



TREE BOARD REGULAR MEETING
Zoom Webinar and/or Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TREE BOARD REGULAR MEETING
Monday, April 24, 2023, at 6:00 PM

A. CALL TO ORDER

The Goal of Work Sessions are to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Roll Call

2. Pledge of Allegiance

3. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Tree Board on any subject not scheduled on the Agenda. To accomplish scheduled agenda items, comments should be limited to three- minutes for those attending in person or an appropriate time as deemed by the Chair. The Tree Board is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Tree Board must state their name and address for the record and sign-in.

4. Consent Agenda

The Consent Calendar is intended to allow the Tree Board to spend time and energy on the important items and not routine actions. A Tree Board Member may request an item on this calendar to be 'pulled' off the Consent Calendar and considered separately as a Regular Agenda item. Items remaining on the Consent Calendar will be approved by Tree Board with one vote.

a. 2.27.23 Minutes

5. Approval of Agenda

B. REGULAR MEETING

1. Swearing in of two new Members: Erik Peter and Mike Thompson

-
- Staff Presentation:

2. Sunset Ridge Request

- Legislative
- Staff Presentation: Brayden Pedersen, Management Analyst

3. Arbor Day Contest

- Legislative
- Staff Presentation: Brayden Pedersen, Management Analyst

4. Arbor Day Event

- Discussion
- Staff Presentation: Brayden Pedersen, Management Analyst

C. COMMUNICATIONS

Board approval may be sought for administrative actions in association with staff reports.

1. Town Staff
2. Board Members

D. ADJOURN

Tree Board MEETING

Monday, April 24, 2023, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_c-Svkm6iTN2JoOhczP0uKg

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.



TREE BOARD REGULAR MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
REGULAR MEETING
Monday, February 27, 2023, at 6:00 PM

Present:

Chair:

Rodney Simpson

Vice-Chair:

Board:

Savannah Waggoner
Georgia Perry

Absent:

Audience:

None

Staff:

Nicholas Wharton, Town Manager
Karina Gomez, Court Clerk

A. CALL TO ORDER

1. Roll Call

2. Pledge of Allegiance

3. Public Comment

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None

4. Consent Agenda

The Consent Calendar is intended to allow the Tree Board to spend time and energy on the important items and not routine actions. A Tree Board Member may request an item on this calendar to be 'pulled' off the Consent Calendar and considered separately as a Regular Agenda item. Items remaining on the Consent Calendar will be approved by Tree Board with one vote.

MOTION WAS MADE BY Member Waggoner, seconded by Member Perry to Approve the Consent Agenda. All Members present voting Yes,

MOTION PASSED

a. 04.25.22 Minutes

b. 7.25.22 Minutes

c. 9.26.22 Minutes

5. Approval of Agenda

MOTION WAS MADE BY Member Waggoner, seconded by Member Perry to Approve the Agenda. All Board Members present voting Yes,

MOTION PASSED

B. REGULAR MEETING

1. Appointment of Chair and Vice-Chair for 2023

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Member Waggoner, seconded by Member Perry to Appoint Member Simpson as Chair for 2023. All Members present voting Yes,

MOTION PASSED

MOTION WAS MADE BY Member Waggoner, seconded by Member Simpson to Appoint Member Perry as Vice-Chair for 2023. All Members present voting Yes,

MOTION PASSED

2. Arbor Day Proclamation

MOTION WAS MADE BY Member Waggoner, seconded by Member Perry to Recommend Forwarding Arbor Day Proclamation to Town Council for Approval. All Members present voting Yes,

MOTION PASSED

3. Arbor Day Event Presentation

- Discussion
- Staff Presentation: Karina Gomez, Court Clerk/Admin Assistant

4. Work Plan Review

- Legislative
- Staff Presentation: Karina Gomez, Court Clerk/Admin Assistant

MOTION WAS MADE BY Member Waggoner, seconded by Member Perry to Approve Work Plan Review. All Members present voting Yes,

MOTION PASSED

C. BOARD MEMBER PETITIONS

Board Members may ask for items to be added to future agendas.

D. COMMUNICATIONS

Board approval may be sought for administrative actions in association with staff reports.

