



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-19
Tuesday, October 11, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler-Virtual Attendance

Dennis 'Zeke' Kane

Michelle Duda

Dan Meyers

David Bruen

Absent:

Audience: Jon Paul Burden, Heather Kenney, Cheryl Brown, Michelle Scallen, Jenny Woytassek & Ashley Harrison

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Nancy Mueller, Finance Director

Keith Martin, Town Attorney

Jim Gerdeman, Chief of Police

Leah Vanarsdall, Town Clerk

Chris Messersmith, Town Engineer

A CALL TO ORDER WORK SESSION

.

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Water Conservation Incentives and Rebates

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Ordinance 2022-XX: Nuisance Ordinance

- Discussion
- Staff Presentation: Keith Martin, Town Attorney

4. Resolution 2022-XXR: Supporting Weld County School District No. RE-4 Ballot Issue 4B Pertaining to the District's Issuance of General Obligation Bonds and a Property Tax Increase for the Purpose of the District Acquiring, Constructing, Repairing, Equipping, and Improving School Buildings And Facilities and Replacing and Enhancing Safety and Security Infrastructure

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

Agenda Item A.4. **Resolution 2022-44R**: to be added as the first Action Item under Section C Town council

3 Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Bruen, seconded by Council Member Duda to Approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 9.27.22 Minutes

4. Approval of Agenda

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Duda to Approve the amended Agenda by adding Resolution 2022-44R to Section C.1 Council Items

for Action from the Work Session A.3. All Council Members present voting Yes,

MOTION PASSED

5 Public Comment

.

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

1)Heather Kenney-2048 Vineyard Ct, Windsor; 2) Ashley Harrison-37121 Soaring Eagle Cir;
3)Jenny Woytassek-8830 Meadowlark Ct, Windsor; 4)Dan Raunig-93 Evans St & 5) Joshua South-724 Bristlecone Dr

6. Council Member Comments

Council Member Duda finished reading into the record Heather Kenney's notes from Public Comment.

7 Reports

.

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members Liaisons
- e. Mayor

C TOWN COUNCIL

.

Resolution 2022-44R: Supporting Weld County School District No. RE-4 Ballot issue 4B Pertaining to the District's Issuance of General Obligation Bonds and a Property Tax Increase for the Purpose of the District Acquiring, Construction, Repairing, Equipping, and Improving School Buildings and Facilities and Replacing and Enhancing Safety and Security Infrastructure.

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Bruen to Approve **Resolution 2022-44R:** Supporting Weld County School District No. RE-4 Ballot issue 4B Pertaining to the District's Issuance of General Obligation Bonds and a Property Tax Increase for the Purpose of the District Acquiring, Construction, Repairing, Equipping, and Improving School Buildings and Facilities and Replacing and Enhancing Safety and Security Infrastructure.

YEAS: Fries, Gagliardi, Meyers, Bruen

4

NAYS: Duda, Baszler, Kane

3

MOTION PASSED 4-3

1. Parking Requirements: Land Use Code

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner

2. Lighting Requirements: Land Use Code

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner

3. **Ordinance 2022-23: Establishing a Special Purpose Fund to Be Known as the Fleet Fund and Adding a New Section 4-2-60 to the Severance Municipal Code**

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Adopt **Ordinance 2022-23: Establishing a Special Purpose Fund to Be Known as the Fleet Fund and Adding a New Section 4-2-60 to the Severance Municipal Code**. All Council Members present voting Yes,

MOTION PASSED

4. **Resolution 2022-43R: A Resolution for the Town of Severance to Appropriate Unanticipated Revenues**

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Approve **Resolution 2022-43R: A Resolution for the Town of Severance to Appropriate Unanticipated Revenues**. All Council Members present voting Yes,

MOTION PASSED

5. **2023 Proposed Operations Budget Discussion**

- Discussion
- Staff Presentation: Nancy Mueller, Finance Director

6. **2023 Proposed Water/Wastewater/Stormwater Fees**

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

7. **2023 Fee Schedule**

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

D COUNCIL MEMBER PETITIONS

.

Council Members may ask for items to be added to future agendas.

1. Additional Public Record

E. EXECUTIVE SESSION

1. Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water System.

Executive Session Open: 9:15 pm Closed: 10:27

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Duda to ADJOURN INTO Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water System.. All Council Members present voting Yes,

MOTION PASSED

2. Pursuant to Colorado Revised Statutes section 24-6-402(4)(a) and (4)(e)(I) for the purposes of discussing the potential acquisition of real property for the Town's gun range, and to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the same.

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Bruen to ADJOURN INTO Pursuant to Colorado Revised Statutes section 24-6-402(4)(a) and (4)(e)(I) for the purposes of discussing the potential acquisition of real property for the Town's gun range, and to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the same and to adjourn the meeting at the end of the Session. All Council Members present voting Yes,

MOTION PASSED

F ADJOURN

10:27 pm

TOWN OF SEVERANCE

Matthew Fries, Mayor



ATTEST:

Leah Vanarsdall

Leah Vanarsdall, MMC, Town Clerk