



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, April 25, 2023, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Weld County Department of Public Health and Environment (WCDPHE)**
 - 1. Weld County Leading Health Indicators & Dashboard**
 - 2. Services of the Weld County Department of Public Health and Environment**
 - 3. Thriving Weld Coalition**
-
- Staff Presentation:

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 4 - 4.11.23 Minutes**
 - b. Pg 8 - March Payables**
 - c. Pg 13 - March Financials**
- 4. Approval of Agenda**

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Pg 56 - Town Attorney
- b. Pg 58 - Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg 80 - Special Use Review - 156 Hidden Lake Drive

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

2. PUBLIC HEARING

Pg 92 - Ziggis Site Plan

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

3. Pg 94 - County Stormwater and Other Fees Discussion

- Discussion
- Staff Presentation: Nancy Mueller, Finance Director

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

1. Pursuant to Colorado Revised Statutes section 24-6-402(4)(a) and (4)(e)(I) for the purposes of discussing the potential acquisition of real property, and to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the same.

F. ADJOURN

Town Council MEETING

Tuesday, April 25, 2023, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LAXhfwNuw

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



Key Findings Overview

2022 Weld County Community Health Assessment Survey | Severance 4/25/2023

Weld County Department of Public Health and Environment





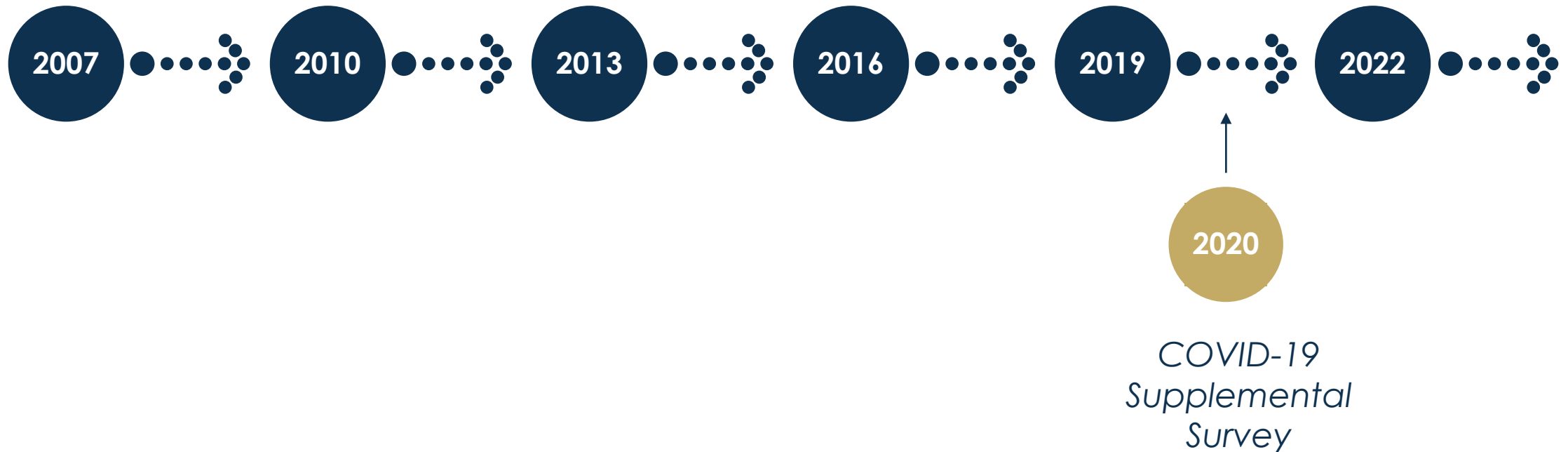
Survey Overview & Methods

What is a Community Health Assessment (CHA)?



- Provides **foundation** to improve the health of a population
- Tells the **community story**
- Identifies **health disparities** among different subpopulations and the factors that contribute to them
- **Supports the community's efforts** to achieve health equity
- Data obtained from a **variety of sources** using various data collection methods

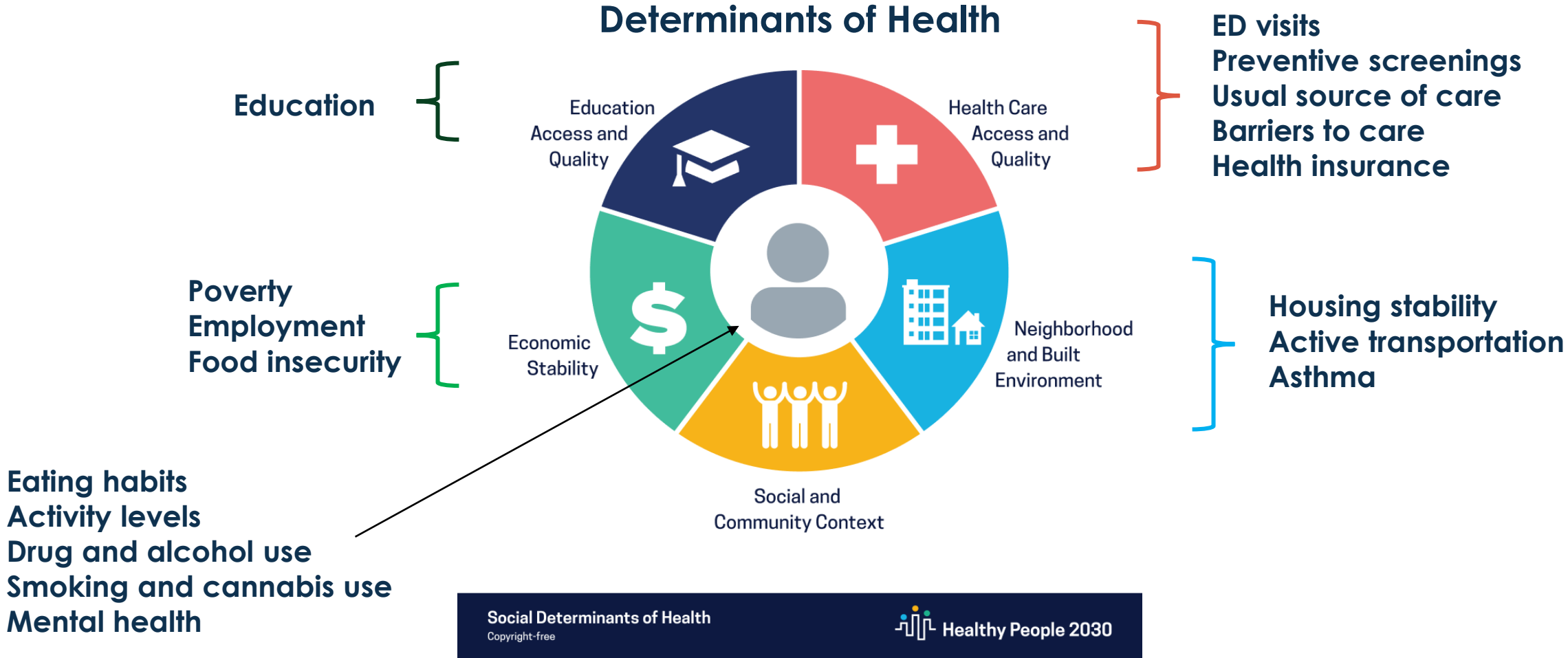
Since 2007, about **15,000** residents have participated in our triennial surveys



All Years - Full Mail Design, Multi-mode



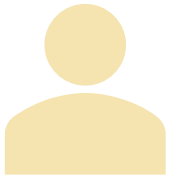
Questionnaire Covers These Areas & More



How is the Weld CHS done?



Randomly selected households



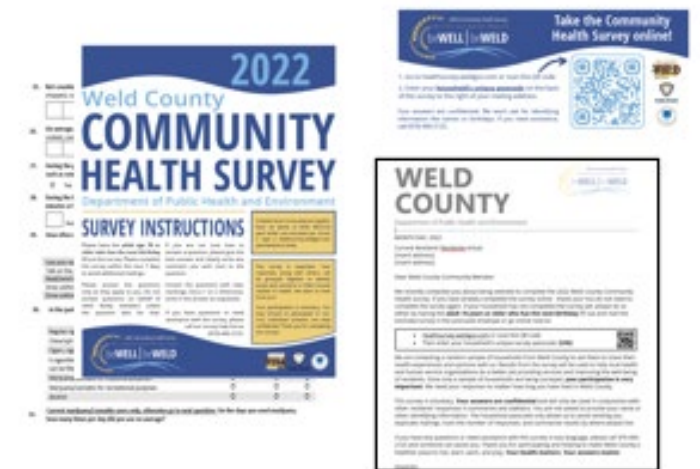
One **adult** (age 18+) per household



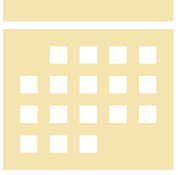
English and **Spanish**



Online and **paper**



How is the Weld CHS done?



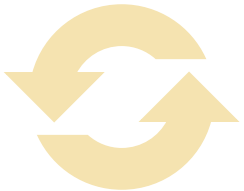
Fielded **May – August** 2022



Tailored responsive mail-based design



Geographic stratified sampling



Repeated mailing waves

Weld CHS Data Collection Method



No incentives used



Up to **5** contacts by mail

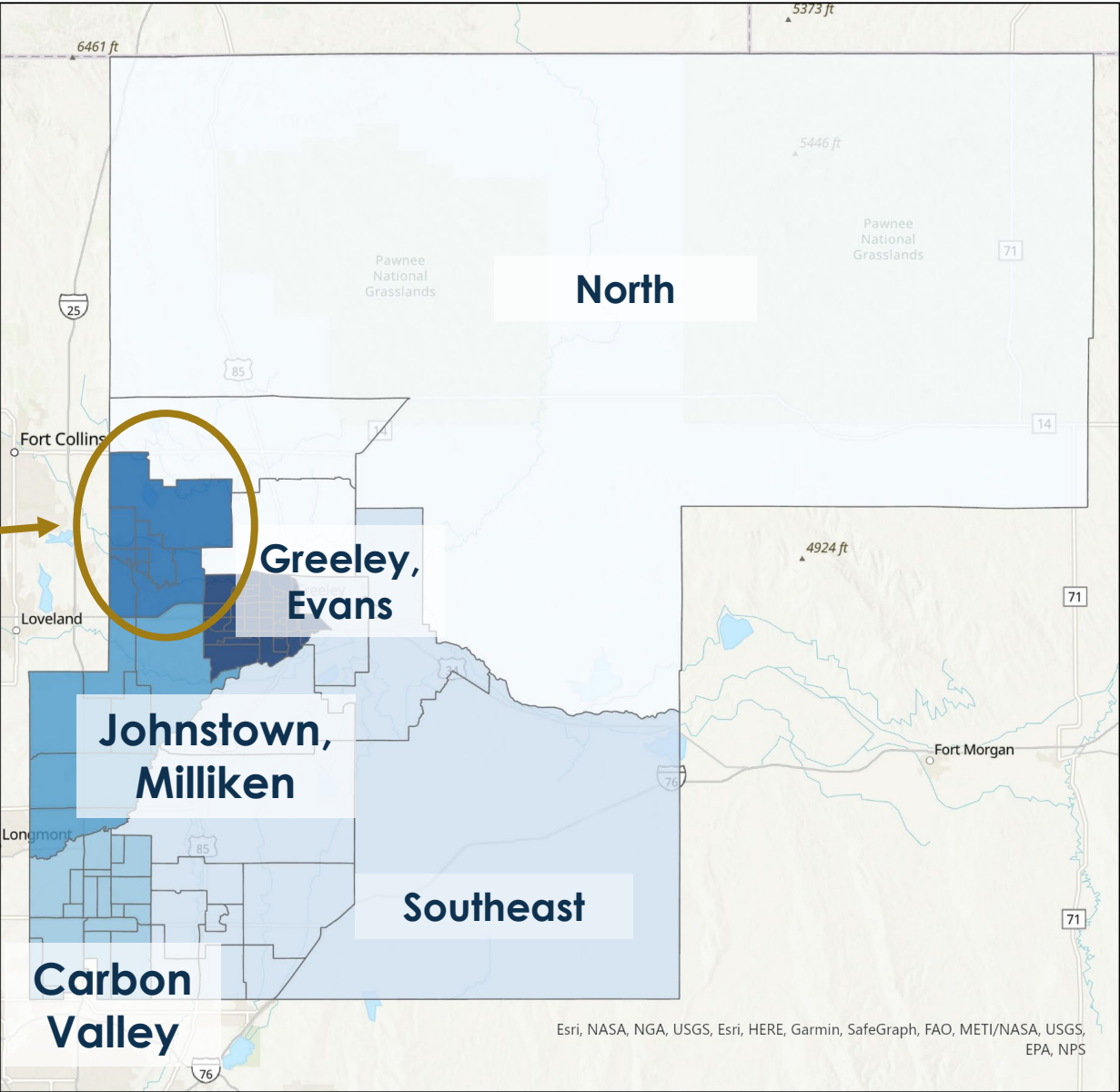


Overall response rate: **11%**

Region Highlight: Windsor/Severance

Windsor,
Severance
(n=210)

I-25 Corridor





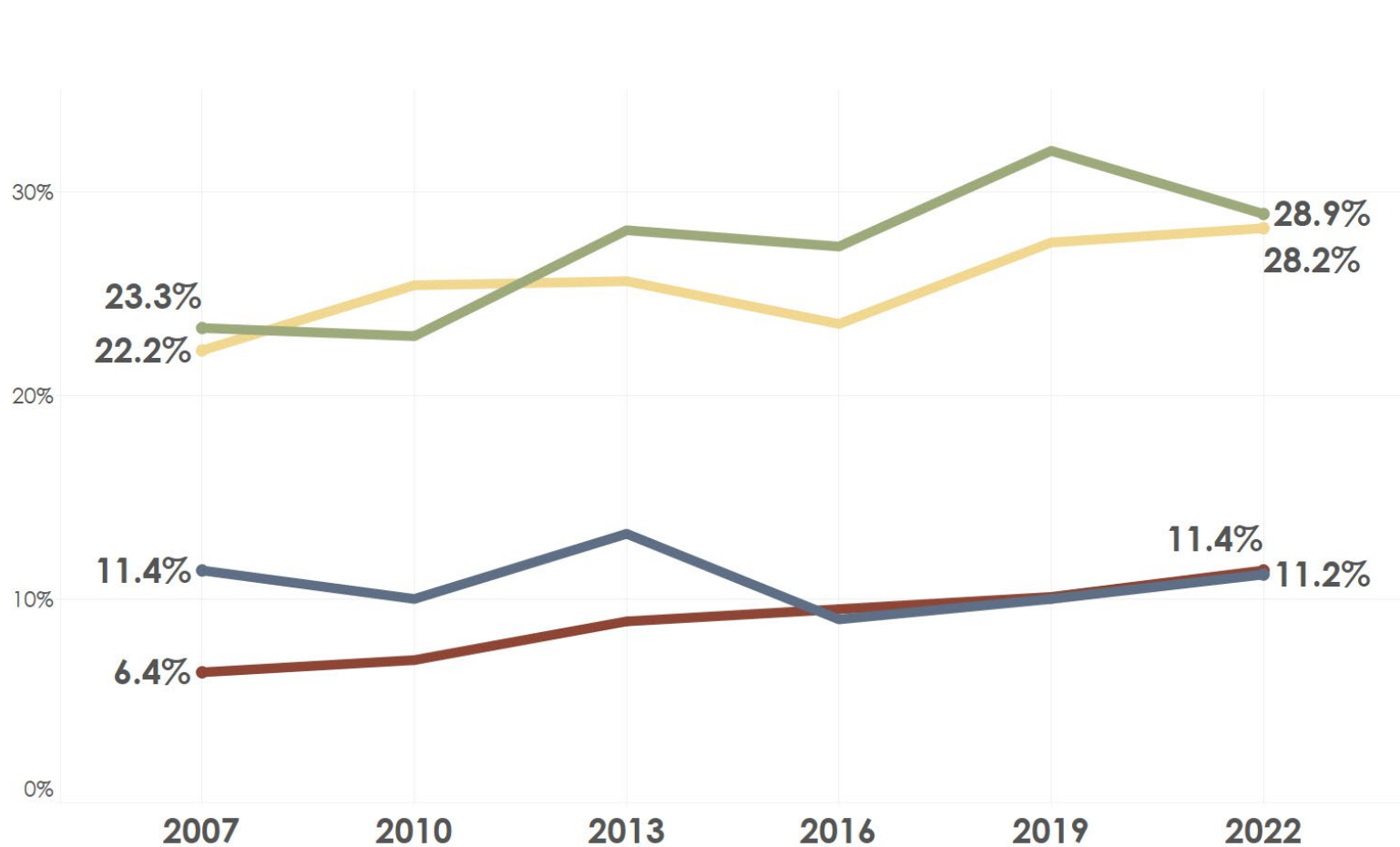
Key Data Findings Preview



Health Status and Conditions

Chronic Conditions & Self-Rated Health

The prevalence of many chronic conditions have increased



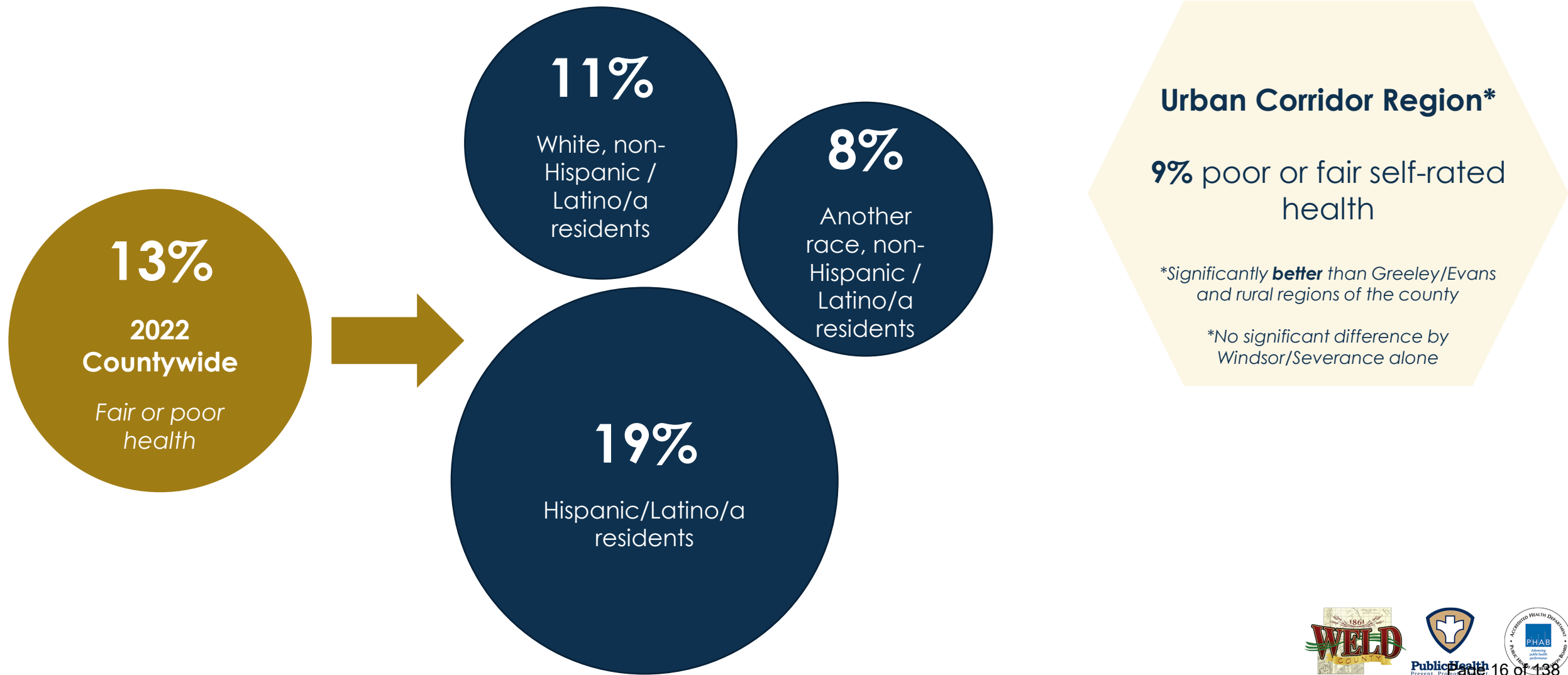
- Asthma
- Diabetes
- High Blood Pressure
- High Cholesterol

Windsor/Severance

22% high blood pressure
31% high cholesterol
9% Asthma
7% Diabetes

*Not significantly different
from other regions*

Self-rated health has worsened, the gap among Hispanic/Latino/a residents has widened



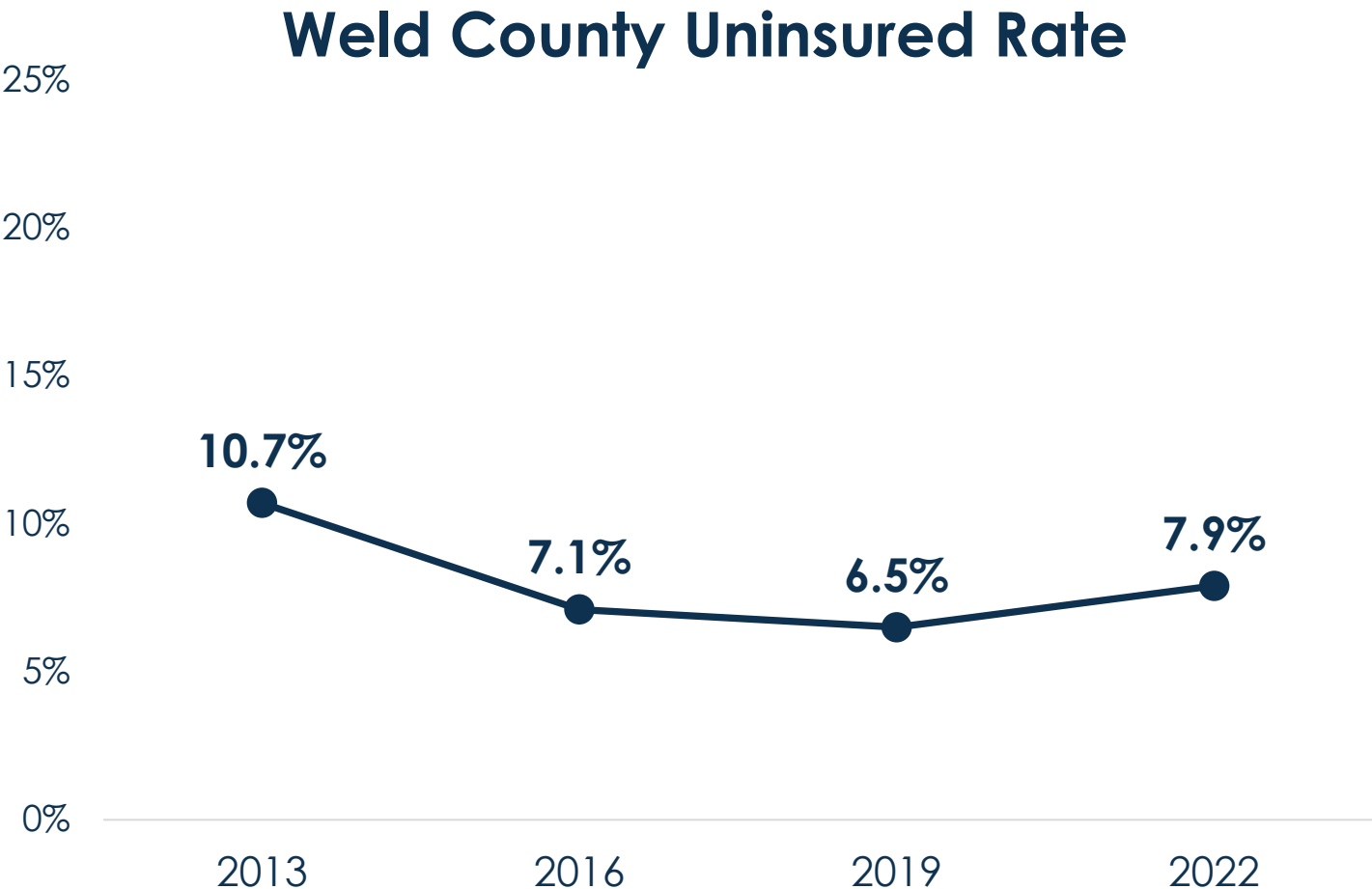


Health Insurance and Use

Health Insurance & Delayed Care

Countywide, 7.9% of adult residents said they did not have health insurance of any kind

Weld County Uninsured Rate



- ↑ 18-34-year-olds (10.7%)
- ↑ Hispanic/Latino/a residents (23.4%)
- ↑ Those with less than a HS diploma/GED (26.7%)

Windsor/Severance

3.5% Uninsured

Not significantly different from other regions

Nearly 1 in 3 residents said that they delayed or went without needed health care in the past year

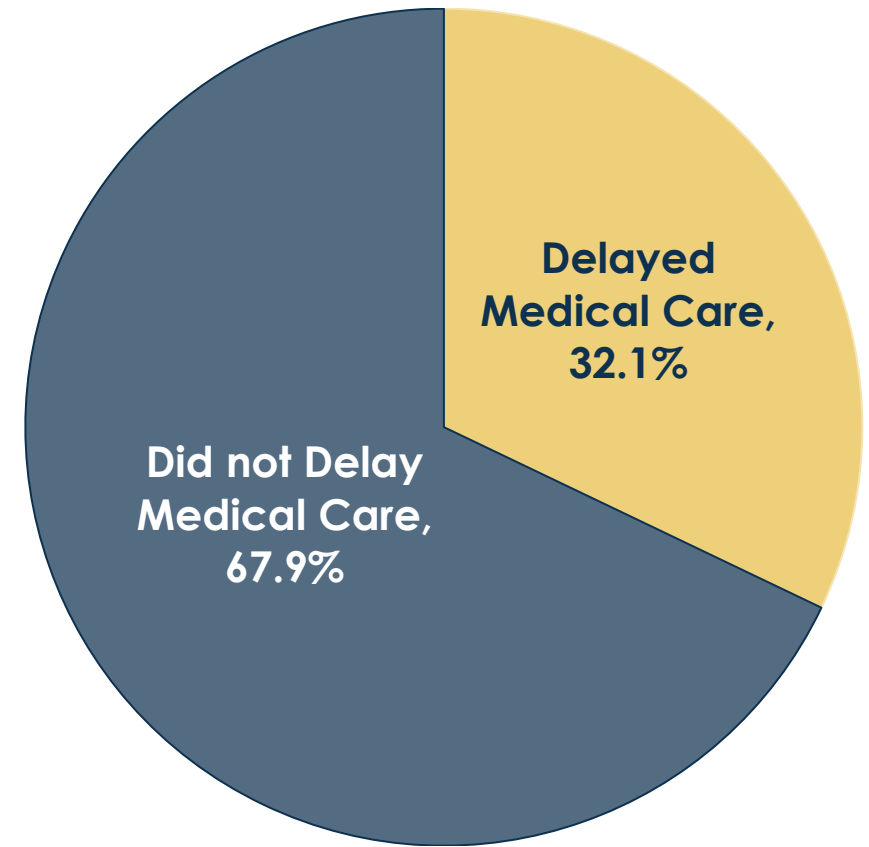
Top reasons for delaying care:

- **Cost** (49.5%)
- **Appointment availability** (36.6%)
- **Time off work** (23.4%)

