



TOWN COUNCIL WORK SESSION & MEETING

Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO 80550

AGENDA

TOWN COUNCIL WORK SESSION & MEETING 2022-XX

Tuesday, April 26, 2022, at 6:00 PM

A. CALL TO ORDER WORK SESSION

The Goal of Work Sessions are to have the Town Council receive information on topics of Town business from the Town Manager, Town Attorney and Town Staff in order to exchange ideas and opinions regarding these topics.

1. Pledge of Allegiance

2. Policy Regarding Electronic Participation For Town Council Meetings

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

B. CALL TO ORDER REGULAR MEETING

1. Roll Call

2. Agenda Review by Town Manager

3. Consent Calendar

The Consent Calendar is intended to allow the Town Council to spend time and energy on the important items and not routine actions. A Council Member may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately as a regular agenda item. Items remaining on the Consent Calendar will be approved by Town Council with one vote.

- Minutes-M2022-07, April 12, 2022
- March Payables
- March Financials

4. Approval of Agenda

5. Public Comment

The purpose of the Public Comment is for members of the public to speak to the Town Council on any subject not scheduled on the agenda. To accomplish scheduled agenda items, comments should be limited to three minutes for those attending in person or an appropriate time as deemed by the Mayor. The Town Council is not obligated to make decisions or take

action on comments but may choose to schedule the matter for a later discussion. Those addressing the Town Council, please state your name and address.

6. Communications

Council approval may be sought for administrative actions in association with staff reports.

- a. Town Attorney
- b. Town Staff
- c. Town Management
- d. Town Commission Members
- e. Mayor

C. TOWN COUNCIL

1. Special Use Review - 519 Lowland Street

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

2. Resolution 2022-21R: Fee Schedule Amendment to include Oversize/Overweight Permits

- Legislative
- Staff Presentation: Abdul Barzak, Town Planner

3. Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise

- Legislative
- Staff Presentation: Keith Martin, Town Attorney

4. 209 1st St. Building & Downtown Discussion

- Discussion
- Staff Presentation: Nicholas Wharton, Town Manager

D. COUNCIL MEMBER PETITIONS

Council Members may ask for items to be added to future agendas.

E. EXECUTIVE SESSION

- 1. Executive Session pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators with respect to a land purchase.**

F. ADJOURN

Town Council MEETING

Tuesday, April 26, 2022, 6:00 PM (MDT)

Registration URL

https://us02web.zoom.us/webinar/register/WN_GSL5tq02RNOARXxagWeWpA



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Policy Regarding Electronic Participation For Town Council Meetings	Nicholas J. Wharton, MPA	Nicholas J. Wharton, MPA
ACTION REQUESTED		
Management asks that the Town Council review and discuss the proposed Policy Regarding Electronic Participation For Town Council Meetings and provide any changes they deem necessary.		☐ Annexation ☐ Zoning ☐ Concept Plan ☐ Final Plat. ☒ <u>Policy</u> ☒ <u>Report</u>
BRIEF SUMMARY FROM POLICY		
The purpose of this Policy Regarding Electronic Participation for Town Council Meetings is to specify the circumstances under which members of the Town Council may conduct regular, special, emergency, or workshop meetings by telephone or other electronic means of participation, such as videoconferencing (“Electronic Participation”). Electronic Participation has inherent limitations because Electronic Participation effectively precludes a member of the Town Council from contemporaneously observing documentary information presented during meetings; from fully evaluating a speaker’s non-verbal language in assessing veracity or credibility; and from observing non-verbal explanations (e.g., pointing at graphs and charts) during a speaker’s presentation or testimony.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council provide any changes they deem necessary, and if appropriate, Management will bring this policy to Town Council at the next available meeting.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: Policy Regarding Electronic Participation For Town Council Meetings		

POLICY REGARDING ELECTRONIC PARTICIPATION FOR TOWN COUNCIL MEETINGS

I. Purpose.

The purpose of this Policy Regarding Electronic Participation for Town Council Meetings (“Policy”) is to specify the circumstances under which members of the Town Council may conduct regular, special, emergency, or workshop meetings by telephone or other electronic means of participation, such as video-conferencing (“Electronic Participation”). Electronic Participation has inherent limitations because Electronic Participation effectively precludes a member of the Town Council from contemporaneously observing documentary information presented during meetings; from fully evaluating a speaker’s non-verbal language in assessing veracity or credibility; and from observing non-verbal explanations (e.g., pointing at graphs and charts) during a speaker’s presentation or testimony. The Town Council finds that these limitations in Electronic Participation may produce inefficiencies in meetings, increase the expense of meetings, and may undermine the decision-making process and thus desires to permit Town Council meetings to be conducted via Electronic Participation only under emergency situations affecting the Town.

II. Policy.

A. Councilors’ Duties.

1. The preference and expectation of all Councilmembers is to attend regular and special Council meetings in-person, in Town Hall, whenever possible in recognition of the efficiency and effectiveness of in-person participation when conducting the public business of the Town of Severance.

2. Councilors should be on time for all meetings and promptly return from any recess or break.

3. If it is necessary for a councilor to be absent from a scheduled meeting, it is the responsibility of that councilor to notify the office of the Town clerk, Town manager or the chair for that meeting.

4. There may be occasional times when in-person attendance is not possible. The Town finds that remote attendance by Councilmembers is preferable to not permitting participation or delaying the conduct of public business. A member of the Town Council may participate by Electronic Participation in a Town Council meeting only in accordance with this Policy.

- a. “Electronic Participation” means participation by video or audio means, such as Zoom, GoToMeeting, GoToWebinar, Webex, Microsoft Teams or similar platform approved by the Town, which is clear, uninterrupted and allows two-way communication for the participating Councilmember.

B. Circumstances Permitting Electronic Participation.

1. Councilmembers may attend a Council meeting through Electronic Participation when travelling out-of-town, when ill, when a family or personal emergency arises, or when unforeseen circumstances do not allow in-person attendance. Councilmembers who are ill are encouraged and expected to participate by remote attendance.

2. In the event a quorum is unable to meet at the day, hour, and place fixed by the Town Council because meeting in person is not feasible, practical, or prudent due to an emergency, including natural disaster, inclement weather, epidemic, or pandemic affecting the Town, meetings necessary to conduct Town business may be conducted by telephone, electronically, or by other means of communication.

C. Meeting Requirements.

Town Council may permit Electronic Participation only when all of the following conditions are met:

1. The Town Manager or the Mayor determines that meeting in person is not practical, prudent, or feasible because of an emergency affecting the Town;

2. All members of the Town Council and any members of Town staff attending the meeting can hear one another or otherwise communicate with one another and all members of the Town Council can hear or read all discussion and testimony in a manner designed to provide maximum notice and participation;

3. Members of the public present at the regular meeting location can hear or read all discussion, testimony and votes, unless public access to the regular meeting location is not feasible, practical, or prudent due to the emergency. In the event public access to the regular meeting location is not feasible, practical, or prudent due to the emergency, appropriate arrangements, if feasible, will be made to allow the public to observe, listen, or, if applicable, provide public input during the meeting while it is occurring from another location or remotely;

4. At least one member of the Town Council is present at the regular meeting location, unless not feasible due to the emergency;

5. All votes are conducted by roll call;

6. Minutes of the regular, special, emergency, or workshop meeting are taken and promptly recorded, and such records are open to public inspection; and

7. To the extent possible, full and timely notice is given to the public setting forth the time of the meeting, advising that some or all members of the Town Council may attend the meeting via Electronic Participation, and, if feasible, the right of the public to monitor the meeting from the regular meeting location, or if public access to the regular meeting location is not feasible, practical or prudent due to the emergency, from another location or remotely.

D. Arranging for Electronic Participation.

To arrange to participate via Electronic Participation:

1. A Councilmember shall contact the Mayor, Town Manager, or Town Clerk in advance of the meeting to determine if arrangement for Electronic Participation is possible, and include the circumstance in which the Councilmember is making the request. Councilmembers shall endeavor to advise the Town of their intent to participate via Electronic Participation at the earliest possible time and not less than twenty-four (24) hours prior to the requested participation.
2. Upon receipt of such written request, the Town shall use its best efforts to provide the technical means necessary to fulfill the request from Town Hall; provided, however, that it shall be incumbent upon the Councilmember who desires to attend by Electronic Participation to provide the technical means necessary to facilitate remote attendance from their location.
3. The Town shall to the extent feasible initiate the Electronic Participation not more than ten (10) minutes prior to the scheduled time of the meeting. Upon disconnection during a meeting, the Town Clerk or Town staff shall attempt to re-initiate the connection.
4. If the Mayor or Town Manager determines that the meeting shall be conducted entirely via Electronic Participation, the Town Manager or Town Clerk shall contact the Town Council members at least twenty-four (24) hours in advance of the meeting to provide notice of a meeting conducted under this Policy.

E. Public Participation.

For meetings where it is practical for Town Council to utilize an electronic communication platform (e.g. Zoom, WebEx), members of the public may participate in such meetings and make comments at such times as are designated by the Mayor. The Town may impose requirements on public participation by electronic means such as requiring a member of the public to send an email to the Clerk prior to the meeting if they desire to present on an item not on the agenda or requiring a member of the public to give notice to Town staff in advance or during the meeting of their desire to comment on a specific agenda item.

F. Presiding Officer.

The Mayor, Mayor Pro Tem or other designated person who is presiding over the meeting shall have the discretion to mute any Councilmember who is attending through Electronic Participation when distracting and extraneous noise is occurring through the remote attendance. The officer who is presiding over the meeting may delegate the ability to mute Councilmembers to the meeting host who controls the meeting platform. The presiding officer shall use best efforts to recognize and provide opportunity for Councilmembers who are participating electronically the ability to contribute to the discussion and express comments. The presiding officer during the meeting shall designate the individual who Councilmembers should contact during the meeting in the event of technical difficulties or in connection with other matters related to items not a pearling on the agenda for the meeting in which the Councilmember is participating electronically.

G. Effect of Electronic Participation.

1. **Quorum.** Electronic Participation shall constitute actual attendance for purposes of establishing a quorum for meetings only when all of the conditions in part II.C. of this Policy are met.

2. A Councilmember attending through Electronic Participation:

- a. shall be entitled to participate in all Council matters in the same capacity as a Councilmember in physical attendance, including participation quasi-judicial matters and executive sessions;
- b. shall have the opportunity to express comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and adopted procedures;
- c. shall be heard, considered, and counted as to any vote taken;
- d. shall be called during any vote taken and shall have such Councilmember's vote counted and recorded by the Town Clerk and placed in the minutes for the corresponding meeting; and
- e. may leave a meeting and return as in the case of any member upon announcement of such leaving and returning.

3. **Quasi-Judicial Matters.**

- a. In the event that an application is scheduled for a public hearing that is quasi-judicial in nature and due to applicable timelines that must be held while this Policy is in effect, the Town shall notify the applicant of such circumstances and present the applicant with options for proceeding with the application. Upon notice from the Town, the applicant shall authorize the Town, in writing, to proceed with one of the following options:
 - i. Conduct the public hearing under this policy with accommodations made for Electronic Participation by the applicant and the public, subject to the applicant waiving in writing any legal challenge on the basis that the hearing will be conducted via Electronic Participation; or
 - ii. Suspend any and all review and decision deadlines until such time that the local disaster emergency declaration is terminated and the Town Council can schedule a meeting at which an in-person quorum will be present
- b. To the extent reasonably possible, the Town Council shall provide adequate opportunity for the applicant and the public to participate in the quasi-judicial matter conducted under this Policy in a manner that approximates as closely as possible the opportunity that is routinely provided during in-person meetings—for example, an opportunity for members of the public to comment on the application during the public comment portion of the hearing. Such opportunity shall include,

at a minimum, the ability for the public to listen or comment by telephone during the hearing. Nothing in this Policy shall prevent members of the public from submitting written comments in advance of the meeting at which the quasi-judicial matter will be considered. If written comments are received on a quasi-judicial matter being considered at a meeting conducted via Electronic Participation, such comments shall be read into the record by the Town Clerk, the Mayor, or a member of Town staff.

- c. Any documents, exhibits, or other materials (collectively, “Materials”) to be presented by the applicant, Town staff, other parties (if any), or members of the public during the public hearing must be clearly marked for identification and must be submitted to the Town Clerk at least five (5) business days prior to the hearing date, in addition to any obligation the applicant, Town staff, or other parties, if any, may have by law to provide such Materials to other parties prior to the hearing. Notice of the public hearing issued by the Town shall include notice of this requirement to submit Materials to the Town Clerk, and shall state where, how, and by when such Materials must be submitted. The Town Clerk will include the Materials in the Town Council’s packet with a cover sheet identifying the name of the party submitting the Materials, and will make such Materials available to the public on the Town’s website at least 24 hours before the hearing.
- d. The participants in the public hearing, discussion, and decision should endeavor to identify themselves for the record upon speaking or asking questions. The Mayor or chair of the hearing will endeavor to ensure the participants in the public hearing clearly identify themselves and any Materials referenced during the hearing for purposes of creating an adequate record.
- e. An adequate record of the public hearing, discussion, and decision shall be made and kept by the Town, including a full audio recording or, if the meeting is conducted using video, a full audio and video recording.

H. Limited Applicability of Policy.

- 1. This Policy shall apply to regular, special, emergency, and study session meetings of the Town Council.
- 2. This Policy shall also apply to any quasi-judicial proceeding in front of a Town board or commission. When considering a such a quasi-judicial matter, Town boards and commissioners, and its members, shall follow this Policy in the same manner intended for Councilmembers.

I. Reasonable Accommodations. The Town may provide reasonable accommodation and may waive or modify provisions of this Policy to provide disabled members of the Town Council or the public access to Town Council meetings.



TOWN COUNCIL MEETING
Zoom Webinar and Town Council Chamber
3 S. Timber Ridge Parkway, Severance, CO

MINUTES
REGULAR MEETING 2022-06
Tuesday, April 12, 2022
6:00 p.m.

Present:

Mayor:

Matthew Fries

Mayor Pro-tem:

Council Members:

Frank Baszler-Virtual
Dennis'Zeke'Kane
Michelle Duda
Tad Stout
Vacancy

Absent:

Stephen Gagliardi

Audience:

Staff:

Nicholas Wharton, Town Manager
Leah Vanarsdall, Town Clerk
Nancy Mueller CPA, Finance Director
Abdul Barzak, Town Planner
Keith Martin, Town Attorney
Jim Gerdeman, Police Chief
Chris Messersmith, Town Engineer

A. CALL TO ORDER WORK SESSION

- 1. Pledge of Allegiance** - Pledge was led by ARMY SPECIALIST, TERENCE HENNESSY
- 2. Civic Clerk Training** - Jesse Porquis of Civic Clerk
- 3. ADU Discussion**

B. CALL TO ORDER REGULAR MEETING

1. Roll Call - 7:00 pm

2. Agenda Review: Town Manager

3. Consent Calendar

A. Minutes- March 22, 2022 2022-06

MOTION WAS MADE BY COUNCIL MEMBER STOUT, second by Council Member Duda to approve the Consent Calendar, All Council Members present voting Yes,

MOTION PASSED

4. Approval of Agenda

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Council Member Stout to move Agenda Items C 8 & 9 after the Executive Session, move Items C 6 & 7 as Item 1 & 2, move Item 7 Communications prior to Council Petitions and to approve the amended Agenda. All Council Members present voting Yes,

MOTION PASSED

5. Public Comment: Open: 7:04 pm - Closed: 7:04 pm

- None

Council Member Stout recuses himself at 7:03 pm

6. EXECUTIVE SESSION Open: 7:04 pm Closed: 7:59 pm

Pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions regarding (1) the Town's 2nd Amendment to the Water Service Agreement with North Weld County Water District and (2) the Town's current moratorium.

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Council Member Kane to adjourn into Executive Session for the reasons stated above. All Council Members present voting Yes,

MOTION PASSED

C. TOWN COUNCIL

1. Resolution 2022-20R: North Weld County Water District 2nd Amendment

- Legislative Action
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY COUNCIL MEMBER KANE, second by Council Member Dida to approve Resolution 2022-20R: North Weld County Water District 2nd Amendment. All Council Members present voting Yes,

MOTION PASSED

2. Ordinance 2022-10: Moratorium

- Legislative Action
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY COUNCIL MEMBER DUDA second by Council Member Kane to adopt Ordinance 2022-10: Moratorium. All Council Members present voting Yes,

MOTION PASSED

Council Member Stout returned at 8:08 pm

3. Resolution 2022-19R: Declare Council Member Vacancy

- Legislative Action
- Staff Presentation: Keith Martin, Town Attorney

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Council Member Kane to approve Resolution 2022-19R: Declare Council Member Vacancy. All Council Members present voting Yes,

MOTION PASSED

4. Appointment vs. Election for Vacancy

- Legislative Action
- Staff Presentation: Keith Martin, Town Attorney & Nicholas Wharton, Town Manager

MOTION WAS MADE BY COUNCIL MEMBER KANE, second by Council Member Duda to appoint a candidate to complete vacancy term through November 2023.

YEAS: Duda,Kane,Fries, 3
NAYS: Stout,Baszler 2

MOTION PASSED

5. Resolution 2022-16R: Collective Bargaining

- Legislative Action
- Staff Presentation: Nicholas Wharton, Town Manager

MOTION WAS MADE BY COUNCIL MEMBER STOUT, second by Council Member Kane to approve Resolution 2022-16R: Collective Bargaining. All Council Members present voting Yes,

MOTION PASSED

6. Resolution 2022-17R: Intersection of E. Harmony/WCR 19 Contract Award

- Legislative Action
- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Council Member Kane to approve Resolution 2022-17R: Intersection of E. Harmony/WCR 19 Contract Award to lowest qualified bidder Drexel, Barrell & Co and to allow the Town manager to sign and manage contracts. All Council Members present voting Yes,

MOTION PASSED

7. Approval of Request for Proposal for Intersection of Hwy 392/WCR 23

- Legislative Action

- Staff Presentation: Abdul Barzak, Town Planner

MOTION WAS MADE BY COUNCIL MEMBER STOUT, second by Council Member Kane to authorize staff to issue a request for proposal for the State Hwy 392/WCR 23 Intersection improvements and authorize the Town Manager to sign contracts/proposals. All Council Members present voting Yes,

MOTION PASSED

8. Resolution 2022-18R: Budget Reappropriations

- Legislative Action
- Staff Presentation: Nancy Mueller, Finance Director

MOTION WAS MADE BY COUNCIL MEMBER DUDA, second by Council Member Kane to approve Resolution 2022-18R: Budget Reappropriations. All Council Members present voting Yes,

MOTION PASSED

9. Weld County Referral

- Legislative Action
- Staff Presentation: Abdul Barzak, Town Planner

No Action Taken

D. COMMUNICATIONS

- Town Attorney
- Town Staff
- Town Management-SRO 3/4 Cost to Town 1/4 to School Dist for January 2023-June 2023

ROLL CALL IN SUPPORT OF:

YEAS: Stout,Duda,Kane,Fries,..... 4

NAYS: Baszler1

MOTION PASSED

- Town Council Members
- Mayor

E. COUNCIL MEMBER PETITIONS

Council Member received approval to work with Staff & Town Attorney re: a Reso for Abatements/Nuisance

F. ADJOURN – 10:04 pm

TOWN OF SEVERANCE

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Only paid invoices included.

