



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, June 13, 2023, at 6:00 PM

A. PROCLAMATIONS

1. **Severance Silver Knights Day, Class 4A Baseball State Championships - June 13, 2023**

B. CALL TO ORDER SEVERANCE LIQUOR LICENSING AUTHORITY

1. **Pledge of Allegiance**
2. **Roll Call**
3. **PUBLIC HEARING**
Pg 5 - New Hotel Restaurant Liquor License Application for Rivera De Chapala LLC dba Tecate Grill
 - Quasi-Judicial
 - Staff Presentation: Leah Vanarsdall, Town Clerk

C. WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. **Pg 60 - Additional Sidewalk Connections**
2. **Pg 65 - Economic Development Incentives**

D. CALL TO ORDER REGULAR MEETING

1. **Roll Call**
2. **Agenda Review by Town Manager**
3. **Pg 66 Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular

agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

a. 5.09.23 Minutes

b. April Payables

c. April Financials

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Pg 118 - Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

E. TOWN COUNCIL

1. Pg 135 - Planning Commission Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

2. Pg 158 - CO Hwy 14 Corridor Plan

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

3. Pg 160 - Ordinance 2023-07: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. Pg 164 - Resolution 2023- 27R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

5. Pg 170 - Resolution 2023-28R: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

6. Pg 176 - Mid-Year Liaison Appointments

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

F. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

G. ADJOURN

Town Council MEETING

Tuesday, June 13, 2023, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



**Severance High School Silver Knights Baseball Team
2023 4A State Champions Day
June 13, 2023**

WHEREAS, Severance High School has earned its first state Baseball champion title;

WHEREAS, the 2023 Silver Knights qualified for the first time in program history for the 4A Colorado State Baseball Championships and came home with the title;

WHEREAS, on June 3, 2023, the Silver Knights beat the Golden Demons at the 4A CHSAA State Championship at the Rawlings Field CSU-Campus in Pueblo with a score of 1-0;

WHEREAS, these students not only brought home the State Championship for their school but served as ambassadors for the Town of Severance as they played throughout their season;

WHEREAS, Knights head coach, Kevin Johnson, has coached his players in building a team, perseverance, hard work, and responsibility;

WHEREAS, the Silver Knights have worked hard towards this new horizon of building a new team program and community for those involved;

NOW, THEREFORE, I, Matthew Fries, Mayor, do hereby proclaim June 13, 2023 as Severance High School Baseball 2023 4A State Champions Day.

Given under my hand and Seal of the Town of Severance, Colorado, on this 13th day of June 2023

Matthew Fries, Mayor
Town of Severance



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
PUBLIC HEARING Pg 5 - New Hotel Restaurant Liquor License Application for Rivera De Chapala LLC dba Tecate Grill	Leah Vanarsdall, Town Clerk	Leah Vanarsdall, Town Clerk
ACTION REQUESTED		
The Clerk's Office asks that the Severance Liquor Authority review, discuss, and take action on the Application enclosed in your packet for Rivera de Chapala LLC dba Tecate Grill. 1. Move to Approve the Hotel and Restaurant Liquor License for Rivera de Chapala LLC dba Tecate Grill as presented 2. Move to Approve the Hotel and Restaurant Liquor License with conditions		<u>Presentation</u> <u>Action Requested</u>
BRIEF SUMMARY		
The Liquor License for G5 Brew Pub was surrendered on March 15th, 2023, located at 1018 Mahogany Way, Severance, CO 80550, and has been confirmed by the State. The application for Rivera de Chapala LLC dba Tecate Grill Hotel and Restaurant Liquor License was received on Thursday, March 9, 2023, by the Clerks' Office and submitted to the State for a concurrent review. All appropriate fees have been paid to the State and Twon. The Public Hearing was noticed in the Greeley Tribune for Saturday, May 13, 2023. The property has been posted/noticed since Monday, May 15, 2023. All applicants have completed the necessary paperwork and have been fingerprinted. The background clearances have been received from CBI and filed with the Clerk's Office. A tentative opening date will be June 2023. No building permits were required for any changes to the allowable premised area. The applicant will be sharing this address with Dominos Pizza. Thus, a new address has been assigned for Tacate Grill, adding Unit B to their physical address. WSFD conducted their Fire Inspection on Thursday, May 18, 2023. With the applicant having met all requirements for a new license, it is now being brought before the Severance Liquor Authority for review.		
PUBLIC SUPPORT/CONCERN		
Public Hearing Notices were published in the Greeley Tribune and posted in all three (3) locations designated by Resolution 2016-01R.		
ANALYSIS AND RECOMMENDATION		

The recommendation by the Town of Severance is to approve the Hotel and Restuarant Liquor License as presented

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. Tecate Grill HR Application - TC 5.09.23-6.13.23
2. PH Liquor Notice for Tecate Grill-Greeley Trib 5.13.23
3. Neighborhood Report - Tecate Grill - Alcohol Petitioning Services

Colorado Liquor Retail License Application

☐ New License ☒ New-Concurrent ☐ Transfer of Ownership ☐ State Property Only ☐ Master file			
• All answers must be printed in black ink or typewritten • Applicant must check the appropriate box(es) • Applicant should obtain a copy of the Colorado Liquor and Beer Code: SBG.Colorado.gov/Liquor			
1. Applicant is applying as a/an ☐ Individual ☒ Limited Liability Company ☐ Association or Other ☐ Corporation ☐ Partnership (includes Limited Liability and Husband and Wife Partnerships)			
2. Applicant If an LLC, name of LLC; If partnership, at least 2 partner's names; If corporation, name of corporation RIVERA DE CHAPALA LLC			FEIN Number 92-2436021
2a. Trade Name of Establishment (DBA) Tecate Grill		State Sales Tax Number 95571742	Business Telephone (970) 539-6156
3. Address of Premises (specify exact location of premises, include suite/unit numbers) 1018 Mahogany Way Unit B			
City Severance		County Weld	State CO
ZIP Code 80550			
4. Mailing Address (Number and Street) 320 Peyton Dr		City or Town Fort Collins	State CO
ZIP Code 80525			
5. Email Address emiliosoccer@gmail.com			
6. If the premises currently has a liquor or beer license, you must answer the following questions			
Present Trade Name of Establishment (DBA) N/A		Present State License Number	Present Class of License
		Present Expiration Date	
Section A Nonrefundable Application Fees*		Section B (Cont.) Liquor License Fees*	
☐ Application Fee for New License\$1,100.00 ☒ Application Fee for New License w/Concurrent Review\$1,200.00 ☐ Application Fee for Transfer\$1,100.00		☐ Liquor-Licensed Drugstore (County)\$312.50 ☐ Lodging & Entertainment - L&E (City)\$500.00 ☐ Lodging & Entertainment - L&E (County)\$500.00 ☐ Manager Registration - H & R\$30.00 ☐ Manager Registration - Tavern\$30.00 ☐ Manager Registration - Lodging & Entertainment\$30.00 ☐ Manager Registration - Campus Liquor Complex\$30.00 ☐ Optional Premises License (City)\$500.00 ☐ Optional Premises License (County)\$500.00 ☐ Racetrack License (City)\$500.00 ☐ Racetrack License (County)\$500.00 ☐ Resort Complex License (City)\$500.00 ☐ Resort Complex License (County)\$500.00 ☐ Related Facility - Campus Liquor Complex (City)\$160.00 ☐ Related Facility - Campus Liquor Complex (County)\$160.00 ☐ Related Facility - Campus Liquor Complex (State)\$160.00 ☐ Retail Gaming Tavern License (City)\$500.00 ☐ Retail Gaming Tavern License (County)\$500.00 ☐ Retail Liquor Store License-Additional (City)\$227.50 ☐ Retail Liquor Store License-Additional (County)\$312.50 ☐ Retail Liquor Store (City)\$227.50 ☐ Retail Liquor Store (County)\$312.50 ☐ Tavern License (City)\$500.00 ☐ Tavern License (County)\$500.00 ☐ Vintners Restaurant License (City)\$750.00 ☐ Vintners Restaurant License (County)\$750.00	
Section B Liquor License Fees*			
☐ Add Optional Premises to H & R\$100.00 X Total _____ ☐ Add Related Facility to Resort Complex \$75.00 X Total _____ ☐ Add Sidewalk Service Area\$75.00 ☐ Arts License (City)\$308.75 ☐ Arts License (County)\$308.75 ☐ Beer and Wine License (City)\$351.25 ☐ Beer and Wine License (County)\$436.25 ☐ Brew Pub License (City)\$750.00 ☐ Brew Pub License (County)\$750.00 ☐ Campus Liquor Complex (City)\$500.00 ☐ Campus Liquor Complex (County)\$500.00 ☐ Campus Liquor Complex (State)\$500.00 ☐ Club License (City)\$308.75 ☐ Club License (County)\$308.75 ☐ Distillery Pub License (City)\$750.00 ☐ Distillery Pub License (County)\$750.00 ☒ Hotel and Restaurant License (City)\$1,000.00 \$600.00 ☐ Hotel and Restaurant License (County)\$500.00 ☐ Hotel and Restaurant License w/one opt premises (City)\$600.00 ☐ Hotel and Restaurant License w/one opt premises (County)\$600.00 ☐ Liquor-Licensed Drugstore (City)\$227.50			
* Note that the Division will not accept cash			
Questions? Visit: SBG.Colorado.gov/Liquor for more information			
Do not write in this space - For Department of Revenue use only			
Liability Information			
License Account Number	Liability Date	License Issued Through (Expiration Date)	Total \$

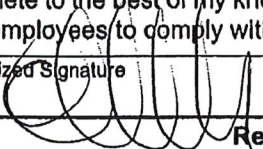
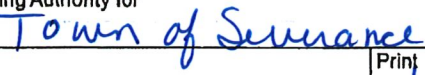
Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable. **Questions? Visit: SBG.Colorado.gov/Liquor for more information**

Items submitted, please check all appropriate boxes completed or documents submitted	
I.	Applicant Information ☒ A. Applicant/Licensee identified ☒ B. State sales tax license number listed or applied for at time of application ☒ C. License type or other transaction identified ☒ D. Return originals to local authority (additional items may be required by the local licensing authority) ☒ E. All sections of the application need to be completed ☒ F. Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application
II.	Diagram of the premises ☒ A. No larger than 8½" X 11" ☒ B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.) ☐ C. Separate diagram for each floor (if multiple levels) ☒ D. Kitchen - identified if Hotel and Restaurant ☒ E. Bold/Outlined Licensed Premises
III.	Proof of property possession (One Year Needed) ☐ A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk ☒ B. Lease in the name of the applicant (or) (matching question #2) ☐ C. Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant ☐ D. Other agreement if not deed or lease. (matching question #2)
IV.	Background Information (DR 8404-I) and financial documents ☒ A. Complete DR 8404-I for each principal (Individuals with more than 10% ownership, officers, directors, partners, members) ☒ B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State using code 25YQHT with IdentoGO. Do not complete fingerprint cards prior to submitting your application. The Vendors are as follows: IdentoGO – https://uenroll.identogo.com/ Phone: 844-539-5539 (toll-free) Colorado Fingerprinting – http://www.coloradofingerprinting.com Appointment Scheduling Website: http://www.coloradofingerprinting.com/cabs/ Phone: 720-292-2722 Toll Free: 833-224-2227 Details about the vendors and fingerprinting in Colorado can be found on CBI's website here: https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks ☐ C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license ☒ D. List of all notes and loans (Copies to also be attached)
V.	Sole proprietor/husband and wife partnership (if applicable) ☐ A. Form DR 4679 ☐ B. Copy of State issued Driver's License or Colorado Identification Card for each applicant
VI.	Corporate applicant information (if applicable) ☐ A. Certificate of Incorporation ☒ B. Certificate of Good Standing ☐ C. Certificate of Authorization if foreign corporation (out of state applicants only)
VII.	Partnership applicant information (if applicable) ☐ A. Partnership Agreement (general or limited). ☐ B. Certificate of Good Standing
VIII.	Limited Liability Company applicant information (if applicable) ☒ A. Copy of articles of organization ☒ B. Certificate of Good Standing ☐ C. Copy of Operating Agreement (if applicable) ☐ D. Certificate of Authority if foreign LLC (out of state applicants only)
IX.	Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application ☐ A. \$30.00 fee ☒ B. If owner is managing, no fee required

Name Rivera de Chapala LLC dba Tecate Grill	Type of License Hotel & Restaurant (city)	Account Number 95571742
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years? ☐ Yes ☒ No		
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):		
a. Been denied an alcohol beverage license? ☐ Yes ☒ No		
b. Had an alcohol beverage license suspended or revoked? ☐ Yes ☒ No		
c. Had interest in another entity that had an alcohol beverage license suspended or revoked? ☒ Yes ☐ No		
If you answered yes to 8a, b or c, explain in detail on a separate sheet. see attachment		
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail. ☐ Yes ☒ No		
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ☐ Yes ☒ No		
Waiver by local ordinance? ☐ Yes ☒ No Other: _____		
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ Yes ☒ No		
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ Yes ☒ No		
13. a. For additional Retail Liquor Store only, Was your Retail Liquor Store License issued on or before January 1, 2016? ☐ Yes ☒ No		
b. Are you a Colorado resident? ☐ Yes ☒ No		
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee. see attachment ☒ Yes ☐ No		
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement? ☐ Ownership ☒ Lease ☐ Other (Explain in Detail) _____		
a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:		
Landlord Sevpai, LLC	Tenant Rivera de Chapala LLC	Expires 12/31/28 approx
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16. ☐ Yes ☒ No		
c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".		
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.		
Last Name Tepeyac, LLC	First Name	Date of Birth
		FEIN or SSN 84-2334365
		Interest/Percentage \$40,000 loan
Last Name also see attachment	First Name	Date of Birth
		FEIN or SSN
		Interest/Percentage
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.		
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: ☐ Yes ☒ No		
Has a local ordinance or resolution authorizing optional premises been adopted? ☐ Yes ☒ No		
Number of additional Optional Premise areas requested. (See license fee chart)		
18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.		

Name Rivera de Chapala LLC dba Tecate Grill	Type of License Hotel & Restaurant (city)	Account Number 95571742		
19. Liquor Licensed Drugstore (LLDS) applicants, answer the following: N/A a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? ☐ ☐ If "yes" a copy of license must be attached.				
20. Club Liquor License applicants answer the following: Attach a copy of applicable documentation N/A Yes No a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? ☐ ☐ b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? ☐ ☐ c. How long has the club been incorporated? d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? ☐ ☐				
21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following: N/A a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) ☐ ☐				
22. Campus Liquor Complex applicants answer the following: N/A a. Is the applicant an institution of higher education? ☐ ☐ b. Is the applicant a person who contracts with the institution of higher education to provide food services? ☐ ☐ If "yes" please provide a copy of the contract with the institution of higher education to provide food services.				
23. For all on-premises applicants. a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.				
Last Name of Manager Cisneros	First Name of Manager Ramon			
24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. Yes No ☐ ☒				
25. Related Facility - Campus Liquor Complex applicants answer the following: N/A ☐ ☐ a. Is the related facility located within the boundaries of the Campus Liquor Complex? If yes, please provide a map of the geographical location within the Campus Liquor Complex. If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex. b. Designated Manager for Related Facility- Campus Liquor Complex				
Last Name of Manager	First Name of Manager			
26. Tax Information. Yes No a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ ☒ b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ ☒				
27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.				
Name Francisco Galvan	Home Address, City & State 1749 Fremont Ct Fort Collins CO 80526	DOB 10/4/69	Position Member	%Owned 30%
Name Martha A de Galvan	Home Address, City & State 1749 Fremont Ct Fort Collins CO 80526	DOB 7/14/73	Position Member	%Owned 10%
Name Emiliano Arechiga Contreras	Home Address, City & State 320 Peyton Dr Fort Collins CO 80525	DOB 4/18/80	Position Member	%Owned 30%
Name Ramon Cisneros Rodriguez	Home Address, City & State 3651 Mount Hope St Wellington CO	DOB 9/2/67	Position Member	%Owned 30%
Name	Home Address, City & State	DOB	Position	%Owned

Name Rivera de Chapala LLC dba Tecate Grill	Type of License Hotel & Restaurant (city)	Account Number 95571742
** If applicant is owned 100% by a parent company, please list the designated principal officer on above. ** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable) ** If total ownership percentage disclosed here does not total 100%, applicant must check this box: ☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.		
Oath Of Applicant		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.		
Authorized Signature 	Printed Name and Title Emiliano Arechiga Contreras, Chief Executive Member	Date 3-9-23
Report and Approval of Local Licensing Authority (City/County)		
Date application filed with local authority March 9, 2023	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application) May 9, 2023 @ 6:00 pm	
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been: ☒ Fingerprinted ☒ Subject to background investigation, including NCIC/CCIC check for outstanding warrants That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license (Check One) ☐ Date of inspection or anticipated date _____ ☒ Will conduct inspection upon approval of state licensing authority		
☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000? Yes ☐ No ☐ ☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000? Yes ☐ No ☐ NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. ☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period? Yes ☐ No ☐		
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. Therefore, this application is approved.		
Local Licensing Authority for Town of Severance	Telephone Number 970.686.1218	☒ Town, City ☐ County
Signature 	Print Leah Vanarsdall	Title Town Clerk
Signature	Print	Date
Signature	Print	Date

Fees Due	
Initial Application Fee	\$11.00
Renewal Fee	\$11.00

Takeout and Delivery Permit Application & Renewal (On-Premises Applicants Only)

☒ Initial Application		☐ Renewal	
Corporate Business Name <i>Muena de Chapala</i>		Trade Name (DBA) <i>Tecate Grill</i>	
Physical Address of Premises <i>1018 mahogany way</i>		Liquor License Number <i>B</i>	
City <i>Severance</i>	County <i>weld</i>	State <i>CO</i>	ZIP Code <i>80550</i>
Mailing Address (if different than Physical Address)		Suite/Unit Number	
City		State	ZIP Code
Business Phone Number <i>970 5396156</i>		Business Email Address <i>emilio.sorcer@gmail.com</i>	
1. You certify that the delivery of alcohol beverages shall only be made to a person TWENTY-ONE (21) years of age or older at the address specified in the order.			☒ Yes ☐ No
2. You certify that the delivery must be made by the licensee or the licensee's employee who is at least TWENTY-ONE (21) years of age and is using a vehicle owned or leased by the licensee to make the delivery.			☒ Yes ☐ No
3. You certify that the licensee's employee who delivers the alcohol beverages shall note and log at the time of delivery, the name and date of birth of the person the alcohol beverages are delivered to. Under no circumstances shall a person under TWENTY-ONE (21) years of age be permitted to receive a delivery of alcohol beverages.			☒ Yes ☐ No
4. You understand that a licensee must derive no more than FIFTY (50) percent of its gross annual revenues from sales of alcohol beverages that the licensee delivers.			☒ Yes ☐ No
5. Are you using a third party's ordering software to take orders?			☐ Yes ☒ No
If you answered "Yes" to question number five (5) above, upload all documents concerning the agreement between the ordering service and the licensee. Note - While a third party's ordering software may be used, physical delivery can only be accomplished by the licensee or the licensee's employee using a vehicle owned or leased by the licensee.			
6. Have you verified with your local licensing authority that no local permits are required for takeout and delivery?			☒ Yes ☐ No
7. Are you the applicant or an authorized agent of the business?			☒ Yes ☐ No
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.			☒ Yes ☐ No
Name of the applicant or an authorized agent of the business <i>Emilio Contreras</i>		Title of the applicant or an authorized agent of the business <i>owner</i>	
Signature <i>[Signature]</i>		Date <i>3-20-23</i>	

Payment (Please submit Payment in one of the following ways):

Via mail with your application P.O. Box 17087 Denver, CO 80217-0087	Via email to: DOR_liqlicensing@state.co.us An email will be sent to you with directions on how to make a payment via our online payment portal.
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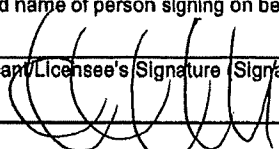
Tax Check Authorization, Waiver, and Request to Release Information

I, Emiliano Arechiga Contreras am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Rivera de Chapala LLC dba Tecate Grill (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Rivera de Chapala LLC dba Tecate Grill		Social Security Number/Tax Identification Number 92-2436021	
Address 1018 Mahogany Way Unit B			
City Severance		State CO	Zip 80550
Home Phone Number		Business/Work Phone Number (970) 539-6156	
Printed name of person signing on behalf of the Applicant/Licensee Emiliano Arechiga Contreras, Chief Executive Member			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 3-9-23

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

EXHIBIT A TO COMMERCIAL LEASE
Depiction of Leased Premises

FLOOR PLAN

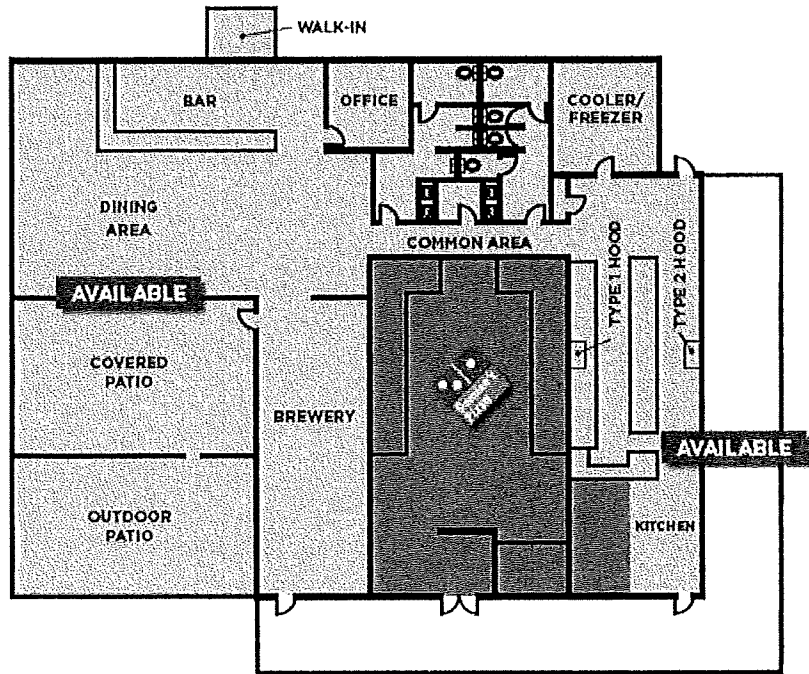


EXHIBIT C

Landlord Work:

1. Landlord shall demise the Leased Premises per the floorplans provided to Tenant
2. Landlord shall have all FF&E not usable by Tenant removed.
3. Landlord shall service the HVAC and ensure it is in good working condition
4. Landlord shall deliver the Leased Premises in "broom clean" condition
5. Landlord shall deliver a surrender from the current holder of the liquor license for the Premises in a form reasonably acceptable to the applicable licensing authority.

Tenant Work:

1. Tenant shall repaint the Leased Premises
2. Tenant shall remove the stage in the Leased Premises
3. Tenant shall refinish the floors in the Leased Premises
4. Tenant shall remove the bar top and replace with granite
5. Tenant shall remove the front of the bar and refinish
6. Tenant shall add stone trimming around all windows
7. Tenant shall redo the existing restroom with new lighting and paint



Document must be filed electronically.
Paper documents are not accepted.
Fees & forms are subject to change.
For more information or to print copies
of filed documents, visit www.coloradosos.gov.

Colorado Secretary of State
Date and Time: 02/20/2023 01:02 PM
ID Number: 20231184758
Document number: 20231184758
Amount Paid: \$1.00

ABOVE SPACE FOR OFFICE USE ONLY

Statement of Trade Name of a Reporting Entity
filed pursuant to §7-71-103 and §7-71-107 of the Colorado Revised Statutes (C.R.S)

1. For the reporting entity delivering this statement, its ID number, true name, form of entity and the jurisdiction under the law of which it is formed are

ID Number	<u>20231153750</u> (Colorado Secretary of State ID number)
True name	<u>Rivera de Chapala LLC</u>
Form of entity	<u>Limited Liability Company</u>
Jurisdiction	<u>Colorado</u>

2. The trade name under which such entity transacts business or conducts activities or contemplates transacting business or conducting activities in this state is

Tecate Grill

3. A brief description of the kind of business transacted or activities conducted or contemplated to be transacted or conducted in this state under such trade name is

Mexican restaurant

4. (If the following statement applies, adopt the statement by marking the box and include an attachment.)

☐ This document contains additional information as provided by law.

5. (Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)

(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)

The delayed effective date and, if applicable, time of this document are _____
(mm/dd/yyyy hour:minute am/pm)

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that such document is such individual's act and deed, or that such individual in good faith believes such document is the act and deed of the person on whose behalf such individual is causing such document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S. and, if applicable, the constituent documents and the organic statutes, and that such individual in good faith believes the facts stated in such document are true and such document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is identified in this document as one who has caused it to be delivered.

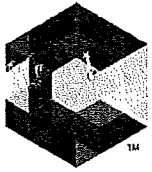
6. The true name and mailing address of the individual causing this document to be delivered for filing are

<u>Kaiser</u>	<u>Erika</u>	<u>M.</u>	
(Last)	(First)	(Middle)	(Suffix)
<u>1410 Bellaire Dr</u>			
(Street number and name or Post Office Box information)			
<u>Colorado Springs</u>	<u>CO</u>	<u>80909</u>	
(City)	(State)	(Postal/Zip Code)	
	<u>United States</u>		
(Province – if applicable)	(Country – if not US)		

☐ (If the following statement applies, adopt the statement by marking the box and include an attachment.)
This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

Disclaimer:

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).



Colorado Secretary of State

Colorado Secretary of State

ID#: 20231153750

Document #: 20231153750

Filed on: 02/07/2023 09:02:05 AM

Paid: \$1.00

Articles of Organization for a Limited Liability Company

filed pursuant to § 7-90-301 and § 7-80-204 of the Colorado Revised Statutes (C.R.S.)

The domestic entity name of the limited liability company is Rivera de Chapala LLC

The principal office street address is 1749 Fremont Ct
Fort Collins CO 80526
US

The principal office mailing address is 1749 Fremont Ct
Fort Collins CO 80526
US

The name of the registered agent is Erika M Kaiser

The registered agent's street address is 1410 Bellaire Dr
Colorado Springs CO 80909
US

The registered agent's mailing address is 1410 Bellaire Dr
Colorado Springs CO 80909
US

The person above has agreed to be appointed as the registered agent for this entity.

The management of the limited liability company is vested in Members

There is at least one member of the limited liability company.

Person(s) forming the limited liability company

Francisco Galvan
1749 Fremont Ct
Fort Collins CO 80526
US

Emiliano Arechiga Contreras
320 Peyton Dr.
Fort Collins CO 80525
US

Ramon Cisneros Rodriguez
3651 Mount Hope St
Wellington CO 80549
US

Martha A de Galvan
1749 Fremont Ct
Fort Collins CO 80526
US

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S., and, if applicable, the constituent documents, and the organic statutes, and that the individual in good faith believes the facts stated in the document are true and the document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is named in the document as one who has caused it to be delivered.

Name(s) and address(es) of the individual(s) causing the document to be delivered for filing

Erika M Kaiser
1410 Bellaire Dr
Colorado Springs CO 80909
US

Affidavit - Restrictions On Public Benefits

I, <u>Francisco Galvan</u>, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one): ☒ I am a United States citizen. ☐ I am not a United States citizen but I am a Permanent Resident of the United States. ☐ I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law. ☐ I am a foreign national not physically present in the United States.	
I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.	
Signature <u>Francisco Galvan</u>	Date (MM/DD/YY) <u>03-09-2023</u>

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)				
1. Name of Business Rivera de Chapala LLC dba Tecate Grill		Home Phone Number N/A	Cellular Number (970) 443-2003	
2. Your Full Name (last, first, middle) Galvan, Francisco Javier		3. List any other names you have used N/A		
4. Mailing address (if different from residence) same		Email Address franciscog1947@icloud.com		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
Street and Number		City, State, Zip		From
Current 1749 Fremont Ct.		Fort Collins, CO 80526		06/01/98
Previous				
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
3 Margaritas	4010 S College Ave Fort Collins CO 80525	management	1998	present
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
Name of Relative	Relationship to You	Position Held	Name of Licensee	
Martha deGalvan	spouse	co-owner (member)	Rivera de Chapala LLC	
also see attachment				
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) ☒ Yes ☐ No				
see attachment				
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) ☒ Yes ☐ No				
see attachment				

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) ☐ Yes ☒ No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) ☐ Yes ☒ No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) ☐ Yes ☒ No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth 10/04/69	b. Social Security Number [REDACTED]	c. Place of Birth Cuautla, Jalisco, Mexico	d. U.S. Citizen ☒ Yes ☐ No
e. If Naturalized, state where Spokane, Washington		f. When 12/13/95	g. Name of District Court Eastern District of Washington
h. Naturalization Certificate Number [REDACTED]	i. Date of Certification 12/13/95	j. If an Alien, Give Alien's Registration Card Number	k. Permanent Residence Card Number
l. Height 5'7"	m. Weight 155	n. Hair Color Black	o. Eye Color Brown
p. Gender Male	q. Do you have a current Driver's License/ID? If so, give number and state. ☒ Yes ☐ No # [REDACTED] State CO		

14. Financial Information.

a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other.
\$ 100,000.00

b. List the total amount of the **personal** investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ 40,000.00

* If corporate investment only please skip to and complete section (d)

** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount
Cash from loan, see below			

d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount

e. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address	Term	Security	Amount
Tepeyac, LLC	119 3rd Ave Kearney NE 68845	5 years	None	\$40,000.00

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature <i>Francisco Galvan</i>	Print Signature Francisco Galvan	Title Member	Date 3-09-23
---	-------------------------------------	-----------------	-----------------

**ATTACHMENT TO DR 8404-I INDIVIDUAL HISTORY RECORD OF
Francisco Galvan**

**RIVERA DE CHAPALA LLC dba Tecate Grill
1018 Mahogany Way Unit B
Severance, CO 80550**

QUESTION 7. Relatives working or holding a financial interest in Colorado alcohol beverage industry:

a). Hugo R. Galvan, brother, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Margaritas Enterprises, Inc. d/b/a 3 Margaritas, 4010 S. College Ave., Ft. Collins, CO 80525;

3 Margaritas XX, Inc. 2297 Greeley Mall, Greeley, CO 80631.

b). Juan Manuel Galvan-Ramos, brother, is a principal of the following corporation which holds a hotel/restaurant liquor license in Colorado:

Axtlan, Inc., d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538

c). Jose Galvan Ramos, brother, is a principal of the following corporation which holds a hotel/restaurant liquor license in Colorado:

Axtlan, Inc., d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538

d). Gustavo Morales Ramos, uncle, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Centenario, Inc. d/b/a 3 Margaritas VI, 6896 W. 120th Ave., Broomfield, CO 80020

Los Veranos, Inc., 530 E. Bromley Lane, Unit 125, Brighton, CO 80601;

3 Margaritas, 14697 Delaware St. #800, Westminster, CO 80023;

3 Margaritas XVIII, INC. 3202 E. 104th Avenue, Thornton, CO 80229

El Roble, Inc. d/b/a Casa Patron, 1215 W. Platte Ave., Fort Morgan, CO 80701

e). Jose Nicolas Morales, uncle, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Margaritas Enterprises, Inc., d/b/a 3 Margaritas, 4010 S. College Ave., Fort Collins, CO 80525;

Axtlan, Inc. d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538;
Tecalitlan, Inc. d/b/a 3 Margaritas X, 2350 N. Main St., Longmont, CO 80501;
Cuautla, Inc. d/b/a 3 Margaritas VIII, 3620 N. Freeway Road, Pueblo, Colorado 81008;
Azaboche, Inc. d/b/a 3 Margaritas IX, 9190 Wadsworth Parkway, Westminster, CO 80030;
3 Margaritas XIX, Inc., 5130 S. Wadsworth Blvd., Lakewood, CO 80123;
Iguana, Inc. d/b/a 3 Margaritas XXVII, 10160 W. 50th Ave., Unit 7, Wheat Ridge, CO 80033;
Capitán, Inc. d/b/a 3 Margaritas, 177 S. Purcell Blvd., Pueblo West, CO 81007;
3 Margaritas SH, Inc., dba 3 Margaritas, 25791 East Smoky Hill Road #100, Aurora, CO 80016;
Centro 3M, Inc. dba 3 Margaritas Family Mexican Restaurant, 519 16th St., Denver, CO 80202;
and
Loma Dura LLC dba Milagros Cocina Mexicana, 7455 N. Academy Blvd., Colorado Springs, CO 80920.

f). Emiliano Contreras, cousin, is a principal of the following corporation that holds a hotel/restaurant liquor license in Colorado:

Tecate Grill, Inc., 1501 W. Elizabeth St., Unit 2, Fort Collins, CO 80521

QUESTION 8: Currently an officer, director and stockholder of:

Margaritas Enterprises, Inc., d/b/a 3 Margaritas, 4010 S. College Ave., Fort Collins, CO 80525;
3 Margaritas XX, Inc. 2297 Greeley Mall, Greeley, CO 80631; and
Tecate Grill, Inc., 1501 W. Elizabeth St., Unit 2, Fort Collins, CO 80521

Formerly an officer, director and stockholder of Cancun, Inc., d/b/a 3 Margaritas, 501 E. County Line Road, Littleton, CO 80126, which has closed.

QUESTION 9: I have not personally received a violation; however a corporation in which I have an ownership interest received the following violations:

Margaritas Enterprises, Inc. d/b/a 3 Margaritas, 3400 S. College Ave., Fort Collins, CO 80525 had a sale to minor violation in 2000 (fine in lieu of suspension), a sale to minor violation in November 2003 (fine in lieu of suspension); had its license suspended for 27 days on May 15, 2006 for sale to a minor. Twenty days were held in abeyance, and a fine in lieu of suspension was paid for the remaining seven days.

Affidavit - Restrictions On Public Benefits

Martha A. deGalvan I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one): ☐ I am a United States citizen. ☒ I am not a United States citizen but I am a Permanent Resident of the United States. ☐ I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law. ☐ I am a foreign national not physically present in the United States.	
I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.	
Signature <i>Martha A. deGalvan</i>	Date (MM/DD/YY) 03/09/23.