Windsor/Severance

36% delayed or went without needed medical care

Not significantly different from other regions



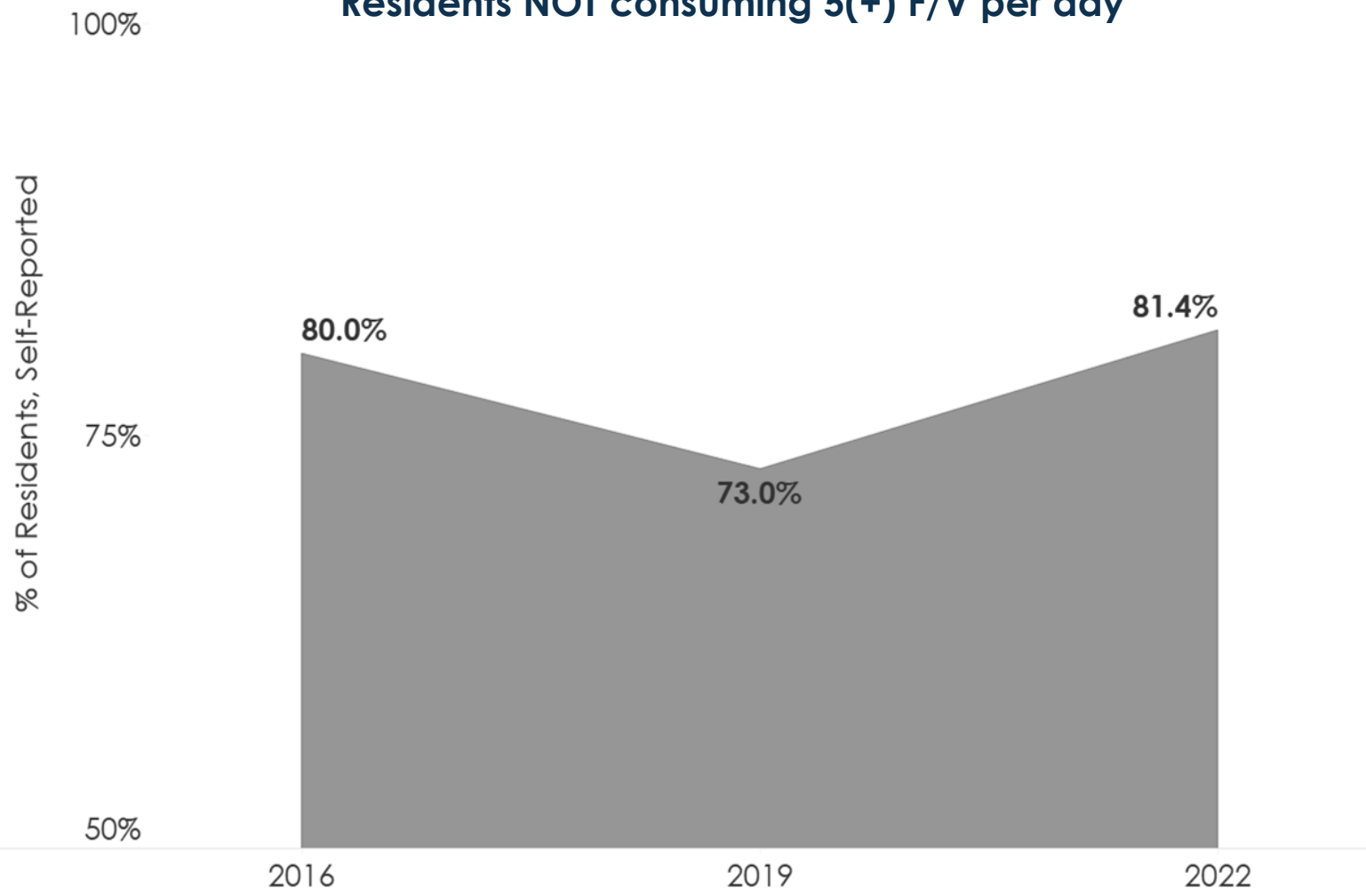


Healthy Lifestyle Behaviors

Fruit/Vegetable Intake, Perception of Walkability

More than 80% of adult residents reported they did NOT eat the recommended number of fruit/vegetable servings per day

Residents NOT consuming 5(+) F/V per day



Windsor/Severance*

75% did NOT meet the 5(+) servings for f/v per day

*This was significantly **better** than other regions*



Over **1 in 3** residents reported they were concerned that there aren't enough sidewalks or trails to walk or bike in their community (34%)



Windsor/Severance

23% were concerned that there aren't enough sidewalks or trails to walk or bike in their community

*This was significantly **better** than other regions, including Johnstown/Milliken (40%), Carbon Valley (33%) and Greeley/Evans (38%)*



Social-Emotional Wellbeing

Mental Health Treatment, Frequent Mental Health Distress & Resiliency

More residents who reported they needed behavioral health care actually sought treatment

Windsor/Severance

57% of those residents sought treatment

55%
2019



61%
2022

Thought they needed care AND sought treatment

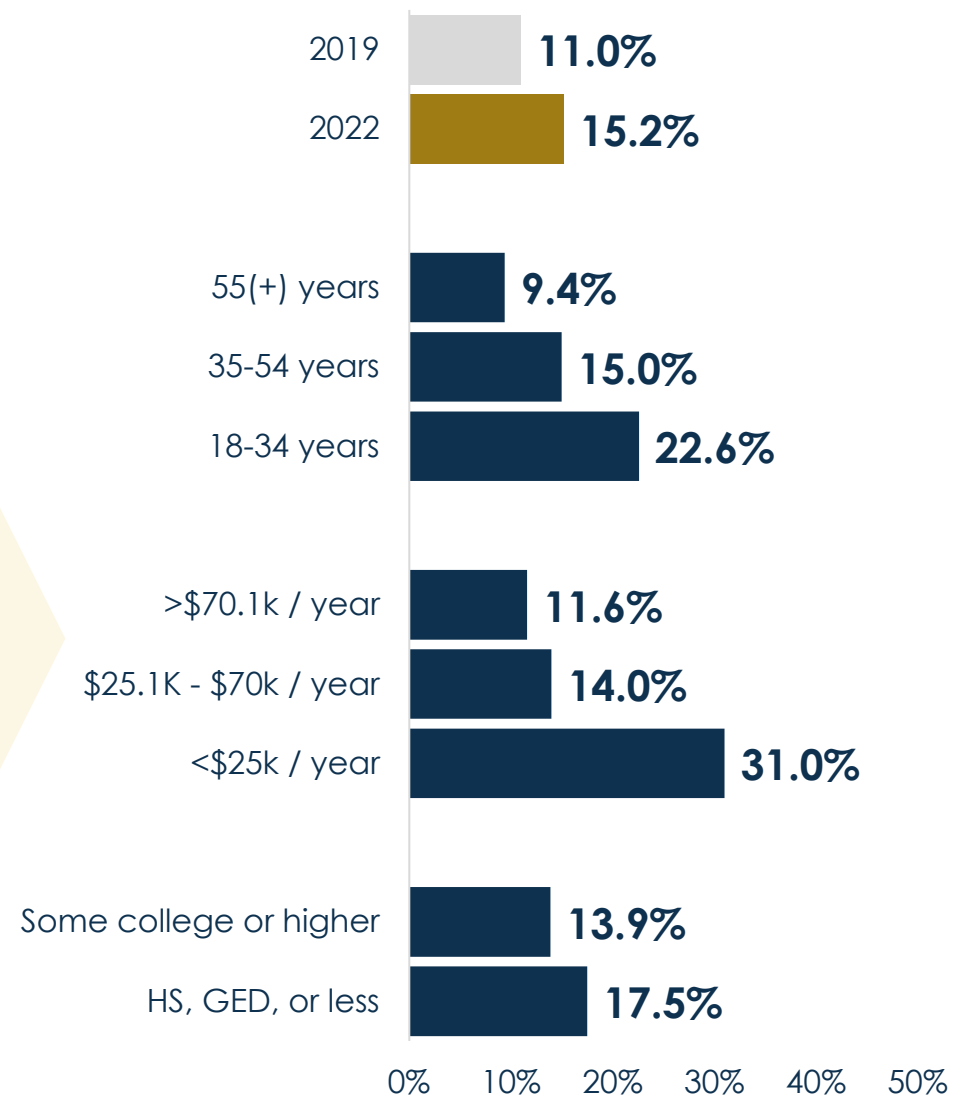
Over 1 in 7 residents (15.2%) reported they had frequent mental health distress

If a resident reported they had 14 or more bad mental health days in the last 30 days → frequent mental health distress

Windsor/Severance

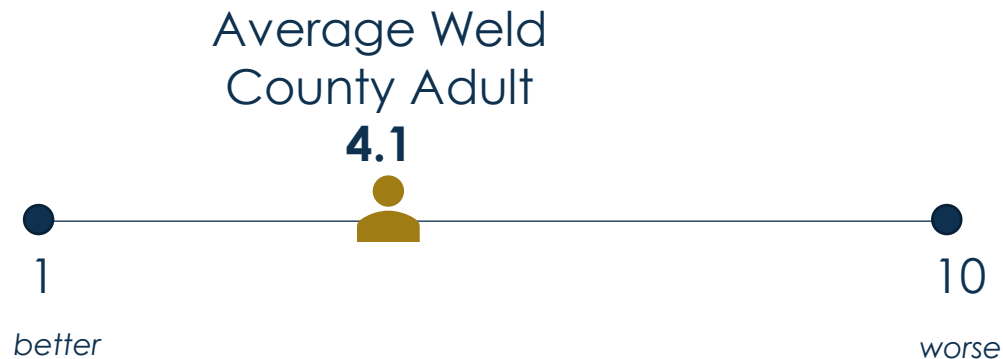
12% reported frequent mental health distress

Not significantly different from other regions

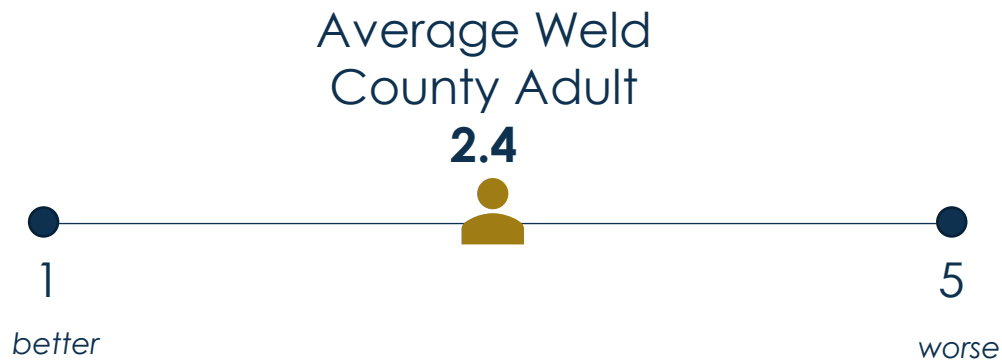


Generally, adult residents in Weld County reported they had fair to good levels of resiliency

Stress Resistance



Bounce Back



Windsor/Severance

3.9 / 10 for stress resistance score

Not significantly different from other regions

Windsor/Severance*

2.2 / 5 for bounce back score

This was significantly **better than Greeley/Evans scores*



Risky Lifestyle Behaviors

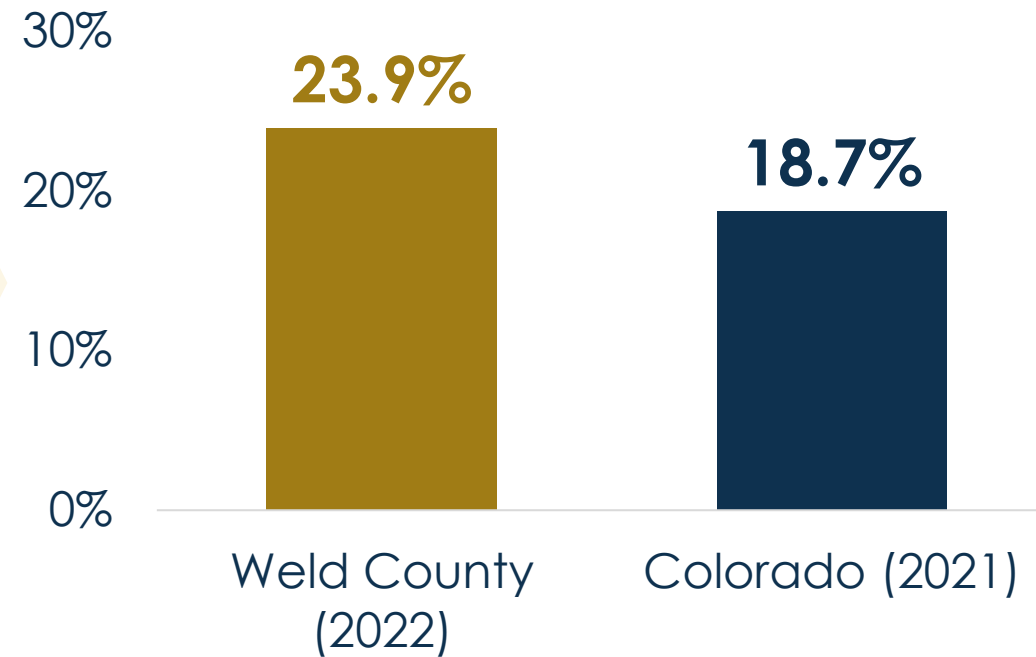
Alcohol & Tobacco Use

Nearly 1 in 4 adults report binge-drinking in the past 30 days, higher than the statewide rate

Windsor/Severance
28% reported binge-drinking

Not significantly different from other regions

Adults Reporting Binge-Drinking



About 14% of adults use some form of tobacco and 8% reported cigarette use

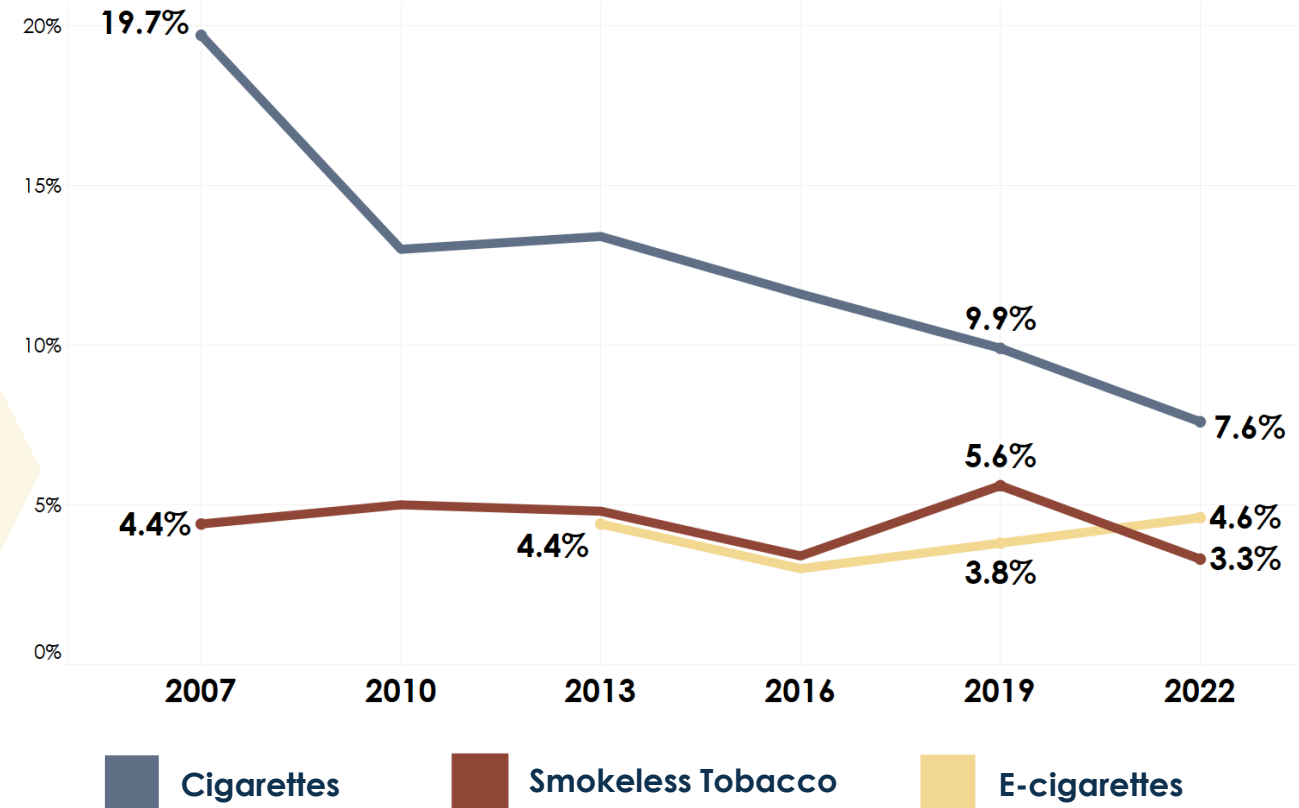
While overall tobacco use has decreased, vaping (e-cigarette) use has increased

Windsor/Severance

11% reported cigarette use

Not significantly different from other regions

Trends in Tobacco Product Use

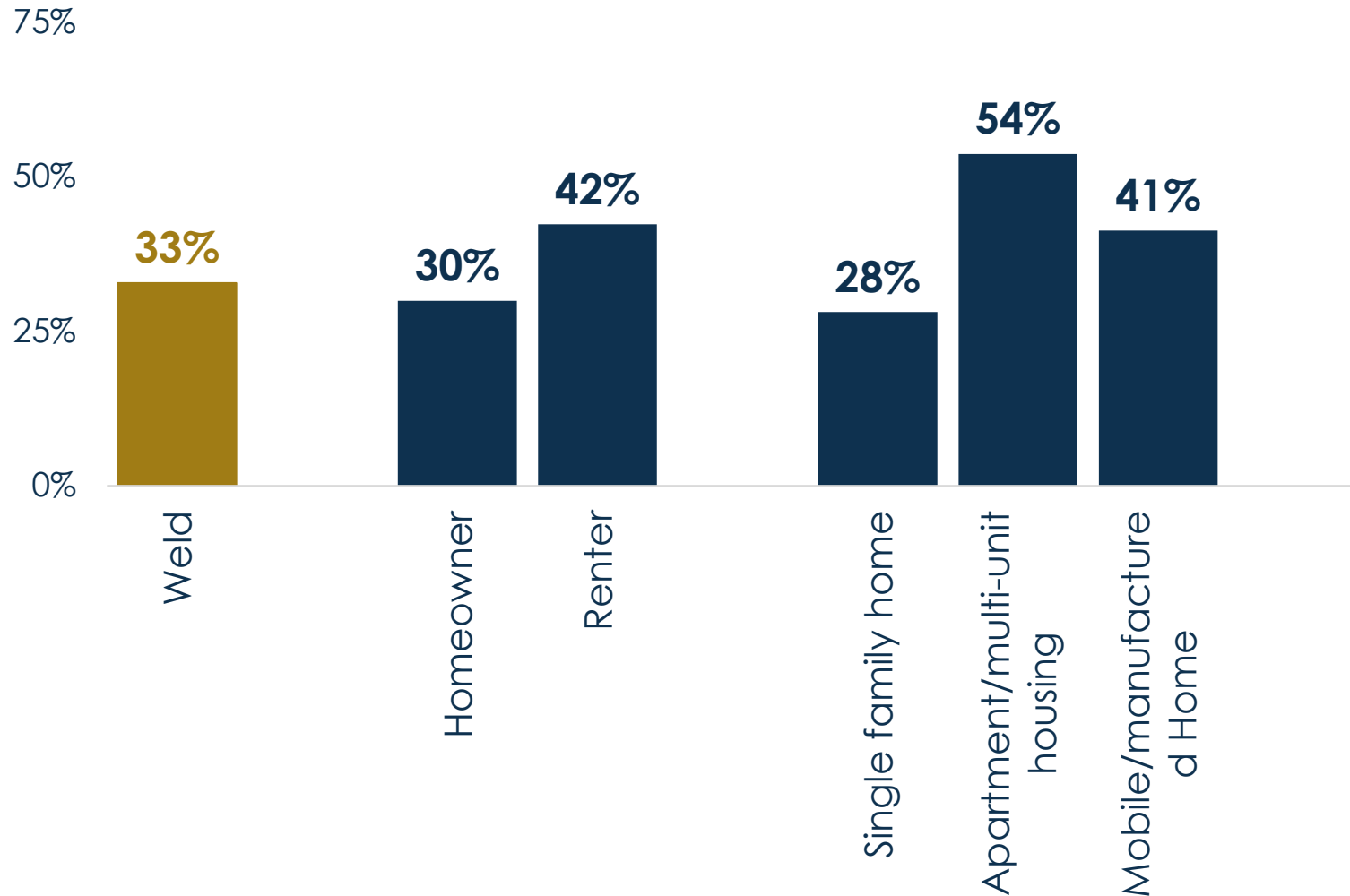




Health and Housing

Housing Instability, Housing Cost Burden

One-third of residents say they spend more than 30% of their income on mortgage or rent and utility payments



Windsor/Severance

28% reported housing cost burden

Not significantly different from other regions

I-25 Corridor

38% reported being worried or stressed about paying for housing at least rarely

Not significantly different from other regions



Over **2 in 5** residents were worried about paying rent or mortgage (**44.3%**) at least rarely



Health, Community, and the Environment

Environmental Health Concerns and Air Quality



Residents' leading environmental concern is outdoor air quality

62.2% of Weld County adults are moderately or very concerned

Windsor/Severance*

64% reported being concerned about outdoor air quality

Significantly **higher** than northern region of the count (51%)



Public Health
Prevent. Promote. Protect.



Environmental Health Concerns

Environmental Health-Related Concern	Percent Moderately or Very Concerned
Level of outdoor air quality	62.2%
Pollution from oil and gas operations	51.8%
Disposal of household hazardous waste in landfills	50.7%
Pollution from vehicles	49.0%
Pollution from agricultural operations	40.4%
Exposure to radon in your home	30.9%
Potential rabies exposure for you, your family, pets, or livestock	25.2%



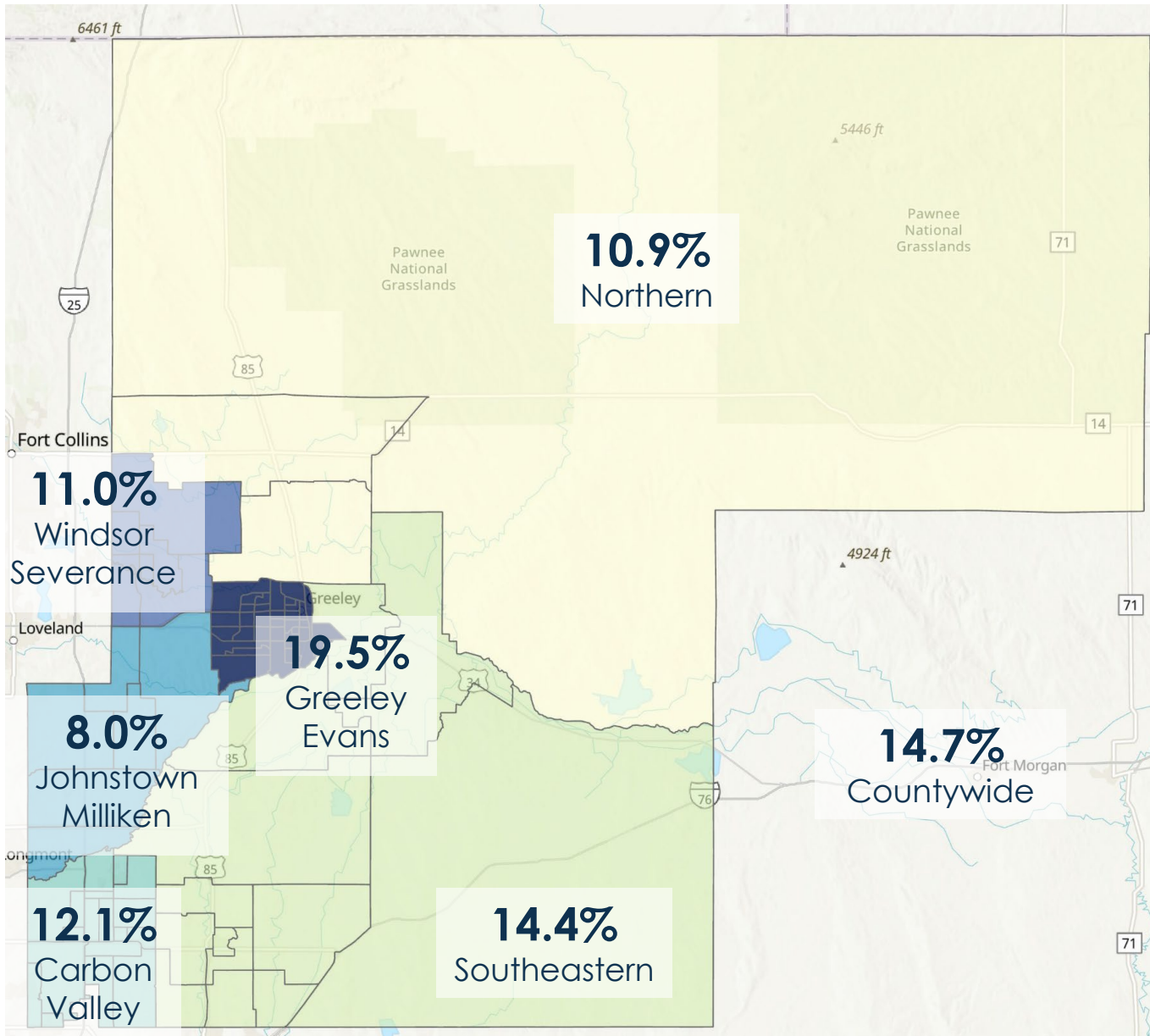
Emergency Preparedness

Need Help in Emergency

"Need help in emergency" = YES to ANY of the following questions:

Survey Questions

- **Medical equipment:** *"Are you dependent on medical equipment that requires electricity to maintain your health?"*
- **Evacuation transportation:** *"In the event of a disaster, would you need transportation provided by another person or service provider to evacuate to a safe location?"*
- **Medical assistance:** *"Do you require another person's assistance to maintain your health due to a chronic medical condition?"*



Needing help in an emergency was higher in rural and Greeley/Evans regions of the county; lower in Johnstown/Milliken region

Needing help in an emergency includes residents who reported they would need help or assistance with evacuation transportation, medical assistance to maintain their health, and/or have medical equipment dependent on electricity



Next Steps & Moving Forward

Next Steps

Key Findings Report

- Report will be available on our website
- Resident comments report
- COVID-19 key findings

Online Data Dashboard

- Filter by topic, question, and see differences by demographic characteristics

Focus Group Findings

- General healthcare access and behavioral healthcare access

Mapping Analyses

- As needed for special analyses



Highlight: Resident Comments

Top Themes

What are the top three health concerns facing you, your family, and/or your community right now?

1. Healthcare

2. COVID-19

3. Mental health

4. Aging

5. Safety, crime & drugs

6. Air quality

7. Inflation

8. Food



Thank you!



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING
Tuesday, April 11, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Dennis 'Zeke' Kane

Council Members:

Frank Baszler

Stephen Gagliardi

Michelle Duda

Dan Meyers

David Bruen-virtual

Absent:

Audience: Ann Kling-Clearview Library, Jennifer Nethery-Severance Chamber, Mike Thompson & Christine McDaniel-Severance Chamber

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Leah Vanarsdall, Town Clerk

Keith Martin, Town Attorney-Virtual

Brayden Pedersen, Management Analyst

Josh Olhava, Ayres

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 - Criminal Reward Program

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Pg 5 - Colorado 14 Corridor Plan

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 6 - 3.14.23 Minutes

b. Pg 11 - 3.28.23 Minutes

4. Approval of Agenda

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to cancel the Executive Session and move item 5 to 4 before Reports and Approve the Agenda as amended. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

Racinda Godbold-1897 Vista Plaza St

6. Council Member Comments

Council voted all in favor of giving an additional \$1000.00 to Severance High School After Prom, will give \$3000.00 if the Town of Windsor will match.

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Advisory Boards

1) Clearview Library-Ann Kling, 2) Great Western Trails-Thomas Jones, 3) Severance Chamber-Jennifer Nethery & Chritine McDaniel, 4) Tree Board-Rod Simpson;
Presented Reports

b. Town Attorney

c. Town Staff

d. Town Management

Council gave direction to the Town Manager to move forward for interest in selling the Gun Range property and bringing it to the Council as a Regular Agenda Item.
Council approved canceling the following meetings: Tuesday, May 23rd, 2023, June 27th, 2023 and July 25th, 2023, no objections were voiced.

e. Council Members Liaisons

f. Mayor

C. TOWN COUNCIL

1. Pg 16 - Tree Board Applicant Interviews and Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to appoint Mike Thompson to the Tree Board. All Council Members present voting Yes,

MOTION PASSED

2. Pg 23 - Resolution 2023-23R: A Resolution of the Town Council of the Town of Severance, Colorado, Ratifying the Appointment of Kenda Adams to the Board of Trustees of the Clearview Library District

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve **Resolution 2023-23R: A Resolution of the Town Council of the Town of Severance, Colorado, Ratifying the Appointment of Kendra Adams to the Board of Trustees of the Clearview Library District** . All Council Members present voting Yes,

MOTION PASSED

3. Pg 25 - Ordinance 2023-05: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 6 of Chapter 16 of The Severance Municipal Code pertaining to Density Standards for Residential Zoning Districts

- Legislative

- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Adopt **Ordinance 2023-05**: An Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 6 of Chapter 16 of The Severance Municipal Code pertaining to Density Standards for Residential Zoning Districts.

