



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING
Tuesday, June 13, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries
Dennis 'Zeke' Kane

Council Members:

Stephen Gagliardi
Frank Baszler
Dan Meyers
Michelle Duda
David Bruen

Absent:

Audience: 2023 Severance Knights Baseball Team State Champs: Coaches & Team

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Leah Vanarsdall, Town Clerk
Keith Martin, Town Attorney
Jim Gerdeman, Chief of Police

A. PROCLAMATIONS

1. Severance Silver Knights Day, Class 4A Baseball State Championships - June 13, 2023

B. CALL TO ORDER SEVERANCE LIQUOR LICENSING AUTHORITY

1. Pledge of Allegiance

2. Roll Call

3. PUBLIC HEARING

Pg 5 - New Hotel Restaurant Liquor License Application for Rivera De Chapala LLC dba Tecate Grill

- Quasi-Judicial
- Staff Presentation: Leah Vanarsdall, Town Clerk

PUBLIC HEARING Open: 6:20 pm Closed: 6:28 pm
Ramon Cisneros & Emiliano Contreras appear for Tecate Grill

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Kane to Approve a new Hotel Restaurant Liquor License Application for Rivera De Chapala LLC dba Tecate Grill . All Council Members present voting Yes,

MOTION PASSED

C. WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pg 60 - Additional Sidewalk Connections

2. Pg 65 - Economic Development Incentives

D. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Pg 66 Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-tem Kane, seconded by Council Member Duda to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 5.09.23 Minutes

b. April Payables

c. April Financials

4. Approval of Agenda

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve the Agenda. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

6. Council Member Comments

7. Pg 118 - Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Town Staff

c. Town Management

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve Town Management to move forward with negotiations to purchase Poudre water shares. All Council Members present voting Yes,

MOTION PASSED

d. Council Members Liaisons

e. Mayor

E. TOWN COUNCIL

1. Pg 135 - Planning Commission Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Town Council, by ballot, appointed David Rau, Dan Spykstra and Kris Quandt as Planning Commission members to begin appointment on July 19th, 2023.

2. Pg 158 - CO Hwy 14 Corridor Plan

- Legislative

- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve the placement of a CO Hwy 14 Corridor Plan within the Capital Improvement Plan. All Council Members present voting Yes,

MOTION PASSED

3. Pg 160 - Ordinance 2023-07: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado

- Legislative

- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Kane to Adopt Ordinance 2023-07: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado.

YEAS: Kane, Bruen

2

NAYS: Fries, Gagliardi, Duda, Baszler, Meyers

5

MOTION FAILED

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Duda to Adopt **Ordinance 2023-07**: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado with five (5) Citizens and one Council person as a liaison, non-voting.

YEAS: Duda, Baszler, Meyers

3

NAYS: Fries, Gagliardi, Kane, Bruen

4

MOTION FAILED

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-tem Kane to Adopt **Ordinance 2023-07**: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado as presented.

YEAS: Fries, Duda, Kane, Meyers

4

NAYS: Gagliardi, Baszler, Bruen

3

MOTION PASSED

4. Pg 164 - Resolution 2023- 27R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations

- Legislative

- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Meyers, seconded by Mayor Pro-tem Kane to Approve **Resolution 2023- 27R**: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations. All Council Members present voting Yes,

MOTION PASSED

5. Pg 170 - Resolution 2023-28R: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program

- Legislative

- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Gagliardi to Approve **Resolution 2023-28R**: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program. All Council Members present voting Yes,

MOTION

6. Pg 176 - Mid-Year Liaison Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Council Member Duda Appointed to the Windsor/Severance Fire Protection Dist Board with Mayor Fries as alternate
Council Member Duda Appointed to the Citizen Advisory Board

F. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

G. ADJOURN

9:38 pm



ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".
Matthew Fries, Mayor