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)				
1. Name of Business Rivera de Chapala LLC dba Tecate Grill		Home Phone Number N/A	Cellular Number (970) 488-0814	
2. Your Full Name (last, first, middle) DeGalvan, Martha Alexandria		3. List any other names you have used Martha Alexandria Lopez		
4. Mailing address (if different from residence) same		Email Address marthagalvan07@yahoo.com		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
Street and Number		City, State, Zip	From	To
Current 1749 Fremont Ct		Fort Collins, CO 80526	06/01/98	present
Previous				
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
unemployed				
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
Name of Relative	Relationship to You	Position Held	Name of Licensee	
Francisco Galvan	Spouse	co-owner	Rivera de Chapala LLC	
"	"	"	Margaritas Enterprises In	
			3 Margaritas XX Inc.	
			Tecate Grill, Inc.	
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) ☐ Yes ☒ No				
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) ☐ Yes ☒ No				

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) ☐ Yes ☒ No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) ☐ Yes ☒ No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) ☐ Yes ☒ No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth 07/14/73	b. Social Security Number [REDACTED]	c. Place of Birth Union de Tula, Mexico	d. U.S. Citizen ☐ Yes ☒ No
e. If Naturalized, state where		f. When	g. Name of District Court
h. Naturalization Certificate Number	i. Date of Certification	j. If an Alien, Give Alien's Registration Card Number	k. Permanent Residence Card Number [REDACTED]
l. Height 5'2"	m. Weight 165	n. Hair Color Brown	o. Eye Color Brown
p. Gender Female	q. Do you have a current Driver's License/ID? If so, give number and state. ☒ Yes ☐ No # [REDACTED] State CO		

14. Financial Information.

a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other.
\$ 100,000.00

b. List the total amount of the **personal** investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ NONE

* If corporate investment only please skip to and complete section (d)

** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount
N/A			

d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount
N/A				

e. Loan Information (Attach copies of all notes or loans)

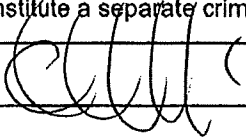
Name of Lender	Address	Term	Security	Amount
N/A				

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature Martha A. DeGalvan	Print Signature Martha A. DeGalvan	Title Member	Date 03/09/23
--	---------------------------------------	-----------------	------------------

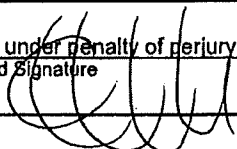
Affidavit - Restrictions On Public Benefits

Emiliano Contreras I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one): ☒ I am a United States citizen. ☐ I am not a United States citizen but I am a Permanent Resident of the United States. ☐ I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law. ☐ I am a foreign national not physically present in the United States.	
I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.	
Signature 	Date (MM/DD/YY) 3-9-23

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)				
1. Name of Business Rivera de Chapala dba Tecate Grill		Home Phone Number N/A	Cellular Number (970) 539-6156	
2. Your Full Name (last, first, middle) Contreras, Emiliano Arechiga		3. List any other names you have used N/A		
4. Mailing address (if different from residence) Same		Email Address emiliosoccer@gmail.com		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
	Street and Number	City, State, Zip	From	To
Current	320 Peyton Dr.	Fort Collins, CO 80525	02/01/03	present
Previous				
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
	Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From To
	3 Margaritas	4010 S College Ave Fort Collins CO 8052	management	1998 present
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
	Name of Relative	Relationship to You	Position Held	Name of Licensee
	see attachment			
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) ☒ Yes ☐ No				
I held a liquor license under Taps Sports Bar, 165 Boardwalk Dr., Fort Collins, CO 80525 from January 2016 - Dec. 2016 I am currently an officer, director and stockholder of Tecate Grill, Inc. which holds a hotel/restaurant license at 1501 W. Elizabeth St., Unit 2, Fort Collins, CO 80521				
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) ☐ Yes ☒ No				

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) ☒ Yes ☐ No				
DUI in Larimer County, Colorado in 2001. Child abuse charge in Larimer County, Colorado in 2018--charge dismissed				
11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) ☐ Yes ☒ No				
12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) ☐ Yes ☒ No				
Personal and Financial Information				
Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.				
13a. Date of Birth 04/18/80	b. Social Security Number [REDACTED]	c. Place of Birth Guadalajara, Jalisco, Mexico	d. U.S. Citizen ☒ Yes ☐ No	
e. If Naturalized, state where Centennial, Colorado		f. When 09/24/09	g. Name of District Court Homeland Security	
h. Naturalization Certificate Number [REDACTED]	i. Date of Certification 09/24/09	j. If an Alien, Give Alien's Registration Card Number	k. Permanent Residence Card Number	
l. Height 5'11"	m. Weight 185	n. Hair Color Brown	o. Eye Color Brown	p. Gender Male
q. Do you have a current Driver's License/ID? If so, give number and state. ☒ Yes ☐ No # [REDACTED] State CO				
14. Financial Information.				
a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other. \$ 100,000.00				
b. List the total amount of the personal investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ 30,000.00				
* If corporate investment only please skip to and complete section (d)				
** Section b should reflect the total of sections c and e				
c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)				
Type: Cash, Services or Equipment	Account Type		Bank Name	Amount
N/A				
d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)				
Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount
N/A				
e. Loan Information (Attach copies of all notes or loans)				
Name of Lender	Address	Term	Security	Amount
PNC Bank	3131 College Ave Fort Collins CO 80525	30 years	residence	\$30,000.00
Oath of Applicant				
I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.				
Authorized Signature 	Print Signature Emiliano Contreras	Title Member	Date 3-9-23	

**ATTACHMENT TO DR 8404-I INDIVIDUAL HISTORY RECORD OF
Emiliano Contreras**

**RIVERA DE CHAPALA LLC dba Tecate Grill
1018 Mahogany Way Unit B
Severance, CO 80550**

QUESTION 7. Relatives working or holding a financial interest in Colorado alcohol beverage industry:

a). Hugo R. Galvan, cousin, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Margaritas Enterprises, Inc. d/b/a 3 Margaritas, 4010 S. College Ave., Ft. Collins, CO 80525;

3 Margaritas XX, Inc., 2297 Greeley Mall, Greeley, CO 80631.

b). Juan Manuel Galvan-Ramos, cousin, is a principal of the following corporation which holds a hotel/restaurant liquor license in Colorado:

Axtlan, Inc., d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538

c). Jose Galvan Ramos, cousin, is a principal of the following corporation which holds a hotel/restaurant liquor license in Colorado:

Axtlan, Inc., d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538

d). Gustavo Morales Ramos, uncle, is a principal of the following corporations which hold hotel/restaurant liquor licenses:

Centenario, Inc. d/b/a 3 Margaritas VI, 6896 W. 120th Ave., Broomfield, CO 80020

Los Veranos, Inc., 530 E. Bromley Lane, Unit 125, Brighton, CO 80601;

3 Margaritas, 14697 Delaware St. #800, Westminster, CO 80023;

3 Margaritas XVIII, INC. 3202 E. 104th Avenue, Thornton, CO 80229

El Roble, Inc. d/b/a Casa Patron, 1215 W. Platte Ave., Fort Morgan, CO 80701

e). Jose Nicolas Morales, uncle, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Margaritas Enterprises, Inc., d/b/a 3 Margaritas, 4010 S. College Ave., Fort Collins, CO 80525;

Axtlan, Inc. d/b/a 3 Margaritas, 1417 Cheyenne Ave., Loveland, CO 80538;
Tecalitlan, Inc. d/b/a 3 Margaritas X, 2350 N. Main St., Longmont, CO 80501;
Cuautila, Inc. d/b/a 3 Margaritas VIII, 3620 N. Freeway Road, Pueblo, Colorado 81008;
Azaboche, Inc. d/b/a 3 Margaritas IX, 9190 Wadsworth Parkway, Westminster, CO 80030;
3 Margaritas XIX, Inc., 5130 S. Wadsworth Blvd., Lakewood, CO 80123;
Iguana, Inc. d/b/a 3 Margaritas XXVII, 10160 W. 50th Ave., Unit 7, Wheat Ridge, CO 80033;
Capitán, Inc. d/b/a 3 Margaritas, 177 S. Purcell Blvd., Pueblo West, CO 81007; and
3 Margaritas SH, Inc., dba 3 Margaritas, 25791 East Smoky Hill Road #100, Aurora, CO 80016
Centro 3M, Inc. dba 3 Margaritas Family Mexican Restaurant, 519 16th St., Denver, CO 80202;
and
Loma Dura LLC dba Milagros Cocina Mexicana, 7455 N. Academy Blvd., Colorado Springs, CO 80920

f). Francisco Galvan, cousin, is a principal of the following corporations which hold hotel/restaurant liquor licenses in Colorado:

Margaritas Enterprises, Inc. d/b/a 3 Margaritas, 4010 S. College Ave., Ft. Collins, CO 80525;
3 Margaritas XX, Inc. 2297 Greeley Mall, Greeley, CO 80631; and
Tecate Grill, Inc., 1501 W. Elizabeth St., Unit 2, Fort Collins, CO 80521

ATTACHMENT TO DR 8404

**RIVERA DE CHAPALA LLC dba Tecate Grill
1018 Mahogany Way Unit B
Severance, CO 80550**

QUESTION 8(c).

Francisco Galvan is an officer, director and stockholder of Margaritas Enterprises, Inc. d/b/a 3 Margaritas, and when it was located at 3400 S. College Ave. Fort Collins, CO 80525, the entity had a sale to minor violation in 2000 (fine in lieu of suspension), a sale to minor violation in November 2003 (fine in lieu of suspension); had its license suspended for 27 days on May 15, 2006 for sale to a minor. Twenty days were held in abeyance, and a fine in lieu of suspension was paid for the remaining seven days.

QUESTION 14:

Emiliano Contreras is a principal of the following corporation that holds a hotel/restaurant liquor license in Colorado: Tecate Grill, Inc., 1501 W. Elizabeth St., Unit 2, Fort Collins, CO 80521. He was formerly an owner of Taps Sports Bar, 165 Boardwalk Dr., Fort Collins CO 80525 from January 2016 – December 2016

Francisco Galvan is currently an officer, director and stockholder of:
Margaritas Enterprises, Inc., d/b/a 3 Margaritas, 4010 S. College Ave., Fort Collins, CO 80525;
and
3 Margaritas XX, Inc. 2297 Greeley Mall, Greeley, CO 80631.

He was formerly an officer, director and stockholder of Cancun, Inc., d/b/a 3 Margaritas, 501 E. County Line Road, Littleton, CO 80126, which has closed.

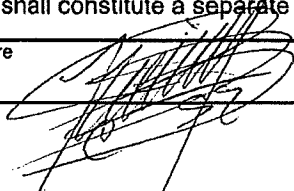
QUESTION 16:

Ramon Cisneros Rodriguez will access the following credit cards in the following amounts:

Discover	\$10,000
American Express	\$ 5,000
Legacy First Bank	\$ 5,000
Fortiva	\$ 5,000
One Main Financial	\$ 5,000

Emiliano Contreras will utilize \$30,000 from a HELOC loan from PNC Bank, Fort Collins, CO. The loan is secured by his personal residence at 320 Peyton Dr. Fort Collins, CO 80525 and has a 30-year term.

Affidavit - Restrictions On Public Benefits

Ramon Cisneros Rodriguez I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one): ☐ I am a United States citizen. ☒ I am not a United States citizen but I am a Permanent Resident of the United States. ☐ I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law. ☐ I am a foreign national not physically present in the United States.	
I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.	
Signature 	Date (MM/DD/YY) 3-9-2023

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". **Any deliberate misrepresentation or material omission may jeopardize the license application.** (Please attach a separate sheet if necessary to enable you to answer questions completely)

1. Name of Business Rivera de Chapala LLC dba Tecate Grill		Home Phone Number N/A	Cellular Number (970) 567-8448	
2. Your Full Name (last, first, middle) Cisneros Rodriguez, Ramon		3. List any other names you have used N/A		
4. Mailing address (if different from residence) same		Email Address ramoncisneros8@gmail.com		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
Street and Number		City, State, Zip		From To
Current 3651 Mount Hope St.		Wellington CO 80549		09/29/22 present
Previous 8520 20th Ave J308 1020 Wabash St. #3-101		Seattle WA 98115 Fort Collins, CO 80526		03/2020 05/2021 05/2018 09/2022**
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
Tecate Grill	1501 W Elizabeth St #2, Fort Collins CO 80521	management	07/05/21	present
Azteca Mexican Restaurant	22003 66th Ave Lynwood WA 98036	management	03/01/20	05/31/21
Inca Restaurant	2413 S College Ave Fort Collins CO 80525	management	2017	02/28/20
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
Name of Relative	Relationship to You	Position Held	Name of Licensee	
None				
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) ☐ Yes ☒ No				
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) ☐ Yes ☒ No				

**Family stayed at the Wabash address while I went to Seattle

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) ☐ Yes ☒ No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) ☐ Yes ☒ No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) ☐ Yes ☒ No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth 09/02/67	b. Social Security Number [REDACTED]	c. Place of Birth Guadalajara, Mexico	d. U.S. Citizen ☐ Yes ☒ No
e. If Naturalized, state where N/A		f. When	g. Name of District Court
h. Naturalization Certificate Number		i. Date of Certification	j. If an Alien, Give Alien's Registration Card Number
k. Permanent Residence Card Number [REDACTED]			
l. Height 6'3"	m. Weight 230	n. Hair Color Black	o. Eye Color Brown
p. Gender Male	q. Do you have a current Driver's License/ID? If so, give number and state. ☒ Yes ☐ No # [REDACTED] State CO		

14. Financial Information.

a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other.
\$ 100,000.00

b. List the total amount of the **personal** investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ 30,000.00

* If corporate investment only please skip to and complete section (d)

** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount
Cash from credit card	credit card	Discover	\$10,000.00
Cash from credit card	credit card	American Express	\$ 5,000.00
Cash from credit card	credit card	Legacy First Bank	\$ 5,000.00
Cash from credit card	credit card	Fortiva	\$ 5,000.00
Cash from credit card	credit card	One Main Financial	\$ 5,000.00

d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)

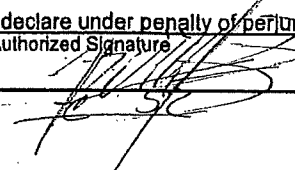
Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount
N/A				

e. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address	Term	Security	Amount
N/A				

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature 	Print Signature Ramon Cisneros Rodriguez	Title Member	Date 3-9-2023
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PUBLIC NOTICE

You are hereby notified that pursuant to C.R.S. 44-3-311, **RIVERA DE CHAPALA LLC** dba **TECATE GRILL**, located at 1018 Mahogany Way, Unit B, Severance, CO, 80550 requested the Liquor Licensing Authority of the Town of Severance, Colorado, to grant a new Hotel and Restaurant liquor license for the sale of MALT, VINOUS and SPIRITUOUS LIQUOR for on premises consumption.

APPLICANT consists of Managing Member Ramon Cisneros Rodriguez, 3651 Mount Hope Dt, Wellington, CO 80549. The application date is **March 9, 2023**.

You are further notified that on **Tuesday, June 13th, 2023, 6:00 pm.** or as soon thereafter as the matter may be heard, a **PUBLIC HEARING** on the application will be held before the Severance Liquor Licensing Authority.

The public may participate in these ways:

1. Provide comment in advance to ivanarsdall@townofseverance.org (comment by noon on Monday, June 1st, 2023)
2. Attend the **PUBLIC HEARING** on **Tuesday, June 13th, 2023 @ 6:00 pm.**

Petitions or Remonstrances may be submitted by Monday, May 1st, 2023 to the Town Clerk, Leah Vanarsdall at 3 S Timber Ridge Pkwy, Severance CO 80550 in writing or by email to ivanarsdall@townofseverance.org.

By Order of the Town of Severance.

/s/ Leah Vanarsdall

Leah Vanarsdall, Town Clerk

Published in the Greeley Tribune: May 13, 2023



Alcohol Petitioning Services
P.O. Box 998
Johnstown, CO 80534
(303) 710-3424

June 5, 2023

TO: Town of Severance
Liquor Licensing Authority
3 S. Timber Ridge Parkway
Severance, CO 80550

REF: Neighborhood Survey – New Liquor License

Survey Overview

Survey of the Reasonable Requirements and Desires of the Neighborhood for the following:

Hotel and Restaurant (City) Liquor License

Applicant:

Rivera de Chapala LLC
DBA Tecate Grill

Applicant's Licensed Premises Location:

1018 Mahogany Way
Severance, CO 80550

Survey Methodology

The circulators were over 21 years old.

Each circulator had a clipboard with the following:

1. A map of the designated area provided by the Severance Town Clerk's Office describing the boundaries of the defined neighborhood.
2. The petition to the Local Licensing Authority of the Town of Severance that included a section where people contacted could indicate their support (in favor) or opposition for the liquor license.
3. A tally sheet to record the results of those who did not sign.

People were shown the petition form, asked to read the form, and verbally told of the license type being applied for, site location, and the applicant's name.

Each person who signed the petition indicated they were either an owner/manager of a business or resident located within designated area and were 21 years or older.

Each signature was freely and voluntarily given without any influence of the circulator.

Survey Circulators and Dates

Circulators conducted the survey on the following dates:

2 Circulators – Wednesday, May 17, 2023

2 Circulators – Tuesday, May 23, 2023

1 Circulator – Tuesday, May 30, 2023

Survey Statistics

Summary of Signatures Obtained

Businesses..... 10
 Residences..... 90
Total 100

Details of Signatures Obtained

	Businesses	Residents	Total
Signatures in Favor - “Yes”	10	87	97
Signatures in Opposition – “No”	0	3	3
Total	10	90	100

Statistical Analysis

In Favor.....97.0%
 In Opposition..... 3.0%

Details of Opposition

Reason	Businesses	Residents	Total
There’s Enough Beer Wine and Spirits	0	1	1
Too Many Drunks	0	1	1
None Given	0	1	1
Total	0	3	3

Details of Contact Attempts

	Total	Ratio of Total Contacts
Signatures Obtained	100	26.5%
Not at Home	237	62.9%
Not Willing To Sign	38	10.1%
Owner/Manager Not Available	2	0.5%
Total	377	100.0%

Actual People Contacts

	Number	Ratio of Actual Contacts
Business	12	8.6%
Residents	128	91.4%
Total	140	100.0%

Summary of Ratio of Signatures to Contact Attempts

	Signatures	Attempts	Percent
Business	10	12	83.3%
Residents	90	365	24.7%
Total	103	377	26.5% (overall)

An average of 26.5% of attempts to contact people obtained a signature for the petition.

Reason for Contacts Not Willing To Sign

None Given	1
Too Busy	5
No Opinion	14
Not Interested	18
Total	38

Disqualified Signatures

There were no disqualified signatures.

Statistical Analysis For Needs and Desires

There were three signature in opposition to the liquor license. In my opinion, only one would qualify as a reason that would reasonably fit the definition of “needs and desires.”

	Business	Residents	Total
Signatures in Favor - “Yes”	10	87	97
Signatures in Opposition – “No”	0	1	1
Total	10	88	98

In Favor..... 99.0%

In Opposition..... 1.0%

Final Analysis

Therefore, final analysis for the survey would be anywhere between 97.0% and 99.0% in favor.

Report Attachments

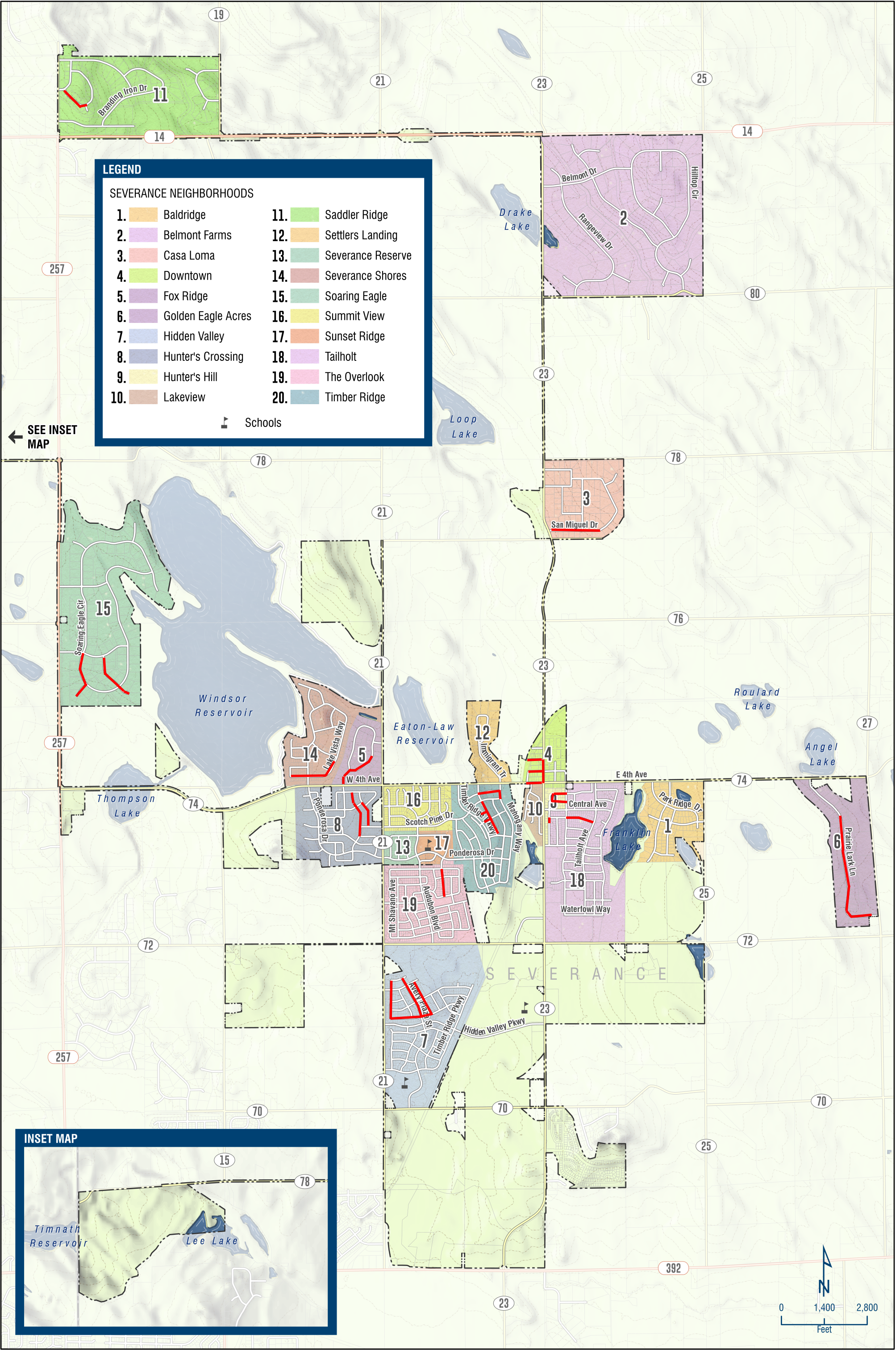
Included in this report are the following:

1. A copy of the map indicating the area where circulators petitioned.
2. A copy of the petitions where signatures were obtained in support or opposition of Hotel & Restaurant (City) Liquor License.
3. Affidavits of Circulators for signatures obtained.

Report Prepared and Submitted by:



Patrick Maroney
President
PS Logistics, LLC
d/b/a Alcohol Petitioning Services



Affidavit of Circulator

I, Yvonne Brebis, circulated the attached petition
pertaining to the application of Rivera de Chapala ~~de la Torre~~ Gall for licensing by the
Local Licensing Authority of the Town of Severance, Colorado. The petition was circulated from
May 17 to May 23, and only within the defined neighborhood
boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that
the persons whose signatures and addresses appear signed this petition in my presence after indicating
they were at least twenty-one (21) years of age and after having read the petition. I further certify that,
to the best of my knowledge, each signature appearing on the petition is who it purports to be and that
and the address given with each name indicated is the true business or residence of the person signing
the petition.

Yvonne Brebis

Signature of Circulator

STATE OF COLORADO)

) ss

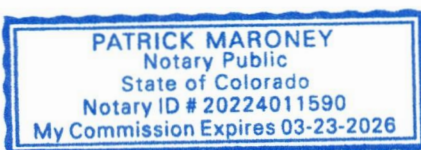
COUNTY OF Weid)

Subscribed and sworn to before me this 23rd day of May, 2023. By the person known to me to be
Yvonne Brebis.

My commission expires:

03-23-2026

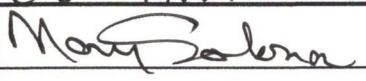
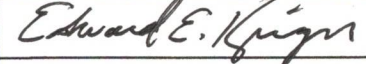
Patrick Maroney
Notary Public



APPLICANT: Rivera de Chapala LLC, dba Tecate Grill
APPLICATION TYPE: Hotel & Restaurant Liquor License (City)
LOCATION: 1018 Mahogany Way, Severance, CO 80550

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: June 13, 2023 at 6 p.m.
LOCATION: 3 S. Timber Ridge Pkwy, Severance, CO 80550

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/17	 CJ CAVALLERO	620 FOXTAIL	72	X		(CIRCLE ONE) RESIDENT <u>OWNER</u> MANAGER
2 5/17	 Mary Salomon	624 Fortall	72	X		(CIRCLE ONE) RESIDENT <u>OWNER</u> MANAGER
3 5/17	 SHEA SHIPTON	431 PTARMIGAN	34	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/17	 EDWARD E. KRIEGER	442 PTARMIGAN	77	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/17	 Peggy Chilton	1360 Copeland Falls Rd	68	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/17	 Joe Zahorek	1174 Bowen Pass	30	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7 5/17	Kirstie Turay Kristie Turay	1168 Bowen Pass st	30	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
8 5/17	Megan Wick	1106 San Miguel Dr	28	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER

Initials: _____

APPLICANT: Rivera de Chapala LLC, dba Tecate Grill
APPLICATION TYPE: Hotel & Restaurant Liquor License (City)
LOCATION: 1018 Mahogany Way, Severance, CO 80550

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: June 13, 2023 at 6 p.m.
LOCATION: 3 S. Timber Ridge Pkwy, Severance, CO 80550

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/17	JEFF WICKS <i>Jeff Wicks</i>	1/86 SAN MIGUEL	61	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
2 5/23	Lindsay Wilson <i>Lindsay Wilson</i>	302 3rd St	36	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
3 5/23	Joanna Carron <i>Joanna Carron</i>	105 Ruth Ave	41	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
4 5/23	Herb Becker <i>Herb Becker</i>	207 ^{4B} Charles Ave 270	88	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
5 5/23	Dawn Fenderson <i>Dawn Fenderson</i>	3/6 Jay Ave	38	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
6 5/23	Brandon Smith <i>Brandon Smith</i>	1310 Park Ridge Dr	43	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
7 5/23	Anna Smith <i>Anna Smith</i>	11	37	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
8 5/23	Shannon Randle <i>Shannon Randle</i>	1316 Park Ridge Dr	46	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: *JB*

APPLICANT: Rivera de Chapala LLC, dba Tecate Grill
APPLICATION TYPE: Hotel & Restaurant Liquor License (City)
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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/23	Shelby Ruff <i>Shelby Ruff</i>	1318 Park Ridge Dr	35	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
2 5/23	Sharon Snick <i>Sharon Snick</i>	1111 Green Ridge Dr	70	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
3 5/23	Harlow Speer <i>Harlow Speer</i>	1113 Green Ridge Dr	79	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/23	Donna Lederhos <i>Donna Lederhos</i>	1319 Park Ridge Dr.	52	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/23	Madison Welter <i>Madison Welter</i>	931 Barasingha St.	31	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/23	Elijah Nix <i>Elijah Nix</i>	833 Sander Dr	32	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
8						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: *LN*

Affidavit of Circulator

I, JAMES LUNN, circulated the attached petition

pertaining to the application of TECATE GRILL for licensing by the

Local Licensing Authority of the Town of Severance, Colorado. The petition was circulated from

5/17/23 to 5/30/23, and only within the defined neighborhood

boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that

the persons whose signatures and addresses appear signed this petition in my presence after indicating

they were at least twenty-one (21) years of age and after having read the petition. I further certify that,

to the best of my knowledge, each signature appearing on the petition is who it purports to be and that

and the address given with each name indicated is the true business or residence of the person signing

the petition.



Signature of Circulator

STATE OF COLORADO)

) ss

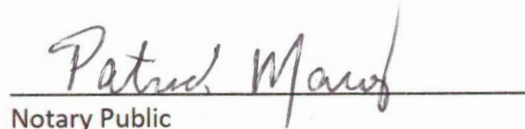
COUNTY OF Weld)

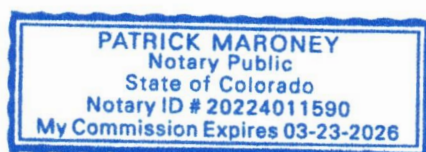
Subscribed and sworn to before me this 1st day of June, 2023. By the person known to me to be

James Lunn.

