



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA

TOWN COUNCIL WORK SESSION & MEETING 2022-12

Tuesday, June 28, 2022, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Ordinance 2022-XX: An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance

- Discussion
- Staff Presentation: Abdul Barzak, Town Planner

3. November 2022 Election

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- 6.14.22 Minutes
- May 2022 Payables
- May Financial Statement

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members
- e. Mayor

C. TOWN COUNCIL

1. Ordinance 2022-13: An Ordinance Amending Land Use Code

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner, Keith Martin, Town Attorney

2. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

3. Resolution 2022-26R: A Resolution of the Town Council of the Town of Severance, Colorado, Declaring the Town of Severance's Decision to Decline all Participation in the Colorado Paid Family and Medical Leave Insurance Program (Famli)

- Legislative
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

4. Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

5. Resolution 2022-28R: A Resolution of the Town Council of the Town of Severance, Colorado, sitting and acting in its capacity as the Severance Local Licensing Authority, establishing a Local Festival Permit and the Processes and Standards Applicable to such Permit

- Legislative
- Staff Presentation: Leah Vanarsdall, Town Clerk

6. Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance,

Setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

7. Resolution 2022-30R: A resolution for the Town of Severance to appropriate transfers for the 2021 capital projects and correct fund appropriation for the transportation rehab project

- Legislative
- Staff Presentation: Nancy Mueller, Finance Director

8. Weld County Referral PRE22-0133

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

Town Council MEETING
Tuesday, June 28, 2022, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LxhfwNuw



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-XX: An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance	Abdul Barzak, Town Planner	Abdul Barzak
ACTION REQUESTED		
Community Development and Management ask that the Town Council review and discuss the proposed Ordinance 2022-XX: An Ordinance of the Town of Severance, Colorado, Amending Chapter 8 of the Severance Municipal Code Pertaining to the Designation and Regulation of truck routes in the Town; and adopting an updated truck route plan for the Town of Severance.		<u>Discussion</u> <u>Attorney Approved</u> <u>Ordinance</u>
BRIEF SUMMARY		
The purpose of this work session is to discuss suggested weight restriction guidelines for trucks traveling through the town limits. Regulating vehicle weight is essential in maintaining acceptable roadway conditions and ensuring the general safety and efficiency of vehicle travel. Most municipalities in Colorado adopt regulations regarding truck weight found in the Colorado Model Traffic Code (Sections 507-509). Most municipalities also designate truck routes, and a maximum weight would apply to any street outside of a truck route. Please see the attached memo as JR Engineering recommends that the Town incorporate the Colorado Model Traffic Code regarding truck weight limits and the ability of police or similar officers to enforce these regulations to their own standards; the Town should also adopt a Truck Route map as attached.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council provide any changes they deem necessary, and if appropriate, Management will bring this Ordinance to the Town Council at the next available meeting.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet:		

1. Truck Weights and Routes-2022-05-12
2. O -2022-XX - Truck Routes - O061622

MEMORANDUM

To: Abdul Barzak, Town of Severance

From: Eli Farney, PE, PTOE

Date: May 12, 2022

Subject: Truck Weight Regulations and Truck Routes

The purpose of this memo is to provide the Town of Severance with suggested weight restriction guidelines for trucks traveling through Town limits. Regulating vehicle weight is essential in maintaining acceptable roadway conditions and ensuring the general safety and efficiency of vehicle travel. Most municipalities in Colorado adopt regulations regarding truck weight found in the Colorado Model Traffic Code (Sections 507-509). Most municipalities also designate truck routes, and a maximum weight would apply to any street outside of a truck route.

In addition to the weight limit regulations, the Model Traffic Code states the rights of law enforcement to take action against those believed to be non-compliant with the regulations and details the general enforcement process and accompanying fees for infractions, as well as the ability for trucks to acquire permits to exceed the aforementioned maximum weights legally.

Furthermore, municipalities will often supplement the Colorado Model Traffic Code with additional standards regarding truck weights in their jurisdiction. These addendums can include laws such as flat gross weight limits for two-axle and three-axle trucks, signs that dictate weight limits on certain roads, and general weight limits governed by land use districts such as residential areas.

JR recommends that the Town incorporate the Colorado Model Traffic Code regarding truck weight limits and the ability of police or similar officers to enforce these regulations into their own standards. The Town should also adopt a Truck Route map.

Based on the *2021 Transportation Master Plan* and discussions with the Town, the Truck Route map is attached. The Town stated that 20,000 lbs. is currently the weight limit for collectors and local streets. The Truck Route map shows designated truck routes and includes the message, "Severance has established Truck Routes throughout the Town. Any vehicle over 20,000 lbs needs to stay on these routes. Exceptions are allowed for local deliveries." If the Town desires, the Weight Limit (R12-1) sign carrying the legend WEIGHT LIMIT 10 TONS may be installed to indicate vehicle weight restrictions including load. The sign is shown to the right.



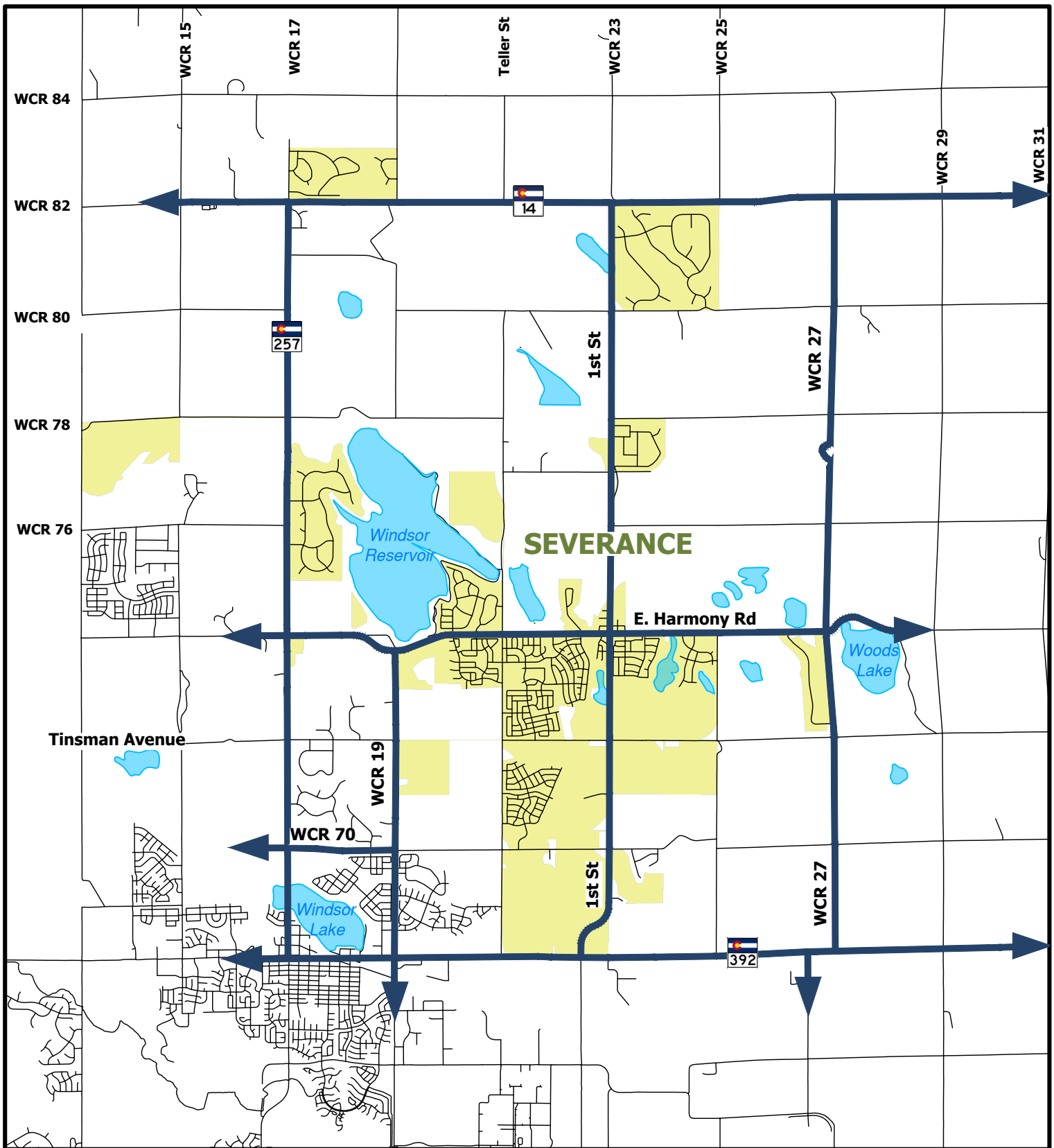
R12-1 Sign

Please feel free to contact me at efarney@jrengineering.com or 303-267-6183 if you have any questions or comments.

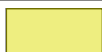
Attachments:

- Recommended Commercial Truck Routes through the Town of Severance
- Weight Limits in Neighboring Municipalities

Town of Severance Designated Commerical Truck Routes



LEGEND



Severance Town Limits



Commercial Truck Routes

Severance has established Truck Routes throughout the Town. Any vehicle over 20,000 lbs needs to stay on these routes. Exceptions are allowed for local deliveries.



Truck Weight Limits

Greeley (via CO Model Traffic Code)

- Gross weight per tire
 - o Solid rubber or cushion tire: 8,000 lbs
 - o Pneumatic tire: 9,000 lbs
- Gross weight upon any single axle
 - o Solid rubber or cushion tires: 16,000 lbs
 - o Pneumatic tires: 20,000 lbs
- Gross weight upon tandem axle with pneumatic tires
 - o 36,000 lbs on interstate highways
 - o 40,000 lbs on non-interstate highways

No vehicles or combination of vehicles shall be moved or operated on any highway or bridge when the gross weight thereof exceeds the limits specified below:

- Two-axle vehicle shall not exceed 36,000 lbs (added-not part of CO MTC)
- Three-plus-axle vehicle shall not exceed 54,000 lbs (added-not part of CO MTC)
- No vehicle shall exceed the following formulas:
 - o $W = 1000 (L + 40) \leq 85,000$ lbs (CO Bridge Weight Formula)
 - o $W = 500 [L \times N / (N - 1) + 12N + 36] \leq 80,000$ lbs (Federal Bridge Weight)
 - W = gross weight
 - L = length between first and last axle in feet
 - N = number of axles

Timnath

- When official signs are erected giving notice thereof, no person shall operate any vehicle with a weight limit in excess of 15,000 lbs on any public streets within the Town

Windsor (via CO Model Traffic Code)

- Towaway trailer transporter combinations that exceed 26,000 lbs
- Wheel and axle loads:
 - o Solid rubber or cushion tire $\leq 8,000$ lbs
 - o Pneumatic tire $\leq 9,000$ lbs
 - o Single axle w/ solid rubber or cushion tires $\leq 16,000$ lbs
 - o Single axle w/ pneumatic tires $\leq 20,000$ lbs
 - If digger derrick or bucket boom truck operated by electric utility on highway that is NOT on the interstate system $\leq 21,000$ lbs
 - o Tandem axle w/ pneumatic tires $\leq 36,000$ lbs on interstate; $\leq 40,000$ lbs on non-interstate highway
- Gross Weight of vehicles and loads (same as Greeley)

- O *Subject to the limitations prescribed in section 507, the maximum gross weight of any vehicle or combination of vehicles shall not exceed that determined by the formula $W = 1,000 (L + 40)$, where W represents the gross weight in pounds and L represents the length in feet between the centers of the first and last axles of such vehicle or combination of vehicles; except that, in computation of this formula, the gross vehicle weight must not exceed eighty-five thousand pounds. For the purposes of this section, where a combination of vehicles is used, a vehicle must not carry a gross weight of less than ten percent of the overall gross weight of the combination of vehicles; except that these limitations shall not apply to specialized trailers of fixed public utilities whose axles may carry less than ten percent of the weight of the combination. The limitations provided in this section must be strictly construed and enforced.*
- O *Notwithstanding any other provisions of this section, except as may be authorized under section 510, a person shall not move or operate a vehicle or combination of vehicles on any highway or bridge that is part of the national system of interstate and defense highways, also known as the interstate system, when the gross weight of such vehicle or combination of vehicles exceeds the amount determined by the formula $W = 500 [(LN/N-1) + 12N + 36]$, up to a maximum of eighty thousand pounds, where W represents the overall gross weight on any group of two or more consecutive axles to the nearest 500 pounds, L represents the distance in feet between the extreme of any group of two or more consecutive axles, and N represents the number of axles in the group.*
- O The gross weight limits increase by no more than 2,000 lbs for any vehicle that contains an alternative fuel system and operates on alternative fuel or both alternative and conventional fuel
- O Excess Weight - Pounds Penalty
 - 1 - 1,000 \$ 20.00
 - 1,001 - 3,000 25.00
 - 3,001 - 5,000 0.03 per pound overweight
 - 5,001 - 7,000 0.05 per pound overweight rounded to the nearest dollar
 - 7,001 - 10,000 0.07 per pound overweight rounded to the nearest dollar
 - 10,001 - 15,000 0.10 per pound overweight rounded to the nearest dollar
 - 15,001 - 19,750 0.15 per pound rounded to the nearest dollar
 - Over 19,750 0.25 per pound overweight rounded to the nearest dollar

Fort Collins (via CO Model Traffic Code)

- Same as above

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-XX**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, AMENDING CHAPTER 8 OF THE SEVERANCE MUNICIPAL CODE
PERTAINING TO THE DESIGNATION AND REGULATION OF TRUCK ROUTES IN
THE TOWN; AND ADOPTING AN UPDATED TRUCK ROUTE PLAN FOR THE
TOWN OF SEVERANCE**

WHEREAS, Chapter 8, Article 1 of the Severance Municipal Code (the "Code") adopts by reference the 2010 Edition of the Model Traffic Code, with local amendments; and

WHEREAS, the Town is authorized by Article 106 of the Model Traffic Code to designate truck routes and restricted truck routes for all or portions of those streets, highways, public ways or portion thereof within the Town upon which trucks shall operate; and

WHEREAS, Town staff has determined that the current Code provisions require additional amendment to designate and better regulate and enforce truck routes through the Town; and

WHEREAS, Town Council finds and determines that the following amendments to Chapter 8 of the Code promotes the public health, safety, and general welfare of the community; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

Section 1. Chapter 8, "Vehicles and Traffic," of the Severance Municipal Code is hereby amended by the addition of a new article 3, entitled "Designated Truck Routes and Restricted Use of Streets," to read as follows:

**ARTICLE 3 - DESIGNATED TRUCK ROUTES AND RESTRICTED USE OF
STREETS**

Sec. 8-3-10. Weight and Size Limitation on Certain Streets.

(a) In accordance with Section 106(3) of the Model Traffic Code and when official signs are erected giving notice thereof, no person shall operate a truck or other commercial vehicle, except a self-propelled recreational vehicle or motor home, with a gross vehicle weight in excess of twenty thousand (20,000) pounds on any public street in the Town, except on those streets designated and signed as truck routes. Any vehicle that is over twenty thousand (30,000) pounds or over the size dimensions set forth in the Model Traffic Code as adopted by the Town shall be limited to streets designated and signed as truck routes. Vehicles such as a local delivery or pickup, emergency vehicles and school buses operating on a regular route are exempt from this requirement as further explained in Subsection (c) below.

(b) When signs are erected giving notice of restrictions or prohibitions upon the use of streets, highways, public ways and roadways as established in this Article, no person shall disobey the directions or instructions stated on such sign.

(c) The provisions of Subsection (a) above shall not be construed to prohibit the drivers of any excluded vehicles from traveling over such restricted or prohibited streets, highways, public ways and roadways for the purpose of delivering or picking up materials or merchandise or reaching their destinations which occur on these particular streets, highways, public ways and roadways, provided that such excluded vehicles enter such streets, highways, public ways and roadways at the intersection nearest the destination of the vehicle and proceed thereon no farther than the nearest destination, and provided further that the truck may proceed to another destination without returning to a truck route if to so return would unreasonably increase the distance to be traveled between destinations. Any person operating a truck upon all or any portion of a street, highway, public way or roadway that is not a truck route or upon a prohibited route shall have in his or her possession a log book, delivery slip or other evidence of the point of origin and destination to justify the presence of the vehicle upon the route. Failure to produce evidence upon request of a police officer shall be unlawful and a separate violation.

Sec. 8-3-20. Designation of routes, maps; signs.

(a) In accord with a Town Council approved truck route plan, the Traffic Engineer shall have the authority to designate truck routes and restricted truck routes for all or portions of those streets, highways, public ways or portion thereof within the Town upon which trucks shall operate. The Town Engineer or such person's designee shall have the authority to designate additional streets, highways, public ways and roadways upon which trucks and other restricted means of transportation may or may not operate in consultation with the Director of Public Works and the Town Council. The Town Engineer or such person's designee shall have the additional authority to restrict the use of the Town's streets, highways, public ways and roadways as provided in Subsection 8-4-10(a) above, as it may be amended. The designation and restrictions shall be based upon Town engineering investigations and studies, public safety, environmental considerations, economic factors affecting trucking and the trucking industry, desires of the inhabitants and neighborhood characteristics of affected areas.

(b) The Town Engineer shall maintain, in the office of Department of Public Works, maps designating truck routes, prohibited routes and restricted routes, as the same may apply to trucks and other means of transportation, which shall be available to all persons upon request.

(c) The Public Works Department shall post, with appropriate signs, truck routes and those routes that are prohibited or restricted.

(d) The Town Engineer shall post with appropriate signs all restricted routes. The Town Engineer may, in his or her discretion, also post designated truck routes with appropriate signs.

Sec. 8-3-30. State highways excepted.

This Article shall not apply to state highway routes within the Town.

Section 2. The truck route plan for the Town of Severance, attached hereto as Exhibit A, is hereby adopted.

Section 3. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 4. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portions hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 6. Violations of this ordinance shall be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ____th day of _____, 2022.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
November 2022 Election	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Management asks that the Town Council discuss whether or not to add any ballot questions to the 2022 County Election.		<u>Discussion</u>
BRIEF SUMMARY		
Management asks that the Town Council discuss whether or not to add any ballot questions to the 2022 County Election. Possible ballot questions to be discussed: • Motor vehicle sales tax • Home Rule Charter Amendment (Elected Vs. Appointed Vacancy Terms)		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management is asking for feedback, comments, and directions at this time.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-11
Tuesday, June 14, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-Tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Michelle Duda

Dennis 'Zeke' Kane

Dan Meyers

Absent:

Audience: Matt Powell, Derek Schuler, Terence Hennessy, Derek Grimes and Rudy Diaz

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Leah Vanarsdall, Town Clerk

Mary Lynn Macsalka, Town Attorney

Chris Messersmith, Town Engineer

Keith Martin, Town Attorney (Virtual)

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. E. Harmony Road Guardrail and Speed Limit Discussion

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Proposed Ordinance on Amending Chapter 16 of the Severance Municipal Code by the addition of a new Article 18 entitled "Nonconformities"

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

At 6:54 pm

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. Minutes 5.24.22

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to Approve the Agenda. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

6:58 pm - None

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members
- e. Mayor

C. TOWN COUNCIL

1. Appointments to Planning Commission

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to appoint Terence Hennessey to the Planning Commission.

YEAS: Kane, Duda, Baszler

3

NAYS: Gagliardi, Fries, Meyers

3

MOTION FAILED

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to appoint David Rau to the Planning Commission.

YEAS: Meyers, Fries, Duda, Gagliardi, Kane, ABSTAIN-Baszler

6

NAYS:

0

MOTION PASSED

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to appoint Terence Hennessey as Alternate to the Planning Commission .

YEAS: Fries, Duda, Baszler, Kane

4

NAYS: Gagliardi, Meyers

2

MOTION PASSED

2. Resolution 2022-23R: Resolution to Declare Council Member Vacancy

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Duda to Approve **Resolution 2022-23R: Resolution to Declare Council Member Vacancy** and to appoint to fill the Town Council open seat. All Council Members present voting Yes,

MOTION PASSED

3. Resolution 2022- 24R: State Highway 392 & Weld County Road 23 Intersection Improvements Contract Award

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to

Approve **Resolution 2022- 24R**: State Highway 392 & Weld County Road 23 Intersection Improvements Contract Award and allow Town Manager to sign and manage Contract. All Council Members present voting Yes,

MOTION PASSED

4. Resolution 2022-25R: A Resolution of the Town Council of the Town of Severance, Colorado, approving an Intergovernmental Agreement between the Town of Severance and the Weld County School District RE-4 for a Joint School Resource Officer Program

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

JonPaul Burden appears on behalf of Weld RE-4

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Approve **Resolution 2022-25R**: A Resolution of the Town Council of the Town of Severance, Colorado, approving an Intergovernmental Agreement between the Town of Severance and the Weld County School District RE-4 for a Joint School Resource Officer Program.

YEAS: Fries, Gagliardi, Duda, Baszler, Meyers

5

NAYS: Kane

1

MOTION PASSED

5. East Harmony Road WCR 19 Intersection Control Analysis

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to Approve East Harmony Road WCR 19 Intersection Control Analysis and to allow the Town Manager to Manage the Project.

YEAS: Fries, Kane, Meyers, ABSTAIN-Gagliardi

4

NAYS: Duda, Baszler

2

MOTION PASSED

6. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Council Member Kane, seconded by Council Member Baszler to Table **Ordinance 2022-11**: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise. All Council Members present voting Yes,

MOTION PASSED

D. EXECUTIVE SESSION

Open: 9:20 pm **Close:** 10:17 pm

- 1. Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) and Colorado Revised Statutes section 24-6-402(4)(e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water Services Agreement with North Weld County Water District, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Town's Water Services Agreement with North Weld County Water District.**

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO **EXECUTIVE SESSION** Pursuant to Colorado Revised Statutes section 24-6-402(4)(b) and Colorado Revised Statutes section 24-6-402(4)(e)(I) for the purposes of conferring with the Town Attorney to receive legal advice on specific legal questions regarding the Town's Water Services Agreement with North Weld County Water District, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Town's Water Services Agreement with North Weld County Water District. All Council Members present voting Yes,

MOTION PASSED

2. **Pursuant to Colorado Revised Statutes section 24-6-402(4)(a), for the purchase or acquisition of any real or other property interest for the Town's elevated water tank project, and pursuant to Colorado Revised Statutes section 24-6-402(e), for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to acquiring property for the Town's elevated water tank project.**

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO **EXECUTIVE SESSION** Pursuant to Colorado Revised Statutes section 24-6-402(4)(a), for the purchase or acquisition of any real or other property interest for the Town's elevated water tank project, and pursuant to Colorado Revised Statutes section 24-6-402(e), for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to acquiring property for the Town's elevated water tank project.. All Council Members present voting Yes,

MOTION PASSED

E. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

NONE

F. ADJOURN

10:21 pm

Report Criteria:

Summary report.
Invoices with totals above \$0 included.
Only paid invoices included.

Vendor Name	Invoice Number	Description	Amount Paid	Voided
4Rivers Equipment	1271688	John Deere 2755 repairs	1,183.52	
AAA Auto Parts, Inc.	295188	Inventer install for water tank	162.02	
AAA Auto Parts, Inc.	295671	Oil	185.00	
Ablao Law, LLC	1110	Municipal Judge - MAY 2022	600.00	
AFLAC	096126	Employees deductions	1,199.34	
Air Comfort, Inc.	C005261	PW - Quarterly HVAC Maintenance	624.00	
Allegra Marketing Print Mail	40252	envelopes	131.97	
Allegra Marketing Print Mail	40257	envelopes	420.00	
Amazon Capital Services	1QC3-7JL-17XJ	Binder dividers, flash drives	3,810.19	
Amazon Capital Services	1CKR-RTDP-97G3 CM	Bounty towels	40.78	
Amazon Capital Services	1Q1F-DP69-VFRP	Animal trap	351.15	
Amazon Capital Services	1R1H-RFYJ-DMN4	Poster frames	.00	
Arrowhead Scientific, Inc.	147735	Evidence supplies	90.72	
Ascent Broadband, LLC	028516	CD Internet Service	330.00	
Axon Enterprise, Inc.	INUS071127	Fleet cameras	4,237.81	
Ayres Associates Inc.	199389	General GIS Services	3,897.60	
Banka Built Welding, LLC	1235	Stands for new sanders	3,189.00	
Banka Built Welding, LLC	1233	Vac truck repair & machining	500.00	
Bruen Media Group LLC	13642	Post Card - Clean-up day	2,277.72	
Bunting Disposal, Inc.	136893-MAY2022	Cleanup Day Disposal	24,753.70	
Caselle, Inc.	116804	Caselle Software Support	1,959.00	
CEBT	INV 0048578	Group AAJ2 Health & Life Insurance	46,029.32	
Christian Brothers Automotive-Wi	RO #2524097	2013 Ford Police Interceptor - Unit# 8-replace air box tube/oil chang	446.19	
Christian Brothers Automotive-Wi	RO #2524401	2014 Ford Police Interceptor Utility Base - Unit# 4 - oil change	58.98	
Christian Brothers Automotive-Wi	RO #2524705	2004 Chevy Silverado 2500 - Oil Change	58.98	
Christian Brothers Automotive-Wi	RO #2524695	2011 Ram 1500 - Oil change	58.98	
Christian Brothers Automotive-Wi	RO #2524719	2009 Ford F-350 - Oil Change	62.97	
Christian Brothers Automotive-Wi	RO #2524714	2003 Chevy Silverado - Oil Change	58.98	
Colorado Civil Group Inc.	0042.0000.09-01	General Engineering Water Fund	.00	
Colorado Civil Group Inc.	0042.0500.02-12	Engineering - P-2103	1,087.50	
Colorado Civil Group Inc.	0042.0001-10-05	Engineering - Cust# 246	210.00	
Colorado Civil Group Inc.	0042.0050 03-15	Engineering - P-2101	2,785.00	
Colorado Civil Group Inc.	0042.0002 05-27	Engineering - Cust# 183	808.00	
Colorado Civil Group Inc.	0042.0502 01-23	Engineering - SW-2104	5,128.00	
Colorado Civil Group Inc.	0042.0011 02-26	Engineering - Cust# 194	3,011.00	
Colorado Civil Group Inc.	0042.0510 00-05	Engineering - TR-2201	2,205.00	
Colorado Civil Group Inc.	0042.0511.00-04	Engineering - TR-2101	4,664.00	
Colorado Civil Group Inc.	0042.0009.04-09	Engineering - Cust# 193	342.00	
Colorado Civil Group Inc.	0042.0507.00-30	Engineering - WW-2004	210.00	
Colorado Civil Group Inc.	0042.0000.09-02	General Engineering Water Fund	4,060.00	
Colorado Civil Group Inc.	0042.0022.00-02	Engineering - Cust# 275	315.00	
Colorado Civil Group Inc.	0042.0006.02-08	Engineering - Cust# 80	8,091.00	
Colorado Civil Group Inc.	0042.0506.02-10	Engineering - W-2101	210.00	
Colorado Civil Group Inc.	0042.0000.11-11	Engineering - Pending Projects	525.00	
Colorado Civil Group Inc.	0042.0500.02-11	Engineering - P-2103	3,070.50	
Colorado Civil Group Inc.	0042.0000 00-63	Engineering - General Services	2,006.00	
Colorado Civil Group Inc.	0042.0021.00-03	Engineering - Cust# 274	248.00	
Connell Resources, Inc.	2221014-01	Severance 2022 Asphalt Overlay	170,115.63	
Core & Main LP	Q751334	supplies	28.13	
Crystal Landscape Supplies, Inc.	156662	Road base & squeegee	1,011.61	
Dana Kepner Company, Inc.	6226006-00	Baldrige lift station	2,766.32	
DBC Irrigation Supply	S4558047.001	Town Hall backflow valve	695.25	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
DBC Irrigation Supply	S4514446.001	Weed spray	301.04	
DBC Irrigation Supply	S4571802.001	Dog Park water main moved	522.68	
Denver Manager of Finance	051222-SURPLUS	Kustom Signals - Talon & PLIII Radars	600.00	
Direct Discharge Consulting, LLC	1811	April ORC Services	1,500.00	
Dunrite Excavation, Inc.	SW-2104-01	Summit View Spillway Improvements	120,168.22	
Eaton Grove Nursery Ltd	05.03.22	Pots and plants	581.40	
Eaton Grove Nursery Ltd	8933	Plants and Pots	171.30	
ECI Site Construction Manageme,	21-05-11	21-05 - Phase II Community Park - retainage	143,730.42	
Faris Machinery Company	W61138	Eagle sweeper repair	16,989.40	
Faris Machinery Company	C67451	Sweeper brushes	730.00	
Fastenal Company	COFTC184340	Aerator mount bolts	27.33	
Freedom Mailing Services Inc	42749	Postcard Bill Processing	968.76	
Frontier Business Products	791147	TH Color Copies	839.40	
Frontier Business Products	794605	PD - 96081 Copy Machine	43.78	
Frontier Business Products	790909	PD Copier move 4/26/22	175.00	
Hayashi & Macsalka, LLC	188	Legal Fees - Cust# 265	731.00	
Hayashi & Macsalka, LLC	190	Legal Fees - Cust# 270	322.50	
Hayashi & Macsalka, LLC	192	Legal Fees - Cust# 80	903.00	
Hayashi & Macsalka, LLC	191	Legal Fees - Cust# 193	43.00	
Hayashi & Macsalka, LLC	189	Legal Fees - NISP	195.00	
Hayashi & Macsalka, LLC	187	Legal Fees - TR-2201	11,393.00	
JR Engineering, LLC	79862	Engineering services - Speed limits, truck route memo & maps	2,253.75	
JR Engineering, LLC	79859	Engineering services - 233	85.00	
JR Engineering, LLC	79861	Engineering services - 193	85.00	
JR Engineering, LLC	79860	Engineering services - 246	212.50	
Jupiter I, LLC	263265	16' table including install and labor	5,568.80	
La Salle Oil Co.	167256	Fuel	2,494.21	
La Salle Oil Co.	167689	Fuel	2,791.42	
Language Line Services, Inc.	10508128	Over-the-phone interpretation	5.74	
Language Line Services, Inc.	10485266	Over-the-phone interpretation	5.74	
Law Firm of Suzanne M. Rogers,	1221	Municipal Court Fees - December 2021	791.76	
Law Firm of Suzanne M. Rogers,	1021	Municipal Court Fees - October 2021	791.76	
Law Firm of Suzanne M. Rogers,	0322	Municipal Court Fees - March 2022	791.76	
Law Firm of Suzanne M. Rogers,	1121	Municipal Court Fees - November 2021	916.76	
Law Firm of Suzanne M. Rogers,	0122	Municipal Court Fees - January 2022	791.76	
Law Firm of Suzanne M. Rogers,	0422	Municipal Court Fees - April 2022	791.76	
LightGig Communications, LLC	037377	Severance Town Hall Service	120.00	
MAC Equipment, Inc.	386249	Trimmer service	199.16	
MAC Equipment, Inc.	391857	Supplies	137.42	
McCandless Truck Center, LLC	S107001869:02	Towing fee TK#230	661.82	
Next Step Communications, LLC	8857	Business camera system installation deposit	4,009.00	
North Weld County Water	6546000-APR2022	Water Utility	20,239.88	
North Weld County Water	3386000-APR2022	Water Utility	21,051.59	
North Weld County Water	3654000-APR2022	Fire Meter- Account #	24.90	
Office Depot	234324423001	Pens, paper - not received	84.08	
Office Depot	238031060001	Paper - not received	34.13	
Office Depot	237048858001	Paper - not received	34.13	
Office Depot	236330795001	Paper - not received	66.16-	
Office Depot	241104609001	Paper - not received	34.13-	
Office Depot	241075854001	Paper - not received	34.13-	
Office Depot	237943792001	Pens- not received	17.92-	
Onix IT, Inc.	7304	Monthly IT Support	4,340.00	
PageFreezer Software, Inc.	INV-11504	Annual social media archiving	1,254.00	
Poudre Valley REA	74118001 0522	74118001 - Power	56.61	
Poudre Valley REA	135 0522	63244001 - Sunset Ridge 2nd Street Lights	4,078.11	
Prairie Mountain Media	296787	Public Notice	34.32	
Reedesign Concept, LLC	19553	Town logo embroidery	140.23	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
Reprographics Inc	203462	Color Prints	145.44	
Rhomar Industries, Inc.	101531	Street Supplies	978.35	
Sign Solutions USA	400673	New lighted stop signs for Harmony & CR 23	3,266.11	
Signs By Tomorrow	43792	Public Hearing Sign	75.00	
Signs By Tomorrow	43826	Public Hearing Sign - Developer 274 - Bruce L Peck	75.00	
Skaggs Companies, Inc.	100_A_114346_1	Women's uniforms	100.00	
Skaggs Companies, Inc.	100_A_117527_1	Patches	150.00	
Smart Document Management	325432	2022 Clean Up Days Shredding	450.00	
Terracon Consultants Inc.	TG58239	Project Mgr, Engr Tech Community Park Phase 2	225.00	
Terracon Consultants Inc.	TG59195	Summit View Spillway	1,365.00	
Tool & Anchor Supply Inc	1007214-IN	Tools & hardware for shop	1,754.92	
Top Shelf Printing	39092	TOS clothing	101.00	
Town of Windsor	015265-000 0422	Wastewater Treatment	13,219.30	
TransUnion Risk and Alternative D	5453941-202204-1	Background Checks	75.00	
Treatment Technology, Inc.	186380	soda, sodium hydroxide sodium	1,185.00	
Triple S Party Rental	47929	Correct coding for concerts	.00	
Tri-Tech Security, Inc.	32967	PD Bldg fire alarm monitoring	84.00	
UMB Staff Credit Cards	7258 0322		6,182.14	
UMB Staff Credit Cards	7258 0422		724.90	
UMB Staff Credit Cards	0151 0422		9,356.47	
UNUM Life Insurance Co America	040122	Monthly Disability Insurance	3,663.16	
Upper Case Printing Ink	18238	Utility Postcards	485.00	
Utility Notification Center	222041436	RTL Transmissions	403.00	
Utility Refunds	3782.02 - REFUND	Utility Refund - 3782.02 - 1447 Moraine Valley Drive	290.29	
Utility Refunds	4328.02	Utility Refund-4328.02-636 Gore Range Drive	2.00	
Utility Refunds	3898.02	Utility Refund-3898.02-610 GORE RANGE DRIVE	85.83	
Valley Fire Extinguisher Inc.	150617	Fire extinguisher cabinet	250.00	
Vector Disease Control Internation	PI-A00010586	2022 Mosquito Control Services	3,658.50	
Verizon Wireless	9904472953	Cell Phone Service - Acct #	1,051.80	
Verizon Wireless	9905497274	Cell Phone Service - Acct #	1,150.84	
Weld County Sheriff's Office	062022 TRAINING	CORA CCJRA Training	100.00	
Weld County Sheriff's Office	062022	CORA CCJRA Training	100.00	
WEX BANK	80661635	Account #	993.37	
White Knuckle Productions, LLC	MAY2022	Deposit - 07.08.22 Frank Ray Concert	2,500.00	
Windsor Ace Hardware	158821/4	Supplies-Tree City water tank conversion	193.44	
Windsor Ace Hardware	158961/4	Antenna repairs Severance Shore	157.08	
Windsor Ace Hardware	158927/4	Antenna repairs Severance Shore	163.84	
Windsor Ace Hardware	159235/4	Hoe Garden Wood	45.88	
Windsor Ace Hardware	159207/4	Supplies	48.40	
Windsor-Severance Fire Dist.	043022	Fire plan review - 22SEV-00164 Weld County School Dist RE-4	1,940.00	
Xcel Energy	777997036	Street Lights	3,141.68	
Xcel Energy	777836322	301443761 - 1020 Mahogany Dr Unit Pump	505.20	
Grand Totals:			746,332.23	

Report Criteria:

- Summary report.
- Invoices with totals above \$0 included.
- Only paid invoices included.