Vendor Name	Invoice Number	Description	Amount Paid	Voided
A Just Doors, LLC	01103	Demo and Installation of new door	3,291.13	
A Just Doors, LLC	01106	Door Repairs	728.00	
Ace of Spades Tree Moving	4097	Blue Spruce - Community Park	1,000.00	
AFLAC	597758	Account #ELS47	227.24	
ANGEL LIGHT PYROTECHNICS,	91	50% Deposit for 2021 Summer &	7,850.00	
Ascent Broadband, LLC	013024	Internet Service	330.00	
Bell, Gould, Linder & Scott, P.C.	29863	Legal Fees-Municipal	12,236.25	
Bell, Gould, Linder & Scott, P.C.	29864	Legal Fees-Hidden Valley	360.00	
Bell, Gould, Linder & Scott, P.C.	29865	Legal Fees-Home Rule Commissi	2,278.50	
Bell, Gould, Linder & Scott, P.C.	29866	Legal Fees-Railroad	51.00	
Bunting Disposal, Inc.	142290.021121	Trash Service-Acct 142290	55.00	
Bunting Disposal, Inc.	142290.031021	Trash Service-Acct 142290	55.00	
Caselle, Inc.	108109	Monthly software support	1,959.00	
CEBT	0041174	Group AAJ2 Health & Life Insuran	39,991.98	
Christian Brothers Automotive-Wi	2516262	PW Vehicle maintenance	861.08	
Christian Brothers Automotive-Wi	2516277	PW Vehicle maintenance	80.16	
Christian Brothers Automotive-Wi	2516038	PD Vehicle maintenance	52.72	
Christian Brothers Automotive-Wi	2516270	PW Vehicle maintenance	81.11	
Christian Brothers Automotive-Wi	2515907	PD Vehicle maintenance	935.10	
Christian Brothers Automotive-Wi	2516083	PW Vehicle maintenance	592.46	
Christian Brothers Automotive-Wi	2516291	Town Hall Vehicle Maintenance	402.88	
Christian Brothers Automotive-Wi	2516235	PD Vehicle maintenance	910.98	
Christian Brothers Automotive-Wi	2516779	PW Vehicle maintenance	136.88	
Christiansen Psychotherapy	5344	Benny Aloia Pre Employment Ev	450.00	
Collins Control & Electric, Inc.	1099	Emergency Generator maintenanc	770.00	
Collins Control & Electric, Inc.	1145	Generator Maintenance	799.00	
Colorado Civil Group Inc.	0042.0001.09-	Franklin Place Concept Plan	371.00	
Colorado Civil Group Inc.	0042.0001.09-	Franklin Place Concept Plan	2,360.00	
Colorado Civil Group Inc.	0042.0506.02-	Water Tank	4,605.00	
Colorado Civil Group Inc.	0042.0009.03-	Severance South Final Plat	9,945.00	
Colorado Civil Group Inc.	0042.0015.01-	Sunset Ridge	3,215.00	
Colorado Civil Group Inc.	0042.0500.03-	Community Park Phase 2	4,006.50	
Colorado Civil Group Inc.	0042.0001.08-1	Tailholt	371.25	
Colorado Civil Group Inc.	0042.0000.22-	116 2nd Avenue	1,048.70	
Colorado Civil Group Inc.	0042.0009.03-	Severance South Final Plat	3,810.00	
Colorado Civil Group Inc.	0042.0017.01-	Mullin Estates	896.25	
Colorado Civil Group Inc.	0042.0502.01-	Harmony Road Improvements	3,936.50	
Colorado Civil Group Inc.	0042.0506.00-	Potable Water System	1,207.75	
Colorado Civil Group Inc.	0042.0000.00-	General Engineering	1,230.00	
Colorado Civil Group Inc.	0042.0001.09-	Franklin Place Concept Plan	472.50	
Colorado Civil Group Inc.	0042.0000.23-	Range	547.50	
Colorado Civil Group Inc.	0042.0016.02-	Kegerreis Final Plat	120.00	
Colorado Civil Group Inc.	0042.0018.00-	Chaparral-Annex, Zoning, Concep	2,175.00	
Colorado Civil Group Inc.	0042.0500.00-	Severance Community Park	60.00	
Colorado Civil Group Inc.	0042.0506.00-	Potable Water System Master PI	1,819.00	
Colorado Civil Group Inc.	0042.0002.07-	Hidden Valley Final Plat	727.50	
Colorado Civil Group Inc.	0042.0006.01-	The Reseve	708.75	
Colorado Civil Group Inc.	0042.0000.22-	116 2nd Street	1,410.00	
Colorado Civil Group Inc.	0042.0500.00-	Community Park	371.25	
Colorado Civil Group Inc.	0042.0000.23-	Range	543.75	
Colorado Civil Group Inc.	0042.0001.08-	Tailholt 4th Filing	60.00	
Colorado Civil Group Inc.	0042.0006.02-	The Reserve	3,076.25	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
Colorado Civil Group Inc.	00425.0000.21	Design Cirteria-Const Standard	2,055.00	
Colorado Civil Group Inc.	0042.0017.01-	Mullin Estates	303.75	
Colorado Civil Group Inc.	0042.0500.03-	Severance Community Park Phas	2,868.40	
Colorado Civil Group Inc.	0042.0000.21-	Design Criteria-Const Standard	510.00	
Colorado Civil Group Inc.	0042.0002.05-	Hidden Valley Final Plat	187.50	
Colorado Civil Group Inc.	0042.0000.11-0	Pending Projects	371.25	
Colorado Civil Group Inc.	0042.0002.07-	Hidden Valley	1,852.50	
Colorado Civil Group Inc.	0042.0506.02-	Water Tank	4,402.50	
Colorado Civil Group Inc.	0042.0011.02-2	Hunters Crossing Final Plat	240.00	
Colorado Civil Group Inc.	0042.0015.01-	Sunset Ridge	1,767.50	
Colorado Civil Group Inc.	0042.0000.00-	General Engineering	101.25	
Colorado Civil Group Inc.	0042.0000.11-0	Pending Projects	360.00	
Colorado Civil Group Inc.	0042.0000.20-	Trust Auto Drainage	607.50	
Colorado Department of Revenue	31221	Special Events Permit	25.00	
Colorado Department of Revenue	031221	Special Events Permit	25.00	
Colorado Department of Revenue	031621	Special Events Permit	25.00	
Colorado Department of Revenue	032521	Kawasaki Kids Event	.00	Void
Commerical Key Security, Inc.	321016	Public Works Keys	54.76	
Connell Resources, Inc.	2201073-3	Hidden Valley Parkway Extension	404,676.66	
Core & Main LP	N765200	Meter pits	21,800.00	
Core & Main LP	N791590	water meter supplies	11,734.80	
Core & Main LP	N801777	Meter pits	25,900.00	
Core & Main LP	N765152	water meter supplies	23,110.00	
Coren Printing, Inc.	85790	Police forms - Weapons	135.00	
Dana Kepner Company, Inc.	6217105-00	Water supplies	1,065.50	
Dana Kepner Company, Inc.	6217105	Water supplies	705.00	
DBC Irrigation Supply	S4031718.001	Park Irrigation Supplies	46.67	
Direct Discharge Consulting, LLC	1480	Water/sewer operations consultin	1,500.00	
EFI-Solutions	24750	Water System Improvements	19,247.55	
EnviroTech Services, Inc.	CD202110179	Ice Slicer	3,109.76	
EnviroTech Services, Inc.	CD202110180	Ice Slicer	2,798.66	
EnviroTech Services, Inc.	CD202110178	Ice Slicer	3,088.05	
ErgoMed Work Systems	6879251	New hire physical - Benny Aloia	160.00	
Faris Machinery Company	W59494	Street Sweeper Repairs	3,909.69	
Fidelity National Title Co	030421	Land Purchase - Lot 6 (Parcel: 07	560,225.66	
Flatirons Marketing & Print	32030	PD Warning Tickets	154.00	
Freedom Mailing Services Inc	39975	Utility Bill processing	845.71	
Frontier Business Products	727129	Freight for toner	6.00	
Frontier Business Products	724377	PW - Copy Machine 94240	134.61	
Gallegos Sanitation, Inc.	3559082	Trash Service - Waste Wate Plant	44.91	
Galls, LLC	017728922	Police Uniforms - C.Starck	202.13	
Galls, LLC	017728928	Police Uniforms - B.Aloia	1,118.15	
Galls, LLC	017777404	Police Uniforms - Z.Hahn	1,007.90	
Galls, LLC	017728923	Police Uniforms - C.Starck	74.46	
Galls, LLC	017728929	Police Uniforms - A.Thiele	1,118.15	
Galls, LLC	017777405	Police Uniforms - R.Shimp	1,185.87	
Hoffman, Parker, Wilson & Carber	3	Home Rule Legal Fees - Acct 110	562.50	
Hospitality Supply, Inc.	67656	Multi-Fold Towels - Public Works	79.11	
Jose Guzman	021121	Water Certificate Reimbursement	85.00	
Journey Homes	1469CM	Refund Credit balance - Meter Pit	162.00	
JR Engineering, LLC	77450	Transportation Master Plan	6,815.80	
Knapp Productions	4289.	Special Event Stage - 50% Depos	2,825.00	
Knapp Productions	4289	Special Event Stage - 50% Depos	.00	Void
LightGig Communications, LLC	018818	Service Plan/Ascent backup	120.00	
Linda A. Winter	020121	Cleaning Town Hall - 1 Open & Cl	735.00	
Loup Reservoir Co.	123	2021 Annual Assessment for 5 sh	675.00	
MAC Equipment, Inc.	333348	Street Supplies	35.38	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
Memco, Inc.	00030426	Fuel Tank Management System	7,279.36	
MHL Systems	21-15275	Snow Plow Blades	1,398.00	
Mobile Wrench Enterprises, LLC	130680	2018 International Repairs	345.75	
Next Step Communications, LLC	031321	Public Works- 50% Deposit for Ca	300.00	
Next Step Communications, LLC	7325	Police Dept-50% Deposit for 2 Ca	722.50	
North Poudre Irrigation Co.	022221	Annual water share assessments	13,860.00	
North Weld County Water	3386000.02222	Water Mater Meter-Account #338	34,454.40	
North Weld County Water	3654000.02192	Fire Meter- Account #3654000	23.28	
Northern Engineering Services Inc	1136-003/0001	Engineering-Hidden Valley Parkw	2,930.00	
O.J. Watson Company, Inc.	0158010-IN	Truck #219 Air Bag Replacement	427.00	
Office Depot	161127258001	Admin Office Supplies	15.00	
Office Depot	149326292001	Admin Office Supplies	2.28	
Onix IT, Inc.	6672	Monthly IT Support	3,428.00	
PIONEER	S35-T35A2-16	Public Works - Red Road Base	103.67	
Pitney Bowes Global Financial	3313121125	Postal Machine Lease	220.92	
Poudre Valley REA	135.030421	Severance Shores Lift Station - In	4,299.84	
Poudre Valley REA	74118001.0304	Account #74118001	49.31	
Prairie Mountain Media	264818	Public Notice	31.68	
PURCHASE POWER	030121	Acct #8000-9000-1021-3696	503.50	
RLH Engineering, Inc	20094-02	116 2nd Street - Asbestos Consult	2,425.64	
Rocky Mountain Airless, LLC	1057	Equipment Repairs	428.65	
SAFEbuilt Colorado, Inc.	0075731-IN	Building Inspections	66,365.78	
Top Shelf Printing	13360	PW Uniforms	399.13	
Town of Windsor	015265.030121	Account #015265-00-Wastewater	10,298.34	
Treatment Technology, Inc.	183897	Chemicals for waste water plant	761.20	
UC Health	022821	Blood draw-Account 2053735219	169.56	
Uline	130748629	Safety Supplies	837.86	
Uline	128619648	Public Works Shop Supplies	197.76	
Uline	129890801	Public Works Shop Supplies	499.58	
Uline	129948131CM	Drum Truck Return	440.00-	
UMB Staff Credit Cards	2012137	Icma Online - Conference Payme	129.00	
UMB Staff Credit Cards	2012139	Walgreens #7417 - USB Cord for	16.02	
UMB Staff Credit Cards	2012154	Homedepot.Com	80.32	
UMB Staff Credit Cards	2012156	The Home Depot #1544	306.00	
UMB Staff Credit Cards	2012146	Amzn Mktp Us - Fingerprinting Su	59.98	
UMB Staff Credit Cards	2012147	Starbucks - Helene - Per Diem - C	11.33	
UMB Staff Credit Cards	2012164	Homedepot.Com	87.92	
UMB Staff Credit Cards	2012105	Amzn Mktp Us - Memory Card, Ph	212.85	
UMB Staff Credit Cards	2012107	Blue360 Media Llc - Peace Officer	548.08	
UMB Staff Credit Cards	2012120	Amzn Mktp Us - Air Freshener - T	32.00	
UMB Staff Credit Cards	2012151	Amzn Mktp Us - Memory Card Ca	61.97	
UMB Staff Credit Cards	2012153	Homedepot.Com	30.00	
UMB Staff Credit Cards	2012114	Microsoft Exchange Monthly Fee	122.18	
UMB Staff Credit Cards	2012115	Wal-Mart - Candy for Hearts in the	25.52	
UMB Staff Credit Cards	2012129	Colorado Municipal League - Legi	49.00	
UMB Staff Credit Cards	2012132	Colorado Municipal Clerks Associ	136.00	
UMB Staff Credit Cards	1012108	Cancun Mexican Grill	69.00	
UMB Staff Credit Cards	1012110	Alpha Defense Group	275.00	
UMB Staff Credit Cards	1012115	The Home Depot #1512	50.88	
UMB Staff Credit Cards	1012117	Positive Promotions - Stickers	438.79	
UMB Staff Credit Cards	1012119	Flw Inc	74.56	
UMB Staff Credit Cards	1012142	Windsor Brick Oven Pizza - BOT	81.94	
UMB Staff Credit Cards	1012132	Westin Westminster	12.00	
UMB Staff Credit Cards	1012143	fuzzys Taco - BOT Meeting	210.14	
UMB Staff Credit Cards	1012150	Hellofax - Monthly Subscription	14.98	
UMB Staff Credit Cards	1012157	Wm Supercenter - Sargent Intervi	38.21	
UMB Staff Credit Cards	1012161	The Human Bean	43.90	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
UMB Staff Credit Cards	1012164	PSI - Water Distr Class - Ren Fra	100.00	
UMB Staff Credit Cards	1012165	Progreen 2021 - Grant Winter	199.00	
UMB Staff Credit Cards	1012107	Wm Supercenter - Hearts in the P	134.62	
UMB Staff Credit Cards	1012118	Flw Inc	15.76	
UMB Staff Credit Cards	1012125	Amzn - PW Office Supplies	75.89	
UMB Staff Credit Cards	1012111	Smith Warren Co	250.00	
UMB Staff Credit Cards	1012114	Harbor Freight Tools 62	606.27	
UMB Staff Credit Cards	1012128	Westin Westminster	12.16	
UMB Staff Credit Cards	1012129	Amzn - Storage Shelves	64.98	
UMB Staff Credit Cards	1012146	Cccma - Membership	95.00	
UMB Staff Credit Cards	1012147	Adobe Creative Cloud - Annual Fe	186.72	
UMB Staff Credit Cards	1012123	Microsoft Exchange Renewal	133.94	
UMB Staff Credit Cards	1012136	Dollar General - BOT Meeting	22.08	
UMB Staff Credit Cards	1012138	Firehouse Subs - BOT Meeting	160.62	
UMB Staff Credit Cards	1012140	Anthony's Pizza And Pasta - BOT	147.43	
UMB Staff Credit Cards	1012153	Transunion - Monthly Subscription	75.60	
UMB Staff Credit Cards	2012108	G 5 Brew Pub - Lunch	81.55	
UMB Staff Credit Cards	2012110	Progreen 2021 - Grant Class	275.00	
UMB Staff Credit Cards	2012117	Amazon.Com*yz2rh89u3 - Town	114.20	
UMB Staff Credit Cards	2012119	Amazon.Com*nj14z0ko3 - Financ	37.44	
UMB Staff Credit Cards	2012142	Grammarly - Grammer Software	1,450.00	
UMB Staff Credit Cards	2012144	IAPE Membership	50.00	
UMB Staff Credit Cards	2012141	Hellofax - Monthly Subscription	14.98	
UMB Staff Credit Cards	2012145	Tlo Transunion - Monthly Fee - P	80.00	
UMB Staff Credit Cards	2012152	Amzn Mktp Us - Power Strips	345.48	
UMB Staff Credit Cards	2012159	Homedepot.Com	21.34	
UMB Staff Credit Cards	2012163	Homedepot.Com	76.24	
UMB Staff Credit Cards	2012102	Hampton Inn - Hotel Room - Back	173.40	
UMB Staff Credit Cards	2012109	Sunrise Lumber Company	448.50	
UMB Staff Credit Cards	2012116	Amzn Mktp Us - Batteries for Tow	14.19	
UMB Staff Credit Cards	2012127	Chick-Fil-A #03676 - BOT Meeting	168.25	
UMB Staff Credit Cards	2012134	Paypal - Right Touch Editing - Ho	585.00	
UMB Staff Credit Cards	2012113	Amazon - Glass Cleaner for Town	33.00	
UMB Staff Credit Cards	2012130	Grubhub Noodles Company - BO	236.50	
UMB Staff Credit Cards	2012131	Ezcaters Fuzzys Taco Shop - BOT	227.21	
UMB Staff Credit Cards	2012148	Jimmy Johns - 2267 - Helene - Pe	13.34	
UMB Staff Credit Cards	2012149	Golden Nugget Hotel Lv - Helene	111.87	
UMB Staff Credit Cards	2012162	Homedepot.Com	66.67	
UMB Staff Credit Cards	2012123	Amzn Mktp Us - Easels for Town	89.95	
UMB Staff Credit Cards	1012155	Usps - Postage	14.50	
UMB Staff Credit Cards	1012158	shebrews Coffee - Sargent Intervi	39.39	
UMB Staff Credit Cards	1012160	Amzn - Memo Clipboards	44.94	
UMB Staff Credit Cards	1012104	Chick-Fil-A #03676	143.47	
UMB Staff Credit Cards	1012106	Hoover Fence Co.	85.16	
UMB Staff Credit Cards	1012121	Pryor Tools Inc	233.00	
UMB Staff Credit Cards	1012101	Dyekman Trophies Inc	85.00	
UMB Staff Credit Cards	1012124	Amzn - Townhall Batteries	17.99	
UMB Staff Credit Cards	1012126	Cbi Online - PD Background Chec	5.00	
UMB Staff Credit Cards	1012133	Amzn - Business Card Holder	13.98	
UMB Staff Credit Cards	1012135	Noodles Company - BOT Meeting	177.51	
UMB Staff Credit Cards	1012127	Doordash*panera Bread	22.11	
UMB Staff Credit Cards	1012134	Westin (Westin Hotels)	497.26	
UMB Staff Credit Cards	1012141	Tokyo Joes - BOT Meeting	133.09	
UMB Staff Credit Cards	1012152	Dropbox - Monthly Subscription	11.99	
UMB Staff Credit Cards	1012159	King Soopers	12.92	
UMB Staff Credit Cards	1012166	DiscountSafetyGear.Com - Unifor	626.19	
UMB Staff Credit Cards	1012154	Costco Whse - PD Swearing In	58.11	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
UMB Staff Credit Cards	1012156	Amzn Mktp Us	180.77	
UMB Staff Credit Cards	1012102	Lamars Donuts 38s	114.44	
UMB Staff Credit Cards	1012109	Qdigitizingcom - Patches	462.00	
UMB Staff Credit Cards	1012116	Lifeloc Technologies	1,215.05	
UMB Staff Credit Cards	1012103	Canva* 02931-9911261	119.40	
UMB Staff Credit Cards	1012105	Office Depot #2161	248.10	
UMB Staff Credit Cards	1012120	Pryor Tools Inc	233.00	
UMB Staff Credit Cards	1012122	Indeed - Job Posting	26.72	
UMB Staff Credit Cards	1012137	Dickeys BBQ - BOT Meeting	226.76	
UMB Staff Credit Cards	2012138	Paypal - Sarah's CAMCA (Court)	22.00	
UMB Staff Credit Cards	2012140	Zoom.us - Refund of Tax	125.89-	
UMB Staff Credit Cards	2012155	The Home Depot #1512	233.13	
UMB Staff Credit Cards	2012157	Homedepot.Com	15.96	
UMB Staff Credit Cards	2012112	The Home Depot #1512 - Irrigatio	143.41	
UMB Staff Credit Cards	2012135	Dri*printing Services - Nick isn't su	24.74-	
UMB Staff Credit Cards	2012158	The Home Depot #1544 - Pruner -	19.97	
UMB Staff Credit Cards	2012160	The Home Depot #1512	27.90-	
UMB Staff Credit Cards	2012104	Amzn Mktp Us - Cameras	777.00	
UMB Staff Credit Cards	2012106	Conoco - 74 Xpress - Fuel	20.00	
UMB Staff Credit Cards	2012121	Lands End Bus Outfitters - Admin	431.65	
UMB Staff Credit Cards	2012161	Homedepot.Com	52.36	
UMB Staff Credit Cards	2012101	Greeley Country Club	42.00	
UMB Staff Credit Cards	2012103	Smith Warren Co - Badge Studio	250.00	
UMB Staff Credit Cards	2012126	Grubhub Chili Thai - BOT Meeting	143.36	
UMB Staff Credit Cards	2012128	King Soopers #0104 - BOT Meetin	19.20	
UMB Staff Credit Cards	2012133	Weld Co C&R Office - Warranty D	149.56	
UMB Staff Credit Cards	2012111	McCandless Truck Center - Hood	78.38	
UMB Staff Credit Cards	2012118	Amzn Mktp Us - Finance / Nancy	151.96	
UMB Staff Credit Cards	2012125	Colorado Municipal League - Legi	49.00	
UMB Staff Credit Cards	2012136	Colorado Municipal League - Legi	49.00	
UMB Staff Credit Cards	2012143	Dropbox - Monthly Subscription	11.99	
UMB Staff Credit Cards	2012150	Tif*llil Flower Shop - Flowers for V	100.90	
UMB Staff Credit Cards	2012122	Amzn Mktp Us - Trash Bags for To	47.44	
UMB Staff Credit Cards	2012124	Amzn Mktp Us - Air Freshener - T	32.00-	
UMB Staff Credit Cards	1012139	King Soopers - BOT Meeting	35.77	
UMB Staff Credit Cards	1012131	Westin Westminster	11.35	
UMB Staff Credit Cards	1012145	Elgi Network - Membership	40.00	
UMB Staff Credit Cards	1012148	lcma Online - Membership	1,040.00	
UMB Staff Credit Cards	1012162	Usps Po- Postage	3.80	
UMB Staff Credit Cards	1012163	Colorado Cwp	50.00	
UMB Staff Credit Cards	1012144	Weld Co C&r - CD Recording Fee	165.46	
UMB Staff Credit Cards	1012149	Chick-Fil-A - Meals	170.92	
UMB Staff Credit Cards	1012151	esigns - Home Rule Commission	385.84	
UMB Staff Credit Cards	1012112	Qdigitizingcom - Patches	461.00	
UMB Staff Credit Cards	1012113	Harbor Freight Tools 203	355.36	
UMB Staff Credit Cards	1012130	Mk Gift And Sundries	8.01	
University of Colorado Denver	SEV-03012021	Project #SEV-62991194	47,500.00	
UNUM Life Insurance Co America	030121	Monthly Disability Insurance	2,769.16	
Utility Notification Center	221021358	RTL Transmissions	475.20	
Verizon Wireless	9873652341	Cell Phone Service - Acct. #77112	1,806.03	
Waste Management of Colorado, I	4578263-2534-	Trash Service-Acct #23-65669-03	248.82	
Waste Management of Colorado, I	4572548-2534-	Trash Service-Acct #23-65705-53	89.83	
Weld County Health Department	E200559	Water/Wastewater Testing	825.00	
Weld County Health Department	E210080	Water/Wastewater Testing	322.00	
WEX BANK	69884261	Account #0203-00-106969-9	4,066.67	
WEX BANK	70553214	Account #0203-00-106969-9	4,794.96	
Windsor Ace Hardware	149797.4	Park supplies	29.88	

Vendor Name	Invoice Number	Description	Amount Paid	Voided
Xcel Energy	721804974	Street Lights Account #53-188287	4,791.96	
Xcel Energy	722196856	Account #53-2168856-0	6,961.90	
Xcel Energy	722348355	Community Park Pumphouse-Acc	104.07	
Xcel Energy	722318098	Community Park Pumphouse-Acc	107.05	
Xcel Energy	721781051	Settlers Street Lights Account #5	7.22	
Xcel Energy	720912897	Account #53-2168856-0	4,386.61	
Grand Totals:			<u>1,494,745.7</u>	

Report Criteria:

- Summary report.
- Invoices with totals above \$0 included.
- Only paid invoices included.

TOWN OF SEVERANCE
COMBINED CASH INVESTMENT
MARCH 31, 2022

COMBINED CASH ACCOUNTS

01-100700	CASH ON HAND	1,273
01-101000	BANK OF CO- CHECKING ***1469	1,096,719
01-101500	BANK OF CO CREDIT CARD ***1481	346,265
01-102100	COLOTRUST	25,151,923
01-102180	UMB SAFEKEEPING	20,362,781
01-106000	XPRESS DEPOSIT ACCOUNT	481,063
01-107500	CASH CLEARING - UTILITIES	(2)
	TOTAL COMBINED CASH	47,440,022
01-100000	CASH ALLOCATED TO OTHER FUNDS	(47,440,022)

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	12,575,156
11	ALLOCATION TO CONSERVATION TRUST FUND	48,779
12	ALLOCATION TO TRANSPORTATION FUND	3,076,328
13	ALLOCATION TO PARKS FUND	100,021
14	ALLOCATION TO PUBLIC FACILITIES FUND	340,184
15	ALLOCATION TO PUBLIC SAFETY FUND	154,836
51	ALLOCATION TO WATER FUND	19,108,691
52	ALLOCATION TO WASTEWATER FUND	10,762,280
53	ALLOCATION TO STORMWATER FUND	1,240,137
75	ALLOCATION TO CAPITAL PROJECTS	33,611
	TOTAL ALLOCATIONS TO OTHER FUNDS	47,440,022
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(47,440,022)

ZERO PROOF IF ALLOCATIONS BALANCE

TOWN OF SEVERANCE

BALANCE SHEET

MARCH 31, 2022

GENERAL FUND

ASSETS

10-100000	CASH - COMBINED FUND	12,575,156	
10-105000	TAXES RECEIVABLE	1,143,058	
10-105300	CASH W/ WELD COUNTY TREASURER	62,410	
10-105400	PREPAID EXPENSES	64,310	
10-115000	ACCOUNTS RECEIVABLE	1,801	
10-115010	FUEL INVENTORY	3,317	
10-115100	OTHER ACCOUNTS RECEIVABLE	17,571	
10-115300	CONTRACT RECEIVABLE	3,829	
10-120000	DEVELOPER RECEIVABLES	26,248	
10-131000	DUE FROM OTHER GOVERNMENTS	178,294	
	TOTAL ASSETS		14,075,993

LIABILITIES AND EQUITYLIABILITIES

10-202000	ACCOUNTS PAYABLE	87,168	
10-203000	CUSTOMER DEPOSITS-DEVELOPERS	37,765	
10-203500	CUSTOMER DEPOSITS-RENTALS	1,325	
10-211200	FEDERAL WITHHOLDING TAXES	17,065	
10-211400	COLORADO UNEMPLOYMENT PAYABLE	1,069	
10-211700	HEALTH INSURANCE PAYABLE	633	
10-211800	DEFERRED PROPERTY TAXES	1,143,058	
10-222000	DEFERRED REVENUE	4,747	
10-227000	DUE TO OTHER GOVERNMENTS		
	TOTAL LIABILITIES		1,292,831

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-290000	FUND BALANCE	12,262,962	
	REVENUE OVER EXPENDITURES - YTD	520,200	
	BALANCE - CURRENT DATE	12,783,162	
	TOTAL FUND EQUITY		12,783,162
	TOTAL LIABILITIES AND EQUITY		14,075,993

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>TAXES</u>					
10-31-1000	GENERAL PROPERTY TAX	49,777	655,955	1,799,151	1,143,196	36.5
10-31-3000	SALES TAX	141,740	442,918	1,680,000	1,237,082	26.4
10-31-4000	USE TAX BUILDING MATERIALS	56,450	135,660		(135,660)	.0
10-31-8100	SEVERANCE TAX (OIL & GAS)			5,000	5,000	.0
10-31-8200	FRANCHISE	37,111	70,325	160,000	89,675	44.0
10-31-9000	INTEREST / DELINQUENT TAX	12	36	300	264	12.0
	TOTAL TAXES	285,090	1,304,894	3,644,451	2,339,557	35.8
	<u>LICENSES & PERMITS</u>					
10-32-1000	BUS.LICENSE	70	1,120	4,000	2,880	28.0
10-32-1100	LIQUOR LICENSE		100	300	200	33.3
10-32-2000	HOME BASED BUSINESS FEES		500	1,500	1,000	33.3
10-32-2100	BUILDING PERMIT	36,680	87,571	550,000	462,429	15.9
10-32-2600	ANIMAL LICENSES	135	430	750	320	57.3
10-32-3100	ADMIN. SERVICE DEVELOPMENT FEE	2,100	4,500	59,400	54,900	7.6
10-32-3400	ADMINISTRATION FEES	11,576	27,198		(27,198)	.0
10-32-4100	PLANNING ADMIN & APP FEES	300	3,550	7,500	3,950	47.3
10-32-4150	OTHER LICENSES, PERMITS & FEES	2,750	2,750		(2,750)	.0
	TOTAL LICENSES & PERMITS	53,611	127,719	623,450	495,731	20.5
	<u>INTERGOVERNMENTAL</u>					
10-33-3000	CDOT-MPO GRANTS		16,285		(16,285)	.0
10-33-4000	STATE GRANTS	30,797	32,197		(32,197)	.0
10-33-5000	HIGHWAY USERS	13,729	54,371	259,905	205,534	20.9
10-33-5050	MINERAL LEASE			35,000	35,000	.0
10-33-5100	MOTOR VEHICLE FEES	3,987	10,939	52,000	41,061	21.0
10-33-5200	COUNTY ROAD & BRIDGE		22,318	115,000	92,682	19.4
10-33-5300	SPECIFIC OWNERSHIP TAX	9,132	26,621	65,000	38,379	41.0
10-33-5600	CIGARETTE TAX	987	2,672	3,000	328	89.1
10-33-6000	SHARED REVENUE WINDSOR			100,000	100,000	.0
	TOTAL INTERGOVERNMENTAL	58,632	165,405	629,905	464,500	26.3
	<u>CHARGES FOR SERVICES</u>					
10-34-1100	COURT COSTS	210	300	2,000	1,700	15.0
10-34-1200	POLICE REVENUE	1,166	15,042	45,000	29,958	33.4
10-34-1400	MAPS, PLANS, COPIES	6	373	150	(223)	248.7
	TOTAL CHARGES FOR SERVICES	1,382	15,715	47,150	31,435	33.3

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITS</u>					
10-35-1000 MUNICIPAL COURT FINES	4,825	9,975	50,000	40,025	20.0
10-35-1100 SURCHARGE	160	360	2,000	1,640	18.0
10-35-1300 RESTITUTION	33	33	100	67	33.0
TOTAL FINES & FORFEITS	5,018	10,368	52,100	41,732	19.9
<u>MISCELLANEOUS</u>					
10-36-1000 RETURN CHECK CHARGES	240	780	1,000	220	78.0
10-36-1600 SPECIAL ASSESSMENTS			3,981	3,981	.0
10-36-2000 OTHER MISCELLANEOUS REVENUE	8,793	8,813	3,000	(5,813)	293.8
10-36-3000 RENT	3,480	10,340	41,200	30,860	25.1
10-36-3500 INTEREST AND DIVIDENDS	4,960	5,950	50,000	44,050	11.9
10-36-3550 CHANGE IN MARKET VALUE	(101,065)	(154,357)		154,357	.0
10-36-4500 MATERIALS AND LABOR			8,000	8,000	.0
10-36-5000 SPECIAL EVENT REVENUE			25,000	25,000	.0
10-36-8050 OIL AND GAS ROYALTIES	1,378	2,725	10,000	7,275	27.3
10-36-9900 OTHER REVENUES		523,309		(523,309)	.0
TOTAL MISCELLANEOUS	(82,214)	397,560	142,181	(255,379)	279.6
TOTAL FUND REVENUE	321,520	2,021,660	5,139,237	3,117,578	39.3

EXPENDITURES

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-1100 REGULAR STAFF WAGES	5,654	14,135	73,500	59,365	19.2
10-41-1104 RETIREMENT 457	170	424	2,205	1,781	19.2
10-41-1105 BOARD OF TRUSTEE FEES			15,000	15,000	.0
10-41-1130 FICA/MEDICARE	433	1,074	5,586	4,512	19.2
10-41-1140 WORKERS COMPENSATION		470	200	(270)	234.8
10-41-1150 UNEMPLOYMENT	11	28	221	193	12.8
10-41-1160 HEALTH INSURANCE	948	2,843	11,340	8,497	25.1
10-41-1161 DISABILITY INSURANCE	125	376	1,380	1,004	27.3
10-41-1162 INSURANCE DEDUCTIBLE REIMBURSE			1,000	1,000	.0
10-41-2100 LEGAL FEES	8,257	32,582	70,000	37,419	46.6
10-41-2400 ENGINEERING	(2,335)				.0
10-41-2990 OTHER PROFESSIONAL FEES	(368)				.0
10-41-3150 TELEPHONE	68	203		(203)	.0
10-41-3180 MILEAGE			1,000	1,000	.0
10-41-3210 INSURANCE AND BONDS		7,650	22,000	14,350	34.8
10-41-3330 PUBLISHING/RECORDING	164	639	2,600	1,961	24.6
10-41-3350 ORDINANCE CODIFICATION		995	3,500	2,505	28.4
10-41-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		691	2,700	2,009	25.6
10-41-3820 CONTINUING EDUCATION	1,258	1,718	11,000	9,282	15.6
10-41-3825 MEETING/MEALS	559	2,026	10,000	7,974	20.3
10-41-3990 MISCELLANEOUS			500	500	.0
10-41-4320 COMPUTER REPLACE./AUDIO VISUAL	1,174	1,174	5,000	3,827	23.5
10-41-4330 COMPUTER SUPPORT AND MAINT	1,275	7,855	18,500	10,645	42.5
10-41-4810 UNIFORMS		317	2,000	1,683	15.9
10-41-4990 SUPPLIES	517	576	1,000	424	57.6
10-41-5500 TOWN COUNCIL DISCRETIONARY	11,968	12,839	144,843	132,004	8.9
10-41-5550 LAND USE ADVISORY COMMITTEE			30,000	30,000	.0
10-41-5560 TREE BOARD	220	220	2,000	1,780	11.0
10-41-8200 ALLOCATION TO WATER FUND	(2,714)	(8,000)	(25,896)	(17,896)	(30.9)
10-41-8300 ALLOCATION TO WASTEWATER FUND	(2,584)	(7,618)	(24,663)	(17,045)	(30.9)
10-41-8400 ALLOCATION TO STORMWATER FUND	(862)	(2,541)	(8,221)	(5,680)	(30.9)
TOTAL LEGISLATIVE	23,938	70,675	378,295	307,620	18.7
<u>ELECTIONS</u>					
10-42-3320 PRINTING			10,000	10,000	.0
10-42-3330 PUBLISHING			500	500	.0
10-42-3980 ELECTION JUDGES			2,000	2,000	.0
10-42-3990 JUDGE'S MEALS			500	500	.0
10-42-4340 POSTAGE			4,000	4,000	.0
10-42-4990 SUPPLIES	51	51	500	449	10.2
TOTAL ELECTIONS	51	51	17,500	17,449	.3