My commission expires:

03-23-2026


Notary Public





APPLICANT: Rivera de Chapala LLC, dba Tecate Grill
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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/17/23	Joshua Kew	375 W. 4TH AVE.	43	X		REASON: (CIRCLE ONE) RESIDENT <u>OWNER</u> MANAGER
2 5-17-23	Joanne Scott	399 W 4th AVE	57	X		REASON: (CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>
3 5-17-23	Lynette Be Hore	385 W. 4th Ave	48	X		REASON: (CIRCLE ONE) RESIDENT <u>OWNER</u> MANAGER
4 5.17.23	Rod Tatey	385 W. 4th Ave.	59	X		REASON: (CIRCLE ONE) RESIDENT <u>OWNER</u> MANAGER
5 5-17-23	Brenda Bowen	904 Foxtail Ct	53	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/17/23	Cheryl Early	903 Foxtail Ct	43	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7 5/17/23	Maria Garrod	435 Ptarmigan St.	28	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
8 5/17/23	Sandra Aguilar	447 Ptarmigan St	35	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER

Initials:



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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/12/23	Mary Beth West <i>Mary Beth West</i>	1285 Baker Pass St Severance CO 80550	65	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
2 5/17/23	James West <i>James West</i>	1285 Baker Pass St Severance CO 80550	67	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
3 5/17/23	Shayla Wade <i>Shayla Wade</i>	1293 Baker Pass St Severance CO 80550	36	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/17/23	Danny Fockler <i>Danny Fockler</i>	1387 Copeland Falls Rd.	32	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/17/23	Blake Caplan <i>Blake Caplan</i>	1389 Copeland Falls Road	42	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/17/23	Rachelle Alves <i>Rachelle Alves</i>	1387 Copeland Falls Rd.	50	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7 5/17/23	Pamela LeVay <i>Pamela LeVay</i>	1385 Copeland Falls Rd	65	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
8 5/17/23	Angie Cain <i>Angie Cain</i>	1379 Copeland Falls Rd	29	☒	☐	REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER

Initials: *JK*

1

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1 5/17	Josie Oliver <i>Josie Oliver</i>	1102 Bowen Pass St	25	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
2 5/17	Mike Hyland <i>Mike Hyland</i>	1175 Bowen Pass St	56	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
3 5/17	Connie Utkey <i>Connie Utkey</i>	1103 San Miguel Dr	59	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/17	Eric Richardson <i>Eric Richardson</i>	1105 San Miguel Dr	56	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/17	DELORES LESCHINSKY <i>Delores Leschinsky</i>	1109 San Miguel Dr	74	✓		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/17	JACK LAMSON <i>Jack Lamson</i>	2201 SAN MIGUEL DR	48	✓		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7 5/23	SHEILA HATCH <i>Sheila Hatch</i>	206 KATH AVE	83	✓		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
8 6/09	Frank Wassenberg <i>Frank Wassenberg</i>	403 Vivian	68	✓		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER

Initials: *[Signature]*

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1 5/23	Robert Spain <i>Robert Spain</i>	407 Vivian St	63	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
2 6-23	JAMES Niswender <i>James Niswender</i>	312 Charles Ave	61	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
3 6-23	Laurel Bravdica <i>Laurel Bravdica</i>	315 Jay Ave	67	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
4 5-23	Nathan Simpson <i>Nathan Simpson</i>	317 Jay Ave	32	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5 5-23	Jessica Heiden <i>Jessica Heiden</i>	321 Jay Ave	29	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
6 5/23/23	<i>[Signature]</i> DANIELA ESPINOSA	327 JAY AVE	38	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
7 5/23/23	AMBER ELLER <i>Amber Eller</i>	327 Jay Ave	31	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
8 5-23-23	JENNIFER COLDEIL <i>Jennifer Coldeil</i>	333 JAY AVE	39	X		(CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: *[Signature]*

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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5-23-2023	Dale Lewis	1308 Park Ridge	61	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
2 5-23-23	Steve Tucker	1309 Park Ridge	72	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
3 5-23-23	Peggy Long	1108 Green Ridge	66	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/23/23	Johnny Allen	1110 GREEN RIDGE	82	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/23/23	David M Peterson	1112 Green Ridge Dr	49	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
6 5/23/23	Joe Sallee	2015 TRAIL RIDGE DR	44	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
3 5/23/23	Andrew Surpe	904 Barasingha St.	35	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
8 5/23/23	Michelle Boels	912 Barasingha	56	X		(CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: J



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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
3) 5/23/23	<u>Rebekah Pichotta</u> Rebekah Pichotta	922 Barasingha	37	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
2) 5/23/23	<u>Michael Brady</u> Michael Brady	930 Barasingha	44	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
3) 5/23/23	<u>Pablo Betancourt</u> Pablo Betancourt	830 Sambar	61	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
4) 5/30/23	<u>Doug Connolly</u> Doug Connolly	9847 Wile 74 RED WILLOW COST	64	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5) 5/30/23	<u>Selina Barra</u> Selina Barra	9845 Weld County 74 Dollar General	32	P		(CIRCLE ONE) RESIDENT OWNER MANAGER
6) 5/30/23	<u>Fyl Schnellmann</u> Fyl Schnellmann	9469 County Rd 74 T.H. Fyl i Co	41	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
7) 5/30/23	<u>Fyl Schnellmann</u> Fyl Schnellmann	1416 Red Fox Cir	41	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
8) 5/30/23	<u>GRAVIN MOYLET</u> Gravin Moylet	1414 Red Fox Cir	46	X		(CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: JS



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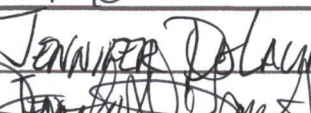
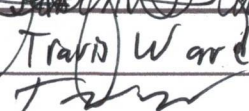
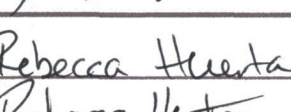
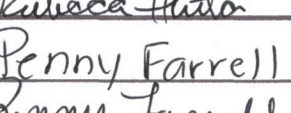
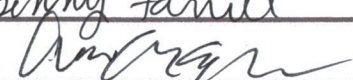
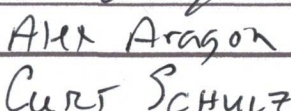
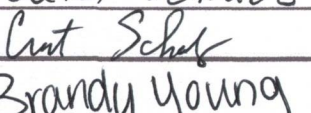
DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/30/23	LYNDA Pickett <i>[Signature]</i>	1410 Red Fox Cr.	63	✓		(CIRCLE ONE) RESIDENT OWNER MANAGER
2 5/30/23	TODD LOVELESS <i>[Signature]</i>	1402 FOX RIDGE PKWY	69		✓	REASON: THERE'S ENOUGH PEOPLE ALREADY (CIRCLE ONE) RESIDENT OWNER MANAGER
3 5/30/23	GARY A. BURNS <i>[Signature]</i>	1405 FOX RIDGE PKWY	76		✓	REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER
4 5/30/23	JASON SMITH <i>[Signature]</i>	1407 FOX RIDGE PKWY	45	✓		REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER
5 5/30/23	Carol Smith <i>[Signature]</i>	1407 Fox Ridge Pkwy	45	✓		REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER
6 5/30/23	MARK STOKES <i>[Signature]</i>	1413 Red Fox Circle	65	(X)		REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER
7 5/30/23	Jackie MIDDLETON <i>[Signature]</i>	1415 Red Fox Circle	74	✓		REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER
8 5/30/23	Jacqueline Hayes <i>[Signature]</i>	1530 Wavecrest Dr	37	✓		REASON: — (CIRCLE ONE) RESIDENT OWNER MANAGER

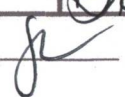
Initials: *[Signature]*

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1 5/30/23	Tammy Elm 	1535 Wavecrest Drive	52	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
2 5/30/23	JENNIFER DELAURENT 	1533 WAVECREST DR	55	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
3 5/30/23	Travis Ward 	1531 Wavecrest Dr	31	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/30/23	Rebecca Huerta 	1514 Lake Vista Way	32	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/30/23	Penny Farrell 	1520 Lake Vista Way	46	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/30/23	 ALEX ARAGON	1522 LAKE VISTA WAY	52	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7 5/30/23	CURT SCHULZ 	1513 LAKE VISTA WAY	64		X	REASON: <u>TOMMY DEANICS</u> (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
8 5/30/23	Brandy Young 	1511 LAKE VISTA WAY	35	X		(CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER

Initials: 

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	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
5/30/23	Jordan B. Jeweista <i>[Signature]</i>	1567 Lakevista Way Severance CO 80550	35	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	Linda Gwaltney <i>[Signature]</i>	37181 Soaring Eagle Severance CO 80550	60	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	Jane Kuetzler <i>[Signature]</i>	37166 Egret Ct	67	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	GENE LAGNER <i>[Signature]</i>	37164 EGRET CT	66	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	Willma Heckman <i>[Signature]</i>	37150 Dickerson Ct	66	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	KEVIN SYMONS <i>[Signature]</i>	37148 Dickerson Ct	63	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	Anita Perryman <i>[Signature]</i>	37156 Dickerson Run	39	X		(CIRCLE ONE) RESIDENT OWNER MANAGER
5/30/23	BRIAN ABUIAL <i>[Signature]</i>	37158 DICKERSON Run	46	X		(CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: *[Signature]*

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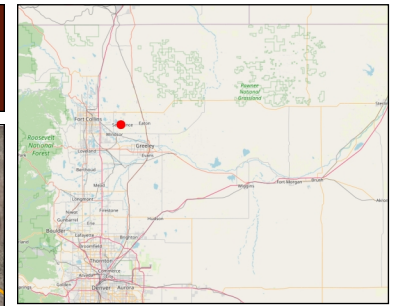
DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE	
1 5/30/23	Ash Adhikari Zadi	3784 Bridle Ridge Cir Severance, CO	22	✓		REASON: <u>Re</u> (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
2 5/30/23	Jo Ann Belk Jo Ann Belk	3793 Bridle Ridge Ct	58	✓		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
3 5/30/23	Nancy Joehims Nancy Joehims	3795 Bridle Ridge Ct	66	✓		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
4 5/30/23	Carwyn Molitor Carwyn Molitor	3791 Bridle Ridge Circle	58	✓		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
5 5/30/23	Sherrey Meyer Sherrey Meyer	3785 Bridle Ridge Circle	70	✓		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
6 5/30/23	Cori Buteman Cori Buteman	3781 Bridle Ridge Cir	51	✓		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER
7						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER
8						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER

Initials: fe



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 60 - Additional Sidewalk Connections	Nicholas Wharton, Town Manager	Council Member Stephen Gagliardi
ACTION REQUESTED		
Town Management asks the Town Council to discuss the proposal for adding additional sidewalks in missing areas of the Town and direct any further actions they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
As requested during council member petitions, Town Management has scheduled a work session to discuss a proposal for adding additional sidewalks in missing areas of the Town.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks the Town Council to discuss the proposal for adding additional sidewalks in missing areas of the Town and direct any further actions they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. E. Harmony (East) 2. E. Harmony (SouthWest) 3. E. Harmony (West) 4. Teller Sidewalk (West)		



Legend

- Parcels
- Highway
- County Boundary

Notes

Southside, east of Timber Ridge Parkway

279.3 0 139.67 279.3 Feet

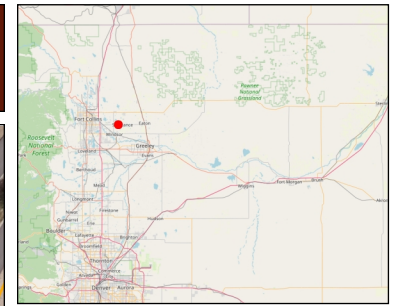
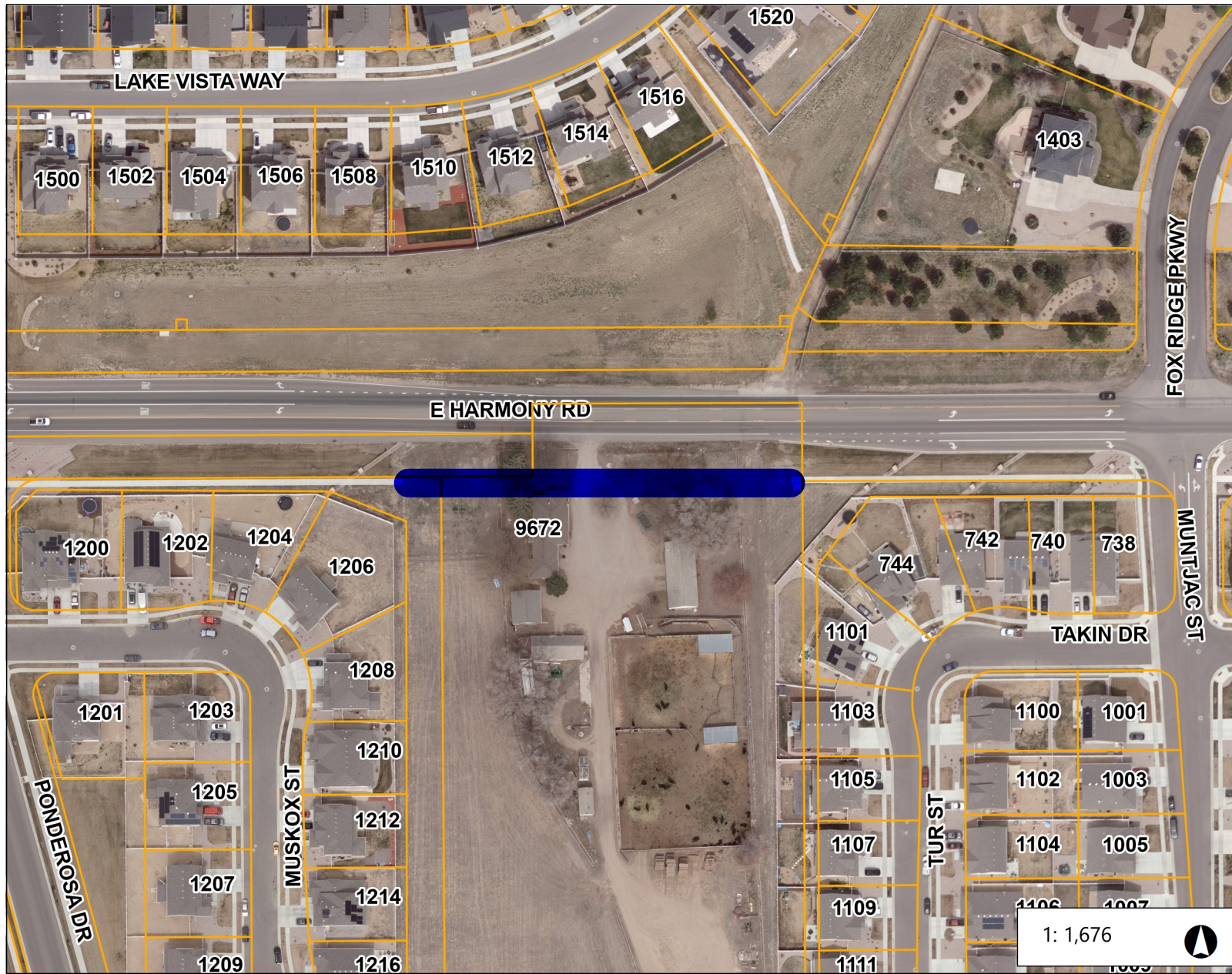
WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

1: 1,676





Legend

- Parcels
- Highway
- County Boundary

1:1,676



Notes

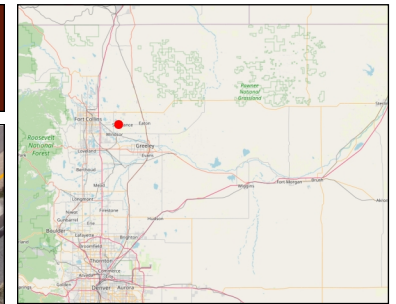
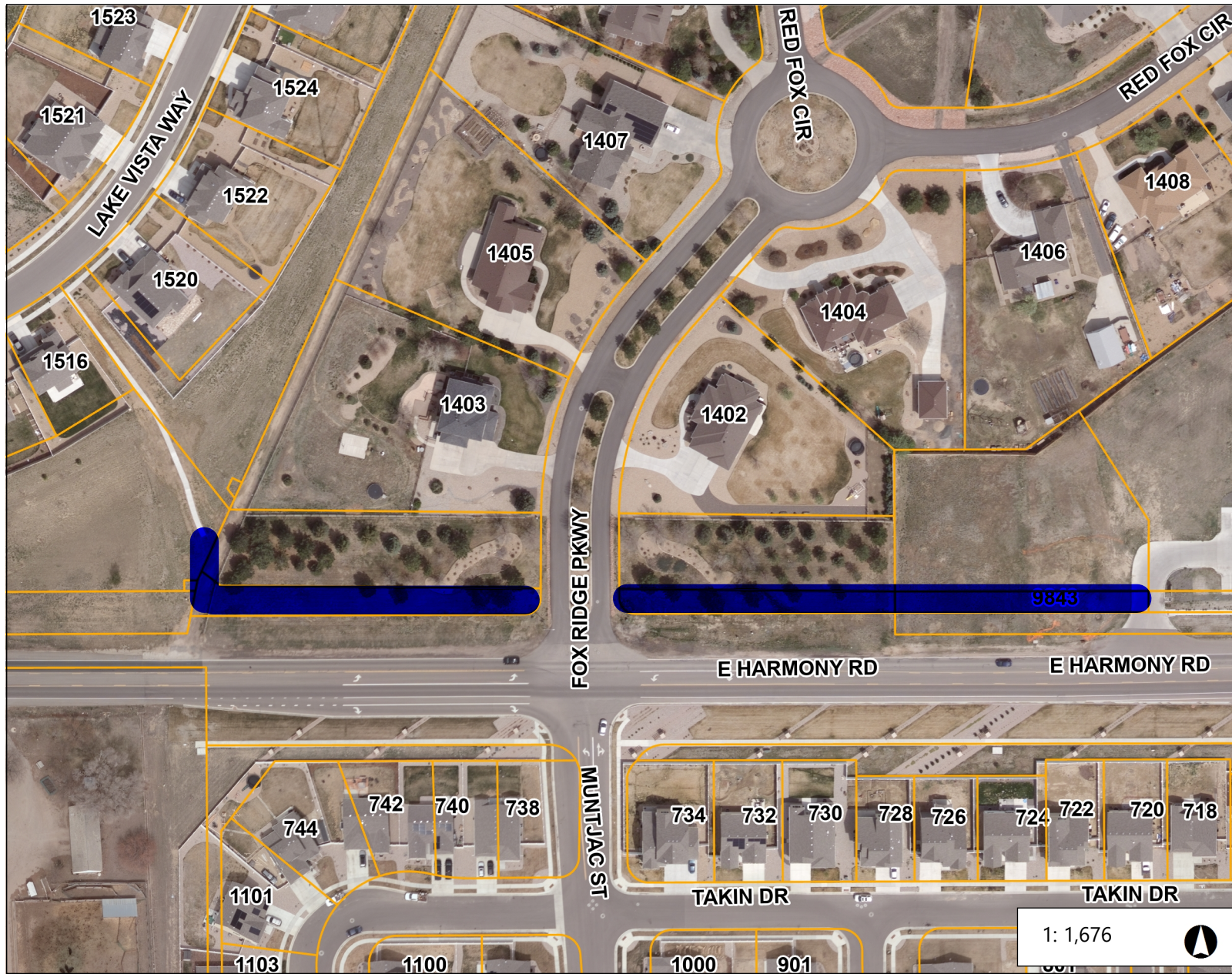
Southside, east of Shoreview Parkway

279.3 0 139.67 279.3 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
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Legend

- Parcels
- Highway
- County Boundary

Notes

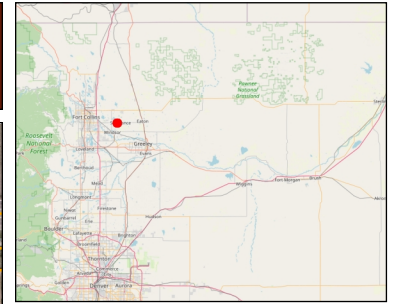
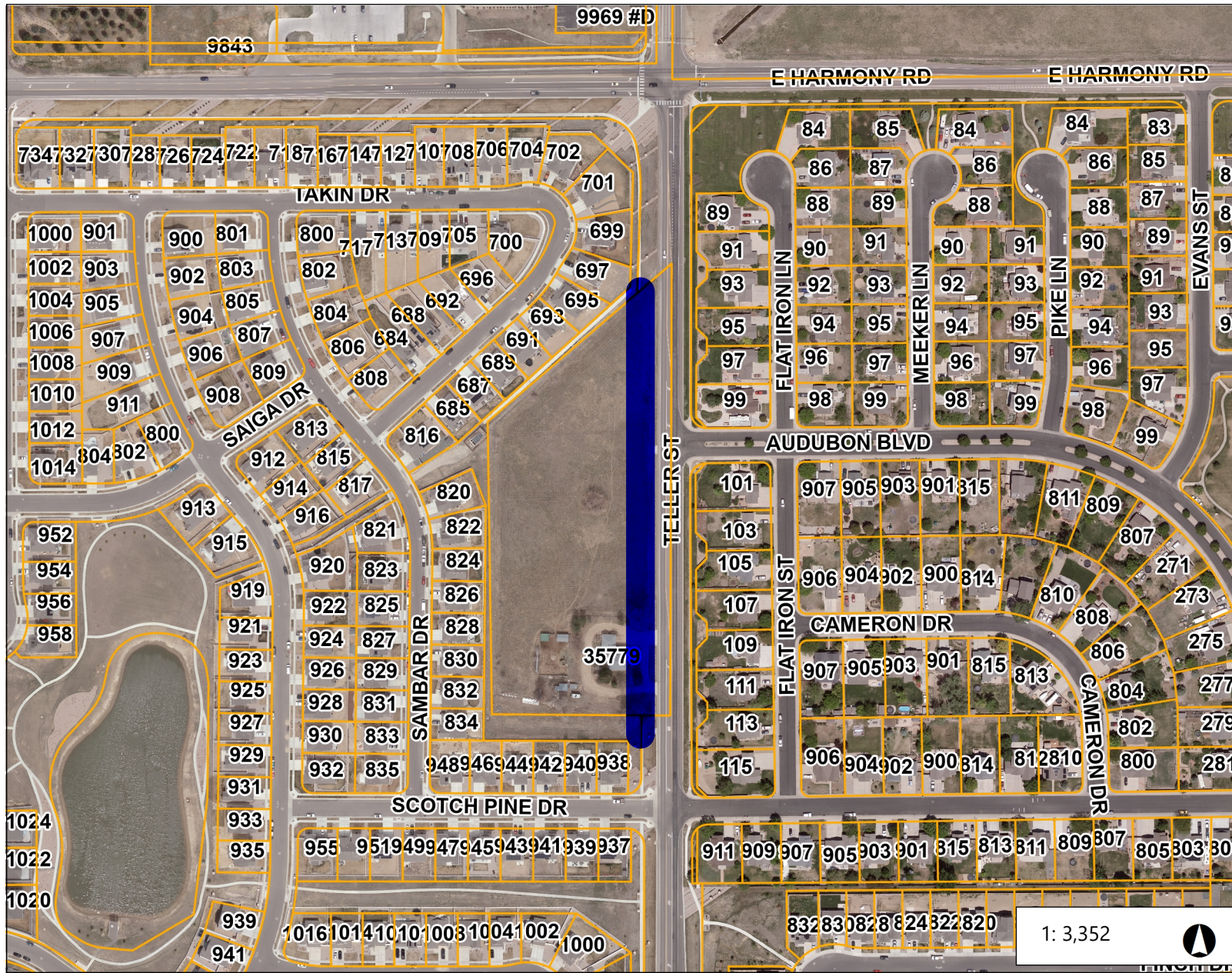
Northside, east of Shoreview Parkway

279.3 0 139.67 279.3 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

- Parcels
- Highway
- County Boundary

Notes

Westside, north of Scotch Pine Dr.

558.7 0 279.33 558.7 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

1: 3,352





AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 65 - Economic Development Incentives	Nicholas Wharton, Town Manager	Council Member Stephen Gagliardi
ACTION REQUESTED		
Town Management asks the Town Council to discuss the proposal for Economic Development Incentives and direct any further actions they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
As requested during council member petitions, Town Management has scheduled a work session to discuss a proposal for Economic Development Incentives.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks the Town Council to discuss the proposal for Economic Development Incentives and direct any further actions they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		



TOWN COUNCIL LIQUOR AUTHORITY, WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
LIQUOR AUTHORITY, WORK SESSION & MEETING
Tuesday, May 9, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Dennis 'Zeke' Kane

Council Members:

Frank Baszler
Stephen Gagliardi
Michelle Duda
Dan Meyers
David Bruen

Absent:

Audience: Ann Kling & Joel Miller

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Abdul Barzak, Town Planner
Jim Gerdeman, Police Chief
Leah Vanarsdall, Town Clerk
Keith Martin, Town Attorney
Chris Messersmith, Town Engineer
Nancy Mueller, Finance Director,
Brayden Pedersen, Management Analyst

A. CALL TO ORDER SEVERANCE LIQUOR LICENSING AUTHORITY

1. Pledge of Allegiance

2. PUBLIC HEARING

Pg 4 - New Hotel Restaurant Liquor License Application for Rivera De Chapala LLC dba

Tecate Grill

- Quasi-Judicial
- Staff Presentation: Leah Vanarsdall, Town Clerk, Nicholas Wharton, Town Manager
Liquor Authority Hearing Canceled - reset for Tuesday, June 13, 2023 @ 6:00 pm

B. WORK SESSION

1. Council Member Compensation and Benefits

Consensus of Council to bring this item back as an Action Item on a future Agenda with a Policy for Expenses

C. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-tem Kane to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 38 - 4.25.23 Minutes

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to Approve the Agenda and add the Planning Commission Report to Reports. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

NONE

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Planning Commission

Vice-Chair Derek Grimes reported on Planning Commission

b. Town Attorney

c. Town Staff

d. Town Management

e. Council Members Liaisons

f. Mayor

D. PROCLAMATION

1. Pg 44 - 2023 Police Week Proclamation

2. Pg 45 - 2023 Public Works Week Proclamation

E. TOWN COUNCIL

1. PUBLIC HEARING

Pg 46 - Resolution 2023-24R: A Resolution of the Town Council of the Town of Severance, Colorado, ratifying and approving the Planning Commission's adoption of a Comprehensive Plan Amendment pertaining to areas of the Town and to incorporate an updated Parks and Trails Map

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

PUBLIC HEARING: Open: 7:22 pm Closed: 7:24 pm

MOTION WAS MADE BY Mayor Pro-tem Kane, seconded by Council Member Baszler to Approve - **Resolution 2023-24R: A Resolution of the Town Council of the Town of Severance, Colorado, ratifying and approving the Planning Commission's adoption of a Comprehensive Plan Amendment pertaining to areas of the Town and to incorporate an updated Parks and Trails Map. All Council Members present voting Yes,**

MOTION PASSED

2. PUBLIC HEARING

Pg 52 - Resolution 2023-25R: A Resolution of the Town Council of the Town of Severance, Colorado, approving a Site Development Plan for certain real property located within the Town of Severance; and authorizing a Development Agreement pertaining thereto

- Quasi-Judicial
- Staff Presentation: Abdul Barzak, Town Planner

PUBLIC HEARING: Open: 7:25 pm Closed: 7:45 pm

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Gagliardi to Approve - **Resolution 2023-25R**: A Resolution of the Town Council of the Town of Severance, Colorado, approving a Site Development Plan for certain real property located within the Town of Severance; and authorizing a Development Agreement pertaining thereto. All Council Members present voting Yes,

MOTION PASSED

- 3. Pg 135 - Ordinance 2023-06: A Ordinance of the Town Council of the Town of Severance, Colorado, accepting a grant of permanent easement from Clearview Library District for vehicular and pedestrian access and granting a reciprocal permanent easement to the Clearview Library District for the same purposes; and approving an agreement between the Town of Severance and Clearview Library District for such reciprocal access easement**

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-tem Kane to Adopt - **Ordinance 2023-06**: A Ordinance of the Town Council of the Town of Severance, Colorado, accepting a grant of permanent easement from Clearview Library District for vehicular and pedestrian access and granting a reciprocal permanent easement to the Clearview Library District for the same purposes; and approving an agreement between the Town of Severance and Clearview Library District for such reciprocal access easement. All Council Members present voting Yes,

MOTION PASSED

F. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

NONE

G. ADJOURN

8:26 pm

Report Criteria: Invoices with totals above \$0 included. Only paid invoices included. [Report].Amount Paid = {<>} 0

Vendor Name	Invoice Number	Description	Amount Paid
AFLAC	168118	Employee Deductions	\$ 1,067.28
Allegra Marketing Print Mail	46049	Court forms	\$ 865.20
Amazon Capital Services	19VK-KWFX-C7RW	Men's uniform pants	\$ 173.97
Amazon Capital Services	19VK-KWFX-C7RW	Office Chair	\$ 245.76
Amazon Capital Services	19VK-KWFX-C7RW	Wireless Ergonomic Mouse	\$ 39.99
Amazon Capital Services	176K-LHTP-G44C	Batteries	\$ 37.98
Amazon Capital Services	176K-LHTP-G44C	Step ladder	\$ 39.99
Amazon Capital Services	176K-LHTP-G44C	Notary book & stamp, notebooks	\$ 108.80
Amazon Capital Services	176K-LHTP-G44C	Replacement kit Bronco tiller 2 pc axle seal kit	\$ 39.98
Amazon Capital Services	176K-LHTP-G44C	Root feeder	\$ 119.97
Amazon Capital Services	176K-LHTP-G44C	Envelopes, gel pens, bic pens, batteries, TP, binders, iPhone charger, tape,manilla file guide set, staple remover, desk organizer, trash can, journal, paper towels, arm bands	\$ 407.80
Amazon Capital Services	176K-LHTP-G44C	Earbuds, white noise machine, bluetooth dongle transmitter	\$ 104.91
AmeriGas - 1180	3148861869	Water Tank - propane tank	\$ 1,418.14
Ascent Broadband, LLC	125284	PW Bldg internet	\$ 190.00
Ayres Associates Inc.	206504	Planning Services - DOLA - IHOP Grant	\$ 5,020.50
Ayres Associates Inc.	206494	General GIS Services	\$ 302.20
Ayres Associates Inc.	206494	General Planning Services	\$ 310.00
Ayres Associates Inc.	206494	Planning Services - Cust# 265	\$ 240.00
Ayres Associates Inc.	206494	Planning Services - Cust# 275	\$ 240.00
Ayres Associates Inc.	206494	Land Use Advisory Committee	\$ 2,542.00
Bruen Media Group LLC	13678	2023 Severance Clean Up Day printing/postage	\$ 2,813.00
Bunting Disposal, Inc.	142290-APRIL2023	Trash Service	\$ 85.00
Carson Excavation, LLC	1268	Backhoe repair	\$ 2,145.36
Carson Excavation, LLC	1269	John Deere repair	\$ 2,159.18
CEBT	INV 0054941	Group AAJ2 Health & Life Insurance	\$ 30,420.50
CIRSA	231097	bonds	\$ 700.00
City of Greeley	1283031	Victim Services Fees - 2023	\$ 2,500.00
Colorado Civil Group Inc.	0042.0001.10-10	Engineering - Cust# 246	\$ 109.50
Colorado Civil Group Inc.	0042.0506.03-06	Engineering - Water Treatment Plan	\$ 637.20
Colorado Civil Group Inc.	0042.0000.11-17	Engineering - Pending Projects	\$ 73.00
Colorado Civil Group Inc.	0042.0015.01-11	Engineering - Cust# 235	\$ 73.00
Colorado Civil Group Inc.	0042.0511.00-15	Engineering - Traffic Signal (392/23)	\$ 5,084.50
Colorado Civil Group Inc.	0042.0506.05-02	Engineering - Elevated Water Tank	\$ 9,510.90
Colorado Civil Group Inc.	0042.0511.01-01	Engineering - Traffic Signal (392/23)-support services	\$ 1,420.60
Colorado Civil Group Inc.	0042.0000.00-74	Engineering - Engr Doc Archive	\$ 45.00
Colorado Civil Group Inc.	0042.0000.09-12	Engineering - Water Master Plan	\$ 768.50
Colorado Civil Group Inc.	0042.0001.12-05	Engineering - Cust# 286	\$ 1,337.50
Colorado Civil Group Inc.	0042.0009.03-36	Engineering - Cust# 193	\$ 3,225.00
Colorado Civil Group Inc.	0042.0507.00-41	Engineering - Sanitary Sewer Master Plan	\$ 320.50
Colorado Civil Group Inc.	0042.0022.00-09	Engineering - Cust# 275	\$ 2,765.50
Colorado Civil Group Inc.	0042.0001.08-29	Engineering - Cust# 276	\$ 365.00
Colorado Civil Group Inc.	0042.0000.00-74	Engineering - General Services	\$ 1,095.00
Crystal Landscape Supplies, Inc.	169863	Mountain granite breeze, edging, edging pins, poly fabric & delivery	\$ 1,690.15
DBC Irrigation Supply	S4929198.001	Irrigation supplies	\$ 138.83
Direct Discharge Consulting, LLC	2125	ORC Services	\$ 1,500.00
Dog Waste Depot	538073	Dog bag supplies	\$ 362.35

Dyekman Trophies, Inc.	60915	PD name plate	\$ 16.00
EnviroTech Services, Inc.	CD202313348	Ice Slicer	\$ 3,524.44
EnviroTech Services, Inc.	CD202313349	Ice Slicer	\$ 3,470.48
EnviroTech Services, Inc.	CD202313350	Ice Slicer	\$ 3,510.24
Forensic Truth Verification Group, Inc.	1357	Pre-employment polygraphs	\$ 310.00
Freedom Mailing Services Inc	45014	Postcard Bill Processing	\$ 1,204.26
Front Range Compliance Services, LLC	7132	Consulting services, DOT safety training	\$ 337.50
Front Range Compliance Services, LLC	7044	PW substance testing	\$ 192.00
Frontier Business Products	850152	PD - 96081 Copy Machine	\$ 75.73
Frontier Business Products	848180	Freight for toner	\$ 9.00
Frontier Business Products	846458	TH Color Copies	\$ 518.68
Frontier Business Products	846458	PW - Copy Machine 94240	\$ 112.49
Frontier Business Products	846458	TH - Copy Machine 94244	\$ 112.49
Frontier Business Products	846458	PW Color Copies	\$ 27.30
Grainger	9671728625	Mobilux EP 2, EP grease	\$ 30.61
Grainger	9671464825	Shock-absorbing lanyard	\$ 308.00
Grainger	9671464833	Measuring wheel, thermaplex(R)CS moly, grease	\$ 203.75
Grainger	9671728617	Mobilux EP 2, EP grease	\$ 30.62
Hayashi & Macsalka, LLC	444	Legal Fees - travel to meetings	\$ 235.00
Hayashi & Macsalka, LLC	442	Legal Fees - Cust# 265	\$ 709.50
Hayashi & Macsalka, LLC	443	Traffic Signal 392/23 - review electric service relocation, review warranty bond & project manual	\$ 253.50
Hayashi & Macsalka, LLC	447	Legal Fees - Cust# 275	\$ 663.00
Hayashi & Macsalka, LLC	446	Legal Fees - General Legal Services	\$ 4,777.50
Hayashi & Macsalka, LLC	445	Legal Fees - Cust# 147	\$ 193.50
Hayashi & Macsalka, LLC	443	Regional Water Treatment meetings, emails, preparing form service contract	\$ 3,061.50
Hayashi & Macsalka, LLC	443	Water tank - review emails, review compliance with insurance limits	\$ 175.50
Hotsy Equipment of Northern Colorado Inc	83804	Rectifier, wire harness, small battery	\$ 590.00
Integrity Tire	1553	2011 Chevy Tahoe - oil change	\$ 60.00
Integrity Tire	0102-103972	2014 Ford Police Interceptor - oil change, wheel alignment	\$ 1,817.08
Integrity Tire	1584	2018 Ford Police Interceptor - oil change	\$ 60.00
Integrity Tire	2829	2014 Ford F-150 oil change, drive belt & brake pads	\$ 500.00
Integrity Tire	2280	2008 Ford F-250 Super Duty remove and replace wiper switch, rear shocks, fuel filter	\$ 527.70
JR Engineering, LLC	81393	Engineering services - Cust# 233	\$ 360.00
JR Engineering, LLC	81396	Engineering services - Cust# 286	\$ 180.00
JR Engineering, LLC	81394	Engineering services - Cust# 265	\$ 180.00
JR Engineering, LLC	81395	Project Management	\$ 90.00
K & K Laser Creations, LLC	33791	Name plate for tree board	\$ 18.95
K & K Laser Creations, LLC	33791	Name plates for court	\$ 37.90
Kissinger & Fellman, P.C.	3714	Legal services rendered 03/01/2023 through 3/31/2023	\$ 1,237.50
La Salle Oil Co.	178053	Fuel	\$ 2,472.66
La Salle Oil Co.	178500	Fuel	\$ 1,547.17
Landmark Structures I, LP	W-2101-01	1.5 MG elevated Water Tank (3/15/23-3/25/23)	\$ 163,455.82
Lands End Business Outfitters	SIN11161732	Admin Uniforms	\$ 437.48
Language Line Services, Inc.	10987047	Translation Services	\$ 0.82
LightGig Communications, LLC	433595	Severance Town Hall Service	\$ 120.00
Li'l Flower Shop	18197	Fresh arrangement	\$ 75.95
Lumin8 Transportation Technologies, LLC	4421	March maintenance-traffic light work	\$ 270.00
MAC Equipment, Inc.	425783	Oil	\$ 32.60
MAC Equipment, Inc.	429641	Toggle switch kit	\$ 67.04
MAC Equipment, Inc.	429640	12 pack shear pins	\$ 7.99
McCandless Truck Center, LLC	NH353542	2022 International HV507 SFA 4x2	\$ 107,128.60
North Weld County Water	6546000-MAR2023	Water Utility	\$ 19,237.41
North Weld County Water	3654000-MAR2023	Water Utility	\$ 26.64

