



TOWN COUNCIL REGULAR MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
REGULAR MEETING
Tuesday, January 24, 2023, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Dennis 'Zeke' Kane

Council Members:

Frank Baszler
Stephen Gagliardi
Michelle Duda
Dan Meyers
David Bruen

Absent:

Audience: NONE

Staff:

Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Abdul Barzak, Town Planner
Nancy Mueller CPA, Finance Director
Leah Vanarsdall, Town Clerk
Keith Martin, Town Attorney

A. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Pledge of Allegiance

3. Agenda Review by Town Manager

4. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Pg 4 - 01.10.23 Minutes

b. **Pg 9 - Resolution 2023-07R: A Resolution of the Town Council of the Town of Severance, Colorado, Approving the Professional Services Agreement for 2022 Audit Services Agreement for 2022 Audit Services with the Adams Group, LLC**

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

c. Pg 19 - November and December Payables

d. Pg 29 - November Financials

5. Approval of Agenda

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve the Agenda. All Council Members present voting Yes,

MOTION PASSED

6. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address and sign-in.

7. Council Member Comments

8. Pg 68 - Reports

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Town Staff

c. Town Management

d. Council Members Liaisons

e. Mayor

B. TOWN COUNCIL

1. Pg 88 - Planning Commission Member Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
After the interview process, votes were cast to appoint a new Planning Commission Member. Brittany Vandermark was selected as the new Planning Commission Member to be sworn in on Wednesday, February 15, 2023.

2. Pg 104 - Non-Residential Commercial and Office Design Criteria: Land Use Code (Discussion)

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner
Discussion was held and input was given to Planning and Management to proceed.

3. Pg 115 - Resolution 2023-05R: A Resolution of the Town Council of the Town of Severance, Colorado, Amending Resolution 2018-17R

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Adopt **Resolution 2023-05R**: A Resolution of the Town Council of the Town of Severance, Colorado, Amending Resolution 2018-17R. All Council Members present voting Yes,
MOTION PASSED

4. Pg 117 - Ordinance 2023-01: Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 5 of Chapter 18 of the Severance Municipal Code pertaining to the 2012 Edition of the International Fire Code

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager
MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Meyers to Adopt **Ordinance 2023-01**: Ordinance of the Town Council of the Town of Severance, Colorado, Amending Article 5 of Chapter 18 of the Severance Municipal Code pertaining to the 2012 Edition of the International Fire Code . All Council Members present voting Yes,
MOTION PASSED

5. Pg 121 - Resolution 2023-06R: Gift Agreement Ratification

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner
MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Kane to Adopt **Resolution 2023-06R**: A Resolution of the Town Council of the Town of Severance, Colorado, Ratifying an Agreement between the Town of Severance and Big Horn Reservoir, LLC Pertaining to the Acquisition of Property Necessary for the Weld County Road 19/Weld County Road 74 Intersection Improvements Project. All Council Members present voting Yes,
MOTION PASSED

6. Pg 133 - Resolution 2023-08R: Impact Fee Study Contract

- Legislative
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member David Bruen to **Resolution 2023-08R**: A Resolution of the Town Council of the Town of Severance, Colorado, Approving an Agreement between the Town of Severance and Tischlet Bise for Professional Services. All Council Members present voting Yes,

MOTION PASSED

7. Pg 167 - Resolution 2023-09R: Town Manager's Employment Contract

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Adopt Pg 167 - **Resolution 2023-09R**: A Resolution of the Town Council of the Town of Severance, Colorado, Approving an Employment Agreement with the Town Manager and Providing Additional Appropriations in Fiscal Year 2023 for Unanticipated Expenditures with Respect to such Employment Agreement, and to Modify Fund Balances Pertaining to same. All Council Members present voting Yes,

MOTION PASSED

C. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

D. ADJOURN

Adjourned at 8:18 pm

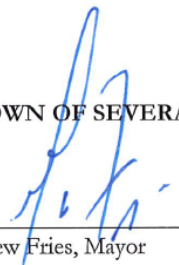


ATTEST:



Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE



Matthew Fries, Mayor