



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA
TOWN COUNCIL WORK SESSION & MEETING 2022-10
Tuesday, May 24, 2022, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Early Grading

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

3. Council Member Petitions

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- a. 05.10.22 Minutes
- b. April Payables
- c. April Financial Statement

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Council Members
- e. Mayor

7. Town of Severance and SafeBuilt Scholarship Awards Presentation

C. TOWN COUNCIL

1. Special Use Review - 864 Cliffrose Way

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

2. Via Mobility On-Demand Transit Program - MMOF Application

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

3. Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

4. Ordinance 2022-12: An ordinance of the town council of the Town of Severance, Colorado, amending chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled "noise" and repealing article 9 of chapter 10 of the Severance Municipal Code pertaining to noise

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

5. EXECUTIVE SESSION Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding integrated water resource planning actions within the boundaries of the Town Water Utility Enterprise service area.

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

6. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. ADJOURN

Town Council MEETING

Tuesday, May 24, 2022, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_2IAIq6fPQ3yI0LAxhfwNuw



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Early Grading	Nicholas Wharton, Town Manager	Council Member Stout
ACTION REQUESTED		
Per the request of Council Member Stout, Management asks that the Town Council review and discuss the current Section 16.4.50(e) of the Severance Municipal Code and provide any changes they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
Section 16.4.50(e) of the Severance Municipal Code refers to early grading upon acceptance of the Preliminary Plat. This section states: (1) After approval of a preliminary plat, applicants may proceed with preliminary grading of the project area if a construction plan set for grading and drainage is approved and a memo issued by the Town Engineer authorizing grading work to begin. (2) Early grading is at the risk of the applicant, and no presumption of any final plat approval at the Planning Commission is expressed or implied by any authorization of early grading.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
None at this time.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 2018.10.17 letter (GRADING) - 0042.0011.01 2020.01.21 letter (GRADING) - 0042.0001.07		



October 17, 2018

Mr. Joe Schumacher, General Manager
Crow Creek Construction
7251 W. 20th Street, L101-B
Greeley, CO 80634

Re: Hunters Crossing Preliminary Plat – Preliminary Grading Approval
Project No. 0042.0011.01

Dear Mr. Schumacher,

The purpose of this letter is to provide a response to the preliminary grading request for the Hunters Crossing development. Chapter 16.4.50.e.1 of the Severance Municipal Code allows the applicant to proceed with preliminary grading after approval of a Preliminary Plat. The Preliminary Plat was approved at the Severance Town Board meeting on October 15, 2018. **Preliminary grading for the Hunters Crossing development is granted with the following conditions:**

1. Preliminary grading is at the risk of the applicant, and no presumption of any final plat approval at the Planning Commission is expressed or implied by any authorization of the preliminary grading (SMC 16.4.50.e.2).
2. Preliminary grading activities shall not be within 20 feet, on either side, of The Finley Lateral Ditch edges per the email correspondence from Jim Hillhouse on October 17, 2018.
3. Areas disturbed by the preliminary grading will need to be stabilized as required in the Stormwater Discharge Associated with Construction Activities Permit issued by the Colorado Department of Public Health and Environment. The applicant will be responsible for controlling dust on an as needed basis until final stabilization is complete.

If you have any questions regarding this letter, please contact Chris Messersmith at (970) 278-0029 x 103 or cmessersmith@ccginc.us.

Sincerely,

Chris E. Messersmith, PE, Severance Town Engineer

cc: Mr. Nick Wharton, Severance Town Administrator
Mr. Jim Hillhouse, The Finley Lateral Ditch Co.



January 21, 2020

Mr. Stan Everitt
Everitt Companies
2809 E Harmony Road, #310
Fort Collins, CO 80528

Re: Tailholt Subdivision Fourth Filing Preliminary Plat, Preliminary Grading Approval
Project No. 0042.0001.07

Dear Mr. Everitt,

The purpose of this letter is to provide a response to the preliminary grading request for the Tailholt Subdivision Fourth Filing development. Chapter 16.4.50.e.1 of the Severance Municipal Code allows the applicant to proceed with preliminary grading after approval of a Preliminary Plat. The Preliminary Plat was approved at the Severance Town Board meeting on November 5, 2019. **Preliminary grading for the Tailholt Subdivision Fourth Filing is granted with the following conditions:**

1. Preliminary grading is at the risk of the applicant, and no presumption of any final plat approval at the Planning Commission is expressed or implied by any authorization of the preliminary grading (SMC 16.4.50.e.2).
2. Referral agency comments related to earthwork and/or grading activities will need to be addressed prior to the commencement of this work.
3. The Loup Reservoir Company provided referral comments in a letter dated November 11, 2019 by Gauthiere Engineering, Inc. The referral comments requested a copy of the Erosion Control Report (Stormwater Management Plan). We recommend the applicant provide this document(s) to The Loup Reservoir Company and address any comments prior to commencing preliminary grading activities. A copy of this document(s) should also be provided to the Town of Severance.
4. Areas disturbed by the preliminary grading will need to be stabilized as required in the Stormwater Discharge Associated with Construction Activities Permit issued by the Colorado Department of Public Health and Environment. The applicant will be responsible for controlling dust on an as needed basis until final stabilization is complete.

If you have any questions regarding this letter, please contact Chris Messersmith at (970) 278-0029 x 103 or cmessersmith@ccginc.us.

Sincerely,



Chris E. Messersmith, PE, Severance Town Engineer

cc: Mr. Nick Wharton, Severance Town Administrator
Mr. Mitch Nelson, Severance Town Planner



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Council Member Petitions	Nicholas Wharton, Town Manager	Council Member Duda
ACTION REQUESTED		
Per the request of Council Member Duda, Management asks that the Town Council review and discuss the current procedures for Council Member Petitions and provide any changes they deem necessary.		<u>Discussion</u>
BRIEF SUMMARY		
Per the request of Council Member Duda, the purpose of this agenda item is to discuss and or create procedures for Council Member Petitions.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
None at this time.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		



TOWN COUNCIL WORK SESSION & MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

MINUTES
WORK SESSION & MEETING 2022-09
Tuesday, May 10, 2022, at 6:00 PM

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Stephen Gagliardi

Council Members:

Frank Baszler

Dennis 'Zeke' Kane

Michelle Duda

Tad Stout

Absent:

Audience: Matt Gordon, Dave Bruen, Dan & Lynn Meyers, Karen Hessler, Anna Gordon, & Larry Buckendorf

Staff:

Nicholas Wharton, Town Manager

Lindsay Radcliff-Coombes, Deputy Town Manager

Abdul Barzak, Town Planner

Keith Martin, Town Attorney

Mary Lynn Macsalka, Town Attorney

Chris Messersmith, Town Engineer

Jim Gerdeman, Chief of Police

A. CALL TO ORDER WORK SESSION

The Goal of the Work Session is to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

Pledge was led by Brigadier General Art Dillon - Army 1967-1972 - Vietnam 101st Airborne

Division, then Air National Guard until Retirement in 2008

2. Proposed Noise Ordinance

- Discussion
- Staff Presentation: Jim Gerdeman, Chief of Police

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Stout to approve the Consent Calendar. All Council Members present voting Yes,

MOTION PASSED

a. 4.26.22 Minutes - 2022-08

4. Approval of Agenda

MOTION WAS MADE BY Council Member Stout, seconded by Council Member Duda for Approval of Agenda as amended to remove Items 5-7. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

None - ended 6:42 pm

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

a. Town Attorney

- b. Town Staff
- c. Town Management
- d. Committee Members
- e. Mayor

C. PROCLAMATION

- 1. Public Works Week
- 2. Law Enforcement Week

D. EXECUTIVE SESSION

- 1. ***Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding integrated water resource planning actions within the boundaries of the Town Water Utility Enterprise service area.***

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Baszler to ADJOURN INTO Executive Session *Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding integrated water resource planning actions within the boundaries of the Town Water Utility Enterprise service area.*

All Council Members present voting Yes,

MOTION PASSED

Council Member Stout recuses himself at 6:53

E. TOWN COUNCIL

- 1. **Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Second Reading)**

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Duda to table Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Second Reading) . All Council Members present voting

Yes,

MOTION PASSED

2. Vacant Council Member Seat Interviews & Appointment

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

Council Member Stout returns to Meeting at 8:06 pm

MOTION WAS MADE BY Mayor Pro-Tem Gagliardi, seconded by Council Member Duda to not allow late submission from Citizen Bruen for Council Vacancy.

YEAS: Gagliardi, Duda, Baszler, Stout, Kane

5

NAYS: Fries

1

MOTION PASSED

ROLL CALL FOR NOMINATION OF NEW COUNCIL MEMBER: Stout-Gordon, Kane-Meyers, Gagliardi-Gordon, Fries-Meyers, Duda-Meyers, Baszler-Gordon

TIED VOTE 3-3

MOTION WAS MADE BY Council Member Duda, seconded by Council Member Kane to appoint Dan Meyers as Council Member.

YEAY: No Vote

NAYS: No Vote

DUDA REMOVES MOTION ON THE FLOOR-MOTION FAILED

MOTION WAS MADE BY Council Member Baszler, seconded by Council Member Duda to appoint Dan Meyers as Council Member.

YEAS: Fries, Duda, Baszler, Kane

4

NAYS: Gagliardi, Stout

2

MOTION PASSED

DAN MEYERS Sworn in as NEW COUNCIL MEMBER

3. Severance Safebuilt Scholarship Program 2022

- Discussion
- Staff Presentation: Lindsay Radcliff, Deputy Town Manager

Deputy Town Manager, Lindsay Radcliff-Coombes advised Town Council that Scholarships from Town of Severance/SafeBuilt will be awarded and presented at the Tuesday, May 24h, 2022, Town Council Meeting.

4. Alternate Planning Commissioner Removal from Office

- Legislative
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY Council Member Baszler, seconded by Mayor Pro-Tem Gagliardi to approve the removal of Alternate Planning Commissioner Justin Swarts from Office and to direct staff to advertise one Commissioner opening and one Alt Commissioner opening. All Council Members present voting Yes,

MOTION PASSED

5. Land Use Code: Parking Requirements

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

Agenda Item Removed

6. Land Use Code: Lighting Requirements

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

Agenda Item Removed

7. Land Use Code: Commercial Design Requirements

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

Agenda Item Removed

F. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

Council Member Duda requests the Town Attorney's review of the Clearview Library bylaws and report back to the Council.

G. ADJOURN

Meeting Adjourned at 9:55 pm

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Only paid invoices included.

Vendor Name	Invoice Number	Description	Amount Paid	Voided
AAA Auto Parts, Inc.	291862	Supplies	79.90	
Ablao Law, LLC	1103	Municipal Judge - April 2022	500.00	
AFLAC	715565	Account [REDACTED]	1,199.34	
Amazon Capital Services	1XY6-4LKQ-JHHG CREDI	Emergency lights	54.77-	
Amazon Capital Services	1R1H-RFYJ-DMN4	Stand up desks & mats	1,553.71	
Amazon Capital Services	1XY6-4LKQ-QGV1	4ft extension cable	1,082.49	
Arapahoe Rental	716331	Posthole digger/Auger	159.61	
Ascent Broadband, LLC	027438	CD Internet Service	330.00	
Ayres Associates Inc.	198595	General GIS Services	2,919.95	
Bunting Disposal, Inc.	142290-MAY2022	Trash Service-Acct [REDACTED]	55.00	
Caselle, Inc.	116189	Caselle Software Support	1,959.00	
CEBT	INV 0047982	Group AAJ2 Health & Life Insurance	51,784.12	
Christian Brothers Automotive-Wi	RO #2523885	2018 Ford Police Interceptor - Unit# 005 - diagnostic testing, replace	337.54	
CIRSA	220956	Addition of Park equipment at Community Park	1,078.06	
CIRSA	W22257	Quarterly Workers Comp Coverage - 2022	16,436.25	
CIRSA	220772	Quarterly Prop/Casualty/Liab	36,361.38	
Collins Control & Electric, Inc.	2128	Generator Maintenance	476.00	
Collins Control & Electric, Inc.	2114	Generator Maintenance	1,000.21	
Colorado Civil Group Inc.	0042.0500.02-10	Engineering - P-2103 Great Western Trails	2,057.50	
Colorado Civil Group Inc.	0042.0500.03-14	Engineering - P-2101 Community Park Phase II	565.00	
Colorado Civil Group Inc.	0042.0002.05-26	Engineering - 183-Hidden Valley Farms	997.00	
Colorado Civil Group Inc.	0042.0006.02-07	Engineering - 80-The Reserve	1,295.00	
Colorado Civil Group Inc.	0042.0508.00-17	Engineering - SW-2102 - Old Town Imprmts Phase II	2,600.00	
Colorado Civil Group Inc.	0042.0511-00-03	Engineering - TR-2101 - Traffic Signal 392/23	1,820.50	
Colorado Civil Group Inc.	0042.0002.07-16	Engineering - 183-Hidden Valley Farms	456.00	
Colorado Civil Group Inc.	0042.0510.00-04	Engineering - TR-2201 - Traffic Signal 74/19	2,274.00	
Colorado Civil Group Inc.	0042.0021.00-02	Engineering - 274-121 W 2nd Ave Site Plan	520.00	
Colorado Civil Group Inc.	0042.0022.00-01	Engineering - 275-Severance Library	1,625.00	
Colorado Civil Group Inc.	0042.0506.02-09	Engineering - W-2101 Water Tank	350.00	
Colorado Civil Group Inc.	0042.0009.03-31	Engineering - 193-Severance South WinDance	6,777.00	
Colorado Civil Group Inc.	0042.0012.01-12	Engineering - 222-The Flame, LLC	613.00	
Colorado Civil Group Inc.	0042.0506.01-07	Engineering - W-2001 Second Master Meter	56.50	
Colorado Civil Group Inc.	0042.0507.00-29	Engineering - WW-2004 Wastewater Master Plan	1,392.00	
Colorado Civil Group Inc.	0042.0000.11-10	Engineering - Pending Projects	570.00	
Colorado Civil Group Inc.	0042.0000.00-62	Engineering - General Services	1,426.50	
Colorado Civil Group Inc.	0042.0009.04-08	Engineering - 193-Severance South WinDance	1,437.00	
Colorado Civil Group Inc.	0042.0502.01-22	Engineering - SW-2104 Summit View Drainage	9,705.00	
Colorado Civil Group Inc.	0042.0500.02-07	WCR 23/GWT Pedestrian Connection	6,476.50	
Colorado Civil Group Inc.	0042.0000.09-01	General Engineering Water Fund	12,270.50	
Colorado Civil Group Inc.	0042.0014.02-07	Engineering - 233-Moody Project	13.00	
Colorado Rangers	22-H80550	2022 Minimum Access Fees	4,900.00	
Core & Main LP	Q608261	Annual maintenance R900 & Neptue 360 essentials	2,954.85	
Core & Main LP	Q684989	Inventory Meters	18,614.07	
DBC Irrigation Supply	S4479105.002	Community Park water line move	697.30	
DBC Irrigation Supply	S4492062.001	Community Park water line move	42.90	
DBC Irrigation Supply	S4479105.001	Community Park water line move	2,899.25	
DBC Irrigation Supply	S4491391.001	Community development vehicle	163.45	
Dept Public Health Environment	E220157	Monthly testing	424.00	
Direct Discharge Consulting, LLC	1789	March ORC Services	1,500.00	
E-470 Public Highway Authority	2071406674	Express Toll - Lic# BSK941 & BLNV00	4.10	
E-470 Public Highway Authority	2071409365	Express Toll - Lic# BMAN63	20.10	
ECI Site Construction Management,	21-05-10	21-05 - Phase II Community Park - retainage	10,687.50	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
FBI-LEEDA	200060872	SLI-Greeley, CO 11/2021	695.00	
Fluence USA	ASI-006291	WWTP parts	13,293.00	
Freedom Mailing Services Inc	42583	Postcard Bill Processing	982.94	
Frontier Business Products	788325	Freight for toner	9.00	
Frontier Business Products	790036	PD - 96081 Copy Machine	116.47	
Frontier Business Products	786246	TH - Copy Machine 94244	393.26	
Gallegos Sanitation, Inc.	4198419	Trash Service - [REDACTED] - Wastewater plant	51.32	
HARSH INTERNATIONAL INC.	2418	mower repairs	24.68	
Hayashi & Macsalka, LLC	169	Legal Fees - Cust# 265 - BHS Solar	408.50	
Hayashi & Macsalka, LLC	173	Legal Fees - Cust# 222 - The Flame LLC	546.00	
Hayashi & Macsalka, LLC	179	General Legal Services-Additional Flow Capacity	12,659.00	
Hayashi & Macsalka, LLC	178	Legal Fees - NISP	997.00	
Hayashi & Macsalka, LLC	171	Legal Fees - Cust# 274 - 121 W. 2nd Ave Site Plan - Development R	258.00	
Hayashi & Macsalka, LLC	172	Legal Fees - Cust# 193 - Severance South or WinDance	537.50	
JR Engineering, LLC	79656	Engineering services - 80 - The Reserve	212.50	
JR Engineering, LLC	79657	Engineering services - 193 - Severance South or WinDance	127.50	
JR Engineering, LLC	79658	Engineering services - Speed limits, truck route memo & maps	1,190.00	
La Salle Oil Co.	166481	Fuel	3,059.24	
La Salle Oil Co.	165806	Fuel	2,298.45	
La Salle Oil Co.	166849	Fuel	2,120.50	
LightGig Communications, LLC	35959	Severance Town Hall Service	120.00	
Loup Reservoir Co.	124	2020 Mgmt, Admin, Engr, Legal Project Expenses	3,696.25	
MAC Equipment, Inc.	386252	Weed wacker repair/service	112.95	
MAC Equipment, Inc.	382851	Kubota - service & labor	417.18	
MAC Equipment, Inc.	387047	Tamper Jumping Jack repair	119.90	
Martin/Martin Wyoming, Inc.	22-012 - 124979	City Hall investigation	1,200.00	
MHL Systems	21-15562	Snow Plow Blades	.00	
Mike Marsh, LLC	APRIL2022	Deposit - Mike Marsh/Raisin Cain for concerts	2,250.00	
North Weld County Water	3386000-MAR2022	Water Utility	12,778.99	
North Weld County Water	6546000-MAR2022	Water Utility	29,377.06	
North Weld County Water	3654000-MAR2022	Water Utility	24.90	
Northern Engineering Services Inc	1136-001/0080	Engineering - Flood Plain	57.50	
Northern Water Conservancy Distr	9623	NISP 18th Interim Agreement 2021	.00	
Office Depot	233859745001	Pens, paper	84.08	
Office Depot	234321198001 CREDIT M	Pens, paper - not received	84.08	
Office Depot	234186871001	Poster base	93.72	
Office Depot	234059321001	Trashbags	19.39	
Office Depot	231666930001	Pens	12.40	
Onix IT, Inc.	7250	Surface Pro Tablet/Keyboard for planning commission	1,173.50	
Onix IT, Inc.	7269	Monthly IT Support	4,340.00	
Onix IT, Inc.	7270	Dell Laptop & computer setup	2,652.50	
PIONEER	S35-T35W1-5197	Tailholt Gardens compost	215.70	
Poudre Valley REA	135 0422	[REDACTED] - Street Lights Phase 2 & 3	4,500.61	
Poudre Valley REA	74118001 0422	[REDACTED] - Power	61.85	
Poulsen Ace Hardware, Inc.	688222	Water supplies	16.85	
Poulsen Ace Hardware, Inc.	688001	Tailholt Garden - tools for gardens	305.19	
PURCHASE POWER	032422	Acct [REDACTED] Postage	503.50	
Recreational Electrical, LLC	10943	Graphics, radios, docking stations	735.00	
Recreational Electrical, LLC	10959	Windows with perforated graphics and Severance desgined flyer	2,640.00	
Reedesign Concept, LLC	19377	Control of animal sign	761.60	
Reedesign Concept, LLC	19501	Magnets	25.00	
SAFEbuilt Colorado, Inc.	0085131-IN	Building Inspections	24,095.34	
SBS Services Group LLC	5262237	Town hall - routine janitorial	520.00	
SBS Services Group LLC	5262238	PW - routine janitorial	250.00	
SBS Services Group LLC	5195537	Town hall - routine janitorial	520.00	
Skaggs Companies, Inc.	100_A_110667_3	Men's uniforms	46.00	
Skaggs Companies, Inc.	100_A_114385_!	Men's uniforms	97.98	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
Skaggs Companies, Inc.	100_A_111942_1	Patch sample	60.00	
Spot On Sound Productions	APRIL2022	Deposit - Spot on Sound for concerts	10,181.25	
Staples Business Credit	7353345245-0-1 ORDER#	Paper	83.98	
Timber Line Electric & Control Cor	6496	Scada system repair	581.00	
Town of Windsor	015265-000 0322	Account ████████ -Wastewater Treatment	13,960.95	
Uline	147309469	Blue Spruce Dock Benches	1,414.29	
UMB Staff Credit Cards	0151 0322	Sq *colorado Association - Training for Karina	13,480.15	
UMB Staff Credit Cards	7258 0322	Msft - Azure	915.08	
UNUM Life Insurance Co America	030122	Monthly Disability Insurance	3,666.89	
USA Blue Book	923312	Water supplies	345.03	
Utility Notification Center	222031393	RTL Transmissions	426.40	
Utility Refunds	APR-2022	Utility Refund ████████ -1219 LILY MOUNTAIN ROAD	101.07	
Utility Refunds	APRIL 2022	Utility Refund ████████ -933 PONDEROSA DRIVE	8.82	
Utility Refunds	██████	Utility Refund ████████ -1086 LONG MEADOWS STREET	33.52	
Utility Refunds	██████	Utility Refund ████████ -819 SAIGA DRIVE	77.99	
Utility Refunds	██████	Utility Refund ████████ -516 BUCKRAKE STREET	1.94	
Utility Refunds	APR2022	Utility Refund ████████ -455 3RD STREET	9.62	
Utility Refunds	██████	Utility Refund ████████ -88 GRAYS LANE	109.24	
Utility Refunds	██████	Utility Refund ████████ -533 2ND STREET	61.54	
Utility Refunds	██████	Utility Refund ████████ -1458 MORaine VALLEY DRIVE	32.44	
Valley Fire Extinguisher Inc.	150270	Annual Inspection, service and recharge	214.00	
Vector Disease Control Internation	PI-A00010440	2022 Mosquito Control Services	3,658.50	
Verizon Wireless	9902149773	Cell Phone Service - Acct ████████	1,053.61	
Verizon Wireless	9903167676	Cell Phone Service - Acct ████████	1,150.84	
Verizon Wireless	9899859255	Cell Phone Service - Acct ████████	.01-	
WEX BANK	79991272	Account ████████	3,145.97	
Windsor Ace Hardware	158583/4	Supplies	63.40	
Windsor Ace Hardware	158554/4	Supplies, vacuum	192.81	
Windsor Ace Hardware	158625/4	Supplies	35.07	
Xcel Energy	773975467	██████ - Street Lights	3,141.68	
Xcel Energy	770359311	██████ - 336 1st St	6,609.77	
Grand Totals:			413,999.87	

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Only paid invoices included.

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
APRIL 30, 2022

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	840
01-101000	BANK OF CO- CHECKING ***1469	3,253,203
01-101500	BANK OF CO CREDIT CARD ***1481	1,437,640
01-102100	COLOTRUST	25,160,829
01-102180	UMB SAFEKEEPING	20,192,559
01-106000	XPRESS DEPOSIT ACCOUNT	466,090
01-107500	CASH CLEARING - UTILITIES	523
01-107600	CASH CLEARING - A R	7,162
	TOTAL COMBINED CASH	50,518,846
01-100000	CASH ALLOCATED TO OTHER FUNDS	(50,518,846)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	10,479,445
11	ALLOCATION TO CONSERVATION TRUST FUND	78,722
12	ALLOCATION TO TRANSPORTATION FUND	3,842,224
13	ALLOCATION TO PARKS FUND	250,170
14	ALLOCATION TO PUBLIC FACILITIES FUND	425,685
15	ALLOCATION TO PUBLIC SAFETY FUND	197,635
51	ALLOCATION TO WATER FUND	22,540,207
52	ALLOCATION TO WASTEWATER FUND	11,281,124
53	ALLOCATION TO STORMWATER FUND	1,369,873
75	ALLOCATION TO CAPITAL PROJECTS	51,734
	TOTAL ALLOCATIONS TO OTHER FUNDS	50,516,818
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(50,516,818)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

APRIL 30, 2022

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	10,479,445	
10-105000	TAXES RECEIVABLE	639,611	
10-105300	CASH W/ WELD COUNTY TREASURER	548,779	
10-105400	PREPAID EXPENSES	74	
10-115000	ACCOUNTS RECEIVABLE	14,801	
10-115010	FUEL INVENTORY	2,695	
10-115100	OTHER ACCOUNTS RECEIVABLE	4,887	
10-115200	GRANT RECEIVABLE	36,695	
10-115300	CONTRACT RECEIVABLE	3,369	
10-120000	DEVELOPER RECEIVABLES	23,243	
10-131000	DUE FROM OTHER GOVERNMENTS	389,939	
	TOTAL ASSETS		12,143,539

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	89,197	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	42,402	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,325	
10-204000	OTHER ACCRUED EXPENSES	92,430	
10-211200	FEDERAL WITHHOLDING TAXES	17,065	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	551	
10-211700	HEALTH INSURANCE PAYABLE	845	
10-211800	DEFERRED PROPERTY TAXES	639,611	
10-222000	DEFERRED REVENUE	4,747	
	TOTAL LIABILITIES		888,174

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	9,640,839	
	REVENUE OVER EXPENDITURES - YTD	1,614,526	
	BALANCE - CURRENT DATE	11,255,366	
	TOTAL FUND EQUITY		11,255,366
	TOTAL LIABILITIES AND EQUITY		12,143,539

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
<u>TAXES</u>					
10-31-1000 GENERAL PROPERTY TAX	516,860	1,172,815	1,799,151	626,336	65.2
10-31-3000 SALES TAX	159,919	602,837	1,680,000	1,077,163	35.9
10-31-4000 USE TAX BUILDING MATERIALS	464,423	600,083		(600,083)	.0
10-31-8100 SEVERANCE TAX (OIL & GAS)			5,000	5,000	.0
10-31-8200 FRANCHISE	3,636	73,960	160,000	86,040	46.2
10-31-9000 INTEREST / DELINQUENT TAX	9	45	300	255	15.1
TOTAL TAXES	1,144,846	2,449,740	3,644,451	1,194,711	67.2
<u>LICENSES & PERMITS</u>					
10-32-1000 BUS.LICENSE	170	1,290	4,000	2,710	32.3
10-32-1100 LIQUOR LICENSE		100	300	200	33.3
10-32-2000 HOME BASED BUSINESS FEES		500	1,500	1,000	33.3
10-32-2100 BUILDING PERMIT	240,640	328,211	550,000	221,789	59.7
10-32-2600 ANIMAL LICENSES	150	580	750	170	77.3
10-32-3100 ADMIN. SERVICE DEVELOPMENT FEE	26,100	30,600	59,400	28,800	51.5
10-32-3400 ADMINISTRATION FEES	69,864	97,062		(97,062)	.0
10-32-4100 PLANNING ADMIN & APP FEES		3,550	7,500	3,950	47.3
10-32-4150 OTHER LICENSES, PERMITS & FEES	500	3,250		(3,250)	.0
TOTAL LICENSES & PERMITS	337,425	465,143	623,450	158,307	74.6
<u>INTERGOVERNMENTAL</u>					
10-33-3000 CDOT-MPO GRANTS	(16,285)				.0
10-33-4000 STATE GRANTS	6,898	39,095		(39,095)	.0
10-33-5000 HIGHWAY USERS	3,772	58,143	259,905	201,762	22.4
10-33-5050 MINERAL LEASE			35,000	35,000	.0
10-33-5100 MOTOR VEHICLE FEES	6,391	17,330	52,000	34,670	33.3
10-33-5200 COUNTY ROAD & BRIDGE	22,318	44,636	115,000	70,364	38.8
10-33-5300 SPECIFIC OWNERSHIP TAX	8,364	34,986	65,000	30,014	53.8
10-33-5600 CIGARETTE TAX	(752)	1,921	3,000	1,079	64.0
10-33-6000 SHARED REVENUE WINDSOR			100,000	100,000	.0
TOTAL INTERGOVERNMENTAL	30,706	196,111	629,905	433,794	31.1
<u>CHARGES FOR SERVICES</u>					
10-34-1100 COURT COSTS	240	540	2,000	1,460	27.0
10-34-1200 POLICE REVENUE	13,001	28,043	45,000	16,958	62.3
10-34-1400 MAPS, PLANS, COPIES	225	598	150	(448)	398.7
TOTAL CHARGES FOR SERVICES	13,466	29,181	47,150	17,970	61.9