YEAS: Fries, Gagliardi, Kane, Meyers, Bruen

5

NAYS: Duda, Baszler

2

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

NONE

E. EXECUTIVE SESSION

1. **Executive Session pursuant to Section 24-6-402(40(e) of the Colorado Revised Statute for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators with respect to water.**

CANCELED

F. ADJOURN

8:26 pm

Report Criteria: Invoices with totals above \$0 included. Only paid invoices included. [Report].Amount Paid = {<>} 0

Vendor Name	Invoice Number	Description	Amount Paid
Ablao Law, LLC	1177	Municipal Judge - March 2023	\$ 600.00
AFLAC	808114	Employee Deductions	\$ 1,067.28
Amazon Capital Services	13T6-YCLV-4G77	Keypad fobs, barrel armchair, end table, cash box	\$ 487.89
Amazon Capital Services	13T6-YCLV-4G77	Batteries, notary stamp	\$ 58.05
Amazon Capital Services	13T6-YCLV-4G77	Rugs	\$ 51.98
Amazon Capital Services	13T6-YCLV-4G77	Tape, Lysol cleaner, TP, calculator ribbons, shredder oil, hanging strips, labels, folders, self-adhesive fasteners	\$ 378.54
Amazon Capital Services	13T6-YCLV-4G77	Measuring tape	\$ 38.98
Amazon Capital Services	13T6-YCLV-4G77	L-shaped standing desk	\$ 1,748.99
Amazon Capital Services	13T6-YCLV-4G77	High heat harness tape, marine grade heat shrink wire connectors, wirefy heat shrink tubing kit	\$ 34.73
Amazon Capital Services	13T6-YCLV-4G77	High heat harness tape, marine grade heat shrink wire connectors, wirefy heat shrink tubing kit	\$ 34.73
Amazon Capital Services	13T6-YCLV-4G77	High heat harness tape, marine grade heat shrink wire connectors, wirefy heat shrink tubing kit	\$ 34.73
Amazon Capital Services	13T6-YCLV-4G77	discount	\$ (11.96)
Amazon Capital Services	19YR-7QYY-4TRN	Metallic designed for iPhone 11 case	\$ 31.98
Amazon Capital Services	19YR-7QYY-4TRN	Rechargeable flashlights	\$ 602.94
ANGEL LIGHT PYROTECHNICS, LLC	MAR2023DEPOSIT	Summer show (full amount due)	\$ 8,200.00
ANGEL LIGHT PYROTECHNICS, LLC	MAR2023DEPOSIT	Deposit for 2023 Winter shows	\$ 1,900.00
Ascent Broadband, LLC	123904	PW Internet Service	\$ 190.00
BSTS LLC	6259	Course - Search and Entry for Patrol	\$ 275.00
BSTS LLC	6260	Search and Entry for Patrol	\$ 275.00
Caselle, Inc.	123284	Caselle Software Support	\$ 2,018.00
CEBT	INV 0054164	Group AAJ2 Health & Life Insurance	\$ 48,887.05
CIRSA	231008	Desc: Property/Casualty Coverage	\$ 41,614.52
CIRSA	W23255	Workers' Compensation Coverage	\$ 14,010.25
Collins Control & Electric, Inc.	2864	Generator Maintenece - Town Hall	\$ 770.00
Colorado Civil Group Inc.	0042.0511.00-14	Engineering - TR-2101 Traffic Signal 392/23	\$ 6,243.50
Colorado Civil Group Inc.	0042.0510.00-15	TR-2201 Traffic Signal 74/19	\$ 365.00
Colorado Civil Group Inc.	0042.0507.00-40	Engineering - WW-2004 Wastewater Master Plan	\$ 247.50
Colorado Civil Group Inc.	0042.0506.05-01	Engineering - Document management for EWT project	\$ 41.65
Colorado Civil Group Inc.	0042.0506.05-01	Engineering - Elevated Water Tank	\$ 8,470.00
Colorado Civil Group Inc.	0042.0500.04-06	Engineering - P-2103 - Great Western Trails	\$ 5,460.00
Colorado Civil Group Inc.	0042.0000.10-18	Engineering - CIP - create cad base file for rec center, coordination with CED, create exhibit	\$ 825.00
Colorado Civil Group Inc.	0042.0000.09-11	Engineering - CIP - create cad base file for rec center, coordination with CED, create exhibit	\$ 2,804.00
Colorado Civil Group Inc.	0042.0000.00-73	Engineering - General Services	\$ 904.50
Colorado Civil Group Inc.	0042.0000.00-73	Engineering - Document archiving	\$ 8,918.75
Colorado Civil Group Inc.	0042.0022.00-08	Engineering - Cust# 275	\$ 130.00
Colorado Civil Group Inc.	0042.0014.02-16	Engineering - Cust# 233	\$ 36.50
Colorado Civil Group Inc.	0042.0012.03-04	Engineering - Cust# 284	\$ 1,624.00
Colorado Civil Group Inc.	0042.0001.12-04	Engineering - Cust# 286	\$ 1,439.00
Colorado Civil Group Inc.	0042.0001.10-09	Engineering - Cust# 246	\$ 669.50
Colorado Civil Group Inc.	0042.0001.08-28	Engineering - Cust# 276	\$ 1,914.90
Colorado Rural Water Association	22838	Wastewater/water flash cards	\$ 20.00
Core & Main LP	S544277	Inventory Meters	\$ 3,475.50
Core & Main LP	S548109	Blue, green, white, purple paint	\$ 733.68
Dept Public Health Environment	E230080	Monthly testing	\$ 402.50

Dept Public Health Environment	E230115	Monthly testing	\$ 1,014.50
DES Pipeline Maintenance, LLC	1652	Video Inspection of Sewer Lines - Tailholt 4th Filing-Melody Homes	\$ 1,125.00
Direct Discharge Consulting, LLC	2096	ORC Services	\$ 1,500.00
Dyekman Trophies, Inc.	543199	Name plate - Finance	\$ 18.00
Dyekman Trophies, Inc.	643183	Name plates - Event coordinator & management analyst	\$ 33.00
Employers Council	456186	HR professional services	\$ 160.00
EnviroTech Services, Inc.	CD202311605	Ice Slicer	\$ 3,504.56
EnviroTech Services, Inc.	CD202312492	Ice Slicer	\$ 3,486.10
EnviroTech Services, Inc.	CD202312498	Ice Slicer	\$ 3,494.62
Freedom Mailing Services Inc	44794	Postcard Bill Processing	\$ 1,225.60
Frontier Business Products	841139	TH - Copy Machine 94244	\$ 263.08
Frontier Business Products	842531	PW - Copy Machine 94240	\$ 224.98
Frontier Business Products	845441	PD - 96081 Copy Machine	\$ 64.33
Frontier Business Products	844116	Freight for toner	\$ 9.00
Grainger	9651994528	Shock-absorbing lanyard	\$ 154.00
Greeley Lock and Key	24961702	Rekey/masterkey locks/locksmithing services	\$ 490.79
HARSH INTERNATIONAL INC.	INV215111	General Labor, filter/plug - Husky zero turn	\$ 68.17
Hayashi & Macsalka, LLC	412	Legal Fees - Cust# 265	\$ 1,741.50
Hayashi & Macsalka, LLC	411	Legal Fees - Cust# 270	\$ 86.00
Hayashi & Macsalka, LLC	406	Legal Fees - General Services	\$ 4,270.50
Hayashi & Macsalka, LLC	405	Legal Fees - travel	\$ 220.00
Hayashi & Macsalka, LLC	404	Legal Fees - Cust# 284	\$ 195.00
Hayashi & Macsalka, LLC	403	Legal Fees - PROG-WW1 - Windsor Plant Investment Program	\$ 39.00
Hayashi & Macsalka, LLC	403	Legal Fees - W-2101 Water Tank	\$ 448.50
Hayashi & Macsalka, LLC	403	Legal Fees - W-2801 Regional Water Treatment Plant	\$ 292.50
Hayashi & Macsalka, LLC	403	Legal Fees - SW-2101 - Downtown Improvements Phase II	\$ 58.50
Hayashi & Macsalka, LLC	403	Legal Fees - PROG-WATER2-NISP program	\$ 214.50
Hayashi & Macsalka, LLC	402	Legal Fees - Cust# 281	\$ 87.50
Hayashi & Macsalka, LLC	401	Legal Fees - Cust# 275	\$ 565.50
Hospitality Supply, Inc.	79511	Cleaning supplies, tp, multi-fold towels	\$ 199.24
Integrity Tire	1093	2011 Ford F-350 - oil change, remove & replace TK#225 power steering line, tires,remove & replace suspension shocks/struts	\$ 1,898.07
Integrity Tire	0102-103960	PD Ford 2018 Interceptor - oil change	\$ 856.36
J & S Contractors Supply Co.	0078797-IN	correct coding on Posts for TH	\$ 976.95
J & S Contractors Supply Co.	0078979-IN	2x2x12 square posts	\$ 1,027.00
JR Engineering, LLC	81738	Engineering services	\$ 270.00
JR Engineering, LLC	81739	Engineering services - Cust# 284	\$ 180.00
JR Engineering, LLC	81740	Engineering services - Cust# 275	\$ 585.00
JR Engineering, LLC	81741	Engineering services - Cust# 286	\$ 1,010.00
K & K Laser Creations, LLC	33775	Tree Board name plates	\$ 41.90
Kissinger & Fellman, P.C.	3456	Comcast Franchise Agreement	\$ 1,102.50
Kissinger & Fellman, P.C.	3566	Comcast Franchise Agreement	\$ 382.50
La Salle Oil Co.	177077	Fuel	\$ 2,247.87
La Salle Oil Co.	177637	Fuel	\$ 2,469.51
Lands End Business Outfitters	SIN11075094	CD uniforms	\$ 40.00
Lands End Business Outfitters	SIN11075094	Admin Uniforms	\$ 81.00
Lands End Business Outfitters	SIN11075094	PD uniforms	\$ 190.27
Lands End Business Outfitters	SIN11053250	Logo Setup Fee	\$ 29.00
Lands End Business Outfitters	SIN11096016	Admin Uniforms	\$ 76.77
LightGig Communications, LLC	432007	Severance Town Hall Service	\$ 120.00
Li'L Flower Shop	18156	Fresh arrangement	\$ 112.95

MAC Equipment, Inc.	425462	Air filter	\$ 4.88
MAC Equipment, Inc.	425463	Light, rear, VBS	\$ 35.58
MAC Equipment, Inc.	425463	Light, rear, VBS	\$ 35.58
MAC Equipment, Inc.	424637	Small equipment maintenance	\$ 70.30
MAC Equipment, Inc.	424855	Part for new plow	\$ 117.40
MAC Equipment, Inc.	423236	Plow blade & box	\$ 6,684.60
Maxey Trailer Sales & Truck Fitting	229760	Trailer Maintenance	\$ 24.80
Maxey Trailer Sales & Truck Fitting	229819	Trailer Maintenance	\$ 55.08
Maxey Trailer Sales & Truck Fitting	229735	Trailer Maintenance	\$ 198.31
Mountain Constructors, Inc.	P-2103-03	Great Western Trail Connection - Pay app #3	\$ 72,150.90
Mountain Constructors, Inc.	P-2103-03	Great Western Trail Connection - retainage	\$ (3,797.43)
Mountain Constructors, Inc.	P-2103-03	Great Western Trail Connection - retainage	\$ 3,797.43
North Weld County Water	6546000-FEB2023	Water Utility	\$ 19,477.17
North Weld County Water	3386000-FEB2023	Water Utility	\$ 18,344.97
North Weld County Water	3654000-FEB2023	Water Utility	\$ 26.64
Northern Colorado Roofing, LLC	44986	Install gutter and downspout on church/brown ale building	\$ 479.25
Northern Engineering Services Inc	1136-001/00089	Engineering- Cust 265	\$ 1,335.00
Northern Engineering Services Inc	1136-001/00090	Engineering- Cust 147	\$ 28.75
Northern Engineering Services Inc	1136-001/00090	Engineering- Cust 265	\$ 840.90
Northern Engineering Services Inc	1136-001/00089	Engineering Services - Cust# 270	\$ 1,399.50
Onix IT, Inc.	7709	Azure Subscription	\$ 320.08
Onix IT, Inc.	7725	Managed Onsite services, Microsoft office/exchange online	\$ 3,800.00
Onix IT, Inc.	7725	Managd onsite service 2/hr week (2/1/2023-2/28/2023)	\$ 840.00
Onix IT, Inc.	7725	Microsoft Exchange Online (Plan 2) (2/2/23-2/28/23)	\$ 320.00
Onix IT, Inc.	7725	Microsoft Office 365 (2/1/23-2/28/23)	\$ 748.00
Onix IT, Inc.	7725	Dell 22 inch Pro Monitors for PW	\$ 478.00
PIONEER	S22-T22W1-20404	Sand for sandbags in case of sewer break containment	\$ 138.54
Pirtek NoCo	NC-T00007885	Plow hydraulic hose	\$ 60.73
Pitney Bowes Global Financial	3317136801	Postal Machine Lease	\$ 220.92
Pitney Bowes Inc.	1022672365	Red Ink for Postage Meter	\$ 91.29
Poudre Valley REA	135 0323	36252 Evans St Power	\$ 49.11
Poudre Valley REA	135 0323	CO RD 23 and Belmont Dr	\$ 36.88
Poudre Valley REA	135 0323	CO RD 80 and Rangeview	\$ 34.48
Poudre Valley REA	135 0323	Streetlights, Casa Loma	\$ 134.42
Poudre Valley REA	135 0323	Streetlights, Belmont Farms	\$ 235.37
Poudre Valley REA	135 0323	Streetlights, Soaring Eagle	\$ 190.95
Poudre Valley REA	135 0323	Streetlights, Severance Shores	\$ 221.76
Poudre Valley REA	135 0323	75 Flat Iron Ln Power Source	\$ 76.25
Poudre Valley REA	135 0323	Streetlights, Hidden Valley Farms	\$ 1,416.28
Poudre Valley REA	74118001 0323	2880 Branding Iron Power	\$ 72.44
Poudre Valley REA	135 0323	Streetlights, Summit View	\$ 417.45
Poudre Valley REA	135 0323	Streetlights, Foxridge	\$ 104.68
Poudre Valley REA	135 0323	CO RD 21 and 76 1/2 - Water Tank	\$ 1,251.51
Poudre Valley REA	135 0323	CO RD 74 & 19	\$ 13.34
Poudre Valley REA	135 0323	Streetlights, Sunset Ridge	\$ 249.18
Poudre Valley REA	135 0323	629 Shoreview Pkwy Lift Station	\$ 316.21
Poulsen Ace Hardware, Inc.	709631	Boxblade re-hab	\$ 47.29
PURCHASE POWER	8000-9000-1021-36	Acct-postage	\$ 503.50
Reliable Communication Assistant	15	Court Interpreter - 03/01/23	\$ 110.00
Republic Services, Inc	0642-000477759	Trash Services - wastewater plant - Acct	\$ 66.92

Revelation Steel, LLC	315289	Box blade rebuild	\$ 70.76
SAFEbuilt Colorado, Inc.	0096729-IN	Building Inspections	\$ 8,739.45
SBS Services Group LLC	5807496	Town hall - routine janitorial	\$ 520.00
Security Central, Inc.	916001	3 S Timber Ridge Parkway - quarterly Alarm Sys monitoring	\$ 319.80
Sierra Transportation Technologies	7127	Maxtime Signal Controller/Control application	\$ 4,525.00
Sign Solutions USA	405152	Town Hall parking lot signs	\$ 776.57
Sign Solutions USA	405105	Signs	\$ 2,961.31
Sign Solutions USA	405342	Police Dept Cones	\$ 1,384.21
SK Enterprises Inc	172385	Transmission repair TC# 219	\$ 4,372.52
SK Enterprises Inc	1172385	2008 Ford F-250 TK# 219 transmission repair	\$ 4,372.52
Skaggs Companies, Inc.	100_A_161431_4	Men's wool pant	\$ 88.00
Skaggs Companies, Inc.	100_A_161431_5	Men's Uniform	\$ 199.73
Skaggs Companies, Inc.	100_A_161431_6	Men's shirts	\$ 201.00
Skaggs Companies, Inc.	100_A_161431_7	Yellow Hi-Vis vest	\$ 52.00
Sunrise Lumber Co LLC	62986	cedartone lumber & rebar	\$ 3,145.60
TDS	8224-10-010-00283	PD Bldg phone and internet	\$ 262.45
Tool & Anchor Supply Inc	1043281-IN	Bandsaw, wrench and battery pack	\$ 739.95
Town of Windsor	015265-000 0223	Wastewater Treatment	\$ 14,477.52
TransUnion Risk & Alternative Data, I	5453941-202302-1	Background Checks	\$ 75.00
Treatment Technology, LLC	188758	Chemicals for waste water plant	\$ 1,664.70
UC Health	275981	DOT physical exam	\$ 90.00
UMB Staff Credit Cards	0151 0223	Jimmy Johns - 3722 - Moto-Accounting lunch for hiring	\$ 66.00
UMB Staff Credit Cards	0151 0223	Colorado Ltap-LTAP	\$ 70.00
UMB Staff Credit Cards	0151 0223	Copeland Precast, Inc.-Parking Blocks for Town Hall overflow lot	\$ 645.00
UMB Staff Credit Cards	0151 0223	Neusteters Garage-pro Green Conference	\$ 13.00
UMB Staff Credit Cards	0151 0223	Harbor Freight Tools 62-Sand blaster to use on the rust and flaked paint on trailers.	\$ 291.43
UMB Staff Credit Cards	0151 0223	Tractor Supply Co #1786-Groundwater infiltration at wastewater pond #2	\$ 89.98
UMB Staff Credit Cards	0151 0223	Facebk 8erejltgw2-Ad ran for PD hiring	\$ 125.00
UMB Staff Credit Cards	0151 0223	Templepubli-Ad ran on National Minority Update website for PD hiring	\$ 195.00
UMB Staff Credit Cards	0151 0223	Facebk 3a2vxlgtw2-Ad ran for PD hiring	\$ 27.33
UMB Staff Credit Cards	0151 0223	Dropbox Fax Monthly-Monthly Subscription	\$ 14.98
UMB Staff Credit Cards	0151 0223	Grammarly Cowj1w1h-Annual Subscription	\$ 2,900.00
UMB Staff Credit Cards	0151 0223	Colorado Municipal Leagu-CML Conference Class Additions	\$ 310.00
UMB Staff Credit Cards	0151 0223	Sos Registration Fee-Notary supplies	\$ 10.00
UMB Staff Credit Cards	0151 0223	Sp Hosewarehouse.Com-Brackets for street sign installations	\$ 361.48
UMB Staff Credit Cards	0151 0223	Dollar General #20448-Gift cards for hearts in the park prizes	\$ 45.00
UMB Staff Credit Cards	0151 0223	Hotel Reservation for CML Annual Conference	\$ 286.38
UMB Staff Credit Cards	0151 0223	Hotel Room Reservation for CML Annual Conference	\$ 286.38
UMB Staff Credit Cards	0151 0223	Membership & Programs-ELGL Membership	\$ 53.00
UMB Staff Credit Cards	0151 0223	Membership & Programs-ELGL Membership	\$ 53.00
UMB Staff Credit Cards	0151 0223	Icma Online-ICMA Budget Analyst Job Posting	\$ 112.50
UMB Staff Credit Cards	0151 0223	Icma Online-ICMA Management Analyst Job Posting	\$ 112.50
UMB Staff Credit Cards	0151 0223	Fuzzys Taco Shop - Fort C-TC & LUAC Final Meeting 2.01.23 Meal	\$ 307.50
UMB Staff Credit Cards	0151 0223	Co Motor Veh Serv Emv-Plates for New Street Sweeper	\$ 2.18
UMB Staff Credit Cards	0151 0223	Weld Co C&r Office-Ord Recording for Moody Annexation Customer # 233 - Moody Project	\$ 19.18
UMB Staff Credit Cards	0151 0223	Olive Garden 0021376-PC Mtg Meal 2.15.23	\$ 190.69
UMB Staff Credit Cards	0151 0223	Colorado Municipal Leagu-CML Annual Conference Registration	\$ 590.00
UMB Staff Credit Cards	0151 0223	Weld Co C&r Office-#233 Moody Project Recording of Ord & Exhibits & Zoning	\$ 176.06
UMB Staff Credit Cards	0151 0223	Colorado Municipal Leagu-CML Cost	\$ 450.00
UMB Staff Credit Cards	0151 0223	Colorado Municipal Leagu-CML	\$ 500.00

UMB Staff Credit Cards	0151 0223	Harbor Freight Tools 62-Outfit police vehicles with roadside tools	\$ 563.87
UMB Staff Credit Cards	0151 0223	Dyekman Trophies Inc	\$ 330.00
UMB Staff Credit Cards	0151 0223	Dyekman Trophies Inc	\$ 45.00
UMB Staff Credit Cards	0151 0223	Dyekman Trophies Inc	\$ 10.00
UMB Staff Credit Cards	0151 0223	Sunbelt Rentals 1022-Pump for wastewater pond	\$ 1,252.05
UMB Staff Credit Cards	0151 0223	Colorado Cwp-CCWP Certification Renewal	\$ 85.00
UMB Staff Credit Cards	0151 0223	Colorado Cwp-CCWP Certification Renewal	\$ 50.00
UMB Staff Credit Cards	0151 0223	Colorado Cwp-CCWP Certification Renewal	\$ 85.00
UMB Staff Credit Cards	0151 0223	Online Job Ads Indeed-PD Job Application	\$ 356.89
UMB Staff Credit Cards	0151 0223	Online Job Ads Indeed-1/2 PD, 1/4 Finance, 1/4 Admin (Job positions x4 postings paid for	\$ 500.00
University Auto Parts, Inc.	334139	Spark plugs - small equipment maintenance	\$ 73.16
UNUM Life Insurance Co America	2.2023	Monthly Disability Insurance	\$ 3,509.12
Utility Notification Center	223021252	RTL Transmissions	\$ 161.25
Utility Refunds	4766.02	4766.02 - 1715 Bright Shore Way utility refund	\$ 107.11
Utility Refunds	4181.02	4181.02 - 1884 Vista Plaza Street utility refund	\$ 35.20
Utility Refunds	5775.01	5775.01 - 1701 Bright Shore Way Utility refunds	\$ 15.73
Utility Refunds	3071.04	3071.04 - 104 Arapaho Street utility refund	\$ 2.52
Utility Refunds	4996.02	4996.02 - 702 Takin Drive utility refund	\$ 4.55
Verizon Wireless	9928034198	Cell Phone Service - TH & PW	\$ 1,581.86
Verizon Wireless	9926688253	Cell Phone Service - PD	\$ 1,600.74
Waste Management of Colorado, Inc	5016815-2534-8	Trash Service - PW	\$ 265.53
Waste Management of Colorado, Inc	5021813-2534-6	Roll Off Trash Service	\$ 1,204.99
Wear Parts and Equipment Co, Inc.	41735	Grader Blades, plow bolts	\$ 429.12
Weld Co Underground Water User	2476	Annual assessment	\$ 1,050.00
WEX BANK	87692537	Offsite Fuel	\$ 2,463.04
Windsor Ace Hardware	165136/4	Supplies	\$ 19.62
Windsor Ace Hardware	165530/4	Milkhouse heater 1500W	\$ 35.99
Windsor Ace Hardware	165286/4	Supplies	\$ 36.83
Xcel Energy	814317061	Street Lights	\$ 3,598.14
Xcel Energy	817982039	302039930 - 1236 1/2 Baldrige Dr Unit Lift	\$ 218.04
Grand Totals:			\$ 417,882.98

Financial Statement Review

Nancy E. Mueller, CPA
April 17, 2023



March 2023 Interim Financial Statements

The March 2023 Town of Severance Interim Financial Statements have been reviewed and can be published as part of the April 25, 2023, Council Consent Agenda.