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
MAY 31, 2022

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	1,229
01-101000	BANK OF CO- CHECKING ***1469	4,103,482
01-101500	BANK OF CO CREDIT CARD ***1481	1,518,963
01-102100	COLOTTRUST	25,177,360
01-102180	UMB SAFEKEEPING	20,313,663
01-106000	XPRESS DEPOSIT ACCOUNT	169,987
TOTAL COMBINED CASH		51,284,684
01-100000	CASH ALLOCATED TO OTHER FUNDS	(51,284,684)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	17,167,105
11	ALLOCATION TO CONSERVATION TRUST FUND	78,798
12	ALLOCATION TO TRANSPORTATION FUND	3,713,698
13	ALLOCATION TO PARKS FUND	276,540
14	ALLOCATION TO PUBLIC FACILITIES FUND	443,542
15	ALLOCATION TO PUBLIC SAFETY FUND	206,517
51	ALLOCATION TO WATER FUND	16,803,497
52	ALLOCATION TO WASTEWATER FUND	11,436,239
53	ALLOCATION TO STORMWATER FUND	1,261,924
75	ALLOCATION TO CAPITAL PROJECTS	(103,174)
TOTAL ALLOCATIONS TO OTHER FUNDS		51,284,684
ALLOCATION FROM COMBINED CASH FUND - 01-100000		(51,284,684)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

MAY 31, 2022

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	17,167,105	
10-105000	TAXES RECEIVABLE	563,992	
10-105300	CASH W/ WELD COUNTY TREASURER	86,677	
10-115000	ACCOUNTS RECEIVABLE	6,044	
10-115010	FUEL INVENTORY	2,770	
10-115200	GRANT RECEIVABLE	36,695	
10-115300	CONTRACT RECEIVABLE	3,063	
10-120000	DEVELOPER RECEIVABLES	19,824	
10-131000	DUE FROM OTHER GOVERNMENTS	529,276	
	TOTAL ASSETS		18,415,444

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	331,250	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	40,605	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,325	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	902	
10-211650	AFLAC PAYABLE	(178)	
10-211800	DEFERRED PROPERTY TAXES	563,992	
10-222000	DEFERRED REVENUE	820,880	
	TOTAL LIABILITIES		1,758,775

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	14,863,154	
	REVENUE OVER EXPENDITURES - YTD	1,793,516	
	BALANCE - CURRENT DATE	16,656,669	
	TOTAL FUND EQUITY		16,656,669
	TOTAL LIABILITIES AND EQUITY		18,415,444

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>TAXES</u>					
10-31-1000 GENERAL PROPERTY TAX	75,281	1,248,095	1,799,151	551,056	69.4
10-31-3000 SALES TAX	124,308	727,145	1,680,000	952,855	43.3
10-31-4000 USE TAX BUILDING MATERIALS	113,001	713,083		(713,083)	.0
10-31-8100 SEVERANCE TAX (OIL & GAS)			5,000	5,000	.0
10-31-8200 FRANCHISE	26,632	100,592	160,000	59,408	62.9
10-31-9000 INTEREST / DELINQUENT TAX	1	47	300	253	15.5
TOTAL TAXES	339,222	2,788,962	3,644,451	855,489	76.5
<u>LICENSES & PERMITS</u>					
10-32-1000 BUS.LICENSE	70	1,360	4,000	2,640	34.0
10-32-1100 LIQUOR LICENSE		100	300	200	33.3
10-32-2000 HOME BASED BUSINESS FEES		500	1,500	1,000	33.3
10-32-2100 BUILDING PERMIT & LICENSE	59,715	387,926	550,000	162,074	70.5
10-32-2600 ANIMAL LICENSES	125	705	750	45	94.0
10-32-3100 ADMIN. SERVICE DEVELOPMENT FEE	5,100	35,700	59,400	23,700	60.1
10-32-3400 ADMINISTRATION FEES	20,426	117,489		(117,489)	.0
10-32-4100 PLANNING ADMIN & APP FEES		3,550	7,500	3,950	47.3
10-32-4150 OTHER LICENSES, PERMITS & FEES	1,250	4,500		(4,500)	.0
TOTAL LICENSES & PERMITS	86,686	551,829	623,450	71,621	88.5
<u>INTERGOVERNMENTAL</u>					
10-33-4000 STATE GRANTS		39,095		(39,095)	.0
10-33-5000 HIGHWAY USERS	18,901	77,044	259,905	182,861	29.6
10-33-5050 MINERAL LEASE			35,000	35,000	.0
10-33-5100 MOTOR VEHICLE FEES	3,699	21,029	52,000	30,971	40.4
10-33-5200 COUNTY ROAD & BRIDGE		44,636	115,000	70,364	38.8
10-33-5300 SPECIFIC OWNERSHIP TAX	8,449	43,435	65,000	21,565	66.8
10-33-5600 CIGARETTE TAX		1,921	3,000	1,079	64.0
10-33-6000 SHARED REVENUE WINDSOR	144,373	144,373	100,000	(44,373)	144.4
TOTAL INTERGOVERNMENTAL	175,421	371,532	629,905	258,373	59.0
<u>CHARGES FOR SERVICES</u>					
10-34-1100 COURT COSTS	90	630	2,000	1,370	31.5
10-34-1200 POLICE REVENUE	401	28,444	45,000	16,556	63.2
10-34-1400 MAPS, PLANS, COPIES	550	1,148	150	(998)	765.3
TOTAL CHARGES FOR SERVICES	1,041	30,222	47,150	16,928	64.1

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	1,355	14,702	50,000	35,298	29.4
10-35-1100 SURCHARGE	120	740	2,000	1,260	37.0
10-35-1300 RESTITUTION		33	100	67	33.0
TOTAL FINES & FORFEITS	1,475	15,475	52,100	36,625	29.7
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	210	1,290	1,000	(290)	129.0
10-36-1600 SPECIAL ASSESSMENTS			3,981	3,981	.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	853	17,566	3,000	(14,566)	585.5
10-36-3000 RENT	3,430	17,200	41,200	24,000	41.8
10-36-3500 INTEREST AND DIVIDENDS	9,593	11,045	50,000	38,955	22.1
10-36-3550 CHANGE IN MARKET VALUE	12,147	(175,980)		175,980	.0
10-36-4500 MATERIALS AND LABOR	5,544	5,544	8,000	2,456	69.3
10-36-5000 SPECIAL EVENT REVENUE	17,323	31,823	25,000	(6,823)	127.3
10-36-6500 REIMBURSEMENTS/REFUNDS		90		(90)	.0
10-36-8050 OIL AND GAS ROYALTIES	247	3,994	10,000	6,006	39.9
10-36-9900 OTHER REVENUES		523,309		(523,309)	.0
TOTAL MISCELLANEOUS	49,345	435,881	142,181	(293,699)	306.6
TOTAL FUND REVENUE	653,191	4,193,901	5,139,237	945,337	81.6

EXPENDITURES

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-1100 REGULAR STAFF WAGES	5,654	28,269	73,500	45,231	38.5
10-41-1104 RETIREMENT 457	170	848	2,205	1,357	38.5
10-41-1105 BOARD OF TRUSTEE FEES	1,050	3,950	15,000	11,050	26.3
10-41-1130 FICA/MEDICARE	510	2,453	5,586	3,133	43.9
10-41-1140 WORKERS COMPENSATION	31	970	200	(770)	485.0
10-41-1150 UNEMPLOYMENT	11	57	221	165	25.6
10-41-1160 HEALTH INSURANCE	948	4,739	11,340	6,601	41.8
10-41-1161 DISABILITY INSURANCE	125	627	1,380	753	45.5
10-41-1162 INSURANCE DEDUCTIBLE REIMBURSE		1,000	1,000		100.0
10-41-2100 LEGAL FEES	8,342	52,200	70,000	17,800	74.6
10-41-3150 TELEPHONE	68	339		(339)	.0
10-41-3180 MILEAGE			1,000	1,000	.0
10-41-3210 INSURANCE AND BONDS		15,479	22,000	6,521	70.4
10-41-3330 PUBLISHING/RECORDING		723	2,600	1,877	27.8
10-41-3350 ORDINANCE CODIFICATION		995	3,500	2,505	28.4
10-41-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		691	2,700	2,009	25.6
10-41-3820 CONTINUING EDUCATION	825	2,543	11,000	8,457	23.1
10-41-3825 MEETING/MEALS	352	2,965	10,000	7,035	29.7
10-41-3990 MISCELLANEOUS	12	12	500	488	2.4
10-41-4320 COMPUTER REPLACE./AUDIO VISUAL	1,174	2,347	5,000	2,653	46.9
10-41-4330 COMPUTER SUPPORT AND MAINT	7,065	16,710	18,500	1,791	90.3
10-41-4810 UNIFORMS	62	446	2,000	1,554	22.3
10-41-4990 SUPPLIES	15	1,496	1,000	(496)	149.6
10-41-5500 TOWN COUNCIL DISCRETIONARY	1,181	23,907	144,843	120,936	16.5
10-41-5550 LAND USE ADVISORY COMMITTEE	4,582	5,225	30,000	24,775	17.4
10-41-5560 TREE BOARD	138	753	2,000	1,247	37.7
10-41-8200 ALLOCATION TO WATER FUND	(2,315)	(14,688)	(25,896)	(11,208)	(56.7)
10-41-8300 ALLOCATION TO WASTEWATER FUND	(2,205)	(13,987)	(24,663)	(10,676)	(56.7)
10-41-8400 ALLOCATION TO STORMWATER FUND	(736)	(4,667)	(8,221)	(3,554)	(56.8)
TOTAL LEGISLATIVE	27,058	136,401	378,295	241,894	36.1
<u>ELECTIONS</u>					
10-42-3320 PRINTING			10,000	10,000	.0
10-42-3330 PUBLISHING			500	500	.0
10-42-3980 ELECTION JUDGES			2,000	2,000	.0
10-42-3990 JUDGE'S MEALS			500	500	.0
10-42-4340 POSTAGE			4,000	4,000	.0
10-42-4990 SUPPLIES		51	500	449	10.2
TOTAL ELECTIONS		51	17,500	17,449	.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	1,841	9,004	21,850	12,846	41.2
10-43-1102 OVERTIME			250	250	.0
10-43-1104 RETIREMENT 457	55	267	656	389	40.8
10-43-1130 FICA/MEDICARE	118	579	1,672	1,093	34.7
10-43-1140 WORKERS COMPENSATION	15	485	25	(460)	1940.1
10-43-1150 UNEMPLOYMENT	4	20	66	46	29.6
10-43-1160 HEALTH INSURANCE	688	2,754	8,244	5,490	33.4
10-43-1161 DISABILITY INSURANCE	39	197	480	283	41.1
10-43-1162 INSURANCE DEDUCTIBLE REIMBURSE			500	500	.0
10-43-2100 LEGAL FEES	4,876	4,876	13,000	8,124	37.5
10-43-2110 MUNICIPAL JUDGE	600	2,600	6,600	4,000	39.4
10-43-3150 TELEPHONE	13	68		(68)	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES	588	588	200	(388)	293.9
TOTAL JUDICIAL	8,838	21,437	55,043	33,606	39.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	16,991	84,754	179,003	94,249	47.4
10-44-1101 PART-TIME STAFF WAGES			7,500	7,500	.0
10-44-1102 OVERTIME			3,000	3,000	.0
10-44-1104 RETIREMENT	587	2,920	6,373	3,453	45.8
10-44-1130 FICA/MEDICARE	1,213	6,073	14,267	8,194	42.6
10-44-1140 WORKERS COMPENSATION	76	2,846	250	(2,596)	1138.5
10-44-1150 UNEMPLOYMENT	34	170	537	367	31.6
10-44-1160 HEALTH & LIFE INSURANCE	3,532	17,661	34,044	16,383	51.9
10-44-1161 DISABILITY INSURANCE	300	1,502	2,922	1,420	51.4
10-44-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,450	2,450	.0
10-44-2100 LEGAL FEES		117	5,000	4,883	2.3
10-44-3110 UTILITIES	931	2,668	5,000	2,332	53.4
10-44-3150 TELEPHONE	306	1,567	6,000	4,433	26.1
10-44-3162 CC FEES	23,850				.0
10-44-3175 BUILDING REPAIRS & MAINTENANCE	770	7,065	20,000	12,935	35.3
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		63	800	737	7.9
10-44-3210 INSURANCE AND BONDS		17,598	25,000	7,402	70.4
10-44-3220 CIRSA DEDUCTIBLES			1,500	1,500	.0
10-44-3330 PUBLISHING			20,000	20,000	.0
10-44-3350 BAD DEBTS	976	976		(976)	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		395	6,000	5,605	6.6
10-44-3820 CONTINUING EDUCATION		1,428	7,500	6,072	19.1
10-44-3825 MEALS/MISCELLANEOUS	122	1,127	2,000	873	56.3
10-44-3990 MISCELLANEOUS SERVICES/COPIER		1,569	3,500	1,931	44.8
10-44-3992 SPECIAL EVENT EXPENDITURE	28,002	62,233	155,000	92,767	40.2
10-44-4000 ADVERTISING			3,000	3,000	.0
10-44-4310 OFFICE SUPPLIES	5	3,241	6,000	2,759	54.0
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	3,325	10,071	40,000	29,929	25.2
10-44-4330 COMPUTER SUPPORT AND MAINT	(986)	16,517	33,575	17,058	49.2
10-44-4340 POSTAGE	504	1,007	3,000	1,993	33.6
10-44-4390 OTHER OFFICE EXPENSE		271	3,000	2,729	9.0
10-44-4520 VEHICLE FUEL	131	871	1,500	629	58.1
10-44-4810 UNIFORMS	351	694	1,100	406	63.1
10-44-4990 MISCELLANEOUS SUPPLIES		1,159	3,000	1,841	38.6
10-44-8000 LEASE PAYMENT		221	1,000	779	22.1
10-44-8200 ALLOCATION TO WATER FUND	(5,312)	(22,378)	(53,354)	(30,976)	(41.9)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(5,058)	(21,308)	(50,813)	(29,505)	(41.9)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,688)	(7,112)	(16,938)	(9,826)	(42.0)
TOTAL ADMINISTRATION	68,961	195,988	481,716	285,728	40.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	14,569	72,843	173,158	100,315	42.1
10-45-1102 OVERTIME			100	100	.0
10-45-1104 RETIREMENT 457	437	2,185	5,195	3,010	42.1
10-45-1130 FICA/MEDICARE	1,102	5,514	13,247	7,733	41.6
10-45-1140 WORKERS COMPENSATION	66	2,086	215	(1,871)	970.1
10-45-1150 UNEMPLOYMENT	29	146	519	373	28.1
10-45-1160 HEALTH & LIFE INSURANCE	2,512	12,398	36,191	23,793	34.3
10-45-1161 DISABILITY INSURANCE	273	1,363	2,994	1,631	45.5
10-45-1162 INSURANCE DEDUCTIBLE REIMBURSE		1,400	2,150	750	65.1
10-45-2200 AUDIT & ACCOUNTING FEES	17,500	17,500	20,000	2,500	87.5
10-45-3150 TELEPHONE	59	293		(293)	.0
10-45-3315 WELD COUNTY TREASURER FEE	753	12,477	21,000	8,523	59.4
10-45-3340 BANK CHARGES			2,000	2,000	.0
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION			6,000	6,000	.0
10-45-4310 OFFICE SUPPLIES		708	1,500	792	47.2
10-45-4330 COMPUTER SUPPORT AND MAINT			6,500	6,500	.0
10-45-4810 UNIFORMS			700	700	.0
10-45-8200 ALLOCATION TO WATER FUND	(3,357)	(11,602)	(26,322)	(14,720)	(44.1)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(3,197)	(11,048)	(25,069)	(14,021)	(44.1)
10-45-8400 ALLOCATION TO STORMWATER FUND	(1,067)	(3,688)	(8,356)	(4,668)	(44.1)
TOTAL FINANCE	29,678	102,575	232,722	130,147	44.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	67,890	329,356	900,523	571,167	36.6
10-51-1102 OVERTIME	3,561	21,576	40,000	18,424	53.9
10-51-1104 RETIREMENT	249	1,243	3,903	2,660	31.9
10-51-1130 FICA/MEDICARE	1,419	6,983	21,124	14,141	33.1
10-51-1140 WORKERS COMPENSATION	386	11,656	23,750	12,094	49.1
10-51-1150 UNEMPLOYMENT	143	700	2,702	2,002	25.9
10-51-1155 POLICE PENSION	5,208	25,100	69,338	44,238	36.2
10-51-1160 HEALTH INSURANCE	16,090	78,538	214,464	135,926	36.6
10-51-1161 DISABILITY INSURANCE	3,084	14,574	28,943	14,369	50.4
10-51-1162 INSURANCE DEDUCTIBLE REIMBURSE		1,000	12,500	11,500	8.0
10-51-2100 LEGAL FEES			1,000	1,000	.0
10-51-2300 MEDICAL		525	2,000	1,475	26.3
10-51-2310 PSYCHOLOGICAL			1,500	1,500	.0
10-51-2900 CONTRACT POLICE SERVICES		750		(750)	.0
10-51-2990 OTHER PROFESSIONAL FEES	834	25,334	40,000	14,666	63.3
10-51-3110 UTILITIES	827	2,076	5,000	2,924	41.5
10-51-3150 TELEPHONE/PAGERS	1,784	6,963	20,000	13,037	34.8
10-51-3170 REPAIRS & MAINTENANCE		1,296	3,000	1,704	43.2
10-51-3175 BUILDING REPAIRS & MAINTENANCE	640	640		(640)	.0
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	4,433	18,636	30,000	11,364	62.1
10-51-3180 MILEAGE		51	500	449	10.2
10-51-3210 INSURANCE AND BONDS		25,196	26,000	804	96.9
10-51-3220 CIRSA DEDUCTIBLES			10,000	10,000	.0
10-51-3320 PRINTING/FORMS	176	966	5,000	4,034	19.3
10-51-3610 DISPATCH COMMUNICATIONS		3,753	25,000	21,247	15.0
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			30,000	30,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			1,000	1,000	.0
10-51-3690 MOSQUITO CONTROL	3,659	7,317	30,000	22,683	24.4
10-51-3740 RADIO MAINTENANCE		176	2,500	2,324	7.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	40	775	2,500	1,725	31.0
10-51-3820 CONTINUING EDUCATION & TRAIN	858	2,529	13,000	10,471	19.5
10-51-3825 MEALS/MISCELLANEOUS	35	409	1,000	591	40.9
10-51-3840 CONFINEMENT FEES			2,000	2,000	.0
10-51-3850 LAB TESTING FEES		176	2,500	2,324	7.1
10-51-3950 TOWING			1,000	1,000	.0
10-51-3990 MISCELLANEOUS SERVICES		553	2,000	1,447	27.7
10-51-4300 OFFICE FURNITURE			1,000	1,000	.0
10-51-4310 OFFICE SUPPLIES		1,294	3,000	1,706	43.1
10-51-4330 COMPUTER SUPPORT AND MAINT	(787)	14,936	46,775	31,839	31.9
10-51-4340 POSTAGE		14	200	186	7.0
10-51-4520 VEHICLE FUEL	3,028	13,658	20,000	6,342	68.3
10-51-4720 EQUIPMENT FOR PATROL		690	5,000	4,310	13.8
10-51-4730 EQUIPMENT FOR TRAINING	498	784	5,000	4,216	15.7
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE	145	501	5,000	4,499	10.0
10-51-4810 UNIFORMS	593	7,695	15,000	7,305	51.3
10-51-4990 MISCELLANEOUS SUPPLIES	129	2,550	5,000	2,450	51.0
10-51-5001 TORNADO SIRENS			2,500	2,500	.0
10-51-7000 CAPITAL OUTLAY	4,238	293,059	288,825	(4,234)	101.5
10-51-7550 VEHICLES	817	104,024	159,260	55,236	65.3
10-51-7990 OTHER SMALL EQUIPMENT	658	1,994	3,000	1,006	66.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL PUBLIC SAFETY	120,633	1,030,046	2,134,307	1,104,261	48.3
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	7,607	50,537	133,094	82,557	38.0
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	135	1,123	5,000	3,877	22.5
10-61-1104 RETIREMENT	219	1,452	3,993	2,541	36.4
10-61-1130 FICA/MEDICARE	545	3,654	11,712	8,058	31.2
10-61-1140 WORKERS COMPENSATION	74	2,328	3,600	1,272	64.7
10-61-1150 UNEMPLOYMENT	15	103	399	296	25.7
10-61-1160 HEALTH & LIFE INSURANCE	2,401	14,875	37,140	22,265	40.1
10-61-1161 DISABILITY INSURANCE	186	1,113	2,514	1,401	44.3
10-61-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,400	2,400	.0
10-61-2990 OTHER PROFESSIONAL FEES			500	500	.0
10-61-3150 TELEPHONE	62	503	1,500	997	33.5
10-61-3161 STREET LIGHTING	6,132	30,185	80,000	49,815	37.7
10-61-3172 REPAIRS & MAINTENANCE - STREET			175,000	175,000	.0
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	1,091	22,945	28,000	5,055	82.0
10-61-3175 BUILDING REPAIRS & MAINTENANCE	98	507		(507)	.0
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	1,102	3,338	9,000	5,662	37.1
10-61-3820 CONTINUING EDUCATION		118	2,000	1,882	5.9
10-61-4311 STREET SUPPLIES	730	1,049	5,000	3,951	21.0
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	(130)	2,183	4,438	2,255	49.2
10-61-4520 VEHICLE FUEL	507	3,953	9,000	5,047	43.9
10-61-4810 UNIFORMS		214	900	686	23.7
10-61-4990 MISCELLANEOUS SUPPLIES	1,002	1,676	2,500	824	67.0
10-61-5000 STREET SIGNS	3,266	6,170	15,000	8,830	41.1
10-61-5001 SNOW AND ICE REMOVAL	549	37,720	40,000	2,280	94.3
TOTAL STREETS / MAINTENANCE	25,593	185,746	602,690	416,944	30.8

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-1100 REGULAR STAFF WAGES	1,164	6,665	17,767	11,102	37.5
10-64-1102 OVERTIME	45	262	500	238	52.5
10-64-1104 RETIREMENT	32	204	533	329	38.2
10-64-1130 FICA/MEDICARE	83	490	1,359	869	36.0
10-64-1140 WORKERS COMPENSATION	9	291	300	9	97.0
10-64-1150 UNEMPLOYMENT	2	14	53	39	26.1
10-64-1160 HEALTH & LIFE INSURANCE	403	2,017	4,830	2,813	41.8
10-64-1161 DISABILITY INSURANCE	31	153	348	196	43.8
10-64-1162 INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
10-64-3110 UTILITIES	2,160	9,942	20,000	10,059	49.7
10-64-3150 TELEPHONES & INTERNET	62	334	6,800	6,466	4.9
10-64-3175 BUILDING REPAIRS & MAINTENANCE	972	5,225	14,000	8,775	37.3
10-64-3177 VEHICLE REPAIRS & MAINTENANCE	40	47	1,000	953	4.7
10-64-3210 INSURANCE AND BONDS		21,246	29,000	7,754	73.3
10-64-3820 CONTINUING EDUCATION		261	1,000	739	26.1
10-64-3825 MEALS, MEETINGS AND TRAVEL	263	263	500	237	52.6
10-64-3990 MISCELLANEOUS SERVICES		1,551	2,500	949	62.0
10-64-4310 OFFICE SUPPLIES		403	1,000	597	40.3
10-64-4330 COMPUTER SUPPORT & MAINTENANCE	(130)	2,183	4,438	2,255	49.2
10-64-4520 VEHICLE FUEL	52	570	350	(220)	162.9
10-64-4810 UNIFORMS		10	450	440	2.2
10-64-4990 MISC SUPPLIES	1,047	2,593	4,000	1,407	64.8
10-64-7990 OTHER SMALL EQUIPMENT			1,000	1,000	.0
TOTAL PUBLIC WORKS OVERHEAD	6,235	54,721	112,028	57,307	48.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	5,786	40,584	158,830	118,246	25.6
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	90	860	5,500	4,640	15.6
10-65-1104 RETIREMENT	168	1,149	4,765	3,616	24.1
10-65-1130 FICA/MEDICARE	415	2,931	14,446	11,515	20.3
10-65-1140 WORKERS COMPENSATION	93	2,910	4,500	1,590	64.7
10-65-1150 UNEMPLOYMENT	12	82	476	394	17.3
10-65-1160 HEALTH & LIFE INSURANCE	1,854	12,141	50,368	38,227	24.1
10-65-1161 DISABILITY INSURANCE	141	891	3,030	2,139	29.4
10-65-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,000	3,000	.0
10-65-2990 OTHER PROFESSIONAL FEES	80	760	300	(460)	253.2
10-65-3110 UTILITIES	2,529	6,381	18,000	11,619	35.5
10-65-3150 TELEPHONE/PAGERS	124	790	1,800	1,010	43.9
10-65-3172 TREE & LANDSCAPE MAINTENANCE	753	753	4,000	3,247	18.8
10-65-3173 REPAIR & MAINTENANCE EQUIPMENT	83	7,369	12,000	4,631	61.4
10-65-3175 BUILDING REPAIRS & MAINTENANCE	98	507		(507)	.0
10-65-3176 GROUNDS MAINTENANCE	874	6,249	12,000	5,751	52.1
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	84	1,780	6,000	4,220	29.7
10-65-3210 INSURANCE AND BONDS		1,078		(1,078)	.0
10-65-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	267	267		(267)	.0
10-65-3820 CONTINUING EDUCATION		657	3,000	2,343	21.9
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	(130)	2,183	4,438	2,255	49.2
10-65-4520 VEHICLE FUEL	422	3,229	10,000	6,771	32.3
10-65-4810 UNIFORMS	100	294	1,050	756	28.0
10-65-4990 SUPPLIES	1,260	7,949	18,000	10,051	44.2
10-65-4995 EQUIPMENT			10,000	10,000	.0
10-65-6000 TREE CITY USA	355	496	19,200	18,704	2.6
10-65-7000 CAPITAL OUTLAY	1,512	3,242	10,115	6,873	32.1
TOTAL PARKS / GREEN SPACE	16,969	105,534	404,818	299,284	26.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	14,336	70,053	227,305	157,252	30.8
10-70-1104 RETIREMENT	507	2,487	7,488	5,001	33.2
10-70-1130 FICA/MEDICARE	1,077	5,269	17,389	12,120	30.3
10-70-1140 WORKERS COMPENSATION	110	3,444	610	2,834	564.6
10-70-1150 UNEMPLOYMENT	29	140	682	542	20.6
10-70-1160 HEALTH & LIFE INSURANCE	(405)	13,259	35,033	21,774	37.9
10-70-1161 DISABILITY INSURANCE	280	1,402	3,540	2,138	39.6
10-70-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,050	3,050	.0
10-70-2500 ENGINEERING	2,180	14,933	40,000	25,067	37.3
10-70-2600 PLANNING SERVICES	1,686	13,909	40,000	26,091	34.8
10-70-2980 BUILDING INSPECTIONS & LICENSE	148,717	206,023	550,000	343,977	37.5
10-70-2990 OTHER PROFESSIONAL FEES		375	2,500	2,125	15.0
10-70-3110 UTILITIES	494	2,405	5,000	2,595	48.1
10-70-3150 TELEPHONE	83	525	2,800	2,275	18.8
10-70-3173 R & M VEHICLES EQUIPMENT		3,561	800	2,761	445.2
10-70-3175 BUILDING REPAIRS & MAINTENANCE		84	2,000	1,916	4.2
10-70-3330 PUBLISHING/COMMUNICATIONS			5,000	5,000	.0
10-70-3810 DUES & MEMBERSHIPS		3,490	2,800	690	124.6
10-70-3820 CONTINUING EDUCATION	99	99	3,000	2,901	3.3
10-70-3825 MEALS/MISCELLANEOUS/TRAVEL			200	200	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	814	18,926		18,926	.0
10-70-4310 OFFICE SUPPLIES	104	846	1,000	154	84.6
10-70-4330 COMPUTER SUPPORT	(958)	16,050	32,625	16,575	49.2
10-70-4520 VEHICLE FUEL	358	1,257	3,000	1,743	41.9
10-70-4810 UNIFORMS	419	419	600	181	69.8
10-70-4987 ECONOMIC DEVELOPMENT	107	1,477	20,000	18,523	7.4
10-70-4989 TRAIL DEVELOPMENT		10,000	10,000		100.0
TOTAL COMMUNITY DEVELOPMENT	170,036	390,433	1,016,422	625,989	38.4
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS		177,452		(177,452)	.0
TOTAL TRANSFERS TO OTHER FUNDS		177,452		(177,452)	.0
TOTAL FUND EXPENDITURES	474,000	2,400,385	5,435,541	3,035,156	44.2
NET REVENUE OVER EXPENDITURES	179,190	1,793,516	(296,304)	(2,089,819)	605.3

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

CONSERVATION TRUST FUND

<u>ASSETS</u>			
11-100000	CASH - COMBINED FUND	78,798	
	TOTAL ASSETS		78,798
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	52,466	
	REVENUE OVER EXPENDITURES - YTD	26,332	
	BALANCE - CURRENT DATE	78,798	
	TOTAL FUND EQUITY		78,798
	TOTAL LIABILITIES AND EQUITY		78,798