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	3,372	13,347	50,000	36,653	26.7
10-35-1100 SURCHARGE	260	620	2,000	1,380	31.0
10-35-1300 RESTITUTION		33	100	67	33.0
TOTAL FINES & FORFEITS	3,632	14,000	52,100	38,100	26.9
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	300	1,080	1,000	(80)	108.0
10-36-1600 SPECIAL ASSESSMENTS			3,981	3,981	.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	7,900	16,713	3,000	(13,713)	557.1
10-36-3000 RENT	3,430	13,770	41,200	27,430	33.4
10-36-3500 INTEREST AND DIVIDENDS	(4,498)	1,452	50,000	48,548	2.9
10-36-3550 CHANGE IN MARKET VALUE	(33,769)	(188,126)		188,126	.0
10-36-4500 MATERIALS AND LABOR			8,000	8,000	.0
10-36-5000 SPECIAL EVENT REVENUE	14,500	14,500	25,000	10,500	58.0
10-36-6500 REIMBURSEMENTS/REFUNDS	90	90		(90)	.0
10-36-8050 OIL AND GAS ROYALTIES	1,023	3,748	10,000	6,252	37.5
10-36-9900 OTHER REVENUES		523,309		(523,309)	.0
TOTAL MISCELLANEOUS	(11,025)	386,535	142,181	(244,354)	271.9
TOTAL FUND REVENUE	1,519,050	3,540,710	5,139,237	1,598,527	68.9

EXPENDITURES

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-1100 REGULAR STAFF WAGES	8,481	22,615	73,500	50,885	30.8
10-41-1104 RETIREMENT 457	254	678	2,205	1,527	30.8
10-41-1105 BOARD OF TRUSTEE FEES	2,900	2,900	15,000	12,100	19.3
10-41-1130 FICA/MEDICARE	868	1,942	5,586	3,644	34.8
10-41-1140 WORKERS COMPENSATION	470	939	200	(739)	469.6
10-41-1150 UNEMPLOYMENT	17	45	221	176	20.5
10-41-1160 HEALTH INSURANCE	948	3,791	11,340	7,549	33.4
10-41-1161 DISABILITY INSURANCE	125	502	1,380	878	36.4
10-41-1162 INSURANCE DEDUCTIBLE REIMBURSE	1,000	1,000	1,000		100.0
10-41-2100 LEGAL FEES	10,936	43,858	70,000	26,143	62.7
10-41-2400 ENGINEERING	340				.0
10-41-3150 TELEPHONE	68	271		(271)	.0
10-41-3180 MILEAGE			1,000	1,000	.0
10-41-3210 INSURANCE AND BONDS	7,829	15,479	22,000	6,521	70.4
10-41-3330 PUBLISHING/RECORDING	84	723	2,600	1,877	27.8
10-41-3350 ORDINANCE CODIFICATION		995	3,500	2,505	28.4
10-41-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		691	2,700	2,009	25.6
10-41-3820 CONTINUING EDUCATION		1,718	11,000	9,282	15.6
10-41-3825 MEETING/MEALS	587	2,614	10,000	7,386	26.1
10-41-3990 MISCELLANEOUS			500	500	.0
10-41-4320 COMPUTER REPLACE./AUDIO VISUAL		1,174	5,000	3,827	23.5
10-41-4330 COMPUTER SUPPORT AND MAINT	1,790	9,645	18,500	8,855	52.1
10-41-4810 UNIFORMS	68	385	2,000	1,615	19.2
10-41-4990 SUPPLIES	905	1,481	1,000	(481)	148.1
10-41-5500 TOWN COUNCIL DISCRETIONARY	9,887	22,726	144,843	122,117	15.7
10-41-5550 LAND USE ADVISORY COMMITTEE	643	643	30,000	29,357	2.1
10-41-5560 TREE BOARD	395	615	2,000	1,385	30.8
10-41-8200 ALLOCATION TO WATER FUND	(4,373)	(12,373)	(25,896)	(13,523)	(47.8)
10-41-8300 ALLOCATION TO WASTEWATER FUND	(4,164)	(11,782)	(24,663)	(12,881)	(47.8)
10-41-8400 ALLOCATION TO STORMWATER FUND	(1,390)	(3,931)	(8,221)	(4,290)	(47.8)
TOTAL LEGISLATIVE	38,669	109,344	378,295	268,951	28.9
<u>ELECTIONS</u>					
10-42-3320 PRINTING			10,000	10,000	.0
10-42-3330 PUBLISHING			500	500	.0
10-42-3980 ELECTION JUDGES			2,000	2,000	.0
10-42-3990 JUDGE'S MEALS			500	500	.0
10-42-4340 POSTAGE			4,000	4,000	.0
10-42-4990 SUPPLIES		51	500	449	10.2
TOTAL ELECTIONS		51	17,500	17,449	.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	2,761	7,163	21,850	14,687	32.8
10-43-1102 OVERTIME			250	250	.0
10-43-1104 RETIREMENT 457	83	212	656	444	32.4
10-43-1130 FICA/MEDICARE	188	461	1,672	1,211	27.6
10-43-1140 WORKERS COMPENSATION	235	470	25 (	445)	1878.4
10-43-1150 UNEMPLOYMENT	6	16	66	50	24.0
10-43-1160 HEALTH INSURANCE		2,065	8,244	6,179	25.1
10-43-1161 DISABILITY INSURANCE	39	158	480	322	32.9
10-43-1162 INSURANCE DEDUCTIBLE REIMBURSE			500	500	.0
10-43-2100 LEGAL FEES			13,000	13,000	.0
10-43-2110 MUNICIPAL JUDGE	500	2,000	6,600	4,600	30.3
10-43-3150 TELEPHONE	13	54		(54)	.0
10-43-3210 INSURANCE AND BONDS	(7)				.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES			200	200	.0
TOTAL JUDICIAL	3,819	12,599	55,043	42,444	22.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	25,486	67,763	179,003	111,240	37.9
10-44-1101 PART-TIME STAFF WAGES			7,500	7,500	.0
10-44-1102 OVERTIME			3,000	3,000	.0
10-44-1104 RETIREMENT	880	2,333	6,373	4,040	36.6
10-44-1130 FICA/MEDICARE	1,863	4,860	14,267	9,407	34.1
10-44-1140 WORKERS COMPENSATION	1,385	2,771	250	2,521	1108.3
10-44-1150 UNEMPLOYMENT	52	136	537	401	25.3
10-44-1160 HEALTH & LIFE INSURANCE	3,532	14,129	34,044	19,915	41.5
10-44-1161 DISABILITY INSURANCE	300	1,201	2,922	1,721	41.1
10-44-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,450	2,450	.0
10-44-2100 LEGAL FEES		117	5,000	4,883	2.3
10-44-3110 UTILITIES	165	1,737	5,000	3,263	34.8
10-44-3150 TELEPHONE	306	1,261	6,000	4,739	21.0
10-44-3162 CC FEES	(23,850)	(23,850)		23,850	.0
10-44-3175 BUILDING REPAIRS & MAINTENANCE	1,775	6,295	20,000	13,705	31.5
10-44-3177 VEHICLE REPAIRS & MAINTENANCE		63	800	737	7.9
10-44-3210 INSURANCE AND BONDS	8,878	17,598	25,000	7,402	70.4
10-44-3220 CIRSA DEDUCTIBLES			1,500	1,500	.0
10-44-3330 PUBLISHING			20,000	20,000	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	160	395	6,000	5,605	6.6
10-44-3820 CONTINUING EDUCATION		1,428	7,500	6,072	19.1
10-44-3825 MEALS/MISCELLANEOUS	613	1,005	2,000	995	50.2
10-44-3990 MISCELLANEOUS SERVICES/COPIER	826	1,569	3,500	1,931	44.8
10-44-3992 SPECIAL EVENT EXPENDITURE	16,239	34,230	155,000	120,770	22.1
10-44-4000 ADVERTISING			3,000	3,000	.0
10-44-4310 OFFICE SUPPLIES	2,006	3,236	6,000	2,764	53.9
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	2,717	6,746	40,000	33,254	16.9
10-44-4330 COMPUTER SUPPORT AND MAINT	3,248	17,504	33,575	16,071	52.1
10-44-4340 POSTAGE		504	3,000	2,497	16.8
10-44-4390 OTHER OFFICE EXPENSE	218	271	3,000	2,729	9.0
10-44-4520 VEHICLE FUEL	302	740	1,500	760	49.3
10-44-4810 UNIFORMS	343	343	1,100	757	31.2
10-44-4990 MISCELLANEOUS SUPPLIES		1,159	3,000	1,841	38.6
10-44-8000 LEASE PAYMENT		221	1,000	779	22.1
10-44-8200 ALLOCATION TO WATER FUND	(6,491)	(17,066)	(53,354)	(36,288)	(32.0)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(6,181)	(16,250)	(50,813)	(34,563)	(32.0)
10-44-8400 ALLOCATION TO STORMWATER FUND	(2,063)	(5,424)	(16,938)	(11,514)	(32.0)
TOTAL ADMINISTRATION	32,713	127,027	481,716	354,689	26.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	21,853	58,275	173,158	114,883	33.7
10-45-1102 OVERTIME			100	100	.0
10-45-1104 RETIREMENT 457	656	1,748	5,195	3,447	33.7
10-45-1130 FICA/MEDICARE	1,659	4,413	13,247	8,834	33.3
10-45-1140 WORKERS COMPENSATION	1,010	2,019	215	(1,804)	939.2
10-45-1150 UNEMPLOYMENT	44	117	519	402	22.5
10-45-1160 HEALTH & LIFE INSURANCE	2,512	9,886	36,191	26,305	27.3
10-45-1161 DISABILITY INSURANCE	273	1,090	2,994	1,904	36.4
10-45-1162 INSURANCE DEDUCTIBLE REIMBURSE		1,400	2,150	750	65.1
10-45-2200 AUDIT & ACCOUNTING FEES			20,000	20,000	.0
10-45-3150 TELEPHONE	59	235		(235)	.0
10-45-3210 INSURANCE AND BONDS	(30)				.0
10-45-3315 WELD COUNTY TREASURER FEE	5,164	11,724	21,000	9,276	55.8
10-45-3340 BANK CHARGES			2,000	2,000	.0
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION			6,000	6,000	.0
10-45-4310 OFFICE SUPPLIES	118	708	1,500	792	47.2
10-45-4330 COMPUTER SUPPORT AND MAINT			6,500	6,500	.0
10-45-4810 UNIFORMS			700	700	.0
10-45-8200 ALLOCATION TO WATER FUND	(2,964)	(8,245)	(26,322)	(18,077)	(31.3)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(2,822)	(7,851)	(25,069)	(17,218)	(31.3)
10-45-8400 ALLOCATION TO STORMWATER FUND	(942)	(2,621)	(8,356)	(5,735)	(31.4)
TOTAL FINANCE	26,588	72,897	232,722	159,825	31.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	103,468	261,465	900,523	639,058	29.0
10-51-1102 OVERTIME	4,457	18,015	40,000	21,985	45.0
10-51-1104 RETIREMENT	373	995	3,903	2,908	25.5
10-51-1130 FICA/MEDICARE	2,180	5,564	21,124	15,560	26.3
10-51-1140 WORKERS COMPENSATION	5,635	11,271	23,750	12,479	47.5
10-51-1150 UNEMPLOYMENT	216	557	2,702	2,145	20.6
10-51-1155 POLICE PENSION	7,811	19,893	69,338	49,445	28.7
10-51-1160 HEALTH INSURANCE	16,778	62,448	214,464	152,016	29.1
10-51-1161 DISABILITY INSURANCE	3,912	11,490	28,943	17,453	39.7
10-51-1162 INSURANCE DEDUCTIBLE REIMBURSE	1,000	1,000	12,500	11,500	8.0
10-51-2100 LEGAL FEES			1,000	1,000	.0
10-51-2300 MEDICAL		525	2,000	1,475	26.3
10-51-2310 PSYCHOLOGICAL			1,500	1,500	.0
10-51-2900 CONTRACT POLICE SERVICES		750		(750)	.0
10-51-2990 OTHER PROFESSIONAL FEES	158	24,500	40,000	15,500	61.3
10-51-3110 UTILITIES	37	1,249	5,000	3,751	25.0
10-51-3150 TELEPHONE/PAGERS	1,151	5,180	20,000	14,820	25.9
10-51-3170 REPAIRS & MAINTENANCE		1,296	3,000	1,704	43.2
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	832	14,203	30,000	15,797	47.3
10-51-3180 MILEAGE	24	51	500	449	10.2
10-51-3210 INSURANCE AND BONDS	9,096	25,196	26,000	804	96.9
10-51-3220 CIRSA DEDUCTIBLES			10,000	10,000	.0
10-51-3320 PRINTING/FORMS	291	790	5,000	4,210	15.8
10-51-3610 DISPATCH COMMUNICATIONS		3,753	25,000	21,247	15.0
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			30,000	30,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			1,000	1,000	.0
10-51-3690 MOSQUITO CONTROL	3,659	3,659	30,000	26,342	12.2
10-51-3740 RADIO MAINTENANCE		176	2,500	2,324	7.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	463	735	2,500	1,765	29.4
10-51-3820 CONTINUING EDUCATION & TRAIN	196	1,671	13,000	11,329	12.9
10-51-3825 MEALS/MISCELLANEOUS	49	374	1,000	626	37.4
10-51-3840 CONFINEMENT FEES			2,000	2,000	.0
10-51-3850 LAB TESTING FEES		176	2,500	2,324	7.1
10-51-3950 TOWING			1,000	1,000	.0
10-51-3990 MISCELLANEOUS SERVICES		553	2,000	1,447	27.7
10-51-4300 OFFICE FURNITURE			1,000	1,000	.0
10-51-4310 OFFICE SUPPLIES	240	1,294	3,000	1,706	43.1
10-51-4330 COMPUTER SUPPORT AND MAINT	2,590	15,723	46,775	31,052	33.6
10-51-4340 POSTAGE		14	200	186	7.0
10-51-4520 VEHICLE FUEL	3,246	10,630	20,000	9,370	53.2
10-51-4720 EQUIPMENT FOR PATROL	84	690	5,000	4,310	13.8
10-51-4730 EQUIPMENT FOR TRAINING		286	5,000	4,714	5.7
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE		356	5,000	4,644	7.1
10-51-4810 UNIFORMS	310	7,102	15,000	7,898	47.3
10-51-4990 MISCELLANEOUS SUPPLIES	387	2,421	5,000	2,579	48.4
10-51-5001 TORNADO SIRENS			2,500	2,500	.0
10-51-7000 CAPITAL OUTLAY		288,821	288,825	4	100.0
10-51-7550 VEHICLES	735	103,206	159,260	56,054	64.8
10-51-7990 OTHER SMALL EQUIPMENT		1,336	3,000	1,664	44.5
TOTAL PUBLIC SAFETY	169,378	909,414	2,134,307	1,224,893	42.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	17,202	42,930	133,094	90,164	32.3
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	203	987	5,000	4,013	19.8
10-61-1104 RETIREMENT	437	1,232	3,993	2,761	30.9
10-61-1130 FICA/MEDICARE	1,258	3,109	11,712	8,603	26.6
10-61-1140 WORKERS COMPENSATION	1,127	2,254	3,600	1,346	62.6
10-61-1150 UNEMPLOYMENT	35	87	399	312	21.9
10-61-1160 HEALTH & LIFE INSURANCE	3,118	12,474	37,140	24,666	33.6
10-61-1161 DISABILITY INSURANCE	232	928	2,514	1,586	36.9
10-61-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,400	2,400	.0
10-61-2990 OTHER PROFESSIONAL FEES			500	500	.0
10-61-3150 TELEPHONE	254	441	1,500	1,059	29.4
10-61-3161 STREET LIGHTING	5,940	23,851	80,000	56,149	29.8
10-61-3172 REPAIRS & MAINTENANCE - STREET			175,000	175,000	.0
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	9,678	21,854	28,000	6,146	78.1
10-61-3175 BUILDING REPAIRS & MAINTENANCE	(132)	409		(409)	.0
10-61-3177 VEHICLE REPAIRS & MAINTENANCE		2,236	9,000	6,764	24.8
10-61-3210 INSURANCE AND BONDS	(33)				.0
10-61-3820 CONTINUING EDUCATION	100	118	2,000	1,882	5.9
10-61-4311 STREET SUPPLIES		319	5,000	4,681	6.4
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	429	2,313	4,438	2,125	52.1
10-61-4520 VEHICLE FUEL	549	3,446	9,000	5,554	38.3
10-61-4810 UNIFORMS	30	214	900	686	23.7
10-61-4990 MISCELLANEOUS SUPPLIES		673	2,500	1,827	26.9
10-61-5000 STREET SIGNS	390	2,904	15,000	12,096	19.4
10-61-5001 SNOW AND ICE REMOVAL	3,189	37,171	40,000	2,829	92.9
TOTAL STREETS / MAINTENANCE	44,007	159,951	602,690	442,739	26.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-1100 REGULAR STAFF WAGES	2,056	5,501	17,767	12,266	31.0
10-64-1102 OVERTIME	55	217	500	283	43.5
10-64-1104 RETIREMENT	63	172	533	361	32.2
10-64-1130 FICA/MEDICARE	152	407	1,359	952	29.9
10-64-1140 WORKERS COMPENSATION	141	282	300	18	93.9
10-64-1150 UNEMPLOYMENT	4	11	53	42	21.5
10-64-1160 HEALTH & LIFE INSURANCE	403	1,613	4,830	3,217	33.4
10-64-1161 DISABILITY INSURANCE	31	122	348	226	35.1
10-64-1162 INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
10-64-3110 UTILITIES	784	7,782	20,000	12,218	38.9
10-64-3150 TELEPHONES & INTERNET	86	272	6,800	6,528	4.0
10-64-3175 BUILDING REPAIRS & MAINTENANCE	228	4,253	14,000	9,747	30.4
10-64-3177 VEHICLE REPAIRS & MAINTENANCE	5	7	1,000	993	.7
10-64-3210 INSURANCE AND BONDS	10,333	21,246	29,000	7,754	73.3
10-64-3820 CONTINUING EDUCATION		261	1,000	739	26.1
10-64-3825 MEALS, MEETINGS AND TRAVEL			500	500	.0
10-64-3990 MISCELLANEOUS SERVICES	227	1,551	2,500	949	62.0
10-64-4310 OFFICE SUPPLIES		403	1,000	597	40.3
10-64-4330 COMPUTER SUPPORT & MAINTENANCE	429	2,313	4,438	2,125	52.1
10-64-4520 VEHICLE FUEL	82	518	350	(168)	148.1
10-64-4810 UNIFORMS	10	10	450	440	2.2
10-64-4990 MISC SUPPLIES	137	1,546	4,000	2,454	38.7
10-64-7990 OTHER SMALL EQUIPMENT			1,000	1,000	.0
TOTAL PUBLIC WORKS OVERHEAD	15,227	48,487	112,028	63,541	43.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	14,160	34,798	158,830	124,032	21.9
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	148	770	5,500	4,730	14.0
10-65-1104 RETIREMENT	344	982	4,765	3,783	20.6
10-65-1130 FICA/MEDICARE	1,035	2,516	14,446	11,930	17.4
10-65-1140 WORKERS COMPENSATION	1,409	2,818	4,500	1,682	62.6
10-65-1150 UNEMPLOYMENT	29	70	476	406	14.8
10-65-1160 HEALTH & LIFE INSURANCE	2,572	10,287	50,368	40,081	20.4
10-65-1161 DISABILITY INSURANCE	187	750	3,030	2,280	24.8
10-65-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,000	3,000	.0
10-65-2990 OTHER PROFESSIONAL FEES		680	300	(380)	226.7
10-65-3110 UTILITIES	515	3,851	18,000	14,149	21.4
10-65-3150 TELEPHONE/PAGERS	292	666	1,800	1,134	37.0
10-65-3172 TREE & LANDSCAPE MAINTENANCE			4,000	4,000	.0
10-65-3173 REPAIR & MAINTENANCE EQUIPMENT	337	7,286	12,000	4,714	60.7
10-65-3175 BUILDING REPAIRS & MAINTENANCE	409	409		(409)	.0
10-65-3176 GROUNDS MAINTENANCE	490	5,375	12,000	6,625	44.8
10-65-3177 VEHICLE REPAIRS & MAINTENANCE		1,696	6,000	4,304	28.3
10-65-3210 INSURANCE AND BONDS	1,037	1,078		(1,078)	.0
10-65-3820 CONTINUING EDUCATION	620	657	3,000	2,343	21.9
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	429	2,313	4,438	2,125	52.1
10-65-4520 VEHICLE FUEL	435	2,807	10,000	7,193	28.1
10-65-4810 UNIFORMS	10	194	1,050	856	18.5
10-65-4990 SUPPLIES	2,054	6,690	18,000	11,310	37.2
10-65-4995 EQUIPMENT			10,000	10,000	.0
10-65-6000 TREE CITY USA		141	19,200	19,059	.7
10-65-7000 CAPITAL OUTLAY	1,600	1,730	10,115	8,385	17.1
TOTAL PARKS / GREEN SPACE	28,112	88,565	404,818	316,253	21.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	21,504	55,717	227,305	171,588	24.5
10-70-1104 RETIREMENT	761	1,980	7,488	5,508	26.4
10-70-1130 FICA/MEDICARE	1,625	4,192	17,389	13,197	24.1
10-70-1140 WORKERS COMPENSATION	1,667	3,334	610	(2,724)	546.6
10-70-1150 UNEMPLOYMENT	43	111	682	571	16.4
10-70-1160 HEALTH & LIFE INSURANCE	3,416	13,664	35,033	21,369	39.0
10-70-1161 DISABILITY INSURANCE	280	1,122	3,540	2,418	31.7
10-70-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,050	3,050	.0
10-70-2500 ENGINEERING	3,296	12,753	40,000	27,247	31.9
10-70-2600 PLANNING SERVICES	3,201	12,224	40,000	27,776	30.6
10-70-2980 BUILDING INSPECTIONS	24,095	57,305	550,000	492,695	10.4
10-70-2990 OTHER PROFESSIONAL FEES		375	2,500	2,125	15.0
10-70-3110 UTILITIES	197	1,911	5,000	3,089	38.2
10-70-3150 TELEPHONE	203	442	2,800	2,358	15.8
10-70-3173 R & M VEHICLES EQUIPMENT		3,561	800	(2,761)	445.2
10-70-3175 BUILDING REPAIRS & MAINTENANCE		84	2,000	1,916	4.2
10-70-3210 INSURANCE AND BONDS	434				.0
10-70-3330 PUBLISHING/COMMUNICATIONS			5,000	5,000	.0
10-70-3810 DUES & MEMBERSHIPS		3,490	2,800	(690)	124.6
10-70-3820 CONTINUING EDUCATION			3,000	3,000	.0
10-70-3825 MEALS/MISCELLANEOUS/TRAVEL			200	200	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	1,298	18,112		(18,112)	.0
10-70-4310 OFFICE SUPPLIES	742	742	1,000	258	74.3
10-70-4330 COMPUTER SUPPORT	3,156	17,008	32,625	15,617	52.1
10-70-4520 VEHICLE FUEL	293	899	3,000	2,101	30.0
10-70-4810 UNIFORMS			600	600	.0
10-70-4987 ECONOMIC DEVELOPMENT		1,369	20,000	18,631	6.9
10-70-4989 TRAIL DEVELOPMENT		10,000	10,000		100.0
TOTAL COMMUNITY DEVELOPMENT	66,214	220,397	1,016,422	796,025	21.7
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS		177,452		(177,452)	.0
TOTAL TRANSFERS TO OTHER FUNDS		177,452		(177,452)	.0
TOTAL FUND EXPENDITURES	424,726	1,926,184	5,435,541	3,509,357	35.4
NET REVENUE OVER EXPENDITURES	1,094,324	1,614,526	(296,304)	(1,910,830)	544.9

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND		78,722	
	TOTAL ASSETS			78,722

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	52,466		
	REVENUE OVER EXPENDITURES - YTD	26,256		
	BALANCE - CURRENT DATE		78,722	
	TOTAL FUND EQUITY			78,722
	TOTAL LIABILITIES AND EQUITY			78,722

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>INTERGOVERNMENTAL</u>					
11-33-5900	COLORADO LOTTERY	27,797	27,797		(27,797)	.0
	TOTAL INTERGOVERNMENTAL	27,797	27,797		(27,797)	.0
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	(18)	6		(6)	.0
11-36-3550	CHANGE IN MARKET VALUE	(174)	(790)		790	.0
	TOTAL MISCELLANEOUS	(191)	(784)		784	.0
	TOTAL FUND REVENUE	27,606	27,013		(27,013)	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
11-90-9010	TRANSFERS TO OTHER FUNDS		757		(757)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		757		(757)	.0
	TOTAL FUND EXPENDITURES		757		(757)	.0
	NET REVENUE OVER EXPENDITURES	27,606	26,256		(26,256)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,842,224	
	TOTAL ASSETS		3,842,224
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	6,967	
	TOTAL LIABILITIES		6,967
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,626,188	
	REVENUE OVER EXPENDITURES - YTD	209,070	
	BALANCE - CURRENT DATE	3,835,258	
	TOTAL FUND EQUITY		3,835,258
	TOTAL LIABILITIES AND EQUITY		3,842,224

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	ROAD INFRASTRUCTURE FEE	245,124	277,892		(277,892)	.0
	TOTAL IMPACT FEES	245,124	277,892		(277,892)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	(1,079)	400		(400)	.0
12-36-3550	CHANGE IN MARKET VALUE	(13,475)	(51,855)		51,855	.0
	TOTAL MISCELLANEOUS	(14,554)	(51,455)		51,455	.0
	TOTAL FUND REVENUE	230,570	226,437		(226,437)	.0
EXPENDITURES						
	<u>STREETS CAPITAL OUTLAY</u>					
12-61-7400	OVERLAYS AND CHIPSEALS			600,000	600,000	.0
12-61-7800	MASTER PLAN		1,054		(1,054)	.0
	TOTAL STREETS CAPITAL OUTLAY		1,054	600,000	598,946	.2
	<u>CR 74 IMPROVEMENTS PROJECT</u>					
12-83-2100	LEGAL FEES	98	273		(273)	.0
12-83-2400	ENGINEERING	6,869	16,040	100,000	83,960	16.0
12-83-7500	CONSTRUCTION			1,341,000	1,341,000	.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	6,967	16,313	1,441,000	1,424,687	1.1
	TOTAL FUND EXPENDITURES	6,967	17,367	2,041,000	2,023,633	.9
	NET REVENUE OVER EXPENDITURES	223,603	209,070	(2,041,000)	(2,250,070)	10.2

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

PARKS FUND

ASSETS

13-100000	CASH - COMBINED FUND	250,170	
	TOTAL ASSETS		250,170

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
13-290000	FUND BALANCE	324,820	
	REVENUE OVER EXPENDITURES - YTD	(74,650)	
	BALANCE - CURRENT DATE	250,170	
	TOTAL FUND EQUITY		250,170
	TOTAL LIABILITIES AND EQUITY		250,170