Nancy E. Mueller, CPA
Finance Director

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
MARCH 31, 2023

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	1,248
01-101000	BANK OF CO- CHECKING ***1469	1,230,180
01-101500	BANK OF CO CREDIT CARD ***1481	18,293
01-102100	COLOTRUST	16,259,386
01-102180	UMB SAFEKEEPING	35,665,985
01-106000	XPRESS DEPOSIT ACCOUNT	34,998
	TOTAL COMBINED CASH	53,210,090
01-100000	CASH ALLOCATED TO OTHER FUNDS	(53,210,090)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	18,391,955
11	ALLOCATION TO CONSERVATION TRUST FUND	173,289
12	ALLOCATION TO TRANSPORTATION FUND	3,832,907
13	ALLOCATION TO PARKS FUND	178,949
14	ALLOCATION TO PUBLIC FACILITIES FUND	1,179,172
15	ALLOCATION TO PUBLIC SAFETY FUND	250,661
41	ALLOCATION TO FLEET FUND	397,382
51	ALLOCATION TO WATER FUND	15,746,941
52	ALLOCATION TO WASTEWATER FUND	11,877,502
53	ALLOCATION TO STORMWATER FUND	1,365,289
75	ALLOCATION TO CAPITAL PROJECTS	(185,583)
	TOTAL ALLOCATIONS TO OTHER FUNDS	53,208,465
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(53,208,465)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

MARCH 31, 2023

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	18,391,955	
10-104000	ACCRUED INTEREST RECEIVABLE	168,381	
10-105000	TAXES RECEIVABLE	1,167,586	
10-105300	CASH W/ WELD COUNTY TREASURER	84,097	
10-115000	ACCOUNTS RECEIVABLE	11,612	
10-115010	FUEL INVENTORY	2,323	
10-115100	OTHER ACCOUNTS RECEIVABLE	871	
10-120000	DEVELOPER RECEIVABLES	9,431	
10-131000	DUE FROM OTHER GOVERNMENTS	169,030	
10-131500	ADVANCE TO STORMWATER FUND	40,000	
	TOTAL ASSETS		20,045,286

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	69,421	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	46,066	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,475	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	1,403	
10-211700	HEALTH INSURANCE PAYABLE	67	
10-211800	DEFERRED PROPERTY TAXES	1,167,586	
10-222000	DEFERRED REVENUE	1,632,265	
10-223000	DEFERRED INFLOWS OF RESOURCES	148,985	
	TOTAL LIABILITIES		3,067,270

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	16,354,473	
	REVENUE OVER EXPENDITURES - YTD	623,543	
	BALANCE - CURRENT DATE	16,978,016	
	TOTAL FUND EQUITY		16,978,016
	TOTAL LIABILITIES AND EQUITY		20,045,286

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TAXES</u>					
10-31-1000	GENERAL PROPERTY TAX	73,673	714,502	1,864,462	1,149,960	38.3
10-31-3000	SALES TAX	140,005	279,737	1,680,000	1,400,263	16.7
10-31-4000	USE TAX BUILDING MATERIALS	87,747	183,974	990,236	806,262	18.6
10-31-8100	SEVERANCE TAX (OIL & GAS)			10,000	10,000	.0
10-31-8200	FRANCHISE	6,167	60,075	225,000	164,925	26.7
10-31-9000	INTEREST / DELINQUENT TAX	14	14	1,500	1,486	.9
	TOTAL TAXES	307,606	1,238,302	4,771,198	3,532,896	26.0
	<u>LICENSES & PERMITS</u>					
10-32-1000	BUS.LICENSE			2,000	2,000	.0
10-32-1100	LIQUOR LICENSE	1,000	1,100	400	(700)	275.0
10-32-2000	HOME BASED BUSINESS FEES	250	250	1,000	750	25.0
10-32-2100	BUILDING PERMIT & LICENSE	47,617	104,868	450,000	345,132	23.3
10-32-2600	ANIMAL LICENSES	80	125	1,000	875	12.5
10-32-3100	ADMIN. SERVICE DEVELOPMENT FEE	2,100	6,300	48,900	42,600	12.9
10-32-3400	ADMINISTRATION FEES	14,595	33,602	150,000	116,398	22.4
10-32-4100	ROW/HUNT/SIGN/DEVELOP. PERMITS	6,250	8,500	7,500	(1,000)	113.3
10-32-4150	SOLICITOR LICENSES	500	500	5,000	4,500	10.0
	TOTAL LICENSES & PERMITS	72,392	155,245	665,800	510,555	23.3
	<u>INTERGOVERNMENTAL</u>					
10-33-4000	STATE GRANTS	450	950		(950)	.0
10-33-5000	HIGHWAY USERS	16,079	37,716	289,582	251,866	13.0
10-33-5050	MINERAL LEASE			50,000	50,000	.0
10-33-5100	MOTOR VEHICLE FEES	4,075	11,736	45,000	33,264	26.1
10-33-5200	COUNTY ROAD & BRIDGE		15,417	70,000	54,583	22.0
10-33-5300	SPECIFIC OWNERSHIP TAX	7,072	19,435	100,000	80,565	19.4
10-33-5600	CIGARETTE TAX	448	819	3,000	2,181	27.3
10-33-6000	SHARED REVENUE WINDSOR	(107,701)		150,000	150,000	.0
	TOTAL INTERGOVERNMENTAL	(79,577)	86,073	707,582	621,509	12.2
	<u>CHARGES FOR SERVICES</u>					
10-34-1100	COURT COSTS	120	510	2,500	1,990	20.4
10-34-1200	POLICE REVENUE	500	500	96,000	95,500	.5
10-34-1400	MAPS, PLANS, COPIES	455	1,028	2,000	972	51.4
	TOTAL CHARGES FOR SERVICES	1,075	2,038	100,500	98,462	2.0

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	1,121	5,046	60,000	54,955	8.4
10-35-1100 SURCHARGE	80	380	2,500	2,120	15.2
10-35-1300 RESTITUTION - TOWN		10,650		(10,650)	.0
TOTAL FINES & FORFEITS	1,201	16,076	62,500	46,425	25.7
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	150	390	2,500	2,110	15.6
10-36-1500 INSURANCE CLAIM PAYMENTS		500	2,500	2,000	20.0
10-36-1600 SPECIAL ASSESSMENTS	154	766	766		100.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	448	20,980	5,000	(15,980)	419.6
10-36-3000 RENT	3,505	10,365	41,500	31,135	25.0
10-36-3500 INTEREST AND DIVIDENDS	76,826	138,677	225,000	86,323	61.6
10-36-3550 CHANGE IN MARKET VALUE	157,393	121,038		(121,038)	.0
10-36-3560 INTERFUND LOAN - PRINCIPAL	598	1,194		(1,194)	.0
10-36-3565 INTERFUND LOAN - INTEREST	148	298		(298)	.0
10-36-4500 MATERIALS AND LABOR	1,386	2,772	10,000	7,228	27.7
10-36-5000 SPECIAL EVENT REVENUE	875	875	60,000	59,125	1.5
10-36-8000 OIL AND GAS LEASE	871	871		(871)	.0
10-36-8050 OIL AND GAS ROYALTIES	687	2,472	10,000	7,528	24.7
TOTAL MISCELLANEOUS	243,040	301,196	357,266	56,070	84.3
TOTAL FUND REVENUE	545,736	1,798,929	6,664,846	4,865,917	27.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	<u>LEGISLATIVE</u>					
10-41-1100	REGULAR STAFF WAGES	11,136	21,823	91,753	69,930	23.8
10-41-1104	RETIREMENT 457	318	635	2,752	2,117	23.1
10-41-1105	BOARD OF TRUSTEE FEES	50	1,150	13,000	11,850	8.9
10-41-1130	FICA/MEDICARE	830	1,696	7,020	5,324	24.2
10-41-1140	WORKERS COMPENSATION		449	2,500	2,051	18.0
10-41-1150	UNEMPLOYMENT	21	42	275	233	15.4
10-41-1160	HEALTH INSURANCE	1,451	4,354	18,714	14,360	23.3
10-41-1161	DISABILITY INSURANCE	150	451	1,843	1,392	24.5
10-41-2100	LEGAL FEES	7,794	18,832	130,000	111,168	14.5
10-41-3150	TELEPHONE	85	256	1,200	944	21.3
10-41-3180	MILEAGE			500	500	.0
10-41-3210	INSURANCE AND BONDS		1,722	5,288	3,566	32.6
10-41-3330	PUBLISHING/RECORDING	(310)	120	1,000	880	12.0
10-41-3350	ORDINANCE CODIFICATION		3,043	4,000	957	76.1
10-41-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		3,432	5,100	1,668	67.3
10-41-3820	CONTINUING EDUCATION	835	2,005	9,250	7,245	21.7
10-41-3825	MEETING/MEALS	1,720	2,300	10,000	7,700	23.0
10-41-3990	MISCELLANEOUS		81	500	419	16.2
10-41-4010	CORA REQUESTS		371		(371)	.0
10-41-4320	COMPUTER REPLACE./AUDIO VISUAL		1,303	6,000	4,698	21.7
10-41-4330	COMPUTER SUPPORT AND MAINT	2,415	13,558	38,825	25,267	34.9
10-41-4810	UNIFORMS			2,275	2,275	.0
10-41-4990	SUPPLIES		391	1,000	609	39.1
10-41-5500	TOWN COUNCIL DISCRETIONARY	1,000	1,000	117,197	116,197	.9
10-41-5550	LAND USE ADVISORY COMMITTEE	7,395	10,362	12,000	1,638	86.4
10-41-5555	IHOP GRANT	10,807	12,980	26,636	13,656	48.7
10-41-5560	TREE BOARD	353	398	2,000	1,602	19.9
10-41-7000	CAPITAL OUTLAY			15,000	15,000	.0
10-41-8200	ALLOCATION TO WATER FUND	(2,310)	(6,769)	(31,250)	(24,481)	(21.7)
10-41-8300	ALLOCATION TO WASTEWATER FUND	(2,208)	(6,470)	(29,871)	(23,401)	(21.7)
10-41-8400	ALLOCATION TO STORMWATER FUND	(781)	(2,289)	(10,570)	(8,281)	(21.7)
	TOTAL LEGISLATIVE	40,751	87,225	453,937	366,712	19.2
	<u>ELECTIONS</u>					
10-42-3310	WELD CO COORDINATED ELECTION			12,000	12,000	.0
	TOTAL ELECTIONS			12,000	12,000	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	5,443	10,886	47,176	36,290	23.1
10-43-1104 RETIREMENT 457	163	327	1,415	1,088	23.1
10-43-1130 FICA/MEDICARE	390	772	3,609	2,837	21.4
10-43-1140 WORKERS COMPENSATION		269	1,500	1,231	18.0
10-43-1150 UNEMPLOYMENT	11	22	141	119	15.4
10-43-1160 HEALTH INSURANCE	959	2,878	12,952	10,074	22.2
10-43-1161 DISABILITY INSURANCE	80	239	978	739	24.4
10-43-2100 LEGAL FEES	600	1,200	13,000	11,800	9.2
10-43-2110 MUNICIPAL JUDGE		600	8,000	7,400	7.5
10-43-3150 TELEPHONE	21	62	250	188	24.9
10-43-3210 INSURANCE AND BONDS		1,033	3,173	2,140	32.6
10-43-3820 EDUCATION			250	250	.0
10-43-3830 TRANSLATOR/JUROR FEES	110	290	1,500	1,210	19.3
10-43-4310 COURT SUPPLIES	865	865	600	(265)	144.2
10-43-4810 UNIFORMS			150	150	.0
TOTAL JUDICIAL	8,643	19,443	94,694	75,251	20.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	24,139	47,918	273,660	225,742	17.5
10-44-1104 RETIREMENT	765	1,620	9,485	7,865	17.1
10-44-1130 FICA/MEDICARE	1,778	3,493	20,935	17,442	16.7
10-44-1140 WORKERS COMPENSATION		1,239	6,900	5,661	18.0
10-44-1150 UNEMPLOYMENT	48	96	821	725	11.7
10-44-1160 HEALTH & LIFE INSURANCE	2,947	8,842	54,717	45,875	16.2
10-44-1161 DISABILITY INSURANCE	270	810	4,981	4,171	16.3
10-44-2150 HR SERVICES	40	4,695	45,000	40,305	10.4
10-44-2990 OTHER PROFESSIONAL FEES	5,776	13,862	86,515	72,653	16.0
10-44-3110 UTILITIES	284	1,506	18,000	16,494	8.4
10-44-3150 TELEPHONE	262	873	5,000	4,127	17.5
10-44-3162 CC FEES	(4,331)	(4,331)		4,331	.0
10-44-3175 BUILDING REPAIRS & MAINTENANCE	575	2,919	20,000	17,081	14.6
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		408	500	92	81.6
10-44-3210 INSURANCE AND BONDS		5,102	14,596	9,494	35.0
10-44-3220 CIRSA DEDUCTIBLES			6,000	6,000	.0
10-44-3330 PUBLISHING			1,750	1,750	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	70	536	2,000	1,464	26.8
10-44-3820 CONTINUING EDUCATION	650	2,872	10,000	7,128	28.7
10-44-3825 MEALS/MISCELLANEOUS	587	964	3,000	2,036	32.1
10-44-3990 MISCELLANEOUS SERVICES/COPIER	1,306	2,434	4,500	2,066	54.1
10-44-3992 SPECIAL EVENT EXPENDITURE	10,100	23,140	165,000	141,860	14.0
10-44-4000 ADVERTISING	531	2,678	1,750	(928)	153.0
10-44-4310 OFFICE SUPPLIES	579	1,371	6,000	4,629	22.8
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	478	2,405	10,000	7,595	24.1
10-44-4330 COMPUTER SUPPORT AND MAINT	9,462	16,043	35,550	19,507	45.1
10-44-4340 POSTAGE	91	595	6,000	5,405	9.9
10-44-4390 OTHER OFFICE EXPENSE	116	787	3,000	2,213	26.2
10-44-4520 VEHICLE FUEL	107	212	5,000	4,788	4.2
10-44-4810 UNIFORMS	187	187	1,350	1,163	13.8
10-44-4850 UNANTICIPATED EXP/CONTINGENCY			40,000	40,000	.0
10-44-4990 MISCELLANEOUS SUPPLIES	33	109	3,000	2,891	3.6
10-44-5570 CONSERVATION			10,000	10,000	.0
10-44-8000 LEASE PAYMENT	221	221	1,000	779	22.1
10-44-8200 ALLOCATION TO WATER FUND	(4,827)	(12,294)	(68,449)	(56,155)	(18.0)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(4,614)	(11,751)	(65,429)	(53,678)	(18.0)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,633)	(4,158)	(23,152)	(18,994)	(18.0)
TOTAL ADMINISTRATION	45,996	115,401	718,980	603,579	16.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	23,016	45,898	242,150	196,252	19.0
10-45-1102 OVERTIME			100	100	.0
10-45-1104 RETIREMENT 457	691	1,377	7,265	5,888	19.0
10-45-1130 FICA/MEDICARE	1,734	3,445	18,524	15,079	18.6
10-45-1140 WORKERS COMPENSATION		970	5,400	4,430	18.0
10-45-1150 UNEMPLOYMENT	46	92	727	635	12.6
10-45-1160 HEALTH & LIFE INSURANCE	2,514	7,415	49,642	42,227	14.9
10-45-1161 DISABILITY INSURANCE	284	851	4,752	3,901	17.9
10-45-2200 AUDIT & ACCOUNTING FEES			25,000	25,000	.0
10-45-3150 TELEPHONE	60	179	800	621	22.4
10-45-3210 INSURANCE AND BONDS		3,719	11,423	7,704	32.6
10-45-3315 WELD COUNTY TREASURER FEE	737	7,145	21,000	13,855	34.0
10-45-3340 BANK CHARGES		10	1,000	990	1.0
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION		160	5,700	5,540	2.8
10-45-3825 MEALS/MISCELLANEOUS		66	500	434	13.2
10-45-4300 OFFICE FURNITURE		52	(	52)	.0
10-45-4310 OFFICE SUPPLIES	105	177	1,500	1,323	11.8
10-45-4320 COMPUTER REPLACE./AUDIO VISUAL		3,061	9,000	5,940	34.0
10-45-4810 UNIFORMS		147	850	703	17.3
10-45-7000 CAPITAL OUTLAY		491	70,000	69,509	.7
10-45-8200 ALLOCATION TO WATER FUND	(2,549)	(6,518)	(34,983)	(28,465)	(18.6)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(2,437)	(6,231)	(33,439)	(27,208)	(18.6)
10-45-8400 ALLOCATION TO STORMWATER FUND	(862)	(2,205)	(11,832)	(9,627)	(18.6)
TOTAL FINANCE	23,338	60,301	396,079	335,778	15.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	96,714	196,944	1,159,439	962,495	17.0
10-51-1102 OVERTIME	6,253	15,248	32,000	16,752	47.7
10-51-1104 RETIREMENT	391	783	5,024	4,241	15.6
10-51-1107 CONTRACTED SECURITY SERVICES	1,000	2,176	15,000	12,824	14.5
10-51-1130 FICA/MEDICARE	2,153	4,497	27,194	22,697	16.5
10-51-1140 WORKERS COMPENSATION		5,029	28,000	22,971	18.0
10-51-1150 UNEMPLOYMENT	208	429	3,478	3,049	12.3
10-51-1155 POLICE PENSION	7,949	15,256	94,237	78,982	16.2
10-51-1160 HEALTH INSURANCE	13,693	40,820	254,411	213,591	16.0
10-51-1161 DISABILITY INSURANCE	4,050	9,074	23,797	14,723	38.1
10-51-2300 MEDICAL		733	1,800	1,067	40.7
10-51-2310 PSYCHOLOGICAL		140	2,000	1,860	7.0
10-51-2990 OTHER PROFESSIONAL FEES	2,577	8,518	15,650	7,132	54.4
10-51-3110 UTILITIES	750	1,498	6,000	4,502	25.0
10-51-3150 TELEPHONE/PAGERS	1,599	4,800	20,000	15,200	24.0
10-51-3175 BUILDING REPAIRS & MAINTENANCE	280	1,694	7,000	5,306	24.2
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	856	5,683	20,000	14,317	28.4
10-51-3180 MILEAGE			100	100	.0
10-51-3210 INSURANCE AND BONDS		19,282	59,231	39,949	32.6
10-51-3320 PRINTING/FORMS	64	278	5,000	4,722	5.6
10-51-3610 DISPATCH COMMUNICATIONS		41,783	42,000	217	99.5
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			15,000	15,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			1,000	1,000	.0
10-51-3740 RADIO MAINTENANCE			1,500	1,500	.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	80	405	2,000	1,595	20.3
10-51-3820 CONTINUING EDUCATION & TRAIN	2,496	3,221	13,000	9,779	24.8
10-51-3825 MEALS/MISCELLANEOUS		71	1,000	929	7.1
10-51-3850 LAB TESTING FEES			1,000	1,000	.0
10-51-3990 MISCELLANEOUS SERVICES		123	2,000	1,877	6.2
10-51-4300 OFFICE FURNITURE		1,749	1,000	(749)	174.9
10-51-4310 OFFICE SUPPLIES	617	915	3,000	2,085	30.5
10-51-4330 COMPUTER SUPPORT AND MAINT	6,774	23,937	43,850	19,913	54.6
10-51-4340 POSTAGE			100	100	.0
10-51-4520 VEHICLE FUEL	2,453	6,345	35,000	28,655	18.1
10-51-4530 VEHICLE & EQUIP AMORTIZATION			17,700	17,700	.0
10-51-4720 EQUIPMENT FOR PATROL		564	3,000	2,436	18.8
10-51-4730 EQUIPMENT FOR TRAINING		1,497	3,500	2,003	42.8
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE			2,000	2,000	.0
10-51-4810 UNIFORMS	1,197	6,266	20,000	13,734	31.3
10-51-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
10-51-4990 MISCELLANEOUS SUPPLIES	1,384	1,513	7,000	5,487	21.6
10-51-7000 CAPITAL OUTLAY			50,000	50,000	.0
10-51-7550 VEHICLES	2,950	4,425		(4,425)	.0
TOTAL PUBLIC SAFETY	156,488	425,696	2,065,011	1,639,315	20.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	17,034	31,539	137,196	105,657	23.0
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	246	1,245	2,000	755	62.2
10-61-1104 RETIREMENT	518	974	4,116	3,142	23.7
10-61-1130 FICA/MEDICARE	1,246	2,334	12,026	9,692	19.4
10-61-1140 WORKERS COMPENSATION		826	4,600	3,774	18.0
10-61-1150 UNEMPLOYMENT	35	66	411	345	16.0
10-61-1160 HEALTH & LIFE INSURANCE	3,770	10,073	39,656	29,583	25.4
10-61-1161 DISABILITY INSURANCE	276	689	3,035	2,346	22.7
10-61-2400 ENGINEERING			65,000	65,000	.0
10-61-2990 OTHER PROFESSIONAL FEES	270	360	1,000	640	36.0
10-61-3150 TELEPHONE	112	473	1,500	1,027	31.5
10-61-3161 STREET LIGHTING	6,826	20,400	80,000	59,600	25.5
10-61-3172 REPAIRS & MAINTENANCE - STREET			125,000	125,000	.0
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	1,827	4,821	7,610	2,789	63.4
10-61-3175 BUILDING REPAIRS & MAINTENANCE	112	663	1,500	837	44.2
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	3,157	5,459	4,800	(659)	113.7
10-61-3210 INSURANCE AND BONDS		3,168	9,731	6,563	32.6
10-61-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			500	500	.0
10-61-3820 CONTINUING EDUCATION		70	1,375	1,305	5.1
10-61-3825 MEAL, MEETING, TRAVEL EXPENSE			250	250	.0
10-61-3990 MISCELLANEOUS SERVICES			2,500	2,500	.0
10-61-4311 STREET SUPPLIES		998	5,000	4,002	20.0
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	1,295	4,112	11,130	7,018	36.9
10-61-4520 VEHICLE FUEL	1,314	4,233	11,000	6,767	38.5
10-61-4810 UNIFORMS			825	825	.0
10-61-4850 UNANTICIPATED EXP/CONTINGENCY			10,000	10,000	.0
10-61-4990 MISCELLANEOUS SUPPLIES	252	2,321	5,000	2,679	46.4
10-61-5000 STREET SIGNS	3,431	6,358	15,000	8,642	42.4
10-61-7000 CAPITAL OUTLAY	6,802	6,802	41,900	35,098	16.2
TOTAL STREETS / MAINTENANCE	48,523	107,984	633,661	525,677	17.0
<u>SNOW</u>					
10-63-1100 REGULAR STAFF WAGES	5,518	13,298	(	13,298)	.0
10-63-1102 OVERTIME	1,895	4,508	12,000	7,492	37.6
10-63-1104 RETIREMENT	222	534	360	(174)	148.4
10-63-1130 FICA/MEDICARE	533	1,267	918	(349)	138.0
10-63-1150 UNEMPLOYMENT	15	36	36		98.9
10-63-3173 REPAIRS & MAINTENANCE - EQUIPM		4,341	3,000	(1,341)	144.7
10-63-3825 MEALS/MISCELLANEOUS			250	250	.0
10-63-4110 SUPPLIES	20,557	48,656	50,000	1,344	97.3
TOTAL SNOW	28,740	72,640	66,564	(6,076)	109.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-3110 UTILITIES	2,996	6,506	20,000	13,494	32.5
10-64-3150 TELEPHONES & INTERNET			800	800	.0
10-64-3175 BUILDING REPAIRS & MAINTENANCE	1,113	4,369	15,000	10,631	29.1
10-64-3690 MOSQUITO CONTROL			30,000	30,000	.0
10-64-3820 CONTINUING EDUCATION	(269)				.0
10-64-3825 MEALS, MEETINGS AND TRAVEL			600	600	.0
10-64-3990 MISCELLANEOUS SERVICES	140	432	2,000	1,568	21.6
10-64-4310 OFFICE SUPPLIES	237	932	1,000	68	93.3
10-64-4320 COMPUTER REPLACE./AUDIO VISUAL	2,503	2,503		(2,503)	.0
10-64-4520 VEHICLE FUEL			1,200	1,200	.0
10-64-4990 MISC SUPPLIES	26	495	4,000	3,505	12.4
10-64-5001 TORNADO SIRENS			2,500	2,500	.0
10-64-7000 CAPITAL OUTLAY		16,886	47,500	30,614	35.6
TOTAL PUBLIC WORKS OVERHEAD	6,746	32,124	124,600	92,476	25.8
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	15,891	29,254	177,237	147,983	16.5
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	245	1,245	2,000	755	62.2
10-65-1104 RETIREMENT	484	906	5,317	4,411	17.0
10-65-1130 FICA/MEDICARE	1,163	2,170	15,853	13,683	13.7
10-65-1140 WORKERS COMPENSATION		1,150	6,400	5,250	18.0
10-65-1150 UNEMPLOYMENT	32	61	532	471	11.5
10-65-1160 HEALTH & LIFE INSURANCE	3,621	9,626	49,434	39,808	19.5
10-65-1161 DISABILITY INSURANCE	262	647	4,015	3,368	16.1
10-65-3110 UTILITIES	1,594	3,289	21,000	17,711	15.7
10-65-3150 TELEPHONE/PAGERS	138	554	2,000	1,446	27.7
10-65-3171 VANDALISM			8,000	8,000	.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE			4,000	4,000	.0
10-65-3173 REPAIRS & MAINTENANCE - EQUIPM	440	9,363	10,660	1,297	87.8
10-65-3175 BUILDING REPAIRS & MAINTENANCE	390	941	1,200	259	78.4
10-65-3176 GROUNDS MAINTENANCE			14,000	14,000	.0
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	3,177	5,494	4,700	(794)	116.9
10-65-3210 INSURANCE AND BONDS		4,407	13,538	9,131	32.6
10-65-3820 CONTINUING EDUCATION		243	1,375	1,132	17.7
10-65-3990 SERVICES		1,500	2,500	1,000	60.0
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	1,295	4,112	11,125	7,013	37.0
10-65-4520 VEHICLE FUEL	1,291	4,141	9,000	4,859	46.0
10-65-4810 UNIFORMS			825	825	.0
10-65-4850 UNANTICIPATED EXP/CONTIGENCY			10,000	10,000	.0
10-65-4990 SUPPLIES	3,284	4,261	10,131	5,870	42.1
10-65-6000 TREE CITY USA	267	399	21,200	20,801	1.9
10-65-7000 CAPITAL OUTLAY			18,100	18,100	.0
TOTAL PARKS / GREEN SPACE	33,576	83,761	454,142	370,381	18.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	30,941	61,686	300,723	239,037	20.5
10-70-1104 RETIREMENT	1,075	2,139	11,097	8,958	19.3
10-70-1130 FICA/MEDICARE	2,352	4,682	25,048	20,366	18.7
10-70-1140 WORKERS COMPENSATION		1,275	7,100	5,825	18.0
10-70-1150 UNEMPLOYMENT	62	123	982	859	12.6
10-70-1160 HEALTH & LIFE INSURANCE	2,529	7,586	50,041	42,455	15.2
10-70-1161 DISABILITY INSURANCE	332	997	5,821	4,824	17.1
10-70-2400 ENGINEERING	90	16,757	60,000	43,243	27.9
10-70-2600 PLANNING SERVICES	5,213	6,202	40,000	33,798	15.5
10-70-2980 BUILDING INSPECTIONS & LICENSE	8,739	37,397	300,000	262,603	12.5
10-70-2990 OTHER PROFESSIONAL FEES			2,500	2,500	.0
10-70-3110 UTILITIES	68	212	1,000	788	21.2
10-70-3150 TELEPHONE	201	489	2,500	2,011	19.5
10-70-3173 REPAIRS & MAINTENANCE - EQUIPM			500	500	.0
10-70-3210 INSURANCE AND BONDS		4,889	15,019	10,130	32.6
10-70-3330 PUBLISHING/COMMUNICATIONS	75	75	2,000	1,925	3.8
10-70-3810 DUES & MEMBERSHIPS		4,614	4,500	(114)	102.5
10-70-3820 CONTINUING EDUCATION	250	250	2,000	1,750	12.5
10-70-3825 MEALS/MISCELLANEOUS/TRAVEL			200	200	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	(3,902)	11,092		(11,092)	.0
10-70-4310 OFFICE SUPPLIES		105	1,000	895	10.5
10-70-4520 VEHICLE FUEL	42	160	3,500	3,340	4.6
10-70-4810 UNIFORMS	40	40	750	710	5.3
10-70-4987 ECONOMIC DEVELOPMENT		43	25,000	24,957	.2
10-70-4989 TRAIL DEVELOPMENT		10,000	15,000	5,000	66.7
TOTAL COMMUNITY DEVELOPMENT	48,107	170,813	876,281	705,468	19.5
TOTAL FUND EXPENDITURES	440,910	1,175,387	5,895,949	4,720,562	19.9
NET REVENUE OVER EXPENDITURES	104,826	623,543	768,897	145,354	81.1

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

CONSERVATION TRUST FUND

<u>ASSETS</u>			
11-100000	CASH - COMBINED FUND	173,289	
	TOTAL ASSETS		173,289
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	132,327	
	REVENUE OVER EXPENDITURES - YTD	40,962	
	BALANCE - CURRENT DATE	173,289	
	TOTAL FUND EQUITY		173,289
	TOTAL LIABILITIES AND EQUITY		173,289

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY	38,851	38,851		(38,851)	.0
	TOTAL INTERGOVERNMENTAL	38,851	38,851		(38,851)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	657	1,127		(1,127)	.0
11-36-3550	CHANGE IN MARKET VALUE	1,260	984		(984)	.0
	TOTAL MISCELLANEOUS	1,917	2,111		(2,111)	.0
	TOTAL FUND REVENUE	40,768	40,962		(40,962)	.0
	NET REVENUE OVER EXPENDITURES	40,768	40,962		(40,962)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,832,907	
	TOTAL ASSETS		3,832,907
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	254	
	TOTAL LIABILITIES		254
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,750,692	
	REVENUE OVER EXPENDITURES - YTD	81,962	
	BALANCE - CURRENT DATE	3,832,654	
	TOTAL FUND EQUITY		3,832,654
	TOTAL LIABILITIES AND EQUITY		3,832,907

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	ROAD INFRASTRUCTURE FEE	17,660	52,979		(52,979)	.0
	TOTAL IMPACT FEES	17,660	52,979		(52,979)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	15,863	29,232		(29,232)	.0
12-36-3550	CHANGE IN MARKET VALUE	33,372	25,514		(25,514)	.0
	TOTAL MISCELLANEOUS	49,235	54,746		(54,746)	.0
	TOTAL FUND REVENUE	66,895	107,725		(107,725)	.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
CR 74 IMPROVEMENTS PROJECT						
12-83-2100	LEGAL FEES	254	488		(488)	.0
12-83-2400	ENGINEERING		20,157		(20,157)	.0
12-83-7500	CONSTRUCTION		5,119	3,518,323	3,513,204	.2
TOTAL CR 74 IMPROVEMENTS PROJECT		254	25,763	3,518,323	3,492,560	.7
TOTAL FUND EXPENDITURES		254	25,763	3,518,323	3,492,560	.7
NET REVENUE OVER EXPENDITURES		66,641	81,962	(3,518,323)	(3,600,285)	2.3

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

PARKS FUND

ASSETS

13-100000	CASH - COMBINED FUND		178,949	
	TOTAL ASSETS			178,949

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	153,783		
	REVENUE OVER EXPENDITURES - YTD	25,166		
	BALANCE - CURRENT DATE		178,949	
	TOTAL FUND EQUITY			178,949
	TOTAL LIABILITIES AND EQUITY			178,949