North Weld County Water	3386000-MAR2023	Water Utility	\$ 17,755.56
Northern Engineering Services Inc	1136-001/00091	Engineering- Cust 265	\$ 189.00
Office Depot	3.0441E+11	TH paper	\$ 78.50
OJ Watson Company Inc	0160441-IN	2022 International HV507 SFA- Snow plow	\$ 112,580.00
OJ Watson Company Inc	0160441-IN	2022 International HV507 SFA- Snow plow - mag chloride upfitting	\$ 9,050.00
Onix IT, Inc.	7746	Azure Subscription	\$ 288.20
Onix IT, Inc.	7763	Managd onsite service 2/hr week (3/1/2023-3/31/2023)	\$ 840.00
Onix IT, Inc.	7763	Microsoft Exchange Online (Plan 2) (3/1/23-3/31/23)	\$ 304.00
Onix IT, Inc.	7763	Microsoft Office 365 (3/1/23-3/31/23)	\$ 814.00
Onix IT, Inc.	7763	Manager Services (per user) - Business Standard (3/1/2023-3/31/2023)	\$ 3,800.00
Onix IT, Inc.	7764	Dell OptiPlex 3000/Desktop Computer Setup	\$ 2,503.00
PageFreezer Software, Inc.	INV-13759	PageFreezer for Social Media	\$ 1,254.00
Patriot Petroleum Solutions LLC	18359	Fuel station work	\$ 404.90
PIONEER	S35-T35W2-9898	Biocomp compost & loading fee	\$ 181.68
Pirtek NoCo	NC-T00008456	PE235-08 assy kit - TK# 239	\$ 818.74
Poudre Valley Coop Assoc., Inc	228533	Propane bulk	\$ 269.01
Poudre Valley Coop Assoc., Inc	0201128BP	Weed spray	\$ 232.10
Poudre Valley Coop Assoc., Inc	228727	Propane bulk	\$ 164.91
Poudre Valley REA	135 0423	CO RD 80 and Rangeview	\$ 32.44
Poudre Valley REA	135 0423	Streetlights, Sunset Ridge	\$ 249.18
Poudre Valley REA	135 0423	Streetlights, Soaring Eagle	\$ 190.95
Poudre Valley REA	135 0423	75 Flat Iron Ln Power Source	\$ 70.75
Poudre Valley REA	135 0423	Streetlights, Casa Loma	\$ 134.42
Poudre Valley REA	135 0423	629 Shoreview Pkwy Lift Station	\$ 308.49
Poudre Valley REA	135 0423	Streetlights, Foxridge	\$ 104.68
Poudre Valley REA	74118001 0423	2880 Branding Iron Power	\$ 68.48
Poudre Valley REA	135 0423	Streetlights, Belmont Farms	\$ 235.37
Poudre Valley REA	135 0423	Streetlights, Severance Shores	\$ 221.76
Poudre Valley REA	135 0423	CO RD 23 and Belmont Dr	\$ 34.67
Poudre Valley REA	135 0423	CO RD 74 & 19	\$ 13.34
Poudre Valley REA	135 0423	Streetlights, Summit View	\$ 417.45
Poudre Valley REA	135 0423	Streetlights, Hidden Valley Farms	\$ 1,420.28
Poudre Valley REA	135 0423	36252 Evans St Power	\$ 47.18
Poudre Valley REA	135 0423	CO RD 21 and 76 1/2 - Water Tank	\$ 1,200.06
Prairie Mountain Media	342039	Public Notices - Liquor License-Tecate Grill/Com Plan Amend to add the Parks Map	\$ 95.92
Reliable Communication Assistant	16	Court Interpreter - 04/05/23	\$ 110.00
Republic Services, Inc	0642-000510115	Trash Services - wastewater plant	\$ 66.46
SBS Services Group LLC	5870297	PD - routine janitorial	\$ 250.00
SBS Services Group LLC	5870242	Town hall - routine janitorial	\$ 520.00
Severance High School After Prom	Apr-23	Donation for after prom event	\$ 2,000.00
Sign Solutions USA	405612	new weight limit bridge signs Cr80	\$ 128.51
Sign Solutions USA	405658	Street signs	\$ 2,595.26
Sign Solutions USA	405552	new deliniators for guardrail	\$ 1,369.77
Signs By Tomorrow	44599	Public Hearing Sign - Project 2023-01 home based business	\$ 75.00
Skaggs Companies, Inc.	100_A_161431_10	Flashlight, stinger LED	\$ 160.00
Skaggs Companies, Inc.	100_A_161431_11	Men's wool pant	\$ 77.00
Skaggs Companies, Inc.	100_A_161431_9	Mace hldr bw blk 3 oz can	\$ 24.00
Skaggs Companies, Inc.	100_A_161431_8	Mag Pouch double opentop	\$ 30.98
Skaggs Companies, Inc.	100_A_161431_3	Cuff case returned-see invoice# 100_A_161431_8 for credit memo	\$ 24.00
Skaggs Companies, Inc.	100_A_161431_8	Cuff case credit memo for return of previous order 100_A_161431_3	\$ (24.00)
Skaggs Companies, Inc.	100_A_161431_13	pants	\$ 57.00
Skaggs Companies, Inc.	100_A_161431_12	Black jacket, soft shell fleece	\$ 203.00
TDS	822410-10010-002839904-MAY2023	PD Bldg phone and internet	\$ 262.45

Timber Line Electric & Control Corp	7736	Flow meter not communicating w/Scad and repair	\$ 877.50
Tool & Anchor Supply Inc	1045623-IN	Cobalt red helix 29 piece set	\$ 214.99
Town of Windsor	015265-000 0323	Wastewater Treatment	\$ 15,743.05
TransUnion Risk & Alternative Data, Inc	545394 1-202303-1	Background Checks	\$ 75.80
UMB Staff Credit Cards	0151 0323	Isi - Envision-Purchased training toward a ENV SP certification	\$ 250.00
UMB Staff Credit Cards	0151 0323	Docusign-Annual Subscription	\$ 1,500.00
UMB Staff Credit Cards	0151 0323	Ezcaterpanhandlers Pi-PC Mtg Meal 3.15.23	\$ 139.89
UMB Staff Credit Cards	0151 0323	Llrmi-Risk Management Training	\$ 425.00
UMB Staff Credit Cards	0151 0323	Best Buy 00006932-SCADA Communication radio new cable	\$ 19.99
UMB Staff Credit Cards	0151 0323	Olive Garden 0021376-CORA Training Class 3.02.23	\$ 438.76
UMB Staff Credit Cards	0151 0323	Guardian Games-Police guardian games	\$ 70.48
UMB Staff Credit Cards	0151 0323	Colorado Municipal Leagu-CML Annual Conference Registration	\$ 430.00
UMB Staff Credit Cards	0151 0323	Vecinos Mexican Grill-Teambuilding Exercise and Lunch	\$ 83.41
UMB Staff Credit Cards	0151 0323	Cbi Online-New Hire Background Admin Dept.	\$ 4.00
UMB Staff Credit Cards	0151 0323	Dougs Diner-Mayor/Mayor Pro-tem & Management	\$ 66.75
UMB Staff Credit Cards	0151 0323	Panera Bread #202433 O-3.28.23 TC Meeting Meal	\$ 305.58
UMB Staff Credit Cards	0151 0323	Colorado Municipal Leagu-CML Annual Conference Registration	\$ 405.00
UMB Staff Credit Cards	0151 0323	Public Agency Training-Advanced training	\$ 425.00
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #5509-Box Blade Rehab	\$ 106.98
UMB Staff Credit Cards	0151 0323	Deutchmanns Llc-2.28.24 TC Mtg Meal	\$ 240.00
UMB Staff Credit Cards	0151 0323	Eileens Colossal Cookies-3.02.23 CORA Training Class	\$ 30.25
UMB Staff Credit Cards	0151 0323	Fuzzys Taco Shop - Fort C-Quarterly Emp Luncheon	\$ 567.60
UMB Staff Credit Cards	0151 0323	Vistaprint-Business Cards	\$ 79.59
UMB Staff Credit Cards	0151 0323	Ezcaterteriyaki Madne-TC Mtg Meal 3.14.23	\$ 217.60
UMB Staff Credit Cards	0151 0323	The Home Depot 1544-Tools for locate jobs, connectors to repair library @ Overlook, Stretch wrap for Water Crew	\$ 214.68
UMB Staff Credit Cards	0151 0323	Tst* The Human Bean - Win-3.03.23 Employee Appreciation Day	\$ 92.59
UMB Staff Credit Cards	0151 0323	Dominos 6339-Tree Board Meal	\$ 56.42
UMB Staff Credit Cards	0151 0323	Colorado Cwp-Re certification expense	\$ 135.00
UMB Staff Credit Cards	0151 0323	School Of Public Affairs-Training Course CPM	\$ 500.00
UMB Staff Credit Cards	0151 0323	Cbi Online-Admin Background process fee	\$ 4.00
UMB Staff Credit Cards	0151 0323	Adobe Inc-New Employee	\$ 19.56
UMB Staff Credit Cards	0151 0323	Mr. Yos Llc-3..03.23 Employee Appreciation Day-Donuts	\$ 75.90
UMB Staff Credit Cards	0151 0323	Positive Promotions-Severance PD Kid Stickers	\$ 221.95
UMB Staff Credit Cards	0151 0323	Cccma-CCCMA Membership	\$ 70.00
UMB Staff Credit Cards	0151 0323	Vecinos Mexican Grill-Mugs with the Mayor	\$ 19.10
UMB Staff Credit Cards	0151 0323	Llrmi-Advanced training	\$ 175.00
UMB Staff Credit Cards	0151 0323	Wm Supercenter #4599-Tree Board/Tree City USA Account, ARBOR DAY Prizes	\$ 145.00
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #5509-perimeter fence accessories.	\$ 99.96
UMB Staff Credit Cards	0151 0323	Rmada_center-Credit back to card for cancelled trip to Casper due to snow storm.	\$ (269.00)
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #5509-posts for gates to be installed around the waste water field to keep folks out.	\$ 115.96
UMB Staff Credit Cards	0151 0323	Online Job Ads Indeed-Admin Job posting	\$ 23.04
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #5509-Gate accessories.	\$ 39.98
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #1940-Gates to keep folks from dumping trash and being inside our areas.	\$ 299.98
UMB Staff Credit Cards	0151 0323	Cccma-CCCMA Registration	\$ 150.00
UMB Staff Credit Cards	0151 0323	Adobe *acropro Subs-Annual Subscription	\$ 9,129.72
UMB Staff Credit Cards	0151 0323	Llrmi-Advanced training	\$ 175.00
UMB Staff Credit Cards	0151 0323	Eaton Grove Nursery-Arbor Day, Tree Board, TREE USA	\$ 110.00
UMB Staff Credit Cards	0151 0323	Sos Registration Fee-Notary	\$ 10.00
UMB Staff Credit Cards	0151 0323	Online Job Ads Indeed	\$ 507.80
UMB Staff Credit Cards	0151 0323	King Soopers #0011-Emp Quarterly Luncheon-cookies	\$ 18.96
UMB Staff Credit Cards	0151 0323	King Soopers #0104-Re-stock of pop/water/candy/paper products for Council Chambers	\$ 93.89
UMB Staff Credit Cards	0151 0323	Dropbox Fax Monthly-Monthly Subscription	\$ 14.98
UMB Staff Credit Cards	0151 0323	Tractor Supply Co #1940-Materials for use on all equipment and tools for Public Works	\$ 26.47

UMB Staff Credit Cards	0151 0323	Sunbelt Rentals 1022-Groundwater infiltration at wastewater pond #2	\$ (68.09)
UMB Staff Credit Cards	0151 0323	Team Hardy Advanced	\$ 499.00
United Rentals North America, Inc.	218750820-001	Excavation safety training - 5 attendees	\$ 1,950.00
University Auto Parts, Inc.	340581	Rope spool	\$ 3.90
University Auto Parts, Inc.	338651	Headlights-special bulbs for the box sanders in the pickups	\$ 34.76
UNUM Life Insurance Co America	3.2023	Monthly Disability Insurance	\$ 3,708.32
Upper Case Printing Ink	282	Utility Postcards	\$ 18.36
Upstate Colorado	PSI2023_52	2023 Annual Community Partners Investment in Upstate Co Economic Development	\$ 2,500.00
Utility Notification Center	223031353	RTL Transmissions	\$ 790.77
Utility Refunds	5869.01	UTILITY REFUND	\$ 35.20
Utility Refunds	5843.01	UTILITY REFUND	\$ 11.49
Utility Refunds	5839.01	UTILITY REFUND	\$ 10.76
Utility Refunds	5867.01	UTILITY REFUND	\$ 21.38
Utility Refunds	5854.01	UTILITY REFUND	\$ 5.00
Utility Refunds	5791.01	UTILITY REFUND	\$ 7.19
Utility Refunds	5804.01	UTILITY REFUND	\$ 0.71
Utility Refunds	5248.02	UTILITY REFUND	\$ 59.06
Utility Refunds	3812.02	UTILITY REFUND	\$ 35.20
Utility Refunds	5323.02	UTILITY REFUND	\$ 109.34
Utility Refunds	5089.02	UTILITY REFUND	\$ 395.62
Utility Refunds	3566.02	UTILITY REFUND	\$ 96.07
Valley Fire Extinguisher Inc.	155552	4 maintenance inspections & fire jurisdiction report	\$ 46.00
Vector Disease Control International, LL	PI-A00012113	2023 Mosquito Control Services	\$ 3,804.84
Verizon Wireless	9930441325	Cell Phone Service - TH & PW	\$ 1,242.74
Verizon Wireless	9931500550	Cell Phone Service - PD	\$ 1,598.82
Waste Management of Colorado, Inc	5016815-2534-8	Trash Service - PW	\$ (133.60)
Waste Management of Colorado, Inc	5031273-2534-1	Trash Service - PW	\$ 130.22
Waste Management of Colorado, Inc	5036428-2534-6	Roll Off Trash Service	\$ 1,138.22
Wear Parts and Equipment Co, Inc.	43539	plow blades bolts and tool	\$ 122.89
WEX BANK	88216573	Offsite Fuel	\$ 1,880.71
Windsor Ace Hardware	163551/4 CM	Supplies	\$ (5.00)
Windsor Ace Hardware	166214/4	System supplies	\$ 3.30
Windsor-Severance Fire Dist.	Mar-23	Fire plan review - 23SEV-00038	\$ 1,625.00
Windsor-Severance Fire Dist.	2022-38	AHA HeartSaver First Aid/CPR Class - March 22 & 23, 2023	\$ 540.00
Xcel Energy	822373230	Street Lights	\$ 3,626.37
Xcel Energy	822024967	301274394 - 209 1st St Bldg Fire	\$ 450.25
Xcel Energy	822024967	304683265 - 410 Immigrant Trail - Settlers Landing HOA	\$ 26.78
Xcel Energy	822024967	300942323 - 10822 County Road 74 Bldg Stoc	\$ 23.30
Xcel Energy	822024967	301872364 - 513 1/2 Broadview Dr	\$ 23.60
Xcel Energy	822024967	301748145 - 410 Timber Ridge Pkwy Unit Spkl	\$ 25.37
Xcel Energy	822024967	301597386 - 400 Timber Ridge Pkwy Unit Spkl	\$ 25.25
Xcel Energy	822024967	301894204 - 50 Timber Ridge Pkwy	\$ 164.63
Xcel Energy	822024967	300966458 - 211 1st St	\$ 244.66
Xcel Energy	822024967	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 208.84
Xcel Energy	822024967	304920986 - 101 Waterfall Way	\$ 139.31
Xcel Energy	822024967	301456912 - 336 1st St	\$ 274.78
Xcel Energy	822024967	304920983 - 100 Waterfall Way	\$ 31.47
Xcel Energy	822024967	301443761 - 1020 Mahogany Dr Unit Pump	\$ 876.70
Xcel Energy	822024967	304881524 - 145 3rd St	\$ 2,262.13
Xcel Energy	822024967	300954583 - 20/15 2-6-67 Sewage Plant	\$ 3,639.82
Grand Totals:			\$ 643,018.49

Financial Statement Review

Nancy E. Mueller, CPA
June 5, 2023



April 2023 Interim Financial Statements

The April 2023 Town of Severance Interim Financial Statements have been reviewed and can be published as part of the April 25, 2023, Council Consent Agenda.


Nancy E. Mueller, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
APRIL 30, 2023

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	738
01-101000	BANK OF CO- CHECKING ***1469	1,124,608
01-101500	BANK OF CO CREDIT CARD ***1481	257,244
01-102100	COLOTRUST	17,325,221
01-102180	UMB SAFEKEEPING	34,740,496
01-106000	XPRESS DEPOSIT ACCOUNT	32,829
	TOTAL COMBINED CASH	53,481,136
01-100000	CASH ALLOCATED TO OTHER FUNDS	(53,481,136)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	18,607,003
11	ALLOCATION TO CONSERVATION TRUST FUND	173,694
12	ALLOCATION TO TRANSPORTATION FUND	3,854,156
13	ALLOCATION TO PARKS FUND	189,242
14	ALLOCATION TO PUBLIC FACILITIES FUND	1,189,604
15	ALLOCATION TO PUBLIC SAFETY FUND	255,191
41	ALLOCATION TO FLEET FUND	399,673
51	ALLOCATION TO WATER FUND	15,850,207
52	ALLOCATION TO WASTEWATER FUND	11,995,401
53	ALLOCATION TO STORMWATER FUND	1,381,307
75	ALLOCATION TO CAPITAL PROJECTS	(414,342)
	TOTAL ALLOCATIONS TO OTHER FUNDS	53,481,136
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(53,481,136)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

APRIL 30, 2023

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	18,607,003	
10-104000	ACCRUED INTEREST RECEIVABLE	139,378	
10-105000	TAXES RECEIVABLE	646,193	
10-105300	CASH W/ WELD COUNTY TREASURER	541,466	
10-115000	ACCOUNTS RECEIVABLE	14,071	
10-115010	FUEL INVENTORY	2,026	
10-115100	OTHER ACCOUNTS RECEIVABLE	871	
10-115200	GRANT RECEIVABLE	95,252	
10-120000	DEVELOPER RECEIVABLES	2,496	
10-131000	DUE FROM OTHER GOVERNMENTS	171,975	
10-131500	ADVANCE TO STORMWATER FUND	40,000	
	TOTAL ASSETS		20,260,729

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	134,626	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	45,520	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,475	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	416	
10-211650	AFLAC PAYABLE	298	
10-211700	HEALTH INSURANCE PAYABLE	291	
10-211750	LIFE INSURANCE PAYABLE	36	
10-211800	DEFERRED PROPERTY TAXES	646,193	
10-222000	DEFERRED REVENUE	1,632,265	
10-223000	DEFERRED INFLOWS OF RESOURCES	148,985	
	TOTAL LIABILITIES		2,610,105

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	16,354,473	
	REVENUE OVER EXPENDITURES - YTD	1,296,151	
	BALANCE - CURRENT DATE	17,650,625	
	TOTAL FUND EQUITY		17,650,625
	TOTAL LIABILITIES AND EQUITY		20,260,729

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TAXES</u>					
10-31-1000	GENERAL PROPERTY TAX	521,394	1,235,896	1,864,462	628,566	66.3
10-31-3000	SALES TAX	170,913	450,650	1,680,000	1,229,350	26.8
10-31-4000	USE TAX BUILDING MATERIALS	73,396	257,370	990,236	732,866	26.0
10-31-8100	SEVERANCE TAX (OIL & GAS)			10,000	10,000	.0
10-31-8200	FRANCHISE	6,483	66,557	225,000	158,443	29.6
10-31-9000	INTEREST / DELINQUENT TAX	5	19	1,500	1,481	1.2
	TOTAL TAXES	772,190	2,010,492	4,771,198	2,760,706	42.1
	<u>LICENSES & PERMITS</u>					
10-32-1000	BUS.LICENSE			2,000	2,000	.0
10-32-1100	LIQUOR LICENSE		1,100	400	(700)	275.0
10-32-2000	HOME BASED BUSINESS FEES		250	1,000	750	25.0
10-32-2100	BUILDING PERMIT & LICENSE	35,995	140,863	450,000	309,137	31.3
10-32-2600	ANIMAL LICENSES	85	210	1,000	790	21.0
10-32-3100	ADMIN. SERVICE DEVELOPMENT FEE	2,400	8,700	48,900	40,200	17.8
10-32-3400	ADMINISTRATION FEES	11,333	44,935	150,000	105,065	30.0
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	3,250	11,750	7,500	(4,250)	156.7
10-32-4150	SOLICITOR LICENSES	500	1,000	5,000	4,000	20.0
	TOTAL LICENSES & PERMITS	53,563	208,808	665,800	456,992	31.4
	<u>INTERGOVERNMENTAL</u>					
10-33-4000	STATE GRANTS	96,302	97,252		(97,252)	.0
10-33-5000	HIGHWAY USERS	22,308	60,025	289,582	229,557	20.7
10-33-5050	MINERAL LEASE			50,000	50,000	.0
10-33-5100	MOTOR VEHICLE FEES	3,842	15,578	45,000	29,422	34.6
10-33-5200	COUNTY ROAD & BRIDGE	15,417	30,834	70,000	39,166	44.1
10-33-5300	SPECIFIC OWNERSHIP TAX	6,022	25,457	100,000	74,543	25.5
10-33-5600	CIGARETTE TAX	166	985	3,000	2,015	32.8
10-33-6000	SHARED REVENUE WINDSOR			150,000	150,000	.0
	TOTAL INTERGOVERNMENTAL	144,057	230,129	707,582	477,453	32.5
	<u>CHARGES FOR SERVICES</u>					
10-34-1100	COURT COSTS	210	720	2,500	1,780	28.8
10-34-1200	POLICE REVENUE	23,774	24,274	96,000	71,726	25.3
10-34-1400	MAPS, PLANS, COPIES	181	1,209	2,000	791	60.5
	TOTAL CHARGES FOR SERVICES	24,165	26,203	100,500	74,297	26.1

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	4,150	9,195	60,000	50,805	15.3
10-35-1100 SURCHARGE	280	660	2,500	1,840	26.4
10-35-1300 RESTITUTION - TOWN		10,650		(10,650)	.0
TOTAL FINES & FORFEITS	4,430	20,505	62,500	41,995	32.8
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	210	600	2,500	1,900	24.0
10-36-1500 INSURANCE CLAIM PAYMENTS		500	2,500	2,000	20.0
10-36-1600 SPECIAL ASSESSMENTS		766	766		100.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	2,075	23,055	5,000	(18,055)	461.1
10-36-3000 RENT	3,430	13,795	41,500	27,705	33.2
10-36-3500 INTEREST AND DIVIDENDS	29,144	167,821	225,000	57,179	74.6
10-36-3550 CHANGE IN MARKET VALUE	9,773	130,811		(130,811)	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL	600	1,794		(1,794)	.0
10-36-3565 INTERFUND LOAN - INTEREST	146	443		(443)	.0
10-36-4500 MATERIALS AND LABOR	1,617	4,389	10,000	5,611	43.9
10-36-5000 SPECIAL EVENT REVENUE	14,625	15,500	60,000	44,500	25.8
10-36-6500 REIMBURSEMENTS/REFUNDS	17,515	17,515		(17,515)	.0
10-36-8000 OIL AND GAS LEASE		871		(871)	.0
10-36-8050 OIL AND GAS ROYALTIES	755	3,227	10,000	6,773	32.3
TOTAL MISCELLANEOUS	79,889	381,086	357,266	(23,820)	106.7
TOTAL FUND REVENUE	1,078,294	2,877,223	6,664,846	3,787,623	43.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
LEGISLATIVE						
10-41-1100	REGULAR STAFF WAGES	6,408	28,230	91,753	63,523	30.8
10-41-1104	RETIREMENT 457	212	847	2,752	1,905	30.8
10-41-1105	BOARD OF TRUSTEE FEES	1,650	2,800	13,000	10,200	21.5
10-41-1130	FICA/MEDICARE	574	2,270	7,020	4,750	32.3
10-41-1140	WORKERS COMPENSATION	449	898	2,500	1,602	35.9
10-41-1150	UNEMPLOYMENT	14	57	275	218	20.6
10-41-1160	HEALTH INSURANCE	1,451	5,805	18,714	12,909	31.0
10-41-1161	DISABILITY INSURANCE	150	601	1,843	1,242	32.6
10-41-2100	LEGAL FEES	5,285	24,117	130,000	105,884	18.6
10-41-3150	TELEPHONE	85	340	1,200	860	28.4
10-41-3180	MILEAGE			500	500	.0
10-41-3210	INSURANCE AND BONDS	1,334	3,055	5,288	2,233	57.8
10-41-3330	PUBLISHING/RECORDING	250	371	1,000	629	37.1
10-41-3350	ORDINANCE CODIFICATION		3,043	4,000	957	76.1
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		3,432	5,100	1,668	67.3
10-41-3820	CONTINUING EDUCATION		2,005	9,250	7,245	21.7
10-41-3825	MEETING/MEALS	507	2,808	10,000	7,193	28.1
10-41-3990	MISCELLANEOUS	43	124	500	376	24.7
10-41-4010	CORA REQUESTS		371		(371)	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL		1,303	6,000	4,698	21.7
10-41-4330	COMPUTER SUPPORT AND MAINT	1,221	14,779	38,825	24,046	38.1
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES		391	1,000	609	39.1
10-41-5500	TOWN COUNCIL DISCRETIONARY	3,634	4,634	117,197	112,563	4.0
10-41-5550	LAND USE ADVISORY COMMITTEE	1,716	12,078	12,000	(78)	100.7
10-41-5555	IHOP GRANT	2,057	15,037	26,636	11,599	56.5
10-41-5560	TREE BOARD	110	508	2,000	1,492	25.4
10-41-7000	CAPITAL OUTLAY			15,000	15,000	.0
10-41-8200	ALLOCATION TO WATER FUND	(1,712)	(8,481)	(31,250)	(22,769)	(27.1)
10-41-8300	ALLOCATION TO WASTEWATER FUND	(1,636)	(8,106)	(29,871)	(21,765)	(27.1)
10-41-8400	ALLOCATION TO STORMWATER FUND	(579)	(2,868)	(10,570)	(7,702)	(27.1)
TOTAL LEGISLATIVE		23,221	110,446	453,937	343,491	24.3
ELECTIONS						
10-42-3310	WELD CO COORDINATED ELECTION			12,000	12,000	.0
TOTAL ELECTIONS				12,000	12,000	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	3,629	14,515	47,176	32,661	30.8
10-43-1104 RETIREMENT 457	109	435	1,415	980	30.8
10-43-1130 FICA/MEDICARE	235	1,006	3,609	2,603	27.9
10-43-1140 WORKERS COMPENSATION	269	539	1,500	961	35.9
10-43-1150 UNEMPLOYMENT	7	29	141	112	20.5
10-43-1160 HEALTH INSURANCE	959	3,837	12,952	9,115	29.6
10-43-1161 DISABILITY INSURANCE	80	318	978	660	32.5
10-43-2100 LEGAL FEES	(1,200)		13,000	13,000	.0
10-43-2110 MUNICIPAL JUDGE	1,200	1,800	8,000	6,200	22.5
10-43-3150 TELEPHONE	21	83	250	167	33.1
10-43-3210 INSURANCE AND BONDS	800	1,833	3,173	1,340	57.8
10-43-3820 EDUCATION			250	250	.0
10-43-3830 TRANSLATOR/JUROR FEES	110	400	1,500	1,100	26.7
10-43-4310 COURT SUPPLIES	38	903	600	(303)	150.5
10-43-4810 UNIFORMS			150	150	.0
TOTAL JUDICIAL	6,257	25,699	94,694	68,995	27.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	19,923	67,841	273,660	205,819	24.8
10-44-1104 RETIREMENT	696	2,315	9,485	7,170	24.4
10-44-1130 FICA/MEDICARE	1,455	4,948	20,935	15,987	23.6
10-44-1140 WORKERS COMPENSATION	1,239	2,479	6,900	4,421	35.9
10-44-1150 UNEMPLOYMENT	40	136	821	685	16.5
10-44-1160 HEALTH & LIFE INSURANCE	2,259	11,100	54,717	43,617	20.3
10-44-1161 DISABILITY INSURANCE	194	1,004	4,981	3,977	20.2
10-44-2150 HR SERVICES	310	5,005	45,000	39,995	11.1
10-44-2990 OTHER PROFESSIONAL FEES	13,030	26,892	86,515	59,623	31.1
10-44-3110 UTILITIES	2,443	3,950	18,000	14,050	21.9
10-44-3150 TELEPHONE	397	1,270	5,000	3,730	25.4
10-44-3162 CC FEES	4,313	(18)		18	.0
10-44-3175 BUILDING REPAIRS & MAINTENANCE	895	3,814	20,000	16,186	19.1
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		408	500	92	81.6
10-44-3210 INSURANCE AND BONDS	4,381	9,483	14,596	5,113	65.0
10-44-3220 CIRSA DEDUCTIBLES			6,000	6,000	.0
10-44-3330 PUBLISHING			1,750	1,750	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		536	2,000	1,464	26.8
10-44-3820 CONTINUING EDUCATION	1,208	4,080	10,000	5,920	40.8
10-44-3825 MEALS/MISCELLANEOUS	62	1,026	3,000	1,974	34.2
10-44-3990 MISCELLANEOUS SERVICES/COPIER	747	3,181	4,500	1,319	70.7
10-44-3992 SPECIAL EVENT EXPENDITURE	2,714	25,854	165,000	139,146	15.7
10-44-4000 ADVERTISING	1,485	4,163	1,750	(2,413)	237.9
10-44-4310 OFFICE SUPPLIES	588	1,959	6,000	4,041	32.6
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL		2,405	10,000	7,595	24.1
10-44-4330 COMPUTER SUPPORT AND MAINT	1,975	18,018	35,550	17,532	50.7
10-44-4340 POSTAGE	504	1,098	6,000	4,902	18.3
10-44-4390 OTHER OFFICE EXPENSE	242	1,029	3,000	1,971	34.3
10-44-4520 VEHICLE FUEL	81	293	5,000	4,707	5.9
10-44-4810 UNIFORMS	437	624	1,350	726	46.2
10-44-4850 UNANTICIPATED EXP/CONTINGENCY			40,000	40,000	.0
10-44-4990 MISCELLANEOUS SUPPLIES		109	3,000	2,891	3.6
10-44-5570 CONSERVATION			10,000	10,000	.0
10-44-8000 LEASE PAYMENT		221	1,000	779	22.1
10-44-8200 ALLOCATION TO WATER FUND	(4,778)	(17,072)	(68,449)	(51,377)	(24.9)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(4,567)	(16,318)	(65,429)	(49,111)	(24.9)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,616)	(5,774)	(23,152)	(17,378)	(24.9)
TOTAL ADMINISTRATION	50,656	166,057	718,980	552,923	23.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	15,524	61,422	242,150	180,728	25.4
10-45-1102 OVERTIME			100	100	.0
10-45-1104 RETIREMENT 457	466	1,843	7,265	5,422	25.4
10-45-1130 FICA/MEDICARE	1,161	4,606	18,524	13,918	24.9
10-45-1140 WORKERS COMPENSATION	970	1,940	5,400	3,460	35.9
10-45-1150 UNEMPLOYMENT	31	123	727	604	16.9
10-45-1160 HEALTH & LIFE INSURANCE	2,514	9,928	49,642	39,714	20.0
10-45-1161 DISABILITY INSURANCE	284	1,135	4,752	3,617	23.9
10-45-2200 AUDIT & ACCOUNTING FEES			25,000	25,000	.0
10-45-3150 TELEPHONE	59	238	800	562	29.8
10-45-3210 INSURANCE AND BONDS	2,881	6,600	11,423	4,823	57.8
10-45-3315 WELD COUNTY TREASURER FEE	5,214	12,359	21,000	8,641	58.9
10-45-3340 BANK CHARGES	290	300	1,000	700	30.0
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION		160	5,700	5,540	2.8
10-45-3825 MEALS/MISCELLANEOUS		66	500	434	13.2
10-45-4300 OFFICE FURNITURE		52	(	52)	.0
10-45-4310 OFFICE SUPPLIES	54	231	1,500	1,269	15.4
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL		3,061	9,000	5,940	34.0
10-45-4810 UNIFORMS		147	850	703	17.3
10-45-7000 CAPITAL OUTLAY		491	70,000	69,509	.7
10-45-8200 ALLOCATION TO WATER FUND	(2,257)	(8,775)	(34,983)	(26,208)	(25.1)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(2,158)	(8,389)	(33,439)	(25,050)	(25.1)
10-45-8400 ALLOCATION TO STORMWATER FUND	(763)	(2,968)	(11,832)	(8,864)	(25.1)
TOTAL FINANCE	24,269	84,570	396,079	311,509	21.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	67,108	264,052	1,159,439	895,387	22.8
10-51-1102 OVERTIME	2,932	18,181	32,000	13,819	56.8
10-51-1104 RETIREMENT	261	1,043	5,024	3,981	20.8
10-51-1107 CONTRACTED SECURITY SERVICES	1,204	3,380	15,000	11,620	22.5
10-51-1130 FICA/MEDICARE	1,646	6,142	27,194	21,052	22.6
10-51-1140 WORKERS COMPENSATION	5,029	10,059	28,000	17,941	35.9
10-51-1150 UNEMPLOYMENT	142	571	3,478	2,907	16.4
10-51-1155 POLICE PENSION	5,299	20,555	94,237	73,682	21.8
10-51-1160 HEALTH INSURANCE	13,693	54,513	254,411	199,898	21.4
10-51-1161 DISABILITY INSURANCE	3,223	12,297	23,797	11,500	51.7
10-51-2300 MEDICAL	95	828	1,800	972	46.0
10-51-2310 PSYCHOLOGICAL	400	540	2,000	1,460	27.0
10-51-2990 OTHER PROFESSIONAL FEES	5,245	13,763	15,650	1,887	87.9
10-51-3110 UTILITIES	536	2,034	6,000	3,966	33.9
10-51-3150 TELEPHONE/PAGERS	1,626	6,426	20,000	13,574	32.1
10-51-3175 BUILDING REPAIRS & MAINTENANCE	542	2,237	7,000	4,763	32.0
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	1,967	7,650	20,000	12,350	38.3
10-51-3180 MILEAGE			100	100	.0
10-51-3210 INSURANCE AND BONDS	14,939	34,220	59,231	25,011	57.8
10-51-3320 PRINTING/FORMS	76	354	5,000	4,646	7.1
10-51-3610 DISPATCH COMMUNICATIONS		41,783	42,000	217	99.5
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			1,000	1,000	.0
10-51-3740 RADIO MAINTENANCE			1,500	1,500	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	162	568	2,000	1,432	28.4
10-51-3820 CONTINUING EDUCATION & TRAIN	2,675	5,896	13,000	7,104	45.4
10-51-3825 MEALS/MISCELLANEOUS		71	1,000	929	7.1
10-51-3850 LAB TESTING FEES			1,000	1,000	.0
10-51-3990 MISCELLANEOUS SERVICES		123	2,000	1,877	6.2
10-51-4300 OFFICE FURNITURE		1,749	1,000	(749)	174.9
10-51-4310 OFFICE SUPPLIES	109	1,025	3,000	1,975	34.2
10-51-4330 COMPUTER SUPPORT AND MAINT	1,947	25,884	43,850	17,966	59.0
10-51-4340 POSTAGE			100	100	.0
10-51-4520 VEHICLE FUEL	2,216	8,561	35,000	26,439	24.5
10-51-4530 VEHICLE & EQUIP AMORTIZATION			17,700	17,700	.0
10-51-4720 EQUIPMENT FOR PATROL	1,958	2,522	3,000	478	84.1
10-51-4730 EQUIPMENT FOR TRAINING		1,497	3,500	2,003	42.8
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE			2,000	2,000	.0
10-51-4810 UNIFORMS	2,021	8,287	20,000	11,713	41.4
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES	439	1,952	7,000	5,048	27.9
10-51-7000 CAPITAL OUTLAY			50,000	50,000	.0
10-51-7550 VEHICLES	1,475	5,900		(5,900)	.0
TOTAL PUBLIC SAFETY	138,966	564,662	2,065,011	1,500,349	27.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	11,651	43,191	137,196	94,005	31.5
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	(658)	587	2,000	1,413	29.3
10-61-1104 RETIREMENT	357	1,331	4,116	2,785	32.3
10-61-1130 FICA/MEDICARE	828	3,162	12,026	8,864	26.3
10-61-1140 WORKERS COMPENSATION	826	1,653	4,600	2,948	35.9
10-61-1150 UNEMPLOYMENT	24	89	411	322	21.8
10-61-1160 HEALTH & LIFE INSURANCE	3,770	13,843	39,656	25,813	34.9
10-61-1161 DISABILITY INSURANCE	276	965	3,035	2,070	31.8
10-61-2400 ENGINEERING			65,000	65,000	.0
10-61-2990 OTHER PROFESSIONAL FEES	95	455	1,000	545	45.5
10-61-3150 TELEPHONE	205	678	1,500	822	45.2
10-61-3161 STREET LIGHTING	6,744	27,144	80,000	52,856	33.9
10-61-3172 REPAIRS & MAINTENANCE - STREET	5,149	5,149	125,000	119,851	4.1
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	1,321	6,142	7,610	1,468	80.7
10-61-3175 BUILDING REPAIRS & MAINTENANCE	187	850	1,500	650	56.7
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	168	5,627	4,800	(827)	117.2
10-61-3210 INSURANCE AND BONDS	2,454	5,622	9,731	4,109	57.8
10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			500	500	.0
10-61-3820 CONTINUING EDUCATION	1,098	1,168	1,375	208	84.9
10-61-3825 MEAL, MEETING, TRAVEL EXPENSE			250	250	.0
10-61-3990 MISCELLANEOUS SERVICES			2,500	2,500	.0
10-61-4311 STREET SUPPLIES	1,439	2,437	5,000	2,563	48.7
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	660	4,772	11,130	6,358	42.9
10-61-4520 VEHICLE FUEL	1,281	5,515	11,000	5,485	50.1
10-61-4810 UNIFORMS	150	150	825	675	18.2
10-61-4850 UNANTICIPATED EXP/CONTINGENCY			10,000	10,000	.0
10-61-4990 MISCELLANEOUS SUPPLIES		2,321	5,000	2,679	46.4
10-61-5000 STREET SIGNS	2,724	9,082	15,000	5,918	60.5
10-61-7000 CAPITAL OUTLAY		6,802	41,900	35,098	16.2
TOTAL STREETS / MAINTENANCE	40,749	148,733	633,661	484,928	23.5
<u>SNOW</u>					
10-63-1100 REGULAR STAFF WAGES	4,355	17,653	(17,653)		.0
10-63-1102 OVERTIME	3,594	8,102	12,000	3,898	67.5
10-63-1104 RETIREMENT	95	629	360	(269)	174.8
10-63-1130 FICA/MEDICARE	226	1,494	918	(576)	162.7
10-63-1150 UNEMPLOYMENT	6	42	36	(6)	116.5
10-63-3173 REPAIRS & MAINTENANCE - EQUIPM	225	4,566	3,000	(1,566)	152.2
10-63-3825 MEALS/MISCELLANEOUS			250	250	.0
10-63-4110 SUPPLIES		48,656	50,000	1,344	97.3
TOTAL SNOW	8,501	81,142	66,564	(14,578)	121.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	2,277	8,784	20,000	11,216	43.9
10-64-3150 TELEPHONES & INTERNET			800	800	.0
10-64-3175 BUILDING REPAIRS & MAINTENANCE	1,426	5,795	15,000	9,205	38.6
10-64-3690 MOSQUITO CONTROL	7,610	7,610	30,000	22,390	25.4
10-64-3825 MEALS, MEETINGS AND TRAVEL			600	600	.0
10-64-3990 MISCELLANEOUS SERVICES	125	557	2,000	1,443	27.9
10-64-4310 OFFICE SUPPLIES		932	1,000	68	93.3
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL		2,503	(	2,503)	.0
10-64-4520 VEHICLE FUEL			1,200	1,200	.0
10-64-4990 MISC SUPPLIES	48	543	4,000	3,457	13.6
10-64-5001 TORNADO SIRENS			2,500	2,500	.0
10-64-7000 CAPITAL OUTLAY		16,886	47,500	30,614	35.6
TOTAL PUBLIC WORKS OVERHEAD	11,487	43,611	124,600	80,989	35.0
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	10,890	40,144	177,237	137,093	22.7
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	(658)	587	2,000	1,413	29.3
10-65-1104 RETIREMENT	334	1,240	5,317	4,077	23.3
10-65-1130 FICA/MEDICARE	774	2,944	15,853	12,909	18.6
10-65-1140 WORKERS COMPENSATION	1,150	2,299	6,400	4,101	35.9
10-65-1150 UNEMPLOYMENT	22	83	532	449	15.6
10-65-1160 HEALTH & LIFE INSURANCE	3,621	13,247	49,434	36,187	26.8
10-65-1161 DISABILITY INSURANCE	262	908	4,015	3,107	22.6
10-65-3110 UTILITIES	2,000	5,289	21,000	15,711	25.2
10-65-3150 TELEPHONE/PAGERS	237	792	2,000	1,208	39.6
10-65-3171 VANDALISM			8,000	8,000	.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE			4,000	4,000	.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	332	9,695	10,660	965	90.9
10-65-3175 BUILDING REPAIRS & MAINTENANCE	187	1,128	1,200	72	94.0
10-65-3176 GROUNDS MAINTENANCE	232	232	14,000	13,768	1.7
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	228	5,722	4,700	(1,022)	121.7
10-65-3210 INSURANCE AND BONDS	3,415	7,822	13,538	5,716	57.8
10-65-3820 CONTINUING EDUCATION	498	741	1,375	635	53.9
10-65-3990 SERVICES		1,500	2,500	1,000	60.0
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	660	4,772	11,125	6,353	42.9
10-65-4520 VEHICLE FUEL	1,252	5,393	9,000	3,607	59.9
10-65-4810 UNIFORMS	113	113	825	712	13.7
10-65-4850 UNANTICIPATED EXP/CONTIGENCY			10,000	10,000	.0
10-65-4990 SUPPLIES	2,234	6,495	10,131	3,636	64.1
10-65-6000 TREE CITY USA		399	21,200	20,801	1.9
10-65-7000 CAPITAL OUTLAY			18,100	18,100	.0
TOTAL PARKS / GREEN SPACE	27,782	111,542	454,142	342,600	24.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	20,627	82,313	300,723	218,410	27.4
10-70-1104 RETIREMENT	717	2,856	11,097	8,241	25.7
10-70-1130 FICA/MEDICARE	1,563	6,245	25,048	18,803	24.9
10-70-1140 WORKERS COMPENSATION	1,275	2,551	7,100	4,549	35.9
10-70-1150 UNEMPLOYMENT	41	165	982	817	16.8
10-70-1160 HEALTH & LIFE INSURANCE	2,529	10,114	50,041	39,927	20.2
10-70-1161 DISABILITY INSURANCE	332	1,330	5,821	4,491	22.8
10-70-2400 ENGINEERING	4,338	21,095	60,000	38,905	35.2
10-70-2600 PLANNING SERVICES	1,419	7,622	40,000	32,378	19.1
10-70-2980 BUILDING INSPECTIONS & LICENSE	31,064	68,461	300,000	231,539	22.8
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	70	282	1,000	718	28.2
10-70-3150 TELEPHONE	201	689	2,500	1,811	27.6
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3210 INSURANCE AND BONDS	3,788	8,677	15,019	6,342	57.8
10-70-3330 PUBLISHING/COMMUNICATIONS		75	2,000	1,925	3.8
10-70-3810 DUES & MEMBERSHIPS		4,614	4,500	(114)	102.5
10-70-3820 CONTINUING EDUCATION		250	2,000	1,750	12.5
10-70-3825 MEALS/MISCELLANEOUS/TRAVEL			200	200	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	3,307	14,399		(14,399)	.0
10-70-4310 OFFICE SUPPLIES		105	1,000	895	10.5
10-70-4520 VEHICLE FUEL	25	185	3,500	3,315	5.3
10-70-4810 UNIFORMS		40	750	710	5.3
10-70-4987 ECONOMIC DEVELOPMENT	2,500	2,543	25,000	22,457	10.2
10-70-4989 TRAIL DEVELOPMENT		10,000	15,000	5,000	66.7
TOTAL COMMUNITY DEVELOPMENT	73,796	244,608	876,281	631,673	27.9
TOTAL FUND EXPENDITURES	405,685	1,581,071	5,895,949	4,314,878	26.8
NET REVENUE OVER EXPENDITURES	672,609	1,296,151	768,897	(527,254)	168.6