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>					
10-43-1100 REGULAR STAFF WAGES	4,402	4,402	21,850	17,448	20.2
10-43-1102 OVERTIME			250	250	.0
10-43-1104 RETIREMENT 457	129	129	656	527	19.7
10-43-1130 FICA/MEDICARE	273	273	1,672	1,399	16.3
10-43-1140 WORKERS COMPENSATION		235	25 (	210)	939.2
10-43-1150 UNEMPLOYMENT	10	10	66	56	15.6
10-43-1160 HEALTH INSURANCE	2,065	2,065	8,244	6,179	25.1
10-43-1161 DISABILITY INSURANCE	118	118	480	362	24.7
10-43-1162 INSURANCE DEDUCTIBLE REIMBURSE			500	500	.0
10-43-2100 LEGAL FEES			13,000	13,000	.0
10-43-2110 MUNICIPAL JUDGE	500	1,500	6,600	5,100	22.7
10-43-3150 TELEPHONE	41	41	(	41)	.0
10-43-3210 INSURANCE AND BONDS		7	(	7)	.0
10-43-3830 TRANSLATOR/JUROR FEES			1,500	1,500	.0
10-43-4310 COURT SUPPLIES			200	200	.0
TOTAL JUDICIAL	7,539	8,781	55,043	46,262	16.0

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-44-1100 REGULAR STAFF WAGES	16,911	42,277	179,003	136,726	23.6
10-44-1101 PART-TIME STAFF WAGES			7,500	7,500	.0
10-44-1102 OVERTIME			3,000	3,000	.0
10-44-1104 RETIREMENT	582	1,453	6,373	4,920	22.8
10-44-1130 FICA/MEDICARE	1,200	2,997	14,267	11,270	21.0
10-44-1140 WORKERS COMPENSATION		1,385	250	(1,135)	554.1
10-44-1150 UNEMPLOYMENT	34	84	537	453	15.7
10-44-1160 HEALTH & LIFE INSURANCE	7,065	10,597	34,044	23,447	31.1
10-44-1161 DISABILITY INSURANCE	300	901	2,922	2,021	30.8
10-44-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,450	2,450	.0
10-44-2100 LEGAL FEES		117	5,000	4,883	2.3
10-44-3110 UTILITIES	508	1,572	5,000	3,428	31.4
10-44-3150 TELEPHONE	307	955	6,000	5,045	15.9
10-44-3175 BUILDING REPAIRS & MAINTENANCE	1,848	4,520	20,000	15,480	22.6
10-44-3177 VEHICLE REPAIRS & MAINTENANCE	59	63	800	737	7.9
10-44-3210 INSURANCE AND BONDS	1,050	8,720	25,000	16,280	34.9
10-44-3220 CIRSA DEDUCTIBLES			1,500	1,500	.0
10-44-3330 PUBLISHING			20,000	20,000	.0
10-44-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	140	235	6,000	5,765	3.9
10-44-3820 CONTINUING EDUCATION	918	1,428	7,500	6,072	19.1
10-44-3825 MEALS/MISCELLANEOUS	392	392	2,000	1,608	19.6
10-44-3990 MISCELLANEOUS SERVICES/COPIER	45	744	3,500	2,756	21.3
10-44-3992 SPECIAL EVENT EXPENDITURE	8,879	17,991	155,000	137,009	11.6
10-44-4000 ADVERTISING			3,000	3,000	.0
10-44-4310 OFFICE SUPPLIES	347	1,229	6,000	4,771	20.5
10-44-4320 COMPUTER REPLACE./AUDIO VISUAL	3,052	4,028	40,000	35,972	10.1
10-44-4330 COMPUTER SUPPORT AND MAINT	2,315	14,256	33,575	19,319	42.5
10-44-4340 POSTAGE	504	504	3,000	2,497	16.8
10-44-4390 OTHER OFFICE EXPENSE	53	53	3,000	2,947	1.8
10-44-4520 VEHICLE FUEL	259	438	1,500	1,062	29.2
10-44-4810 UNIFORMS			1,100	1,100	.0
10-44-4990 MISCELLANEOUS SUPPLIES	1,004	1,159	3,000	1,841	38.6
10-44-8000 LEASE PAYMENT	221	221	1,000	779	22.1
10-44-8200 ALLOCATION TO WATER FUND	(4,266)	(10,575)	(53,354)	(42,779)	(19.8)
10-44-8300 ALLOCATION TO WASTEWATER FUND	(4,062)	(10,069)	(50,813)	(40,744)	(19.8)
10-44-8400 ALLOCATION TO STORMWATER FUND	(1,356)	(3,361)	(16,938)	(13,577)	(19.8)
TOTAL ADMINISTRATION	38,308	94,314	481,716	387,402	19.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-45-1100 REGULAR STAFF WAGES	14,569	36,422	173,158	136,736	21.0
10-45-1102 OVERTIME			100	100	.0
10-45-1104 RETIREMENT 457	437	1,093	5,195	4,102	21.0
10-45-1130 FICA/MEDICARE	1,102	2,754	13,247	10,493	20.8
10-45-1140 WORKERS COMPENSATION		1,010	215	(795)	469.6
10-45-1150 UNEMPLOYMENT	29	73	519	446	14.0
10-45-1160 HEALTH & LIFE INSURANCE	2,512	7,374	36,191	28,817	20.4
10-45-1161 DISABILITY INSURANCE	273	818	2,994	2,176	27.3
10-45-1162 INSURANCE DEDUCTIBLE REIMBURSE	1,400	1,400	2,150	750	65.1
10-45-2200 AUDIT & ACCOUNTING FEES			20,000	20,000	.0
10-45-3150 TELEPHONE	59	176		(176)	.0
10-45-3210 INSURANCE AND BONDS	(350)	30		(30)	.0
10-45-3315 WELD COUNTY TREASURER FEE	498	6,560	21,000	14,440	31.2
10-45-3340 BANK CHARGES			2,000	2,000	.0
10-45-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS			1,000	1,000	.0
10-45-3820 CONTINUING EDUCATION			6,000	6,000	.0
10-45-4310 OFFICE SUPPLIES	100	590	1,500	910	39.4
10-45-4330 COMPUTER SUPPORT AND MAINT			6,500	6,500	.0
10-45-4810 UNIFORMS			700	700	.0
10-45-8200 ALLOCATION TO WATER FUND	(1,891)	(5,281)	(26,322)	(21,041)	(20.1)
10-45-8300 ALLOCATION TO WASTEWATER FUND	(1,801)	(5,029)	(25,069)	(20,040)	(20.1)
10-45-8400 ALLOCATION TO STORMWATER FUND	(601)	(1,679)	(8,356)	(6,677)	(20.1)
TOTAL FINANCE	16,334	46,309	232,722	186,413	19.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-51-1100 REGULAR STAFF WAGES	64,340	157,998	900,523	742,525	17.6
10-51-1102 OVERTIME	4,611	13,558	40,000	26,442	33.9
10-51-1104 RETIREMENT	169	622	3,903	3,281	15.9
10-51-1130 FICA/MEDICARE	1,229	3,384	21,124	17,740	16.0
10-51-1140 WORKERS COMPENSATION		5,635	23,750	18,115	23.7
10-51-1150 UNEMPLOYMENT	136	341	2,702	2,361	12.6
10-51-1155 POLICE PENSION	5,208	12,081	69,338	57,257	17.4
10-51-1160 HEALTH INSURANCE	14,713	45,670	214,464	168,794	21.3
10-51-1161 DISABILITY INSURANCE	3,005	7,578	28,943	21,365	26.2
10-51-1162 INSURANCE DEDUCTIBLE REIMBURSE			12,500	12,500	.0
10-51-2100 LEGAL FEES			1,000	1,000	.0
10-51-2300 MEDICAL		525	2,000	1,475	26.3
10-51-2310 PSYCHOLOGICAL			1,500	1,500	.0
10-51-2900 CONTRACT POLICE SERVICES		750		(750)	.0
10-51-2990 OTHER PROFESSIONAL FEES	4,979	24,342	40,000	15,658	60.9
10-51-3110 UTILITIES	388	1,212	5,000	3,788	24.2
10-51-3150 TELEPHONE/PAGERS	1,124	4,029	20,000	15,971	20.2
10-51-3170 REPAIRS & MAINTENANCE	537	1,296	3,000	1,704	43.2
10-51-3177 VEHICLE REPAIRS & MAINTENANCE	7,981	13,372	30,000	16,628	44.6
10-51-3180 MILEAGE	22	27	500	473	5.3
10-51-3210 INSURANCE AND BONDS		16,100	26,000	9,900	61.9
10-51-3220 CIRSA DEDUCTIBLES			10,000	10,000	.0
10-51-3320 PRINTING/FORMS	165	499	5,000	4,501	10.0
10-51-3610 DISPATCH COMMUNICATIONS		3,753	25,000	21,247	15.0
10-51-3630 MENTAL HEALTH CO-RESP. PROGRAM			30,000	30,000	.0
10-51-3640 DRUG TASK FORCE			1,000	1,000	.0
10-51-3650 DOG TAGS/IMPOUND FEES			1,000	1,000	.0
10-51-3690 MOSQUITO CONTROL			30,000	30,000	.0
10-51-3740 RADIO MAINTENANCE		176	2,500	2,324	7.0
10-51-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	32	272	2,500	2,228	10.9
10-51-3820 CONTINUING EDUCATION & TRAIN	747	1,475	13,000	11,525	11.4
10-51-3825 MEALS/MISCELLANEOUS	107	325	1,000	675	32.5
10-51-3840 CONFINEMENT FEES			2,000	2,000	.0
10-51-3850 LAB TESTING FEES		176	2,500	2,324	7.1
10-51-3950 TOWING			1,000	1,000	.0
10-51-3990 MISCELLANEOUS SERVICES		553	2,000	1,447	27.7
10-51-4300 OFFICE FURNITURE			1,000	1,000	.0
10-51-4310 OFFICE SUPPLIES	301	1,054	3,000	1,946	35.1
10-51-4330 COMPUTER SUPPORT AND MAINT	1,846	13,132	46,775	33,643	28.1
10-51-4340 POSTAGE	14	14	200	186	7.0
10-51-4520 VEHICLE FUEL	2,689	7,384	20,000	12,616	36.9
10-51-4720 EQUIPMENT FOR PATROL		606	5,000	4,394	12.1
10-51-4730 EQUIPMENT FOR TRAINING		286	5,000	4,714	5.7
10-51-4740 EQUIPMENT FOR INVEST./EVIDENCE		356	5,000	4,644	7.1
10-51-4810 UNIFORMS	2,354	6,792	15,000	8,208	45.3
10-51-4990 MISCELLANEOUS SUPPLIES	288	2,033	5,000	2,967	40.7
10-51-5001 TORNADO SIRENS			2,500	2,500	.0
10-51-7000 CAPITAL OUTLAY	288,821	288,821	288,825	4	100.0
10-51-7550 VEHICLES	1,943	102,471	159,260	56,789	64.3
10-51-7990 OTHER SMALL EQUIPMENT	1,321	1,336	3,000	1,664	44.5
TOTAL PUBLIC SAFETY	409,070	740,036	2,134,307	1,394,271	34.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS / MAINTENANCE</u>					
10-61-1100 REGULAR STAFF WAGES	10,237	25,728	133,094	107,366	19.3
10-61-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-61-1102 OVERTIME	264	784	5,000	4,216	15.7
10-61-1104 RETIREMENT	315	795	3,993	3,198	19.9
10-61-1130 FICA/MEDICARE	730	1,851	11,712	9,861	15.8
10-61-1140 WORKERS COMPENSATION		1,127	3,600	2,473	31.3
10-61-1150 UNEMPLOYMENT	21	52	399	347	13.1
10-61-1160 HEALTH & LIFE INSURANCE	3,118	9,355	37,140	27,785	25.2
10-61-1161 DISABILITY INSURANCE	232	696	2,514	1,818	27.7
10-61-1162 INSURANCE DEDUCTIBLE REIMBURSE			2,400	2,400	.0
10-61-2990 OTHER PROFESSIONAL FEES	(450)		500	500	.0
10-61-3150 TELEPHONE	62	187	1,500	1,313	12.5
10-61-3161 STREET LIGHTING	5,965	17,911	80,000	62,089	22.4
10-61-3172 REPAIRS & MAINTENANCE - STREET			175,000	175,000	.0
10-61-3173 REPAIRS & MAINTENANCE - EQUIPM	6,393	12,176	28,000	15,824	43.5
10-61-3175 BUILDING REPAIRS & MAINTENANCE	138	542		(542)	.0
10-61-3177 VEHICLE REPAIRS & MAINTENANCE	138	2,236	9,000	6,764	24.8
10-61-3210 INSURANCE AND BONDS		33		(33)	.0
10-61-3820 CONTINUING EDUCATION		18	2,000	1,982	.9
10-61-4311 STREET SUPPLIES	319	319	5,000	4,681	6.4
10-61-4330 COMPUTER SUPPORT & MAINTENANCE	306	1,884	4,438	2,554	42.5
10-61-4520 VEHICLE FUEL	907	2,897	9,000	6,103	32.2
10-61-4810 UNIFORMS		184	900	716	20.4
10-61-4990 MISCELLANEOUS SUPPLIES	32	673	2,500	1,827	26.9
10-61-5000 STREET SIGNS	2,249	2,514	15,000	12,486	16.8
10-61-5001 SNOW AND ICE REMOVAL	15,409	33,982	40,000	6,018	85.0
TOTAL STREETS / MAINTENANCE	46,386	115,945	602,690	486,745	19.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OVERHEAD</u>					
10-64-1100 REGULAR STAFF WAGES	1,366	3,445	17,767	14,322	19.4
10-64-1102 OVERTIME	65	162	500	338	32.4
10-64-1104 RETIREMENT	43	108	533	425	20.3
10-64-1130 FICA/MEDICARE	100	255	1,359	1,104	18.7
10-64-1140 WORKERS COMPENSATION		141	300	159	47.0
10-64-1150 UNEMPLOYMENT	3	7	53	46	13.5
10-64-1160 HEALTH & LIFE INSURANCE	403	1,210	4,830	3,620	25.1
10-64-1161 DISABILITY INSURANCE	31	92	348	257	26.3
10-64-1162 INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
10-64-3110 UTILITIES	2,252	7,000	20,000	13,000	35.0
10-64-3150 TELEPHONES & INTERNET	62	186	6,800	6,614	2.7
10-64-3175 BUILDING REPAIRS & MAINTENANCE	2,292	4,025	14,000	9,975	28.8
10-64-3177 VEHICLE REPAIRS & MAINTENANCE		2	1,000	998	.2
10-64-3210 INSURANCE AND BONDS		10,913	29,000	18,087	37.6
10-64-3820 CONTINUING EDUCATION	261	261	1,000	739	26.1
10-64-3825 MEALS, MEETINGS AND TRAVEL			500	500	.0
10-64-3990 MISCELLANEOUS SERVICES	118	1,324	2,500	1,176	52.9
10-64-4310 OFFICE SUPPLIES	307	403	1,000	597	40.3
10-64-4330 COMPUTER SUPPORT & MAINTENANCE	306	1,884	4,438	2,554	42.5
10-64-4520 VEHICLE FUEL	134	436	350	(86)	124.6
10-64-4810 UNIFORMS			450	450	.0
10-64-4990 MISC SUPPLIES	217	1,408	4,000	2,592	35.2
10-64-7990 OTHER SMALL EQUIPMENT			1,000	1,000	.0
TOTAL PUBLIC WORKS OVERHEAD	7,959	33,262	112,028	78,766	29.7

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS / GREEN SPACE</u>					
10-65-1100 REGULAR STAFF WAGES	8,213	20,639	158,830	138,191	13.0
10-65-1101 PART-TIME STAFF WAGES			30,000	30,000	.0
10-65-1102 OVERTIME	199	622	5,500	4,878	11.3
10-65-1104 RETIREMENT	252	638	4,765	4,127	13.4
10-65-1130 FICA/MEDICARE	584	1,481	14,446	12,965	10.3
10-65-1140 WORKERS COMPENSATION		1,409	4,500	3,091	31.3
10-65-1150 UNEMPLOYMENT	17	42	476	434	8.8
10-65-1160 HEALTH & LIFE INSURANCE	2,572	7,715	50,368	42,653	15.3
10-65-1161 DISABILITY INSURANCE	187	562	3,030	2,468	18.6
10-65-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,000	3,000	.0
10-65-2990 OTHER PROFESSIONAL FEES		680	300	(380)	226.7
10-65-3110 UTILITIES	1,280	3,337	18,000	14,663	18.5
10-65-3150 TELEPHONE/PAGERS	124	373	1,800	1,427	20.7
10-65-3172 TREE & LANDSCAPE MAINTENANCE			4,000	4,000	.0
10-65-3173 REPAIR & MAINTENANCE EQUIPMENT	1,023	6,950	12,000	5,050	57.9
10-65-3175 BUILDING REPAIRS & MAINTENANCE	(869)				.0
10-65-3176 GROUNDS MAINTENANCE	3,760	4,885	12,000	7,115	40.7
10-65-3177 VEHICLE REPAIRS & MAINTENANCE	380	1,696	6,000	4,304	28.3
10-65-3210 INSURANCE AND BONDS		41		(41)	.0
10-65-3820 CONTINUING EDUCATION		37	3,000	2,963	1.2
10-65-4330 COMPUTER SUPPORT & MAINTENANCE	306	1,884	4,438	2,554	42.5
10-65-4520 VEHICLE FUEL	745	2,372	10,000	7,628	23.7
10-65-4810 UNIFORMS		184	1,050	866	17.5
10-65-4990 SUPPLIES	4,161	4,636	18,000	13,364	25.8
10-65-4995 EQUIPMENT			10,000	10,000	.0
10-65-6000 TREE CITY USA		141	19,200	19,059	.7
10-65-7000 CAPITAL OUTLAY		130	10,115	9,985	1.3
TOTAL PARKS / GREEN SPACE	22,935	60,453	404,818	344,365	14.9

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-70-1100 REGULAR STAFF WAGES	13,251	34,212	227,305	193,093	15.1
10-70-1104 RETIREMENT	475	1,219	7,488	6,269	16.3
10-70-1130 FICA/MEDICARE	994	2,567	17,389	14,822	14.8
10-70-1140 WORKERS COMPENSATION		1,667	610	(1,057)	273.3
10-70-1150 UNEMPLOYMENT	27	68	682	614	10.0
10-70-1160 HEALTH & LIFE INSURANCE	3,416	10,248	35,033	24,785	29.3
10-70-1161 DISABILITY INSURANCE	280	841	3,540	2,699	23.8
10-70-1162 INSURANCE DEDUCTIBLE REIMBURSE			3,050	3,050	.0
10-70-2500 ENGINEERING	3,332	9,457	40,000	30,543	23.6
10-70-2600 PLANNING SERVICES	1,929	9,022	40,000	30,978	22.6
10-70-2980 BUILDING INSPECTIONS		33,210	550,000	516,790	6.0
10-70-2990 OTHER PROFESSIONAL FEES	375	375	2,500	2,125	15.0
10-70-3110 UTILITIES	518	1,715	5,000	3,285	34.3
10-70-3150 TELEPHONE	83	239	2,800	2,561	8.5
10-70-3173 R & M VEHICLES EQUIPMENT		3,561	800	(2,761)	445.2
10-70-3175 BUILDING REPAIRS & MAINTENANCE		84	2,000	1,916	4.2
10-70-3210 INSURANCE AND BONDS	(	434)		434	.0
10-70-3330 PUBLISHING/COMMUNICATIONS			5,000	5,000	.0
10-70-3810 DUES & MEMBERSHIPS		3,490	2,800	(690)	124.6
10-70-3820 CONTINUING EDUCATION			3,000	3,000	.0
10-70-3825 MEALS/MISCELLANEOUS/TRAVEL			200	200	.0
10-70-4099 DEVELOPER EXP.TO BE REIMBURSED	4,748	16,814		(16,814)	.0
10-70-4310 OFFICE SUPPLIES			1,000	1,000	.0
10-70-4330 COMPUTER SUPPORT	2,249	13,852	32,625	18,773	42.5
10-70-4520 VEHICLE FUEL	313	606	3,000	2,394	20.2
10-70-4810 UNIFORMS			600	600	.0
10-70-4987 ECONOMIC DEVELOPMENT		1,369	20,000	18,631	6.9
10-70-4989 TRAIL DEVELOPMENT		10,000	10,000		100.0
10-70-7530 PROFESSIONAL SERVICES	(312)				.0
TOTAL COMMUNITY DEVELOPMENT	31,677	154,183	1,016,422	862,239	15.2
<u>TRANSFERS TO OTHER FUNDS</u>					
10-90-9011 TRANSFERS TO OTHER FUNDS	177,452	177,452		(177,452)	.0
TOTAL TRANSFERS TO OTHER FUNDS	177,452	177,452		(177,452)	.0
TOTAL FUND EXPENDITURES	781,648	1,501,460	5,435,541	3,934,081	27.6
NET REVENUE OVER EXPENDITURES	(460,128)	520,200	(296,304)	(816,504)	175.6

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

CONSERVATION TRUST FUND

ASSETS

11-100000	CASH - COMBINED FUND	48,779	
	TOTAL ASSETS		48,779

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
11-290000	FUND BALANCE	50,129	
	REVENUE OVER EXPENDITURES - YTD	(1,350)	
	BALANCE - CURRENT DATE	48,779	
	TOTAL FUND EQUITY		48,779
	TOTAL LIABILITIES AND EQUITY		48,779

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>MISCELLANEOUS</u>					
11-36-3500	INTEREST AND DIVIDENDS	20	24		(24)	.0
11-36-3550	CHANGE IN MARKET VALUE	(404)	(617)		617	.0
	TOTAL MISCELLANEOUS	(384)	(593)		593	.0
	TOTAL FUND REVENUE	(384)	(593)		593	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
11-90-9010	TRANSFERS TO OTHER FUNDS	757	757		(757)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	757	757		(757)	.0
	TOTAL FUND EXPENDITURES	757	757		(757)	.0
	NET REVENUE OVER EXPENDITURES	(1,141)	(1,350)		1,350	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

TRANSPORTATION FUND

<u>ASSETS</u>			
12-100000	CASH - COMBINED FUND	3,076,328	
	TOTAL ASSETS		3,076,328
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
12-202000	ACCOUNTS PAYABLE	4,095	
	TOTAL LIABILITIES		4,095
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
12-290000	FUND BALANCE	3,086,767	
	REVENUE OVER EXPENDITURES - YTD	(14,533)	
	BALANCE - CURRENT DATE	3,072,234	
	TOTAL FUND EQUITY		3,072,234
	TOTAL LIABILITIES AND EQUITY		3,076,328

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

TRANSPORTATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
12-34-3000	ROAD INFRASTRUCTURE FEE	15,968	32,768		(32,768)	.0
	TOTAL IMPACT FEES	15,968	32,768		(32,768)	.0
	<u>MISCELLANEOUS</u>					
12-36-3500	INTEREST AND DIVIDENDS	1,235	1,479		(1,479)	.0
12-36-3550	CHANGE IN MARKET VALUE	(25,219)	(38,381)		38,381	.0
	TOTAL MISCELLANEOUS	(23,984)	(36,901)		36,901	.0
	TOTAL FUND REVENUE	(8,016)	(4,133)		4,133	.0
EXPENDITURES						
	<u>STREETS CAPITAL OUTLAY</u>					
12-61-7400	OVERLAYS AND CHIPSEALS			600,000	600,000	.0
12-61-7800	MASTER PLAN		1,054		(1,054)	.0
	TOTAL STREETS CAPITAL OUTLAY		1,054	600,000	598,946	.2
	<u>CR 74 IMPROVEMENTS PROJECT</u>					
12-83-2100	LEGAL FEES	156	176		(176)	.0
12-83-2400	ENGINEERING	4,095	9,171	100,000	90,829	9.2
12-83-7500	CONSTRUCTION			1,341,000	1,341,000	.0
	TOTAL CR 74 IMPROVEMENTS PROJECT	4,251	9,347	1,441,000	1,431,654	.7
	TOTAL FUND EXPENDITURES	4,251	10,401	2,041,000	2,030,600	.5
	NET REVENUE OVER EXPENDITURES	(12,266)	(14,533)	(2,041,000)	(2,026,467)	(.7)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

PARKS FUND

ASSETS

13-100000	CASH - COMBINED FUND		100,021	
	TOTAL ASSETS			100,021

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
13-290000	FUND BALANCE	290,849		
	REVENUE OVER EXPENDITURES - YTD	(190,828)		
	BALANCE - CURRENT DATE		100,021	
	TOTAL FUND EQUITY			100,021
	TOTAL LIABILITIES AND EQUITY			100,021

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

		PARKS FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
13-34-7400	PARKS FEES	11,200	24,000		(24,000)	.0
	TOTAL IMPACT FEES	11,200	24,000		(24,000)	.0
	<u>MISCELLANEOUS</u>					
13-36-3500	INTEREST AND DIVIDENDS	88	112		(112)	.0
13-36-3550	CHANGE IN MARKET VALUE	(1,623)	(2,899)		2,899	.0
	TOTAL MISCELLANEOUS	(1,535)	(2,787)		2,787	.0
	TOTAL FUND REVENUE	9,665	21,213		(21,213)	.0
EXPENDITURES						
	<u>TRANSFERS TO OTHER FUNDS</u>					
13-90-9010	TRANSFERS TO OTHER FUNDS	212,041	212,041		(212,041)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	212,041	212,041		(212,041)	.0
	TOTAL FUND EXPENDITURES	212,041	212,041		(212,041)	.0
	NET REVENUE OVER EXPENDITURES	(202,376)	(190,828)		190,828	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

PUBLIC FACILITIES FUND

<u>ASSETS</u>			
14-100000	CASH – COMBINED FUND	340,184	
	TOTAL ASSETS		340,184
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-290000	FUND BALANCE	329,205	
	REVENUE OVER EXPENDITURES - YTD	10,979	
	BALANCE - CURRENT DATE	340,184	
	TOTAL FUND EQUITY		340,184
	TOTAL LIABILITIES AND EQUITY		340,184