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY		27,797		(27,797)	.0
	TOTAL INTERGOVERNMENTAL		27,797		(27,797)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	41	47		(47)	.0
11-36-3550	CHANGE IN MARKET VALUE	35	(756)		756	.0
	TOTAL MISCELLANEOUS	76	(708)		708	.0
	TOTAL FUND REVENUE	76	27,089		(27,089)	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
11-90-9010	TRANSFERS TO OTHER FUNDS		757		(757)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		757		(757)	.0
	TOTAL FUND EXPENDITURES		757		(757)	.0
	NET REVENUE OVER EXPENDITURES	76	26,332		(26,332)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,713,698	
	TOTAL ASSETS		3,713,698
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	5,488	
	TOTAL LIABILITIES		5,488
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,626,188	
	REVENUE OVER EXPENDITURES - YTD	82,022	
	BALANCE - CURRENT DATE	3,708,210	
	TOTAL FUND EQUITY		3,708,210
	TOTAL LIABILITIES AND EQUITY		3,713,698

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	ROAD INFRASTRUCTURE FEE	41,619	319,512		(319,512)	.0
	TOTAL IMPACT FEES	41,619	319,512		(319,512)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	2,464	2,864		(2,864)	.0
12-36-3550	CHANGE IN MARKET VALUE	6,216	(45,639)		45,639	.0
	TOTAL MISCELLANEOUS	8,680	(42,775)		42,775	.0
	TOTAL FUND REVENUE	50,300	276,737		(276,737)	.0
EXPENDITURES						
	<u>STREETS CAPITAL OUTLAY</u>					
12-61-7400	OVERLAYS AND CHIPSEALS	171,860	171,860	600,000	428,140	28.6
12-61-7800	MASTER PLAN		1,054		(1,054)	.0
	TOTAL STREETS CAPITAL OUTLAY	171,860	172,914	600,000	427,086	28.8
	<u>CR 74 IMPROVEMENTS PROJECT</u>					
12-83-2100	LEGAL FEES		273		(273)	.0
12-83-2400	ENGINEERING	5,488	21,528	100,000	78,473	21.5
12-83-7500	CONSTRUCTION			1,341,000	1,341,000	.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	5,488	21,801	1,441,000	1,419,200	1.5
	TOTAL FUND EXPENDITURES	177,347	194,714	2,041,000	1,846,286	9.5
	NET REVENUE OVER EXPENDITURES	(127,048)	82,022	(2,041,000)	(2,123,022)	4.0

TOWN OF SEVERANCE

BALANCE SHEET

MAY 31, 2022

PARKS FUND

ASSETS

13-100000	CASH - COMBINED FUND		276,540	
	TOTAL ASSETS			276,540

LIABILITIES AND EQUITYFUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	324,820		
	REVENUE OVER EXPENDITURES - YTD	(48,280)		
	BALANCE - CURRENT DATE		276,540	
	TOTAL FUND EQUITY			276,540
	TOTAL LIABILITIES AND EQUITY			276,540

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
13-34-7400	PARKS FEES	25,760	166,880		(166,880)	.0
	TOTAL IMPACT FEES	25,760	166,880		(166,880)	.0
	<u>MISCELLANEOUS</u>					
13-36-3500	INTEREST AND DIVIDENDS	180	209		(209)	.0
13-36-3550	CHANGE IN MARKET VALUE	430	(3,328)		3,328	.0
	TOTAL MISCELLANEOUS	610	(3,119)		3,119	.0
	TOTAL FUND REVENUE	26,370	163,761		(163,761)	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
13-90-9010	TRANSFERS TO OTHER FUNDS		212,041		(212,041)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		212,041		(212,041)	.0
	TOTAL FUND EXPENDITURES		212,041		(212,041)	.0
	NET REVENUE OVER EXPENDITURES	26,370	(48,280)		48,280	.0

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

PUBLIC FACILITIES FUND

ASSETS

14-100000	CASH – COMBINED FUND	443,542	
	TOTAL ASSETS		443,542

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
14-290000	FUND BALANCE	329,320	
	REVENUE OVER EXPENDITURES - YTD	114,222	
	BALANCE - CURRENT DATE	443,542	
	TOTAL FUND EQUITY		443,542
	TOTAL LIABILITIES AND EQUITY		443,542

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	PUBLIC FACILITIES IMPACT FEE	17,000	119,000		(119,000)	.0
	TOTAL IMPACT FEES	17,000	119,000		(119,000)	.0
	<u>SOURCE 36</u>					
14-36-3500	INTEREST AND DIVIDENDS	276	320		(320)	.0
14-36-3550	CHANGE IN MARKET VALUE	580	(5,098)		5,098	.0
	TOTAL SOURCE 36	857	(4,778)		4,778	.0
	TOTAL FUND REVENUE	17,857	114,222		(114,222)	.0
	NET REVENUE OVER EXPENDITURES	17,857	114,222		(114,222)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

PUBLIC SAFETY FUND

<u>ASSETS</u>			
15-100000	CASH – COMBINED FUND	206,517	
	TOTAL ASSETS		206,517
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	149,211	
	REVENUE OVER EXPENDITURES - YTD	57,306	
	BALANCE - CURRENT DATE	206,517	
	TOTAL FUND EQUITY		206,517
	TOTAL LIABILITIES AND EQUITY		206,517

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	PUBLIC SAFETY IMPACT FEE	8,500	59,500		(59,500)	.0
	TOTAL IMPACT FEES	8,500	59,500		(59,500)	.0
<u>SOURCE 36</u>						
15-36-3500	INTEREST AND DIVIDENDS	127	147		(147)	.0
15-36-3550	CHANGE IN MARKET VALUE	255	(2,341)		2,341	.0
	TOTAL SOURCE 36	382	(2,194)		2,194	.0
	TOTAL FUND REVENUE	8,882	57,306		(57,306)	.0
	NET REVENUE OVER EXPENDITURES	8,882	57,306		(57,306)	.0

TOWN OF SEVERANCE

BALANCE SHEET

MAY 31, 2022

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	16,803,497	
51-115000	ACCOUNTS RECEIVABLE	161,033	
51-115002	MISCELLANEOUS WATER RECEIVABLE	390	
51-115005	PARTS INVENTORY	31,012	
51-162100	ACCUMULATED DEPRECIATION	(1,159,994)	
51-163000	WATER SYSTEM	7,769,490	
51-164000	EQUIPMENT	170,739	
51-165000	CONSTRUCTION IN PROGRESS	1,015,365	
51-166000	WATER RIGHTS	34,176,374	
51-167000	PURCHASE CAPACITY	3,398,850	
51-168000	BUILDINGS	163,907	
51-168500	NISP PROJECT	4,370,069	
TOTAL ASSETS			66,900,732

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	84,843	
51-212000	ACCRUED COMPENSATED ABSENCES	12,657	
51-222000	HYDRANT METER DEPOSITS	7,000	
TOTAL LIABILITIES			104,500

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
UNAPPROPRIATED FUND BALANCE:			
51-290000	RETAINED EARNINGS	59,432,750	
	REVENUE OVER EXPENDITURES - YTD	515,482	
BALANCE - CURRENT DATE		59,948,232	
TOTAL FUND EQUITY			66,796,232
TOTAL LIABILITIES AND EQUITY			66,900,732

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
51-34-1000	WATER SALES- WATER BILLS	172,343	616,506	1,634,927	1,018,421	37.7
	TOTAL CHARGES FOR SERVICES	172,343	616,506	1,634,927	1,018,421	37.7
	<u>MISCELLANEOUS</u>					
51-36-2000	WATER PIT/METER SET FEE	5,983	80,348		(80,348)	.0
51-36-3500	INTEREST AND DIVIDENDS	14,259	16,749		(16,749)	.0
51-36-3550	CHANGE IN MARKET VALUE	55,799	(266,872)		266,872	.0
51-36-6500	WATER ACQUISITION FEE	76,250	465,625		(465,625)	.0
51-36-9900	OTHER REVENUES		1,676		(1,676)	.0
	TOTAL MISCELLANEOUS	152,291	297,526		(297,526)	.0
	<u>LOCAL PLANT INVESTMENT FEES</u>					
51-37-7150	LOCAL PLANT INVESTMENT FEE	85,400	1,061,400		(1,061,400)	.0
	TOTAL LOCAL PLANT INVESTMENT FEES	85,400	1,061,400		(1,061,400)	.0
	TOTAL FUND REVENUE	410,034	1,975,432	1,634,927	(340,505)	120.8
EXPENDITURES						
	<u>ADMINISTRATION</u>					
51-81-1100	REGULAR STAFF WAGES	1,118	5,592	19,383	13,791	28.9
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	34	168	581	413	28.9
51-81-1130	FICA/MEDICARE	86	428	1,483	1,055	28.9
51-81-1140	WORKERS COMPENSATION	9	291	40	(251)	727.6
51-81-1150	UNEMPLOYMENT	2	11	58	47	19.3
51-81-1160	HEALTH & LIFE INSURANCE	379	1,896	4,536	2,640	41.8
51-81-1161	DISABILITY INSURANCE	34	172	408	236	42.3
51-81-3162	CC FEES	4,496	8,167	11,500	3,333	71.0
51-81-3990	MISCELLANEOUS SERVICES	98				.0
51-81-4330	COMPUTER SUPPORT AND MAINT	(130)	2,183	4,438	2,255	49.2
51-81-4345	MAILING SERVICE	493	2,472	7,500	5,028	33.0
51-81-5500	BAD DEBTS	(1)	(1)		1	.0
	TOTAL ADMINISTRATION	6,618	21,379	50,127	28,748	42.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	14,076	71,312	195,620	124,308	36.5
51-82-1102 OVERTIME	637	2,523	3,000	477	84.1
51-82-1104 RETIREMENT	514	2,597	6,537	3,940	39.7
51-82-1130 FICA/MEDICARE	1,076	5,387	14,965	9,578	36.0
51-82-1140 WORKERS COMPENSATION	88	2,765	4,125	1,360	67.0
51-82-1150 UNEMPLOYMENT	29	147	587	440	25.1
51-82-1160 HEALTH & LIFE INSURANCE	3,281	16,384	45,088	28,704	36.3
51-82-1161 DISABILITY INSURANCE	302	1,516	3,578	2,062	42.4
51-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	2,750	2,550	7.3
51-82-2100 LEGAL FEES	3,900	10,647	3,500	(7,147)	304.2
51-82-2400 ENGINEERING			2,000	2,000	.0
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES			25,000	25,000	.0
51-82-3110 UTILITIES	986	5,673	22,000	16,327	25.8
51-82-3150 TELEPHONE	129	787	1,200	413	65.6
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	250	1,335	12,000	10,665	11.1
51-82-3177 VEHICLE REPAIRS & MAINTENANCE	63	596	6,000	5,404	9.9
51-82-3178 SYSTEM REPAIR & MAINTENANCE		3,107	30,000	26,893	10.4
51-82-3200 SAMPLING/TESTING			7,500	7,500	.0
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		450	1,500	1,050	30.0
51-82-3820 CONTINUING EDUCATION		889	2,450	1,561	36.3
51-82-3825 MEETING/MEALS/TRAVEL		40		(40)	.0
51-82-3990 OTHER SERVICES			15,000	15,000	.0
51-82-4120 WATER SYSTEM SUPPLIES	2,719		15,000	15,000	.0
51-82-4130 METER SET SUPPLIES	10,932	32,612		(32,612)	.0
51-82-4520 VEHICLE FUEL	980	5,039	5,000	(39)	100.8
51-82-4810 UNIFORMS		20	350	330	5.7
51-82-4990 MISCELLANEOUS SUPPLIES	1,037	3,151	10,000	6,849	31.5
51-82-4995 WATER TREATMENT & DISTRIBUTION	73,629	225,858	850,000	624,142	26.6
51-82-4996 AUGMENTATION PUMPING FEE			1,500	1,500	.0
51-82-4997 WATER SHARE ASSESSMENTS	438	16,285	120,000	103,715	13.6
51-82-8000 LEASE PAYMENT			6,148	6,148	.0
51-82-8200 ADMIN OVERHEAD ALLOCATION	10,984	48,668	105,572	56,904	46.1
TOTAL WATER OPERATIONS	126,052	457,988	1,518,470	1,060,482	30.2
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES	39	906		(906)	.0
51-83-2400 ENGINEERING	706	4,791	161,653	156,862	3.0
51-83-7500 CONSTRUCTION	98	507	5,950,000	5,949,493	.0
51-83-7545 BUILDING/STRUCTURE			400,000	400,000	.0
51-83-7550 VEHICLES			7,500	7,500	.0
51-83-7562 WATER AQUISITION		3,192		(3,192)	.0
51-83-7565 SYSTEM IMPROVEMENTS		827	289,708	288,882	.3
51-83-7750 ROW			94,500	94,500	.0
TOTAL WATER CAPITAL	843	10,222	6,903,361	6,893,139	.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7530	PROFESSIONAL SERVICES	3,129	19,460	15,738	(3,722)	123.7
51-84-7540	NORTHERN INTEGRATED SUPPLY	254	950,858	1,000,000	49,142	95.1
	TOTAL LOCAL PLANT INVESTMENT EXPENS	3,383	970,318	1,015,738	45,421	95.5
	<u>OTHER PLANT INVESTMENT EXPENSE</u>					
51-85-2100	LEGAL FEES		39		(39)	.0
51-85-4996	OTHER PLANT INVESTMENT EXPENSE			2,200,000	2,200,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN		39	2,200,000	2,199,961	.0
	<u>TRANSFERS TO OTHER FUNDS</u>					
51-90-9010	TRANSFERS TO OTHER FUNDS		5		(5)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		5		(5)	.0
	TOTAL FUND EXPENDITURES	136,895	1,459,951	11,687,696	10,227,745	12.5
	NET REVENUE OVER EXPENDITURES	273,138	515,482	(10,052,769)	(10,568,251)	5.1

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	11,436,239	
52-115000	ACCOUNTS RECEIVABLE	95,067	
52-115002	MISCELLANEOUS RECEIVABLE	246,255	
52-162100	ACCUMULATED DEPRECIATION	(2,927,732)	
52-163000	SEWER SYSTEM	14,642,898	
52-164000	EQUIPMENT	162,088	
52-165000	CONSTRUCTION IN PROGRESS	617,710	
52-168000	BUILDINGS	69,807	
	TOTAL ASSETS		24,342,332

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	23,847	
52-212000	ACCRUED COMPENSATED ABSENCES	12,213	
	TOTAL LIABILITIES		36,060

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	23,599,689	
	REVENUE OVER EXPENDITURES - YTD	706,583	
	BALANCE - CURRENT DATE	24,306,272	
	TOTAL FUND EQUITY		24,306,272
	TOTAL LIABILITIES AND EQUITY		24,342,332

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
52-34-1000	WASTEWATER TREATMENT FEES	96,824	474,706	1,050,261	575,555	45.2
	TOTAL CHARGES FOR SERVICES	96,824	474,706	1,050,261	575,555	45.2
	<u>MISCELLANEOUS</u>					
52-36-3500	INTEREST AND DIVIDENDS	8,041	9,372		(9,372)	.0
52-36-3550	CHANGE IN MARKET VALUE	23,172	(149,332)		149,332	.0
	TOTAL MISCELLANEOUS	31,212	(139,960)		139,960	.0
	<u>WASTEWATER PLANT INVEST. FEE</u>					
52-38-7100	WASTEWATER PLANT INVEST. FEE	86,954	674,452		(674,452)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	86,954	674,452		(674,452)	.0
	TOTAL FUND REVENUE	214,991	1,009,198	1,050,261	41,063	96.1
EXPENDITURES						
	<u>WASTEWATER ADMINISTRATION</u>					
52-81-1100	REGULAR STAFF WAGES	1,118	5,592	12,115	6,523	46.2
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	34	168	363	195	46.2
52-81-1130	FICA/MEDICARE	86	428	927	499	46.2
52-81-1140	WORKERS COMPENSATION	9	291	25	(266)	1164.1
52-81-1150	UNEMPLOYMENT	2	11	36	25	31.1
52-81-1160	HEALTH & LIFE INSURANCE	237	1,185	2,835	1,650	41.8
52-81-1161	DISABILITY INSURANCE	22	108	255	147	42.3
52-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			250	250	.0
52-81-3162	CC FEES	4,496	8,167	13,000	4,833	62.8
52-81-4330	COMPUTER SUPPORT AND MAINT	(130)	2,183	4,438	2,255	49.2
52-81-4345	MAILING SERVICE	493	2,472	6,800	4,328	36.4
52-81-4990	MISCELLANEOUS SUPPLIES	(17)				.0
52-81-5500	BAD DEBTS	92	92		(92)	.0
	TOTAL WASTEWATER ADMINISTRATION	6,441	20,697	41,169	20,472	50.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	14,076	71,312	195,620	124,308	36.5
52-82-1102 OVERTIME	637	2,523	3,000	477	84.1
52-82-1104 RETIREMENT	514	2,596	6,537	3,941	39.7
52-82-1130 FICA/MEDICARE	1,076	5,387	14,965	9,578	36.0
52-82-1140 WORKERS COMPENSATION	83	2,619	4,125	1,506	63.5
52-82-1150 UNEMPLOYMENT	29	147	587	440	25.1
52-82-1160 HEALTH & LIFE INSURANCE	3,281	16,384	45,088	28,704	36.3
52-82-1161 DISABILITY INSURANCE	302	1,516	3,578	2,062	42.4
52-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	2,750	2,550	7.3
52-82-2400 ENGINEERING			5,000	5,000	.0
52-82-2410 DISCHARGE PERMIT FEES			1,400	1,400	.0
52-82-2900 OTHER PROFESSIONAL FEES	1,500	7,500	50,000	42,500	15.0
52-82-3110 UTILITIES	3,535	15,278	45,000	29,722	34.0
52-82-3150 TELEPHONE	124	767		(767)	.0
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	1,195	2,106	20,000	17,894	10.5
52-82-3177 VEHICLE REPAIRS & MAINTENANCE		29		(29)	.0
52-82-3178 SYSTEM REPAIR & MAINTENANCE	5,105	21,907	50,000	28,093	43.8
52-82-3200 SAMPLING/TESTING	463	2,423	10,500	8,078	23.1
52-82-3290 OTHER TREATMENT COSTS	13,273	67,919	175,000	107,081	38.8
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,000		(1,000)	.0
52-82-3820 CONTINUING EDUCATION		81	2,000	1,919	4.1
52-82-3990 OTHER SERVICES			5,000	5,000	.0
52-82-4120 SYSTEM SUPPLIES	1,185	2,693	20,000	17,307	13.5
52-82-4520 VEHICLE FUEL	863	4,922	7,000	2,078	70.3
52-82-4810 UNIFORMS		204	350	146	58.2
52-82-4990 MISCELLANEOUS SUPPLIES	1,100	1,828	15,000	13,172	12.2
52-82-8200 ADMIN OVERHEAD ALLOCATION	10,460	46,343	100,545	54,202	46.1
TOTAL WASTEWATER OPERATIONS	58,803	277,684	783,045	505,361	35.5
<u>WASTEWATER CAPITAL</u>					
52-83-7500 CONSTRUCTION	98	507		(507)	.0
52-83-7550 VEHICLES			7,500	7,500	.0
52-83-7575 COLLECTION LINES			57,000	57,000	.0
TOTAL WASTEWATER CAPITAL	98	507	64,500	63,993	.8
<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-7530 PROFESSIONAL SERVICES	62	3,335	67,064	63,729	5.0
52-84-7570 WINDSOR/SEV. SEWER PROJECT		393	500,000	499,608	.1
TOTAL WASTEWATER INVESTMENT EXPEN	62	3,728	567,064	563,337	.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS TO OTHER FUNDS</u>					
52-90-9010 TRANSFERS TO OTHER FUNDS					.0
TOTAL TRANSFERS TO OTHER FUNDS					.0
TOTAL FUND EXPENDITURES	65,404	302,616	1,455,778	1,153,162	20.8
NET REVENUE OVER EXPENDITURES	149,586	706,583	(405,517)	(1,112,100)	174.2

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,261,924	
53-115000	ACCOUNTS RECEIVABLE	15,758	
53-162100	ACCUMULATED DEPRECIATION	(464,442)	
53-163000	STORM DRAINAGE SYSTEM	6,542,918	
53-164000	VEHICLES & EQUIPMENT	6,032	
53-165000	CONSTRUCTION IN PROGRESS	1,844,110	
	TOTAL ASSETS		9,206,301

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	688	
53-212000	ACCRUED COMPENSATED ABSENCES	5,329	
	TOTAL LIABILITIES		6,017

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	5,109,987	
	REVENUE OVER EXPENDITURES - YTD	(23,383)	
	BALANCE - CURRENT DATE	5,086,604	
	TOTAL FUND EQUITY		9,200,284
	TOTAL LIABILITIES AND EQUITY		9,206,301

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>STORMWATER SYSTEM INVEST. FEE</u>					
53-32-3000	STORMWATER / DRAINAGE FEE	17,000	120,000		(120,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	17,000	120,000		(120,000)	.0
	<u>CHARGES FOR SERVICES</u>					
53-34-1000	STORMWATER FEES	15,534	76,504	158,750	82,246	48.2
	TOTAL CHARGES FOR SERVICES	15,534	76,504	158,750	82,246	48.2
	<u>MISCELLANEOUS</u>					
53-36-3500	INTEREST AND DIVIDENDS	945	1,105		(1,105)	.0
53-36-3550	CHANGE IN MARKET VALUE	3,075	(17,606)		17,606	.0
	TOTAL MISCELLANEOUS	4,020	(16,501)		16,501	.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
53-39-1000	TRANSFERS FROM OTHER FUNDS		32		(32)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		32		(32)	.0
	TOTAL FUND REVENUE	36,554	180,034	158,750	(21,284)	113.4
EXPENDITURES						
	<u>ADMINISTRATION</u>					
53-81-1100	REGULAR STAFF WAGES	746	3,728	7,269	3,541	51.3
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	22	112	218	106	51.3
53-81-1130	FICA/MEDICARE	57	285	556	271	51.3
53-81-1140	WORKERS COMPENSATION	6	194	15	(179)	1293.4
53-81-1150	UNEMPLOYMENT	1	7	22	15	33.6
53-81-1160	HEALTH & LIFE INSURANCE	142	711	1,701	990	41.8
53-81-1161	DISABILITY INSURANCE	13	65	153	88	42.3
53-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			150	150	.0
53-81-4330	COMPUTER SUPPORT AND MAINT	(130)	2,183	4,800	2,617	45.5
53-81-5500	BAD DEBTS	2	2		(2)	.0
	TOTAL ADMINISTRATION	859	7,287	14,959	7,672	48.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER OPERATIONS</u>					
53-82-1100 REGULAR STAFF WAGES	3,097	17,178	58,114	40,936	29.6
53-82-1102 OVERTIME	90	525	1,000	475	52.5
53-82-1104 RETIREMENT	87	523	1,743	1,220	30.0
53-82-1130 FICA/MEDICARE	227	1,284	4,446	3,162	28.9
53-82-1140 WORKERS COMPENSATION	25	776	1,275	499	60.9
53-82-1150 UNEMPLOYMENT	6	35	174	139	20.1
53-82-1160 HEALTH & LIFE INSURANCE	1,018	5,069	13,598	8,529	37.3
53-82-1161 DISABILITY INSURANCE	94	468	1,050	582	44.6
53-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	850	650	23.5
53-82-3110 UTILITIES		142		(142)	.0
53-82-3150 TELEPHONE	21	155	750	595	20.7
53-82-3173 REPAIRS & MAINTENANCE - EQUIPM		8,495	2,000	(6,495)	424.7
53-82-3177 VEHICLE REPAIRS & MAINTENANCE			1,500	1,500	.0
53-82-3178 SYSTEM REPAIR & MAINTENANCE			5,000	5,000	.0
53-82-3990 OTHER SERVICES			5,000	5,000	.0
53-82-4330 COMPUTER SUPPORT & MAINTENANCE			4,437	4,437	.0
53-82-4520 VEHICLE FUEL	70	987	2,000	1,013	49.3
53-82-4810 UNIFORMS		10		(10)	.0
53-82-8200 ADMIN OVERHEAD ALLOCATION	3,491	15,467	33,515	18,048	46.2
TOTAL STORMWATER OPERATIONS	8,227	51,313	136,452	85,139	37.6
<u>STORMWATER CAPITAL</u>					
53-83-1100 REGULAR STAFF WAGES			16,377	16,377	.0
53-83-1104 RETIREMENT 457			491	491	.0
53-83-1130 FICA/MEDICARE			1,252	1,252	.0
53-83-1140 WORKERS COMPENSATION			110	110	.0
53-83-1150 UNEMPLOYMENT			49	49	.0
53-83-1160 HEALTH & LIFE INSURANCE			2,268	2,268	.0
53-83-1161 DISABILITY INSURANCE			276	276	.0
53-83-1162 INSURANCE DEDUCTIBLE REIMBURSE			200	200	.0
53-83-2100 LEGAL FEES		39		(39)	.0
53-83-2400 ENGINEERING	425	24,611	103,798	79,188	23.7
53-83-7500 CONSTRUCTION	120,168	120,168	921,476	801,308	13.0
53-83-7750 ROW			55,000	55,000	.0
TOTAL STORMWATER CAPITAL	120,593	144,818	1,101,297	956,479	13.2
TOTAL FUND EXPENDITURES	129,679	203,417	1,252,708	1,049,291	16.2
NET REVENUE OVER EXPENDITURES	(93,125)	(23,383)	(1,093,958)	(1,070,575)	(2.1)

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	(103,174)	
	TOTAL ASSETS		(103,174)

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	157,118	
75-205000	RETAINAGE PAYABLE	34,678	
	TOTAL LIABILITIES		191,797

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	2,600	
	REVENUE OVER EXPENDITURES - YTD	(297,571)	
	BALANCE - CURRENT DATE	(294,970)	
	TOTAL FUND EQUITY		(294,970)
	TOTAL LIABILITIES AND EQUITY		(103,174)

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TRANSFERS FROM OTHER FUNDS</u>					
75-39-1000	TRANSFERS FROM OTHER FUNDS		390,224		(390,224)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		390,224		(390,224)	.0
	TOTAL FUND REVENUE		390,224		(390,224)	.0
EXPENDITURES						
	<u>OVERHEAD</u>					
75-64-7000	CAPITAL OUTLAY	4,009	4,009	351,521	347,512	1.1
	TOTAL OVERHEAD	4,009	4,009	351,521	347,512	1.1
	<u>CAPITAL OUTLAY</u>					
75-65-2100	LEGAL FEES	156	488		(488)	.0
75-65-2400	ENGINEERING	2,535	19,994	10,642	(9,352)	187.9
75-65-7500	CONSTRUCTION	155,515	644,803	1,288,548	643,745	50.0
75-65-7750	ROW		18,500		(18,500)	.0
	TOTAL CAPITAL OUTLAY	158,206	683,785	1,299,190	615,405	52.6
	<u>CAPITAL</u>					
75-83-1100	REGULAR STAFF WAGES			24,564	24,564	.0
75-83-1104	RETIREMENT 457			736	736	.0
75-83-1130	FICA/MEDICARE			1,879	1,879	.0
75-83-1140	WORKERS COMPENSATION			165	165	.0
75-83-1150	UNEMPLOYMENT			73	73	.0
75-83-1160	HEALTH & LIFE INSURANCE			3,402	3,402	.0
75-83-1161	DISABILITY INSURANCE			414	414	.0
75-83-1162	INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
	TOTAL CAPITAL			31,533	31,533	.0
	TOTAL FUND EXPENDITURES	162,215	687,794	1,682,244	994,450	40.9
	NET REVENUE OVER EXPENDITURES	(162,215)	(297,571)	(1,682,244)	(1,384,673)	(17.7)

TOWN OF SEVERANCE

BALANCE SHEET

MAY 31, 2022

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	8,627,468	
80-161000	LAND	1,974,417	
80-162000	BUILDINGS	1,485,416	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	25,733,637	
80-164000	MACHINERY AND EQUIPMENT	899,455	
80-165000	VEHICLES	751,003	
80-169999	ACCUMULATED DEPRECIATION	(5,391,643)	
	TOTAL ASSETS		34,079,753

LIABILITIES AND EQUITYFUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	34,079,753	
	TOTAL FUND EQUITY		34,079,753
	TOTAL LIABILITIES AND EQUITY		34,079,753

TOWN OF SEVERANCE
BALANCE SHEET
MAY 31, 2022

GENERAL LONG-TERM DEBT GROUP

ASSETS

90-170000	AMOUNT TO BE PROVIDED	110,126	
	TOTAL ASSETS		110,126

LIABILITIES AND EQUITY

LIABILITIES

90-250000	ACCRUED LEAVE	107,475	
90-252000	CAPITAL LEASE PAYABLE	2,651	
	TOTAL LIABILITIES		110,126
	TOTAL LIABILITIES AND EQUITY		110,126

Police Chief Report

Jim Gerdeman, Chief of Police

May 2022



Projects Updates

- The Fleet 3 vehicle camera systems were installed on all Police Department's vehicles the last week of May. The Officers have received training on the operation of the vehicle camera system, but they will receive additional training on June 6, 2022.
- Weld RE4 School District signed the new SRO contract for the 2022-2023 school year.

Community Support and Relations

- The Calvary Severance Church volunteered to assist the Severance Police Department in cleaning up the Town on May 1, 2022. The plan was to clean up the Great Western Trail and the Town parks. After some discussion, Community Service Officer Crystal Starck identified and contacted several residents to see if they would like help cleaning up their property. A total of five different residents requested our assistance. The Calvary Church did an excellent job and had plenty of volunteers. Pastor Josh Green received a very positive response from property owners for the church's help. Pastor Josh Green even asked to start working on other locations for next year.

2021 May Report

The charts provide a monthly overview of the Severance Police Department's activities from May 1 to May 30, 2022.

1. Chart #1 represents the Severance Police Department's incident activity report. The police department took 32 written reports.
2. Chart #2 represents the Severance Police Department's arrest report for the month. The police department made 10 arrests for criminal activity.
3. Chart #3 represents calls of service for the month. The chart displays the hours at the bottom with the graph's monthly total number of calls for service. The times with the highest number of calls for service are from 9:00 am until 6:00 pm.
4. Chart #4 represents traffic contacts by officers for the month. The chart displays the hours at the bottom with the graph's monthly total number of traffic contacts.
5. Chart #5 represents the activity of case reports and traffic violations for the month by the time of day. The top of the chart shows military time and the classification on the left. At the bottom of the chart, Officers' total reports were 32, and Officers' total citations were 33. The officers wrote a total of 148 citations which means 115 citations were warnings.

