	620	4.6
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM			6,000	6,000	.0
53-82-3210	INSURANCE AND BONDS	894	894	6,500	5,606	13.8
53-82-3820	CONTINUING EDUCATION	30	30	(	30)	.0
53-82-4520	VEHICLE FUEL	166	166	1,000	834	16.6
53-82-4530	VEHICLE & EQUIP AMORTIZATION			12,500	12,500	.0
53-82-4810	UNIFORMS			100	100	.0
53-82-8100	INTERFUND LOAN - PRINCIPAL	621	621	7,605	6,984	8.2
53-82-8101	INTERFUND LOAN - INTEREST	125	125	1,344	1,219	9.3
53-82-8200	ADMIN OVERHEAD ALLOCATION	1,826	1,826	24,281	22,455	7.5
	TOTAL STORMWATER OPERATIONS	6,815	6,815	129,246	122,431	5.3
	<u>STORMWATER CAPITAL</u>					
53-83-7000	CAPITAL OUTLAY			2,500	2,500	.0
	TOTAL STORMWATER CAPITAL			2,500	2,500	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	8,942	8,942	146,747	137,805	6.1
NET REVENUE OVER EXPENDITURES	19,509	19,509	97,637	78,128	20.0

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	76,347	
	TOTAL ASSETS		76,347

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	106,942	
	TOTAL LIABILITIES		106,942

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	12,301	
	REVENUE OVER EXPENDITURES - YTD	(42,896)	
	BALANCE - CURRENT DATE	(30,595)	
	TOTAL FUND EQUITY		(30,595)
	TOTAL LIABILITIES AND EQUITY		76,347

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TRANSFERS FROM OTHER FUNDS</u>					
75-39-1000	TRANSFERS FROM OTHER FUNDS			3,841,300	3,841,300	.0
	TOTAL TRANSFERS FROM OTHER FUNDS			3,841,300	3,841,300	.0
	TOTAL FUND REVENUE			3,841,300	3,841,300	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION - CIP</u>						
75-44-2990	OTHER PROFESSIONAL FEES			75,000	75,000	.0
75-44-7000	CAPITAL OUTLAY			137,500	137,500	.0
75-44-7500	CONSTRUCTION			105,000	105,000	.0
75-44-7750	ROW			15,000	15,000	.0
	TOTAL ADMINISTRATION - CIP			332,500	332,500	.0
<u>DEPARTMENT 45</u>						
75-45-2990	OTHER PROFESSIONAL FEES			20,000	20,000	.0
	TOTAL DEPARTMENT 45			20,000	20,000	.0
<u>PUBLIC SAFETY - CIP</u>						
75-51-2100	LEGAL FEES	1,404	1,404		(1,404)	.0
75-51-2400	ENGINEERING	22,936	22,936		(22,936)	.0
75-51-7500	CONSTRUCTION	110	110		(110)	.0
75-51-7550	VEHICLES			204,400	204,400	.0
	TOTAL PUBLIC SAFETY - CIP	24,450	24,450	204,400	179,950	12.0
<u>STREETS/MAINTENANCE - CIP</u>						
75-61-7000	CAPITAL OUTLAY	7,795	7,795	938,000	930,205	.8
75-61-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL STREETS/MAINTENANCE - CIP	7,795	7,795	1,358,000	1,350,205	.6
<u>DEPARTMENT 63</u>						
75-63-7000	CAPITAL OUTLAY			25,000	25,000	.0
	TOTAL DEPARTMENT 63			25,000	25,000	.0
<u>PUBLIC WORKS OVERHEAD - CIP</u>						
75-64-7000	CAPITAL OUTLAY	10,189	10,189	49,800	39,611	20.5
75-64-7500	CONSTRUCTION			75,000	75,000	.0
	TOTAL PUBLIC WORKS OVERHEAD - CIP	10,189	10,189	124,800	114,611	8.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PARKS/GREEN SPACE - CIP</u>					
75-65-7000	CAPITAL OUTLAY	462	462	58,200	57,738	.8
75-65-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL PARKS/GREEN SPACE - CIP	462	462	478,200	477,738	.1
	<u>COMMUNITY DEVELOPMENT - CIP</u>					
75-70-2400	ENGINEERING			50,000	50,000	.0
75-70-7500	CONSTRUCTION			550,000	550,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			600,000	600,000	.0
	TOTAL FUND EXPENDITURES	42,896	42,896	3,142,900	3,100,004	1.4
	NET REVENUE OVER EXPENDITURES	(42,896)	(42,896)	698,400	741,296	(6.1)

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	870,422	
80-161000	LAND	1,644,621	
80-162000	BUILDINGS	2,673,205	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	36,586,233	
80-164000	MACHINERY AND EQUIPMENT	1,232,918	
80-165000	VEHICLES	856,002	
80-169999	ACCUMULATED DEPRECIATION	(6,747,041)	
TOTAL ASSETS			37,116,361

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	37,116,361	
TOTAL FUND EQUITY			37,116,361
TOTAL LIABILITIES AND EQUITY			37,116,361

TOWN OF SEVERANCE
BALANCE SHEET
JANUARY 31, 2024

GENERAL LONG-TERM DEBT GROUP

ASSETS			
90-170000	AMOUNT TO BE PROVIDED	154,251	
	TOTAL ASSETS		154,251
LIABILITIES AND EQUITY			
LIABILITIES			
90-250000	ACCRUED LEAVE	152,484	
90-252000	CAPITAL LEASE PAYABLE	1,767	
	TOTAL LIABILITIES		154,251
	TOTAL LIABILITIES AND EQUITY		154,251

Financial Statement Review

Nancy E. Mueller, CPA
March 21, 2024



February 2024 Interim Financial Statements

The February 2024 Town of Severance Interim Financial Statements have been reviewed and can be published as part of the March 26, 2024 Council Consent Agenda.


Nancy E. Mueller, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
FEBRUARY 29, 2024

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	2,738
01-101000	BANK OF CO- CHECKING ***1469	853,666
01-101500	BANK OF CO CREDIT CARD ***1481	69,510
01-102100	COLOTRUST	19,234,688
01-102180	UMB SAFEKEEPING	31,248,383
01-106000	XPRESS DEPOSIT ACCOUNT	13,497
01-107500	CASH CLEARING - UTILITIES	694
01-107700	CASH CLEARING - FIRE REVIEW FE	(90,635)
TOTAL COMBINED CASH		51,332,541
01-100000	CASH ALLOCATED TO OTHER FUNDS	(51,332,541)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	20,461,973
11	ALLOCATION TO CONSERVATION TRUST FUND	194,792
12	ALLOCATION TO TRANSPORTATION FUND	3,332,219
13	ALLOCATION TO PARKS FUND	355,121
14	ALLOCATION TO PUBLIC FACILITIES FUND	1,348,159
15	ALLOCATION TO PUBLIC SAFETY FUND	332,595
41	ALLOCATION TO FLEET FUND	423,343
51	ALLOCATION TO WATER FUND	11,141,461
52	ALLOCATION TO WASTEWATER FUND	12,232,261
53	ALLOCATION TO STORMWATER FUND	1,593,517
75	ALLOCATION TO CAPITAL PROJECTS	(83,792)
TOTAL ALLOCATIONS TO OTHER FUNDS		51,331,648
ALLOCATION FROM COMBINED CASH FUND - 01-100000		(51,331,648)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	20,461,973	
10-104000	ACCRUED INTEREST RECEIVABLE	231,216	
10-105000	TAXES RECEIVABLE	1,486,243	
10-105300	CASH W/ WELD COUNTY TREASURER	726,655	
10-115000	ACCOUNTS RECEIVABLE	2,061,705	
10-115010	FUEL INVENTORY	2,260	
10-115011	DIESEL INVENTORY	1,027	
10-115200	GRANT RECEIVABLE	184,345	
10-120000	DEVELOPER RECEIVABLES	20,492	
10-131000	DUE FROM OTHER GOVERNMENTS	158,888	
10-131500	ADVANCE TO STORMWATER FUND	33,323	
TOTAL ASSETS			25,368,128

LIABILITIES AND EQUITY

LIABILITIES

10-202000	ACCOUNTS PAYABLE	150,858	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	39,914	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,500	
10-203750	USE TAX DEPOSIT	2,053,738	
10-204000	OTHER ACCRUED EXPENSES	4,147	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	836	
10-211710	DISABILITY INSURANCE PAYABLE	3,198	
10-211800	DEFERRED PROPERTY TAXES	1,486,243	
10-222000	DEFERRED REVENUE	1,632,265	
10-223000	DEFERRED INFLOWS OF RESOURCES	124,985	
TOTAL LIABILITIES			5,497,684

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-290000	FUND BALANCE	19,276,041	
	REVENUE OVER EXPENDITURES - YTD	594,403	
BALANCE - CURRENT DATE		19,870,444	
TOTAL FUND EQUITY			19,870,444
TOTAL LIABILITIES AND EQUITY			25,368,128

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>TAXES</u>						
10-31-1000	GENERAL PROPERTY TAX	718,577	720,295	2,206,538	1,486,243	32.6
10-31-3000	SALES TAX	157,774	157,774	1,840,503	1,682,729	8.6
10-31-4000	USE TAX BUILDING MATERIALS	81,760	111,043	813,200	702,157	13.7
10-31-8100	SEVERANCE TAX (OIL & GAS)			10,000	10,000	.0
10-31-8200	FRANCHISE	10,601	30,604	225,000	194,396	13.6
10-31-9000	INTEREST / DELINQUENT TAX			1,500	1,500	.0
	TOTAL TAXES	968,713	1,019,716	5,096,741	4,077,025	20.0
<u>LICENSES & PERMITS</u>						
10-32-1100	LIQUOR LICENSE			500	500	.0
10-32-2000	HOME BASED BUSINESS FEES			500	500	.0
10-32-2100	BUILDING PERMIT & LICENSE	90,681	184,774	400,000	215,226	46.2
10-32-2600	ANIMAL LICENSES	90	135	700	565	19.3
10-32-3100	PLANNING REVIEW ADMIN FEE	1,500	2,400	40,000	37,600	6.0
10-32-3400	OFFICE ADMINISTRATION FEE	27,402	55,685	150,000	94,315	37.1
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	41,800	45,880	24,000	(21,880)	191.2
10-32-4150	SOLICITOR LICENSES			6,000	6,000	.0
	TOTAL LICENSES & PERMITS	161,472	288,874	621,700	332,826	46.5
<u>INTERGOVERNMENTAL</u>						
10-33-5000	HIGHWAY USERS	25,601	25,601	295,000	269,399	8.7
10-33-5050	MINERAL LEASE			50,000	50,000	.0
10-33-5100	MOTOR VEHICLE FEES	4,002	10,411	65,000	54,589	16.0
10-33-5200	COUNTY ROAD & BRIDGE			60,000	60,000	.0
10-33-5300	SPECIFIC OWNERSHIP TAX	6,507	13,152	90,000	76,848	14.6
10-33-5600	CIGARETTE TAX	521	521	5,000	4,479	10.4
10-33-6000	SHARED REVENUE WINDSOR			350,000	350,000	.0
	TOTAL INTERGOVERNMENTAL	36,631	49,684	915,000	865,316	5.4
<u>CHARGES FOR SERVICES</u>						
10-34-1100	COURT COSTS	240	595	3,000	2,405	19.8
10-34-1200	POLICE REVENUE			50,000	50,000	.0
10-34-1400	MAPS, PLANS, COPIES	65	284	4,000	3,716	7.1
	TOTAL CHARGES FOR SERVICES	305	879	57,000	56,121	1.5