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

PUBLIC FACILITIES FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>IMPACT FEES</u>					
14-32-3000	PUBLIC FACILITIES IMPACT FEE	7,000	15,000		(15,000)	.0
	TOTAL IMPACT FEES	7,000	15,000		(15,000)	.0
	<u>SOURCE 36</u>					
14-36-3500	INTEREST AND DIVIDENDS	135	161		(161)	.0
14-36-3550	CHANGE IN MARKET VALUE	(2,759)	(4,182)		4,182	.0
	TOTAL SOURCE 36	(2,624)	(4,021)		4,021	.0
	TOTAL FUND REVENUE	4,376	10,979		(10,979)	.0
	NET REVENUE OVER EXPENDITURES	4,376	10,979		(10,979)	.0

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

PUBLIC SAFETY FUND

<u>ASSETS</u>			
15-100000	CASH – COMBINED FUND	154,836	
	TOTAL ASSETS		154,836
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
15-290000	FUND BALANCE	149,162	
	REVENUE OVER EXPENDITURES - YTD	5,673	
	BALANCE - CURRENT DATE	154,836	
	TOTAL FUND EQUITY		154,836
	TOTAL LIABILITIES AND EQUITY		154,836

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

		PUBLIC SAFETY FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>IMPACT FEES</u>						
15-32-3000	PUBLIC SAFETY IMPACT FEE	3,500	7,500		(7,500)	.0
	TOTAL IMPACT FEES	3,500	7,500		(7,500)	.0
<u>SOURCE 36</u>						
15-36-3500	INTEREST AND DIVIDENDS	61	73		(73)	.0
15-36-3550	CHANGE IN MARKET VALUE	(1,254)	(1,900)		1,900	.0
	TOTAL SOURCE 36	(1,193)	(1,827)		1,827	.0
	TOTAL FUND REVENUE	2,307	5,673		(5,673)	.0
	NET REVENUE OVER EXPENDITURES	2,307	5,673		(5,673)	.0

TOWN OF SEVERANCE

BALANCE SHEET

MARCH 31, 2022

WATER FUND

ASSETS

51-100000	CASH - COMBINED FUND	19,108,691	
51-115000	ACCOUNTS RECEIVABLE	107,121	
51-115005	PARTS INVENTORY	31,187	
51-115300	CONTRACT RECEIVABLE	72	
51-162100	ACCUMULATED DEPRECIATION	(947,653)	
51-163000	WATER SYSTEM	5,833,134	
51-164000	EQUIPMENT	170,739	
51-165000	CONSTRUCTION IN PROGRESS	978,326	
51-166000	WATER RIGHTS	30,270,486	
51-167000	PURCHASE CAPACITY	3,398,850	
51-168000	BUILDINGS	163,907	
51-168500	NISP PROJECT	3,640,068	
TOTAL ASSETS			62,754,928

LIABILITIES AND EQUITYLIABILITIES

51-202000	ACCOUNTS PAYABLE	62,916	
51-212000	ACCRUED COMPENSATED ABSENCES	15,022	
51-222000	HYDRANT METER DEPOSITS	7,000	
51-252000	CAPITAL LEASE PAYABLE	6,132	
TOTAL LIABILITIES			91,069

FUND EQUITY

51-273000	CONTRIBUTED CAPITAL - DEVELOPM	6,848,000	
UNAPPROPRIATED FUND BALANCE:			
51-290000	RETAINED EARNINGS	56,937,279	
	REVENUE OVER EXPENDITURES - YTD	(1,121,420)	
BALANCE - CURRENT DATE		55,815,859	
TOTAL FUND EQUITY			62,663,859
TOTAL LIABILITIES AND EQUITY			62,754,928

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
51-34-1000	WATER SALES- WATER BILLS	107,911	324,289	1,634,927	1,310,638	19.8
	TOTAL CHARGES FOR SERVICES	107,911	324,289	1,634,927	1,310,638	19.8
	<u>MISCELLANEOUS</u>					
51-36-3500	INTEREST AND DIVIDENDS	7,846	9,422		(9,422)	.0
51-36-3550	CHANGE IN MARKET VALUE	(159,591)	(244,447)		244,447	.0
51-36-6500	WATER ACQUISITION FEE	1,250	3,750		(3,750)	.0
51-36-9900	OTHER REVENUES	1,676	1,676		(1,676)	.0
	TOTAL MISCELLANEOUS	(148,819)	(229,599)		229,599	.0
	TOTAL FUND REVENUE	(40,908)	94,690	1,634,927	1,540,237	5.8
EXPENDITURES						
	<u>ADMINISTRATION</u>					
51-81-1100	REGULAR STAFF WAGES	1,118	2,796	19,383	16,587	14.4
51-81-1102	OVERTIME			200	200	.0
51-81-1104	RETIREMENT	34	84	581	497	14.4
51-81-1130	FICA/MEDICARE	86	214	1,483	1,269	14.4
51-81-1140	WORKERS COMPENSATION		141	40	(101)	352.2
51-81-1150	UNEMPLOYMENT	2	6	58	52	9.7
51-81-1160	HEALTH & LIFE INSURANCE	379	1,137	4,536	3,399	25.1
51-81-1161	DISABILITY INSURANCE	34	103	408	305	25.4
51-81-3162	CC FEES	1,186	3,671	11,500	7,829	31.9
51-81-3210	INSURANCE AND BONDS		193		(193)	.0
51-81-4330	COMPUTER SUPPORT AND MAINT	306	1,884	4,438	2,554	42.5
51-81-4345	MAILING SERVICE	491	1,495	7,500	6,005	19.9
	TOTAL ADMINISTRATION	3,637	11,725	50,127	38,402	23.4

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
51-82-1100 REGULAR STAFF WAGES	14,230	35,779	195,620	159,841	18.3
51-82-1102 OVERTIME	483	1,377	3,000	1,623	45.9
51-82-1104 RETIREMENT	519	1,308	6,537	5,229	20.0
51-82-1130 FICA/MEDICARE	1,068	2,689	14,965	12,276	18.0
51-82-1140 WORKERS COMPENSATION		1,338	4,125	2,787	32.5
51-82-1150 UNEMPLOYMENT	29	74	587	513	12.6
51-82-1160 HEALTH & LIFE INSURANCE	3,282	9,822	45,088	35,266	21.8
51-82-1161 DISABILITY INSURANCE	304	912	3,578	2,666	25.5
51-82-1162 INSURANCE DEDUCTIBLE REIMBURSE	200	200	2,750	2,550	7.3
51-82-2100 LEGAL FEES	3,608	6,435	3,500	(2,935)	183.9
51-82-2400 ENGINEERING			2,000	2,000	.0
51-82-2410 WATER SYSTEM IMPROVE. PERMIT			500	500	.0
51-82-2900 OTHER PROFESSIONAL FEES			25,000	25,000	.0
51-82-3110 UTILITIES	1,322	3,710	22,000	18,290	16.9
51-82-3150 TELEPHONE	129	386	1,200	814	32.2
51-82-3173 REPAIRS & MAINTENANCE - EQUIPM	323	1,085	12,000	10,915	9.0
51-82-3177 VEHICLE REPAIRS & MAINTENANCE		533	6,000	5,467	8.9
51-82-3178 SYSTEM REPAIR & MAINTENANCE	258	3,107	30,000	26,893	10.4
51-82-3200 SAMPLING/TESTING			7,500	7,500	.0
51-82-3210 INSURANCE AND BONDS	(	150)		150	.0
51-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS	450	450	1,500	1,050	30.0
51-82-3820 CONTINUING EDUCATION		149	2,450	2,301	6.1
51-82-3825 MEETING/MEALS/TRAVEL	40	40		(40)	.0
51-82-3990 OTHER SERVICES			15,000	15,000	.0
51-82-4120 WATER SYSTEM SUPPLIES	2,501	8,979	15,000	6,021	59.9
51-82-4130 METER SET SUPPLIES		83		(83)	.0
51-82-4520 VEHICLE FUEL	1,322	3,170	5,000	1,830	63.4
51-82-4810 UNIFORMS			350	350	.0
51-82-4990 MISCELLANEOUS SUPPLIES	412	1,005	10,000	8,995	10.1
51-82-4995 WATER TREATMENT & DISTRIBUTION	42,181	110,913	850,000	739,087	13.1
51-82-4996 AUGMENTATION PUMPING FEE			1,500	1,500	.0
51-82-4997 WATER SHARE ASSESSMENTS	1,487	15,847	120,000	104,153	13.2
51-82-8000 LEASE PAYMENT			6,148	6,148	.0
51-82-8200 ADMIN OVERHEAD ALLOCATION	8,871	23,856	105,572	81,716	22.6
TOTAL WATER OPERATIONS	83,017	233,097	1,518,470	1,285,373	15.4
<u>WATER CAPITAL</u>					
51-83-2100 LEGAL FEES	652	867		(867)	.0
51-83-2400 ENGINEERING	350	3,875	161,653	157,778	2.4
51-83-7500 CONSTRUCTION			5,950,000	5,950,000	.0
51-83-7545 BUILDING/STRUCTURE			400,000	400,000	.0
51-83-7550 VEHICLES			7,500	7,500	.0
51-83-7562 WATER AQUISION	3,192	3,192		(3,192)	.0
51-83-7565 SYSTEM IMPROVEMENTS	57	827	289,708	288,882	.3
51-83-7750 ROW			94,500	94,500	.0
TOTAL WATER CAPITAL	4,250	8,760	6,903,361	6,894,602	.1

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL PLANT INVESTMENT EXPENSE</u>					
51-84-7530	PROFESSIONAL SERVICES	12,271	12,271	15,738	3,468	78.0
51-84-7540	NORTHERN INTEGRATED SUPPLY	950,215	950,215	1,000,000	49,786	95.0
	TOTAL LOCAL PLANT INVESTMENT EXPENS	962,485	962,485	1,015,738	53,253	94.8
	<u>OTHER PLANT INVESTMENT EXPENSE</u>					
51-85-2100	LEGAL FEES	39	39		(39)	.0
51-85-4996	OTHER PLANT INVESTMENT EXPENSE			2,200,000	2,200,000	.0
	TOTAL OTHER PLANT INVESTMENT EXPEN	39	39	2,200,000	2,199,961	.0
	<u>TRANSFERS TO OTHER FUNDS</u>					
51-90-9010	TRANSFERS TO OTHER FUNDS	5	5		(5)	.0
	TOTAL TRANSFERS TO OTHER FUNDS	5	5		(5)	.0
	TOTAL FUND EXPENDITURES	1,053,432	1,216,110	11,687,696	10,471,586	10.4
	NET REVENUE OVER EXPENDITURES	(1,094,340)	(1,121,420)	(10,052,769)	(8,931,349)	(11.2)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

WASTEWATER FUND

ASSETS

52-100000	CASH - COMBINED FUND	10,762,280	
52-115000	ACCOUNTS RECEIVABLE	94,026	
52-115002	MISCELLANEOUS RECEIVABLE	254,940	
52-115300	CONTRACT RECEIVABLE	19	
52-162100	ACCUMULATED DEPRECIATION	(2,508,514)	
52-163000	SEWER SYSTEM	12,013,935	
52-164000	EQUIPMENT	162,088	
52-165000	CONSTRUCTION IN PROGRESS	610,016	
52-168000	BUILDINGS	69,807	
	TOTAL ASSETS		21,458,597

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	23,388	
52-212000	ACCRUED COMPENSATED ABSENCES	15,022	
52-251000	CAPITAL LEASE OBLIGATIONS	6,132	
	TOTAL LIABILITIES		44,541

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
52-290000	RETAINED EARNINGS	21,376,561	
	REVENUE OVER EXPENDITURES - YTD	37,495	
	BALANCE - CURRENT DATE	21,414,056	
	TOTAL FUND EQUITY		21,414,056
	TOTAL LIABILITIES AND EQUITY		21,458,597

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WASTEWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>CHARGES FOR SERVICES</u>					
52-34-1000	WASTEWATER TREATMENT FEES	96,148	281,289	1,050,261	768,972	26.8
	TOTAL CHARGES FOR SERVICES	96,148	281,289	1,050,261	768,972	26.8
	<u>MISCELLANEOUS</u>					
52-36-3500	INTEREST AND DIVIDENDS	4,308	5,159		(5,159)	.0
52-36-3550	CHANGE IN MARKET VALUE	(88,023)	(133,851)		133,851	.0
	TOTAL MISCELLANEOUS	(83,715)	(128,692)		128,692	.0
	<u>WASTEWATER PLANT INVEST. FEE</u>					
52-38-7100	WASTEWATER PLANT INVEST. FEE	39,818	45,544		(45,544)	.0
	TOTAL WASTEWATER PLANT INVEST. FEE	39,818	45,544		(45,544)	.0
	TOTAL FUND REVENUE	52,251	198,141	1,050,261	852,120	18.9
EXPENDITURES						
	<u>WASTEWATER ADMINISTRATION</u>					
52-81-1100	REGULAR STAFF WAGES	1,118	2,796	12,115	9,319	23.1
52-81-1102	OVERTIME			125	125	.0
52-81-1104	RETIREMENT	34	84	363	279	23.1
52-81-1130	FICA/MEDICARE	86	214	927	713	23.1
52-81-1140	WORKERS COMPENSATION		141	25	(116)	563.5
52-81-1150	UNEMPLOYMENT	2	6	36	30	15.6
52-81-1160	HEALTH & LIFE INSURANCE	237	711	2,835	2,124	25.1
52-81-1161	DISABILITY INSURANCE	22	65	255	190	25.4
52-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			250	250	.0
52-81-3162	CC FEES	1,186	3,671	13,000	9,329	28.2
52-81-3210	INSURANCE AND BONDS		121		(121)	.0
52-81-4330	COMPUTER SUPPORT AND MAINT	306	1,884	4,438	2,554	42.5
52-81-4345	MAILING SERVICE	491	1,495	6,800	5,305	22.0
	TOTAL WASTEWATER ADMINISTRATION	3,482	11,187	41,169	29,982	27.2

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
52-82-1100 REGULAR STAFF WAGES	14,230	35,779	195,620	159,841	18.3
52-82-1102 OVERTIME	483	1,377	3,000	1,623	45.9
52-82-1104 RETIREMENT	518	1,307	6,537	5,230	20.0
52-82-1130 FICA/MEDICARE	1,068	2,688	14,965	12,277	18.0
52-82-1140 WORKERS COMPENSATION		1,268	4,125	2,857	30.7
52-82-1150 UNEMPLOYMENT	29	74	587	513	12.6
52-82-1160 HEALTH & LIFE INSURANCE	3,282	9,822	45,088	35,266	21.8
52-82-1161 DISABILITY INSURANCE	304	912	3,578	2,666	25.5
52-82-1162 INSURANCE DEDUCTIBLE REIMBURSE	200	200	2,750	2,550	7.3
52-82-2400 ENGINEERING			5,000	5,000	.0
52-82-2410 DISCHARGE PERMIT FEES			1,400	1,400	.0
52-82-2900 OTHER PROFESSIONAL FEES	1,500	4,500	50,000	45,500	9.0
52-82-3110 UTILITIES	3,550	11,077	45,000	33,923	24.6
52-82-3150 TELEPHONE	125	374		(374)	.0
52-82-3173 REPAIRS & MAINTENANCE - EQUIPM	149	911	20,000	19,089	4.6
52-82-3177 VEHICLE REPAIRS & MAINTENANCE		29		(29)	.0
52-82-3178 SYSTEM REPAIR & MAINTENANCE	1,480	3,444	50,000	46,556	6.9
52-82-3200 SAMPLING/TESTING	1,130	1,536	10,500	8,965	14.6
52-82-3210 INSURANCE AND BONDS		(79)		79	.0
52-82-3290 OTHER TREATMENT COSTS	26,799	41,426	175,000	133,574	23.7
52-82-3810 DUES/MEMBERSHIPS/SUBSCRIPTIONS		1,000		(1,000)	.0
52-82-3820 CONTINUING EDUCATION		81	2,000	1,919	4.1
52-82-3990 OTHER SERVICES			5,000	5,000	.0
52-82-4120 SYSTEM SUPPLIES		1,481	20,000	18,519	7.4
52-82-4520 VEHICLE FUEL	1,322	3,170	7,000	3,830	45.3
52-82-4810 UNIFORMS		184	350	166	52.5
52-82-4990 MISCELLANEOUS SUPPLIES	516	728	15,000	14,272	4.9
52-82-8200 ADMIN OVERHEAD ALLOCATION	8,447	22,716	100,545	77,829	22.6
TOTAL WASTEWATER OPERATIONS	65,131	146,003	783,045	637,042	18.7
<u>WASTEWATER CAPITAL</u>					
52-83-7550 VEHICLES			7,500	7,500	.0
52-83-7575 COLLECTION LINES			57,000	57,000	.0
TOTAL WASTEWATER CAPITAL			64,500	64,500	.0
<u>WASTEWATER INVESTMENT EXPENSE</u>					
52-84-7530 PROFESSIONAL SERVICES	1,392	3,063	67,064	64,001	4.6
52-84-7570 WINDSOR/SEV. SEWER PROJECT	393	393	500,000	499,608	.1
TOTAL WASTEWATER INVESTMENT EXPEN	1,785	3,456	567,064	563,609	.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS TO OTHER FUNDS</u>					
52-90-9010 TRANSFERS TO OTHER FUNDS					.0
TOTAL TRANSFERS TO OTHER FUNDS					.0
TOTAL FUND EXPENDITURES	70,397	160,646	1,455,778	1,295,132	11.0
NET REVENUE OVER EXPENDITURES	(18,146)	37,495	(405,517)	(443,012)	9.3

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

STORMWATER FUND

ASSETS

53-100000	CASH - COMBINED FUND	1,240,137	
53-115000	ACCOUNTS RECEIVABLE	15,761	
53-115300	CONTRACT RECEIVABLE	3	
53-162100	ACCUMULATED DEPRECIATION	(296,167)	
53-163000	STORM DRAINAGE SYSTEM	4,041,826	
53-164000	VEHICLES & EQUIPMENT	6,032	
53-165000	CONSTRUCTION IN PROGRESS	311,728	
	TOTAL ASSETS		5,319,320

LIABILITIES AND EQUITY

LIABILITIES

53-202000	ACCOUNTS PAYABLE	12,704	
	TOTAL LIABILITIES		12,704

FUND EQUITY

53-273000	CONTRIBUTED CAPITAL	4,063,419	
	UNAPPROPRIATED FUND BALANCE:		
53-290000	RETAINED EARNINGS	1,244,179	
	REVENUE OVER EXPENDITURES - YTD	(982)	
	BALANCE - CURRENT DATE	1,243,197	
	TOTAL FUND EQUITY		5,306,616
	TOTAL LIABILITIES AND EQUITY		5,319,320

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
	<u>STORMWATER SYSTEM INVEST. FEE</u>					
53-32-3000	STORMWATER / DRAINAGE FEE	6,000	14,000		(14,000)	.0
	TOTAL STORMWATER SYSTEM INVEST. FEE	6,000	14,000		(14,000)	.0
	<u>CHARGES FOR SERVICES</u>					
53-34-1000	STORMWATER FEES	15,481	45,454	158,750	113,296	28.6
	TOTAL CHARGES FOR SERVICES	15,481	45,454	158,750	113,296	28.6
	<u>MISCELLANEOUS</u>					
53-36-3500	INTEREST AND DIVIDENDS	513	616		(616)	.0
53-36-3550	CHANGE IN MARKET VALUE	(10,414)	(15,981)		15,981	.0
	TOTAL MISCELLANEOUS	(9,901)	(15,365)		15,365	.0
	<u>TRANSFERS FROM OTHER FUNDS</u>					
53-39-1000	TRANSFERS FROM OTHER FUNDS	32	32		(32)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS	32	32		(32)	.0
	TOTAL FUND REVENUE	11,611	44,121	158,750	114,629	27.8
EXPENDITURES						
	<u>ADMINISTRATION</u>					
53-81-1100	REGULAR STAFF WAGES	746	1,864	7,269	5,405	25.6
53-81-1102	OVERTIME			75	75	.0
53-81-1104	RETIREMENT	22	56	218	162	25.6
53-81-1130	FICA/MEDICARE	57	143	556	413	25.7
53-81-1140	WORKERS COMPENSATION		94	15	(79)	626.1
53-81-1150	UNEMPLOYMENT	1	4	22	18	16.8
53-81-1160	HEALTH & LIFE INSURANCE	142	427	1,701	1,274	25.1
53-81-1161	DISABILITY INSURANCE	13	39	153	114	25.4
53-81-1162	INSURANCE DEDUCTIBLE REIMBURSE			150	150	.0
53-81-3210	INSURANCE AND BONDS		73		(73)	.0
53-81-4330	COMPUTER SUPPORT AND MAINT	306	1,884	4,800	2,916	39.3
	TOTAL ADMINISTRATION	1,287	4,582	14,959	10,377	30.6

TOWN OF SEVERANCE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER OPERATIONS</u>					
53-82-1100 REGULAR STAFF WAGES	3,502	8,815	58,114	49,299	15.2
53-82-1102 OVERTIME	130	324	1,000	676	32.4
53-82-1104 RETIREMENT	109	274	1,743	1,469	15.7
53-82-1130 FICA/MEDICARE	261	662	4,446	3,784	14.9
53-82-1140 WORKERS COMPENSATION		376	1,275	899	29.5
53-82-1150 UNEMPLOYMENT	7	18	174	156	10.3
53-82-1160 HEALTH & LIFE INSURANCE	1,018	3,032	13,598	10,566	22.3
53-82-1161 DISABILITY INSURANCE	94	281	1,050	769	26.7
53-82-1162 INSURANCE DEDUCTIBLE REIMBURSE	200	200	850	650	23.5
53-82-3150 TELEPHONE	21	64	750	686	8.6
53-82-3173 REPAIRS & MAINTENANCE - EQUIPM			2,000	2,000	.0
53-82-3177 VEHICLE REPAIRS & MAINTENANCE			1,500	1,500	.0
53-82-3178 SYSTEM REPAIR & MAINTENANCE			5,000	5,000	.0
53-82-3210 INSURANCE AND BONDS	(	59)		59	.0
53-82-3990 OTHER SERVICES			5,000	5,000	.0
53-82-4330 COMPUTER SUPPORT & MAINTENANCE			4,437	4,437	.0
53-82-4520 VEHICLE FUEL	239	783	2,000	1,217	39.2
53-82-8200 ADMIN OVERHEAD ALLOCATION	2,819	7,581	33,515	25,934	22.6
TOTAL STORMWATER OPERATIONS	8,401	22,352	136,452	114,100	16.4
<u>STORMWATER CAPITAL</u>					
53-83-1100 REGULAR STAFF WAGES			16,377	16,377	.0
53-83-1104 RETIREMENT 457			491	491	.0
53-83-1130 FICA/MEDICARE			1,252	1,252	.0
53-83-1140 WORKERS COMPENSATION			110	110	.0
53-83-1150 UNEMPLOYMENT			49	49	.0
53-83-1160 HEALTH & LIFE INSURANCE			2,268	2,268	.0
53-83-1161 DISABILITY INSURANCE			276	276	.0
53-83-1162 INSURANCE DEDUCTIBLE REIMBURSE			200	200	.0
53-83-2100 LEGAL FEES		39	(	39)	.0
53-83-2400 ENGINEERING	12,305	17,693	103,798	86,106	17.1
53-83-7500 CONSTRUCTION	104	438	921,476	921,038	.1
53-83-7750 ROW			55,000	55,000	.0
TOTAL STORMWATER CAPITAL	12,409	18,169	1,101,297	1,083,128	1.7
TOTAL FUND EXPENDITURES	22,098	45,103	1,252,708	1,207,605	3.6
NET REVENUE OVER EXPENDITURES	(10,487)	(982)	(1,093,958)	(1,092,976)	(.1)

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

CAPITAL PROJECTS

ASSETS

75-100000	CASH – COMBINED FUND	33,611	
	TOTAL ASSETS		33,611

LIABILITIES AND EQUITY

LIABILITIES

75-202000	ACCOUNTS PAYABLE	9,099	
75-205000	RETAINAGE PAYABLE	26,551	
	TOTAL LIABILITIES		35,650

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
75-290000	FUND BALANCE	(38,206)	
	REVENUE OVER EXPENDITURES - YTD	36,167	
	BALANCE - CURRENT DATE	(2,040)	
	TOTAL FUND EQUITY		(2,040)
	TOTAL LIABILITIES AND EQUITY		33,611

TOWN OF SEVERANCE
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

		CAPITAL PROJECTS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE						
<u>TRANSFERS FROM OTHER FUNDS</u>						
75-39-1000	TRANSFERS FROM OTHER FUNDS	390,224	390,224		(390,224)	.0
	TOTAL TRANSFERS FROM OTHER FUNDS	390,224	390,224		(390,224)	.0
	TOTAL FUND REVENUE	390,224	390,224		(390,224)	.0
EXPENDITURES						
<u>OVERHEAD</u>						
75-64-7000	CAPITAL OUTLAY			351,521	351,521	.0
	TOTAL OVERHEAD			351,521	351,521	.0
<u>CAPITAL OUTLAY</u>						
75-65-2100	LEGAL FEES	(176)	1,131		(1,131)	.0
75-65-2400	ENGINEERING	2,623	7,683	10,642	2,960	72.2
75-65-7500	CONSTRUCTION		326,743	1,288,548	961,805	25.4
75-65-7750	ROW		18,500		(18,500)	.0
	TOTAL CAPITAL OUTLAY	2,447	354,057	1,299,190	945,133	27.3
<u>CAPITAL</u>						
75-83-1100	REGULAR STAFF WAGES			24,564	24,564	.0
75-83-1104	RETIREMENT 457			736	736	.0
75-83-1130	FICA/MEDICARE			1,879	1,879	.0
75-83-1140	WORKERS COMPENSATION			165	165	.0
75-83-1150	UNEMPLOYMENT			73	73	.0
75-83-1160	HEALTH & LIFE INSURANCE			3,402	3,402	.0
75-83-1161	DISABILITY INSURANCE			414	414	.0
75-83-1162	INSURANCE DEDUCTIBLE REIMBURSE			300	300	.0
	TOTAL CAPITAL			31,533	31,533	.0
	TOTAL FUND EXPENDITURES	2,447	354,057	1,682,244	1,328,187	21.1
	NET REVENUE OVER EXPENDITURES	387,777	36,167	(1,682,244)	(1,718,411)	2.2

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

GENERAL FIXED ASSET GROUP

ASSETS

80-160000	CONSTRUCTION IN PROGRESS	5,895,045	
80-161000	LAND	1,080,838	
80-162000	BUILDINGS	1,469,162	
80-163000	IMPROVEMENTS OTHER THAN BUILDI	14,768,856	
80-164000	MACHINERY AND EQUIPMENT	687,752	
80-165000	VEHICLES	732,352	
80-169999	ACCUMULATED DEPRECIATION	(4,410,262)	
TOTAL ASSETS			20,223,744

LIABILITIES AND EQUITY

FUND EQUITY

80-280000	INVESTMENTS IN FIXED ASSETS	20,223,744	
TOTAL FUND EQUITY			20,223,744
TOTAL LIABILITIES AND EQUITY			20,223,744

TOWN OF SEVERANCE
BALANCE SHEET
MARCH 31, 2022

GENERAL LONG-TERM DEBT GROUP

ASSETS

90-170000	AMOUNT TO BE PROVIDED	124,857	
	TOTAL ASSETS		124,857

LIABILITIES AND EQUITY

LIABILITIES

90-250000	ACCRUED LEAVE	78,765	
90-252000	CAPITAL LEASE PAYABLE	46,093	
	TOTAL LIABILITIES		124,857
	TOTAL LIABILITIES AND EQUITY		124,857



Town of Severance Community Outreach

January – March, 2022 : Quarterly Report

of Severance Clients:

January 1, 2022: 2

March 31, 2022: 2

of Severance Volunteer Drivers:

January 1, 2022: 0

March 31, 2022: 2

The first quarter has brought us two new volunteer drivers! Both were referred to us directly from posts they saw on social media.