Department Incident Activity Report

Chart 1



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Date Reported: **05/01/2022 - 05/31/2022** |

Show Subclasses: **True** | Include Disposition Tags: **True**

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	1	0	1	0	0	0	1	100.0
Assist Other Agency	1	0	1	0	0	0	1	100.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Animal Attack	1	0	1	0	0	0	0	0.0
ASSAULT	3	0	3	1	0	0	3	100.0
Simple Assault	3	0	3	1	0	0	3	100.0
DAMAGED PROPERTY	2	0	2	0	0	0	2	100.0
Criminal Mischief	1	0	1	0	0	0	1	100.0
Graffiti	1	0	1	0	0	0	1	100.0
FAMILY OFFENSES	1	0	1	1	0	0	1	100.0
CHILD ABUSE	1	0	1	1	0	0	1	100.0
HARASSMENT	1	0	1	1	0	0	1	100.0
Harassment, Other	1	0	1	1	0	0	1	100.0
INCIDENT REPORT	5	0	5	0	0	0	2	40.0
INCIDENT REPORT	5	0	5	0	0	0	2	40.0
MENTAL SUBJECT	1	0	1	0	0	0	1	100.0
Hospital Transport	1	0	1	0	0	0	1	100.0
MISSING PERSON	1	0	1	0	0	0	1	100.0
Missing Person	1	0	1	0	0	0	1	100.0
PROPERTY	1	0	1	0	0	0	1	100.0
Found Property	1	0	1	0	0	0	1	100.0
STOLEN VEHICLE	1	0	1	0	0	0	1	100.0
Vehicle Theft, Auto	1	0	1	0	0	0	1	100.0
TRAFFIC (CRIMINAL VIOLATION)	3	0	3	3	0	0	3	100.0
Criminal Traffic Violation	3	0	3	3	0	0	3	100.0
TRAFFIC ACCIDENT	10	0	10	7	0	2	9	90.0
Hit/Run, Public Property Damg	1	0	1	0	0	0	1	100.0
Traffic Accident, Fatal	1	0	1	0	0	0	0	0.0
Traffic Accident, Injury	3	0	3	3	0	1	3	100.0
Traffic Accident, Vehicle Damage	5	0	5	4	0	1	5	100.0
WARRANT	1	0	1	1	0	0	1	100.0
Out Of County-Misdemeanor	1	0	1	1	0	0	1	100.0
Event Totals	32	0	32	10	0	2	27	84.4

Arrest Report

Chart 2

Date Reported Range: 05/01/2022 - 05/31/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	Number of Arrests
ASSAULT	1
FAMILY OFFENSES	1
HARASSMENT	1
TRAFFIC (CRIMINAL VIOLATION)	3
TRAFFIC ACCIDENT	3
WARRANT	1
Total Arrests: 10	

Chart 3

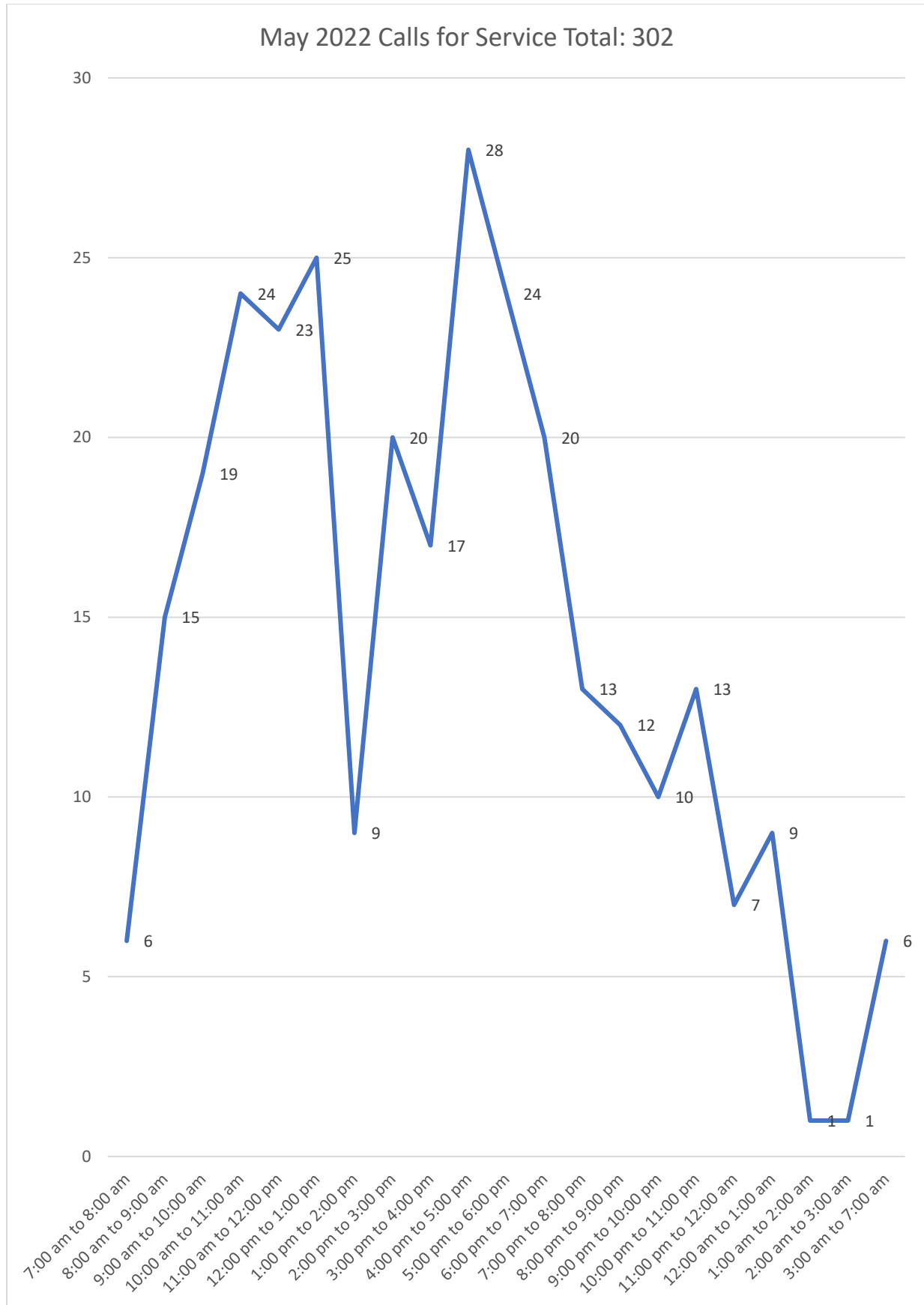


Chart 4

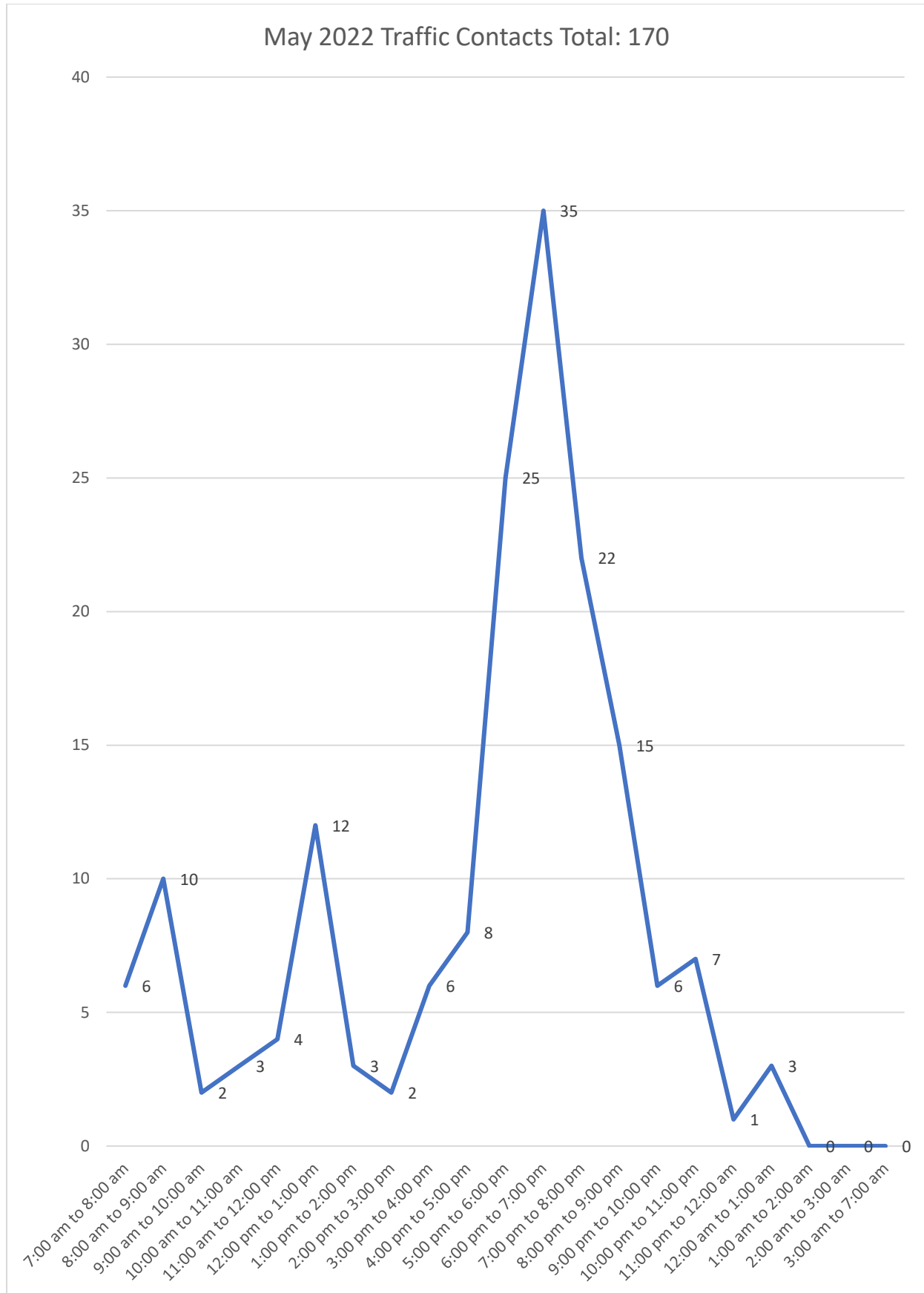


Chart 5

Event Activity Analysis by Time

Date Reported: 05/01/2022 - 05/31/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
AGENCY ASSIST	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Assist Other Agency	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
ANIMAL PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Animal Attack	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
ASSAULT	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	3
Simple Assault	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	3
DAMAGED PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	2
Criminal Mischief	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Graffiti	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
FAMILY OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
CHILD ABUSE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
HARASSMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Harassment, Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
INCIDENT REPORT	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	1	1	0	0	5
INCIDENT REPORT	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	1	1	0	0	5
MENTAL SUBJECT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Hospital Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
MISSING PERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
PROPERTY	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Found Property	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
STOLEN VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Vehicle Theft, Auto	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
TRAFFIC (CRIMINAL VIOLATION)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	3
Criminal Traffic Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	3
TRAFFIC ACCIDENT	0	0	0	0	0	0	0	3	0	0	0	0	1	0	1	0	0	1	3	1	0	0	0	0	10
Hit/Run, Public Property Damg	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Traffic Accident, Fatal	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Accident, Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2	0	0	0	0	0	3
Traffic Accident, Vehicle Damage	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	5
WARRANT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Out Of County-Misdemeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Total Events	0	0	0	0	0	0	0	5	1	0	2	0	3	2	2	3	1	2	4	3	0	2	1	1	32
Total Citation Violations:	3	0	0	0	0	0	0	6	0	1	0	0	1	1	1	2	4	0	9	2	3	0	0	0	33
Total Citations:	5	0	0	0	0	0	0	6	4	1	5	6	9	3	3	3	5	13	35	21	11	5	5	8	148

Severance Municipal Court

Karina Gomez, Court Clerk

June 2022



Court Outcome

- The court docket for June had nineteen defendants set for court on June 01, 2022. Five of those defendants paid before court and pleaded guilty to the original charge. On June 01, the docket had sixteen defendants; fourteen of those defendants were appearing for the first time. Four of those cases continued to June from a previous court date. One defendant failed to appear in court. After court, zero cases are pending being submitted to collections, and the town prosecutor dismissed zero citations.
- The June court had 14 speeding tickets; four were stop sign violation charges. We had two parking violations, zero petty offenses, and zero animal violations.

FTA	FAILURE TO APPEAR	NEW/FIRST APPEARANCE	14	SPEEDING/ UNSAFE VEHICLE	14
MTC	MOTOR TRAFFIC CODE (USED BY THE POLICE DEPARTMENT)	COLLECTIONS	0	STOP SIGNS	4
P/G	PLEAD GUILTY	FTA	1	PARKING/ INOPERABLE VEHICLE	2
SMC	SEVERANCE MUNICIPAL COURT	CONTINUED FROM A PREVIOUS COURT	4	PETTY OFFENSE	0
		DISMISSED	0	ANIMAL	0
		TRIAL	0		

CITATION NUMBER	CASES PAID PRIOR TO COURT:	PAID/ CONCLUSION:
D1226	MTC 202 - UNSAFE VEHICLE - CONTINUED FROM MAY 4TH- ALIVE@ 25 DUE	TURNED IN HIS ALIVE @ 25
D1243	8-210 - PARKING OF BOATS, TRAILERS OR TRUCKS IN RESIDENTIAL ZONE	PAID \$50
D1737	MTC 1101 SPEEDING 10-19 - 4 POINTS	PAID \$320
D1745	MTC 703(3)- STOP SIGN VIOLATION	PAID \$170
D1242	MTC 21205(2) PARKING AT CURB (WRONG WAY)	PAID \$50

CITATION NUMBER	ORIGINAL CHARGE	NEW CHARGE- DISMISSED
D1246	MTC 1101 (7)25-29 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 1101(3) TOO FAST FOR CONDITIONS - 3 POINTS - \$350
D1735	MTC 703(3) - FAILED TO STOP FOR STOP SIGN - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 205 DEFECTIVE HEADLIGHT - 1 POINT - \$200
D1742	MTC 1101 - SPEEDING 10-19 OVER- FIRST APPEARANCE	FTA - SENT FTA PENDING DEFAULT/ COLLECTIONS LETTER - ADDED TO NEXT COURT DATE 7/6/22
D1235	MTC 1101(7)25-39 - SPEEDING 25-39 OVER & MTC 1409 - COMPULSORY INSURANCE PENALTY - CONTINUED FROM MAY 4TH	P/G TO A LESSER CHARGE: MTC 1103(3) TOO FAST FOR CONDITION - 3 POINTS - \$400 + 16 HOURS OF COMMUNITY SERVICE + ALIVE @ 25
D1248	MTC 1101(7)25-39 - SPEEDING 25-39 OVER & MTC 1409 - COMPULSORY INSURANCE PENALTY - FIRST APPEARANCE	CONTINUED TO 7/6 FOR POI
D1738	MTC 1101 - SPEEDING 20-24 OVER- FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 1101(1) SPEEDING - 4 POINTS - \$350
D1362	MTC 1101 - SPEEDING 10-19 OVER- \$100 DUE TODAY - CONTINUED FROM MAY 4TH	CONTINUED FROM 5/4/22 - MADE FULL PAYMENT OF \$280
D1744	MTC 1101(7)25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 1103(3) TOO FAST FOR CONDITION - 3 POINTS - \$350
D1740	42-4-1101(3) - SPEED TOO FAST FOR CONDITIONS - FIRST APPEARANCE	P/G TO ORIGINAL CHARGE: 42-4-1101(3) - SPEED TOO FAST FOR CONDITIONS
D1249	MTC 1101(7)25-39 - SPEEDING 25-39 OVER & MTC 1409 - COMPULSORY INSURANCE PENALTY - FIRST APPEARANCE	CONTINUED TO 7/6 FOR POI
D1746	MTC 1101(7)25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 202(1) DEFECTIVE VEHICLE - 2 POINTS - AND ALIVE AT @ 25 (done)- \$350
D1741	MTC 703(3) FAILED TO STOP FOR STOP SIGN & MTC 1402 CARELESS DRIVING - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 1103(3) TOO FAST FOR CONDITION - 3 POINTS - \$350
D1345	MTC1101(7)25-39 SPEEDING 25-39 OVER & MTC 1402 CARELESS DRIVING - CONTINUED FROM 5/4	P/G TO ORIGINAL CHARGE: MTC 1101(1) SPEEDING -6 POINTS + MTC 1409 COMPULSORY INSURANCE 4 POINTS - DISMISSED CARELESS DRIVING - \$850 FINE - THE JUDGE SUSPENDED \$300 FROM FEE UNLESS THERE'S ANOTHER VIOLATION IN 12 MONTHS. TOTAL FINE \$550 - PAYMENT PLANS OF \$100 A MONTH WERE SET IN PLACE.
D1375	MTC 1101(7)20-24 SPEEDING 20-24 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 1101 SPEEDING 10-19 OVER - 4 POINTS - \$350
D1726	MTC1101(7)25-39 SPEEDING 25-39 OVER - FTA 5/4/22	P/G TO A LESSER CHARGE: MTC 1101 SPEEDING - 4 POINTS - \$350
D1743	MTC 703(3) - FAILED TO STOP FOR STOP SIGN - FIRST APPEARANCE	P/G TO A LESSER CHARGE: MTC 205(1) VEHICLE NOT EQUIPPED WITH 2 HEADLAMPS AS REQUIRED - 1 POINT - \$350

Finance Director Report

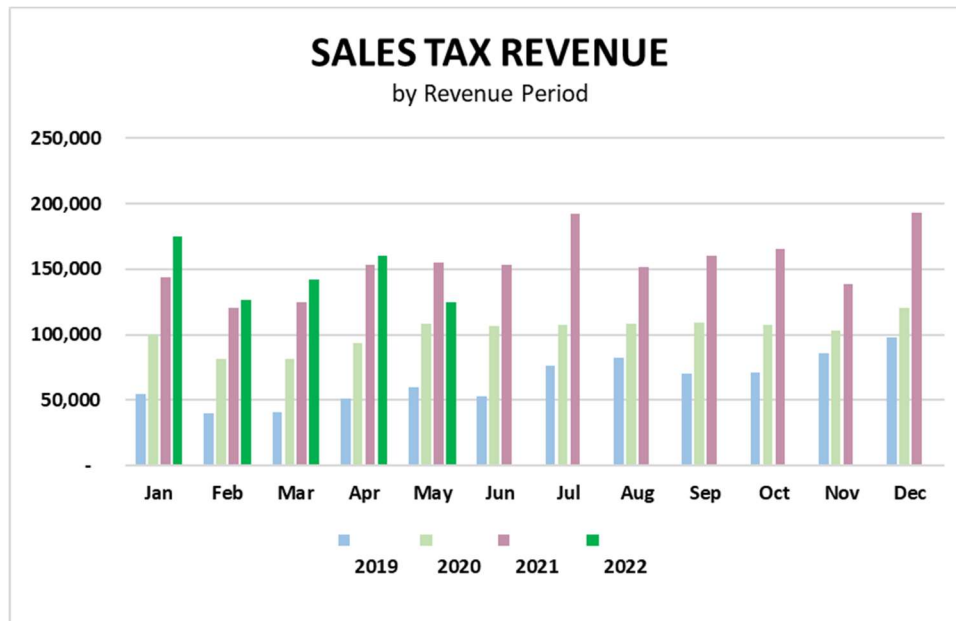
Nancy E. Mueller, CPA
June 20, 2022



Sales Tax Revenues

Total sales tax revenues for 2022 continue to be slightly higher than last year, but May sales tax revenue ("April Shopping") was 20% lower than May of 2021 while still 15% higher than May of 2020.

May 2022 Revenue Period = \$124,308



PLEASE NOTE THIS IS BY REVENUE PERIOD
LATE OR AMENDED FILINGS ARE INCLUDED

Property Tax Revenues

Property taxes are collected throughout the year, but typically 95% are received in the first six months with February, April, and June having the highest collection amounts. Weld County allows homeowners to make full payment by April 30th or to pay ½ by February 28th and ½ by June 15th.

Property tax collections are on track this year with 69% collected through May 31st

Property Tax Collections						
Month	PROPERTY TAX COLLECTIONS					
	2020		2021		2022	
	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
May	854,963	59%	905,757	70%	1,240,895	69%

Public Work Director Report

John Zacklene
June 20, 2022



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites have been submitted and approved by the state. Additionally, our team with the help of Direct Discharge, are working on submitting an updated wastewater Water Quality Management plan. Lead and Copper tests have changed and will now need 20 tests every 3 years instead of 20 tests yearly.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies for all testing and sampling requirements. We are doing 6 samples per month currently. All samplings have been going well with no town issues. The outlet pipe from the solids pond to the contact chamber was raised 3 feet to help with sampling results. All 9 aerators are operational currently.

Water Tanks- Water tank inspections were completed in 2021. The old metal overflow culvert has been replaced at the water tanks. We are currently working on An Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. Water tank roof repairs are scheduled to begin in October 2022 during low demand times.

Jetting- Sewer main jetting of the entire town is complete. There was approximately 38 miles of main line cleaned. We have approximately 5 hot spots to watch for. We will be installing new isolation valves this July inside of the Baldridge lift station. Manhole rehab is completed on 17 manholes. This is a huge benefit for the town.

STORM WATER

- We have started ditch maintenance. All ditches, inlets and outlets and vaults will be cleared of debris and build up as weather permits.
- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldridge inlet and the box culvert under Ponderosa at Sunset Ridge. All other safety grates have been approved to be built and installed in 2022 by a local welder but is now pending

STREETS

- Pothole patching is ongoing.
- Street sign replacement is completed in Old Town, Lakeview, Timber Ridge, Fox Ridge and Summit view

- Cr21 Southbound paving section is completed from Ponderosa to Cr72
- Cr21 northbound to Cr76 ½ has been completed (dirt rehab)
- Cr 23 mill and overlay to begin 6-20-22
- Harmony West Bound at Cr21 mill and overlay is completed
- Street sweeping as weather permits or when it's operational.
- Millings are being delivered to Community Park for the parking area
- 2 new flashing stop signs at Harmony and Cr23 have been installed west/eastbound
- Dirt road dust abatement has been awarded to Roadrunner and is completed.

PARKS

- Playground equipment has been inspected and repaired for Cirs standards.
- Irrigation to all parks is on.
- Tailholt garden project with 2 new water taps is complete.
- ADA dock is completed at Blue Spruce Park- Concrete is completed as well.
- Playground equipment for Community Park has been installed- Concrete is complete.
- CXT Building has been installed at the ballfields.
- Maintenance building for the ballfields has been picked out and waiting for approval.
- Bee confinement area is completed
- We have rebuilt and revamped our portable water tank and fitment to a park's vehicle

Issued Permits by Permit Type

Severance

05/01/2022 - 05/31/2022

Commercial One Stop	Permits Issued	Valuation	Fees Paid
Misc. Other - Commercial	1	\$2,000.00	\$136.00
Subtotals:	1	\$2,000.00	\$136.00

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	24	\$7,756,637.28	\$704,080.63
Subtotals:	24	\$7,756,637.28	\$704,080.63

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination -	3	\$20,318.00	\$990.72

Air Conditioner - Residential	10	\$45,880.99	\$1,816.86
Furnace Replacement - Residential	1	\$3,822.56	\$168.81
Replacement Windows - Residential	1	\$122,704.00	\$2,308.67
Residential Exterior Flatwork	1	\$5,000.00	\$190.00
Residential Roof - Asphalt	1	\$10,800.00	\$284.40
Subtotals:	17	\$208,525.55	\$5,759.46

Totals:	42	\$7,967,162.83	\$709,976.09
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Town of Severance

Monthly Activity Report

June 2022

Severance Building Department
3 Timber Ridge Pkwy
Severance CO 80550

Severance Building Department Update

New Single Family

Number of inspections	580
Passed inspections	520
Inspection passed %	89.66%

Residential Alterations

Number of inspections	138
Passed inspections	104
Inspection passed %	75.36%

Residential Plan Reviews

New Residential 13

Residential Alterations 15

New Residential valuations - \$1,864,454

19 New Single-Family permits have been issued from 5/17-6/20

SAFEbuilt help sponsor the Severance "Summer Kickoff Concert" Great success!!!

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes

June 2022



UPCOMING TOWN MEETINGS & EVENTS

- 06/27- Town Tree Board Meeting
- 06/28- Town Council Work Session/Council Meeting
- 07/04- Town Hall Closed for Independence Day
- 07/06- Municipal Court
- 07/06- LUAC Meeting
- 07/08- Concert in the Park
- 07/12- Town Council Work Session/Council Meeting
- 07/20- Planning Commission Meeting
- 07/25- Town Tree Board Meeting
- 07/26- Town Council Work Session/Council Meeting

MANAGEMENT UPDATES

- Severance Days and Summer Concert Sponsorship and Vendor Booth Totals
 - SD & Summer Concert Sponsorships: \$58,500 to date
 - In-Kind Donations: \$12,671 to date
 - Summer Vendor Booth Totals: \$7,687 to date
- The council member vacancy has been posted on all Town social media, website, and posted around the town at local establishments. All interested parties are to submit a letter of interest by July 5th at 12:00 P.M.
- Ayres Consulting Group
 - Ayers is actively looking for state and federal grants for Downtown, Broadband, and the Police Department building.
- Town Hall Building
 - Structural engineers have been on-site to examine the NE foundation issues of the building and found it to be structurally sound. Original soil sampling from when the building was purchased showed expansive soil under the building. Currently, the building now has installed meters to track the settling and cracking which are attached to the inside of the building walls. Management is working with Terracon to conduct a new soil sample and create a plan to fix the sinking slab. The last step in the process is scheduled for 6.17.2022, and should have final results by end of June.
- Community Center
 - The Y has started the beginning steps of its feasibility study. The \$17,000 cost of the study will be paid for by the Y (formerly known as the YMCA of Northern Colorado). There are stakeholder meetings and focus groups which launched in May, and a study was finalized and will be conducted the end of June.
- The ADA fishing deck at Blue Spruce Park was completed. There will be a ribbon-cutting prior to the fishing derby the morning of Severance Days to thank Calvary Church for this donation and gift to the Town.
- LUAC (Land Use Advisory Committee)
 - During the third LUAC meeting, the committee spent over 3 1/2 hours on parking and lighting, it was well spoken about, and very detailed on how the group would like the future for lighting and parking to look in all different nodes of the Town.

CURRENT CAPITAL PROJECTS UPDATES

- Community Park
 - Delivery of the restrooms and storage building has been completed minus water the connection. These will remain out of service until further notice.
- TAP/MMOF Pedestrian Walkway
 - Engineering and environmental drawings have been completed for this project and the RFP bidding process for the construction. The staff has now completed all ROW acquisitions to be able to complete this project now. We received final review of plans from CDOT and we expect them to allow us to start RFP process the first week of July.

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-13: An Ordinance Amending Land Use Code	Abdul Barzak, Town Planner Keith Martin, Town Attorney	Keith Martin, Town Attorney
ACTION REQUESTED		
Management and Legal ask that the Town Council review and discuss Ordinance 2022-13 and take action. • Actions that may be taken: - o Move to approve Ordinance 2022-13 - o Take no action		Ordinance Attorney Approved Action Requested
BRIEF SUMMARY		
As discussed at previous meetings, the Town Council has determined that the town's regulations regarding adequate public facilities and assured utility system capacity requirements for proposed subdivisions and developments are inadequate to properly integrate utility service reliability safeguards into land use approval processes. As proposed by Legal and Town Management, this ordinance along with additional directions provided by the Town Council will help address these identified inadequate regulations and place reliable safeguards into land use approval processes.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends the Town Council move to approve Ordinance 2022-13.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. O - 2022-13 - Severance Land Use Code Amendments (assured utility capacity) - O061722		

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-13**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, AMENDING ARTICLE 4, AND SECTIONS 16.4.10, 16.4.50, 16.4.55,
16.4.90, 16.5.10 AND 16.5.20 OF CHAPTER 16 OF THE SEVERANCE MUNICIPAL
CODE PERTAINING TO ASSURED UTILITY SYSTEM CAPACITY REQUIREMENTS
FOR SUBDIVISION AND SITE PLAN APPLICATIONS AND APPROVALS**

WHEREAS, the Town Council has determined that the Town's regulations regarding adequate public facilities and assured utility system capacity requirements for proposed subdivisions and developments requiring site plan applications and approvals presently set forth in Chapter 16 of the Severance Land Use Code are inadequate to properly integrate utility service reliability safeguards into land use approval processes; and

WHEREAS, the Town desires to amend Articles 4 and 5 of Chapter 16 of the Severance Land Use Code to address these existing deficiencies, and the Town finds that enacting more robust regulations relating to adequate public facilities and assured utility capacity requirements will increase the effectiveness of the Land Use Code with regard to its underlying goals, and that amending the Land Use Code to tie together land use decisions and utility supply and demand projections to preserve the integrity of the Land Use Code promotes the public health, safety, and general welfare.

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:¹

Section 1. Section 16.4.10, "General Provisions," of the Severance Municipal Code is amended by the addition of a new subsection (e), to read as follows:

(e) Except with respect to property which is platted as a lot or part of a subdivision approved in accordance with the provisions of this Land Use Code (or prior law, if applicable), no building permit or certificate of occupancy shall be issued for any of the following and no person shall perform any of the following:

- (1) construction of any new principal building;
- (2) enlargement of any principal building used for nonresidential purposes by more than twenty-five (25) percent of the existing floor area of such building;
- (3) an act which changes the use of any building.

¹ Additions to the current text of the Code are indicated by underlining, and deletions are indicated by ~~striketrough~~.

Section 2. Subsection 16.4.50(b)(2)(h), “Preliminary plat application process – General development information,” of the Severance Municipal Code is amended to read as follows:

h. General development information. A written description of the existing conditions on the site and the proposed development shall include an explanation of how:

1. The preliminary plat is consistent with the concept Plan and how the items of concern expressed by the Planning Commission, ~~Board of Trustees~~ Town Council and the public at the time of concept Plan have been addressed;
2. The Plan is consistent with this Code and the Comprehensive Plan;
3. Public facilities are consistent with the following adopted Town documents, which are on file in the Town’s Community Development Department:
 - a. Comprehensive Plan;
 - b. Transportation Master Plan;
 - c. E. Harmony Road/WCR 74 and 1st Street/WCR 23 Corridor Plan;
 - d. Water, Sewer, and Non-potable Water Master Plans, if applicable;
 - e. Storm Water Master Plan, if applicable; and
 - f. Other adopted documents related to Town utility enterprises or Town capital improvements.

Section 3. Subsection 16.4.50(b)(2)(i), “Preliminary plat application process – Preliminary grading and drainage Plan and report,” of the Severance Municipal Code is amended to read as follows:

i. Preliminary grading and drainage Plan and report. This Plan and report must be certified by a Colorado-registered professional engineer and include approximate earthwork quantities (how earthwork on the site is “balanced”), storm drainage concepts such as locations of pipe and other conveyance facilities, locations for on-site detention or downstream structural improvements and soil erosion and sedimentation control Plans and specifications. It must also discuss the impacts on any existing floodways and/or floodplains, both on and adjacent to the site, as well as any Federal Emergency Management Agency (FEMA) applications required. It must also discuss previous drainage studies or master plans for the site or project and their influence on the proposed stormwater facility design, drainage studies for adjacent developments and how those developments affect the stormwater facility design for the site, and if applicable, the Storm Water Master Plan, how recommendations in the Storm Water Master Plan affect the stormwater facility design for the site, and how the proposed stormwater facility design complies with the Storm Water Master Plan. It must also provide sufficient information for an initial

assessment of whether the site can safely convey storm water runoff to an adequate storm water system and accessible point of disposal with sufficient system capacity to carry necessary flow of the proposed development without overflowing downstream channels and existing storm drainage facilities or causing damage to property.

Section 4. Subsection 16.4.50(b)(2)(j), “Preliminary plat application process – Preliminary water and sewer Plan and study,” of the Severance Municipal code is amended to read as follows:

j. Preliminary water and sewer Plan and study. A Colorado-registered professional engineer shall prepare this Plan. It is necessary that the engineer consult with the appropriate utility service providers regarding the design of all utilities through the subdivision. It must discuss the projected total water needs of the development for domestic consumption and fire protection, including without limitation, data on projected annual usage (GPY), average day demand (GPM/GPD), and maximum day demand (GPM/GPD), peak hour flow (GPM), as well as the projected total flow of sewage through a treatment plant expected to be generated by the proposed development. It must also discuss previous water and sewer studies or pertinent master plans for the site or project and their influence on the proposed design for water and sewer facilities, water and sewer studies for adjacent developments and how those developments affect the proposed design for water and sewer facilities for the site, and if applicable, the Water, Sewer, and/or Non-potable Water Master Plans, how recommendations in the Water, Sewer, and/or Non-potable Water Master Plans affect the proposed water and sewer improvements for the site, and how the proposed water and sewer improvements for the site comply with the Water, Sewer, and/or Non-potable Water Master Plans. If located within the boundaries of the town’s water, non-potable water, or sewer utility enterprise respective service areas, it must also provide sufficient information for an initial assessment of the proposed development’s impact on all parts of the town’s sanitary sewage collection system (including without limitation laterals, interceptors, lift stations, treatment plants, points of discharge), potable and/or non-potable water systems (including without limitation water source, water quality, treatment, storage, pumping facilities, and metering devices), as well as an evaluation of the adequacy of the town’s water, non-potable water, and/or sewer (where applicable) utility enterprises, respectively, to serve the proposed development together with existing development and development which is reasonably probable of connecting to the applicable town utility system (e.g., legal buildable lots in approved subdivisions for which building permits have not been issued).

Section 5. Subsection 16.4.50(c), “Preliminary plat review criteria,” of the Severance Municipal Code is amended by the addition of new subsections (7) and (8), to read as follows:

(7) The preliminary grading and drainage Plan and report:

- a. indicates the stormwater management facility design for the proposed development adequately addresses all stormwater management and stormwater impacts anticipated to result from the proposed development (whether on site or off-site);

- b. indicates that the proposed stormwater management facility design has considered the drainage basin as a whole;
- c. indicates that the proposed stormwater management facility design can safely convey storm water runoff to an adequate storm drainage system and accessible point of disposal with sufficient system capacity to carry not only the necessary flow of the proposed development but also, where applicable, the runoff from those areas adjacent to and upstream from the proposed development itself, without overflowing downstream channels and existing storm drainage facilities or causing damage to downstream properties; and
- d. demonstrates that stormwater runoff from the proposed development will not conflict with other land uses or negatively impact lands downstream, nor will it impair or disrupt any existing floodways and/or floodplains, both on and adjacent to the site or the functioning of other utility systems, both on and adjacent to the site.

(8) The preliminary water and sewer plan and study:

- a. indicates the proposed water, non-potable and sewer systems for the proposed development can be feasibly connected to the applicable town utility enterprise system or other utility service provider's utility system;
- b. indicates the proposed water, non-potable and sewer systems for the proposed development conform to the Town's Water, Sewer, and/or Non-potable Water Master Plans, where applicable; and
- c. confirms that there will be adequate resources, facilities, and utility systems to adequately support and serve the proposed development together with existing development and development which is reasonably probable of connecting to the applicable town utility system (*e.g.*, legal buildable lots in approved subdivisions for which building permits have not been issued).

