



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-20
Tuesday, October 25, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Dennis 'Zeke' Kane

Dan Meyers

David Bruen

Absent:

Michelle Duda

Audience: Trent Leisy, Susan & Jacob Pault, Janet & Michael Olive, Christina Person

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Keith Martin, Town Attorney

Mary Lynn Macsalka, Town Attorney-Virtual

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. 2023 Strategic Plan and Amended Code of Conduct and Ethics Policy

- Discussion

- Staff Presentation: Nicholas Wharton, Town Manager, Lindsay Radcliff, Deputy Town Manager

Council would like this item to be continued to a retreat meeting with more time allowed for discussion. TBD

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Meyers to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 10.11.22 Minutes

b. September Payables

c. September Financials

4. Approval of Agenda

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Baszler to Approve the Agenda as presented. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

Opened at 6:08 pm

1)Janet Olive-2286 Trestle Rd, Ft Collins, 2)Christina Person-8637 CR 84, 3)Trent Leisy-5563 Clarence Dr, 4)Michael Olive-2286 Trestle Rd, Ft Collins, CO

6. Council Member Comments

7. Reports

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C. TOWN COUNCIL

1. Ordinance 2022-24: Nuisance Ordinance

- Legislative
- Staff Presentation: Jim Gerdeman, Chief of Police

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Bruen to Adopt **Ordinance 2022-24**: An Ordinance of the Town Council of the Town of Severance, Colorado, Repealing, Re-Enacting and Renaming Articles 1 through 3 of Chapter 7 of the Severance Municipal Code to Article 1 "Nuisances and Environment," Article 2 "Abandoned Vehicles" and Article 3 "Solid Waste"; Repealing and Reserving Article 4 of Chapter 7 of the Severance Municipal Code; Amending Chapter 6 of the Severance Municipal Code pertaining to Residential Solicitation; and Repealing in its Entirety Section 11-1-20 "Snow and Ice Removal from Sidewalks" with the addition of the current code 7-4-30(b) to be included in the Ordinance as the Attorney sees fit . All Council Members present voting Yes,

MOTION PASSED

2. Ordinance 2022-25: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Chapter 2 of the Severance Municipal Code pertaining to the Planning Commission

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Adopt **Ordinance 2022-25**: An Ordinance of the Town Council of the Town of Severance, Colorado, amending Chapter 2 of the Severance Municipal Code pertaining to the Planning Commission and changing Commissioner Hennessy from Alternate to a regular voting member with his term continuing until June 2025. All Council Members present voting Yes,

MOTION PASSED

3. Multi-Family Requirements: Land Use Code

- Discussion
 - Staff Presentation: Abdul Barzak, Town Planner
- Discussion Only

4. Letter of Request by the Saddler Ridge Metro District

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

Discussion only

5. Victim Assistance Services Intergovernmental Agreement

- Legislative
- Staff Presentation: Jim Gerdeman, Chief of Police

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Approve Victim Assistance Services Intergovernmental Agreement. All Council Members present voting Yes,

MOTION PASSED

6. Resolution 2022-45R: A resolution of the town council of the Town of Severance, Colorado, approving an intergovernmental agreement between the Town of Severance and the Colorado Department of Transportation pertaining to the CO 392 at WCR 23 intersection signalization project

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Kane to Approve **Resolution 2022-45R**: A Resolution of the Town Council of the Town of Severance, Colorado, approving an Intergovernmental Agreement between the Town of Severance and the Colorado Department of Transportation pertaining to the CO 392 at WCR 23 Intersection Signalization Project and authorize the Town Manager to sign and manage. All Council Members present voting Yes,

MOTION PASSED

7. Resolution 2022-46R: A resolution of the Town Council of the Town of Severance, Colorado, providing of additional appropriations in fiscal year 2022 for grant revenue and the expenditure of that revenue

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Kane, seconded by Mayor Pro-Tem Gagliardi to Approve **Resolution 2022-46R**: A Resolution of the Town Council of the Town of Severance, Colorado, Providing of Additional Appropriations in Fiscal Year 2022 for Grant Revenue and the Expenditure of that Revenue. All Council Members present voting Yes,

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

8:09 pm



Incorporated 1920
Severance, Colorado

ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

Matthew Fries

Matthew Fries, Mayor