We have reached out to Calvary Severance, Severance Community Church, and Severance Chamber of Commerce, but have no presentations scheduled at this time. For further questions or referrals, please contact Amy Threewitt, Volunteer & Outreach Coordinator, at amy@60plusride.org or Janet Bedingfield, Executive Director, at janet@60plusride.org. We appreciate your continued partnership in improving the lives of older adults in the Severance community.

Severance Municipal Court

Karina Gomez, Court Clerk

April 2022



Court Outcome

- The court docket for March had thirty-one defendants set for court on April 06, 2022. Eleven of those defendants paid before the court and pleaded guilty to the original charge. On April 06, the docket had 20 defendants; twelve of those defendants were appearing for the first time. Two of those cases continued to April from a previous court date. Three defendants failed to appear in court. After court, no cases were pending for collections, and the town prosecutor dismissed six cases, that including new tickets and deferred sentences.
- The March court had 16 speeding tickets; two unsafe vehicles, one was a stop sign violation charge. We had 2 parking violations, one petty offense, and one animal violation.

FTA	FAILURE TO APPEAR
MTC	MOTOR TRAFFIC CODE (USED BY THE POLICE DEPARTMENT)
P/G	PLEAD GUILTY
SMC	SEVERANCE MUNICIPAL COURT

NEW/FIRST APPEARANCE	12
COLLECTIONS	0
FTA	3
CONTINUED FROM A PREVIOUS COURT	2
DISMISSED	6

SPEEDING/ UNSAFE VEHICLE	18
STOP SIGNS	1
PARKING/ INOPERABLE VEHICLE	2
PETTY OFFENSE	1
ANIMALS	1

ORIGINAL CHARGE	NEW CHARGE- DISMISSED
MTC 1211 - UNSAFE BACKING & MTC1409 COMPULSORY INSURANCE - FIRST APPEARANCE	CASE DISMISSED PER PROSECUTOR-DEFENDANT HAD PROOF OF INSURANCE
MTC 703 - ENTERING THROUGH HIGHWAY- STOP OR YIELD- FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 203 UNSAFE/ DEF. VEH. 2 POINTS - \$200 (PAID)
7-6-130 - VICIOUS DOG PROHIBITED- FIRST APPEARANCE	DEFERRED SENTENCE REVIEW (12 MONTHS 4/5/2023) - REMAIN LAW ABIDING AND COMMIT NO SAME/SIMILAR VIOLATION FOR 3 MONTHS
MTC 703 - ENTERING THROUGH HIGHWAY- STOP OR YIELD - DEFERRED SENTENCE	DEFERRED SENTENCE REVIEW (12 MONTHS 4/7/2021) - NO OTHER CASES - CASE WAS DISMISSED
MTC 1101 SPEEDING 20-24 - CONTINUED FROM 3/4	PLEA DEAL SENT TO THE ATTORNEY 3/4 - IF PLEA ACCEPTED PAYMENT NEEDS TO BE MADE BY 5/6/22
MTC 1101(7) SPEEDING 25-39 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 1103 TOO FAST FOR CONDITION. 3 POINTS - \$350 (PAID)
MTC 1101 SPEEDING 10-19 OVER - FIRST APPEARANCE	FTA - SENT LETTER OF PENDING DEFAULT 4/7 - NEXT COURT DATE 5/6/22
MTC1101 EXCEEDED SAFE SPEED FOR CONDITIONS - DEFERRED SENTENCE	DEFERRED SENTENCE REVIEW (12 MONTHS 4/7/2021) - NO OTHER CASES - CASE WAS DISMISSED
MTC 202 UNSAFE VEHICLE - RESTITUTION	NO RESTITUTION WAS ENTERED AT 91 DAYS - CASE CLOSED
10-7-30 ILLEGAL POSSESSION OR CONSUMPTION OF ALCOHOLIC BEVERAGES, MARIJUANA, OR OTHER SUBSTANCES BY UNDERAGE - DEFERRED SENTENCE	DEFERRED SENTENCE REVIEW (12 MONTHS 4/7/2021) - NO OTHER CASES - CASE WAS DISMISSED
10-4-30 TRESPASSING - FIRST APPEARANCE	DEFERRED SENTENCE REVIEW (3 MONTHS 07/06/22) - REMAIN LAW ABIDING AND COMMIT NO SAME/SIMILAR VIOLATION FOR 3 MONTHS
7-6-20 CONTROL ANIMAL - DEFERRED SENTENCE	DEFERRED SENTENCE REVIEW (3 MONTHS 1/5/22) - NO OTHER CASES - CASE WAS DISMISSED
MTC 1101(7) SPEEDING 25-39 OVER - FIRST APPEARANCE	FTA - SENT LETTER OF PENDING DEFAULT 4/7 - NEXT COURT DATE 5/6/22
DUMPING ON PROPERTY- CONTINUED FROM 3/2	CASE DISMISSED PER PROSECUTOR- COMPLAINING WITNESS DOES NOT WISH TO PERSUE CHARGES
MTC 1101 SPEEDING 20-24- FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 203 UNSAFE/ DEF. VEH. 2 POINTS - & COMPLETE ALIVE @ 25 CLASS DUE BY 5/4 \$350 (PAID)
MTC 1101 SPEEDING 20-24 OVER - FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 203 UNSAFE/ DEF. VEH. 2 POINTS - \$350 (PAID)
MTC 1101 SPEEDING 10-19 OVER- DEFERRED SENTENCE	DEFERRED SENTENCE REVIEW (12 MONTHS 4/7/2021) - NO OTHER CASES - CASE WAS DISMISSED
MTC 1101 SPEEDING 25-39 OVER & MTC 1402 CARELESS DRIVING - FIRST APPEARANCE	FTA - SENT LETTER OF PENDING WARRANT 4/7 - NEXT COURT DATE 5/6/22- IF FTA WILL ISSUE A WARRANT
MTC 1101 SPEEDING 20-24 OVER & MTC 1409 COMPULSORY INSURANCE - FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 203 UNSAFE/ DEF. VEH. 2 POINTS & DROVE UNINSURED WAS DISMISSED- \$350 (PAID)
MTC 1101 SPEEDING 20-24 - FIRST APPEARANCE	P/G TO A LESSER CHARGE- MTC 1101 SPEEDING 4 POINTS - \$350 (PAID)

CASES PAID PRIOR TO COURT:	PAID:
MTC 703(3) - STOP SIGN VIOLATION - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1204 - PARKING PROHIBITED	\$50
MTC 1101 - SPEEDING 56 IN A 40 - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1101 - SPEEDING 60 IN A 40 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1101 - SPEEDING 57 IN A 40 - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1402 (2) - CARELESS DRIVING - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
SMC 7-2-120 - INOPERABLE VEHICLE	\$50
MTC 1101- SPEEDING 60 IN A 40 / CRS 42-2-101 - DROVE W/O LICENCE IN POSSESSION. - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1101 - SPEEDING 64 IN A 45 - 4 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 2.	\$170
MTC 1101 - SPEEDING 78 IN A 55 - 6 POINTS - PAID WITHIN 20 DAYS POINTS WENT DOWN TO 4.	\$320
MTC 1103 (3) TOO FAST FOR CONDITIONS - PLEA DEAL OFFERED 3/4/22 DEFENDANT MADE PAYMENT 4/6/22	\$350
	TOTAL: \$2,260

Public Work Director Report

John Zacklene

APR 19, 2022



WATER/WASTEWATER-

Reporting – A list of approved Lead/Copper sites have been submitted and approved by the state. Additionally, our team with the help of Direct Discharge, are working on submitting an updated wastewater Water Quality Management plan. Lead and Copper tests have changed and will now need 20 tests every 3 years instead of 20 tests yearly.

Sampling – All testing for water and wastewater sampling has been transferred back to Weld County. Currently the Town complies for all testing and sampling requirements. We are doing 6 samples per month currently. All samplings have been going well with no town issues. The outlet pipe from the solids pond to the contact chamber was raised 3 feet to help with sampling results.

Water Tanks- Water tank inspections were completed in 2021. The old metal overflow culvert has been replaced at the water tanks. We are currently working on An Emergency Response Plan with Dave Lewis from Direct Discharge for our town's water supply. Hydrant maintenance is completed, and all issues have been fixed. Water Valve exercising is completed. The older water tank has been drained and inspected to see the roof damage. Damage assessed and maintenance will take place in the fall. Water tank was cleaned, disinfected, and re-filled on 3-3-22 and operational.

Jetting- Sewer main jetting of the entire town is complete. There was approximately 38 miles of main line cleaned. We have approximately 5 hot spots to watch for. We will be installing new isolation valves this spring in the Baldridge lift station. We hope to start the manhole rehabilitation (17total) in May.

STORM WATER

- We have started ditch maintenance. All ditches, inlets and outlets and vaults will be cleared of debris and build up as weather permits.
- Culvert grates are being repaired and painted as needed. Safety grates are built and installed on the Baldrige inlet and the box culvert under Ponderosa at Sunset Ridge. All other safety grates have been approved to be built and installed in 2022 by a local welder but is now pending?

STREETS

- Fuel station is operational.
- Pothole patching is ongoing.
- Street sign replacement is completed in Old Town, Lakeview, Timber Ridge, and Fox ridge.
- Winter maintenance is completed on all equipment, Mowers-Tractors-small equipment.
- New plow truck and equipment have been ordered and is possibly 1 year out.
- All paving jobs have been awarded to contractors and will begin in May, weather permitting.
- Street sweeping as weather permits or when it's operational.
- The 5-ton plow trucks are having new LED LIGHTS Installed for plowing operations(safety).
- 2 new flashing stop signs have been ordered for Cr23 and Harmony.
- Crack sealing to begin 4-25 on main roads.

PARKS

- Playground equipment has been inspected and repaired for Cirs standards.
- Irrigation blowouts are complete.
- Tailholt garden project with 2 new water taps is complete.
- Gates have been installed at the Ballpark access roads.
- Playground equipment for Community Park is being installed at this time.
- CXT Building has been installed at the ballfields.
- All estimates are in for the Dog Park expansion.
- Maintenance building for the ballfields has been picked out and waiting approval.
- Bee confinement area will begin construction the week of 4-18-22.

Police Chief Report

Jim Gerdeman, Chief of Police

March 2022



Projects Updates

- AXON will install the Police Department vehicle cameras on May 24 - 27, 2022. AXON will have Prologic install the interview room in May, but we are unsure of a date,
- Several Town Ordinances are in the process of review by the Police Department and Town Administration. Once the Town Council approves the ordinances, the Police Department will also need to review Police Department's policies affected by the changes.

Community Support and Relations

- The Severance Police Department will work with the Calvary Church for the Town Clean-Up event on April 30 and May 1. The Calvary Church will have several hundred volunteers assisting our citizens with cleaning up their rubbish. They will also be collecting trash from the Great Western Trail during this event.

March Report

The charts will provide an overview of the Severance Police Department's activities from March 1 to March 31, 2022.

1. Chart #1 represents the Severance Police Department's incident activity report for March. The police department took 33 written reports.
2. Chart #2 represents the Severance Police Department's arrest report for March. The police department made 12 arrests for criminal activity.
3. Chart #3 represents calls of service for March. The chart displays the hours at the bottom with the graph's monthly total number of calls for service. The times with the highest number of calls for service are after 8:00 am until 3:00 pm.
4. Chart #4 represents traffic contacts by officers for March. The chart displays the hours at the bottom with the graph's monthly total number of traffic contacts.
5. Chart #5 represents the activity of case reports and traffic violations from March by the time of day. The top of the chart shows military time and the classification on the left. At the bottom of the chart, Officers' total reports were 33, and Officers' total citations were 45. The officers wrote 144 citations which means 99 citations were warnings.

Department Incident Activity Report

Chart 1



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Date Reported: **03/01/2022 - 03/31/2022**

Show Subclasses: **True** | Include Disposition Tags: **True**

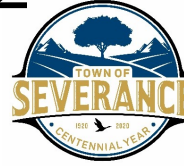
Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ABANDONED	1	0	1	0	0	0	1	100.0
Abandon Vehicle	1	0	1	0	0	0	1	100.0
AGENCY ASSIST	2	0	2	0	0	0	2	100.0
Assist Other Agency	2	0	2	0	0	0	2	100.0
ASSAULT	1	0	1	1	0	0	1	100.0
Simple Assault	1	0	1	1	0	0	1	100.0
CANCELLED REPORT	1	0	1	0	0	0	1	100.0
CANCELLED REPORT	1	0	1	0	0	0	1	100.0
CONTROLLED SUBSTANCE	3	0	3	2	0	1	3	100.0
Narcotic Equipment, Possession	2	0	2	1	0	1	2	100.0
Other Controlled Substances	1	0	1	1	0	0	1	100.0
DUI	2	0	2	2	0	0	2	100.0
Alcohol	1	0	1	1	0	0	1	100.0
Drugs	1	0	1	1	0	0	1	100.0
FAMILY OFFENSES	1	0	1	1	0	0	1	100.0
CHILD ABUSE	1	0	1	1	0	0	1	100.0
FIRE	1	0	1	0	0	0	1	100.0
Structural Fire	1	0	1	0	0	0	1	100.0
FRAUD	2	0	2	0	0	0	2	100.0
Fraud, Swindle	1	0	1	0	0	0	1	100.0
Identity Theft	1	0	1	0	0	0	1	100.0
HARASSMENT	1	0	1	0	0	1	1	100.0
Harassment, Other	1	0	1	0	0	1	1	100.0
JUVENILE PROBLEM	1	0	1	0	0	0	1	100.0
Runaway Juvenile	1	0	1	0	0	0	1	100.0
MENTAL SUBJECT	4	0	4	0	0	0	4	100.0
Hospital Transport	3	0	3	0	0	0	3	100.0
Mental Subject	1	0	1	0	0	0	1	100.0
OTHER SEX OFFENSE	1	0	1	0	0	0	1	100.0
Sex Offense, Against Child Fondling	1	0	1	0	0	0	1	100.0
PERSON CRIMES	1	0	1	0	0	0	1	100.0
Crimes Against Persons	1	0	1	0	0	0	1	100.0
PRIVACY VIOLATION	1	0	1	1	0	0	1	100.0
Criminal Trespass	1	0	1	1	0	0	1	100.0
THEFT	1	0	1	1	0	0	1	100.0
Theft Other	1	0	1	1	0	0	1	100.0
TRAFFIC ACCIDENT	6	0	6	3	0	0	6	100.0
Traffic Accident, Injury	1	0	1	1	0	0	1	100.0

Traffic Accident, Vehicle Damage	4	0	4	2	0	0	4	100.0
Traffic Accident. Public Property Damg	1	0	1	0	0	0	1	100.0
WARRANT	3	0	3	3	0	0	3	100.0
Local-Felony	2	0	2	2	0	0	2	100.0
Other Warrant	1	0	1	1	0	0	1	100.0
Event Totals	33	0	33	12	0	2	33	100.0

Arrest Report

Chart 2

Date Reported Range: 03/01/2022 - 03/31/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	Number of Arrests
ASSAULT	1
CONTROLLED SUBSTANCE	2
DUI	2
PRIVACY VIOLATION	1
THEFT	1
TRAFFIC ACCIDENT	2
WARRANT	3
Total Arrests: 12	

Chart 3

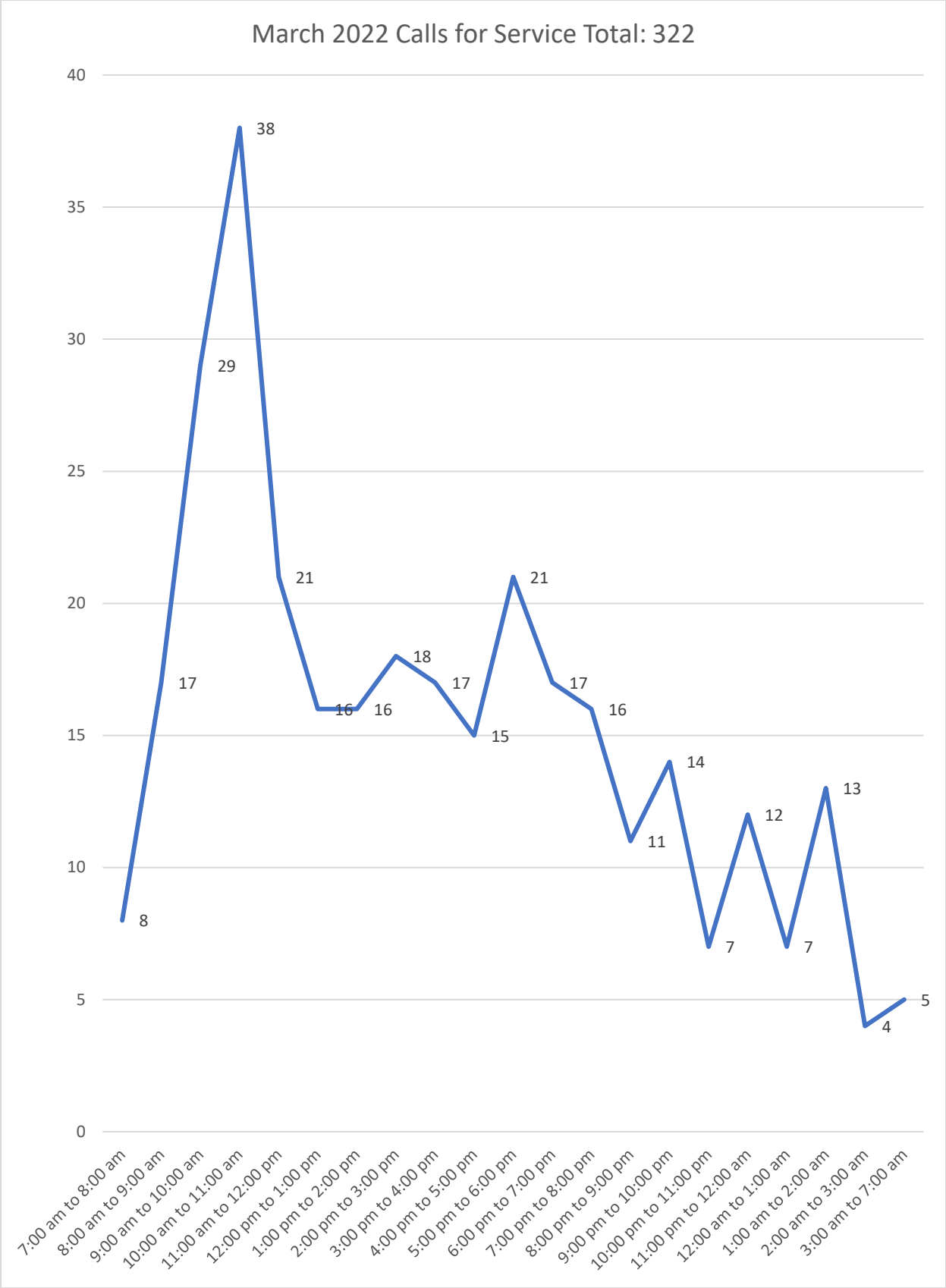
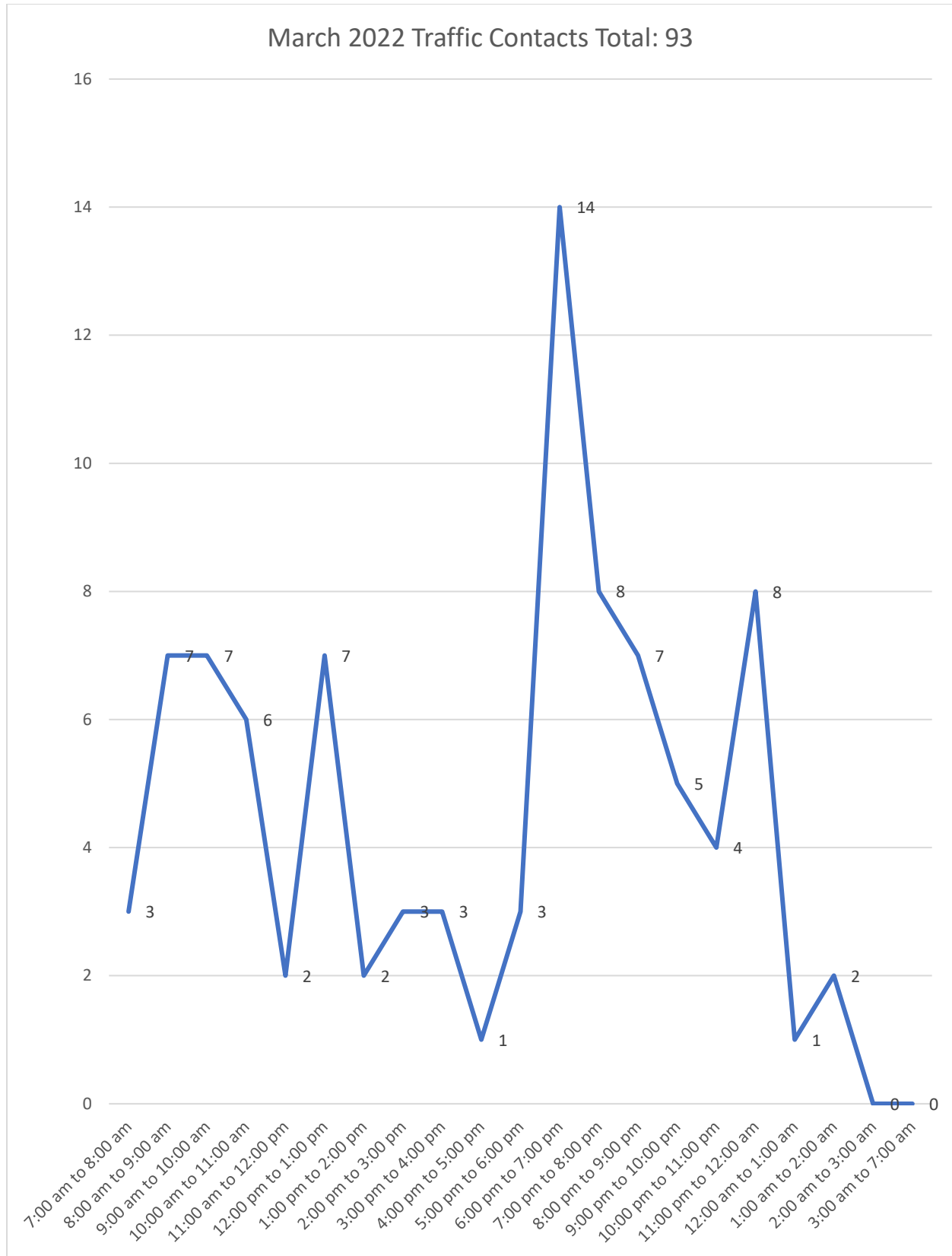


Chart 4



Event Activity Analysis by Time

Chart 5

Date Reported: 03/01/2022 - 03/31/2022



SEVERANCE POLICE DEPARTMENT
3 SOUTH TIMBER RIDGE PKWY
SEVERANCE, CO 80550
970-685-9708

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
ABANDONED	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Abandon Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
AGENCY ASSIST	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2
Assist Other Agency	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2
ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
CANCELLED REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
CANCELLED REPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
CONTROLLED SUBSTANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	0	0	3
Narcotic Equipment, Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	2
Other Controlled Substances	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
DUI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	2
Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
FAMILY OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
CHILD ABUSE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
FIRE	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Structural Fire	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
FRAUD	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Fraud, Swindle	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Identity Theft	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
HARASSMENT	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Harassment, Other	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
JUVENILE PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Runaway Juvenile	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
MENTAL SUBJECT	0	0	0	0	0	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	1	0	0	0	4
Hospital Transport	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	1	0	0	0	3
Mental Subject	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
OTHER SEX OFFENSE	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Sex Offense, Against Child Fondling	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
PERSON CRIMES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Crimes Against Persons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
PRIVACY VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Criminal Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
THEFT	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Theft Other	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
TRAFFIC ACCIDENT	0	0	0	0	0	0	0	1	0	1	1	0	2	1	0	0	0	0	0	0	0	0	0	0	6
Traffic Accident, Injury	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Traffic Accident, Vehicle Damage	0	0	0	0	0	0	0	1	0	0	1	0	1	1	0	0	0	0	0	0	0	0	0	0	4
Traffic Accident. Public Property Damg	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	3
Local-Felony	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2

Other Warrant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Total Events	1	0	0	0	0	0	2	2	0	4	4	1	2	3	0	0	1	6	1	2	1	2	1	0	33	
Total Citation Violations:	1	2	0	0	0	0	5	5	3	3	1	4	1	1	0	2	6	2	5	0	3	0	1	45		
Total Citations:	8	12	3	0	0	0	5	7	11	13	4	6	4	2	3	1	6	12	10	5	6	9	17	144		

Finance Director Report

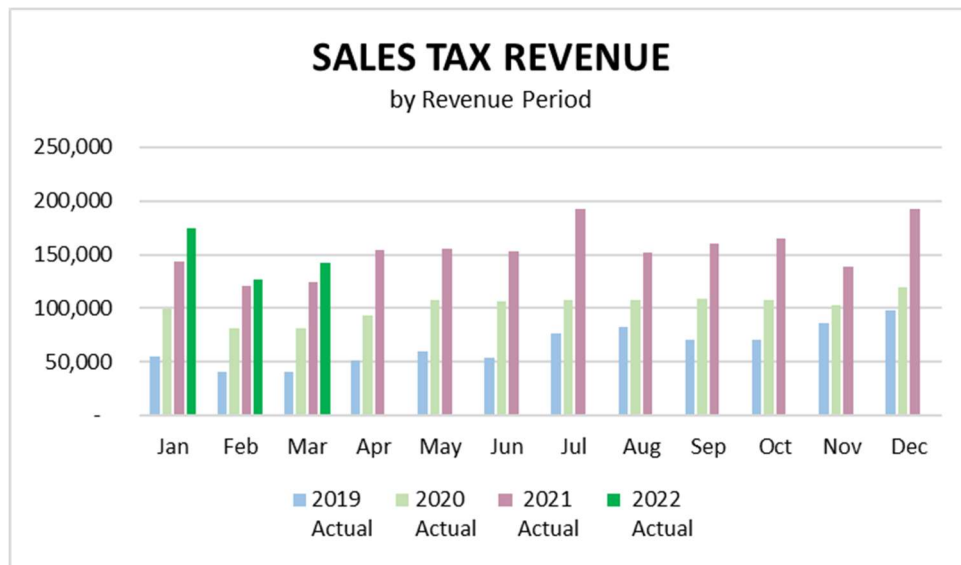
Nancy E. Mueller, CPA
April 15, 2022



Sales Tax Revenues

Sales tax revenues continue to be higher than prior years. March sales tax revenue was 14% higher than the same period in 2021 and 75% greater than in March 2020.