Section 6. Subsection 16.4.50(c), "Preliminary plat review criteria," of the Severance Municipal Code is amended by the addition of a new subsection (9), to read as follows:

(9) The amount of unused capacity of existing utility facilities and services, including without limitation, water, non-potable water, sanitary sewer, and storm drainage, presently available to serve the proposed development, while maintaining sufficient and acceptable levels of service to existing development and development which is reasonably probable of connecting to the applicable town utility system (*e.g.*, legal buildable lots in approved subdivisions for which building permits have not been issued).

Section 7. Subsection 16.4.50(c), "Preliminary plat review criteria," of the Severance Municipal Code is amended by the addition of a new subsection (10), to read as follows:

(10) The recommendations of the Town Engineer and/or other agencies, together with any supporting analysis or other information presented, regarding the available capacity of the water, non-potable water, sanitary sewer, and storm drainage utility systems that will be impacted by the proposed development, and whether existing utility facilities and services are presently available to, and adequate to serve, the proposed subdivision.

Section 8. Subsection 16.4.55(b)(4), “Preliminary plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (d), to read as follows:

(d) Existing or proposed utility facilities and services within the service area for the proposed subdivision are currently or will be adequate to meet the expected impact on and use of utility facilities and services by all possible uses of the proposed subdivision, and such uses will not endanger the overall operation of the applicable town utility enterprise or other utility service provider or the quality of service to be provided to existing customers of the applicable town utility enterprise or other utility service provider.

Section 9. Subsection 16.4.55(b)(4), “Preliminary plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (e), to read as follows:

(e) As applicable, the proposed phasing plan for development of the subdivision is rational in terms of available infrastructure capacity.

Section 10. Section 16.4.55, “Preliminary plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (c), to read as follows:

(c) The decisionmaker can condition its approval and require on-site and off-site improvements or contributions to off-site improvements to ensure the proposed development will be served by adequate water, sewer, and storm drainage facilities. These improvements include, but are not limited to:

- (1) The construction of mains in all public and private streets or utility easements within and adjacent to the proposed development;
- (2) The construction of mains through the development to serve the lots and buildings within the development and to adjacent properties to allow them to connect to and extend the water or sewer system;
- (3) The construction of off-site improvements needed to:
 - a. Connect to the existing system;
 - b. Provide the storage and flows needed to meet the level of service standards and the requirements of the Water System Plan;
 - c. Provide collection capacity needed to meet the level of service standards and the anticipated demand from the service area;

- d. Provide the storage and flows needed to meet the water demands generated by the proposed development;
 - e. Provide the storage and flows needed to supply the fire flows needed to serve the development;
- (4) The construction of pressure-reducing valves and similar appurtenances to provide pressure zone separation in the distribution system;
 - (5) The construction of lift and/or pump stations needed to serve the development if it is in a special pressure zone or because of topographical considerations. This will only be required or allowed in accordance with designated permanent lift and/or pump stations listed or shown in the current Water System Plan or Sewer System Plan;
 - (6) The construction of replacements or improvements to existing facilities in order to maintain an established level of service for sanitary sewage discharge from the service area or for water system demand and fire flow to the development;
 - (7) The construction of replacements or improvements to existing off-site facilities to the extent that the new development would cause the level of service for existing customers to drop below existing standards; or
 - (8) The transfer or dedication of easements or land needed for the construction and maintenance of utility system improvements.

Section 11. Section 16.4.55, “Preliminary plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (d), to read as follows:

- (d) A preliminary plat shall not be approved unless the Town Council determines that:
 - (1) the town’s or other utility service provider’s potable and non-potable water supply and distribution systems are or will be adequate to deliver the projected treated and non-potable water needs of the proposed development, including pressure and flow for normal operation of plumbing fixtures, water using appliances, requirements set by the responsible fire protection agency, and irrigation, when considered together with the following:
 - a. buildings under construction that will be connected;
 - b. buildings required to connect, but not as yet connected to the utility;
 - c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat stage approval.

- (2) the town's or other utility service provider's sanitary sewage collection system is or will be adequate to accommodate the sewage disposal needs of the proposed development, when considered together with the following:
 - a. buildings under construction that will be connected;
 - b. buildings required to connect, but not as yet connected to the utility;
 - c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat stage approval.
- (3) the town's or utility service provider's storm drainage collection system is or will be adequate to accommodate the projected flows of the proposed development, when considered together with the following:
 - a. buildings under construction that will be connected;
 - b. buildings required to connect, but not as yet connected to the utility;
 - c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat stage approval.

Section 12. Subsection 16.4.90(b)(4), "Final plat findings," of the Severance Municipal Code is amended by the addition of a new subsection (d), to read as follows:

d. The Final Plat is found to be in substantial compliance with all respects of the approved Preliminary Plat and incorporates all recommended changes, modifications, and conditions attached to approval of the Preliminary Plat.

Section 13. Subsection 16.4.90(b)(4), "Final plat findings," of the Severance Municipal Code is amended by the addition of a new subsection (e), to read as follows:

e. Plans and specifications for improvements connected with development of the subdivision comply with the subdivision development and design standards set forth in Chapter 16 of the Severance Municipal Code and any other relevant Town, County, State, or Federal regulations, except to the extent modifications, variances, or exceptions have been expressly permitted by the terms of the Preliminary Plat approval. All final water reports, final sanitary sewer reports, final sewage collection and water supply distribution plans, final drainage plans and reports, and construction plans for improvements shall be approved by the Town Engineer prior to the Town Council's action on the Final Plat.

Section 14. Subsection 16.4.90(b)(4), “Final plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (f), to read as follows:

f. The applicant has either installed all required improvements or has executed a Development Agreement pursuant to 16.4.70 of this Code.

Section 15. Subsection 16.4.90(b)(4), “Final plat findings,” of the Severance Municipal Code is amended by the addition of a new subsection (g), to read as follows:

g. The applicant has paid or satisfied all applicable fees and charges.

Section 16. Article 4, “Subdivision,” of the Severance Municipal Code is amended by the addition of a new section 16.4.100, entitled “Subdivision Development,” to read as follows:

Sec. 16.4.100. - Subdivision Development.

(a) Improvements Required.

(1) Applicants shall be required to pay for and construct all on-site and off-site public improvements and common facilities that are required to adequately serve the proposed development or are deemed necessary to address the impact caused by the proposed development. Payment for and construction of such on-site and off-site public improvements and common facilities shall be a requirement of the approval of a proposed development under this article. The public improvements and common facilities required to be paid for and constructed as part of the proposed development shall be governed by a separate Development Agreement pursuant to 16.4.70 of this Code.

(b) Town Utilities and Facilities and Reimbursement for Qualifying Public Improvements.

(1) A proposed subdivision shall not, by reason of its location or design, cause an undue burden on existing Town utility systems or community facilities. What constitutes a burden shall be determined by the Town, and shall be fully examined during the annexation, zoning, and preliminary plat processes for this possibility, prior to the final platting of the property. Where extension, enlargement, or construction of Town utility systems or community facilities are necessitated by a specific subdivision, the applicant will bear the costs of the necessary expansion, enlargement or construction.

(2) In the event that the Town has constructed a utility or facility to serve future development and the proposed subdivision connects to said utility or facility, the Town and applicant may enter into an agreement for the Town to recover an equitable portion of the excess born by the Town.

Section 17. Article 4, “Subdivision,” of the Severance Municipal Code is amended by the addition of a new section 16.4.110, entitled “Oversizing Water and Sewer Lines,” to read as follows:

Sec. 16.4.100. - Oversizing Water and Sewer Lines.

Oversizing of water lines may be required by the Town beyond the needs of the subdivision development and standard Town specification. In such cases the applicant shall pay for the cost of the line. In the event oversized utilities are required and are greater than twelve (12) inches in diameter, applicants can initiate requests for oversize recovery or reimbursement following final acceptance of the water or sewer line as part of a Development Agreement. The method and time of payment shall be established in accordance with the current policies of the Town and/or Development Agreement.

Section 18. Subsection 16.5.10(a)(2)(i), “Site plan application submittal – Grading and drainage Plan and report,” of the Severance Municipal Code is amended to read as follows:

i. Grading and drainage Plan and report. This Plan and report must be certified by a Colorado-registered professional engineer and must include approximate earthwork quantities (how earthwork on the site is “balanced”), storm drainage concepts, such as locations of pipe and other conveyance facilities, locations for on-site detention or downstream structural improvements, and soil erosion and sedimentation control Plans and specifications. It must also discuss the impacts on any existing floodways and/or floodplains both on and adjacent to the site as well as any FEMA applications required. It must also discuss previous drainage studies or master plans for the site or project and their influence on the proposed stormwater facility design, drainage studies for adjacent developments and how those developments affect the stormwater facility design for the site, and if applicable, the Storm Water Master Plan, how recommendations in the Storm Water Master Plan affect the stormwater facility design for the site, and how the proposed stormwater facility design complies with the Storm Water Master Plan. It must also provide sufficient information for an initial assessment of whether the site can safely convey storm water runoff to an adequate storm water system and accessible point of disposal with sufficient system capacity to carry necessary flow of the proposed development without overflowing downstream channels and existing storm drainage facilities or causing damage to property.

Section 19. Subsection 16.5.10(a)(2)(j), “Site plan application submittal – Utility Plans and reports prepared by a registered professional engineer, of the Severance Municipal Code is amended to read as follows:

j. Utility Plans and report prepared by a registered professional engineer. It is necessary that the engineer consult with the appropriate utility service providers regarding the design of all utilities through the ~~subdivision~~ proposed development. It must discuss the projected total water needs of the development for domestic consumption and fire protection, including without limitation, data on projected annual usage (GPY), average day demand (GPM/GPD), and maximum day demand (GPM/GPD), peak hour flow (GPM), as well as the projected total flow of sewage through a treatment plant expected to be generated by the proposed development. It must also discuss previous water and sewer studies or pertinent master plans for the site or project and their influence on the proposed design for water and sewer facilities, water and sewer studies for adjacent developments and how those developments affect the proposed design for water and sewer facilities for the site, and if applicable, the Water, Sewer, and/or Non-potable Water Master Plans, how recommendations in the Water, Sewer, and/or Non-potable Water Master Plans affect the proposed water and sewer improvements for the site, and how the proposed water and sewer

improvements for the site comply with the Water, Sewer, and/or Non-potable Water Master Plans. If located within the boundaries of the town's water, non-potable water, or sewer utility enterprise respective service areas, it must also provide sufficient information for an initial assessment of the proposed development's impact on all parts of the town's sanitary sewage collection system (including without limitation laterals, interceptors, lift stations, treatment plants, points of discharge), potable and/or non-potable water systems (including without limitation water source, water quality, treatment, storage, pumping facilities, and metering devices), as well as an evaluation of the adequacy of the town's water, non-potable water, and/or sewer (where applicable) utility enterprises, respectively, to serve the proposed development together with existing development and development which is reasonably probable of connecting to the applicable town utility system (e.g., legal buildable lots in approved subdivisions for which building permits have not been issued).

Section 20. Subsection 16.5.10(b), "Site plan review criteria," of the Severance Municipal Code is amended by the addition of a new subsection (7), to read as follows:

(7) The drainage and utility plans and studies confirm that there will be adequate resources, facilities, and utility systems to adequately support and serve the proposed development together with existing development and development which is reasonably probable of connecting to the applicable town utility system (e.g., legal buildable lots in approved subdivisions for which building permits have not been issued).

Section 21. Subsection 16.5.10(b), "Site plan review criteria," of the Severance Municipal Code is amended by the addition of a new subsection (8), to read as follows:

(8) The amount of unused capacity of existing utility facilities and services, including without limitation, water, non-potable water, sewer and storm drainage, presently available to serve the proposed development, while maintaining sufficient and acceptable levels of service to existing development.

Section 22. Subsection 16.5.10(b), "Site plan review criteria," of the Severance Municipal Code is amended by the addition of a new subsection (9), to read as follows:

(9) The recommendations of the Town Engineer and/or other agencies, together with any supporting analysis or other information presented, regarding the available capacity of the water, non-potable water, sewer, and storm drainage utility systems that will be impacted by the proposed development, and whether existing utility facilities and services are presently available to, and adequate to serve, the proposed development.

Section 23. Subsection 16.5.20(b)(4), "Site plan findings," of the Severance Municipal Code is amended by the addition of a new subsection (d), to read as follows:

d. Public facilities are consistent with the following adopted Town documents, which are on file in the Town's Community Development Department:

1. Comprehensive Plan;

2. Transportation Master Plan;
3. E. Harmony Road/WCR 74 and 1st Street/WCR 23 Corridor Plan;
4. Water, Sewer, and Non-potable Water Master Plans, if applicable;
5. Storm Drainage Master Plan, if applicable; and
6. Other adopted documents related to Town utility enterprises and Town capital improvements.

Section 24. Subsection 16.5.20(b)(4), “Site plan findings,” of the Severance Municipal Code is amended by the addition of a new subsection (e), to read as follows:

e. Existing or proposed utility facilities and services within the service area for the proposed development are currently or will be adequate to meet the expected impact on and use of utility facilities and services by all possible uses of the proposed development, and such uses will not endanger the overall operation of the town’s utility enterprises or other utility service provider or the quality of service to be provided to existing customers of the applicable town utility enterprise or other utility service provider.

Section 25. Subsection 16.5.20(b)(4), “Site plan findings,” of the Severance Municipal Code is amended by the addition of a new subsection (f), to read as follows:

f. As applicable, the proposed phasing plan for the development is rational in terms of available infrastructure capacity.

Section 26. Section 16.5.20, “Site plan findings,” of the Severance Municipal Code is amended by the addition of a new subsection (c), to read as follows:

(c) The decision maker can condition its approval and require on-site and off-site improvements or contributions to off-site improvements to ensure the proposed development will be served by adequate water, sewer, and storm drainage facilities. These improvements include, but are not limited to:

- (1) The construction of mains in all public and private streets or utility easements within and adjacent to the proposed development;
- (2) The construction of mains through the development to serve the lots and buildings within the development and to adjacent properties to allow them to connect to and extend the water or sewer system;
- (3) The construction of off-site improvements needed to:
 - a. Connect to the existing system;

- b. Provide the storage and flows needed to meet the level of service standards and the requirements of the Water System Plan;
 - c. Provide collection capacity needed to meet the level of service standards and the anticipated demand from the service area;
 - d. Provide the storage and flows needed to meet the water demands generated by the proposed development;
 - e. Provide the storage and flows needed to supply the fire flows needed to serve the development;
- (4) The construction of pressure-reducing valves and similar appurtenances to provide pressure zone separation in the distribution system;
 - (5) The construction of lift and/or pump stations needed to serve the development if it is in a special pressure zone or because of topographical considerations. This will only be required or allowed in accordance with designated permanent lift and/or pump stations listed or shown in the current Water System Plan or Sewer System Plan;
 - (6) The construction of replacements or improvements to existing facilities in order to maintain an established level of service for sanitary sewage discharge from the service area or for water system demand and fire flow to the development;
 - (7) The construction of replacements or improvements to existing off-site facilities to the extent that the new development would cause the level of service for existing customers to drop below existing standards; or
 - (8) The transfer or dedication of easements or land needed for the construction and maintenance of utility system improvements.

Section 27. Section 16.5.20, “Site plan findings,” of the Severance Municipal Code is amended by the addition of a new subsection (d), to read as follows:

- (d) A site plan shall not be approved unless the Town Council determines that:
 - (1) the town’s or other utility service provider’s potable and non-potable water supply and distribution systems are or will be adequate to deliver the projected treated and non-potable water needs of the proposed development, including pressure and flow for normal operation of plumbing fixtures, water using appliances, requirements set by the responsible fire protection agency, and irrigation, when considered together with the following:
 - a. buildings under construction that will be connected;
 - b. buildings required to connect, but not as yet connected to the utility;

- c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat stage approval;
 - e. other proposed developments at site plan stage approval.
- (2) the town's or other utility service provider's sanitary sewage collection system is or will be adequate to accommodate the sewage disposal needs of the proposed development, when considered together with the following:
- a. buildings under construction that will be connected;
 - b. buildings required to connect, but not as yet connected to the utility;
 - c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat stage approval;
 - e. other proposed developments at site plan stage approval.
- (3) the town's or other utility service provider's storm drainage collection system is or will be adequate to accommodate the projected flows of the proposed development, when considered together with the following:
- a. buildings under construction that will be connected to the utility;
 - b. buildings required to connect, but not as yet connected to the utility;
 - c. legal buildable lots in approved subdivisions for which building permits have not been issued;
 - d. other proposed subdivisions at final plat review stage;
 - e. other proposed developments at site plan review stage.

Section 28. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 29. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 30. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this ____ day of _____, 2022.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)	Keith Martin, Town Attorney	Keith Martin
ACTION REQUESTED		
Management and Legal ask the Town Council to discuss the proposed Ordinance 2022-11 regarding a suspension on the Community Development Department's acceptance and processing of certain new land use applications and take action: • Actions that may be taken: ○ Move to approve Ordinance 2022-11 ○ Table Ordinance 2022-11 for the Next Available Meeting ○ Take no action		<u>Ordinance</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
The current Water Service Agreement (inclusive of the 1st and 2nd Amendments thereto) between the Town and North Weld County Water District ("District") confers upon the Town's water utility enterprise the right to use and receive a defined daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps amounting to 1,040 GPM ("Water Flow Requirement") for operation of the Town's potable water system. The current Water Flow Requirement is adequate to serve all existing customers and all approved projects within the boundaries of the Town's water utility enterprise service area. It is not, however, sufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town's water enterprise service area that may receive future land use approvals. Moreover, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement. This ordinance would direct the Community Development Department to halt the acceptance and processing of subdivision, zoning, use by additional review or site plan applications regarding prospective residential developments on land within the boundaries of the Town's water utility enterprise service area until December 31, 2022 to allow the Town and the District to negotiate and execute a new water service agreement that would provide for the future purchase of additional plant investment taps, and in the meantime prevent certain land use applications from going forward that, if ultimately approved before an agreement is in place, would entitle the creation of future residential dwellings without the availability of water service, posing a risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to customers of the Town's potable water utility		

enterprise.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

None at this time.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. C.3- Ord 2022-11-Development Land Use Applications Suspension (1)
2. Water Service Area (1)

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-11**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, REGARDING A SUSPENSION ON THE COMMUNITY
DEVELOPMENT DEPARTMENT'S ACCEPTANCE AND PROCESSING OF CERTAIN
NEW LAND USE APPLICATIONS FOR RESIDENTIAL DEVELOPMENT ON LAND
WITHIN THE BOUNDARIES OF THE TOWN OF SEVERANCE WATER UTILITY
ENTERPRISE**

WHEREAS, the Town of Severance Water Utility Enterprise ("Town") owns, maintains and operates a system for the storage and distribution of potable water ("Town System") to its residents and customers within the area described and depicted on **Exhibit A**, attached hereto ("Town Service Area"), utilizing the Town's own water supply that includes water resulting from existing water supplies, future water supply projects and existing and after-acquired water rights; and

WHEREAS, North Weld County Water District ("District") owns, maintains and operates a system for the treatment, storage and distribution of potable water ("District System") within Weld County; and

WHEREAS, the Town System, although separate and independent from the District's System, relies solely and exclusively upon the District System to treat and deliver the Town's water supply to the Town's System through two master meters ("Delivery Points"); and

WHEREAS, the Town does not presently own separate and independent water infrastructure or facilities capable of treating and delivering the Town's water supply to the Town System; and

WHEREAS, the District and the Town have entered into an Amended and Restated Water Service Agreement, dated March 9, 2019, as amended by that certain First Amendment to Amended and Restated Water Service Agreement, dated October 25, 2019, and as amended by that certain Second Amendment to Amended and Restated Water Service Agreement, dated April 12, 2022 (collectively, the "Water Service Agreement"), which outlines the rights, duties, and obligations of the District and Town regarding the Town's purchase of taps or plant investment taps from the District and the District's obligation to provide and deliver treated, potable water to the Town System up to the Delivery Points; and

WHEREAS, the Water Service Agreement confers upon the Town the right to use the District System upstream of the Delivery Points to treat and deliver to the Delivery Points a defined annual and daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps ("Water Flow Requirement"), for the operation of the Town System downstream of the Delivery Points and, ultimately, the furnishing of potable water service by the Town to customers within the Town Service Area; and

WHEREAS, presently, the Town System serves approximately 2,595 existing single-family dwellings in the Town; and

WHEREAS, the Town anticipates permitting the construction of approximately 370 additional single-family dwellings for two fully-entitled existing residential developments located entirely within the Town Service Area; and

WHEREAS, the current Water Flow Requirement is capable of serving the 2,595 existing structures in the Town, and is capable of meeting the anticipated needs of new customer demand generated by the approximately 370 new single-family dwellings to be constructed over the course of the next two years; and

WHEREAS, the current Water Flow Requirement, however, would be insufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town Service Area that may receive future land use approvals; and

WHEREAS, the Town and the District, in recognition of the deficiencies and limitations presently existing under the terms of the current Water Service Agreement, agreed as part of the Second Amendment to work in good-faith to negotiate and enter into a new water service agreement; and

WHEREAS, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement; and

WHEREAS, without any additional plant investment taps immediately available for purchase from the District, the Town cannot deliver any amount of additional water to the Delivery Points above and beyond the current Water Flow Requirement now or in the foreseeable future, much less serve *new* residential development in the Town's Service Area (beyond what is already approved and entitled) at a level that would be adequate even to meet minimum health and safety standards and at the same time provide a level of service adequate to meet the needs of existing customers and of the new customers to be generated by residential developments already approved and entitled; and

WHEREAS, halting the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is necessary to safeguard and preserve the public health, safety and welfare of the community, because allowing the creation of future residential dwellings within the Town Service Area without adequate water service available from the Town System, would render such dwellings uninhabitable, posing a serious health and safety hazard to their occupants; and

WHEREAS, suspending the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is also necessary to protect existing service levels and the overall operation of the Town System, because the entitlement of any new residential development projects within the Town Service Area would pose an imminent risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to existing customers of the Town's System; and

WHEREAS, the duration of the moratorium imposed by this ordinance is reasonable in length and is no longer than is required to allow the Town to work with the District on negotiating, finalizing and executing a new water service agreement; and

WHEREAS, owners and developers of real property affected by this ordinance desiring to apply for land use approvals to entitle future residential development projects will not be unfairly prejudiced by the imposition of the short, temporary interruption proposed by this ordinance; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1. Incorporation of recitals. The preceding recitals contained in the ordinance are hereby adopted and made a part of this ordinance and serve as findings of fact by the Town Council.

Section 2. Suspension of Development Review. The Community Development Department is directed not to accept, process, analyze, review or approve the following types of land use applications:

- (a) any *new* applications for subdivision approval for residential lots (of any size) on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (b) any *new* applications for subdivision approval for planned residential development projects or activities on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (c) any *new* applications for subdivision approval for mixed-use development projects proposing a residential use on land within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (d) any *new* applications for site plans seeking development of multi-family dwellings or structures on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code
- (e) any *new* applications for site plans seeking development of residential accessory dwelling units on land or residential zoned property within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;

- (f) any *new* applications for a major amendment to an existing, approved site plan proposing an expansion of a residential dwelling unit on land or residential zoned property within the Town Service Area or that would have the effect of increasing the gross square footage or net livable area pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) any *new* land use applications for any residential uses requiring additional review approval on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;
- (h) any *new* applications for initial zoning of land within the Town Service Area to the Rural Residential or Suburban Perimeter zoning districts for all residential uses pursuant to Article III, Chapter 16 of the Severance Land Use Code; and
- (i) any *new* applications for rezoning of land within the Town Service Area seeking a change in use from an existing non-residential use to a residential use or to allow for a new residential use pursuant to Article III, Chapter 16 of the Severance Land Use Code.

Section 3. Duration. The suspension imposed on the Community Development Department in processing certain land use applications for proposed residential development in the Town Service Area through this ordinance shall commence as of the effective date of this ordinance, and shall expire on December 31, 2022, unless sooner repealed by the Town Council.

Section 4. Exclusions. The Community Development Department shall continue to accept, process, analyze, review or approve the following:

- (a) any application for a residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (b) any application for a phase or filing of a phased residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;
- (c) any application for a mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (d) any application for a phase or filing of a phased mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the

time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;

- (e) any application for a development, as that term is defined in Section 16.7.10 of the Severance Land Use Code, on land within the Town Service Area submitted on or before the effective date of this ordinance and deemed complete by Town staff, including payment of all development review fees, or currently being processed by the Community Development Department;
- (f) any application for a minor variation to existing, approved site plan pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) building permit applications for any approved development projects or activities on land within the Town Service Area;
- (h) building permit applications for demolition or repair of uninhabitable residential structures on land within the Town Service Area; or
- (i) any application for a development project or activity on land within the Town Service Area that has received or is otherwise eligible to receive a building permit on or at any time after the effective date of this ordinance.

Section 5. Special exceptions. The Town Council shall have the power to grant a special exception to the suspension established in Section 2 of this ordinance, and to order the acceptance and processing of applications that would otherwise be prohibited by this ordinance, if the following conditions are met to the sole satisfaction and discretion of the Town Council:

- (a) A written application for the special exception must be submitted to the Town Clerk, indicating the specific nature of the project proposed, the specific application sought to be submitted, and the land use approval or request sought to be obtained, and stating with particularity the circumstances of the undue, substantial hardship that the applicant will suffer if a special exception is not granted.
- (b) Within 30 days of the Town Clerk's receipt of written application for a special exception, the Town Council shall hold a public hearing on the application for a special exception. Notice shall be given by mail to the owner of the property and applicant, or its agent, at least seven (7) days in advance of the public hearing. Notice of such hearing shall be posted on the property and shall be published in a newspaper of general circulation within the Town of Severance at least seven (7) days prior to the public hearing.
- (c) The Town Council may grant a special exception if it finds all of the following:
 - (i) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application is necessary to: (1) prevent undue, substantial hardship for the applicant, or (2) to allow beneficial use of property that has no adverse impact on the public health, safety, or welfare of the community and such use will not endanger the overall operation of the Town's potable

water system and the quality of service to be provided to existing customers of the Town's System; and

- (ii) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application will not affect the public interest in, or the purpose and reasons for, postponing the processing and review of any such application
- (d) The acceptance and processing of any subdivision, zoning, use by additional review or site plan application pursuant to a special exception granted by the Town Council shall be in accordance with all of the ordinances and regulations of the Town of Severance as if the suspension were not in effect.

Section 6. The provisions of this ordinance and the moratorium imposed hereby shall not affect or otherwise prohibit the acceptance and processing of land use applications for uses and development proposals outside of the specific scope defined herein.

Section 7. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 8. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 9. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 26th day of April, 2022.

TOWN OF SEVERANCE, COLORADO

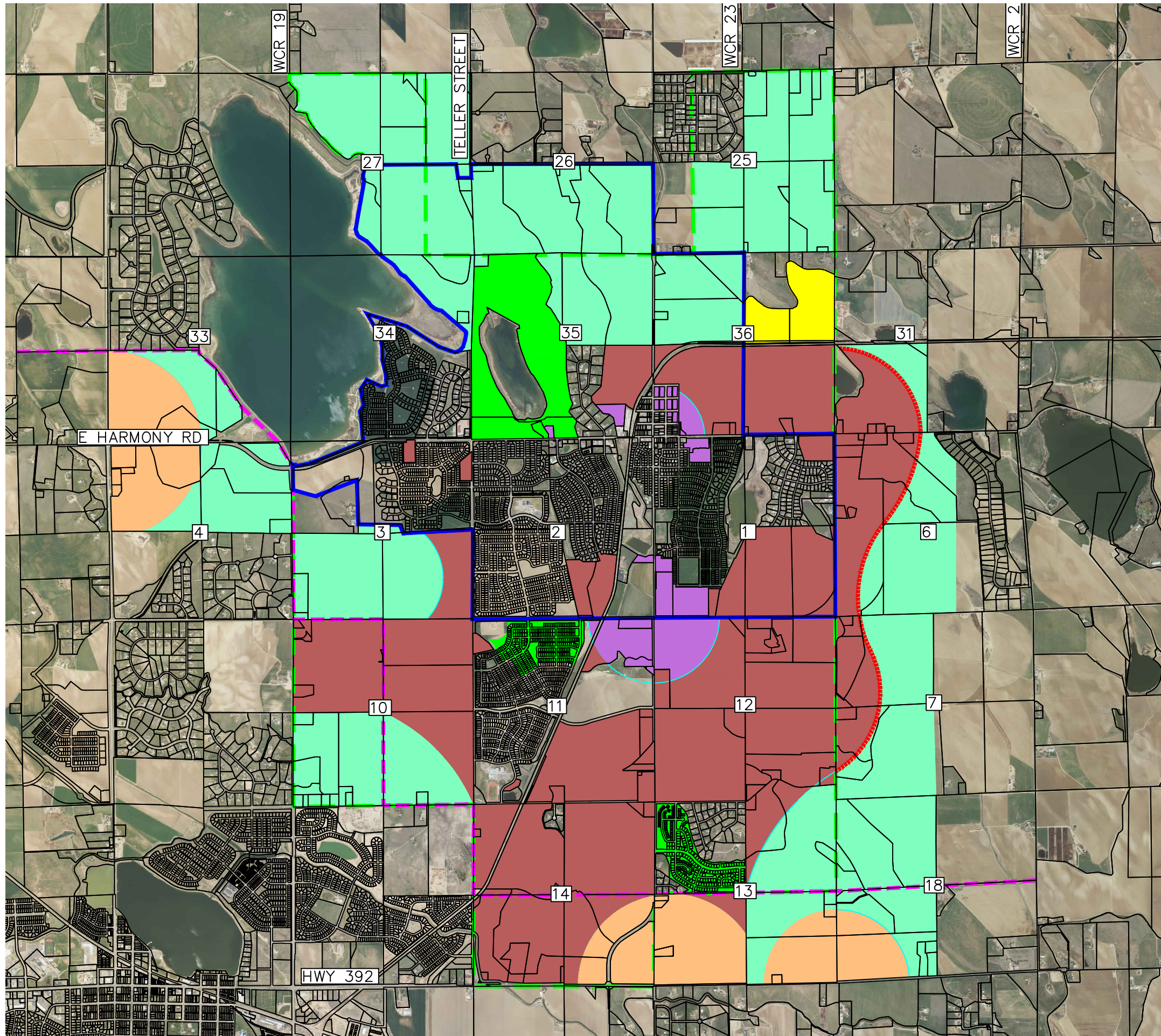
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

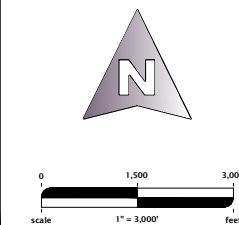
APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



LEGEND

- SUBURBAN PERIMETER
- TOWN CORE
- DEVELOPMENT NODE AND RESTRICTED INDUSTRIAL
- RURAL RESIDENTIAL (SEPTIC)
- PENDING DEVELOPMENT
- CHAPARRAL AREA FOR NWCWD EXCLUSION
- TOWN OF SEVERANCE WATER SERVICE AREA BOUNDARY
- TOWN OF SEVERANCE SANITARY SEWER SERVICE AREA BOUNDARY (EX SEV WWTP/INTERCEPTOR)
- TOWN OF WINDSOR SANITARY SEWER SERVICE BOUNDARY (WINDSOR WWTP)
- FUTURE TOWN OF SEVERANCE SANITARY SEWER SERVICE BOUNDARY (INTERCEPTOR)



CALL THE UTILITY NOTIFICATION CENTER OF COLORADO



TOWN OF SEVERANCE
FUTURE LAND USE/UTILITY SERVICE AREAS

EXHIBIT 1

FILE NAME:	0042.0000.10_XP-LAND USE (OCTOBER 2020)
DESIGNED:	LJC
CHECKED:	CEM
JOB NO:	0042.0000.10
SCALE:	1"=3,000'
DATE:	NOVEMBER 23, 2020
SHEET:	1 OF 1

CCG COLORADO CIVIL GROUP, INC. ENGINEERING CONSULTANTS
2204 HOFFMAN DRIVE
LOVELAND, COLORADO 80538
(970) 278-0029

REVISIONS	DESCRIPTION
DATE	



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-26R: A Resolution of the Town Council of the Town of Severance, Colorado, Declaring the Town of Severance's Decision to Decline all Participation in the Colorado Paid Family and Medical Leave Insurance Program (Famli)	Lindsay Radcliff, Deputy Town Manager	Keith Martin
ACTION REQUESTED		
Management and Legal ask that the Town Council review and discuss Resolution 2022-26R and take action. - Action that may be taken: - Move to approve Resolution 2022-26R - Take no action		<u>Resolution Attorney Approved</u>
BRIEF SUMMARY		
Under FAMLI, a participating municipality (unless it has fewer than 10 employees) and their employees are both responsible for funding the program. A participating municipality (unless it has fewer than 10 employees) must directly contribute at least 50% of the FAMLI program premium for each employee (i.e., 0.45% of the employee's wage) and may require the employee to deduct the remaining 50% from that employee's paycheck (i.e., employees would see a deduction of about 0.45% from their pay). Municipalities may opt-out of the FAMLI program by a vote of a governing body pursuant to C.R.S. § 8-13.3-522. If a municipality does not opt out now, it must wait three years to decline participation. If a municipality opts out now, it can opt in any future year. It must renew its decision to decline participation at least every eight years.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council take action and move to approve Resolution 2022-26R		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 2022-26R - FAMLI Opt Out		

2. knowledgenow-famli-online
3. FAMLl division CDLE Local Government Fact Sheet

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-26R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, DECLARING THE TOWN OF SEVERANCE'S DECISION TO DECLINE
ALL PARTICIPATION IN THE COLORADO PAID FAMILY AND MEDICAL LEAVE
INSURANCE PROGRAM (FAMLI)**

WHEREAS, in November 2020, Colorado voters approved Proposition 118, creating a state-run Paid Family Medical Leave Insurance (FAMLI) program; and

WHEREAS, FAMLI is codified at C.R.S. §§ 8-13.3-501 to -524, and provides covered employees with a maximum of 12 weeks per year of paid leave to take care of themselves or a family member during life events such as the birth, adoption or placement of a child, serious health, qualifying exigency (military leave) and safe leave ie; domestic violence; and

WHEREAS, all municipalities are included in FAMLI by default, regardless of size; and

WHEREAS, under FAMLI, a participating municipality (unless it has fewer than 10 employees) and their employees are both responsible for funding the program with each party contributing 0.45% of the employees' annual wage with the employee's premium based upon their wages in comparison to the weekly average of wages paid by employers within the State; and

WHEREAS, municipalities may opt out of the program by a vote of a governing body pursuant to C.R.S. § 8-13.3-522; and

WHEREAS, the Town Council desires to hold a vote concerning whether to decline all participation in the FAMLI program pursuant to C.R.S. § 8-13.3-522; and

WHEREAS, notice was given to employees and the public of the Town Council's as required by C.R.S. § 8-13.3-514 and administrative rules at 7 CCR 1107-2, and testimony was taken by the Town Council concerning the Town's participation in the FAMLI program.

