



TOWN COUNCIL MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MEETING MINUTES

Tuesday, August 22, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Dennis 'Zeke' Kane

Council Members:

Frank Baszler

David Bruen

Michelle Duda

Dan Meyers

Stephen Gagliardi

Absent: Michelle Duda

Audience: Josh Green, Moises Marquez, Veronica DeLaTorre, Colin McManus, Tad Borrett, Karen Hessler, Craig Joseph, Marissa Riopelle, Richard Vandenberg, & Ashley Jacobson

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Leah Vanarsdall, Town Clerk

Keith Martin, Town Attorney

Bill Cornelius, Community Development Director

Shani Porter, Town Planner

Chris Messersmith, Town Engineer

Jim Gerdeman, Chief of Police

Lance Hoisington, Sgt

Brayden Pedersen, Management Analyst

A. CALL TO ORDER REGULAR MEETING

1. Pledge of Allegiance

2. Roll Call

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Baszler to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 4 - 8.08.23 Minutes

b. Pg 8 - Resolution 2023-32R: A Resolution of the Town council of the Town of Severance, Colorado, providing of additional Appropriations in Fiscal Year 2023 for Unanticipated Revenues and Expenditures and to Modify Fund Balances pertaining to same - Wastewater Plan Investment

c. Pg 11 - Resolution 2023-33R: A Resolution of the Town Council of the Town of Severance, Colorado , providing of additional Appropriations in Fiscal Year 2023 for Unanticipated Revenues and Expenditures and to Modify Fund Balances pertaining to same- Water Share Purchase

d. Pg 13 - July 2023 Payables Report

e. Pg 18 - July 2023 Interim Financial Statements

5. Approval of Agenda

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Baszler to Approve the Agenda as presented. All Council Members present voting Yes,

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

7. Council Member Comments

Council Member Meyers asked for a moment of silence
Council Members Meyers, Bruen & Baszler commented on a JOB WELL DONE by Staff and Public Works for Severance Days.

8. Pg - 67 Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

B. TOWN COUNCIL

1. Pg 86 - Citizens Advisory Board Interviews and Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Citizens Appointed: Green, Hessler, Vandenberg & Borrett

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-tem Kane to amend Ordinance 2023-07 to seven Citizens and remove the Council Member as an advisory position and appoint the three additional appointees: McManus, Riopelle and Jacobson. All Council Members present voting Yes,

MOTION PASSED

2. Pg 131 - Tree Board Alternate Interview and Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Applicant does not appear, this item tabled for republication

3. Pg 136 - Home Based Business - 433 3rd St

- Legislative
- Staff Presentation: Bill Cornelius, Community Development Director

MOTION WAS MADE BY Council Member Gagliardi, seconded by Council Member Baszler to Approve the Home Based Business - 433 3rd St as presented. All Council Members present voting Yes,

MOTION PASSED

4. Pg 150 - Town Council Liaison Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to appoint Mayor Pro-tem Kane to the NWCWD as Town Council Liaison. All Council Members present voting Yes,

MOTION PASSED

5. **Pg 151 - Resolution 2023-34R: A Resolution of the Town Council of the Town of Severance, Colorado, providing of additional Appropriations in Fiscal Year 2023 for Unanticipated Expenditures and to modify Fund Balances pertaining to the same-ERP Software**

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Baszler to Approve **Resolution 2023-34R**: A Resolution of the Town Council of the Town of Severance, Colorado, providing of additional Appropriations in Fiscal Year 2023 for Unanticipated Expenditures and to modify Fund Balances pertaining to the same-ERP Software. All Council Members present voting Yes,

MOTION PASSED

6. **Pg 157 - Resolution 2023-35R: A Resolution of the Town Council of the Town of Severance, Colorado, Providing of Additional Appropriations and Deappropriations in Fiscal Year 2023 for Unanticipated Revenues and Expenditures and Changes to Modify Fund Balances Pertaining to Income - Capital Projects**

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Bruen to Approve **Resolution 2023-35R**: A Resolution of the Town Council of the Town of Severance, Colorado, Providing of Additional Appropriations and Deappropriations in Fiscal Year 2023 for Unanticipated Revenues and Expenditures and Changes to Modify Fund Balances Pertaining to Income - Capital Projects .

YEAS: Gagliardi, Fries, Meyers, Bruen, Baszler

5

NAYS: Not Present-Kane

1

MOTION PASSED

C. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

D. ADJOURN

8:13 pm



ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

Matthew Fries

Matthew Fries, Mayor