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

PARKS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
13-34-7400	PARKS FEES	117,120	141,120		(141,120)	.0
	TOTAL IMPACT FEES	117,120	141,120		(141,120)	.0
	<u>MISCELLANEOUS</u>					
13-36-3500	INTEREST AND DIVIDENDS	(83)	29		(29)	.0
13-36-3550	CHANGE IN MARKET VALUE	(859)	(3,758)		3,758	.0
	TOTAL MISCELLANEOUS	(942)	(3,729)		3,729	.0
	TOTAL FUND REVENUE	116,178	137,391		(137,391)	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
13-90-9010	TRANSFERS TO OTHER FUNDS		212,041		(212,041)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		212,041		(212,041)	.0
	TOTAL FUND EXPENDITURES		212,041		(212,041)	.0
	NET REVENUE OVER EXPENDITURES	116,178	(74,650)		74,650	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	425,685	
	TOTAL ASSETS		425,685
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	329,320	
	REVENUE OVER EXPENDITURES - YTD	96,366	
	BALANCE - CURRENT DATE	425,685	
	TOTAL FUND EQUITY		425,685
	TOTAL LIABILITIES AND EQUITY		425,685

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	PUBLIC FACILITIES IMPACT FEE	87,000	102,000		(102,000)	.0
	TOTAL IMPACT FEES	87,000	102,000		(102,000)	.0
	<u>SOURCE 36</u>					
14-36-3500	INTEREST AND DIVIDENDS	(117)	44		(44)	.0
14-36-3550	CHANGE IN MARKET VALUE	(1,496)	(5,678)		5,678	.0
	TOTAL SOURCE 36	(1,613)	(5,634)		5,634	.0
	TOTAL FUND REVENUE	85,387	96,366		(96,366)	.0
	NET REVENUE OVER EXPENDITURES	85,387	96,366		(96,366)	.0

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

PUBLIC SAFETY FUND

ASSETS

15-100000	CASH – COMBINED FUND		197,635	
	TOTAL ASSETS			197,635

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	149,211		
	REVENUE OVER EXPENDITURES - YTD	48,423		
	BALANCE - CURRENT DATE		197,635	
	TOTAL FUND EQUITY			197,635
	TOTAL LIABILITIES AND EQUITY			197,635

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	PUBLIC SAFETY IMPACT FEE	43,500	51,000		(51,000)	.0
	TOTAL IMPACT FEES	43,500	51,000		(51,000)	.0
<u>SOURCE 36</u>						
15-36-3500	INTEREST AND DIVIDENDS	(53)	20		(20)	.0
15-36-3550	CHANGE IN MARKET VALUE	(696)	(2,597)		2,597	.0
	TOTAL SOURCE 36	(750)	(2,577)		2,577	.0
	TOTAL FUND REVENUE	42,750	48,423		(48,423)	.0
	NET REVENUE OVER EXPENDITURES	42,750	48,423		(48,423)	.0

TOWN OF SEVERANCE

BALANCE SHEET

APRIL 30, 2022

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	22,540,207	
51-115000	ACCOUNTS RECEIVABLE	112,736	
51-115002	MISCELLANEOUS WATER RECEIVABLE	390	
51-115005	PARTS INVENTORY	44,664	
51-115300	CONTRACT RECEIVABLE	36	
51-162100	ACCUMULATED DEPRECIATION	(1,159,994)	
51-163000	WATER SYSTEM	7,769,490	
51-164000	EQUIPMENT	170,739	
51-165000	CONSTRUCTION IN PROGRESS	1,015,365	
51-166000	WATER RIGHTS	34,176,374	
51-167000	PURCHASE CAPACITY	3,398,850	
51-168000	BUILDINGS	163,907	
51-168500	NISP PROJECT	4,370,069	
	TOTAL ASSETS		72,602,833

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	52,210	
51-212000	ACCRUED COMPENSATED ABSENCES	12,657	
51-222000	HYDRANT METER DEPOSITS	7,000	
51-252000	CAPITAL LEASE PAYABLE	6,132	
	TOTAL LIABILITIES		77,999

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
	UNAPPROPRIATED FUND BALANCE:		
51-290000	RETAINED EARNINGS	65,434,491	
	REVENUE OVER EXPENDITURES - YTD	242,343	
	BALANCE - CURRENT DATE	65,676,834	
	TOTAL FUND EQUITY		72,524,834
	TOTAL LIABILITIES AND EQUITY		72,602,833

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
51-34-1000	WATER SALES- WATER BILLS	119,875	444,164	1,634,927	1,190,763	27.2
	TOTAL CHARGES FOR SERVICES	119,875	444,164	1,634,927	1,190,763	27.2
	<u>MISCELLANEOUS</u>					
51-36-2000	WATER PIT/METER SET FEE	74,364	74,364		(74,364)	.0
51-36-3500	INTEREST AND DIVIDENDS	(6,932)	2,490		(2,490)	.0
51-36-3550	CHANGE IN MARKET VALUE	(78,223)	(322,671)		322,671	.0
51-36-6500	WATER ACQUISITION FEE	385,625	389,375		(389,375)	.0
51-36-9900	OTHER REVENUES		1,676		(1,676)	.0
	TOTAL MISCELLANEOUS	374,834	145,235		(145,235)	.0
	<u>LOCAL PLANT INVESTMENT FEES</u>					
51-37-7150	LOCAL PLANT INVESTMENT FEE	976,000	976,000		(976,000)	.0
	TOTAL LOCAL PLANT INVESTMENT FEES	976,000	976,000		(976,000)	.0
	TOTAL FUND REVENUE	1,470,709	1,565,399	1,634,927	69,528	95.8
EXPENDITURES						
	<u>ADMINISTRATION</u>					
51-81-1100	REGULAR STAFF WAGES	1,678	4,474	19,383	14,909	23.1
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	50	134	581	447	23.1
51-81-1130	FICA/MEDICARE	128	342	1,483	1,141	23.1
51-81-1140	WORKERS COMPENSATION	141	282	40	(242)	704.4
51-81-1150	UNEMPLOYMENT	3	9	58	49	15.5
51-81-1160	HEALTH & LIFE INSURANCE	379	1,516	4,536	3,020	33.4
51-81-1161	DISABILITY INSURANCE	34	138	408	270	33.8
51-81-3162	CC FEES		3,671	11,500	7,829	31.9
51-81-3210	INSURANCE AND BONDS	(193)				.0
51-81-3990	MISCELLANEOUS SERVICES	(98)	(98)		98	.0
51-81-4330	COMPUTER SUPPORT AND MAINT	429	2,313	4,438	2,125	52.1
51-81-4345	MAILING SERVICE	484	1,980	7,500	5,520	26.4
	TOTAL ADMINISTRATION	3,037	14,762	50,127	35,365	29.5

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	21,457	57,236	195,620	138,384	29.3
51-82-1102 OVERTIME	509	1,886	3,000	1,114	62.9
51-82-1104 RETIREMENT	775	2,082	6,537	4,455	31.9
51-82-1130 FICA/MEDICARE	1,623	4,311	14,965	10,654	28.8
51-82-1140 WORKERS COMPENSATION	1,338	2,677	4,125	1,448	64.9
51-82-1150 UNEMPLOYMENT	44	118	587	469	20.1
51-82-1160 HEALTH & LIFE INSURANCE	3,281	13,103	45,088	31,985	29.1
51-82-1161 DISABILITY INSURANCE	302	1,214	3,578	2,364	33.9
51-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	2,750	2,550	7.3
51-82-2100 LEGAL FEES	312	6,747	3,500	(3,247)	192.8
51-82-2400 ENGINEERING			2,000	2,000	.0
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES			25,000	25,000	.0
51-82-3110 UTILITIES	976	4,687	22,000	17,313	21.3
51-82-3150 TELEPHONE	273	659	1,200	541	54.9
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM		1,085	12,000	10,915	9.0
51-82-3177 VEHICLE REPAIRS & MAINTENANCE		533	6,000	5,467	8.9
51-82-3178 SYSTEM REPAIR & MAINTENANCE		3,107	30,000	26,893	10.4
51-82-3200 SAMPLING/TESTING			7,500	7,500	.0
51-82-3210 INSURANCE AND BONDS	150				.0
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		450	1,500	1,050	30.0
51-82-3820 CONTINUING EDUCATION	740	889	2,450	1,561	36.3
51-82-3825 MEETING/MEALS/TRAVEL		40		(40)	.0
51-82-3990 OTHER SERVICES			15,000	15,000	.0
51-82-4120 WATER SYSTEM SUPPLIES	(11,699)	(2,719)	15,000	17,719	(18.1)
51-82-4130 METER SET SUPPLIES	21,597	21,680		(21,680)	.0
51-82-4520 VEHICLE FUEL	889	4,059	5,000	941	81.2
51-82-4810 UNIFORMS	20	20	350	330	5.7
51-82-4990 MISCELLANEOUS SUPPLIES	1,108	2,114	10,000	7,886	21.1
51-82-4995 WATER TREATMENT & DISTRIBUTION	41,316	152,229	850,000	697,771	17.9
51-82-4996 AUGMENTATION PUMPING FEE			1,500	1,500	.0
51-82-4997 WATER SHARE ASSESSMENTS		15,847	120,000	104,153	13.2
51-82-8000 LEASE PAYMENT			6,148	6,148	.0
51-82-8200 ADMIN OVERHEAD ALLOCATION	13,828	37,684	105,572	67,888	35.7
TOTAL WATER OPERATIONS	98,839	331,936	1,518,470	1,186,534	21.9
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES		867		(867)	.0
51-83-2400 ENGINEERING	210	4,085	161,653	157,568	2.5
51-83-7500 CONSTRUCTION	409	409	5,950,000	5,949,591	.0
51-83-7545 BUILDING/STRUCTURE			400,000	400,000	.0
51-83-7550 VEHICLES			7,500	7,500	.0
51-83-7562 WATER AQUISION		3,192		(3,192)	.0
51-83-7565 SYSTEM IMPROVEMENTS		827	289,708	288,882	.3
51-83-7750 ROW			94,500	94,500	.0
TOTAL WATER CAPITAL	619	9,379	6,903,361	6,893,982	.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7530	PROFESSIONAL SERVICES	4,060	16,331	15,738	(593)	103.8
51-84-7540	NORTHERN INTEGRATED SUPPLY	390	950,605	1,000,000	49,396	95.1
	TOTAL LOCAL PLANT INVESTMENT EXPENS	4,450	966,935	1,015,738	48,803	95.2
	<u>OTHER PLANT INVESTMENT EXPENSE</u>					
51-85-2100	LEGAL FEES		39		(39)	.0
51-85-4996	OTHER PLANT INVESTMENT EXPENSE			2,200,000	2,200,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN		39	2,200,000	2,199,961	.0
	<u>TRANSFERS TO OTHER FUNDS</u>					
51-90-9010	TRANSFERS TO OTHER FUNDS		5		(5)	.0
	TOTAL TRANSFERS TO OTHER FUNDS		5		(5)	.0
	TOTAL FUND EXPENDITURES	106,945	1,323,056	11,687,696	10,364,640	11.3
	NET REVENUE OVER EXPENDITURES	1,363,763	242,343	(10,052,769)	(10,295,112)	2.4

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	11,281,124	
52-115000	ACCOUNTS RECEIVABLE	93,384	
52-115002	MISCELLANEOUS RECEIVABLE	246,255	
52-115300	CONTRACT RECEIVABLE	10	
52-162100	ACCUMULATED DEPRECIATION	(2,927,732)	
52-163000	SEWER SYSTEM	14,642,898	
52-164000	EQUIPMENT	162,088	
52-165000	CONSTRUCTION IN PROGRESS	617,710	
52-168000	BUILDINGS	69,807	
TOTAL ASSETS			24,185,544

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	16,645	
52-212000	ACCRUED COMPENSATED ABSENCES	12,213	
52-251000	CAPITAL LEASE OBLIGATIONS	6,132	
TOTAL LIABILITIES			34,990

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-290000	RETAINED EARNINGS	23,593,558	
	REVENUE OVER EXPENDITURES - YTD	556,997	
BALANCE - CURRENT DATE		24,150,554	
TOTAL FUND EQUITY			24,150,554
TOTAL LIABILITIES AND EQUITY			24,185,544

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
52-34-1000	WASTEWATER TREATMENT FEES	96,593	377,882	1,050,261	672,379	36.0
	TOTAL CHARGES FOR SERVICES	96,593	377,882	1,050,261	672,379	36.0
	<u>MISCELLANEOUS</u>					
52-36-3500	INTEREST AND DIVIDENDS	(3,828)	1,331		(1,331)	.0
52-36-3550	CHANGE IN MARKET VALUE	(38,652)	(172,504)		172,504	.0
	TOTAL MISCELLANEOUS	(42,480)	(171,172)		171,172	.0
	<u>WASTEWATER PLANT INVEST. FEE</u>					
52-38-7100	WASTEWATER PLANT INVEST. FEE	541,954	587,498		(587,498)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	541,954	587,498		(587,498)	.0
	TOTAL FUND REVENUE	596,067	794,208	1,050,261	256,053	75.6
EXPENDITURES						
	<u>WASTEWATER ADMINISTRATION</u>					
52-81-1100	REGULAR STAFF WAGES	1,678	4,474	12,115	7,641	36.9
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	50	134	363	229	37.0
52-81-1130	FICA/MEDICARE	128	342	927	585	36.9
52-81-1140	WORKERS COMPENSATION	141	282	25	(257)	1127.0
52-81-1150	UNEMPLOYMENT	3	9	36	27	24.9
52-81-1160	HEALTH & LIFE INSURANCE	237	948	2,835	1,887	33.4
52-81-1161	DISABILITY INSURANCE	22	86	255	169	33.8
52-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			250	250	.0
52-81-3162	CC FEES		3,671	13,000	9,329	28.2
52-81-3210	INSURANCE AND BONDS	(121)				.0
52-81-4330	COMPUTER SUPPORT AND MAINT	429	2,313	4,438	2,125	52.1
52-81-4345	MAILING SERVICE	484	1,980	6,800	4,820	29.1
52-81-4990	MISCELLANEOUS SUPPLIES	17	17		(17)	.0
	TOTAL WASTEWATER ADMINISTRATION	3,069	14,256	41,169	26,913	34.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	21,457	57,236	195,620	138,384	29.3
52-82-1102 OVERTIME	508	1,885	3,000	1,115	62.9
52-82-1104 RETIREMENT	775	2,082	6,537	4,455	31.9
52-82-1130 FICA/MEDICARE	1,622	4,311	14,965	10,654	28.8
52-82-1140 WORKERS COMPENSATION	1,268	2,536	4,125	1,589	61.5
52-82-1150 UNEMPLOYMENT	44	118	587	469	20.1
52-82-1160 HEALTH & LIFE INSURANCE	3,281	13,103	45,088	31,985	29.1
52-82-1161 DISABILITY INSURANCE	302	1,214	3,578	2,364	33.9
52-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	2,750	2,550	7.3
52-82-2400 ENGINEERING			5,000	5,000	.0
52-82-2410 DISCHARGE PERMIT FEES			1,400	1,400	.0
52-82-2900 OTHER PROFESSIONAL FEES	1,500	6,000	50,000	44,000	12.0
52-82-3110 UTILITIES	666	11,743	45,000	33,257	26.1
52-82-3150 TELEPHONE	268	642		(642)	.0
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM		911	20,000	19,089	4.6
52-82-3177 VEHICLE REPAIRS & MAINTENANCE		29		(29)	.0
52-82-3178 SYSTEM REPAIR & MAINTENANCE	13,358	16,802	50,000	33,198	33.6
52-82-3200 SAMPLING/TESTING	424	1,960	10,500	8,541	18.7
52-82-3210 INSURANCE AND BONDS	79				.0
52-82-3290 OTHER TREATMENT COSTS	13,219	54,646	175,000	120,354	31.2
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,000		(1,000)	.0
52-82-3820 CONTINUING EDUCATION		81	2,000	1,919	4.1
52-82-3990 OTHER SERVICES			5,000	5,000	.0
52-82-4120 SYSTEM SUPPLIES	27	1,508	20,000	18,492	7.5
52-82-4520 VEHICLE FUEL	889	4,059	7,000	2,941	58.0
52-82-4810 UNIFORMS	20	204	350	146	58.2
52-82-4990 MISCELLANEOUS SUPPLIES		728	15,000	14,272	4.9
52-82-8200 ADMIN OVERHEAD ALLOCATION	13,167	35,883	100,545	64,662	35.7
TOTAL WASTEWATER OPERATIONS	72,877	218,880	783,045	564,165	28.0
<u>WASTEWATER CAPITAL</u>					
52-83-7500 CONSTRUCTION	409	409		(409)	.0
52-83-7550 VEHICLES			7,500	7,500	.0
52-83-7575 COLLECTION LINES			57,000	57,000	.0
TOTAL WASTEWATER CAPITAL	409	409	64,500	64,091	.6
<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-7530 PROFESSIONAL SERVICES	210	3,273	67,064	63,791	4.9
52-84-7570 WINDSOR/SEV. SEWER PROJECT		393	500,000	499,608	.1
TOTAL WASTEWATER INVESTMENT EXPEN	210	3,666	567,064	563,399	.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS TO OTHER FUNDS</u>					
52-90-9010 TRANSFERS TO OTHER FUNDS					.0
TOTAL TRANSFERS TO OTHER FUNDS					.0
TOTAL FUND EXPENDITURES	76,565	237,211	1,455,778	1,218,567	16.3
NET REVENUE OVER EXPENDITURES	519,502	556,997	(405,517)	(962,514)	137.4

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,369,873	
53-115000	ACCOUNTS RECEIVABLE	15,505	
53-115300	CONTRACT RECEIVABLE	2	
53-162100	ACCUMULATED DEPRECIATION	(464,442)	
53-163000	STORM DRAINAGE SYSTEM	6,542,918	
53-164000	VEHICLES & EQUIPMENT	6,032	
53-165000	CONSTRUCTION IN PROGRESS	1,844,110	
	TOTAL ASSETS		9,313,998

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	15,259	
53-212000	ACCRUED COMPENSATED ABSENCES	5,329	
	TOTAL LIABILITIES		20,589

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,113,680	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	5,109,987	
	REVENUE OVER EXPENDITURES - YTD	69,742	
	BALANCE - CURRENT DATE	5,179,729	
	TOTAL FUND EQUITY		9,293,409
	TOTAL LIABILITIES AND EQUITY		9,313,998

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>STORMWATER SYSTEM INVEST. FEE</u>					
53-32-3000	STORMWATER / DRAINAGE FEE	89,000	103,000		(103,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	89,000	103,000		(103,000)	.0
	<u>CHARGES FOR SERVICES</u>					
53-34-1000	STORMWATER FEES	15,516	60,970	158,750	97,780	38.4
	TOTAL CHARGES FOR SERVICES	15,516	60,970	158,750	97,780	38.4
	<u>MISCELLANEOUS</u>					
53-36-3500	INTEREST AND DIVIDENDS	(456)	160		(160)	.0
53-36-3550	CHANGE IN MARKET VALUE	(4,700)	(20,681)		20,681	.0
	TOTAL MISCELLANEOUS	(5,157)	(20,521)		20,521	.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
53-39-1000	TRANSFERS FROM OTHER FUNDS		32		(32)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		32		(32)	.0
	TOTAL FUND REVENUE	99,359	143,480	158,750	15,270	90.4
EXPENDITURES						
	<u>ADMINISTRATION</u>					
53-81-1100	REGULAR STAFF WAGES	1,118	2,982	7,269	4,287	41.0
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	34	89	218	129	41.0
53-81-1130	FICA/MEDICARE	86	228	556	328	41.0
53-81-1140	WORKERS COMPENSATION	94	188	15	(173)	1252.3
53-81-1150	UNEMPLOYMENT	2	6	22	16	26.9
53-81-1160	HEALTH & LIFE INSURANCE	142	569	1,701	1,132	33.4
53-81-1161	DISABILITY INSURANCE	13	52	153	101	33.8
53-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			150	150	.0
53-81-3210	INSURANCE AND BONDS	(73)				.0
53-81-4330	COMPUTER SUPPORT AND MAINT	429	2,313	4,800	2,487	48.2
	TOTAL ADMINISTRATION	1,846	6,428	14,959	8,531	43.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER OPERATIONS</u>					
53-82-1100 REGULAR STAFF WAGES	5,266	14,081	58,114	44,033	24.2
53-82-1102 OVERTIME	110	434	1,000	566	43.5
53-82-1104 RETIREMENT	161	436	1,743	1,307	25.0
53-82-1130 FICA/MEDICARE	395	1,057	4,446	3,389	23.8
53-82-1140 WORKERS COMPENSATION	376	751	1,275	524	58.9
53-82-1150 UNEMPLOYMENT	11	29	174	145	16.4
53-82-1160 HEALTH & LIFE INSURANCE	1,018	4,051	13,598	9,547	29.8
53-82-1161 DISABILITY INSURANCE	94	374	1,050	676	35.7
53-82-1162 INSURANCE DEDUCTIBLE REIMBURSE		200	850	650	23.5
53-82-3110 UTILITIES	142	142	(	142)	.0
53-82-3150 TELEPHONE	69	134	750	616	17.8
53-82-3173 REPAIRS & MAINTENANCE - EQUIPM	8,495	8,495	2,000	(6,495)	424.7
53-82-3177 VEHICLE REPAIRS & MAINTENANCE			1,500	1,500	.0
53-82-3178 SYSTEM REPAIR & MAINTENANCE			5,000	5,000	.0
53-82-3210 INSURANCE AND BONDS	59				.0
53-82-3990 OTHER SERVICES			5,000	5,000	.0
53-82-4330 COMPUTER SUPPORT & MAINTENANCE			4,437	4,437	.0
53-82-4520 VEHICLE FUEL	133	916	2,000	1,084	45.8
53-82-4810 UNIFORMS	10	10	(	10)	.0
53-82-8200 ADMIN OVERHEAD ALLOCATION	4,395	11,976	33,515	21,539	35.7
TOTAL STORMWATER OPERATIONS	20,734	43,086	136,452	93,366	31.6
<u>STORMWATER CAPITAL</u>					
53-83-1100 REGULAR STAFF WAGES			16,377	16,377	.0
53-83-1104 RETIREMENT 457			491	491	.0
53-83-1130 FICA/MEDICARE			1,252	1,252	.0
53-83-1140 WORKERS COMPENSATION			110	110	.0
53-83-1150 UNEMPLOYMENT			49	49	.0
53-83-1160 HEALTH & LIFE INSURANCE			2,268	2,268	.0
53-83-1161 DISABILITY INSURANCE			276	276	.0
53-83-1162 INSURANCE DEDUCTIBLE REIMBURSE			200	200	.0
53-83-2100 LEGAL FEES		39	(	39)	.0
53-83-2400 ENGINEERING	6,493	24,186	103,798	79,613	23.3
53-83-7500 CONSTRUCTION	(438)		921,476	921,476	.0
53-83-7750 ROW			55,000	55,000	.0
TOTAL STORMWATER CAPITAL	6,055	24,225	1,101,297	1,077,073	2.2
TOTAL FUND EXPENDITURES	28,635	73,738	1,252,708	1,178,970	5.9
NET REVENUE OVER EXPENDITURES	70,724	69,742	(1,093,958)	(1,163,700)	6.4

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	51,734	
	TOTAL ASSETS		51,734

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	149,811	
75-205000	RETAINAGE PAYABLE	34,678	
	TOTAL LIABILITIES		184,489

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	2,600	
	REVENUE OVER EXPENDITURES - YTD	(135,356)	
	BALANCE - CURRENT DATE	(132,756)	
	TOTAL FUND EQUITY		(132,756)
	TOTAL LIABILITIES AND EQUITY		51,734

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TRANSFERS FROM OTHER FUNDS</u>					
75-39-1000	TRANSFERS FROM OTHER FUNDS		390,224		(390,224)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS		390,224		(390,224)	.0
	TOTAL FUND REVENUE		390,224		(390,224)	.0
EXPENDITURES						
	<u>OVERHEAD</u>					
75-64-7000	CAPITAL OUTLAY			351,521	351,521	.0
	TOTAL OVERHEAD			351,521	351,521	.0
	<u>CAPITAL OUTLAY</u>					
75-65-2100	LEGAL FEES	(800)	332		(332)	.0
75-65-2400	ENGINEERING	9,777	17,459	10,642	(6,817)	164.1
75-65-7500	CONSTRUCTION	162,545	489,289	1,288,548	799,259	38.0
75-65-7750	ROW		18,500		(18,500)	.0
	TOTAL CAPITAL OUTLAY	171,522	525,579	1,299,190	773,611	40.5
	<u>CAPITAL</u>					
75-83-1100	REGULAR STAFF WAGES			24,564	24,564	.0
75-83-1104	RETIREMENT 457			736	736	.0
75-83-1130	FICA/MEDICARE			1,879	1,879	.0
75-83-1140	WORKERS COMPENSATION			165	165	.0
75-83-1150	UNEMPLOYMENT			73	73	.0
75-83-1160	HEALTH & LIFE INSURANCE			3,402	3,402	.0
75-83-1161	DISABILITY INSURANCE			414	414	.0
75-83-1162	INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
	TOTAL CAPITAL			31,533	31,533	.0
	TOTAL FUND EXPENDITURES	171,522	525,579	1,682,244	1,156,665	31.2
	NET REVENUE OVER EXPENDITURES	(171,522)	(135,356)	(1,682,244)	(1,546,888)	(8.1)

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	8,627,468	
80-161000	LAND	1,974,417	
80-162000	BUILDINGS	1,485,416	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	25,733,637	
80-164000	MACHINERY AND EQUIPMENT	899,455	
80-165000	VEHICLES	751,003	
80-169999	ACCUMULATED DEPRECIATION	(5,391,643)	
TOTAL ASSETS			34,079,753

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	34,079,753	
TOTAL FUND EQUITY			34,079,753
TOTAL LIABILITIES AND EQUITY			34,079,753

TOWN OF SEVERANCE
BALANCE SHEET
APRIL 30, 2022

GENERAL LONG-TERM DEBT GROUP

ASSETS

90-170000	AMOUNT TO BE PROVIDED	110,126	
	TOTAL ASSETS		110,126

LIABILITIES AND EQUITY

LIABILITIES

90-250000	ACCRUED LEAVE	107,475	
90-252000	CAPITAL LEASE PAYABLE	2,651	
	TOTAL LIABILITIES		110,126
	TOTAL LIABILITIES AND EQUITY		110,126

Issued Permits by Permit Type

Severance

04/01/2022 - 04/30/2022

Commercial New	Permits Issued	Valuation	Fees Paid
New Commercial	1	\$2,500.00	\$223.57
Subtotals:	1	\$2,500.00	\$223.57

Residential New	Permits Issued	Valuation	Fees Paid
Detached Single Family	81	\$23,108,527.10	\$2,680,804.77
Subtotals:	81	\$23,108,527.10	\$2,680,804.77

Residential One Stop	Permits Issued	Valuation	Fees Paid
AC/Furnace Combination -	3	\$40,445.00	\$1,238.01

Air Conditioner - Residential	4	\$18,229.00	\$728.12
Misc. Mechanical, Plumbing or Electrical	6	\$9,200.00	\$1,035.60
Replacement Windows - Residential	2	\$29,200.00	\$725.60
Residential Exterior Flatwork	3	\$11,700.00	\$510.60
Residential Roof - Asphalt	2	\$17,813.33	\$500.64
Subtotals:	20	\$126,587.33	\$4,738.57

Totals:	102	\$23,237,614.43	\$2,685,766.91
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Police Chief Report

Jim Gerdeman, Chief of Police

April 2022



Projects Updates

- The Police Department moved on April 20 to its new location at 209 1st Street. The officers also spent several days organizing the office at the new location. All the officers were appreciative of the additional room and the ability to grow at the new location. Several residents have stopped at the new location and voiced their appreciation to the Town of Severance for moving the Police Department to Old Town.
- The Colorado Division of Criminal Justice was able to obtain additional funding for the Body-Worn Camera Grant. The Police Department applied for additional funding and was awarded an additional \$4,526.50. The original grant was for \$36,695.00, and the additional funding makes the total \$41,221.50 of grant funds.

Community Support and Relations

- On April 10, 2022, Officer Zach Hahn and Officer Andrew Theile assisted the Calvary Church with their annual Easter Egg Hunt. The officers assisted with traffic control and spent time socializing with the community attending the event. Even being a windy day, a large number of people participated in the event with their winter coats to stay warm.

2022 April Report

The charts will provide an overview of the Severance Police Department's activities from April 1 to April 30, 2022.

