



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING
Tuesday, February 28, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Dennis 'Zeke' Kane

Council Members:

Frank Baszler

Stephen Gagliardi

Michelle Duda

Dan Meyers

Absent:

Audience: Susan & Jacob Pault & Erik Peter

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Nancy Mueller CPA, Finance Director

Leah Vanarsdall, Town Clerk

Keith Martin, Town Attorney

John Zacklene, Public Works Director

Jose Guzman, Water Supervisor

Jim Gerdeman, Chief of Police

Dave Lewis, ORC

Chris Messersmith, Town Engineer

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Pg 4 Future Land Use Map

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 6 - 1.24.23 Minutes

b. Pg 10 December 2022 Payables Report

c. Pg 15 January 2023 Payables Report

d. Pg 20 December 2022 Interim Financial Statements

4. Approval of Agenda

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve the Agenda. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

6. Council Member Comments

7. Pg 61 Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Pg 85 Tree Board Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
Erik Peter appears, no other applicants present.
MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Appoint Erik Peter to the Tree Board. All Council Members present voting Yes,

MOTION PASSED

2. Pg 103 Resolution 2023-10R Saddler Ridge Metro District Amendment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve **Resolution 2023-10R**: Saddler Ridge Metro District Amendment for 2024 Budget and to include plowing to Saddlers Ridge and to include in the agreement that if any damage occurs while plowing, Saddlers Ridge will cover those damages. All Council Members present voting Yes,

MOTION PASSED

3. Pg 122 State Water Inspection Report and Town's Cross-Connection Control Program

- Discussion
- Staff Presentation: John Zacklene, Public Works Director
John Zacklene, Public Works Director & Dave Lewis, ORC Presented. Council directs Management to prepare an Ordinance for adoption on the next Agenda.

4. Pg 155 Resolution 2023-11R: Budget Reappropriations

- Legislative

- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve **Resolution 2023-11R**: A Resolution for the Town of Severance to Appropriate and reappropriate funds for 2022 projects that were budgeted but not complete by December 31, 2022. All Council Members present voting Yes,

MOTION PASSED

5. Pg 160 Density Requirements: Land Use Code (Discussion)

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner
Ordinance will be on the March 14, 2023, Agenda for consideration

6. Pg 171 Ordinance 2023-02: An Ordinance Of The Town Council of The Town Of Severance, Colorado, Amending Chapter 16 of The Severance Municipal Code by the addition of a New Article 19 pertaining to Nonresidential Commercial and Office Design and Development Standards

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Adopt **Ordinance 2023-02**: An Ordinance Of The Town Council of The Town Of Severance, Colorado, Amending Chapter 16 of The Severance Municipal Code by the addition of a New Article 19 pertaining to Nonresidential Commercial and Office Design and Development Standards. All Council Members present voting Yes,

MOTION PASSED

7. Pg 183 Resolution 2023-12R: 1.5 MG Elevated Water Tank Construction Contract Award

- Legislative
- Staff Presentation: Chris Messersmith, Town Engineer, Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve **Resolution 2023-12R**: A Resolution of the Town Council of the Town of Severance, Colorado, approving an agreement between the Town of Severance and Landmark Structures I, LP regarding the 1.5 MG Elevated water tank project; and granting a waiver of the 80% Colorado Labor Requirement pertaining thereto. All Council Members present voting Yes,

MOTION PASSED

8. Pg 213 Council Liaison Roles to Boards, Commissions, and Committees

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager
Direction given to management for changes and to bring back for consideration at future Council meeting

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

Open: 8:55 Closed: 9:56

1. Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding North Weld County Water District and various water-related projects

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO Executive Session Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding North Weld County Water District and various water related projects. All Council Members present voting Yes,

MOTION PASSED

MOTION WAS MADE after the Executive Session BY Council Member Duda, seconded by Council Member Kane for the Town Attorney to invite the North Weld County Water District Board to provide an update on the Districts Master Plan and continued partnership or cooperation on moving forward with the Town of Severance. All Council Members present voting Yes,

MOTION PASSED

F. ADJOURN

9:57 pm

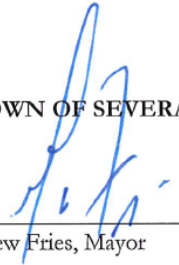


ATTEST:



Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE



Matthew Fries, Mayor