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
13-34-7400	PARKS FEES	7,840	22,400		(22,400)	.0
	TOTAL IMPACT FEES	7,840	22,400		(22,400)	.0
	<u>MISCELLANEOUS</u>					
13-36-3500	INTEREST AND DIVIDENDS	776	1,477		(1,477)	.0
13-36-3550	CHANGE IN MARKET VALUE	1,702	1,289		(1,289)	.0
	TOTAL MISCELLANEOUS	2,477	2,766		(2,766)	.0
	TOTAL FUND REVENUE	10,317	25,166		(25,166)	.0
	NET REVENUE OVER EXPENDITURES	10,317	25,166		(25,166)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	1,179,172	
	TOTAL ASSETS		1,179,172
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	1,141,392	
	REVENUE OVER EXPENDITURES - YTD	37,780	
	BALANCE - CURRENT DATE	1,179,172	
	TOTAL FUND EQUITY		1,179,172
	TOTAL LIABILITIES AND EQUITY		1,179,172

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	PUBLIC FACILITIES IMPACT FEE	7,000	21,000		(21,000)	.0
	TOTAL IMPACT FEES	7,000	21,000		(21,000)	.0
	<u>MISCELLANEOUS</u>					
14-36-3500	INTEREST AND DIVIDENDS	4,870	8,960		(8,960)	.0
14-36-3550	CHANGE IN MARKET VALUE	10,224	7,820		(7,820)	.0
	TOTAL MISCELLANEOUS	15,094	16,780		(16,780)	.0
	TOTAL FUND REVENUE	22,094	37,780		(37,780)	.0
	NET REVENUE OVER EXPENDITURES	22,094	37,780		(37,780)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

PUBLIC SAFETY FUND

<u>ASSETS</u>			
15-100000	CASH – COMBINED FUND	250,661	
	TOTAL ASSETS		250,661
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	236,616	
	REVENUE OVER EXPENDITURES - YTD	14,045	
	BALANCE - CURRENT DATE	250,661	
	TOTAL FUND EQUITY		250,661
	TOTAL LIABILITIES AND EQUITY		250,661

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	PUBLIC SAFETY IMPACT FEE	3,500	10,500		(10,500)	.0
	TOTAL IMPACT FEES	3,500	10,500		(10,500)	.0
<u>MISCELLANEOUS</u>						
15-36-3500	INTEREST AND DIVIDENDS	1,032	1,893		(1,893)	.0
15-36-3550	CHANGE IN MARKET VALUE	2,158	1,652		(1,652)	.0
	TOTAL MISCELLANEOUS	3,190	3,545		(3,545)	.0
	TOTAL FUND REVENUE	6,690	14,045		(14,045)	.0
	NET REVENUE OVER EXPENDITURES	6,690	14,045		(14,045)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

FLEET FUND

ASSETS

41-100000	CASH - COMBINED FUND		397,382	
	TOTAL ASSETS			397,382

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
41-290000	FUND BALANCE	387,306		
	REVENUE OVER EXPENDITURES - YTD	10,077		
	BALANCE - CURRENT DATE		397,382	
	TOTAL FUND EQUITY			397,382
	TOTAL LIABILITIES AND EQUITY			397,382

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		FLEET FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
41-34-2000	FLEET REPLACEMENT REVENUE	2,950	4,425		(4,425)	.0
	TOTAL CHARGES FOR SERVICES	2,950	4,425		(4,425)	.0
<u>MISCELLANEOUS</u>						
41-36-3500	INTEREST AND DIVIDENDS	1,641	3,018		(3,018)	.0
41-36-3550	CHANGE IN MARKET VALUE	3,443	2,634		(2,634)	.0
	TOTAL MISCELLANEOUS	5,084	5,652		(5,652)	.0
	TOTAL FUND REVENUE	8,034	10,077		(10,077)	.0
	NET REVENUE OVER EXPENDITURES	8,034	10,077		(10,077)	.0

TOWN OF SEVERANCE

BALANCE SHEET

MARCH 31, 2023

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	15,746,941	
51-115000	ACCOUNTS RECEIVABLE	125,738	
51-115005	PARTS INVENTORY	50,152	
51-162100	ACCUMULATED DEPRECIATION	(1,159,994)	
51-163000	WATER SYSTEM	7,769,490	
51-164000	EQUIPMENT	170,739	
51-165000	CONSTRUCTION IN PROGRESS	1,015,365	
51-166000	WATER RIGHTS	34,176,374	
51-167000	WATER CAPACITY	3,398,850	
51-168000	BUILDINGS	163,907	
51-168500	NISP PROJECT	4,370,069	
	TOTAL ASSETS		65,827,630

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	203,902	
51-205000	RETAINAGE PAYABLE	8,603	
51-212000	ACCRUED COMPENSATED ABSENCES	14,246	
51-222000	HYDRANT METER DEPOSITS	10,500	
	TOTAL LIABILITIES		237,250

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
	UNAPPROPRIATED FUND BALANCE:		
51-290000	RETAINED EARNINGS	59,137,264	
	REVENUE OVER EXPENDITURES - YTD	(394,884)	
	BALANCE - CURRENT DATE	58,742,380	
	TOTAL FUND EQUITY		65,590,380
	TOTAL LIABILITIES AND EQUITY		65,827,630

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>CHARGES FOR SERVICES</u>					
51-34-1000 WATER SALES- WATER BILLS	137,445	429,830	2,152,474	1,722,644	20.0
TOTAL CHARGES FOR SERVICES	137,445	429,830	2,152,474	1,722,644	20.0
<u>MISCELLANEOUS</u>					
51-36-2000 WATER PIT/METER SET FEE	6,262	21,020	85,000	63,980	24.7
51-36-3500 INTEREST AND DIVIDENDS	64,725	118,655		(118,655)	.0
51-36-3550 CHANGE IN MARKET VALUE	135,263	103,563		(103,563)	.0
51-36-6500 WATER ACQUISITION FEE	66,875	88,125		(88,125)	.0
TOTAL MISCELLANEOUS	273,124	331,363	85,000	(246,363)	389.8
<u>LOCAL PLANT INVESTMENT FEES</u>					
51-37-7150 LOCAL PLANT INVESTMENT FEE	152,950	488,400		(488,400)	.0
TOTAL LOCAL PLANT INVESTMENT FEES	152,950	488,400		(488,400)	.0
TOTAL FUND REVENUE	563,519	1,249,594	2,237,474	987,881	55.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
<u>ADMINISTRATION</u>						
51-81-1100	REGULAR STAFF WAGES	2,418	4,836	20,960	16,124	23.1
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	73	145	629	484	23.1
51-81-1130	FICA/MEDICARE	185	370	1,603	1,233	23.1
51-81-1140	WORKERS COMPENSATION		144	800	656	18.0
51-81-1150	UNEMPLOYMENT	5	10	63	53	15.3
51-81-1160	HEALTH & LIFE INSURANCE	394	1,181	8,056	6,875	14.7
51-81-1161	DISABILITY INSURANCE	37	111	476	365	23.3
51-81-3162	CC FEES		2,125	18,000	15,875	11.8
51-81-4330	COMPUTER SUPPORT AND MAINT	1,758	4,122	13,060	8,938	31.6
51-81-4345	MAILING SERVICE	613	3,218	12,700	9,482	25.3
TOTAL ADMINISTRATION		5,482	16,263	76,547	60,285	21.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	26,044	50,990	246,971	195,981	20.7
51-82-1102 OVERTIME	141	1,229	10,000	8,771	12.3
51-82-1104 RETIREMENT	917	1,839	8,710	6,871	21.1
51-82-1130 FICA/MEDICARE	1,959	3,878	18,960	15,082	20.5
51-82-1140 WORKERS COMPENSATION		1,078	6,000	4,922	18.0
51-82-1150 UNEMPLOYMENT	52	104	744	640	14.0
51-82-1160 HEALTH & LIFE INSURANCE	3,394	10,351	52,229	41,878	19.8
51-82-1161 DISABILITY INSURANCE	336	960	4,614	3,654	20.8
51-82-2100 LEGAL FEES			20,000	20,000	.0
51-82-2400 ENGINEERING			2,000	2,000	.0
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES	750	2,250	12,000	9,750	18.8
51-82-3110 UTILITIES	1,312	4,451	15,000	10,549	29.7
51-82-3150 TELEPHONE	165	624	2,000	1,376	31.2
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	1,506	3,284	9,210	5,926	35.7
51-82-3175 BUILDING REPAIRS & MAINTENANCE		21	2,000	1,979	1.0
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	22	2,045	3,220	1,175	63.5
51-82-3178 SYSTEM REPAIR & MAINTENANCE	535	1,145	30,000	28,855	3.8
51-82-3200 SAMPLING/TESTING	511	534	5,000	4,466	10.7
51-82-3210 INSURANCE AND BONDS		4,683	14,385	9,702	32.6
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		450	1,500	1,050	30.0
51-82-3820 CONTINUING EDUCATION	139	292	2,450	2,158	11.9
51-82-3990 OTHER SERVICES	476	540	17,000	16,460	3.2
51-82-4120 WATER SYSTEM SUPPLIES	888	1,061	15,000	13,939	7.1
51-82-4130 METER SET SUPPLIES	10,927	20,750	85,000	64,250	24.4
51-82-4520 VEHICLE FUEL	731	2,830	13,000	10,170	21.8
51-82-4810 UNIFORMS			500	500	.0
51-82-4850 UNANTICIPATED EXP/CONTINGENCY			20,000	20,000	.0
51-82-4990 MISCELLANEOUS SUPPLIES		722	1,000	278	72.2
51-82-4995 WATER TREATMENT & DISTRIBUTION	37,020	117,254	1,100,000	982,746	10.7
51-82-4996 AUGMENTATION PUMPING FEE			1,500	1,500	.0
51-82-4997 WATER SHARE ASSESSMENTS		14,910	120,000	105,090	12.4
51-82-8200 ADMIN OVERHEAD ALLOCATION	9,686	25,581	134,682	109,101	19.0
TOTAL WATER OPERATIONS	97,510	273,854	1,975,175	1,701,321	13.9
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES	3,237	3,881	60,000	56,120	6.5
51-83-2400 ENGINEERING		14,657	420,000	405,343	3.5
51-83-7000 CAPITAL OUTLAY			95,000	95,000	.0
51-83-7500 CONSTRUCTION	172,059	172,059	5,584,783	5,412,724	3.1
51-83-7545 BUILDING/STRUCTURE			300,000	300,000	.0
51-83-7562 WATER AQUISION			250,000	250,000	.0
TOTAL WATER CAPITAL	175,296	190,596	6,709,783	6,519,187	2.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-2100 LEGAL FEES		819		(819)	.0
51-84-7530 PROFESSIONAL SERVICES		7,145	11,674	4,529	61.2
51-84-7540 NORTHERN INTEGRATED SUPPLY		1,155,800	1,155,800		100.0
TOTAL LOCAL PLANT INVESTMENT EXPENS		1,163,764	1,167,474	3,710	99.7
<u>OTHER PLANT INVESTMENT EXPENSE</u>					
51-85-4996 OTHER PLANT INVESTMENT EXPENSE			2,900,000	2,900,000	.0
TOTAL OTHER PLANT INVESTMENT EXPEN			2,900,000	2,900,000	.0
TOTAL FUND EXPENDITURES	278,288	1,644,477	12,828,979	11,184,502	12.8
NET REVENUE OVER EXPENDITURES	285,230	(394,884)	(10,591,505)	(10,196,621)	(3.7)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	11,877,502	
52-115000	ACCOUNTS RECEIVABLE	103,794	
52-115002	MISCELLANEOUS RECEIVABLE	161,718	
52-162100	ACCUMULATED DEPRECIATION	(2,927,732)	
52-163000	SEWER SYSTEM	14,642,898	
52-164000	EQUIPMENT	162,088	
52-165000	CONSTRUCTION IN PROGRESS	617,710	
52-168000	BUILDINGS	69,807	
	TOTAL ASSETS		24,707,785

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	2,329	
52-212000	ACCRUED COMPENSATED ABSENCES	13,567	
	TOTAL LIABILITIES		15,896

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	24,249,828	
	REVENUE OVER EXPENDITURES - YTD	442,061	
	BALANCE - CURRENT DATE	24,691,890	
	TOTAL FUND EQUITY		24,691,890
	TOTAL LIABILITIES AND EQUITY		24,707,785

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>CHARGES FOR SERVICES</u>						
52-34-1000	WASTEWATER TREATMENT FEES	103,623	309,904	1,211,247	901,343	25.6
	TOTAL CHARGES FOR SERVICES	103,623	309,904	1,211,247	901,343	25.6
<u>MISCELLANEOUS</u>						
52-36-3500	INTEREST AND DIVIDENDS	49,017	90,131		(90,131)	.0
52-36-3550	CHANGE IN MARKET VALUE	102,833	78,667		(78,667)	.0
	TOTAL MISCELLANEOUS	151,850	168,798		(168,798)	.0
<u>WASTEWATER PLANT INVEST. FEE</u>						
52-38-7100	WASTEWATER PLANT INVEST. FEE	45,500	136,500		(136,500)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	45,500	136,500		(136,500)	.0
	TOTAL FUND REVENUE	300,974	615,202	1,211,247	596,045	50.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
	<u>WASTEWATER ADMINISTRATION</u>					
52-81-1100	REGULAR STAFF WAGES	1,511	3,023	13,100	10,077	23.1
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	45	91	393	302	23.1
52-81-1130	FICA/MEDICARE	116	231	1,002	771	23.1
52-81-1140	WORKERS COMPENSATION		90	500	410	18.0
52-81-1150	UNEMPLOYMENT	3	6	39	33	15.5
52-81-1160	HEALTH & LIFE INSURANCE	246	738	5,035	4,297	14.7
52-81-1161	DISABILITY INSURANCE	23	69	298	229	23.3
52-81-3162	CC FEES		2,125	18,000	15,875	11.8
52-81-4330	COMPUTER SUPPORT AND MAINT	1,758	4,122	13,060	8,938	31.6
52-81-4345	MAILING SERVICE	613	1,226	11,800	10,574	10.4
	TOTAL WASTEWATER ADMINISTRATION	4,315	11,721	63,352	51,631	18.5
	<u>WASTEWATER OPERATIONS</u>					
52-82-1100	REGULAR STAFF WAGES	26,044	50,990	247,223	196,233	20.6
52-82-1102	OVERTIME	141	1,229	1,000	(229)	122.9
52-82-1104	RETIREMENT	917	1,839	8,710	6,871	21.1
52-82-1130	FICA/MEDICARE	1,959	3,878	18,960	15,082	20.5
52-82-1140	WORKERS COMPENSATION		1,078	6,000	4,922	18.0
52-82-1150	UNEMPLOYMENT	52	104	744	640	14.0
52-82-1160	HEALTH & LIFE INSURANCE	3,394	10,351	53,300	42,949	19.4
52-82-1161	DISABILITY INSURANCE	336	960	4,614	3,654	20.8
52-82-2100	LEGAL FEES			20,000	20,000	.0
52-82-2400	ENGINEERING			5,000	5,000	.0
52-82-2410	DISCHARGE PERMIT FEES			1,500	1,500	.0
52-82-2900	OTHER PROFESSIONAL FEES	750	2,250	9,000	6,750	25.0
52-82-3110	UTILITIES	4,641	10,796	48,000	37,204	22.5
52-82-3150	TELEPHONE	161	612	2,400	1,788	25.5
52-82-3173	REPAIRS & MAINTENANCE - EQUIPM	148	1,439	5,010	3,571	28.7
52-82-3175	BUILDING REPAIRS & MAINTENANCE	(48)	(48)		48	.0
52-82-3177	VEHICLE REPAIRS & MAINTENANCE		1,658	3,220	1,562	51.5
52-82-3178	SYSTEM REPAIR & MAINTENANCE	67	1,988	50,000	48,012	4.0
52-82-3200	SAMPLING/TESTING	504	883	8,000	7,117	11.0
52-82-3210	INSURANCE AND BONDS		4,476	13,750	9,274	32.6
52-82-3290	OTHER TREATMENT COSTS	14,478	29,227	180,000	150,773	16.2
52-82-3810	DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,000	1,000		100.0
52-82-3820	CONTINUING EDUCATION		103	1,000	897	10.3
52-82-3990	OTHER SERVICES	476	540	8,000	7,460	6.8
52-82-4120	SYSTEM SUPPLIES	1,665	6,324	15,000	8,676	42.2
52-82-4520	VEHICLE FUEL	731	2,830	13,000	10,170	21.8
52-82-4850	UNANTICIPATED EXP/CONTINGENCY			15,000	15,000	.0
52-82-4990	MISCELLANEOUS SUPPLIES	587	1,746	7,500	5,754	23.3
52-82-8200	ADMIN OVERHEAD ALLOCATION	9,259	24,452	128,740	104,288	19.0
	TOTAL WASTEWATER OPERATIONS	66,261	160,705	875,671	714,966	18.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		WASTEWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER CAPITAL</u>						
52-83-7500	CONSTRUCTION			350,000	350,000	.0
	TOTAL WASTEWATER CAPITAL			350,000	350,000	.0
<u>WASTEWATER INVESTMENT EXPENSE</u>						
52-84-2100	LEGAL FEES		293		(293)	.0
52-84-7530	PROFESSIONAL SERVICES		422	57,378	56,956	.7
52-84-7570	WINDSOR/SEV. SEWER PROJECT			600,000	600,000	.0
	TOTAL WASTEWATER INVESTMENT EXPEN		715	657,378	656,664	.1
	TOTAL FUND EXPENDITURES	70,576	173,141	1,946,401	1,773,260	8.9
	NET REVENUE OVER EXPENDITURES	230,397	442,061	(735,154)	(1,177,215)	60.1

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,365,289	
53-115000	ACCOUNTS RECEIVABLE	17,182	
53-162100	ACCUMULATED DEPRECIATION	(464,442)	
53-163000	STORM DRAINAGE SYSTEM	6,542,918	
53-164000	VEHICLES & EQUIPMENT	6,032	
53-165000	CONSTRUCTION IN PROGRESS	1,844,110	
	TOTAL ASSETS		9,311,090

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	(1,433)	
53-208510	ADVANCE FROM GENERAL FUND	40,000	
53-212000	ACCRUED COMPENSATED ABSENCES	4,522	
	TOTAL LIABILITIES		43,090

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	5,178,360	
	REVENUE OVER EXPENDITURES - YTD	(24,040)	
	BALANCE - CURRENT DATE	5,154,321	
	TOTAL FUND EQUITY		9,268,000
	TOTAL LIABILITIES AND EQUITY		9,311,090

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		STORMWATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>STORMWATER SYSTEM INVEST. FEE</u>						
53-32-3000	STORMWATER / DRAINAGE FEE	7,000	21,000		(21,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	7,000	21,000		(21,000)	.0
<u>CHARGES FOR SERVICES</u>						
53-34-1000	STORMWATER FEES	16,851	50,483	199,260	148,777	25.3
	TOTAL CHARGES FOR SERVICES	16,851	50,483	199,260	148,777	25.3
<u>MISCELLANEOUS</u>						
53-36-3500	INTEREST AND DIVIDENDS	5,604	10,262		(10,262)	.0
53-36-3550	CHANGE IN MARKET VALUE	11,695	8,957		(8,957)	.0
	TOTAL MISCELLANEOUS	17,298	19,219		(19,219)	.0
	TOTAL FUND REVENUE	41,149	90,702	199,260	108,558	45.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION						
53-81-1100	REGULAR STAFF WAGES	907	1,814	7,860	6,046	23.1
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	27	54	236	182	23.1
53-81-1130	FICA/MEDICARE	69	139	601	462	23.1
53-81-1140	WORKERS COMPENSATION		54	300	246	18.0
53-81-1150	UNEMPLOYMENT	2	4	24	20	15.0
53-81-1160	HEALTH & LIFE INSURANCE	148	443	3,021	2,578	14.7
53-81-1161	DISABILITY INSURANCE	14	42	179	137	23.3
TOTAL ADMINISTRATION		1,167	2,549	12,296	9,747	20.7
STORMWATER OPERATIONS						
53-82-1100	REGULAR STAFF WAGES	7,867	15,451	81,921	66,470	18.9
53-82-1102	OVERTIME	50	211	500	289	42.2
53-82-1104	RETIREMENT	237	470	2,457	1,987	19.1
53-82-1130	FICA/MEDICARE	593	1,164	6,267	5,103	18.6
53-82-1140	WORKERS COMPENSATION		359	2,000	1,641	18.0
53-82-1150	UNEMPLOYMENT	16	31	246	215	12.8
53-82-1160	HEALTH & LIFE INSURANCE	1,031	3,159	18,581	15,422	17.0
53-82-1161	DISABILITY INSURANCE	103	285	1,583	1,298	18.0
53-82-3150	TELEPHONE	38	164	500	336	32.8
53-82-3173	REPAIRS & MAINTENANCE - EQUIPM			5,860	5,860	.0
53-82-3177	VEHICLE REPAIRS & MAINTENANCE			1,060	1,060	.0
53-82-3178	SYSTEM REPAIR & MAINTENANCE			1,000	1,000	.0
53-82-3210	INSURANCE AND BONDS		1,584	4,865	3,281	32.6
53-82-3820	CONTINUING EDUCATION	(4)				.0
53-82-3990	OTHER SERVICES			1,350	1,350	.0
53-82-4520	VEHICLE FUEL	140	449	2,000	1,551	22.5
53-82-8100	INTERFUND LOAN - PRINCIPAL	598	1,194	4,850	3,656	24.6
53-82-8101	INTERFUND LOAN - INTEREST	148	298	1,347	1,049	22.1
53-82-8200	ADMIN OVERHEAD ALLOCATION	3,276	8,652	45,554	36,902	19.0
TOTAL STORMWATER OPERATIONS		14,093	33,470	181,941	148,471	18.4
STORMWATER CAPITAL						
53-83-2100	LEGAL FEES	(59)				.0
53-83-7000	CAPITAL OUTLAY		78,723	80,000	1,278	98.4
TOTAL STORMWATER CAPITAL		(59)	78,723	80,000	1,278	98.4
TOTAL FUND EXPENDITURES		15,201	114,742	274,237	159,495	41.8
NET REVENUE OVER EXPENDITURES		25,948	(24,040)	(74,977)	(50,937)	(32.1)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	(185,583)	
	TOTAL ASSETS		(185,583)

LIABILITIES AND EQUITY

LIABILITIES

75-205000	RETAINAGE PAYABLE	25,748	
	TOTAL LIABILITIES		25,748

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	15,212	
	REVENUE OVER EXPENDITURES - YTD	(226,543)	
	BALANCE - CURRENT DATE	(211,331)	
	TOTAL FUND EQUITY		(211,331)
	TOTAL LIABILITIES AND EQUITY		(185,583)

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
ADMINISTRATION - CIP						
75-44-7000	CAPITAL OUTLAY			225,000	225,000	.0
	TOTAL ADMINISTRATION - CIP			225,000	225,000	.0
PUBLIC SAFETY - CIP						
75-51-2400	ENGINEERING			350,000	350,000	.0
75-51-7500	CONSTRUCTION			2,642,334	2,642,334	.0
	TOTAL PUBLIC SAFETY - CIP			2,992,334	2,992,334	.0
STREETS/MAINTENANCE - CIP						
75-61-7000	CAPITAL OUTLAY		78,723	185,000	106,278	42.6
75-61-7400	OVERLAYS AND CHIPSEALS			765,000	765,000	.0
	TOTAL STREETS/MAINTENANCE - CIP		78,723	950,000	871,278	8.3
PUBLIC WORKS OVERHEAD - CIP						
75-64-7000	CAPITAL OUTLAY	777	1,422	543,000	541,578	.3
75-64-7500	CONSTRUCTION	977	977	70,000	69,023	1.4
	TOTAL PUBLIC WORKS OVERHEAD - CIP	1,754	2,399	613,000	610,601	.4
PARKS/GREEN SPACE - CIP						
75-65-2100	LEGAL FEES			25,000	25,000	.0
75-65-2400	ENGINEERING	(5,460)	2,205	250,000	247,795	.9
75-65-7000	CAPITAL OUTLAY		44,402	110,000	65,598	40.4
75-65-7500	CONSTRUCTION	5,460	98,816	584,735	485,919	16.9
	TOTAL PARKS/GREEN SPACE - CIP		145,422	969,735	824,313	15.0
COMMUNITY DEVELOPMENT - CIP						
75-70-2100	LEGAL			10,000	10,000	.0
75-70-2400	ENGINEERING			75,000	75,000	.0
	TOTAL COMMUNITY DEVELOPMENT - CIP			85,000	85,000	.0
	TOTAL FUND EXPENDITURES	1,754	226,543	5,835,069	5,608,526	3.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2023

CAPITAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(1,754)	(226,543)	(5,835,069)	(5,608,526)	(3.9)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	8,627,468	
80-161000	LAND	1,974,417	
80-162000	BUILDINGS	1,485,416	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	25,733,637	
80-164000	MACHINERY AND EQUIPMENT	899,455	
80-165000	VEHICLES	751,003	
80-169999	ACCUMULATED DEPRECIATION	(5,391,643)	
TOTAL ASSETS			34,079,753

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	34,079,753	
TOTAL FUND EQUITY			34,079,753
TOTAL LIABILITIES AND EQUITY			34,079,753

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2023

GENERAL LONG-TERM DEBT GROUP

ASSETS

90-170000	AMOUNT TO BE PROVIDED	127,716	
	TOTAL ASSETS		127,716

LIABILITIES AND EQUITY

LIABILITIES

90-250000	ACCRUED LEAVE	125,949	
90-252000	CAPITAL LEASE PAYABLE	1,767	
	TOTAL LIABILITIES		127,716
	TOTAL LIABILITIES AND EQUITY		127,716

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BOULDER, COLORADO 80301

WILLIAM P. HAYASHI
MARY LYNN MACSALKA
MARSHALL KEITH MARTIN

Telephone: 303-443-3100
Fax: 303-443-7835

Town Attorney's Office Report
March 2023

TO: Mayor and Town Council
COPY TO: Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
FROM: Mary Lynn Macsalka and Keith Martin, Office of the Town Attorney
DATE: April 17, 2023

General Updates:

- Purchasing Policy
 - Assisted Town Management in preparing an updated purchasing policy and procedures manual.
- Cross-Connection Control Program
 - Assisted Town Management in preparing draft ordinance pertaining to an updated cross-connection control program.
- Comcast Franchise
 - Special counsel assisted Town Management and Town Council in negotiating and finalizing a cable franchise agreement with Comcast of Colorado.

Capital Projects:

- Elevated Water Tank
 - No new updates.
- NISP
 - No new updates.

Planning:

- Clearview Library
 - Continue to assist Planning staff in reviewing subdivision and site plan development applications.
- BHS Solar UAR/Site Plan and Variance Requests
 - Continue to assist Planning staff in reviewing use by additional review/site plan development and variance applications, and in preparing site plan development agreement.
- Ziggi's
 - Continue to assist Planning staff in reviewing site plan development application.

Please contact us if you have any questions. You may reach either of us at mlmacsalka@h-mlaw.net or kmartin@h-mlaw.net, or on our office line, 303-443-3100.