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	1,665	3,045	60,000	56,955	5.1
10-35-1100 SURCHARGE	160	400	3,200	2,800	12.5
10-35-1300 RESTITUTION - TOWN	4,804	4,804		(4,804)	.0
TOTAL FINES & FORFEITS	6,629	8,249	63,200	54,951	13.1
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	210	390	2,300	1,910	17.0
10-36-1500 INSURANCE CLAIM PAYMENTS			5,000	5,000	.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	320	389	8,400	8,011	4.6
10-36-3000 RENT	3,050	6,075	33,000	26,925	18.4
10-36-3500 INTEREST AND DIVIDENDS	54,682	135,268	350,000	214,732	38.7
10-36-3550 CHANGE IN MARKET VALUE	(82,107)	(53,262)		53,262	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL	623	1,244	7,605	6,361	16.4
10-36-3565 INTERFUND LOAN - INTEREST	123	248	1,344	1,096	18.4
10-36-4500 MATERIALS AND LABOR			9,000	9,000	.0
10-36-5000 SPECIAL EVENT REVENUE	2,175	2,175	70,000	67,825	3.1
10-36-8050 OIL AND GAS ROYALTIES	347	1,126		(1,126)	.0
10-36-9900 OTHER REVENUES			20,051	20,051	.0
TOTAL MISCELLANEOUS	(20,576)	93,652	506,700	413,048	18.5
TOTAL FUND REVENUE	1,153,173	1,461,054	7,260,341	5,799,287	20.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>LEGISLATIVE</u>						
10-41-1100	REGULAR STAFF WAGES	6,080	9,120	107,392	98,272	8.5
10-41-1102	OVERTIME			100	100	.0
10-41-1104	RETIREMENT 457	182	274	6,447	6,173	4.2
10-41-1105	BOARD OF TRUSTEE FEES	1,350	2,700	26,330	23,630	10.3
10-41-1130	FICA/MEDICARE	562	894	10,238	9,344	8.7
10-41-1140	WORKERS COMPENSATION		465	2,500	2,035	18.6
10-41-1150	UNEMPLOYMENT	12	18	403	385	4.5
10-41-1160	HEALTH INSURANCE	640	1,279	16,616	15,337	7.7
10-41-1161	DISABILITY INSURANCE	96	170	2,150	1,980	7.9
10-41-2100	LEGAL FEES	4,057	12,702	100,000	87,299	12.7
10-41-3150	TELEPHONE	93	166	1,200	1,034	13.8
10-41-3177	VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-41-3180	MILEAGE			1,500	1,500	.0
10-41-3210	INSURANCE AND BONDS		1,863	7,490	5,627	24.9
10-41-3320	PRINTING		27	30,000	29,973	.1
10-41-3330	PUBLISHING/RECORDING		116	1,000	884	11.6
10-41-3350	ORDINANCE CODIFICATION		2,560	6,000	3,440	42.7
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS	262	4,004	5,000	996	80.1
10-41-3820	CONTINUING EDUCATION	790	943	9,250	8,307	10.2
10-41-3825	MEETING/MEALS	443	1,750	12,000	10,250	14.6
10-41-3990	MISCELLANEOUS			500	500	.0
10-41-3992	COUNCIL SPECIAL EVENTS			10,000	10,000	.0
10-41-4010	CORA REQUESTS			1,500	1,500	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL		1,400	5,000	3,601	28.0
10-41-4330	COMPUTER SUPPORT AND MAINT		10,119	24,500	14,381	41.3
10-41-4350	SAFETY			10,000	10,000	.0
10-41-4520	VEHICLE FUEL			1,980	1,980	.0
10-41-4530	VEHICLE & EQUIP AMORTIZATION	165	330	1,980	1,650	16.7
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES	36	133	1,000	867	13.3
10-41-5500	TOWN COUNCIL DISCRETIONARY	520	2,520	200,000	197,480	1.3
10-41-5560	TREE BOARD	28	28	2,000	1,972	1.4
10-41-5570	PLANNING COMMISSION			2,000	2,000	.0
10-41-8200	ALLOCATION TO WATER FUND	(1,514)	(4,190)	(37,785)	(33,595)	(11.1)
10-41-8300	ALLOCATION TO WASTEWATER FUND	(1,309)	(3,622)	(32,653)	(29,031)	(11.1)
10-41-8400	ALLOCATION TO STORMWATER FUND	(280)	(776)	(6,997)	(6,221)	(11.1)
TOTAL LEGISLATIVE		12,213	44,992	531,906	486,914	8.5
<u>ELECTIONS</u>						
10-42-3310	WELD CO COORDINATED ELECTION			11,000	11,000	.0
TOTAL ELECTIONS				11,000	11,000	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	2,027	3,040	57,198	54,158	5.3
10-43-1102 OVERTIME			100	100	.0
10-43-1104 RETIREMENT 457	61	91	3,435	3,344	2.7
10-43-1130 FICA/MEDICARE	153	229	4,384	4,155	5.2
10-43-1140 WORKERS COMPENSATION		279	1,500	1,221	18.6
10-43-1150 UNEMPLOYMENT	4	6	174	168	3.5
10-43-1160 HEALTH INSURANCE	213	426	11,496	11,070	3.7
10-43-1161 DISABILITY INSURANCE	32	57	1,150	1,093	4.9
10-43-2100 LEGAL FEES	1,900	2,750	13,000	10,250	21.2
10-43-2110 MUNICIPAL JUDGE		600	10,000	9,400	6.0
10-43-3150 TELEPHONE	40	74	250	176	29.5
10-43-3210 INSURANCE AND BONDS		1,118	3,500	2,382	31.9
10-43-3820 EDUCATION			500	500	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES		274	1,500	1,226	18.2
10-43-4330 COMPUTER SUPPORT AND MAINT			30,052	30,052	.0
10-43-4810 UNIFORMS			175	175	.0
TOTAL JUDICIAL	4,430	8,944	139,914	130,970	6.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	25,076	36,995	322,246	285,251	11.5
10-44-1101 PART-TIME STAFF WAGES			15,000	15,000	.0
10-44-1102 OVERTIME			2,000	2,000	.0
10-44-1104 RETIREMENT	920	1,362	19,396	18,034	7.0
10-44-1130 FICA/MEDICARE	1,863	2,747	25,955	23,208	10.6
10-44-1140 WORKERS COMPENSATION		1,303	7,000	5,697	18.6
10-44-1150 UNEMPLOYMENT	50	74	1,022	948	7.2
10-44-1160 HEALTH & LIFE INSURANCE	3,341	6,682	39,975	33,293	16.7
10-44-1161 DISABILITY INSURANCE	371	662	5,470	4,808	12.1
10-44-2150 HR SERVICES	3,260	10,710	75,000	64,290	14.3
10-44-2990 OTHER PROFESSIONAL FEES			15,000	15,000	.0
10-44-3110 UTILITIES	928	1,523	15,000	13,477	10.2
10-44-3150 TELEPHONE	824	1,168	5,000	3,832	23.4
10-44-3175 BUILDING REPAIRS & MAINTENANCE	75	1,336	15,000	13,664	8.9
10-44-3177 VEHICLE REPAIRS & MAINTENANCE	933	1,784	7,770	5,986	23.0
10-44-3210 INSURANCE AND BONDS		5,566	21,770	16,204	25.6
10-44-3220 CIRSA DEDUCTIBLES			6,000	6,000	.0
10-44-3330 PUBLISHING			1,500	1,500	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		424	2,500	2,076	17.0
10-44-3820 CONTINUING EDUCATION	802	1,101	20,000	18,899	5.5
10-44-3825 MEALS/MISCELLANEOUS	46	158	4,000	3,842	4.0
10-44-3990 MISCELLANEOUS SERVICES/COPIER	564	2,062	8,500	6,438	24.3
10-44-3992 SPECIAL EVENT EXPENDITURE	17,310	31,600	175,000	143,400	18.1
10-44-4000 ADVERTISING	3,527	4,613	10,000	5,387	46.1
10-44-4310 OFFICE SUPPLIES	4,572	6,746	6,000	(746)	112.4
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL		117	11,000	10,883	1.1
10-44-4330 COMPUTER SUPPORT AND MAINT	281	2,410	27,000	24,590	8.9
10-44-4340 POSTAGE		504	5,000	4,497	10.1
10-44-4350 SAFETY			10,000	10,000	.0
10-44-4390 OTHER OFFICE EXPENSE			3,000	3,000	.0
10-44-4520 VEHICLE FUEL	48	69	5,540	5,471	1.2
10-44-4530 VEHICLE & EQUIP AMORTIZATION	295	590	3,540	2,950	16.7
10-44-4810 UNIFORMS			1,350	1,350	.0
10-44-4850 UNANTICIPATED EXP/CONTINGENCY			50,000	50,000	.0
10-44-4990 MISCELLANEOUS SUPPLIES	15	15	2,500	2,485	.6
10-44-8000 LEASE PAYMENT			1,000	1,000	.0
10-44-8200 ALLOCATION TO WATER FUND	(6,569)	(12,133)	(89,104)	(76,971)	(13.6)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(5,676)	(10,484)	(77,003)	(66,519)	(13.6)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,216)	(2,246)	(16,501)	(14,255)	(13.6)
TOTAL ADMINISTRATION	51,641	97,457	763,426	665,969	12.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	14,855	22,282	256,779	234,497	8.7
10-45-1102 OVERTIME			200	200	.0
10-45-1104 RETIREMENT 457	446	668	15,411	14,743	4.3
10-45-1130 FICA/MEDICARE	1,088	1,632	19,654	18,022	8.3
10-45-1140 WORKERS COMPENSATION		1,005	6,000	4,995	16.8
10-45-1150 UNEMPLOYMENT	30	45	773	728	5.8
10-45-1160 HEALTH & LIFE INSURANCE	2,625	5,158	41,788	36,631	12.3
10-45-1161 DISABILITY INSURANCE	244	433	5,340	4,907	8.1
10-45-2200 AUDIT & ACCOUNTING FEES			30,000	30,000	.0
10-45-3150 TELEPHONE	72	143	3,300	3,157	4.4
10-45-3210 INSURANCE AND BONDS		4,024	15,000	10,976	26.8
10-45-3315 WELD COUNTY TREASURER FEE	7,234	7,251	25,000	17,749	29.0
10-45-3340 BANK CHARGES		10	2,500	2,490	.4
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION	85	85	15,000	14,915	.6
10-45-3825 MEALS/MISCELLANEOUS			500	500	.0
10-45-4300 OFFICE FURNITURE			1,500	1,500	.0
10-45-4310 OFFICE SUPPLIES		13	1,800	1,787	.7
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL			9,000	9,000	.0
10-45-4330 COMPUTER SUPPORT AND MAINT			18,000	18,000	.0
10-45-4350 SAFETY			10,000	10,000	.0
10-45-4810 UNIFORMS			850	850	.0
10-45-8200 ALLOCATION TO WATER FUND	(2,765)	(4,385)	(10,951)	(6,566)	(40.0)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(2,389)	(3,789)	(9,463)	(5,674)	(40.0)
10-45-8400 ALLOCATION TO STORMWATER FUND	(512)	(812)	(2,028)	(1,216)	(40.0)
TOTAL FINANCE	21,012	33,763	456,953	423,190	7.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	78,714	110,660	1,218,035	1,107,375	9.1
10-51-1102 OVERTIME	5,704	7,814	20,000	12,186	39.1
10-51-1104 RETIREMENT	405	607	10,529	9,922	5.8
10-51-1107 CONTRACTED SECURITY SERVICES	239	239		(239)	.0
10-51-1130 FICA/MEDICARE	1,989	2,865	28,839	25,974	9.9
10-51-1140 WORKERS COMPENSATION		5,212	30,000	24,788	17.4
10-51-1150 UNEMPLOYMENT	169	237	3,721	3,484	6.4
10-51-1155 POLICE PENSION	5,174	7,547	104,261	96,714	7.2
10-51-1160 HEALTH INSURANCE	10,862	22,577	216,606	194,029	10.4
10-51-1161 DISABILITY INSURANCE	2,701	4,282	25,300	21,018	16.9
10-51-2300 MEDICAL	1,400	1,400	1,800	400	77.8
10-51-2310 PSYCHOLOGICAL			2,000	2,000	.0
10-51-2900 CONTRACT POLICE SERVICES		50,000	50,000		100.0
10-51-2990 OTHER PROFESSIONAL FEES	3,980	9,266	24,000	14,735	38.6
10-51-3110 UTILITIES	629	1,413	8,000	6,587	17.7
10-51-3150 TELEPHONE/PAGERS	2,299	3,963	19,560	15,597	20.3
10-51-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-51-3175 BUILDING REPAIRS & MAINTENANCE		250	6,225	5,976	4.0
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	7,812	7,812	28,000	20,188	27.9
10-51-3180 MILEAGE			50	50	.0
10-51-3210 INSURANCE AND BONDS		20,864	73,000	52,136	28.6
10-51-3320 PRINTING/FORMS	67	114	1,500	1,386	7.6
10-51-3610 DISPATCH COMMUNICATIONS		61,398	56,000	(5,398)	109.6
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			500	500	.0
10-51-3740 RADIO MAINTENANCE			1,000	1,000	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		780	800	20	97.5
10-51-3820 CONTINUING EDUCATION & TRAIN	300	1,100	20,000	18,900	5.5
10-51-3825 MEALS/MISCELLANEOUS		41	500	459	8.1
10-51-3850 LAB TESTING FEES			500	500	.0
10-51-3990 MISCELLANEOUS SERVICES		552	125	(427)	441.6
10-51-4310 OFFICE SUPPLIES	35	35	2,000	1,965	1.8
10-51-4330 COMPUTER SUPPORT AND MAINT	9,954	20,136	52,000	31,864	38.7
10-51-4350 SAFETY			10,000	10,000	.0
10-51-4520 VEHICLE FUEL	1,737	3,592	35,200	31,608	10.2
10-51-4530 VEHICLE & EQUIP AMORTIZATION	1,775	3,550	37,610	34,060	9.4
10-51-4720 EQUIPMENT FOR PATROL			4,000	4,000	.0
10-51-4730 EQUIPMENT FOR TRAINING			2,500	2,500	.0
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE	176	176	1,500	1,324	11.8
10-51-4810 UNIFORMS	5,074	6,266	18,000	11,734	34.8
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES			5,000	5,000	.0
10-51-7000 CAPITAL OUTLAY	2,843	2,843		(2,843)	.0
TOTAL PUBLIC SAFETY	144,040	357,588	2,155,161	1,797,573	16.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	9,500	16,261	116,407	100,146	14.0
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	407	593	3,000	2,407	19.8
10-61-1104 RETIREMENT	273	481	7,077	6,596	6.8
10-61-1130 FICA/MEDICARE	714	1,180	11,433	10,253	10.3
10-61-1140 WORKERS COMPENSATION		1,042	6,000	4,958	17.4
10-61-1150 UNEMPLOYMENT	20	34	451	417	7.5
10-61-1160 HEALTH & LIFE INSURANCE	2,499	5,425	42,720	37,295	12.7
10-61-1161 DISABILITY INSURANCE	218	390	3,860	3,470	10.1
10-61-2300 MEDICAL			400	400	.0
10-61-2990 OTHER PROFESSIONAL FEES		405	1,200	795	33.8
10-61-3150 TELEPHONE	107	203	2,000	1,797	10.1
10-61-3161 STREET LIGHTING	7,815	15,481	92,000	76,519	16.8
10-61-3162 TRAFFIC LIGHTS		77	(	77)	.0
10-61-3172 REPAIRS & MAINTENANCE - STREET			125,000	125,000	.0
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	1,336	1,701	12,163	10,461	14.0
10-61-3175 BUILDING REPAIRS & MAINTENANCE	244	403	2,000	1,597	20.2
10-61-3177 VEHICLE REPAIRS & MAINTENANCE		437	8,080	7,643	5.4
10-61-3210 INSURANCE AND BONDS		4,173	17,375	13,202	24.0
10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			500	500	.0
10-61-3820 CONTINUING EDUCATION	1,170	3,326	1,500	(1,826)	221.7
10-61-3825 MEAL, MEETING, TRAVEL EXPENSE			250	250	.0
10-61-4311 STREET SUPPLIES			3,500	3,500	.0
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	2,877	6,583	13,755	7,172	47.9
10-61-4350 SAFETY			10,000	10,000	.0
10-61-4520 VEHICLE FUEL	722	1,423	17,800	16,377	8.0
10-61-4530 VEHICLE & EQUIP AMORTIZATION	1,285	2,570	15,419	12,849	16.7
10-61-4810 UNIFORMS	129	129	825	696	15.6
10-61-4850 UNANTICIPATED EXP/CONTINGENCY			10,000	10,000	.0
10-61-4990 MISCELLANEOUS SUPPLIES	236	236	5,000	4,764	4.7
10-61-5000 STREET SIGNS	5,607	5,607	15,000	9,393	37.4
TOTAL STREETS / MAINTENANCE	35,160	68,162	574,715	506,553	11.9

SNOW

10-63-1100 REGULAR STAFF WAGES	3,662	3,730	(	3,730)	.0
10-63-1102 OVERTIME	4,475	5,827	12,000	6,173	48.6
10-63-1104 RETIREMENT	205	247	360	113	68.7
10-63-1130 FICA/MEDICARE	594	682	918	236	74.3
10-63-1150 UNEMPLOYMENT	16	19	36	17	53.1
10-63-3173 REPAIRS & MAINTENANCE - EQUIPM	16	301	7,500	7,199	4.0
10-63-4110 SUPPLIES			60,000	60,000	.0
10-63-4350 SAFETY			10,000	10,000	.0
10-63-4520 VEHICLE FUEL	511	511	(	511)	.0
10-63-4530 VEHICLE & EQUIP AMORTIZATION	2,083	4,167	25,000	20,833	16.7
TOTAL SNOW	11,562	15,485	115,814	100,329	13.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	2,930	5,854	22,000	16,146	26.6
10-64-3175 BUILDING REPAIRS & MAINTENANCE	656	1,926	15,000	13,074	12.8
10-64-3177 VEHICLE REPAIRS & MAINTENANCE	49	63		(63)	.0
10-64-3690 MOSQUITO CONTROL			30,000	30,000	.0
10-64-3825 MEALS, MEETINGS AND TRAVEL	5	5	500	495	.9
10-64-3990 MISCELLANEOUS SERVICES	176	428	2,200	1,772	19.5
10-64-4310 OFFICE SUPPLIES		166	1,500	1,334	11.1
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL			5,000	5,000	.0
10-64-4990 MISC SUPPLIES	356	494	2,500	2,006	19.8
10-64-5001 TORNADO SIRENS			2,500	2,500	.0
TOTAL PUBLIC WORKS OVERHEAD	4,172	8,935	81,200	72,265	11.0
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	8,685	15,039	105,811	90,772	14.2
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	407	593	3,000	2,407	19.8
10-65-1104 RETIREMENT	248	444	6,441	5,997	6.9
10-65-1130 FICA/MEDICARE	657	1,095	10,623	9,528	10.3
10-65-1140 WORKERS COMPENSATION		1,005	6,000	4,995	16.8
10-65-1150 UNEMPLOYMENT	18	31	419	388	7.5
10-65-1160 HEALTH & LIFE INSURANCE	2,350	5,127	40,935	35,808	12.5
10-65-1161 DISABILITY INSURANCE	205	367	3,640	3,273	10.1
10-65-3110 UTILITIES	1,126	2,379	17,500	15,121	13.6
10-65-3150 TELEPHONE/PAGERS	168	296	2,200	1,904	13.4
10-65-3171 VANDALISM			5,000	5,000	.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE			2,500	2,500	.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	1,336	4,608	15,163	10,555	30.4
10-65-3175 BUILDING REPAIRS & MAINTENANCE	744	2,009	5,000	2,991	40.2
10-65-3176 GROUNDS MAINTENANCE			10,000	10,000	.0
10-65-3177 VEHICLE REPAIRS & MAINTENANCE		437	8,580	8,143	5.1
10-65-3210 INSURANCE AND BONDS		4,024	17,025	13,001	23.6
10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			350	350	.0
10-65-3820 CONTINUING EDUCATION			1,250	1,250	.0
10-65-3990 SERVICES			2,000	2,000	.0
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	2,842	6,549	14,125	7,576	46.4
10-65-4350 SAFETY			10,000	10,000	.0
10-65-4520 VEHICLE FUEL	590	1,274	16,800	15,526	7.6
10-65-4530 VEHICLE & EQUIP AMORTIZATION	243	486	2,919	2,432	16.7
10-65-4810 UNIFORMS	129	129	825	696	15.6
10-65-4850 UNANTICIPATED EXP/CONTIGENCY			10,000	10,000	.0
10-65-4990 SUPPLIES	276	1,403	9,000	7,597	15.6
10-65-6000 TREE CITY USA			21,200	21,200	.0
10-65-7990 OTHER SMALL EQUIPMENT			5,000	5,000	.0
TOTAL PARKS / GREEN SPACE	20,027	47,295	383,305	336,010	12.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	7,240	10,860	326,224	315,364	3.3
10-70-1104 RETIREMENT	217	326	19,575	19,249	1.7
10-70-1130 FICA/MEDICARE	551	826	24,957	24,131	3.3
10-70-1140 WORKERS COMPENSATION		1,117	8,000	6,883	14.0
10-70-1150 UNEMPLOYMENT	14	22	980	958	2.2
10-70-1160 HEALTH & LIFE INSURANCE	856	1,712	43,623	41,911	3.9
10-70-1161 DISABILITY INSURANCE	128	227	6,200	5,973	3.7
10-70-2400 ENGINEERING	6,848	12,834	40,000	27,166	32.1
10-70-2600 PLANNING SERVICES	2,585	4,644	40,000	35,356	11.6
10-70-2980 BUILDING INSPECTIONS & LICENSE	58,975	119,987	400,000	280,013	30.0
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	66	142	1,000	858	14.3
10-70-3150 TELEPHONE	131	273	2,500	2,227	10.9
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3177 VEHICLE REPAIRS & MAINTENANCE			990	990	.0
10-70-3210 INSURANCE AND BONDS		4,471	18,490	14,019	24.2
10-70-3330 PUBLISHING/COMMUNICATIONS			500	500	.0
10-70-3810 DUES & MEMBERSHIPS			6,500	6,500	.0
10-70-3820 CONTINUING EDUCATION			3,000	3,000	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	(15,151)	7,945		(7,945)	.0
10-70-4310 OFFICE SUPPLIES	9	33	750	717	4.4
10-70-4330 COMPUTER SUPPORT			5,300	5,300	.0
10-70-4350 SAFETY			10,000	10,000	.0
10-70-4520 VEHICLE FUEL			3,780	3,780	.0
10-70-4530 VEHICLE & EQUIP AMORTIZATION	165	330	1,980	1,650	16.7
10-70-4810 UNIFORMS	281	281	400	119	70.2
10-70-4987 ECONOMIC DEVELOPMENT		3,000	15,000	12,000	20.0
10-70-4989 TRAIL DEVELOPMENT		15,000	15,000		100.0
TOTAL COMMUNITY DEVELOPMENT	62,916	184,030	997,749	813,719	18.4
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS			3,841,300	3,841,300	.0
TOTAL TRANSFERS TO OTHER FUNDS			3,841,300	3,841,300	.0
TOTAL FUND EXPENDITURES	367,173	866,651	10,052,443	9,185,792	8.6
NET REVENUE OVER EXPENDITURES	785,999	594,403	(2,792,102)	(3,386,505)	21.3

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND		194,792	
	TOTAL ASSETS			194,792

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	193,776		
	REVENUE OVER EXPENDITURES - YTD	1,016		
	BALANCE - CURRENT DATE		194,792	
	TOTAL FUND EQUITY			194,792
	TOTAL LIABILITIES AND EQUITY			194,792