March 2022 Revenue Period = \$141,740



PLEASE NOTE THIS IS BY REVENUE PERIOD
LATE OR AMENDED FILINGS ARE INCLUDED

Property Tax Revenues

Property tax collections are on track this year with 36% collected through March 31st.

Month	PROPERTY TAX COLLECTIONS					
	2020		2021		2022	
	\$ YTD	% Budget	\$ YTD	% Budget	\$ YTD	% Budget
Mar	428,934	30%	527,587	40%	655,955	36%

April Community Development & Engineering Report



Abdul Barzak, Town Planner
Chris Messersmith, Colorado Civil Group, Inc. (CCG)
Shar Shadowen, CCG
April 18, 2022

Planning Projects/Documents

Land Use Code

Staff will continue to bring back Council-identified Land Use Code items for review. Staff has begun meeting with and conducting Land Use Code reviews with the recently formed Land Use Advisory Committee (LUAC).

MPO

- Technical Advisory Committee (TAC) – TAC will be continuing a discussion on the FY2023 Unified Work Plan (UPWP) and the FY2023-2026 Transportation Improvement Program (TIP) and discussing MMOF Call for Projects criteria.
- NoCo Bike & Ped Collaborative – Looking at implementing a regional “Shift your Ride” campaign/challenge to bring awareness and encourage bike & pedestrian use to be rolled out in late 2022 or 2023. NoCo is also coordinating with TAC for MMOF Call for Projects criteria.
- Weld County Mobility Committee (WCMC) – Working closely with the Larimer County Mobility Committee to further develop and fine-tune “Ride NoCo” formerly the One Call/One Click Center to be a central hub for transportation options in Northern Colorado.

Capital Improvement Projects

SH 392 – WCR 23 Intersection Improvements

Per the Town Council meeting on March 8, 2022, CCG and Town staff proceeded with Option 1 utilizing the CDOT – Faster Safety Funds of \$625,000. The Request for Proposal (RFP) was approved by the Town Council on Tuesday, April 12, 2022 and will be published to bidnet direct the week of April 18th. CCG and Town staff will review the proposals, interview selected consultants, and provide the Agreement for Professional Services to Town Council for review and approval in June 2022.

WCR 74 – WCR 19 Intersection Improvements

A project kickoff meeting with Drexel, Barrell & Co. (DBC) is scheduled for Wednesday, April 27th at 2:00 PM. CCG, DBC, and Town staff will update the overall project schedule. DBC's initial tasks will include obtaining current traffic counts, performing a topographic survey and geotechnical engineering analysis, and completing an intersection control analysis (ICA). The ICA will evaluate a traffic signal and roundabout configuration. The results of the ICA will be presented to the Town

Council at an upcoming meeting for consideration prior to DBC starting the design of the intersection improvements.

CDOT TAP/MMOF Trail Project

CCG and Town staff received review comments from CDOT on March 28, 2022. The Construction Drawings and related documents have been revised/updated to address the comments. A final submittal package will be provided to CDOT by April 19, 2022. Once CDOT provides the final approval, the project will be advertised for bid, which is estimated for June 2022. Construction is anticipated to start in July 2022 and be completed in November 2022, approximately.

Community Park Phases 2 & 3

The water service for the CXT restroom was to be provided by the NWCWD and is now subject to the water tap moratorium. Town staff is exploring other options for this water service. The playground equipment is currently being erected/installed. Town staff is coordinating with the Town of Windsor on the maintenance shed, with approvals and construction anticipated to start in the near future.

Summit View Spillway Improvements

This project is complete. CCG will submit the Record Drawings and final Contract documents to the Town within the next week or two. The total project cost was less than the 2022 appropriated amount of \$150,000. The final total project cost will be available in early May 2022.

Master Meter No. 2/Water System Upgrades

Master Meter No. 2 (MM-2) has been placed into service. Currently CCG is working with Town staff and the NWCWD to balance (hydraulic) MM-2 with the at-grade water tanks and booster pump station. The goal is for MM-2 to be the primary water supply for the Town and the booster pump station providing the redundant (secondary) supply. CCG is working with the NWCWD, Town staff, and Timber Line Electric & Control Corporation to monitor and control the Master Meters and booster pump station.

Secondary Water Connection/Supply

Town Staff, CCG and the City of Greeley met on January 24, 2022, to discuss a potential water system connection (i.e. emergency connection). CCG is reviewing possible water line route alternatives and projecting future water demands based on the potential expansion of the Town's water service area.

Elevated Water Tank

CCG has completed the preliminary design for the elevated water tank. Town management and the Town attorney have been trying to contact the property owner regarding the property and temporary construction easement acquisition. Previous negotiations between the property owner and Town staff have not been successful. CCG is projecting future water storage requirements based on the potential expansion of the Town's water service area.

DEVELOPMENT REVIEW UPDATES

The list below is all of the currently active submitted projects to the Town Council. If you have questions on these please contact me for more information.

- **Severance South** (Entire section north of 392 between 21 and 23) – Applicant is routing mylars for signatures.
- **Franklin's Place/Tailholt 3rd Filing Preliminary Plat** (Southwest corner of E. Harmony Road and Tailholt Avenue) – Commercial/Residential project submitted in December. Concept plan approved at February Board meeting. Preliminary Plat presented at July Planning Commission (forwarded recommendation of approval). The project has been continued to the next available Town Council Meeting after Council comments.
- **Saddler 9 & 10** (Northeast corner of HWY 14 WHY 257) – Approved plan nearing final staff approval (north of HWY14), applicant to print mylars and route for signatures in early 2022.
- **The Reserve** (Southeast corner of WCR72 and WCR 19) – Final Plat submitted in March (resubmittal), the applicant has worked with staff to address comments, to be brought back for public hearings in Mid-2022.



Town of Severance

Monthly Activity Report

April 2022

Severance Building Department
3 Timber Ridge Pkwy
Severance CO 80550

Severance Building Department Update

New Single Family

Number of inspections	143
Passed inspections	93
Inspection passed %	65%

Residential Alterations

Number of inspections	99
Passed inspections	81
Inspection passed %	81.82%

Residential Plan Reviews

New Residential 19

Residential Alterations 27

New Residential valuations - \$7,953,679

86 New Single-Family permits have been invoiced

Town Management Report

Nicholas J. Wharton & Lindsay Radcliff-Coombes

April 2022



UPCOMING TOWN MEETINGS & EVENTS

- 04/20- Planning Commission Meeting
- 04/25- Town Tree Board Meeting
- 04/26- Town Council Work Session/Council Meeting
- 04/30- Town Clean-Up Day
- 05/04- Municipal Court
- 05/04- LUAC Meeting
- 05/10- Town Council Work Session/Council Meeting
- 05/18- Planning Commission Meeting
- 05/23- Town Tree Board Meeting
- 05/24- Town Council Work Session/Council Meeting
- 05/30- Town Hall Closed for Memorial Day

GENERAL MANAGEMENT UPDATES

- North Weld County Water District
 - Updates NWCWD Board passed the Approval of Second Amendment to Amended and Restated Water Service Agreement with the Town of Severance with a 3-1-1 vote. Currently, there are 76 building permits waiting to move forward. They will be increasing rates because of storage in the future and wholesale will be at retail costs per their board discussion. Legal has begun the process and reached out to NWCWD Legal to get the new WSA started.
- Prosecutor Interviews are completed, and Management will decide soon.
- The Council Member vacancy has been posted on all Town social media, and website, and posted around the town at local establishments. All interested parties are to submit a letter of interest by May 2nd.
- Ayres Consulting Group
 - Ayers has been a great resource for assisting the Town with updating all of the Town maps and staff is updating the website as they are completed. Additionally, they are assisting the town council and the LUAC and amendments to our Land Use Code. Some of their cost is covered by the DOLA housing assessment and planning grant.
- Town Hall Building
 - Structural engineers have been on-site to examine the NE foundation issues of the building and found to be structurally sound. Original soil sampling from when the building was purchased showed expansive soil under the building. Currently, the building now has installed meters to track the settling and cracking which are attached to the inside of the building walls. Management is working with Terracon to conduct a new soil sample and create a plan to fix the sinking slab.
- Community Gardens
 - The Town is now in control of the community gardens. All garden lots have been purchased for the 2022 year. The Community meet and greet for the Community Gardens is at 10:00 AM on April 23rd open to all residents to learn how to be a better gardener.

- Management is working with a local group on donating and building an ADA fishing dock at Blue Spruce Park at no charge to the Town. The permit has been submitted to SafeBUILT. This is slated to begin construction around May 1st and to be completed by Severance Days for the Fishing Derby. The Town can host an all-inclusive event and not have to turn the children who use wheelchairs away.
- LUAC (Land Use Advisory Committee)
 - Nine residents and two alternates have been selected to represent the LUAC. All 11 members attended the first LUAC meeting which was very educational. The chair of the LUAC is Brittany Vandermark and the Vice-Chair is Karen Hessler. The LUAC will meet 1 time per month on the first Wednesday of each month at Town Hall at 6:00 PM. The next meeting topics to be discussed are Multifamily requirements and buffering requirements.

CURRENT CAPITAL PROJECTS UPDATES

- Community Park
 - The park equipment installation has begun with an estimated completion end of May. Delivery of the restrooms and storage building has been completed minus water the connection. These will remain out of service until further notice.
- TAP/MMOF Pedestrian Walkway
 - Engineering and environmental drawings have been completed for this project and the RFP bidding process for the construction. The staff has now completed all ROW acquisitions to be able to complete this project now. CDOT has provided first rounds of comments and staff has addressed the comments we are now awaiting final approval from CDOT to submit RFP.
- Summit View Drainage Project
 - Construction has been completed for this project and final closeout procedures are occurring.
- 3rd Water Tower
 - Legal is in negotiations with land acquisition and temporary construction easements for this project. Engineering will begin the RFP Process in March. It is anticipated this project will take 18-22 months for the completion of the project. Management has reached out to the Land Owner with no response back at this time. (No Update)

ADDITIONAL REPORTS INCLUDED IN THE PACKET

- Finance Report
- Court Report
- Public Works Report
- Public Safety Report
- Building Department (SAFEbuilt) Report
- Engineering Report



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Special Use Review - 519 Lowland Street	Abdul Barzak, Town Planner	Abdul Barzak, Planner
ACTION REQUESTED		
Town Staff asks that the Town Council review and take action on the proposed Special Use Review at 519 Lowland Street. 1. Move to approve the Special Use Review at 519 Lowland Street. 2. Move to approve the Special Use Review at 519 Lowland Street with any discussed conditions. 3. Take no action		<u>Action Requested</u>
BRIEF SUMMARY		
The owners of 519 Lowland Street are requesting a Special Use Review for a Home-Based Business for a firearms/ammunitions manufacturing and repairs. The applicant has submitted all required materials and will be present for any questions.		
PUBLIC SUPPORT/CONCERN		
Please see packet		
ANALYSIS AND RECOMMENDATION		
Town Staff recommends approval of the Special Use Review at 519 Lowland Street and that the Town Council review and take action on the proposed Special Use Review at 519 Lowland Street with the following conditions. 1. Applicant obtains a Temporary Business/Sales Tax License through the Town Clerks Office (and pays all fees associated) that is only valid until all Federal Licenses are obtained and provided to the Town of Severance. 2. Applicant obtains all required Federal Licenses and provides a copy to the Town, at that time the town will issue a standard Business/Sales Tax License valid for that calendar year.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: 1. Home Based Business Application 2. Proof of Ownership 3. Vicinity Map 4. Site Plan with Proposed Parking Space		

5. Metro District Approval
6. Resident Letter 1
7. Resident Letter 2
8. Weld RE-4 Comment
9. Severance Police Department/Windsor-Severance Fire Rescue Comments & Applicant Response



TOWN OF SEVERANCE

3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

APPLICATION FOR HOME-BASED BUSINESS PERMIT

FEE: \$250

(TYPE OR PRINT CLEARLY)

Business Name: N3 Arms
Business Location: 519 Lowland St Severance CO 80550
Name of Property Owner(s): Joe Hager Phone: 720-534-7129
Mailing Address: 519 Lowland St
City: Severance State: CO Zip: 80550
Email Address: Jhager308@gmail.com
Type of Business: Firearms/Ammunition - internet / Trade show / By Appt only

Description of Proposed Home-Based Business – include type of products sold and services provided:

Firearms/Ammunition/Repairs - primarily internet based / Trade show.
Foot traffic limited to Appt only. Roughly no more traffic than
current family/friends at address visiting (Home office). In accordance
with All Federal Regulations - obtaining FFL from BATFE

Total Sq. Footage of Home: 2750 +/- 1st Floor: _____ 2nd Floor: _____ Basement: _____

Square Footage of Area to be Used for Home-Based Business: 50 sqft +/- 10-20 sqft

Square Footage of accessory building to be used in Home-Based Business N/A

Will There Be Outdoor Activities? YES

☒ NO

If Yes, Please Describe: _____

Hours of Operation: M-F 10-2 / By Appt

Number of Employees on Premises (Includes Owner/Employed Family Members): 2 - myself + wife

Number of Employee/Company Vehicles on Premises (Includes Owner/ Employed Family): 0



Please Describe Employee/Company Vehicle Impact on Neighborhood: N/A

Number of Anticipated Clients: Daily 1-2 Weekly 1-2 Monthly 1-2

(if daycare, include own children/adults)

Please Describe Available Parking: In front of house / Driveway

Will Deliveries Be Made to This Location?

☒ YES

☐ NO

If Yes, Please Describe: standard delivery drop offs; same as current frequency

I declare, under the penalty of perjury, that this application has been examined by me and to the best of my knowledge and belief, are true, correct and complete.

Signature of Applicant: [Signature]

Printed Name: Joe Hager

Title: owner

Date: Feb 7 2022

TOWN USE ONLY BELOW THIS POINT

Public Hearing Date 4/26/2022

Public Hearing Notification of Surrounding Property Owners within 500 feet (15 days prior to Hearing) Completed

Decision _____

Date of Decision _____



TOWN OF SEVERANCE

3 S. TIMBER RIDGE PARKWAY, P.O. BOX 339, SEVERANCE, CO 80546
PHONE: (970) 686-1218 FAX: (970) 686-6250

CHECKLIST FOR HOME-BASED BUSINESS PERMIT

Please fill out and return to the Community Development, PO Box 339,
Severance CO 80546

Business Name: N3 Arms
Name of Property Owner(s): Joe Hager Phone: 720-534-7139
Location Address: 519 Lowland st
City: Severance State: CO Zip: 80550
Email Address: Support@N3Arms.com

Circle Answer

- | | | |
|--|--------------------------------------|--------------------------|
| 1. Do you have any employees that come to your residence? | Yes | ☐ No |
| 2. Do you have HOA/Metro District Approval? | ☒ Yes | No |
| 3. Does your business operation exceed 1,000 square feet or 30% of the floor area of the dwelling? | Yes | ☐ No |
| 4. Is your business operation located in an accessory building? | Yes | ☐ No |
| If so, does it exceed 500 square feet? | Yes | ☐ No |
| 5. Is your dwelling used primarily for business? | Yes | ☐ No |
| 6. Does your business operation change the residential character of the dwelling? | Yes | ☐ No |
| 7. Is there any change in the outside appearance of the building or premises or any visible sign of a home-based business? | Yes | ☐ No |
| 8. Are you displaying or plan to display any type of advertising sign at your business? | Yes | ☐ No |
| 9. Do you have any exterior storage on your property for equipment or materials for your business? | Yes | ☐ No |
| 10. Does your business operation create any noise, glare, fumes, odors or other objectionable conditions detectable to the normal senses outside the dwelling? | Yes | ☐ No |
| 11. Do any exterior aspects of your business operation disrupt the residential character of the area? | Yes | ☐ No |
| 12. Do you have customers/clients who come to your residence? | ☒ Yes | No |
| 13. If so how many customers/clients come to your residence? | <u>1-2/month</u> | |
| 14. If so how many times a day do you have customers/clients come to your residence? | <u>By appointment</u> | |
| 15. Is parking available? | ☒ Yes | No |

If so, how many spaces and where?

3 - Driveway, Front of house



The following uses, because of their tendency to go beyond the limits permitted for home-business and thereby impair the use and value of the residential area, are NOT permitted as home-based businesses:

- Medical Marijuana Center
- Medical Marijuana optional premises cultivation operation
- Medical Marijuana-infused Products manufacturing
- Auto Repair or Motorized Implement Repair
- Dance, Music or other types of instruction (if more than 4 students are instructed at one time)
- Painting of vehicles, trailers or boats
- Gun-smithing or ammunition manufacturing
- Welding Shops
- Nursing Homes
- Any retail or wholesale sales to consumers upon the premises not incidental to the home-based business (example: hair care products at a hair salon)

FOR ADMINISTRATIVE USE

Business Classification

- ☐ Home-Based Business Type I
- ☒ Home- Based Business Type II

Additional Home- Based Business Type II Required Documents

- ☒ Proof of Ownership
- ☒ Aerial Image
- ☒ Site Plan (Access & Exit Points Indicated)
- ☒ Mailing Labels & Stamped Envelopes (500 Ft. Radius)
- ☒ HOA/Metro District Approval

Doc Fee: \$[45.10]

SPECIAL WARRANTY DEED

This Deed, made August 11, 2021
 Between J & J Construction of Northern Colorado, LLC, a Colorado limited liability company, of the County [Weld], State of [Colorado], grantor(s) and Joseph M. Hager, a Tenant in Severalty, whose legal address is [519 Lowland Street, Severance, CO 80550] County of [Weld], and State of [Colorado], grantee(s)
WITNESSETH, That the grantor(s), for and in the consideration of the sum of FOUR HUNDRED FIFTY THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS AND NO/100'S (\$450,975.00) the receipt and sufficiency of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell, convey and confirm, unto the grantee(s), his heirs and assigns forever, all the real property together with improvements, if any, situate, lying and being in the County of **Weld**, State of **Colorado** described as follows:

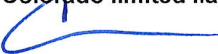
Lot 10, Block 3, Sunset Ridge Subdivision Third Filing,
 being a Replat of Tract 2, Sunset Ridge Subdivision - First Filing, Town of Severance,
 County of Weld, State of Colorado.

Seller shall reserve and retain any and all minerals, mineral rights, gravel and gravel rights, oil and oil and gas rights, rights of way and easements, if any, that may be owed by Seller with respect to the Property

also known by street and number as **519 Lowland Street, Severance, CO 80550**

TOGETHER with all and singular hereditaments and appurtenances, thereunto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances **except for taxes for the current year, a lien but not yet due and payable, subject to statutory exceptions as defined in CRS 38-30-113, revised..**
TO HAVE AND TO HOLD said premises above bargained and described, with the appurtenances, unto the grantee, their heirs and assigns forever. The grantor(s), for themselves, their heirs and personal representatives or successors, does covenant and agree that they shall and will **WARRANT AND FOREVER DEFEND** the above-bargained premises in the quiet and peaceable possession of the grantee(s), their heirs and assigns, against all and every person or persons claiming the whole or any part thereof, by, through or under the grantor(s).
 The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.
IN WITNESS WHEREOF, the grantor has executed this on the date set forth above.

SELLER:

J & J Construction of Northern Colorado, LLC, a
 Colorado limited liability company


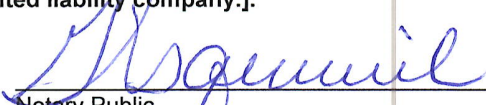
 Caryn Walls, Authorized Agent

STATE OF [COLORADO] }ss:
 COUNTY OF [Weld]

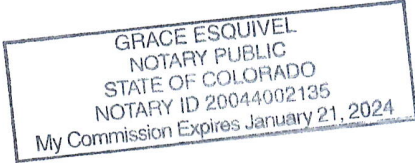
The foregoing instrument was acknowledged before me August 11, 2021 by [Caryn Walls as Authorized Agent for J & J Construction of Northern Colorado, LLC, a Colorado limited liability company.].

Witness my hand and official seal.

My Commission expires:



 Notary Public





CAVERN ST

ROSEDALE ST

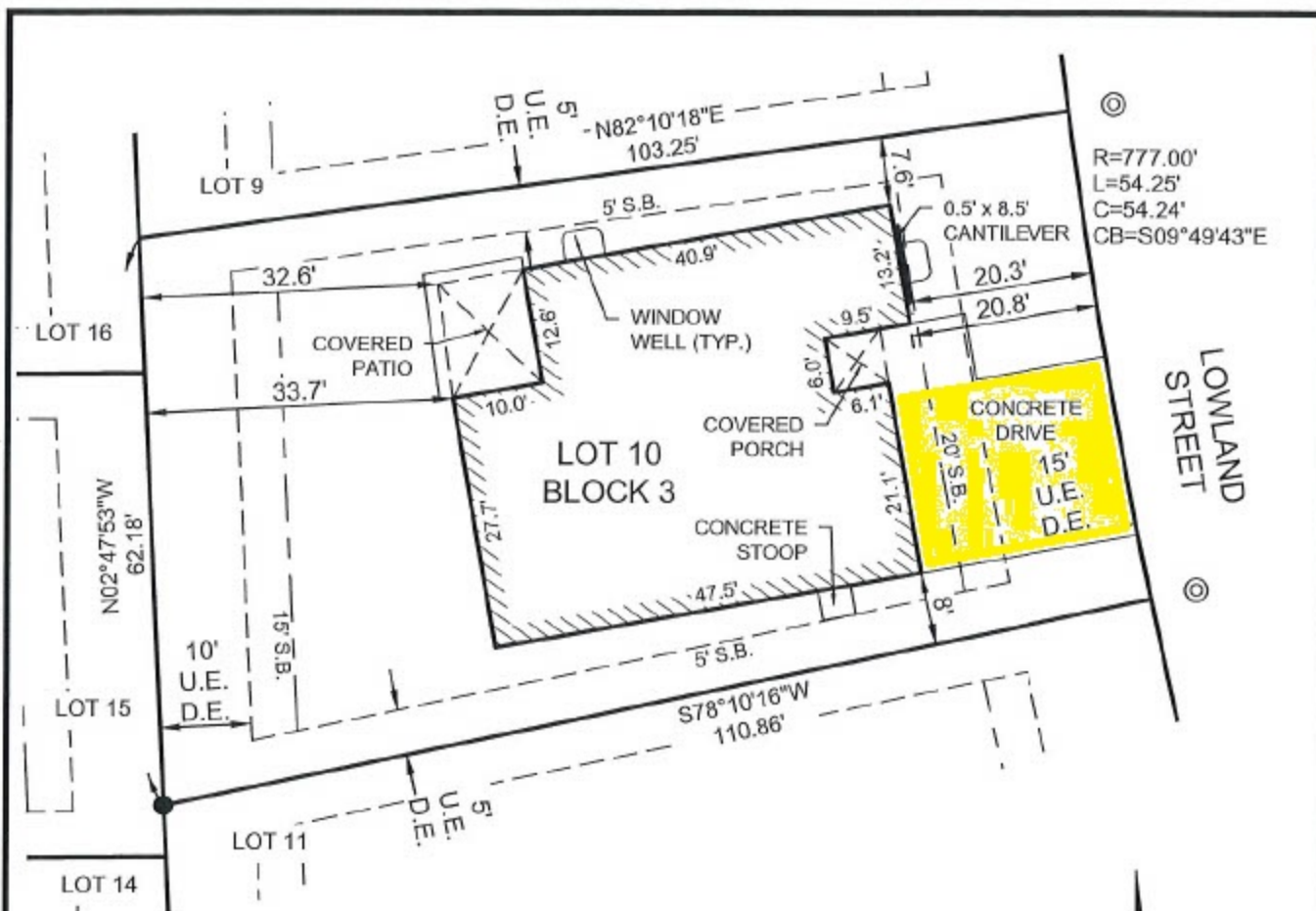
LOWLAND ST

PONDEROSA DR

AUDUBON BL

BLUEJAY

mbruce | c:\2018\0180195.11 - Sunset Ridge Subd. 3rd Filing - SC And ILC\Survey\07_Drawings\Working\ILC\519 Lowland Street_ILC.dwg | 7/12/2021 1:25 PM



LEGAL DESCRIPTION

LOT 10, BLOCK 3, SUNSET RIDGE SUBDIVISION THIRD FILING, TOWN OF SEVERANCE, COUNTY OF WELD, STATE OF COLORADO.
RECORDED 01/27/2021 AT RECEPTION NUMBER 4676278.

GENERAL NOTES

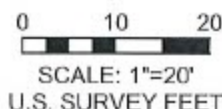
- PROPERTY LINE AND EASEMENT INFORMATION HAVE BEEN REFERENCED FROM SUNSET RIDGE SUBDIVISION THIRD FILING, TOWN OF SEVERANCE, COUNTY OF WELD, STATE OF COLORADO.
RECORDED 01/27/2021 AT RECEPTION NUMBER 4676278.
- THE PROVIDED SETBACK INFORMATION SHOWN IS FROM THE FINISHED FOUNDATION UNLESS ILLUSTRATED OTHERWISE.

LAND SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS IMPROVEMENT LOCATION CERTIFICATE WAS PREPARED FOR JOURNEY HOMES, LLC, THAT IT IS NOT A LAND SURVEY PLAT OR IMPROVEMENT SURVEY PLAT, AND THAT IT IS NOT TO BE RELIED UPON FOR THE ESTABLISHMENT OF FENCE, BUILDING, OR OTHER FUTURE IMPROVEMENT LINES. THIS CERTIFICATE IS VALID ONLY FOR USE BY JOURNEY HOMES, LLC AND DESCRIBES THE PARCEL'S APPEARANCE ON JULY 09, 2021.

I FURTHER CERTIFY THAT THE IMPROVEMENTS ON THE ABOVE DESCRIBED PARCEL ON THIS DATE, JULY 09, 2021, EXCEPT UTILITY CONNECTIONS, ARE ENTIRELY WITHIN THE BOUNDARIES OF THE PARCEL, EXCEPT AS SHOWN, THAT THERE ARE NO ENCROACHMENTS UPON THE DESCRIBED PREMISES BY IMPROVEMENTS ON ANY ADJOINING PREMISES, EXCEPT AS INDICATED, AND THAT THERE IS NO APPARENT EVIDENCE OR SIGN OF ANY EASEMENT CROSSING OR BURDENING ANY PART OF SAID PARCEL, EXCEPT AS NOTED.

DAVID J. BERGLUND, COLORADO PLS 38199
FOR AND ON BEHALF OF FARNSWORTH GROUP, INC.
1612 SPECHT POINT ROAD, SUITE 105
FORT COLLINS, CO 80525
(970) 484-7477



LEGEND

- U.E. UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- WC WITNESS CORNER
- S.B. SET BACK LINE
- ⊙ FOUND MONUMENT
1 1/4" COPPER PLUG
STAMPED PLS 38638
5' WC UNLESS
OTHERWISE NOTED
- FOUND MONUMENT
5/8" REBAR WITH
1 1/4" YELLOW,
PLASTIC CAP
STAMPED PLS 38638
UNLESS OTHERWISE
NOTED



1612 SPECHT POINT ROAD, SUITE 105
FORT COLLINS, COLORADO 80525
(970) 484-7477 / info@f-w.com

JOURNEY HOMES, LLC.

