



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-16
Tuesday, August 23, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Dennis 'Zeke' Kane

Michelle Duda

Dan Meyers

David Bruen

Absent:

Audience: Jack & Bev Schneider, Jack Winter, Mike Harris, Nikki Kujala, Mike & Laura Young, Eli McDowell, Cheryl Brown, Hoss & Crissy Johnson, Brenda Nicholson, Danielle Llewellyn, Greg Bowdish & Garret Votrubo

Staff:

Nicholas Wharton, Town Manager

Abdul Barzak, Town Planner

Nancy Mueller CPA, Finance Director

Keith Martin, Town Attorney-Virtual

Chris Messersmith, Town Engineer

A CALL TO ORDER WORK SESSION

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The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Joint Work Session for Planning Commission and Town Council

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- Staff Presentation:

Town Attorney to present Council with written direction for viewing Planning Commission meetings prior to Council meetings.

3. Discussion of seven (7) member Planning Commission

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- Staff Presentation:

Section 5.03 Sets the procedure for establishing, increasing or reducing boards/commissions

B CALL TO ORDER REGULAR MEETING

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1. Roll Call

7:11 pm

2. Agenda Review by Town Manager

3 Consent Calendar

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The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Kane, seconded by Mayor Pro-tem Gagliardi to approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 8.09.22 Minutes

b. July 2022 Payables

c. July Financials

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to Approve the Agenda as amended to remove Items 3,4 and 5. All Council Members present voting Yes,

MOTION PASSED

5 Public Comment

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The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items,

comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

1) Stan Everitt: 629 S Wood-American Legacy Academy Presentation; 2) Mike Harris: 36951 CR 23; 3) Jennifer Roe: 1524 Lake Vista Way; & 4) Hoss Johnson: 1425 Red Fox Cir

6 Communications

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Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
New Officer Swearing-in for September 27, 2022
- d. Council Members
- e. Mayor

C TOWN COUNCIL

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1. Resolution 2022-34R: A Resolution Of The Town Council Of The Town Of Severance, Colorado, Making Certain Findings Of Fact Regarding The Proposed Annexation Of Certain Real Property Located In Weld County, Colorado

- Quasi-Judicial
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Kane to Approve **Resolution 2022-34R: A Resolution Of The Town Council Of The Town Of Severance, Colorado, Making Certain Findings Of Fact Regarding The Proposed Annexation Of Certain Real Property Located In Weld County, Colorado.**

YEAS: Fries, Gagliardi, Duda, Kane, Meyers, Bruen

6

NAYS: Baszler

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MOTION PASSED

2. PUBLIC HEARING

Ordinance 2022-19: An Ordinance of the Town Council of the Town of Severance, Colorado, Annexing The Property Known as The Moody Annexation to the Town of Severance, Colorado; and approving the associated Annexation Agreement

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to continue the **PUBLIC HEARING** to September 13, 2022. All Council Members present voting Yes,

MOTION PASSED

Public Hearing - Open: 8:11 pm

Developer has requested a continuance to September 13, 2022

3. PUBLIC HEARING

Resolution 2022-35R: A resolution of the Town Council of the Town of Severance, Colorado, ratifying and approving the Planning Commission's adoption of a Comprehensive Plan Amendment pertaining to real property located at Section Thirty-Five (35), Township Seven North (T.7N.), Range Sixty-Seven West (R.67W) Of the Sixth Principal Meridian (6th P.M.), County of Weld, State of Colorado

- Quasi-Judicial
- Staff Presentation: Abdul Barzak, Town Planner

Item Removed from Agenda

4. PUBLIC HEARING

Ordinance 2022-20: An Ordinance Of The Town Council Of The Town Of Severance, Colorado, Zoning Certain Land, Fully Described Herein, To Town Of Severance Town Core And Suburban Perimeter Zoning Districts

- Quasi-Judicial
- Staff Presentation: Abdul Barzak, Town Planner

Item Removed from Agenda

5. Concept Plan: Moody Project

- Quasi-Judicial
- Staff Presentation: Abdul Barzak, Town Planner

Item Removed from Agenda

6. Resolution 2022-36R: A Resolution for the Town of Severance to Appropriate Additional Revenues and Fund Balances

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Kane to Approve **Resolution 2022-36R: A Resolution for the Town of Severance to Appropriate Additional Revenues and Fund Balances** . All Council Members present voting Yes,

MOTION PASSED

7. Resolution 2022-37R: A Resolution for the Town of Severance to Distribute One-Time Cost of Living Adjustment (COLA) Payments to Employees

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve **Resolution 2022-37R: A Resolution for the Town of Severance to Distribute One-Time Cost of Living Adjustment (COLA) Payments to Employees**. All Council Members present voting Yes,

MOTION PASSED

D COUNCIL MEMBER PETITIONS

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Council Members may ask for items to be added to future agendas.

NONE

E ADJOURN

Adjourned at 8:29 pm



ATTEST:

A handwritten signature in blue ink that reads "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, appearing to read "Matthew Fries".

Matthew Fries, Mayor