



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

WORK SESSION & MEETING MINUTES

Tuesday, July 11, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries
Dennis 'Zeke' Kane

Council Members:

Frank Baszler
Stephen Gagliardi
Dan Meyers
David Bruen

Absent: Michelle Duda

Audience: Jack Fisher & Heather Lang

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Abdul Barzak, Town Planner
Nancy Mueller CPA, Finance Director
Leah Vanarsdall, Town Clerk
Lance Hoisington, Police Sgt
Keith Martin, Town Attorney
Abdul Barzak, Town Planner
Bill Cornelius, Community Development Director
Chris Messersmith, Town Engineer
Brayden Pedersen, Management Analyst

A. PRESENTATION

1. Severance SafeBuilt Scholarship Presentation

Russ Weber, SafeBuilt and Mayor Matthew Fries present BAILEY WIGGINS The Severance SafeBuilt Scholarship

B. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Pg 4 - Discussion of All Board Joint Meeting**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager
- 3. Pg 5 - Financial and Budget Overview**
 - Discussion
 - Staff Presentation: Nancy Mueller, Finance Director

C. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

- a. Pg 6 - 6.13.23 Minutes**
- b. Pg 11 - May Payables**
- c. Pg 15 - May Financials**
- d. Pg 58 - Resolution 2023-29R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving an Agreement for Purchase and Sale of Real Property between the Town of Severance and Weld County - Weld County Grader Shed Acquisition**

- e. **Pg 64 - Resolution 2023- 30R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving an Intergovernmental Agreement between the Town of Severance and the Weld County School District RE-4 for a Joint School Resource Officer Program - Contract Renewal**

- f. **Pg 82 - Ordinance 2023-09: An ordinance of the Town Council of the Town of Severance, Colorado, amending Article 4 of Chapter 18 of the Severance Municipal Code pertaining to the National Electric Code**
 - Legislative
 - Staff Presentation: Russ Weber, Chief Building Inspector

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Approve the Agenda as presented. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

Heather Lang

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney

- b. Pg 86 - Town Staff

- c. Pg 103 - Town Management

- d. Council Members Liaisons

- e. Mayor

D. TOWN COUNCIL

- 1. **Pg 106 - Resolution 2023-31R: A Resolution of the Town Council of the Town of**

Severance, Colorado, Approving and Accepting the Town's 2022 Audited Financial Statements

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

Eric Miller with Adams Group presented

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-tem Kane to Approve **Resolution 2023-31R**: A Resolution of the Town Council of the Town of Severance, Colorado, Approving and Accepting the Town's 2022 Audited Financial Statements . All Council Members present voting Yes,

MOTION PASSED

2. Pg 182 - Ordinance 2023-08: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Chapter 16 of the Severance Municipal Code pertaining to Subdivision standards, Vesting, Nonconformities, and Review and Approval Procedures

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-tem Kane to Adopt **Ordinance 2023-08**: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Chapter 16 of the Severance Municipal Code pertaining to Subdivision standards, Vesting, Nonconformities, and Review and Approval Procedures with the change of pg 218, no cash in lieu of for water. . All Council Members present voting Yes,

MOTION PASSED

3. Pg 273 - Ordinance 2023-10: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 1, "Elections," and Article 2, "Mayor and Town Council," of Chapter 2, "Administration," of the Severance Municipal Code

- Legislative
- Staff Presentation: Leah Vanarsdall, Town Clerk

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Bruen to Adopt **Ordinance 2023-10**: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 1, "Elections," and Article 2, "Mayor and Town Council," of Chapter 2, "Administration," of the Severance Municipal Code. All Council Members present voting Yes,

MOTION PASSED

4. Pg 279 - Project Skate Park P-2202

- Legislative
- Staff Presentation: Bill Cornelius, Community Development Director

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Kane to Approve Project Skate Park P-2202 with the addition of repairs to pad to not exceed \$15,000. All Council Members present voting Yes,

MOTION PASSED

E. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

Mayor Fries asked for \$1000.00 from the Discretionary Fund Account for 'pocket' Home Rule Charter booklets for Severance School Student. All Council Members were in approval.

F. ADJOURN

9:07 pm



ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

Matthew Fries

Matthew Fries, Mayor