



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-10
Tuesday, May 24, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Dennis 'Zeke' Kane

Michelle Duda

Dan Meyers

Tad Stout

Absent:

Audience: Mark Randolph, Adam Brannon & Casey Kovacik

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Nancy Mueller CPA, Finance Director

Keith Martin, Town Attorney

Chris Messersmith, Town Engineer

Russ Weber, SafeBuilt

Leah Vanarsdall, Town Clerk

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

Council Member Stout arrived at 6:03 pm

Zhoranna Gourd-Airman 1st Class-led the Pledge

2. Early Grading

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Council Member Petitions

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Dennis Kane to Approve Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 05.10.22 Minutes

b. April Payables

c. April Financial Statement

4. Approval of Agenda

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to Approve the Agenda as amended moving Item 4 to 1.

YEAS: Fries, Gagliardi, Baszler, Kane, Meyers

5

NAYS: Duda

1

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

Council Member Stout - 308 2nd St - resigns from Town Council effective immediately

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

b. Town Staff

Lakeview Restrooms are temporarily closed due to large amount of vandalism

c. Town Management

d. Council Members

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Kane to allow Council Member Meyers to remain on the Tailholt Metro District Board of Directors in accordance to Section F of the Town's Code and Ethics.

Yeas: Duda, Fries, Kane, Baszler (abstained)

4

Nays: Gagliardi

1

MOTION PASSED 4-1

e. Mayor

7. Town of Severance and SafeBuilt Scholarship Awards Presentation

Scholarships were awarded to Severance High School Seniors in coordination with SafeBuilt.

Rachel Kovacik received a \$2000 scholarship from **SafeBuilt** and **Dalton Lesser** received a \$2000 scholarship from the **Town of Severance**.

C. TOWN COUNCIL

1. Special Use Review - 864 Cliffrose Way

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

Felicia Jarrett of 864 Cliffrose Way spoke

MOTION WAS MADE BY Council Member Duda, seconded by Mayor Pro-Tem Gagliardi to Approve Special Use Review - 864 Cliffrose Way . All Council Members present voting Yes,

MOTION PASSED

2. Via Mobility On-Demand Transit Program - MMOF Application

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

No Action Taken - not approved

3. Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Frank Baszler, seconded by Council Member Michelle Duda to Approve Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings. All Council Members present voting Yes,

MOTION PASSED

4. **Ordinance 2022-12: An ordinance of the town council of the Town of Severance, Colorado, amending chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled “noise” and repealing article 9 of chapter 10 of the Severance Municipal Code pertaining to noise**

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Meyers to Adopt Ordinance 2022-12: An ordinance of the town council of the Town of Severance, Colorado, amending chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled “noise” and repealing article 9 of chapter 10 of the Severance Municipal Code pertaining to noise. All Council Members present voting Yes,

MOTION PASSED

5. **EXECUTIVE SESSION Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding integrated water resource planning actions within the boundaries of the Town Water Utility Enterprise service area.**

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Baszler to ADJOURN INTO EXECUTIVE SESSION Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding integrated water resource planning actions within the boundaries of the Town Water Utility Enterprise service area. for the reason stated on the record above. All Council Members present voting Yes,

MOTION

Executive Session opened: 8:01 pm closed: 8:54 pm

6. **Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Second Reading)**

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to TABLE to June 14, 2022, **Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Second Reading)** . All Council Members present voting Yes,

MOTION PASSED

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to direct Staff to prepare a water sufficiency update and search for grants related to the update. And to direct the Town Attorney to recommend written options to the Council to include amendments to our Land Use Code, as well as, developing service rules, form release agreements, subdivision and site plan developments and annexations disclaimer statements. All Council Members present voting Yes,

MOTION PASSED

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN



Incorporated 1920
Severance, Colorado

ATTEST:

A handwritten signature in blue ink, reading "Leah Vanarsdall".

Leah Vanarsdall, MMC, Town Clerk

TOWN OF SEVERANCE

A handwritten signature in blue ink, reading "Matthew Fries".

Matthew Fries, Mayor