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	676	1,677		(1,677)	.0
11-36-3550	CHANGE IN MARKET VALUE	(1,019)	(661)		661	.0
	TOTAL MISCELLANEOUS	(343)	1,016		(1,016)	.0
	TOTAL FUND REVENUE	(343)	1,016		(1,016)	.0
	NET REVENUE OVER EXPENDITURES	(343)	1,016		(1,016)	.0

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,332,219	
12-115000	ACCOUNTS RECEIVABLE	58,751	
	TOTAL ASSETS		3,390,970
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	962	
	TOTAL LIABILITIES		962
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
12-290000	FUND BALANCE	3,283,630	
	REVENUE OVER EXPENDITURES - YTD	106,378	
	BALANCE - CURRENT DATE	3,390,008	
	TOTAL FUND EQUITY		3,390,008
	TOTAL LIABILITIES AND EQUITY		3,390,970

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-1000	STREET MAINT- UTILITY BILLS	61,225	61,225		(61,225)	.0
12-34-3000	TRANSPORTATION IMPACT FEE	30,375	37,943		(37,943)	.0
	TOTAL IMPACT FEES	91,600	99,168		(99,168)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	7,726	19,015		(19,015)	.0
12-36-3550	CHANGE IN MARKET VALUE	(11,503)	(7,462)		7,462	.0
	TOTAL MISCELLANEOUS	(3,777)	11,554		(11,554)	.0
	TOTAL FUND REVENUE	87,823	110,721		(110,721)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
12-81-4345	MAILING SERVICE		1,351		(1,351)	.0
	TOTAL ADMINISTRATION		1,351		(1,351)	.0
<u>CR 74 IMPROVEMENTS PROJECT</u>						
12-83-2400	ENGINEERING	962	2,992		(2,992)	.0
12-83-7500	CONSTRUCTION			1,663,605	1,663,605	.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	962	2,992	1,663,605	1,660,613	.2
	TOTAL FUND EXPENDITURES	962	4,343	1,663,605	1,659,262	.3
	NET REVENUE OVER EXPENDITURES	86,860	106,378	(1,663,605)	(1,769,983)	6.4

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

PARKS FUND

ASSETS			
13-100000	CASH - COMBINED FUND	355,121	
	TOTAL ASSETS		355,121
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	340,635	
	REVENUE OVER EXPENDITURES - YTD	14,486	
	BALANCE - CURRENT DATE	355,121	
	TOTAL FUND EQUITY		355,121
	TOTAL LIABILITIES AND EQUITY		355,121

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
13-34-7400	PARK IMPACT FEE	8,225	13,025		(13,025)	.0
	TOTAL IMPACT FEES	8,225	13,025		(13,025)	.0
<u>MISCELLANEOUS</u>						
13-36-3500	INTEREST AND DIVIDENDS	982	2,396		(2,396)	.0
13-36-3550	CHANGE IN MARKET VALUE	(1,441)	(935)		935	.0
	TOTAL MISCELLANEOUS	(459)	1,461		(1,461)	.0
	TOTAL FUND REVENUE	7,766	14,486		(14,486)	.0
	NET REVENUE OVER EXPENDITURES	7,766	14,486		(14,486)	.0

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	1,348,159	
	TOTAL ASSETS		1,348,159
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	1,325,970	
	REVENUE OVER EXPENDITURES - YTD	22,189	
	BALANCE - CURRENT DATE	1,348,159	
	TOTAL FUND EQUITY		1,348,159
	TOTAL LIABILITIES AND EQUITY		1,348,159

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	GENERAL GOVERNMENT IMPACT FEE	14,055	17,055		(17,055)	.0
	TOTAL IMPACT FEES	14,055	17,055		(17,055)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	3,434	8,448		(8,448)	.0
14-36-3550	CHANGE IN MARKET VALUE	(5,109)	(3,314)		3,314	.0
	TOTAL MISCELLANEOUS	(1,675)	5,134		(5,134)	.0
	TOTAL FUND REVENUE	12,380	22,189		(22,189)	.0
	NET REVENUE OVER EXPENDITURES	12,380	22,189		(22,189)	.0

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

PUBLIC SAFETY FUND

<u>ASSETS</u>			
15-100000	CASH – COMBINED FUND	332,595	
	TOTAL ASSETS		332,595
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	326,838	
	REVENUE OVER EXPENDITURES - YTD	5,757	
	BALANCE - CURRENT DATE	332,595	
	TOTAL FUND EQUITY		332,595
	TOTAL LIABILITIES AND EQUITY		332,595

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	POLICE IMPACT FEE	2,996	4,496		(4,496)	.0
	TOTAL IMPACT FEES	2,996	4,496		(4,496)	.0
<u>MISCELLANEOUS</u>						
15-36-3500	INTEREST AND DIVIDENDS	843	2,076		(2,076)	.0
15-36-3550	CHANGE IN MARKET VALUE	(1,256)	(815)		815	.0
	TOTAL MISCELLANEOUS	(413)	1,261		(1,261)	.0
	TOTAL FUND REVENUE	2,583	5,757		(5,757)	.0
	NET REVENUE OVER EXPENDITURES	2,583	5,757		(5,757)	.0

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

FLEET FUND

ASSETS			
41-100000	CASH - COMBINED FUND	423,343	
TOTAL ASSETS			423,343
LIABILITIES AND EQUITY			
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	423,112	
	REVENUE OVER EXPENDITURES - YTD	231	
BALANCE - CURRENT DATE		423,343	
TOTAL FUND EQUITY			423,343
TOTAL LIABILITIES AND EQUITY			423,343

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
41-34-2000	FLEET REPLACEMENT REVENUE	6,306	12,613		(12,613)	.0
	TOTAL CHARGES FOR SERVICES	6,306	12,613		(12,613)	.0
<u>MISCELLANEOUS</u>						
41-36-3500	INTEREST AND DIVIDENDS	1,081	2,652		(2,652)	.0
41-36-3550	CHANGE IN MARKET VALUE	(15,596)	(15,034)		15,034	.0
	TOTAL MISCELLANEOUS	(14,514)	(12,382)		12,382	.0
	TOTAL FUND REVENUE	(8,208)	231		(231)	.0
	NET REVENUE OVER EXPENDITURES	(8,208)	231		(231)	.0

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	11,141,461	
51-115000	ACCOUNTS RECEIVABLE	182,824	
51-115005	PARTS INVENTORY	63,204	
51-115300	CONTRACT RECEIVABLE	1	
51-161000	LAND	294,759	
51-162100	ACCUMULATED DEPRECIATION	(1,421,725)	
51-163000	WATER SYSTEM	9,464,601	
51-164000	EQUIPMENT	181,884	
51-165000	CONSTRUCTION IN PROGRESS	148,099	
51-166000	WATER RIGHTS	34,176,374	
51-167000	WATER CAPACITY	4,880,334	
51-168000	BUILDINGS	747,577	
51-168500	NISP PROJECT	5,322,877	
	TOTAL ASSETS		65,182,268

LIABILITIES AND EQUITY

LIABILITIES

51-202000	ACCOUNTS PAYABLE	115,748	
51-205000	RETAINAGE PAYABLE	211,207	
51-212000	ACCRUED COMPENSATED ABSENCES	16,617	
51-222000	HYDRANT METER DEPOSITS	7,000	
	TOTAL LIABILITIES		350,572

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
	UNAPPROPRIATED FUND BALANCE:		
51-290000	RETAINED EARNINGS	59,256,643	
	REVENUE OVER EXPENDITURES - YTD	(1,272,947)	
	BALANCE - CURRENT DATE	57,983,697	
	TOTAL FUND EQUITY		64,831,697
	TOTAL LIABILITIES AND EQUITY		65,182,268

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
51-34-1000	WATER SALES- WATER BILLS	196,169	342,259	2,651,353	2,309,094	12.9
	TOTAL CHARGES FOR SERVICES	196,169	342,259	2,651,353	2,309,094	12.9
<u>MISCELLANEOUS</u>						
51-36-2000	WATER PIT/METER SET FEE			10,000	10,000	.0
51-36-3500	INTEREST AND DIVIDENDS	27,580	68,252		(68,252)	.0
51-36-3550	CHANGE IN MARKET VALUE	(41,440)	(26,882)		26,882	.0
51-36-6500	WATER ACQUISITION FEE	1,250	2,500		(2,500)	.0
	TOTAL MISCELLANEOUS	(12,610)	43,870	10,000	(33,870)	438.7
	TOTAL FUND REVENUE	183,559	386,129	2,661,353	2,275,224	14.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
51-81-1100	REGULAR STAFF WAGES	2,539	3,808	33,003	29,195	11.5
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	76	114	1,987	1,873	5.8
51-81-1130	FICA/MEDICARE	184	276	2,542	2,266	10.9
51-81-1140	WORKERS COMPENSATION		223	1,000	777	22.3
51-81-1150	UNEMPLOYMENT	5	8	101	93	7.5
51-81-1160	HEALTH & LIFE INSURANCE	600	1,200	7,199	5,999	16.7
51-81-1161	DISABILITY INSURANCE	53	95	760	665	12.5
51-81-3162	CC FEES	1,758	3,463	25,000	21,537	13.9
51-81-3210	INSURANCE AND BONDS		894		(894)	.0
51-81-3320	PRINTING	302	709	2,500	1,791	28.4
51-81-4330	COMPUTER SUPPORT AND MAINT	3,619	4,693	3,000	(1,693)	156.4
51-81-4345	MAILING SERVICE	100	883	18,000	17,117	4.9
TOTAL ADMINISTRATION		9,236	16,366	95,292	78,926	17.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	22,500	32,532	316,971	284,439	10.3
51-82-1102 OVERTIME	882	917	5,000	4,083	18.3
51-82-1104 RETIREMENT	784	1,149	19,175	18,026	6.0
51-82-1130 FICA/MEDICARE	1,737	2,481	24,637	22,156	10.1
51-82-1140 WORKERS COMPENSATION		1,284	6,000	4,716	21.4
51-82-1150 UNEMPLOYMENT	47	67	973	906	6.9
51-82-1160 HEALTH & LIFE INSURANCE	3,589	6,683	53,840	47,157	12.4
51-82-1161 DISABILITY INSURANCE	352	626	6,015	5,389	10.4
51-82-2100 LEGAL FEES	195	195	20,000	19,805	1.0
51-82-2400 ENGINEERING	6,027	8,178	10,000	1,822	81.8
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES	1,500	1,500	12,000	10,500	12.5
51-82-3110 UTILITIES	1,336	3,316	17,500	14,184	19.0
51-82-3150 TELEPHONE	180	359	2,500	2,141	14.4
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	2,224	3,819	7,663	3,844	49.8
51-82-3175 BUILDING REPAIRS & MAINTENANCE		363	2,000	1,638	18.1
51-82-3177 VEHICLE REPAIRS & MAINTENANCE		20	6,330	6,310	.3
51-82-3178 SYSTEM REPAIR & MAINTENANCE	115	7,473	30,000	22,527	24.9
51-82-3200 SAMPLING/TESTING	22	22	3,500	3,479	.6
51-82-3210 INSURANCE AND BONDS		5,142	18,250	13,108	28.2
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		295	500	205	59.0
51-82-3820 CONTINUING EDUCATION	146	728	2,000	1,273	36.4
51-82-3990 OTHER SERVICES	213	368	12,000	11,632	3.1
51-82-4120 WATER SYSTEM SUPPLIES			8,000	8,000	.0
51-82-4130 METER SET SUPPLIES		4,569	65,000	60,431	7.0
51-82-4320 COMPUTER REPLACE./AUDIO VISUAL			4,000	4,000	.0
51-82-4330 COMPUTER SUPPORT & MAINTENANCE			15,060	15,060	.0
51-82-4520 VEHICLE FUEL	731	1,448	15,550	14,102	9.3
51-82-4530 VEHICLE & EQUIP AMORTIZATION	147	295	1,769	1,474	16.7
51-82-4810 UNIFORMS	120	120	750	630	16.0
51-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
51-82-4990 MISCELLANEOUS SUPPLIES	145	145	1,000	855	14.5
51-82-4995 WATER TREATMENT & DISTRIBUTION	28,863	89,811	1,100,000	1,010,189	8.2
51-82-4997 WATER SHARE ASSESSMENTS	42,128	42,128	125,000	82,872	33.7
51-82-7990 OTHER SMALL EQUIPMENT	186	186	2,500	2,315	7.4
51-82-8200 ADMIN OVERHEAD ALLOCATION	10,847	20,707	137,840	117,133	15.0
TOTAL WATER OPERATIONS	125,015	236,924	2,073,822	1,836,898	11.4
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES			5,000	5,000	.0
51-83-2400 ENGINEERING	1,645	3,569	75,000	71,431	4.8
51-83-7000 CAPITAL OUTLAY			130,000	130,000	.0
51-83-7500 CONSTRUCTION			1,538,400	1,538,400	.0
51-83-7550 VEHICLES	33,428	33,428	34,000	573	98.3
TOTAL WATER CAPITAL	35,072	36,997	1,782,400	1,745,404	2.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7530	PROFESSIONAL SERVICES	1,083	3,789		(3,789)	.0
51-84-7540	NORTHERN INTEGRATED SUPPLY		1,365,000	1,673,500	308,500	81.6
	TOTAL LOCAL PLANT INVESTMENT EXPENS	1,083	1,368,789	1,673,500	304,711	81.8
	TOTAL FUND EXPENDITURES	170,406	1,659,076	5,625,014	3,965,939	29.5
	NET REVENUE OVER EXPENDITURES	13,154	(1,272,947)	(2,963,661)	(1,690,715)	(43.0)

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	12,232,261	
52-115000	ACCOUNTS RECEIVABLE	123,509	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-115300	CONTRACT RECEIVABLE	(1)	
52-162100	ACCUMULATED DEPRECIATION	(3,411,191)	
52-163000	SEWER SYSTEM	17,357,412	
52-164000	EQUIPMENT	173,233	
52-168000	BUILDINGS	653,477	
	TOTAL ASSETS		27,290,419

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	70,759	
52-212000	ACCRUED COMPENSATED ABSENCES	15,884	
	TOTAL LIABILITIES		86,642

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	27,143,842	
	REVENUE OVER EXPENDITURES - YTD	59,934	
	BALANCE - CURRENT DATE	27,203,776	
	TOTAL FUND EQUITY		27,203,776
	TOTAL LIABILITIES AND EQUITY		27,290,419

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
52-34-1000	WASTEWATER TREATMENT FEES	125,571	236,458	1,476,289	1,239,831	16.0
	TOTAL CHARGES FOR SERVICES	125,571	236,458	1,476,289	1,239,831	16.0
<u>MISCELLANEOUS</u>						
52-36-3500	INTEREST AND DIVIDENDS	30,201	74,932		(74,932)	.0
52-36-3550	CHANGE IN MARKET VALUE	(45,575)	(29,564)		29,564	.0
	TOTAL MISCELLANEOUS	(15,374)	45,367		(45,367)	.0
<u>WASTEWATER PLANT INVEST. FEE</u>						
52-38-7100	WASTEWATER IMPACT FEE	46,024	65,524		(65,524)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	46,024	65,524		(65,524)	.0
	TOTAL FUND REVENUE	156,221	347,349	1,476,289	1,128,940	23.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
WASTEWATER ADMINISTRATION						
52-81-1100	REGULAR STAFF WAGES	1,485	2,227	19,305	17,078	11.5
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	45	67	1,163	1,096	5.8
52-81-1130	FICA/MEDICARE	109	163	1,488	1,325	10.9
52-81-1140	WORKERS COMPENSATION		130	500	370	26.1
52-81-1150	UNEMPLOYMENT	3	4	60	56	7.5
52-81-1160	HEALTH & LIFE INSURANCE	343	685	4,112	3,427	16.7
52-81-1161	DISABILITY INSURANCE	31	55	445	390	12.4
52-81-3162	CC FEES	1,758	3,463	25,000	21,537	13.9
52-81-3210	INSURANCE AND BONDS		522		(522)	.0
52-81-3320	PRINTING	302	709	2,500	1,791	28.4
52-81-4330	COMPUTER SUPPORT AND MAINT			3,000	3,000	.0
52-81-4345	MAILING SERVICE	100	883	12,000	11,117	7.4
TOTAL WASTEWATER ADMINISTRATION		4,174	8,909	69,698	60,789	12.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	20,046	29,156	283,912	254,756	10.3
52-82-1102 OVERTIME	679	715	3,000	2,285	23.8
52-82-1104 RETIREMENT	709	1,046	17,131	16,085	6.1
52-82-1130 FICA/MEDICARE	1,539	2,214	21,955	19,741	10.1
52-82-1140 WORKERS COMPENSATION		1,173	6,000	4,827	19.6
52-82-1150 UNEMPLOYMENT	41	60	867	807	6.9
52-82-1160 HEALTH & LIFE INSURANCE	3,309	6,145	49,242	43,097	12.5
52-82-1161 DISABILITY INSURANCE	326	581	5,395	4,814	10.8
52-82-2100 LEGAL FEES			20,000	20,000	.0
52-82-2400 ENGINEERING			15,000	15,000	.0
52-82-2410 DISCHARGE PERMIT FEES			2,000	2,000	.0
52-82-2900 OTHER PROFESSIONAL FEES	1,500	1,500	10,000	8,500	15.0
52-82-3110 UTILITIES	3,249	6,410	60,000	53,590	10.7
52-82-3150 TELEPHONE	167	332	2,350	2,018	14.1
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	2,224	3,819	6,163	2,344	62.0
52-82-3177 VEHICLE REPAIRS & MAINTENANCE		20	5,430	5,410	.4
52-82-3178 SYSTEM REPAIR & MAINTENANCE	272	411	50,000	49,589	.8
52-82-3200 SAMPLING/TESTING	172	172	6,500	6,328	2.7
52-82-3210 INSURANCE AND BONDS		4,694	18,250	13,556	25.7
52-82-3290 OTHER TREATMENT COSTS	32,489	60,921	325,000	264,079	18.7
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,275	1,500	225	85.0
52-82-3820 CONTINUING EDUCATION	6	588	1,500	913	39.2
52-82-3990 OTHER SERVICES	214	368	8,000	7,632	4.6
52-82-4120 SYSTEM SUPPLIES			20,000	20,000	.0
52-82-4320 COMPUTER REPLACE./AUDIO VISUAL			4,000	4,000	.0
52-82-4330 COMPUTER SUPPORT & MAINTENANCE	2,471	3,545	15,060	11,515	23.5
52-82-4520 VEHICLE FUEL	711	1,396	15,550	14,154	9.0
52-82-4530 VEHICLE & EQUIP AMORTIZATION	147	295	1,769	1,474	16.7
52-82-4810 UNIFORMS	120	120	750	630	16.0
52-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
52-82-4990 MISCELLANEOUS SUPPLIES			5,000	5,000	.0
52-82-7990 OTHER SMALL EQUIPMENT	186	186		(186)	.0
52-82-8200 ADMIN OVERHEAD ALLOCATION	9,374	17,895	119,119	101,224	15.0
TOTAL WASTEWATER OPERATIONS	79,951	145,036	1,120,442	975,406	12.9
<u>WASTEWATER CAPITAL</u>					
52-83-7000 CAPITAL OUTLAY			5,000	5,000	.0
52-83-7500 CONSTRUCTION	89,959	98,659	238,995	140,336	41.3
52-83-7550 VEHICLES	33,428	33,428	34,000	573	98.3
TOTAL WASTEWATER CAPITAL	123,386	132,086	277,995	145,909	47.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-2100 LEGAL FEES			15,000	15,000	.0
52-84-7500 CONSTRUCTION			2,500,000	2,500,000	.0
52-84-7530 PROFESSIONAL SERVICES	321	1,384	500,000	498,616	.3
52-84-7550 SYSTEM IMPROVEMENTS			95,000	95,000	.0
52-84-7580 EQUIPMENT			12,000	12,000	.0
TOTAL WASTEWATER INVESTMENT EXPEN	321	1,384	3,122,000	3,120,616	.0
<u>OTHER PLANT INVESTMENT EXPENSE</u>					
52-85-4996 OTHER PLANT INVESTMENT EXPENSE			5,000,000	5,000,000	.0
TOTAL OTHER PLANT INVESTMENT EXPEN			5,000,000	5,000,000	.0
TOTAL FUND EXPENDITURES	207,833	287,415	9,590,135	9,302,720	3.0
NET REVENUE OVER EXPENDITURES	(51,612)	59,934	(8,113,846)	(8,173,780)	.7