1. Chart #1 represents the Severance Police Department's incident activity report for the month. The police department took 27 written reports.
2. Chart #2 represents the Severance Police Department's arrest report for the month. The police department made 6 arrests for criminal activity.
3. Chart #3 represents calls of service for the month. The chart displays the hours at the bottom with the graph's monthly total number of calls for service. The times with the highest number of calls for service are from 8:00 am until 8:00 pm.
4. Chart #4 represents traffic contacts by officers for the month. The chart displays the hours at the bottom with the graph's monthly total number of traffic contacts.
5. Chart #5 represents the activity of case reports and traffic violations for the month by the time of day. The top of the chart shows military time and the classification on the left. At the bottom of the chart, Officers' total reports were 27, and Officers' total citations were 16. The officers wrote a total of 91 citations which means 72 citations were warnings.

Department Incident Activity Report

Chart 1



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Date Reported: **04/01/2022 - 04/30/2022** |

Show Subclasses: **True** | Include Disposition Tags: **True**

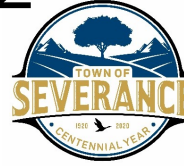
Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ABANDONED	1	0	1	0	0	0	1	100.0
Abandon Vehicle	1	0	1	0	0	0	1	100.0
ANIMAL PROBLEM	2	0	2	0	0	0	0	0.0
Animal Attack	2	0	2	0	0	0	0	0.0
ASSAULT	2	0	2	2	0	0	2	100.0
Simple Assault	2	0	2	2	0	0	2	100.0
CANCELLED REPORT	2	0	2	0	0	0	2	100.0
CANCELLED REPORT	2	0	2	0	0	0	2	100.0
DAMAGED PROPERTY	1	0	1	0	0	0	0	0.0
Criminal Mischief	1	0	1	0	0	0	0	0.0
DEATH	1	0	1	0	0	0	1	100.0
Unattended Death	1	0	1	0	0	0	1	100.0
DOMESTIC PROBLEM	1	0	1	1	0	0	1	100.0
Family Offense, Other	1	0	1	1	0	0	1	100.0
FAMILY OFFENSES	1	0	1	1	0	0	1	100.0
CHILD ABUSE	1	0	1	1	0	0	1	100.0
INCIDENT REPORT	2	0	2	0	0	0	1	50.0
INCIDENT REPORT	2	0	2	0	0	0	1	50.0
JUVENILE PROBLEM	3	0	3	0	0	2	3	100.0
Juvenile Problem	2	0	2	0	0	2	2	100.0
Runaway Juvenile	1	0	1	0	0	0	1	100.0
MENTAL SUBJECT	1	0	1	0	0	0	1	100.0
Hospital Transport	1	0	1	0	0	0	1	100.0
PROPERTY	2	0	2	0	0	0	2	100.0
Found Property	2	0	2	0	0	0	2	100.0
PUBLIC PEACE	1	0	1	0	0	1	1	100.0
Disorderly Conduct	1	0	1	0	0	1	1	100.0
STOLEN VEHICLE	1	0	1	0	0	0	1	100.0
Vehicle Theft, Auto	1	0	1	0	0	0	1	100.0
THEFT	1	0	1	0	0	0	1	100.0
Theft Other	1	0	1	0	0	0	1	100.0
TRAFFIC (CRIMINAL VIOLATION)	1	0	1	1	0	0	1	100.0
Criminal Traffic Violation	1	0	1	1	0	0	1	100.0
TRAFFIC ACCIDENT	2	0	2	0	0	0	1	50.0
Hit/Run, Public Property Damg	2	0	2	0	0	0	1	50.0
TRAFFIC PROBLEM	1	0	1	1	0	0	1	100.0
Traffic Offense	1	0	1	1	0	0	1	100.0
WARRANT	1	0	1	1	0	0	1	100.0

Local-Felony	1	0	1	1	0	0	1	100.0
Event Totals	27	0	27	6	0	3	22	81.5

Arrest Report

Chart 2

Date Reported Range: 04/01/2022 - 04/30/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	Number of Arrests
ASSAULT	2
FAMILY OFFENSES	1
TRAFFIC (CRIMINAL VIOLATION)	1
TRAFFIC PROBLEM	1
WARRANT	1
Total Arrests: 6	

Chart 3

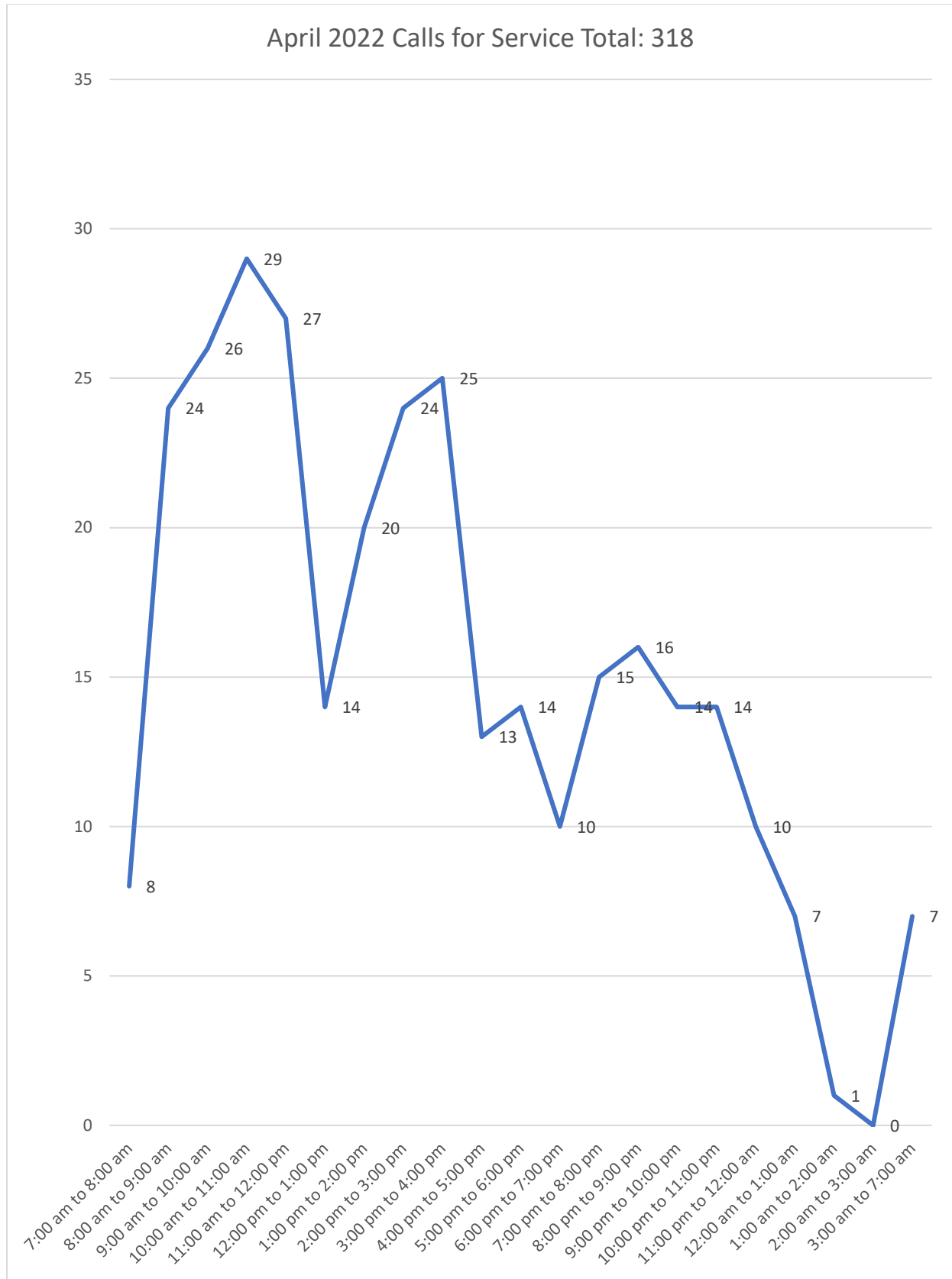


Chart 4

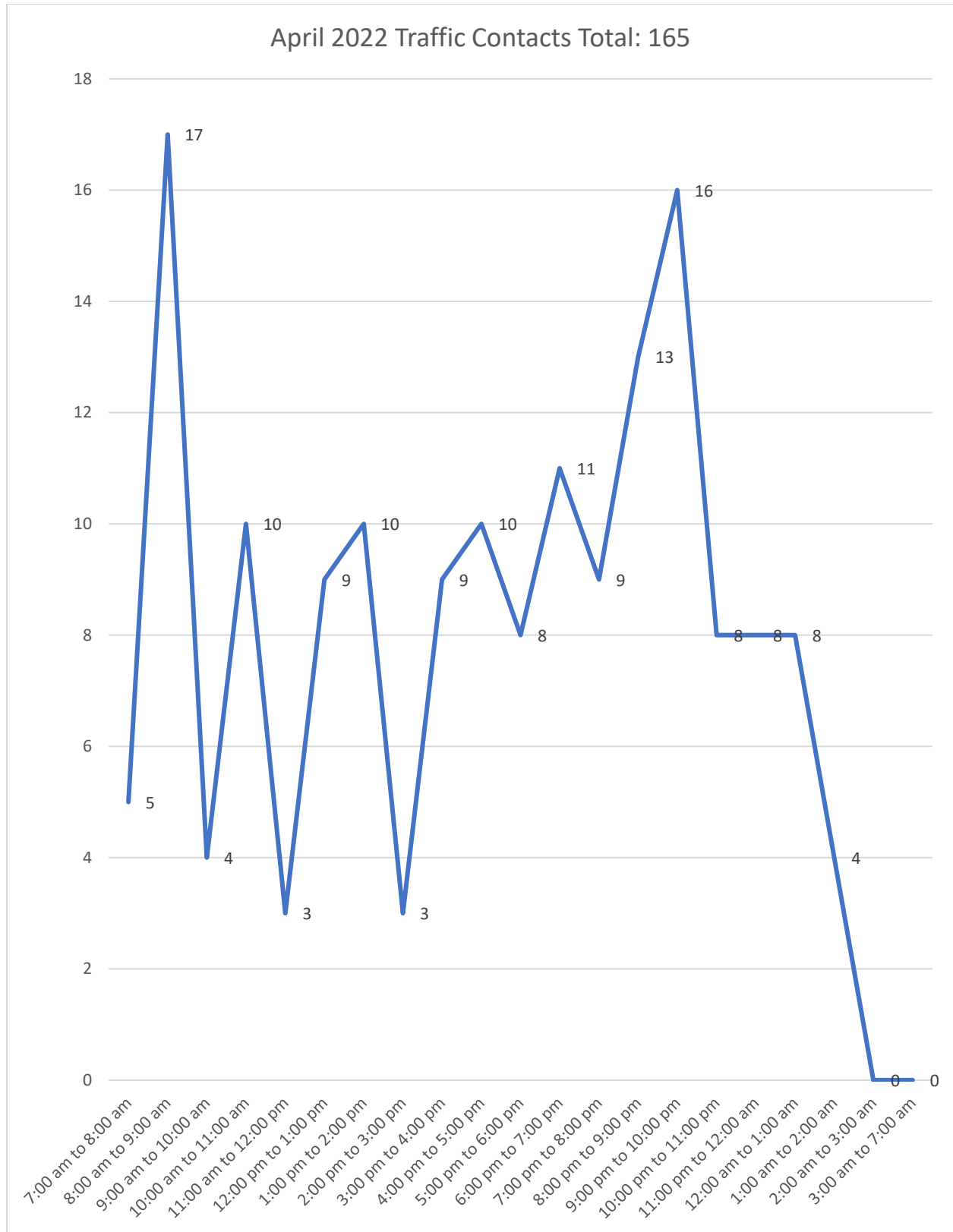


Chart 5

Event Activity Analysis by Time

Date Reported: 04/01/2022 - 04/30/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
ABANDONED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Abandon Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
ANIMAL PROBLEM	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	2
Animal Attack	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	2
ASSAULT	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
Simple Assault	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
CANCELLED REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2
CANCELLED REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2
DAMAGED PROPERTY	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Criminal Mischief	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DEATH	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Unattended Death	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DOMESTIC PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Family Offense, Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
FAMILY OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
CHILD ABUSE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
INCIDENT REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	2
INCIDENT REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	2
JUVENILE PROBLEM	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	0	0	0	3
Juvenile Problem	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Runaway Juvenile	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
MENTAL SUBJECT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Hospital Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
PROPERTY	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
Found Property	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
PUBLIC PEACE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Disorderly Conduct	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
STOLEN VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Vehicle Theft, Auto	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Theft Other	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
TRAFFIC (CRIMINAL VIOLATION)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Criminal Traffic Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
TRAFFIC ACCIDENT	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	2
Hit/Run, Public Property Damg	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	2
TRAFFIC PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Traffic Offense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
WARRANT	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Local-Felony	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total Events	2	0	0	0	1	1	1	1	0	0	2	2	0	3	2	1	3	4	1	0	1	0	0	2	27
Total Citation Violations:	2	0	0	0	0	0	0	2	0	0	3	0	3	1	0	0	0	1	2	0	0	1	1	0	16
Total Citations:	3	1	0	0	0	0	0	4	0	7	12	17	4	5	0	3	5	3	6	3	4	6	6	2	91

May Community Development & Engineering Report



Abdul Barzak, Town Planner

Chris Messersmith, Colorado Civil Group, Inc. (CCG)

Shar Shadowen, CCG

May 16, 2022

Planning Projects/Documents

Land Use Code Updates

At the direction of Council, Town staff will be bring all Land Use Code items through the Land Use Advisory Committee, Planning Commission and finally to Town Council for a comprehensive look at all items. Town Council will begin reviewing items starting in July.

MPO

- Technical Advisory Committee (TAC) – TAC will be continuing a discussion on the FY2023 Unified Work Plan (UPWP) and the FY2023-2026 Transportation Improvement Program (TIP). Additionally TAC will begin discussion on the 2050 RTP Regionally Significant Corridors (RSCs) Update. The MMOF Call for projects is open.
- NoCo Bike & Ped Collaborative – Looking at implementing a regional “Shift your Ride” campaign/challenge to bring awareness and encourage bike & pedestrian use to be rolled out in late 2022 or 2023. NoCo is also coordinating with TAC for MMOF Call for Projects and working to distribute recently passed House Bills regarding multimodal option.
- Weld County Mobility Committee (WCMC) – Working closely with the Larimer County Mobility Committee to further develop and fine-tune “Ride NoCo” formerly the One Call/One Click Center to be a central hub for transportation options in Northern Colorado

Capital Improvement Projects

SH 392 – WCR 23 Intersection Improvements

Town staff has obtained current traffic counts for this intersection. Proposals from the design consultants are due on May 20, 2022. CCG and Town staff will review the proposals, interview selected consultants (June 1-3, 2022), make a final consultant selection, and provide the Agreement for Professional Services to Town Council for review and approval in June 2022.

E Harmony Road – WCR 19 Intersection Improvements

Drexel, Barrell & Co. (DBC) has started on the preliminary design tasks for this project. DBC has obtained current traffic counts. DBC will complete the utility locates, topographic survey, and geotechnical engineering analysis during the week of May 16th, 2022. DBC is currently working on the intersection control analysis (ICA). The ICA will evaluate a traffic signal and roundabout

configuration. The results of the ICA will be presented to the Town Council at an upcoming meeting for consideration prior to DBC starting the design of the intersection improvements.

CDOT TAP/MMOF Trail Project

All comments from CDOT have been addressed by CCG and Town staff. The project will be advertised for construction bids in the next 4 – 6 weeks, approximately. Construction is anticipated to start in August or September 2022.

Community Park Phases 2 & 3

The temporary water service for the CXT restroom is to be provided by the NWCWD. This temporary water service is a provision in the NWCWD Amended and Restated Water Service Agreement which is currently being reviewed by Town staff.

Water System Upgrades

Currently CCG is working with Town staff and the NWCWD to balance (hydraulic) MM-2 with the at-grade water tanks and booster pump station. The goal is for MM-2 to be the primary water supply for the Town and the booster pump station providing the redundant (secondary) supply. CCG is working with the NWCWD, Town staff, Pipestone Equipment, LLC and Timber Line Electric & Control Corporation to monitor and control the Master Meters and booster pump station.

Secondary Water Connection/Supply

Town Staff has an upcoming meeting with the City of Greeley to discuss a potential water system connection (i.e. emergency connection). CCG will provide an exhibit showing two possible water line routes to provide this secondary connection.

NWCWD Amended and Restated Water Service Agreement

CCG is working with Town Management and the Town Attorney on the NWCWD Agreement. The Agreement will need to include the Severance Community Park Restroom Water Service, Master Meter No. 1 and No. 2 operating parameters, Emergency Connection operating parameters, SCADA agreement to access NWCWD Master Meter data, and ASPIT future acquisition projections, plus additional provisions.

Elevated Water Tank

CCG has completed the preliminary design for the elevated water tank. Town management has made progress negotiating with the property owner regarding the property and temporary construction easement acquisitions. CCG is projecting future water storage requirements based on the full build out of the Town of Severance's existing water service area.

DEVELOPMENT REVIEW UPDATES

The list below is all of the currently active submitted projects to the Town Council. If you have questions on these please contact me for more information.

- **Severance South** (Entire section north of 392 between 21 and 23) – Applicant is routing mylars for signatures.

- **Franklin's Place/Tailholt 3rd Filing Preliminary Plat** (Southwest corner of E. Harmony Road and Tailholt Avenue) – Commercial/Residential project submitted in December. Concept plan approved at February Board meeting. Preliminary Plat presented at July Planning Commission (forwarded recommendation of approval). The project has been continued to the next available Town Council Meeting after Council comments.
- **Saddler 9 & 10** (Northeast corner of HWY 14 WHY 257) – Approved plan nearing final staff approval (north of HWY14), applicant to print mylars and route for signatures in early 2022.
- **The Reserve** (Southeast corner of WCR72 and WCR 19) – Final Plat submitted in March (resubmittal), the applicant has worked with staff to address comments, to be brought back for public hearings in Mid-2022.

Finance Director Report

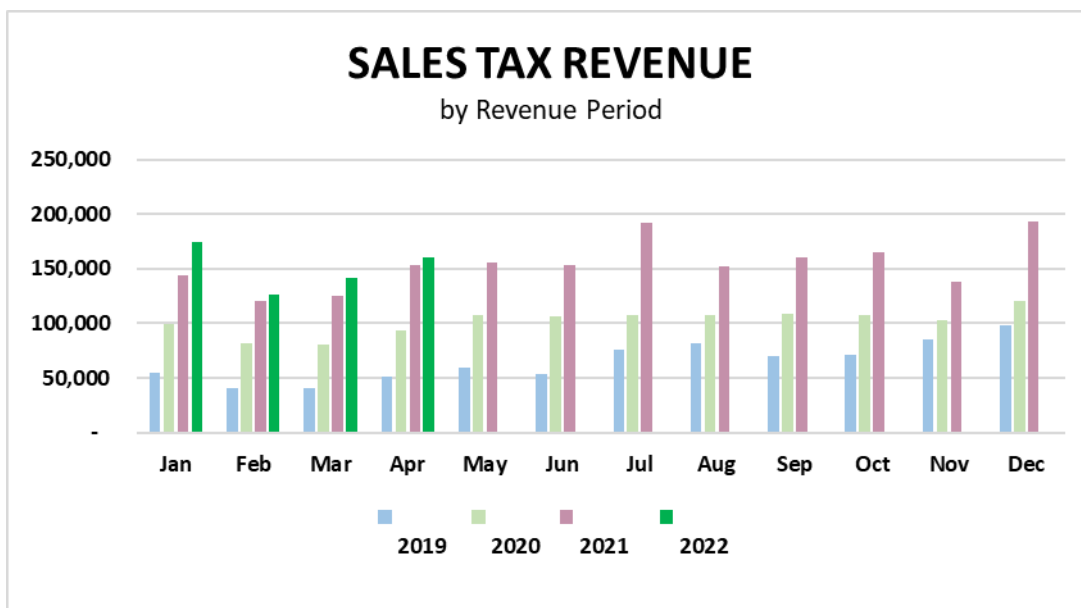
Nancy E. Mueller, CPA
May 13, 2022



Sales Tax Revenues

Sales tax revenues continue to be slightly higher than last year. April sales tax revenue ("March Shopping") was 4% higher than the same period in 2021 and 71% greater than in April 2020.

April 2022 Revenue Period = \$159,919



PLEASE NOTE THIS IS BY REVENUE PERIOD
LATE OR AMENDED FILINGS ARE INCLUDED

Property Tax Revenues

Property taxes are collected throughout the year, but typically 95% are received in the first six months with February, April, and June having the highest collection amounts. Weld County allows homeowners to make full payment by April 30th or to pay ½ by February 28th and ½ by June 15th.

Property tax collections are on track this year with 65% collected through April 30th.

Month	PROPERTY TAX COLLECTIONS					
	2020		2021		2022	
	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Apr	530,235	37%	832,503	64%	1,172,815	65%

Severance Municipal Court

Karina Gomez, Court Clerk

May 2022



Court Outcome

- The court docket for March had twenty-one defendants set for court on May 4th, 2022. Eleven of those defendants paid before the court date and pleaded guilty to the original charge. On May 4th, the docket had 12 defendants; ten of those defendants were appearing for the first time. Two of those cases continued to May from a previous court date (April 6th). Three defendants failed to appear in court. After court, two cases are pending being submitted to collections, and the town prosecutor did not dismiss any citation.
- The May court had 19 speeding tickets; four were stop sign violation charges. We had five parking violations, zero petty offenses, and zero animal violations.
- The collection amount pending is \$355.00
- The total amount paid before May 4th court for citations was \$2,160

FTA	FAILURE TO APPEAR
MTC	MOTOR TRAFFIC CODE (USED BY THE POLICE DEPARTMENT)
P/G	PLEAD GUILTY
SMC	SEVERANCE MUNICIPAL COURT

SPEEDING/ UNSAFE VEHICLE	19
STOP SIGNS	4
PARKING/ INOPERABLE VEHICLE	5
PETTY OFFENSE	0
ANIMALS	0

NEW/FIRST APPEARANCE	21
COLLECTIONS	2
FTA	3
CONTINUED FROM A PREVIOUS COURT	6
DISMISSED	0
TRIAL	1

ORIGINAL CHARGE	NEW CHARGE- DISMISSED
8-2-20 PARKING PROHIBITED DURING CERTAIN HOURS - FIRST APPEARANCE	P/G TO THE ORIGINAL CHARGE - 8-2-20 PARKING PROHIBITED DURING CERTAIN HOURS - \$50 FINE - PAID
703 (3) FAILED TO STOP FOR STOP SIGN - FIRST APPEARANCE	P/G TO A LESSER CHARGE MTC 202(1) DEFECTIVE VEHICLE - 2 PTS - PAYMENT PLAN - FULL AMOUNT DUE 7/6/22
8-2-20 PARKING PROHIBITED DURING CERTAIN HOURS - FIRST APPEARANCE	FTA - SENT FTA AND FINES SENT TO COLLECTIONS LETTER - \$50+25 (FTA)+ \$30 COURT FEE - \$105
1101 MTC - SPEEDING 10-19 OVER - FTA 4/6/22 - CONTINUED	FTA 5/4- DEFAULT TO DMV- SENT TO COLLECTIONS - \$170 + \$30 (COURT FEE) + \$25 (FTA) + \$25 (DEFAULT) - \$250
1101 MTC - SPEEDING 10-19 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE MTC 202(1) DEFECTIVE VEHICLE - 2 PTS - ALIVE @ 25 CLASS DUE 7/6/22
1101(7) 25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE MTC 1101(1) SPEEDING 10-19 OVER - 3 PTS - \$350 - PAID FINE
1101(7) 25-39 - SPEEDING 25-39 OVER & 1409 MTC - INURANCE PENALTY - FIRST APPEARANCE	CONTINUED TO NEXT COURT DATE 6/1/22
1101(7) 25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE MTC 1101(1) SPEEDING 10-19 OVER - 4 PTS - \$350 - PAYMENT PLAN PAYMENT DUE BY 08/03/2022 - PAID \$70
1101(7) 25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE MTC 1101(1) SPEEDING 10-19 OVER - 4 PTS - \$350 - PAID FINE.
1101 MTC -SPEEDING 20-24 OVER- FIRST APPEARANCE	PLED NOT GUILTY SET FOR TRIAL JULY 6TH 2022
1101(7) 25-39 - SPEEDING 25-39 OVER & 1409 MTC - INURANCE PENALTY & 1402 MTC - CARELESS DRIVING- CONTINUED FROM 4/6	CONTINUED TO NEXT COURT DATE 6/1/22- PENDING WARRANT IF FTA 6/1
1101(7) 25-39 - SPEEDING 25-39 OVER - FIRST APPEARANCE SUMMONS CITATION	FTA - CONTINUED TO NEXT COURT DATE 6/1/22- PENDING WARRANT IF FTA 6/1
1401(1) RECKLESS DRIVING, 1101(7)40+ SPEEDING 40 AND OVER- CONTINUED FROM 3/2/22	P/G TO A LESSER CHARGE: MTC 1401 RECKLESS DRIVING 8 POINTS - ALIVE @ 25 TURNED IN AND COMPLETED
1101 (MTC) - SPEEDING 20-24 OVER - CONTINUED FROM 3/2/22	P/G TO LESSER CHARGE: MTC 202 UNSAFE/DEF. VEH. 2 POINTS - ALIVE @ 25 TURNED IN AND COMPLETED
1101 (MTC) - SPEEDING 20-24 OVER - CONTINUED FROM 3/2/22	PLEA OFFER WAS EMAILED TO HIS ATTORNEYS BY SUZANNE- MTC 1103 TOO FAST FOR CONDITION - 3 POINTS - PAID
MTC 703 (3) - FAILED TO STOP FOR STOP SIGN- CONTINUED FROM 3/2	FTA- DEFAULT AND ORIGINAL CHARGE SENT TO DMV - PAID THE REMAINING AMOUNT OF \$100 5/4/2022

CASES PAID PRIOR TO COURT:	PAID:
MTC 1101 - SPEEDING 65 IN A 45 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1204 - PARKING PROHIBITED	\$50
MTC 1205(2) - PARKING AT CURB (WRONG WAY)	\$50
MTC 703(3) - STOP SIGN VIOLATION - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
SMC 8-2-30 (A)- SEMI /TRAILER PROHIBITED & SMC 8-2-20 (A) - INOPERA (UNREG) PROHIBITED	\$100
MTC 1101 - SPEEDING 58 IN A 40 - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1101 - SPEEDING 68 IN A 45 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1101 - SPEEDING 65 IN A 45 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1101 - SPEEDING 59 IN A 40 - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1101 - SPEEDING 86 IN A 65 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 703(3) - STOP SIGN VIOLATION - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170



Town of Severance

Monthly Activity Report

May 2022

Severance Building Department
3 Timber Ridge Pkwy
Severance CO 80550

Severance Building Department Update

New Single Family

Number of inspections	247
Passed inspections	189
Inspection passed %	76.5%

Residential Alterations

Number of inspections	133
Passed inspections	110
Inspection passed %	82.71%

Residential Plan Reviews

New Residential 8

Residential Alterations 30

New Residential valuations - \$18,379,535

62 New Single-Family permits have been issued from 4/19-5/16

Congratulations to Rachel Kovacik, the winner of the \$2000 SAFEbuilt scholarship

Public Work Director Report

John Zacklene

May 17, 2022



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites have been submitted and approved by the state. Additionally, our team with the help of Direct Discharge, are working on submitting an updated wastewater Water Quality Management plan. Lead and Copper tests have changed and will now need 20 tests every 3 years instead of 20 tests yearly.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies for all testing and sampling requirements. We are doing 6 samples per month currently. All samplings have been going well with no town issues. The outlet pipe from the solids pond to the contact chamber was raised 3 feet to help with sampling results.

Water Tanks- Water tank inspections were completed in 2021. The old metal overflow culvert has been replaced at the water tanks. We are currently working on An Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. Hydrant maintenance is completed, and all issues have been fixed. Water Valve exercising is completed. The older water tank has been drained and inspected to see the roof damage. Damage assessed and maintenance will take place in the fall. Water tank was cleaned, disinfected, and re-filled on 3-3-22 and operational.