WHEREAS, Town staff recommends that Town Council (i) decline participation in FAMLI and (ii) decline to withhold and remit the employee share of premiums for Town employees who elect FAMLI coverage.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. **Public Hearing.** Town Council finds and determines that, with regard to the public hearing on the decision of whether to decline participation in FAMLI, notice was given and the hearing was conducted in accordance with the regulations adopted by the Colorado Department of Labor and Employment and codified at 7 CCR 1107-2.

Section 2. **FAMLI Participation.** By an affirmative vote of the Town Council, the Town hereby declines all participation in the FAMLI program pursuant to C.R.S. § 8-13.3-522, to include declining to collect and remit employee premiums to the State for those employees who elect coverage under FAMLI.

Section 3. Notice of this Declaration shall be provided to the Colorado Division of Labor

and Employment.

Section 4. Town Council further directs Town staff to bring the matter of revisiting the decision to decline participation in FAMLI before a future Town Council by no later than eight years from tonight's vote.

RESOLVED AND APPROVED this 28th day of June, 2022.

TOWN OF SEVERANCE, COLORADO

BY: _____
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



COLORADO
MUNICIPAL
LEAGUE

Knowledge

KNOWLEDGE NOW – PRACTICAL RESEARCH ON TIMELY TOPICS

Briefing

- The FAMLI program provides employees with 12 weeks of paid leave to take care of themselves or a family member
- Participation in FAMLI is automatic for municipalities unless they formally opt out
- Opt-out votes and notice to the FAMLI Division should occur before the end of 2022 to avoid premium assessments in 2023
- Employees can take part in FAMLI even if their municipality declines to participate

COLORADO'S PAID FAMILY MEDICAL LEAVE INSURANCE (FAMLI) PROGRAM



FAMLI: WHAT'S RIGHT FOR YOUR CITY OR TOWN?

URGENT ACTION IS NEEDED. Colorado municipalities must make immediate decisions regarding their participation in Colorado's

Paid Family Medical Leave Insurance (FAMLI) program. Participation will have a substantial impact on your municipal budget, operations, and employee relations. **Participation is automatic for any municipality unless your council or board formally votes to decline participation or opt out. The FAMLI**

Division must be notified by the end of 2022 to avoid premium liability. CML is not encouraging municipalities to participate or to decline participation in the program. Each municipality should assess the program for themselves. Opting out now does not prevent later participation, and employees can still participate individually and should receive the full benefit of the program.

Continued on page 2

Colorado Municipal League
1144 Sherman St. • Denver, CO • 80203
303 831 6411 / 866 578 0936
www.cml.org



Empowered cities and towns, united for a strong Colorado

What is FAMLI?

In November 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family Medical Leave Insurance (FAMLI) program. FAMLI is codified at C.R.S. §§ 8-13.3-501 to -524, and is administered through the Colorado Department of Labor and Employment, Division of Family and Medical Leave Insurance (famli.colorado.gov). Premiums will be collected (including employer and employee shares) starting **Jan. 1, 2023**, and benefits will be available starting **Jan. 1, 2024**.

FAMLI provides covered employees with 12 weeks of paid leave to take care of themselves or a family member during life events like injury, serious illness, or pregnancy. An additional 4 weeks are available to employees who experience pregnancy or childbirth complications. Payments would be at a rate below the employee's weekly rate, as described below. Leave can be taken together or intermittently. FAMLI benefits are portable between jobs.

FAMLI also provides job protection for employees who were employed for at least 180 days before the protected leave occurs. This means that an employer must return the employee to the same or an equivalent position with equivalent benefits, pay, and other terms and conditions following the leave. Employers must also maintain healthcare benefits during the leave, but the employee would have to continue to pay their share of the cost. Accrual of seniority and other benefits are not protected.

FAMLI is a separate program from the paid sick leave requirements of the Healthy Families and Healthy Workplaces Act and the Federal Family and Medical Leave Act (FMLA).

What will participation in FAMLI cost my city or town?

Participating employers and employees will contribute to premiums for FAMLI, and municipalities will bear the administrative costs of compliance. Premiums will be 0.9% of an employee's wage (HB22-1305 is pending in the General Assembly and

would reduce this to 0.81% for the first six months of the program). Wages and exempt items are determined under administrative rules (7 CCR 1107-1:1.5.3 and 1.5.4). A municipality can expect to contribute an amount equal to at least 0.45% of its current employee "wages" on an annual basis and possibly up to 0.90% of that figure. The FAMLI Division will provide notice of expected premiums and publish due dates and guidance on premium remittance.

A participating municipality (unless it has fewer than 10 employees) must remit 100% of the premium for each employee. The employer must directly contribute at least 50% of that amount (i.e., 0.45% of the employee's wage) and may require the employee to deduct the remaining 50% from their paycheck (i.e., employees would see a deduction of about 0.45% from their pay). An employer can choose to contribute part or all of the employee portion of the premium. For a municipality with fewer than 10 employees there is no "employer share"; the municipality can require the employee to deduct up to 50% but can also choose to contribute part or all of the employee portion.

An employer is responsible for any error it makes in calculating, deducting, and remitting premiums, including the employee portion.

If a municipality does not participate in FAMLI, the employee would be solely responsible for 50% of the premium if the employee elects to participate individually. The municipality can, but need not, deduct the employee portion from payroll and remit it to the state. If the municipality is involved in deducting or remitting the employee portion, any error would be the municipality's responsibility.

Why would my city or town not participate in FAMLI?

Declining participation in the FAMLI program is a significant decision, but it must be made quickly to meet FAMLI's initial deadlines. If a municipality does not opt out now, it must wait three years to decline participation. If a municipality opts out now, it can opt in any future year. It must renew its decision to decline participation at least every eight years.

The cost of the FAMLI program may outweigh the benefits to the municipality and its employees. FAMLI program participation will increase municipal budgets by at least 0.45% of its employees' wages annually and potentially more. FAMLI also includes additional administrative work for finance and human resources staff and raises employer liability concerns. Employees who want the paid benefits of FAMLI can participate individually at no greater personal cost and without imposing a cost on the municipality and other employees who do not want to participate.

Municipalities may want to make a local decision as to how to provide employee benefits and protections. Participation in the FAMLI program could conflict with existing employer benefits plans or collective bargaining agreements. Alternatives, like a private plan pursuant to C.R.S. § 8-13.3-521 (or adopted independently after opting out of FAMLI by a vote) or a supplemental insurance program, could be a better fit for your organization.

Because FAMLI is a new program and the program rules have not been fully established, a municipality may choose to be cautious and opt out initially so it can evaluate the program in operation to determine if it is the best choice for the municipality. By opting out, a municipality can determine budgetary and employment impacts locally. Because FAMLI assigns the costs of errors in calculating and remitting premiums to employers, a municipality may wish to wait until procedures can be developed to ensure compliance. Finally, the FAMLI Division has yet to issue all necessary administrative rules, including explaining the interplay between the program and other federal and state laws.

What is best for our employees?

Employees can still participate individually (C.R.S. § 8-13.3-514) and should receive the same benefits, even if the municipality declines participation. Benefits rules to be issued this year will hopefully confirm that benefits will apply equally. The cost to the employee who wants FAMLI coverage is the same whether the employer



Employees can participate in FAMLI individually and should receive the same benefits, even if their municipality declines participation.

participates or not; employees who do not want this coverage would not have to pay any premium.

Employees who choose to participate individually when the municipality opts out would be required to remit their premium share directly to the FAMLI Division unless the municipality chooses to handle this payment by deducting the premium from the employee's pay or paying it on the employee's behalf.

Employees may benefit from a municipality opting out because the municipality would have no financial responsibility for 50% of the premium. The municipality could choose to use that savings to benefit employees directly, such as by paying for some or all of the 50% premium for employees who participate individually.

Employment protections under the statute do not apply if a municipality declines participation in FAMLI, but the

Federal Family and Medical Leave Act (for employers with 50 or more employees in the current or prior year) and any local standards would still apply.

What are the costs and benefits for employees?

Employees bear up to 50% of the premium (or 0.45% of their weekly wage) if the municipality participates or the employee chooses to participate individually. Employees who do not want to participate must still pay a premium if the municipality does not decline participation. Job protections defined in C.R.S. § 8-13.3-509, apply only if a municipality participates in the program.

By statute, an employee would receive a weekly benefit under FAMLI in the amount of 90% of their weekly wage that is equal to or less than 50% of the state average weekly wage, and 50% of their weekly wage that is more than 50% of the state

average weekly wage. Weekly benefits are capped at 90% of the state average weekly wage until 2025, when the maximum weekly benefit is limited to \$1,100 per week. The FAMLI Division suggests that an employee would receive benefits between 37% (\$1,100 based on a weekly wage of \$3,000 or more), 55% (\$1,100 based on a weekly wage of \$2,000), 68% (\$1,018 based on a weekly wage of \$1,500), 77% (\$768 based on a weekly wage of \$1,000), and 90% (\$450 based on a weekly wage of \$500) of the employee's weekly wage.

Benefits rules have not been finalized. The FAMLI Division provides a premium and benefits calculator on its website. Federal income tax may apply to benefits, but benefits are exempt from state income taxes.

How do we opt out?

All municipalities are included in FAMLI by default, regardless of size. A municipality

may opt out and avoid the employer portion of premiums by a vote of a governing body. The opt-out procedure is governed by C.R.S. § 8-13.3-514 and administrative rules at 7 CCR 1107-2. Declination takes effect 180 days after the vote so employees can elect to individually participate in the FAMLI program if they choose. A municipality cannot decline part of FAMLI's provisions.

Pre-vote notices: The municipality must give prior notice of the vote in the same manner it notices other public business. Under the Colorado Open Meetings Law, this means at least 24 hours advance notice must be posted. Local requirements may apply.

Special notice must be provided to employees in writing before the vote indicating the voting process and providing an opportunity to submit comments to the governing body. Information about individual opt-in may also be required (see 7 CCR 1107-2: 2.6.A.4), although those standards likely apply only to post-vote notices. The rules do not indicate that email communication is not appropriate (7 CCR 1107-2: 2.6.A.2). Municipalities might consider both email and written communications to employees.

A description of the voting process could identify the local requirements for the governing body to approve an action, including the potential to make a motion, council or board deliberation, and vote requirements. Municipalities could also consider allowing both oral testimony at the meeting and a written comment option.

Hearing and vote: The vote must occur at least 180 days before the declination will be effective (This deadline appears to apply to an initial declination before the program even begins in 2023, but the rules are not clear). While a formal hearing is not required, the rules require the governing body to take testimony before voting. This could include both verbal and written comments from any interested person.

The rules require that the vote follow the entity's procedures for formal votes and be a "decision by an affirmative vote of the local government's governing body



to decline participation in the [FAMLI] program" (7 CCR 1107-2: 2.6.A). The rules do not indicate that any formal approval mechanism is required, unless one is required by local standards. A motion, resolution, or ordinance may suffice but could modify the "voting process" that needs to be detailed to employees in the advance notice. At a minimum, the document should probably include language indicating that notice was given to employees and the public as required, testimony was taken, and that the body voted affirmatively to decline participation in the FAMLI program.

Post-vote actions: After a vote to decline participation, the municipality must provide several notices. First, the municipality must provide written notice to the FAMLI Division "memorializing the decision" and identifying the date of the vote. The rules are silent on the timing of notice to the FAMLI Division; prompt action is advised. The FAMLI Division has suggested that a letter would be sufficient and expects to have an electronic portal for submissions ready in late 2022. A certified record of the meeting (e.g., minutes showing the motion, vote, and date; resolution; ordinance) with a cover letter would provide a more concrete explanation of the vote and demonstrate compliance with other requirements (7 CCR 1107-2: 2.5.A and, 2.6.A).

Second, the municipality must provide written, individual notices to employees within 30 days after the vote. This notice must indicate the vote to decline coverage and "the impact toward FAMLI, or other paid family and leave insurance coverage" (7 CCR 1107-2: 2.6.A.3). The notice must explain the difference between the FAMLI program and any private plan offered by the local government and identify FMLA eligibility and other local benefits.

The employee notice (and possibly the pre-vote notice) must also provide information on the right of the employee to voluntarily opt in to FAMLI pursuant to C.R.S. § 8-13.3-514, and FAMLI Division contact information (7 CCR 1107-2: 2.6.A.4).

Third, the municipality must post the post-vote notice in a "conspicuous and accessible place in each establishment where employees are employed" (7 CCR 1107-2: 2.6.A.4). Email notice or posting on a web- or app-based platform is recommended and is required for employers with no physical workplace and for employees who work through a web- or app-based platform or work remotely.

Continued on page 5



Special Notice Standards: The post-vote notice, at a minimum, and potentially all notices must be provided in English and any language representing the first language spoken by at least 5% of the municipality's workforce.

The FAMLI Division will make posters and notices available, but municipalities must request the materials and should expect to pay printing and mailing costs. Notices and posters in languages other than English or Spanish must be specially ordered.

Declination renewal: The declination must be renewed every eight years or the municipality is automatically added back in to FAMLI (7 CCR 1107-2: 2.5.C). The rules require "a similar vote process and margin." That likely means the same number of votes needed to approve an action, not passage by the exact same number of votes as the prior declination.

How do we opt back in to the FAMLI program?

A municipality that previously opted out of the FAMLI program may opt back in by affirmative vote "of a quorum of the governing body" at the beginning of the annual local budgeting cycle, as determined by the municipality (7 CCR 1107-2: 2.5 and 2.6). Coverage would begin no later than the quarter after the vote and submission of one quarter's premium. Municipalities who opt into FAMLI must stay in the program for at least three fiscal years.

Opting back in also involves employee notice requirements. No more than 90 days after the vote, individual employees who opted in must be personally notified in writing that the municipality has opted back into FAMLI. The notice must include the date for the municipality's first submittal of quarterly premiums and any potential lapses or changes in benefits eligibility. The local government must publicly post a notice of the date the employer will begin paying FAMLI premiums and when coverage is expected to start. Employees who did

not opt in must also be notified in writing, both publicly and personally, no later than 180 days after the vote to opt back into FAMLI. The notice must contain a detailed explanation of employee rights under the FAMLI program, including program requirements, benefits, claims processes, payroll deductions, premiums, and employee protections like the right to job protection and benefit continuation and protection against retaliatory or discriminatory information, among other things.

Anticipate updates to FAMLI program.

Municipalities must act now to determine if they want to participate in the FAMLI program, but they should expect updates throughout 2022. Several administrative regulations have yet to be finalized, including benefits rules and the interaction between FAMLI and other federal and state leave laws. The Colorado Supreme Court is also considering a court challenge to the premium requirement that might be decided this year.



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Knowledge

KNOWLEDGE NOW — PRACTICAL RESEARCH ON TIMELY TOPICS

Colorado's Paid Family Medical Leave Insurance (FAMLI) program

Preparing for FAMLI

Local Governments

Unlike businesses, Colorado local governments have options regarding their participation in the paid Family and Medical Leave Insurance (FAMLI) program. Here are the steps local governments should take to prepare for FAMLI:

1 Determine your local government's participation in FAMLI

Local governments have three options regarding participation in the FAMLI program:

- **Participate in FAMLI.** This option means the local government agency agrees to pay the employer share of the premium (0.45% of wages if the local government has 10 or more employees, and 0% of wages if the local government has fewer than 10 employees) and remit employees' share of the premium (0.45% of wages) along with wage data to the FAMLI Division once a quarter.
- **Decline participation in FAMLI.** In order to decline participation in the FAMLI program, the local government's governing body must vote to do so. The local government must then notify the FAMLI Division of their vote to decline participation. The decision to decline is good for eight years from the date of the vote to decline participation. The local government must hold another vote if it wishes to continue opting-out beyond eight years.
- **Decline employer participation in FAMLI.** This option allows a local government agency to decline participation as described above, while allowing the agency to assist employees who want to individually participate in the FAMLI program by facilitating voluntary payroll deductions, with remittance of the employee share of the premium (0.45% of wages) and wage data once a quarter to the FAMLI Division.

When can we vote to opt out of FAMLI?

Anytime during 2022, but local governments are not required to give FAMLI notice of their decision to opt out until January 1, 2023.

2 Register with the FAMLI system (Fall 2022)

Every local government employer must register with FAMLI's online system, including those which choose not to participate in FAMLI. Registering with the system and uploading your documents will enable FAMLI to keep track of local government employers' current intentions for participation, the obligation to revisit a declination vote after eight years, and enable local government employers to provide an affordable benefit if they choose to remit premiums and wage data for employees who self-elect coverage.

FAMLI's online employer service system is expected to be available for registration during the Fall of 2022, during which time we will have support staff available to help employers navigate the process.

3 Notify FAMLI of your local government's decision

Local governments which vote to decline participation in the FAMLI program must notify the FAMLI Division of their decision by January 1, 2023.

What does our local government need to send to FAMLI?

After registration, a local government that votes to opt-out of the FAMLI program must notify the FAMLI Division on letterhead and must indicate the date the vote was taken and the result of the vote. If the local government has voted to opt out, but intends to assist its employees who choose to individually participate in the FAMLI program, this information must be included in the notification as well. This notification must be received **by January 1, 2023**.

What happens if we do not take a vote, or send a letter?

Local governments which do not notify the FAMLI Division of a vote to opt-out by January 1, 2023 will be identified as participants in the FAMLI program. The FAMLI Division will expect both wage data and premium payments due on April 1, 2023. You must notify the Division ahead of January 1, 2023 to avoid paying premiums.

What are the timelines in the rules?

The rules have several timelines to be aware of and follow depending on the option selected by the governing body. Below is a list of the timelines. Please see 7 CCR 1107-2 for more information.

- Local governments must notify employees of their decision on FAMLI participation within **30 days after** the deciding vote. This gives local governments time to communicate their decision to their employees.
- If the local government chooses to decline to fully participate in the FAMLI program, the decision must be revisited every **eight years** at a minimum.
- **180 days notice** must be given to employees before any change regarding access to FAMLI benefits is effective. This gives workers time to make arrangements and self-select coverage if they wish to do so. Benefits do not start until 2024.
- Local governments which choose to fully participate in FAMLI after previously voting to decline participation, as well as individuals who self-elect coverage, must remain in the program and agree to pay premiums for a **minimum of three years**. If a local government wishes to withdraw from the program at the end of the three-year period, the Division requires a **minimum of 90 days notice**, so we can change systems to avoid overpayments and miscommunication.



COLORADO

Family and Medical Leave Insurance Program (FAMLI)

Department of Labor and Employment





AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Management asks the Town Council to discuss Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions and take action: • Actions that may be taken: ○ Move to approve Resolution 2022-27R ○ Move to approve Resolution 2022-27R with Amendments ○ Take no action		<u>Resolution</u> <u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
On May 24, 2022, the Town Council considered and discussed creating a policy on adding items to an agenda to establish a clear, effective, and easily understood process for Councilors to have a new policy or legislative idea within the jurisdiction of the Town Council placed on a regular meeting agenda.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council take action and move to approve Resolution 2022-27R: A resolution of the Town Council of the Town of Severance, Colorado, adopting a policy regarding councilor petitions.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2022-27R - Adoption of Councilor Petitions Policy 2. Policy Regarding Councilor Petitions		

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-27R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, ADOPTING A POLICY REGARDING COUNCILOR PETITIONS**

WHEREAS, Town of Severance (the “Town”) is a home-rule municipality, duly organized and existing under the laws of the State of Colorado; and

WHEREAS, pursuant to its home-rule authority, the Town by and through its Town Council, possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, at its meeting on May 24, 2022, the Town Council considered and discussed creating a policy on adding items to an agenda to establish a clear, effective and easily understood process for Councilors to have new policy or legislative idea within the jurisdiction of the Town Council placed on a regular meeting agenda; and

WHEREAS, the Town Council has reviewed and considered the Policy Regarding Council Petitions, attached hereto as Exhibit A and incorporated herein by this reference, and finds that it will serve the purposes of fostering public trust and promoting public confidence in the integrity of the Town government by ensuring that only agendaized items be discussed at length or acted upon during a Council meeting, and providing a clear, transparent procedure for Councilors to request items be placed on a future agenda; and

WHEREAS, the Town Council that finds that it is in the best interest of the public health, welfare, and safety of the residents of the Town to adopt the attached Policy Regarding Councilor Petitions.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. The Town Council hereby adopts the Policy Regarding Councilor Petitions in the form attached to this resolution and incorporated herein by this reference.

RESOLVED AND APPROVED this 28th day of June, 2022.

TOWN OF SEVERANCE, COLORADO

BY: _____
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

POLICY REGARDING COUNCILOR PETITIONS

1. A Councilor who wishes to advance a new policy or legislative idea (“Proposal”) before Council should do so by the following means:
 - a. during the “Councilor Petition” portion of the Council meeting, request that the Proposal be placed on a future Work Session agenda for initial consideration by the Council. No motion, second, or vote or other action shall be required of the Council to have the Proposal placed on a future Council Work Session agenda for initial consideration, so long as the Proposal is to be on a Work Session agenda thirty or more days later.
2. The Town Manager will review the Proposal only to evaluate staff time, competing priorities, and to develop a rough estimate of costs, if applicable. As necessary, the Town Manager will arrange to meet and discuss the proposal with the Councilor advancing the Proposal.
 - a. Other than a simple administrative report describing the nature of the Proposal, no work on a Proposal added to a Council Work Session agenda shall be undertaken by Town staff, including but not limited to, fiscal review, legal review, and policy review for consistency with existing Town policies, until Council has had the opportunity to have a discussion and provide direction as provided herein.
 - i. For the purposes of this section, work will be defined as generating, compiling, analyzing, researching, or writing new information, new policies, laws or plans and specifically excludes meetings or discussions with the Town Manager and department heads jointly to obtain their comments on a Councilor requested Proposal.
 - b. However, the Councilor advancing the Proposal shall have the right and privilege of submitting a letter or memorandum (and any other related materials) describing their Proposal and the reasons therefore which shall be included in the Council agenda packet so long as the letter or memorandum (and any other related materials) is submitted to the Town Clerk at least one week prior to the Council meeting.
3. Initial consideration of the Proposal at a Work Session will allow Council to discuss the item during an open and public meeting, and determine whether to direct the Town Manager to add the Proposal to a future agenda and provide specific direction.
 - a. The Councilor advancing the Proposal, who shall go on record as the person primarily responsible for guiding the Proposal through the legislative process (“Chair”), must be prepared to explain why action is necessary and why this issue is more important than other issues that compete for time, attention, and resources. What is the problem that needs to be solved? What are the implications of not acting? What is at stake? Why is government involvement or action required?
4. After a brief discussion at the Council Work Session, the Mayor will call the question. To advance the Proposal to a future agenda, two or more Councilors must approve,

otherwise the Proposal is declined. If outside monies are needed for the Proposal, i.e., funds for contract workers, then a motion, second and majority vote of the Council shall be required to advance the Proposal to a future agenda, otherwise the Proposal is declined. A Councilor whose Proposal has been declined may refine the Proposal and again submit a request per the process described in step 1.

- a. If two or more Councilors support placement of the Proposal on a future agenda, then the Councilor's voting in favor of advancing the Proposal shall decide on the record who will agree to act as the primary supporter to the Chair's Proposal ("Co-Chair") and who will act as the secondary supporter to the Chair's Proposal ("Sponsor").
- b. The date set for further consideration of the Proposal shall be set in light of legal notice requirements, existing Council priorities, the urgency of the Proposal, and the advice of the Town Manager as to its impact on the timing of existing work and/or projects of the Town, and the amount of time required for Staff to prepare to address the Proposal.

5. Once a Proposal has been placed on a future agenda for discussion, Staff time in preparing for such item is limited to eight hours or less, unless direction is given by a majority of the Council at the Council Work Session to expend further staff time and resources. The Town Manager, working in consultation with the Chair and Co-Chair, shall prepare a full staff analysis of the Proposal thereafter for consideration by the Council at the Council meeting, unless otherwise directed by the Council. As necessary, the Town Manager will meet with the Chair and Co-Chair to prioritize staff worktime on the Proposal in light of other ongoing work, priorities, and initiatives.

6. Until the Proposal is completed or returns to the Council agenda for final resolution, the Town Manager will provide a status summary of approved Proposals in the "Communications" portion of the Council meeting to Council.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-28R: A Resolution of the Town Council of the Town of Severance, Colorado, sitting and acting in its capacity as the Severance Local Licensing Authority, establishing a Local Festival Permit and the Processes and Standards Applicable to such Permit	Leah Vanarsdall, Town Clerk	Leah Vanarsdall
ACTION REQUESTED		
Administration and the Town Clerk asks that the Severance Liquor Authority take action to • Authorize Administration/Town Clerk to implement a Festival Permitting Process and Approve Resolution 2022-28R • Approve Resolution 2022-28R with amendments • Take no Action		<u>Resolution</u> <u>Action Requested</u> <u>Attorney Approved</u>
BRIEF SUMMARY		
Senate Bill 21-082 permits a Colorado liquor license holder (Licensee) to obtain a "festival permit" from the state licensing authority, and sell and serve alcoholic beverages at a location, other than the Licensee's licensed premises. Senate Bill 21-082 permits one, or more, Licensees to jointly participate in or sponsor a festival, with each participant permitted to sell and serve alcoholic beverages at a location, other than their licensed premises. In accordance with C.R.S. § 44-3-404(1)(b)(I), those licensees identified in C.R.S. § 44-3-404 seeking to participate in or hold a festival must submit a complete application for, and obtain approval of, a local festival permit from the Liquor Board. A separate local festival permit is required for each festival. No more than nine permits may be issued to a single licensee during a twelve-month period.		
PUBLIC SUPPORT/CONCERN		
Posting/Noticing requirements are the same for Festival Permits as Special Event Permits.		
ANALYSIS AND RECOMMENDATION		
To Approve Resolution 2022-28R		

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. 2022-28R- Festival Permits 6.28.22
2. TOS Festival Permit App 6.28.22

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-28R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
SEVERANCE, COLORADO, SITTING AND ACTING IN ITS CAPACITY AS
THE SEVERANCE LOCAL LICENSING AUTHORITY, ESTABLISHING A
LOCAL FESTIVAL PERMIT AND THE PROCESSES AND STANDARDS
APPLICABLE TO SUCH PERMIT**

WHEREAS, on May 28, 2021, the Governor of the State of Colorado signed into law Senate Bill 21-082; and

WHEREAS, Senate Bill 21-082 permits a Colorado liquor license holder (Licensee) to obtain a "festival permit" from the state licensing authority, and sell and serve alcoholic beverages at a location, other than the Licensee's licensed premises; and

WHEREAS, Senate Bill 21-082 permits one, or more, Licensees to jointly participate in or sponsor a festival, with each participant permitted to sell and serve alcoholic beverages at a location, other than their licensed premises; and

WHEREAS, Senate Bill 21-082 was primarily codified at C.R.S. § 44-3-404; and

WHEREAS, the state licensing authority's rules and regulations relating to obtaining a "festival permit" are not sufficiently developed; and

WHEREAS, C.R.S. § 44-3-404(1)(b)(J) conveys to the Severance Liquor Licensing Authority (Liquor Board) the authority to require a "festival" sponsor to obtain a local permit; and

WHEREAS, Section 6-2-20 of the Severance Municipal Code conveys to the Liquor Board the authority to grant and refuse licenses and special permits and promulgate reasonable rules and regulations related thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO, IN ITS CAPACITY AS THE LOCAL LICENSING AUTHORITY:

Section 1. In accordance with C.R.S. § 44-3-404(1)(b)(I), those licensees identified in C.R.S. § 44-3-404 seeking to participate in or hold a festival must submit a complete application for, and obtain approval of, a local festival permit from the Liquor Board. A separate local festival permit is required for each festival. No more than nine permits may be issued to a single licensee during a twelve-month period.

Section 2. The Liquor Board adopts the application packet attached hereto as Exhibit A (Alcohol Festival Permit Application).

RESOLVED AND PASSED THIS 28th DAY OF June, 2022, BY THE SEVERANCE TOWN COUNCIL, IN ITS CAPACITY AS THE LOCAL LICENSING AUTHORITY.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



2022 Festival Liquor License Application

This application must be submitted to the Town of Severance **60 days in advance of the event**. Applications received with less than 60 day notice may incur a late fee. Applications received with less than 30 day notice may be denied. This permit is only available for the following license types:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Beer and Wine • Hotel and Restaurant • Tavern • Brew Pub • Vintner's Restaurant | <ul style="list-style-type: none"> • Distillery Pub • Manufacturer's (beer, wine or spirits) • Wholesaler • Limited Wineries |
|---|--|

☐ State Initial Application - \$25.00 Annual Fee ☐ Town of Severance Fee—\$150-\$200		
☐ Subsequent Festival Application (9 total allowed per 12 month period, per participating licensee)		
☐ Attach a copy of premises use authorization letter or lease (if applicable)		
☐ Attach a diagram of the proposed premises		
☐ Attach a copy of premises control plan outlining how the premises will be controlled to ensure compliance with liquor code provisions including restricting sales to minors and intoxicated persons and ensuring that the festival participants cannot leave the premises with open containers or alcohol beverages. (See attached guidelines)		
During this festival alcohol will only be sold by the participating alcohol beverage holders (check all that apply)		
☐ In open containers for on-premises consumption ☐ In sealed containers for off-premises consumption		
Applicant Information		
Legal Business Name		
Trade Name or D/B/A Name		
License Number	License Type	Sales Tax Number
Business Phone Number	Email Address	
Premises Address		
City	State	Zip Code
Mailing Address		
City	State	Zip Code
Festival Location		
Festival Dates (Limit 3 days)		
Date	Date	Date
Hours From: To:	Hours From: To:	Hours From: To:

List of Participating Businesses (Attach a separate sheet if needed)		
Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number
Name		
License Number	License Type	
Responsible Person		Phone Number
The applicant attests that the following statements are true: I The applicant and festival participants have, or will obtain prior to the festival, Town of Severance sales tax accounts. There are no previous histories of liquor violations in the past 5 years by the applicant or festival participants for level three violations, as defined by 1 C.C.R. 203-2 Reg. 47-603 D. No open alcohol containers will be allowed to be removed from the premises by consumers. — The person purchasing the alcohol will be properly I.D. checked, easily identifiable (bracelet, stamp, etc.), over the age of 21 years and will not be intoxicated or a habitual drunkard. During festival hours at least sandwiches and light snacks will be available on premises. One properly trained server/seller (i.e. T.I.P.S.) will be identified and present at all times during the festival Applicant acknowledges that fines can be up to \$1000 per event, in aggregate if no one entity is found in violation of liquor laws or rules.		
Oath of Applicant		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code and Colorado Liquor Rules which affect my license or permit.		
Authorized Signature		
Title		Date
Report & Approval of City Licensing Authority		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44 C.R.S and Liquor Rules. Therefore this application is approved.		
Local Licensing Authority For Town of Severance		Date
Signature	Title	Date

2022 Festival Control Plan Guidelines

These guidelines are provided as a reference to help assist applicants in providing a control plan for alcohol beverage festival applicants and participants alike.