Issued Permits by Permit Type

Severance

03/01/2023 - 03/31/2023

Commercial New	Permits Issued	Valuation	Fees Paid
New Commercial (C/C)	1	\$6,000.00	\$469.18
Subtotals:	1	\$6,000.00	\$469.18

Commercial One Stop	Permits Issued	Valuation	Fees Paid
Commercial Roof - Other	2	\$40,000.00	\$900.00
Electrical Service Change - Commercial	1	\$3,500.00	\$275.93
Subtotals:	3	\$43,500.00	\$1,175.93

Issued Permits by Permit Type

Severance

03/01/2023 - 03/31/2023

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	7	\$2,663,229.00	\$325,166.71
Subtotals:	7	\$2,663,229.00	\$325,166.71

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination - Residential	1	\$12,957.00	\$403.23
Electrical Service Change - Residential	1	\$2,800.00	\$195.40
Replacement Windows - Residential	5	\$111,506.65	\$2,507.12

Issued Permits by Permit Type

Severance

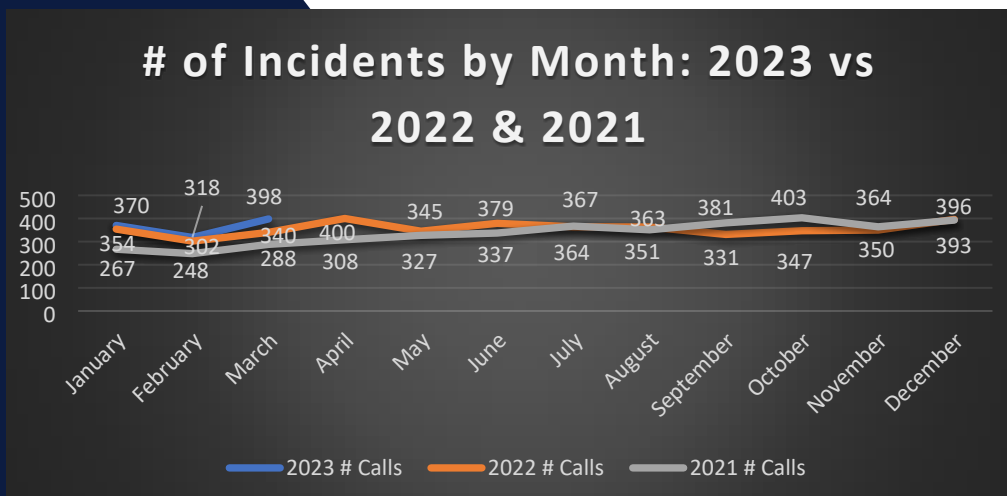
03/01/2023 - 03/31/2023

Residential Exterior Flatwork	2	\$9,800.00	\$376.40
Residential Roof - Asphalt	14	\$136,329.32	\$3,701.92
Water Heater - Residential	2	\$3,210.00	\$237.78
Subtotals:	25	\$276,602.97	\$7,421.85

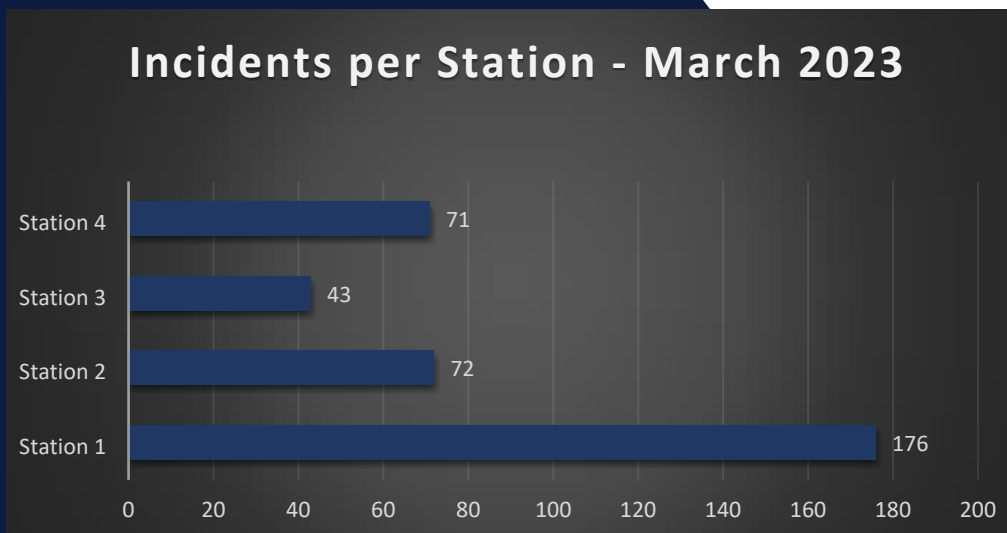
Totals:	36	\$2,989,331.97	\$334,233.67
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MAJOR INCIDENT TYPE	# INCIDENTS					
	Jan	Feb	March	YTD 2023	YTD 2022	YTD 2021
Fires	4	4	9	17	17	18
Overpressure rupture, explosion, overheat - no fire	0	1	0	1	2	0
Rescue & Emergency Medical Service	248	199	262	709	670	566
Hazardous Condition (No Fire)	9	15	9	33	13	21
Service Call	46	33	53	132	75	44
Good Intent Call	35	33	42	110	139	97
False Alarm & False Call	28	33	23	84	80	54
Severe Weather & Natural Disaster	0	0	0	0	0	2
Special Incidents	0	0	0	0	0	1
TOTAL	370	318	398	1086	996	803
Mutual Aid/Auto Aid Given	6	6	8	20	46	23
Mutual Aid/Auto Aid Received	4	4	6	14	21	3

The National Fire Incident Response System (NFIRS) uses these 9 categories to track emergency response incidents nationally.



This chart illustrates the calls for service by month relative to the past years.



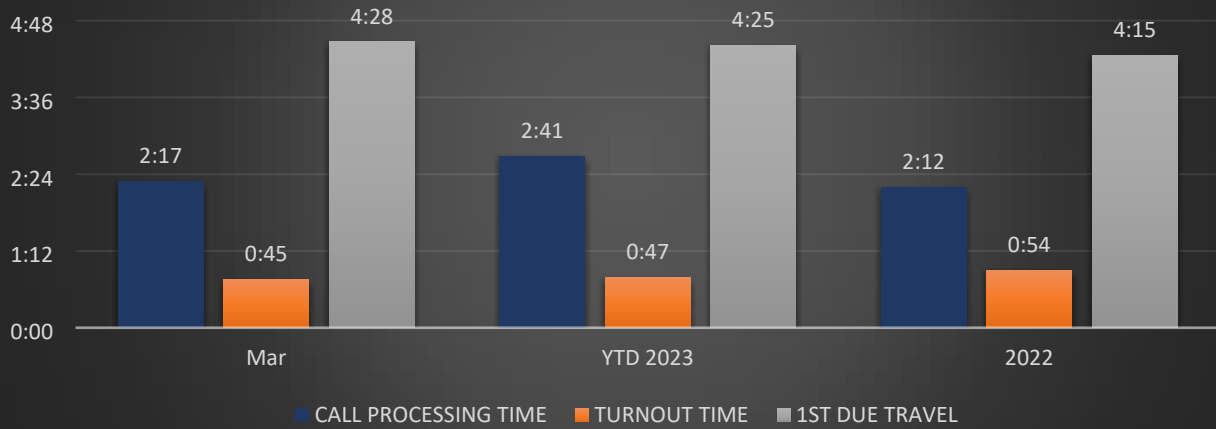
WSFR tracks incidents by the location of the incident based on which station is the closest.



WSFR Response Report: April 2023

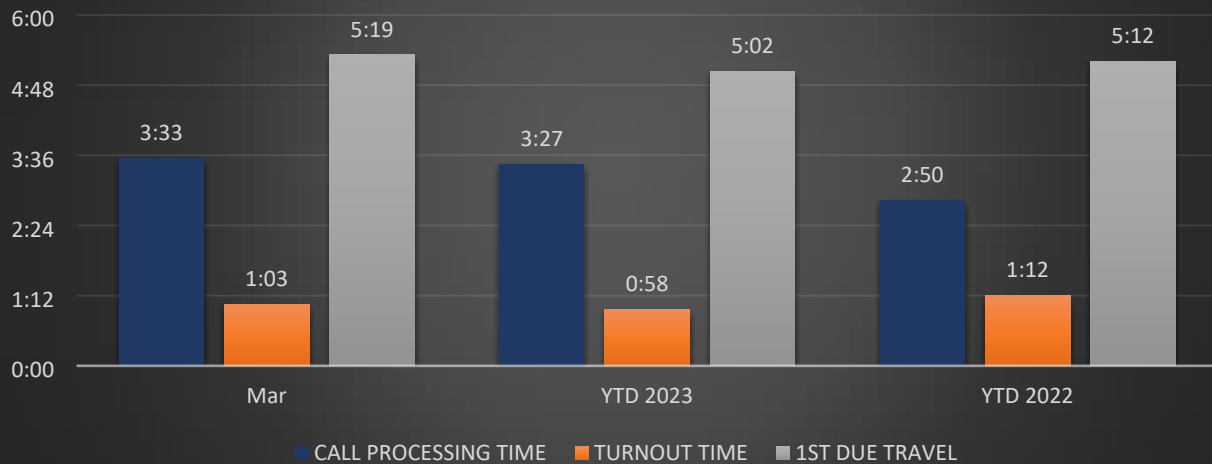


Average Response Times for Emergent EMS/MVA - March 2023



These graphs are looking at the average (50th percentile) for the following 3 segments: Call Processing times (911 answering), Turnout Times (time it takes WSFR/UCH units to begin to respond), and 1st Due Travel (time it takes for the first arriving unit to travel to the incident). When added together, that is the total time for responding to incidents. WSFR also looks at our response data at the 90th percentile as a measure of greater accuracy as part of our accreditation data analysis.

Average Response Times for Emergent OTHER - March 2023



WSFR Response Report: April 2023



Police Chief Report

Jim Gerdeman, Chief of Police

March 2023



Projects Updates

- The Town of Severance Human Resources and the Severance Police Department are working hard to increase recruitment for the two open police officer positions. Three candidates moved into the background investigation phase last month, but only one remains. We will be taking new applications in April for the police officer and sergeant positions.
- The Severance Police Department is moving forward with E-Citation using Central Square RMS. We have had several meetings with Greeley Police Department because they currently use E-Citation within Central Square. We will have several meetings with Weld County IT Department in April to create the Severance Municipal Summons within Central Square.
- Severance Police Officer Connor Stecker has completed training with the Weld County Sheriff's Office. He has been assigned to a Severance Police Department FTO to finish his training.

Community Support and Relations

- The Chief of Police attended "Mugs with the Mayor" on March 16, 2023, at 10:00 am. Several citizens attended and had good questions about the Town of Severance. They also asked good questions about public safety and the direction of law enforcement in Colorado.

2023 March Report Management System / (RMS)Report

The Severance Police Department had the following for the month.

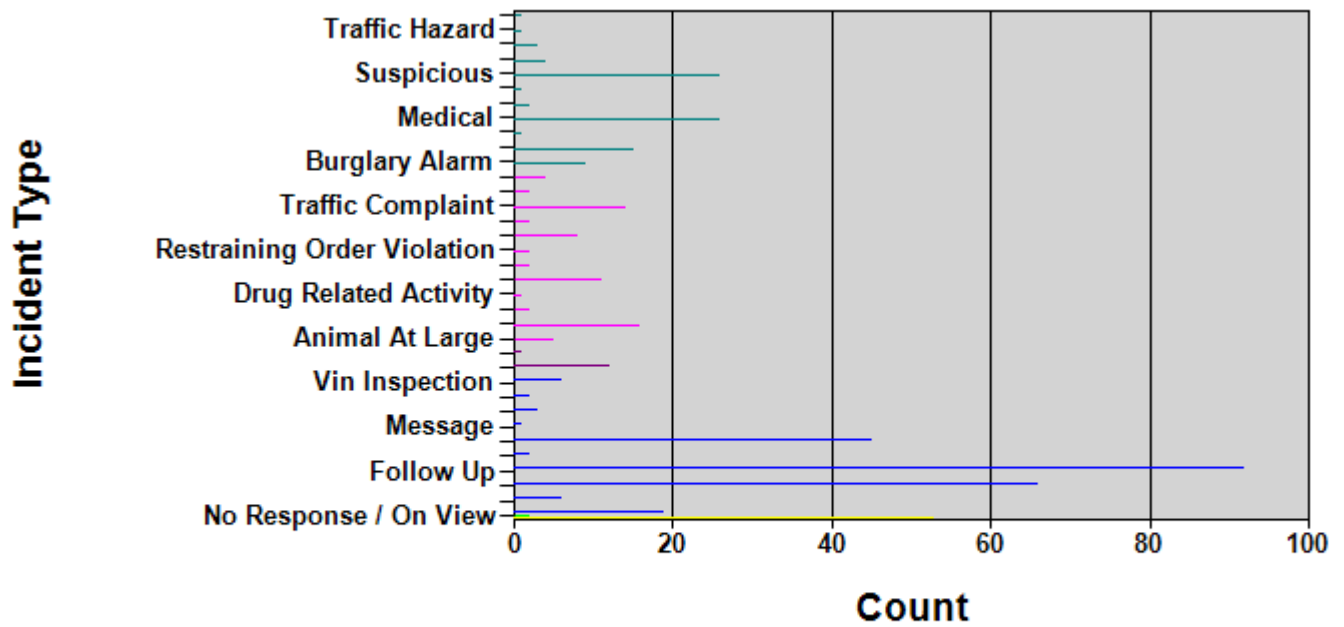
- 28 written reports
- 12 arrests
- 23 citations
- 88 warnings

2023 March Computer Aided Dispatching / (CAD)Report

The charts will provide an overview of the Severance Police Department's activities from March 1 to March 31, 2023.

1. Chart #1 represents the Severance Police Department's monthly calls for service activity report. The police department took 480 calls for service.
2. Chart #2 represents the Severance Police Department's monthly calls for service by the time of day. The chart displays the hours and the priority level for each call for service for the month. The times with the highest number of calls for service are after 8:00 am and before 7:00 pm.

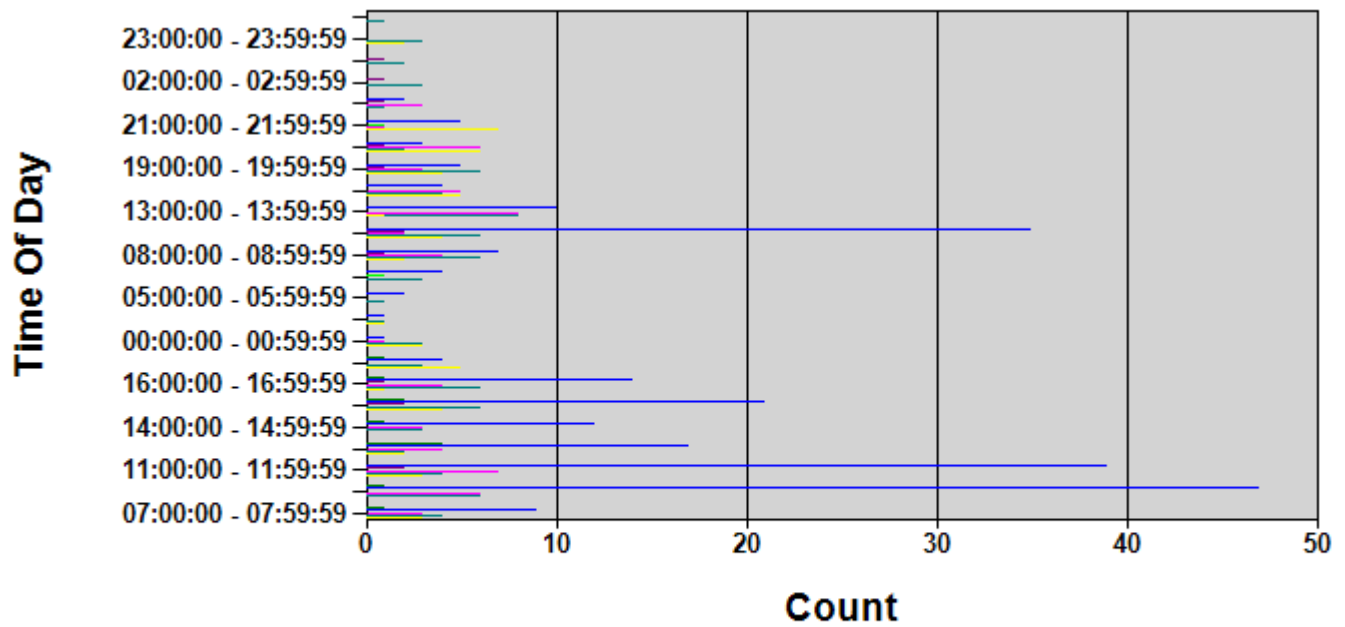
Chart 1



Priority	Description										
1	Critical										
2	High										
3	Medium										
4	Low										
5	General Services										
6	Planned										
7	Weather										
8	Informational										
9	Traffic / CC										
10	Civil / Home										
	Priority										
Incident Type	1	2	3	4	5	6	7	8	9	10	Total
1 Patrol	0	0	0	0	0	0	0	0	0	0	0
Active Assailant	0	0	0	0	0	0	0	0	0	0	0
Aggressive Animal At Large	0	0	0	0	0	0	0	0	0	0	0
Aircraft - inflight emergency	0	0	0	0	0	0	0	0	0	0	0
Aircraft - downed aircraft	0	0	0	0	0	0	0	0	0	0	0
Animal At Large	0	0	0	5	0	0	0	0	0	0	5
Animal Complaint	0	0	0	16	0	0	0	0	0	0	16
Assault	0	0	0	2	0	0	0	0	0	0	2
Assault - NJC	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	6	0	0	0	0	0	6
Attempt Suicide	0	0	0	0	0	0	0	0	0	0	0
Bar Check	0	0	0	0	0	0	0	0	0	0	0
Bomb Threat	0	0	0	0	0	0	0	0	0	0	0
Building Collapse	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Burglary Alarm	0	0	9	0	0	0	0	0	0	0	9
Burglary In-Progress	0	0	0	0	0	0	0	0	0	0	0
Check Wellbeing	0	0	15	0	0	0	0	0	0	0	15
Code Violation	0	0	0	0	66	0	0	0	0	0	66
Commercial Structure Fire	0	0	0	0	0	0	0	0	0	0	0
Disturbance	0	12	0	0	0	0	0	0	0	0	12
Disturbance With Weapons	0	0	0	0	0	0	0	0	0	0	0
Drug Related Activity	0	0	0	1	0	0	0	0	0	0	1
Explosion	0	0	0	0	0	0	0	0	0	0	0
Fireworks Complaint	0	0	0	0	0	0	0	0	0	0	0
Follow Up	0	0	0	0	92	0	0	0	0	0	92
Hangup	0	0	1	0	0	0	0	0	0	0	1

Harass	0	0	0	11	0	0	0	0	0	0	11
Hazmat	0	0	0	0	2	0	0	0	0	0	2
Hold Up Alarm	0	0	0	0	0	0	0	0	0	0	0
ICCS	0	0	0	0	0	0	0	0	0	0	0
Kidnapping	0	0	0	0	0	0	0	0	0	0	0
Large Vegetation Fire	0	0	0	0	0	0	0	0	0	0	0
Loud Party	0	0	0	0	0	0	0	0	0	0	0
Mauling	0	0	0	0	0	0	0	0	0	0	0
Medical	0	0	26	0	0	0	0	0	0	0	26
Medical Assist	0	0	2	0	0	0	0	0	0	0	2
Medical Assist - Echo	0	0	1	0	0	0	0	0	0	0	1
Meet	0	0	0	0	45	0	0	0	0	0	45
Message	0	0	0	0	1	0	0	0	0	0	1
Missing Adult	0	0	0	0	0	0	0	0	0	0	0
Missing Child	0	1	0	0	0	0	0	0	0	0	1
Multi Family Structure Fire	0	0	0	0	0	0	0	0	0	0	0
No Response / On View	0	0	0	0	19	0	0	2	53	12	86
Noise Complaint	0	0	0	2	0	0	0	0	0	0	2
Oil and Gas Fire	0	0	0	0	0	0	0	0	0	0	0
Person Locked in Vehicle	0	0	0	0	0	0	0	0	0	0	0
Property	0	0	0	0	3	0	0	0	0	0	3
Request for Backup	0	0	0	0	0	0	0	0	0	0	0
Request for Supervisor	0	0	0	0	2	0	0	0	0	0	2
Residential Structure Fire	0	0	0	0	0	0	0	0	0	0	0
Restraining Order Violation	0	0	0	2	0	0	0	0	0	0	2
Robbery	0	0	0	0	0	0	0	0	0	0	0
Robbery In-Progress	0	0	0	0	0	0	0	0	0	0	0
ROV In-Progress	0	0	0	0	0	0	0	0	0	0	0
Runaway Juvenile	0	0	0	0	0	0	0	0	0	0	0
Runaway Vehicle	0	0	0	0	0	0	0	0	0	0	0
Sex Offender Registration	0	0	0	0	0	0	0	0	0	0	0
Sex Offense	0	0	0	0	0	0	0	0	0	0	0
Sex Offense In-Progress	0	0	0	0	0	0	0	0	0	0	0
Shooting	0	0	0	0	0	0	0	0	0	0	0
Shooting - pt at hospital	0	0	0	0	0	0	0	0	0	0	0
Shots Fired	0	0	0	0	0	0	0	0	0	0	0
Small Vegetation Fire	0	0	0	0	0	0	0	0	0	0	0
Stabbing	0	0	0	0	0	0	0	0	0	0	0
Stabbing - pt at hospital	0	0	0	0	0	0	0	0	0	0	0
Stolen Vehicle	0	0	0	0	0	0	0	0	0	0	0
Stolen Vehicle In-Progress	0	0	0	0	0	0	0	0	0	0	0
Subject With A Warrant	0	0	0	0	0	0	0	0	0	0	0
Suspicious	0	0	26	0	0	0	0	0	0	0	26
Theft	0	0	0	8	0	0	0	0	0	0	8
Theft In-Progress	0	0	0	0	0	0	0	0	0	0	0
Traffic Accident	0	0	4	0	0	0	0	0	0	0	4
Traffic Accident - commercial	0	0	0	0	0	0	0	0	0	0	0
Traffic Accident - extricate	0	0	0	0	0	0	0	0	0	0	0
Traffic Accident Hit and Run	0	0	0	2	0	0	0	0	0	0	2
Traffic Accident Unknown Inj.	0	0	3	0	0	0	0	0	0	0	3
Traffic Accident with Inj.	0	0	0	0	0	0	0	0	0	0	0
Traffic Complaint	0	0	0	14	0	0	0	0	0	0	14
Traffic Hazard	0	0	1	0	0	0	0	0	0	0	1
Trespass	0	0	0	2	0	0	0	0	0	0	2
Trespass In-Progress	0	0	0	0	0	0	0	0	0	0	0
Unwant	0	0	1	0	0	0	0	0	0	0	1
Vandalism	0	0	0	4	0	0	0	0	0	0	4
Vandalism In-Progress	0	0	0	0	0	0	0	0	0	0	0
Vehicle Fire - commercial	0	0	0	0	0	0	0	0	0	0	0
Vehicle Fire - passenger	0	0	0	0	0	0	0	0	0	0	0
Vin Inspection	0	0	0	0	6	0	0	0	0	0	6
Total	0	13	89	69	242	0	0	2	53	12	480

Chart 2



Priority	Description										
1	Critical										
2	High										
3	Medium										
4	Low										
5	General Services										
6	Planned										
7	Weather										
8	Informational										
9	Traffic / CC										
10	Civil / Home										
	Priority										
Time Of Day	1	2	3	4	5	6	7	8	9	10	Total
00:00:00 - 00:59:59	0	0	3	1	1	0	0	0	3	0	8
01:00:00 - 01:59:59	0	0	1	1	1	0	0	0	1	0	4
02:00:00 - 02:59:59	0	1	3	0	0	0	0	0	0	0	4
03:00:00 - 03:59:59	0	1	2	0	0	0	0	0	0	0	3
04:00:00 - 04:59:59	0	0	1	0	0	0	0	0	0	0	1
05:00:00 - 05:59:59	0	0	1	0	2	0	0	0	0	0	3
06:00:00 - 06:59:59	0	0	3	0	4	0	0	1	0	0	8
07:00:00 - 07:59:59	0	0	4	3	9	0	0	0	3	1	20
08:00:00 - 08:59:59	0	1	6	4	7	0	0	0	2	0	20
09:00:00 - 09:59:59	0	0	6	6	47	0	0	0	0	1	60
10:00:00 - 10:59:59	0	2	6	2	35	0	0	0	4	0	49
11:00:00 - 11:59:59	0	2	4	7	39	0	0	0	3	1	56
12:00:00 - 12:59:59	0	0	2	4	17	0	0	0	2	4	29
13:00:00 - 13:59:59	0	0	8	8	10	0	0	0	1	0	27
14:00:00 - 14:59:59	0	0	3	3	12	0	0	0	0	1	19
15:00:00 - 15:59:59	0	2	6	5	21	0	0	0	4	2	40
16:00:00 - 16:59:59	0	1	6	4	14	0	0	0	1	1	27
17:00:00 - 17:59:59	0	0	4	5	4	0	0	0	5	0	18
18:00:00 - 18:59:59	0	0	3	0	4	0	0	0	5	1	13
19:00:00 - 19:59:59	0	1	6	3	5	0	0	0	4	0	19
20:00:00 - 20:59:59	0	1	2	6	3	0	0	0	6	0	18
21:00:00 - 21:59:59	0	0	5	1	5	0	0	1	7	0	19
22:00:00 - 22:59:59	0	1	1	3	2	0	0	0	0	0	7
23:00:00 - 23:59:59	0	0	3	3	0	0	0	0	2	0	8
Total	0	13	89	69	242	0	0	2	53	12	480

April Engineering Report

Chris Messersmith and Shar Shadowen, Colorado Civil Group, Inc. (CCG)
April 25, 2023



Capital Improvement Projects

SH 392 – WCR 23 Intersection Improvements

The Town approved Coulson Excavating as the contractor for the construction of the project. Work orders for the procurement of the traffic signal equipment (poles, mast arms, signal cabinet and controller) were sent to the vendors in mid-January to get the equipment ordered. The controller was received on March 10, 2023. The poles and mast arms are anticipated to be delivered near the end of May, and the cabinet delivery is estimated mid-July. The Town has selected FHU as the consultant to provide construction management and inspection services; and Ground Engineering for material testing services. Construction should begin in April, with the Pre-Construction meeting scheduled for April 21st, 2023, completion in August 2023, and project closeout in December 2023.

E Harmony Road – WCR 19 Intersection Improvements

Drexel, Barrell & Co. (DBC) submitted the 90% construction drawing package on January 18th. CCG is reviewing the submittal package with Town staff and will issue comments and coordinate with the referral agencies. The acquisition of the 800 square feet of additional right-of-way in the southeast quadrant of the intersection was approved by the Town Council on January 24, 2023, and possession will occur 90 days from this date (April 24, 2023). Town staff has been informed that the construction of this project may be fully paid for using BG allocation funding. Town staff is currently waiting for a formal response on the funding requirements. This project will not be advertised for bid until a decision on the STBG allocation funding is finalized and all additional approvals and clearances, if required, have been obtained.

CDOT TAP/MMOF Trail Project

Mountain Constructors, Inc. (MCI) re-mobilized on March 20th to begin wrapping up the construction of the trail and outstanding items. They are continuing to complete the outstanding items. Poles for the flashing beacon signal crossings at First Street and Tinsman Avenue have arrived and are currently being installed. Sprinkler repair and sod placement are planned for the week of April 17th. We anticipate construction will be completed by mid-May.

Community Park Phases 2 & 3

Water service for the CXT restroom is anticipated to be provided by The Town of Severance South Water Line Loop Capital Improvement Project and/or the Waterfowl Way Extension (Tailholt Subdivision Fourth Filing) when completed. Obtaining a water service from the NWCWD is not likely.

Secondary Water Connection/Supply

Town staff has completed a draft IGA document and plans to meet with City of Greeley staff to discuss operational parameters related to the water system secondary connection (i.e.

emergency connection). CCG has prepared the secondary connection supporting (operation/sizing) calculations.

Water System Monitoring

CCG has been working with Town staff and the NWCWD staff on a weekly basis to monitor the Town's water distribution system and performance (pressure and flowrates) continuously since June 5, 2022. The Town's Maximum Day Demand (MDD) of 1.20 MGD was observed on July 17, 2022. CCG has been working with the Public Works Department and the NWCWD to make seasonal adjustments to Master Meters No. 1 and No. 2 to meet water quality requirements. Adjustments will be required soon since irrigation systems are coming back on line.

NWCWD Amended and Restated Water Service Agreement/Potable Water System Master Plan

CCG has completed the potable water system hydraulic modeling for the full build out of the Town of Severance's water service area. Data has been requested of Stantec/NWCWD at the Master Meter No. 1 location. Future upgrades to Master Meter No. 1 will allow the Town of Severance to serve the full build out of the water service area. On January 6, 2023, Stantec confirmed that they have all the information they need from the Town of Severance. Once a response is provided by Stantec/NWCWD, CCG will coordinate with Town Management on the final Potable Water System Master Plan since it is unknown, at this time, what additional capacity the NWCWD can provide to the Town of Severance. According to Town Management, Stantec/NWCWD will not respond until their water system master plan is complete.