Jetting- Sewer main jetting of the entire town is complete. There was approximately 38 miles of main line cleaned. We have approximately 5 hot spots to watch for. We will be installing new isolation valves this July inside of the Baldrige lift station. We hope to start the manhole rehabilitation (17total) in May.

STORM WATER

- We have started ditch maintenance. All ditches, inlets and outlets and vaults will be cleared of debris and build up as weather permits.
- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldrige inlet and the box culvert under Ponderosa at Sunset Ridge. All other safety grates have been approved to be built and installed in 2022 by a local welder but is now pending?

STREETS

- Pothole patching is ongoing.
- Street sign replacement is completed in Old Town, Lakeview, Timber Ridge, and Fox ridge and Summit view
- Cr21 Southbound paving section is completed from Ponderosa to Cr72
- New plow truck and equipment have been ordered and is possibly 1 year out.
- All paving jobs have been awarded to contractors and will begin in May, weather permitting.
- Street sweeping as weather permits or when it's operational.
- Millings are being delivered to Community Park for the parking area
- 2 new flashing stop signs at Harmony and Cr23 have been installed west/east bound
- Cr 21 north to Cr76-1/2 rehab to start 5-16-22
- Dirt road dust abatement has been awarded to Roadrunner, awaiting schedule date.

PARKS

- Playground equipment has been inspected and repaired for Cirs standards.
- Irrigation is being turned on the week of the 9th- Bathrooms to follow
- Tailholt garden project with 2 new water taps is complete.
- ADA dock is completed at Blue Spruce Park- Concrete to be completed by 5-20-22
- Playground equipment for Community Park has been installed- Concrete to follow
- CXT Building has been installed at the ballfields.
- Maintenance building for the ballfields has been picked out and waiting approval.
- Bee confinement area is completed
- We have rebuilt and revamped our portable water tank and fitment to a park's vehicle

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes
May 2022



UPCOMING TOWN MEETINGS & EVENTS

- 05/23- Town Tree Board Meeting Cancelled
- 05/24- Town Council Work Session/Council Meeting
- 05/30- Town Hall Closed for Memorial Day
- 06/01- Municipal Court
- 06/01- Land Use Advisory Committee
- 06/10- Concert in the Park
- 06/14- Town Council Work Session/Council Meeting
- 06/15- Planning Commission Meeting
- 06/27- Town Tree Board Meeting
- 06/28- Town Council Work Session/Council Meeting

MANAGEMENT UPDATES

- North Weld County Water District
 - NWCWD and Staff are negotiating a new WSA.
- Gun Range
 - A presentation will be at an upcoming June work session.
- New Town Prosecutor selected is Tricia McCarthy of the Ausmus Law Firm PC of Greenwood Village.
- The Planning Commission Member and Alternate vacancies have been posted on all Town social media, website, and posted around the town at local establishments. All interested parties are to submit a letter of interest by June 3rd at 5:00 P.M.
- Ayres Consulting Group
 - Ayers has been a great resource for assisting the Town with updating all of the Town maps and staff is updating the website as they are completed.
- Town Hall Building
 - Structural engineers have been on-site to examine the NE foundation issues of the building and found it to be structurally sound. Original soil sampling from when the building was purchased showed expansive soil under the building. Currently, the building now has installed meters to track the settling and cracking which are attached to the inside of the building walls. Management is working with Terracon to conduct a new soil sample and create a plan to fix the sinking slab.
(No updates)
- Community Center
 - The Y has started the beginning steps of its feasibility study. The \$17,000 cost of the study will be paid for by the Y (formerly known as the YMCA of Northern Colorado). There are stakeholder meetings and focus groups that are set to launch at the end of May.
- The ADA fishing deck at Blue Spruce Park was completed. There will be a ribbon-cutting in the near future to promote Calvary Church for this donation and accomplishment. The Town can now host an all-inclusive event and not have to turn the children who use wheelchairs away.
- LUAC (Land Use Advisory Committee)
 - During the second LUAC meeting, the committee spent over three hours on one sole topic of Multi-family, it was well spoken about, and very detailed on how the

group would like the future for multi-housing to look in all different nodes of the Town.

CURRENT CAPITAL PROJECTS UPDATES

- Community Park
 - The park equipment installation has been completed and the estimated completion of the end of May for the rubber play surface to be installed. Delivery of the restrooms and storage building has been completed minus water the connection. These will remain out of service until further notice.
- TAP/MMOF Pedestrian Walkway
 - Engineering and environmental drawings have been completed for this project and the RFP bidding process for the construction. The staff has now completed all ROW acquisitions to be able to complete this project now. CDOT has provided the first rounds of comments and staff has addressed the comments we are now awaiting final approval from CDOT to submit RFP. (No Updates)
- Summit View Drainage Project
 - Construction has been completed for this project and the final closeout has now occurred.
- 3rd Water Tower
 - Progress to move forward should be happening in the coming month or so.

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Special Use Review - 864 Cliffrose Way	Abdul Barzak, Town Planner	Abdul Barzak, Town Planner
ACTION REQUESTED		
Town Staff asks that the Town Council review and take action on the proposed Special Use Review at 864 Cliffrose Way. 1. Move to approve the Special Use Review at 864 Cliffrose Way. 2. Move to approve the Special Use Review at 864 Cliffrose Way with any discussed conditions. 3. Take no action		<u>Action Requested</u>
BRIEF SUMMARY		
The owners of 864 Cliffrose Way are requesting a Special Use Review for a Home-Based Business Type II for a furniture refinishing and art business. The applicant has submitted all required materials and will be present for any questions.		
PUBLIC SUPPORT/CONCERN		
Residents have reached out to Town staff in opposition to the proposed use, citing concerns regarding noise and hazardous materials. Please see the packet for additional materials.		
ANALYSIS AND RECOMMENDATION		
Town Staff is asking the Town Council to review and take action on the Special Use Review at 864 Cliffrose Way to be known as Cuztom Solutions LLC. If the Town Council approves the proposed Special Use Review at 864 Cliffrose Way, Town staff asks for approval with the following condition. 1. Applicant obtains a Business/Sales Tax License through the Town Clerks Office and pays all fees associated with the Business/Sales Tax License.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Home Based Business Application 2. Proof of Ownership 3. Vicinity Map 4. Site Plan with Proposed Parking Plan 5. HOA Approval Final 6. Resident Comment		

- | | |
|----|-------------------------------------|
| 7. | C.2.- Letters of Support - Combined |
| 8. | C.2.- Materials List |



TOWN OF SEVERANCE

3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

APPLICATION FOR HOME-BASED BUSINESS PERMIT

FEE: \$250

(TYPE OR PRINT CLEARLY)

Business Name: Custom Solutions LLC
Business Location: 864 Cliffrose way
Name of Property Owner(s): Stacey/Felicia Jarrett Phone: 346 2659223
Mailing Address: 864 Cliffrose way
City: Severance State: CO Zip: 80500
Email Address: CustomSolutions@Gmail.com

Type of Business: Furniture refinishing, Art

Description of Proposed Home-Based Business – include type of products sold and services provided:

I refinish/build furniture and make framed artwork. I use
sanders, paint, aircompressor, sand to build and finish, and
product art for sale. I also own an etsy shop, FB store,
my own website and an instagram store

Total Sq. Footage of Home: 3000 1st Floor: ☒ 2nd Floor: _____ Basement: 1500

Square Footage of Area to be Used for Home-Based Business: 2 car garage

Square Footage of accessory building to be used in Home-Based Business _____

Will There Be Outdoor Activities? YES ☐ NO ☒

If Yes, Please Describe: I only paint my pieces outside. I do all other
projects inside of my garage.

Hours of Operation: 8am - 7pm

Number of Employees on Premises (Includes Owner/Employed Family Members): 5

Number of Employee/Company Vehicles on Premises (Includes Owner/ Employed Family): 1



Please Describe Employee/Company Vehicle Impact on Neighborhood: NONE, I pickup my pieces, and I also offer delivery. I also have customer pickup which is an in and out pickup.

Number of Anticipated Clients: Daily 0 Weekly 1-5 Monthly 5
(if daycare, include own children/adults)

Please Describe Available Parking: My driveway or directly in front of my house. Pickup time usually takes out the longest time 30 mins.

Will Deliveries Be Made to This Location? YES NO

If Yes, Please Describe: Regular delivery trucks amazon, ups, usps, Fedex nothing more

I declare, under the penalty of perjury, that this application has been examined by me and to the best of my knowledge and belief, are true, correct and complete.

Signature of Applicant: [Signature]

Printed Name: Felicia Jarrett

Title: Owner

Date: 4-8-22

TOWN USE ONLY BELOW THIS POINT

Public Hearing Date 5.24.2022

Public Hearing Notification of Surrounding Property Owners within 500 feet (15 days prior to Hearing)

Decision _____

Date of Decision _____



TOWN OF SEVERANCE

3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

CHECKLIST FOR HOME-BASED BUSINESS PERMIT

Please fill out and return to the Community Development, PO Box 339,
Severance CO 80546

Business Name: Custom Solutions LLC
Name of Property Owner(s): Stacey / Felicia Jarrett Phone: 346 2659223
Location Address: 604 Cliffrose Way
City: Severance State: CO Zip: 80530
Email Address: CustomSolutions@gmail.com

	Circle Answer	
1. Do you have any employees that come to your residence?	Yes	☒ No
2. Do you have HOA/Metro District Approval?	☒ Yes	No
3. Does your business operation exceed 1,000 square feet or 30% of the floor area of the dwelling?	Yes	☒ No
4. Is your business operation located in an accessory building?	Yes	☒ No
If so, does it exceed 500 square feet?	Yes	☒ No
5. Is your dwelling used primarily for business?	Yes	☒ No
6. Does your business operation change the residential character of the dwelling?	Yes	☒ No
7. Is there any change in the outside appearance of the building or premises or any visible sign of a home-based business?	Yes	☒ No
8. Are you displaying or plan to display any type of advertising sign at your business?	Yes	☒ No
9. Do you have any exterior storage on your property for equipment or materials for your business?	Yes	☒ No
10. Does your business operation create any noise, glare, fumes, odors or other objectionable conditions detectable to the normal senses outside the dwelling?	Yes	☒ No
11. Do any exterior aspects of your business operation disrupt the residential character of the area?	Yes	☒ No
12. Do you have customers/clients who come to your residence?	☒ Yes	No
13. If so how many customers/clients come to your residence?	<u>1-5 per month</u>	
14. If so how many times a day do you have customers/clients come to your residence?	<u>5 per month</u>	
15. Is parking available?	☒ Yes	No
If so, how many spaces and where?	<u>Driveway</u>	



The following uses, because of their tendency to go beyond the limits permitted for home-business and thereby impair the use and value of the residential area, are NOT permitted as home-based businesses:

- Medical Marijuana Center
- Medical Marijuana optional premises cultivation operation
- Medical Marijuana-infused Products manufacturing
- Auto Repair or Motorized Implement Repair
- Dance, Music or other types of instruction (if more than 4 students are instructed at one time)
- Painting of vehicles, trailers or boats
- Gun-smithing or ammunition manufacturing
- Welding Shops
- Nursing Homes
- Any retail or wholesale sales to consumers upon the premises not incidental to the home-based business (example: hair care products at a hair salon)

FOR ADMINISTRATIVE USE

Business Classification

 Home-Based Business Type I
 X Home- Based Business Type II

Additional Home- Based Business Type II Required Documents

 X Proof of Ownership
 X Aerial Image
 X Site Plan (Access & Exit Points Indicated)
 X Mailing Labels & Stamped Envelopes (500 Ft. Radius)
 X HOA/Metro District Approval

Fidelity National Title
950 S. Cherry St. Suite 1512
Denver, CO 80246
(303) 264-1233

T. Ridge-Severance HOA (Timber Ridge)

PROPERTY INFORMATION

Buyer's Name: Stacey K Jarrett
Seller's Name: Shanda B Schweizer and Michael A Schweizer
Property Address: 864 Cliffrose Way
Property City, State Zip: Severance, CO 80550

Legal Description: SEV 1TRPUD L19 BLK8 TIMBER RIDGE PUD 1ST FG

Need by Date: 12/26/2019
Closing Date: 12/31/2019
Closer's Name: Amanda Tegano
Processor's Email Address: ategano@fnf.com

Comments from Closer:

MANAGER INFORMATION

The following information is true to the best of my knowledge:

Preparer: Joel Yust-
CMCA®,
AMS®/ HOA
Manager

Date and Time Letter Sent: 12/26/2019 1:41:13 PM

All Property Services, Inc.
1630 S. College Avenue
Fort Collins, CO 80525
(970) 224-4445

ASSOCIATION INFORMATION

Water included with HOA? No
Sewer included with HOA? No
HOA lien on this property? No
Outstanding Covenant Violations? No

Is this property part of a master association? No
Master Association Contact:

Is this property part of a sub-association? No
Sub Association Contact:

Comments from Association:

FIDELITY NATIONAL TITLE COMPANY

655 South Sunset Street, Suite A, Longmont, CO 80501

Phone: (303) 485-0076 Fax: (303) 633-7755

Buyers/Borrowers Settlement Statement
FINAL

Escrow No: F0655880 - 171EKP Close Date: 12/31/2019 Proration Date: 12/31/2019 Disbursement Date: 12/31/2019

Buyer(s)/Borrower(s): Stacey K. Jarrett
Seller(s): Shanda B. Schweizer
Michael A. Schweizer
Lender: Cherry Creek Mortgage Co., Inc ISAOA Loan #: 711101720
Lender: Cherry Creek Mortgage Company Inc Loan #:
Property: 864 Cliffrose Way
Severance, CO 80550-2944
Brief Legal: SEV 1TRPUD L19 BLK8 TIMBER RIDGE PUD 1ST FG

Description	Debit	Credit
TOTAL CONSIDERATION:		
Sale Price of Property	369,000.00	
Deposit		2,500.00
Seller Credit		7,600.00
NEW AND EXISTING ENCUMBRANCES:		
New Loan from Cherry Creek Mortgage Co., Inc ISAOA		362,316.00
Second Mortgage from Cherry Creek Mortgage Company Inc		14,492.00
NEW LOAN CHARGES: - Cherry Creek Mortgage Co., Inc ISAOA		
Loan origination fee to Cherry Creek Mortgage Co., Inc ISAOA	3,560.85	
Processing fee to Cherry Creek Mortgage Co., Inc ISAOA	1,500.00	
Appraisal Fee to Associated Appraisal Services	600.00	
Credit Report Fee to Cherry Creek Mortgage Co., Inc ISAOA	30.38	
Tax Related Service Fee to Cherry Creek Mortgage Co., Inc ISAOA	68.00	
Up-Front Mortgage insurance premium to FHA Dept of HUD	6,231.49	
Homeowner's Insurance Premium to Premier Insurance - Need Statement 12 mos.	1,598.00	
Prepaid Interest to Cherry Creek Mortgage Co., Inc ISAOA @ \$42.19 per day from 12/31/2019 to 1/1/2020	42.19	
Property Taxes 1st half 2019 x 1 1/2 times to Weld County Treasurer 6 mos.	1,603.38	
Homeowner's Insurance to Cherry Creek Mortgage Co., Inc ISAOA 3 mos. @ \$133.1700/month	399.51	
Property Taxes to Cherry Creek Mortgage Co., Inc ISAOA 4 mos. @ \$162.1900/month	648.76	
Aggregate Adjustment to Cherry Creek Mortgage Co., Inc ISAOA	(665.83)	
ESCROW CHARGES		
Title - Closing Protection Letter Fee to Fidelity National Title Company	25.00	
Title - Loan Closing Fee to Fidelity National Title Company	400.00	
Title - Real Estate Closing Fee to Fidelity National Title Company	160.00	
TITLE CHARGES:		
ALTA Loan Policy 6-17-06 for \$362,316.00 to Fidelity National Title Company Premium: \$525.00	525.00	
RECORDING FEES:		
Recording Fee For Mortgage to Fidelity National Title Company	108.00	
Recording Fee For Mortgage to Fidelity National Title Company	43.00	
Recording Fee For Deed to Fidelity National Title Company	13.00	
ADDITIONAL CHARGES:		
2020 annual dues to T. Ridge-Severance HOA (Timber Ridge) principal reduction	165.00 1,484.25	
PRORATIONS AND ADJUSTMENTS:		
County Taxes from 1/1/2019 to 12/31/2019 based on the Annual amount of \$2,137.84		2,131.98
Sub Totals	387,539.98	389,039.98
Refund Due Buyer /Borrower	1,500.00	
Totals	389,039.98	389,039.98

APPROVED AND ACCEPTED

Sales or use taxes on personal property not included. Fidelity National Title Company assumes no responsibility for the adjustment of special taxes or assessments unless they are shown on the Treasurer's Certificate of Taxes Due. The condition of title to the property is to be determined by reference to the title evidence provided by Seller or by personal investigation. The above statement of settlement is approved as of the settlement date shown above and Escrow Holder is hereby authorized to disburse as Trustee funds as indicated.

FIDELITY NATIONAL TITLE COMPANY
655 South Sunset Street, Suite A, Longmont, CO 80501
Phone: (303) 485-0076 Fax: (303) 633-7755
Buyers/Borrowers Settlement Statement
FINAL

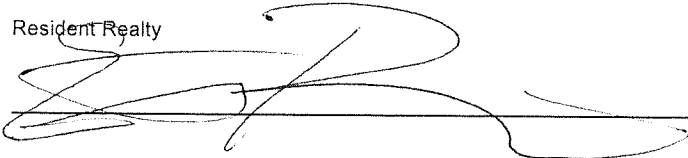
Escrow No: F0655880 - 171EKP Close Date: 12/31/2019 Proration Date: 12/31/2019 Disbursement Date: 12/31/2019

Buyer(s)/Borrower(s):


Stacey K. Jarrett

Broker/Agent:

Resident Realty

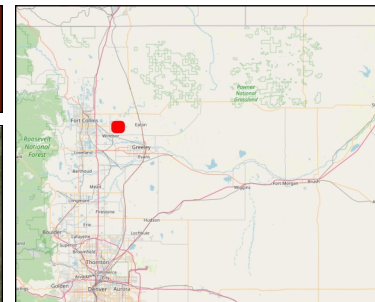
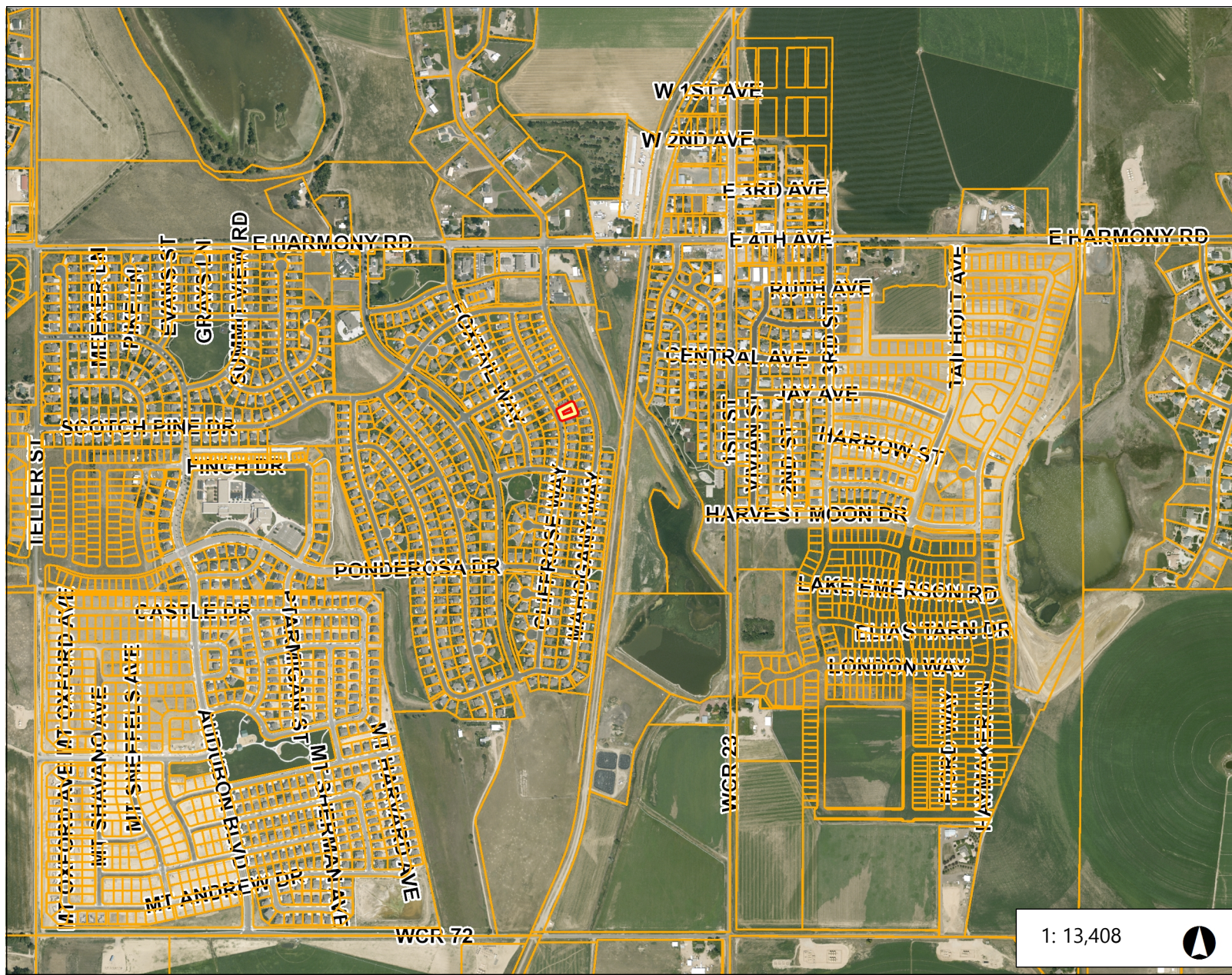


Closing Agent:

FIDELITY NATIONAL TITLE COMPANY



by Evonne Pierce



Legend

- Parcels
- Address Label
- Highway
- County Boundary

1: 13,408



2,234.7 0 1,117.34 2,234.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

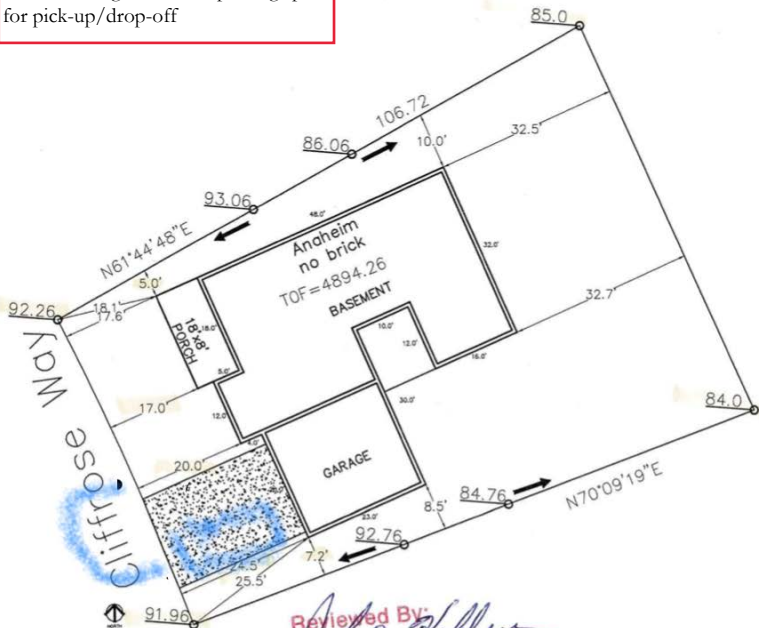
PLOT PLAN

Timber Ridge P.U.D.
LOT 19, BLOCK 8
864 Cliffrose Way
LOT AREA=7085 sq. ft

DATE: May 18, 2006
JAMESTOWN BUILDERS LLC.
3030 S. COLLEGE
FORT COLLINS, CO 80525
(970)204-6329

1440sf Ranch Plan
2-CAR GARAGE RIGHT

*Blue Rectangle indicates parking space
for pick-up/drop-off



Reviewed By: John C. Walker
Approval Date: 5-22-06

SCALE: 1:20

Page 85 of 146
=DIRECTION OF DRAIN

TOF=4894.26

From: [Felicia J](#)
To: [Abdul Barzak](#)
Subject: Fwd: Automatic reply: Delivery Status Notification (Failure)
Date: Wednesday, March 2, 2022 8:32:24 AM

 IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

----- Forwarded message -----

From: Joel Yust [REDACTED]
Date: Mon, Jan 3, 2022 at 7:44 AM
Subject: Re: Automatic reply: Delivery Status Notification (Failure)
To: Felicia J [REDACTED]

Hi Felicia, you're right.

I will email the committee again to get a signed architectural form from them.

In the meantime, please accept this email as your approval.

Thank you,
Joel
AMS®, CMCA®, CAM®
All Property Services, Inc.
[1630 South College Avenue](#)
[Fort Collins, CO 80525](#)
(Email is the preferred contact method for the quickest response)

From: Felicia [REDACTED]
Sent: Monday, January 3, 2022 02:09

To: Joel Yust
Subject: Re: Automatic reply: Delivery Status Notification (Failure)

Hello,
This is absolutely unacceptable. I know that other home based business owners have not waited on word from you all for more then half a year. I need the paperwork to move forward asap. We pay our fees for HOA and this is an insult that we have to wait this long for paperwork that we have asked for last year. I would like my paperwork no later then Tuesday morning. Thank you

On Mon, Dec 13, 2021 at 5:29 PM Joel Yust <[REDACTED]> wrote:

Hi Felicia, I am still waiting on a signed copy from the committee. I also followed it up with a request of them to give me a "yes, approved" that you can use while we wait for the signed copy so you can get running again.

Thank you,

Joel

AMS®, CMCA®, CAM®

All Property Services, Inc.

[1630 South College Avenue](#)

[Fort Collins, CO 80525](#)

(Email is the preferred contact method for the quickest response)

From: Felicia J [REDACTED]

Sent: Friday, December 10, 2021 14:18

To: Joel Yust

Subject: Re: Automatic reply: Delivery Status Notification (Failure)

Hello,

I was wondering if you received any word on my business?

On Wed, Dec 8, 2021 at 12:48 PM Joel Yust [REDACTED] wrote:

Ok, I will let them know that, and try to get this resolved by Friday.

Thank you,

Joel

AMS®, CMCA®, CAM®

All Property Services, Inc.

[1630 South College Avenue](#)

[Fort Collins, CO 80525](#)

(Email is the preferred contact method for the quickest response)

From: Felicia J [REDACTED]

Sent: Wednesday, December 8, 2021 11:32

To: Joel Yust

Subject: Re: Automatic reply: Delivery Status Notification (Failure)

Thank you for the update.

I hope so because my business license will expire at the end of the year.

On Tue, Dec 7, 2021 at 12:39 PM Joel Yust [REDACTED] wrote:

Hi Falicia,

I have not forgotten about this. I am hoping to have an answer by the end of the week, along with a signed copy of the original request for you.

Have a great day!

Thank you,

Joel

AMS®, CMCA®, CAM®

All Property Services, Inc.

[1630 South College Avenue](#)

[Fort Collins, CO 80525](#)

(Email is the preferred contact method for the quickest response)

From: Felicia J [REDACTED]

Sent: Wednesday, December 1, 2021 12:07

To: Joel Yust

Subject: Re: Automatic reply: Delivery Status Notification (Failure)

Hello

My name is Felicia Jarrett over in timber ridge address [864 cliffrose way, Severance, CO 80550](#). I am still waiting to hear from you about my in home business approval. When will I here something about this situation? Please contact me asap! Thank you

On Tue, Jun 29, 2021 at 11:52 AM Joel Yust <[REDACTED]> wrote:
Greetings, and thank you for the email.

I will be on vacation and unavailable from June 21st until June 29th. I will be returning to hundreds of emails and responding to them from oldest to newest. Please be patient, it will take a few days to catch up. If you need to pay for an after hours emergency, please contact 970-224-4445 or dial 911.

Thank you,

Joel

CAM, CMCA, AMS

All Property Services, Inc.