NOTE: Each item of the control plan shall be given in a detailed description of the process.

Boundary of requested premises: Describe and list the details of the boundary and how you will control the requested premises. Acceptable control features include barricades, temporary fencing, stanchions or rope to mark the area.

Proper Signage: These include minor warning signs “No Alcohol Beverage Past This Point” and “No Outside Alcohol Beverage Allowed Past This Point”. Sign of signage required as listed in C.R.S. 44-3-901(10)(a)(II)(A)

Ingress and Egress: Describe the control of participants arriving and leaving the festival, including procedures for making sure open containers of alcohol are not removed from the premises.

Hours of Operation: All Events must be closed by 10:00 pm. Detail the hours of operation for the premises and what action will be taken to close down alcohol sales prior to closing.

On-Premises Security/ID: List the security group or company that will be provided for the event and the number of security personnel. Describe in detail the I.D. check process, the process for identifying legal drinking age customers from minors (i.e. wrist bracelets, stamps or marks on hands, etc.). Identify at least one properly trained server/seller (i.e. T.I.P.S.), who will be **on site** throughout the duration of the festival. Proof of training will be required.

Amplified Sound: Detail if there will be amplified sound or live music at the event. *Additional permits and fees may be required.*

Control Plan Guidelines

These guidelines are being provided as a reference to help assist applicants in providing a control plan for alcohol beverage festival applicants and participants alike.

Note: Each item of the control plan should be given in a detailed description of the process. Attach a separate sheet.

Boundary of requested premises: Describe and list the details of the premises (show bars, service stations, etc., including the boundary and how the permittee will control the requested premises. Acceptable control features include temporary fencing, stanchions, visible chains, or rope to mark the area. Provide a bold, outlined diagram.

Proper Signage: These to include minor warning signs, no alcohol beverages past this point, and no outside alcohol beverages allowed past this point. Size of signage required as listed in C.R.S. 44-3-901(10)(a)(II)(A)

Ingress and Egress: Describe the control of persons arriving and leaving (ingress and egress) the festival, this to include making sure alcohol is not brought onto or removed from the premises. Are there going to be bag checks, clear bag requirements, etc.?

Hours of Operation: Detail the hours of operation for the premises and what action will be taken to cease alcohol sales prior to closing. Hours of Festival event cannot go past 10pm.

On-Premises Security-ID: List the security group or company that will be provided by you, for the event. Describe in detail the I.D. check process, **submit** certification that those individuals checking I.D.'s are properly T.I.P.S. trained, and when the I.D. checks are approved, what type of wrist bracelets will be placed on the customers. List at least one licensed permittee or participant manager who will be on-site through-out the festival date(s) or time(s).

Proper Zoning: All locations must be properly zoned and in compliance with local zoning, health rules, and building codes; these to include sanitary toilets on premises. (see below)

Reminder: Separate permit, application and fees are required for each festival event date. The festival permit is specific and distinct and cannot be transferred to any other organization, nor may any other person or organization exercise the privileges of said permit, directly or indirectly.

The Event Coordinator is responsible for contracting with portable toilet companies for the event.

Please use this planning chart as a guideline. How to use the planning chart:

- Determine how long your event will last.
- Determine approximately how many people will attend your event.
- With this information, use the chart to calculate the number of portable toilets needed to accommodate your event.

	Number of Hours for the Event									
	1	2	3	4	5	6	7	8	9	10
# of People Attending	Units Needed									
1-50	1	1	1	1	2	2	2	2	2	2
50-100	2	2	2	2	2	3	3	3	3	3
100-250	3	3	3	3	4	4	4	6	6	6
250-500	4	4	4	4	6	6	8	8	8	8
500-1,000	4	5	6	7	7	8	8	8	9	9
1,000-2,000	6	10	12	13	14	14	14	15	15	15

NOTE: ALL ALCOHOL BEVERAGE FESTIVALS THAT WILL TAKE PLACE UPON PRIVATE, OR CITY-OWNED, LEASED OR CONTROLLED AREAS, MUST SUBMIT THE COMPLETE SPECIAL EVENT PACKET TO THE PARKS AND RECREATION DEPARTMENT WHERE ADDITIONAL RENTAL FEES, DAMAGE DEPOSITS MAY APPLY AND MAY VARY UPON SIZE OF EVENT PARTICIPANTS.

THIS SPECIAL EVENT PDF PACKET CAN BE EMAILED TO APPLICANTS

TOWN OF SEVERANCE LICENSEES MAY HAVE UP TO 4 FESTIVALS IN A CALENDAR YEAR. NON-IN-TOWN LICENSEES ARE PERMITTED 2 FESTIVALS IN A CALENDAR YEAR.

Complete List of Participating Businesses (Attach a separate sheet if needed)			
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Name		Email	
License Number		License Type	
Person Responsible		Phone Number	
Oath Of Applicant I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of Articles 3, 4, and 5 of Title 44, Colorado Revised Statutes, as amended Along with the Ordinances and Resolutions of the Town of Severance, insofar as the same may be applicable which affect my license or permit.			
Authorized Signature		Print Name	
Title			Date

CONTROL PLAN SHEET:



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance, Setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance	Nicholas Wharton, Town Manager	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Management asks the Town Council to discuss Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance, Setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance and take action: • Actions that may be taken: ○ Move to approve Resolution 2022-29R ○ Move to approve Resolution 2022-29R with Amendments ○ Take no action		<u>Resolution</u> <u>Attorney Approved</u> <u>Action Requested</u>
BRIEF SUMMARY		
On June 14, 2022, Town Council received a presentation from Town Management recommending a reduction in the current posted speed limit for a one and one eighth (1 1/8) mile segment of East Harmony Road, starting from Highway 257 and ending just east of Weld County Road 19. On the basis of a recommended speed limit for this segment of East Harmony Road documented in the Transportation Master Plan adopted by the Town, together with recent traffic incidents along this stretch of East Harmony Road and other road characteristics, Management is recommending this decreased speed limit.		
PUBLIC SUPPORT/CONCERN		
Management has received several complaints about this section of road and at the intersection of E. Harmony and WCR 19.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council take action and move to approve Resolution 2022-29R: A Resolution of the Town Council of the Town of Severance, setting a reduced speed limit for a specified part of East Harmony Road within the Town of Severance.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet:		

1. 2022-29R - E Harmony Road Speed Limit
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**TOWN OF SEVERANCE
RESOLUTION NO. 2022-29R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, SETTING A REDUCED SPEED LIMIT FOR A SPECIFIED PART OF
EAST HARMONY ROAD WITHIN THE TOWN OF SEVERANCE**

WHEREAS, at its work session meeting on June 14, 2022, Town Council received a presentation from Town Management recommending a reduction in the current posted speed limit for a one and one eighth (1 1/8) mile segment of East Harmony Road, a Town public right-of-way, starting from Highway 257 and ending just east of Weld County Road 19, upon the basis of a recommended speed limit for this segment of East Harmony Road documented in the Transportation Master Plan adopted by the Town, together with recent traffic incidents along this stretch of East Harmony Road and other road characteristics; and

WHEREAS, the Town Council considered and discussed Town Management's recommendation for a speed limit reduction at its work session meeting on June 14, 2022, determining that the present speed limit established for this stretch of East Harmony Road is greater than is reasonable and or safe under the road and traffic conditions and authorizing the Town Manager to place or erect a sign designating the speed limit of forty-five miles per hour for this stretch of East Harmony Road; and

WHEREAS, in accordance with Section 1102(2) of the Model Traffic Code, as adopted by the Town, Town Council desires to declare a reasonable and safe operating speed for all vehicles travelling upon the one and one eighth (1 1/8) mile segment of East Harmony Road, a Town public right-of-way, starting from Highway 257 and ending just east of Weld County Road 19; and

WHEREAS, declaring a safe maximum speed for all vehicles travelling upon the one and one eighth (1 1/8) mile segment of East Harmony Road, a Town public right-of-way, starting from Highway 257 and ending just east of Weld County Road 19 is necessary for the safety of all the traveling public, to prolong the useful condition of the road, and in the best interest of the public health, welfare, and safety of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE COLORADO:

Section 1. Town Council determines and declares the reasonable and safe prima facie speed limit on the one and one eighth (1 1/8) mile segment of East Harmony Road, starting east from Highway 257 and ending just east of Weld County Road 19, shall be 45 miles per hour.

Section 2. The modified speed limit set forth in this resolution shall take effect immediately upon the posting of the reduced speed limit traffic control devices pursuant to Section 1102(2) of the Model Traffic Code in said locations.

RESOLVED AND APPROVED this 28th day of June, 2022.

TOWN OF SEVERANCE, COLORADO

BY: _____

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-30R: A resolution for the Town of Severance to appropriate transfers for the 2021 capital projects and correct fund appropriation for the transportation rehab project	Nancy Mueller, Finance Director	Nancy E. Mueller, CPA
ACTION REQUESTED		
Finance asks that the Town Council discuss and review Resolution 2022-30R: A resolution for the Town of Severance to appropriate transfers for the 2021 capital projects and correct fund appropriation for the transportation rehab project and take action. • Actions that may be taken: ○ Approve Resolution 2022-30R ○ Approve Resolution 2022-30R with Modifications ○ Take no action		<u>Resolution Action Requested</u>
BRIEF SUMMARY		
Finance is requesting that the Town Council review the proposed courses of action and discuss the following items: • Appropriation of Fund Transfers for 2021 Appropriated Capital Improvement Projects • Correction of Funding Source for Transportation Rehab This is for funding that was already appropriated through the 2021 Capital Improvement Program and Budget Amendments. The resolution provides additional transparency and clarification on the transfers between funds and the correction of the funding source for the Transportation Rehab Program.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Finance recommends that the Town Council take action and move to approve Resolution 2022-30R: A resolution for the Town of Severance to appropriate transfers for the 2021 capital projects and correct fund appropriation for the transportation rehab project		
MATERIALS SUBMITTED		

The following materials were submitted and included in this packet:

1. 2022-30R 2021 CIP Project Transfers
2. 2021 Project Transfers By Fund Table
3. 2021 Table of Projects with Transfers - Updated

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-30R**

**A RESOLUTION FOR THE TOWN OF SEVERANCE TO APPROPRIATE TRANSFERS
FOR THE 2021 CAPITAL PROJECTS AND CORRECT FUND APPROPRIATION FOR
THE TRANSPORTATION REHAB PROJECT**

WHEREAS, the Town had adopted the 2021 Budget for Operations and Capital Improvement Projects; and

WHEREAS, the Town would like to appropriate the transfers between funds; and

WHEREAS, the Town would like to correct the funding source for the appropriation of the Streets Rehab Program; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1.

Appropriations For Transfer Out:

TRANSFER OUT (FROM)	
GENERAL FUND (INCLUDING GRANT FUNDING)	3,555,000
CONSERVATION TRUST FUND	100,000
PARKS, REC & TRAIL FUND	1,700,000
WATER FUND	230,000
WASTEWATER FUND	5,000
TOTAL TRANSFER OUT	5,590,000

TOTAL FUNDS TO BE TRANSFERRED: \$5,590,000

Section 2.

Appropriations For Transfer In:

TRANSFER IN (TO)	
GENERAL FUND	25,000
TRANSPORTATION FUND	600,000
STORMWATER FUND	2,285,000
CAPITAL PROJECTS FUND	2,680,000
TOTAL TRANSFER IN	5,590,000

TOTAL FUNDS TO BE TRANSFERRED IN: \$5,590,000

PASSED AND ADOPTED, the 28th day of June 2022.

TOWN OF SEVERANCE

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

**10-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECTS WITH TRANSFERS
2021**

TRANSFER OUT (FROM)		
GENERAL FUND		
(INCLUDING GRANT FUNDING)		
CU DENVER BRIDGE PROJECT	230,000	
TRAILS/TAP AND MMOF	675,000	
DOWNTOWN IMPROVEMENTS PHASE II	1,350,000	
HIDDEN VALLEY PARKWAY EXTENSION	700,000	
TRANSPORTATION REHAB PROGRAM	600,000	
GENERAL FUND TOTAL		3,555,000
CONSERVATION TRUST FUND		
COMMUNITY PARK PHASE II	100,000	
CONSERVATION TRUST FUND TOTAL		100,000
PARKS, REC & TRAIL FUND		
COMMUNITY PARK PHASE II	1,600,000	
TRAILS/TAP AND MMOF	75,000	
PUBLIC WORKS EQUIPMENT	25,000	
PARKS, REC & TRAIL FUND TOTAL		1,700,000
WATER FUND		
DOWNTOWN IMPROVEMENTS PHASE II	230,000	
WATER FUND TOTAL		230,000
WASTEWATER FUND		
DOWNTOWN IMPROVEMENTS PHASE II	5,000	
WASTEWATER FUND TOTAL		5,000
TRANSFER OUT (FROM) TOTAL		5,590,000
TRANSFER IN (TO)		
GENERAL FUND		
PUBLIC WORKS EQUIPMENT	25,000	
GENERAL FUND TOTAL		25,000
TRANSPORTATION FUND		
TRANSPORTATION REHAB PROGRAM	600,000	
TRANSPORTATION FUND TOTAL		600,000
STORMWATER FUND		
DOWNTOWN IMPROVEMENTS PHASE II	1,585,000	
HIDDEN VALLEY PARKWAY EXTENSION	700,000	
STORMWATER FUND TOTAL		2,285,000
CAPITAL PROJECTS FUND		
COMMUNITY PARK PHASE II	1,700,000	
CU DENVER BRIDGE PROJECT	230,000	
TRAILS/TAP AND MMOF	750,000	
CAPITAL PROJECTS FUND TOTAL		2,680,000
TRANSFER IN (TO) TOTAL		5,590,000

**10-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECTS WITH TRANSFERS
2021**

2021	FUNDING SOURCE								PROJECT FUND FOR EXPENSES					TOTAL TRANSFERS FROM OTHER FUNDS TO PROJECT FUND	FUNDS ALREADY APPROPRIATED IN PROJECT FUND	TOTAL PROJECT COST
	GENERAL FUND	CONSERVATION TRUST FUND	PARKS, REC & TRAIL FUND	WATER FUND	WASTEWATER FUND	STORMWATER FUND	GRANT FUNDING	TOTAL	GENERAL FUND	TRANSPORT ATION FUND	STORMWATER FUND	CAPITAL PROJECT FUND	TOTAL			
	10	11	13	51	52	53			10	12	53	75				
PROJECT																
COMMUNITY PARK PHASE II		100,000	1,600,000					1,700,000				1,700,000	1,700,000	1,700,000	-	1,700,000
CU DENVER BRIDGE PROJECT	230,000							230,000				230,000	230,000	230,000	-	230,000
TRAILS/TAP AND MMOF			75,000				675,000	750,000				750,000	750,000	750,000	-	750,000
PUBLIC WORKS EQUIPMENT	25,000		25,000					50,000	50,000				50,000	25,000	25,000	50,000
E HARMONY ROAD DRAINAGE						456,000		456,000			456,000		456,000	-	456,000	456,000
DOWNTOWN IMPROVEMENTS PHASE II	1,350,000			230,000	5,000	375,000		1,960,000			1,960,000		1,960,000	1,585,000	375,000	1,960,000
HIDDEN VALLEY PARKWAY EXTENSION	700,000					1,100,000		1,800,000			1,800,000		1,800,000	700,000	1,100,000	1,800,000
SUMMIT VIEW NEIGHBORHOOD						75,000		75,000			75,000		75,000	-	75,000	75,000
TOTAL ANNUAL PROJECT COSTS BY FUND	2,305,000	100,000	1,700,000	230,000	5,000	2,006,000	675,000	7,021,000	50,000		4,291,000	2,680,000	7,021,000	4,990,000	2,031,000	7,021,000
TRANSPORTATION REHAB PROGRAM	600,000							600,000		600,000			600,000	600,000		600,000
TOTAL PROJECT COSTS BY FUND	2,905,000	100,000	1,700,000	230,000	5,000	2,006,000	675,000	7,621,000	50,000	600,000	4,291,000	2,680,000	7,621,000	5,590,000	2,031,000	7,621,000



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Weld County Referral PRE22-0133	Abdul Barzak, Town Planner	Abdul Barzak
ACTION REQUESTED		
Management asks the Town Council to review and discuss Weld County Referral Application PRE22-0133 and take action: • Actions that may be taken: ○ Move to Petition for this project to be handled by the Town of Severance ○ Take no action and allow this project to occur in Weld County		<u>Action Requested Discussion</u>
BRIEF SUMMARY		
Next Era Energy has brought a large solar project into Weld County, directly east of the BHS Solar Project. A portion of this project is in our recently expanded GMA, and a portion is not; please see the attached presentation.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management and planning recommend that the Town Council take no action and allow this project to occur in Weld County.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. PRE APP 2. Weld Solar_061522		



PRE-APPLICATION REQUEST

DEPARTMENT OF PLANNING SERVICES

1555 N. 17TH Avenue, Greeley, CO 80631 | 970-400-6100 | www.weldgov.com

PRE-APPLICATION REQUEST PROCESS:

- Anyone with a development proposal can request a Pre-Application meeting with a Planner to receive guidance on the process. Pre-Application meetings are free and are meant to assist property owners and applicants in understanding what is required during the development review process.
- The Pre-Application Request will be assigned to a Planner. If a Pre-Application meeting is determined to be necessary, the Planner will schedule a meeting with the applicant to discuss the development proposal, relevant applications and applicable code requirements. Pre-Application meetings are conducted at the Department of Planning Services.
- Submit the completed Pre-Application Request documents: **1) Contact Form, 2) Questionnaire, and 3) Map** (detailed below), in PDF format via email to the Principal Planner, Kim Ogle (kogle@weldgov.com). Alternatively, you may mail or drop-off at the Planning Services Department: 1555 N. 17th Ave, Greeley, CO 80631

CONTACT FORM:

Applicant Information

Name:	
Company:	
Phone:	
Email:	
Address:	
Project Description:	
Preferred Pre-App Meeting date and time:	

Property Information

Parcel Number:		Zone District:	
Legal Description:		Acreage:	
Site Address:		Water Source:	
Property Owner:		Sewer Source:	

Office Use Only

Case Number:		Planner:	
Meeting Date & Time:		Violation Case:	

Questionnaire:

Answer the following questions on a separate sheet. Please type. If a question does not pertain to your proposal, please respond with an explanation.

1. Describe your proposal in detail.

The proposed Choice City Solar Plus Storage Project (Choice City Solar, or Project) is anticipated to generate up to 200 megawatts (MW) of solar power and will include a battery energy storage system (BESS) with capability to deliver 100 MW of power for 4 hours. The Project is situated on approximately 1,478 acres located approximately 2.5 miles west of the town of Pierce. The Project area includes 472 acres currently owned by the Colorado State Land Board (CSLB) and 1,006 acres of privately-owned land. Choice City Solar will include photovoltaic (PV) solar panels, collection cables, direct current (DC) to alternating current (AC) inverters, medium voltage transformers, circuit breakers and disconnect switches, a substation, BESS, and various appurtenant equipment. Choice City Solar will interconnect via a 345-kilovolt (kV) generation tie-in (gen-tie) line to Western Area Power Administration's (WAPA's) system at the existing Ault Substation located approximately 0.12 miles south of the Project across Weld County Road (CR) 86 at the southeastern corner.

See Section 1 of the Application; Section 1.6 for detailed project description.

2. Describe the existing use of the property.

The Project would be sited within Agricultural (AG) zoning. The existing land use within the Project Area is agricultural, including a mix of dryland farming and grazing. Producing and abandoned oil and gas wells are present within the area.

See Application Section 1.3, 2.2.5, and 2.4.1. Current land uses are shown on Appendix A, Figure 6.

3. Describe the existing and proposed potable water source.

During construction, water for the dust control and drinking water will be obtained by the construction contractor from existing, permitted sources. Current water for agricultural uses is obtained from the current property owners. Agricultural water is not anticipated to be needed for construction. If construction water is needed it will be sourced locally, or a well may be drilled for this need.

See Application Section 2.4.1 and 2.4.4.

4. Describe the existing and proposed sewage disposal system.

Port-a-jons will be used during construction at select locations. A building will be permitted at this location and will be used for Operations and Maintenance. It is anticipated that a septic

system will be required and permitted accordingly. It is also possible that an Operations and Maintenance building will be located in an adjacent municipality, which would negate the need for septic.

5. Describe existing site layout i.e., buildings, signs, lights, fencing/screening, landscaping, parking.

Solar arrays, inverters, BESS facility, interconnections between solar array areas, security fencing around facility, onsite O&M building, switchyard, gen-tie to WAPA Ault substation. Lighting to support O&M/BESS/Switchyard area and inverters in solar field.

See Application Section 1.6; see site plan.

6. Describe proposed improvements i.e., building, signs, lights, fencing/screening, landscaping, parking.

See Application Section 1.6.

7. Detail the location of any on-site oil and gas facilities, irrigation ditches/laterals, pipelines, overhead lines, railroad, etc.

See Application Section 2.4.2.

8. Detail the hours and days of operation? i.e., Monday thru Friday: 8:00 a.m. to 5:00 p.m.

The Project is intended to be constructed in a single phase; however, it may be developed in multiple phases depending on the final Power Purchase Agreement (PPA). The total construction duration, assuming a single phase, is estimated to take 12-14 months from notice to proceed (NTP) to final connection and commissioning. The work schedule is assumed to include 8- to 10-hour days, with a total of up to six shifts per week. During deliveries of large equipment and loads of supplies to the site, or if delays during construction are experienced and the schedule needs to be maintained, work periods may extend into multiple shifts, nighttime work hours, and up to seven days per week to allow for such deliveries when normal traffic on roadways is less active. The construction duration could take longer if it is developed in multiple phases.

See Application Section 2.4.6.1.

9. Detail the number of full-time and part-time employees proposed to work on-site. If shift work is proposed, describe the shift schedule and number of employees per shift.

The Project will employ over 250 people during the construction phase and approximately 4-5 direct full-time positions through the entire Project's 25-35 year operating life.

See Application Section 2.5.

10. Detail the total number of people who will access this site on a daily and weekly basis i.e. contractors, truck drivers, customers, volunteers, employees, etc.

The table below provides the estimate of construction vehicle trips. During peak construction, the traffic hours are expected to be from 6:00 AM through 8:00 PM, depending on season, schedule, amount of daylight, etc. Following the completion of construction of the Project, there will be a significant decrease in the amount of traffic. Several workers will be driving to the site each day, with delivery trucks only for equipment replacement and repair as needed. The traffic hours typically will be from 7:00 AM to 7:00 PM, depending on season, schedule, amount of daylight, etc.

Table: Typical Construction Personnel and Equipment

Activity	Number of Daily Round Trips (approximate)	Equipment	Duration
Road Construction	60-70	Heavy trucks and semis	4-6 months
Hauling water	500	Heavy trucks	6-8 months
Deliveries and Equipment Hauling	20-30	Semis and oversized loads (limited to 80,000 lbs total/25 ton load)	4-6 months
Generator step up	1	Oversize Load (160,000 lb)	1 trip
Worker travel	130	Light duty trucks	12-14 months

See Application Section 2.4.6.1.

11. Describe the number and type of vehicles that will access and/or be stored on-site.

See Number 10 above.

12. Detail known State or Federal permits required for your proposed use(s) and current status.

The Project is interconnection to the WAPA system also triggers a National Environmental Policy Act (NEPA) review, which is proceeding concurrently with the 1041 SEF application review. No other federal permits or approvals are anticipated for the Project. The project is anticipated to require additional construction related state and local permits including local County permits (e.g., Grading Permit, Road Access Agreement Permit, Road Crossing Permit, Building and Electrical Permits) as well as stormwater coverage under the National Pollutant Discharge Elimination System (NPDES) program. Once the necessary land use permits have been obtained, NextEra will submit the remainder of their application to Weld County (i.e. access permits,

building permit, and others). NextEra anticipates also submitting an application to the Colorado Department of Public Health and Environment (CDPHE) for an APCD APEN and Application for Construction Permit for land development, and a General Permit for Stormwater Discharges Associated with Construction Activity. NextEra may also submit, if necessary, an application to the U.S. Army Corps of Engineers (USACE) for a Nationwide Permit.

See Application Section 1.8 and Appendix D.

13. Detail the amount, storage and containment of fuel, wastes, explosives, chemicals on-site.

Fuels will be stored onsite during construction to support equipment but will be removed post-construction. Fuels would be stored onsite during construction in accordance with applicable regulations. There will be no significant amounts of hazardous materials stored permanently at the Project site. Small quantities of lubricants used in the facility will be stored within the O&M building or within similar temporary construction facilities. No explosives will be used for excavation purposes.

See Application Section 2.2.4.2.

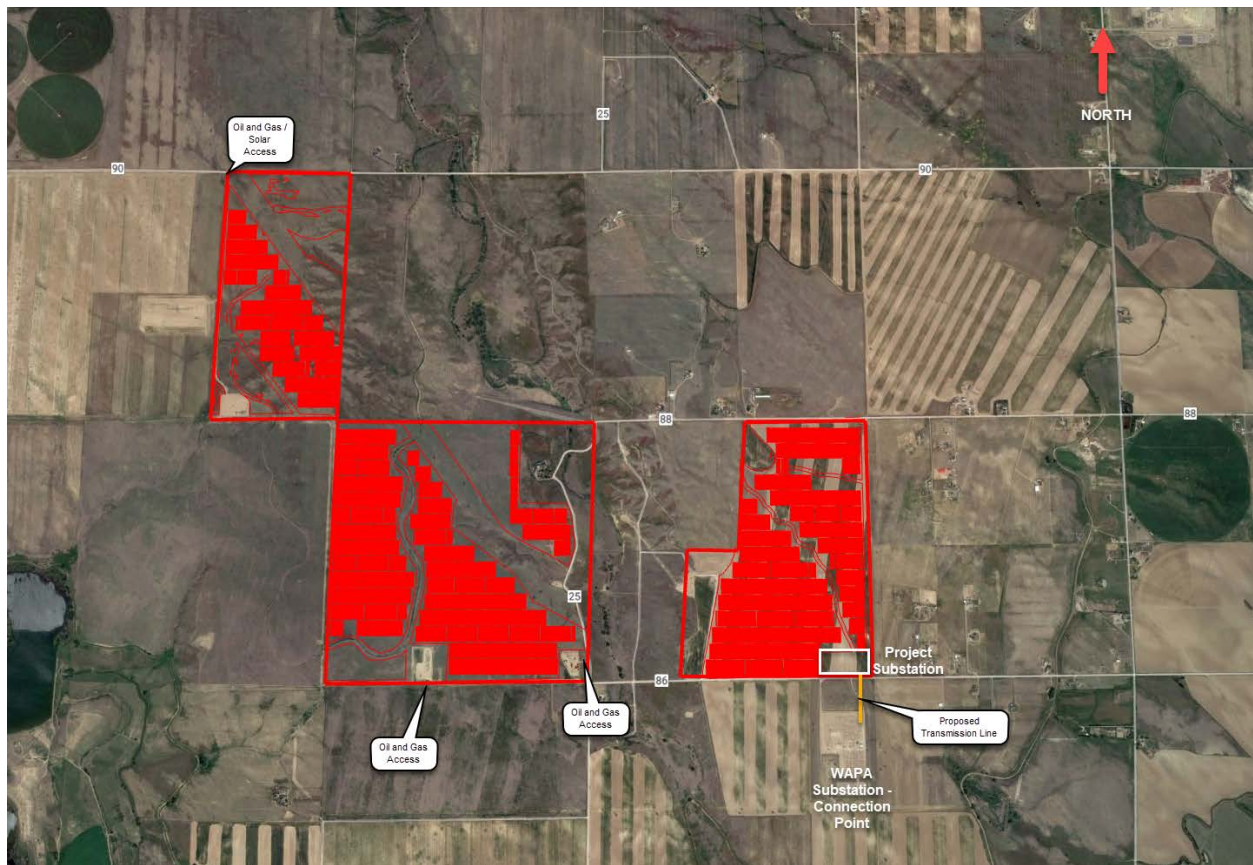
14. Detail potential on-site nuisances i.e., dust, waste, debris, visual, noise, odor, etc., and the proposed mitigation method.

See Application Section 2.8 for discussion on noise and visual impacts. See Section 2.2.4 on waste management. See Section 2.10 for dust control.