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,593,517	
53-115000	ACCOUNTS RECEIVABLE	24,305	
53-162100	ACCUMULATED DEPRECIATION	(729,740)	
53-163000	STORM DRAINAGE SYSTEM	9,750,163	
53-164000	VEHICLES & EQUIPMENT	6,032	
	TOTAL ASSETS		10,644,277

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	77	
53-208510	ADVANCE FROM GENERAL FUND	33,323	
53-212000	ACCRUED COMPENSATED ABSENCES	5,620	
	TOTAL LIABILITIES		39,020

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	6,458,941	
	REVENUE OVER EXPENDITURES - YTD	32,637	
	BALANCE - CURRENT DATE	6,491,577	
	TOTAL FUND EQUITY		10,605,257
	TOTAL LIABILITIES AND EQUITY		10,644,277

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>STORMWATER SYSTEM INVEST. FEE</u>						
53-32-3000	STORMWATER / DRAINAGE FEE		3,000		(3,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE		3,000		(3,000)	.0
<u>CHARGES FOR SERVICES</u>						
53-34-1000	STORMWATER FEES	23,893	41,492	244,384	202,892	17.0
	TOTAL CHARGES FOR SERVICES	23,893	41,492	244,384	202,892	17.0
<u>MISCELLANEOUS</u>						
53-36-3500	INTEREST AND DIVIDENDS	3,935	9,717		(9,717)	.0
53-36-3550	CHANGE IN MARKET VALUE	(5,891)	(3,822)		3,822	.0
	TOTAL MISCELLANEOUS	(1,956)	5,896		(5,896)	.0
	TOTAL FUND REVENUE	21,937	50,388	244,384	193,996	20.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
53-81-1100	REGULAR STAFF WAGES	647	970	8,410	7,440	11.5
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	19	29	508	479	5.7
53-81-1130	FICA/MEDICARE	49	74	650	576	11.4
53-81-1140	WORKERS COMPENSATION		56	500	444	11.2
53-81-1150	UNEMPLOYMENT	1	2	27	25	7.2
53-81-1160	HEALTH & LIFE INSURANCE	128	256	1,536	1,280	16.7
53-81-1161	DISABILITY INSURANCE	13	24	195	171	12.3
53-81-3210	INSURANCE AND BONDS		224	(	224)	.0
53-81-3320	PRINTING		469	2,000	1,531	23.4
53-81-4330	COMPUTER SUPPORT AND MAINT			1,100	1,100	.0
53-81-4345	MAILING SERVICE		883	(	883)	.0
TOTAL ADMINISTRATION		858	2,986	15,001	12,015	19.9
<u>STORMWATER OPERATIONS</u>						
53-82-1100	REGULAR STAFF WAGES	3,400	5,261	48,391	43,130	10.9
53-82-1102	OVERTIME	340	357	800	443	44.7
53-82-1104	RETIREMENT	99	155	2,927	2,772	5.3
53-82-1130	FICA/MEDICARE	273	410	3,764	3,354	10.9
53-82-1140	WORKERS COMPENSATION		223	2,000	1,777	11.2
53-82-1150	UNEMPLOYMENT	7	11	148	137	7.6
53-82-1160	HEALTH & LIFE INSURANCE	798	1,573	9,756	8,183	16.1
53-82-1161	DISABILITY INSURANCE	63	112	980	868	11.4
53-82-2410	STORMWATER PERMITS			500	500	.0
53-82-3150	TELEPHONE	29	59	650	591	9.0
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM			6,000	6,000	.0
53-82-3210	INSURANCE AND BONDS		894	6,500	5,606	13.8
53-82-3820	CONTINUING EDUCATION		30	(	30)	.0
53-82-4520	VEHICLE FUEL	170	336	1,000	664	33.6
53-82-4530	VEHICLE & EQUIP AMORTIZATION			12,500	12,500	.0
53-82-4810	UNIFORMS	17	17	100	83	16.8
53-82-8100	INTERFUND LOAN - PRINCIPAL	623	1,244	7,605	6,361	16.4
53-82-8101	INTERFUND LOAN - INTEREST	123	248	1,344	1,096	18.4
53-82-8200	ADMIN OVERHEAD ALLOCATION	2,009	3,835	24,281	20,446	15.8
TOTAL STORMWATER OPERATIONS		7,950	14,765	129,246	114,481	11.4
<u>STORMWATER CAPITAL</u>						
53-83-7000	CAPITAL OUTLAY			2,500	2,500	.0
TOTAL STORMWATER CAPITAL				2,500	2,500	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	8,809	17,751	146,747	128,996	12.1
NET REVENUE OVER EXPENDITURES	13,128	32,637	97,637	65,000	33.4

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	(83,792)	
	TOTAL ASSETS		(83,792)

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	28,734	
	TOTAL LIABILITIES		28,734

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	12,301	
	REVENUE OVER EXPENDITURES - YTD	(124,827)	
	BALANCE - CURRENT DATE	(112,526)	
	TOTAL FUND EQUITY		(112,526)
	TOTAL LIABILITIES AND EQUITY		(83,792)

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TRANSFERS FROM OTHER FUNDS</u>					
75-39-1000	TRANSFERS FROM OTHER FUNDS			3,841,300	3,841,300	.0
	TOTAL TRANSFERS FROM OTHER FUNDS			3,841,300	3,841,300	.0
	TOTAL FUND REVENUE			3,841,300	3,841,300	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
75-41-7000	CAPITAL OUTLY			55,000	55,000	.0
	TOTAL DEPARTMENT 41			55,000	55,000	.0
<u>DEPARTMENT 43</u>						
75-43-7000	CAPITAL OUTLAY			20,000	20,000	.0
	TOTAL DEPARTMENT 43			20,000	20,000	.0
<u>ADMINISTRATION - CIP</u>						
75-44-2990	OTHER PROFESSIONAL FEES			75,000	75,000	.0
75-44-5570	CONSERVATION			10,000	10,000	.0
75-44-7000	CAPITAL OUTLAY	8,692	8,692	354,517	345,825	2.5
75-44-7500	CONSTRUCTION			105,000	105,000	.0
75-44-7750	ROW			15,000	15,000	.0
	TOTAL ADMINISTRATION - CIP	8,692	8,692	559,517	550,825	1.6
<u>DEPARTMENT 45</u>						
75-45-2990	OTHER PROFESSIONAL FEES			20,000	20,000	.0
75-45-7000	CAPITAL OUTLAY			255,000	255,000	.0
	TOTAL DEPARTMENT 45			275,000	275,000	.0
<u>PUBLIC SAFETY - CIP</u>						
75-51-2100	LEGAL FEES	293	1,697		(1,697)	.0
75-51-2400	ENGINEERING	9,422	32,358		(32,358)	.0
75-51-7500	CONSTRUCTION		110		(110)	.0
75-51-7550	VEHICLES			204,400	204,400	.0
	TOTAL PUBLIC SAFETY - CIP	9,714	34,164	204,400	170,236	16.7
<u>STREETS/MAINTENANCE - CIP</u>						
75-61-7000	CAPITAL OUTLAY	11,426	19,220	1,738,000	1,718,780	1.1
75-61-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL STREETS/MAINTENANCE - CIP	11,426	19,220	2,158,000	2,138,780	.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 63</u>						
75-63-7000	CAPITAL OUTLAY			25,000	25,000	.0
	TOTAL DEPARTMENT 63			25,000	25,000	.0
<u>PUBLIC WORKS OVERHEAD - CIP</u>						
75-64-7000	CAPITAL OUTLAY	25,000	35,189	117,427	82,238	30.0
75-64-7500	CONSTRUCTION			75,000	75,000	.0
	TOTAL PUBLIC WORKS OVERHEAD - CIP	25,000	35,189	192,427	157,238	18.3
<u>PARKS/GREEN SPACE - CIP</u>						
75-65-7000	CAPITAL OUTLAY	27,099	27,561	73,200	45,639	37.7
75-65-7500	CONSTRUCTION			420,000	420,000	.0
	TOTAL PARKS/GREEN SPACE - CIP	27,099	27,561	493,200	465,639	5.6
<u>COMMUNITY DEVELOPMENT - CIP</u>						
75-70-2400	ENGINEERING			50,000	50,000	.0
75-70-7500	CONSTRUCTION			550,000	550,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			600,000	600,000	.0
	TOTAL FUND EXPENDITURES	81,931	124,827	4,582,544	4,457,717	2.7
	NET REVENUE OVER EXPENDITURES	(81,931)	(124,827)	(741,244)	(616,417)	(16.8)

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	870,422	
80-161000	LAND	1,644,621	
80-162000	BUILDINGS	2,673,205	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	36,586,233	
80-164000	MACHINERY AND EQUIPMENT	1,232,918	
80-165000	VEHICLES	856,002	
80-169999	ACCUMULATED DEPRECIATION	(6,747,041)	
TOTAL ASSETS			37,116,361

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	37,116,361	
TOTAL FUND EQUITY			37,116,361
TOTAL LIABILITIES AND EQUITY			37,116,361

TOWN OF SEVERANCE
BALANCE SHEET
FEBRUARY 29, 2024

GENERAL LONG-TERM DEBT GROUP

ASSETS			
90-170000	AMOUNT TO BE PROVIDED	154,251	
	TOTAL ASSETS		154,251
LIABILITIES AND EQUITY			
LIABILITIES			
90-250000	ACCRUED LEAVE	152,484	
90-252000	CAPITAL LEASE PAYABLE	1,767	
	TOTAL LIABILITIES		154,251
	TOTAL LIABILITIES AND EQUITY		154,251

Issued Permits by Permit Type

Severance

02/01/2024 - 02/29/2024

Commercial One Stop	Permits Issued	Valuation	Fees Paid
Demolition - Commercial	1	\$52,000.00	\$80.00
Electrical Service Change - Commercial	1	\$3,198.90	\$202.58
Subtotals:	2	\$55,198.90	\$282.58

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	5	\$2,894,526.78	\$186,176.85
Subtotals:	5	\$2,894,526.78	\$186,176.85

Issued Permits by Permit Type

Severance

02/01/2024 - 02/29/2024

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	2	\$14,819.00	\$606.74
Air Conditioner - Residential	1	\$2,706.10	\$148.71
Furnace Replacement - Residential	1	\$3,682.00	\$166.28
Misc. Mechanical, Plumbing or Electrical - Residential	2	\$1,001.00	\$308.00
Misc. Other - Residential	1	\$4,350.00	\$178.30
Replacement Windows - Residential	1	\$52,306.00	\$1,041.51
Residential Roof - Asphalt	4	\$53,177.46	\$1,317.19

Issued Permits by Permit Type

Severance

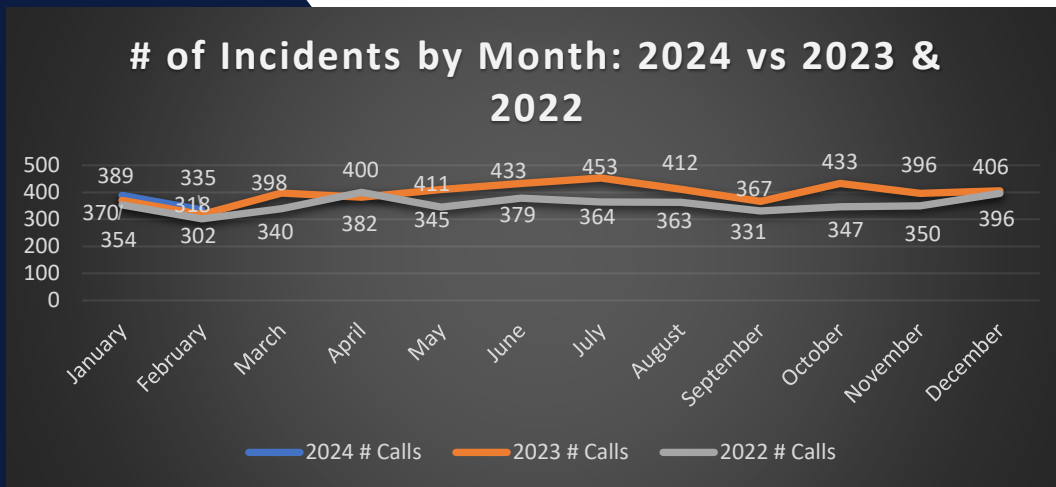
02/01/2024 - 02/29/2024

Retaining Wall	1	\$1,168,500.00	\$34,205.67
Siding	1	\$20,000.00	\$520.00
Water Heater - Residential	2	\$3,495.00	\$242.91
Subtotals:	16	\$1,324,036.56	\$38,735.31

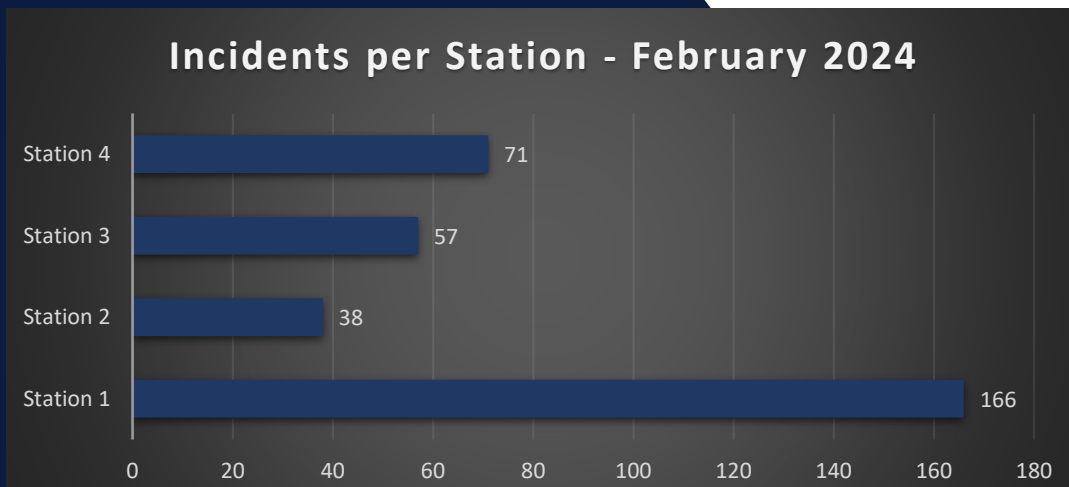
Totals:	23	\$4,273,762.24	\$225,194.74
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MAJOR INCIDENT TYPE	# INCIDENTS				
	Jan	Feb	YTD 2024	YTD 2023	YTD 2022
Fires	5	5	10	8	8
Overpressure rupture, explosion, overheating - no fire	0	0	0	1	2
Rescue & Emergency Medical Service	231	227	458	447	448
Hazardous Condition (No Fire)	11	6	17	24	7
Service Call	44	28	72	79	45
Good Intent Call	42	28	70	68	90
False Alarm & False Call	55	41	96	61	56
Severe Weather & Natural Disaster	0	0	0	0	0
Special Incidents	1	0	1	0	0
TOTAL	389	335	724	688	656
Mutual Aid/Auto Aid Given	8	1	9	12	25
Mutual Aid/Auto Aid Received	2	3	5	8	18

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.