1. Town Staff
2. Town Management
3. Board Members
4. Chair

E. ADJOURN

6:55 PM



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Swearing in of two new Members: Erik Peter and Mike Thompson		
ACTION REQUESTED		
BRIEF SUMMARY		
PUBLIC SUPPORT/CONCERN		
ANALYSIS AND RECOMMENDATION		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Sunset Ridge Request	Brayden Pedersen, Management Analyst	Nicholas Wharton
ACTION REQUESTED		
Town Staff asks that the Tree Board review, discuss and take action on the Summit Ridge Request. Actions that may be taken: 1. Move to approve the request 2. Move to approve the request with changes 3. Take no action		<u>Action Requested Presentation</u>
BRIEF SUMMARY		
Sunset Ridge Subdivision is asking for the Town of Severance to replace dead trees on the native area that serves both Sunset Ridge and Town of Severance residents. Sunset Ridge has paid to repair the drip system, remove dead trees, and planted several trees. Sunset Ridge is asking the Town of Severance to replace 47 trees of varying types. If the Town offers support for the native area, that will allow the HOA to focus on trees in other areas of the HOA, such as along the corner of Ptarmigan and Ponderosa where the mailboxes are located. As this is a major traffic intersection and is quite noticeable to pedestrians walking to school, the Board would like to focus on bringing it back up to the standards of the landscaping plan.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Staff and Town Management have no recommendations at this time.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Sunset Ridge Request for Trees 2. Location Map		



365 RPM
1821 56th Ave Suite B
Greeley, CO 80634
970-506-0615

April 14, 2023

Nicholas Wharton
Severance Town Administrator

Nicholas,

As you are aware, the reduction in size of Sunset Ridge Subdivision has reduced income for the HOA by \$65,520 per year. This makes it very hard to replace the dead trees on the native area that serves not only Sunset Ridge, but all of the Town of Severance residents wanting to walk within the native area.

The HOA has paid to:

- Repair the drip system in the native area damaged when under developer control.
- Remove dead trees.
- Planted several new trees.

The trees still needing to be replaced per the original landscaping plan approved by the Town are:

3 Bur Oak
5 Alleghany Serviceberry
9 Colorado Spruce
5 Autumn Brilliance Serviceberry
14 Plains Cottonwood
4 Austrian Pines
2 Pinon Pine
7 Western Hackberry

All the green spots on the enclosed map are the trees needing replacing.

Replacing these trees will take many years to come if the HOA is solely responsible.

If the Town offers support for the native area, that will allow the HOA to focus on trees in other areas of the HOA such as along the corner of Ptarmigan and Ponderosa where the mailboxes are located. As this is a major traffic intersection and is quite noticeable to pedestrians walking to the school, the Board would like to focus on bringing it back up to the standards of the landscaping plan.

We appreciate your consideration,

The Board of Directors for Sunset Ridge Subdivision

Enc: map of missing trees, entire landscaping plan





AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Arbor Day Contest	Brayden Pedersen, Management Analyst	Nicholas Wharton
ACTION REQUESTED		
Town Staff asks that the Tree Board review, discuss and take action on selecting the Arbor Day Contest Winners.		<u>Presentation Action Requested</u>
BRIEF SUMMARY		
Rangeview Elementary is participating in an art contest for Arbor Day, with the theme "What's your favorite tree in Severance and why." The Tree Board is asked to take action and select three (3) posters, ranking them in first, second, and third place order. Prizes will be distributed at the Tree Planting Presentation on April 27th.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Staff and Town Management recommend that the Tree Board take action and select three (3) posters, ranking them in first, second, and third place order.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Arbor Day Event	Brayden Pedersen, Management Analyst	Nicholas Wharton
ACTION REQUESTED		
None at this time.		<u>Presentation</u>
BRIEF SUMMARY		
The Arbor Day Tree Planting presentation will be at Rangeview Elementary School at 8:30 am on Thursday, April 27th. The presentation will take approximately thirty (30) minutes, and the staff asks that the Tree Board Members be present if possible.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Staff and Town Management recommend that Tree Board members attend the ceremony if available.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		