



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-11
Tuesday, June 14, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-Tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Michelle Duda

Dennis 'Zeke' Kane

Dan Meyers

Absent:

Audience: Matt Powell, Derek Schuler, Terence Hennessy, Derek Grimes and Rudy Diaz

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Chris Messersmith, Town Engineer

Keith Martin, Town Attorney (Virtual)

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. E. Harmony Road Guardrail and Speed Limit Discussion

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Proposed Ordinance on Amending Chapter 16 of the Severance Municipal Code by the addition of a new Article 18 entitled "Nonconformities"

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

At 6:54 pm

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Minutes 5.24.22

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to Approve the Agenda. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

6:58 pm - None

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members
- e. Mayor

C. TOWN COUNCIL

1. Appointments to Planning Commission

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to appoint Terence Hennessey to the Planning Commission.

YEAS: Kane, Duda, Baszler

3

NAYS: Gagliardi, Fries, Meyers

3

MOTION FAILED

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to appoint David Rau to the Planning Commission.

YEAS: Meyers, Fries, Duda, Gagliardi, Kane, ABSTAIN-Baszler

6

NAYS:

0

MOTION PASSED

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to appoint Terence Hennessey as Alternate to the Planning Commission .

YEAS: Fries, Duda, Baszler, Kane

4

NAYS: Gagliardi, Meyers

2

MOTION PASSED

2. Resolution 2022-23R: Resolution to Declare Council Member Vacancy

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to Approve **Resolution 2022-23R: Resolution to Declare Council Member Vacancy** and to appoint to fill the Town Council open seat. All Council Members present voting Yes,

MOTION PASSED

3. Resolution 2022- 24R: State Highway 392 & Weld County Road 23 Intersection Improvements Contract Award

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to

Approve **Resolution 2022- 24R**: State Highway 392 & Weld County Road 23 Intersection Improvements Contract Award and allow Town Manager to sign and manage Contract. All Council Members present voting Yes,

MOTION PASSED

4. Resolution 2022-25R: A Resolution of the Town Council of the Town of Severance, Colorado, approving an Intergovernmental Agreement between the Town of Severance and the Weld County School District RE-4 for a Joint School Resource Officer Program

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

JonPaul Burden appears on behalf of Weld RE-4

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Approve **Resolution 2022-25R**: A Resolution of the Town Council of the Town of Severance, Colorado, approving an Intergovernmental Agreement between the Town of Severance and the Weld County School District RE-4 for a Joint School Resource Officer Program.

YEAS: Fries, Gagliardi, Duda, Baszler, Meyers

5

NAYS: Kane

1

MOTION PASSED

5. East Harmony Road WCR 19 Intersection Control Analysis

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve East Harmony Road WCR 19 Intersection Control Analysis and to allow the Town Manager to Manage the Project.

YEAS: Fries, Kane, Meyers, ABSTAIN-Gagliardi

4

NAYS: Duda, Baszler

2

MOTION PASSED

6. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Baszler to Table **Ordinance 2022-11**: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise. All Council Members present voting Yes,

MOTION PASSED

D. EXECUTIVE SESSION

Open: 9:20 pm **Close:** 10:17 pm

- 1. Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) and Colorado Revised Statutes section 24-6-402(4)(e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water Services Agreement with North Weld County Water District, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Town's Water Services Agreement with North Weld County Water District.**

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO **EXECUTIVE SESSION** Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) and Colorado Revised Statutes section 24-6-402(4)(e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water Services Agreement with North Weld County Water District, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Town's Water Services Agreement with North Weld County Water District. All Council Members present voting Yes,

MOTION PASSED

2. **Pursuant to Colorado Revised Statutes section 24-6-402(4)(a), for the purchase or acquisition of any real or other property interest for the Town's elevated water tank project, and pursuant to Colorado Revised Statutes section 24-6-402(e), for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to acquiring property for the Town's elevated water tank project.**

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO **EXECUTIVE SESSION** Pursuant to Colorado Revised Statutes section 24-6-402(4)(a), for the purchase or acquisition of any real or other property interest for the Town's elevated water tank project, and pursuant to Colorado Revised Statutes section 24-6-402(e), for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to acquiring property for the Town's elevated water tank project.. All Council Members present voting Yes,

MOTION PASSED

E COUNCIL MEMBER PETITIONS

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Council Members may ask for items to be added to future agendas.

NONE

F ADJOURN

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10:21 pm



Incorporated 1920
Severance, Colorado

ATTEST:

A handwritten signature in blue ink that reads "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, appearing to read "Matthew Fries".

Matthew Fries, Mayor