[1630 South College Avenue](#)

[Fort Collins, CO 80525](#)

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Sent from F. Jarrett

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Sent from F. Jarrett

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| Sent from F. Jarrett

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Sent from F. Jarrett

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Sent from F. Jarrett

From: [Adam Brannon](#)
To: [Abdul Barzak](#); [Joel Yust](#); arc@timberridge-hoa.com
Subject: 864 Cliffrose Way Business
Date: Monday, May 9, 2022 7:59:09 PM



[20220420_163439.mp4](#)



[20220420_163710.mp4](#)

Planning members,

I respectfully request that you deny approval of the business at 864 Cliffrose Way. For years now we have been dealing with an almost constant noise whenever the weather is nice. Before this business, it was nearly always peaceful and quite outside. After last year's meeting a small effort was made to contain the noise but only lasted a few months. I also have a concern with the chemicals being sprayed into the air as all the painting happens outside with an air compressor. Last summer, and now as this summer is starting, the business owner would only close the garage door to contain noise if she saw us, and sometimes not even then. In last year's meeting I mentioned the decibel levels of the noise, which from our front yard, is near and often over the OSHA requirement for hearing protection. With all the added wood, chemicals and crowded space within the garage I also have a concern with fire safety. There is no fume ventilation or dust evacuation/capture system. So, I am also concerned about the business owner's health, as well as the adjacent neighbors on her side of the street. Sometimes the business owner is wearing a filtered face mask/ventilator, but yet no protection is provided to anybody in the direction of the paint mists/fumes. Another concern I have is if the home is insured appropriately to allow for a business. If a mishap were to happen, which I hope never would, that resulted in damage to the house, would it be covered if caused by the operation of the business? If not, imagine what that would do to nearby home values.

I live at 867 and my neighbor at 863, directly across the street from the business, has far worse noise levels than I do, and their bedroom is on that side of their house, so they can't even have windows open when work is ongoing. It is honestly like we live in a construction zone, but we are far away from any of the new town developments. After the last 2 years of ongoing noise I would greatly like to have a peaceful summer. In the past, the business owner has tried to make this personal by complaining about noise from lawn mowing or washing a car or the rare occurrence that I am doing work on a personal vehicle. I would like to reiterate that this is not a personal issue, and near daily construction noise for hours at a time is far different than an hour of lawn care or 15 mins of washing a car a few times a month. Some have come forward in support of the business, which I understand, but please keep in mind that no one deals with the noise levels that we do at 867 and 863 Cliffrose, as we are directly across the street.

I strongly urge this board to make the difficult but correct decision to deny approval of this business. If approved it opens the pathway to make Severance more like the industrial side of Windsor. If you must approve it, I ask that you make it on the condition of taking proper safety steps for ventilation and fire protection, and that no more painting happens outside. Outside automotive painting is prohibited, how is this any different? I would also make it conditional that the garage door stays completely closed during any noisy activity. This has been publicly requested of the business owner in the past, but no consistent noise containment

effort has happened. Before any approval is given I think it would be wise and prudent to have an official noise study conducted while all possible equipment is run with and without the garage door closed. I also think an environmental/health impact study would be a good idea to avoid any future concerns for the business owner and neighbors.

I have attached a couple recent videos, please pay particular attention to the use of hearing protection by the business owner with no regard to the noise that others have to deal with. I am also including a link to my google drive folder with hundreds of videos over the last couple years captured by my home security system showing how often this happens. All file names are in the format YYYYMMDD-HH:mm:ss to show the exact time of occurrences, most videos also contain a date and time stamp within the video. Even though the frequency of videos is less in the recent past, the frequency of noisy activity has not changed. I have just not had the time to transfer videos from my system and they are overridden after 2 weeks. The business owner has also reduced recent activity with this review pending, same as she did last year.

https://drive.google.com/drive/folders/16lwoi71ZqGcxHyV9VWoJHZMldpZ5N_b9?usp=sharing

Thank you very much for your time

Adam Brannon

Hello Neighbors,

I am here today because I need your help. First let me start by introducing my home-based business **Cuztom Solutions LLC** that I run out of my garage. Cuztom Solutions LLC takes outdated furniture and give it new life. We also build new furniture for homes and businesses, along with custom artwork.

I started working on this last year but have made it an official business in 2021. I use earth friendly and water-based products in a spray gun which is attached to a compressor. I am here today to ask if this business creates any unreasonable noise, paint overspray and unreasonable traffic for this community, your home and family? If **No is the answer**, I would love it if you would sign my petition today in support of keeping Cuztom Solutions LLC open within our community.

Name	Address/phone
HEATHER MELONE & KRISTIAN BAKER	879 CLIFFROSE WAY 720 331 0228
ALEX ARELLANO	860 CLIFFROSE WAY 831 250 0372
Judy Poland	856 Cliffrose Way
Dave + Kelly Bibler	852 Cliffrose way
Lisha + Greg Driskill	848 Cliffrose way
Sandra Tabuy	875 Cliffrose Way

Carin & Will Tatum	851 Cliffrose Way 847-309-1725
Kelly & Trevor Dunham	855 Cliffrose Way 970-420-8122
Jessica Harris	847 Cliffrose Way 970-300-8139
Eddie & Lysette	884 Cliffrose Way 619-504-2082
Marinda & Dustin Romance (Mindy)	868 Cliffrose Way Severance, CO 80550
Christopher & Christina Shutte	859 Cliffrose Way Severance, CO 80550
Michal	860 Cliffrose Way
Chelsie Kidder	1063 Mahogany Way Severance, Colorado 80550
Shutte	
Marilda Mancera	

Ryan Matson	536 Cliffrose way

Custom Solutions LLC

June 22, 2021

From: Kelly and Trevor Dunham

855 Cliffrose Way | Severance | CO | 80550

To: Town of Severance Board

3 S. Timber Ridge Parkway | Severance | CO | 80550

RE: 864 Cliffrose Way Home Based Business Type II

Dear Board Members:

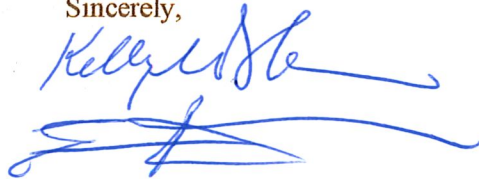
This letter is in strong support of the home-based business at 864 Cliffrose Way. We are long time residence and home owners in the neighborhood who work a variety of hours as a Manufacturing Operations Manager and a Lumber & Building Materials Sales Professional.

We are impressed by the beautiful repurposed, refurbished, and unique quality furniture creations that come out of the garage of this local artist. The positive quality of family life the home-based business provides for the owner and their children is evident. The owner has been respectful of our neighborhood and community by maintaining traditional work hours and reasonable noise levels. The family is friendly and a positive addition to the neighborhood.

We lack the understanding in why there is concern over "noise" that may be present, as it is during the day, during traditional work hours and no louder than the lawn mowers, AC units, family pets outside, or loud diesel pick-ups that regularly drive thru the neighborhood. If there is clear data to support otherwise, it needs to be disclosed and discussed. It is our opinion that there is a deeper issue affecting the behaviors of two other neighbors who feel it is necessary to be outwardly rude and confrontational with the business owner and the family, this is the issue at hand that needs to be addressed.

It is important, as a community, to support local artists and their home-based business's. These businesses are vital in the local economy and a positive impact on the family and community structure. We respectfully request the Town of Severance support this home business and allow the owner to continue working and providing a service of artistic quality.

Sincerely,



Trevor & Kelly Dunham

Town of Severance

June 22,2021

3 Timber Ridge Pkwy

Severance, CO 80550

To Whom it May Concern,

This letter is in place of my attendance at the property development review of business located at 864 Cliffrose Way, Severance, CO 80550 scheduled for 6/22/2021 at 18:00.

Severance has a multitude of home-based business to include restaurants, day care centers, and uniquely talented sole proprietors. Cuztom Solutions LLC, provides custom elegant, repurposed furniture locally. We fully support the small home-based business at this location.

We've not any complaints of this business or their operations. Please feel free to reach out with any further questions.

Sincerely,

Heather Melone

879 Cliffrose Way

Severance, CO 80550

720-331-0228

864 Cliffrose Way Home Based Business Type II

Carin Wennstrom <cjw107@hotmail.com>

Mon 6/21/2021 12:54 PM

To: planning@townofseverance.org <planning@townofseverance.org>

Mr. Barzak,

I'm writing in regards to the notice for a Home Based Business Type II License for 864 Cliffrose Way. My family and I live at 851 Cliffrose Way - several doors down from this address and are unable to attend the meeting to be held on June 22, 2021.

My husband and I would like to communicate our support of this neighbor being granted this type of business license. We have evaluated the impact this business has had on us in the past and we would like to see this neighbor continue to be able to run this business out of their home if they choose to do so. I currently am at home most of the time and also have small children, so we not only are at home to witness what is occurring due to this business but also carefully consider safety concerns, etc. that may impact our children and others on our street. We see no reason not to support this business in regards to typical concerns that get evaluated with similar requests such as increased traffic, odors, noise, etc. I do not find any negative impact to our area/street in regards to this business. I would also add that I always see this house's yard picked up and well maintained (including anything regarding the business)- which is another concern of ours when we consider supporting such a request.

We respectfully submit the above feedback to the Town of Severance for consideration in support of granting this license.

Thank you and I'd be happy to provide more information if needed.

Carin and William Tatum

Town of Severance.

to whom it may concern,

We are Dustin and Marinda Romance. We live at 868 Cliffrose way. We do not have a problem with Felicia Jarretts business. We do not hear her working when we are inside our house. We do not hear loud noises when on our back porch. We dont smell paint, stains, or other chemicals at our house. My husbands white truck is the closet to her when she is working and it does not have any issues from her painting. She does not ~~work~~ work late at night and she cleans up and theres nothing outside when shes not working. I have not witnessed a rise in traffic due to her bussiness.

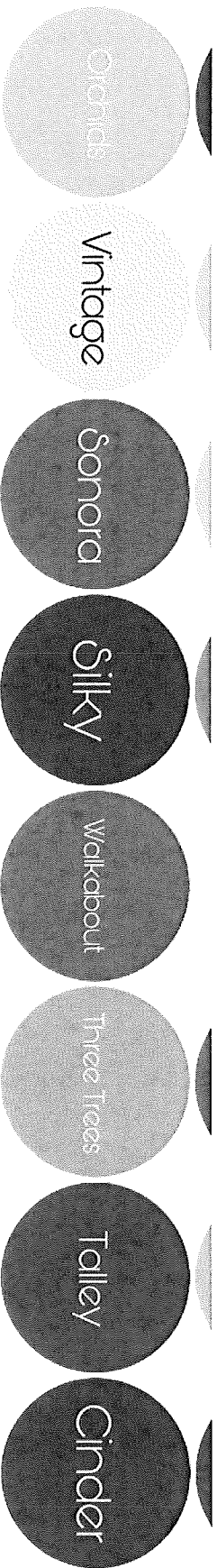
I see the mail truck more than customers. There are no damages to our property from her working on furniture. I can let you inspect the outside of my vehicles if needed. let me know if you have any questions.

970-631-2173

Dustin and Marinda Romance

MELANGE PAINTS

Shop



Mélange Paints is a small mom and pop paint making shop in South Texas. Our passion is color and lots of it! We offer 48 gorgeous mineral paints, hand-poured into eco-friendly glass jars. Our paints are water based, low VOC, include food grade minerals, are self priming and self leveling. The coverage is incredible, the adhesion is fantastic, and the consistency is creamy! We also offer many other items such as brushes, topcoats and more.



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MILK PAINT

General Finishes Milk Paint is a premium self-sealing interior/exterior mineral based paint named for its low-luster sheen. now made with more than 50% RENEWABLE RESOURCES formulated from sustainable materials that decrease the carbon footprint. If a higher sheen is desired, use *GF White Poly* or *GF Brushable White Enamel* instead. Need inspiration? Visit the General Finishes Design Center or the GF Pinterest Board.



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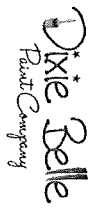
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[WATER BASED WOOD STAINS AND DY..](#) >
[WATER BASED WOOD STAIN](#)

WATER BASED WOOD STAIN

General Finishes Water Based Stains are formulated to provide workability similar to oil-based stains. now made with more than 50% RENEWABLE RESOURCES formulated from sustainable materials that decrease the carbon footprint. They spread easily, can be repaired, blend effortlessly and have plenty of open time. Their high-quality pigments produce rich, dark, uniform colors on hard-to-stain woods like maple and pine. Low odor, low VOC, water cleanup and noncombustible. Need inspiration? Visit the General Finishes Design Center OR Pinterest Board.



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Paint a base color and distress it with paint a second color. Use a 100% oil-based sanding sponge and a wet cloth to remove the excess paint. Also wet distress. Just dampen a sanding sponge and wipe away lightly until first coat is revealed. This works well if you have painted the first coat and waited a few days and then applied the second coat. You will need to wet distress within hours after application because once cured paint is difficult to remove.

Can I paint my kids furniture with Dixie Belle Paint?

Dixie Belle Paint is non-toxic with no VOC's.

How do you paint with Dixie Belle Paint?

Dixie Belle Paint is very thick so a little goes a long way. The longer the lid stays off the thicker it will get. If you like a thinner look just add a little water and stir. Clean the item you want to paint with Dixie Belle White Lightening, take a damp brush, (you can use a chip brush, special brushes designed for chalk painting or whatever brush you like to work with) and paint a very thin coat. It will dry very quickly. Some items will need a second coat so after about 30 minutes add another coat.



Chat with us





30 oz. Linen White Ultra Matte Interior Chalked Paint by Rust-Oleum

★★★★★ (1411)

♡ 2823

\$21⁴⁸

TOP

Product Overview

Specifications

Questions & Answers

Customer Reviews

Rust-Oleum 30 oz. Ultra Matte Interior Chalked Paint, Linen White creates an Ultra Matte finish with superior coverage and adhesion. Transform and rejuvenate furniture and home decor into a unique custom piece. Chalked Ultra Matte Paint provides 1-coat coverage on most surfaces with little or no prep or priming. It can be painted or distressed, giving any project a 1 of a kind look.

- Ultra-matte sheen for use on a variety of interior surfaces wood, metal, ceramic, canvas and more
- Thick, 1-coat coverage allows projects to be completed easily
- 1 qt. covers 150 sq. ft.
- Dries to an ultra-matte velvety, smooth finish
- Excellent adhesion and easy application with minimal prep and no priming necessary
- Dries to touch in 30 minutes
- Replicate the timeless style of 18th century decor by distressing for a unique aged, chipped look
- For bare wood surfaces, prime first with Zinsser Bulls Eye white primer
- Low VOC/water based formula
- Cleans up with soap and water
- Mix with other Rust-Oleum chalked paints to create a custom color

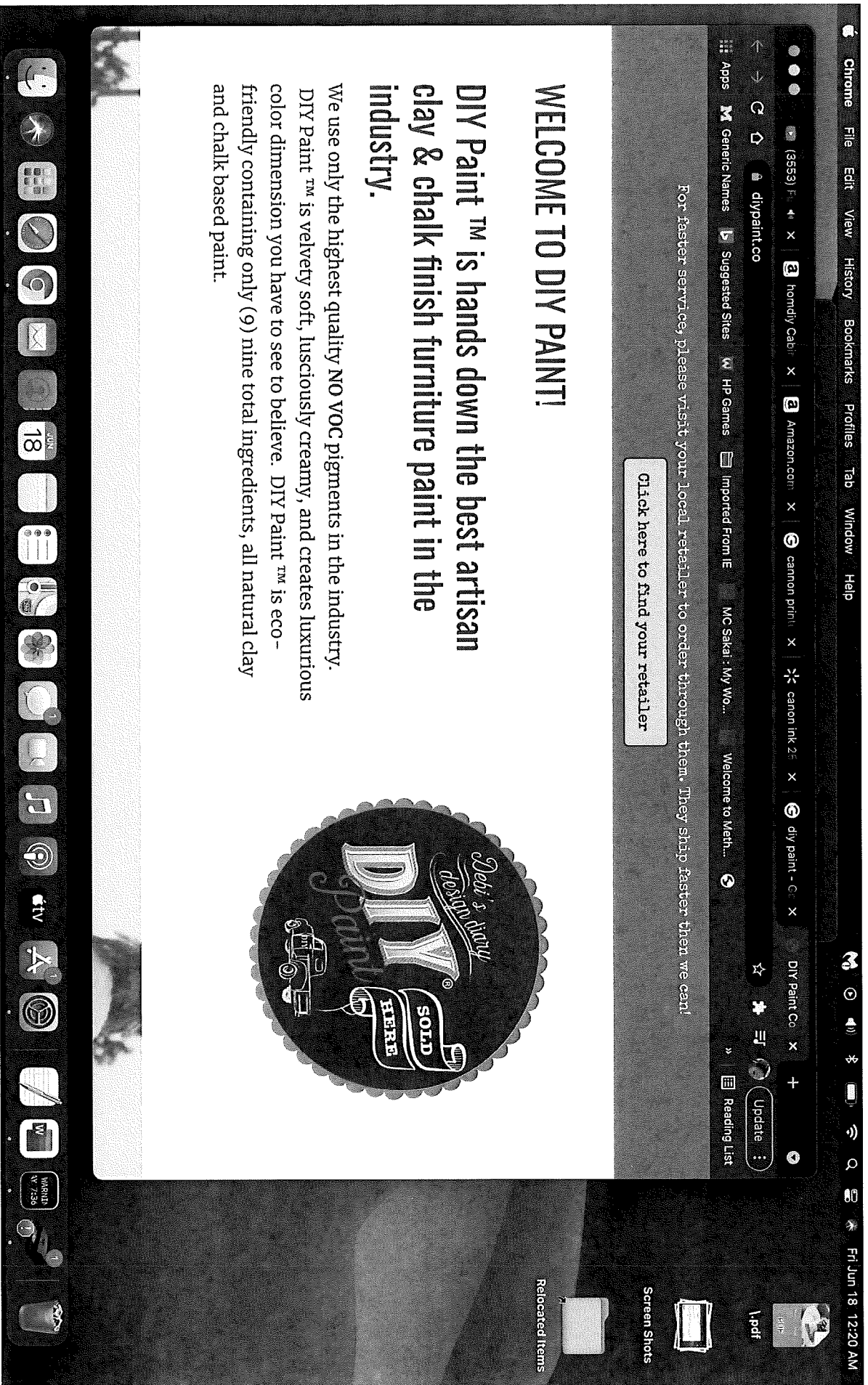
Info & Guides

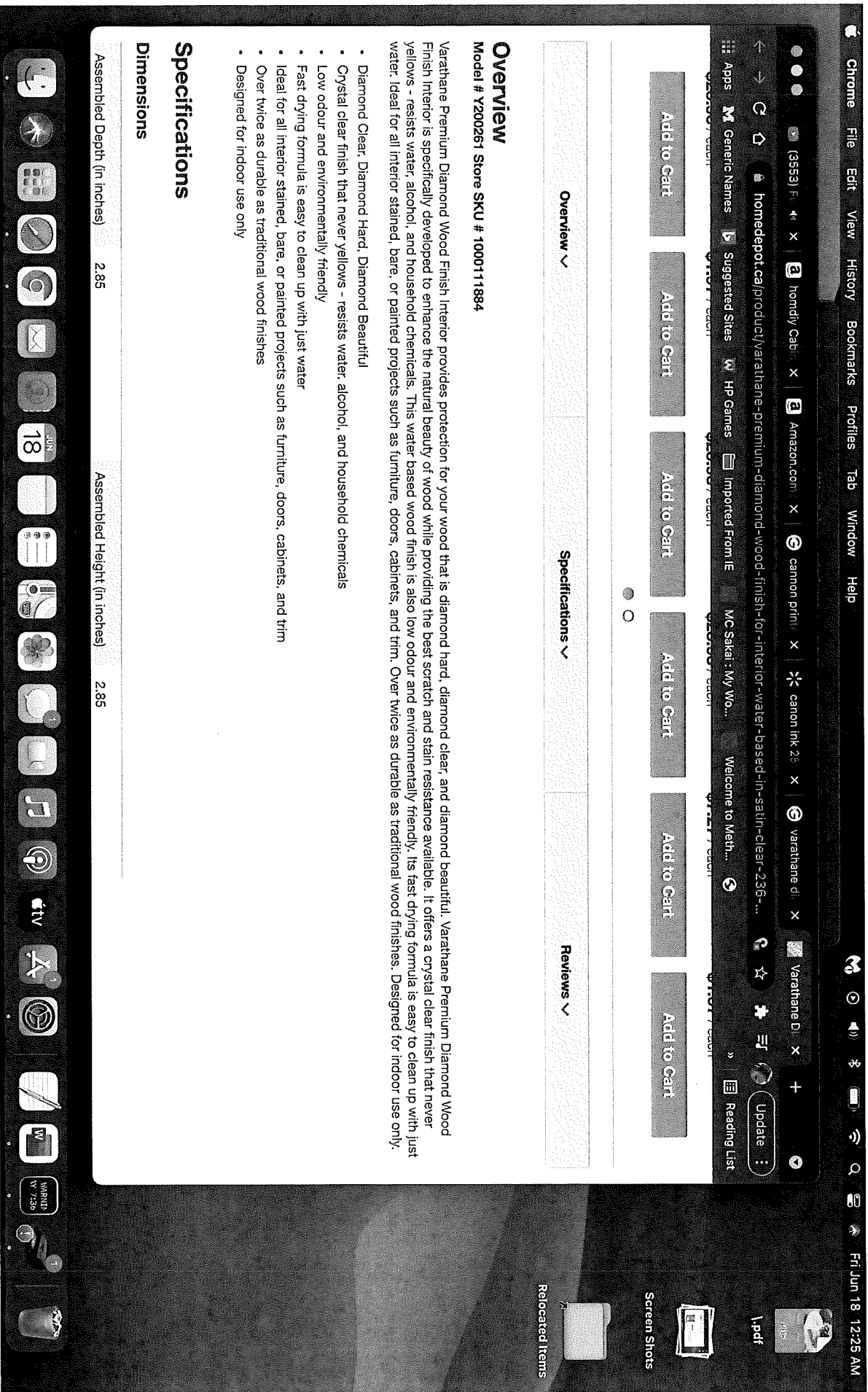
- TDS
- SDS
- Use and Care Manual

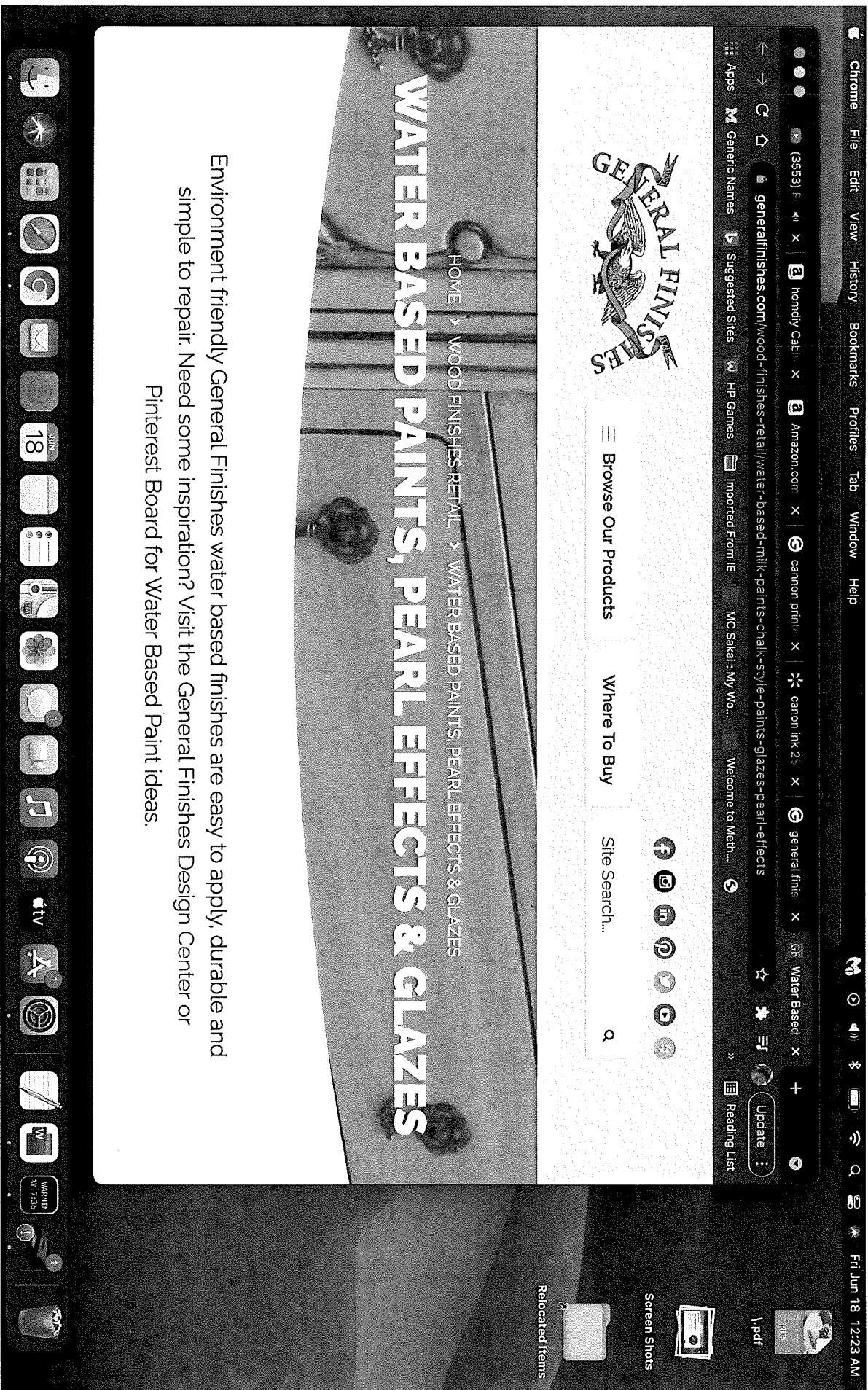
You will need Adobe® Acrobat® Reader to view PDF documents. Download a free copy from the Adobe Web site.

Feedback

Live Chat







For faster service, please visit your local retailer to order through them.
They ship faster than we can!

[Click here to find your retailer](#)

DIY Paint™ is hands down the best artisan clay & chalk finish furniture paint in the industry.

