TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-14
Tuesday, July 26, 2022, at 6:00 PM

Present:
Mayor: Matthew Fries
Mayor Pro-tem: Stephen Gagliardi
Council Members: Frank Baszler
Dennis 'Zeke' Kane
Michelle Duda
Dan Meyers
David Bruen

Absent:
Audience:

Staff:
Nicholas Wharton, Town Manager
Lindsay Radcliff-Coombes, Deputy Town Manager
Nancy Mueller, Finance Director
Keith Martin, Town Attorney
Mary Lynn Macsalka, Town Attorney

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. **Pledge of Allegiance**

2. **Northern Water Discussion**
   -

• Staff Presentation: Nicholas Wharton, Town Manager

B CALL TO ORDER REGULAR MEETING

.

1. Roll Call

2. Agenda Review by Town Manager

3 Consent Calendar

.

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Baszler to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 7.12.22 Minutes

b. June 2022 Payables

c. June Financial Statement

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to Approve Agenda. All Council Members present voting Yes,

MOTION PASSED

5 Public Comment

.

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

Gunner Stout: 308 2nd St - Sidewalk Timber Ridge to Fox Trail
Closed: 7:23 pm

6 Communications

.

Council approval may be sought for administrative actions in association with staff reports.

a. Town Management

b. Town Attorney

c. Town Staff
Becca Peters - Severance Days - August 19, 20 & 21, 2022

d. Advisory Board Reports
Planning Commission-Julie Stout, Tree Board-Rod Simpson, GWTA-Mr Jones, Chamber-Michelle Nelson, Historical Society-Dan Meyers, & Land Use Advisory Committee-Nichlas Wharton

e. Council Members

f. Mayor

C. TOWN COUNCIL

1. Audit Approval

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

Kevin Kimball-Adams Group Presented

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Approve accept the 2021 Audited Financial Statements and direct staff to file it with the appropriate entities. All Council Members present voting Yes,

MOTION PASSED

2. Multi-Family Requirements: Land Use Code

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

Direction given to Town Staff to bring Multi-Family Requirements to a scheduled meeting in Ordinance form with recommended code changes.

3. Ordinance 2022-14: An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 8, 2022, and Submitting to the Voters a Ballot Issue to Authorize a Use Tax on the Privilege of Storing, Using, or Consuming within the Town any Motor and other Vehicles for which Registration is Required, for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at such Election

- Legislative
- Staff Presentation: Mary Lynn Macsalka, Town Attorney, Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to Adopt **Ordinance 2022-14:** An Ordinance of the Town Council of the Town of Severance, Colorado, Calling an Election on November 8, 2022, and Submitting to the Voters a Ballot

Issue to Authorize a Use Tax on the Privilege of Storing, Using, or Consuming within the Town any Motor and other Vehicles for which Registration is Required, for the Purpose of Funding Transportation Maintenance and Improvement Projects; and to Approve the Ballot Title and Text of the Ballot Issue to be Submitted at such Election as amended.

YEAS: Fries, Duda, Baszler, Kane, Meyers, Bruen 6
NAYS: Gagliardi 1

MOTION PASSED

4. **Ordinance 2022-16:** An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance

   • Quasi-Judicial
   • Staff Presentation: Abdul Barzak, Town Planner

   MOTION WAS MADE BY Council Member Meyers, seconded by Council Member Baszler to Adopt **Ordinance 2022-16**: An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance .

   YEAS: Fries, Gagliardi, Baszler, Kane, Meyers, Bruen 6
   NAYS: Duda 1

   MOTION PASSED

5. **Council Liaison Appointments**

   • Discussion
   • Staff Presentation: Nicholas Wharton, Town Manager

   MOTION WAS MADE BY Council Member Duda, seconded by Council Member Meyers to Approve Council Liaison Appointments and to have Council Member Duda as an alternate for all appointments. All Council Members present voting Yes,

   MOTION PASSED

   Matthew Fries
   Great Western Trail Authority- Board Member
   Liaison
   NFRMPO- Alternate Board Member

   David Bruen
   Windsor Severance Fire Protection-

   Dan Meyers
   Weld Re-4 School District
   Windsor-Severance Historical Society

   Stephen Gagliardi
   Chamber of Commerce- Liaison

   Frank Baszler
   Clearview Library District- Board Member
   NFRMPO- Board Member

   Dennis Kane
   North Weld County Water District

6. **Discussion on Virtual Participation**

   • Discussion
   • Staff Presentation: Nicholas Wharton, Town Manager

   Staff will bring a Resolution back for Council approval with a Virtual Participation process

7. **Performance Evaluation for Town Attorneys**

   •
   • Staff Presentation:

D COUNCIL MEMBER PETITIONS

.

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO EXECUTIVE SESSION . All Council Members present voting Yes,

MOTION PASSED

1. **Pursuant to Colorado Revised Statutes section 24-6-402(4)(f)(I) to discuss personnel matters pertaining to the Town Manager's performance review**

F ADJOURN

.

TOWN OF SEVERANCE

Matthew Fries, Mayor

Town of Severance Town Seal
Incorporated 1920
Severance, Colorado

ATTEST:

Leah Vanarsdall, MMC, Town Clerk