This chart illustrates the calls for service by month relative to the past years.



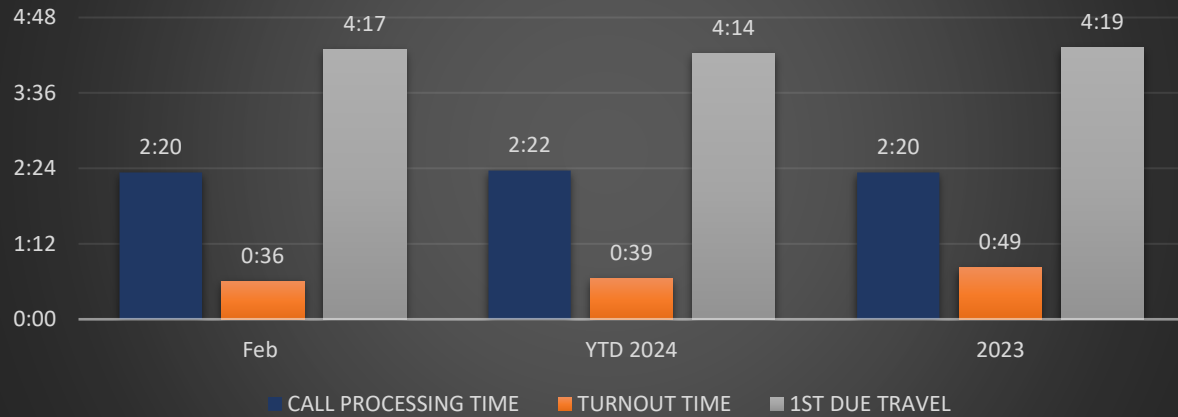
WSFR tracks incidents by the location of the incident based on which station is the closest.



WSFR Response Report: March 2024

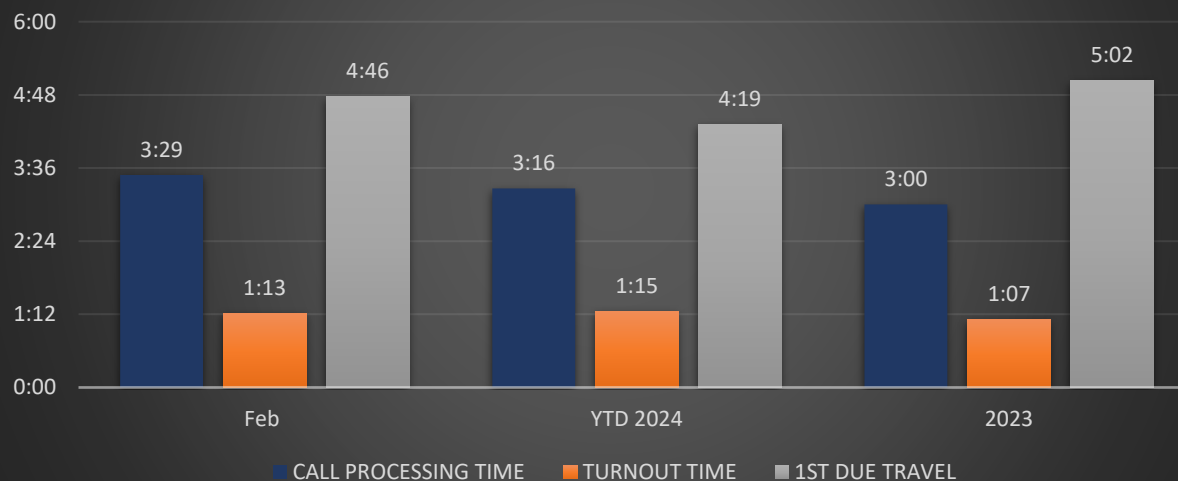


Average Response Times for Emergent EMS/MVA - February 2024



These graphs are looking at the average (50th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

Average Response Times for Emergent OTHER - February 2024



WSFR Response Report: March 2024



Finance Director Report

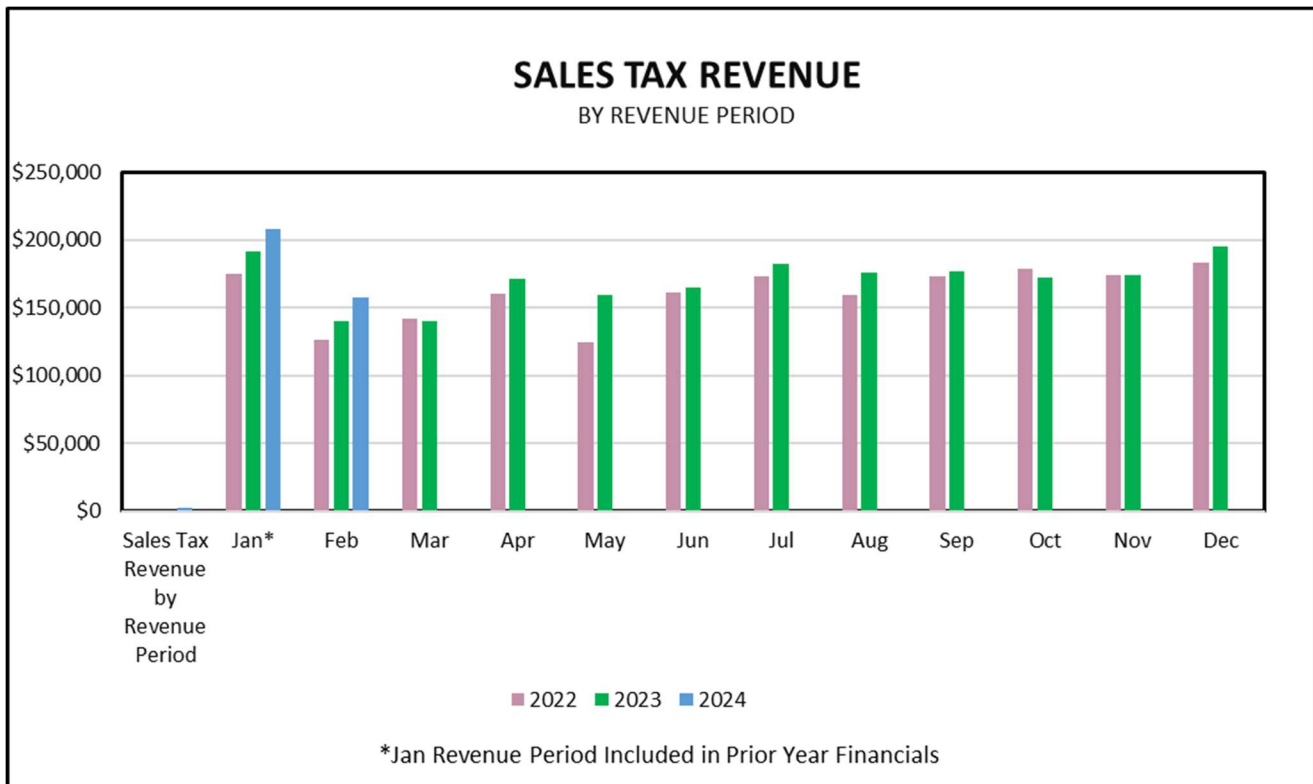
March 2024

Nancy E. Mueller, CPA
Finance Director



Sales Tax Revenue

Sales tax for the revenue periods of January and February of 2024 were higher than the same periods in 2023 and 2022.



Property Tax Revenue

Property taxes are collected throughout the year, but typically 95% are received in the first six months with February, April, and June having the highest collection amounts. Weld County allows homeowners to make full payment by April 30th or to pay ½ by February 28th and ½ by June 15th.

	PROPERTY TAX COLLECTIONS							
	2021		2022		2023		2024	
Month	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Feb	420,205	32%	606,178	34%	640,829	34%	720,295	33%

Public Work Director Report

John Zacklene

March 2024



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. Additionally, our team, with the help of Direct Discharge, is working on submitting an updated wastewater Water Quality Management plan. We have received the permit from the state for the dewatering of the lagoon. The contractor completed the drilling of the 5 dewatering wells. We met with Colorado liner last week to discuss how they will be cutting the pond liner so McDonald Farms or Denali can access the sludge underneath to be hauled away. We installed a new sewer line at the parks shed and abandoned the old septic system.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 9 samples per month currently. All samplings have been going well with no town issues. Lead and Copper tests are up to 20 tests every 3 years.

Water Tanks- We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. The North water tank rehab has been completed. The tower tank crew has de mobilized until next spring as of 11-30-23. The water line tie in that connects the new tower tank to the existing water lines is completed and tested.

Jetting- Sewer main jetting of the entire town has begun in 2023. There is approximately 40 miles of main line to be cleaned. Jetting is on hold until the waste plant issue is taken care of. We have approximately 5 hot spots to watch for. The Baldridge lift station has completed its major maintenance this year. We will investigate having the inside of Baldridge lift station epoxy coated due to age and water seepage. New valves, pressure switches, contactors, and filters have been installed and are functioning correctly at this time.

STORM WATER

- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldridge inlet and the box culvert under Ponderosa at Sunset Ridge.
- The new sweeper is being used to keep drain pans and gutter pans clear of debris.
- The drainage ditch between Ponderosa and the Overlook subdivision will be scheduled to be cleared after the WWTP project has been completed.

STREETS

- Asphalt projects are out for quotes for the 2024 season.
- All new delineation has been installed on the south end of Cr23 on the curves.
- All new delineation has been installed on the east end curves of Cr80.
- The well project at P.W. is completed. The well shed has been built and the well controls are installed.
- A new set of guardrails have been installed on Cr23 north along the ponds.
- No parking signs have been installed in certain areas around town as well as Truck Route signs.
- The Mag Chloride tank is operational.
- The diesel tank at the old county building has been updated and has been certified by the state and is in operation.
- Concrete grinding throughout the town for “ADA” compliance is out for quotes.
- Cr21 water service line transfer and ductile line decommission will begin in May.

PARKS

- Playground equipment has been inspected and repaired for Cirs standards.
- The maintenance shed has been built and we are waiting for the electrical work to be completed.
- Looking to add an additional fountain in Blue Spruce Pond this year.
- We are having a good amount of vandalism at our parks again this year.
- We have received new bike racks to add at Comm Park and will be installed throughout the fall/winter.
- 27 new trees have been planted throughout the parks this fall.
- Lakeview Park has had new LED lights installed under the gazebos.
- A fence has been installed around the new Parks building east of town.
- 4 new “smart clocks” have been ordered for parks to help save on water for 2024.
- The Franklin ditch concrete has been removed on the west side of Community Park.

March Engineering Report

Chris Messersmith and Shar Shadowen, Colorado Civil Group, Inc. (CCG)
March 26, 2024



Capital Improvement Projects

SH 392 – WCR 23 Intersection Improvements

Felsberg Holt & Ullevig (FHU), the construction project manager consultant, has submitted the project close out documents to CDOT for final review and acceptance. CDOT is in the process of reviewing for final acceptance. The Town's subconsultant continues to perform the required inspections for the Colorado Department of Public Health and Environment (CDPHE) construction stormwater discharge permit, which will continue until the vegetation has been reestablished. The termination of this permit is anticipated in the second quarter of 2024.

E Harmony Road – WCR 19 Intersection Improvements

The design consultant (Drexel Barrell & Co.) is moving forward with the final construction plans, and the environmental consultant is doing field investigations in preparation of the environmental studies per CDOT requirements. Potholing of existing utilities should occur in the next few weeks. A submittal to CDOT for review is anticipated in April 2024. Long lead items and materials (signal poles, mast arms, signal cabinet and controller) are planned to be ordered in June. Construction is anticipated to start in the fall of 2024.

CDOT TAP/MMOF Trail Project

The trail project is complete and final acceptance by CDOT was issued on February 20, 2024.

South Water Line Loop

CCG was provided with a draft request for proposal (RFP) template for the South Water Line Loop design services. CCG is working with the Finance Department on the American Rescue Plan Act (ARPA) funding requirements for this project. It is anticipated that the RFP for design services will be published in March 2024. CCG is working to secure a temporary construction easement (TCE) and a permanent water line easement for the project.

Community Park Phases 2 & 3

Water service for the CXT restroom is anticipated to be provided by The Town of Severance South Water Line Loop Capital Improvement Project, when completed. Obtaining a temporary water service for the CXT Restroom from the NWCWD has been requested by the Town.

City of Greeley Emergency Interconnect

Town staff completed a draft IGA document and met with City of Greeley staff on three occasions last year to discuss operational parameters related to the emergency interconnect. CCG updated the emergency interconnect supporting calculations (operation/sizing) based on an alignment that will benefit both municipalities. CCG, Town Management, and the City of Greeley met on February 19, 2024, to discuss the project details and the conceptual schedule. CCG will continue to work with the City of Greeley and Town Management on a water line alignment and

pipe sizing that will meet the needs of both municipalities. The water service provider for the Severance South development (i.e. NWCWD or Town of Severance) may influence the water line connection location to the Town of Severance water distribution system.

Water System Monitoring

CCG has been working with the Public Works Department and the NWCWD staff on a weekly basis to monitor the Town's water distribution system and performance (pressure and flowrates) continuously since June 2022. The annual Maximum Day Demand (MDD) and Maximum Annual Delivery Volume (MADV) are listed below along with the capacity purchased from the NWCWD:

2022 (calendar year)

MDD (customer): 1,200,371 GPD (17-Jul-22)

MDD (NWCWD): 1,177,710 GPD (17-Jul-22)

MADV (NWCWD): 233,378,000 GPY

2023 (calendar year)

MDD (customer): 1,099,238 GPD (16-Jul-23)

MDD (NWCWD): 1,097,402 GPD (12-Jul-23)

MADV (NWCWD): 201,112,000 GPY

CAPACITY (PURCHASED)

MDD (NWCWD): 1,497,600 GPD

MADV (NWCWD): 237,120,000 GPY

CCG has been working with the Public Works Department and the NWCWD to make seasonal adjustments to Master Meters No. 1 and No. 2 to meet water quality requirements.

NWCWD Amended and Restated Water Service Agreement/Potable Water System Master Plan

CCG has completed the potable water system hydraulic modeling for the full build out of the Town of Severance's current water service area. Data has been requested of Stantec/NWCWD at the Master Meter No. 1 location. Future upgrades to Master Meter No. 1 will allow the Town of Severance to serve the full build out of the water service area. On January 6, 2023, Stantec confirmed that they have all the information they need from the Town of Severance. Once a response is provided by Stantec/NWCWD, CCG will coordinate with Town Management on the final Potable Water System Master Plan since it is unknown, at this time, what additional capacity the NWCWD can provide to the Town of Severance. During a meeting with Town staff on November 16, 2023, the NWCWD indicated that this information may be available during the first quarter of 2024. Currently, Town Management is considering a revised expansion of the Town of Severance water service area. CCG worked with Town Management and the CLRWTA on these water demand projections, which have been completed.

1.5 MG Elevated Water Tank

The 1.5 MG Elevated Water Tank is currently being constructed by Landmark Structures I, LP. The Contractor has completed the 12" and 16" inlet and outlet water line installation, the concrete foundation, the concrete pedestal, the concrete dome cap, and the steel water tank at grade (see photo). The Contractor has installed the water piping, ladder, landing, inspection rail, and cable hanging brackets within the concrete pedestal. The Contractor has also installed the electrical and communication conduit across the site. Work has been suspended until April 2024, when temperatures will allow for the steel water tank to be painted. The 1.5 MG Elevated Water Tank is approximately 78% complete and anticipated to be commissioned by October 31, 2024.



Wastewater Projections

Town Management and CCG have reached out to the Town of Windsor (TOW) regarding future wastewater treatment capacity with their planned Wastewater Treatment Facility (WWTF) expansion. Additional wastewater capacity is dependent on three items; (1) Additional capacity at the TOW WWTF, (2) a new sanitary sewer interceptor from Severance South to the Town of Windsor WWTF, and (3) a Utility Plan Amendment/208 Boundary Amendment that the Town will need to prepare and submit to the North Front Range Water Quality Planning Association for review and approval. The Town of Windsor will respond to the Town on how much wastewater capacity is available and when. CCG is working on a RFP for the Utility Plan Amendment/208 Boundary Amendment, which is anticipated to be published in April – May, 2024.

CCG monitors the wastewater flowrates monthly. An average daily wastewater flow of 520,714 GPD was observed the week of January 15th with a maximum of 580,000 GPD observed on December 27, 2023. This is equivalent to 52% – 58% of the total capacity available to the Town of Severance by the Town of Windsor. The wastewater flowrate data from February 2024 was inaccurate and the Town of Windsor is recalibrating their wastewater flowmeter. On August 21, 2023, the Town of Severance Public Works Department took the WWTF out of service and began diverting all wastewater to the TOW WWTF. CCG worked with the Town to submit a Short-Term Remediation Activities Dewatering Permit with the Colorado Department of Public Health and Environment (CDPHE). This permit was issued by the CDPHE and the Public Works Department will be able to dewater the Severance WWTF site and evaluate the lagoon liner(s) and determine the next step(s). The dewatering is ongoing and the Public Works Department will evaluate the condition of the lagoon liners.