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND		173,694	
	TOTAL ASSETS			173,694

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	132,327		
	REVENUE OVER EXPENDITURES - YTD	41,367		
	BALANCE - CURRENT DATE		173,694	
	TOTAL FUND EQUITY			173,694
	TOTAL LIABILITIES AND EQUITY			173,694

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY		38,851		(38,851)	.0
	TOTAL INTERGOVERNMENTAL		38,851		(38,851)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	287	1,414		(1,414)	.0
11-36-3550	CHANGE IN MARKET VALUE	118	1,102		(1,102)	.0
	TOTAL MISCELLANEOUS	405	2,515		(2,515)	.0
	TOTAL FUND REVENUE	405	41,367		(41,367)	.0
	NET REVENUE OVER EXPENDITURES	405	41,367		(41,367)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,854,156	
	TOTAL ASSETS		3,854,156
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	3,267	
	TOTAL LIABILITIES		3,267
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,750,692	
	REVENUE OVER EXPENDITURES - YTD	100,197	
	BALANCE - CURRENT DATE	3,850,889	
	TOTAL FUND EQUITY		3,850,889
	TOTAL LIABILITIES AND EQUITY		3,854,156

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	ROAD INFRASTRUCTURE FEE	20,182	73,161		(73,161)	.0
	TOTAL IMPACT FEES	20,182	73,161		(73,161)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	5,931	35,163		(35,163)	.0
12-36-3550	CHANGE IN MARKET VALUE	1,895	27,408		(27,408)	.0
	TOTAL MISCELLANEOUS	7,825	62,571		(62,571)	.0
	TOTAL FUND REVENUE	28,008	135,733		(135,733)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>CR 74 IMPROVEMENTS PROJECT</u>						
12-83-2100	LEGAL FEES	39	527		(527)	.0
12-83-2400	ENGINEERING	9,733	29,890		(29,890)	.0
12-83-7500	CONSTRUCTION		5,119	3,518,323	3,513,204	.2
TOTAL CR 74 IMPROVEMENTS PROJECT		9,772	35,535	3,518,323	3,482,788	1.0
TOTAL FUND EXPENDITURES		9,772	35,535	3,518,323	3,482,788	1.0
NET REVENUE OVER EXPENDITURES		18,236	100,197	(3,518,323)	(3,618,520)	2.9

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

PARKS FUND

ASSETS

13-100000	CASH - COMBINED FUND		189,242	
	TOTAL ASSETS			189,242

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	153,783		
	REVENUE OVER EXPENDITURES - YTD	35,459		
	BALANCE - CURRENT DATE		189,242	
	TOTAL FUND EQUITY			189,242
	TOTAL LIABILITIES AND EQUITY			189,242

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
13-34-7400	PARKS FEES	9,920	32,320		(32,320)	.0
	TOTAL IMPACT FEES	9,920	32,320		(32,320)	.0
<u>MISCELLANEOUS</u>						
13-36-3500	INTEREST AND DIVIDENDS	287	1,764		(1,764)	.0
13-36-3550	CHANGE IN MARKET VALUE	86	1,375		(1,375)	.0
	TOTAL MISCELLANEOUS	373	3,139		(3,139)	.0
	TOTAL FUND REVENUE	10,293	35,459		(35,459)	.0
	NET REVENUE OVER EXPENDITURES	10,293	35,459		(35,459)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	1,189,604	
	TOTAL ASSETS		1,189,604
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	1,141,392	
	REVENUE OVER EXPENDITURES - YTD	48,213	
	BALANCE - CURRENT DATE	1,189,604	
	TOTAL FUND EQUITY		1,189,604
	TOTAL LIABILITIES AND EQUITY		1,189,604

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	PUBLIC FACILITIES IMPACT FEE	8,000	29,000		(29,000)	.0
	TOTAL IMPACT FEES	8,000	29,000		(29,000)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	1,837	10,797		(10,797)	.0
14-36-3550	CHANGE IN MARKET VALUE	596	8,416		(8,416)	.0
	TOTAL MISCELLANEOUS	2,432	19,213		(19,213)	.0
	TOTAL FUND REVENUE	10,432	48,213		(48,213)	.0
	NET REVENUE OVER EXPENDITURES	10,432	48,213		(48,213)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

PUBLIC SAFETY FUND

ASSETS

15-100000	CASH – COMBINED FUND		255,191	
	TOTAL ASSETS			255,191

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	236,616		
	REVENUE OVER EXPENDITURES - YTD	18,575		
	BALANCE - CURRENT DATE		255,191	
	TOTAL FUND EQUITY			255,191
	TOTAL LIABILITIES AND EQUITY			255,191

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	PUBLIC SAFETY IMPACT FEE	4,000	14,500		(14,500)	.0
	TOTAL IMPACT FEES	4,000	14,500		(14,500)	.0
<u>MISCELLANEOUS</u>						
15-36-3500	INTEREST AND DIVIDENDS	397	2,290		(2,290)	.0
15-36-3550	CHANGE IN MARKET VALUE	133	1,785		(1,785)	.0
	TOTAL MISCELLANEOUS	530	4,075		(4,075)	.0
	TOTAL FUND REVENUE	4,530	18,575		(18,575)	.0
	NET REVENUE OVER EXPENDITURES	4,530	18,575		(18,575)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

FLEET FUND

ASSETS

41-100000	CASH - COMBINED FUND	399,673	
	TOTAL ASSETS		399,673

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
41-290000	FUND BALANCE	387,306	
	REVENUE OVER EXPENDITURES - YTD	12,367	
	BALANCE - CURRENT DATE	399,673	
	TOTAL FUND EQUITY		399,673
	TOTAL LIABILITIES AND EQUITY		399,673

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
41-34-2000	FLEET REPLACEMENT REVENUE	1,475	5,900		(5,900)	.0
	TOTAL CHARGES FOR SERVICES	1,475	5,900		(5,900)	.0
<u>MISCELLANEOUS</u>						
41-36-3500	INTEREST AND DIVIDENDS	616	3,634		(3,634)	.0
41-36-3550	CHANGE IN MARKET VALUE	199	2,833		(2,833)	.0
	TOTAL MISCELLANEOUS	815	6,467		(6,467)	.0
	TOTAL FUND REVENUE	2,290	12,367		(12,367)	.0
	NET REVENUE OVER EXPENDITURES	2,290	12,367		(12,367)	.0

TOWN OF SEVERANCE

BALANCE SHEET

APRIL 30, 2023

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	15,850,207	
51-115000	ACCOUNTS RECEIVABLE	142,774	
51-115005	PARTS INVENTORY	42,415	
51-161000	LAND	294,759	
51-162100	ACCUMULATED DEPRECIATION	(1,421,725)	
51-163000	WATER SYSTEM	9,464,601	
51-164000	EQUIPMENT	181,884	
51-165000	CONSTRUCTION IN PROGRESS	148,099	
51-166000	WATER RIGHTS	34,176,374	
51-167000	WATER CAPACITY	4,880,334	
51-168000	BUILDINGS	747,577	
51-168500	NISP PROJECT	5,322,877	
TOTAL ASSETS			69,830,176

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	421,223	
51-205000	RETAINAGE PAYABLE	27,433	
51-212000	ACCRUED COMPENSATED ABSENCES	14,246	
51-222000	HYDRANT METER DEPOSITS	14,000	
TOTAL LIABILITIES			476,902

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
UNAPPROPRIATED FUND BALANCE:			
51-290000	RETAINED EARNINGS	63,027,243	
	REVENUE OVER EXPENDITURES - YTD	(521,969)	
BALANCE - CURRENT DATE		62,505,274	
TOTAL FUND EQUITY			69,353,274
TOTAL LIABILITIES AND EQUITY			69,830,176

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>CHARGES FOR SERVICES</u>					
51-34-1000 WATER SALES- WATER BILLS	152,226	582,056	2,152,474	1,570,418	27.0
TOTAL CHARGES FOR SERVICES	152,226	582,056	2,152,474	1,570,418	27.0
<u>MISCELLANEOUS</u>					
51-36-2000 WATER PIT/METER SET FEE	2,241	23,262	85,000	61,738	27.4
51-36-3500 INTEREST AND DIVIDENDS	24,545	143,201		(143,201)	.0
51-36-3550 CHANGE IN MARKET VALUE	8,057	111,620		(111,620)	.0
51-36-6500 WATER ACQUISITION FEE	57,500	145,625		(145,625)	.0
TOTAL MISCELLANEOUS	92,344	423,707	85,000	(338,707)	498.5
<u>LOCAL PLANT INVESTMENT FEES</u>					
51-37-7150 LOCAL PLANT INVESTMENT FEE	131,100	619,500		(619,500)	.0
TOTAL LOCAL PLANT INVESTMENT FEES	131,100	619,500		(619,500)	.0
TOTAL FUND REVENUE	375,670	1,625,264	2,237,474	612,210	72.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
51-81-1100	REGULAR STAFF WAGES	1,612	6,449	20,960	14,511	30.8
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	48	193	629	436	30.8
51-81-1130	FICA/MEDICARE	123	493	1,603	1,110	30.8
51-81-1140	WORKERS COMPENSATION	144	287	800	513	35.9
51-81-1150	UNEMPLOYMENT	3	13	63	50	20.4
51-81-1160	HEALTH & LIFE INSURANCE	394	1,574	8,056	6,482	19.5
51-81-1161	DISABILITY INSURANCE	37	148	476	328	31.1
51-81-3162	CC FEES	280	2,405	18,000	15,595	13.4
51-81-4330	COMPUTER SUPPORT AND MAINT	974	5,096	13,060	7,964	39.0
51-81-4345	MAILING SERVICE	1,703	4,921	12,700	7,779	38.8
TOTAL ADMINISTRATION		5,318	21,580	76,547	54,967	28.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	16,953	67,943	246,971	179,028	27.5
51-82-1102 OVERTIME	(778)	451	10,000	9,549	4.5
51-82-1104 RETIREMENT	624	2,463	8,710	6,247	28.3
51-82-1130 FICA/MEDICARE	1,295	5,173	18,960	13,787	27.3
51-82-1140 WORKERS COMPENSATION	1,078	2,155	6,000	3,845	35.9
51-82-1150 UNEMPLOYMENT	35	139	744	605	18.8
51-82-1160 HEALTH & LIFE INSURANCE	3,247	13,598	52,229	38,631	26.0
51-82-1161 DISABILITY INSURANCE	320	1,280	4,614	3,334	27.8
51-82-2100 LEGAL FEES			20,000	20,000	.0
51-82-2400 ENGINEERING			2,000	2,000	.0
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES	750	3,000	12,000	9,000	25.0
51-82-3110 UTILITIES	1,427	5,878	15,000	9,122	39.2
51-82-3150 TELEPHONE	223	848	2,000	1,152	42.4
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	2,465	5,748	9,210	3,462	62.4
51-82-3175 BUILDING REPAIRS & MAINTENANCE		21	2,000	1,979	1.0
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	418	2,463	3,220	757	76.5
51-82-3178 SYSTEM REPAIR & MAINTENANCE	4,972	6,117	30,000	23,883	20.4
51-82-3200 SAMPLING/TESTING	24	558	5,000	4,443	11.2
51-82-3210 INSURANCE AND BONDS	3,628	8,311	14,385	6,074	57.8
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		450	1,500	1,050	30.0
51-82-3820 CONTINUING EDUCATION	488	779	2,450	1,671	31.8
51-82-3990 OTHER SERVICES	2,120	2,660	17,000	14,340	15.7
51-82-4120 WATER SYSTEM SUPPLIES		1,061	15,000	13,939	7.1
51-82-4130 METER SET SUPPLIES	9,278	30,028	85,000	54,972	35.3
51-82-4520 VEHICLE FUEL	618	3,448	13,000	9,552	26.5
51-82-4810 UNIFORMS	91	91	500	409	18.3
51-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
51-82-4990 MISCELLANEOUS SUPPLIES	9	732	1,000	268	73.2
51-82-4995 WATER TREATMENT & DISTRIBUTION	39,577	156,831	1,100,000	943,169	14.3
51-82-4996 AUGMENTATION PUMPING FEE			1,500	1,500	.0
51-82-4997 WATER SHARE ASSESSMENTS		14,910	120,000	105,090	12.4
51-82-8200 ADMIN OVERHEAD ALLOCATION	8,747	34,328	134,682	100,354	25.5
TOTAL WATER OPERATIONS	97,608	371,462	1,975,175	1,603,713	18.8
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES	429	4,310	60,000	55,691	7.2
51-83-2400 ENGINEERING	3,411	18,068	420,000	401,932	4.3
51-83-7000 CAPITAL OUTLAY			95,000	95,000	.0
51-83-7500 CONSTRUCTION	394,069	566,128	5,584,783	5,018,655	10.1
51-83-7545 BUILDING/STRUCTURE			300,000	300,000	.0
51-83-7562 WATER AQUISION			250,000	250,000	.0
TOTAL WATER CAPITAL	397,909	588,505	6,709,783	6,121,278	8.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-2100 LEGAL FEES	254	1,073		(1,073)	.0
51-84-7530 PROFESSIONAL SERVICES	1,668	8,813	11,674	2,862	75.5
51-84-7540 NORTHERN INTEGRATED SUPPLY		1,155,800	1,155,800		100.0
TOTAL LOCAL PLANT INVESTMENT EXPENS	1,921	1,165,685	1,167,474	1,789	99.9
<u>OTHER PLANT INVESTMENT EXPENSE</u>					
51-85-4996 OTHER PLANT INVESTMENT EXPENSE			2,900,000	2,900,000	.0
TOTAL OTHER PLANT INVESTMENT EXPEN			2,900,000	2,900,000	.0
TOTAL FUND EXPENDITURES	502,756	2,147,233	12,828,979	10,681,746	16.7
NET REVENUE OVER EXPENDITURES	(127,085)	(521,969)	(10,591,505)	(10,069,536)	(4.9)

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	11,995,401	
52-115000	ACCOUNTS RECEIVABLE	105,561	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-162100	ACCUMULATED DEPRECIATION	(3,411,191)	
52-163000	SEWER SYSTEM	17,357,412	
52-164000	EQUIPMENT	173,233	
52-168000	BUILDINGS	653,477	
	TOTAL ASSETS		27,035,611

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	30,063	
52-212000	ACCRUED COMPENSATED ABSENCES	13,567	
	TOTAL LIABILITIES		43,631

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	26,457,989	
	REVENUE OVER EXPENDITURES - YTD	533,992	
	BALANCE - CURRENT DATE	26,991,981	
	TOTAL FUND EQUITY		26,991,981
	TOTAL LIABILITIES AND EQUITY		27,035,611

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
52-34-1000	WASTEWATER TREATMENT FEES	103,954	413,859	1,211,247	797,388	34.2
	TOTAL CHARGES FOR SERVICES	103,954	413,859	1,211,247	797,388	34.2
	<u>MISCELLANEOUS</u>					
52-36-3500	INTEREST AND DIVIDENDS	18,541	108,673		(108,673)	.0
52-36-3550	CHANGE IN MARKET VALUE	6,040	84,707		(84,707)	.0
	TOTAL MISCELLANEOUS	24,581	193,379		(193,379)	.0
	<u>WASTEWATER PLANT INVEST. FEE</u>					
52-38-7100	WASTEWATER PLANT INVEST. FEE	52,000	188,500		(188,500)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	52,000	188,500		(188,500)	.0
	TOTAL FUND REVENUE	180,536	795,738	1,211,247	415,509	65.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	WASTEWATER ADMINISTRATION					
52-81-1100	REGULAR STAFF WAGES	1,008	4,030	13,100	9,070	30.8
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	30	121	393	272	30.8
52-81-1130	FICA/MEDICARE	77	308	1,002	694	30.8
52-81-1140	WORKERS COMPENSATION	90	180	500	320	35.9
52-81-1150	UNEMPLOYMENT	2	8	39	31	20.7
52-81-1160	HEALTH & LIFE INSURANCE	246	984	5,035	4,051	19.5
52-81-1161	DISABILITY INSURANCE	23	93	298	205	31.1
52-81-3162	CC FEES	280	2,405	18,000	15,595	13.4
52-81-4330	COMPUTER SUPPORT AND MAINT	974	5,096	13,060	7,964	39.0
52-81-4345	MAILING SERVICE	703	1,928	11,800	9,872	16.3
	TOTAL WASTEWATER ADMINISTRATION	3,432	15,153	63,352	48,199	23.9
	WASTEWATER OPERATIONS					
52-82-1100	REGULAR STAFF WAGES	16,952	67,942	247,223	179,281	27.5
52-82-1102	OVERTIME	(778)	451	1,000	549	45.1
52-82-1104	RETIREMENT	624	2,463	8,710	6,247	28.3
52-82-1130	FICA/MEDICARE	1,295	5,173	18,960	13,787	27.3
52-82-1140	WORKERS COMPENSATION	1,078	2,155	6,000	3,845	35.9
52-82-1150	UNEMPLOYMENT	35	139	744	605	18.7
52-82-1160	HEALTH & LIFE INSURANCE	3,247	13,598	53,300	39,702	25.5
52-82-1161	DISABILITY INSURANCE	320	1,280	4,614	3,334	27.8
52-82-2100	LEGAL FEES			20,000	20,000	.0
52-82-2400	ENGINEERING			5,000	5,000	.0
52-82-2410	DISCHARGE PERMIT FEES			1,500	1,500	.0
52-82-2900	OTHER PROFESSIONAL FEES	750	3,000	9,000	6,000	33.3
52-82-3110	UTILITIES	7,368	18,164	48,000	29,836	37.8
52-82-3150	TELEPHONE	219	831	2,400	1,569	34.6
52-82-3173	REPAIRS & MAINTENANCE - EQUIPM	1,373	2,812	5,010	2,198	56.1
52-82-3175	BUILDING REPAIRS & MAINTENANCE	48				.0
52-82-3177	VEHICLE REPAIRS & MAINTENANCE	382	2,040	3,220	1,180	63.4
52-82-3178	SYSTEM REPAIR & MAINTENANCE	4,347	6,335	50,000	43,665	12.7
52-82-3200	SAMPLING/TESTING	358	1,241	8,000	6,760	15.5
52-82-3210	INSURANCE AND BONDS	3,468	7,944	13,750	5,806	57.8
52-82-3290	OTHER TREATMENT COSTS	31,218	60,445	180,000	119,555	33.6
52-82-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,000	1,000		100.0
52-82-3820	CONTINUING EDUCATION	488	590	1,000	410	59.0
52-82-3990	OTHER SERVICES	702	1,242	8,000	6,758	15.5
52-82-4120	SYSTEM SUPPLIES	2,269	8,594	15,000	6,406	57.3
52-82-4520	VEHICLE FUEL	564	3,394	13,000	9,606	26.1
52-82-4810	UNIFORMS	91	91		(91)	.0
52-82-4850	UNANTICIPATED EXP/CONTINGENCY			15,000	15,000	.0
52-82-4990	MISCELLANEOUS SUPPLIES	9	1,755	7,500	5,745	23.4
52-82-8200	ADMIN OVERHEAD ALLOCATION	8,361	32,813	128,740	95,927	25.5
	TOTAL WASTEWATER OPERATIONS	84,788	245,493	875,671	630,178	28.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER CAPITAL</u>						
52-83-7500	CONSTRUCTION			350,000	350,000	.0
	TOTAL WASTEWATER CAPITAL			350,000	350,000	.0
<u>WASTEWATER INVESTMENT EXPENSE</u>						
52-84-2100	LEGAL FEES		293	(	293)	.0
52-84-7530	PROFESSIONAL SERVICES	386	808	57,378	56,571	1.4
52-84-7570	WINDSOR/SEV. SEWER PROJECT			600,000	600,000	.0
	TOTAL WASTEWATER INVESTMENT EXPEN	386	1,100	657,378	656,278	.2
	TOTAL FUND EXPENDITURES	88,605	261,746	1,946,401	1,684,655	13.5
	NET REVENUE OVER EXPENDITURES	91,930	533,992	(735,154)	(1,269,146)	72.6

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,381,307	
53-115000	ACCOUNTS RECEIVABLE	17,473	
53-162100	ACCUMULATED DEPRECIATION	(729,740)	
53-163000	STORM DRAINAGE SYSTEM	9,750,163	
53-164000	VEHICLES & EQUIPMENT	6,032	
	TOTAL ASSETS		10,425,234

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	1,608	
53-208510	ADVANCE FROM GENERAL FUND	40,000	
53-212000	ACCRUED COMPENSATED ABSENCES	4,522	
	TOTAL LIABILITIES		46,130

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	6,276,196	
	REVENUE OVER EXPENDITURES - YTD	(10,772)	
	BALANCE - CURRENT DATE	6,265,424	
	TOTAL FUND EQUITY		10,379,104
	TOTAL LIABILITIES AND EQUITY		10,425,234

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>STORMWATER SYSTEM INVEST. FEE</u>						
53-32-3000	STORMWATER / DRAINAGE FEE	8,000	29,000		(29,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	8,000	29,000		(29,000)	.0
<u>CHARGES FOR SERVICES</u>						
53-34-1000	STORMWATER FEES	16,886	67,369	199,260	131,891	33.8
	TOTAL CHARGES FOR SERVICES	16,886	67,369	199,260	131,891	33.8
<u>MISCELLANEOUS</u>						
53-36-3500	INTEREST AND DIVIDENDS	2,147	12,408		(12,408)	.0
53-36-3550	CHANGE IN MARKET VALUE	715	9,672		(9,672)	.0
	TOTAL MISCELLANEOUS	2,862	22,080		(22,080)	.0
	TOTAL FUND REVENUE	27,748	118,450	199,260	80,810	59.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
53-81-1100	REGULAR STAFF WAGES	605	2,418	7,860	5,442	30.8
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	18	73	236	163	30.8
53-81-1130	FICA/MEDICARE	46	185	601	416	30.8
53-81-1140	WORKERS COMPENSATION	54	108	300	192	35.9
53-81-1150	UNEMPLOYMENT	1	5	24	19	20.0
53-81-1160	HEALTH & LIFE INSURANCE	148	590	3,021	2,431	19.5
53-81-1161	DISABILITY INSURANCE	14	56	179	123	31.0
TOTAL ADMINISTRATION		885	3,434	12,296	8,862	27.9
STORMWATER OPERATIONS						
53-82-1100	REGULAR STAFF WAGES	5,137	20,587	81,921	61,334	25.1
53-82-1102	OVERTIME	(114)	97	500	403	19.5
53-82-1104	RETIREMENT	159	629	2,457	1,828	25.6
53-82-1130	FICA/MEDICARE	392	1,556	6,267	4,711	24.8
53-82-1140	WORKERS COMPENSATION	359	718	2,000	1,282	35.9
53-82-1150	UNEMPLOYMENT	11	42	246	204	17.1
53-82-1160	HEALTH & LIFE INSURANCE	1,031	4,189	18,581	14,392	22.6
53-82-1161	DISABILITY INSURANCE	103	388	1,583	1,195	24.5
53-82-3150	TELEPHONE	52	217	500	283	43.3
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM	1,439	1,439	5,860	4,421	24.6
53-82-3177	VEHICLE REPAIRS & MAINTENANCE			1,060	1,060	.0
53-82-3178	SYSTEM REPAIR & MAINTENANCE			1,000	1,000	.0
53-82-3210	INSURANCE AND BONDS	1,227	2,811	4,865	2,054	57.8
53-82-3990	OTHER SERVICES			1,350	1,350	.0
53-82-4520	VEHICLE FUEL	95	544	2,000	1,456	27.2
53-82-8100	INTERFUND LOAN - PRINCIPAL	600	1,794	4,850	3,056	37.0
53-82-8101	INTERFUND LOAN - INTEREST	146	443	1,347	904	32.9
53-82-8200	ADMIN OVERHEAD ALLOCATION	2,958	11,610	45,554	33,944	25.5
TOTAL STORMWATER OPERATIONS		13,595	47,065	181,941	134,876	25.9
STORMWATER CAPITAL						
53-83-7000	CAPITAL OUTLAY		78,723	80,000	1,278	98.4
TOTAL STORMWATER CAPITAL			78,723	80,000	1,278	98.4
TOTAL FUND EXPENDITURES		14,480	129,222	274,237	145,015	47.1
NET REVENUE OVER EXPENDITURES		13,268	(10,772)	(74,977)	(64,205)	(14.4)