VICINITY MAP



PRELIMINARY SITE MAP





Weld Solar Project

Weld County

**Nathan Keiser
Project Manager**

June 15, 2022



1041 SEF Applicant Team

NextEra Energy

- » **Nathan Keiser, Project Manager of Development**
- » **Brandon Smith, Senior Environmental Specialist**
- » **Mac Fuller, Senior Environmental Specialist**
- » **Amanda Klaristenfeld, Engineering and Construction (E&C)**
- » **Annie Peters, E&C**
- » **Shane Buffington, E&C**

Burns & McDonnell, Consultant to NextEra

- » **Jennifer Guigliano, Consultant Project Manager**

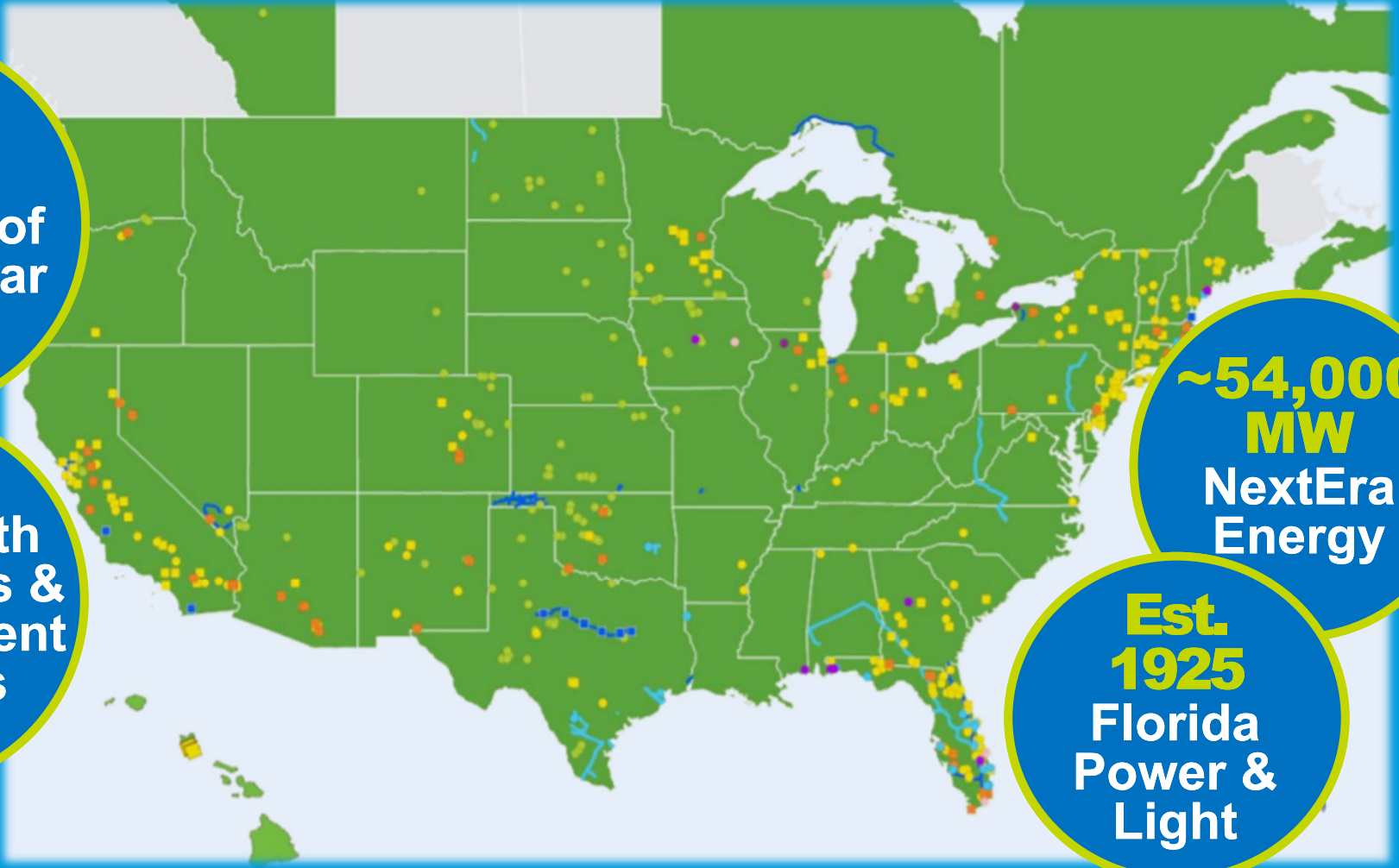
NextEra Energy is a National Energy Leader

**World's
#1**
generator of
wind & solar
energy

49
states with
operations &
development
projects

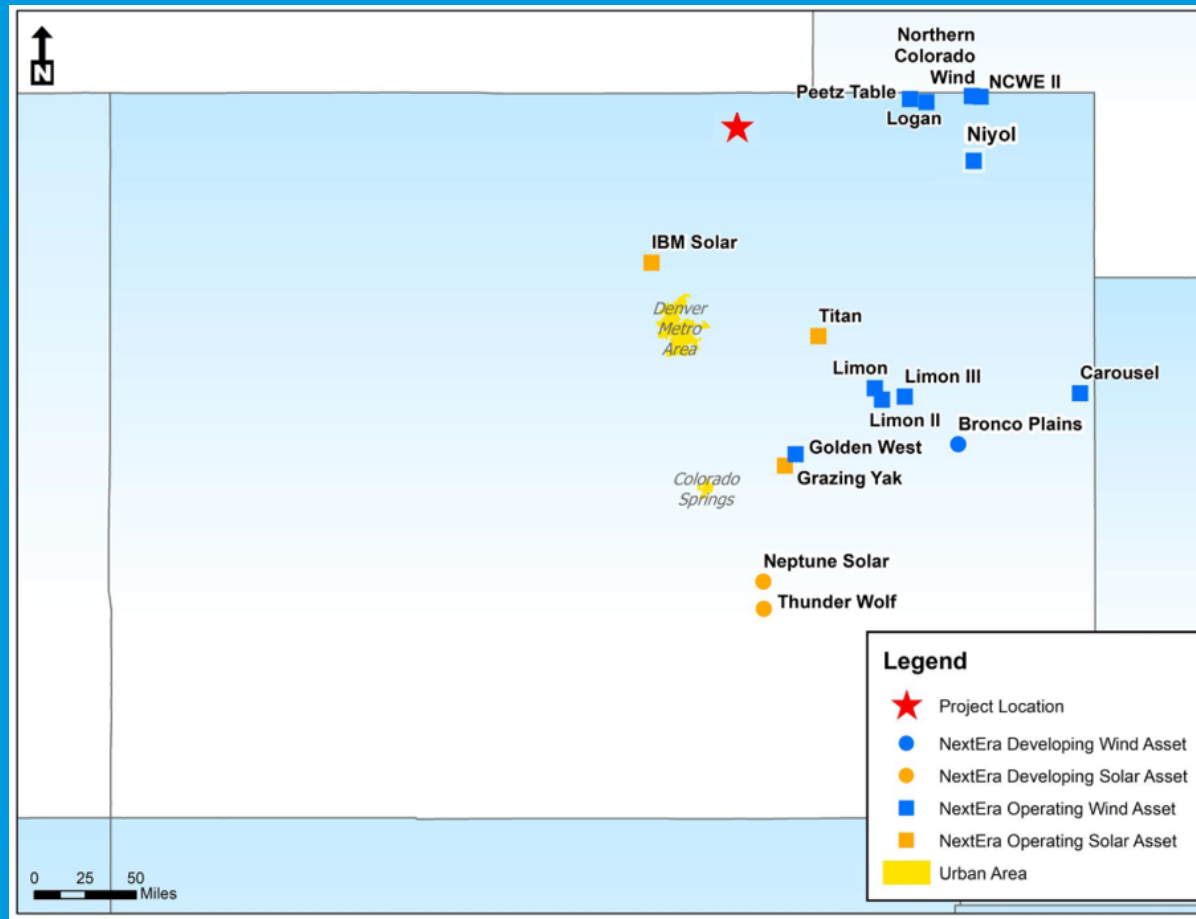
**~54,000
MW**
NextEra
Energy

**Est.
1925**
Florida
Power &
Light



And, NextEra Energy Resources is also a Colorado company

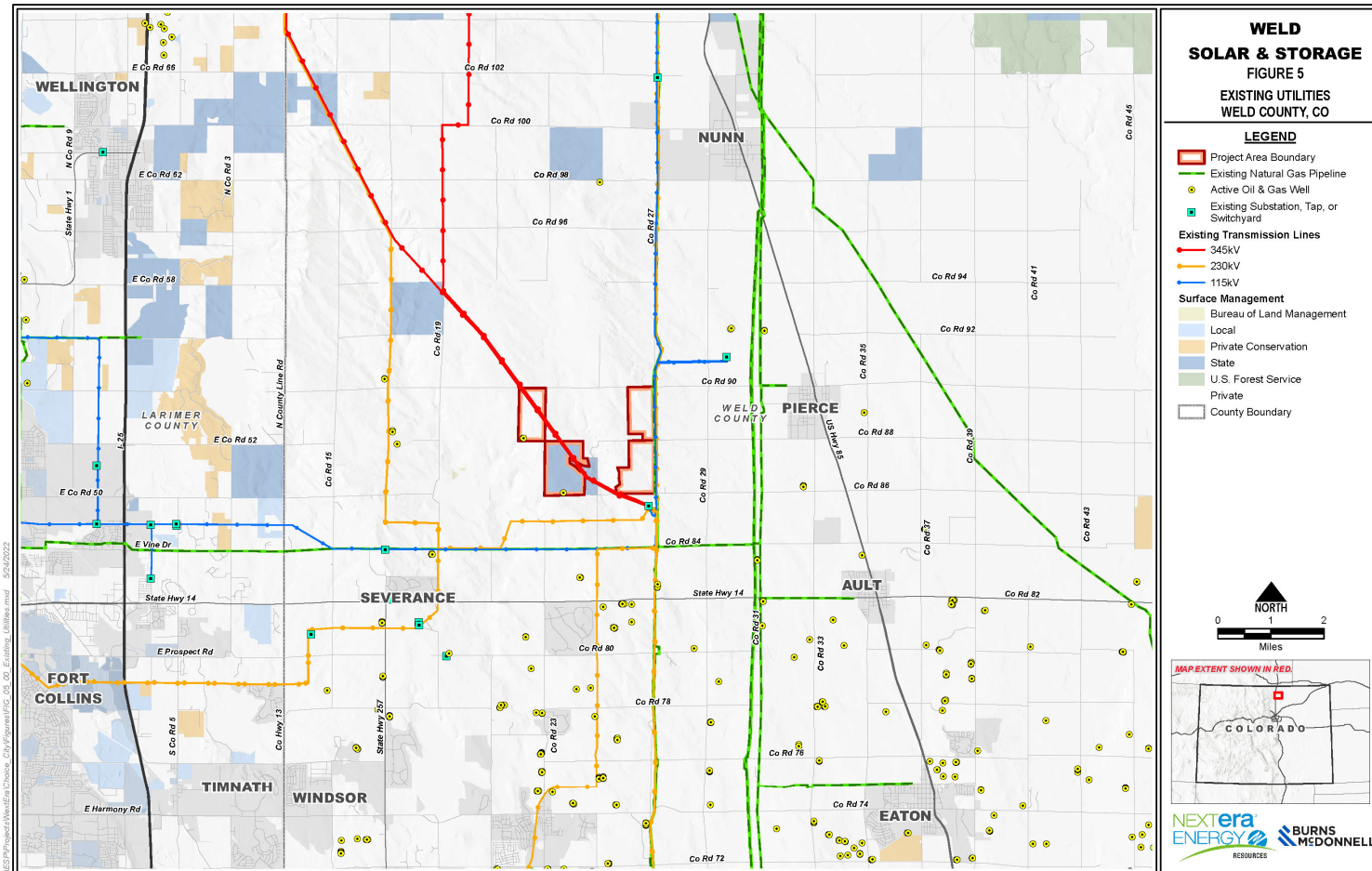
► 14 projects in operations



Project Location

- ▶ Approximately 2.5 miles west of the town of Pierce, 4 miles northwest of Ault
- ▶ Approximately 1,478 acres
 - » 472 acres on Colorado State Land Board (CSLB) lands
 - » 1,006 acres of privately-owned land
- ▶ Zoned Agriculture
- ▶ Rural area primarily used for agriculture and oil and gas development
- ▶ Substantial existing power infrastructure in area

Weld Solar Project Location



Weld Solar Project Description

► 1041 SEF “Large solar energy facility”

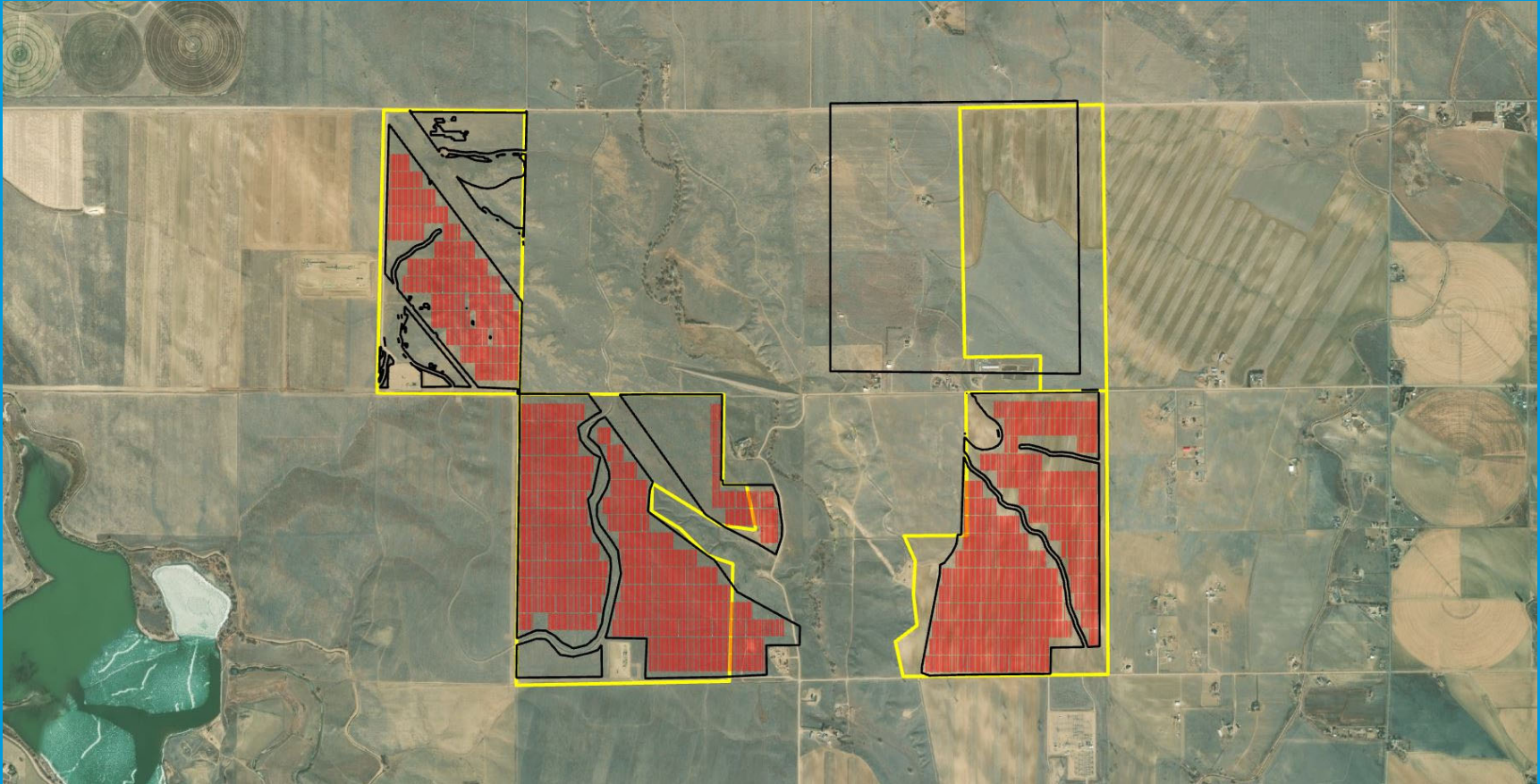
- » Up to 200 MW of PV solar power
- » Up to 150 MW 4-hour battery energy storage system (BESS)
- » Collection system and onsite substation
- » 345-kV gen-tie line to WAPA’s Ault Substation (approx. 0.12 miles south of the Project across CR 86)
- » Access roads
- » O&M Building
- » Ancillary facilities

► Site Selection/Alternatives

Weld Solar Project Background - Status

- ▶ Leases on all project lands
- ▶ Interconnection at Ault (WAPA) Substation
 - » NEPA Compliance
- ▶ Environmental studies
 - » Phase 1 ESA
 - » Cultural resources
 - » Biological resources
 - » Waters/Wetlands
- ▶ Engineering
 - » Topography
 - » Preliminary layout

Weld Solar Project Layout

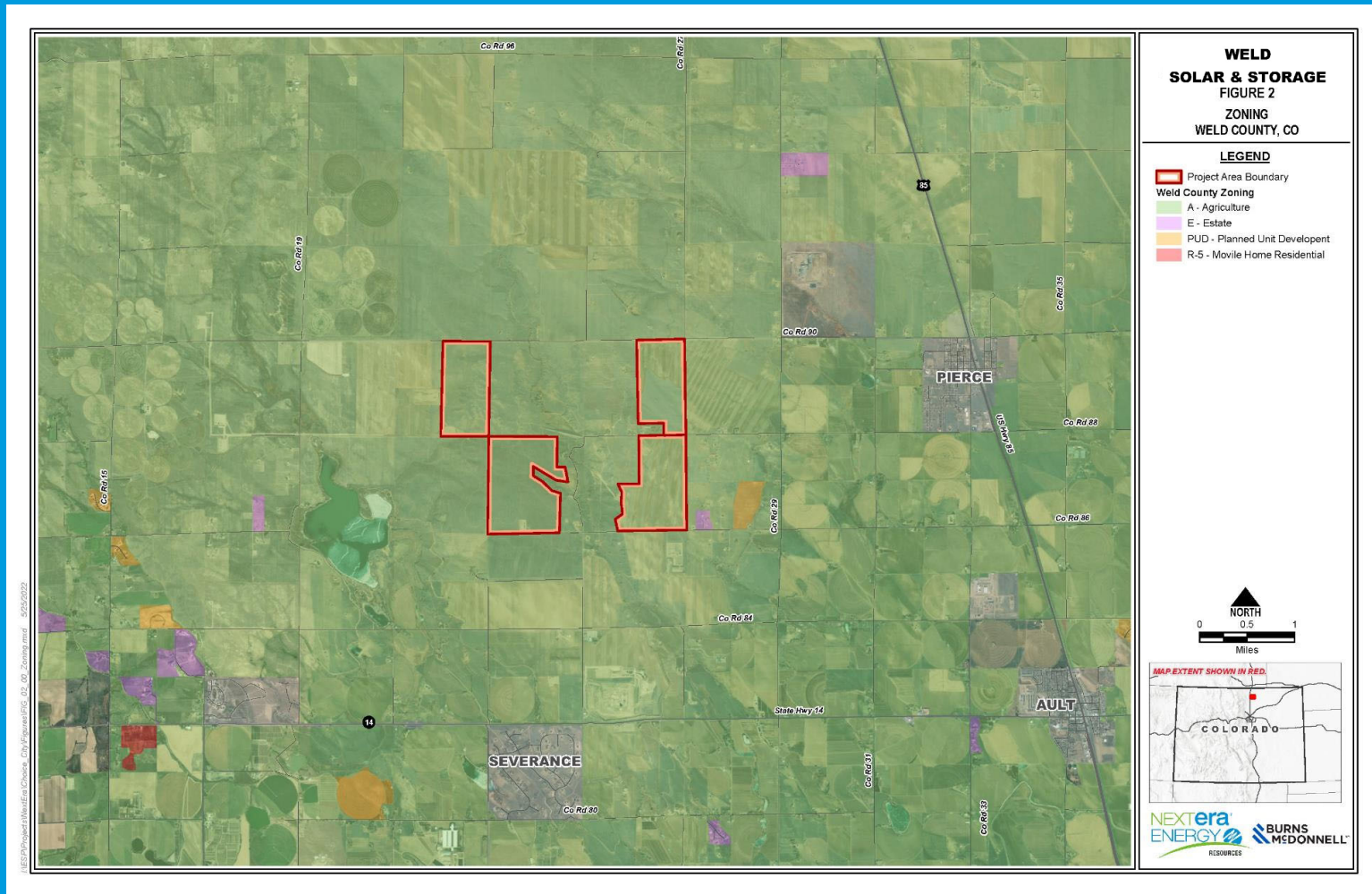


Weld Solar Schedule

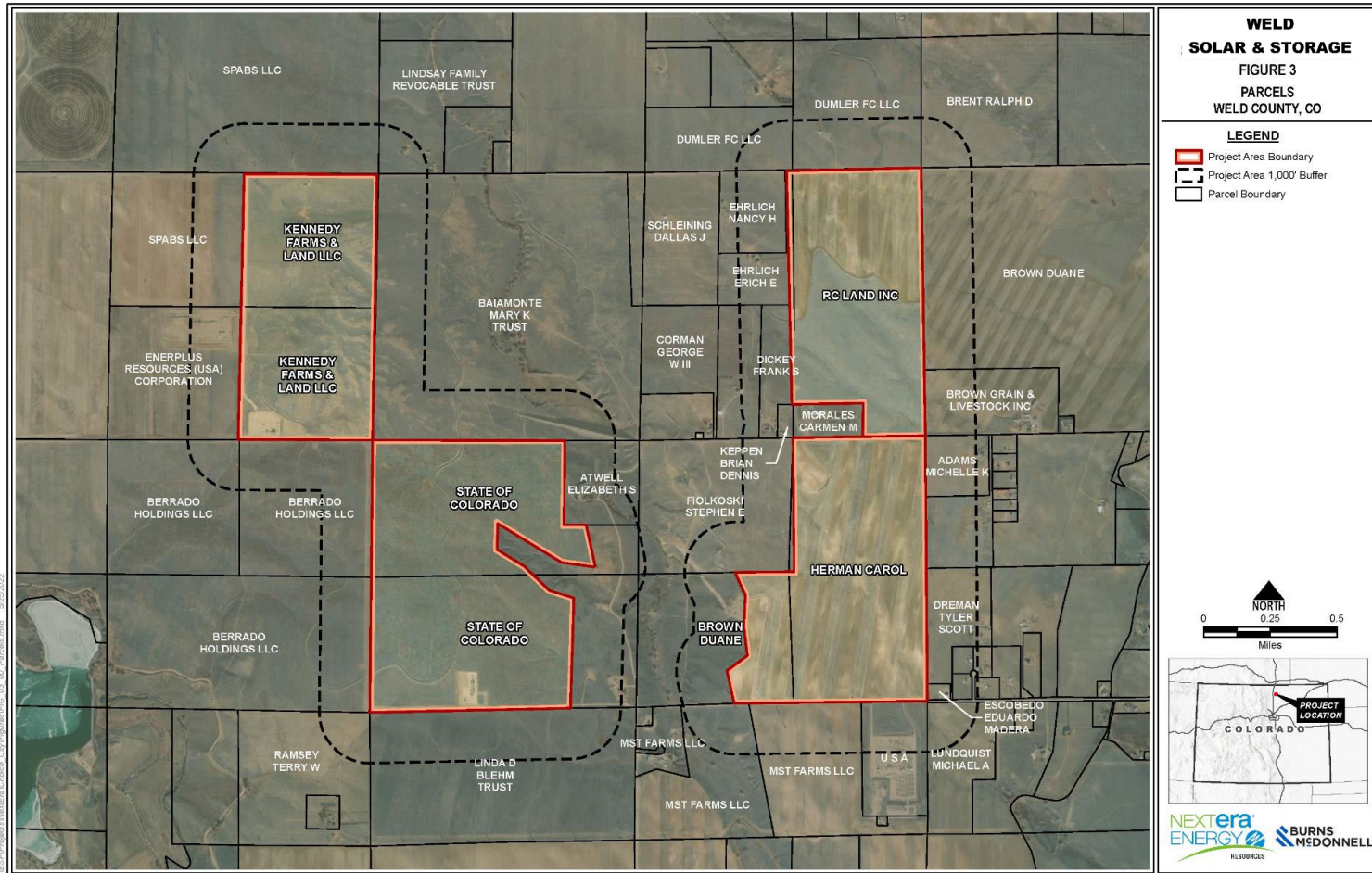
- ▶ Single phase development with possible multiple phases
- ▶ 12-16 month construction from NTP to connection/commissioning
 - » Break ground in Q3 2024
 - » COD and power on the grid December 2025
 - » Reclamation complete by spring of 2026
- ▶ Typical: 8-10 hour days; 6 shifts per week; longer hours if needed



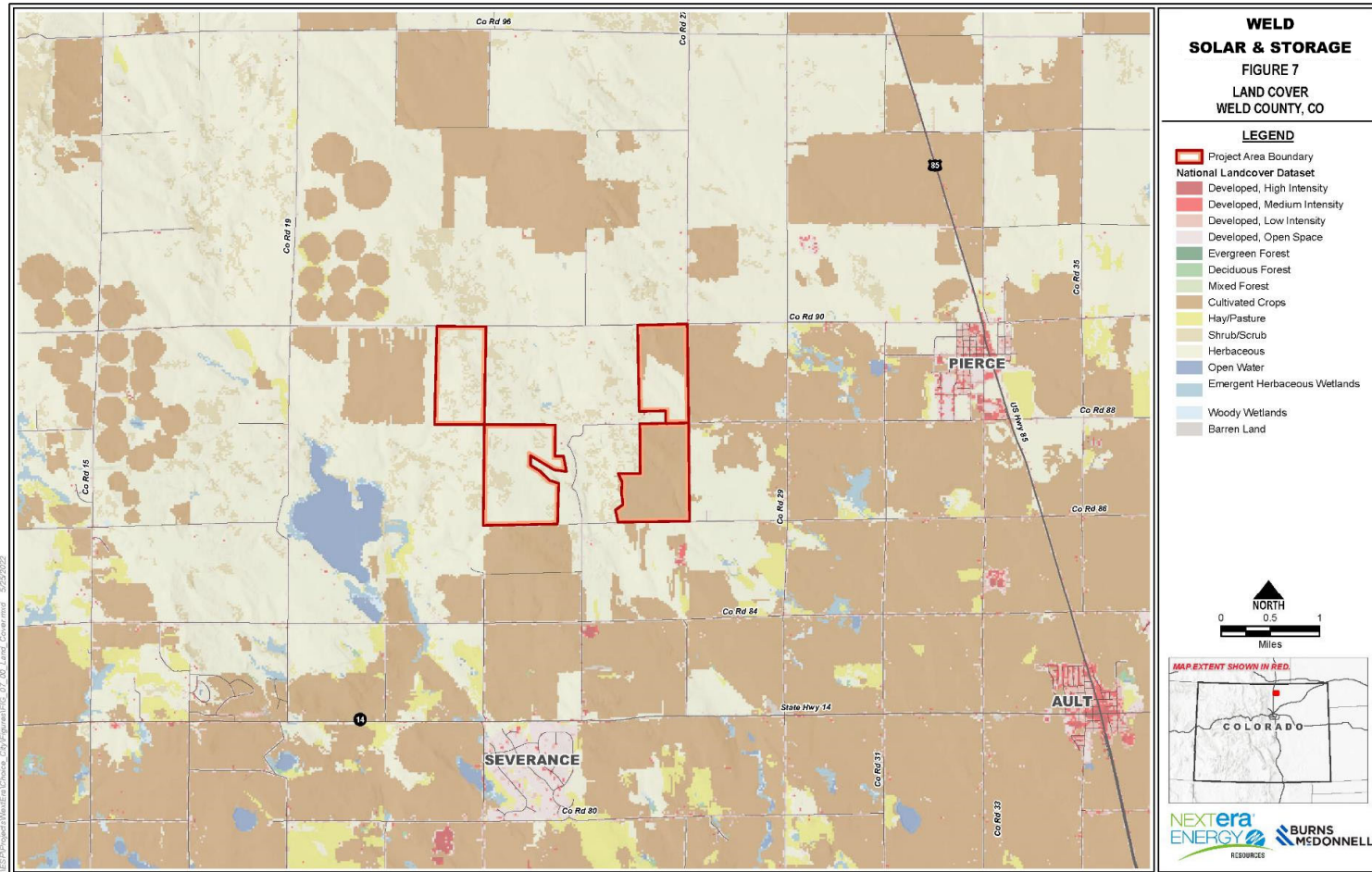
Project Zoning



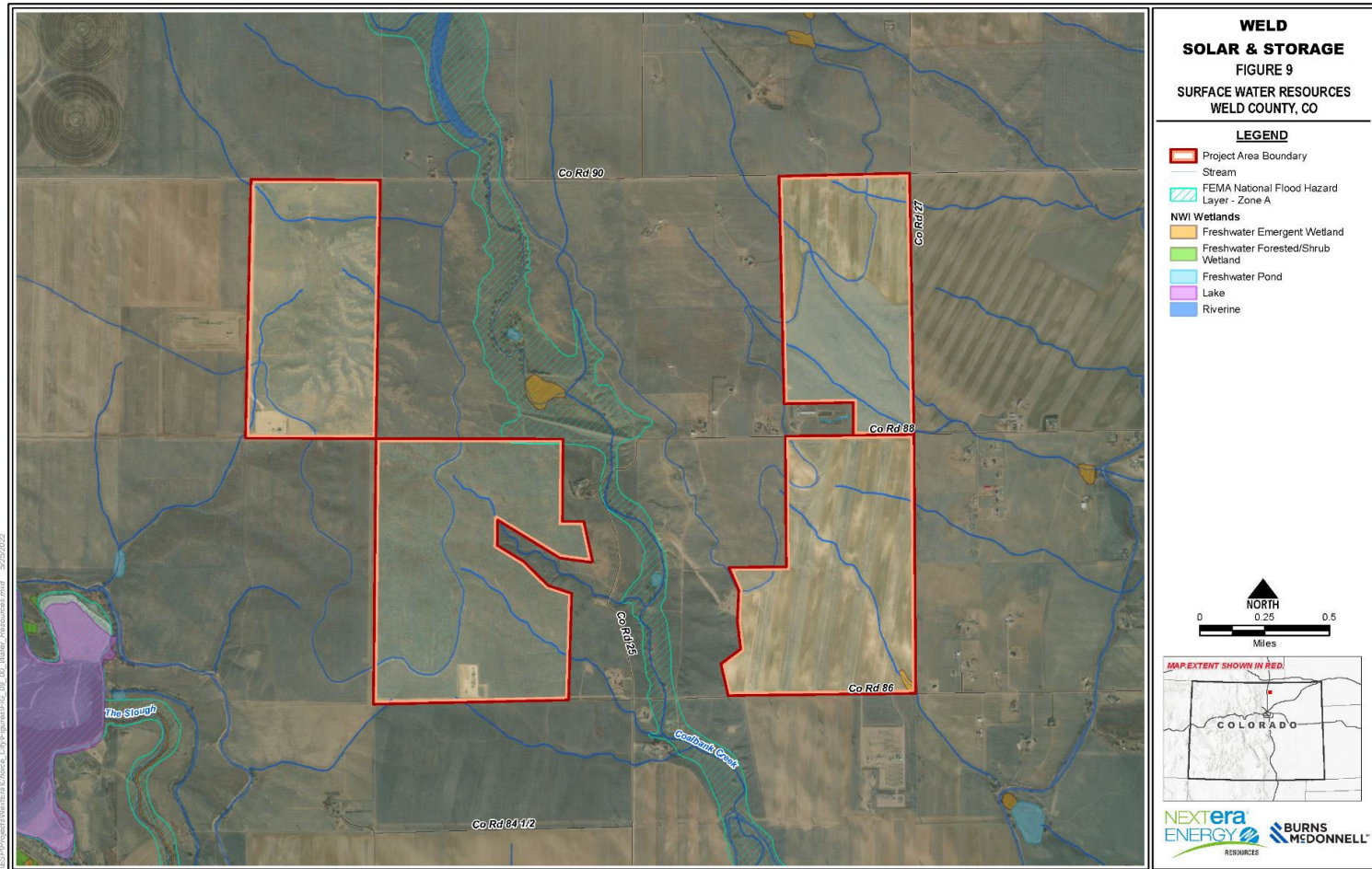
Project Parcels



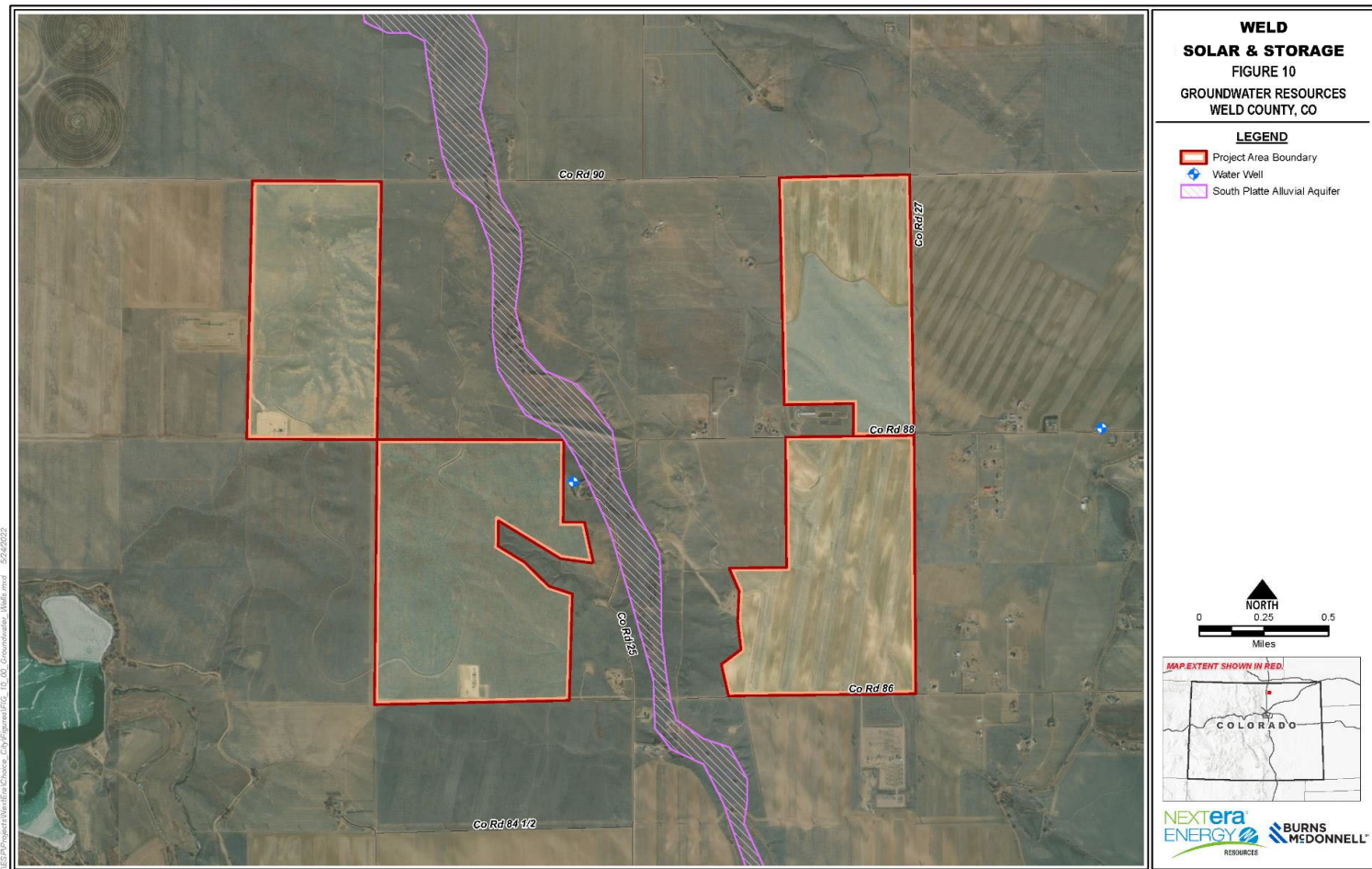
Project Land Cover



Project Surface Water



Project Groundwater



Project Soils





RESOURCES