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes
2024



UPCOMING TOWN MEETINGS & AND EVENTS

- 03/25 – Tree Board Meeting
- 03/26 – Town Council Work Session and Council Meeting
- 04/03 – Citizens Advisory Board Meeting
- 04/03 - Municipal Court
- 04/06 – Clearview Library Opening
- 04/09 – Town Council Work Session and Council Meeting
- 04/17 - Planning Commission Meeting
- 04/22 – Tree Board Meeting
- 04/23 – Town Council Work Session and Council Meeting
- 04/27 – Clean Up Day
- 04/29 – Arbor Day
- 05/01 - Citizens Advisory Board Meeting
- 05/02-- Municipal Court (New Day & Judge)

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report
- WSFR Report

PROCLAMATION SCHOOL LIBRARY MONTH

A PROCLAMATION BY THE MAYOR AND TOWN COUNCIL OF SEVERANCE, COLORADO

APRIL, 2024

WHEREAS, School Library Month is essential to effective education within modern society; and

WHEREAS, by supporting the goals of the Severance Schools, and by serving all students and teachers, this program is an integral part of the instructional process, Kindergarten through grade Twelve; and

WHEREAS, the School Library offers an environment conducive to reading and learning, critical thinking, creative expression, investigation and research, professional growth, and curriculum development and enhancement; and

WHEREAS, the School Libraries in Severance rely upon its professionally trained, qualified school librarian and its dedicated staff, volunteers, and many P.T.O. gifts;

NOW, THEREFORE, I, MATTHEW FRIES, MAYOR, do hereby proclaim that the Town of Severance joins with cities across the nation in declaring April "SCHOOL LIBRARY MONTH"; and

DO FURTHER proclaim that students and other citizens of the Town of Severance are encouraged to visit the School Libraries in each of our schools to partake of the special programs planned for the month-long celebration and to familiarize themselves with the services always available.

TOWN OF SEVERANCE

Matthew Fries, Mayor



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 179 - Planning Commission Appointment	Nicholas Wharton, Town Manager	Nicholas Wharton, Town Manager
ACTION REQUESTED		
Management asks that the Town Council discuss the appointment of a Planning Commissioner and take action. • Actions that may be taken: • Move to appoint a Planning Commission Member • Take no action		<u>Action Requested</u>
BRIEF SUMMARY		
Management and the Town Clerk have received interest from two people, David Huber and Kevin Udy for the open Planning Commissioner position. A cover letter and a resume for both candidates are included in the packet. The applicants have been asked to attend the Council Meeting to introduce themselves and answer questions from the Town Council.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council act and appoint the open vacancy for Planning Commissioner.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Udy Cover Letter 2. Udy Resume 3. INTERVIEW QUESTIONS - Kevin Udy 4. Huber Cover Letter 2024 5. Huber Resume		

Kevin Udy
325 2nd St
Severance, CO 80546
970-690-3858

Town Council & Planning Commission
Severance, Colorado

I am writing to express my interest in serving as a volunteer member of the Planning Commission for Severance. With the town's rapid growth, I am excited about the opportunity to contribute to our community's thoughtful and sustainable development while learning more about how our local government and land use code work.

My wife, Carrie, and I have chosen to make Severance our long term home where we enjoy the quiet, small town feel, but hope for a future where the town can evolve and grow to meet the needs of everyone who decides to live here. With the anticipation of welcoming our baby boy in April 2024, my investment in our town's future has never been more significant. I am motivated to help ensure that Severance develops in a way that supports family-friendly environments, promotes sustainable growth, and preserves the unique character that makes our town special.

I am particularly interested in learning how the Planning Commission and town government navigate the challenges and opportunities presented by our town's growth. I am keen to contribute, if prompted, to discussions on land use, zoning, and infrastructure development.

I hope to bring to the commission a fresh perspective. I am enthusiastic about the chance to work collaboratively with fellow commission members and the community to help make informed, forward-thinking recommendations that will shape our town's future.

Thank you for considering my application. I look forward to the possibility of serving our community in this capacity.

Sincerely,

Kevin Udy

Summary

- BS in Computer Science (Colorado State University)
- 15+ years experience in digital marketing, search marketing, SEO, & web development
- Superior communication & writing skills
- Excellent attention to detail, while maintaining speed and quality of work
- Google AdWords Certified Professional
- Google Analytics Certified Professional

Skills

Digital Marketing Strategy, eCommerce Marketing, Content Strategy, Email Marketing, SEM/Paid Search, Display Advertising, Social Media Advertising, SEO/Technical SEO, Keyword Research, Web Metrics/Analytics, Conversion Tracking, Google Analytics

Information Architecture, Functionality Discovery, User Interfaces, Usability Design, A/B Testing, Usability Testing

PHP, MySQL, Javascript/jQuery, WordPress, WooCommerce, Requirements Gathering, Process Improvement, Project Management

Career History

Owner/Consultant Kevin Udy Digital Marketing

When: April 2018 - Present

Website: kevinudydigital.com

As the owner and solo consultant, I am dedicated to helping agencies and businesses who are looking for a professional, experienced, and responsive digital marketing expert. Working with me at Kevin Udy Digital Marketing gives my clients a one-on-one experience and help with a wide breadth of marketing services including SEO, paid search & social media advertising strategy, Google Analytics data analysis, WordPress web development, and more. I help businesses improve their web presence and reach customers online.

Digital Marketing Strategist at NerdyMind Marketing

When: March 2012 – April 2018

Website: nerdymind.com

As a Digital Marketing Strategist at NerdyMind I was tasked with creating and implementing a wide range of digital marketing campaigns for a variety of clients. I brought creativity and data analysis to my work in order to build effective, engaging, and data-driven marketing campaigns. I also collaborated with my team members on web development, UX design, and more. I managed projects and accounts, while aiming to always accomplish the goals of our clients efficiently and effectively.

I was also responsible for the development of digital marketing processes and training of fellow marketing team members.

Web Developer & SEM Specialist at CCSEO

When: September 2007 - February 2012

Website: ccseo.com

As CCSEO's sole Web Developer I was tasked with requirements gathering on upcoming projects, and building & maintaining modern websites for clients. My responsibilities included project management and frequent communication with clients, designers, & other team members.

I was also a regular contributor to a variety of SEO campaign efforts including SEO audits, search-friendly copy & code revisions, keyword research, on-page optimization, business profile development, & PPC campaign set up & management.



PLANNING COMMISSION INTERVIEW QUESTIONS

1. Please tell us a little about yourself, your experience, and why you want to be on the Planning Commission.

I am a self-employed consultant helping small businesses with digital marketing. I don't have any direct experience that will apply to this role, but in my work I am organized, creative, have a keen attention for detail, work with a broad spectrum of people, and regularly help solve complex problems.

Living in Severance since 2020, I've witnessed firsthand the rapid changes as our community transitions into a burgeoning suburb. This transformation has sparked my interest in sustainable development, community planning, and the challenges and opportunities that come with growth.

2. What makes you qualified for the position of Planning Commissioner?

A strong desire to be involved in the local community, an interest in local development, the ability to learn quickly, and a strength in analytical and strategic thinking.

3. What is your definition of Smart Growth?

A development approach designed to be economically viable, practical, inclusive, and incorporate the immediate needs of the community.

4. Have you served or volunteered on a board or commission before? If so, in what capacity and did you fulfill your term?

I have not – this would be my first experience, and I am open and ready to learn from the other commission members.

5. Are you aware that you will be working in a quasi-judicial manner most of the time, and do you know what that means?

Yes, I am aware that the planning commission will follow specific procedures, and likely look to the land use code and other laws and municipal codes as guidelines and requirements that must be adhered to when giving recommendations or reviewing issues.

6. Do you have any conflicts of interest that could lead to, or be perceived as a conflict of interest if you are appointed?

No.

7. Have you watched or attended any Planning Commission Meetings and have you met with any Planning Commissioners, Council Members, or Staff to understand the position and what it entails?

I have not, but I was inspired at the recent "state of the town" meeting when people without direct experience or knowledge were encouraged to apply and get involved. I am eager to learn more.

Thank you,

-Kevin Udy

David W. Huber

***A Visionary Leader with Expertise in
Supply Planning, Inventory Control
Management, Customer Focused
Solutions and Team Motivation!***

CONTACT INFORMATION

DAVID.HUBER6212@GMAIL.COM

1798 VALLEY BROOK LANE
SEVERANCE, CO 80550
630.740.1345

Please accept my resume for a position on **the Planning Board for the Town of Severance, CO,**

I am qualified with over 30 years' experience in Sales of Textiles, Leadership, Supply Planning, Inventory Control Management, Customer Needs Focused Solutions and Team Development and Motivation.

As my children are all grown adults now, and my wife and I are empty-nesters, I have the time and desire to get involved in my community. We moved to Colorado three and one-half years ago. After finally feeling settled. I intend to expand my participation in charitable organizations. I am equally interested in the future of my community, so I would like to share my experience to help guide the growth of Severance..

Please consider the following skills and characteristics:

- **Self-starter having owned and operated my own sales representative firm for 30+ years.**
- **Highly collaborative with team-based project experience yet driven, self-motivated, and the able to work independently to complete tasks with minimal supervision.**
- **Strong problem-solving skills, sound judgement, and ability to effectively influence decision-making.**

I will make myself available for a personal interview at your earliest convenience.

Thank you.

Respectfully,

David W. Huber

David W. Huber

*A Visionary Leader with Expertise in
Supply Planning, Inventory Control
Management, Customer Focused
Solutions and Team Motivation*

CONTACT INFORMATION

DAVID.HUBER6212@GMAIL.COM
1798 VALLEY BROOK LANE
SEVERANCE, CO 80550
630.740.1345

MENTOR, DEVELOP & BUILD FUTURE LEADERS WITH VISION, PASSION & PURPOSE

An innovative, respected leader mentors individuals and teams honoring company's Mission and Core Values. Gained stakeholder, management, and staff buy-in aligning teams to company goals, leveraging skills and delivering optimum results. Managed up to \$65M in inventory from launch through lifecycle completion. Consistently exceeded sales and goals with existing and new customers, identifying needs and surpassing expectations. Customized supply planning strategies with comprehensive product knowledge and keen ability to understand supply processes. Directed cost control delivering continuous, sustainable process improvement, maximizing efficient processes and systems. Identified customer needs with the most effective, best product solutions available.

CAREER SUMMARY

Director of Sales, <u>Commercial Interiors by JOF</u> , Severance, CO	2022 - Present
Supply Planner, Inventory Mgr., Executive Leader, <u>Gro Solutions</u> , Severance, CO	2018 – 2020
VP, Supply Planner, Sales, <u>Home Solutions & Marketing</u> , St. Charles, IL	2005 – 2020

COMMERCIAL CLIENTS/PROJECTS

Kohl's, Spiegel Catalog, Colony Brands
Target, Bed, Bath & Beyond, Fingerhut, Sears,
Sierra Trading Company, Christmas Tree Shops

PROFESSIONAL ACCOMPLISHMENTS

Supply Planning

- Initiated and led short and long-term plans with analytical ability to identify, resolve critical issues and prioritize actions. Results included optimizing product flow and achieving on-time delivery.
- Consistently applied inventory dollar where needed most utilizing the 80/20 rule and maximizing efficiency. Resulted in maintaining optimal inventory levels within strict budget requirements.
- Increased annual business volume from \$50K to \$5M within the first 5 years.

Inventory Management

- Realized and conveyed \$65M inventory levels with accuracy working with numbers, spreadsheets and data entry while cycling inventory and proper forecasting.
- Developed loyal, long-term, business partner relationships with suppliers, i.e. ensuring contractors have adequate backup inventory to support future purchases.
- Established sales and initial profit goals with management team companywide, consistently meeting or exceeding company objectives.

Customer Needs-Focused Solutions

- Educated and influenced a supplier to look at the big picture by deeply investing in inventory. Increased core program from a drop ship mindset to a \$2M customer program.
- Developed, presented and sold a \$1M+ bedding program to a major department store chain.
- Built and maintained active business relationships with more than 12 national accounts over 20 years. Increased business volume from \$1M to \$11.5M in annual sales.

David W. Huber

***A Visionary Leader with Expertise in
Supply Planning, Inventory Control
Management, Customer Focused
Solutions and Team Motivation***

CONTACT INFORMATION – PAGE 2

DAVID.HUBER6212@GMAIL.COM

1798 VALLEY BROOK LANE

SEVERANCE, CO 80550

630.740.1345

PROFESSIONAL ACCOMPLISHMENTS (CONTINUED)

Leadership/Team Development

- Recruited, hired, trained and led a remote staff throughout the U.S. for 5 years.
- Hired, trained, mentored and led a diverse team of 6 people encouraging team members to excel.
- Identified strengths and weaknesses to empower individuals, balance skills, learn from each other and build strong teamwork, character and future leaders.

COMMUNITY LEADERSHIP

- **Cub Scout Master**; Riverside - Riverside, IL
- **Soccer coach**; Tri-Cities Soccer Association - Saint Charles, IL
- **Baseball Manager**; Riverside Little League - Riverside, IL
- **Basketball Coach**; Riverside Recreation Department – Riverside Village, Riverside, IL
- **Team Travel Chaperones**, Club Fusion Volleyball
(One of my Daughter's earned High level Competition for travels)
- **Coordinator/Distributor**, Girl Scout's of America, Saint Charles, IL
(Family event for Daughter's Girl Scout Troop cookies)
- **Actively Participated in all Neighborhood Events**; The Windings of Ferson Creek, Saint Charles, IL
(i.e., seasonal clean-up, clubhouse maintenance, organization of 4th of July picnic for 300+ people)
- **Support and Participate in Charitable Causes**; (Slammin' Famine and House of Neighborly Service Berthoud and Loveland)

EDUCATION

BA Degree: Business Administration, Coe College, Cedar Rapids, IA

BS Degree: Economics, Coe College, Cedar Rapids, IA

PREVIOUS EMPLOYMENT

Product Manager, American Hotel Register Company, Vernon Hills, IL

Control Buyer, Assistant Buyer, Associate Buyer, Spiegel Catalog, Oakbrook, IL



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 188 - Tree Board Appointment	Nicholas Wharton, Town Manager	Nicholas Wharton, Town Manager
ACTION REQUESTED		
Management asks that the Town Council discuss the appointment of an Alternate Tree Board Member and take action. • Actions that may be taken: • Move to appoint a Tree Board Member • Take no action		<u>Action Requested</u> <u>Attorney Approved</u> <u>Presentation</u>
BRIEF SUMMARY		
Management and the Town Clerk have received interest from one person, Aliy Louie, for the open Tree Board position. A cover letter and a resume are included in the packet. The applicant has been asked to attend the Council Meeting to introduce themselves and answer questions from the Town Council.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council act and appoint the open vacancy for Tree Board Member.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Aliy_Louie_treeboard_letter 3.04.24 2. Aliy_Louie_Resume 3.04.24 3. Tree Board Questions for Applicants_AliyLouie		

March 4th, 2024

Dear Mayor Fries and Town Council,

My name is Aliy Louie, I have lived in Severance (Timber Ridge) since April of 2007. I am interested in the vacant position on the town's Tree Board. Please consider that I would make an excellent addition to the town board. I hold a bachelor's degree from Colorado State in Natural Resources, with my concentration being in Parks and Protected Area Management. I worked as a Park Ranger for Larimer County on and off for 14 years. I currently teach nature education classes for preschoolers through Rugged Research, an outdoor education organization. Two years ago, my husband and I purchased land in Larimer County that had been completely burned in the Cameron Peak fire of 2020, with the goal of rehabilitating it back to its natural beauty. It is with that intent that I am currently growing a bulk of native Ponderosa Pine trees from seed in my home greenhouse.

My passions in life are creating future nature stewards, and ensuring healthy urban ecosystems through native and permaculture operations. Rugged Research works closely with the High Plains Environmental Center in Loveland, and I have learned many things from them in recent years in regards to urban ecosystems. I am currently working to decrease the amount of lawn turf around my house on Mahogany Way, offering more native plant systems for pollinators and food production.

As a long-time resident of Severance, I have seen many changes take place. I love the small town feel of Severance, but also see the growth as opportunities for restructuring and enhancing many aspects of this town. There are many ways for the citizens to be involved in this, and I believe the Tree Board is the perfect spot for me to contribute. I would consider it a great honor to be able to have a hand in seeing the Town Forest grow and flourish for future generations. Thankfully, my job as an Instructor for Rugged Research is only part-time, allowing me ample free time to spend outdoors in one of my many hobbies: hiking, photography, and woodworking. I foresee that adding the responsibilities of a Tree Board Member will only enhance my other activities, not draw away from them, and would like to thank you for this opportunity. Please feel free to contact me if you have any questions or would like to speak to me further.

Respectfully,

Aliy Louie
aliylujah82@gmail.com
970-556-5142

EDUCATION

12/2008

Colorado State University |

Fort Collins CO, US

Bachelor of Science (B.S.):

Natural Resources

Parks/Protected Area

Management

Relevant Coursework

- Dendrology
- Land Use Planning

SKILLS

- Natural Resources Knowledge
- Charismatic Teacher
- Logistics Management
- Project Coordination
- Program Management
- Creativity and Innovation
- Content Development
- Strategic Planning
- Brand Management

CERTIFICATIONS

- Certified Instructor In Leave No Trace

ALICIA (ALIY) LOUIE

Tree Board Member



(970) 556-5142



aliylujah82@gmail.com



Severance, Co 80550

PROFESSIONAL SUMMARY

Dynamic leader and educator from Rugged Research, adept at staff mentorship and business growth, with a proven track record in educating young people in natural resources, fostering stewardship in future generations.

Spearheaded program expansion from 3 to 30+ employees, leveraging content development expertise to craft over 100 unique lesson plans.

EXPERIENCE

08/2020 - Present

Little Rangers Director/Instructor

Rugged Research | Rugged Research, Loveland , CO

- Create nature related lesson plans for all Little Rangers Programming including but not limited to: information lesson, crafts, games, storytime, for over 60 themed classes
- Organize and adapt lessons for different age groups, group sizes, time frame for class allotment and on site locations.
- Select park/class locations taking into account permit requirements, class themes, weather, and safety requirements for selected age groups.
- Train, Mentor and coach new staff members, allowing them to fine tune their skills to reach our program goals and mission.
- Teach multiple classes and manage daily programming vs. weekly and monthly classes.
- Implemented effective procedures and policies to allow the organization to grow from 3 staff members to over 30.