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	(414,342)	
	TOTAL ASSETS		(414,342)

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	13,644	
75-205000	RETAINAGE PAYABLE	25,748	
	TOTAL LIABILITIES		39,392

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	15,212	
	REVENUE OVER EXPENDITURES - YTD	(468,946)	
	BALANCE - CURRENT DATE	(453,734)	
	TOTAL FUND EQUITY		(453,734)
	TOTAL LIABILITIES AND EQUITY		(414,342)

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION - CIP						
75-44-7000	CAPITAL OUTLAY			225,000	225,000	.0
	TOTAL ADMINISTRATION - CIP			225,000	225,000	.0
PUBLIC SAFETY - CIP						
75-51-2400	ENGINEERING			350,000	350,000	.0
75-51-7500	CONSTRUCTION			2,642,334	2,642,334	.0
	TOTAL PUBLIC SAFETY - CIP			2,992,334	2,992,334	.0
STREETS/MAINTENANCE - CIP						
75-61-7000	CAPITAL OUTLAY		78,723	185,000	106,278	42.6
75-61-7400	OVERLAYS AND CHIPSEALS			765,000	765,000	.0
	TOTAL STREETS/MAINTENANCE - CIP		78,723	950,000	871,278	8.3
PUBLIC WORKS OVERHEAD - CIP						
75-64-7000	CAPITAL OUTLAY	219,709	221,130	543,000	321,870	40.7
75-64-7500	CONSTRUCTION		977	70,000	69,023	1.4
	TOTAL PUBLIC WORKS OVERHEAD - CIP	219,709	222,107	613,000	390,893	36.2
PARKS/GREEN SPACE - CIP						
75-65-2100	LEGAL FEES			25,000	25,000	.0
75-65-2400	ENGINEERING		2,205	250,000	247,795	.9
75-65-7000	CAPITAL OUTLAY	9,050	53,452	110,000	56,548	48.6
75-65-7500	CONSTRUCTION	13,644	112,460	584,735	472,275	19.2
	TOTAL PARKS/GREEN SPACE - CIP	22,694	168,116	969,735	801,619	17.3
COMMUNITY DEVELOPMENT - CIP						
75-70-2100	LEGAL			10,000	10,000	.0
75-70-2400	ENGINEERING			75,000	75,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			85,000	85,000	.0
	TOTAL FUND EXPENDITURES	242,403	468,946	5,835,069	5,366,123	8.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CAPITAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(242,403)	(468,946)	(5,835,069)	(5,366,123)	(8.0)

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	870,422	
80-161000	LAND	1,644,621	
80-162000	BUILDINGS	2,673,205	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	36,586,233	
80-164000	MACHINERY AND EQUIPMENT	1,232,918	
80-165000	VEHICLES	856,002	
80-169999	ACCUMULATED DEPRECIATION	(6,958,434)	
TOTAL ASSETS			36,904,967

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	36,904,967	
TOTAL FUND EQUITY			36,904,967
TOTAL LIABILITIES AND EQUITY			36,904,967

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2023

GENERAL LONG-TERM DEBT GROUP

ASSETS

90-170000	AMOUNT TO BE PROVIDED	127,716	
	TOTAL ASSETS		127,716

LIABILITIES AND EQUITY

LIABILITIES

90-250000	ACCRUED LEAVE	125,949	
90-252000	CAPITAL LEASE PAYABLE	1,767	
	TOTAL LIABILITIES		127,716
	TOTAL LIABILITIES AND EQUITY		127,716

Issued Permits by Permit Type

Severance

04/01/2023 - 04/30/2023

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	8	\$3,422,072.00	\$333,388.06
Subtotals:	8	\$3,422,072.00	\$333,388.06

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	5	\$55,922.40	\$1,856.60
Air Conditioner - Residential	2	\$5,218.35	\$293.93

Issued Permits by Permit Type

Severance

04/01/2023 - 04/30/2023

Furnace Replacement - Residential	1	\$4,226.45	\$176.08
Misc. Mechanical, Plumbing or Electrical - Residential	2	\$11,710.00	\$445.78
Replacement Windows - Residential	3	\$21,470.00	\$686.46
Residential Exterior Flatwork	3	\$11,850.00	\$513.30
Residential Roof - Asphalt	23	\$277,112.76	\$7,058.03
Residential Roof - Other	1	\$8,000.00	\$234.00
Residential Roof/PV Solar Permit	1	\$17,320.23	\$516.76
Water Heater - Residential	1	\$3,179.00	\$147.22

Issued Permits by Permit Type

Severance

04/01/2023 - 04/30/2023

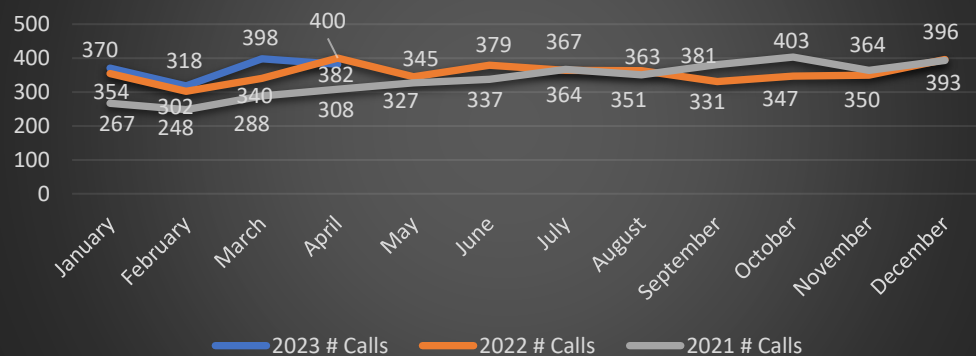
Subtotals:	42	\$416,009.19	\$11,928.16
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Totals:	50	\$3,838,081.19	\$345,316.22
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MAJOR INCIDENT TYPE	# INCIDENTS						
	Jan	Feb	March	April	YTD 2023	YTD 2022	YTD 2021
Fires	4	4	9	7	24	37	24
Overpressure rupture, explosion, overheat - no fire	0	1	0	0	1	2	0
Rescue & Emergency Medical Service	248	199	262	221	930	928	776
Hazardous Condition (No Fire)	9	15	9	8	41	23	27
Service Call	46	33	53	71	203	111	73
Good Intent Call	35	33	42	42	152	188	135
False Alarm & False Call	28	33	23	33	117	106	73
Severe Weather & Natural Disaster	0	0	0		0	0	2
Special Incidents	0	0	0	0	0	1	1
TOTAL	370	318	398	382	1468	1396	1111
Mutual Aid/Auto Aid Given	6	6	8	15	35	72	42
Mutual Aid/Auto Aid Received	4	4	8	6	22	22	4

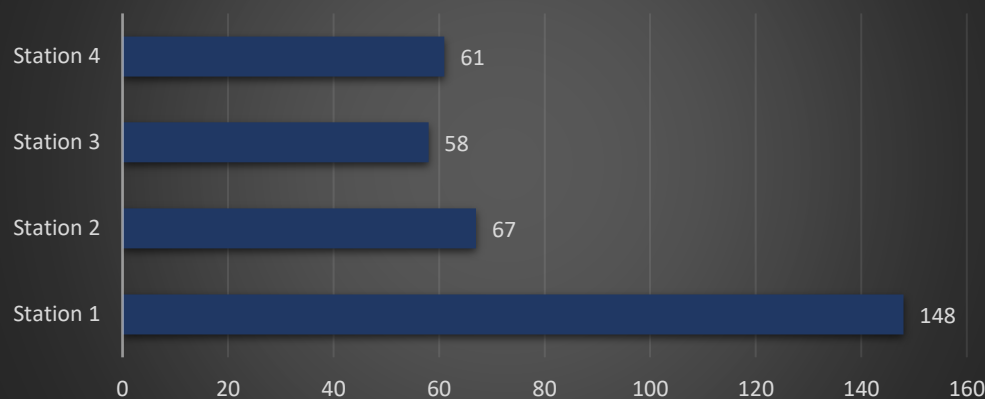
The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.

of Incidents by Month: 2023 vs 2022 & 2021



This chart illustrates the calls for service by month relative to the past years.

Incidents per Station - April 2023



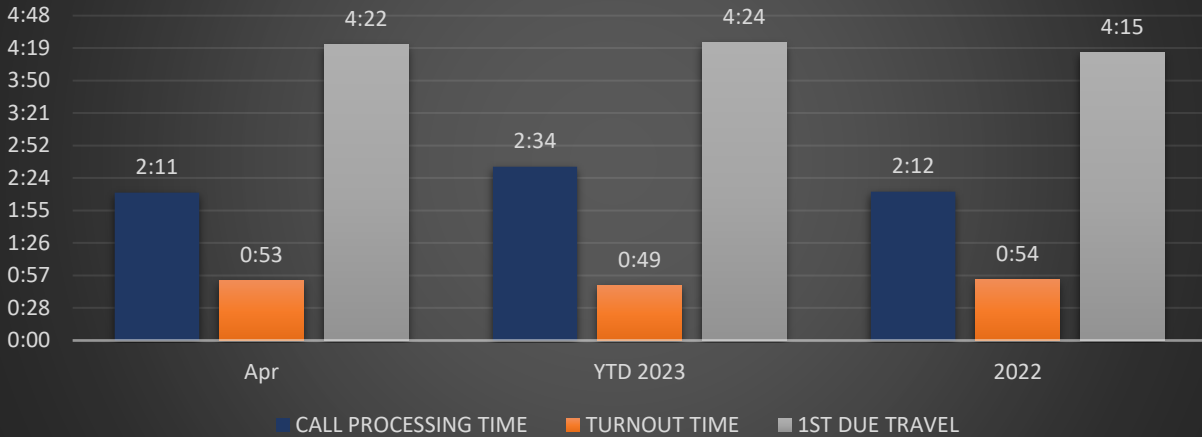
WSFR tracks incidents by the location of the incident based on which station is the closest.



WSFR Response Report: May 2023

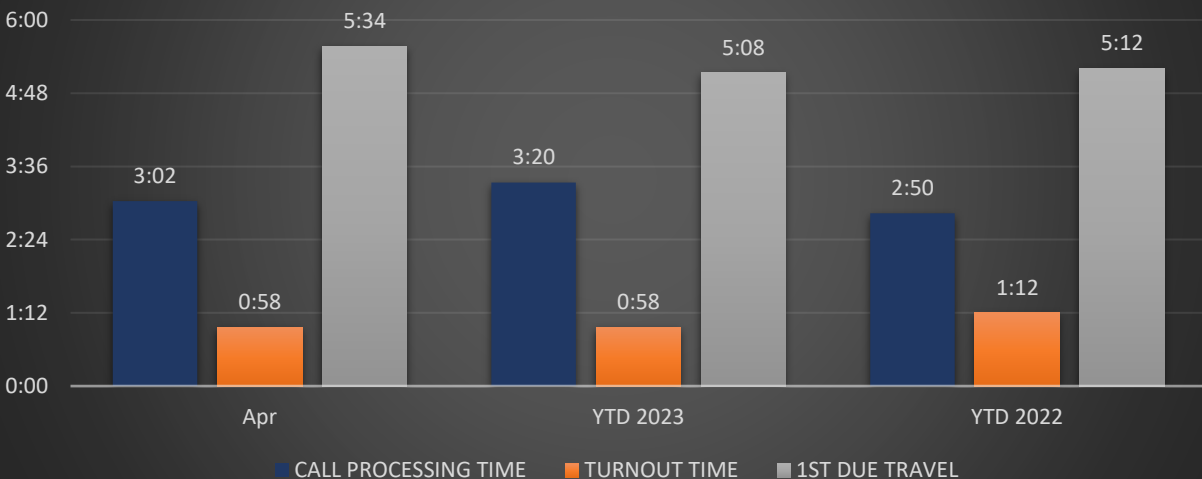


Average Response Times for Emergent EMS/MVA - April 2023



These graphs are looking at the average (50th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

Average Response Times for Emergent OTHER - April 2023



WSFR Response Report: May 2023



Total Records: 61

SEVERANCE POLICE DEPARTMENT
 3 SOUTH TIMBER RIDGE PKWY
 SEVERANCE, CO 80550
 970-685-9708



Violation		Count
10-5-10 - DISORDERLY CONDUCT		2
Date Reported	Citation Number	
4/14/2023	2092	
4/15/2023	2093	
Violation		Count
10-8-10 - POSSESSION OF MARIJUANA		5
Date Reported	Citation Number	
4/5/2023	2107	
4/20/2023	2123	
4/20/2023	2123	
4/20/2023	2124	
4/20/2023	2124	
Violation		Count
10-8-30 - POSS,MANUFACTURE,SALE OR DELIVERY OF DRUG PARA		3
Date Reported	Citation Number	
4/10/2023	2048	
4/17/2023	2098	
4/17/2023	2098	
Violation		Count
10-9-40 - UNDERAGE POSSESSION/CONSUMPTION OF TOBACCO BY PERSON UNDER 21		2
Date Reported	Citation Number	
4/6/2023	2043	
4/5/2023	2108	
Violation		Count
1903(1)(A) - FAILED TO STOP FOR SCHOOL BUS DISPLAYING FLASHING RED LIGHTS		2
Date Reported	Citation Number	
4/20/2023	1022	
4/17/2023	2120	
Violation		Count
703(3) - FAILED TO STOP FOR STOP SIGN		2
Date Reported	Citation Number	
4/18/2023	2118	
4/19/2023	2175	
Violation		Count
MTC 1101 - SPEEDING (10-19 MPH) OVER POSTED LIMIT		11

Date Reported	Citation Number
4/6/2023	2077
4/10/2023	2046
4/12/2023	2086
4/12/2023	2086
4/13/2023	2088
4/13/2023	2203
4/20/2023	2122
4/21/2023	2178
4/28/2023	2184
4/28/2023	2185
4/29/2023	2191

Violation	Count
MTC 1101 - SPEEDING (25-39 MPH) OVER POSTED LIMIT	2
Date Reported	Citation Number
4/13/2023	2114
4/28/2023	2187

Violation	Count
MTC 1402(1) - CARELESS DRIVING	1
Date Reported	Citation Number
4/17/2023	2095

Violation	Count
NON-CRIM ORDINANCE VIOL - 10-4-10 - THEFT	1
Date Reported	Citation Number
4/4/2023	2105

Violation	Count
NON-CRIM ORDINANCE VIOL - 10-8-10 - POSSESSION OF MARIJUANA	2
Date Reported	Citation Number
4/5/2023	2109
4/5/2023	2109

Violation	Count
PARKING VIOL - 1204(2)(B) - PARKED WITHIN 15 FT OF FIRE HYDRANT	1
Date Reported	Citation Number
4/15/2023	2617

Violation	Count
TRAFFIC VIOL-ORDINANCE - 703(3) - FAILED TO STOP FOR STOP SIGN	7
Date Reported	Citation Number
4/6/2023	2076
4/7/2023	2079
4/12/2023	2084
4/17/2023	2094
4/23/2023	2181
4/24/2023	2205
4/24/2023	2150

Violation	Count
TRAFFIC VIOL-ORDINANCE - MTC 1101 - SPEEDING (20-24 MPH) OVER POSTED LIMIT.	3

Date Reported	Citation Number
4/13/2023	2115
4/22/2023	2180
4/29/2023	2192

Violation	Count
TRAFFIC VIOL-STATUTE - MTC 1101 - SPEEDING (10-19 MPH) OVER POSTED LIMIT	17

Date Reported	Citation Number
4/7/2023	2044
4/7/2023	2080
4/6/2023	2078
4/8/2023	2083
4/13/2023	2087
4/14/2023	2089
4/14/2023	2090
4/17/2023	2096
4/20/2023	2121
4/21/2023	2179
4/21/2023	2177
4/26/2023	2072
4/27/2023	2650
4/27/2023	2208
4/28/2023	2188
4/28/2023	2182
4/28/2023	2183

Revenue Type Summary

Period: 4/1/2023 - 4/30/2023
Created by: LEAH VANARSDALL on 5/9/2023 5:02:29 PM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Payment Amounts by Type

Description	Amount
COURT COSTS	\$180.00
FINES	\$3,430.00
FTA/FTP FINE	\$50.00
SUR-CHARGE	\$460.00
DEFAULT FEE	\$25.00
Payments Total	\$4,145.00

Finance Director Report

Nancy E. Mueller, CPA
May 15, 2023

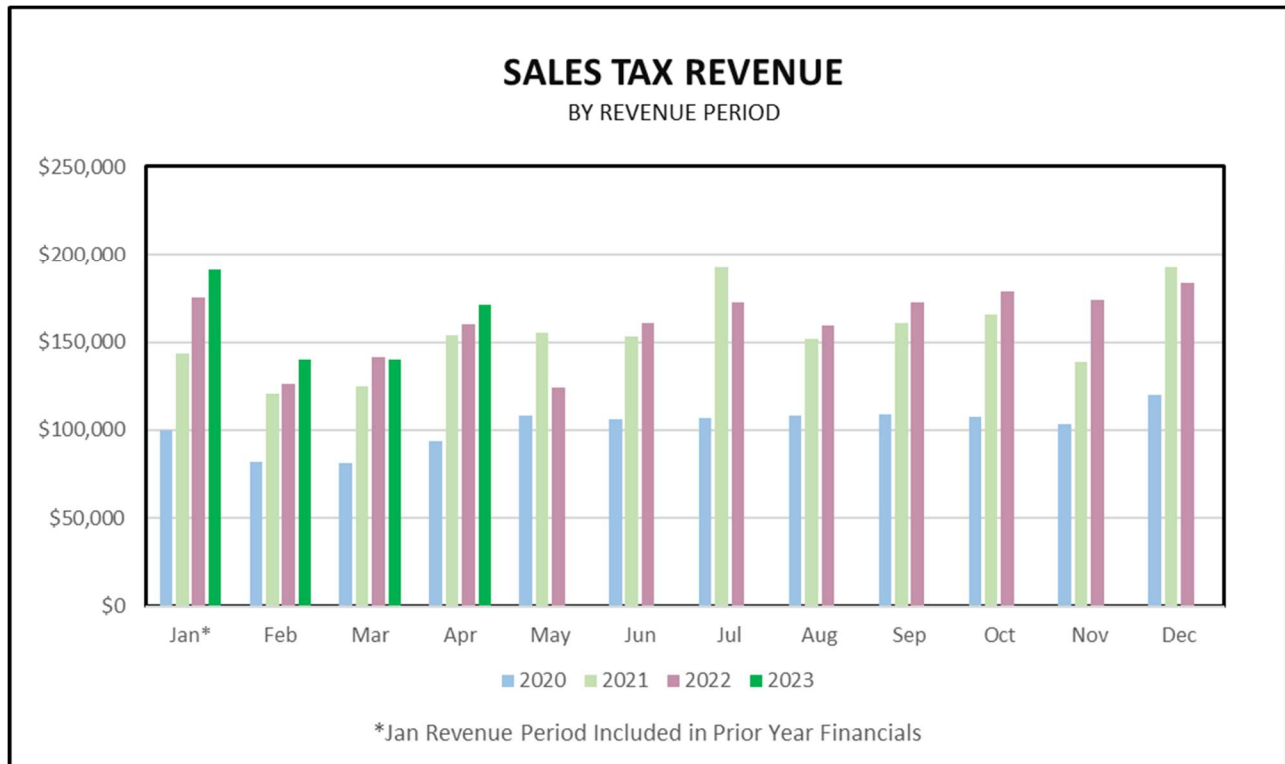


Sales Tax Revenues

Sales tax revenues for the April 2023 Revenue Period were 7% higher than the same period in the prior year and total sales tax revenues year to date (YTD) are 6.5% higher than 2022.

The April Revenue Period is for March “shopping”.

April 2023 Revenue Period = \$170,913



PLEASE NOTE THIS IS BY REVENUE PERIOD
LATE OR AMENDED FILINGS ARE INCLUDED

Property Tax Revenues

Property taxes are collected throughout the year, but typically 95% are received in the first six months with February, April, and June having the highest collection amounts. Weld County allows homeowners to make full payment by April 30th or to pay ½ by February 28th and ½ by June 15th.

PROPERTY TAX COLLECTIONS								
	2020		2021		2022		2023	
Month	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Apr	530,235	37%	832,503	64%	1,172,815	65%	1,235,896	66%

*2020 includes correcting AJE; 2021 includes overdue amounts collected for 2020

Public Work Director Report

John Zacklene

May 17, 2023



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. Additionally, our team, with the help of Direct Discharge, is working on submitting an updated wastewater Water Quality Management plan. The outlet pipe from the solids pond to the contact chamber was raised 3 feet to help with sampling results. All 9 aerators are operational currently and the plant is operating efficiently. Lagoons will not need to be dredged this year.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 9 samples per month currently. All samplings have been going well with no town issues. Lead and Copper tests are up to 20 tests every 3 years.

Water Tanks- The old metal overflow culvert has been replaced at the water tanks. We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. Water tank roof repairs have been completed. The North water tank is currently being media blasted on the inside and will be power washed and then coated/painted by the end of next week. Construction has started on the new tower tank. The water line tie in will be completed by 5-18-23 that connects the new tower tank to the existing water lines.

Jetting- Sewer main jetting of the entire town will begin in 2023 again. There are approximately 40 miles of main line to be cleaned. We have approximately 5 hot spots to watch for. The pipe between ponds 1 & 2 has been jetted due to poor performance and build up. Water valve exercise has been completed. Hydrant maintenance will begin soon. We are doing numerous locates for Comcast due to the fiber project that is going on.

STORM WATER

- We have started ditch maintenance. All ditches, inlets and outlets and vaults will be cleared of debris and build up as the weather permits.
- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldrige inlet and the box culvert under Ponderosa at Sunset Ridge.
- The new sweeper is being used to keep drain pans and gutter pans clear of debris.

STREETS

- Our new street sweeper has been delivered and is being used.
- Our new plow truck has been delivered as of 4-11-23.
- Turn lane extensions have been completed at Harmony and Hwy 257.
- Potholes will be filled as needed throughout the winter and spring.
- A Bobcat T66 Skid steer has been ordered and looks to be delivered on 5-22-23.
- All but 4 subdivisions and County roads have had the street signs updated.
- All asphalt proposed project quotes have been returned to P.W.
- Flagger/ Confined space/ Trenching & Shoring/Defensive driver training has been completed for all P.W. employees.
- ADA concrete grinding is underway within Summit view and Overlook.
- New guardrail reflectors and delineators have been ordered for all our guardrails and will be replaced throughout the summer.
- There will be a new guardrail installed on CR 23 along the lake by the dog park this year.

PARKS

- Playground equipment has been inspected and repaired to CIRSAs standards.
- The maintenance shed has been built and we are waiting for the electrical work to be completed.
- New trash cans to be installed this spring. Need to pour concrete for them to set on.
- Tailholt Community Gardens have been completed (8).
- All parks equipment has been serviced and ready for the 2023 season.
- Looking to add an additional fountain in Blue Spruce Pond this year.

Police Chief Report

Jim Gerdeman, Chief of Police

April 2023



Projects Updates

- The Town of Severance Human Resources and the Severance Police Department are working hard to increase recruitment for the two open Police Officer positions. None of the previous Police officer candidates made it past backgrounds. The Severance Police Department will open the job posting for Police Officer and hope to have candidates for testing in May.
- Human Resources has opened the job posting for the Sergeant position. The Severance Police Department has received four candidates for the Sergeant position. The oral boards will take place on May 11, 2023.
- After several meetings with the Greeley Police Department and Weld County IT, the Severance Police Department has decided to move forward with Central Square E-Citation. The equipment will be purchased and installed in May. The Weld County IT will assist with setting up and creating the Severance Municipal citation in Central Square software. The Severance Police Department hopes to use the new system by June 2023.

Community Support and Relations

- The Calvary Church and the Severance Police Department assist with the Town of Severance Clean-up days on April 29, 2023.
- The Calvary Church held its annual Give Back to the Community Event on April 30, 2023. The Calvary Church washed several Severance Police Department vehicles and assisted in cleaning up the Great Western Trail.



POLICE DEPARTMENT CALLS FOR SERVICE

PLEASE NOTE THAT MONTHLY STATS MAY VARY DUE TO WHEN INFORMATION IS PROCESSED

APRIL 2023

It is the mission of the Severance Police Department to serve our community through collaboration with our citizens to maximize public safety while providing ethical and equitable services.

IF YOU HAVE AN EMERGENCY OR NEED TO SPEAK WITH A SEVERANCE POLICE OFFICER, PLEASE CALL 911.

If you do not wish to call 911 and still need to speak with a Severance Police Officer, please call the Weld County Dispatch 970-350-9600 (option 4).



Town of Severance Police Dept.
3 Timber Ridge Pkwy
Severance, CO 80550

970 -686-1218

townofseverance.org/police-department

	Alarm Burglar	4		Domestic Violence	1
	Trespass	1		Family Problems/ Child	0
	Assault	4		Fraud	0
	Assist Fire /Medical	30		Harassment	8
	Drug Activity	8		Hit and Run	1
	Civil Issue /Standby	1		Suicide/Mental Health	3
	Criminal Mischeif	5		Suspicious Circumstances	32
	Custodial Arrest	4		Traffic Stops	98
	Disturbance	12		Traffic Accidents	6
TOTAL CITATIONS		85	TOTAL CALLS FOR SERVICE		541

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes
May 2023



UPCOMING TOWN MEETINGS & EVENTS

- 05/17- Planning Commission Meeting- Cancelled
- 05/20- Fishing Derby
- 05/22- Tree Board Meeting
- 05/23- Town Council Work Session/Council Meeting *CANCELED*
- 06/07- Municipal Court
- 06/09- Summer Kick-Off Concert
- 06/12- Town Council Work Session/Council Meeting
- 06/17- Cornhole Tournament
- 06/21- Planning Commission Meeting
- 06/27- Town Council Work Session/Council Meeting *CANCELED*
- 07/07- First Responder and Military Appreciation Concert
- 07/11- Town Council Work Session/Council Meeting
- 07/12- Municipal Court
- 08/18 - 08/20- Severance Days
- 10/27- Trick or Treat Parade
- 11/04- Turkey and Food Drive
- 12/09- Annual Town Christmas Event

FISCAL RESPONSIBILITY

- 2022 Audit
 - Preparation for the audit is now underway, and our auditors will be on the premises in early May with a completion date of mid-June to July.
- Community Grants
 - Management is currently working on a Resolution to present to the Town Council on adopting a process for providing community grants for Severance non-profits, Severance Schools Events, and Severance School Organizations. With this process, there will be a new selection committee opportunity presented.
- Financial Software
 - The Finance Department is reviewing different financial software, as discussed during the 2023 budget preparation.

TRANSPARENCY

- Zip Codes
 - Management submitted a letter to Daniel Betts, area representative for U.S. Representative Ken Buck, on a zip code boundary review process for the Town. Management hopes to receive a letter of support from U.S. Representative Ken Buck to combine zip codes for Severance into one zip code potentially. Currently, the Town and our current GMA have seven zip codes. (80546, 80550, 80524, 80610, 80615, 80650, 80631)

WATER & WASTEWATER SECURITY

- Elevated Water Tower
 - Construction has begun with the foundation currently being constructed. This project will take approximately 18 to 24 months to complete. (See Engineering Report CCG)
- Wastewater Plant
 - This project is scheduled to begin design in 2026; however, Management is considering moving the design of this project to 2024 to ensure compliance with all State regulations. This will be an upcoming discussion during the 2024 budget process.

TRANSPORTATION

- TAP/MMOF Pedestrian Trail
 - Construction is completed, the trail is open, and two rapid crossing beacons for WCR 23 and WCR 72 are now installed.
- WCR 19/Harmony Rd Intersection
 - This intersection is designed, and the Town has received state and federal funding for its construction. Funding will be available in July 2023, when the design will be completed, and an RFP will be issued for construction. (No Update)
- Hwy. 392/WCR 23 Intersection
 - Construction has begun, and the Town is receiving the materials ordered last year; however, several components have yet to be delivered. The two Severance Middle School students who attended a council meeting four years ago and will be Seniors at Severance High School next year will attend the groundbreaking/ribbon cutting for this light.
- Pavement Assessment
 - The RFP was released in May, and three bids were accepted. The staff has selected a consultant, and this project will begin shortly.

PUBLIC SAFETY

- Town staff has selected a consultant for the Architecture of the Police Department building and will begin work in late May. As renderings become available, staff will present them to the Town Council for input and guidance.
- Next Step and Greeley Lock and Key have completed the Community Park and Lakeview security cameras and new electronic restroom locks installation. Unfortunately, no suitable consultants were selected from the RFP for designing and constructing a bollard lighting system at Lakeview, Summit View, and Blue Spruce Parks. Management will look into sole sourcing this project to ensure it is completed. Additionally, a new Crime Prevention Grant Bill was passed and will go into effect on 7/1/23. This means that Safer Streets Grant rolls into next year and continues to roll until funds are expended, and the Town will receive all awarded grant funds.

SAFE PASSAGEWAYS

- Staff are working with the applicants located at 9843 E. Harmony Rd. to finish the construction of the northern sidewalk along E. Harmony Rd. from Dollar General to the west along Fox Ridge Subdivision and connecting to Severance Shores Subdivision. This is planned for construction in late 2023, depending on the submittal and approval of future proposals. (No Update)

ENGAGEMENT WITH RESIDENTS

- Management has received less than three (3) complaints regarding the town-wide boring project. The company is taking care of all issues and complaints, even replacing flat tires, and doing a great job mitigating complaints and taking them directly.

- Management received two (2) complaints on the condition of WCR 19 north of CO Highway 14. Management is would with the Saddler Ridge Metro District to ensure this road is brought back to standard and regularly maintained.

COMMUNICATIONS

- Weld County Foodbank has honored staff with the Innovative Donor of the Year for 2022 award.
- 2023 Cirsa Audit Report- Received a beyond-passing rate for the 4th year in a row.
- Summer Concert Series Musician Updates: June-Gray Madderz, July-Jacob Christopher, Severance Days-DJ Coop, Shovelin Stone, and Spencer Crandall.
- 50 Booths reserved for Severance Days 2023, and \$30,000 to date for all sponsorships, with an additional \$15,000 in In-Kind donations for the summer events.
- Open Positions: Two (2) Patrol Officers and One (1) Patrol Sergeant

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report
- WSFR Report



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 135 - Planning Commission Appointments	Nicholas Wharton, Town Manager	Nicholas Wharton, MPA, ICMA-CM
ACTION REQUESTED		
Town Management asks the Town Council to discuss the appointment of three (3) Planning Commissioners and take action: • Actions that may be taken: ○ Move to appoint three (3) Planning Commissioners ○ Take no action		<u>Presentation</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
The Town Clerk has received four (4) letters of interest for the three (3) open positions of Planning Commissioner. Letters of interest, resumes, and questions have been included in the packet, and the applicants have been asked to attend the Town Council Meeting to answer any additional questions. Those interested applicants are: • Jason Larsen • Kris Quandt • David Rau • Dan Spykstra		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management recommends that the Town Council take action and move to appoint three (3) Planning Commissioners.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Larsen PC Pkt 6.13.23 2. Quandt PC Pkt 6.13.23 3. Rau PC Pkt 6.13.23 4. Spykstra PC Pkt 6.13.23		

Jason Larsen

2016 Trail Ridge Dr
Severance CO 80615
United States
970 388 4808
Jason_Larsen@mac.com

May 31, 2023

Mr Mayor and Town Council Members
3 South Timber Ridge Pkwy
Severance, CO 80546

As a resident of Weld county for six years and a resident of Severance since 2021 I welcome the opportunity to be considered as a member of the Planning and Zoning Commission. My first involvement in public service was at young age serving as a volunteer firefighter in my small town. Later I became a professional firefighter in a urban city answering the needs of citizens daily. I have had the opportunity to live in places that do zoning and planning well and places that have done it poorly. With my lived experience I hold the responsibilities of the town commissions with a high regard. As a Realtor I see the importance of planning and how it impacts quality of life for all and the rights of property owners. I believe in the vision of creating a safe thriving desirable community and I would be honored be serve my home, the Town of Severance.

Sincerely yours,

Jason Larsen

Jason Larsen

2016 Trail Ridge Dr
Severance CO 80615
970 388 3808

Jason_Larsen@mac.com

Qualifications Summary

- 15 years of fire service experience.
- 20 years vehicle and equipment maintenance and repair
- Capacity to multitask with ease in high stress situations.
- Union Executive board member involved in labor contract negotiation.
- Former California State Fire Marshal Driver Operator Instructor.
- Outstanding communication and interpersonal skills.
- Student of leadership and development
- Community minded

Certifications and Licenses

- Associate Level Real Estate Broker FA.100098074
- ASE Master Heavy Truck Mechanic
- ASE Master Transit Bus Mechanic
- CSFM Fire Fighter II
- CSFM Rescue Systems II
- CSFM Instructor I
- CSFM Fire Management 1

C3 Real Estate Solutions, Fort Collins CO

7/2022 - Present

Realtor®

- Educates clients on local real estate markets and availability
- Negotiate contracts to purchase sell or rent properties
- Evaluate and determine fair market value of properties
- Serve the public as an advocate of property ownership

Redfin, Denver CO

05/2022 - 7/2022

Associate Agent

- Build relationships with clients and serve their needs
- Schedule and show homes to clients
- Attend inspection, perform open houses and other events.

City of Greeley, Greeley

05/2021- 01/2022

Equipment Mechanic

- Preventive Maintenance of city vehicles and equipment
- Repair and replace components
- Order and purchase parts from vendors

City of Loveland, Loveland CO

11/2017- 04/2021

Fleet Master Technician 1

- Preventive Maintenance of city vehicles and equipment
- Repair and replace components
- Install equipment and place new vehicles into service.
- Initiated

Front Range Fire Apparatus, Fredrick CO

01/2017- 11/2017

Service Technician

- Preventive Maintenance .
- Trouble shoot and repair complex electrical systems
- Test and repair fire pumps and related components

City of Salinas Fire Department, Salinas CA.

