



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING
Tuesday, March 28, 2023, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

- 1. Pledge of Allegiance**
- 2. Pg 4 - Legacy Farm**
 - Discussion
 - Staff Presentation: Abdul Barzak, Town Planner
- 3. Pg 8 - Resolution 2023-XXR: Process for Community Grants**
 - Discussion
 - Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

- 1. Roll Call**
- 2. Agenda Review by Town Manager**
- 3. Consent Calendar**

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. Pg 11 - 3.14.23 Minutes**
- b. Pg 16 - February Payables**
- c. Pg 21 - Resolution 2023-18R: A Resolution for the Town of Severance, Colorado, to appropriate transfers for Expenditure for the 2022 Capital Projects**
 - Legislative
 - Staff Presentation: Nancy Mueller, Finance Director

d. **Pg 24 - January Financial Statements**

e. **Pg 64 - February Financial Statements**

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Pg 104 - Advisory Board Reports
- b. Pg 106 - Town Attorney
- c. Pg 108 - Town Staff
- d. Pg 126 - Town Management
- e. Council Members Liaisons
- f. Mayor

C. PROCLAMATION

1. Pg 129 - Arbor Day Proclamation April 28, 2023

2. Pg 130 - School Library Month April 2023

D. TOWN COUNCIL

1. Pg 131 - Buffering/Open Space/Trails Requirements: Land Use Code (Discussion)

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner

2. Pg 148 - Resolution 2023-04R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving the Town of Severance Purchasing Policies and Procedures Manual

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager, Nancy Mueller, Finance Director

3. Pg 166 - PUBLIC HEARING

Ordinance No. 2023-04: Granting a Non-Exclusive Cable System Franchise and Approving a Cable System Franchise Agreement Between the Town of Severance and Comcast of Colorado IX, LLC, for the Operation of a Cable System in the Town Pursuant to the Terms of Such Agreement

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. Pg 245 - Town of Severance Emergency Management Plan

- Legislative
- Staff Presentation: Jim Gerdeman, Chief of Police

5. Pg 342 - Resolution 2023-19R: A Resolution of the Town council of the Town of Severance, Colorado, Providing of Additional Appropriations in Fiscal Year 2023 of Water Infrastructure Impact Fees for the Water Tank Project

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

6. Pg 345 - Resolution 2023-20R: A Resolution of the Town Council of the Town of Severance, Colorado, Providing of Appropriations in Fiscal Year 2023 for Additional Fund Transfers and Appropriation of Additional Revenue

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

7. Pg 250 - Resolution 2023-21R: A Resolution of the Town Council of the Town of Severance, Colorado, approving an agreement between the Town of Severance and Coulson Excavating Company, Inc. regarding the Weld County Road 23/CO Highway 392 Intersection Improvements Project;

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

8. Pg 359 - Resolution 2023-22R: A Resolution of the Town Council of the Town of Severance, Colorado, Providing for Additional Appropriations in Fiscal Year 2023 of the Department of Public Safety, Division of Criminal Justice Grant for Safe Parks

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

E. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

F. ADJOURN

Town Council MEETING

Tuesday, March 28, 2023, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LAXhfwNuw

The Town of Severance does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a town service, program, public meeting, or activity, call 970-686-1218 at least 72 hours in advance. Disabled access is available from the front entrance of the Town Hall.