



TREE BOARD REGULAR MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TREE BOARD REGULAR MEETING
Monday, March 25, 2024, at 6:00 PM

A. CALL TO ORDER

The Goal of Work Sessions are to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**

The purpose of the Public Comment is for members of the public to speak to the Tree Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to three- minutes for those attending in person or an appropriate time as deemed by the Chair. The Tree Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Tree Board must state their name and address for the record and sign-in.

4. Consent Calendar - 1.22.24 Minutes

The Consent Calendar is intended to allow the Tree Board to spend time and energy on the important items and not routine actions. A Tree Board Member may request an item on this calendar to be 'pulled' off the Consent Calendar and considered separately as a Regular Agenda item. Items remaining on the Consent Calendar will be approved by Tree Board with one vote.

B. REGULAR MEETING

- 1. Arbor Day Proclamation**
- 2. Arbor Day Event Presentation**
 - Discussion
 - Staff Presentation: Shani Porter, Town Planner

C. COMMUNICATIONS

Board approval may be sought for administrative actions in association with staff reports.

- 1. Town Management**

2. Board Members

D. ADJOURN

Tree Board MEETING

Monday, March 25, 2024, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_c-Svkm6iTN2JoOhczP0uKg

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



TREE BOARD REGULAR MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

REGULAR MEETING MINUTES

Monday, January 22, 2024, at 6:00 PM

Present:

Chair:

Rodney Simpson

Vice-Chair:

Georgia Perry

Board:

Erik Peter

Mike Thompson

William Tatum (alt member)

Absent:

Mike Thompson

Audience:

Staff:

Nicholas Wharton, Town Manager

Leah Vanarsdall, Town Clerk

Shani Porter, Town Planner

A. CALL TO ORDER

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3. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Tree Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to three- minutes for those attending in person or an appropriate time as

deemed by the Chair. The Tree Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Tree Board must state their name and address for the record and sign-in.

4. 10.23.23 Minutes

The Consent Calendar is intended to allow the Tree Board to spend time and energy on the important items and not routine actions. A Tree Board Member may request an item on this calendar to be 'pulled' off the Consent Calendar and considered separately as a Regular Agenda item. Items remaining on the Consent Calendar will be approved by Tree Board with one vote.

MOTION WAS MADE BY Board Member Peter, seconded by Vice-Chair Perry to Approve the 10.23.23 Minutes. All Board Members present voting Yes,

MOTION PASSED

B. REGULAR MEETING

1. Appointment of Chair and Vice-Chair

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Board Member Peter, seconded by Vice-Chair Perry to Appoint Board Member Simpson as Chair. All Board Members present voting Yes,

MOTION PASSED

MOTION WAS MADE BY Board Member Peter, seconded by Board Member Tatum to Appoint Board Member Perry as Vice-Chair. All Board Members present voting Yes,

MOTION PASSED

2. Arbor Day Calendar Partnership

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

All Town of Severance Tree Board Members are in favor of pursuing a Joint Partnership with the Windsor Tree Board for the Arbor Day Calendar project.

3. Severance Police Department Site Plan

- Legislative
- Staff Presentation: Shani Porter, Town Planner

MOTION WAS MADE BY Board Member Peter, seconded by Board Member Tatum to recommend Approval of the Severance Police Department Landscape Plan with Tree Board Comments. All Board Members present voting Yes,

MOTION PASSED

C. COMMUNICATIONS

Board approval may be sought for administrative actions in association with staff reports.

1. Town Staff
2. Town Management
3. Board Members

D. ADJOURN

6:31 pm

TOWN OF SEVERANCE

Rod Simpson, Tree Board President

ATTEST:

Leah Vanarsdall, Town Clerk



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Arbor Day Proclamation	Shani Porter, Town Planner	Shani Porter
ACTION REQUESTED		
Management asks that the Tree Board discuss the Arbor Day Proclamation and take action. • Actions that may be taken: ○ Move to forward a recommendation of the Arbor Day Proclamation to the Town Council ○ Take not Action		<u>Action Requested</u>
BRIEF SUMMARY		
Please see the attached.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Tree Board take action and move to forward a recommendation of the Arbor Day Proclamation to the Town Council.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Arbor Day Proclamation 4.26.24		



OFFICIAL PROCLAMATION

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, _____, Mayor of the City of _____, do hereby proclaim _____ as **ARBOR DAY**

In the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS _____ day of _____, _____

Mayor _____



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Arbor Day Event Presentation	Shani Porter, Town Planner	Shani Porter
ACTION REQUESTED		
Staff requests direction from the Tree Board on events related to Arbor Day.		<u>Presentation Action Requested</u>
BRIEF SUMMARY		
Please see the attached		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Staff requests direction from the Tree Board on events related to Arbor Day.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Arbor Day 2024		



Arbor Day

April 29th, 2024



Arbor Day Contest

- Photo contest winners will be voted on by the Tree Board and winners will receive prizes
- Event/ tree planting
Range View, the student choir will sing, as well as other festivities!



Town of Severance



ARBOR DAY

Range View Elementary Poster Contest

Winners will get to attend the ground breaking ceremony of the new tree planting!

- One entry per student
- Must be a Range View Elementary student
- The poster must relate to the contest theme. "Trees of Severance" must be on the poster; all words must be legible and spelled correctly
- Entries may be done in marker, crayon, paint pens, watercolor, oil pastels, ink, acrylic, and colored pencil
- Entries must be done on paper
- The student's name, grade, and contact phone number must be printed on the back of the poster
- 1st, 2nd, and 3rd places will be awarded

Winners will be announced April 29th

All entries need to be turned into Town Hall by April 17th



Social Media Campaign



ARBOR *Day* CHALLENGE

In honor of Arbor Day, we can ALL celebrate trees in our Town! Severance residents are you up for the challenge? From now until April 29th try any or all of these:

- Learn a name of one new tree in your yard or park
- Write a poem about a tree
- Photograph a tree
- Plant a tree on your property
- Enjoy the Arbor Day bingo with your family



(While supplies last, first come, first served.)

*For more details on the Arbor Day Challenge, please visit townofseverance.org



Education/Tips & Tricks

- The Town will share facts, tips and educate the residents on trees in the area.
- Post challenges and activities on social media/external newsletter.