



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-12
Tuesday, June 28, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Dan Meyers

Michelle Duda

Dennis 'Zeke' Kane

Absent:

Audience: Steven Gottschilk, Larry Buckendorf, Morgan Kittler and Joe Schumacher

Staff:

Nicholas Wharton, Town Manager

Abdul Barzak, Town Planner

Nancy Mueller CPA, Finance Director

Keith Martin, Town Attorney

Karina Gomez, Acting Town Clerk

Leah Vanarsdall, Town Clerk

A CALL TO ORDER WORK SESSION

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The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Ordinance 2022-XX: An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and

Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner

3. November 2022 Election

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

Council directed Staff to proceed with the ballot issues of Vehicle Use Tax & clean-up of Council Appointment language for the November 2022 Election.

B CALL TO ORDER REGULAR MEETING

Regular Meeting - 6:43 pm

1. Roll Call

2. Agenda Review by Town Manager

Severance was included in the Colorado Opioid Lawsuit Settlement for \$122.08 to be awarded annually for 18 years, but must do federal quarterly reporting. Council declined the settlement, and funds are to go to Weld County.

Council declined to sponsor Weld County School Dist RE-4 Foundation for their Summer Social on August 27, 2022.

3 Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 6.14.22 Minutes

b. May 2022 Payables

c. May Financial Statement

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to remove Item C.7. Resolution 2022-30R from the Agenda. All Council Members present voting Yes,

MOTION PASSED

5 Public Comment

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The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

NONE

6 Communications

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Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members
- e. Mayor

C TOWN COUNCIL

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1. Ordinance 2022-13: An Ordinance Amending Land Use Code

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner, Keith Martin, Town Attorney

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Tabled **Ordinance 2022-13**: An Ordinance Amending Land Use Code to July 12, 2022. All Council Members present voting Yes,

MOTION PASSED

2. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to Tabled **Ordinance 2022-11**: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of

Severance Water Utility Enterprise to July 12, 2022. All Council Members present voting Yes,
MOTION

3. Resolution 2022-26R: A Resolution of the Town Council of the Town of Severance, Colorado, Declaring the Town of Severance's Decision to Decline all Participation in the Colorado Paid Family and Medical Leave Insurance Program (Famli)

- Legislative
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve **Resolution 2022-26R: A Resolution of the Town Council of the Town of Severance, Colorado, Declaring the Town of Severance's Decision to Decline all Participation in the Colorado Paid Family and Medical Leave Insurance Program (Famli)**. All Council Members present voting Yes,

MOTION PASSED

4. Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve **Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions**.

YEAS: Fries, Gagliardi, Duda, Kane

4

NAYS: Baszler, Meyers

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MOTION PASSED

5. Resolution 2022-28R: A Resolution of the Town Council of the Town of Severance, Colorado, sitting and acting in its capacity as the Severance Local Licensing Authority, establishing a Local Festival Permit and the Processes and Standards Applicable to such Permit

- Legislative
- Staff Presentation: Leah Vanarsdall, Town Clerk

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve **Resolution 2022-28R: A Resolution of the Town Council of the Town of Severance, Colorado, sitting and acting in its capacity as the Severance Local Licensing Authority, establishing a Local Festival Permit and the Processes and Standards Applicable to such Permit**. All Council Members present voting Yes,

MOTION PASSED

6. Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance, Setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to Approve **Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance, Setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance**.

YEAS: Fries, Gagliardi, Duda, Kane, Meyers

5

NAYS: Baszler

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MOTION PASSED

7. Resolution 2022-30R: A resolution for the Town of Severance to appropriate transfers for the 2021 capital projects and correct fund appropriation for the transportation rehab project

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

Resolution 2022-30R removed from Agenda and tabled to July 12, 2022, no Action Taken

8. Weld County Referral PRE22-0133

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to take no ACTION for Weld County Referral PRE22-0133. All Council Members present voting Yes,

MOTION PASSED

D COUNCIL MEMBER PETITIONS

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Council Members may ask for items to be added to future agendas.

E ADJOURN

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ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".
Matthew Fries, Mayor