IMPROVEMENT LOCATION CERTIFICATE
519 LOWLAND STREET
SEVERANCE, COLORADO 80550

Project No: 0180196.11
Book No: 5072
Drawn by: MBB
Reviewed: DJB
Date: 07/09/2021

From: [Megan VanCamp](#)
To: [Abdul Barzak](#)
Subject: RE: Home Based Business Request
Date: Friday, February 4, 2022 12:08:54 PM

Hi Abdul. The District has approved this request, contingent upon the homeowner complying with the Town's requirements, and not causing nuisances such as traffic/parking, etc...for surrounding properties.

Thanks,

Megan VanCamp

Manager/Accountant
Fromm & Company LLC
megan@frommco.us
(720) 309-3706

From: Abdul Barzak <abarzak@townofseverance.org>
Sent: Thursday, February 3, 2022 2:25 PM
To: Megan VanCamp <megan@frommco.us>
Subject: Home Based Business Request

Megan,

Hello I have another HBB request. 519 Lowland Street in Severance Reserve has applied for a Home-Based Business Permit and Business License through the Town of Severance. I have included his application to this e-mail. His business is almost entirely internet/tradeshows based with an anticipated 1-2 clients a month. He will be required to obtain all federal licenses through the AFT. This process also includes a sign posted at the property and letters mailed to nearby (1000' Radius) property owners. As part of the Town's procedure for approving Home-Based Businesses, we require HOA/Metro District approval first. Please let me know if this is acceptable to the Metro District or give me a call at 970-692-1556

Thank you,



Abdul Barzak

Town Planner
Direct Line: 970-692-1556
Office: 970-686-1218

TOWN PRIDE through Leadership, Service and Collaboration.



Confidentiality Notice: This electronic transmission and any attached documents or other writings are intended only for the person or entity to which it is addressed and may contain information that is privileged, confidential or otherwise protected from disclosure. If you have received this communication in error, please immediately notify sender by return e-mail and destroy the communication. Any disclosure, copying, distribution or the taking of any action concerning the contents of this communication or any attachments by anyone other than the named recipient is strictly prohibited.

Todd & Kathleen Genschoreck
4512 Cliffside Ct.
Fort Collins, CO 80526

April 18, 2022

To Whom It May Concern:

As it relates to the 519 Lowland Special Use Review, as owners of the home at 504 Lowland, we are very much opposed to this "special use." A business with any possibility of firearms on the premises, outside of what is allowed by law for personal use, seems to be in direct conflict with the spirit of this quiet residential neighborhood, the covenants and practicality. This homeowner purchased his/her property with full disclosure – as we did – and should have purchased elsewhere if this was his/her intent. It's not as if this is an older home with a new rule in place.

We are concerned about the potential for criminal activity when it becomes known that the home operates that type of business and feel an obligation to our tenants to provide a quiet, safe home for them. We are strict with our tenants about abiding by the rules in all of our investment property neighborhoods and we expect the surrounding neighbors to do the same.

Please count us among those surrounding homeowners who are OPPOSED to this special use.

Thank you.

Sincerely.

Todd & Kathleen Genschoreck

From: [milnor herrera](#)
To: [Abdul Barzak](#)
Subject: gun repair business in neighborhood
Date: Monday, April 18, 2022 11:57:18 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender milnorherrera2974@outlook.com

Attn: Abdul Barzak:

The purpose for this correspondence is to respond to the proposal to establish a gun repair shop at 519 Lowland Street, Severance CO.

My wife and I moved here to 919 Ponderosa Dr. in September 2021 because we have grandchildren in the local area. I have noticed that this and adjacent neighborhoods have a large population of young families. We also, have an elementary school a short distance from the proposed site. As a retired elementary school teacher, and when first hearing about this matter, I was taken-a-back because of the nature of the business, that is, guns, and the gun traffic in and out of the neighborhood.

This is, of course, is my personal perspective because I supervised and looked out for the welfare of many school kids for thirty years. You always control possible adverse conditions, not overlook them. The new shop owners may have good intentions but you can't control the mental state of folks coming in and out. So I would be against this proposal, and introducing this kind of business which would be best served in a commercially designated area like Windsor, Ft. Collins or Loveland to name a few.

Sincerely,
Milnor Herrera

Sent from [Mail](#) for Windows

From: [Jason Seybert](#)
To: [Abdul Barzak](#)
Subject: Home-Based Business
Date: Monday, April 18, 2022 3:00:19 PM

Abdul -

Thanks for reaching out for the opportunity to provide comment on the home-based business proposal for 519 Lowland St. Due to the nature of the business, as long as this business operates solely for internet sales and trade shows, with no foot traffic, we have no issue with the proposal.

Please let me know if you need anything else.

Jason

--

Jason Seybert | Chief Operating Officer
Jason.seybert@weldre4.org
[970-686-8015](tel:970-686-8015)

[Weld RE-4 School District](#)
[Facebook](#) • [Twitter](#)

From: [Joe Hager](#)
To: [Abdul Barzak](#)
Subject: Re: Home Based Business 519 Lowland Street - N3 Arms
Date: Wednesday, February 16, 2022 3:03:55 PM

Abdul,

Yes sir. We will abide by those requirements no questions asked. Thats the same information I have read in ATF literature as well.

On Wed, Feb 16, 2022, 2:53 PM Abdul Barzak <abarzak@townofseverance.org> wrote:

Joe,

WSFR comments are below

“Per the 2018 International Fire Code these are the requirements:

Smokeless propellants: Shall not exceed 20 lbs in the original containers. If over 20 lbs and under 50 lbs it must be kept in a wooden box or cabinet having walls not less than 1 inch nominal thickness. Quantities over 50 lbs is not allowed in a residence.

Small arm primers: Not more than 10,000 small arms primers are allowed to be stored in a residence.”

Please acknowledge you will maintain compliance with these requirements

Thank you,

From: Joe Hager <support@n3arms.com>
Sent: Tuesday, February 15, 2022 1:08 PM
To: Abdul Barzak <abarzak@townofseverance.org>
Subject: Re: Home Based Business 519 Lowland Street - N3 Arms

Yes sir, thank you.

On Tue, Feb 15, 2022, 11:04 AM Abdul Barzak <abarzak@townofseverance.org> wrote:

Joe,

I appreciate the response, I will forward to both SPD and WSFR and let you know if they have any additional questions and be in touch.

Thank you,

From: Joe Hager <support@n3arms.com>
Sent: Monday, February 14, 2022 9:14 PM
To: Abdul Barzak <abarzak@townofseverance.org>
Subject: Re: Home Based Business 519 Lowland Street - N3 Arms

Abdul,

We will not be dealing with any blackpowder whatsoever. As fun and nostalgic it is to shoot an old flintlock or matchlock, its a pretty nasty animal on its own.

Please take a look at my responses and let me know if you have any questions or concerns prior to sending it off to the respective parties.

From SPD –

“I do not have a problem with the firearms as long items are in a safe. The issue is ammunition and the storage of the ammunition. Is he making his own ammunition and is he storing Black Powder”

We will most definately be using an approved fire resistant safe for the firearms.

Any ammunition will be stored within or exceeding ATF regulation of storage.

No black powder will be on our property.

From WSFR -

“I will need to know if he is doing reloading, or using black powder. If so, I would need the quantities and locations of these items within his residence.”

Hand loading as I currently do for personal use.

No more than 10 pounds at any given time (including personal smokeless powder currently using) All in original containers from manufacturers.

Location of powder- Southwest corner of garage

Location of primers- Northwest corner of garage

Absolutely no black powder on our property

Thank you,

Joe Hager

720-534-7139

On Mon, Feb 14, 2022, 2:55 PM Abdul Barzak <abarzak@townofseverance.org> wrote:

Joe,

SPD and WSFR are requesting some additional information.

From SPD –

“I do not have a problem with the firearms as long items are in a safe. The issue is ammunition and the storage of the ammunition. Is he making his own ammunition and is he storing Black Powder”

From WSFR -

“I will need to know if he is doing reloading, or using black powder. If so, I would need the quantities and locations of these items within his residence.”

Can you please provide a written response to the questions above and pictures if applicable?

Thank you,

From: Joe Hager <support@n3arms.com>
Sent: Tuesday, February 8, 2022 8:51 AM
To: Abdul Barzak <abarzak@townofseverance.org>
Subject: Re: Home Based Business 519 Lowland Street - N3 Arms

Yes sir, no problem. Hopefully the attachments were what was requested and look good.

Thank you,

Joe Hager

720-534-7139

On Tue, Feb 8, 2022, 8:37 AM Abdul Barzak <abarzak@townofseverance.org> wrote:

Mr. Hager,

Thank you for sending over! I appreciate your coordination.

From: Joe Hager <support@n3arms.com>
Sent: Monday, February 7, 2022 6:49 PM
To: Abdul Barzak <abarzak@townofseverance.org>
Subject: Re: Home Based Business 519 Lowland Street - N3 Arms

Mr Barzak,

It was a pleasure speaking with you this afternoon.

Please find attached Special Warranty Deed as well as our Proposed Parking Space. We will be utilizing the driveway as discussed to alleviate any confusion or potential negative question of public street use.

We will be reaching out to pay the fees over the phone tomorrow 02-08-2022

Thank you for your time,

Joe Hager

720-534-7139

Athena Hager (Wife)

720-534-6514

On Mon, Feb 7, 2022 at 12:28 PM Abdul Barzak <abarzak@townofseverance.org> wrote:

Sir,

Tried calling back and the mailbox was full, and I was unable to leave a voicemail. The Town is looking for the Warranty Deed specifically which shows the property was conveyed to you at the time of closing.

Feel free to give me a call with questions. Ill be in meetings from 12:30 – 3:00, but will have access to email.

From: Abdul Barzak

Sent: Monday, February 7, 2022 11:25 AM

To: support@n3arms.com

Subject: Home Based Business 519 Lowland Street - N3 Arms

Hello,

Thank you for applying for a Home-Based Business in the Town of Severance. We have received your application but will be needing a few additional documents. This business is

classified as a Home-Based Business Type II. All Type II Home-Based Businesses will be required to go before the Town Council. Once all items have been received, staff will schedule for the next available Town Council meeting. Please see the list of required documents below.

- Home Based Business Checklist (Completed)
- Business and Sales Tax License (Completed)
- HOA/Metro District written approval (Completed – see attached)
- All state and federal licenses if applicable
 - Staff understands that Federal License will only be granted if local municipalities grant approval. If approved by Town Council, our Town Clerks' office will issue a Temporary Business License that is contingent on proof of Federal License.
- Proof of Ownership (Warranty Deed)
- Site Plan showing proposed parking spaces can be drawn on and highlighted (See attached file)
- \$250.00 Application Fee (Cash/Check can be dropped off at Town Hall or mailed to PO BOX 339 Severance, CO 80546, Town Hall can take payments over the phone (3% Service fee for all card payments) If calling notify Front Desk staff that this is for a Home-Based Business Permit at *519 Lowland Street*)

Please feel free to call me with any questions. My direct line is 970-692-1556.

Thank you,



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY																		
Resolution 2022-21R: Fee Schedule Amendment to include Oversize/Overweight Permits	Abdul Barzak, Town Planner	Abdul Barzak, Planner																		
ACTION REQUESTED																				
Community Development and Management asks that the Town Council discuss Resolution 2022-21R and take action to approve the Amended 2022 Fee Schedule. Actions that may be taken: • Move to approve Resolution 2022-21R • Take no action		<u>Resolution</u>																		
BRIEF SUMMARY																				
Below are the proposed changes to the 2022 Amended Fee Schedule:																				
<table><tr><td>Single Trip Permit (trip must occur on the same day)</td><td></td></tr><tr><td>Oversize (trip must occur between sunrise & sunset)</td><td>\$15.00</td></tr><tr><td>Overweight (anytime during 24 hr. period as noted on the permit)</td><td>\$15.00 + \$5.00/per axle</td></tr><tr><td>Annual Transport Permit</td><td></td></tr><tr><td>Annual Oversize Permit</td><td>\$400.00/vehicle</td></tr><tr><td>Annual Overweight Permit</td><td>\$250.00/vehicle</td></tr><tr><td>Annual Oversize & Overweight Permit</td><td>\$400.00/vehicle</td></tr><tr><td>Oil & Gas Rig (per move)</td><td>\$1000.00</td></tr><tr><td>Annual Fleet Permit</td><td>\$1,500.00</td></tr></table>			Single Trip Permit (trip must occur on the same day)		Oversize (trip must occur between sunrise & sunset)	\$15.00	Overweight (anytime during 24 hr. period as noted on the permit)	\$15.00 + \$5.00/per axle	Annual Transport Permit		Annual Oversize Permit	\$400.00/vehicle	Annual Overweight Permit	\$250.00/vehicle	Annual Oversize & Overweight Permit	\$400.00/vehicle	Oil & Gas Rig (per move)	\$1000.00	Annual Fleet Permit	\$1,500.00
Single Trip Permit (trip must occur on the same day)																				
Oversize (trip must occur between sunrise & sunset)	\$15.00																			
Overweight (anytime during 24 hr. period as noted on the permit)	\$15.00 + \$5.00/per axle																			
Annual Transport Permit																				
Annual Oversize Permit	\$400.00/vehicle																			
Annual Overweight Permit	\$250.00/vehicle																			
Annual Oversize & Overweight Permit	\$400.00/vehicle																			
Oil & Gas Rig (per move)	\$1000.00																			
Annual Fleet Permit	\$1,500.00																			
PUBLIC SUPPORT/CONCERN																				
None at this time.																				
ANALYSIS AND RECOMMENDATION																				
Community Development and Management recommends that the Town Council take action and move to approve Resolution 2022-21R.																				
MATERIALS SUBMITTED																				
The following materials were submitted and included in this packet:																				
1. Severance Oversize & Overweight Permit																				

2. Resolution 2022 - 21R - Special Transport Permit Fees
3. 2022 Fee Schedule

OVERWEIGHT/OVERSIDED VEHICLE PERMIT APPLICATION

APPLICATION PROCESSING IS 14 DAY MINIMUM FOR ALL OVERWEIGHT/OVERSIDED VEHICLE PERMITS. WHEN UNDERSIGNED BY AN AUTHORIZED TOWN REPRESENTATIVE, THE TOWN OF SEVERANCE ISSUES THIS OVERWEIGHT/OVERSIDED VEHICLE PERMIT WITHIN THE CORPORATE BOUNDARIES OF THE TOWN OF SEVERANCE, COLORADO

Applicant: Fill out Sections 1-4 Only

	<u>Applicant Information</u>	<u>General Information</u>																											
1.	Applicant Name: _____ Company: _____ Address: _____ City/State/Zip: _____ Phone: _____ Email: _____ Contact Name: _____ Phone: _____ Email: _____	Permit Duration (circle one): Single Trip Annual What is the vehicles primary use: _____ What is the vehicles final destination: _____ Will the vehicle be stored/parked in Severance; where: _____ How many round trips per week: _____ Will any traffic control be required: _____ Dates of travel : _____																											
2.	<u>Vehicle Information</u> VIN # : _____ License Plate #: _____ Type: _____ Color: _____ Make: _____ Model: _____ Gross Vehicle Weight (GVW): _____ # of Axles: _____ <u>Vehicle Owner (If different from Applicant)</u> Company Name: _____ Contact Name: _____ Address: _____ City/State/Zip: _____ Phone: _____ Emergency Phone: _____ Email: _____	Town Use Only Permit Number: _____ Approved on: _____ Expires on: _____ Additional Comments/Conditions of approval: _____ _____ _____ _____																											
3.	Please Check all that apply <table style="width: 100%;"><tbody><tr><td>Traffic Control Plan Required?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Copy of Route Map Attached (Required)</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Weld County Permit Attached (Required)</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Oversize?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Overweight?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Single Trip?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Annual?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Oil & Gas Rig?</td><td>Yes ☐</td><td>No ☐</td></tr><tr><td>Fleet?</td><td>Yes ☐</td><td>No ☐</td></tr></tbody></table>		Traffic Control Plan Required?	Yes ☐	No ☐	Copy of Route Map Attached (Required)	Yes ☐	No ☐	Weld County Permit Attached (Required)	Yes ☐	No ☐	Oversize?	Yes ☐	No ☐	Overweight?	Yes ☐	No ☐	Single Trip?	Yes ☐	No ☐	Annual?	Yes ☐	No ☐	Oil & Gas Rig?	Yes ☐	No ☐	Fleet?	Yes ☐	No ☐
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Annual?	Yes ☐	No ☐																											
Oil & Gas Rig?	Yes ☐	No ☐																											
Fleet?	Yes ☐	No ☐																											
4.	This permit is valid when signed by an authorized Town of Severance, CO representative. When the Town of Severance issues this permit, it does not assume any liability in regard to the condition of roads, capacity of culverts and bridges or utility facilities. It is the permittee's responsibility to make necessary inspections of the road, bridges, and utilities before proceeding. In addition, the Town of Severance officials have authority to suspend this permit during emergency conditions. By signing below, the undersigned applicant contractor certifies that it has read, understands, and will comply with all of the provisions and conditions of this permit and all federal, state, county, and Town of Severance laws, rules, and regulations regarding the activities permitted pursuant to this permit I certify that that I have reviewed the Schedule of Fees as approved by Resolution of the Town of Severance and agree to pay all fees and costs incurred. Applicant's Signature: _____ Printed Name: _____ Date: _____																												

Conditions of the Permit

1. The permit shall be good for the travel described and the dates shown on this permit. The permit shall not be effective until signed and dated by Severance.
2. Prior to travel, the applicant shall determine any utility conflicts.
3. The contractor shall hold all applicable local, state, and federal licenses to work within Severance.
4. If the Permittee is an Oil and Gas Rig, Permittee shall execute and deliver to the Town of Severance the Road Damage Remediation Agreement prior to travel.
5. Every special permit shall be carried in the vehicle, or combination of vehicles to which it refers, and shall be open to inspection by any police officer or authorized agent of any authority granting such permits, and no person shall
6. violate any of the terms or conditions of such a special permit.
7. Travel requiring traffic control shall be limited to the hours of 9:00 a.m. to 4:00 p.m. Monday through Friday (except all legal holidays observed by Severance). After-hours and weekend travel is expressly prohibited unless prior written approval is granted by Severance.
8. Traffic control devices shall be placed and utilized per the manual on uniform traffic control devices (current version).
9. Travel shall not be modified from the approved route without prior written approval by Severance. Substantial modifications may require the issuance of a new permit.
10. Street closures are not permitted unless expressly provided in this permit
11. Any damage to Town roads or facilities, as solely determined by the Town, shall be immediately repaired by the applicant. A separate right-of-way permit and all fees associated will be required for the repair work.
12. If the requested permit is granted, the permittee agrees:
 - a. To take every precaution to protect the street and the traffic from damage or injury, using pilot cars or flagmen to warn the traveling public.
 - b. To be financially responsible and to make prompt payment for any damage caused to the traffic, to traffic lights, overhead signs, wire, cables, and other installations, or to the streets or bridges by the transportation of load authorized by the permit.
 - c. That the operator of the vehicle or vehicles is duly licensed according to statute.
 - d. That (s)he understands and accepts all provisions and requirements of this permit, including the provisions provided in the municipal code of the Town of Severance and the Colorado rules and regulations governing oversize/overweight vehicles or loads (latest edition).
 - e. To indemnify and hold harmless the Town of Severance, its officers, and employees, its appointed and all elected officials, from all suits, actions, or claims of any character whatsoever brought because of any injuries or damage received by any person, persons, or property arising from the issuance or use of this permit.

Special transport permit fees as established by state statute section 8-3-40

Note: the permit fees assessed by a local jurisdiction may not exceed the fees established in sections 42-4-510(11)(a)(i) and (iii), c.r.s. Certain vehicle types may be subject to more than one fee if the vehicle is overweight or oversized.

Single Trip Permit (trip must occur on the same day)	
Oversize (trip must occur between sunrise & sunset)	\$15.00
Overweight (anytime during 24 hr. period as noted on the permit)	\$15.00 + \$5.00/per axle
Annual Transport Permit	
Annual Oversize Permit	\$400.00/vehicle
Annual Overweight Permit	\$250.00/vehicle
Annual Oversize & Overweight Permit	\$400.00/vehicle
Oil & Gas Rig (per move)	\$1000.00
Annual Fleet Permit	\$1,500.00

Legal Load & Size Limits SECTION 8-1-10 OF THE MUNICIPAL CODE AS ESTABLISHED BY SECTIONS 502-510 OF THE TOWN-ADOPTED MODEL TRAFFIC CODE Weights are Total Gross Weights of the Vehicle and Load	
Maximum weight on any one axle (with low-pressure tires)	20,000 lbs.
The maximum gross weight of single vehicle with two axles	36,000 lbs.
The maximum gross weight of single vehicle with three or more axles	54,000 lbs.
Maximum Height (Total distance from the ground to the top part of the load)	13' 0"
Maximum Width	8' 6"
Maximum Length of any Single Vehicle	45'
Maximum Length of any Combination of Vehicle	70'

**TOWN OF SEVERANCE
RESOLUTION NO. 2022-21R**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
SEVERANCE, COLORADO, APPROVING A SECOND AMENDMENT TO
THE AMENDED AND RESTATED WATER SERVICE AGREEMENT
BETWEEN THE TOWN OF SEVERANCE AND NORTH WELD COUNTY
WATER DISTRICT**

WHEREAS, the Town of Severance (“Town”) has adopted the 2010 edition of the Model Traffic Code for Colorado (“MTC”); and

WHEREAS, Sections 501 through 512 of the MTC (corresponding to C.R.S. §§ 42-4-501 through -512) require a special transport permit from the Town for all oversize and overweight vehicles, as defined in section 501 through 512 of the Town’s adopted MTC, which use Town streets, whenever a vehicle is loading or unloading a portion of its cargo in the Town or using heavy or oversize vehicle in the Town to perform certain work, and for any overweight or oversize vehicle using any Town street, regardless of whether or not the street is a truck route (“Special Transport Permit”); and

WHEREAS, Sections 501 through 512 of the MTC (corresponding to C.R.S. §§ 42-4-501 through -512) also require the Special Transport Permit holder or applicant to pay of a permit fee (“Special Transport Permit Fee”) at the time of permit issuance; and

WHEREAS, C.R.S. § 42-4-510(11) and Section 510 of the MTC permit the Town Council to establish a Special Transport Permit Fee not to exceed the amounts established in C.R.S. § 42-4-510(11).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1. In accordance with C.R.S. § 42-4-510(11) and Section 510 of the MTC, the Town Council establishes the following fee schedule applicable to special transport permits issued pursuant to Section 510 of the MTC, effective upon adoption of this resolution. Vehicles that are both oversize and overweight shall be subject to both the overweight and oversize fee, except for the transport of an oil and gas rig, which is subject to only one (1) permit fee.

[INSERT TABLE—*see* Appx. B of Platteville Code]

Section 2. Exhibit A, attached hereto, is amended by the addition of the Special Transport Permit Fees established in Section 1 of this resolution.

RESOLVED AND PASSED THIS _____ DAY OF _____, 2022.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney



2022 Fee Schedule

GENERAL FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	WATER RATES		
	\$22.07 monthly base fee, plus \$5.13 per 1000 gallons used. Additional water surcharges and plant investment fees will be accessed for accounts that exceed usage classification. All commercial and industrial water rates will be accessed on an individual basis at the time of permit issuance.		
	Finance Charge		1.5% per month on amounts over 30 days
	Reconnect Fee	\$50.00	Shut off or by request
	Late Charge	\$25.00	30 days delinquent
	Hydrant Usage	\$18.00	Per 1000 gallons
	Hydrant Meter	\$3,500.00	Refundable Deposit
	WASTEWATER RATES		
	\$28.77 monthly base fee for the first 5,000 gallons, plus \$3.20 per 1000 gallons used after 5,000 gallons. The wastewater service year is based on the average monthly water usage used during December, January, and February. Each year, starting with the March sewer bill, monthly rates will reflect and be charged the three month average each month until the next assessment year.		
	Finance Charge		1.5% per month on amounts over 30 days
	Late Charge	\$25.00	30 days delinquent
	STORMWATER RATES		
	\$4.75 monthly stormwater fee collected on the Town of Severance's Utility Bill collectively provides for the operation and maintenance of the stormwater service. The stormwater system is the collection of pipes, ditches, detention ponds and other conveyances that carry outdoor water runoff untreated into local waterways.		
	HOA/SERVICE GROUP/NON-PROFIT FACILITY RATES		
Resolution 2014-07R	Open & Close Fee	\$15.00	
Resolution 2014-07R	Meeting Room	\$25.00	Per 2 Hour Block
Resolution 2014-07R	Meeting Room w/Kitchen	\$75.00	Per 2 Hour Block
Resolution 2014-07R	Cleaning Deposit	\$150.00	Refundable Deposit
	RECEPTION/PARTY/EVENT FACILITY RATES		
Resolution 2014-07R	Open & Close Fee	\$15.00	
Resolution 2014-07R	Meeting Room	\$100.00	Per 2 Hour Block
Resolution 2014-07R	Meeting Room w/Kitchen	\$200.00	Per 2 Hour Block
Resolution 2014-07R	Cleaning Deposit	\$150.00	Refundable Deposit
	ADDITIONAL EQUIPMENT FOR FACILITY RATES		
Resolution 2014-07R	Audio/Video Staff Services	\$50.00	Per Hour
Resolution 2014-07R	Laptop Use for Presentations		\$500.00 Refundable Deposit
Resolution 2014-07R	Tables & Chairs	Included	Fee accessed if damaged
	LICENSES AND PERMITS		
	Sales Tax License	\$10.00	Annual fee (January 1st)
	Business License	\$25.00	Annual fee (January 1st)
Ordinance 2022-06	Contractor License	\$75.00	Every 3 Years (January 1st)
	Solicitors/Salespersons Registration	\$500.00	Annual fee (January 1st)
	Special Event Permit (Full Street Closure)	\$50.00	Safety Signage & Barricades Provided

	STREET CUT/ROW CONSTRUCTION/ACCESS PERMIT		
	Temporary	\$250.00	Additional deposit may be required
	Permanent	\$500.00	Additional deposit may be required
	SINGLE TRIP & ANNUAL TRANSPORT PERMITS		
Resolution 2022-21R	Single Oversize Trip	\$15.00	Only Permitted Between Sunrise & Sunset
Resolution 2022-21R	Single Overweight Trip	\$15.00	Plus \$5.00 Per Axle
Resolution 2022-21R	Annual Oversize Permit	\$400.00	Per Vehicle
Resolution 2022-21R	Annual Overweight Permit	\$250.00	Per Vehicle
Resolution 2022-21R	Annual Oversize & Overweight Permit	\$400.00	Per Vehicle
Resolution 2022-21R	Annual Fleet Permit	\$1,500.00	
Resolution 2022-21R	Oil & Gas Rig	\$1,000.00	Per Move
	OIL & GAS ROAD ACCESS & ROW PERMIT		
	Drilling Road Access (Horizontal Well)	\$10,000.00	Per Well
	Drilling Road Access (Vertical Well)	\$3,500.00	Per Well
	Oil/Gas ROW Permit	\$1,000.00	Additional deposit may be required
	ANIMAL LICENSE		
	Altered Dog or Cat (Spayed or Neutered)	\$15.00	20 Year License
	Un-Altered Dog or Cat	\$20.00	20 Year License
	Tag Replacement	\$4.00	
	Postage Fee for Mailing Tags	\$2.00	
	Impound Fee		Actual Cost
	Quarantine Fee		Actual Cost
	BACKYARD CHICKEN PERMIT		
Ordinance 2014-02	Six (6) Hens	\$25.00	Annual fee (January 1st)
	MISCELLANEOUS FEES		
	Mowing/Trimming	Current Market Price +20%	
	Trash Cleaning		
	Street Sweeping		
	Road Grading		
	Town Reinspection Fee	\$100.00	Per Additional Inspection

ADMINISTRATIVE SERVICES FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	COPIER CHARGES		
	8 1/2 x 11	\$0.50	Per Page
	11 x 14	\$0.75	Per Page
	11 x 17	\$1.00	Per Page
	Plat		Cost + 20% Administrative Fee
	Municipal Code	\$100.00	
	Land Use Code	\$15.00	
	Budget	\$25.00	
	Comprehensive Plan	\$15.00	
	CREDIT CARD PROCESSING FEES		
	Utility Bills		No Additional Charge
	Dog & Cat Tags		
	Court Fines		3% Service Fee
	Development Deposit		

	Building Permit Fees		3% Service Fee
	Water Dedication (Cash in Lieu)		
	EFT Return	\$30.00	Plus Credit Card Service Fees
	Returned Check	\$30.00	Plus Bank Fees
	CORA REQUEST		
	CORA Request/Research Fee	\$30.00	\$30.00 per hour (After the first hour)
	Paper Copies		See Copier Charges
	Digital Copies	\$5.00 Per every 100 MB	Cost + USB Drive Cost
	MISCELLANEOUS FEES		
	Property Liens	Actual Cost or \$250.00 min.	For collection on water, sewer or any other miscellaneous unpaid bills

POLICE DEPARTMENT FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	COPIER CHARGES		
	8 1/2 x 11	\$0.50	Per Page
	11 x 14	\$0.75	Per Page
	11 x 17	\$1.00	Per Page
	CREDIT CARD PROCESSING FEES		
	Court Fines		3% Service Fee
	EFT Return	\$30.00	Plus Credit Card Service Fees
	Returned Check	\$30.00	Plus Bank Fees
	RECORDS REQUEST		
	Police Research Fee	\$30.00 p/hr.	\$30.00 p/hour plus \$2.00 for Reports & \$0.25 per page
	Report Fee	\$2.00	\$2.00 for Reports plus \$0.25 per page
	Certification Letter	\$5.00	\$5.00 plus cost of report
	Digital & Video Copies	\$5.00 Per every 100 MB	Cost + USB Drive Cost
	MISCELLANEOUS FEES		
	VIN Verification	No Charge	Resident
	VIN Verification	\$15.00	Non-Residents (Per Vehicle)
	Sex Offender Registration	\$50.00	First time \$50.00 & Re-Register \$25.00
	Liquor License Finger Prints	\$38.50	Per Person

PLANNING FEE			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	DEVELOPMENTS		
	Major Development Deposit	\$10,000.00	Annex, subdivide, develop, or site plan review of residential, commercial or industrial tracts of 5 acres or more.
	Minor Development Deposit	\$5,000.00	Subdivide, develop, or site plan review of residential, commercial or industrial tracts of 5 acres or less.