We use only the highest quality NO VOC pigments in the industry. DIY Paint™ is velvety soft, lusciously creamy, and creates luxurious color dimension you have to see to believe. DIY Paint™ is eco-friendly containing only (9) nine total ingredients, all natural clay and chalk based paint.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Via Mobility On-Demand Transit Program - MMOF Application	Abdul Barzak, Town Planner	Abdul Barzak, Town Planner & Nancy Mueller, CPA, Finance Director
ACTION REQUESTED		
Town staff asks that the Town Council review, discuss, and take action on the proposed Via Mobility On-Demand Transit Program for the Multimodal Transportation and Mitigation Options Fund (MMOF) call for projects. Actions that may be taken: 1. Direct Staff to move forward to submit for the Via Mobility On-Demand Transit Program for the MMOF Funding. 2. Take no action.		<u>Discussion</u> <u>Action Requested</u>
BRIEF SUMMARY		
Weld County has reached out to the Town of Severance to join together with four other communities and Weld County to participate in a Via Mobility On-Demand Transit Program similar to a pilot program conducted in southwest Weld County between August 2021 and February 2022 (this information is included in the packet) and submit for the Multimodal Transportation and Mitigation Options Fund (MMOF) call for projects. A breakdown provided by Weld County for the cost of running one bus with a driver through Via Mobility is included. Also included is an estimate (provided by Weld County) of local matches for 2022-23 for each of the communities. These dollar amounts are based on population and assume that all four communities (Eaton, Johnstown, Milliken, and Severance) and Weld County participate in the program. Community Development and Finance will provide a brief report during the meeting.		
PUBLIC SUPPORT/CONCERN		
None at this time		
ANALYSIS AND RECOMMENDATION		
Town Staff asks that the Town Council review, discuss, and take action on the proposed Via Mobility On-Demand Transit Program for the Multimodal Transportation and Mitigation Options Fund (MMOF) call for projects.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Via Mobility Pilot Presentation 2. NFRMPO MMOF Local Match Breakdown		

- | | |
|----|--------------------------------------|
| 3. | Email Communication with Weld County |
| 4. | Extrapolated Costs and Usage |

Via Mobility Pilot

Rural Southwestern Weld and Southeastern Larimer Counties



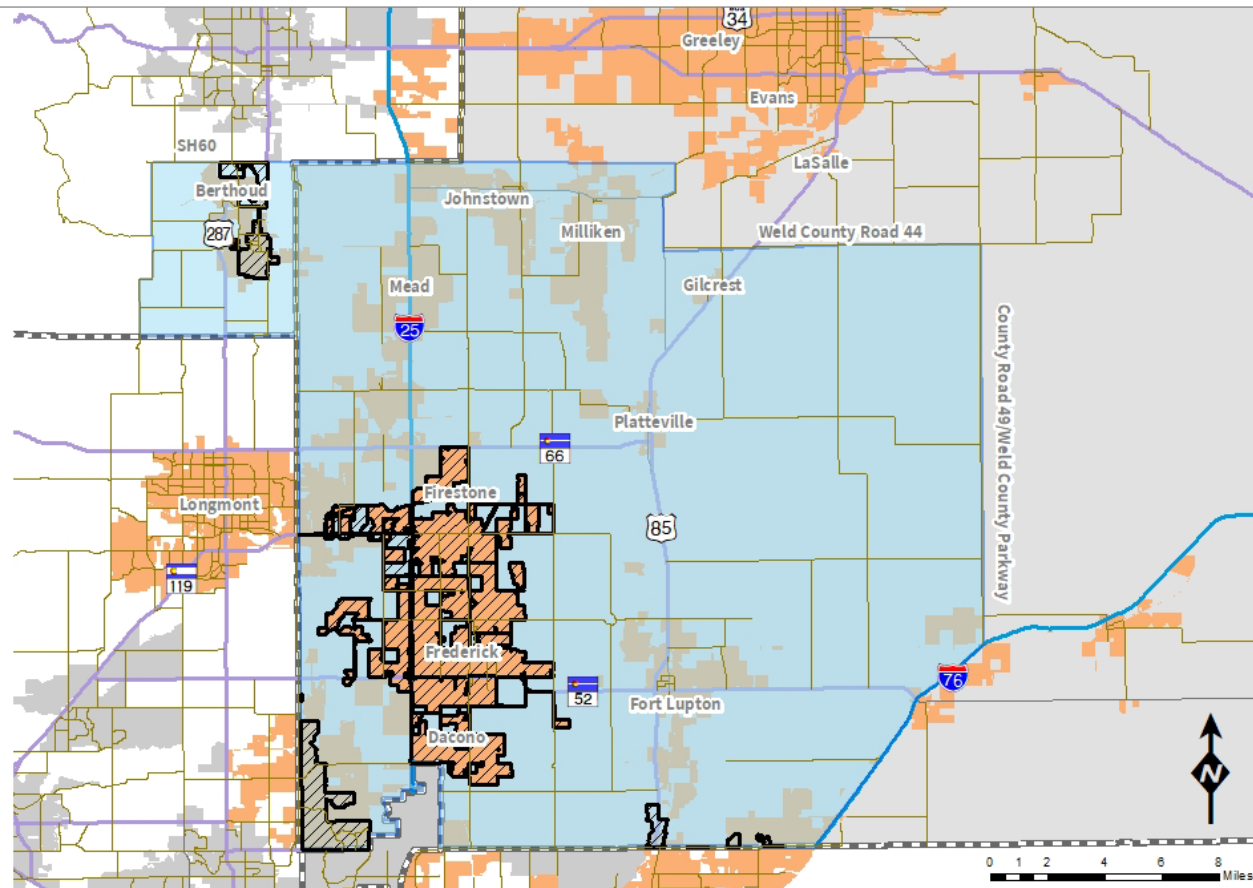
North Front Range
Metropolitan
Planning
Organization



March 3, 2022

Project Background

Draft Service Area of the Southern Weld and Larimer County Mobility Pilot Project



Legend

- Drop-Offs or Return Trips Only
- Southern Weld and Larimer County Mobility Project Area
- County Boundary
- Non-Weld County Municipality
- Weld County Municipality
- Weld County

- **RideNoCo**

- One Call/One Click Center
- Focus on improving mobility in rural portions of Larimer and Weld counties

- **Via Mobility**

- Approached NFRMPO about needs in rural portions of region
- “Extra” FTA §5311 (Rural Public Transit) funds due to COVID relief acts

- **Pilot began on August 2nd, 2021**

- Initially 4 months, extended until end of February 2022

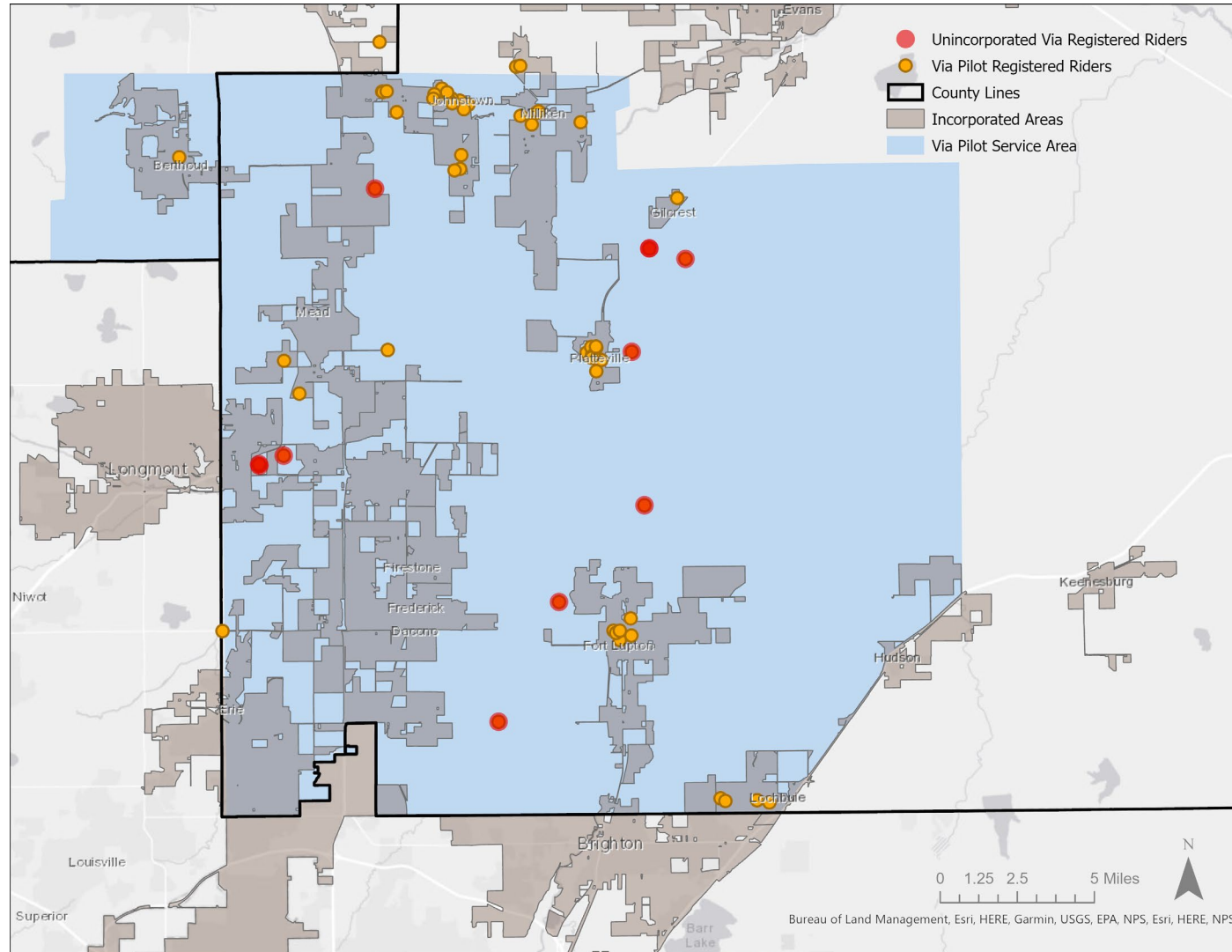
A Resounding Success

Month	One-Way Trips
August 2021	20
September 2021	75
October 2021	99
November 2021	74
December 2021	65
January 2022	61
February 2022	67
Total Ridership	461

- **70%** of riders aged 60 and older
- **13.5%** of riders use a wheelchair
- **42.5%** of trips for medical purposes

Community	Registered Riders	% of Riders
Johnstown	24	32%
Platteville	11	15%
Unincorporated Weld	10	13.5%
Fort Lupton	9	12%
Milliken	8	11%
Lochbuie	4	5.5%
Mead	3	4%
Gilcrest	2	3%
Erie	1	1.3%
Greeley	1	1.3%
Berthoud	1	1.3%
Total Unique Riders	74	100%

Ridership Map



Where we go from here

- Pilot service ended 2/28
- Short term:
 - \$25,000 needed to deliver service through end of 2022
 - Via able to contribute \$100,000 to sustain service
- Long term: is MMOF an option to sustain service for longer term?



Contact



Cory Schmitt

Mobility Manager

cschmitt@nfrmpo.org

(970) 999-0072

RideNoCo

8am-5pm, M-F

mobility@nfrmpo.org

(970) 514-3636

2022			
Budget (2022)	Cost per Hour	Hrs. per Year (50 hr. week)	Total Cost
1 Bus and Driver	\$ 90.00	2540	\$ 228,600.00
		Project Total	\$ 228,600.00
		(-) MMOF Funding	\$ 114,300.00
		2022 Cost	\$ 114,300.00

2022			
Community	Population	% of Total	Community Local Match
Johnstown	12503	26.30%	\$ 30,062.12
Milliken	8174	17.19%	\$ 19,653.50
Severance	6572	13.82%	\$ 15,801.67
Eaton	5669	11.93%	\$ 13,630.50
Unincorporated Weld	14620	30.75%	\$ 35,152.22
TOTAL	47538	100.00%	\$ 114,300.00

2023			
Budget (2023)	Cost per Hour	Hrs. per Year (50 hr. week)	Total Cost
1 Bus and Driver	\$ 90.00	2540	\$ 228,600.00
		Project Total	\$ 228,600.00
		(-) MMOF Funding	\$ 114,300.00
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Johnstown	12503	26.30%	\$ 30,062.12
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Eaton	5669	11.93%	\$ 13,630.50
Unincorporated Weld	14620	30.75%	\$ 35,152.22
TOTAL	47538	100.00%	\$ 114,300.00

2022-2023 Total Local Match			
Community	Population	% of Total	Community Local Match
Johnstown	12503	26.30%	\$ 60,124.23
Milliken	8174	17.19%	\$ 39,307.00
Severance	6572	13.82%	\$ 31,603.33
Eaton	5669	11.93%	\$ 27,261.00
Unincorporated Weld	14620	30.75%	\$ 70,304.43
TOTAL	47538	100.00%	\$ 228,600.00

Project Total	\$ 457,200.00
(-) MMOF Funding Request	\$ 228,600.00
Local Match	\$ 228,600.00

From: [Evan Pinkham](#)
To: [Nancy Mueller](#); [Abdul Barzak](#); [Nicholas Wharton](#)
Cc: [Elizabeth Relford](#); [Cory Schmitt](#); [Lindsay Radcliff Coombes](#)
Subject: RE: On-demand Transit Program - MMOF
Date: Wednesday, May 11, 2022 1:43:18 PM

Abdul and Nancy,

We have worked with Via Mobility to determine the per hour cost of running a bus with driver. The cost breakdown per hour is \$90. Via would run 8:00-4:30 plus pre-trip/post-trip inspections and deadhead, which averages about 10 hours/day. Based on a 50-hour service week and 50.8 weeks/year (accounting for holidays) the annual cost for the service would be \$228,600. During the pilot program there were 440 trips completed. I do not have the information on how many trips were scheduled, however I do believe that nearly all of the requests were fulfilled. I will confirm this with Lisa Bitzer from Via. The pilot program did have a much larger boundary and more municipalities served than what is proposed for this program. I will reach out to Via Mobility to get the financial reports from the pilot study and the information that you requested for ridership. It is my understanding that the paratransit service will be a supplemental transit service. The program will be free of charge to riders.

I am happy to answer any other questions that come up.

Thanks,
Evan

Evan Pinkham, MPA

Transportation Planner
Weld County Public Works
1111 H Street
Greeley, CO 80631



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From: Nancy Mueller <nmueller@townofseverance.org>
Sent: Wednesday, May 11, 2022 1:06 PM

To: Abdul Barzak <abarzak@townofseverance.org>; Nicholas Wharton <nwharton@townofseverance.org>; Evan Pinkham [REDACTED]
Cc: Elizabeth Relford [REDACTED]; Cory Schmitt [REDACTED]; Lindsay Radcliff Coombes <lcoombes@townofseverance.org>
Subject: RE: On-demand Transit Program - MMOF

Caution: This email originated from outside of Weld County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, Evan-

Could we please get copies of the following:

- All financial reports on the pilot study.
- Data on the number of service requests that were made, the number of service requests that were scheduled, and the number completed. Also, if any service requests were not able to be accommodated due to a lack of availability.
- Information on whether this would be run as a paratransit service under FTA guidelines or if it would be strictly supplemental transit services.
- Information on user fees, how will they be determined, and what do you anticipate those fees would be.

We may have more questions later, but I really appreciate you helping with these now.

Thank you!

Nancy

Nancy E. Mueller, CPA

Finance Director
Town of Severance
3 South Timber Ridge Parkway
PO BOX 339
Severance, CO 80546
Office: 970-686-1218



TOWN PRIDE through Leadership, Service and Collaboration.

From: Abdul Barzak <abarzak@townofseverance.org>

Sent: Wednesday, May 11, 2022 11:34 AM

To: Nicholas Wharton <nwharton@townofseverance.org>; Evan Pinkham [REDACTED]

Cc: Elizabeth Relford [REDACTED]; Cory Schmitt [REDACTED]; Lindsay Radcliff Coombes <lcoombes@townofseverance.org>; Nancy Mueller <nmueller@townofseverance.org>

Subject: RE: On-demand Transit Program - MMOF

Evan,

To aide in our conversation with this can you provide some more information specifically on a cost per ride break down if available?

Thank you,



Abdul Barzak

Town Planner
Direct Line: 970-692-1556
Office: 970-686-1218

TOWN PRIDE through Leadership, Service and Collaboration.

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From: Nicholas Wharton <nwharton@townofseverance.org>

Sent: Tuesday, May 10, 2022 2:13 PM

To: Evan Pinkham [REDACTED]

Cc: Elizabeth Relford [REDACTED]; Cory Schmitt [REDACTED]; Lindsay Radcliff Coombes <lcoombes@townofseverance.org>; Abdul Barzak <abarzak@townofseverance.org>

Subject: Re: On-demand Transit Program - MMOF

Evan,

Thank you for reaching out and no questions at this time. If it will work for you, we would like to bring this to the Town Council on May 24th for participation and a letter of support if they chose to proceed.

Thank you,

Nicholas J. Wharton, MPA, ICMA-CM
Town Manager
Town of Severance

Sent from my iPhone

From: Evan Pinkham [REDACTED]
Sent: Tuesday, May 10, 2022 2:08:11 PM
To: Nicholas Wharton <nwharton@townofseverance.org>
Cc: Elizabeth Relford [REDACTED]; Cory Schmitt [REDACTED]
Subject: RE: On-demand Transit Program - MMOF

Hey Nicholas,

I wanted to check in with you to see if you had any questions about the project and to see if this is something Severance would like to move forward on.

Thanks,
Evan

Evan Pinkham, MPA

Transportation Planner
Weld County Public Works
1111 H Street
Greeley, CO 80631
[REDACTED]



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From: Evan Pinkham
Sent: Thursday, May 5, 2022 11:15 AM
To: Nicholas Wharton <nwharton@townofseverance.org>
Cc: Elizabeth Relford [REDACTED]; Cory Schmitt [REDACTED]
Subject: On-demand Transit Program - MMOF

Nicholas,

First of all, thanks for taking time to chat yesterday regarding this potential project and the MMOF application. I put together a spreadsheet that breaks down the cost of running one bus with a driver

through Via Mobility. Also included is an estimate of local match for 2022-23 for each of the communities. These dollar amounts are based off of population and assume that all four communities (Eaton, Johnstown, Milliken and Severance) and Weld County participate in the program. Obviously with the tight time frame for the application we need to see if this is something that we want to move forward on. If you would like to proceed, we would need to get a letter of support from your board for the local match contribution prior to the submittal deadline of June 3rd. Let me know if you would like to set up a Teams meeting to go over the program in more detail.

I have included some information about the pilot project that Via Mobility conducted in southwest Weld County between August 2021 and February 2022. If you would like more information about Via and the types of services they offer, visit their website: [Via Paratransit - Via Mobility Services \(viacolorado.org\)](https://viacolorado.org)

Please let me know if you have any questions.

Thanks,
Evan

Evan Pinkham, MPA

Transportation Planner
Weld County Public Works
1111 H Street
Greeley, CO 80631



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EXTRAPOLATED COSTS AND USAGE VIA MOBILITY PILOT STUDY

\$ 228,600.00	Annual Cost for One Bus
922	One-Way Trips/Year
\$ 247.94	Cost for One-Way
\$ 495.88	Cost for Round Trip
\$ 228,600.00	Annual Cost for One Bus
74	Unique Riders During Pilot
\$ 3,089.19	Annual Cost/Rider
922	One-Way Trips/Year
74	Unique Riders
12.46	One-Way Trips/Rider
6.23	Round Trips/Rider/Year
3089.19	Annual Cost/Rider
6.23	Round Trips/Rider/Year
\$ 495.88	Cost for Round Trip
461	One-Way Trips
143	Estimated Days for Pilot
3.22	One-Way Trips/Day
1.61	Round Trips/Day
5	Operating Days/Week
8	Round Trips/Week



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings	Nicholas Wharton, Town Manager	Nicholas J. Wharton
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings and take action. ○ Actions that may be taken: ○ Move to approve Resolution 2022-22R ○ Take no action.		<u>Resolution</u> <u>Action Requested</u>
BRIEF SUMMARY		
The purpose of this Policy Regarding Electronic Participation for Town Council Meetings is to specify the circumstances under which members of the Town Council may conduct regular, special, emergency, or workshop meetings by telephone or other electronic means of participation, such as videoconferencing ("Electronic Participation"). Electronic participation has inherent limitations because Electronic Participation effectively precludes a member of the Town Council from contemporaneously observing documentary information presented during meetings; from fully evaluating a speaker's non-verbal language in assessing veracity or credibility; and from observing non-verbal explanations (e.g., pointing at graphs and charts) during a speaker's presentation or testimony.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council take action and move to approve Resolution 2022-22R: Policy Regarding Electronic Participation For Town Council Meetings.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. 2022-22R - Adoption of Electronic Participation Policy 2. Policy Regarding Electronic Participation For Town Council Meetings (030822)		

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-22R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, ADOPTING A POLICY REGARDING ELECTRONIC PARTICIPATION
FOR TOWN COUNCIL MEETING**

WHEREAS, Town of Severance (the “Town”) is a home-rule municipality, duly organized and existing under the laws of the State of Colorado; and

WHEREAS, pursuant to its home-rule authority, the Town by and through its Town Council, possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, the Town Council reviewed and considered a draft Policy Regarding Electronic Participation at its meeting on April 26, 2022, attached to this resolution and incorporated herein by this reference; and

WHEREAS, the Town Council has reviewed and considered the attached Policy Regarding Electronic Participation and finds that it will serve the purposes of fostering public trust and promoting public confidence in the integrity of the Town government, and providing guidance relating to remote or virtual participation in public meetings and hearings; and

WHEREAS, the Town Council that finds that it is in the best interest of the public health, welfare, and safety of the residents of the Town to adopt the attached Policy Regarding Electronic Participation.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE COLORADO:**

Section 1. The Town Council hereby adopts the Policy Regarding Electronic Participation in the form attached to this resolution and incorporated herein by this reference.

RESOLVED AND APPROVED this 24th day of May, 2022.

TOWN OF SEVERANCE

BY: _____
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

POLICY REGARDING ELECTRONIC PARTICIPATION FOR TOWN COUNCIL MEETINGS

I. Purpose.

The purpose of this Policy Regarding Electronic Participation for Town Council Meetings (“Policy”) is to specify the circumstances under which members of the Town Council may conduct regular, special, emergency, or workshop meetings by telephone or other electronic means of participation, such as video-conferencing (“Electronic Participation”). Electronic Participation has inherent limitations because Electronic Participation effectively precludes a member of the Town Council from contemporaneously observing documentary information presented during meetings; from fully evaluating a speaker’s non-verbal language in assessing veracity or credibility; and from observing non-verbal explanations (e.g., pointing at graphs and charts) during a speaker’s presentation or testimony. The Town Council finds that these limitations in Electronic Participation may produce inefficiencies in meetings, increase the expense of meetings, and may undermine the decision-making process and thus desires to permit Town Council meetings to be conducted via Electronic Participation only under emergency situations affecting the Town.

II. Policy.

A. Councilors’ Duties.

1. The preference and expectation of all Councilmembers is to attend regular and special Council meetings in-person, in Town Hall, whenever possible in recognition of the efficiency and effectiveness of in-person participation when conducting the public business of the Town of Severance.

2. Councilors should be on time for all meetings and promptly return from any recess or break.

3. If it is necessary for a councilor to be absent from a scheduled meeting, it is the responsibility of that councilor to notify the office of the Town clerk, Town manager or the chair for that meeting.

4. There may be occasional times when in-person attendance is not possible. The Town finds that remote attendance by Councilmembers is preferable to not permitting participation or delaying the conduct of public business. A member of the Town Council may participate by Electronic Participation in a Town Council meeting only in accordance with this Policy.

- a. “Electronic Participation” means participation by video or audio means, such as Zoom, GoToMeeting, GoToWebinar, Webex, Microsoft Teams or similar platform approved by the Town, which is clear, uninterrupted and allows two-way communication for the participating Councilmember.

B. Circumstances Permitting Electronic Participation.

1. Councilmembers may attend a Council meeting through Electronic Participation when travelling out-of-town, when ill, when a family or personal emergency arises, or when unforeseen circumstances do not allow in-person attendance. Councilmembers who are ill are encouraged and expected to participate by remote attendance.

2. In the event a quorum is unable to meet at the day, hour, and place fixed by the Town Council because meeting in person is not feasible, practical, or prudent due to an emergency, including natural disaster, inclement weather, epidemic, or pandemic affecting the Town, meetings necessary to conduct Town business may be conducted by telephone, electronically, or by other means of communication.

C. Meeting Requirements.

Town Council may permit Electronic Participation only when all of the following conditions are met:

1. The Town Manager or the Mayor determines that meeting in person is not practical, prudent, or feasible because of an emergency affecting the Town;

2. All members of the Town Council and any members of Town staff attending the meeting can hear one another or otherwise communicate with one another and all members of the Town Council can hear or read all discussion and testimony in a manner designed to provide maximum notice and participation;

3. Members of the public present at the regular meeting location can hear or read all discussion, testimony and votes, unless public access to the regular meeting location is not feasible, practical, or prudent due to the emergency. In the event public access to the regular meeting location is not feasible, practical, or prudent due to the emergency, appropriate arrangements, if feasible, will be made to allow the public to observe, listen, or, if applicable, provide public input during the meeting while it is occurring from another location or remotely;

4. At least one member of the Town Council is present at the regular meeting location, unless not feasible due to the emergency;

5. All votes are conducted by roll call;

6. Minutes of the regular, special, emergency, or workshop meeting are taken and promptly recorded, and such records are open to public inspection; and

7. To the extent possible, full and timely notice is given to the public setting forth the time of the meeting, advising that some or all members of the Town Council may attend the meeting via Electronic Participation, and, if feasible, the right of the public to monitor the meeting from the regular meeting location, or if public access to the regular meeting location is not feasible, practical or prudent due to the emergency, from another location or remotely.

D. Arranging for Electronic Participation.

To arrange to participate via Electronic Participation:

1. A Councilmember shall contact the Mayor, Town Manager, or Town Clerk in advance of the meeting to determine if arrangement for Electronic Participation is possible, and include the circumstance in which the Councilmember is making the request. Councilmembers shall endeavor to advise the Town of their intent to participate via Electronic Participation at the earliest possible time and not less than twenty-four (24) hours prior to the requested participation.

2. Upon receipt of such written request, the Town shall use its best efforts to provide the technical means necessary to fulfill the request from Town Hall; provided, however, that it shall be incumbent upon the Councilmember who desires to attend by Electronic Participation to provide the technical means necessary to facilitate remote attendance from their location.

3. The Town shall to the extent feasible initiate the Electronic Participation not more than ten (10) minutes prior to the scheduled time of the meeting. Upon disconnection during a meeting, the Town Clerk or Town staff shall attempt to re-initiate the connection.

4. If the Mayor or Town Manager determines that the meeting shall be conducted entirely via Electronic Participation, the Town Manager or Town Clerk shall contact the Town Council members at least twenty-four (24) hours in advance of the meeting to provide notice of a meeting conducted under this Policy.

E. Public Participation.

For meetings where it is practical for Town Council to utilize an electronic communication platform (e.g. Zoom, WebEx), members of the public may participate in such meetings and make comments at such times as are designated by the Mayor. The Town may impose requirements on public participation by electronic means such as requiring a member of the public to send an email to the Clerk prior to the meeting if they desire to present on an item not on the agenda or requiring a member of the public to give notice to Town staff in advance or during the meeting of their desire to comment on a specific agenda item.

F. Presiding Officer.

The Mayor, Mayor Pro Tem or other designated person who is presiding over the meeting shall have the discretion to mute any Councilmember who is attending through Electronic Participation when distracting and extraneous noise is occurring through the remote attendance. The officer who is presiding over the meeting may delegate the ability to mute Councilmembers to the meeting host who controls the meeting platform. The presiding officer shall use best efforts to recognize and provide opportunity for Councilmembers who are participating electronically the ability to contribute to the discussion and express comments. The presiding officer during the meeting shall designate the individual who Councilmembers should contact during the meeting in the event of technical difficulties or in connection with other matters related to items not a part of the agenda for the meeting in which the Councilmember is participating electronically.

G. Effect of Electronic Participation.

1. **Quorum.** Electronic Participation shall constitute actual attendance for purposes of establishing a quorum for meetings only when all of the conditions in part II.C. of this Policy are met.

2. A Councilmember attending through Electronic Participation:

- a. shall be entitled to participate in all Council matters in the same capacity as a Councilmember in physical attendance, including participation quasi-judicial matters and executive sessions;
- b. shall have the opportunity to express comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and adopted procedures;
- c. shall be heard, considered, and counted as to any vote taken;
- d. shall be called during any vote taken and shall have such Councilmember's vote counted and recorded by the Town Clerk and placed in the minutes for the corresponding meeting; and
- e. may leave a meeting and return as in the case of any member upon announcement of such leaving and returning.

3. **Quasi-Judicial Matters.**

- a. In the event that an application is scheduled for a public hearing that is quasi-judicial in nature and due to applicable timelines that must be held while this Policy is in effect, the Town shall notify the applicant of such circumstances and present the applicant with options for proceeding with the application. Upon notice from the Town, the applicant shall authorize the Town, in writing, to proceed with one of the following options:
 - i. Conduct the public hearing under this policy with accommodations made for Electronic Participation by the applicant and the public, subject to the applicant waiving in writing any legal challenge on the basis that the hearing will be conducted via Electronic Participation; or
 - ii. Suspend any and all review and decision deadlines until such time that the local disaster emergency declaration is terminated and the Town Council can schedule a meeting at which an in-person quorum will be present
- b. To the extent reasonably possible, the Town Council shall provide adequate opportunity for the applicant and the public to participate in the quasi-judicial matter conducted under this Policy in a manner that approximates as closely as possible the opportunity that is routinely provided during in-person meetings—for example, an opportunity for members of the public to comment on the application during the public comment portion of the hearing. Such opportunity shall include,

at a minimum, the ability for the public to listen or comment by telephone during the hearing. Nothing in this Policy shall prevent members of the public from submitting written comments in advance of the meeting at which the quasi-judicial matter will be considered. If written comments are received on a quasi-judicial matter being considered at a meeting conducted via Electronic Participation, such comments shall be read into the record by the Town Clerk, the Mayor, or a member of Town staff.