05/2008 - 05/2022

Seasonal Park Ranger

Larimer County | Larimer County, Fort Collins , CO

- Enforced park rules and procedures to maintain safety and security of park areas, including but not limited to safety of

staff, guests and natural resources.

- Developed excellent customer service skills by providing visitors with park information and guidance.
- Performed routine patrols of designated areas looking for potential hazards or violations, including inspection of trails and facilities.
- Responded quickly to emergency situations and incidents requiring medical attention.
- Managed day-to-day operations including scheduling staff shifts, preparing reports, and ordering supplies.
- Trained and evaluated new employees in proper safety protocols for working in a park environment.
- Repaired buildings, structures, roads, fences, signs, campgrounds, picnic areas.
- Created interpretive signage to educate visitors about safety, natural history, and regulations of the area.
- Led guided tours through hiking trails highlighting points of interest, natural geology, and native flora and fauna along the way.
- Supervised and provided oversight to support park work groups and volunteers.
- Used outreach tools and techniques to orient public to and stimulate interest in natural resource programs and services.
- Provided assistance to search and rescue teams during outdoor emergencies.
- Inspected boats entering into water bodies located within the park's boundaries to control invasive species.
- Organized educational programs on nature conservation and preservation.

REFERENCES

Bri Weiland - Rugged Research

Co-Founder/Director Supervisor, Director, Friend

(970) 308-3535

briruggedresearch@gmail.com

Cindy Claggett - Larimer County

Park Manager/Patrol Lieutenant Former Supervisor

(970) 619-4456

cclaggett@larimer.org

VOLUNTEER EXPERIENCE

10/2016 - Present

Photographer Volunteer

Larimer County | Larimer County, Fort Collins, CO

- Create a working portfolio showcasing the organization's

unique natural characteristics, amenities and facilities as well as community outreach and operations.

- Identify new opportunities for using photography as an effective marketing tool.
- Adapt quickly to changing conditions at photoshoots due to weather or unexpected circumstances.
- Attend public events, opening ceremonies, and community outreach opportunities, photographing large-scale and real-time settings, meetings, and capturing important moments.

06/2010 - 05/2014

Co-Director

MOPS-First Presbyterian Church | MOPS-First Presbyterian Church, Fort Collins, CO

- Co-Led team of 10+ volunteer members in collaborative, cross-functional roles to drive successful meetings for new mothers to interact, engage, and learn.
- Managed operations including budgeting, staffing, scheduling, and planning.
- Established and maintained relationships with vendors and public speakers to schedule and provide relevant topics for bi-weekly meetings.
- Implemented large-scale fundraising operations, including but not limited to creating a recurring annual Craft Market.
- Attended annual training conferences across the country for personal, managerial, and leadership qualities.



Tree Board Interview Questions

1. Please tell us a little about yourself, your experience, and why you want to be on the Tree Board.

I am Aliy Louie, and have lived in Severance for 17 years next month. I have 3 children, who each attend the elementary, middle and high schools in Severance. I worked as a park ranger for Larimer County on and off for around 15 years. I currently teach nature education programs for preschools, traveling to parks for on site field trips or lessons at schools. I am greatly passionate about nature, and inspiring the future generations to nurture, enjoy and protect our green and wild spaces. I feel pulled to contribute more on a local level within my small community, and I feel that the tree board is the perfect place for me.

2. What makes you qualified for the position of Tree Board Member?

I have a degree in Natural Resources Management (concentration in Parks and Protected area Management) from CSU. Having taken classes specifically in Dendrology and Land use Planning, I feel like I have a good base of knowledge. I have expanded that knowledge since taking those classes by doing research projects on fire management in ponderosa pine forests, studying the effect of invasives on stand health. I have grown many trees from seed in the last 20 years, including 2 large ponderosa pines on my property, as well as approximately 30 others in my greenhouse. I follow the Mother Tree Project, and continue my education on trees whenever I can, both native and otherwise.

3. What is your definition of Smart Growth?

Smart Growth is imperative for our growing communities along the front range. Our community is growing, this is inevitable. It's impossible to try and hinder it, so communities need to plan accordingly to be able to grow with a sense of purpose, taking the future into consideration. Especially in regards to resources, both natural and otherwise, to allow for the greatest community health in the long run.

4. Have you served or volunteered on a board or commission before? If so, in what capacity and did you fulfill your term?

I have not served on a board or commission before. I have attended many board meetings, particularly school board meetings, and Open Lands Advisory (Larimer County) meetings in the past.



5. Do you have any lead to, or be perceived become appointed?

conflicts of interest that could as, a conflict of interest if you

I do not have any conflicts of interest that I am aware of, if I am to be appointed.

6. Have you watched or attended any Town Council, Planning Commission or Tree Board Meetings and have you met with any Tree Board Members, Planning Commissioners, Council Members, or staff to understand the position and what it entails?

I have watched and attended Town Council meetings in the past. I have not met with any tree board members, planning commissioners, or council members in regards to the position. I would love to discuss things further, as I am eager to delve into the Severance community more as my children grow, become more independent and I have more time on my hands. Thank you for your consideration.

Aliy Louie



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 195 - Resolution 2024-17R: Appointing Bradley Whitfield as Presiding Municipal Judge of the Town of Severance Municipal Court	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review Resolution 2024-17R and take action. • Actions that may be taken: ○ Move to approve Resolution 2024-17R ○ Take no action		<u>Resolution</u> <u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
As discussed and decided by the Town Council at the March 12th Council Meeting, Resolution 2024-17R will appoint Bradley Whitfield as the presiding Municipal Judge for the Town of Severance Municipal Court.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Resolution 2024-17R.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Resolution 2024-17R: Appointment of Presiding Municipal Judge 2. Town of Severance Presiding Judge Contract, BW Signature		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-17R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, APPOINTING BRADLEY WHITFIELD AS PRESIDING MUNICIPAL
JUDGE OF THE TOWN OF SEVERANCE MUNICIPAL COURT**

WHEREAS, pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter and Section 2-4-30 of the Severance Municipal Code, the Town Council of the Town of Severance shall appoint a Presiding Municipal Judge by majority vote and shall set the compensation of such judge by ordinance; and

WHEREAS, the Town conducted a search and on March 12, 2024, the Town Council interviewed applicants for Presiding and Alternate Municipal Judges, and now desires to appoint Bradley Whitfield as Presiding Municipal Judge of the Town of Severance Municipal Court to serve in accordance with the Town's Charter and Code, having found that Mr. Whitfield is duly qualified for such position; and

WHEREAS, the Town Council and Mr. Whitfield desire to memorialize the terms of Mr. Whitfield's appointment and compensation as Presiding Municipal Judge, as set forth in the agreement attached hereto, and to compensate Mr. Whitfield as set forth in Ordinance No. 2024-03.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

Section 1. Mr. Whitfield is hereby appointed as the Presiding Municipal Judge of the Town of Severance Municipal Court, effective May 1, 2024

Section 2. Mr. Whitfield shall serve as provided in the Town's Charter and the Severance Municipal Code, and in accordance with the terms and conditions set forth in the above recitals, which are incorporated herein by this reference, and in the "AGREEMENT – PRESIDING MUNICIPAL JUDGE," attached hereto.

Section 3. The Mayor is authorized to execute the attached agreement on behalf of the Town.

RESOLVED AND APPROVED this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

**TOWN OF SEVERANCE
AGREEMENT – PRESIDING MUNICIPAL JUDGE**

THIS AGREEMENT is made and entered into on March 20, 2024, and effective as of May 1, 2024, by and between the Town of Severance, a Colorado home rule municipality (the "Town"), and Bradley Whitfield ("Judge Whitfield").

RECITALS

A. Pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter ("Charter") and Section 2-4-30 of the Severance Municipal Code ("Code" or "SMC"), the Town Council of the Town of Severance ("Town Council") shall appoint a Presiding Municipal Judge by majority vote and shall set the compensation of such judge by ordinance.

B. On March 26, 2024, the Town Council adopted Resolution No. 2024-17R appointing Judge Whitfield as the Presiding Municipal Judge of the Town of Severance, such appointment to be effective on May 1, 2024; and

C. On March 26, 2024, 2024, the Town Council adopted Ordinance No. 2024-03 establishing the compensation of Judge Whitfield in accordance with Section 2-4-40 of the Code; and

D. The Town Council and Judge Whitfield desire to memorialize the terms of Judge Whitfield's appointment and compensation pursuant to the Charter and Code.

NOW, THEREFORE, for and in consideration of the promises and covenants herein, the parties agree as follows:

I. TERM

Judge Whitfield is hereby appointed as the Presiding Judge of the Severance Municipal Court, for an initial term commencing May 1, 2024, through and including April 30, 2026 [SMC § 2-4-30]

II. COMPENSATION

Pursuant to Section 4.04 of the Charter and 2-4-40 of the Code, and in accordance with Town of Severance Ordinance No. 2024-03 adopted by the Town Council on March 26, 2024, the fixed annual compensation for Judge Whitfield as Presiding Municipal Court Judge shall be \$9600.00, payable monthly in the amount of \$800.00.

III. OTHER COVENANTS

A. Before assuming the duties of the office of Presiding Municipal Judge, Judge Whitfield shall make an oath of affirmation before the Town Clerk and shall file with the Town Council an oath of affirmation to support and uphold the Constitution of the United States, the Constitution and laws of the State of Colorado, and the laws, Charter, ordinances, and codes of the Town, and that he will faithfully perform the duties of the office. [SMC §§ 2-4-30, 2-4-50]

B. Judge Whitfield's job performance, salary, and other contractual matters, if any, shall be reviewed by the Town Council prior to the date of any re-appointment for a new term. In addition, Judge Whitfield will have one meeting with the Town Council prior to January 31, 2025, to provide an update to Town Council regarding the operation of the municipal court.

C. Judge Whitfield shall serve at the will of the Town Council and shall be accountable to the Council and shall perform such duties as provided by Town of Severance ordinance or resolution. [Charter § 4.04; *People by People of Thornton v. Horan*, 556 P.2d 1217, 1218 (Colo. 1976)]

IV. COMPLIANCE WITH LAW

Nothing herein shall be deemed to create any additional terms, conditions, or obligations of employment in addition to those provided for in the Charter or Code, nor is anything herein intended to change the nature of the Presiding Municipal Judge position as an appointed position under the Charter and Code; rather, this Agreement is simply intended to memorialize the term and salary of the Presiding Municipal Judge as required by applicable law.

V. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties agree that signatures transmitted by facsimile or electronically shall be binding as if they were original signatures.

IN WITNESS WHEREOF, the parties have executed this Agreement.

TOWN OF SEVERANCE, COLORADO

By: _____
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVAL AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

BRADLEY WHITFIELD

By: Bradley Whitfield
Bradley Whitfield



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 201 - Ordinance 2024-03: Establishing the Annual Salary of the Presiding Municipal Judge of the Town of Severance Municipal Court	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review Ordinance 2024-03 and take action. • Actions that may be taken: 1. Move to approve Ordinance 2024-03 2. Take no action		<u>Ordinance</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As discussed and decided by the Town Council at the March 12th Council Meeting, Ordinance 2024-03 will set the annual salary for the presiding Municipal Judge for the Town of Severance Municipal Court.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Ordinance 2024-03.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Ord 2024-03: Compensation - Presiding Municipal Judge		

**TOWN OF SEVERANCE
ORDINANCE NO. 2024-03**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, ESTABLISHING THE ANNUAL SALARY OF THE PRESIDING
MUNICIPAL JUDGE OF THE TOWN OF SEVERANCE MUNICIPAL COURT**

WHEREAS, by Resolution No. 2024-17R, the Town Council of the Town of Severance appointed Bradley Whitfield to serve as the Presiding Municipal Judge of the Town of Severance Municipal Court, commencing on May 1, 2024; and

WHEREAS, pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter and Section 2-4-30 of the Severance Municipal Code, the Town Council shall set the compensation of the Presiding Municipal Judge by ordinance; and

WHEREAS, the Town Council desires to set the annual salary for Bradley Whitfield as Presiding Municipal Judge, as set forth below.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

Section 1. Pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter and Section 2-4-30 of the Severance Municipal Code, the fixed annual salary for Bradley Whitfield as Presiding Municipal Judge shall be \$9,600.00, payable monthly in the amount of \$800.00, subject to execution of the attached “AGREEMENT – PRESIDING MUNICIPAL JUDGE,” which is attached hereto.

Section 2. The above rate of compensation will be effective May 1, 2024, which is the effective date of Bradley Whitfield’s appointment.

Section 3. The Mayor is authorized to execute the attached agreement on behalf of the Town.

Section 4. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 5. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 6. This ordinance is deemed necessary for the immediate protection of the health, welfare, and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN
FULL this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 204 - Resolution 2024-18R: Appointing Zan Pic and Ethan Doak as Alternate Municipal Judges for the Town of Severance Municipal Court	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review Resolution 2024-18R and take action. • Actions that may be taken: ○ Move to approve Resolution 2024-18R ○ Take no action		<u>Resolution</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As discussed and decided by the Town Council at the March 12th Council Meeting, Resolution 2024-18R will appoint Zane Pic and Ethan Doak as the alternate Municipal Judges for the Town of Severance Municipal Court.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Resolution 2024-18R.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Reso 2024-18R: Appointment of Alternate Municipal Judges 2. Severance contract (Zane Pic)		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-18R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, APPOINTING ZANE PIC AND ETHAN DOAK AS ALTERNATE
MUNICIPAL JUDGES OF THE TOWN OF SEVERANCE MUNICIPAL COURT**

WHEREAS, pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter and Section 2-4-30 of the Severance Municipal Code, the Town Council of the Town of Severance may appoint, from time to time as necessary, substitute judges to serve in case of temporary absence, sickness, disqualification, or other inability of the Presiding Municipal Judge to act; and

WHEREAS, in accordance with Section 2-4-40 of the Severance Municipal Code and C.R.S. § 13-10-107, the Town shall compensate an appointed substitute judge based upon the number of court sessions served by such judge, and such compensation shall be established by ordinance; and

WHEREAS, the Town conducted a search and on March 12, 2024, the Town Council interviewed applicants for Presiding and Alternate Municipal Judges, and now desires to appoint Zane Pic and Ethan Doak as Alternate Municipal Judges of the Town of Severance Municipal Court to serve in accordance with the Town's Charter and Code, having found that they are each duly qualified to serve in such positions; and

WHEREAS, the Town Council desires to memorialize the terms of the Alternate Municipal Judges' appointments and compensation, as set forth in the agreements attached hereto, and to compensate the Alternate Municipal Judges as set forth in Ordinance No. 2024-04.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

Section 1. Zane Pic and Ethan Doak are hereby appointed as the Alternate Municipal Judges of the Town of Severance Municipal Court effective May 1, 2024.

Section 2. Mr. Pic and Mr. Doak shall each serve as provided in the Town's Charter and the Severance Municipal Code, and in accordance with the terms and conditions set forth in the above recitals, which are incorporated herein by this reference, and in each respective "AGREEMENT – ALTERNATE MUNICIPAL JUDGE," which are attached hereto.

Section 3. The Mayor is authorized to execute the attached agreements on behalf of the Town.

RESOLVED AND APPROVED this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

**TOWN OF SEVERANCE
AGREEMENT – ALTERNATE MUNICIPAL JUDGE**

THIS AGREEMENT is made and entered into on March 20, 2024, and effective as of May 1, 2024, by and between the Town of Severance, a Colorado home rule municipality, by and through the Town Council (the "Town"), and Zane Pic ("Judge Pic").

RECITALS

A. Pursuant to Sections 4.04 and 7.01(4) of the Town of Severance Home Rule Charter ("Charter") and Section 2-4-30 of the Severance Municipal Code ("Code" or "SMC"), the Town Council of the Town of Severance ("Town Council") may appoint, from time to time as necessary, substitute judges to serve in case of temporary absence, sickness, disqualification, or other inability of the Presiding Municipal Judge to act.

B. In accordance with Section 2-4-40 and C.R.S. § 13-10-107, the Town shall compensate an appointed substitute judge based upon the number of court sessions served by such judge, and such compensation shall be established by ordinance.

C. On March 26, 2024, the Town Council adopted Resolution No. 2024-18R appointing Judge Pic as an Alternate Municipal Judge of the Town of Severance, such appointment to be effective on May 1, 2024; and

D. On March 26, 2024, the Town Council adopted Ordinance No. 2024-04 establishing the compensation of Judge Pic in accordance with C.R.S. § 13-10-107; and

E. The Town Council and Judge Pic desire to memorialize the terms of Judge Pic's appointment and compensation as Alternate Municipal Judge pursuant to the Charter and Code.

NOW, THEREFORE, for and in consideration of the promises and covenants herein, the parties agree as follows:

I. TERM

A. Judge Pic is hereby appointed as an Alternate Municipal Judge of the Severance Municipal Court, for an initial term commencing May 1, 2024, through and including April 30, 2026. [SMC § 2-4-30]

B. During such term, Judge Pic will be called upon to serve from time to time as necessary in case of the temporary absence, sickness, disqualification, or other inability of the Presiding Municipal Judge to act. [SMC § 2-4-30]

II. COMPENSATION

Pursuant to Section 4.04 of the Charter and 2-4-40 of the Code, and in accordance with Town of Severance Ordinance No. 2024-04 adopted by the Town Council on March 26, 2024, the compensation for Judge Pic as Alternate Municipal Court Judge shall be \$800.00 per court session served in Severance Municipal Court, payable by the Town within 30 days after the date of each court session served.