01/2009 to 08/2015

Fire Engineer

- Experienced team member in providing Advanced Life Support medical care.
- Frequently serve as an Acting Captain.
- Provide and coordinate maintenance and repair of fire apparatus.
- Assigned to Truck and Engine Companies.
- Fire inspections and prevention activities

City of Salinas Fire Department, Salinas CA.
Firefighter

08/2005 to 01/2009

- Assigned to Rescue, Engine and Truck Companies.
- Ability to be flexible and conform to needs of each unit.
- Participate in public education and community outreach
- Prepared all new fire apparatus for service.

Santa Clara County Valley Transportation Authority, San Jose CA.
Transit Mechanic

05/1999 to 08/2005

- Journeyman level position assigned to repair and maintain transit coaches.
- Experienced in hydraulics and pneumatic systems.
- Troubleshooting and repair of complex computer controlled electrical systems.

San Juan Bautista Volunteer Fire Department, San Juan Bautista CA **02/1998 to 08/2003**
Volunteer Firefighter

- Provide fire protection and medical services to the community.
 - Volunteer Firefighter of the year.
 - Company Officer of the year.
-



PLANNING COMMISSION INTERVIEW QUESTIONS

1. Please tell us a little about yourself, your experience, and why you want to be on the Planning Commission.

I am a Husband to an amazing and loving Wife and a Father to three children. My family moved to Colorado in 2016 after retiring from the fire service due to a job related injury. After finding our home church in Severance we moved from Windsor in 2021 and have fallen in love with the community. I want to be a Planning and Zoning commission member because I believe Severance has bright future and I want to be an active participant.

2. What makes you qualified for the position of Planning Commissioner?

As a Realtor I am called to be an advocate for private property ownership and productive land use. As a citizen, property owner and active member of the community I find pride and fulfillment in public service.

3. What is your definition of Smart Growth?

I see smart growth as understanding what the citizens desire and balancing that with what the Town needs in order to be successful and financially sound. The Town of Severance is located in one of the fastest growing counties in the country and offers a desirable place for people to live. The implantation of Smart Growth is infilling existing land so that it compliments existing properties diversifying the tax base and providing a positive impact to the citizens. Smart growth is future minded approach where all growth matches a master plan that is mindful of transportation, education, health care, employment, recreation, housing and tax revenue.

4. Have you served or volunteered on a board or commission before? If so, in what capacity and did you fulfill your term?

I currently serve as a member of the Baldrige HOA in my first term. I have served on the executive board of IAFF local 1270.

5. Are you aware that you will be working in a quasi-judicial manner most of the time, and do you know what that means?

Yes, I understand that role of a planning commissioner requires me interpret law and policies set by local state and national governing agencies. I take that responsibility seriously.

6. Do you have any conflicts of interest that could lead to, or be perceived as a conflict of interest if you are appointed?

I am member of active committee looking build a church in Severance. I am not party to any active LOI with a developer.

7. Have you watched or attended any Planning Commission Meetings and have you met with any Planning Commissioners, Council Members, or Staff to understand the position and what it entails?

I have watched a few online and review agendas monthly.

KRIS G. QUANDT

Severance, CO 80550 ~ 217.358.5091

krisquandt@att.net <https://www.linkedin.com/in/kris-quandt>

Project Manager – Heavy Civil | Design Engineer

Technically focused professional with proven track record of leading cross-functional teams in developing and completing various construction projects on time and within budget. Keen focus on problem solving, with a high technical design aptitude and extensive hands-on project management experience.

PROFESSIONAL EXPERIENCE

LAWRENCE CONSTRUCTION

September 2022 - Present

PROJECT ESTIMATOR

- Estimate and Manage Heavy Civil, Bridge, and Foundation projects up to \$90,000,000, including self-perform, and subcontractors.
- Solicited and reviewed subcontractor proposals, and timelines.
- Successful project management including, permits, schedule, documentation, budget, and project acceptance.

LUMIN8 TRANSPORTATION TECHNOLOGIES, LLC

October 2021 – July 2022

PROJECT MANAGER

- Manage Traffic Signal, and Technology projects up to \$3,500,000, including self-perform, and subcontractors.
- Solicited and reviewed subcontractor proposals, and timelines.
- Successful project management including, permits, schedule, documentation, budget, and project acceptance.

CASTLE ROCK CONSTRUCTION COMPANY

March 2021 – October 2021

PROJECT MANAGER

- Manage Heavy Civil Projects up to \$8,000,000, including self-perform, and subcontractors.
- Solicited and reviewed subcontractor proposals, and timelines.
- Successful project management including, permits, schedule, documentation, budget, and project acceptance.

GLH CONSTRUCTION

August 2020 - January 2021

PROJECT MANAGER – HEAVY CIVIL/ESTIMATOR

- Successfully bid cost estimates for various commercial and residential subdivision infrastructure projects up to \$15,000,000.
- Solicited and reviewed subcontractor proposals, and timelines.
- Provide cost and time estimates for all self-perform tasks.

PEPIN COUNTY

Sept. 2017 - June 2020

HIGHWAY COMMISSIONER

- Partner with town boards, officers, and representatives of the state and federal governments regarding the construction and maintenance of more than 500 lane miles of state, county, and local roadways within the county.
- Plan, assign, and supervise the work of highway construction and maintenance crews.
- Oversee accounting, and financial monthly, and annual reporting, including application of electronic information systems to ensure that accurate records are kept in accordance with legally mandated record management practices and procedures.
- Manage and directed safety training program for all highway employees and ensure safety program compliance.
- Lead the development and implementation of objectives for department services, programs, and short and longterm goals.
- Prepares and directs preparation and implementation of departmental \$3,000,000 annual, based on highway objectives and goals, staffing and resource requirements, capital improvement needs and long-range planning
- Coordinate and oversee emergency response protocols.
- Prepare, monitor, and maintain department budget and equipment purchases.

CITY OF BEAVER DAM, WISCONSIN**Oct. 2016 - Sept. 2017****PUBLIC WORK DIRECTOR**

- Supervised daily department operations.
- Coordinated emergency responses and safety protocols.
- Responsible for department budget and equipment purchases.

LOGAN COUNTY**Feb. 2006 - Oct. 2016****ASSISTANT COUNTY ENGINEER**

Managed and assisted in preliminary project scope and design, structure sizing, hydraulic reports, cost and time estimates, all federal, state, and local permitting, plan and bid document preparation, contract award, all construction oversight, including self-perform and all contractors, pay estimates, and project documentation through final project approval.

- Designed, surveyed, supervised, and inspected various projects for county and road district projects.
- Performed traffic and speed studies, drainage analysis, hydraulic reports, bridge inspections and inventory reports.
- Assisted in planning and directing of various activities within the County and Road District highway design and construction programs, and issued overweight, and seasonal weight limit permits.
- Successfully completed 13 State funded Township Bridge program projects ranging from \$175,000 – \$325,000.
- Managed and completed 2 Federally funded Bridge Rehabilitation Projects ranging from \$500,000 – \$800,000.

CIVIL ENGINEER / PROJECT MANAGER – HEAVY CIVIL**Jan. 2002 – Feb. 2006**

Partnered with clients, architects, engineers to prepare estimates and schedules for approval. Worked with site superintendent to schedule self-perform work as well as subcontractors to maintain adherence to the schedule and oversight of change orders, pay estimates, and project budget through completion of the projects.

- Designed and managed various residential projects from concept to completion, including home design, plan preparation, change orders, project estimates, and material orders.
- Managed municipal / heavy civil site projects, including storm sewer, sanitary sewer, roadway, and other public infrastructure improvements.

CITY OF DECATUR CIVIL ENGINEER**Nov. 1999 – Jan. 2002**

- Planned, designed, and provided construction management over site of various public infrastructure improvements.
- Prepared project plans, detail specifications, and time and cost estimates.
- Performed engineering research studies and analysis.
- Review and approve consultants design and submittals.
- Reviewed and approve subdivision and site development plans.

ENTRY LEVEL POSITIONS**Jan. 1994 – Nov. 1999****CONSTRUCTION/PROJECT MANAGER/ESTIMATOR**

Project Engineer accomplishments across a variety of disciplines, including design, permits, project estimation, scheduling, construction management, project closeout and final approvals. Cross-functional project management with internal/external clients and sub-contractors to complete projects on time and within budget.

- Material takeoffs, inventory control, and customer service.
- Perform design and layout of steel and concrete structures.
- Completed cost estimates and preliminary design for site development and renovations of heavy civil, commercial, and public infrastructure projects.
- Plan preparation, cost and time estimates, client correspondence, and quotations. Conduct meetings with various stakeholders to discuss policy and funding recommendations, for school construction policy.
- Perform project management of various Commercial Projects ranging from \$100,000 – \$500,000.
- Remodel and Rehabilitation Healthcare Projects ranging from \$50,000 – \$1,000,000.
- New Cancer Center Healthcare Facility project 4,000,000.

KRIS G. QUANDT

1221 Lily Mountain Road ~ Severance, CO 80550 ~ 217.358.5091 ~ krisquandt@att.net
<https://www.linkedin.com/in/kris-quandt>

PROFESSIONAL REFERENCES

Brenda McNallan

Wisconsin Department of Transportation
715.577.3540

Chad Johnson

Pierce County Highway Commissioner
715.273.5096

Bob Platteter

Pepin County Highway Commissioner
715.672.8171

Ashley DeMuth

Menomonie Chamber of Commerce CEO
715.271.6208

Jennifer Thatcher

United Way of Dunn County Executive Director
715.688.9993



PLANNING COMMISSION INTERVIEW QUESTIONS

1. Please tell us a little about yourself, your experience, and why you want to be on the Planning Commission.

I am seasoned municipal and public official. Most of my professional career I have worked at the engineer through manager capacity at town, cities, or counties. I have also been a senior member of a village planning and zoning committee. Assisting and helping my community have been second nature, and I would be happy to lean my experience and expertise to the Town of Severance.

2. What makes you qualified for the position of Planning Commissioner?
My past professional and volunteering experience.

3. What is your definition of Smart Growth?
Communities planned growth aimed to lessen environmental impacts, utilizing mixed land use development, public transportation, walkable community, and maintaining open spaces.

4. Have you served or volunteered on a board or commission before? If so, in what capacity and did you fulfill your term?
Yes, the planning and zoning committee until relocating, and the same with serving on the executive board of the local united way serving as president and executive director for a period of time.

5. Are you aware that you will be working in a quasi-judicial manner most of the time, and do you know what that means?
Yes, and I am fully aware of the legal requirements of a planning commission.

6. Do you have any conflicts of interest that could lead to, or be perceived as a conflict of interest if you are appointed?
No I do not

7. Have you watched or attended any Planning Commission Meetings and have you met with any Planning Commissioners, Council Members, or Staff to understand the position and what it entails? No I have not attended any meeting nor communicated with any past, present commission members.

David M. Pau
39672 Rangeview Drive
Severance, Colorado 80610
Telephone: 970-566-3151 email: dmpau@paragoncg.com

SENT VIA EMAIL (nwharton@severance.org)

May 29, 2023

Mr. Nicholas J. Wharton, Town Manager
Town of Severance
3 South Timber Ridge Parkway
Severance, Colorado 80550

RE: Planning Commission Vacancy – Letter of Interest

Dear Mr. Wharton:

The purpose of this letter is to express my interest in again serving on the Severance Planning Commission. As you know, I have served on the planning commission since the summer of 2022.

I have lived in Northern Colorado since 1978 and watched Severance grow over those years. My family moved to Severance in 2006 and we live in Belmont Farms. I remember the late 1970s when the land comprising Belmont Farms was a State Wildlife Area. My how things have changed.

Attached is my business resume, which likely includes both relevant and extraneous information relative to serving on the Severance Planning Commission. Some relevant highlights are that I am a graduate of Colorado State University and a registered professional engineer. I formed Paragon Consulting Group, Inc., and my team and I have successfully served clients in the Northern Colorado area, as well as notionally, since 1997. I have historically served or currently serve on numerous boards and commissions since moving to Northern Colorado; including the City of Fort Collins Storm Drainage Board, City of Fort Collins Water Resources Board, the Fox Acres Community Services Board, various professional organization boards as well as the board of directors for several private companies. Although not our primary service area focus, I have been involved in many land-use permitting projects over the years that required our team to work with various planning commissions in Colorado and Wyoming. I believe that this experience would be of benefit to the Severance Planning Commission.

I have been able to commit to the meeting schedule of 6 PM on the third Wednesday of the month. I am interested in continuing to help the current Planning Commission continue to develop a bit more structured and professional manner of doing business.

Mr. Nicholas J. Wharton/Severance Town Manager - LOI
May 29, 2023
Page 2

Please feel free to contact me either by email (dmrau@paragoncg.com or david.rau@townofseverance.org) or by phone at 970-566-3151 should you have questions or desire additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'David M. Rau', with a stylized flourish at the end.

David M. Rau, P.E., BCEE

Att: Resume

cc: Ms. Leah Vanarsdall/Severance (lvansardall@townofseverance.org)
Ms. Lindsay Radcliff Coombes/Severance (lcoombes@townofseverance.org)

(DMR)C:\DATA\HOME\BELMONT FARMS\SEVERANCE PLANNING COMM\SEVERANCE PLANNING COMM LOI 230529.DOCX

DAVID M. RAU, P.E., BCEE

PRINCIPAL ENGINEER

PARAGON

PROFESSIONAL EXPERIENCE

Mr. Rau formed the Paragon Consulting Group with a group of colleagues from Terracon Environmental, Inc. Mr. Rau serves as the Principal Engineer for the firm. His duties include the coordination, technical direction and management of technical staff. Mr. Rau has a broad range of technical and management experience. He has successfully completed small, short duration projects such as Phase I Site Assessments and large projects such as multi-million contracts with governmental agencies which spanned several years. Representative projects include UST/RCRA investigations and corrective actions; landfill siting, permitting and closures; water-quality studies; CAFO waste-management plans; contaminant assessments; remedial investigations; soil and groundwater cleanups; hazardous material management; environmental site assessments; water-rights engineering; augmentation plan preparation; consumptive-use analyses; groundwater modeling; stormwater permits/management plans; Spill Prevention, Control and Countermeasures Plans; NPDES permitting and geohydrologic investigations.

Mr. Rau has provided technical services relating to surface and groundwater issues throughout his career. Projects include groundwater assessments, augmentation plans, consumptive use analyses, surface water hydrology and groundwater modeling.

Prior to joining Paragon, Mr. Rau opened Terracon Environmental Inc.'s first Rocky Mountain environmental office in 1989 and managed the environmental section of Terracon's Colorado offices from 1989 until 1997. His duties included the business management of the operation as well as coordination, technical direction and management of technical staff. Representative projects included a wide range of environmental engineering projects for private and governmental clients.

Prior to joining Terracon, Mr. Rau was a project manager with another environmental engineering firm. His duties included business development, cost estimating, contract negotiation, management of technical staff, report writing and coordination with regulatory agencies. The projects he managed included numerous environmental site assessments, RCRA investigations and corrective actions, water-rights engineering, groundwater and soil remediation at a printed circuit board manufacturing facility, a RCRA mixed-waste site closure, review of landfill closures, contamination investigations at landfills, an RI/FS for groundwater contamination at a CERCLA site, and numerous underground storage tank removals and spill cleanups.

Mr. Rau was a water resources engineer with a civil engineering firm in Denver. His primary emphasis was in the area of water-rights transfers. He also worked on surface water hydrology projects, drainageway master plans and designs, water quality monitoring network design, closed conduit and open channel hydraulic designs, pump test analysis and computer modeling development.

As a graduate research assistant, Mr. Rau's research topics included cavitation prediction, liquid flow noise prediction, flow-induced value torque, and flow-induced vibration. His duties consisted of operating laboratory-scale and field-scale rapid-rate filtration pilot plants, testing of hydraulic models, flow meter development and testing, cavitation studies, pump testing, and control valve testing.

EDUCATION

Post-Graduate Studies in Groundwater Hydrology, Colorado State University.

Master of Science, Civil Engineering, 1985, Colorado State University.

Bachelor of Science, Civil Engineering, 1983, Colorado State University.

REGISTRATIONS

Professional Engineer, Colorado, Wyoming, Arizona, Ohio, New Mexico, West Virginia and Utah

Certified Environmental Manager - Nevada

Diplomat - American Academy of Environmental Engineers

Colorado A/B UST Operator, Registered Environmental Professional

AFFILIATIONS

American Society of Civil Engineers

American Water Resources Association (Member of State Programs Committee, 1987-1991)

American Water Works Association

National Society for Professional Engineers (Past Officer)

Association of Groundwater Scientists and Engineers, National Water Well Association

Solid Waste Association of North America

City of Fort Collins, Storm Drainage Board, 1988-1996, Past Vice Chairman

City of Fort Collins, Water Resources Board, 1996-2000

Town of Severance Planning Commission, 2022-2023

WORK HISTORY

Paragon Consulting Group, Inc., Principal 1997 - Present

Terracon Environmental, Inc., Principal, 1991-1997; Senior Project Engineer, 1989-1991.

Stewart Environmental Consultants, Inc., Project Manager 1986-1989.

Greenhorne and O'Mara, Water Resource Engineer, 1985-1986.

Colorado State University, Graduate Research Assistant, 1983-1985.

Colorado State University, Laboratory Technician, 1980-1983.

Various Commercial Construction Companies, 1976-1980.

PUBLICATIONS/PRESENTATIONS

Environmental Regulation of Colorado Real Property, Second Edition – Chapter 12: Storage Tanks, Bradford Publishing Company, Denver, Colorado, September 2016, David M. Rau, P.E., BCEE.

Water Rights, National Seasonal Wetlands and Augmentation Ponds for Waterfowl along the Lower South Platte, Fort Morgan, Colorado, August 29, 2013.

Environmental Regulation of Colorado Real Property, Supplement – Chapter 12: Storage Tanks, Bradford Publishing Company, Denver, Colorado, June 2009, David M. Rau, P.E., BCEE.

Enhanced Reductive Dechlorination Results from Successful Pilot and Full Scale HRC® Application, Poster Paper, Sixth International Conference - Remediation of Chlorinated and Recalcitrant Compounds, May 2008.

Environmental Regulation of Colorado Real Property – Chapter 12: Storage Tanks, Bradford Publishing Company, Denver, Colorado, July 2007, David M. Rau, P.E., BCEE.

New Spill Prevention, Control and Countermeasure Plan Rule, Colorado – Wyoming Petroleum Marketer, Fall/Winter 2002, David M. Rau, P.E., DEE.

Underground Storage Tanks – Regulations, Assessment and Remediation, Colorado State University, Fort Collins, Colorado, December 2002, David M. Rau, P.E., DEE.

In-Situ Bioremediation of Soil and Groundwater: A Case Study, In Situ and On-Site Bioremediation, The Fifth International Battelle Symposium, San Diego, California, April 19-22, 1999, David M. Rau, P.E., DEE and Scott A. Rutherford, P.E.

Risk-Based Corrective Actions, Colorado/Wyoming Marketer, Spring 1999, David M. Rau, P.E.

Confined Animal Feeding Operations Control Regulation, CSU Environmental Engineering Seminar Series, Fort Collins, Colorado, April 14, 1997.

Recipe for Cost Effective Remediation, Colorado/Wyoming Marketer, Spring 1997, David M. Rau P.E., and Brick Smith, P.E.

Maximize Your Reimbursement, Colorado Petroleum Storage Tank Fund, presentation at Colorado-Wyoming Petroleum Marketers Association Convention and Trade Show, Snowmass, Colorado, July 29, 1996.

Assessing the Environmental Impact of a Purchase, Petroleum Properties '96 conference sponsored by Oil Price Information Service and Oil Express, Hilton Head Island, South Carolina, May 6-7, 1996.

Recipe for Cost-Effective Remediation, Colorado Real Estate Journal, May 1995, by David M. Rau, P.E. and Brick Smith, P.E.

UST Emergency Response, Litigation, and Remediation, Environmental Engineering Graduate School, Seminar Series, Colorado State University, Fort Collins, Colorado, May 5, 1994.

Subsurface Assessment Seminar, Coors Technical Training Seminar Series, Golden, Colorado, October 26, 1990.

Underground Storage Tanks in Colorado, paper presented at the Colorado Section American Water Resources Association Annual Meeting and Symposium: "Water Quality Issued in Colorado," February 10, 1989, Rau, D. M., Eakins, W., and Winters, S. H.

Water Rights Accounting Program, Proceedings of Colorado Water Engineering and Management Conference, February 17-18, 1987, Colorado State University.

Groundwater Cleanup Activities in Colorado under CERCLA and RCRA, Proceedings of Colorado Water Engineering and Management Conference, February 17-18, 1987, Colorado State University, Stewart, D. R., Rau, D. M., Bauman, J. P.

Distribution of Velocity in Pipes and Transverse Strut Headloss in Closed Conduits, 1985, Masters Thesis, Colorado State University.

The Pressure Recovery Factor, Instrument Society of America, Research Triangle Park, North Carolina, April 1985, National Convention Proceedings, Raymeyer, W. J., and Rau, D. M.

Removal of Giardia Lamblia from Water Supplies-Appropriate Water Treatment Technologies for Small Systems, EPA Cooperative Agreement No. CR808650-01, Interim Report, September 1, 1983 to December 31, 1983, third author.

Removal of Giardia Lamblia from Water Supplies-Appropriate Water Treatment Technologies for Small Systems, EPA Cooperative Agreement No. CR808650-01, Interim Report, March 1, 1983 to August 31, 1983, third author.

SHORT COURSES/CONTINUING EDUCATION

Modern Methods in Canal Operation and Control, United States Bureau of Reclamation Hydraulics Investigations and Laboratory Services Group, Technical Service Center, Denver, Colorado, January 29 to February 2, 2018.

Groundwater Statistics for Environmental Project Managers, Interstate Technology Regulatory Council, Fort Collins, Colorado, January 23, 2018.

Basic Principals and Developments in Flow Measurement, United States Bureau of Reclamation Hydraulics Investigations and Laboratory Services Group, Technical Service Center, Denver, Colorado, January 31 to February 2, 2017.

Annual South Platte Forum, Colorado Water Institute, Loveland, Colorado, October 26-27, 2016.

Western Water Symposium, Colorado State University, Fort Collins, Colorado, July 25, 2016.

Petroleum Vapor Intrusion: Fundamentals of Screening, Investigation, and Management, Interstate technology and Regulatory Council, Fort Collins, Colorado, May 3, 2016.

Water Fluency, Colorado Foundation for Water Education, Northern Colorado March 21, 2016 to May 10, 2016.

Annual South Platte Forum, Colorado Water Institute, Loveland, Colorado, October 28-29, 2015.

Irrigationists Symposium, Colorado Division of Water Resources: Division 1, Loveland, Colorado, March 26, 2015.

Aquifer Management Conference, American Ground Water Trust, Denver, Colorado, December 2, 2013.

Colorado Water Supply Acquisition, Development & Protection on Agricultural & Commercial Properties, Half Moon Education, Loveland, Colorado, November 7, 2013.

24th National Tanks Conference and Exposition, New England Interstate Water Pollution Control Commission, Denver, Colorado, September 16-18, 2013.

Aquifer Management Conference, American Ground Water Trust, Denver, Colorado, November 28, 2012.

Irrigationists Symposium, Colorado Division of Water Resources: Division 1, Loveland, Colorado, March 15, 2012.

RCRA Refresher, McCoy, Denver, Colorado, March 30-31, 2011.

Colorado Brownfields Conference, Colorado Brownfields Foundation, Golden, Colorado, November 15-16, 2010.

Colorado Water Law Conference, CLE International, Denver, Colorado, March 13-14, 2008.

Advanced Technologies for Contaminated Site Remediation and Gas Vapor Intrusion Management Seminar, Regenesys, November 9, 2008.

Contaminant Forensics of Petroleum, Chlorinated Hydrocarbons, and Metals – Geochemical Applications for Assessing Contaminant Transport, Risk and Apportioning Liability, Northwest Environmental Training Center, Denver, Colorado, September 2007.

CDPHE Dry Cleaner Guidance, Colorado Department of Public Health and Environment, Denver, Colorado, January 2007.

2002 SPCCP Rule, USEPA Region 8 Oil Program, Denver, Colorado, April 2006.

Practical and Unexpected Implications of the Final AAI and ASTM Requirements, Burns, Figa & Will, Greenwood Village, Colorado, December 2005.

Methyl Tertiary Butyl Ether Regulation. Training/ Outreach Program, Colorado Department of Labor and Employment, Oil and Public Safety, Denver, Colorado, August 2005.

Colorado Water Law, CLE International, Denver, Colorado, March 2005.

MTBE & TBA: Comprehensive Site Assessment and Successful Groundwater Remediation, ITRC Training, Denver, Colorado, December 2004.

Expert Testimony in Civil Litigation, Bridgeport Continuing Education, Los Angeles, California, December 2004.

Remediation Economic Feasibility Summary (EFS) and Monitored Natural Attenuation in Groundwater (MNA) Training/ Outreach Program, Colorado Department of Labor and Employment, Oil and Public Safety, Denver, Colorado, November 2003.

Cleaning Up Contaminated Properties for Reuse and Revitalization: Effective Technical Approaches and Tools, US EPA, Denver, Colorado, July 2003.

2002 SPCCP Rule, USEPA Region 8 Oil Program, Denver, Colorado, February 2003.

Brownfields Opportunities for Western Communities – A Forum on Tools to Redevelop Contaminated Properties, National Association of Local Government environmental Professionals, Fort Collins, Colorado, April 2002.

MTBE Treatment Technology: Design and Implementation, National Ground Water Association, San Diego, California, January 2001.

Construction Project Administration, American Society of Civil Engineers, Atlanta, Georgia, March 2001.

Contract Review and Revision II: Advanced Topics, DPIC Companies, Inc., Monterey, California, December 2001.

Due Diligence at Dawn, Environmental Data Resources, Inc., Denver, Colorado, May 19, 1999.

Computer Simulations & Case Studies, ASTM Technical & Professional Training, February 25, 1999.

Avoiding OSHA Citations and Liability, Lorman Education Services, Denver, Colorado, May 29, 1998.

RBCA Tool Kit, ASTM Technical & Professional Training, New York, New York, May 14, 1998.

Risk-Based Corrective Action, ASTM Technical & Professional Training, New York, New York, May 12-13, 1998.

Environmental Regulations: Are You Lost?, Colorado Department of Public Health and Environment, Colorado State University, Fort Collins, Colorado, February 26, 1998.

Designing Air-Based In Situ and Groundwater Remediation Systems (Part 2), University of Wisconsin-Madison College of Engineering, August 21-23, 1996.

Brownfields Policy Forum, Colorado Department of Public Health and Environment, April 21, 1996.

Innovative Site Remediation Technologies, American Society of Civil Engineers, continuing education, July 23, 1995.

HELP Modeling Workshop for Landfill Design & Evaluation, The University of Wisconsin-Milwaukee, Center for Continuing Engineering Education, Tampa, Florida, December 6-8, 1993.

REGULATION DEVELOPMENT

Member of the Colorado Department of Labor and Employment – Department of Oil and Public Safety, MTBE Standard Committee which developed revisions to the Colorado Storage Tank Regulations 7 C.C.R. 1101-14, 2005.

Member of the Colorado Department of Labor and Employment - Oil Inspection Section, Risk-Based Corrective Action Committee which developed revisions to the Colorado Storage Tank Regulations 7 C.C.R. 1101-14, effective February 1999.

Member of the Colorado Department of Public Health and Environment, Water Quality Control Commission Work Group on Confined Animal Feeding Operations Control Regulation, 4.8.0, 5 C.C.R. 1002-19, 1997.

Member of the Colorado Department of Labor and Employment - Oil Inspection Section, Phase II Cost Control Guideline Development Committee, Fall 1997.

Member of the Colorado Department of Labor and Employment - Oil Inspection Section, Regulation Revision Committee which developed revisions to the Colorado Storage Tank Regulations 7 C.C.R. 1101-14, effective January 1997.

Member of the Colorado Department of Health, Colorado Department of Labor and Employment - Oil Inspection Section and Industry Ad-Hoc Committee which developed proposed language for Colorado House Bill 93-1165 Concerning Petroleum Storage Tanks, Spring 1992.

Member of the Industry Ad-Hoc Committee which developed proposed language for Colorado House Bill 92-1134 Concerning the Petroleum Storage Tank Fund, Spring 1992.

Member of the Colorado Department of Health Ad-Hoc Committee which developed Colorado Regulations Pertaining to Solid Waste Disposal Sites and Facilities to comply with 40 C.F.R. 258, Spring through Fall 1992.

Member of the Colorado Department of Health Committee which developed the Storage Tank Facility Owner/Operator Guidance Documents for Initial Site Characterization, Second-Level Site Assessment, Use of State Cleanup Guidelines, Management of Contaminated Materials, published April 15, 1994.

Member of the Colorado Department of Health Committee which developed the Storage Tank Facility Owner/Operator Guidance Documents for Initial Site Characterization, Second-Level Site Assessment, Use of State Cleanup Guidelines, Management of Contaminated Materials, published December 11, 1992.

RECENT EXPERT WITNESS CASES

Simon Contractors, Incorporated and Cactus Hill Ranch Company v. The Water Supply and Storage Company, Weld County, Colorado District Court No. 2018 CV30402 (D)(T).

Larimer & Weld Reservoir Company and Cache la Poudre Irrigating Company v. Harry G. Nequette and Michelle r. Nequette, Larimer County, Colorado District Court No. 2018 CV30848 (D)(T).

Robert Kint Glover, Friday LLC, Gerald Kiefer v. Resource Land Holdings, LLC, Serratoga Falls, LLC, and Jesse Mcdowell, Weld County, Colorado District 1 Water Court Case No. 2018CW3166 (D)(T).

The North Poudre Irrigation Company v. Richard Lee Wagner, et al., Larimer County, Colorado District Court No. 2022CV30060 (T).

(FTC)\C:\DATA\HOME\BELMONT FARMS\SEVERANCE PLANNING COMM\1021018 RESUME LITIGATION 230529.DOC

DAN W. SPYKSTRA

198 Haymaker Lane
Severance, CO 80550

RESUME

EMPLOYMENT HISTORY

08/11 - present: **Senior Project Manager, Owner's Representative – Wember, Inc.**

Responsibilities include overall team leadership and project management –serve as adviser to procure and oversee the design and construction of facilities making sure that the owner's interests are adhered to throughout the process. This includes cost and contract negotiations, project management, scheduling, and cost control of several projects. Also serving as Civic Market Leader and Safety Officer and overseeing other PM's managing Civic projects.

02/11 – 08/11: **Senior Project Manager – FCI Constructors, Inc., DIA Satellite Office**

Responsibilities included overall project leadership -estimating, cost negotiations, project management, scheduling, and cost control of several projects under an On-Call contract at Denver International Airport. Management of a team of 12 employees.

2010-2011: **Senior Project Manager – McCauley Constructors, Inc., Windsor, CO**

Responsibilities include overseeing construction projects from preconstruction thru owner move in.

2008-2010: **Director of Project Development – Drahota, Inc., Fort Collins, CO**

Responsibilities included Business Development for construction projects along the Front Range, Colorado Mountain locations and Wyoming. I also performed general office management for the Support staff, Safety Committee, Marketing and IT.

2007-2008: **Senior Project Manager – Bryan Construction, Inc., Fort Collins, CO**

Responsibilities included project leadership, estimating support, scheduling, design and construction coordination and management for commercial and institutional projects.

2003-2007: **President – Spykstra Custom Builders, Inc., Windsor, CO**

Responsibilities included corporate operations, business development, accounting, project leadership, estimating, scheduling, design and construction coordination and management for large custom residential and small commercial projects.

1999-2003: **Project Manager – The Neenan Co., Fort Collins, CO**

Responsibilities included project leadership, estimating support, scheduling, design and construction coordination and management for commercial and medical projects.

1991-1999: **Project Manager/Estimator - Drahota Construction Co., Ft Collins, CO**

Responsibilities included estimating, scheduling and project management for commercial, medical, multi-family and residential projects. 90% of the work being negotiated type projects. **Safety Officer 92'-97'**

1989-1991: **Jr. Project Manager/Estimator - Gracon Corp., Loveland, CO**

Responsibilities included estimating, scheduling and project management for government projects.

EDUCATION: 1989: Colorado State University BS in Construction Management
Various Construction and Safety seminars and training

AFFILIATIONS: City of Fort Collins Licensed General Contractor and Supervisor
Member Green Building Initiative, USGBC and LEED Green Associate
Member ASHE - Healthcare Construction Certified

INTERESTS: Spending time with Family, Waterskiing, Volleyball. House flipping.

QUALIFICATIONS:

Project Management

- Ability to manage a team to achieve project and personal success
- Reliable organizational, scheduling and cost control skills
- “win/win” mentality with project team
- Consistently complete projects under budget and ahead of schedule
- “If it is not written down, it didn't happen” mentality
- Complete understanding of constructability sequences and issues

Estimating and Preconstruction

- Efficient and complete coordination of Preconstruction activities
- Accurate and reliable quantity takeoff and cost estimates
- Excellent communication and rapport with contractors and clients
- Proficient with estimating, project management and spreadsheet computer programs
- Ability to work well with Architects and Engineers during Preconstruction to achieve the best value for the Client as well as the contractor
- Knowledge of permitting processes and development review

Administrative and Safety

- Create, implement, and manage companywide safety programs
- Experience as General Manager for an office of seventeen employees
- Proficient in Microsoft Office software including “contact manager”
- Desktop publishing of marketing materials and project proposal submittals
- Website content management
- Copywriting for advertisements, press releases, proposals, etc.
- Management of Information Technology Department, computers, phones, etc.
- Contract negotiations and management for Client and Subcontractor agreements

Leadership and Communications

- Ability to build and maintain stellar relationships with Clients and Colleagues
- Facilitator of “teamwork” values among peers
- Strong team player attitude with excellent written and oral communication skills
- Flexible; able to handle multiple tasks, the pressure of deadlines, and spontaneous changes in workflow
- Assertive, friendly, helpful, patient, problem solver

Responsibility and Solid Work Ethic

- Detail oriented; personal commitment to very low error rate
- Planning and accountability is first and foremost
- Organized and efficient; use time and resources effectively
- Self-motivated and hard working to achieve goals and quickly learn new skills



PLANNING COMMISSION INTERVIEW QUESTIONS

1. Please tell us a little about yourself, your experience, and why you want to be on the Planning Commission.

I am Dan Spykstra a Colorado native and have lived in Northern Colorado since 1985. My wife and I have called our home in Severance our "toe tag" home, we built it and moved in, in 2020. We absolutely love our home and also call Severance home.