- c. Any documents, exhibits, or other materials (collectively, “Materials”) to be presented by the applicant, Town staff, other parties (if any), or members of the public during the public hearing must be clearly marked for identification and must be submitted to the Town Clerk at least five (5) business days prior to the hearing date, in addition to any obligation the applicant, Town staff, or other parties, if any, may have by law to provide such Materials to other parties prior to the hearing. Notice of the public hearing issued by the Town shall include notice of this requirement to submit Materials to the Town Clerk, and shall state where, how, and by when such Materials must be submitted. The Town Clerk will include the Materials in the Town Council’s packet with a cover sheet identifying the name of the party submitting the Materials, and will make such Materials available to the public on the Town’s website at least 24 hours before the hearing.
- d. The participants in the public hearing, discussion, and decision should endeavor to identify themselves for the record upon speaking or asking questions. The Mayor or chair of the hearing will endeavor to ensure the participants in the public hearing clearly identify themselves and any Materials referenced during the hearing for purposes of creating an adequate record.
- e. An adequate record of the public hearing, discussion, and decision shall be made and kept by the Town, including a full audio recording or, if the meeting is conducted using video, a full audio and video recording.

H. Limited Applicability of Policy.

1. This Policy shall apply to regular, special, emergency, and study session meetings of the Town Council.

2. This Policy shall also apply to any quasi-judicial proceeding in front of a Town board or commission. When considering a such a quasi-judicial matter, Town boards and commissioners, and its members, shall follow this Policy in the same manner intended for Councilmembers.

I. Reasonable Accommodations. The Town may provide reasonable accommodation and may waive or modify provisions of this Policy to provide disabled members of the Town Council or the public access to Town Council meetings.



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-12: An ordinance of the town council of the Town of Severance, Colorado, amending chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled "noise" and repealing article 9 of chapter 10 of the Severance Municipal Code pertaining to noise	Nicholas Wharton, Town Manager	Jim Gerdeman, Chief of Police
ACTION REQUESTED		
The Police Chief and Management ask that the Town Council review and discuss the proposed Noise Ordinance and take action. • Actions that may be taken: ○ Move to approve Ordinance 2022-12 ○ Take no action		<u>Ordinance</u> <u>Action Requested</u>
BRIEF SUMMARY		
As requested by the Town Council and presented by the Chief of Police at the previous work session, this ordinance amends chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled "noise" and repealing article 9 of chapter 10 of the Severance Municipal Code.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management and Staff recommend that the Town Council take action and move to approve Ordinance 2022-12: An ordinance of the town council of the Town of Severance, Colorado, amending chapter 7 of the Severance Municipal Code by the addition of a new article 7, entitled "noise" and repealing article 9 of chapter 10 of the Severance Municipal Code pertaining to noise.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Ordinance 2022-12		

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-12**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, AMENDING CHAPTER 7 OF THE SEVERANCE MUNICIPAL CODE
BY THE ADDITION OF A NEW ARTICLE 7, ENTITLED “NOISE” AND REPEALING
ARTICLE 9 OF CHAPTER 10 OF THE SEVERANCE MUNICIPAL CODE
PERTAINING TO NOISE**

WHEREAS, the Town Council finds that noise is a major source of environmental pollution, which represents a threat to the serenity and quality of life to the community; and

WHEREAS, unreasonable noise often has an adverse physiological and psychological effect on human beings, thus contributing to an economic loss to the community; and

WHEREAS, the Town Council has determined that the Town lacks adequate regulations and standards regarding unreasonable noise; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance’s home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance’s police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF SEVERANCE, COLORADO:**

Section 1. Chapter 7, “Health, Sanitation, and Animals,” of the Severance Municipal Code is hereby amended by the addition of a new Article 7, entitled “Noise,” to read as follows:

ARTICLE 7 - NOISE

Sec. 7-7-10. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Amplified outdoor music means the use of musical instruments or sound equipment to produce or amplify sound that is not fully enclosed by permanent, solid walls, and a roof.

db(A) means sound levels in decibels measured on the “A” scale of a standard sound level meter having characteristics defined by the American national standards institute, publication S1. 4 – 1971.

Decibel is a unit used to express the magnitude of a change in sound level. The difference in decibels between two sound pressure levels is twenty times the common logarithm of their ratio. In sound pressure measurements sound levels are defined as twenty times the common logarithm of the ratio of that sound pressure level to a reference level of 2×10^{-5} N/m² (Newton’s/meter

squared). As an example of the effect of the formula, a three-decibel change is a one hundred percent increase or decrease in the sound level, and a ten-decibel change is a one thousand percent increase or decrease in the sound level

Domestic power equipment means any power equipment rated five horsepower or less used for home or building repair or grounds maintenance, including but not limited to lawn mowers, garden tools, snow blowers and chain saws.

Engine compression brake device means any device which, when activated, impedes or retards a motor vehicle's forward motion through compression of air in the engine's cylinder to provide braking power, which device is also known as a "brake retarder."

Muffler means an apparatus consisting of a series of chambers or baffle plates designated for the purpose of transmitting gases while reducing sound emanating from such apparatus.

Neighborhood services officer means any person empowered by the Town of Severance to enforce the provisions of this chapter, including peace officers, as defined in C.R.S. §§ 18-3-201(2) and 30-15-105, personnel of the Severance Police Department, or any employee of the town designated or authorized by the town manager or by the town manager's authorized representative.

Sound equipment means a loudspeaker, public address system, amplification system, or other sound producing device.

Unreasonable noise shall mean any sound of such level, intensity or duration as may or tends to be injurious to human health or welfare, or that unreasonably interferes with the enjoyment of life or property, or causes damage to any property, but excludes all aspects of the employer-employee relationship; concerning health and safety hazards within the confines of a place of employment.

Vehicle means any machine propelled by power other than human power, designed to travel along the ground by use of wheels, treads, runners or slides to transport persons or property or pull machinery and includes, without limitation, automobile, airplane, truck, trailer, motorcycle, motor scooter, tractor, buggy and wagon.

Sec. 7-7-20. Noise prohibited.

- (a) It is unlawful for any person to make, cause to be made, or to permit any unreasonable noise upon any premises or within any vehicle owned, possessed or operated or controlled by such person.
- (b) Neighborhood services officers, may, in the determination of a violation of subsection (a) above, consider factors that include, but, are not limited to:
 - (1) The time of day;
 - (2) The size of any gathering of persons creating or contributing to the noise;

- (3) The underlying zone district in which the source of sound is located;
 - (4) The presence or absence of noise amplification equipment;
 - (5) Whether the officer witnesses the activity or source of the sound;
 - (6) The number of witnesses reporting or complaining about the sound; and
 - (7) Any other factors tending to show the magnitude, intensity, loudness, or disruptive effect of the noise.
- (c) With regard to sound from activities conducted upon, or other sources located, within private property, the determination of unreasonable noise, in addition to the previously stated factors shall include, but not be limited to:
- (1) The sound from a source on private property used or developed for commercial, retail or service land uses, having been measured at a distance of at least twenty-five feet from the property line, exceeded the following decibel levels for the following time periods:
 - a. 60 db(A) from 7:00 a.m. until 7:00 p.m. or dusk, whichever comes first, of the same day; or
 - b. 55 db(A) from 7:00 p.m. or dusk, whichever comes first, until 7:00 a.m. of the following weekday and until 9:00 a.m. of the following weekend (Saturday and Sunday) day.
 - (2) The sound from a source on private property used or developed for light industrial land uses, having been measured at a distance of at least twenty-five feet from the property line, exceeded the following decibel levels for the following time periods:
 - a. 70 db(A) from 7:00 a.m. until 7:00 p.m. or dusk, whichever comes first, of the same day; or
 - b. 65 db(A) from 7:00 p.m. or dusk, whichever comes first, until 7:00 a.m. of the following weekday and until 9:00 a.m. of the following weekend (Saturday and Sunday) day.
 - (3) The sound from a source on private property used or developed for heavy industrial land uses, having been measured at a distance of at least twenty-five feet from the property line, exceeded the following decibel levels for the following time periods:
 - a. 80 db(A) from 7:00 a.m. until 7:00 p.m. or dusk, whichever comes first, of the same day

- b. 75 db(A) from 7:00 p.m. or dusk, whichever comes first, until 7:00 a.m. of the following weekday and until 9:00 a.m. of the following weekend (Saturday and Sunday) day.
- (d) With regard to vehicles, the determination of unreasonable noise, in addition to the previously stated factors shall include, but not be limited to:
 - (1) The continuous or repeated sounding of any horn, alarm or signal device of a vehicle, except where an actual emergency or danger exists. For the purposes of this subsection, "continuous" shall mean continuing for an unnecessary or unreasonable period of time.
 - (2) The operation of any vehicle in a manner which causes unreasonable noise as a result of unnecessary rapid acceleration, deceleration, revving the engine or tire squeal.
- (e) All sound measurements shall be made on a sound level meter that meets American National Standards Institute (ANSI) specification S1.4-1974 for Type I and Type II equipment. The manufacturer's published indication of compliance with such specifications is prima facie evidence of compliance with this Subsection.
- (f) For noise disturbances that are not witnessed by a neighborhood services officer, complaints by at least two (2) disinterested witnesses are required to issue a summons and citation under this section, but are not required to prove that a person violated this section.

Sec. 7-7-30. Exceptions.

The prohibitions set forth in subsection 7-7-20(a) shall not apply to sound from:

- (1) Any bell or chime from any building clock, school or church;
- (2) Any siren, whistle, or bell lawfully used by emergency vehicles or any other alarm system used in case of fire, collision, civil defense, police activity or other imminent danger; provided however, that burglar alarms not terminated within 20 minutes after being activated shall not be excepted;
- (3) Aircraft which are operated in accordance with federal laws or regulations;
- (4) Town authorized or sponsored events including, but not limited to, parades and fireworks displays;
- (5) Any domestic power equipment, except as provided within this sub-section, operated upon any residential, commercial, industrial or public place between 7:00 a.m. and 7:00 p.m.;

- (6) Any lawful construction, maintenance, or repair activities conducted between 7:00 a.m. and 7:00 p.m. or dusk, whichever comes first, Monday through Friday, and between 9:00 a.m. and 5:00 p.m. on Saturday and Sunday;
- (7) Activities directly connected with the abatement of an emergency;
- (8) Noise from public; street, sidewalk, curb and gutter projects, utility work, education projects, environmental remediation, nuisance abatement and redevelopment projects;
- (9) Noise from snow blowers, snow throwers and snow plows when operated with a muffler for the purpose of snow removal;
- (10) Noise from golf course maintenance equipment;
- (11) Noise from authorized public school, parks and recreation district activities between the hours of 6:00 am. to 11:00 pm.; or
- (12) Noise from railroad operation.

Sec. 7-7-40. Exhaust, mufflers.

No person shall discharge the exhaust of any steam engine, internal combustion engine, air compressor equipment, motorboat, or other power device which is not equipped with a properly maintained exhaust system with a muffler or a spark arrestor. It is unlawful for any person to operate a muffler or exhaust using a cutout, bypass or other similar device.

Sec. 7-7-50. Use of sirens and red lights restricted.

It is unlawful for any person to carry or use upon any vehicle other than police, fire department or emergency vehicles, any gong, siren, whistle or red light similar to that used on police, fire department or emergency vehicles.

Sec. 7-7-60. Use of air compression brakes prohibited.

It is unlawful and shall constitute a nuisance for the operator of a motor vehicle equipped with an engine compression brake device to use such device while operating the vehicle within the town.

Sec. 7-7-70. Outdoor construction activity prohibited.

It is unlawful and shall constitute a nuisance for any person to conduct or permit outdoor construction activities, including without limitation, carpentry, excavation, roofing, concrete installation, or paving, within the town during the following time periods:

- (1) after 7:00 p.m., or dusk, on a weekday until 7:00 a.m. of the following weekday;
or
- (2) before 9:00 a.m. on Saturday or Sunday; or

(3) after 5:00 p.m. on Saturday or Sunday until 7:00 a.m. of the following weekday.

Section 2. Article 9, “Noise,” of Chapter 10 of the Severance Municipal Code is hereby repealed in its entirety.

Section 3. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 4. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

Section 6. Violations of this ordinance shall be punishable in accordance with Section 1-4-20 of the Severance Municipal Code.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 24th day of May 2022.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise (Tabled)	Keith Martin, Town Attorney	Keith Martin, Town Attorney
ACTION REQUESTED		
Management and Legal ask the Town Council to discuss the proposed Ordinance 2022-11 regarding a suspension on the Community Development Department's acceptance and processing of certain new land use applications and take action: • Actions that may be taken: ○ Move to approve Ordinance 2022-11 ○ Table Ordinance 2022-11 for the Next Available Meeting ○ Take no action		<u>Ordinance</u>
BRIEF SUMMARY		
The current Water Service Agreement (inclusive of the 1st and 2nd Amendments thereto) between the Town and North Weld County Water District ("District") confers upon the Town's water utility enterprise the right to use and receive a defined daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps amounting to 1,040 GPM ("Water Flow Requirement") for operation of the Town's potable water system. The current Water Flow Requirement is adequate to serve all existing customers and all approved projects within the boundaries of the Town's water utility enterprise service area. It is not, however, sufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town's water enterprise service area that may receive future land use approvals. Moreover, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement. This ordinance would direct the Community Development Department to halt the acceptance and processing of subdivision, zoning, use by additional review or site plan applications regarding prospective residential developments on land within the boundaries of the Town's water utility enterprise service area until December 31, 2022 to allow the Town and the District to negotiate and execute a new water service agreement that would provide for the future purchase of additional plant investment taps, and in the meantime prevent certain land use applications from going forward that, if ultimately approved before		

an agreement is in place, would entitle the creation of future residential dwellings without the availability of water service, posing a risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to customers of the Town's potable water utility enterprise.

PUBLIC SUPPORT/CONCERN

None at this time.

ANALYSIS AND RECOMMENDATION

None at this time.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. C.3- Ord 2022-11-Development Land Use Applications Suspension
2. Water Service Area

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-11**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, REGARDING A SUSPENSION ON THE COMMUNITY
DEVELOPMENT DEPARTMENT'S ACCEPTANCE AND PROCESSING OF CERTAIN
NEW LAND USE APPLICATIONS FOR RESIDENTIAL DEVELOPMENT ON LAND
WITHIN THE BOUNDARIES OF THE TOWN OF SEVERANCE WATER UTILITY
ENTERPRISE**

WHEREAS, the Town of Severance Water Utility Enterprise ("Town") owns, maintains and operates a system for the storage and distribution of potable water ("Town System") to its residents and customers within the area described and depicted on **Exhibit A**, attached hereto ("Town Service Area"), utilizing the Town's own water supply that includes water resulting from existing water supplies, future water supply projects and existing and after-acquired water rights; and

WHEREAS, North Weld County Water District ("District") owns, maintains and operates a system for the treatment, storage and distribution of potable water ("District System") within Weld County; and

WHEREAS, the Town System, although separate and independent from the District's System, relies solely and exclusively upon the District System to treat and deliver the Town's water supply to the Town's System through two master meters ("Delivery Points"); and

WHEREAS, the Town does not presently own separate and independent water infrastructure or facilities capable of treating and delivering the Town's water supply to the Town System; and

WHEREAS, the District and the Town have entered into an Amended and Restated Water Service Agreement, dated March 9, 2019, as amended by that certain First Amendment to Amended and Restated Water Service Agreement, dated October 25, 2019, and as amended by that certain Second Amendment to Amended and Restated Water Service Agreement, dated April 12, 2022 (collectively, the "Water Service Agreement"), which outlines the rights, duties, and obligations of the District and Town regarding the Town's purchase of taps or plant investment taps from the District and the District's obligation to provide and deliver treated, potable water to the Town System up to the Delivery Points; and

WHEREAS, the Water Service Agreement confers upon the Town the right to use the District System upstream of the Delivery Points to treat and deliver to the Delivery Points a defined annual and daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps ("Water Flow Requirement"), for the operation of the Town System downstream of the Delivery Points and, ultimately, the furnishing of potable water service by the Town to customers within the Town Service Area; and

WHEREAS, presently, the Town System serves approximately 2,595 existing single-family dwellings in the Town; and

WHEREAS, the Town anticipates permitting the construction of approximately 370 additional single-family dwellings for two fully-entitled existing residential developments located entirely within the Town Service Area; and

WHEREAS, the current Water Flow Requirement is capable of serving the 2,595 existing structures in the Town, and is capable of meeting the anticipated needs of new customer demand generated by the approximately 370 new single-family dwellings to be constructed over the course of the next two years; and

WHEREAS, the current Water Flow Requirement, however, would be insufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town Service Area that may receive future land use approvals; and

WHEREAS, the Town and the District, in recognition of the deficiencies and limitations presently existing under the terms of the current Water Service Agreement, agreed as part of the Second Amendment to work in good-faith to negotiate and enter into a new water service agreement; and

WHEREAS, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement; and

WHEREAS, without any additional plant investment taps immediately available for purchase from the District, the Town cannot deliver any amount of additional water to the Delivery Points above and beyond the current Water Flow Requirement now or in the foreseeable future, much less serve *new* residential development in the Town's Service Area (beyond what is already approved and entitled) at a level that would be adequate even to meet minimum health and safety standards and at the same time provide a level of service adequate to meet the needs of existing customers and of the new customers to be generated by residential developments already approved and entitled; and

WHEREAS, halting the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is necessary to safeguard and preserve the public health, safety and welfare of the community, because allowing the creation of future residential dwellings within the Town Service Area without adequate water service available from the Town System, would render such dwellings uninhabitable, posing a serious health and safety hazard to their occupants; and

WHEREAS, suspending the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is also necessary to protect existing service levels and the overall operation of the Town System, because the entitlement of any new residential development projects within the Town Service Area would pose an imminent risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to existing customers of the Town's System; and

WHEREAS, the duration of the moratorium imposed by this ordinance is reasonable in length and is no longer than is required to allow the Town to work with the District on negotiating, finalizing and executing a new water service agreement; and

WHEREAS, owners and developers of real property affected by this ordinance desiring to apply for land use approvals to entitle future residential development projects will not be unfairly prejudiced by the imposition of the short, temporary interruption proposed by this ordinance; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1. Incorporation of recitals. The preceding recitals contained in the ordinance are hereby adopted and made a part of this ordinance and serve as findings of fact by the Town Council.

Section 2. Suspension of Development Review. The Community Development Department is directed not to accept, process, analyze, review or approve the following types of land use applications:

- (a) any *new* applications for subdivision approval for residential lots (of any size) on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (b) any *new* applications for subdivision approval for planned residential development projects or activities on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (c) any *new* applications for subdivision approval for mixed-use development projects proposing a residential use on land within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (d) any *new* applications for site plans seeking development of multi-family dwellings or structures on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code
- (e) any *new* applications for site plans seeking development of residential accessory dwelling units on land or residential zoned property within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;

- (f) any *new* applications for a major amendment to an existing, approved site plan proposing an expansion of a residential dwelling unit on land or residential zoned property within the Town Service Area or that would have the effect of increasing the gross square footage or net livable area pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) any *new* land use applications for any residential uses requiring additional review approval on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;
- (h) any *new* applications for initial zoning of land within the Town Service Area to the Rural Residential or Suburban Perimeter zoning districts for all residential uses pursuant to Article III, Chapter 16 of the Severance Land Use Code; and
- (i) any *new* applications for rezoning of land within the Town Service Area seeking a change in use from an existing non-residential use to a residential use or to allow for a new residential use pursuant to Article III, Chapter 16 of the Severance Land Use Code.

Section 3. Duration. The suspension imposed on the Community Development Department in processing certain land use applications for proposed residential development in the Town Service Area through this ordinance shall commence as of the effective date of this ordinance, and shall expire on December 31, 2022, unless sooner repealed by the Town Council.

Section 4. Exclusions. The Community Development Department shall continue to accept, process, analyze, review or approve the following:

- (a) any application for a residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (b) any application for a phase or filing of a phased residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;
- (c) any application for a mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (d) any application for a phase or filing of a phased mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the

time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;

- (e) any application for a development, as that term is defined in Section 16.7.10 of the Severance Land Use Code, on land within the Town Service Area submitted on or before the effective date of this ordinance and deemed complete by Town staff, including payment of all development review fees, or currently being processed by the Community Development Department;
- (f) any application for a minor variation to existing, approved site plan pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) building permit applications for any approved development projects or activities on land within the Town Service Area;
- (h) building permit applications for demolition or repair of uninhabitable residential structures on land within the Town Service Area; or
- (i) any application for a development project or activity on land within the Town Service Area that has received or is otherwise eligible to receive a building permit on or at any time after the effective date of this ordinance.

Section 5. Special exceptions. The Town Council shall have the power to grant a special exception to the suspension established in Section 2 of this ordinance, and to order the acceptance and processing of applications that would otherwise be prohibited by this ordinance, if the following conditions are met to the sole satisfaction and discretion of the Town Council:

- (a) A written application for the special exception must be submitted to the Town Clerk, indicating the specific nature of the project proposed, the specific application sought to be submitted, and the land use approval or request sought to be obtained, and stating with particularity the circumstances of the undue, substantial hardship that the applicant will suffer if a special exception is not granted.
- (b) Within 30 days of the Town Clerk's receipt of written application for a special exception, the Town Council shall hold a public hearing on the application for a special exception. Notice shall be given by mail to the owner of the property and applicant, or its agent, at least seven (7) days in advance of the public hearing. Notice of such hearing shall be posted on the property and shall be published in a newspaper of general circulation within the Town of Severance at least seven (7) days prior to the public hearing.
- (c) The Town Council may grant a special exception if it finds all of the following:
 - (i) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application is necessary to: (1) prevent undue, substantial hardship for the applicant, or (2) to allow beneficial use of property that has no adverse impact on the public health, safety, or welfare of the community and such use will not endanger the overall operation of the Town's potable

water system and the quality of service to be provided to existing customers of the Town's System; and

- (ii) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application will not affect the public interest in, or the purpose and reasons for, postponing the processing and review of any such application
- (d) The acceptance and processing of any subdivision, zoning, use by additional review or site plan application pursuant to a special exception granted by the Town Council shall be in accordance with all of the ordinances and regulations of the Town of Severance as if the suspension were not in effect.

Section 6. The provisions of this ordinance and the moratorium imposed hereby shall not affect or otherwise prohibit the acceptance and processing of land use applications for uses and development proposals outside of the specific scope defined herein.

Section 7. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 8. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 9. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 26th day of April, 2022.

TOWN OF SEVERANCE, COLORADO

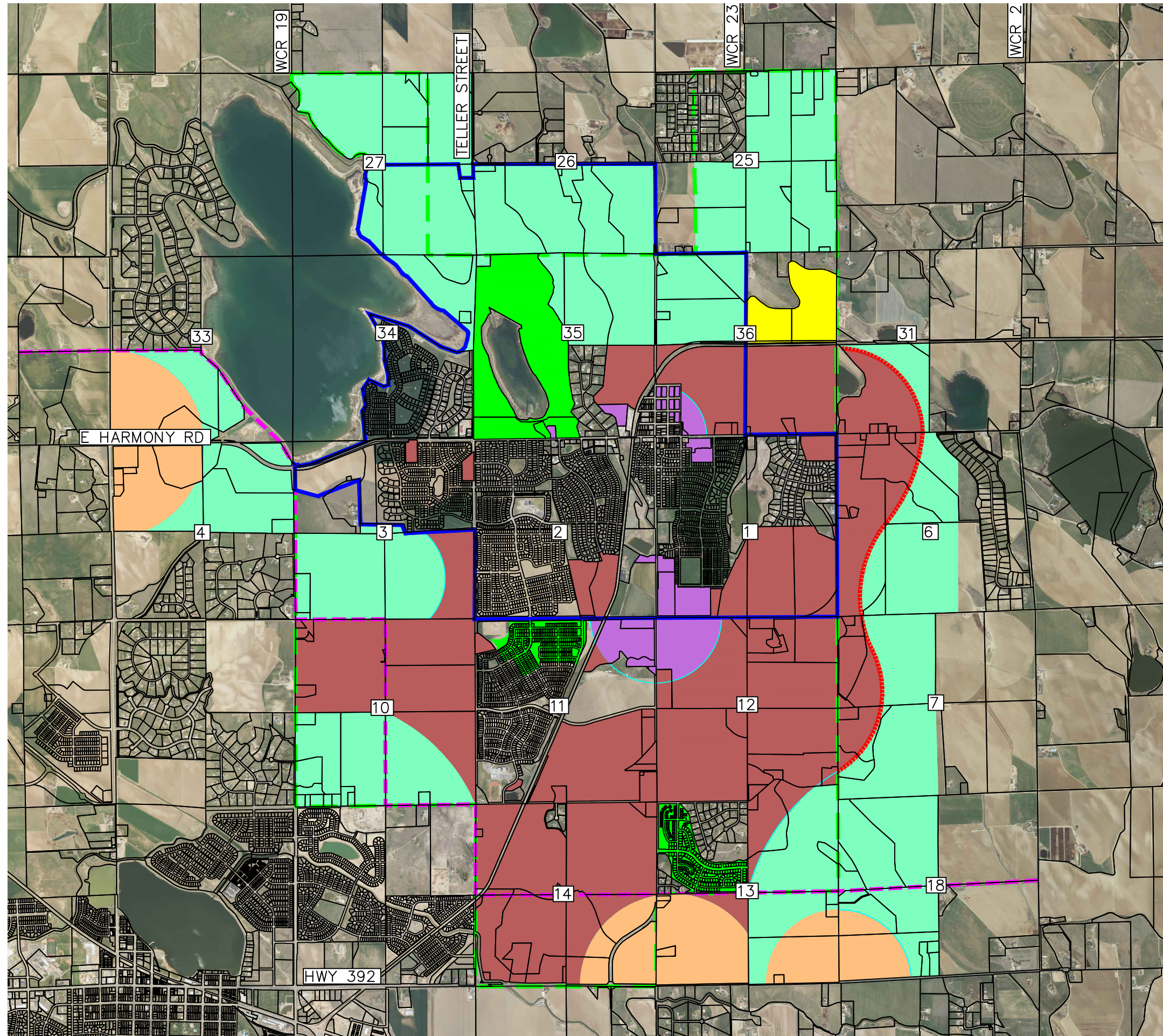
Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

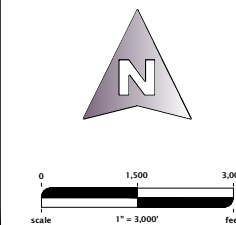
APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



LEGEND

- SUBURBAN PERIMETER
- TOWN CORE
- DEVELOPMENT NODE AND RESTRICTED INDUSTRIAL
- RURAL RESIDENTIAL (SEPTIC)
- PENDING DEVELOPMENT
- CHAPARRAL AREA FOR NWCWD EXCLUSION
- TOWN OF SEVERANCE WATER SERVICE AREA BOUNDARY
- TOWN OF SEVERANCE SANITARY SEWER SERVICE AREA BOUNDARY (EX SEV WWTP/INTERCEPTOR)
- TOWN OF WINDSOR SANITARY SEWER SERVICE BOUNDARY (WINDSOR WWTP)
- FUTURE TOWN OF SEVERANCE SANITARY SEWER SERVICE BOUNDARY (INTERCEPTOR)



CALL THE UTILITY NOTIFICATION CENTER OF COLORADO



TOWN OF SEVERANCE
FUTURE LAND USE/UTILITY SERVICE AREAS

EXHIBIT 1

FILE NAME:	0042.0000.10_XP-LAND USE (OCTOBER 2020)
DESIGNED:	LJC
CHECKED:	CEM
JOB NO:	0042.0000.10
SCALE:	1"=3,000'
DATE:	NOVEMBER 23, 2020
SHEET:	1 OF 1

CCG COLORADO CIVIL GROUP, INC. ENGINEERING CONSULTANTS
2204 HOFFMAN DRIVE
LOVELAND, COLORADO 80538
(970) 278-0029

REVISIONS	DESCRIPTION
DATE	