III. OTHER COVENANTS

A. Before assuming the duties of the office of Alternate Municipal Judge, Judge Pic shall make an oath of affirmation before the Town Clerk and shall file with the Town Council an oath of affirmation to support and uphold the Constitution of the United States, the Constitution and laws of the State of Colorado, and the laws, Charter, ordinances, and codes of the Town, and that he will faithfully perform the duties of the office. [SMC §§ 2-4-30, 2-4-50]

B. Judge Pic's job performance, compensation, and other contractual matters, if any, may be reviewed by the Town Council prior to the date of any re-appointment for a new term.

C. Judge Pic shall serve at the will of the Town Council and shall be accountable to the Council and shall perform such duties as provided by Town of Severance ordinance or resolution. [Charter § 4.04; *People by People of Thornton v. Horan*, 556 P.2d 1217, 1218 (Colo. 1976)]

IV. COMPLIANCE WITH LAW

Nothing herein shall be deemed to create any additional terms, conditions, or obligations of employment in addition to those provided for in the Charter or Code, nor is anything herein intended to change the nature of the Alternate Municipal Judge position as an appointed position under the Charter and Code; rather, this Agreement is simply intended to memorialize the term and compensation of the Alternate Municipal Judge as required by applicable law.

V. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties agree that signatures transmitted by facsimile or electronically shall be binding as if they were original signatures.

[Signatures begin on following page.]

IN WITNESS WHEREOF, the parties have executed this Agreement.

TOWN OF SEVERANCE, COLORADO

By: _____
Matthew Fries, Mayor

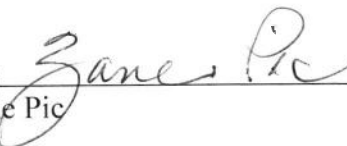
ATTEST:

Leah Vanarsdall, Town Clerk

APPROVAL AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

ZANE PIC

By:  _____
Zane Pic



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 210 - Ordinance 2024-04: Establishing the Compensation of the Alternate Municipal Judges of the Town of Severance Municipal Court	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review Ordinance 2024-04 and take action. • Actions that may be taken: ○ Move to approve Ordinance 2024-04 ○ Take no action		<u>Ordinance</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As discussed and decided by the Town Council at the March 12th Council Meeting, Ordinance 2024-04 will set the per municipal court compensation rate for the Alternate Municipal Judges for the Town of Severance Municipal Court.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Ordinance 2024-04.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Ord 2024-04: Compensation - Alternate Municipal Judges		

**TOWN OF SEVERANCE
ORDINANCE NO. 2024-04**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, ESTABLISHING THE COMPENSATION OF THE ALTERNATE
MUNICIPAL JUDGES OF THE TOWN OF SEVERANCE MUNICIPAL COURT**

WHEREAS, by Resolution No. 2024-18R, the Town Council of the Town of Severance appointed Zane Pic and Ethan Doak to serve as the Alternate Municipal Judge of the Town of Severance Municipal Court, commencing on May 1, 2024; and

WHEREAS, in accordance with Section 2-4-40 of the Severance Municipal Code and C.R.S. § 13-10-107, the Town shall compensate an appointed substitute judge based upon the number of court sessions served by such judge, and such compensation shall be established by ordinance; and

WHEREAS, the Town Council desires to set the compensation for Zane Pic and Ethan Doak as Alternate Municipal Judges, as set forth below.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:**

Section 1. Pursuant to Section 2-4-40 of the Severance Municipal Code and C.R.S. § 13-10-107, the compensation for each Alternate Municipal Judge shall be \$800.00 per court session served, subject to execution of each respective “AGREEMENT – ALTERNATE MUNICIPAL JUDGE,” which are attached hereto.

Section 2. The above rate of compensation will be effective May 1, 2024, which is the effective date of the Alternate Municipal Judges’ appointments.

Section 3. The Mayor is authorized to execute the attached agreements on behalf of the Town.

Section 4. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 5. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 6. This ordinance is deemed necessary for the immediate protection of the health, welfare, and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN
FULL this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 213 - Resolution 2024-19R: Intergovernmental Agreement for the Mutual Waiver of Development Fees for the Windsor-Severance Fire Protection District	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review and discuss Resolution 2024-19R and take action. • Actions that may be taken: ○ Move to approve Resolution 2024-19R ○ Take no action		<u>Resolution</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
Town Management has been working with the Windsor-Severance Fire Protection District on an Intergovernmental Agreement (IGA) for a mutual waiver of Development Fees. This IGA will waive partial to full Town Fees when the Fire District is building within the Town Limits and waive partial to full Fire District Fees when the Town is constructing a public building.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Resolution 2024-19R.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Reso 2024-19R - IGA Waive Devt Fees WSFPD 2. Town of Severance_WSFR IGA Waiver of Development Fees 12-14-23		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-19R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR
THE MUTUAL WAIVER OF DEVELOPMENT FEES BETWEEN THE TOWN OF
SEVERANCE AND THE WINDSOR-SEVERANCE FIRE PROTECTION DISTRICT**

WHEREAS, pursuant to Colorado Revised Statute (“C.R.S.”) § 29-1-203, local governments may cooperate or contract with one another to provide a function, service or facility lawfully authorized to each of the cooperating or contracting units of government, including the sharing of costs, the imposition of taxes, or the incurring of debt; and

WHEREAS, the Town of Severance and the Windsor-Severance Fire Protection District (“District”) both assess and collect lawful fees to defray the cost of land development and building plan review and have authority to reduce or waive those fees when needed; and

WHEREAS, the Town and the District acknowledge that imposing development fees on the other party is a cost that is ultimately paid by the taxpayers of their respective jurisdictions; and

WHEREAS, the Town and the District have a history of cooperation of services and a mutual reduction or waiver of development-related fees; and

WHEREAS, the Town and the District desire to enter into an agreement to reduce or waive development fees assessed by each Party for the building of future fire stations or corresponding town buildings; and

WHEREAS, the Severance Town Council finds that the attached Intergovernmental Agreement for the Mutual Waiver of Development Fees will serve a public purpose and will promote the safety, security, and general welfare of the inhabitants of Town of Severance.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

Section 1. The Intergovernmental Agreement for the Mutual Waiver of Development Fees between the Town of Severance and the Windsor-Severance Fire Protection District is approved in substantially the same form as the copy attached hereto and made a part of this resolution.

Section 2. The Mayor is authorized to execute the agreement on behalf of the Town of Severance, subject to approval as to form by the Town Attorney.

RESOLVED AND APPROVED this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

INTERGOVERNMENTAL AGREEMENT FOR THE MUTUAL WAIVER OF DEVELOPMENT FEES

This INTERGOVERNMENTAL AGREEMENT FOR THE WAIVER OF DEVELOPMENT FEES ("Agreement"), is dated December 14, 2023 and is entered into by and between the Town of Severance, a Colorado home rule municipality ("Town") and the Windsor-Severance Fire Protection District, a Colorado statutory Special District ("District"). The Town and the District are referred to collectively as the "Parties" or individually as a "Party".

RECITALS

WHEREAS, the Town is a Colorado home rule municipality organized under article XX of the Colorado Constitution; and

WHEREAS, the District is a Colorado political subdivision organized pursuant to the Special District Act, C.R.S. § 32-1-101, et seq, and was organized to provide fire protection, rescue, and emergency services, as well as other services including fire suppression, public education, hazardous materials, emergency medical, and ambulance services, to the citizens and property within its jurisdiction, and to individuals passing through its jurisdiction, either directly or through third-party providers; and

WHEREAS, both Parties assess and collect lawful fees to defray the cost of land development and building plan review and have authority to reduce or waive those fees when needed; and

WHEREAS, the Parties acknowledge that imposing development fees on the other Party is a cost that is ultimately paid by the taxpayers of their respective jurisdictions; and

WHEREAS, the Parties have a history of cooperation of services and a mutual reduction or waiver of development-related fees; and

WHEREAS, C.R.S. § 29-1-203 authorizes local governments to contract with one another to provide any function, service, or facility lawfully authorized to each of the contracting units, including the sharing of costs, the imposition of taxes, or the incurring of debt; and

WHEREAS, the Parties desire to enter into this Agreement to reduce or waive development fees assessed by each Party for the building of future fire stations or corresponding town buildings.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Parties agree as follows:

AGREEMENT

1. **Effective Date and Term.** This Agreement is effective as of the date the last Party signs this Agreement and shall continue in effect until terminated in accordance with its terms.

2. **Acknowledgement.** The Parties acknowledge that each Party has legal development review fee schedules and have the legal authority to assess and collect these fees to defray the administrative costs of reviewing development applications.

3. Town Waiver of the Town's Development Fees. The Town agrees to waive the following development fees for the District:

- Waive 100% of the administrative fee; and
- Waive 100% of the Town's portion of the building permit fee; and
- Waive 100% of the Town's portion of the plan review fee; and
- The Town commits to working with their third-party building inspection contractor (currently SAFEbuilt) to encourage them to discount their fees related to District projects.

4. District Waiver of the District's Development Fees. The District agrees to waive the following development fees for the Town:

- Waive 75% of the District plan review fee; and
- Waive 100% of District impact fees; and
- District will assess 100% for all fire protection system permit reviews and inspections given the nature of these intensive reviews and inspections.

5. Termination. The Parties may at any time mutually agree in writing to terminate this Agreement upon 30-calendar-days prior written notice to either Party. Either Party may also terminate this Agreement for any reason and without cause with 180 days' prior written notice to the other Party.

6. Governmental Immunity. Nothing in this Agreement shall be construed as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Parties under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

7. Entire Agreement. This Agreement is the entire agreement between the Parties with respect to the matters covered by it, and supersedes any prior understanding or agreements, oral or written, with respect thereto.

8. Modification. This Agreement may not be modified, enlarged or altered, except in writing, signed by both Parties.

9. Notices and Requests. Any notice permitted or required by this Agreement shall be in writing and shall be hand-delivered or sent by certified or registered mail, postage prepaid, return receipt requested, to the following addresses. Notices are effective upon receipt.

Town of Severance
Attn: Town Manager
3 S Timber Ridge Parkway
Severance, CO 80550

Windsor-Severance Fire Protection District
Attn: Fire Chief
100 N. 7th Street
Windsor, CO 80550

10. Dispute Resolution. In the event of any dispute or claim arising from or related to this

Agreement, the Parties shall use their best efforts to settle such dispute or claim through good faith negotiations or mediation with each other. If such dispute or claim is not settled through these negotiations or mediation, then either Party may institute a civil action in the District Court for Weld County.

11. Governing Law and Venue. Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the Weld County District Court.

12. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, all other provisions shall continue in full force and effect.

13. Non-Assignment. Neither Party shall assign this Agreement. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement.

WHEREFORE, the Parties have executed this Agreement on the date first set forth above and intend to be bound accordingly.

TOWN OF SEVERANCE

Matthew Fries, Mayor

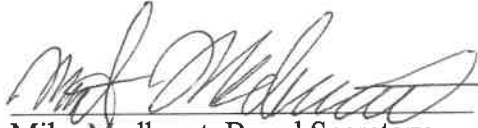
ATTEST:

Leah Vanarsdall, Town Clerk

WINDSOR-SEVERANCE FIRE
PROTECTION DISTRICT



Andrew Rosen, Board President



Mike Medhurst, Board Secretary



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 219 - Resolution 2024-20R: Approving the First Amendment to the Agreement for Shared Consultant Cost-Sharing Pertaining to Cobb Lake Regional Water Treatment Authority Program Management Service	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Town Management requests that the Town Council review and discuss Resolution 2024-20R and take action. • Actions that may be taken: ○ Move to approve Resolution 2024-20R ○ Take no action		<u>Resolution</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
In October 2022, the Town Council entered into an Agreement for Shared Consultant Cost-Sharing (“Agreement”) with the Town of Windsor, the Town of Eaton, and the Fort Collins-Loveland Water District concerning the retention of Ally Utility Consulting, LLC (“Ally”), to provide the parties with program management services about the creation of the Cobb Lake Water Regional Water Treatment Authority and to equally share the costs of Ally’s program management services. This Amendment will provide an additional \$10,000 from each of these parties to allow Ally Utility Consulting, LLC, to help complete the formation of the Cobb Lake Water Regional Water Treatment Authority.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management requests that the Town Council take action and move to approve Resolution 2024-20R.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2024-20R First Amend to CLRWTA Consultant Cost-Sharing (Ally Utility) 2. First Amendment IGA Regional Tx Plant consultant cost-sharing v2 03 12 24		

**TOWN OF SEVERANCE
RESOLUTION NO. 2024-20R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
SEVERANCE, COLORADO, APPROVING THE FIRST AMENDMENT TO
AGREEMENT FOR SHARED CONSULTANT COST-SHARING
PERTAINING TO COBB LAKE REGIONAL WATER TREATMENT
AUTHORITY PROGRAM MANAGEMENT SERVICES**

WHEREAS, on or about October 24, 2022, the Town of Severance entered into an Agreement for Shared Consultant Cost-Sharing (“Agreement”) with the Town of Windsor, the Town of Eaton, and the Fort Collins-Loveland Water District concerning the retention of Ally Utility Consulting, LLC (“Ally”), to provide the parties with program management services pertaining to the creation of the Cobb Lake Water Regional Water Treatment Authority and to equally share the costs of Ally’s program management services; and

WHEREAS, Ally initially estimated that the program management services costs would total approximately \$200,000; and

WHEREAS, based on additional work and time, Ally has revised the cost estimate for the program management services costs to \$240,000; and

WHEREAS, the Towns of Windsor, Severance, and Eaton and the Fort Collins-Loveland Water District desire to approve Ally’s revised cost estimate and to continue to share the cost equally, as set forth in the attached First Amendment to Agreement for Shared Consultant Cost-Sharing; and

WHEREAS, to effectuate the foregoing, the Town Council desires to approve and enter into this First Amendment to Agreement for Shared Consultant Cost-Sharing and to authorize the Town’s additional contribution towards the shared costs set forth therein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

Section 1. The attached First Amendment to Agreement for Shared Consultant Cost-Sharing is hereby approved in substantially the same form as the copy attached hereto, and the Town Council authorizes the Town to contribute its equal share towards the additional cost of Ally Utility Consulting, LLC’s services as set forth therein.

Section 2. The Town Manager is authorized to execute the First Amendment to Agreement for Shared Consultant Cost-Sharing on behalf of the Town, subject to approval as to form thereof by the Town Attorney.

RESOLVED AND APPROVED this 26th day of March, 2024.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

**FIRST AMENDMENT TO
AGREEMENT FOR SHARED CONSULTANT COST-SHARING
(Regional Water Treatment Plant)**

This First Amendment to Agreement for Shared Consultant Cost-Sharing (“First Amendment”) is entered into this ____ day of March, 2024, between and among the TOWN OF WINDSOR, a Colorado home rule municipality (“Windsor”), the TOWN OF SEVERANCE, a Colorado home rule municipality (“Severance”), the TOWN OF EATON, a Colorado statutory municipality (“Eaton”) and the FORT COLLINS-LOVELAND WATER DISTRICT, quasi-municipal corporations and political subdivisions of the State of Colorado (“District”). Windsor, Severance, Eaton, and the District are collectively, referred to as the “Parties.”

RECITALS

WHEREAS, on or about October 24, 2022, the Parties entered into that certain Agreement for Shared Consultant Cost-Sharing (“Agreement”), concerning the retention of Ally Utility Consulting, LLC, a Colorado limited liability company (“Ally”), to provide the Parties with Program Management services and to share Ally’s Program Management costs in equal shares; and

WHEREAS, Ally initially estimated that the Program Management costs would total approximately \$200,000; and

WHEREAS, based on additional work and time, Ally has revised the cost estimate for the Program Management costs to \$240,000; and

WHEREAS, the Parties desire to approve Ally’s revised cost estimate and to continue to share the cost equally; and

WHEREAS, to effectuate the foregoing, the Parties desire to enter into this First Amendment to Agreement; and

WHEREAS, capitalized terms used herein not otherwise defined shall have the meaning set forth in the Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth in this First Amendment and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Recitals. The Recitals set forth above are incorporated herein by reference.
2. Amendment. Paragraph C.3. of the Agreement is hereby deleted in its entirety and in its place inserted the following:

**FIRST AMENDMENT TO
AGREEMENT FOR SHARED CONSULTANT COST-SHARING**

C. COST-SHARING FOR ALLY PROGRAM MANAGEMENT SERVICES.

3. For purposes of estimation, the Parties agree that the cost of Ally's Program Management services is expected to total approximately \$240,000.00, with each party expected to tender \$60,000.00 for deposit into the Account. This figure will be the presumed cost allocation for Ally's Program Management services, unless the Parties later mutually agree to a different figure by written agreement. Each Party will seek the necessary authorization and approval for funding its allocated share under this sub-section, and each Party will tender its share (or the remainder of its share) on the date specified in Section C.2 above. Any surplus of funds held in the Account following conclusion of Ally's Program Management services will be returned to the Parties in proportion to their contributions as provided in this sub-section.

3. Effect of Amendment. Except as expressly provided in this First Amendment, the Agreement has not been amended, supplemented or altered in any way by this First Amendment and the Agreement shall remain in full force and effect in accordance with its terms. If there is any inconsistency between the terms of the Agreement and the terms of this First Amendment, the provisions of this First Amendment will govern and control.

WHEREFORE, the Parties have affixed their signatures below, effective on the date first appearing above.

TOWN OF WINDSOR

By: _____
Shane Hale, Town Manager

TOWN OF SEVERANCE

By: _____
Nicholas Wharton, Town Manager

FORT COLLINS-LOVELAND WATER DISTRICT

By: _____
Chris Pletcher, General Manager

TOWN OF EATON

By: _____
Wesley LaVanchy, Interim Town Administrator

**FIRST AMENDMENT TO
AGREEMENT FOR SHARED CONSULTANT COST-SHARING**

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