1.5 MG Elevated Water Tank

The 1.5 MG Elevated Water Tank project was awarded to Landmark Structures I, LP by Town Council on March 28, 2023. The Contactor has excavated the foundation, installed a concrete housekeeping slab (mud mat), and installed the 12" and 16" inlet and outlet pipes (see photos). The concrete foundation will be poured on April 25, 2023. The concrete pedestal construction will begin the week of May 15th. 1.5 MG Elevated Water Tank is anticipated to be commissioned by October 31, 2024.



Wastewater Projections

Town Management and CCG have reached out to the Town of Windsor (TOW) regarding future wastewater treatment capacity with their planned Wastewater Treatment Facility (WWTF) expansion. Additional wastewater capacity is dependent on three items; (1) Additional capacity at the TOW WWTF, (2) a new sanitary sewer interceptor from Severance South to the Town of Windsor WWTF, and (3) a Utility Plan Amendment that the Town will need to prepare and submit to the North Front Range Water Quality Planning Association for review and approval. CCG has completed the wastewater projections for the full buildout of the Town of Severance service area. CCG submitted the wastewater (building permit) projections over the next 20+ years to Town Management for review on December 14, 2022.

Finance Director Report

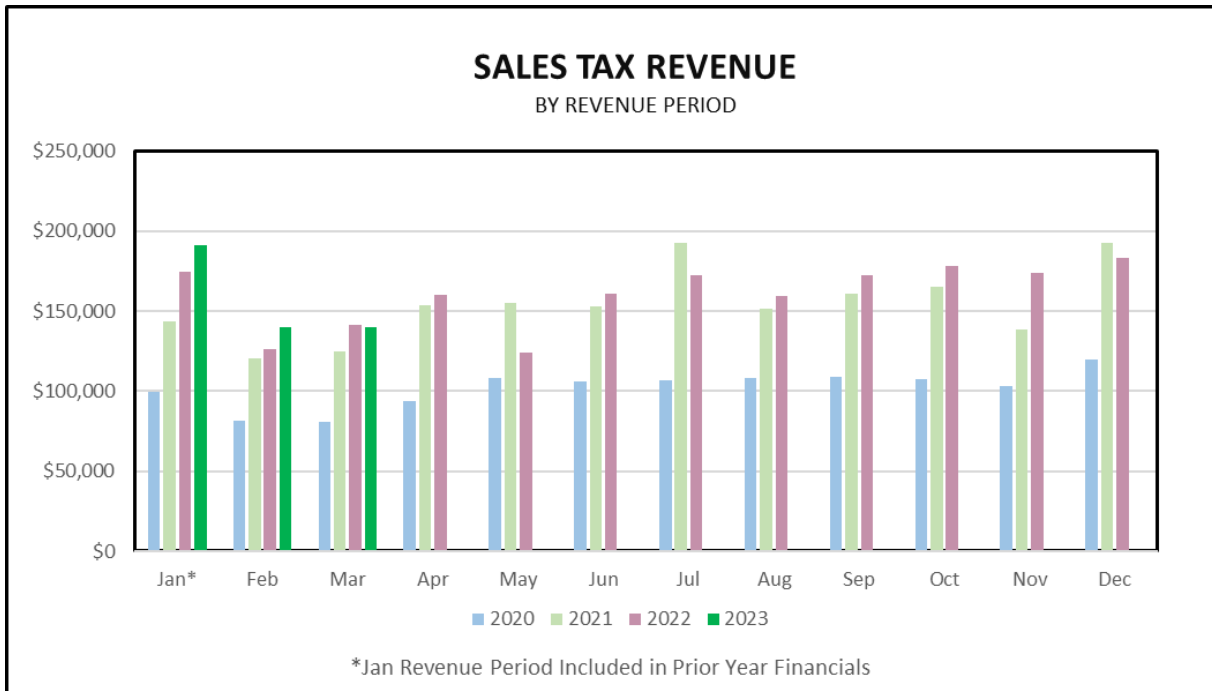
Nancy E. Mueller, CPA
April 17, 2023



Sales Tax Revenues

Sales tax revenues for the March 2023 Revenue Period were slightly below the same period in 2022, but the total 2023 year to date is still 6% higher than 2022. The March Revenue Period is for February “shopping”.

March 2023 Revenue Period = \$140,005



**PLEASE NOTE THIS IS BY REVENUE PERIOD
LATE OR AMENDED FILINGS ARE INCLUDED**

Property Tax Revenues

Property taxes are collected throughout the year, but typically 95% are received in the first six months with February, April, and June having the highest collection amounts. Weld County allows homeowners to make full payment by April 30th or to pay ½ by February 28th and ½ by June 15th.

PROPERTY TAX COLLECTIONS								
	2020		2021		2022		2023	
Month	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Mar	428,934	30%	527,587	40%	655,955	36%	714,502	38%

*2020 includes correcting AJE; 2021 includes overdue amounts collected for 2020

Public Work Director Report

John Zacklene

Apr 17, 2023



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites has been submitted and approved by the state. Additionally, our team, with the help of Direct Discharge, is working on submitting an updated wastewater Water Quality Management plan. Lead and Copper tests are up to 20 tests every 3 years. We are also up to 9 water samples per month now, per the new state requirements on the size of the town.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies with all testing and sampling requirements. We are doing 6 samples per month currently. All samplings have been going well with no town issues. The outlet pipe from the solids pond to the contact chamber was raised 3 feet to help with sampling results. All 9 aerators are operational currently and the plant is operating efficiently.

Water Tanks- The old metal overflow culvert has been replaced at the water tanks. We currently have an Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. Water tank roof repairs will start mobbing equipment on 4/19/2023. The water tank will be painted after roof repairs are completed. State inspection on the water tanks went well. Construction has started on the new tower tank.

Jetting- Sewer main jetting of the entire town will begin in 2023 again. There was approximately 40 miles of main line to be cleaned. We have approximately 5 hot spots to watch for. The pipe between ponds 1&2 has been jetted due to poor performance and build up. Water valve exercise is ongoing throughout the town and should be completed by the end of April.

STORM WATER

- We have started ditch maintenance. All ditches, inlets and outlets and vaults will be cleared of debris and build up as weather permits.
- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldrige inlet and the box culvert under Ponderosa at Sunset Ridge.
- New sweeper is being used to keep drain pans clear of debris.

STREETS

- Our new street sweeper has been delivered and is being used.
- Our new plow truck has been delivered as of 4-11-23.
- Turn lane extensions are to begin on 5-1-23 weather dependent at Harmony and 257.
- Potholes will be filled as needed throughout the winter and spring.
- A Bobcat T66 Skid steer has been ordered and looks to be delivered in May 2023.
- All but 4 subdivisions and County roads have had the street signs updated.
- All asphalt proposed projects are out for bid.
- Flagger/ Confined space/ Trenching & Shoring/Defensive driver training has been completed for all P.W. employees.
- ADA concrete grinding will continue this year in Summit view and Overlook.
- New guardrail reflectors and delineators have been ordered for the road.

PARKS

- Playground equipment has been inspected and repaired for CIRS standards.
- The maintenance shed has been built and we are waiting for the electrical work to be completed.
- New trash cans to be installed this spring. Need to pour concrete for them to set on.
- Tailholt Community Gardens have been completed (8).
- All parks equipment has been serviced and ready for the 2023 season.
- Looking to add an additional fountain in Blue Spruce Pond this year.



Town of Severance

Monthly Activity Report

April 2023



Severance Building Department
3 Timber Ridge Pkwy
Severance CO 80550

Severance Building Department Update 3/20/2023-4/17/2023

New Single Family permits submitted for review - 76

Residential Alteration permits – 16

Residential roof permits – 22

Residential solar permits – 6

Basement finish permits - 8

New Residential pass/fail ratio – 55.73%

Residential alterations pass/fail ratio – 70.72%

Clearview Library permit has been returned

Russ Weber

Town of Severance, Building Official

Total Records: 22

SEVERANCE POLICE DEPARTMENT
 3 SOUTH TIMBER RIDGE PKWY
 SEVERANCE, CO 80550
 970-685-9708



Violation		Count
10-3-10 - ASSAULT		3
Date Reported	Citation Number	
3/13/2023	2590	
3/13/2023	2591	
3/27/2023	2101	
Violation		Count
10-5-10 - DISORDERLY CONDUCT		3
Date Reported	Citation Number	
3/27/2023	1020	
3/27/2023	1021	
3/27/2023	2103	
Violation		Count
10-8-10 - POSSESSION OF MARIJUANA		8
Date Reported	Citation Number	
3/20/2023	1018	
3/20/2023	2597	
3/20/2023	2598	
3/20/2023	2599	
3/21/2023	1019	
3/21/2023	1019	
3/21/2023	2106	
3/21/2023	2106	
Violation		Count
42-4-1101(1) - SPEEDING (20-39 MPH OVER POSTED)		2
Date Reported	Citation Number	
3/1/2023	2607	
3/5/2023	2587	
Violation		Count
42-4-1409(2) - OPERATED AN UNINSURED MOTOR VEHICLE ON PUBLIC ROADWAY (MT1)		1
Date Reported	Citation Number	
3/16/2023	2038	
Violation		Count
703(3) - FAILED TO YIELD RIGHT OF WAY FROM STOP SIGN		1
Date Reported	Citation Number	
3/30/2023	2041	
Violation		Count
TRAFFIC VIOL-ORDINANCE - MTC 1101 - SPEEDING (10-19 MPH) OVER POSTED LIMIT		1
Date Reported	Citation Number	
3/16/2023	2594	
Violation		Count
TRAFFIC VIOL-ORDINANCE - MTC 1101 - SPEEDING (20-24 MPH) OVER POSTED LIMIT.		1

Date Reported	Citation Number
3/16/2023	2595

Violation	Count
TRAFFIC VIOL-ORDINANCE - MTC 1402(1) - CARELESS DRIVING	1

Date Reported	Citation Number
3/22/2023	2039

Violation	Count
TRAFFIC VIOL-STATUTE - MTC 1101 - SPEEDING (10-19 MPH) OVER POSTED LIMIT	1

Date Reported	Citation Number
3/3/2023	2610

Revenue Type Summary

Period: 3/1/2023 - 3/31/2023
Created by: LEAH VANARSDALL on 4/18/2023 11:15:27 AM

Severance Court Clerk
Severance Municipal Court
3 S. Timber Ridge Parkway
Severance, CO. 80550

Payment Amounts by Type

Description	Amount
COURT COSTS	\$150.00
FINES	\$1,050.00
SUR-CHARGE	\$160.00
Payments Total	\$1,360.00

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes
April 2023



UPCOMING TOWN MEETINGS & EVENTS

- 04/29- Annual Clean-Up Day
- 05/03- Municipal Court
- 05/09- Town Council Work Session/Council Meeting
- 05/17- Planning Commission Meeting
- 05/20- Fishing Derby
- 05/22- Tree Board Meeting
- 05/23- Town Council Work Session/Council Meeting *CANCELED*
- 06/07- Municipal Court
- 06/09- Summer Kick-Off Concert
- 06/12- Town Council Work Session/Council Meeting
- 06/17- Cornhole Tournament
- 07/07- First Responder and Military Appreciation Concert
- 08/18 - 08/20- Severance Days
- 10/27- Trick or Treat Parade
- 11/04- Turkey and Food Drive
- 12/09- Annual Town Christmas Event

FISCAL RESPONSIBILITY

- 2022 Audit
 - Preparation for the audit is now underway, and our auditors will be on the premises in early May with a completion date of mid-June to July.
- Community Grants
 - Management is currently working on a Resolution to present to the Town Council on adopting a process for providing community grants for Severance non-profits, Severance Schools Events, and Severance School Organizations.
- Financial Software
 - The Finance Department is reviewing different financial software, as discussed during the 2023 budget preparation.

TRANSPARENCY

- Zip Codes
 - Management is working with Representative Daniel Betts on a zip code boundary review process for the Town to potentially combine zip codes for Severance into one zip code. Many factors must be considered, but management is actively submitting it to the official review process. Currently, the Town and our current GMA have seven zip codes. (80546, 80550, 80524, 80610, 80615, 80650, 80631) (No Update)

WATER & WASTEWATER SECURITY

- Elevated Water Tower
 - Construction has begun with the foundation currently being constructed. This project will take approximately 18 to 24 months to complete.

- Wastewater Plant
 - This project is scheduled to begin design in 2026; however, Management is considering moving the design of this project to 2024 to ensure compliance with all State regulations. This will be an upcoming discussion during the 2024 budget process.

TRANSPORTATION

- TAP/MMOF Pedestrian Trail
 - Construction is completed; however, the trail remains closed until the two rapid crossing beacons for WCR 23 and WCR 72 are installed.
- WCR 19/Harmony Rd Intersection
 - This intersection is designed, and the Town has received state and federal funding for its construction. Funding will be available in July 2023, when the design will be completed, and an RFP will be issued for construction. (No Update)
- Hwy. 392/WCR 23 Intersection
 - Selection of the contractor has occurred, and construction will begin shortly. The Town has begun receiving the materials ordered last year; however, several components have still yet to be delivered.
- Pavement Assessment
 - The RFP process has begun, and an official RFP is set to be released in the first week of May. A selection should be presented to the Town Council in June or July for selection and commencement of this project.

PUBLIC SAFETY

- Four (4) RFPs for the Police Station remodel, and addition have been received and are being reviewed by staff. A selection will be presented to the Town Council on June 13th for selection and commencement of this project.
- Next Step and Greeley Lock and Key have completed the Community Park's security cameras and new electronic restroom locks installation. They will begin at Lakeview Park the last week in April. An RFP has been issued for designing and constructing a bollard lighting system at Lakeview, Summit View, and Blue Spruce Parks.

SAFE PASSAGEWAYS

- The TAPP/MMO Project is nearly completed, allowing safe passage from the Overlook Subdivision and Tailholt Subdivision to the Community Park and Great Western Trail. The only remaining portion of this project is to install the two rapid flashing beacon systems for safe pedestrian crossing.
- Staff are working with the applicants located at 9843 E. Harmony Rd. to finish the construction of the northern sidewalk along E. Harmony Rd. from Dollar General to the west along Fox Ridge Subdivision and connecting to Severance Shores Subdivision. This is planned for construction in late 2023, depending on the submittal and approval of future proposals. (No Update)

ENGAGEMENT WITH RESIDENTS

- Management has received no inquiries since the last report.

COMMUNICATIONS

- Our Management Analyst is currently working on the first Town Communications Plan. This is projected to be submitted to Management in early May. Once approved, this will be brought to the Council for discussion.
- Open Positions: Two (2) Patrol Officers and One (1) Patrol Sergeant

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report
- WSFR Report



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 80 - Special Use Review - 156 Hidden Lake Drive	Abdul Barzak, Town Planner	Abdul Barzak, Town Planner
ACTION REQUESTED		
Town Staff asks that the Town Council review and take action on the proposed Special Use Review at 156 Hidden Lake Drive. 1. Move to approve the Special Use Review at 156 Hidden Lake Drive 2. Move to approve the Special Use Review at 156 Hidden Lake Drive with any discussed conditions. 3. Take no action		<u>Action Requested</u>
BRIEF SUMMARY		
The owners of 156 Hidden Lake Drive are requesting a Special Use Review for a Home-Based Business Type II for a hunting gear, soft goods, ammo, and firearms cleaning supplies sales business that will operate online only with no clients coming to the property. The applicant has submitted all required materials and will be present for any questions.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Town Staff recommends approval of the Special Use Review at 156 Hidden Lake Drive and that the Town Council review and take action on the proposed Special Use Review at 156 Hidden Lake Drive with the following conditions. 1. Applicant obtains a Temporary Business/Sales Tax License through the Town Clerks Office (and pays all fees associated) that is only valid until all Federal Licenses are obtained and provided to the Town of Severance. 2. Applicant obtains all required Federal Licenses and provides a copy to the Town, at that time the town will issue a standard Business/Sales Tax License valid for that calendar year.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Home Based Business Application 2. Proof of Ownership 3. Vicinity Map 4. Site Plan with Proposed Parking 5. Metro District Approval 6. Severance Police Department Review		

TOWN OF SEVERANCE

3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

APPLICATION FOR HOME-BASED BUSINESS PERMIT

FEE: \$250

(TYPE OR PRINT CLEARLY)

Business Name: Croft Tactical DBA Windsor Armory
Business Address: 156 Hidden lake drive
Name of Property Owner(s): Eric + chandra Croft Phone: 719-323-0346
Mailing Address: 156 Hidden Lake drive
City: Severance State: CO Zip: 80550 Email Address: crofttactical@gmail.com

Type of Business: Sporting Goods + Hunting Supplies

Description of Proposed Home-Based Business – include type of products sold and services provided:

We are a brick + mortar / online store
that is switching to online only.
We sell Hunting gear, soft goods, ammo,
and firearms cleaning supplies. This will be
an online only business, no sales
at my place of residence. www.windsorarmory.com

Will There Be Outdoor Activities?

YES

☒ NO

If Yes, Please Describe: _____

Hours of Operation: Mon-Friday 920 2020

Will Deliveries Be Made to This Location?

☒ YES

NO

If Yes, Please Describe: Standard

Fed ex packages ranging from 15-30 lbs

I declare, under the penalty of perjury, that this application has been examined by me and to the best of my knowledge and belief, are true, correct and complete.

Signature of Applicant: _____

Printed Name: Eric Croft

Title: Owner

Date: 02/22/2023

CHECKLIST FOR HOME-BASED BUSINESS PERMIT

Please fill out and return to the Community Development, PO Box 339,
Severance CO 80546

Business Name: Craft Tactical DBA Windsor Armory
Name of Property Owner(s): Eric + chandra Craft Phone: 719-323-0346
Location Address: 156 Hidden Lake drive
City: Severance State: CO Zip: 80550 Email Address: crofftactical@gmail.com

Circle Answer

1. How many employees will come to your residence? ☐ Yes ☒ No
2. Do you have ☒ HOA ☐ Metro District Approval? ☒ Yes ☐ No
3. Does your business operation exceed 1,000 square feet or 30% of the floor area of the dwelling? 1st Floor ☐ 2nd Floor ☐ Basement ☐ Business Area ☐ ☐ Yes ☒ No
4. Is your business operation located in an accessory building? ☐ Yes ☒ No
If so, does it exceed 500 square feet? ☐ Yes ☒ No
5. Is your dwelling used primarily for business? ☐ Yes ☒ No
6. Does your business operation change the residential character of the dwelling? ☐ Yes ☒ No
7. Is there any change in the outside appearance of the building or premises or any visible sign of a home-based business? ☐ Yes ☒ No
8. Will you have an advertising sign-Must adhere to Sign Code? ☐ Yes ☒ No
9. Do you have any exterior storage on your property for equipment or materials for your business? ☐ Yes ☒ No
10. Does your business operation create any noise, glare, fumes, odors or other objectionable conditions detectable to the normal senses outside the dwelling? ☐ Yes ☒ No
11. How many customers per day will come to your residence? ☐ Yes ☒ No

The following uses, because of their tendency to go beyond the limits permitted for home-business and thereby impair the use and value of the residential area, are NOT permitted as home-based businesses:

- ANY Medical Marijuana or Marijuana related Business
- Auto Repair, painting or motorized vehicles or Motorized Implement Repair
- Dance, Music or other types of instruction (if more than 4 students are instructed at one time)
- Welding Shops
- Nursing Homes
- Any retail or wholesale sales to consumers upon the premises not incidental to the home-based business

FOR ADMINISTRATIVE USE

Business Classification

☐ Home-Based Business Type I

☒ Home-Based Business Type II

Additional Home- Based Business Type II Required Documents

☒ Proof of Ownership

☒ Aerial Image

☒ Site Plan (Access & Exit Points Indicated)

☒ Mailing Labels & Stamped Envelopes (500 Ft. Radius)

☒ HOA/Metro District Approval

TOWN USE ONLY BELOW THIS POINT

Public Hearing Date April 25, 2023 ~~1920~~ ~~2020~~

Public Hearing Notification of Surrounding Property Owners within 500 feet (15 days prior to Hearing)

Decision _____

Date of Decision _____

After Recording Return To:
Eric Croft and Chandra Croft
156 Hidden Lake Drive
Severance, CO 80550
GF Number: 570-214100447

STATE DOC FEE: \$43.11

05/07/21 SPECIAL WARRANTY DEED

THIS DEED is dated 05/06/2021, and is made between Melody Homes, Inc., a Delaware Corporation (whether one, or more than one), the "Grantor", whose mailing address is 9555 S. Kingston Court, Englewood, Colorado 80112, of the County of Douglas, and Eric Croft and Chandra Croft (whether one, or more than one), the "Grantee," whose mailing address is 156 Hidden Lake Drive, Severance, Colorado 80550, of the County of Weld.

WITNESS, that the Grantor, for and in consideration of the sum of FOUR HUNDRED THIRTY-ONE THOUSAND FIFTY AND NO/100 Dollars (\$431,050.00), the receipt and sufficiency of which is hereby acknowledged, hereby grants, bargains, sells, conveys and confirms unto the Grantee (not in tenancy in common, but in joint tenancy) and the Grantee's heirs and assigns forever, all the real property, together with any improvements thereon, located in the County of Weld and State of Colorado, described as follows:

LOT 8, BLOCK 2,
TAILHOLT SUBDIVISION SECOND FILING,
TOWN OF SEVERANCE,
COUNTY OF WELD, STATE OF COLORADO

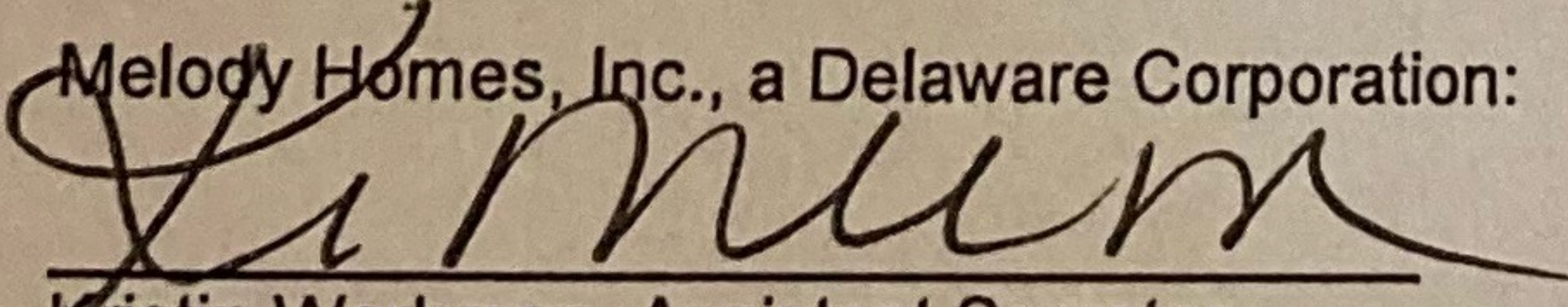
also known by street address as: 156 Hidden Lake Drive, Severance, CO 80550
with all appurtenances

TOGETHER with all and singular the hereditaments and appurtenances thereunto belonging, or in anywise appertaining, the reversions, remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the Grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances except for taxes for the current year, a lien but not yet due and payable;

TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the Grantee and the Grantee's heirs and assigns forever. The Grantor, for the Grantor and the Grantor's heirs and assigns, does covenant and agree that the Grantor shall and will WARRANT THE TITLE AND DEFEND the above described premises, but not any adjoining vacated street or alley, if any, in the quiet and peaceable possession of the Grantee and the heirs and assigns of the Grantee, against all and every person or persons claiming the whole or any part thereof, by, through or under the Grantor, subject to statutory exceptions as defined in CRS 38-30-113, revised.

IN WITNESS WHEREOF, the Grantor has executed this deed on the date set forth above.

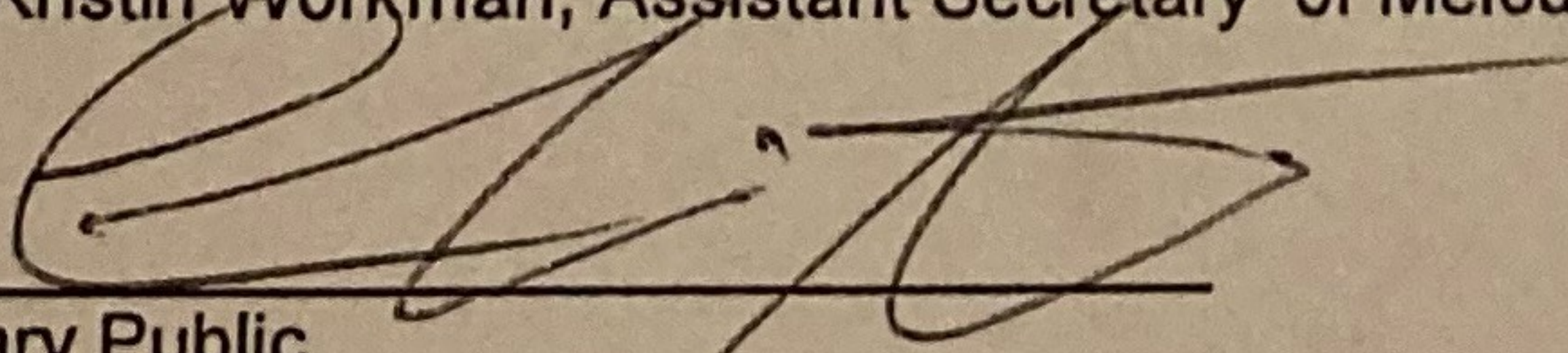
Melody Homes, Inc., a Delaware Corporation:


Kristin Workman, Assistant Secretary

STATE OF COLORADO

COUNTY OF DOUGLAS

This instrument was acknowledged before me on this 6th day of MAY, 2021
by Kristin Workman, Assistant Secretary of Melody Homes, Inc., a Delaware Corporation.


