



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, December 12, 2023, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Pg 5 - Safe Passageways and Sidewalk Connections**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 18 - 11.14.23 Minutes**
- b. Pg 22 - November 2023 Payables Report**
- c. Pg 25 - November 2023 Financial Statements**
- d. Pg 72 - Resolution 2023-45R: A Resolution of the Town Council of the Town of Severance, Colorado, Designating the public places for posting of notices of meetings for the Town Council and other local public bodies of the Town**
- e. Pg 73 - Resolution 2023-46R: A Resolution of the Town Council of the Town of Severance, Colorado, Adopting a Schedule of Regular and Work Session Meetings for the Town**

f. Pg 74 - Home-Based Business Type II Use by Special Review Approval

- Legislative
- Staff Presentation: Shani Porter, Town Planner

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- Town Attorney
- Pg 87 - Town Staff
- Town Management
- Council Members Liaisons
- Mayor

C. TOWN COUNCIL

1. Pg 105 - Resolution 2023-47R: A Resolution of the Town Council of the Town of Severance, Colorado, making certain findings of fact regarding the proposed Annexation of certain real property located in Weld County, Colorado - Severance Storage

- Legislative
- Staff Presentation: Shani Porter, Town Planner

2. Pg 111 - Ordinance 2023-14: An Ordinance of the Town Council of the Town of Severance, Colorado, annexing the property known as the Severance Storage Annexation to the Town of Severance, Colorado; and approving the associated Annexation Agreement

- Quasi-Judicial
- Staff Presentation: Shani Porter, Town Planner

3. PUBLIC HEARING

Pg 153 - Ordinance 2023-15: An Ordinance of the Town Council of the Town of Severance, Colorado, zoning certain land, fully described herein, to the Town of Severance Town Core Zoning District - Severance Storage

- Quasi-Judicial
- Staff Presentation: Shani Porter, Town Planner

4. Pg 161 - Resolution 2023-48R: A Resolution of the Town Council of the Town of Severance, Colorado, approving a Final Subdivision Plat for certain real property located within the Tailholt Subdivision Third Filing; accepting the property interests dedicated by the Final Plat; accepting the Deferral of Water Rights dedication for the Franklin Place Subdivision; and authorizing a Subdivision Development Agreement pertaining to the Franklin's Place Subdivision

- Quasi-Judicial
 - Staff Presentation: Shani Porter, Town Planner
5. **Pg 288 - Ordinance 2023-16: An Ordinance of the Town Council of the Town of Severance, Colorado, vacating a portion of Ruth Avenue at 4th Street**
 - Legislative
 - Staff Presentation: Shani Porter, Town Planner
 6. **Pg 293 - Resolution 2023-49R: A Resolution of the Town Council of the Town of Severance, Colorado, approving a site development plan for certain real property located within that Town of Severance.**
 - Quasi-Judicial
 - Staff Presentation: Shani Porter, Town Planner
 7. **Pg 356 - Resolution 2023-50R: A Resolution to Appropriate Funds For Unanticipated Revenues and Expenditures**
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 - Staff Presentation: Nicholas Wharton, Town Manager
 8. **Pg 360 - Resolution 2023-51R: A Resolution of the Town Council of the Town of Severance, Colorado, Establishing a Transportation Utility Fee**
 9. **Pg 368 - Resolution 2023-52R: A Resolution of the Town Council of the town of Severance, Colorado, prescribing the Town of Severance's water and wastewater rates, fees, tolls and charges, and infrastructure investment fees**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager
 10. **Pg 375 - Resolution 2023-53R: A Resolution of the Town Council of the Town of Severance, Colorado, levying general property taxes for the year 2024 to help defray the costs of government for the 2024 budget year.**
 - Legislative
 - Staff Presentation: Nicholas Wharton, Town Manager
 11. **Pg 377 - Resolution 2023-54R: A Resolution of the Town Council of the Town of Severance, Colorado, Appropriating sums of money for the various funds in the amounts and for the purposes as set forth below for the 2024 Budget**
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 - Staff Presentation: Nicholas Wharton, Town Manager
 12. **Pg 380 - Resolution 2023-55R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting the Town of Severance Fee Schedule**
 - Legislative
 - Staff Presentation: Nancy Mueller, Finance Director
 13. **PUBLIC HEARING**

Pg 389 - Resolution 2023-56R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a budget for the Fiscal Year of 2024 and appropriating sums for and defraying the expenses and liabilities for the fiscal Beginning January 1, 2024 and ending December 31, 2024

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 - Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. BOARD OF ADJUSTMENTS

1. 1-7 ALL PUBLIC HEARINGS

- Pg 509 - Resolution 2023-57R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 822 Emerald Lakes Street
- Pg 525 - Resolution 2023-58R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 824 Emerald Lakes Street
- Pg 541 - Resolution 2023-59R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 826 Emerald Lakes Street
- Pg 557 - Resolution 2023-60R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 828 Emerald Lakes Street
- Pg 572 - Resolution 2023-61R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 833 Emerald Lakes Street
- Pg 586 - Resolution 2023-62R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 835 Emerald Lakes Street
- Pg 601 - Resolution 2023-63R: A** Resolution of the Severance Zoning Board of Adjustment, approving a variance request for certain real property located within the Town of Severance and commonly known as 956 Milner Pass Road

F. EXECUTIVE SESSION

- 1. Pursuant to Colorado Revised Statutes Section 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Attorney's performance review**
2. Pursuant to Section 24-6-402(40)(e) of the Colorado Revised Statute for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators with respect to water.

G. ADJOURN

Town Council MEETING

Tuesday, December 12, 2023, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.