I am a Project Manager in the construction industry and have been for over 35 years. I have a lot of experience working with municipalities in particular planning commissions for the projects I have built. I have always looked at the planning commission role as very important to the community's growth and change.

I want to be part of the discussions and decisions regarding our community's growth and the overall development of our town. I feel like I could add value to the board with all of the successful construction experiences I have had over the years.

2. What makes you qualified for the position of Planning Commissioner?

I am qualified because I am an interested, concerned and pragmatic citizen of Severance.

3. What is your definition of Smart Growth?

Smart growth is simple in my mind. Growth in our location is inevitable and must be done right. Smart growth to me includes several approaches to create and maintain great neighborhoods within our town. Some of the ideas that I have run across in the past that I agree with are as follows:

- Utilize Mix land uses.
- Create a range of housing opportunities and choices.
- Create walkable neighborhoods.
- Foster distinctive, attractive communities with a strong sense of place.
- Preserve open space, farmland, natural beauty, and critical environmental areas.

- Strengthen and direct development towards existing communities.
 - Encourage adequate community and stakeholder collaboration in development decisions.
 - Review growth pragmatically
4. Have you served or volunteered on a board or commission before? If so, in what capacity and did you fulfill your term?

Yes, President of a private business board of advisors and fulfilled my term for four years.

5. Are you aware that you will be working in a quasi-judicial manner most of the time, and do you know what that means?

Yes, basically following standards the town has already set in place. The town has a very complete and well thought out comprehensive plan that is a great guide for development. Severance has other long range planning documents in place that are essential to the success of the town.

6. Do you have any conflicts of interest that could lead to, or be perceived as a conflict of interest if you are appointed?

No conflicts of interest

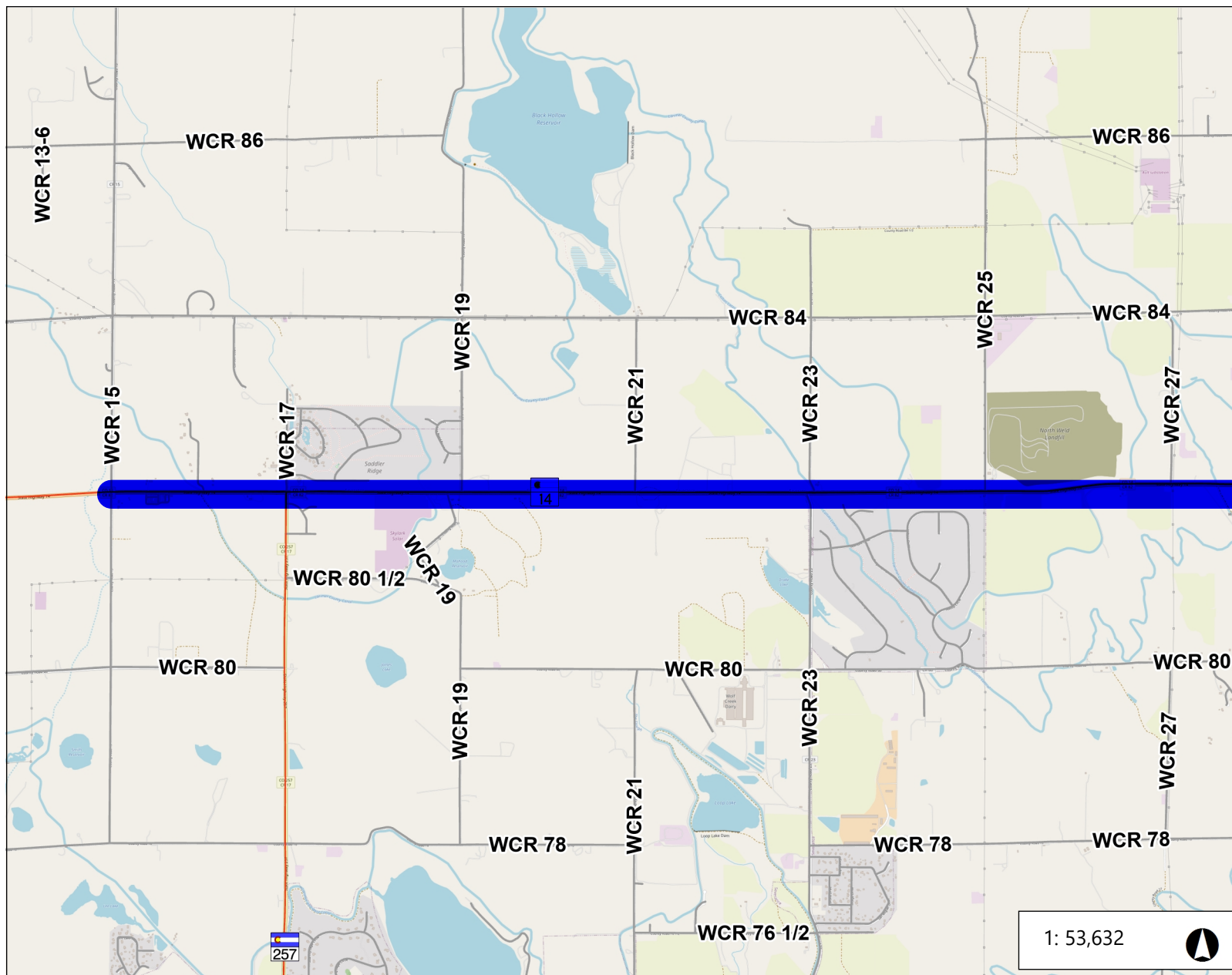
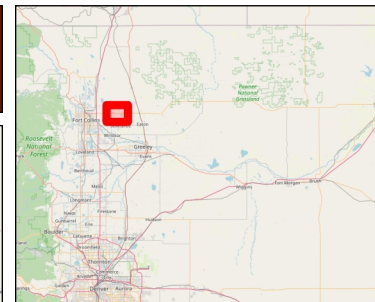
7. Have you watched or attended any Planning Commission Meetings and have you met with any Planning Commissioners, Council Members, or Staff to understand the position and what it entails?

I have attended several planning commission meetings for several municipalities over the years. I also discussed the position with Abdul to understand what it entails. This discussion with Abdul really helped me confirm my decision to want to be on the planning commission board and make a difference in my community.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 158 - CO Hwy 14 Corridor Plan	Nicholas Wharton, Town Manager	Council Member Frank Baszler
ACTION REQUESTED		
Town Management asks that the Town Council review, discuss, and take action on placing a CO Hwy. 14 Corridor Plan within the Capital Improvement Plan. Actions that may be taken: 1. Move to approve the placement of a CO Hwy. 14 Corridor Plan within the Capital Improvement Plan 2. Take No Action.		<u>Presentation</u> <u>Action Requested</u>
BRIEF SUMMARY		
As requested during council member petitions and discussed during the April 11th Town Council Work Session, Town Management has scheduled a regular agenda item to discuss and take possible action on placing a CO Hwy. 14 Corridor Plan within the Capital Improvement Plan. For comparison, the E. Harmony and WCR 23 Corridor Plan had a winning RFP bid of approximately \$50,000 in 2020.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks that the Town Council take action and move to approve the placement of a CO Hwy. 14 Corridor Plan within the Capital Improvement Plan.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. CO Hwy 14 Corridor		



Legend

- Parcels
- Highway
- Road
- Highway
- Road
- County Boundary

1: 53,632



8,938.7 0 4,469.35 8,938.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 160 - Ordinance 2023-07 : An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado	Nicholas Wharton, Town Manager	Nicholas J. Wharton MPA, ICMA-CM
ACTION REQUESTED		
Town Management asks that the Severance Town Council review, discuss, and take action on Ordinance 2023-07 forming the Citizen Advisory Board for the Town of Severance, Colorado. Actions that may be taken: 1. Move to approve Ordinance 2023-07 2. Move to approve Ordinance 2023-07 with Alterations 3. Take No Action.		<u>Ordinance</u> <u>Presentation</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
The purpose of the Citizen Advisory Board is to be an advocate and informed voice for the community by providing research and recommendations on local issues to the Town Council. CAB is created to serve in an advisory capacity only. CAB members do not represent the town when communicating individually or in subgroups with the general public. The role of CAB members does not include enforcement of town policies or ordinances. CAB may be asked to provide recommendations to the Town Council on community grants, the business of the month, the citizen/youth/business of the year, and any additional research and recommendations on local issues the Town Council may foresee.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks that the Town Council take action and move to approve Ordinance 2023-07: An ordinance of the Town Council of the Town of Severance, Colorado, forming the Citizen Advisory Board for the Town of Severance, Colorado.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Ordinance 2023-07 Citizen Advisory Board		

**TOWN OF SEVERANCE
ORDINANCE NO. 2023-07**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO,
FORMING THE CITIZEN ADVISORY BOARD FOR THE TOWN OF SEVERANCE,
COLORADO**

WHEREAS, the Town of Severance ("Severance" or "Town") is a home-rule municipality organized pursuant to Article XX, § 6 of the Constitution of the State of Colorado and the Town of Severance Home Rule Charter; and

WHEREAS, the establishment, composition, and governance of a board or commission is a matter of local concern; and

WHEREAS, Town Council desires to create a Citizen Advisory Board ("CAB") and to provide clarity and updates to Article 5 of Chapter 2 regarding the Citizen Advisory Board's composition, membership, and functions; and

WHEREAS, Town Council believes these amendments will increase the efficacy of the Severance Municipal Code.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN
OF SEVERANCE, COLORADO:**

Section 1: Chapter 2, "Administration," of the Severance Municipal Code is hereby amended by the addition of a new Article 8, entitled "Citizen Advisory Board," to read as follows:

ARTICLE 8 - CITIZEN ADVISORY BOARD

Sec. 2-8-10. Creation.

There is hereby created and established the Citizen Advisory Board ("CAB") for the Town of Severance, Colorado.

Sec. 2-8-20. Purpose.

The purpose of the Citizen Advisory Board is to be an advocate and informed voice for the community by providing research and recommendations on local issues to the Town Council. CAB is created to serve in an advisory capacity only. CAB members do not represent the Town when communicating individually or in subgroups with the general public. The role of CAB members does not include enforcement of Town policies or ordinances.

Sec. 2-8-30. Composition.

The CAB shall consist of five (5) members:

- (a) four (4) resident members at large from the town appointed by a majority vote of the town council; and
- (b) one (1) member from the Town Council, who shall serve as the Council liaison, selected by a majority vote of the town council.

Sec. 2-8-40. Membership requirements.

- (a) All members shall serve without compensation and shall serve at the pleasure of the town council.
- (b) All resident members shall hold no other town office.
- (c) All resident members must be of at least eighteen (18) years of age and have resided in the Town for at least one (1) year.

Sec. 2-8-50. Term of office; vacancies; removal.

- (a) Two (2) initial resident members shall be appointed to serve one-year terms.
- (b) Two (2) resident members shall be appointed to serve three-year terms.
- (c) After the expiration of all existing terms for resident members, the term of each resident member shall be two (2) years or until a member's successor takes office.
- (d) The term of the council member shall be one year.
- (e) Vacancies on CAB shall be filled by appointment for unexpired terms only.
- (f) Members may be removed by an affirmative vote of a majority of the town council.
- (g) Unless excused by the CAB, a member shall be deemed to have vacated their position upon failure to three (3) regular monthly meetings in a calendar year. A member shall, after being absent from three regular meetings within a calendar year, be provided with written notice from the mayor that such member shall be deemed to have vacated that person's position if absent from any other regular meeting that year.

Sec. 2-5-60. Officers.

The membership of the CAB shall annually elect, a Chair and Vice Chair, who shall serve as the Officers of the CAB. However, no council member shall be eligible to serve as an Officer of CAB. In the absence of both the Chair and Vice Chair, any member of the Citizen Advisory Board may conduct the meeting.

Sec. 2-5-70. Meetings.

The Citizen Advisory Board shall hold meetings from time to time as necessary, unless a meeting is canceled at the discretion of the Town Manager. Three (3) members of the Citizen Advisory Board shall constitute a quorum. A member of the Management staff of the Town shall attend each meeting and shall keep a record of the Citizen Advisory Board's actions, transactions, findings, and determinations. If no administrative staff is available, a member of the Citizen Advisory Board shall keep the record for the Citizen Advisory Board. A complete record of the CAB's proceedings shall be kept at town hall which records shall be available for public inspection as required by law.

Section 2. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any position hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. This ordinance is deemed necessary for the immediate protection of the health, welfare, and safety of the community.

Section 5. This ordinance shall be effective thirty (30) days after the publication as provided in Section 6.03(6) of the Town of Severance Home Rule Charter.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN
FULL this _____ day of _____, 2023.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 164 - Resolution 2023- 27R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA, ICMA-CM
ACTION REQUESTED		
Town Management asks that the Severance Town Council review, discuss, and take action on Resolution 2023-27R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations. Actions that may be taken: 1. Move to approve Resolution 2023-27R 2. Move to approve Resolution 2023-27R with Alterations 3. Take No Action.		<u>Resolution</u> <u>Presentation</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
As discussed during the March 28th work session, the Town Manager has been working on a formal process for donation requests. Presented tonight is a resolution, application, and policy to be adopted for donation requests of the Town Council that outlines the communities' ability to request a community grant.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks that the Town Council take action and move to approve Resolution 2023-27R: A Resolution of the Town Council of the Town of Severance, Colorado, adopting a policy and procedure for grants to community organizations.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2023-27R Community Grants Program 2. Policy and Procedure for Grants to Community Organizations 3. Grant Application		

RESOLUTION NO. 2023-XXR

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, ADOPTING A POLICY AND PROCEDURE FOR GRANTS TO COMMUNITY ORGANIZATIONS

WHEREAS, the Town prepares and approves a budget annually; and

WHEREAS, the Town Council has determined that a standard is necessary regarding the process to review and approve monetary contributions to Non-Profits that perform traditional government functions or that deliver services or goods that are considered essential public services, deemed essential to the operation of government itself, or otherwise directly related to traditional government functions, and which serves as a benefit to the community as a whole, including Severance Residents and Severance Students, Student Organizations, or Student Events; and

WHEREAS, Severance Non-Profits, Students, Student Organizations, or Student Events requests will now fill out a community grant application; and

WHEREAS, application requests shall be specific to a program or event and forwarded to the Citizen Advisory Board appointed by Town Council for recommendation and approval by the Council on the consent calendar; and

WHEREAS, \$10,000 will be allocated from the Council's discretionary fund appropriated annually; and

WHEREAS, the total funding amount will be divided into incremental amounts called community grants; and

WHEREAS, the allocated community grant amounts for Severance Non-Profits, Students, Student Organizations, or Student Events contributions are as follows:

Grants	Type of Community Grant (CG)	2023 Total Funds	Community Grants
1 (\$2000)	Non-Profit CG	\$2,000	Grants can be applied for at any time on a first come, first serve basis as funds are available. Non-Profit requests will be approved by the Town Council during the next available meeting if Recommended by the Citizen Advisory Board.
2 (\$1000)	Non-Profit CG	\$2,000	
2 (\$500)	Non-Profit CG	\$1,000	
1 (\$2000)	Severance Student Event CG	\$2,000	
2 (\$1000)	Severance Student Organization CG	\$2,000	
2 (\$500)	Severance Student CG	\$1,000	
Total		\$10,000	

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby approves the adoption of an application, policy, and procedures for approving town funds for community grants.

RESOLVED AND PASSED THIS 13TH DAY JUNE 2023

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



Policy and Procedure for Grants to Community Organizations

Purpose

This policy aims to set a uniform policy and process by which community organizations may request financial and in-kind participation from the Town of Severance to support projects, programs, and events meeting the eligibility requirements set forth below.

Limitations and Special Provisions

The Town Council has certain fiscal limitations on the amount of municipal funds it can set aside for donations to community projects. The Town Council sets aside the aggregate amount during the annual budget process. This amount may vary from budget year to budget year according to priorities, available revenues, and the amount appropriated by the Town Council for this purpose in each budget year.

The Town is precluded from donating funds to any religious organization.

Depending upon the characteristics of the project or event, the Town's participation may necessitate the applicant to provide appropriate insurance coverage at the applicant's cost.

Eligibility

Eligibility is restricted to applicants recognized as community service organizations, organized and federally designated as non-profit corporations, or a governmental agency for tax purposes. Private businesses may apply through a local non-profit or governmental agency, which will serve as the sponsor and administrative unit for managing the project, program, or event.

Award Criteria

All applications for municipal donations will be reviewed based on how well the donation request satisfies the following general criteria:

- The transfer confers a direct benefit of reasonably general character to a significant part of the public—i.e., the transfer accomplishes a public purpose, serves as benefit to the community as a whole, or generates sizeable benefits to those who do not help finance the organization's activities;
- The transfer is directly related to, within or serves one of the Town's municipal powers or functions—i.e., the activities of the entity are virtually indistinguishable from those of the Town or the services provided are of the kind typically offered by government, either directly or through subsidies; and
- The degree to which the entity is subject to a non-distribution constraint that prohibits the distribution of residual earnings to individuals who exercise control over the entity—i.e., those who control the organization are constrained in their ability to benefit personally from providing low-quality services.

Availability of Funds Process

All funding requests must be submitted on a donation request form available at Town Hall or online. Requests will be submitted to the Selection Committee appointed by the Town Council for consideration. Generally, the funding requests will be considered collectively (as a group) at a regularly scheduled meeting.



COMMUNITY GRANT REQUEST FORM

Requesting Organization: _____

Contact Name: _____ Phone: () _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Please describe how the grant, if awarded, would be used and how this use relates to any of the Award Criteria in the Town's Grants to Community Organizations Policy:

Amount Requested: _____

Has the Town of Severance contributed to the Requesting Organization in the past? ☐ No ☐ Yes

If yes, what amount(s) and when? _____

Please attach a detailed accounting of how the funds were used and describe how the funds benefitted the community:



Please list your organization's top five funding sources (corporate, government, and individual contributions) and the amounts received from these sources in each of the last two complete fiscal years for your organization:

Organization	Amount Received

Does the IRS classify the Requesting Organization as a 501(c)3 organization? ☐ No ☐ Yes ☐ n/a

Please attach the following information:

1. Most recent year's actual income and expenses for the organization and for the specific event or project for which the funds will be used.
2. Most recent budget for the organization and for the specific event or project for which the funds will be used.
3. Names and addresses of all board members, including designated officers.
4. Any other documents that will support the application.

The undersigned hereby certifies that a) the information in this application and supporting documents are correct to the best of his/her knowledge, and b) the Internal Revenue Service 501(c)3 determination, if applicable, has not been revoked, canceled, or modified; and c) funds will be used for the projects outlined in this Donation Request Form.

Signature

Date

Along with this application, please include a brief description of the Requesting Organization (including its mission & leadership) and any other information relevant to this request.

For Management Use Only

Amount Requested: _____

☐ 1st Time Request

☐ Annual Request

Date Filed: _____

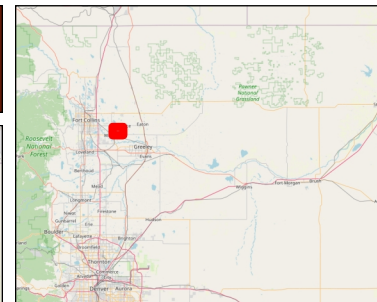
☐ Approved

☐ Denied



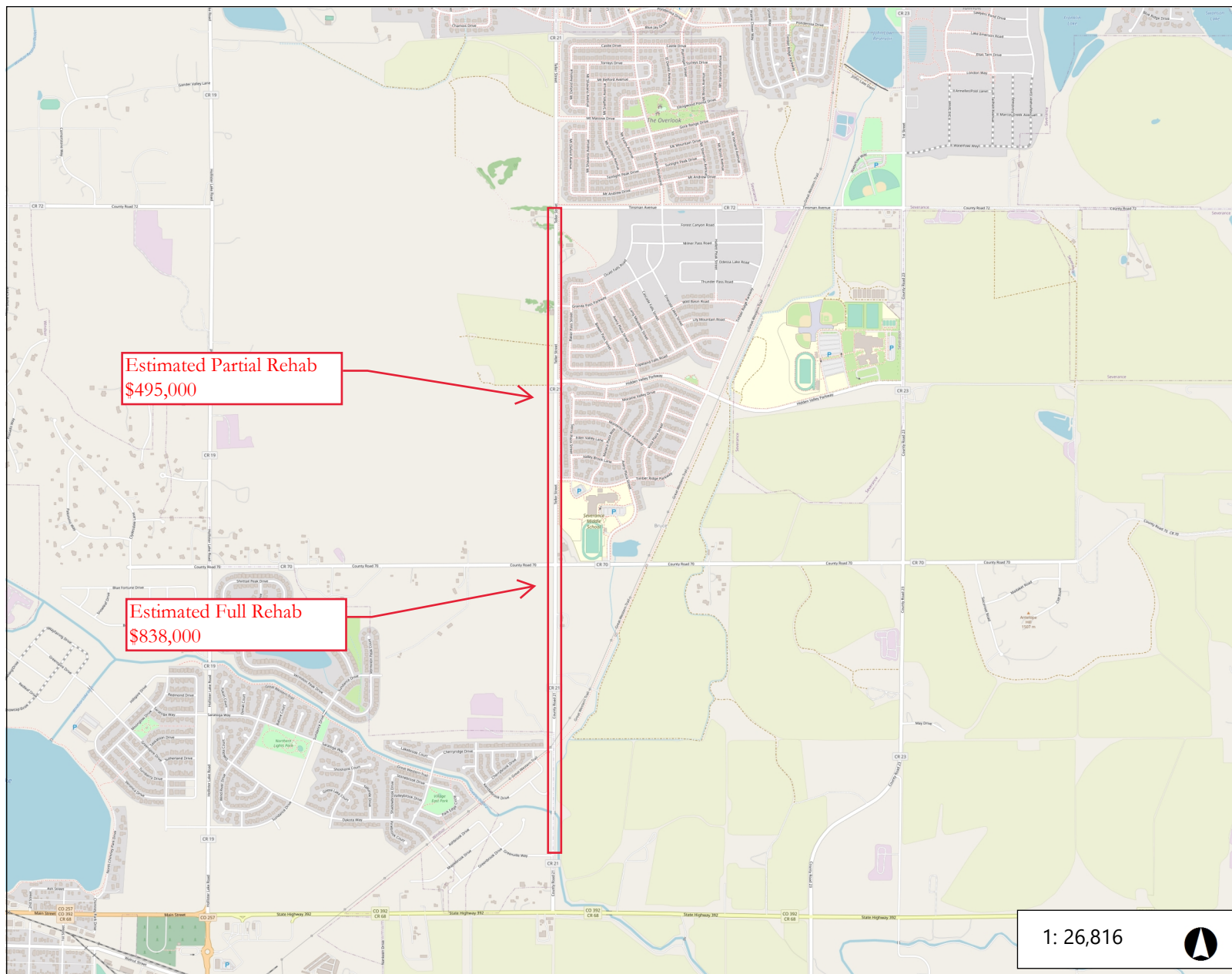
AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 170 - Resolution 2023-28R: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA, ICMA-CM & Nancy Mueller, CPA
ACTION REQUESTED		
Town Management asks that the Town Council review, discuss, and take action on Resolution 2023-28R: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program. Actions that may be taken: • Move to approve Resolution 2023-28R • Take No Action		<u>Action Requested</u> <u>Resolution</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
The 2023 Budget appropriated \$750,000 for the Transportation Rehab Program. With rising costs, inflation, and the deterioration of Teller St. from WCR 72 to Cherry Ridge Drive, the estimated cost to repair this section of the road is now \$838,000. To ensure there are adequate funds to complete the rehab of Teller St. and the additional maintenance needed throughout the Town, Management is requesting the appropriation of an additional \$250,000 for the 2023 budget.		
PUBLIC SUPPORT/CONCERN		
Management and Public Works have received resident concerns about the deterioration of this section of Teller Street.		
ANALYSIS AND RECOMMENDATION		
Town Management asks that the Town Council take action and move to approve Resolution 2023-28R: A Resolution of the Town Council of the Town of Severance, Providing for additional appropriations in fiscal year 2023 for the transportation rehab program.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Teller St. (WCR 21) 2. WCR 21 Full Rehab 3. WCR 21 Partial Rehab 4. 2023-28R Resolution for Budget Amendment Transportation Rehab WCR 21		



Legend

- Parcels
- Highway
- Road
- Highway
- Road
- County Boundary



1: 26,816



4,469.4 0 2,234.68 4,469.4 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Connell Resources, Inc.
7785 Highland Meadows Pkwy, #100
Fort Collins, CO 80528
Phone: (970) 223-3151
Fax: (970) 223-3191



Estimator: Bill Anderson

QUOTATION

Date: 3/20/2023

Submitted To: Town Of Severance	Bid Title Severance 2023 Asphalt Overlay Program
Address: 3 South Timber Ridge Parkway Severance, CO 80546	Bid Number:
Contact: John Zacklene	Project Location:
Phone: 970-686-1218 Fax: 970-686-6250	Project City, State: Severance, CO
	Engineer/ Architect:

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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County Road 21

A. General Conditions

CR21.01	CR 21 Mobilization / Site Management	1.00	LS	\$26,000.00	\$26,000.00
Total Price for above A. General Conditions Items:					\$26,000.00

B. Removals

CR21.03	CR 21 Asphalt Removal Milling 4"	14,770.00	SY	\$4.35	\$64,249.50
Total Price for above B. Removals Items:					\$64,249.50

G. Waterline

CR21.05	CR 21 Adjust Valve Box In Asphalt Pavement With Concrete Ring	3.00	EACH	\$1,180.00	\$3,540.00
Total Price for above G. Waterline Items:					\$3,540.00

K. Asphalt Paving

CR21.02	CR 21 Full Depth Reclamation (Assumes 8" Thick)	11,640.00	SY	\$5.75	\$66,930.00
CR21.04	CR 21 Asphalt Paving Streets 4" Asphalt PG 64-22	26,410.00	SY	\$22.10	\$583,661.00
CR21.06	CR 21 Aggregate Base Course Shouldering Utilize Existing FDR	13,166.00	LF	\$1.15	\$15,140.90
CR21.07	CR 21 Pavement Marking	1.00	LS	\$17,500.00	\$17,500.00
CR21.08	CR 21 Pavement Marking Thermoplastic Left Turn Arrow	7.00	EACH	\$355.00	\$2,485.00
CR21.09	CR 21 Pavement Marking Thermoplastic Right Turn Arrow	4.00	EACH	\$355.00	\$1,420.00
CR21.10	CR 21 Pavement Marking Thermoplastic ONLY	5.00	EACH	\$469.00	\$2,345.00
Total Price for above K. Asphalt Paving Items:					\$689,481.90

L. Traffic Control

CR21.11	CR 21 Traffic Control Message Boards	60.00	DY	\$43.90	\$2,634.00
CR21.12	CR 21 Traffic Control TCS	23.00	DY	\$987.00	\$22,701.00
CR21.13	CR 21 Traffic Control Inspections	6.00	DY	\$98.70	\$592.20
CR21.14	CR 21 Traffic Control Flagging	660.00	HR	\$36.20	\$23,892.00
CR21.15	CR 21 Traffic Control Devices	25.00	DY	\$181.00	\$4,525.00
Total Price for above L. Traffic Control Items:					\$54,344.20

Total Price for above County Road 21 Items: \$837,615.60

Connell Resources, Inc.
7785 Highland Meadows Pkwy, #100
Fort Collins, CO 80528
Phone: (970) 223-3151
Fax: (970) 223-3191



Estimator: Bill Anderson

QUOTATION

Date: 5/18/2023

Submitted To: Town Of Severance	Bid Title 2023 Severance Overlay Program CR 21 (CR 72-70)
Address: 3 South Timber Ridge Parkway Severance, CO 80546	Bid Number:
Contact: John Zacklene	Project Location: CR 21 From CR 70 To CR 72
Phone: 970-686-1218 Fax: 970-686-6250	Project City, State: Severance, CO
	Engineer/Architect:

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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County Road 21

A. General Conditions

CR21.01	CR 21 Mobilization / Site Management	1.00	LS	\$20,400.00	\$20,400.00
Total Price for above A. General Conditions Items:					\$20,400.00

B. Removals

CR21.03	CR 21 Asphalt Removal Milling 4"	10,760.00	SY	\$5.40	\$58,104.00
Total Price for above B. Removals Items:					\$58,104.00

G. Waterline

CR21.05	CR 21 Adjust Valve Box In Asphalt Pavement With Concrete Ring	3.00	EACH	\$1,210.00	\$3,630.00
Total Price for above G. Waterline Items:					\$3,630.00

K. Asphalt Paving

CR21.02	CR 21 Full Depth Reclamation (Assumes 8" Thick)	3,760.00	SY	\$6.50	\$24,440.00
CR21.04	CR 21 Asphalt Paving Streets 4" Asphalt PG 64-22	14,520.00	SY	\$22.90	\$332,508.00
CR21.06	CR 21 Aggregate Base Course Shouldering Utilize Existing FDR	13,166.00	LF	\$0.88	\$11,586.08
CR21.07	CR 21 Pavement Marking	1.00	LS	\$8,360.00	\$8,360.00
CR21.08	CR 21 Pavement Marking Thermoplastic Left Turn Arrow	6.00	EACH	\$362.00	\$2,172.00
CR21.10	CR 21 Pavement Marking Thermoplastic ONLY	3.00	EACH	\$479.00	\$1,437.00
Total Price for above K. Asphalt Paving Items:					\$380,503.08

L. Traffic Control

CR21.11	CR 21 Traffic Control Message Boards (2 EA Monthly Rental)	60.00	DY	\$44.80	\$2,688.00
CR21.12	CR 21 Traffic Control TCS	15.00	DY	\$1,000.00	\$15,000.00
CR21.13	CR 21 Traffic Control Inspections	6.00	DY	\$100.00	\$600.00
CR21.14	CR 21 Traffic Control Flagging	300.00	HR	\$36.80	\$11,040.00
CR21.15	CR 21 Traffic Control Devices	15.00	DY	\$184.00	\$2,760.00
Total Price for above L. Traffic Control Items:					\$32,088.00

Total Price for above County Road 21 Items: \$494,725.08

Total Bid Price: \$494,725.08

Notes:

- Pricing is based upon attached Connell Resources Exhibit titled "County Road 21" dated May 15, 2023, Sheets 1 through 2.

RESOLUTION NO. 2023-28R

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
SEVERANCE, COLORADO, PROVIDING FOR ADDITIONAL
APPROPRIATIONS IN FISCAL YEAR 2023 FOR THE TRANSPORTATION
REHAB PROGRAM**

WHEREAS, the Town has capital repairs required to maintain the roads; and

WHEREAS, the Town has identified a need to complete a full rehabilitation of WCR 21, also known as Teller Street; and

WHEREAS, the estimated cost of the full rehabilitation of WCR 21 is \$837,616; and

WHEREAS, there continues to be other routine capital maintenance requirements in addition to WCR 21; and

WHEREAS, the 2023 Transportation Rehab Program budget needs to be increased; and

WHEREAS, the Town needs to appropriate an additional \$250,000 of General Fund Balance for the 2023 Transportation Rehab Program; and

WHEREAS, the Town needs to appropriate the transfer of additional funds for the Transportation Rehab Program from the General Fund to the Capital Projects Fund for expenditure; and

WHEREAS, in accordance with Section 8.10 of the Town of Severance Home Rule Charter, the Town Council may modify appropriations by resolution during the fiscal year for unanticipated budgetary issues, so long as such modified appropriations do not cause total expenditures within a fund to exceed the beginning fund balance or the funds available plus anticipated revenues and other sources of funds within the fund as estimated in the budget; and

WHEREAS, the Town Council desires to modify appropriations and to authorize the expenditure of certain funds by enacting a supplemental budget appropriation to the 2023 Town budget.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1. The following modifications to unencumbered appropriation balances and funds transferred for Fiscal Year 2023 as set forth below are hereby approved:

A. Appropriation of Additional General Fund Balance for Capital Expenses:

DESCRIPTION	AMOUNT
GENERAL FUND BALANCE TO APPROPRIATE	250,000

B. Appropriation of Funds Transferred from Other Funds:

DESCRIPTION	ACCOUNT	AMOUNT
CAPITAL PROJECTS FUND TRANSFER FROM OTHER FUNDS	75-39-1000	250,000

TOTAL FUNDS TO BE APPROPRIATED: \$500,000

Section 2. The following modifications to budget expenditures for Fiscal Year 2023 as set forth below are hereby approved:

A. Expenditures by Project and Fund:

DESCRIPTION	ACCOUNT	PROJECT	AMOUNT
TRANSPORTATION REHAB PROGRAM	75-61-7400	PROG-TR1	250,000

B. Appropriation of Funds Transferred out to Other Funds:

DESCRIPTION	ACCOUNT	AMOUNT
GENERAL FUND TRANSFERRED OUT/TO OTHER FUNDS	10-90-9011	250,000

TOTAL EXPENDITURES: \$500,000

Section 3. The Town Manager is directed to affect the necessary transfers to comply with this resolution, and to update beginning balances to actual balances for a more accurate statement of budget status.

RESOLVED AND PASSED THIS ____ DAY OF _____, 2023.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 176 - Mid-Year Liaison Appointments	Nicholas Wharton, Town Manager	Mayor Matthew Fries
ACTION REQUESTED		
Town Management asks the Town Council to discuss the mid-year liaison appointments and direct any necessary actions they deem necessary.		<u>Discussion</u> <u>Action Requested</u>
BRIEF SUMMARY		
As requested by the Mayor, an agenda item to discuss mid-year liaison appointments has been added to the agenda for discussion.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Town Management asks the Town Council to discuss the mid-year liaison appointments and direct any necessary actions they deem necessary.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		