Notary Public

My Commission Expires:

09/18/24

CHRISTOPHER JOHNSTON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20204032676
MY COMMISSION EXPIRES 09/18/2024

DHI TITLE AGENT



248
309
17
333
45

3RD ST

248

00
02

1 AVE

210

209

AVE

12

11

11160

11210 11230

6TH ST

301
303

4TH ST

405 387
407 389
409 391
393
395
413 397
415 399

323 325 327 329 331 333 335 337 339

CENTRAL AVE

E HARMONY RD

TAILHOLT AVE

HIDDEN LAKE DR

137 139 141 147 149 151 153 155 157 159 161

142 144 146 150 152 154 56 158 160

GWYNETH LAKE DR

242 244 246 248 250 252 254

341 343 345 347 349 351

HAYMAKER LN

182

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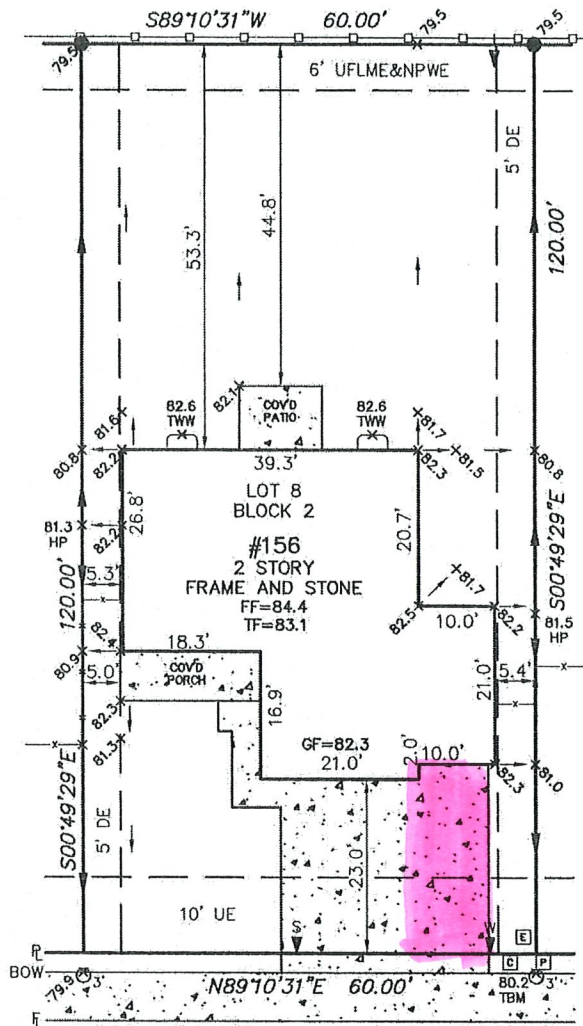
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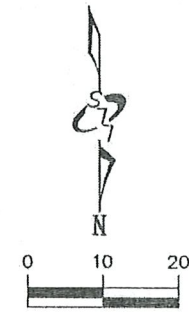
IMPROVEMENT LOCATION CERTIFICATE GRADING CERTIFICATE

TRACT E

only available parking



- LEGEND**
- R=PROPERTY LINE
 - BOW=BACK OF WALK
 - F=FLOW LINE
 - FF=FINISHED FLOOR
 - TF=TOP OF FOUNDATION
 - GF=GARAGE FLOOR
 - HP=HIGH POINT
 - TWW=TOP OF WINDOW WELL
 - UE=UTILITY EASEMENT
 - DE=DRAINAGE EASEMENT
 - UFLME=UTILITY, FENCE, LANDSCAPE & MAINTENANCE EASEMENT
 - NPWE=NON-POTABLE WATER EASEMENT
 - TBM=TEMPORARY BENCHMARK
 - [Symbol] = CONCRETE
 - [Symbol] = FOUND NAIL & DISK PLS NO. ILLEGIBLE OFFSET VALUE SHOWN FROM MONUMENT TO PROPERTY LINE
 - [Symbol] = FOUND #4 REBAR WITH PLASTIC CAP PLS NO. 38316
 - [Symbol] = CABLE TV PEDESTAL
 - [Symbol] = ELECTRIC PEDESTAL
 - [Symbol] = TELEPHONE PEDESTAL
 - [Symbol] = PRIVACY FENCE
 - [Symbol] = WOOD FENCE
 - [Symbol] = WATER SERVICE
 - [Symbol] = SANITARY SEWER SERVICE
 - [Symbol] = IRRIGATION SERVICE
 - [Symbol] = WINDOW WELL



JONATHAN R. LANGE
COLORADO REGISTERED
PLS # 37908, FOR AND
ON BEHALF OF LANGE
LAND SURVEYS, LLC

HIDDEN LAKE DRIVE

I HEREBY CERTIFY THAT THE ELEVATIONS AND DRAINAGE PATTERN SHOWN ON

LOT 8, BLOCK 2 OF

TAILHOLT SECOND FILING
THEREON WERE DEVELOPED FROM A SURVEY OF THE ABOVE DESCRIBED PROPERTY, PERFORMED ON THE DATE SHOWN, AND ACCURATELY AND TRULY DEPICT THE ELEVATIONS AS THEY EXISTED ON THE DATE OF SAID SURVEY. THE RELATIVE ELEVATIONS AS DEPICTED HEREON MAY CHANGE SUBSEQUENT TO THE DATE HEREOF DUE TO THE SUBSIDENCE OR UPEAVAL OF THE SOIL, ADDITION OR REMOVAL OF SOIL BY ACTS OF MAN, EROSION BY WATER OR OTHER FACTORS. THE SURVEYOR'S ELEVATIONS MAY NOT BE USED FOR ANY PURPOSE OTHER THAN THE SURVEY FOR WHICH THEY WERE PREPARED.

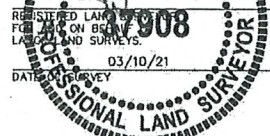
THE ELEVATIONS AND DRAINAGE PATTERN ABOVE SHOWN ARE THE REGISTERED LAND SURVEYOR'S CERTIFIED FINDINGS FOR THE FINISHED GROUND GRADES AROUND YOUR RESIDENCE ON THE DATE SHOWN. THE HOMEOWNER MUST MAINTAIN THESE ELEVATIONS AND GRADES TO PROPERLY DRAIN THE WATER AWAY FROM YOUR HOUSE. THE BUILDER OF YOUR HOME WILL NOT COVER STRUCTURAL DAMAGE TO YOUR HOME CAUSED AS A RESULT OF CHANGES MADE IN THE FINISHED GRADES. IT IS THE HOMEOWNER'S RESPONSIBILITY TO MAINTAIN THE GRADES AS SET BY THE BUILDER AND AS CERTIFIED HEREIN BY THE SURVEYOR.

ADDITIONALLY, THE H.O.W. PROTECTIONS FOR YOUR RESIDENCE PROVIDED BY YOUR BUILDER WILL NOT COVER DAMAGE CAUSED AS A RESULT OF CHANGES MADE IN THE FINISHED DRAINAGE GRADES. IT IS YOUR RESPONSIBILITY TO MAINTAIN THE GRADES AS SET BY THE BUILDER AND AS CERTIFIED BY THE SURVEYOR.

BY

BUILDER

156 HIDDEN LAKE DRIVE
LEGAL DESCRIPTION
LOT 8, BLOCK 2,
TAILHOLT SUBDIVISION
SECOND FILING,
TOWN OF SEVERANCE,
COUNTY OF WELD,
STATE OF COLORADO.

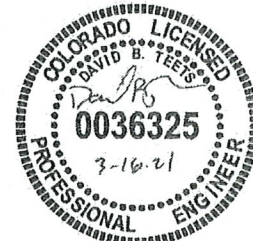


NOTES

- I HEREBY CERTIFY THAT THIS IMPROVEMENT LOCATION CERTIFICATE WAS PREPARED FOR D.R. HORTON, INC., THAT IT IS NOT A LAND SURVEY PLAT OR IMPROVEMENT SURVEY PLAT, AND THAT IT IS NOT TO BE RELIED UPON FOR THE ESTABLISHMENT OF FENCE, BUILDING, OR OTHER FUTURE IMPROVEMENT LINES. THIS CERTIFICATE IS VALID FOR USE ONLY BY D.R. HORTON, INC. AND DESCRIBES THE PARCEL'S APPEARANCE ON MARCH 10, 2021.
- I FURTHER CERTIFY THAT THE IMPROVEMENTS ON THE ABOVE DESCRIBED PARCEL ON THIS DATE, MARCH 10, 2021, EXCEPT UTILITY CONNECTIONS, ARE ENTIRELY WITHIN THE BOUNDARIES OF THIS PARCEL, EXCEPT AS SHOWN, THAT THERE ARE NO ENCROACHMENTS UPON THE DESCRIBED PREMISES BY IMPROVEMENTS ON ANY ADJOINING PREMISES, EXCEPT AS INDICATED, AND THAT THERE IS NO APPARENT EVIDENCE OR SIGN OF ANY EASEMENT CROSSING OR BURDENING ANY PART OF SAID PARCEL, EXCEPT AS NOTED.



DAVID B. TEETS
COLORADO REGISTERED
PE # 0036325, FOR AND
ON BEHALF OF LANGE
LAND SURVEYS, LLC



DRAWN BY:	DATE:
DRAWN BY: IST	DATE: 03/12/21
DRAWN BY: IST	DATE: 07/29/20
JOB NUMBER: 903-1549	

TAILHOLT METRO DISTRICTS

ARCHITECTURAL DESIGN APPLICATION

NAME OF OWNER(S): Eric + Chandra Craft ✓

ADDRESS OF RESIDENCE: 156 Hidden lake dr. HOME PHONE: (719) 323-0346

WORK: 719-323-0346 E-MAIL: crafttactical@gmail.com

Please indicate the type of improvement: (Mark with an X) NEW HOME LANDSCAPING

Driveway/Walk Addition Deck/Patio Slab Fencing Patio Cover Shed Painting Roofing

Other (please explain): Transfer of Business license + FFL

Describe improvements below: Send in Sketches, drawings, plans, paint swatches, pictures, brochures, etc. with completed ADA.

Mail in ADA, or scan/e-mail to the office or put in black drop box by the mailboxes, on the south side of Harvest Moon and 3rd Street.

District E-mail: manager@tailholtdistrict.com

DESCRIPTION OF PROPOSED WORK

I am moving my online Business to my residence. There will be zero in-person sales conducted at my home, it will simply be the home of record for my FFL + LLC ✓

Applicant agrees and understands that submittal of this application does not fulfill all of the conditions and requirements for an approval. In addition to this completed Architectural Design Application the applicant must submit one set of plans/drawings/sketches/photo's with specifications of any improvements or construction showing location, height, width, length, colors, copy of brochure, materials or "information" cut sheets" from the manufacturer. It is especially important to include the location of any improvements in relation to the lot lines and the home. **THMD Guidelines should be followed.**

Applicant agrees to maintain proper drainage swales on the lot when making any lot/landscape improvements, while keeping in mind the side lot & back lot setbacks, and all utility easements in the lot. Drainage should remain the same or have qualified person sign off on a new drainage plan. Proper drainage is required to handle storm events and irrigation drainage of your lot. **Keep proper drainage flows under District fence, do not pile landscape material onto District fence.**

Landscape projects; Submit landscape plans/drawings showing the species, size, shape, height, color, and materials, of the proposed landscaping if you can. It is especially important to include the location of any landscape in relation to the lot line and the home. Keeping in mind, trees should be at least 5 feet from property lines and shrubs at least 3 feet from property lines.

Applicant agrees to maintain proper drainage swales on the lot when adding landscape improvements, while keeping in mind side lot, back lot setbacks and all utility easements. Drainage should remain the same or have qualified person sign off on a new drainage plans for your lot. **Proper drainage is required to handle storm events and irrigation drainage of your lot.**

The Architectural Design person may require additional information as it deems necessary to make a decision. Until all of the questions are answered and any requested information is submitted, the application will be deemed incomplete and the application will stand unapproved. It is further agreed that, in the event the application is approved, all maintenance, repair, or replacement of the approved item will be the sole responsibility of the Owner. All work shall be initiated with consideration of the grounds, aesthetics, timing and noise factors. **Applicant understands that all necessary permits and approvals from any municipalities or other jurisdictions are the sole responsibility of the applicant and for approval.**

This approval does not apply to any changes of the drainage on your lot or neighboring lots. Drainage should remain the same or have qualified person sign off on a new drainage plan for your lot. Removal of THMD fencing or driving on THMD landscaping is not allowed for access to yard. No contractor advertising signs allow. Homeowner will be held responsible for any damage to Tailholt Metro District property.

The signed off ADA should be retained your records and for proof of the submittal and approval of the ADA/plans. No items are returned from the review, except the signed off ADA and documents that can be scanned. Approved work must be completed within 9 months of approval, or you must re-submit and pay review fees, when required. When you call for locates; THMD will not come out and mark meter box. Non-potable water line is in the back corner of your yard. Keep trees and shrubs away from this non-potable meter box and line location

THE UNDERSIGNED UNDERSTANDS AND AGREES TO THE ABOVE CONDITIONS:

[Signature]
Owner's Signature:

02/24/2023
Date:

Eric Craft
Print Name:

For Committee Use:

Approval: approved Following Guidelines. Denied: _____ Approved upon Completion of Contingencies: _____

Date: 03/24/2023 Signed: [Signature]

*See attached into 3.2 about home businesses

building codes or other governmental laws or regulations, nor compliance with any other standards or regulations, and any approval of an Improvement by the Metropolitan District, the Governing Board, or the ARC shall not be deemed an approval of any such matters. No Owner or other Person shall be a third party beneficiary of any obligation imposed upon, rights accorded to, action taken by, or approval granted by the Metropolitan District, the Governing Board, or the ARC.

Section 2.15 Variance. The ARC, in its sole discretion, may grant reasonable variances or adjustments from any conditions and restrictions imposed by this Declaration, in order to overcome practical difficulties or prevent unnecessary hardships arising by reason of the application of any such conditions and restrictions. Such variances or adjustments shall be granted only in case the granting thereof shall not be materially detrimental or injurious to the other real estate and Improvements in the neighborhood and shall not militate against the general intent and purpose hereof. In the event the Town requires a variance, said variance shall be granted in advance of submitting a request for variance to the ARC. Town approval of a variance does not obligate the ARC to also grant the same variance or adjustment.

Section 2.16 Waivers; No Precedent. The approval or consent of the ARC, or any representative thereof, to any application for approval shall not be deemed to constitute a waiver of any right to withhold or deny approval or consent by the ARC or any representative thereof, as to any application or other matters whatsoever as to which approval or consent may subsequently or additionally be required. Nor shall any such approval or consent be deemed to constitute a precedent as to any other matter.

ARTICLE III **RESTRICTIONS**

Section 3.1 Restrictions Imposed. The Property is subject to all requirements, covenants, restrictions and other matters stated on the recorded plats of the Property, or any portion thereof, as well as all other applicable documents. In addition, the Declarant declares that all of the Property shall be held and shall henceforth be sold, conveyed, used, improved, occupied, owned, resided upon and hypothecated, subject to the following provisions, conditions, limitations, restrictions, agreements and covenants, as well as those contained elsewhere in this Declaration. In addition, no unlawful use shall be permitted or made of the Property, or any portion thereof. All laws, ordinances and regulations of all governmental bodies having jurisdiction over the Property, or any portion thereof, shall be observed.

Section 3.2 Residential Use; Professional or Home Occupation. Lots shall be used for residential use only, including uses which are customarily incidental thereto, and shall not be used at any time for business, commercial or professional purposes. Notwithstanding the foregoing, however, Owners may conduct business activities within their homes provided that all of the following conditions are satisfied:

3.2.1 the business conducted is clearly secondary to the residential use of the home and is conducted entirely within the home;



3.2.2 the existence or operation of the business is not detectable from outside of the home by sight, sound, smell or otherwise, or by the existence of one or more signs indicating that a business is being operated; the Property;

3.2.3 the business does not result in an undue volume of traffic or parking within the Property;

3.2.4 the business conforms to all zoning requirements and is lawful in nature; and

3.2.5 the business conforms to this Declaration and the Guidelines, as well as any rules and regulations that may be imposed by the Metropolitan District, the Governing Board or the ARC from time to time.

Section 3.3 Household Pets. No animals, livestock, birds, poultry, reptiles or insects of any kind shall be raised, bred, kept or boarded in the Property; provided, however, that the Owners and residents of each Lot may keep a reasonable number of bona fide household pets (including dogs, cats or other domestic animals), or poultry (per Town codes), so long as such pets are not kept for any commercial purpose and are not kept in such number or in such manner as to create a nuisance to any resident of the Property. All household pets shall be controlled by their Owner and shall not be allowed off the Owner's Lot except when properly leashed and accompanied by the Owner or his or her representative, who shall be responsible for collecting and properly disposing of any animal waste. The ARC shall have, and is hereby given, the right and authority to determine in its sole discretion that dogs, cats or other household pets or poultry are being kept for commercial purposes or are being kept in such number or in such manner as to be unreasonable or to create a nuisance; or that an Owner or resident is in violation of the leash laws of the applicable jurisdiction or other applicable governmental laws, ordinances, or other provisions related to household pets and/or poultry; or that an Owner or resident is otherwise in violation of the provisions of this Section. In any such case, the ARC may take such action(s) as it may deem appropriate. An Owner's right to keep household pets and/or poultry shall be coupled with the responsibility to pay for any damage caused by such animals, as well as any costs incurred as a result of such animals. All Household Pets and/or poultry must be kept and their care shall be in compliance with and shall meet the Town Code Requirements. It shall be the responsibility of the Owners to verify and check local and current Town Codes and maintain their compliance with any and all applicable Ordinances, Rules and Regulations related thereto.

Section 3.4 Temporary Structures; Unsightly Conditions. Except as hereinafter provided, no structure of a temporary character, including, but not limited to, a tent, shack, storage shed, or outbuilding, shall be placed or erected; provided, however, that during the actual construction, alteration, repair or remodeling of a structure or other Improvements, necessary temporary structures for storage of materials may be erected and maintained by the Person doing such work. The work of constructing, altering or remodeling any structure or other Improvements shall be prosecuted diligently from the commencement thereof until the completion thereof. Further, no unsightly conditions, structures, facilities, equipment or objects shall be so located on the Property as to be visible from a street or any other portion of the Property. Notwithstanding any provisions herein contained to the contrary, it shall be expressly permissible for Declarant, its agents, employees, and contractors, or a builder with the express

From: [Jim Gerdeman](#)
To: [Abdul Barzak](#)
Subject: RE: FFL Home Based Business 156 Hidden Lake Drive
Date: Friday, March 24, 2023 10:36:24 AM

None from the PD.

Jim

From: Abdul Barzak <abarzak@townofseverance.org>
Sent: Friday, March 24, 2023 10:17 AM
To: Jim Gerdeman <jgerdeman@townofseverance.org>; Sandi Friedrichsen <sfriedrichsen@wsfr.us>
Subject: FFL Home Based Business 156 Hidden Lake Drive

Good Morning,

The homeowner at 156 Hidden Lake Drive has submitted a Home Based Business application to the Town to operate Croft Tactical LLC out of the residence. The homeowner will operate an online-only store that sells hunting gear, soft goods, ammo, and firearms cleaning supplies and parts. I have asked the applicant the following questions.

- Will any Firearms or Ammo be stored at the residence?
- Will you be doing any reloading or using black powder?
 - If so, we will need to know the quantities and locations of these items within the residence.

Please see the attached responses to the questions above, Home Based Business application, and FFL license for the old brick-and-mortar location. Please let me know if you have any questions or concerns.

Thank you,



Abdul Barzak

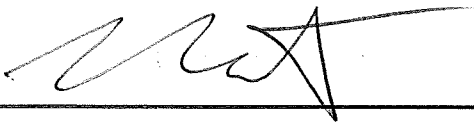
Town Planner
Direct Line: 970-692-1556
Office: 970-686-1218

TOWN PRIDE through Leadership, Service and Collaboration.

Confidentiality Notice: This electronic transmission and any attached documents or other writings are intended only for the person or entity to which it is addressed and may contain information that is privileged, confidential or otherwise protected from disclosure. If you have received this communication in error, please immediately notify sender by return e-mail and destroy the communication. Any disclosure, copying, distribution or the taking of any action concerning the contents of this communication or any attachments by anyone other than the named recipient is strictly prohibited.

Croft Tactical LLC Business premises and storage arrangements

1. There will be no retail firearms stored at the 156 Hidden Lake drive residence.
2. There will be centerfire ammo only stored in the basement on the southwest corner with a fire extinguisher 20 feet from the ammo.
3. We will not be selling or storing any black powder components or reloading supplies.
4. Sales will be soft goods, ammo and small firearms part only shipped out of state, there will be no in house local sales.



Eric Croft Owner Croft Tactical LLC



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
PUBLIC HEARING Pg 92 - Ziggis Site Plan	Abdul Barzak, Town Planner	Abdul Barzak, Town Planner
ACTION REQUESTED		
Community & Economic Development and Town Management ask that the Severance Town Council open a public hearing and continue the Ziggis Severance Site Plan to a date to be determined. Actions that may be taken: 1. Move to continue the public hearing to a date to be determined. 2. Take No Action.		<u>Action Requested</u>
BRIEF SUMMARY		
The applicant has submitted a Site Plan for a proposed 4,000-square-foot building to be located at 9843 E. Harmony Road, Severance, Colorado 80550. This building will be divided into a 1,500-square-foot Ziggis Coffee Shop with a drive-thru, with the remaining 2,500 square feet to be available for future commercial tenants. On March 9th, 2023 the applicant requested a continuance from public hearings.		
PUBLIC SUPPORT/CONCERN		
No public outreach at this time regarding the continuance		
ANALYSIS AND RECOMMENDATION		
Town staff is asking for the Town Council to continue the public hearing for the Ziggis Severance to a date to be determined as requested by the applicant.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Continuance Request by Applicant		

From: [Micah Current](#)
To: [Abdul Barzak](#)
Cc: [Jamie McCawley](#); [Jerry Helgeson](#)
Subject: Continuance - Severance
Date: Thursday, March 9, 2023 3:49:56 PM

Caution: This is an external email and may have a suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, contact your OnixIT at support@onixit.com or (970) 223-0300.

Hi Abdul - We have decided to request a continuance with Severance while we figure out whether the stand alone Drive through idea will work.

--

Thank you,

Micah Current
(303)589-8335
VP of Operations, American Eagle Investments
Ziggi's Franchise Owner
micah.current@ziggiscoffee.com



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Pg 94 - County Stormwater and Other Fees Discussion	Nancy Mueller, Finance Director	Nancy E. Mueller, CPA
ACTION REQUESTED		
The Town Staff is asking the Council to review and discuss the Stormwater Fees for County residents and consider policies for any other potential fees in the future.		<u>Discussion</u>
BRIEF SUMMARY		
There are currently 18 utility bill customers that have not been annexed by the Town but reside in Weld County. Discuss the monthly Stormwater Fee for these customers and others and the development of policies for future fees.		
PUBLIC SUPPORT/CONCERN		
County Resident requesting an exemption.		
ANALYSIS AND RECOMMENDATION		
The Town Staff is asking the Council to review and discuss the Stormwater Fees for County residents and consider policies for any other potential fees in the future.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 04.25.23 Discussion of County Stormwater and Other Fees - Severance Neighborhoods - Subdivisions without Utility Bills - Map of Weld County Homes Previously or Currently Assessed Monthly Stormwater Fee - Weld County Stormwater List		

TOWN OF SEVERANCE COUNCIL DISCUSSION

COUNTY STORMWATER AND OTHER FEES

Presently, there are 18 homes that receive one or more utility services from the Town of Severance that have not been annexed by the Town but lie within Weld County. Some of these homes are on lots that have surface runoff that drains into the Town's stormwater system. Other homes are farther out from the center of Town and the stormwater drains into areas not maintained by the Town.

Based on individual requests, 3 homes have now been exempted from the monthly Stormwater Fee with one additional resident requesting to have the fee removed.

At some point in the future, it is likely that stormwater fees will evolve from a flat monthly fee to a fee based on lot size and surface type.

Under discussion are the following:

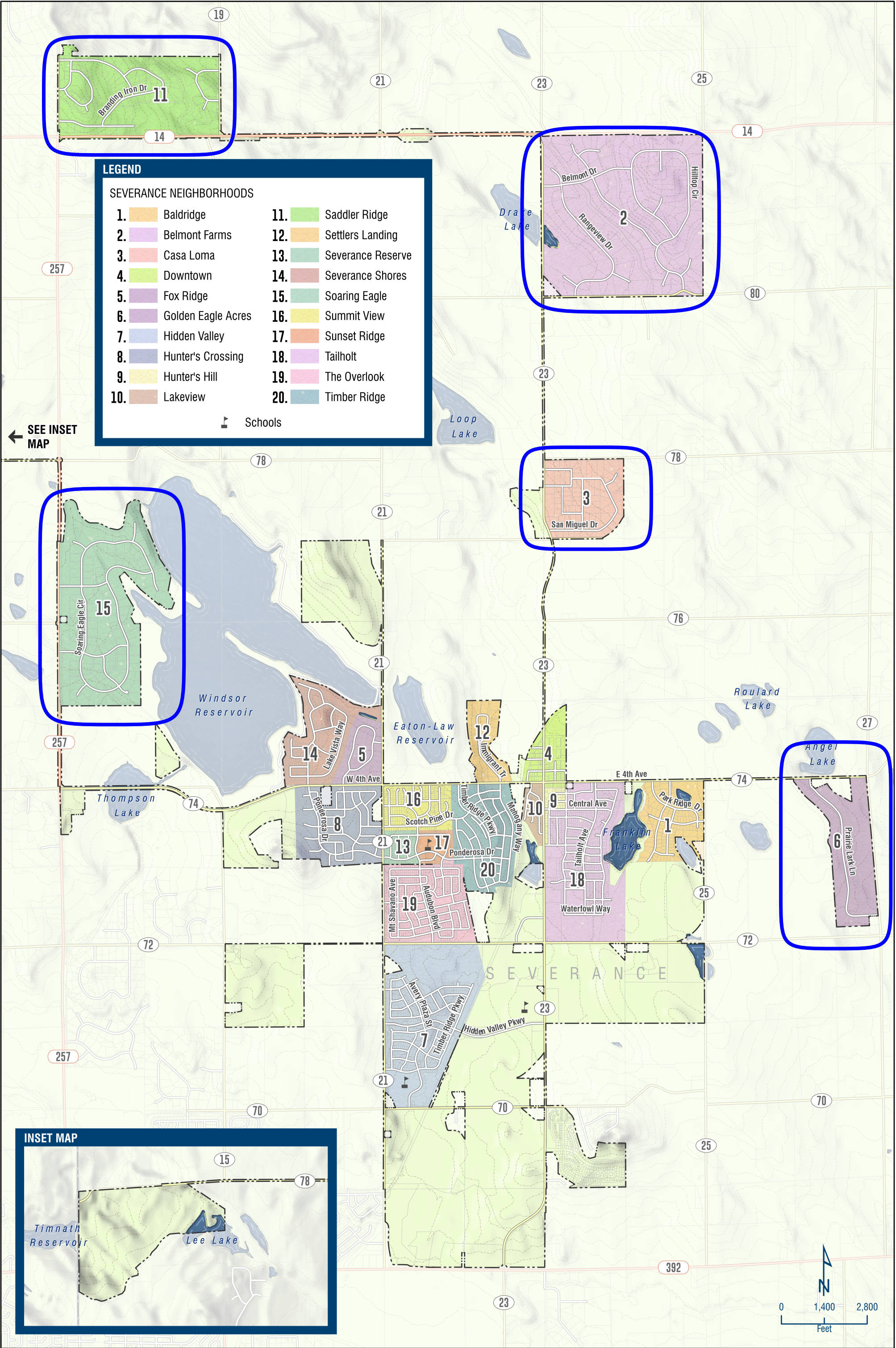
- Should we assess a monthly Stormwater Fee to all Weld County residents that receive a Town of Severance Utility Bill.
- Should Weld County Residents that receive a Town of Severance Utility Bill be assessed a monthly Stormwater Fee based on the drainage of their property.
- Should the monthly Stormwater Fee be assessed on a quarterly or annual basis to all homes within the Town that do not currently receive a Town of Severance utility bill.
- Should the monthly Stormwater Fee be assessed on a quarterly or annual basis only on homes within the Town that contribute to stormwater drainage that do not currently receive a utility bill.
- Development of policies that can be applicable to any potential future fees that may be assessed to residents.

Sample of fees assessed by other Colorado Municipalities:

- Street Light Fee
- Street Maintenance or Street Rehab Fee
- Mosquito Control
- Hazardous Waste Fee
- Concrete Fee
- Interceptor Basin Agreement Fee

Supplemental information provided:

1. Map of Town of Severance Neighborhoods – Subdivisions without Utility Billing
2. Weld County Stormwater List
3. Map of Weld County Homes Previously or Currently Assessed Stormwater Fee



Address	STMWTR Billed	In Weld County (non-annexed) but are being billed Town Water:	Within Town Installed Curb/Gutter	Paved Road
37421 COUNTY ROAD 21	Yes		No	Dirt
37301 COUNTY ROAD 21	No	Per Administration Stormwater is not to be billed until development or at an appropriate future date. 05/01/2021	No	Dirt
36990 COUNTY ROAD 21	Yes		No	Dirt
36685 COUNTY ROAD 21	Yes		No	Dirt
35779 COUNTY ROAD 21	Yes		Yes	Yes
36960 COUNTY ROAD 23	Yes		No	Yes
36652 COUNTY ROAD 23	No	Per Administration Stormwater is not to be billed until development or at an appropriate future date. 05/01/2021	No	Yes
36500 COUNTY ROAD 23	Yes		No	Yes
9672 COUNTY ROAD 74	Yes		Yes	Yes
10201 COUNTY ROAD 74	No	Please go ahead and waive the fee for this customer based on location and surface type of the lot per Finance Director 12/14/2021	No	Yes
10435 COUNTY ROAD 74	Yes		No	Yes
10822 COUNTY ROAD 74	Yes		Yes	Yes
10928 COUNTY ROAD 74	Yes		Yes	Yes
11160 COUNTY ROAD 74	Yes		Yes	Yes
11401 COUNTY ROAD 74	Yes		No	Yes
11515 COUNTY ROAD 74	Yes		No	Yes
11538 COUNTY ROAD 74	Yes		No	Yes
11753 COUNTY ROAD 74	Yes		No	Yes