	Administrative/Staff Review	\$1,000.00	Lot mergers, Lot adjustments, etc.. not requiring Planning Commission review or Public Hearings
	Applicant must sign Agreement for Payment of Land Use Application Fees. Applicant shall be billed at cost for all legal, engineering and planning fees. Upon depletion of funds below 10% of deposit the Applicant shall put forth another deposit.		
	APPLICATION FEES		
	Annexation	\$2,000.00	
	Annexation Amendment	\$2,000.00	
	Site Plan	\$2,000.00	
	Master Plan	\$2,000.00	
	Concept Plan	\$2,000.00	
	Preliminary Plat	\$2,000.00	
	Final Plat	\$2,000.00	
	CONDITIONAL USE REVIEW		
	Review for Oil and Gas	\$1,000.00	
	Site Plan/Final Administrative	\$250.00	
	Temporary Sign Permit	\$100.00	
	Request to Vacate	\$350.00	Vacation of easement, ROW, or other portion of public property.
	Board of Adjustments	\$350.00	Variance appeal
	Rezoning Application	\$250.00	
	Home Occupation Permit	\$250.00	
	Recording or Publication		Cost + 20% Administrative Fee
	Special Commission/Committee Meeting	\$375.00	\$300.00 to Commission/Committee; \$75.00 Administrative Fee
	Special Council Meeting	\$650.00	\$525.00 to Trustees; \$125.00 Administrative Fee

TRANSPORTATION FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	RESIDENTIAL FEE		
	Single Family	\$2,522.80	Single Family Dwelling Unit
	Multi-Family (Per Unit)	\$1,956.22	Multi-Family Dwelling Unit
	RETAIL/COMMERCIAL PERMIT FEE		
	Commercial	\$7,566.49	Per 1000 sq./ft.
	Office	\$2,602.77	Per 1000 sq./ft.
	Industrial	\$1,325.21	Per 1000 sq./ft.

PARK, TRAIL AND RECREATION FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	Residential	\$1,600.00	Per Single Family Dwelling Unit
	Timber Ridge, First Filling	\$383.60	
	Timber Ridge, Second Filling	\$114.00	
	Soaring Eagle	\$500.00	Per Single Family Dwelling Unit
	Tailholt Subdivision	70% Fee	

PUBLIC INFRASTRUCTURE FEE			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	Public Facilities Impact Fee	\$1,000.00	Per Single Family Dwelling Unit
PUBLIC SAFETY FEE			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	Public Safety Impact Fee	\$500.00	Per Single Family Dwelling Unit

BUILDING PERMIT FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	Use Tax		60% of total value of improvement as determined by SafeBuilt times 3%
	Office Administration Fee		30% of the total of the inspection fees or \$30.00 (whichever is greater)
	Planning Administration Fee	\$300.00	

UTILITY FEE			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	WASTEWATER		
	Wastewater Impact Fee	\$6,500.00	Finance, purchase, and install infrastructure
	WATER		
Resolution 2022-13R	Water Infrastructure Impact Fee	\$21,850.00	Finance, Purchase and Installation of Infrastructure
	Meter Set (Residential)	Cost + 20%	
Resolution 2002-07	Raw Water Rights – Full Tap		C-BT or North Poudre Water (Additional water sources negotiable)
	Raw Water Acquisition Fee	Market Price	Cash in lieu of Water (Call for Price)

	STORMWATER		
	Residential	\$1,000.00	Minimum fee. For lots with serious drainage requirements, remediation may be required, or fees may be increased up to 100%.
	Commercial	\$1,000.00	\$1000.00 base, plus \$.02/sq. ft. for each sq. ft. of lot area exceeding 10,000 sf. No fee for open space or grass water detention
	Consult, Test & Inspection	Cost + 20%	

SCHOOL FEES			
RES./ORD./CODE	DESCRIPTION	FEE	INFORMATION
	WINDSOR		
	Single Family Unit (Detached)	\$2,916.00	

	Single Family Unit (Attached)	\$1,213.00	
	Multi-Family Unit	\$1,304.00	
	Soaring Eagle Subdivision Unit	\$607.00	

	EATON		
	Single Family Detached Unit	\$2,253.00	
	Single Family Attached Unit	\$1,149.00	
	Multi-Family Unit	\$612.00	
	AULT		
	Single Family Unit	\$1,099.00	

LOCAL LIQUOR LICENSE FEES			
RES./ORD./CODE	DESCRIPTION	LOCAL FEE	STATE FEE
	NEW/TRANSFER LICENSE FEES		
	New License	\$1,000.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	New License with Concurrent Review	\$1,000.00	
	Transfer of Ownership	\$750.00	
	Transfer of Location	\$750.00	
	Art License	\$41.25	
	Beer & Wine	\$48.75	
	Brew Pub	\$75.00	
	Club	\$41.25	
	Hotel & Restaurant	\$75.00	
	Liquor Licensed Drug Store	\$22.50	
	Retail Liquor Store	\$22.50	
	RELATED FEES AND PERMITS		
	Annual Renewal	\$100.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Bed & Breakfast	\$25.00	
	Branch Warehouse	\$0.00	
	Change of Location	\$750.00	
	Change of Trade Name	\$0.00	
	Corp/LLC Change (Per Person)	\$100.00	
	Duplicate License	\$0.00	
	Expansion to Hotel/Restaurant	\$0.00	
	Hotel/Tavern Manager's Registration	\$75.00	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Late Renewal	\$500.00	
	Mini Bar Permit	\$325.00	
	Modification of Premises	\$0.00	
	Retail Warehouse Storage	\$0.00	
	Special Events Permit (Liquor)	\$100.00	
	Special Events Permit (3.2%)	\$100.00	
	Temporary Permit	\$100.00	
	3.2% BEER LICENSE FEES		
	Retail 3.2% On Premises	\$3.75	Please refer to Colorado Department of Revenue Liquor Enforcement Division Fee Schedule
	Retail 3.2% Off Premises	\$3.75	
	Retail 3.2% On/Off Premises	\$3.75	



AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
Ordinance 2022-11: Ordinance Regarding Suspension on the Community Development Department's Acceptance and Processing of Certain New Land Use Applications for Residential Development on Land Within the Boundaries of the Town of Severance Water Utility Enterprise	Keith Martin, Town Attorney	Keith Martin, Town Attorney
ACTION REQUESTED		
Management and Legal ask the Town Council to discuss the proposed Ordinance 2022-11 regarding a suspension on the Community Development Department's acceptance and processing of certain new land use applications and take action: • Actions that may be taken: ○ Move to approve Ordinance 2022-11 ○ Take no action		<u>Ordinance</u>
BRIEF SUMMARY		
The current Water Service Agreement (inclusive of the 1st and 2nd Amendments thereto) between the Town and North Weld County Water District ("District") confers upon the Town's water utility enterprise the right to use and receive a defined daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps amounting to 1,040 GPM ("Water Flow Requirement") for operation of the Town's potable water system. The current Water Flow Requirement is adequate to serve all existing customers and all approved projects within the boundaries of the Town's water utility enterprise service area. It is not, however, sufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town's water enterprise service area that may receive future land use approvals. Moreover, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement. This ordinance would direct the Community Development Department to halt the acceptance and processing of subdivision, zoning, use by additional review or site plan applications regarding prospective residential developments on land within the boundaries of the Town's water utility enterprise service area until December 31, 2022 to allow the Town and the District to negotiate and execute a new water service agreement that would provide for the future purchase of additional plant investment taps, and in the meantime prevent certain land use applications from going forward that, if ultimately approved before		

an agreement is in place, would entitle the creation of future residential dwellings without the availability of water service, posing a risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to customers of the Town's potable water utility enterprise.

PUBLIC SUPPORT/CONCERN

N/A

ANALYSIS AND RECOMMENDATION

Management recommends the Town Council move to approve Ordinance 2022-11.

MATERIALS SUBMITTED

The following materials were submitted and included in this packet:

1. C.3- Ord 2022-11-Development Land Use Applications Suspension
2. C.3- Ord 2022-11-Exhibit A

**TOWN OF SEVERANCE
ORDINANCE NO. 2022-11**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SEVERANCE,
COLORADO, REGARDING A SUSPENSION ON THE COMMUNITY
DEVELOPMENT DEPARTMENT'S ACCEPTANCE AND PROCESSING OF CERTAIN
NEW LAND USE APPLICATIONS FOR RESIDENTIAL DEVELOPMENT ON LAND
WITHIN THE BOUNDARIES OF THE TOWN OF SEVERANCE WATER UTILITY
ENTERPRISE**

WHEREAS, the Town of Severance Water Utility Enterprise ("Town") owns, maintains and operates a system for the storage and distribution of potable water ("Town System") to its residents and customers within the area described and depicted on **Exhibit A**, attached hereto ("Town Service Area"), utilizing the Town's own water supply that includes water resulting from existing water supplies, future water supply projects and existing and after-acquired water rights; and

WHEREAS, North Weld County Water District ("District") owns, maintains and operates a system for the treatment, storage and distribution of potable water ("District System") within Weld County; and

WHEREAS, the Town System, although separate and independent from the District's System, relies solely and exclusively upon the District System to treat and deliver the Town's water supply to the Town's System through two master meters ("Delivery Points"); and

WHEREAS, the Town does not presently own separate and independent water infrastructure or facilities capable of treating and delivering the Town's water supply to the Town System; and

WHEREAS, the District and the Town have entered into an Amended and Restated Water Service Agreement, dated March 9, 2019, as amended by that certain First Amendment to Amended and Restated Water Service Agreement, dated October 25, 2019, and as amended by that certain Second Amendment to Amended and Restated Water Service Agreement, dated April 12, 2022 (collectively, the "Water Service Agreement"), which outlines the rights, duties, and obligations of the District and Town regarding the Town's purchase of taps or plant investment taps from the District and the District's obligation to provide and deliver treated, potable water to the Town System up to the Delivery Points; and

WHEREAS, the Water Service Agreement confers upon the Town the right to use the District System upstream of the Delivery Points to treat and deliver to the Delivery Points a defined annual and daily peak demand capacity (or flow) of water based upon 1,040 plant investment taps ("Water Flow Requirement"), for the operation of the Town System downstream of the Delivery Points and, ultimately, the furnishing of potable water service by the Town to customers within the Town Service Area; and

WHEREAS, presently, the Town System serves approximately 2,595 existing single-family dwellings in the Town; and

WHEREAS, the Town anticipates permitting the construction of approximately 370 additional single-family dwellings for two fully-entitled existing residential developments located entirely within the Town Service Area; and

WHEREAS, the current Water Flow Requirement is capable of serving the 2,595 existing structures in the Town, and is capable of meeting the anticipated needs of new customer demand generated by the approximately 370 new single-family dwellings to be constructed over the course of the next two years; and

WHEREAS, the current Water Flow Requirement, however, would be insufficient to meet anticipated maximum peak flow demands for any new residential projects within the Town Service Area that may receive future land use approvals; and

WHEREAS, the Town and the District, in recognition of the deficiencies and limitations presently existing under the terms of the current Water Service Agreement, agreed as part of the Second Amendment to work in good-faith to negotiate and enter into a new water service agreement; and

WHEREAS, unless and until the Town and the District execute a new water service agreement, the Town is unable to purchase any additional, new plant investment taps from the District under the terms of the current Water Service Agreement; and

WHEREAS, without any additional plant investment taps immediately available for purchase from the District, the Town cannot deliver any amount of additional water to the Delivery Points above and beyond the current Water Flow Requirement now or in the foreseeable future, much less serve *new* residential development in the Town's Service Area (beyond what is already approved and entitled) at a level that would be adequate even to meet minimum health and safety standards and at the same time provide a level of service adequate to meet the needs of existing customers and of the new customers to be generated by residential developments already approved and entitled; and

WHEREAS, halting the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is necessary to safeguard and preserve the public health, safety and welfare of the community, because allowing the creation of future residential dwellings within the Town Service Area without adequate water service available from the Town System, would render such dwellings uninhabitable, posing a serious health and safety hazard to their occupants; and

WHEREAS, suspending the acceptance and processing of certain new land use applications for new residential development on land within the Town Service Area is also necessary to protect existing service levels and the overall operation of the Town System, because the entitlement of any new residential development projects within the Town Service Area would pose an imminent risk of eroding the overall operation of the Town's potable water system and the quality of service to be provided to existing customers of the Town's System; and

WHEREAS, the duration of the moratorium imposed by this ordinance is reasonable in length and is no longer than is required to allow the Town to work with the District on negotiating, finalizing and executing a new water service agreement; and

WHEREAS, owners and developers of real property affected by this ordinance desiring to apply for land use approvals to entitle future residential development projects will not be unfairly prejudiced by the imposition of the short, temporary interruption proposed by this ordinance; and

WHEREAS, this ordinance is enacted pursuant to the Town of Severance's home rule authority under Article XX, § 6 of the Constitution of the State of Colorado, and pursuant to the Town of Severance's police powers, in order to safeguard and preserve the public health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SEVERANCE, COLORADO:

Section 1. Incorporation of recitals. The preceding recitals contained in the ordinance are hereby adopted and made a part of this ordinance and serve as findings of fact by the Town Council.

Section 2. Suspension of Development Review. The Community Development Department is directed not to accept, process, analyze, review or approve the following types of land use applications:

- (a) any *new* applications for subdivision approval for residential lots (of any size) on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (b) any *new* applications for subdivision approval for planned residential development projects or activities on land or residential zoned property within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (c) any *new* applications for subdivision approval for mixed-use development projects proposing a residential use on land within the Town Service Area, including without limitation, concept plan, preliminary plat, final plat, replats, or minor plat approvals sought pursuant to Article IV, Chapter 16 of the Severance Land Use Code;
- (d) any *new* applications for site plans seeking development of multi-family dwellings or structures on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code
- (e) any *new* applications for site plans seeking development of residential accessory dwelling units on land or residential zoned property within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;

- (f) any *new* applications for a major amendment to an existing, approved site plan proposing an expansion of a residential dwelling unit on land or residential zoned property within the Town Service Area or that would have the effect of increasing the gross square footage or net livable area pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) any *new* land use applications for any residential uses requiring additional review approval on land within the Town Service Area pursuant to Article V, Chapter 16 of the Severance Land Use Code;
- (h) any *new* applications for initial zoning of land within the Town Service Area to the Rural Residential or Suburban Perimeter zoning districts for all residential uses pursuant to Article III, Chapter 16 of the Severance Land Use Code; and
- (i) any *new* applications for rezoning of land within the Town Service Area seeking a change in use from an existing non-residential use to a residential use or to allow for a new residential use pursuant to Article III, Chapter 16 of the Severance Land Use Code.

Section 3. Duration. The suspension imposed on the Community Development Department in processing certain land use applications for proposed residential development in the Town Service Area through this ordinance shall commence as of the effective date of this ordinance, and shall expire on December 31, 2022, unless sooner repealed by the Town Council.

Section 4. Exclusions. The Community Development Department shall continue to accept, process, analyze, review or approve the following:

- (a) any application for a residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (b) any application for a phase or filing of a phased residential subdivision or residential development project or activity on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;
- (c) any application for a mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the time of passage of this ordinance, so long as such subdivision or development project is confined to the limits, provisions, and conditions of its respective existing Town approvals;
- (d) any application for a phase or filing of a phased mixed-use subdivision or development project or activity involving a residential use on land within the Town Service Area that has received final plat or final site plan approval prior to or at the

time of passage of this ordinance, so long as such phase or filing is confined to the limits, provisions, and conditions of their respective existing Town approvals;

- (e) any application for a development, as that term is defined in Section 16.7.10 of the Severance Land Use Code, on land within the Town Service Area submitted on or before the effective date of this ordinance and deemed complete by Town staff, including payment of all development review fees, or currently being processed by the Community Development Department;
- (f) any application for a minor variation to existing, approved site plan pursuant to Section 16.5.10(c) of the Severance Land Use Code;
- (g) building permit applications for any approved development projects or activities on land within the Town Service Area;
- (h) building permit applications for demolition or repair of uninhabitable residential structures on land within the Town Service Area; or
- (i) any application for a development project or activity on land within the Town Service Area that has received or is otherwise eligible to receive a building permit on or at any time after the effective date of this ordinance.

Section 5. Special exceptions. The Town Council shall have the power to grant a special exception to the suspension established in Section 2 of this ordinance, and to order the acceptance and processing of applications that would otherwise be prohibited by this ordinance, if the following conditions are met to the sole satisfaction and discretion of the Town Council:

- (a) A written application for the special exception must be submitted to the Town Clerk, indicating the specific nature of the project proposed, the specific application sought to be submitted, and the land use approval or request sought to be obtained, and stating with particularity the circumstances of the undue, substantial hardship that the applicant will suffer if a special exception is not granted.
- (b) Within 30 days of the Town Clerk's receipt of written application for a special exception, the Town Council shall hold a public hearing on the application for a special exception. Notice shall be given by mail to the owner of the property and applicant, or its agent, at least seven (7) days in advance of the public hearing. Notice of such hearing shall be posted on the property and shall be published in a newspaper of general circulation within the Town of Severance at least seven (7) days prior to the public hearing.
- (c) The Town Council may grant a special exception if it finds all of the following:
 - (i) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application is necessary to: (1) prevent undue, substantial hardship for the applicant, or (2) to allow beneficial use of property that has no adverse impact on the public health, safety, or welfare of the community and such use will not endanger the overall operation of the Town's potable

water system and the quality of service to be provided to existing customers of the Town's System; and

- (ii) The acceptance and processing of the subdivision, zoning, use by additional review or site plan application will not affect the public interest in, or the purpose and reasons for, postponing the processing and review of any such application
- (d) The acceptance and processing of any subdivision, zoning, use by additional review or site plan application pursuant to a special exception granted by the Town Council shall be in accordance with all of the ordinances and regulations of the Town of Severance as if the suspension were not in effect.

Section 6. The provisions of this ordinance and the moratorium imposed hereby shall not affect or otherwise prohibit the acceptance and processing of land use applications for uses and development proposals outside of the specific scope defined herein.

Section 7. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 8. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 9. This ordinance is deemed necessary for the immediate protection of the health, welfare and safety of the community.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 26th day of April, 2022.

TOWN OF SEVERANCE, COLORADO

Matthew Fries, Mayor

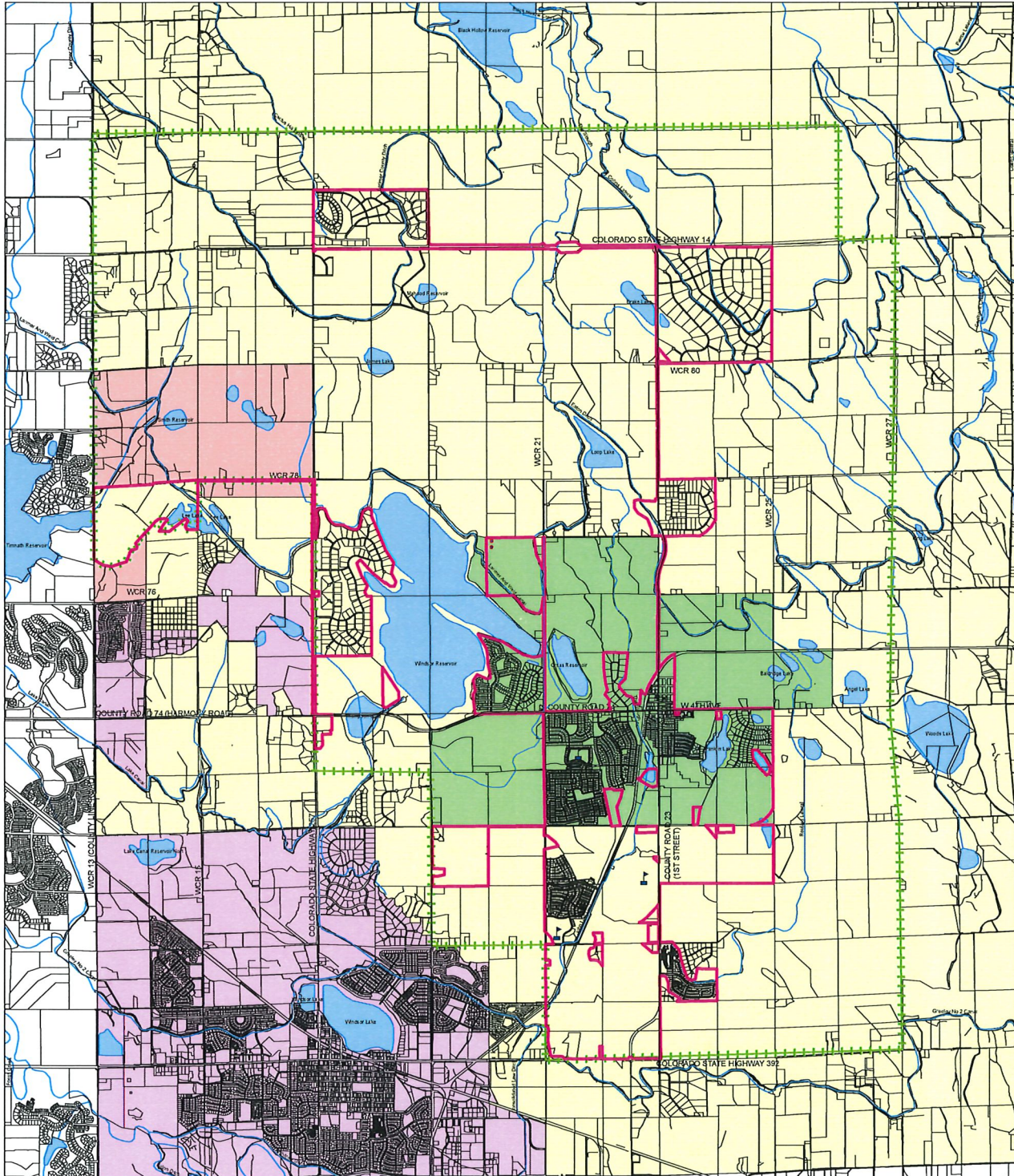
ATTEST:

Leah Vanarsdall, MMC, Town Clerk

APPROVED AS TO FORM:

Hayashi & Macsalka, LLC, Town Attorney

WATER DISTRICTS MAP



Legend	
FCROADS1	Schools
Parcel/Owner	Parcels
Water Tank	Roads
Severance Town Limit	East Larimer Co. Water District
Growth Management Area	North Weld County Water Dist.
Streams	Severance Water Service Area
Lakes	Windsor Water Service Area

UPDATED July 13, 2017

0 0.25 0.5 1 1.5 2 Miles





AGENDA ITEM SUMMARY

AGENDA ITEM	SUBMITTED BY	PRESENTED BY
209 1 st St. Building & Downtown Discussion	Nicholas Wharton, Town Manager	Nicholas Wharton
ACTION REQUESTED		
Management asks that the Town Council discuss a potential renovation to the building located at 209 1 st St. and have a general discussion of revitalizing Downtown.		<u>Discussion</u>
BRIEF SUMMARY		
As discussed at the last Town Council Meeting, Management has begun the process of moving the Police Department to the building located at 209 1st St. This move allows for the Police Department to have offices, a training area, space for growth, and be more centrally located within the town. With this, Management asks that the Town Council discuss a potential renovation to the building located at 209 1st St. and start to discuss the possibility and process of revitalizing Downtown. Management is recommending that the Council approve an appropriation of Public Safety and Public Facilities Impact Fees to renovate the building located at 209 1st St.		
PUBLIC SUPPORT/CONCERN		
None at this time.		
ANALYSIS AND RECOMMENDATION		
Management recommends that the Town Council approve the appropriation of Public Safety and Public Facilities Impact Fees to renovate the building located at 209 1 st St. and discuss possible steps towards revitalizing Downtown.		
MATERIALS SUBMITTED		
The following materials were submitted and included in this packet: None		